

POLICY NO: 4.1.6

COMMUNITY/PRECINCT GROUPS

OBJECTIVES

To provide guidelines for the development and support of community based groups within the City.

POLICY STATEMENT

That the Council adopt the policy of supporting the establishment of incorporated community groups on the following basis:-

1. (i) the groups be established within the geographic context of groups under the Draft City of Vincent Town Planning Scheme No 1;
- (ii) (a) the City provide direct financial assistance to each of the groups on the basis of **\$568** (Indexed by CPI on 1 July of each year – includes 2015 increase) in the first year to assist with incorporation expenses, photocopying, postage and administration costs;
- (b) the City provide an annual grant of **\$316** (Indexed by CPI on 1 July of each year – includes 2015 increase) to incorporated Community/Precinct Groups who are in their second and subsequent years of operation, to cover ongoing costs associated with the administration/operations (e.g. photocopying, printing, postage, telephone and sundries), subject to;
 - (1) grant to be paid in September of each year; and
 - (2) payment will only be made where the Community/Precinct Group provides Agendas, Minutes on a regular basis and either unaudited Annual Financial Statement or Certified Annual Bank Statements (for the preceding financial year) to the City; and
 - (3) the Group holding a minimum of four (4) public meetings in any one (1) year.
- (iii) the City provide access to a local hall or facility (if possible) free of charge for up to 3 hours per month for each group;
- (iv) the City provide copies of Agendas and Minutes of the Council meetings for each of the groups; and
- (v) groups to provide copies of Meeting Agenda and Minutes and Audited Annual Financial statements to the City for distribution to Elected Members.

2. Insurance Policy

The City will provide a Public Liability Insurance Policy on behalf of its incorporated Community/Precinct Groups (known as the Club's Broadform Liability Proposal) subject to the following conditions:

- (a) Coverage will be for Precinct Group Members, as shown in the Group's adopted AGM Minutes and also for members of the public attending approved meetings as advertised by the Precinct Group and limited to persons who sign the Group's meeting attendance sheet.
- (b) Coverage will only be in City owned buildings or public buildings not owned by the City. It will not be applicable to private residences.
- (c) The City will keep current the Policy. The City will include in its Annual Budget an amount to cover the cost of the Policy for the approved Community/Precinct Group.
- (d) Each Community/Precinct Group shall be liable for the payment of the Excess Amount, in the event of a claim being lodged with respect to that Group.
- (e) In the event of a claim being lodged, it will be the responsibility of the Community/Precinct Group (which is the subject of the claim) to pay the Policy Excess Amount.

3. At the Council meeting held on January 1997 it was resolved:

That the Council:

- (a) adopt as a model constitution for intending community groups the constitution as currently used by the Cleaver Precinct Group Inc. as the preferred model as shown laid on the table; and
- (b) encourage all community groups to develop their constitution along the lines of the model constitution and any constitution developed by community groups will need to be endorsed by Council for the group to receive formal recognition by the Council.

4. The amounts in this policy shall be increased by the Consumer Price Index (Perth) on 1 July of each year.

5. **Attendance of City Employees at Ratepayer and Community/Precinct Group Meetings**

City employees will be available, subject to the discretion and approval of the Chief Executive Officer, to attend meetings to provide information on specific matters.

Date Adopted:	28 July 1997
Date Amended:	22 October 2005, 27 June 2006, 1 February 2010
Date Reviewed:	22 October 2005, 1 February 2010
Date of Next Review:	February 2015

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CPI INCREASES FROM JULY 2009
(Perth Based CPI)

Year	CPI	Clause 1(ii)(a)	Rounding	Clause 1(ii)(b)	Rounding
July 2008		\$485.00	-	\$270.00	-
July 2009	1.4%	\$491.79	\$492	\$273.78	\$274
July 2010	3.5%	\$509.00	\$509	\$283.36	\$283
July 2011	3.0%	\$524.27	\$524	\$291.86	\$292
July 2012	1.0%	\$529.51	\$530	\$294.77	\$295
July 2013	2.5%	\$542.74	\$543	\$302.15	\$303
July 2014	3.3%	\$560.65	\$561	\$312.12	\$312
July 2015	1.2%	\$567.37	\$568	\$315.86	\$316