

### Appendix 1: Statutory Consultation

No	Subject	Legislation	Minimum Requirement	Additional Consultation or Notification
1.	LOCAL LAW – Making of New	s.3.12.(3) s.3.12.(3a)	State-wide Public Notice Local Public Notice	Council Website Letter to Business & Community Groups
2.	LOCAL LAW – Publishing of New	s.3.12.(5)	Publish in the Government Gazette	Council Website
3.	LOCAL LAW – Notice After Making New	s.3.12.(6)	State-wide Public Notice	Council Website
4.	LOCAL LAW – Review of Existing	s.3.16.(2) s.3.16.(2a)	State-wide Public Notice Local Public Notice	Council Website Letter to Business & Community Groups
5.	LOCAL LAW – Decision Whether to Repeal or Amend	s.3.16.(5)	State-wide Public Notice Local Public Notice	Council Website Letter to Business & Community Groups
6.	ROAD (Thoroughfare) CLOSURES – To Vehicles	s.3.50.(4) Local Govt. (Functions & General) Regulation 4.  s.3.50.(5)	Local Public Notice (reasonable time) – not less than 28 days <ul style="list-style-type: none"> <li>• All public utility services</li> <li>• St John's Ambulance</li> <li>• Fire &amp; Emergency Services Authority</li> <li>• Occupier of land that will lose access</li> </ul> Main Roads Commissioner	Council Website Newsletter (if close to next regular publication) Letter to residents and business proprietors
7.	ROAD (Thoroughfare) CLOSURES – To Vehicles and Council (or Minister) decides to Revoke	s.3.50.(6)	Local Public Notice	Council Website Newsletter (if close to next regular publication) Letter to residents and business proprietors Letter to local businesses and community groups (as applicable)
8.	ROAD (Thoroughfare) CLOSURES – To Vehicles, Without Formal Prior Notice (e.g. Emergency)	s.3.50.(8)	Local Public Notice as soon as practicable after the closure	Council Website Newsletter (if close to next regular publication) Letter to residents and business proprietors
9.	ROAD (Thoroughfare) CLOSURES – For Repairs and Maintenance	s.3.50A.	No notification required if no significant adverse effect on users	Signs to be erected and local residents to be informed in writing unless closure is during normal working hours only
10.	ROADS – Altering Level and Alignment of	s.3.51.(3) Local Govt. (Functions & General) Regulation 5.	Owner(s) and occupier(s) of land adversely affected (in writing and not less than 14 days prior notice)	-

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11.	ROADS – Draining Water from a Road or other Public Place onto Adjoining Land	s.3.51.(3) Local Govt. (Functions & General) Regulation 5.	Owner(s) and occupier(s) of land adversely affected (in writing and not less than 14 days prior notice)	-
12.	TENDERS – For Goods and Services	s.3.57. Local Govt. (Functions & General) Regulations 14.(1), 21.(3)	State-wide Public Notice (at least 14 days)	Council Website
13.	PROPERTY Major Land Transactions (Council Owned) – Disposing of	s.3.58.(3) Local Govt. (Functions & General) Regulation 30	Local Public Notice (at least 14 days)	Council Website Local Public Notice Letter to Business & Community Groups
14.	COMMERCIAL ENTERPRISES – Proposed by Council	s.3.59.(4)	State-wide Public Notice (at least 6 weeks) Local Public Notice (at least 6 weeks)	Council Website Local Public Notice Letter to Business & Community Groups
15.	ENROLMENTS – Close of Electoral Roll	s.4.39.(2)	State-wide Public Notice (at least 56 days – but not more than 70 days – before Election Day)	Council Website
16.	NOMINATIONS – Call for Candidates for Election	s.4.47.(1)	State-wide Public Notice (at least 45 days – but not more than 56 days – before Election Day)	Council Website
17.	ELECTIONS – How, When, Where Conducted and Who Candidates are (Election Notice)	s.4.64.	State-wide Public Notice (as soon as practicable but no later than 19 days before Election Day)	Council Website
18.	COUNCIL MEETINGS – Dates, Times and Place Where Held in Next 12 Months	s.5.25.(g) Local Govt. (Admin.) Regulation 12.(1)	Local Public Notice (at least once a year) Display in Administration Centre & Library & Local History Centre	Council Website Letter to Business & Community Groups Newsletter
19.	COUNCIL MEETINGS – Changes to Previous Notification	s.5.25.(g) Local Govt. (Admin.) Regulation 12.(2)	Local Public Notice	Council Website Newsletter (if close to next regular publication)
20.	SPECIAL COUNCIL MEETINGS – Date, Time, Place and Purpose (not required if meeting not open to the public)	s.5.25.(g) Local Govt. (Admin.) Regulations 12.(3) & 12.(4)	Local Public Notice or, if not practicable, in a manner and extent decided by the CEO	Council Website Letter to Business & Community Groups

No	Subject	Legislation	Minimum Requirement	Additional Consultation or Notification
21.	ELECTORS' MEETINGS – Date, Time, Place and Purpose	s.5.29.(1)	Local Public Notice (at least 14 days) Each Council Member (at least 14 days)	Council Website Letter to Business & Community Groups
22.	GRATUITY PAYMENTS – To Employees who are Retiring or Finishing	s.5.50.	Local Public Notice	-
23.	GRATUITY PAYMENTS – If More than the Amount Previously Determined by Policy	s.5.50.(2)	Local Public Notice	-
24.	ANNUAL REPORT – Availability of	s.5.55.	Local Public Notice (as soon as practicable after acceptance by Council)	Council Website CEO to determine list including Business & Community Groups, Govt Ministers and Dept of Local Govt & Regional Services
25.	PLAN FOR THE FUTURE – Where and When May be Inspected	s.5.56.	Local Public Notice (42 days submission period)	Council Website Letter to Business & Community Groups
26.	RESERVE ACCOUNTS – Changing Purpose of or if Using for Another Purpose	s.6.11.(2) Local Govt. (Financial Management) Regulation 18.	Local Public Notice (one month's notice) NOTE: No notice required if: <ul style="list-style-type: none"> <li>• Disclosed in budget or</li> <li>• Amount does not exceed \$5000 or</li> <li>• Authorised in advance by Mayor in an emergency</li> </ul>	Council Website Letter to Business & Community Groups
27.	FEES and CHARGES – Intention to Impose and Date From Which They Apply	s.6.19.	Local Public Notice	Council Website Letter to Business & Community Groups
28.	BORROWING MONEY or OBTAINING CREDIT	s.6.20.(2)  Local Govt. (Financial Management) Regulation 20.	Local Public Notice (one month's notice) NOTE: No notice required if: <ul style="list-style-type: none"> <li>• Included in budget or</li> <li>• Re-financing a loan or another accommodation except if a major variation</li> </ul>	Council Website Letter to Business & Community Groups

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29.	BORROWING MONEY – Not Proceeding With or Using Unexpended Part for Other Purpose	s.6.20.(3)&(4) Local Govt. (Financial Management) Regulation 21.	Local Public Notice (one month's notice) NOTE: No notice required if: <ul style="list-style-type: none"> <li>• Amount does not exceed \$5000 or</li> <li>• Authorised in advance by Mayor in an emergency</li> </ul>	Council Website Letter to Business & Community Groups
30.	DIFFERENTIAL RATES and ASSOCIATED MINIMUM PAYMENT	s.6.36.	Local Public Notice (within two months prior to the financial year – not less than 21 days submission period) NOTE: No notice required if: <ul style="list-style-type: none"> <li>• Supplementary rate or</li> <li>• Specified area rate or</li> <li>• Proposed rates or minimum payment is modified after having considered submissions</li> </ul>	Council Website Letter to Business & Community Groups
31.	REVESTMENT OF LAND – For Non-payment of Rates etc	s.6.74. Local Govt. (Financial Management) Regulation 77.	Publish in the Government Gazette (not less than 30 days from notice to parties nominated in the Regulation)	-
32.	WARD BOUNDARIES REVIEW – At least once in every eight (8) years	s.2.2.(3) Schedule 2.2 – Clause 7.(1)	Local Public Notice (not less than six weeks' notice)	Council Website Letter to Business & Community Groups
33.	SALE OF LAND - For Unpaid Rates etc	s.6.68.(3) Schedule 6.3 – Clause 1.(1) and 1.(3)	Official Notice Board (not less than 35 days) and/or Local Public Notice	-
34.	SALE OF LAND (For Unpaid Rates, etc) - ADVERTISING	s.6.68.(3) Schedule 6.3 – Clause 2.(1) and 2.(2)	State-wide Public Notice	-

## 6.2 LAND ADMINISTRATION ACT 1997

No	Subject	Legislation	Minimum Requirement	Additional Consultation or Notification
35.	REQUEST TO MINISTER TO DEDICATE PRIVATE ROAD AS PUBLIC ROAD	s.56.	No requirement if public has had uninterrupted use for not less than 10 years	Owner of the private road, adjoining property owners and public utilities
36.	REQUEST TO MINISTER TO ACQUIRE PRIVATE ROAD AS CROWN LAND	s.52.(3)	State-wide Public Notice Notice to owner of the road, adjoining property owners and public utilities	-
37.	REQUEST TO MINISTER TO PERMANENTLY CLOSE A ROAD	s.58.(3)	State-wide Public Notice	Adjoining property owners and public utilities
38.	REQUEST TO MINISTER TO ACQUIRE AS CROWN LAND ANY ALIENATED LAND FOR A PUBLIC PURPOSE	s.52.(1)(a)	State-wide Public Notice Notice to owner of the land, adjoining property owners and public utilities	-

## 6.3 BUSH FIRES ACT 1954

No	Subject	Legislation	Minimum Requirement	Additional Consultation or Notification
39.	FIREBREAK – Notice to Plough or Clear	s.33.(1)	Publish in the Government Gazette. State-wide Public Notice	Council Website