



CITY OF VINCENT

**SPECIAL
COUNCIL MEETING**

Minutes

13 October 2015

ENHANCING AND CELEBRATING OUR DIVERSE COMMUNITY

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Minutes of the Special Meeting of Council of the City of Vincent held at the Administration and Civic Centre, 244 Vincent Street, Leederville, on Tuesday 13 October 2015, commencing at 6.00pm.

1. (a) DECLARATION OF OPENING

The Presiding Member, Mayor John Carey, declared the meeting open at 6.15 pm and read the following Acknowledgement of Country Statement:

(b) ACKNOWLEDGEMENT OF COUNTRY STATEMENT

"Today we meet on the lands of the Nyoongar people and we honour them as the traditional custodians of this land".

2. APOLOGIES/MEMBERS ON APPROVED LEAVE OF ABSENCE

(a) Apologies:

2.1 Cr Julia Wilcox was an apology

(b) Members on Approved Leave of Absence:

Nil.

(c) Present:

Mayor John Carey	Presiding Member
Cr Roslyn Harley (Deputy Mayor)	North Ward
Cr Matt Buckels	North Ward
Cr Emma Cole	North Ward
Cr Laine McDonald	South Ward
Cr John Pintabona	South Ward
Cr Joshua Topelberg	South Ward
Len Kosova	Chief Executive Officer
Paul Syme	Consultant, Portland Broome

One Member of the Public (Who left when the doors were closed and did not return).

3. PUBLIC QUESTION TIME & RECEIVING OF PUBLIC SUBMISSIONS

Nil.

4. APPLICATIONS FOR LEAVE OF ABSENCE

4.1 Cr Topelberg requested leave of absence from Monday 19 October – Thursday 22 October 2015, inclusive, for personal reasons.

Moved Cr Pintabona, Seconded Cr McDonald

That Cr Topelberg's request for leave of absence be approved.

CARRIED UNANIMOUSLY (7-0)

(Cr Wilcox was an apology.)

5. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil.

6. DECLARATIONS OF INTERESTS

6.1 In accordance with s.5.70 of the *Local Government Act 1995* the Chief Executive Officer disclosed a Financial Interest in Item 7.1; the nature of his interest being that the item relates to his performance in the role and has the potential to impact his remuneration and contract of employment with the City.

The Chief Executive Officer remained in the Council Chambers at the request of Council Members.

7. REPORTS

7.1 CONFIDENTIAL ITEM: Chief Executive Officer's Annual Performance Review

PROCEDURAL MOTION

At 6.20pm **Moved Cr Harley, Seconded Cr Pintabona**

Pursuant to Section 5.23(2) of the Local Government Act 1995 and clause 2.14 of the City of Vincent Local Law Relating to Standing Orders, proceeds “behind closed doors” to consider the confidential report relating to Item 7.1, which relates to the Chief Executive Officer’s Performance Review.

PROCEDURAL MOTION PUT AND CARRIED UNANIMOUSLY (7-0)

(Cr Wilcox was an apology.)

There were no members of the public present.

PRESENT:

Mayor John Carey	Presiding Member
Cr Roslyn Harley (Deputy Mayor)	North Ward
Cr Matt Buckels	North Ward
Cr Emma Cole	North Ward
Cr Laine McDonald	South Ward
Cr John Pintabona	South Ward
Cr Joshua Topelberg	South Ward
Len Kosova	Chief Executive Officer
Paul Syme	Consultant, Portland Broome

7.1 CONFIDENTIAL REPORT: Chief Executive Officer's Annual Performance Review

Ward:	-	Date:	13 October 2015
Precinct:	-	File Ref:	PR25043; 5.2014.540.1
Attachments:	-		
Tabled Items:	Nil		
Reporting Officer:	Mayor John Carey and Paul Syme – Consultant, Portland Broome		
Responsible Officer:	Mayor John Carey		

COUNCIL DECISION ITEM 7.1

Moved Cr Harley, Seconded Cr Buckels

That Council:

1. **ENDORSES** the Chief Executive Officer's Annual Performance Review and **NOTES** the Chief Executive Officer's overall performance rating of "Competent and Effective";
2. **REQUIRES** a report to be submitted to Council in November 2015 for Council to consider:
 - 2.1. The Chief Executive Officer's annual remuneration review in accordance with clause 5.7 (a) of the Chief Executive Officer's contract of employment;
 - 2.2. A new contract of employment for the Chief Executive Officer for a further 5 year term; and
 - 2.3. New Key Performance Indicators for the Chief Executive Officer.

MOTION PUT AND CARRIED UNANIMOUSLY (7-0)

(Cr Wilcox was an apology.)

PROCEDURAL MOTION

At 7.00pm **Moved Cr Topelberg, Seconded Cr Buckels**

That the Council resume an “open meeting”.

PROCEDURAL MOTION PUT AND CARRIED UNANIMOUSLY (7-0)

(Cr Wilcox was an apology.)

8. CLOSURE

There being no further business, the Presiding Member, Mayor John Carey, declared the meeting closed at 7.00pm with the following persons present:

Mayor John Carey	Presiding Member
Cr Roslyn Harley (Deputy Mayor)	North Ward
Cr Matt Buckels	North Ward
Cr Emma Cole	North Ward
Cr Laine McDonald	South Ward
Cr John Pintabona	South Ward
Cr Joshua Topelberg	South Ward
Len Kosova	Chief Executive Officer
Paul Syme	Consultant, Portland Broome

There were no members of the public present.

These Minutes were confirmed by the Council as a true and accurate record of the Special Meeting of the Council held on 13 October 2015.

Signed:Presiding Member John Carey.

Dated this day of 2015.
