



CITY OF VINCENT

SPECIAL COUNCIL MEETING

19 DECEMBER 2016

Notice of Meeting and Agenda

Notice is hereby given that a Special Council Meeting of the City of Vincent will be held in the Council Chambers at the Administration and Civic Centre, at 244 Vincent Street (corner Loftus Street), Leederville, on **Monday, 19 December 2016 at 6.00pm.**

The purpose of the meeting is to consider the following items:

- 5.1 Election to fill Mayoral Vacancy;
- 5.2 State CCTV Strategy Grant; and
- 5.3 Appointment of Consultant to conduct CEO Performance Review.

Len Kosova
CHIEF EXECUTIVE OFFICER

ENHANCING AND CELEBRATING OUR DIVERSE COMMUNITY

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PROCEDURE FOR PUBLIC SPEAKING TIME

The City of Vincent Local Law Relating to Standing Orders prescribes the procedure for persons to ask questions or make public statements relating to a matter affecting the City, either verbally or in writing, at a Council meeting.

Questions or statements made at a Special Meeting of the Council must only relate to the purpose for which the meeting has been called.

1. Shortly after the commencement of the meeting, the Presiding Member will ask members of the public to come forward to address the Council and to give their name, address and Agenda Item number (if known).
2. Public speaking time will be strictly limited to three (3) minutes per member of the public.
3. Members of the public are encouraged to keep their questions/statements brief to enable everyone who desires to ask a question or make a statement to have the opportunity to do so.
4. Public speaking time is declared closed when there are no further members of the public who wish to speak.
5. Questions/statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a Council Member or City Employee.
6. Where the Presiding Member is of the opinion that a member of the public is making a statement at a Council meeting, that does not affect the City, he may ask the person speaking to promptly cease.
7. Questions/statements and any responses will be summarised and included in the Minutes of the Council meeting.
8. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be *"taken on notice"* and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
9. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

RECORDING OF COUNCIL MEETINGS

- ◆ All Ordinary and Special Council Meetings are electronically recorded (both visual and audio), except when the Council resolves to go behind closed doors;
- ◆ All recordings are retained as part of the City's records in accordance with the General Disposal Authority for Local Government Records produced by the Public Records Office;
- ◆ A copy of the recorded proceedings and/or a transcript of a particular section or all of a Council meeting is available in accordance with Policy No. 4.2.4 – Council Meetings – Recording and Access to Recorded Information.

SPECIAL COUNCIL MEETING

ORDER OF BUSINESS

1. (a) Declaration of Opening

(b) Acknowledgement of Country Statement

“Today we meet on the lands of the Nyoongar people and we honour them as the traditional custodians of this land”.

2. Apologies/Members on Approved Leave of Absence

3. Public Question Time and Receiving of Public Statements

Under Section 7(4)(b) of the Local Government (Administration) Regulations 1996, Council at a Special Meeting is not required to answer a question that does not relate to the purpose of the meeting.

4. Declaration of Interests

5. Reports

5.1 Election to fill Mayoral Vacancy;

5.2 State CCTV Strategy Grant; and

5.3 Appointment of Consultant to conduct CEO Performance Review.

6. Closure

5.1 Election to fill Mayoral Vacancy

Ward:	-	Date:	15 December 2016
Precinct:	-	File Ref:	D16/136559
Attachments:	Nil		
Tabled Items:	Nil		
Reporting Officers:	T Evans, Manager Governance and Risk		
Responsible Officer:	L Kosova, Chief Executive Officer		

RECOMMENDATION:

That Council:

1. **FIXES**, in accordance with Section 4.9(1) of the *Local Government Act 1995*, the date for the extraordinary election for the position of the Mayor to be on Friday 24 February 2017, to be held in conjunction with the extraordinary election for the vacant position of South Ward Councillor;
2. **NOTES that:**
 - 2.1 the Electoral Commissioner will be responsible for the conduct of the extraordinary election;
 - 2.2 the method of conducting the election will be as a postal election; and
 - 2.3 a budget of \$37,000 has been allocated for the carrying out of the extraordinary election; and
3. **RESOLVES BY ABSOLUTE MAJORITY to APPROVE** the additional expenditure of \$20,000 for the carrying out of the Mayoral extraordinary election.

PURPOSE OF REPORT:

To determine how and when to fill the upcoming Mayoral vacancy following the Mayor's resignation.

BACKGROUND:

On Thursday 15 December, Mayor John Carey handed in his resignation from the position of City of Vincent Mayor with an effective date of 30 January 2017.

John Carey has been the City's Mayor since 2013 and was a councillor for two years prior to that. During this time, the Mayor has demonstrated his energy and enthusiasm for Council issues and has shown a continued focus on delivering great outcomes for our community.

Had it not been for the resignation, the Mayor's current term would have expired in October 2019.

DETAILS:

Council must now decide how and when to fill the upcoming Mayoral vacancy and Administration has identified the following available options:

1. Hold an extraordinary election on Friday 24 February 2017, in conjunction with the extraordinary election for the vacant position of South Ward Councillor.
 2. Hold a separate Mayoral extraordinary election on a date to be fixed by Council;
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3. Seek consent from the Electoral Commissioner to allow the vacancy to remain unfilled until the October 2017 Local Government Ordinary Elections.

Each of these options is discussed in more detail below.

Option 1 – Hold an extraordinary election on Friday 24 February 2017

Section 4.8(1) of the *Local Government Act 1995* (“the Act”) prescribes that where the office of an elector Mayor becomes vacant, an election to fill the office is to be held. This requirement would be satisfied by holding an extraordinary election.

Given that the City is already holding an extraordinary election for the position of a South Ward Council member, it is an option for the City to consolidate the two extraordinary elections and run them on the same day.

The estimated cost of the South Ward extraordinary election is \$37,000, whereas the estimated cost of a Mayoral election is \$57,000. If both elections were held on the same day then the estimated cost would remain \$57,000. The bulk of the costs are for postage and for staffing to run and oversee the election process, which are largely unaffected by the number of positions being filled.

Ordinarily, it would not be practicable to hold an election within 80 days of a resignation being received due to the need to appoint a returning officer at least 80 days before an election day (section 4.20(3)), however as Council has already appointed a returning officer for an extraordinary election on 24 February 2017, this requirement has already been met.

Should an extraordinary election be held on 24 February 2017 then the appointed Mayor would hold the position until the ordinary elections in October 2019, a term of approximately two years and seven months.

In order to effect this option, Council would need to adopt the following resolution:

“That Council:

1. ***FIXES, in accordance with Section 4.9(1) of the Local Government Act 1995, the date for the extraordinary election for the position of the Mayor to be on Friday 24 February 2017, to be held in conjunction with the extraordinary election for the vacant position of South Ward Councillor;***
2. ***NOTES that:***
 - 2.1 ***the Electoral Commissioner will be responsible for the conduct of the extraordinary election;***
 - 2.2 ***the method of conducting the election will be as a postal election; and***
 - 2.3 ***a budget of \$37,000 has been allocated for the carrying out of the extraordinary election; and***
3. ***RESOLVES BY ABSOLUTE MAJORITY to APPROVE the additional expenditure of \$20,000 for the carrying out of the Mayoral extraordinary election.”***

The City would need to advise the Western Australian Electoral Commission (WAEC) and the City’s appointed returning officer as soon as possible if it were to choose this option.

Option 1 is Administration’s recommended approach to filling the Mayoral vacancy.

Option 2 - Hold a separate Mayoral extraordinary election

Council is free to fix a date for the Mayoral extraordinary election at a time other than on Friday 24th February and to run a separate extraordinary election for the position of Mayor. If this were to be the case then the City would need to fix a date for the election no later than four months after the vacancy occurs, which would mean a date prior to 30 May 2017.

As noted previously, the expected cost of running a Mayoral election will be \$57,000.

If Council were to choose this option then Administration would strongly recommend appointing the WAEC to run this election. However, this would require written approval from the Electoral Commissioner, which has not been sought at this time.

Given that Council does not need to fix a date for an extraordinary election until one month after the vacancy occurs (i.e. by 28 February 2017) then if Council were to choose this option, Administration would seek the Commissioner's approval and then present a report back to Council at its Ordinary Meeting on 7 February 2017.

Therefore, in order to effect this option, Council would need to adopt the following:

"That Council:

- 1. SUPPORTS holding an extraordinary election in May 2017;***
- 2. SEEKS the agreement of the Electoral Commissioner to be held responsible for conducting the Mayoral extraordinary election in May 2017; and***
- 3. REQUESTS that a further report be presented to Council on 7 February 2017 to fix a date for the extraordinary election."***

Option 3 – Allow the vacancy to remain unfilled

As the effective date of the resignation is later than the third Saturday in an election year then, pursuant to section 4.16(4) of the Act, Council *"may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy."*

Assuming the approval of the Electoral Commissioner is given, then the Deputy Mayor may perform the functions of the Mayor until such time as a Mayor is appointed. This process is set out in section 5.34 of the Act. If the Deputy Mayor is unable or unwilling to perform the functions of Mayor, then Council may appoint a Councillor to perform the functions of Mayor, until such time as a Mayor is appointed.

In order to effect this option, Council would need to adopt the following resolution:

"That Council:

- 1. SEEKS the Electoral Commissioner's agreement under section 4.16(4) to allow the vacancy to remain unfilled until the 2017 Local Government Ordinary Elections; and***
 - 2. NOTES that, pursuant to section 5.34 of the Local Government Act 1995, the Deputy Mayor will perform the functions of the Mayor until such time as a Mayor is appointed, unless the Deputy Mayor is unable or unwilling to perform those functions, in which case Council may appoint another councillor to perform those functions, pursuant to section 5.35(1) of the Act."***
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CONSULTATION/ADVERTISING:

Administration has consulted with the WAEC on the timeline and requirements to run the extraordinary election.

The necessary consultation and advertising required to run the election is set out in Part 4 of the Act and will be the responsibility of the Returning Officer.

LEGAL/POLICY:

Local Government Act 1995, Part 4, Division 4;

- Section 4.9(1) - Council must fix a date for an extraordinary election at a meeting held within one month of the vacancy occurring. That is to say, no later than 20 October 2016.
- Section 4.9(2) - The election day fixed for an extraordinary election cannot be later than 4 months after the vacancy occurs, unless the Electoral Commissioner approves or section 4.10(b) applies.
- Section 4.20(4) - A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election.
- Section 4.16(4) - If a member's office becomes vacant under section 2.32 —
 - (a) after the third Saturday in January in an election year; but
 - (b) before the third Saturday in July in that election year,

the Council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy.

*(absolute majority required)

RISK MANAGEMENT IMPLICATIONS:

Low: The holding of elections is highly regulated by the *Local Government Act 1995* and consequently, there is a risk (albeit low) of the City being non-compliant if it does not act expediently to arrange the extraordinary election.

STRATEGIC IMPLICATIONS:

Not applicable.

SUSTAINABILITY IMPLICATIONS:

Not applicable.

FINANCIAL/BUDGET IMPLICATIONS:

The WA Electoral Commission (WAEC) has provided a cost estimate of \$57,000 to run an extraordinary Mayoral election on a date other than 24 February 2017. The WAEC has also estimated the cost for holding the ordinary election in October 2017 to be in the order of \$102,000.

Council has already allocated \$37,000 to hold an extraordinary election for the position of a South Ward Council Member on 24 February 2017. Should Council choose to run both elections on the same day, then an increase in the budget of \$20,000 would be required.

This represents a saving of \$37,000 over the holding of an extraordinary Mayoral election on a date other than 24 February 2017.

Of the three options presented, the most cost-effective one is to hold the Mayoral vacancy open until the ordinary election in October 2017. However, this would require the Electoral Commissioner's agreement and could adversely impact on the business of Council.

COMMENTS:

Administration has discussed each of the three options with staff at the WAEC, who have advised that each of the options presented are valid and appropriate.

Administration considers that having an elected Mayor in place as soon as possible is a desirable outcome for the City. Furthermore, it is also considered that a marginal cost of \$20,000 for the holding of the Mayoral election on that day represents good value for money. Administration is mindful that an election on 24 February 2017 would be less than 10 weeks away, which includes the Christmas holiday period and notes that this may curtail opportunities for potential candidates to run an effective Mayoral campaign. However, on balance Administration recommends that an extraordinary Mayoral election be held on 24 February 2017.

5.2 State CCTV Strategy Grant

Ward:	South Ward	Date:	16 December 2016
Precinct:	Oxford Centre	File Ref:	SC2515
Attachments:	Nil		
Tabled Items:	Nil		
Reporting Officer(s):	K Allen, A/ Coordinator Safer Vincent		
Responsible Officer:	M Quirk, Director Community Engagement		

RECOMMENDATION:

That Council:

- AUTHORISES** the Chief Executive Officer to accept the State CCTV Strategy Infrastructure Fund Grant Offer of \$250,005.42 (including GST) for the installation of a new CCTV network within the Oxford Street Precinct, Leederville;
- APPROVES** the appointment of Downer EDI Engineering Power Pty Ltd to deliver the new CCTV network within the Oxford Street Precinct, Leederville at a cost of \$250,005.42 (including GST); and
- APPROVES BY ABSOLUTE MAJORITY** in accordance with section 6.8(1) of the *Local Government Act 1995*, the unbudgeted expenditure associated with 1. above, noting the project will be fully Grant funded.

PURPOSE OF REPORT:

To consider acceptance of the grant offer from the State CCTV Strategy Infrastructure Fund for the purchase and installation of a new CCTV network within the Oxford Street Precinct, and to approve the appointment of a suitably qualified contractor to deliver these works.

BACKGROUND:

In November 2015 the Minister for Police, Hon. Liza Harvey MLA, launched the State CCTV Strategy aimed at delivering more effective use of CCTV throughout Western Australia in order to enhance community safety and security. This is to be achieved through the establishment of a coordinated State CCTV network and the provision of grants to Local Governments to enable the installation of additional CCTV cameras and other infrastructure in hotspot locations.

The \$5 million State CCTV Infrastructure Fund was then initiated for the purpose of providing these grants to install or upgrade CCTV cameras, and all Local Governments were invited to submit Expressions of Interest (EOI). Over \$10 million in funding was sought with all EOI submissions considered by an Assessment Panel in accordance with criteria outlined in the State CCTV Strategy Infrastructure Fund Guidelines.

In December 2015, the City of Vincent submitted an EOI for a new CCTV network throughout the Oxford Street retail and entertainment precinct in Leederville based upon the large volumes of pedestrian and vehicle traffic, the proximity of numerous licenced venues, and the high number of reported offences against persons and property. There is currently an eight (8) camera network in the area however it is ageing, there are issues with the wireless network and footage is poor quality. The proposed CCTV network upgrade would assist in the detection of crime and anti-social behaviour, and increase the effectiveness of crime reduction strategies. As part of this EOI, the City was required to sign a Memorandum of Understanding (MOU) with the WA Police for the provision of a coordinated State CCTV network.

In June 2016 the Minister for Police considered the recommendations of the Assessment Panel and approved a number of projects, including the City of Vincent Oxford Street Precinct EOI, to move into the 'Proposal of Works Phase'. This phase involved Administration working directly with WA Police to formalise the technical scope and cost elements of the project to enable final consideration for funding under the State CCTV Infrastructure Fund. The resultant Oxford Street Precinct Proposal of Works was finalised and submitted in November 2016.

DETAILS:

On 13 December 2016, the City was advised that a grant of \$250,005.42 was approved subject to acceptance of the Terms and Conditions associated with the State CCTV Strategy Infrastructure Fund. This grant has been offered to the City of Vincent based upon the following project scope:

Project Scope

The defined project scope is to supply, install and commission a CCTV surveillance system network covering key areas within the Oxford Street retail and entertainment precinct (primarily within the area bounded by Leederville Parade, Vincent Street and part of Newcastle Street) to deter criminals, increase public perception of safety and assist in law enforcement processes. The network shall comprise the following:

Item	Details
Number of Cameras	33
Sites	8
Specific Camera Locations	<ul style="list-style-type: none"> • Oxford Street Reserve x 9 • Hip-e Club x 3 • YMCA HQ x 2 • SAS Locksmiths x 3 • Carr Place and Newcastle Street Intersection x 4 • Oxford Street x 4 • IGA Leederville x 2 • The Avenue Car Park x 6
Outcomes	<ul style="list-style-type: none"> • Facial recognition of pedestrians and vehicle recognition • All recorded images meet Australia New Zealand Policing Advisory Agency (ANZPAA) recommendations for CCTV Systems and the WA Police Local Interpretation Guide • Footage at a minimum recording rate of 12.5 frames per second • Retention of 31 days of continuous recorded footage for each camera

The project includes all elements of the required CCTV camera infrastructure, associated equipment, software, hardware, labour and licencing required to commission the system to the specified standards as determined by the City of Vincent.

The 'head end' CCTV IT equipment will be located in a secure location within a centrally located building and formal agreement has already been reached with the owner and occupier. The system enables remote login for access to specified cameras and associated footage recordings. In addition, formal agreements have been established with owners of IGA Leederville and 663 Newcastle Street to install cameras and associated equipment on their private property. All other camera/pole locations are within the public realm and will be managed by the City of Vincent.

Project Impact

The City's CCTV Strategy 2013 – 2018 and Community Safety and Crime Prevention Plan 2015 – 2018 identify the importance of having effective CCTV systems in public places throughout Vincent and the ongoing expansion of such CCTV coverage. The proposed installation of a new CCTV network throughout the Oxford Street Precinct, Leederville is consistent with these strategies and will improve public safety through the detection and prosecution of offenders, and positively impact the community perception of safety within the area.

The Oxford Street Precinct, Leederville supports a diverse array of public spaces and businesses, including numerous licensed premises, and in comparison to other Activity Centres throughout Vincent attracts high rates of anti-social behaviour. This is reflected in the WA Police hotspot statistics of reported offences. These statistics and associated community perceptions have resulted in increasing demands and expectations that additional CCTV cameras will be installed to assist in deterring such behaviour.

Through the proposed CCTV network there will be vastly improved surveillance coverage and higher quality footage that will improve the ability for both the City of Vincent and WA Police to detect, identify, investigate and prosecute offenders. As a result, it is expected that the CCTV network will lead to a reduction in the incidence of offences committed against persons and property, graffiti vandalism, billposting and anti-social behaviour. These improved clearance rates for the WA Police will likely lead to a reduction of the incidence of crime and increased perceptions of community safety. The CCTV network will enable improved data collection and analysis to enable targeted crime prevention strategies, and will also provide information that can be used for 'target hardening' of businesses and nearby residential properties.

Project Costs & Procurement

When preparing the 'Proposal of Works' the City was required to seek competitive quotations for inclusion within the State CCTV Strategy Infrastructure Fund submission. Based upon the abovementioned scope, and associated technical documentation, Administration sought quotations from ten (10) contractors on the WALGA Preferred Supplier Panel for 'CCTV Systems to Meet the State CCTV Strategy'.

The Request for Quotations (RFQ) closed on 12 October 2016 with three (3) submission received from the following contractors:

- Downer EDI Engineering Power Pty Ltd
- Aspect Security Group Pty Ltd
- Zenien Security

The quotations were assessed by an Evaluation Panel with each submission assessed using the selection criteria below in accordance with the RFQ documentation:

Criteria	Weighting
Price and value for money	40
Scope of Works – demonstration of how the requirement of both the City of Vincent and State CCTV Strategy will be met	30
Relevant qualifications and experience in delivering similar projects	30
Total	100%

Scores were allocated accordingly by the Evaluation Panel for each criteria with the table below identifying the aggregated results:

Criteria	Weighting	Downer	Aspect	Zenien
Price and Value for Money	40	40.0	36.9	27.0
Scope of Works	30	27	24	12
Relevant Qualifications and Experience	30	27	27	10
Total	100	94.0	87.9	49.0
Ranking		1	2	3

The preferred contractor, Downer EDI Engineering Power Pty Ltd, provided a quotation of \$250,005.42 (including GST) for the project and this amount formed the basis for the Oxford Street Precinct Proposal of Works submitted to the State CCTV Strategy Infrastructure Fund.

Grant Terms & Conditions

The State CCTV Strategy Infrastructure Fund has provided a formal grant offer of \$250,005.42 subject to acceptance of the Terms and Conditions. Key elements within these Terms and Conditions include the following:

- The grant recipient will register the CCTV system with the State CCTV Register
- The grant recipient will provide the State CCTV Strategy with network access to all funded and linked CCTV systems consistent with the Memorandum of Understanding endorsed as a requirement of the initial Expression of Interest
- The grant recipient will immediately report any delays or problems to the grant administrator, and any variations will be formally requested in writing
- A financial acquittal statement must be provided within two (2) months of project completion
- A technical acquittal must be provided including system 'as built' documentation showing all components and networking structure as well as User Acceptance Test documentation
- The WA Police will, as part of its accountability requirements and evidence based approach to crime prevention, disclose the identity of grant recipients and projects
- The grant recipient shall ensure that materials produced, which involve the use of grant funds, display due acknowledgement of the State CCTV Strategy and WA Police.

Importantly, the State CCTV Strategy Secretariat requires the City to "apply their best endeavour to finalise and acquit the funded project" by February 2017. Discussions with Downer EDI Engineering Pty Ltd have identified that lead times for the supply of CCTV cameras, poles and other network equipment will be impacted by the Christmas period. Lead times for supply will take approximately four (4) weeks and network installation will take approximately eight (8) weeks. Administration has informed the State CCTV Strategy Secretariat that the timing of the grant offer and appointment of a preferred Contractor will likely result in project completion by March 2017 although both the City and the Contractor will apply their best endeavours to deliver the CCTV network in a timely manner. The State CCTV Strategy Project Manager has confirmed in writing that this is acceptable and will not constitute any breach of the Terms and Conditions given the flexibility afforded through the two (2) month financial acquittal timeframe.

CONSULTATION/ADVERTISING:

The WA Police State CCTV Strategy Secretariat and Wembley Police Station have been consulted extensively regarding the design, implementation and management of the proposed Oxford Street Precinct, Leederville CCTV network. Administration has also liaised directly with local businesses directly affected by the proposed CCTV network infrastructure.

Upon the project being completed it is anticipated that the City of Vincent and WA Police will formally launch the new CCTV network, and suitable signage will also be installed throughout the Precinct to effectively notify the public.

LEGAL/POLICY:

The *Surveillance Devices Act 1998* governs the use, installation and maintenance of optical surveillance devices including CCTV cameras within Western Australia. The *Security and Related Activities (Control) Act 1996* and *Security and Related Activities (Control) Regulations 1997* also apply. The State CCTV Strategy Infrastructure Fund requires all projects to comply with relevant laws and regulations.

Council Policy No. 3.9.12 – Closed Circuit Television (CCTV) provides guidance for the operation of CCTV controlled by the City of Vincent including the future acquisition and implementation of CCTV throughout the City.

Council Policy No. 1.2.3 – Purchasing provides the basis for compliance and a best practice approach to the procurement of goods and services. Notably, the Policy enables Tender Exemption where the purchase is under a contract of WALGA Preferred Supplier Arrangements. WALGA has established a Preferred Supplier Panel specifically for the purposes of the State CCTV Strategy and therefore the City's Policy enables direct appointment of a preferred supplier from WALGA's panel.

RISK MANAGEMENT IMPLICATIONS:

Medium: The use of CCTV systems may act as a deterrent to criminal and anti-social behaviour. The City is required to allocate significant funding towards the maintenance, management and replacement of assets damaged through such criminal and anti-social behaviour as well as graffiti removal. The provision of quality CCTV systems provides a greater sense of personal safety amongst the local community and businesses as well as visitors to our Activity Centres.

STRATEGIC IMPLICATIONS:

This project aligns with the City's Strategic Community Plan 2013 – 2023, Corporate Business Plan 2016/17 – 2019/20, CCTV Strategy 2013 – 2018 and Community Safety and Crime Prevention Plan 2015 – 2018 as follows:

Strategic Community Plan 2013 – 2023

- 1.1.4 Enhance and maintain the City's infrastructure, assets and community facilities to provide a safe, sustainable and functional environment.
- 3.1.2 Promote and foster community safety and security.

Corporate Business Plan 2016/17 – 2019/20

9.11 Review the City's CCTV Network

Closed Circuit Television (CCTV) Strategy 2013 – 2018

Aims: To ensure the financial sustainability of CCTV systems, seeking further external funding where appropriate

Priority Location: Oxford Street, Leederville

Community Safety and Crime Prevention Plan 2015 – 2018

- 3.2 Promote and effectively operate the CCTV systems in public spaces within the City of Vincent and support the expansion of CCTV coverage throughout the City.

SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL/BUDGET IMPLICATIONS:

The preferred Contractor as per the recent RFQ process has submitted a quotation of \$250,005.42 to deliver the Oxford Street Precinct, Leederville CCTV Project as per the Proposal of Works. There are currently no capital funds included within Council's 2016/17 capital budget for this purpose, however the State CCTV Strategy Secretariat has offered the City a grant of \$250,005.42 through the State CCTV Strategy Infrastructure Fund. The grant amount will be provided in two payments with 50% up-front and 50% upon project completion and acquittal.

Given the importance and specific nature of the CCTV network it is essential that a Preventative Maintenance Contract be established, and the preferred Contractor has provided a detailed three (3) year maintenance schedule and quotation of approximately \$10,000 per annum. In addition, Administration has identified that network connection and data requirements associated with the CCTV project will be approximately \$14,000 per annum. These necessary operational budget allocations will be included in the 2016/17 mid-year budget review and 2017/18 budget.

It should be noted that while the State CCTV Strategy Infrastructure Fund will provide a grant for the initial purchase and installation of the CCTV network, the City of Vincent will then be responsible for all ongoing operating, management, maintenance and asset replacement costs in future financial years.

COMMENTS:

Given the popularity and vibrancy of Activity Centres throughout Vincent it is recognised that CCTV plays an important role in managing criminal and anti-social behaviour, and improving the perception of safety and security amongst the local community, businesses and visitors. Council has reaffirmed this through the inclusion of CCTV strategies and actions within the Strategic Community Plan 2013 – 2023, Corporate Business Plan 2016/17 – 2019/20, CCTV Strategy 2013 – 2018, and the Community Safety and Crime Prevention Plan 2015 – 2018.

The Oxford Street Precinct in Leederville has been identified by both Administration and WA Police as a priority location that would benefit from an improved CCTV network. Upgrading and expanding the network will allow the City to work more effectively with WA Police to identifying and prosecute offenders, provide a potential deterrent to would-be offenders, increase the perception of community safety amongst both locals and visitors, and directly inform crime prevention strategies.

Following a lengthy and intensive application process the City of Vincent has been offered \$250,005.42 through the State CCTV Strategy Infrastructure Fund to enable the delivery of this upgraded and expanded CCTV network within the Oxford Street Precinct. This grant offer has been based upon a detailed Proposal of Works prepared in close collaboration with the WA Police, and the project cost is based upon a competitive quotation process through the WALGA Preferred Supplier Panel for the State CCTV Strategy. Through this process the preferred Contractor, Downer EDI Engineering Power Pty Ltd, has clearly demonstrated the experience and capability to deliver the project.

Acceptance of this grant offer will enable the CCTV network to be delivered by early 2017. It should be noted that upon completion, Administration will utilise these network specifications as the basis for reviewing the City's CCTV Strategy and associated management practices particularly within Activity Centres.

5.3	LATE ITEM: Appointment of Consultant to Conduct CEO Performance Review
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Report to be published prior to Special Council Meeting on 19 December 2016.

6. CLOSURE