



CITY OF VINCENT

APPLICATION FOR SECTION 39 CERTIFICATE

Please return to:
Health Services
PO Box 82, LEEDERVILLE, 6902
Telephone: (08) 9273-6533
Facsimile: (08) 9273-6099
E-mail: mail@vincent.wa.gov.au

Please submit your written request for a Section 39 certificate to the Chief Executive Officer (attention to Health Services), detailing:

- the type of Liquor Licence you are applying for in accordance with the Liquor Control Act 1988 (e.g. Restaurant/Small Bar/Tavern/Special Facilities Liquor Licence)
- whether you are requesting a new S.39 or a S.39 as a result of recent Council approved alterations/re-fit of premises;
- whether the premises is ready for a final inspection (this is required prior to issue of S.39).

Please note: you require a Section 40 Certificate before a Section 39 Certificate can be issued. Please forward a written request to the Chief Executive Officer (attention to the City's Planning, Building and Heritage Section), for a Section 40 Certificate.

PAYMENT OPTIONS

BY MAIL: CITY OF VINCENT, PO BOX 82, LEEDERVILLE WA 6902
Do not send cash through the mail. Complete the attached Credit Card Payment details, or forward a cheque or money order made out to the City of Vincent.

E-MAIL: cashier@vincent.wa.gov.au

FAX: (08) 9273 6099

IN PERSON: 244 VINCENT STREET, LEEDERVILLE WA 6007
Monday to Friday between 8:00am – 5:00pm

CREDIT CARD PAYMENT DETAILS:

Please complete the following details, and submit the form it in its entirety to the City of Vincent. Please note American Express and Diners Club are not accepted.

Please charge my (please circle): Bankcard/MasterCard/Visa

Credit Card Number: _____ / _____ / _____ / _____

Card Expiry Date: _____ / _____

Please debit my Credit Card with the amount of: \$200

Cardholder's Name (as shown on the Card): _____

Cardholder's Signature (as shown on the Card): _____



Your signature hereon is authority for us to issue a sales voucher for the full amount (shown in the space provided above) and an acknowledgement that the sales voucher, if endorsed "Mail Order", to be treated as having been duly signed by the cardholder. Please forward the entire form with the details clearly completed.