

# COMMUNITY FUNDING



CITY OF VINCENT

Legislation / local law requirements	Nil
Relevant delegations	Delegation 2.2.19 - Defer payment, grant discounts, waive fees or write off debts
Related policies, procedures and supporting documentation	Execution of Documents Policy Fraud and Corruption Prevention

## PRELIMINARY

### INTRODUCTION

The City of Vincent offers a range of grants that are aimed at helping local people to take an active role in shaping our community. Community funding provides an opportunity to contribute towards the City's vibrancy and diversity by working collaboratively with a range of community groups, organisations, businesses and individuals to deliver initiatives that increase social participation, strengthen connections, build capacity and deliver economic and environmental benefits.

### PURPOSE

This Policy outlines the Community Funding opportunities available from the City of Vincent, with the purpose and eligibility criteria for each funding category then guiding the level of financial support that may or may not be provided.

The Community Funding opportunities outlined in this policy are solely for the purpose of delivering positive outcomes in the City of Vincent for the local community.

Applications for funding will not necessarily be approved and any initiatives that have previously been supported through Community Funding cannot be guaranteed in future years. The availability of funding remains subject to Community Funding allocations within Council's Annual Budget that may vary from year-to-year.

### OBJECTIVE

- To provide financial assistance through grants, sponsorship, donations, waivers and in-kind support to assist groups, organisations and individuals to deliver positive community outcomes.
- To use community funding as a strategic opportunity to strengthen quality of life within Vincent through improved community engagement, partnerships and participation.
- To complement and support both Council and community priorities through a range of community funding initiatives.

### SCOPE

This Policy applies to all requests from community groups, organisations, businesses, schools and individuals for the provision of financial support towards projects, programs, events and other initiatives that service the Vincent community.



## Conflict of Interest

Officers assessing grants have a responsibility to declare any conflict of interest with an applicant or project.

## Financial Considerations

The total funding pool of the Community Grants Program will be listed in the City's Corporate Business plan and included in the Annual Budget and approved by Council each year. Grant applications are assessed and approved by Administration based upon funding category guidelines and criteria.

## POLICY PROVISIONS

### DEFINITIONS

**Applicant** means a group, organisation or individual applying for grant funding.

**Donation** is a cash contribution to an organisation or group for the purpose of assisting an activity, event or program with a charitable, welfare or community service orientated purpose.

**Emergency Relief Donation** is a charitable contribution of essential goods and/or services made to eligible residents during a declared state of emergency.

**Fees and Charges** are stipulated monetary amounts established through Council's Annual Fees and Charges Schedule and levied where an organisation, group or individual seeks the use of a City of Vincent managed facility or reserve.

**Grant** is a cash contribution made to an organisation or group for the sole purpose of delivering a specific project with mutually agreed outcomes and performance measures. Grants must be fully acquitted at the conclusion of the project.

**In-kind donation** is a contribution to an organisation or group through the provision of City of Vincent services, resources and facilities although no monies are physically exchanged.

**Sponsorship** is a cash and/or in-kind contribution to an organisation or group for a specific purpose or event where the City of Vincent receives public recognition for its contribution in a manner negotiated by both parties. Sponsorship must be fully acquitted at the conclusion of the project or event.

### POLICY

Funding Category	Eligibility	Overview
<b>Connected &amp; Healthy Community Support Grants</b>	Not-for-profit organisations, clubs, associations, social enterprises, and registered charities	Funding for programs, projects and services that demonstrate outcomes that will build a strong and resilient community as well as initiatives that ensure the ongoing sustainability of community organisations.
<b>Youth Development Grants</b>	Young people	Funding to support young people who are dedicated to addressing key social, economic and environmental issues within the Vincent community. Focus areas include community and social entrepreneurship, environment and sustainability, arts and creative expression, and leadership and personal development.

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Funding Category	Eligibility	Overview
<b>Collaborative Grants</b>	Service delivery agencies, not-for-profit organisations, social enterprises and registered charities	Partnerships with service delivery agencies that reside and/or operate within our local community in order to effectively respond to a recognised community focus area as endorsed by Council. The focus area will be reviewed every three years to ensure alignment with Council priorities and community demands.
<b>Sports Participation Grants</b>	Not-for-profit organisations, State sporting associations and sport and recreation clubs.	To support City of Vincent based sport and recreation clubs and State Sporting Associations to establish activities, programs or projects that promote and encourage participation and opportunity with a participant focus on females, juniors, diversity and inclusion in sport.
<b>Festival and Event Sponsorship</b>	Not-for-profit organisations, clubs, associations, social enterprises, and registered charities	<p>Funding for the delivery of festivals, events and other similar activities which contribute to community vibrancy. Sponsorship will be provided through direct funding and/or in-kind services with the level of support determined by the value to the Vincent community in terms of economic, cultural and social outcomes.</p> <p>Funding amounts are awarded based on alignment with the Guidelines and Criteria as well as Council priorities.</p>
<b>Town Team Grants</b>	Town Teams	Funding to deliver initiatives that improve the performance of town centres and districts, events and/or assistance with their ongoing governance and sustainability.
<b>Environmental Grants</b>	Schools, not-for-profit organisations, clubs, associations, social enterprises, and registered charities	Funding for the implementation of local projects or initiatives that align with the objectives of the City of Vincent <i>Sustainable Environment Strategy</i> .
<b>Heritage Assistance Fund</b>	Property owners with a place on the City of Vincent Local Heritage List and/or State Register of Heritage Places or within a heritage area	<p>Funding towards heritage conservation projects to places of heritage significance.</p> <p>Applicants should also refer to the applicable Policy or Guidelines as amended.</p>
<b>Heritage Plaques Program</b>	Property owners and not-for-profit organisations	<p>Funding towards the installation of a plaque or alternative form of interpretation to recognise and celebrate places of heritage interest in the City of Vincent that are either in situ or have been demolished.</p> <p>Applicants should also refer to the applicable Policy or Guidelines as amended.</p>
<b>Active Transport Schools Grants</b>	Schools	Financial assistance for schools located within the City of Vincent towards active transport events, bike education and as an additional source of funding for schools participating in the Department of Transport's Your Move Connecting Schools program. The grants aim to encourage, support and celebrate children, parents and staff in the City to choose active transport options to get to and from school.

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Funding Category	Eligibility	Overview
<b>Active Transport Community Initiatives Grants</b>	Not-for-profit organisations, clubs, associations, social enterprises, and registered charities	Provide financial assistance to eligible community groups and not-for-profit organisations to help fund community programs that promote or assist the community to engage in active transport. The grant can be applied to the presentation of a one off event or the development of a program which encourages, supports or celebrates initiatives that promote Vincent residents choosing active transport options.
<b>Transport Assistance</b>	Residents with demonstrated difficulty accessing transport to attend medical appointments	Transport Assistance for eligible residents who have difficulty accessing transport to and from medical appointments. Assistance is provided through prepaid taxi vouchers.
<b>Property Assistance Fund</b>	Residents requiring property repairs to prevent serving of a notice under Section 135 of the <i>Health Act 1911</i> or Schedule 3.1 of the <i>Local Government Act 1995</i>	<p>Assistance with undertaking repairs on a property and/or remove items to prevent the serving of a notice under Section 135 of the Health Act 1911 "Unfit for Human Habitation" or Schedule 3.1 of the Local Government Act 1995. Such support is provided where an individual requires financial assistance to improve the condition of their premises with any funds paid directly to service providers/businesses engaged to undertake the works. No funds are paid to the individual(s) inhabiting the property.</p> <p>Determinations regarding the provision of Special Welfare Assistance and the amounts required are made by Administration on a case-by-case basis.</p>
<b>Donations</b>	Not-for-profit organisations, clubs, associations, social enterprises, registered charities and individuals	Funding support towards the delivery of projects, programs or services. The applicant must identify the specific community need.
<b>Waiving of Fees</b>	Not-for-profit organisations, clubs, associations, social enterprises, registered charities and individuals	<p>The waiving or reduction of fees for community groups, organisations and individuals will be considered where such assistance supports the delivery of projects, programs, services or fundraising initiatives.</p> <p>The applicant must identify the specific community benefits associated with their activity and demonstrate their limited financial capacity to pay relevant fees and are assessed against a criteria matrix.</p> <p>This may include (but is not limited to):</p> <ul style="list-style-type: none"> <li>• The hire of community facilities and town halls (bonds excluded)</li> <li>• Banner pole hire</li> <li>• Road closures/obstructions and special event parking</li> <li>• The hire of parks, reserves and playing fields</li> <li>• Street entertainment and busking permits</li> <li>• Stall Holder / Trader Permits (except food related stalls)</li> <li>• Beatty Park Leisure Centre and facility usage fees.</li> </ul> <p>Waiver requests are assessed and approved by Administration and are based on the outcome of the criteria matrix. Applicants may be eligible for a reduction or waiver of fees up to \$2,000 each financial year. Requests for a reduction or waiver over \$2,000 will require Council approval in accordance with the Delegation of Authority.</p>

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<b>Emergency Relief Donations</b>	Residents	<p>Relief provided to residents who are considered vulnerable due to experiencing hardship or being at risk of hardship during a declared State of Emergency. The donation shall be in the form of the purchase of essential goods and/or services for the affected resident. No cash donations are permitted under this funding stream.</p> <p>Administration will determine the level of need on a case-by-case basis and following investigation of whether appropriate assistance is available through other existing emergency relief programs or services.</p>
<b>Trees of Significance Assistance Fund</b>	Property owners of trees listed on the Trees of Significance Inventory	<p>Financial assistance for owners with trees listed on the Trees of Significance Inventory who may be eligible for financial assistance for work associated with the listed tree through the City's Trees of Significance Incentive Fund. Applicants should also refer to Local Planning Policy: Trees of Significance as amended.</p> <p>Owners of with trees listed on the Trees of Significance Inventory may be eligible for financial assistance for work associated with the listed tree through the City's Trees of Significance Incentive Fund. Applicants should also refer to the applicable Policy or Guidelines as amended.</p>
<b>Business Enhancement Grants</b>	Businesses and commercial property owners	Financial assistance to businesses and commercial property to make small-scale improvements that enhance the street appeal, presentation and functionality of the City's neighbourhoods and town centres.

## OFFICE USE ONLY

<b>Responsible Officer</b>	Executive Manager Communications and Engagement
<b>Initial Council Adoption</b>	Date: 24/07/2018, Ref# D17/67260
<b>Reviewed / Amended</b>	Date: 24/07/2018, Ref#: D19/36552 Date: 18/09/2018, Ref#: D19/133707 Date: 14/12/2021, Ref#: D21/20836 Date: 11/03/2025, Ref#: D24/111714
<b>Next Review Date</b>	Date: 11/03/2029