



CITY OF VINCENT

"Enhancing and celebrating our diverse community"

MINUTES

29 OCTOBER 2013

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Minutes of the Ordinary Meeting of Council of the City of Vincent held at the Administration and Civic Centre, 244 Vincent Street, Leederville, on Tuesday 29 October 2013, commencing at 6.00pm.

1. (a) DECLARATION OF OPENING

The Presiding Member, Mayor John Carey, declared the meeting open at 6.03pm and read the following Acknowledgement of Country Statement:

(b) ACKNOWLEDGEMENT OF COUNTRY STATEMENT

"Today we meet on the lands of the Nyoongar people and we honour them as the traditional custodians of this land".

2. APOLOGIES/MEMBERS ON APPROVED LEAVE OF ABSENCE

(a) Apologies:

Nil.

(b) Members on Approved Leave of Absence:

Nil.

(c) Present:

Mayor John Carey	Presiding Member
Cr Matt Buckels	North Ward (from 6.09pm)
Cr Emma Cole	North Ward
Cr Roslyn Harley (Deputy Mayor)	North Ward
Cr Laine McDonald	South Ward
Cr John Pintabona	South Ward
Cr Joshua Topelberg	South Ward
Cr Julia Wilcox	North Ward
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Director Community Services
Rick Lotznicker	Director Technical Services
Mike Rootsey	Director Corporate Services
Petar Mrdja	Acting Director Planning Services
Gabrielle Pieraccini	Director Special Projects
Jerilee Highfield	Executive Assistant (Minutes Secretary until approximately 7.40pm)
<u>Employee of the Month Recipient</u> Adam Dyson	Planning Officer (Statutory) (until approximately 6.20pm)
<u>Media</u> Sara Fitzpatrick	Journalist – "The Guardian Express" (until approximately 7.40pm)
David Bell	Journalist – "The Perth Voice" (from 6.09pm until approximately 7.40pm)

Approximately 3 Members of the Public.

3. (a) PUBLIC QUESTION TIME & RECEIVING OF PUBLIC SUBMISSIONS

The following submissions were made by persons in the Public Gallery:

1. Colin Scott of 17 Deep Court, North Perth Stated the following:
 - Mr Scott spoke as the chairperson for the North Perth Community Garden and he thanked to the City of Vincent for all the work that the City has done and guided them along the way quite efficiently in a perfect manner.
 - The Community Garden had an opening day on Saturday 26 October 2013 with a great turnout and is a credit to the City and the residents.
2. Bob Crowe of 9 High Street, Mount Lawley – Item 9.4.1 Stated the following:
 - Mr Crowe spoke on behalf of the Mens Shed Committee. They are finally on the way.
 - He thanked the Council for all the work they have done and Lotterywest.

There being no further speakers, Public Question Time closed at approx. 6.07pm.

(b) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

5. THE RECEIVING OF PETITIONS, DEPUTATIONS AND PRESENTATIONS

- 5.1 Petition received from Mr Caleb Jones of C/o the Harwood Place Action Group, on behalf of the Harwood Place Owners and Residents, along with 11 signatures in support of the proposal to Council to replace the current parking restrictions in Harwood Place with a 1P time restriction from 8.00am to 6.00pm Monday to Friday and "Resident Only" parking at all other times.

The Chief Executive Officer recommended as this refers to Item 9.2.1 on tonight's Agenda that this petition be received and considered as part of the deliberations.

Moved Cr Topelberg, Seconded Cr Pintabona

That the petition be received as recommended.

CARRIED UNANIMOUSLY (7-0)

(Cr Buckels had not yet arrived at the Meeting.)

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- 6.1 Minutes of the Ordinary Meeting of Council held on 8 October 2013

Moved Cr Topelberg, Seconded Cr Harley

That the Minutes of the Ordinary Meeting of Council held 8 October 2013 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY (7-0)

(Cr Buckels had not yet arrived at the Meeting.)

- 6.2 Minutes of the Special Meeting of Council held on 15 October 2013

Moved Cr Pintabona, Seconded Cr Topelberg

That the Minutes of the Special Meeting of Council held 15 October 2013 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY (7-0)

(Cr Buckels had not yet arrived at the Meeting.)

Cr Buckels arrived at the Meeting from 6.09pm.

6.3 Minutes of the Special Meeting of Council held on 22 October 2013

Moved Cr Topelberg, Seconded Cr Harley

That the Minutes of the Special Meeting of Council held 22 October 2013 be confirmed as a true and correct record, subject to corrections to the Mayor's announcement – which had the last paragraph of his speech omitted.

CARRIED UNANIMOUSLY (8-0)

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

The Presiding Member Mayor John Carey read the following;

7.1 North Perth Community Gardens - Opening

I am pleased to announce that the Grand Opening of the North Perth Community Gardens was held on Saturday, 26 October 2013, obviously this is a fantastic initiative that the City of Vincent has supported and has finally come to fruition.

I want to acknowledge all the Local Members that attended it was a great turnout and also, Deputy Mayor Cr Harley, Crs Buckels, Cole, Pintabona and Topelberg who also attended the Opening.

I do want to acknowledge the City's Community Development and Parks Officers who have assisted greatly in this project.

7.2 Launch Of The Vietnamese Monument Of Gratitude

I am also pleased to announce that I officially launched the Vietnamese Monument of Gratitude on Sunday 27 October 2013 at the City's Wade Street Reserve.

It was a very hot, but also a lovely and moving day when obviously we are paying recognition and tribute to the hundreds of thousands of people who lost their lives trying to escape the communist regime, once they took power.

The Ceremony went for one and a half hours but I have to say it was a beautiful ceremony and it was an honour and privilege to represent the City and also to receive the memorial as a gift and we did.

This certificate was presented in recognition of the memorial that was gifted to the City of Vincent. Just a reminder the City of Vincent played a substantial role in this redevelopment.

I would like to acknowledge the work of my former predecessor Hon. Alannah MacTiernan because they had been alternative location, I think that everyone agrees that Wade Reserve was the best location. We put in approximately \$82,000 in remodeling the park and I have to say the park looks fantastic.

I also would like to acknowledge the artist Coral Lowry, Artsource, the City's officers, and the Vietnamese Community and also, Crs Pintabona and Cr Topelberg, who also attended the Ceremony.

7.3 **Fund raiser at Aranmore Catholic College**

Some of the Councillors and myself attended the second to none fundraiser which was organised by Aranmore Catholic College, in memory of a particular person who lost their lives as a result of mental Health issues, it was a fundraiser and dedication to mental health.

As you know the City of Vincent has become more involved on these issues and \$40,000 was raised, so I would really like to pay tribute to all the Aranmore mums, it was a fantastic event and my understanding it will be the future of events to come.

7.4 **Premier's Australia Day Active Citizenship Awards 2013 - Nominations Open**

As you are aware, the City recognises its citizens in the Premier's Australia Day awards. These Awards recognise and celebrate significant contributions to community life and active citizenship:

The three award categories include:

- Premier's Australia Day Active Citizenship Award;
- Premier's Australia Day Active Citizenship Award - for a person under 25 years; and
- Premier's Australia Day Active Citizenship Award - for a Community group or event.

In conjunction with the Premier's Australia Day Active Citizenship Award, the City of Vincent will also be opening nominations for its own Active Citizen Award. This award aims to publicly recognise and award Vincent residents who go above and beyond their civic duties to contribute to the community in a constructive and positive way.

All nominations for the Premier's Australia Day Citizenship Awards must be submitted on the official form, which is available online from the City's website or you can get a hard copy form at the Vincent Library & Local History Centre, Administration & Civic Centre and Beatty Park Leisure Centre.

I would really encourage Councillors in particular if you do know people, because in past we have not had many nominations come through, so I would really actively encourage every Councillor here to think about people who could be nominated.

7.5 **Employee Of The Month Awards For The City Of Vincent For August, September and October 2013**

As members of the public will know, the Council recognises its employees by giving a monthly award for outstanding service to the Ratepayers and Residents of the City. The recipients receive a \$120 voucher, kindly donated by the Bendigo North Perth Community Bank, and a Certificate.

August 2013

The Employee of the Month Award for August 2013 is awarded to Elizabeth (Liz) Lloyd, Administration Officer in the City's Technical Services Section.

Liz has had several nominations and comments have been received as follows:

"Liz is a true pleasure to have in the Department day in and day out. She goes above and beyond the call of duty, very frequently and provides residents with exceptional service each and every time.

Liz also strongly contributes to a positive work environment with a consistent cheerful and pleasant attitude towards all members of staff."

Congratulations to Liz - and well done!!

Received with Acclamation!

September 2013

The Employee of the Month Award for September 2013 is awarded to Adam Dyson - Planning Officer (Statutory).

Adam was nominated as a result of an email of appreciation forwarded to the City from a Licensed Surveyor who was dealing with the City's Planning Services in relation to a subdivision clearance.

This person wrote into the City as follows:

"It is refreshing to work with a Shire whose staff are prepared to go the extra mile. Please pass on my sincere thanks to [Adam and] everyone involved in the clearance process for a job well done."

The Employee of the Month award is presented to Adam in recognition of his efforts in this matter and his professional assistance in his dealings with other customers.

Congratulations to Adam - and well done!!

The Mayor presented Adam with his certificate.

Received with Acclamation!

October 2013

The Employee of the Month Award for October 2013 is awarded to Barney O'Shaughnessy, Casual Centre Supervisor and Casual Lifeguard at the City's Beatty Park Leisure Centre. Barney was nominated by the Chief Executive Officer.

On 20 September 2013, a fire occurred at the City's Beatty Park Leisure Centre. Barney was the first responder to an electrical fire caused by a fault. The fire was in the main switchboard room which contained the main power supply to the whole site.

When black smoke was seen billowing out of the switch room, Barney was the first to respond, with a number of fire extinguishers on hand he entered the room which had virtually zero visibility except for the bright glow of the flames indicating in which direction to travel.

Barney was in radio contact at all times with other staff providing regular updates as the emergency response plan was put into action.

Barney continued to battle the flames until he had depleted 2 extinguishers and was finally overcome by smoke. Other staff were on hand, this time with respirators to continue dousing the fire until the fire brigade arrived.

Due to his quick action, Barney prevented what could have been a catastrophic outcome at the Centre. His courage and implementation of his training was evident and he is to be commended for his outstanding efforts.

Congratulations to Barney - and well done!!

Received with Acclamation!

8. DECLARATIONS OF INTERESTS

- 8.1 Chief Executive Officer, Mr John Giorgi, JP declared an Impartiality interest in Item 12.1 - Further Report: WALGA Nominations. The extent of his interest being that that he is a current WALGA representative on the Healthway Board and for the information of Council as a Local Government Employee he does not receive any meeting fees for attendance at the Board.

9. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)

Nil.

10. REPORTS

The Presiding Member, Mayor John Carey, requested that the Chief Executive Officer advise the meeting of:

10.1 Items which are the subject of a question or comment from Members of the Public and the following was advised:

Item 9.4.1

10.2 Items which require an Absolute Majority decision which have not already been the subject of a public question/comment and the following was advised:

Items 9.5.3 and 9.5.5.

10.3 Items which Council Members/Officers have declared a financial or proximity interest and the following was advised:

Nil.

Presiding Member, Mayor John Carey, requested Council Members to indicate:

10.4 Items which Council Members wish to discuss which have not already been the subject of a public question/comment or require an absolute majority decision and the following was advised:

COUNCIL MEMBER	ITEMS TO BE DISCUSSED
Mayor John Carey	9.5.1
Cr Buckels	9.4.2
Cr Cole	Nil
Cr Harley (Deputy Mayor)	Nil
Cr McDonald	Nil
Cr Pintabona	Nil
Cr Topelberg	9.1.1 and 9.2.2
Cr Wilcox	Nil

The Presiding Member, Mayor John Carey, requested that the Chief Executive Officer to advise the meeting of:

10.5 Unopposed items which will be moved "En Bloc" and the following was advised:

Items 9.2.1, 9.2.3, 9.2.4, 9.2.5, 9.3.1, 9.3.2, 9.3.3, 9.5.2 and 9.5.4

10.6 **Confidential Reports which will be considered behind closed doors and the following was advised:**

Item 14.1.

New Order of Business:

The Chief Executive Officer advised the meeting of the New Order of business, in which the items will be considered, as follows:

(a) Unopposed items moved *En Bloc*;

Items 9.2.1, 9.2.3, 9.2.4, 9.2.5, 9.3.1, 9.3.2, 9.3.3, 9.5.2 and 9.5.4

(b) Those being the subject of a question and/or comment by members of the public during "Question Time";

Item 9.4.1

(c) Those items identified for discussion by Council Members;

The remaining Items identified for discussion were considered in numerical order in which they appeared in the Agenda.

(d) Confidential Items – to be considered ("Behind Closed Doors").

The Presiding Member, Mayor John Carey ruled that the Items raised during public question time for discussion are to be considered in numerical order as listed in the Agenda index.

ITEMS APPROVED "*EN BLOC*":

The following Items were approved unopposed and without discussion "*En Bloc*", as recommended:

Moved Cr Cole, Seconded Cr Pintabona

That the following unopposed items be approved "En Bloc", as recommended;

Items 9.2.1, 9.2.3, 9.2.4, 9.2.5, 9.3.1, 9.3.2, 9.3.3, 9.5.2 and 9.5.4

CARRIED UNANIMOUSLY (8-0)

9.2.1 Harwood Place, West Perth - Proposed Amendments to Existing Parking

Ward:	South	Date:	18 October 2013
Precinct:	Beaufort Precinct (P13)	File Ref:	PKG0039
Attachments:	001 – Plan No. 3090-PP-01		
Tabled Items:	Nil		
Reporting Officer:	R Lotznicker, Director Technical Services A Brown, Engineering Technical Officer		
Responsible Officer:	R Lotznicker, Director Technical Services		

OFFICER RECOMMENDATION:

That the Council;

1. **APPROVES IN PRINCIPLE** the undertaking of a six (6) month trial of replacing the current time restrictions on the eastern side of Harwood Place, excluding the loading zone, with a 1P time restriction 8.00am to 6.00pm Monday to Friday and “Resident Only” parking at all other times, as shown on the attached plan No. 3090-PP-01;
2. **CONSULTS** with the residents/businesses of Harwood Place, including the Harwood Place Action Group, regarding the proposal and outlined in clause 1; and
3. **DEFERS** undertaking any works in the street until the outcome of the community consultation has been carried out and a further report has been submitted to the Council at the conclusion of the consultation period.

COUNCIL DECISION ITEM 9.2.1

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY “EN BLOC” (8-0)

PURPOSE OF REPORT:

The purpose of the report is to advise the Council of the outcome of investigations into creating further parking in Harwood Place, West Perth, by embaying parking in response to a petition submitted by the Harwood Place Action Group.

BACKGROUND:

In 2008 the Council, contrary to the officers recommendation at the time, approved the demolition of an existing building and the construction of a four storey development comprising twelve (12) two bedroom and four (4) single bedroom multiple dwellings and associated car parking at Nos 17 – 23 Harwood Place in West Perth.

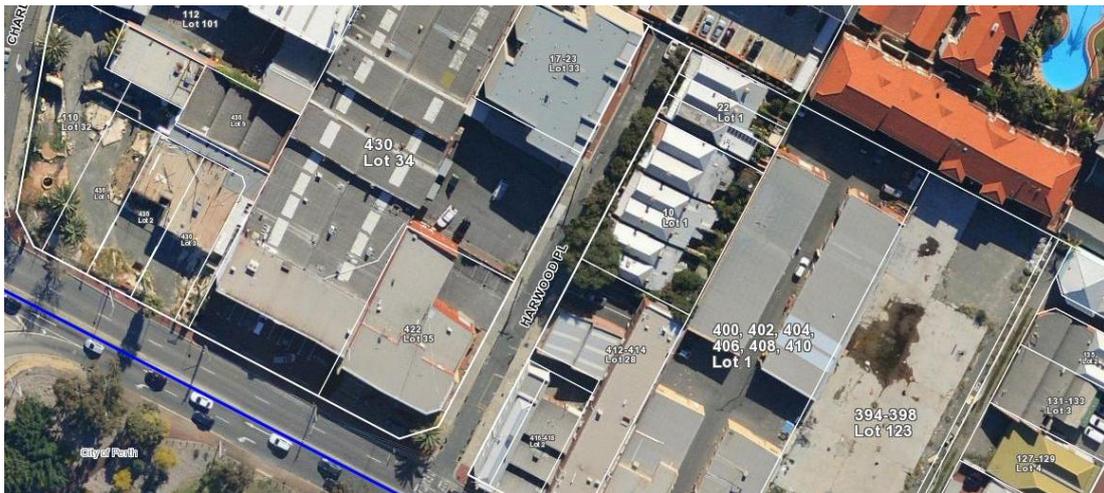
This has resulted in parking issues in the street and residents of the heritage listed cottages in Harwood Place submitted a petition requesting consideration be given to the implementation of extended parking controls and embayed parking in the street, to address the increase in parking congestion resulting from recent large development in the street.

DETAILS:

Harwood Place:

Harwood Place, which intersects with Newcastle Street, is a narrow street approximately 100m long with a road reserve of 10.0m in width. The carriageway width is 5.0m with a footpath either side and a number of crossovers into residential and commercial developments with a number of mature verge trees on the eastern side and service authority access pits on the western side. The street terminates in a dead end (refer to image below).

The street comprises a mix of residential and commercial development. The east side of the street comprises nine (9) heritage workers cottages, none of which have any off road parking, and a more recent unit development on the west side of the street has markedly increased demand for parking.



Current Restrictions:

The restriction of the east side of the street is currently 1P, 8.00am to 8.00pm Monday to Sunday with a loading zone at the Newcastle Street end of the street. The west side is a no standing zone due to the narrow width of the street.

Request for Improvements:

The petition submitted by the Harwood Place Action Group requested that the Council consider implementing embayed parking on the east side of the street to improve accessibility and parking for residents.

Investigations:

The City engaged a surveyor to undertake a full feature survey of Harwood Place to investigate the possibility of constructing embayed parking as suggested.

It was found that due to the number of existing trees, service pits, existing crossovers, no stopping restriction etc and the narrow width of the street there would be no benefit in undertaking works to implement embayed parking and in fact there would be a net loss in the number of on road parking bays.

Letter to Residents:

As a result of the investigation and design constraints, a letter was sent to the Harwood Place Action Group members as well as those who signed the petition informing them of the result of the investigation into embaying parking and stating that the City would instead resurface the road in red asphalt as well the existing line marking within the street being refreshed.

Alternative Proposal:

In approving the development at Nos 17 – 23 Harwood Place the Council at its meeting held on 27 May 2008 resolved (in part) as follows:

“(c) *prior to the issue of a Building Licence, the owner(s) shall agree in writing to a notification being lodged under section 70A of the Transfer of Land Act notifying proprietors and/or (prospective) purchasers of the property of the following:*

- (2) *the Town of Vincent will not issue a visitor or residential car parking permit to any owner or occupier of the units. This is because at the time the planning application for the development was submitted to the Town, the developer claimed that the on-site parking provided would adequately meet the current and future parking demands of the development;”*

The developer of Nos 17 – 23 Harwood Place claimed that “*the on-site parking provided would adequately meet the current and future parking demands of the development.*”

Due to the fact that the existing nine (9) heritage workers cottages do not have (and never had) any off road parking, to ensure their amenity is maintained and due to the unique nature of this street, it is recommended that the following be trailed for six (6) months:

- 1P time restrictions, 8.00am to 6.00pm Monday to Friday and “Resident Only” parking at all other times.

Officers Comments:

Due to the unique nature of Moir Street (similar geometry and some issues to Harwood Place) its Ordinary Meeting held on 27 March 2012 the Council decided, in part, to undertake “*a six (6) months trial in Moir Street comprising 1P time restrictions, 8.00am to 6.00pm Monday to Friday and Resident Only” parking restrictions at all other times ...*”
The trial was successful and has now become permanent

CONSULTATION/ADVERTISING:

It is recommended that the residents in Harwood Place be consulted regarding the trial.

LEGAL/POLICY:

Not applicable.

RISK MANAGEMENT IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

The City’s *Strategic Plan 2011-2016* states:

“Natural and Built Environment

Objective 1.1: Improve and maintain the natural and built environment and infrastructure.”

- 1.1.5: *Enhance and maintain the City’s infrastructure, assets and community facilities to provide a safe, sustainable and functional environment.”*

SUSTAINABILITY IMPLICATIONS:

Not applicable.

FINANCIAL/BUDGET IMPLICATIONS:

The amount of \$30,000 was listed on 2012/13 Budget and was requested to be carried forward to the 2013/14 Budget. A total of \$60,000 is available to undertake the works in Harwood Place.

COMMENTS:

A recent development in Harwood Place has caused parking issues for the existing residents in the street. It is therefore recommended that the Council undertake a six (6) month trial of replacing the current time restrictions on the eastern side of Harwood Place, excluding the loading zone, with a 1P time restriction 8.00am to 6.00pm Monday to Friday and "Resident Only" parking at all other times.

9.2.3 Tender No. 477/13 - Oxford Street Reserve Redevelopment

Ward:	South	Date:	18 October 2013
Precinct:	Oxford Centre (4)	File Ref:	ADM0106; TEN0485
Attachments:	001 – Confidential Attachment		
Tabled Items:	Nil		
Reporting Officer:	J van den Bok, Manager Parks and Property Services		
Responsible Officer:	R Lotznicker, Director Technical Services		

OFFICER RECOMMENDATION:

That the Council;

1. **DOES NOT ACCEPT** any tenders received for the Oxford Street Reserve Redevelopment project;
2. **APPROVES;**
 - 2.1 the re-scoping of the project to enable the total cost estimate to fall within the current budget allocation;
 - 2.2 the matter to be referred to the Leederville Town Centre Enhancement Centre Working Group once the project has been re-scoped to consider options to progress the project; and
3. **NOTES** that a further report will be submitted to the council to consider and determine any recommendations of the Working Group and to approve of the revised Tender Specifications.

COUNCIL DECISION ITEM 9.2.3

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY "EN BLOC" (8-0)

PURPOSE OF REPORT:

The purpose of this report is for the Council to reject all tenders received for the Oxford Street Reserve Redevelopment and seek approval to re-scope the project.

BACKGROUND:

Tender No. 477/13 – Oxford Street Reserve Redevelopment was advertised in *The West Australian* newspaper on Saturday 10 August 2013.

At the close of the tender at 2.00pm on 3 September 2013, six (6) tenders were received and following an assessment a report was prepared for the Council Meeting of 24 September 2013; however, the item was subsequently *withdrawn* due to the recommended tenderer withdrawing their submission.

DETAILS:

Tenders were received from the following companies: (tender prices submitted are attached in the confidential attachment).

- Earthcare Landscapes*
- Civcon Civil & Project Management
- Advantearing Civil Engineers
- BCL Group Pty Ltd
- Curnow Group Pty Ltd
- Springhurst Enterprises

Note:* Following receipt of the tenders Earthcare Landscapes, who submitted the lowest price and were recommended as the preferred tenderer, contacted the City's officers and advised that they had made a miscalculation with their schedule of rates in the tender and could not undertake the works for that price.

The City sought advice and subsequently it was decided that the best course of action was to not accept any of the tenders for the Oxford Street Reserve Redevelopment project, re-scope the project and re-advertise at a later date.

CONSULTATION/ADVERTISING:

Tender No. 477/13 – Oxford Street Reserve Redevelopment was advertised in *The West Australian* newspaper on Saturday 10 August 2013 for a period of three (3) weeks.

LEGAL/POLICY:

The tender was advertised and assessed in accordance with the Local Government Act Tender Regulations and the City's Policy 1.2.2 and Purchasing Policy No. 1.2.3.

RISK MANAGEMENT IMPLICATIONS:

Medium: The proposal will improve the amenity and safety aspects for those frequently the Reserve. If this project is not completed the Reserve is at risk of further deterioration.

STRATEGIC IMPLICATIONS:

The City's *Strategic Plan 2011-2016* states:

"Natural and Built Environment

Objective 1.1: Improve and maintain the natural and built environment and infrastructure.

1.1.5: Enhance and maintain the City's infrastructure, assets and community facilities to provide a safe, sustainable and functional environment".

SUSTAINABILITY IMPLICATIONS:

Not applicable.

FINANCIAL/BUDGET IMPLICATIONS:

Funds remaining in the Leederville upgrade budget are \$1,435,000; however, the table below shows what other works need to be funded from the Leederville upgrade budget and therefore the available funds for the Oxford Reserve Upgrade are approximately \$1,140,000*.

Future Playground	Playground Consultant	Parks Consultant	Trees	Newcastle/Carr Streets Round about
\$225,000	\$10,000	\$18,000	\$12,000	\$30,000

* Refer to confidential attachment.

COMMENTS:

It is therefore recommended that the Council rejects all tenders received for the Oxford Street Reserve Redevelopment project and approves the re-scoping of the project to enable the total cost estimate to fall within the budget current allocation. The Council will further consider the matter following consideration of the Leederville Town Centre Working group to determine a way forward.

9.2.4 Tender No. 469/13 - Tender for the Hire of Trucks and Miscellaneous Plant

Ward:	Both	Date:	18 October 2013
Precinct:	All	File Ref:	TEN0478
Attachments:	Nil		
Reporting Officers:	R Cribbin, Depot Engineering Technical Officer G Dennison, Depot Purchasing Officer C Economo, Manager Engineering Operations J van den Bok, Manager Parks and Property Services		
Responsible Officers:	R Lotznicker, Director Technical Services M Rootsey, Director Corporate Services		

OFFICER RECOMMENDATION:

That the Council **ACCEPTS** the following Tenders submitted for the Hire of Trucks and Miscellaneous Plant in accordance with the terms and conditions of Tender No. 469/13 as follows:

1. Engineering Operations – Mayday Earthmoving and Ultimate Drainage; and
2. Parks & Property Operations – Award Irrigation and Tom Lawton Bobcat Hire.

COUNCIL DECISION ITEM 9.2.4

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY “EN BLOC” (8-0)

PURPOSE OF REPORT:

The purpose of this report is to obtain the Council’s approval to award Tender 469/13 for the Hire of Trucks and Miscellaneous Plant.

BACKGROUND:

Tenders for the Hire of Trucks and Miscellaneous Plant for a three (3) year period closed at 2.00pm on 17 July 2013 and seven (7) tenders (one (1) was non-conforming) were received in total over the two (2) service areas within the Technical Services directorate.

Contractors were requested to submit prices for Plant and Equipment specific to both (Part A) Engineering Operations and (Part B) Parks and Property Operations.

The prices submitted are to be fixed for a twelve (12) month period. Beyond this, price adjustments for CPI and material increases/decreases may be negotiated.

DETAILS:

Details of compliant submissions for Tender No. 469/13 are included.

Tender Evaluation:

The tender evaluations were undertaken by Manager Engineering Operations, Manager Parks & Properties Services, Coordinator Parks Services, Depot Purchasing Officer and Engineering Depot Technical Officer in accordance with the selection criteria as outlined in the tender documentation as follows:

A. Plant & Equipment Specific to Engineering Operations:

Evaluation Criteria	Weighting	Mayday	Ultimate
Past experience in provision of required services	40%	40	40
Contract Price	35%	35	29.9
Organisational structure / Financial Capacity / Resources	10%	10	10
Compliance with tender specification and Health & Safety requirements	10%	10	0
References	5%	5	5
TOTAL	100%	100	84.9

Total Weighted Score (100)	(1 st) Mayday
Past experience in provision of required services	
<ul style="list-style-type: none"> Experience, expertise and project team 	Highly experienced for many years supplying local government and private enterprise.
<ul style="list-style-type: none"> Past experience and success of similar projects 	Held the tender with the City of Vincent for many years.
<ul style="list-style-type: none"> Demonstrate Quality Assurance 	In accordance with AS 3902-1987. Also past experience supplying machinery on time.
Price Tender	Scored the highest in price.
Organisational Structure/ Financial Capacity / Resources	
<ul style="list-style-type: none"> Capacity to address the range of services required 	Have a wide variety of sub-contractors in their pool of resources.
<ul style="list-style-type: none"> Role and credentials of the key persons 	Director and Manager involved in Hire of Plant for many years.
<ul style="list-style-type: none"> Ongoing availability to provide sufficient skilled persons 	Have provided the City of Vincent excellent operators for more than eighteen (18) years/quite a number of machine operators.
<ul style="list-style-type: none"> Understanding of the service required 	Plenty of experience supplying Local Government.
Compliance with tender specification and Health/Safety requirements	
<ul style="list-style-type: none"> Demonstrate capacity to adhere to all Australian H&S standards 	Comprehensive Health and Safety Policy attached.
References	Andrew O'Brien - John Holland Construction. Con Economo - City of Vincent. Ray Foster - City of Wanneroo.

Total Weighted Score (84.9)	(2 nd) Ultimate Drainage
Past experience in provision of required services	
<ul style="list-style-type: none"> Experience, expertise and project team 	Experience supplying Local Government and private enterprise.
<ul style="list-style-type: none"> Past experience and success of similar projects 	Tender with City of Armadale.
<ul style="list-style-type: none"> Demonstrate Quality Assurance 	State Government experience.
Price Tender	Second highest score.
Organisational Structure/ Financial Capacity / Resources	
<ul style="list-style-type: none"> Capacity to address the range of services required 	Seventy (70) skilled and non-skilled employees.

• Role and credentials of the key persons	Extensive Managers and support staff.
• Ongoing availability to provide sufficient skilled persons	Quite a number of resources/machine operators.
• Understanding of the service required	Plenty of Local Government experience.
Compliance with tender specification and Health/Safety requirements	
• Demonstrate capacity to adhere to all Australian H&S standards	No Health & Safety Policy attached.
References	Ken Goode - Supervisor - City of Armadale. Gary Wood - Mobile Asset Manager – BHP. Frank Lenane – Supervisor - City of Gosnells.

Officers Comments:

Both Mayday Earthmoving and Ultimate Drainage both submitted tenders in compliance with the specifications required by the City of Vincent Engineering Operations.

Following the assessment of the tenders, it is recommended that Mayday Earthmoving, who have supplied the most competitive rates, be engaged as the primary supplier for the Hire of Trucks and Miscellaneous Plant required that is utilised on the day to day basis within the Engineering Operations section.

If Mayday Earthmoving cannot supply then Ultimate Drainage will then become the subsidiary supplier to this tender.

Brookes Hire and Wetback Constructions submitted the tender for the Dry Hire of Plant only whilst the City of Vincent Engineering Operations section requires all plant to be with an operator as per this tender. Subsequently they were not assessed by the panel.

D & M Services submitted for the hire of Waste Management Trucks only which was also a non-compliant tender for plant requested in the specifications.

The City of Vincent does not hire these rubbish trucks due to having sufficient trucks in their fleet to undertake this service. The panel also did not assess this tender also.

Mayday Earthmoving have held this contract with the City of Vincent previously for many years and have provided an excellent service providing all the City's needs at any time requested.

B. Plant & Equipment Specific to Parks and Property Operations:

Evaluation Criteria	Weighting	Award Irrigation	T Lawton	Ultimate	Mayday
Past experience in provision of required services	40%	40	40	30.7	36
Contract Price	35%	35	34.4	29.4	8.2
Organisational structure / financial capacity / resources	10%	8.7	8.7	7.3	9
Compliance with tender specification and Health & Safety requirements	10%	5.3	5	5	4.2
References	5%	5	5	4.7	4.7
TOTAL	100%	94	93.1	77.1	62.1
		1st	2nd	3rd	4th

Total Weighted Score (94)	(1st) Award Irrigation
Past experience in provision of required services	
<ul style="list-style-type: none"> • Experience, expertise and project team 	Experience suppling Local Government and private enterprise.
<ul style="list-style-type: none"> • Past experience and success of similar projects 	Has vast experience in working with local governments and has held this tender with the City for the past three (3) years.
<ul style="list-style-type: none"> • Demonstrate Quality Assurance 	Local Government experience.
Price Tender	Lowest price submitted.
Organisational Structure/ Financial Capacity / Resources	
<ul style="list-style-type: none"> • Capacity to address the range of services required 	Adequately outlined within submission.
<ul style="list-style-type: none"> • Role and credentials of the key persons 	Staff credentials provided.
<ul style="list-style-type: none"> • Ongoing availability to provide sufficient skilled persons 	Excellent, always available when required.
<ul style="list-style-type: none"> • Understanding of the service required 	Has an excellent understanding of the standards and services required.
Compliance with tender specification and Health/Safety requirements	
<ul style="list-style-type: none"> • Demonstrate capacity to adhere to all Australian H&S standards 	Health & Safety policy attached.
References	Provided - City of Vincent, Perth, Stirling and Wanneroo.

Total Weighted Score (93.1)	(2nd) Tom Lawton
Past experience in provision of required services	
<ul style="list-style-type: none"> • Experience, expertise and project team 	Experience suppling Local Government and private enterprise.
<ul style="list-style-type: none"> • Past experience and success of similar projects 	Has worked with numerous local governments in providing skilled services required by parks operational staff.
<ul style="list-style-type: none"> • Demonstrate Quality Assurance 	Local Government experience.
Price Tender	Competitive pricing provided.
Organisational Structure/ Financial Capacity / Resources	
<ul style="list-style-type: none"> • Capacity to address the range of services required 	Adequately outlined within submission.
<ul style="list-style-type: none"> • Role and credentials of the key persons 	Sole operator, credentials well known.
<ul style="list-style-type: none"> • Ongoing availability to provide sufficient skilled persons 	Readily available on call.
<ul style="list-style-type: none"> • Understanding of the service required 	Has an excellent understanding of the standards and services required.
Compliance with tender specification and Health/Safety requirements	
<ul style="list-style-type: none"> • Demonstrate capacity to adhere to all Australian H&S standards 	No Health & Safety Policy attached.
References	Provided - City of Vincent, City of Perth, Perth Zoo.

Total Weighted Score (77.1)	(3rd) Ultimate Drainage
Past experience in provision of required services	
<ul style="list-style-type: none"> • Experience, expertise and project team 	Experience suppling Local Government and private enterprise.
<ul style="list-style-type: none"> • Past experience and success of similar projects 	Tender with City of Armadale.
<ul style="list-style-type: none"> • Demonstrate Quality Assurance 	State Government experience.
Price Tender	
Organisational Structure / Financial Capacity / Resources	
<ul style="list-style-type: none"> • Capacity to address the range of services required 	Seventy (70) skilled and non-skilled employees.
<ul style="list-style-type: none"> • Role and credentials of the key persons 	Extensive Managers and support staff.
<ul style="list-style-type: none"> • Ongoing availability to provide sufficient skilled persons 	Quite a number of resources / machine operators.
<ul style="list-style-type: none"> • Understanding of the service required 	Plenty of Local Government experience.
Compliance with tender specification and Health/Safety requirements	
<ul style="list-style-type: none"> • Demonstrate capacity to adhere to all Australian H&S standards 	No Health & Safety Policy attached.
References	Ken Goode - Supervisor - City of Armadale. Gary Wood - Mobile Asset Manager - BHP. Frank Lenane - Supervisor- City of Gosnells.

Total Weighted Score (62.1)	(4th) Mayday
Past experience in provision of required services	
<ul style="list-style-type: none"> • Experience, expertise and project team 	Highly experienced for many years suppling local government and private enterprise.
<ul style="list-style-type: none"> • Past experience and success of similar projects 	More experience with engineering-based operations, not so much in works that require finer detail and extreme care.
<ul style="list-style-type: none"> • Demonstrate Quality Assurance 	In accordance with AS 3902-1987. Also, past experience suppling machinery on time.
Price Tender	
Organisational Structure / Financial Capacity / Resources	
<ul style="list-style-type: none"> • Capacity to address the range of services required 	Have a wide variety of sub-contractors in their pool of resources.
<ul style="list-style-type: none"> • Role and credentials of the key persons 	Director and Manager involved in Hire of Plant for many years
<ul style="list-style-type: none"> • Ongoing availability to provide sufficient skilled persons 	Have provided the City of Vincent excellent operators for more than eighteen (18) years/quite a number of machine operators.
<ul style="list-style-type: none"> • Understanding of the service required 	Plenty of experience suppling Local Government.
Compliance with tender specification and Health/Safety requirements	
<ul style="list-style-type: none"> • Demonstrate capacity to adhere to all Australian H&S standards 	Comprehensive Health and Safety Policy attached.
References	Andrew O'Brien - John Holland Construction. Con Economo - City of Vincent. Ray Foster - City of Wanneroo.

Officers Comments:

Parks and Property Services require the use of Skid Steer Loaders (Bobcats) and Mini Excavators from time to time and the majority of all works are undertaken during normal working hours. Works include tree planting, installation of reticulation, spreading mulch and soil, playground pit maintenance, etc.

These services are quite specific at times, requiring care and skill to undertake the job required, therefore contractors have been requested to provide evidence of their past experience in undertaking the tasks as outlined within the tender specification.

Whilst costs for the dumping of rubbish and supply of clean fill have been requested, these charges only apply on the odd occasion when our own "in-house" services are unavailable or an urgent situation has developed that requires a contractor to provide this service.

The submissions representing the best value for money have been submitted by Tom Lawton Bobcat Hire, and Award Irrigation for provision of a mini excavator. Both contractors have provided these services to the City at various times over the past years and have proven to be reliable and careful operators when undertaking these specific and sometimes delicate tasks.

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

The Tender was advertised in accordance with the Local Government Act tender regulations.

STRATEGIC IMPLICATIONS:

The City's *Strategic Plan 2011-2016* states:

"Natural and Built Environment

Objective 1.1: Improve and maintain the natural and built environment and infrastructure.

1.1.5: Enhance and maintain the City's infrastructure, assets and community facilities to provide a safe, sustainable and functional environment.

(a) implement adopted annual infrastructure upgrade programs, including streetscape enhancements, footpaths, rights of way, car parking and roads."

SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL/BUDGET IMPLICATIONS:

The services provided as outlined in this tender will be utilised for the construction and maintenance of the City's infrastructure and various works required as outlined above by the Parks and Property Services section.

The total value of the above services provided to the City amounts to approximately \$400,000 per year.

Costs associated with the works will be charged against specific Capital Works projects or maintenance accounts as required.

COMMENTS:

It is therefore recommended that the tender for the Hire of Trucks and Miscellaneous Plant for both Engineering Operations and Parks and Property Operations be awarded as follows:

Engineering Operations

- Mayday Earthmoving - Primary Supplier
- Ultimate Drainage - Subsidiary Supplier

Parks & Property Operations

- Award Irrigation
- Tom Lawton - Bobcat Hire

9.2.5 Tender No. 474/13 - Tender for the Hire of Temporary Labour

Ward:	Both	Date:	18 October 2013
Precinct:	All	File Ref:	TEN0483
Attachments:	001 – Tenderer Evaluation Schedule		
Reporting Officers:	C Economo, Manager Engineering Operations J van den Bok, Manager Parks and Property Services G Dennison, Depot Purchasing Officer		
Responsible Officers:	R Lotznicker, Director Technical Services M Rootsey, Director Corporate Services		

OFFICER RECOMMENDATION:

That the Council **ACCEPTS** the Tenders submitted for the Hire of Temporary Labour in accordance with the terms and conditions of Tender No. 474/13, as follows;

1.	Labour Force
2.	Flexi Staff Pty Ltd
3.	Blue Collar People
4.	Lo-Go appointments

COUNCIL DECISION ITEM 9.2.5

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY "EN BLOC" (8-0)

PURPOSE OF REPORT:

The purpose of this report is to obtain the Council's approval to award Tender 474/13 for the Hire of Temporary Labour.

BACKGROUND:

Tenders for the supply of the Hire of Temporary Labour for a three (3) year period closed at 2.00 pm on 17 July 2013 and twenty eight (28) tenders were received.

The prices submitted are to be fixed for a twelve (12) month period. Beyond this period, price adjustments may be negotiated in accordance with C.P.I increases.

DETAILS:

Details of all submissions received for Tender No. 474/13 are attached.

Tender Evaluation:

The tender evaluations were undertaken by Manager Engineering Operations, Manager Parks & Properties Services, Coordinator Parks Services, Depot Purchasing Officer and Engineering Depot Technical Officer in accordance with the selection criteria as outlined in the tender documentation as follows:

Evaluation Criteria	Weighting	Labour Force	Flexi Staff	Blue Collar	Lo-Go	Recruit West	Skilled Group	Green Skills	Randstad	DFP	Hays
Contract Price	35%	35.0	20.7	20.5	18.2	23.1	24.2	21.2	22.0	22.3	21.5
Past experience in similar contracts	35%	27.4	35.0	35.0	35.0	26.8	28.0	28.0	26.8	26.9	26.3
Adequate resources available to carry our tender requirements	15%	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0
References	10%	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
Overall compliance with tender specification and requirements	5%	4.2	5.0	2.5	4.7	5.0	2.5	4.7	4.7	3.8	4.3
TOTAL	100%	91.6	85.7	83.0	82.9	79.9	79.7	78.9	78.5	78.0	77.1
		1	2	3	4	5	6	7	8	9	10

Evaluation Criteria	Weighting	Chandler McLeod	IPA	Adecco	Kelly	Workforce	Charter House	Steel Cap	ATS	TR7	PIW
Contract Price	35%	23.0	19.9	18.8	19.5	20.3	22.0	22.3	20.1	22.5	23.4
Past experience in similar contracts	35%	25.7	27.4	25.7	23.9	23.3	22.2	19.8	21.0	17.5	17.5
Adequate resources available to carry our tender requirements	15%	14.7	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0
References	10%	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
Overall compliance with tender specification and requirements	5%	3.3	2.5	4.7	3.7	3.3	2.5	3.8	4.7	3.3	2.3
TOTAL	100%	76.7	74.8	74.1	72.1	72.0	71.7	70.9	70.8	68.3	68.2
		11	12	13	14	15	16	17	18	19	20

Evaluation Criteria	Weighting	Workpac	Sure People	TIS	Global	Stafflink	Ultimate Drainage	Smiths	Outotec
Contract Price	35%	19.5	20.8	17.8	16.5	16.5	14.0	5.5	5.3

Past experience in similar contracts	35%	19.8	17.5	17.5	18.1	18.1	17.5	21.0	15.2
Adequate resources available to carry our tender requirements	15%	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0
References	10%	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
Overall compliance with tender specification and requirements	5%	3.3	3.2	3.3	2.5	1.8	3.3	3.3	3.0
TOTAL	100%	67.7	66.5	63.6	62.1	61.4	59.8	54.8	48.5
		21	22	23	24	25	26	27	28

Officers Comments:

The City has utilised the services of numerous temporary labour hire companies over the years and normally engages a panel of tenderers to provide this service for outside operations within Engineering and Parks Services.

The City of Vincent received twenty eight (28) tender submissions for the hire of labour. Whilst most of these companies would be able to provide this service the panel evaluated the four (4) companies that would supply the best outcome in the hire of labour.

Over the past three (3) years Flexi Staff Pty Ltd, Hays Specialist Recruitment Pty Ltd, Ross Human Directions Limited and Integrated Group Limited have been engaged.

Following the evaluation of this tender, four (4) companies are recommended to be engaged Labour Force Impex Personnel, Flexi Staff Pty Ltd, Blue Collar People and Lo-Go Appointments.

There has been a significant increase in the number of companies submitting for this tender since the City's inception and, whilst many of the above submissions are worthy of being selected, it is recommended that the Council select a panel of four (4) tenderers to provide this service for the City over the next three (3) years.

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

The Tender was advertised in accordance with the Local Government Act tender regulations.

STRATEGIC IMPLICATIONS:

The City's *Strategic Plan 2011-2016* states:

"Natural and Built Environment

Objective 1.1: Improve and maintain the natural and built environment and infrastructure.

1.1.5: Enhance and maintain the City's infrastructure, assets and community facilities to provide a safe, sustainable and functional environment.

(a) implement adopted annual infrastructure upgrade programs, including streetscape enhancements, footpaths, rights of way, car parking and roads."

SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL/BUDGET IMPLICATIONS:

All costs associated with the hire of temporary labour are charged against the respective Capital Project or maintenance accounts as required.

COMMENTS:

It is therefore recommended that the Council accepts the tenders submitted by Labour Force Impex Personnel, Flexi Staff Pty Ltd, Blue Collar People and Lo-Go Appointments for the Hire of Temporary Labour in accordance with the specifications as detailed in Tender No. 474/13.

9.3.1 Investment Report as at 30 September 2013

Ward:	Both	Date:	18 October 2013
Precinct:	All	File Ref:	FIN0033
Attachments:	001 – Investment Report		
Tabled Items:	Nil		
Reporting Officers:	B Tan, Manager Financial Services; N Makwana, Accounting Officer		
Responsible Officer:	M Rootsey, Director Corporate Services		

OFFICER RECOMMENDATION:

That the Council **NOTES** the Investment Report for the month ended 30 September 2013 as detailed in Appendix 9.3.1.

COUNCIL DECISION ITEM 9.3.1

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY “EN BLOC” (8-0)

PURPOSE OF REPORT:

The purpose of this report is to advise the Council of the level of investment funds available, the distribution of surplus funds in the short term money market and the interest earned to date.

BACKGROUND:

Interest from investments is a significant source of funds for the City, where surplus funds are deposited in the short term money market for various terms. Details are attached in Appendix 9.3.1.

Council’s Investment Portfolio is spread across several Financial Institutions in accordance with Policy Number 1.2.4.

DETAILS:

Total Investments for the period ended 30 September 2013 were \$20,411,000 compared with \$21,411,000 at 31 August 2013. At 30 September 2012, \$28,511,000 was invested.

Investment comparison table:

	2012-2013	2013-2014
July	\$18,211,000	\$9,611,000
August	\$30,511,000	\$21,411,000
September	\$28,511,000	\$20,411,000

Total accrued interest earned on Investments as at 30 September 2013:

	Annual Budget	Budget Year to Date	Actual Year to Date	%
Municipal	\$281,340	\$94,299	\$70,825	25.17
Reserve	\$386,610	\$120,903	\$77,175	19.96

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Funds are invested in accordance with the City's Investment Policy 1.2.4.

RISK MANAGEMENT IMPLICATIONS:

High: Section 6.14 of the Local Government Act 1995, section 1, states:

"(1) Subject to the regulations, money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with Part III of the Trustees Act 1962."

COMMENT:

As the City performs only a custodial role in respect of monies held in Trust Fund Investments these monies cannot be used for Council purposes. Key deposits, hall deposits, works bonds, planning bonds and unclaimed money were transferred into Trust Bank account as required by Local Government (Financial Management) Regulations 1996, Section 8 (1b).

The decrease in investment fund as compared to previous year is due to loan and contributions received for Beatty Park Redevelopment have been fully spent.

The interest earned is below budget. This is due to the decrease in the Reserve Bank of Australia cash rate from 3.50% to 2.50% in the last 12 months.

The funds invested have reduced from previous period due to payments to creditors.

The report comprises of:

- Investment Report;
- Investment Fund Summary;
- Investment Earnings Performance;
- Percentage of Funds Invested; and
- Graphs.

9.3.2 Authorisation of Expenditure for the Period 1 – 30 September 2013

Ward:	Both	Date:	18 October 2013
Precinct:	All	File Ref:	FIN0032
Attachments:	001 – Creditors Report		
Tabled Items:	-		
Reporting Officers:	O Wojcik, Accounts Payable Officer; B Wong, A/Manager Financial Services		
Responsible Officer:	M Rootsey, Director Corporate Services		

OFFICER RECOMMENDATION:

That the Council CONFIRMS the;

1. Schedule of Accounts for the period 1 September – 30 September 2013 and the list of payments;
2. direct lodgement of payroll payments to the personal bank account of employees;
3. direct lodgement of PAYG taxes to the Australian Taxation Office;
4. direct lodgement of Child Support to the Australian Taxation Office;
5. direct lodgement of creditors payments to the individual bank accounts of creditors; and
6. direct lodgement of Superannuation to Local Government and City of Perth superannuation plans;

paid under Delegated Authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 as shown in Appendix 9.3.2.

COUNCIL DECISION ITEM 9.3.2

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY “EN BLOC” (8-0)

DECLARATION OF INTEREST

Members/Officers	Voucher	Extent of Interest
Nil.		

PURPOSE OF REPORT:

To present to the Council the expenditure and list of accounts approved by the Chief Executive Officer under Delegated Authority for the period 1 September – 30 September 2013.

BACKGROUND:

The Council has delegated to the Chief Executive Officer (Delegation No. 3.1 the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the Chief Executive Officer is to be provided to the Council, where such delegation is made.

The Local Government Act provides for all payments to be approved by the Council. In addition the attached Schedules are submitted in accordance with Regulation 13 of the Local Government (Finance Management) Regulations 1996.

DETAILS:

The Schedule of Accounts to be passed for payment, cover the following:

FUND	CHEQUE NUMBERS/ PAY PERIOD	AMOUNT
Municipal Account		
Automatic Cheques	74836 - 74980	\$284,004.43
Transfer of Creditors by EFT Batch	1573, 1574, 1576 – 1580, 1583	\$3,295,544.50
Transfer of PAYG Tax by EFT	September 2013	\$283,343.70
Transfer of GST by EFT	September 2013	
Transfer of Child Support by EFT	September 2013	\$1,966.60
Transfer of Superannuation by EFT:		
• City of Perth	September 2013	29,971.23
• Local Government	September 2013	107,834.62
Total		\$4,002,665.08
Bank Charges & Other Direct Debits		
Bank Charges – CBA		\$36,989.11
Lease Fees		\$6,542.87
Corporate MasterCards		\$10,622.15
Loan Repayment		\$194,101.70
Rejection fees		\$102.50
Total Bank Charges & Other Direct Debits		\$248,358.33
Less GST effect on Advance Account		0.00
Total Payments		\$4,251,023.41

LEGAL POLICY:

The Council has delegated to the Chief Executive Officer (Delegation No. 3.1) the power to make payments from the municipal and trust funds pursuant to the Local Government (Financial Management) Regulations 1996. Therefore, in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the Chief Executive Officer is prepared each month showing each account paid since the last list was prepared.

RISK MANAGEMENT IMPLICATIONS:

In accordance with Section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of the Council.

STRATEGIC IMPLICATIONS:

Strategic Plan 2011-2016:

- “4.1 *Provide good strategic decision-making, governance, leadership and professional management:*
- 4.1.2 *Manage the organisation in a responsible, efficient and accountable manner;*
 - (a) *Continue to adopt best practice to ensure the financial resources and assets of the City are responsibly managed and the quality of services, performance procedures and processes is improved and enhanced.”*

SUSTAINABILITY IMPLICATIONS:

Expenditure has been incurred in accordance with the adopted Budget which has been structured on financial viability and sustainability principles.

ADVERTISING/CONSULTATION:

Not applicable.

FINANCIAL/BUDGET IMPLICATIONS:

All expenditure from the municipal fund was included in the Annual Budget adopted by the Council.

COMMENT:

All municipal fund expenditure included in the list of payments is in accordance with the Council's adopted Annual Budget or has been authorised in advance by the Council where applicable.

Vouchers, supporting invoices and other relevant documentation are available for inspection at any time following the date of payment.

9.3.3 Financial Statements as at 30 September 2013

Ward:	Both	Date:	18 October 2013
Precinct:	All	File Ref:	FIN0026
Attachments:	001 – Financial Reports		
Tabled Items:	002 – Significant Accounting Policies		
Reporting Officers:	B Wong, A/Manager Financial Services; N Makwana, Accounting Officer		
Responsible Officer:	M Rootsey, Director Corporate Services		

OFFICER RECOMMENDATION:

That the Council **RECEIVES** the Financial Statements for the month ended 30 September 2013 as shown in Appendix 9.3.3.

PURPOSE OF REPORT:

COUNCIL DECISION ITEM 9.3.3

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY “EN BLOC” (8-0)

The purpose of this report is to present the Financial Statements for the period ended 30 September 2013.

BACKGROUND:

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the budget.

A financial activity statements report is to be in a form that sets out:

- the annual budget estimates;
- budget estimates for the end of the month to which the statement relates;
- actual amounts of expenditure, revenue and income for the end of the month to which the statement relates;
- material variances between the year-to-date income and expenditure; and
- includes other supporting notes and other information that the local government considers will assist in the interpretation of the report.

A statement of financial activity and any accompanying documents are to be presented at the next Ordinary Meeting of the Council following the end of the month to which the statement relates, or to the next Ordinary Meeting of Council after that meeting.

In addition to the above, under Regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, each financial year a local government is to adopt a percentage of value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

DETAILS:

The following documents represent the Statement of Financial Activity for the period ending 30 September 2013:

Note	Description	Page
1.	Summary of Income and Expenditure by Service Areas	1-30
2.	Statement of Financial Activity by Programme Report	31
3.	Statement of Financial Activity by Nature or Type Report	32
4.	Statement of Financial Position	33
5.	Statement of Changes in Equity	34
6.	Capital Works Schedule	35-41
7.	Restricted Cash Reserves	42
8.	Sundry Debtors Report	43
9.	Rate Debtors Report	44
10.	Beatty Park Leisure Centre Report – Financial Position	45
11.	Major Variance Report	46-50
12.	Monthly Financial Positions Graph	51-53

1. SIGNIFICANT ACCOUNTING POLICIES AND NOTES

The significant accounting policies and notes forming part of the financial report are 'Tabled' and shown in electronic Attachment 002.

Comments on the financial performance are set out below:

2. As per Appendix 9.3.3.

3. Statement of Financial Activity by Programme Report

Operating Revenue excluding Rates

YTD Actual	\$5,932,901
YTD Revised Budget	\$5,878,430
YTD Variance	\$54,471
Full Year Budget	\$28,176,497

Summary Comments:

The total operating revenue is currently 101% of the year to date Budget estimate.

Major contributing variances are to be found in the following programmes:

General Purpose Funding – 9% under budget;
 Governance – 892% over budget;
 Law, Order, Public Safety – 69% under budget;
 Health – 13% under budget;
 Education and Welfare – 3% under budget;
 Community Amenities – 4% over budget;
 Recreation and Culture – 22% over budget;
 Transport – 8% under budget;
 Economic Services – 16% under budget;
 Other Property and Services – 15 over budget; and
 General Administration (Allocated) – 603% over budget.

Operating Expenditure

YTD Actual	\$11,535,463
YTD Revised Budget	\$11,667,013
YTD Variance	\$131,550
Full Year Budget	\$48,927,550

Summary Comments:

The total operating expenditure is currently 99% of the year to date Budget estimate.

Major contributing variances are to be found in the following programmes:

General Purpose Funding – 8% under budget;
 Governance – 12% under budget;
 Law and Order – 17% under budget;
 Health – 15% under budget;
 Education and Welfare – 17% under budget;
 Community Amenities – 4% under budget;
 Recreation and Culture – 2% over budget;
 Transport – 2% under budget;
 Economic Services – 4% over budget;
 Other Property & Services – 30% over budget; and
 General Administration (Allocated) – 501% over budget.

Net Operating and Capital Excluding Rates

The net result is Operating Revenue less Operating Expenditure plus Capital Revenue, Profit/(Loss) of Disposal of Assets and less Capital Expenditure.

YTD Actual	\$5,342,176
YTD Revised Budget	\$5,891,667
Variance	(\$549,491)
Full Year Budget	\$29,136,897

4. Statement of Financial Activity by Nature and Type Report

This statement of Financial Activity shows operating revenue and expenditure classified by nature and type.

5. Statement of Financial Position and

6. Statement of Changes in Equity

The statement shows the current assets of \$33,334,632 and non-current assets of \$204,942,738 for total assets of \$238,277,371.

The current liabilities amount to \$9,524,757 and non-current liabilities of \$19,400,907 for the total liabilities of \$28,925,663.

The net asset of the City or Equity is \$209,351,707.

7. Net Current Funding Position

	30 September 2013 YTD Actual \$
Current Assets	
Cash at Bank	10,706,119
Cash Restricted	8,751,211
Receivables – Rates and Waste	9,944,863
Receivables – Others	3,699,418
Inventories	222,021
	33,323,632
Less: Current Liabilities	
Trade and Other Payables	(6,041,014)
Provisions	(2,680,908)
	(8,721,922)
Less: Restricted Cash Reserves	(8,751,211)
Net Current Funding Position	15,850,499

8. Capital Expenditure Summary

The Capital Expenditure summary details projects included in the 2013/2014 budget and reports the original budget and compares actual expenditure to date against these.

	Budget	Year to date Revised Budget	Actual to Date	%
Furniture & Equipment	\$201,750	\$36,582	\$21,704	59%
Plant & Equipment	\$3,269,666	\$100,000	\$7,030	7%
Land & Building	\$1,229,000	\$161,000	\$127,819	79%
Infrastructure	\$12,198,585	\$1,416,925	\$718,603	51%
Total	\$16,899,001	\$1,714,507	\$875,156	51%

Note: The actual to date value for Plant and Equipment is the net of trade in value of the purchase price.

Note: Detailed analyses are included on page 35 – 41 of Appendix 9.3.3.

9. Restricted Cash Reserves

The Restricted Cash Reserves schedule details movements in the reserves including transfers, interest earned and funds used, comparing actual results with the annual budget.

The balance as at 30 September 2013 is \$8.7m. The balance as at 30 September 2012 was \$16m.

10. Sundry Debtors

Other Sundry Debtors are raised from time to time as services are provided or debts incurred. Late payment interest of 11% per annum may be charged on overdue accounts. Sundry Debtors of \$728,093 is outstanding at the end of September 2013.

Out of the total debt, \$317,111 (43.6%) relates to debts outstanding for over 60 days, which is related to Cash in Lieu Parking. The Cash in Lieu Parking debtors have special payment arrangement for more than one year.

The Sundry Debtor Report identifies significant balances that are well overdue.

Finance has been following up outstanding items with debt recovery by issuing reminders when it is overdue and formal debt collection if reminders are ignored.

11. Rate Debtors

The notices for rates and charges levied for 2013/14 were issued on the 22 July 2013.

The Local Government Act 1995 provides for ratepayers to pay rates by four (4) instalments. The due dates for each instalment are:

First Instalment	26 August 2013
Second Instalment	28 October 2013
Third Instalment	3 January 2014
Fourth Instalment	7 March 2014

To cover the costs involved in providing the instalment programme the following charge and interest rates apply:

Instalment Administration Charge (to apply to second, third, and fourth instalment)	\$10.00 per instalment
Instalment Interest Rate	5.5% per annum
Late Payment Penalty Interest	11% per annum

Pensioners registered with the City for rate concessions do not incur the above interest or charge.

Rates outstanding as at 30 September 2013 including deferred rates was \$9,388,319 which represents 36.29% of the outstanding collectable income compared to 37.64% at the same time last year.

12. Beatty Park Leisure Centre – Financial Position Report

As at 30 September 2013 the operating deficit for the Centre was \$308,873 in comparison to the year to date budgeted deficit of \$727,808.

The cash position showed a current cash deficit of \$116,995 in comparison year to date budget estimate of a cash deficit of \$582,800. The cash position is calculated by adding back depreciation to the operating position.

13. Major Variance Report

The material threshold adopted this year is 10% or \$10,000 to be used in the preparation of the statements of financial activity when highlighting material variance in accordance with FM Reg 34(1) (d).

The comments will be for the favourable or unfavourable variance of greater than 10% of the year to date budgeted. The Council has adopted a percentage of 10% which is equal to or greater than the budget to be material. However a value of \$10,000 may be used as guidance for determining the materiality consideration of an amount rather than a percentage as a minimum value threshold.

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Section 6.4 of the Local Government Act 1995 requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996 requires the local government to prepared, each month, a statement of financial activity reporting on the source and application of funds as set out in the adopted Annual Budget.

RISK MANAGEMENT IMPLICATIONS:

Low: In accordance with Section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of the Council.

STRATEGIC IMPLICATIONS:

Strategic Plan 2011-2016:

“4.1 Provide good strategic decision-making, governance, leadership and professional management:

*4.1.2 Manage the organisation in a responsible, efficient and accountable manner;
(a) Continue to adopt best practice to ensure the financial resources and assets of the City are responsibly managed and the quality of services, performance procedures and processes is improved and enhanced.”*

SUSTAINABILITY IMPLICATIONS:

Expenditure has been incurred in accordance with the adopted Budget which has been structured on financial viability and sustainability principles.

FINANCIAL/BUDGET IMPLICATIONS:

Not applicable.

COMMENT:

All expenditure included in the Financial Statements is incurred in accordance with the Council's adopted Annual Budget or has been authorised in advance by the Council where applicable.

9.5.2 Plebiscite 2013 Concerning the Future of the City of Vincent - Results

Ward:	Both	Date:	18 October 2013
Precinct:	All	File Ref:	
Attachments:	-		
Tabled Items:	-		
Reporting Officer:	John Giorgi, Chief Executive Officer		
Responsible Officer:	John Giorgi, Chief Executive Officer		

OFFICER RECOMMENDATION:

That the Council;

1. **NOTES** the results of the Plebiscite 2013 concerning the Future of the City of Vincent; and
2. **ADVISES** the Minister for Local Government and the Local Government Advisory Board of the Plebiscite results.

COUNCIL DECISION ITEM 9.5.2

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY "EN BLOC" (8-0)

PURPOSE OF REPORT:

To report the Plebiscite 2013 results to the Council.

BACKGROUND:

On 19 October 2013, a plebiscite was conducted as part of the Local Government Elections.

The Plebiscite was conducted as a postal vote by the Western Australian Electoral Commission.

The results are as follows:

PLEBISCITE – BOUNDARY REFORM – if the City of Vincent is to be abolished, what is your preferred option		
TURNOUT ELECTORS		21,102
TURNOUT RATE		28.98%
RESPONSES	VOTES	PERCENTAGE
All of the City of Vincent merges with the City of Perth	5,343	89.89%
City of Vincent is divided between the City of Perth and the City of Stirling	601	10.11%
Total Valid Votes:	5,944	100%

PLEBISCITE – BOUNDARY REFORM – Do you agree the City of Vincent should be abolished		
TURNOUT ELECTORS		21,102
TURNOUT RATE		28.98%
RESPONSES	VOTES	PERCENTAGE
Yes	1,355	22.89%
No	4,564	77.11%
Total Valid Votes:	5,919	100%

DETAILS:

The Local Government Elections and Plebiscite were held on Saturday 19 October 2013.

As prescribed in the Local Government Act, the City's election was conducted as a postal election by the Western Australian Electoral Commission.

CONSULTATION/ADVERTISING:

All statutory election advertising was carried out by the Western Australian Electoral Commission as they were responsible for the Election. Information was also included on the City's website and public notice boards.

LEGAL/POLICY:

The results of the plebiscite do not have any statutory validity and are not binding on the Council.

RISK MANAGEMENT IMPLICATIONS:

Low: The plebiscite was conducted by the Western Australian Electoral Commission, as such the City's involvement was minimal.

STRATEGIC IMPLICATIONS:

Nil.

SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL/BUDGET IMPLICATIONS:

An amount of \$6,000 was approved at the Ordinary Meeting of Council held on 10 September 2013 to conduct the election.

COMMENTS:

The plebiscite resulted in a relatively low turnout, when considering all the recent publicity concerning Local Government Structural Reforms and Amalgamations and the City's Rally/Campaigns. Nevertheless, the results were overwhelming for each question.

9.5.4 Information Bulletin

Ward:	-	Date:	18 October 2013
Precinct:	-	File Ref:	-
Attachments:	001 – Information Bulletin		
Tabled Items:	Nil		
Reporting Officer:	J Highfield, Executive Assistant		
Responsible Officer:	John Giorgi, Chief Executive Officer		

OFFICER RECOMMENDATION:

That the Council RECEIVES the Information Bulletin dated 18 October 2013, as distributed with the Agenda.

COUNCIL DECISION ITEM 9.5.4

Moved Cr Cole, Seconded Cr Pintabona

That the recommendation be adopted.

CARRIED UNANIMOUSLY “EN BLOC” (8-0)

DETAILS:

The items included in the Information Bulletin dated 18 October 2013 are as follows:

ITEM	DESCRIPTION
IB01	Unconfirmed Minutes of the Design Advisory Committee held on 18 September 2013
IB02	Minutes from the Loftus Recreation Centre Management Committee held on 3 October 2013
IB03	Mindarie Regional Council Meeting Minutes held on 10 October 2013
IB04	Thank you letter from Ms Rosa Pasquale in relation to the San Michele Feast Day 29 September 2013
IB05	Orders from State Administrative Tribunal (SAT) regarding Matter No. DR 244 of 2013 – Marissa Iaconi v City of Vincent, No. 65 Scarborough Beach Road, North Perth

9.4.1 Portion of No. 10 (Lot 2545) Farmer Street, North Perth –Lease for Vincent Men’s Shed (Inc.) - Approval of

Ward:	North	Date:	18 October 2013
Precinct:	North Perth (P8)	File Ref:	CMS0128
Attachments:	001 – Map of Proposed Leased Area		
Tabled Items:	Nil		
Reporting Officers:	S-J Hansen, Community Development Officer J Anthony, Manager Community Development		
Responsible Officer:	R Boardman, Director Community Services		

OFFICER RECOMMENDATION:

That the Council APPROVES a peppercorn lease from 1 October 2013 to 1 October 2015, for the premises at No. 10 (Lot 2545) Farmer Street, North Perth an area of approximately 252m² being granted to the Vincent Men’s Shed (Inc.), as shown in Appendix 9.4.1, (Drawing 2846-CP-01E) as follows:

Term:	Two (2) years;
Rent:	\$1.00 per annum plus GST (paid on demand);
Outgoings:	To be paid by the Lessee;
Rates & Taxes:	To be paid by the Lessee; and
Permitted Use:	Community activities;

subject to final satisfactory negotiations being carried out by the Chief Executive Officer.

Moved Cr Topelberg, Seconded Cr McDonald

That the recommendation be adopted.

Debate ensued.

AMENDMENT

Moved Cr Topelberg, Seconded Cr Pintabona

“That the Officer Recommendation be amended as follows:

That the Council APPROVES:

1.1 a peppercorn lease from 1 October 2013 to 1 October 2015;

1.2 two (2) further options of ten (10) year leases; and

- 1.3 rent not to exceed \$2,000 per annum for the duration of the lease agreement for the premises at No. 10 (Lot 2545) Farmer Street, North Perth an area of approximately 252m² being granted to the Vincent Men's Shed (Inc.), as shown in Appendix 9.4.1, (Drawing 2846-CP-01E) as follows:**

Term:	Two (2) years, followed by two (2) consecutive ten (10) years;
Rent:	\$1.00 per annum plus GST (paid on demand), reviewed after two (2) years but not to exceed \$2,000 per annum plus GST (paid on demand);
Outgoings:	To be paid by the Lessee;
Rates & Taxes:	To be paid by the Lessee; and
Permitted Use:	Community activities;

subject to final satisfactory negotiations being carried out by the Chief Executive Officer; and

- 2. NOTES that as the proposed lease area is within a Reserve, there are no rates payable on this land"**

Debate ensued.

The Chief Executive Officer informed the Council of its Policy relating to Leases. The Mover, Cr Topelberg with the consent of the Seconder, Cr Pintabona changed his amendment to have one (1) ten (10) year option.

AMENDED PUT AND CARRIED UNANIMOUSLY (8-0)

MOTION AS AMENDED PUT AND CARRIED UNANIMOUSLY (8-0)

COUNCIL DECISION ITEM 9.4.1

That the Council APPROVES:

- 1.1 a peppercorn lease from 1 October 2013 to 1 October 2015;
- 1.2 two (2) further options of ten (10) year leases; and
- 1.3 rent not to exceed \$2,000 per annum for the duration of the lease agreement for the premises at No. 10 (Lot 2545) Farmer Street, North Perth an area of approximately 252m² being granted to the Vincent Men's Shed (Inc.), as shown in Appendix 9.4.1, (Drawing 2846-CP-01E) as follows:

Term:	Two (2) years, followed by one (1) option of ten (10) years;
Rent:	\$1.00 per annum plus GST (paid on demand), reviewed after two (2) years but not to exceed \$2,000 per annum plus GST (paid on demand);
Outgoings:	To be paid by the Lessee;
Rates & Taxes:	To be paid by the Lessee; and
Permitted Use:	Community activities;

subject to final satisfactory negotiations being carried out by the Chief Executive Officer; and

- 2. NOTES that as the proposed lease area is within a Reserve, there are no rates payable on this land.**

ADDITIONAL INFORMATION:

The Council's Policy No. 1.2.1 "Term of Lease's" states the following:

- "1. Any new lease granted by the Council shall usually be limited to a five year period, and any option to renew shall usually be limited to no more than a ten year period.
2. Council may consider longer periods where the Council is of the opinion that there is benefit or merit for providing a longer lease term."

PURPOSE OF REPORT:

The purpose of this report is to obtain the Council's approval for the Vincent Men's Shed (Inc.) to lease a portion of No. 10 (Lot 2545) Farmers Street to implement a Men's Shed.

BACKGROUND:

At the Ordinary Meeting of Council held on 12 February 2013, the following resolution was adopted:

"That the Council;

1. *RECEIVES Progress Report No. 5 on the Woodville Reserve MasterPlan; and*
2. *ADOPTS the MasterPlan as shown in Plan No. 2846-CP-01E, as shown in Appendix 9.4.2B; and*
3. *INVESTIGATES the use of grass-crete in the driveway component next to the Wellness Centre."*

As a part of the resolution, the Woodville Reserve Masterplan was approved as outlined in Appendix 9.4.1. The Woodville Reserve Masterplan included approval of a Men's Shed in the location shown in Appendix 9.4.1.

The Steering Committee for the Vincent Men's Shed is an incorporated body and will be independently managing the Vincent Men's Shed with the support of the City. The City's Officers recommend having a lease in place for the Vincent Men's Shed to clearly determine the roles and responsibilities of both the City and the Group.

DETAILS:

The City's Officers are recommending a peppercorn lease for the Vincent Men's Shed Inc. use of No. 10 (Lot 2545) Farmer Street, North Perth. Although the Vincent Men's Shed is an incorporated body, they are a new entity and are not yet financially independent from the City.

The Vincent Men's Shed Committee has been meeting regularly with the City to establish the Vincent Men's Shed. Building works on the site are expected to begin shortly, with the shed build due for completion by the end of 2013. The establishment of the Vincent Men's Shed will be a welcome addition to the area, providing a meeting point and social activity for both men and women in the City of Vincent. The Men's Shed is already attracting support from the local community, with the Rotary Club of North Perth recently donating \$4,000 towards the fit out of the shed.

The City's Officers recommend a rent amount of \$1 per annum for a period of two (2) years. This will allow the Vincent Men's Shed Inc. time to raise revenue through membership fees, fundraising, grants and donations and become financially independent. It is expected that outgoings such as utility expenses, rates and taxes will need to be paid by the Vincent Men's Shed Inc. as outlined in the City's standard lease terms.

After a period of two (2) years, the City will review the rent on the Lease agreement for Vincent Men's Shed Inc.

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Policy No. 1.2.1 – Terms of Lease.

RISK MANAGEMENT IMPLICATIONS:

Low: Upon careful assessment of this project, it has been deemed as low risk.

STRATEGIC IMPLICATIONS:

The City's *Strategic Plan 2011-2016*, the following Objectives state:

"2.1.3: *Develop business strategies that reduce reliance on rates revenue.*

...

(c) *Continue to review leases and commercial contracts to ensure the best return for the City, whilst being cognisant of its community service obligations.*

3.1.3: *Promote health and wellbeing in the community.*

3.1.5: *Promote and provide a range of community events to bring people together and to foster a community way of life.*

3.1.6: *Build capacity within the community to meet its needs."*

SUSTAINABILITY IMPLICATIONS:

Not applicable.

FINANCIAL/BUDGET IMPLICATIONS:

Expenditure for this matter will be incurred under the budgeted item for Men's Shed:

Budget Amount

Capital Works (Lotterywest Grant)	\$ 85,000
Operational Budget	\$ 50,000
Anonymous Donation	\$ 1,000
Rotary Donation	<u>\$ 4,000</u>
TOTAL	\$140,000

COMMENTS:

The Men's Shed is a project approved in conjunction with the Woodville Reserve Masterplan. The City's Officers recommend implementing a peppercorn lease as outlined above, whilst determining roles and responsibilities of both the City and the Vincent Men's Shed Inc. in implementing the approved project.

9.1.1 Donation and Utilisation of the City's Bottle Yard Collection

Ward:	Both	Date:	18 October 2013
Precinct:	All	File Ref:	CMS0126/PRO2476
Attachments:	001 – Western Australian Museum Draft Significance Assessment		
Tabled Items:	Nil		
Reporting Officer:	H Au, Heritage Officer		
Responsible Officer:	P Mrdja, Acting Director Planning Services R Boardman, Director Community Development		

OFFICER RECOMMENDATION:

That the Council APPROVES;

1. the donation of the Old Bottle Yard Collection, with exception of the broken bottle fragments, to the Western Australian Museum to be registered in the collections of the Anthropology & Archaeology Department;
2. the donation of part of the bottle fragments to incorporate into footpaths, fences and sculptures for interpretation works within any new development at the former Bottle Yard site at No. 75 (Lot 88) Palmerston Street, Perth; and
3. an Expression of Interest being sent to local artists and educational institutes, to incorporate part of the bottle fragments into artworks to be displayed in a public location as approved by the Council.

Moved Cr Topelberg, Seconded Cr Buckels

That the recommendation be adopted.

Debate ensued.

AMENDMENT

Moved Cr Buckels, Seconded Cr Harley

“That Clause 3 be deleted as follows:

- ~~3. an Expression of Interest being sent to local artists and educational institutes, to incorporate part of the bottle fragments into artworks to be displayed in a public location as approved by the Council.”~~

AMENDMENT PUT AND CARRIED UNANIMOUSLY (8-0)

MOTION AS AMENDED PUT AND CARRIED UNANIMOUSLY (8-0)

COUNCIL DECISION ITEM 9.1.1

That the Council APPROVES;

1. the donation of the Old Bottle Yard Collection, with exception of the broken bottle fragments, to the Western Australian Museum to be registered in the collections of the Anthropology & Archaeology Department; and
2. the donation of part of the bottle fragments to incorporate into footpaths, fences and sculptures for interpretation works within any new development at the former Bottle Yard site at No. 75 (Lot 88) Palmerston Street, Perth.

PURPOSE OF REPORT:

The purpose of this report is to seek approval of the Council for the proposed approaches to donate and make use of the Old Bottle Yard Collection.

BACKGROUND:

The background relating the City's Old Bottle Yard Collection is documented in the 'History' section below.

History:

Date	Comment
2001	In May 2001, a collection of artefacts were recovered during the archaeological investigations carried out at the 'Old Bottle Yard', which was located partially in what is now Robertson Park and private property on the corner of Palmerston Street and Stuart Streets, Perth. Of the large amount of artefacts that were recovered during the investigation, the majority were some 3337 historic ceramic, glass and stoneware bottles and jars. The remainder of the artefacts consisted of household items, including vases and crockery as well as some metal objects. It is understood that the Perth and Fremantle Bottle Exchange Company was established on this site in 1905 and the recovered bottles were remnants of the Bottle Exchange, which ceased operation in 1974.
16 September 2002	In 2002, the City engaged Rapley Archaeological Consultants to provide an assessment and analysis of the artefacts; prepare catalogue and database of the entire collection; and provide recommendations relating to the maintenance and conservation of the collection.
July 2003	The report <i>Analysis and Cataloguing of the Old Bottle Yard Artefacts</i> was submitted to the City of Vincent by Rapley Archaeological Consultants.
4 November 2003	The Council at its Ordinary Meeting received the report <i>Analysis and Cataloguing of the Old Bottle Yard Artefacts</i> and adopted a series of recommendations with respect to the management of the collection.
2008	A small collection of the bottles was displayed in the City's Library and Local History Centre, and the City's Administration and Civic Centre for public viewing.
31 May 2012	The collection has been stored in the City's Depot for almost 10 years, with limited access to the public and therefore the matter was discussed at the City's Local History and Heritage Advisory Group to consider options for the partial disposal of the collection and options to broaden the access to the collection.
August 2012	In liaison with the City's Local History and Heritage Advisory Group, the City's Officers engaged a local Bottle Collector to review the collection and to undertake an assessment of the collection to indicate the various options for its disposal.
29 October 2012	The Bottle Collector presented overview of collection to the City's Art Advisory Committee. Discussion at this meeting supported the notion that part of the collection could be used in public artworks on site for the ceramic bottles and that the glass bottles may be of interest to glass work artists or universities.
5 December 2012	Lecturers from Edith Cowan University Art Department viewed the bottle collection and expressed an interest in part of the collection to be utilised in various units, including TDD3210 – Glass Design.
17 December 2012	The Bottle Collector provided a series of recommendations to partially dispose of the collection, including the selling of the intact bottles.

Date	Comment
8 January 2013	The City's Officers seek advice from Professor Alistair Paterson, Head of the School of Social Sciences at the University of Western Australia, who stated that he did not endorse the recommendations from the Bottle Collector and recommended the City to discuss the disposal with the WA Museum.
10 January 2013	Stuart Rapley, an archaeologist who prepared the report <i>Analysis and Cataloguing of the Old Bottle Yard Artefacts</i> for the City in 2003, advised that the Bottle Collector's proposal to sell part of the bottle collection to private agency is not supported. Stuart Rapley recommended that the entire collection, with the exception of the broken bottles, be offered to the WA Museum. The broken bottles are recommended to be incorporated into community artworks or interpretation works.
19 February 2013	A representative from the WA Museum and Stuart Rapley viewed the collection and discussed options with the City's Manager Strategic Planning, Sustainability and Heritage Services. One of the options was whether the WA Museum was interested in accepting as a donation the Old Bottle Yard Collection from the City of Vincent.
26 July 2013	The WA Museum provided a Draft Significance Assessment to the City advised that the WA Museum Anthropology & Archaeology Department would be pleased to accept the Old Bottle Yard Collection as a donation to the state's collections.

DETAILS:

Donation of Intact Bottles to WA Museum

Rapley Archaeological Consultants

The report *Analysis and Cataloguing of the Old Bottle Yard Artefacts* undertaken by Rapley Archaeological Consultants, dated July 2003 detailed the following recommendations with respect to the Bottle Yard Collection.

1. Bottle and Jars

It is highly recommended that this collection be kept intact for both its heritage significance and for future research. The fact that the collection is predominately Western Australia in its context makes it a valuable part of our heritage. It is suggested that any questions regarding future research be directed to the Centre for Archaeology at the University of Western Australia.

2. Other Artefacts

The majority of these artefacts are the result of controlled excavations carried out to investigate the presence of a convict built drain within Robertson Park. The artefacts have been clearly labelled and stored in boxes. It is recommended that these artefacts be preserved for future research.

Recommendations from Council Report 4 November 2003

As outlined above, the report on the Old Bottle Yard Site that was prepared by Rapley Archaeological Consultants was received by the Council at its Ordinary Meeting on 4 November 2003, in which two key recommendations were made:

“That the Council:

- (ii) ADOPTS the recommendations as stated on page 66 of the report (and quoted below), namely to keep the collection intact and to retain the collection in its current storage arrangement;...*
- (v) ENDORSES that future decisions affecting the collection, whether in whole or part, should only be done so in association with the advice of an archaeologist or other such professional in order that the integrity and value of the collection is not compromised.”*

Bottle Collector Report

On 31 May 2012, the partial disposal of the collection was discussed at the City's Local History and Heritage Advisory Group. The collection has been stored in the City's Depot for almost 10 years, with limited access to the public and therefore it was suggested that the opportunity exists to look at various options to broaden the access to the collection. In liaison with the City's Local History and Heritage Advisory Group, the City's Officers engage a local Bottle Collector to review the collection and to undertake an assessment of the collection to indicate the various options for its disposal.

The Bottle Collector in liaison with the City's Local History and Heritage Advisory Group provided the following recommendations with respect to the collection:

- A collection of intact bottles can be sold by the City of Vincent as 'Bulk Sale', with the Bottle Collector acting as the Agent;
- Sell a selection of intact Ginger Beer Bottles and other good examples on E-Bay, Bottle Club Auctions, Collectors Magazines, with the Bottle Collector as the Agent to fund the cabinet for the City's Display Collection;
- A collection of broken bottles to be packed and provided to Edith Cowan University or an alternative educational institution to be used in art courses;
- Collection of broken Ginger Beer Ceramic Bottles to be set aside for City of Vincent interpretation, such as incorporating into footpaths, sculptures within Robertson Park and the broader area and also within any new development for the vacant site at No. 75 (Lot 88) Palmerston Street, Perth; and
- Collection of the best examples of the bottles to be kept by the City of Vincent and put on display within a suitable cabinet that is accessible to the public.

In accordance with the Council's resolution on 4 November 2003, which states that future decisions affecting the collection should only be done so in association with the advice of an archaeologist or other such professional, the above recommendations were forwarded to Professor Alistair Paterson, Head of the School of Social Sciences at the University of Western Australia and Stuart Rapley, an archaeologist who prepared the report *Analysis and Cataloguing of the Old Bottle Yard Artefacts* for the City in 2003, for comment.

In an email dated 8 January 2013, Professor Alistair Paterson did not endorse the recommendations from the Bottle Collector and recommended that the City should discuss the disposal of the collection with the WA Museum.

In an email dated 10 January 2013, Stuart Rapley advised that the selling of the bottle collection to private agencies is not supported. Stuart Rapley recommended that the entire collection, with the exception of the broken bottles, be offered to the WA Museum. He recommended that the broken bottles be incorporated into artworks or interpretation works.

WA Museum's Significance Assessment

In light of the above, the City's Officers liaised with the WA Museum in relation to the options for the disposal of the collection. One of the options was whether the WA Museum was interested in accepting the Old Bottle Yard Collection as a donation from the City of Vincent as a reference collection and research resource.

It is noted that the offer of the donation included the entire collection, with the exception of approximately two household bins full of glass bottle and ginger beer bottle fragments which are designated as suitable for community artworks and interpretive works project.

On 19 February 2013, a representative from the WA Museum and Stuart Rapley viewed the collection and discussed options with the City's Manager Strategic Planning, Sustainability and Heritage Services.

On 26 July 2013, the WA Museum provided a Draft Significance Assessment to the City advising that the WA Museum Anthropology & Archaeology Department would be pleased to accept the Old Bottle Yard Collection as a donation to the state's collections. The WA Museum considered the collection is of high significance as outlined below:

- Cultural & historic resource – represents 70 years of WA in the 20th century, reflecting changing consumer values and local manufacturing;
- Reference collection and research resource – unparalleled in WA state collections;
- Aesthetic – glass is deemed to be an intrinsically aesthetic medium;
- Interpretive potential/ Educational – source for a range of information delivery programs;
- Outstanding provenance details;
- Degree of representativeness – we do not know of another well documented provenanced collection with this temporal and stylistic range;
- Rare; and
- Condition – objects in good condition on retrieval; collection well documented and manageable; good inventory and representative sample of the work of the Perth and Fremantle Bottle Exchange Company.

The WA Museum also advised that in the event that the City of Vincent or any other agency proposes to display the intact bottles to the public in an exhibition, the WA Museum is able to lend the materials for exhibition under its current practice.

Donation and Utilisation of bottle fragments

As mentioned above, Stuart Rapley recommended that the broken bottles be incorporated into artworks or interpretation works.

In light of this, the City's Officers propose to donate part of the bottle fragments to incorporate into footpaths, fences and sculptures for interpretation works within any new development at the former Bottle Yard site at No. 75 (Lot 88) Palmerston Street, Perth. It is anticipated that the installation of the interpretive works be stipulated in a condition of Planning Approval as per the City's Policy No. 3.5.13 relating to Percent for Public Art.

Furthermore, the City's Heritage Services and Community Development Services are of the view that local artists and educational institutes can be engaged to incorporate the remaining bottle fragments into artworks to be displayed in a public location approved by the Council through an Expression of Interest.

It is requested that the local artists and educational institutes provide the detail of the proposed artworks, financial implication and a proposed public location in the submission for the Expression of Interest. A report will then be presented to the Council to seek approval for the artworks as well as the proposed public location and any associated costs.

CONSULTATION/ADVERTISING:

Required by legislation:	No	Required by City of Vincent Policy:	No
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LEGAL/POLICY:

- Local Government (Functions and General) Regulations 1996.
- City of Vincent Heritage Strategic Plan 2013-2017.

RISK MANAGEMENT IMPLICATIONS:

Medium: The proposed donation of the collection to the WA Museum and the use of the broken bottles in artworks and interpretive works are in accordance with the report undertaken by Rapley Archaeological Consultants and the Council's resolution on 4 November 2003.

The proposal also ensure that the Key Result Area identified in the City's Heritage Strategic Plan 2013-2017 is met, which states, 'to investigate the options to transfer the collection to the Western Australian Museum and/or incorporate any de-accessioned bottles into artworks both in-situ and through various University art programs'.

STRATEGIC IMPLICATIONS:

In keeping with the City's *Strategic Community Plan 2011-2021* Objectives 1.1.1 and 1.1.4:

'1.1.2 Enhance and maintain the character and heritage of the City.'

'1.1.4 Enhance and maintain the City's infrastructure, assets and community facilities to provide a safe, sustainable and functional environment.'

SUSTAINABILITY IMPLICATIONS:

ENVIRONMENTAL	
Issue	Comment
The donation and re-use of the collection can have a significant impact on reducing waste. The collection is a resourceful research tool for the WA Museum and the broken bottles can be reused in community artworks and interpretive works projects.	

SOCIAL	
Issue	Comment
The donation of the collection to the museum will ensure that the collection will be conserved as a Western Australia state collection, which will be a source for a range of educational delivery programs that serves a wider population across the state.	
The incorporation of the broken bottles into community artworks and interpretive works will enhance the cultural heritage awareness and sense of belonging in the community.	

ECONOMIC	
Issue	Comment
By promoting and facilitating the continuing use of collection, the City's heritage can be retained to contribute to rich variety of economic activity.	

FINANCIAL/BUDGET IMPLICATIONS:

Expenditure for this matter will be incurred under the following budgeted item:

Archaeological Cataloguing

Budget Amount: \$3,000
Spent to Date: \$3,000
Balance: \$3,000

COMMENTS & CONCLUSION:

The Draft Significance Assessment prepared by the WA Museum indicates that the Old Bottle Yard Collection is a unique collection with high significance. It is envisaged that the WA Museum will fully utilize the collection as a reference collection and research tool to understand the history of the bottle manufacturing industry in Western Australia, as well as the issues such as developments in health care, trends in diet and ideas of recyclable materials. The collection, which has a significant aesthetic and intrinsic value, will also be a source of exhibition materials and educational programs for the WA Museum and for a wider community across the state.

In addition to the above, the incorporation of the broken bottles into community artworks and interpretive works will enhance the cultural heritage awareness and sense of belonging in the community.

It is considered that the above mentioned recommendations are in line with the Rapley Archaeological Consultants report *Analysis and Cataloguing of the Old Bottle Yard Artefacts* and the City of Vincent Council's resolution endorsed on 4 November 2003.

In light of the above, it is recommended that the Council approve the Officer Recommendations to donate the Old Bottle Yard Collection, with exception of the bottle fragments; to the WA Museum; to donate part of the bottle fragments to incorporate into footpaths, fences and sculptures for interpretation works within any new development at the former Bottle Yard site at No. 75 (Lot 88) Palmerston Street, Perth; and approve an Expression of Interest being sent to local artists and educational institutes to incorporate part of the bottle fragments into artworks to be displayed in a public location as approved by the Council.

9.2.2 Les Lilleyman Reserve - Proposed Installation of Western Power Transformer

Ward:	North	Date:	18 October 2013
Precinct:	North Perth (8)	File Ref:	RES0019; TES0552 & TES0324
Attachments:	001 – Transformer Location and Size		
Tabled Items:	Nil		
Reporting Officers:	J Parker, Project Officer – Parks & Environment J van den Bok, Manager Parker & Property Services		
Responsible Officer:	R Lotznicker, Director Technical Services		

OFFICER RECOMMENDATION:

1. That the Council **APPROVES** the proposal to locate the ground mounted transformer in the South East corner of Les Lilleyman Reserve, as shown on the attached photographs, subject to Western Power;
 - 1.1 ensuring that appropriate vegetation is planted around the unit for screening purposes in liaison with the City's Parks Services;
 - 1.2 paying all costs associated with the installation including any service relocations; and
 - 1.3 notifying adjoining residents of the proposed works.

Moved Cr Topelberg, Seconded Cr Buckels

That the recommendation be adopted.

Debate ensued.

AMENDMENT

Moved Cr Topelberg, Seconded Cr Pintabona

“That the Officer Recommendation be amended to read as follows:

1. That the Council **APPROVES DOES NOT OBJECT** to the proposal to locate the ground mounted transformer in the South East corner of Les Lilleyman Reserve, as shown on the attached photographs, subject to Western Power;
 - 1.1 ensuring that appropriate vegetation is planted around the unit for screening purposes in liaison with the City's Parks Services;
 - 1.2 paying all costs associated with the installation including any service relocations; and
 - 1.3 notifying adjoining residents of the proposed works.”

AMENDMENT PUT AND CARRIED UNANIMOUSLY (8-0)

Debate ensued.

MOTION AS AMENDED PUT AND CARRIED UNANIMOUSLY (8-0)

COUNCIL DECISION ITEM 9.2.2

1. That the Council **DOES NOT OBJECT** to the proposal to locate the ground mounted transformer in the South East corner of Les Lilleyman Reserve, as shown on the attached photographs, subject to Western Power;
 - 1.1 ensuring that appropriate vegetation is planted around the unit for screening purposes in liaison with the City's Parks Services;
 - 1.2 paying all costs associated with the installation including any service relocations; and
 - 1.3 notifying adjoining residents of the proposed works.
-

PURPOSE OF REPORT:

The purpose of this report is to seek the Council's approval for Western Power to locate a ground mounted transformer within the South East corner of Les Lilleyman Reserve.

BACKGROUND:

In September 2013, the City received a letter from Western Power requesting the Council's approval to install a ground mounted transformer unit within the South East corner of Les Lilleyman Reserve, at 24 Gill Street, North Perth, facing Gill Street.

The combination of new developments and increasing consumer demands in the immediate catchment area has resulted in power quality issues, i.e. low voltages and brown outs. The frequency of these events is expected to increase over the summer months.

Western Power considers the installation of a new and bigger capacity transformer essential to ensure the reliability of the power supply in the immediate area.

DETAILS:

As can be seen in the attached pictures, the south east Corner of Les Lilleyman Reserve is currently underutilised due to the steep grade in this area. The City does not foresee any current or future complications with the proposed ground mounted transformer installation.

Western Power's infrastructure in the aforementioned area is both old and nearing full capacity. Western Power is seeking to in part address the issue by installing a new 350Kva ground mounted transformer in the south east corner of Les Lilleyman Reserve.

The proposed location of the unit is dependent upon existing electrical infrastructure and it is essentially a junction point for a combination high and lower voltage systems. If the proposed transformer unit were moved to another location it would require significantly more work and therefore greater disruption to the local community.

Western Power is looking to have the unit installed before the summer months, which is traditionally the peak load period, to ensure that the immediate area is less likely to experience 'brown outs' or diminished supply for extended periods.

The unit will be the standard 'green box' measuring 4,000mm long x 3,700mm wide x 1,200mm high.

The City has in past objected to Western Power's locating transformers (and the like) in parks, most notably Hyde Park in June 2006 and Stuart Street Reserve in 2010, but on each occasion it has been reluctantly accepted as the only viable location. As would be expected, residents generally do not want units outside their home, neither ground nor pole mounted. Further, as the infrastructure is not related to a specific development it cannot be imposed upon a property owner to accommodate the unit.

Policy

In recognition of the increasing number of transformers, and associated infrastructure, being retro fitted in established areas within the City, the Council indorsed a policy, No. 2.2.3, in June 2005, *Electricity Supply – Development Guidelines for Installation of Substations*. While a majority of the policy provides guidance and sets out responsibilities for private developers the policy concludes with the following statement:

“Wherever possible the City will minimise and discourage isolated placement of electrical infrastructure in public places.”

In this instance the only suitable available location that meets Western Power’s criteria, with the least impact upon the surrounding residents, is within the South East corner of Les Lilleyman Reserve.

Screening

As per the aforementioned Hyde Park and Stuart Street Reserve transformers, Western Power has offered to arrange screening planting to the City’s requirements on the understanding that the unit will be accessible from the road frontage.

CONSULTATION/ADVERTISING:

Western Power will be responsible for liaising with the residents and property owners in Gill Street in the line of sight of the installation.

Western Power will be advised of the Council decision.

LEGAL/POLICY:

Not applicable.

STRATEGIC IMPLICATIONS:

The City’s *Strategic Plan 2011-2016* states:

“Natural and Built Environment

Objective 1.1: Improve and maintain the natural and built environment and infrastructure.

1.1.5: Enhance and maintain the City’s infrastructure, assets and community facilities to provide a safe, sustainable and functional environment.”

SUSTAINABILITY IMPLICATIONS:

The method of power generation aside the proposed installation will ensure a continuity of power supply in the immediate area thereby improving the amenity of the local community.

FINANCIAL/BUDGET IMPLICATIONS:

There will be no financial implications for the City as the proposal will be fully funded by Western Power.

COMMENTS:

Whilst the City would prefer that transformers are not located in public spaces it is extremely difficult to 'retrofit' them in established areas. Generally, the only opportunity to setback or 'hide' a transformer is when a proposed development that is reliant upon the power supply upgrade can be requested to cede a portion of land for the transformer site.

However in this instance, the proposed installation is not linked to a specific development but rather an area wide supply enhancement and therefore it is considered that the proposal to locate the transformer in the South East corner of Les Lilleyman Reserve should be supported. It will provide surety of power supply in the immediate area with provision for increased demand in the future without impacting significantly on the mentioned reserve.

9.4.2 No. 1 Albert Street (corner of Angove Street), North Perth - Percent for Art — Progress Report No. 3

Ward:	North	Date:	18 October 2013
Precinct:	North Perth Centre (P9)	File Ref:	PRO3901
Attachments:	001 – Proposed Artwork Design		
Tabled Items:	Nil		
Reporting Officers:	L Devereux, Community Development Officer J Anthony, Manager Community Development		
Responsible Officer:	R Boardman, Director Community Services		

OFFICER RECOMMENDATION:

That the Council;

1. **NOTES** that the proposed artwork “The Guiding Light” by Artist, Robin Yakinthou, as shown in Appendix 9.4.2, and the proposal to install the artwork on the City’s Reserve area on the corner of Angove and Alberts Streets, North Perth was advertised to the community with the outcomes detailed in this report; and
2. **REQUESTS;**
 - 2.1 the developer to liaise with the Artist to resubmit the artwork design based on feedback received from the community consultation; and
 - 2.2 the new proposed artwork to be submitted to the Council for consideration and determination.

Moved Cr Buckels, Seconded Cr Topelberg

That the recommendation be adopted.

Debate ensued.

AMENDMENT

Moved Cr Topelberg, Seconded Cr Harley

“That Clause 2.1 be amended to read as follows:

- 2.1 the developer to liaise with the Artist to resubmit the artwork design based on feedback from the Community Consultation and in the context of the surrounding buildings.”

AMENDMENT PUT AND CARRIED UNANIMOUSLY (8-0)

Debate ensued.

MOTION AS AMENDED PUT AND CARRIED (6-2)

For: Presiding Member, Mayor John Carey, Cr Cole, Cr Harley, Cr McDonald, Cr Pintabona and Cr Topelberg.

Against: Cr Buckels and Cr Wilcox.

COUNCIL DECISION ITEM 9.4.2

That the Council;

1. **NOTES** that the proposed artwork “The Guiding Light” by Artist, Robin Yakinthou, as shown in Appendix 9.4.2, and the proposal to install the artwork on the City’s Reserve area on the corner of Angove and Alberts Streets, North Perth was advertised to the community with the outcomes detailed in this report; and
2. **REQUESTS;**
 - 2.1 **the developer to liaise with the Artist to resubmit the artwork design based on feedback received from the community consultation; and in the context of the surrounding buildings; and**
 - 2.2 **the new proposed artwork to be submitted to the Council for consideration and determination.**

PURPOSE OF REPORT:

To advise the Council of the outcome of consultation with the residents of the surrounding area for the proposed artwork installation at the corner of Angove and Alberts Streets, North Perth. The proposed sculpture was to be located at the front of the building on the City’s Reserve.

BACKGROUND:

At the Ordinary Meeting of Council held on 23 July 2013, the following resolution was adopted;

“That the Council;

1. *RECEIVES the report recommending the proposed artwork, “The Guiding Light”, by artist Robin Yakinthou to be placed on the Council reserve area on the corner of Angove and Albert Streets, North Perth;*
2. *REQUESTS the Chief Executive Officer to:*
 - 2.1 *Advertise the proposal to install the artwork referred to in Clause 1 (Design C) for a period of twenty-one (21) days in accordance with Clause 2.7 of Policy 3.5.13 – Percent for Public Art;*
 - 2.2 *Report back to the Council with any public submissions received; and*
3. *REQUESTS that a scaled drawing of the artwork in the context of the streetscape be submitted to the Council, prior to the commencement of the Public Consultation.”*

At the Arts Advisory Group Meeting held on 9 September 2013, the artwork designs were considered as submitted to the Ordinary Meeting of Council held on 23 July 2013. After considerable debate, the members were not in favour of Design C, a traditional design.

Their preference was for Design A, where the form and structure were viewed as more contemporary to suit the intent of the project and design of the building. The proposed Design a artwork was viewed as a contemporary reading lamp measuring 3.3 metres in height, 1.5 metres in width, 2.5 metres depth, and is titled “The Guiding Lamp” due to its association with education.

At the Ordinary Meeting of Council held on 10 September 2013, the following resolution was adopted;

“That the Council:

1. *APPROVES IN PRINCIPLE the proposed artwork ‘The Guiding Light’ marked as Design A as shown in Appendix 9.4.3A, by artist Robin Yakinthou, and the proposal to install the artwork on the City’s reserve area on the corner of Angove and Albert Streets, North Perth; and*
2. *AUTHORISES the Chief Executive Officer to:*
 - 2.1 *advertise the proposal for a period of twenty-one (21) days inviting written submissions from the public in accordance with clause 2.7 of Policy No. 3.5.13 – Percent for Public Art; and*
 - 2.2 *report back to the Council with any public submissions received.”*

DETAILS:

Community Consultation

Three hundred and forty four (344) letters were distributed for community consultation on 13 September 2013 for a period of twenty-one (21) days, closing at 4pm on 4 October 2013. The letters were sent to householders residing in the immediate streets surrounding the proposed artwork at the corner of Angove and Alberts Streets, North Perth. The street boundaries were inclusive of Woodville, View, Vine and Farmer Streets, North Perth.

The residents were sent a letter with attachments comprising of an information sheet on the process and artwork, an image of the actual artwork in situ to the building and a submission form inviting them to comment.

Results

In total, the City received twenty (20) submission forms. There were many disparate views on what constitutes public art; however, all submissions were in favour and highly supportive of the City of Vincent Public Art Scheme.

A large proportion of the responses, sixteen (16) were not in favour of the proposed artwork. Only four (4) were in favour and these residents were immediate neighbours to the development.

Consultation	
In Support: Four (4)	
Comments Received	Officer Comments
Love the public art in this area, this one is a ripper!! Keep them coming.	Noted.
Go ahead and do it by all means.	Noted.
It’s a very good idea, please go ahead and do it.	Noted.
Appreciate opportunity to comment and wish Council would do the same level of consultation on planning applications for liquor licenses as they will cause far more disruption to me than this type of consultation.	Noted
Objections: Sixteen (16)	

Consultation	
Comments Received	Officer Comments
Sculpture is derivative and not acceptable, would prefer a tree. What is happening with Moreton bay figs already there? The lamp will age badly, will date and not add value to the site. Please do not put it there.	Noted.
In support of artwork on 1 Albert Street; however, does not like current proposal as it is too abstract a concept and does not fit with the area (that is, 100yr school building located next door). Can we find a more appropriate artwork suitable for the location?	Noted.
In favour of in principle placement of artwork in location but not this piece. It is outside a contemporary building and close to historic school. The 1960s Bauhaus lamp is anachronistic to both area and to surrounding architecture. Surely a design more sympathetic to the surroundings would be a better option.	Noted.
Thinks the artwork is inappropriate because it is indicative of an office building and not suitable for the residential mix of the area. Suggests we look at past winners of Sculpture by the Sea to engage artwork to enhance the streetscape.	Noted.
Believes public art is personal and subjective, however a more appropriate piece would suit the location	Noted.
The artwork looks very unsightly, can the developer please choose a better artwork.	Noted.
Appreciate developer is paying for the artwork however neighbours have to live with it. Should be a process with public involved in selection. Disappointing, let's create art that brings in tourists.	Noted.
Love the idea of an artwork at 1 Albert but do not support the actual artwork, should have been opened up to other artists to submit ideas, the work is not inspiring.	Noted.
Strongly opposed to the artwork, support public artwork in North Perth but believe it needs to reflect the history and/or lifestyle that identifies the precinct. Vincent trying to promote urban not suburban. This is an important central area of open space, please select wisely.	Noted.
Lacks relevance to the area and/or streetscape.	Noted.
No comment	Noted.
No comment	Noted.

Consultation Summary	
I am in favour of the artwork	Yes – 10% (4 out of 20 responses)
I do not support the artwork.	No – 90% (16 out of 20 responses)

CONSULTATION/ADVERTISING:

Consultation undertaken in accordance with Community Consultation Policy No. 4.1.5.

LEGAL/POLICY:

The artwork has been commissioned in accordance with the City of Vincent Percent for Public Art Policy No. 3.5.13. Under that Policy, proposals for commercial, non-residential, and mixed residential/commercial developments over the value of \$1,000,000 are to set aside a minimum of one per cent (1%) of the estimated total project cost for the development of Public Art which reflects the place, locality or community.

Developers have the option of coordinating the Public Art project themselves (in liaison with the City), or providing a cash-in-lieu contribution to the City, in which case the City coordinates the Public Art project.

RISK MANAGEMENT IMPLICATIONS:

Low: A “dial before you dig” report has been received and indicates there are no adverse infrastructure issues with placing the artwork on the proposed site.

STRATEGIC IMPLICATIONS:

This is in keeping with the following Objectives of the City's *Strategic Plan – Plan for the Future 2011-2016*, where the following Objective states:

“3.1.1(b) *Encourage and promote cultural and artistic expression throughout the City.*”

SUSTAINABILITY IMPLICATIONS:

The artwork is to be made in stainless steel 316 marine grade, a material noted for its durability.

FINANCIAL/BUDGET IMPLICATIONS:

The sculpture quoted is \$63,000 including the cost of site preparation and installation. The Artist is responsible for installing the artwork. There will be a maintenance schedule provided to ensure the continuing integrity of the artwork.

COMMENTS:

The City's Officers will continue to work with the developer and artist to discuss submitting a new artwork design based on the community consultation feedback.

9.5.1 Election 2013 Results

Ward:	Both	Date:	18 October 2013
Precinct:	All	File Ref:	ADM0057
Attachments:	-		
Tabled Items:	-		
Reporting Officer:	John Giorgi, Chief Executive Officer		
Responsible Officer:	John Giorgi, Chief Executive Officer		

OFFICER RECOMMENDATION:

That the Council NOTES the results of the Election held on 19 October 2013, as shown in appendix 9.5.1 (Attachment 001);

Mayor Carey departed the Chamber at 6.46 pm.

Mayor Carey returned to the Chamber at 6.47 pm.

Moved Cr Harley, Seconded Cr Buckels

That the recommendation, together with the following change(s), be adopted:

“That the Council;

1. NOTES the results of the Election held on 19 October 2013, as shown in appendix 9.5.1 (Attachment 001);
 - 1.1. expresses its concern regarding the lateness of postal ballots distributed to City of Vincent enrolled voters, in comparison to most metropolitan councils and its potential effect of lower ballot returns; and
2. AUTHORISES the Mayor to formally write to the WA Electoral Commission outlining its position and calling on the Commission to resolve distribution issues for future elections.”

Debate ensued.

MOTION AS AMENDED PUT AND CARRIED UNANIMOUSLY (8-0)

COUNCIL DECISION ITEM 9.5.1

That the Council;

1. NOTES the results of the Election held on 19 October 2013, as shown in appendix 9.5.1 (Attachment 001);
 - 1.1. expresses its concern regarding the lateness of postal ballots distributed to City of Vincent enrolled voters, in comparison to most metropolitan councils and its potential effect of lower ballot returns; and
2. AUTHORISES the Mayor to formally write to the WA Electoral Commission outlining its position and calling on the Commission to resolve distribution issues for future elections.

PURPOSE OF REPORT:

To report the Election 2013 results to the Council.

BACKGROUND:

On 19 October 2013, elections were held for the Office of Mayor and Councillors.

The election was conducted as a postal vote by the Western Australian Electoral Commission.

The results are as follows:

MAYORAL			
TOTAL ELECTORS		21,102	
TURNOUT RATE		29.2%	
CANDIDATES	VOTES	PERCENTAGE	EXPIRY OF TERM
CAREY, John	5,342	87.12%	17 October 2015
MERLACO, Angelo	790	12.88%	
Total Valid Votes:	6,132	100%	

Invalid Votes: 45.

NORTH WARD			
VACANCIES		(2) Councillors	
TOTAL ELECTORS		10,207	
TURNOUT RATE		31.60%	
CANDIDATES	VOTES	PERCENTAGE	EXPIRY OF TERM
COLE, Emma	1,290	21.85%	21 October 2017
BUCKELS, Matt	1,036	17.55%	21 October 2017
Total Valid Votes:	5,904	100%	

Invalid Votes: 12.

SOUTH WARD			
VACANCIES		(2) Councillors	
TOTAL ELECTORS		10,895	
TURNOUT RATE		27.94%	
CANDIDATES	VOTES	PERCENTAGE	EXPIRY OF TERM
TOPELBERG, Joshua	1,391	25.02%	21 October 2017
MCDONALD, Laine	1,226	22.05%	21 October 2017
Total Valid Votes:	5,559	100%	

DETAILS:

The Local Government Elections were held on Saturday 19 October 2013.

As prescribed in the Local Government Act, the City's election was conducted as a postal election by the Western Australian Electoral Commission.

CONSULTATION/ADVERTISING:

All statutory election advertising was carried out by the Western Australian Electoral Commission as they were responsible for the Election. Information was also included on the City's website and public notice boards.

LEGAL/POLICY:

The election was conducted in accordance with Part 4 of the Local Government Act 1995.

RISK MANAGEMENT IMPLICATIONS:

Low: The election was conducted by the Western Australian Electoral Commission, as such the City's involvement was minimal.

STRATEGIC IMPLICATIONS:

Nil.

SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL/BUDGET IMPLICATIONS:

An amount of \$57,000 has been included in the City's 2013/2014 Budget to conduct the election.

COMMENTS:

The election has resulted in a new Mayor and two new Councillors. The new elected Members will bring fresh ideas to the Council and enable it to progress the many current projects, whilst at the same time embark on new ideas and initiatives.

An extra ordinary Election will be required to be held to fill the Vacancy in the South Ward created by the election of Cr Carey to the Office of the Mayor.

9.5.3 Appointment of Council Members to various Statutory Committees and Authorities, Advisory and Working Groups

Ward:	-	Date:	18 October 2013
Precinct:	-	File Ref:	ADM0030/Various
Attachments:	001 - Advisory Group Terms of Reference 002 - Advisory Group Policy No. 4.2.12		
Tabled Items:	-		
Reporting Officer:	John Giorgi, Chief Executive Officer		
Responsible Officer:	John Giorgi, Chief Executive Officer		

OFFICER RECOMMENDATION

That the Council:

- in accordance with the provisions of the Local Government Act 1995, Sections 2.28, 5.8 and 5.10, APPROVES the APPOINTMENT of the following Council Members and/or persons to the Council’s Committees and Authorities, Advisory and Working Groups, as detailed in this report, for the term 29 October 2013 to 15 October 2015 (unless otherwise specified);

1.1 STATUTORY COMMITTEES AND AUTHORITIES (ABSOLUTE MAJORITY DECISION REQUIRED):

1. Audit Committee (4 Council Members)*

Members:

Deputies:

- | | |
|--|-------------|
| 1. Cr | 1. Cr |
| 2. Cr | 2. Cr |
| 3. Cr | 3. Cr |
| 4. Cr | 3. Cr |
| 5. Chief Executive Officer (<i>non-voting</i>) | |
| 6. Director Corporate Services (<i>non-voting</i>) | |

(* The Chairperson is elected at the first Audit Committee Meeting.)

2. Development Assessment Panel (DAP) - Local Government Metro West* (2 Council Members, 2 Alternate Members) - *For the period to expire on 26 April 2015.*

Members:

Alternate Members:

- | | |
|-------------|-------------|
| 1. Cr | 1. Cr |
| 2. Cr | 2. Cr |

* **Fee Payable: \$400 per meeting.**

3. **Leederville Gardens Inc Board (3 Council Members)***

Members:

Deputies:

- | | |
|--|---------------------|
| 1. Cr(Chair) | 1. Cr (Chair) |
| 2. Cr | 2. Cr |
| 3. Cr | 3. Cr |
| 4. Director Community Services (<i>non-voting</i>) | |
| 5. Director Corporate Services (<i>non-voting</i>) | |
| 6. Manager Community Development (<i>non-voting</i>) | |

(* The Constitution of Leederville Gardens Inc provides for the City to nominate three persons to the Board of Management. Appointees need not be elected members of Council.)

4. **Leederville Masterplan Management Committee (4 Council Members)**

Members:

Deputies:

- | | |
|----------------------------|--|
| 1. Cr(Chair) | 1. Cr |
| 2. Cr | 2. Cr |
| 3. Cr | 3. Cr |
| 4. Cr | 4. Cr |
| 5. Chief Executive Officer | 5. Director (<i>as delegated by the CEO</i>) |

5. **Local Government Association - Central Metropolitan Zone (2 Council Members)**

Members:

Deputies:

- | | |
|--|-------------|
| 1. Cr | 1. Cr |
| 2. Cr | 2. Cr |
| 3. Chief Executive Officer (<i>non voting</i>) | |

6. **Medibank Stadium (Leederville Oval) Ground Management Committee (Nil Council Members)**

Member:

Deputy:

- | | |
|-------------------------------------|--------------------------------|
| 1. Chief Executive Officer (Chair)* | 1. Director Corporate Services |
|-------------------------------------|--------------------------------|

(* Prescribed in Lease.)

7. **Mindarie Regional Council** (1 Council Member)

Members:

Alternate Member*
(See note below)

- | | |
|--|-------------|
| 1. Cr | 1. Cr |
| 2. Chief Executive Officer (<i>non-voting</i>) | |
| 3. Director Technical Services (<i>non-voting</i>) | |

* **Note:**

A Council decision is required on each occasion to separately approve of an Alternate Member / Deputy to act for each occasion when the Member is unavailable, due to an anomaly in the Local Government Act, which prohibits appointing an Alternate Member / Deputy Member to act in times when the Member is unavailable.

** **Fees Payable:**

\$10,000 per annum,
\$1,000 for Information Technology Allowance; or
\$140 per meeting for the Alternate Member.

8. **Swan River Trust** (only matters relating to City of Vincent) (1 Council Member)

Member:

Deputy:

- | | |
|-------------|-------------|
| 1. Cr | 1. Cr |
|-------------|-------------|

9. **Swan River Trust - River Protection Strategy Advisory Committee** (1 Council Member)

Member:

Deputy:

- | | |
|-------------|-------------|
| 1. Cr | 1. Cr |
|-------------|-------------|

10. **Tamala Park Regional Council** (1 Council Member)

Member:

Alternate Member*
(See note below)

- | | |
|--|-------------|
| 1. Cr | 1. Cr |
| 2. Chief Executive Officer (<i>non-voting</i>) | |

* **Note:**

A Council decision is required on each occasion to separately approve of an Alternate Member / Deputy to act for each occasion when the Member is unavailable, due to an anomaly in the Local Government Act, which prohibits appointing an Alternate Member / Deputy Member to act in times when the Member is unavailable.

* **Fees Payable:**

\$10,000 per annum,
\$1,000 for Information Technology Allowance; or
\$140 per meeting for the Alternate Member.

1.2 ADVISORY GROUPS (SIMPLE MAJORITY REQUIRED):

1. **Aboriginal Liaison and Reconciliation Advisory Group (Mayor, 3 Council Members, plus up to 2 Community Representatives)**

Members:

1. Mayor (Chair)
2. Cr
3. Cr
4. Cr
5. Chief Executive Officer
6. Manager Community Development (*Responsible Officer*)
7. Other City Officers (*As required*)

2. **Arts Advisory Group (3 Council Members, plus up to 5 Community Representatives)**

Members:

1. Cr
2. Cr
3. Cr
4. Director Community Services
5. Manager Community Development
6. Co-ordinator Arts and Creativity Officer (*Responsible Officer*)
7. Art Gallery of WA or University/TAFE Representative

and;

the Chairperson of the Advisory Group be

3. **Building Design and Conservation Awards Occasional Advisory Group (3 Council Members)**

Members:

1. Cr
2. Cr
3. Cr
4. Director Planning Services
5. Manager Strategic Planning, Sustainability and Heritage Services (*Responsible Officer*)
6. Senior Strategic Planning Officer

and;

the Chairperson of the Advisory Group be

4. **Garden Awards Advisory Group (3 Council Members)**

Members:

1. Cr
2. Cr
3. Cr
4. Director Technical Services (*As required*)
5. Manager Parks and Property Services (*Responsible Officer*)
6. Water Corporation Representative (*subject to continuing to be a major sponsor*)

and;

the Chairperson of the Advisory Group be

5. **Healthy Vincent Advisory Group (3 Council Members, plus up to 3 Community Representatives)**

Members:

1. Cr
2. Cr
3. Cr
4. Director Community Services
5. Manager Community Development
6. Manager Health and Compliance Services
7. Community Development Officer - "One Life Project" (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

6. **Integrated Transport Advisory Group (3 Council Members, plus up to 4 Community Representatives)**

Members:

1. Cr
2. Cr
3. Cr
4. Director Technical Services
5. Manager Asset and Design Services (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

7. **Local Business Advisory Group** (3 Council Members, plus up to 5 Business Representatives - 1 from each City Centre: Leederville / Mount Hawthorn/Mount Lawley & Highgate / North Perth / Perth)

Members:

1. Cr
2. Cr
3. Cr
4. Chief Executive Officer
5. Director Community Services
6. Director Planning Services
7. Economic Development Officer (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

8. **Local History and Heritage Advisory Group** (3 Council Members, plus up to 4 Community Representatives)

Members:

1. Cr
2. Cr
3. Cr
4. Director Community Services
5. Manager Library and Local History Services
6. Senior Librarian - Local History (*Responsible Officer*)
7. Library Officer - Local History

and;

the Chairperson of the Advisory Group be

9. **Safer Vincent Crime Prevention Partnership** (3 Council Members, plus up to 7 Community Representatives)

Members:

1. Cr
2. Cr
3. Cr
4. Manager Ranger and Community Safety Services
5. Co-ordinator Safer Vincent (*Responsible Officer*)
6. Customer Service Officer (*Minute Taker*)
7. Representatives from WA Police Service

and;

the Chairperson of the Partnership be

10. **School Principals' Liaison Advisory Group** (3 Council Members - Mayor plus one Councillor from each Ward, plus School Principals from Public and Private Schools within the City of Vincent)

Members:

1. Mayor
2. Cr (North Ward)
3. Cr (South Ward)
4. Chief Executive Officer (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

11. **Seniors Advisory Group** (3 Council Members, plus up to 4 Community Representatives)

Members:

1. Cr
2. Cr
3. Cr
4. Director Community Services
5. Manager Community Development
6. Community Development Officer (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

12. **Sustainability Advisory Group** (4 Council Members, plus up to 4 Community Representatives)

Members:

1. Cr
2. Cr
3. Cr
4. Cr
5. Director Planning Services
6. Director Technical Services
7. Sustainability Officer (*Responsible Officer*)
8. Project Officer - Environment

and;

the Chairperson of the Advisory Group be

13. **Universal Access Advisory Group** (3 Council Members, plus up to 3 Community Representatives)

Members:

1. Cr
2. Cr
3. Cr
4. Director Community Services
5. Manager Community Development
6. Community Development Officer (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

14. **Youth Advisory Council** (2 Council Members, plus thirteen (13) Community Members, aged between 12 to 25 who live, work or study within the City of Vincent)

Members:

1. Cr
2. Cr
3. Manager Community Development
4. Community Development Officer - Youth (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

1.3 **WORKING GROUPS (SIMPLE MAJORITY REQUIRED):**

1. **Beaufort Street Enhancement Working Group** (3 Council Members, plus 3 Representatives from the Beaufort Street Network; 2 Local Business Representatives, 2 Local Resident Representatives)

Members:

1. Cr
2. Cr
3. Cr
4. Director Technical Services (*Responsible Officer*)
5. Manager Asset and Design Services
6. Manager Community Development

and;

the Chairperson of the Working Group be

2. **Beaufort Street Festival Working Group** (2 Council Members, plus up to 5 Community Representatives)

Members:

1. Cr
2. Cr
3. Director Community Services
4. Director Technical Services
5. Manager Community Development
6. Manager Ranger and Community Safety Services
7. Manager Health and Compliance Services
8. Co-ordinator Arts & Creativity (*Responsible Officer*)

and;

the Chairperson of the Working Group be

3. **Britannia Reserve Masterplan Working Group** (3 Council Members, plus up to 4 Community Representatives)

Members:

1. Cr
2. Cr
3. Cr
4. Director Technical Services
5. Manager Parks and Property Services (*Responsible Officer*)
6. Manager Community Development

and;

the Chairperson of the Working Group be

4. **Central Sub-Group for the Metropolitan Regional Road Group (CRRSG)** (Nil Council Members)

Officer:

Deputy:

- | | |
|------------------------------------|--------------------------------|
| 1. Manager Asset & Design Services | 1. Director Technical Services |
|------------------------------------|--------------------------------|

5. **Cheriton Street Property Working Group (3 Council Members, plus 2 Community Representatives)**

Members:

1. Cr
2. Cr
3. Cr
4. Director Community Services
5. Manager Community Development
6. Manager Parks and Property Services
7. Administration Officer (*Responsible Support Officer/Minute Taker*)

and;

the Chairperson of the Working Group be

6. **Claise Brook Catchment Group Inc (Nil Council Members)**

Officer:

Deputy:

- | | |
|---------------------------------|--------------------------------------|
| 1. Project Officer, Environment | 1. Manager Parks & Property Services |
|---------------------------------|--------------------------------------|

7. **Design Advisory Committee (Nil Council Members)**

Officers:

Deputy:

1. Director Planning Services (*Responsible Officer*)
2. Manager Planning & Building Services

8. **District Emergency Management Committee (Nil Council Members)**

Officer:

Deputy:

- | | |
|---|-------------------------------|
| 1. Manager Ranger & Community Safety Services | 1. Co-ordinator Safer Vincent |
|---|-------------------------------|

9. **Foyer Oxford Community Reference Group (1 Council Member)**

Member:

Deputy:

- | | |
|----------------------------------|-------------|
| 1. Cr | 1. Cr |
| 2. Manager Community Development | |

10. **Leederville Town Centre Enhancement Working Group (3 Council Members)**

Members:

1. Cr
2. Cr
3. Cr
4. Director Technical Services (*Responsible Officer*)
5. Manager Asset and Design Services
6. Manager Parks & Property Services
7. Manager Community Development

and;

the Chairperson of the Working Group be

11. **Local Emergency Management Committee (Nil Council Members)**

Officer:

Deputy:

1. Manager Ranger & Community Safety Services Nil.
2. Co-ordinator Safer Vincent

12. **Loftus Centre Management Committee (Nil Council Members)**

Officers:

1. Director Community Services (*Chairperson*)*
2. Manager Library and Local History Services

(* Prescribed in Lease.)

13. **Loftus Recreation Centre Management Committee (Nil Council Members)**

Officers:

1. Director Corporate Services (*Chairperson*)*
2. Manager Community Development
3. Manager Library and Local History Services

(* Prescribed in Lease and Contract.)

14. **Metropolitan Regional Road Group (MRRG) Central Technical Sub-Group (Cities of Perth, Subiaco and Vincent (1 Council Member)**

Member:

1. Cr
2. Manager Asset and Design Services

15. **Mindarie - Technical Committee (Nil Council Members)**

Officers:

Deputy:

1. Manager Asset and Design Services
1. Director Technical Services

16. **North Metropolitan Regional Recreation Advisory Committee (NMRRAC) (Nil Council Members)**

Officer:

1. Manager Community Development

17. **North-West District Planning Committee (1 Council Member)**

Members:

Deputy:

1. Cr
1. Cr
2. Director Planning Services

18. **Parks People Project Working Group (PPPWG) (1 Council Member)**

Members:

1. Cr
2. Co-ordinator Safer Vincent

19. **Party Bus Working Group (Nil Council Members)**

Officers:

1. Manager Ranger & Community Safety Services
2. Co-ordinator Safer Vincent (*Responsible Officer*)
3. Health and Compliance Services Section Representative

20. **Perth Police Integration (Nil Council Members)**

Officers:

1. Manager Ranger & Community Safety Services
2. Co-ordinator / Prosecutions Officer
3. Co-ordinator Safer Vincent (*Responsible Officer*)

21. **Vincent Accord** (1 Council Member)

Members:

Deputy:

- | | |
|--|-------------|
| 1. Cr | 1. Cr |
| 2. Manager Health and Compliance Services (<i>Responsible Officer</i>) | |
| 3. Senior Environmental Health Officer | |

22. **Vincent "One-in All-in" Campaign Working Group** (4 Council Members)

Members:

Deputy:

- | | |
|--|------------------------|
| 1. Cr | Not applicable. |
| 2. Cr | |
| 3. Cr | |
| 4. Cr | |
| 5. Chief Executive Officer | |
| 6. Director Corporate Services | |
| 7. Marketing and Communications Officer | |
| 8. Executive Secretary Corporate Services (<i>Responsible Officer</i>) | |

2. **REQUESTS** the Chief Executive Officer to advertise for Community Representatives to the following City's Advisory and Working Groups for the 2013-2015 period (until 15 October 2015):

2.1 **Aboriginal Liaison and Reconciliation Advisory Group**
(up to 2 Community Members required)

2.2 **Arts Advisory Group**
(up to 5 Community Members required)

2.3 **Healthy Vincent Advisory Group**
(up to 3 Community Members required)

2.4 **Integrated Transport Safety Advisory Group**
(up to 4 Community Members required, including Business)

2.5 **Local Business Advisory Group**
(up to 5 Business Representatives required - 1 from each of the following Town Centres:

- Leederville
- Mount Hawthorn
- Mount Lawley/Highgate
- North Perth
- Perth;

2.6 **Local History and Heritage Advisory Group**
(up to 4 Community Members required);

- 2.7 **Safer Vincent Crime Prevention Partnership**
(up to 7 Community Members required, including External Organisations/Representatives)*
- * *Nyoongar Patrol System and Ethnic Communities Council are the external organisations represented on the Safer Vincent Crime Prevention Partnership;*
- 2.8 **Seniors Advisory Group**
(up to 4 Community Members required);
- 2.9 **Sustainability Advisory Group**
(up to 4 Community Members required)
- 2.10 **Universal Access Advisory Group**
(up to 3 Community Members required)
- 2.11 **Beaufort Street Enhancement Working Group**
(up to 7 Community Members required, including 3 representatives from the Beaufort Street Network; 2 representatives from Local Business and 2 representatives from Local Residents)
- 2.12 **Beaufort Street Festival Working Group**
(up to 5 Community Members required)
- 2.13 **Britannia Reserve Masterplan Working Group**
(up to 4 Community Members required)
- 2.14 **Cheriton Street Property Advisory Group**
(up to 2 Community Members required)
- 2.15 **Leederville Town Centre Enhancement Working Group**
(up to 5 Community Members required, including 3 representatives from a Business in the Locality and 2 representatives from Residents in the Locality); and
3. EXPRESSES its appreciation to previous Community and Business Representatives, for their past contribution to the Advisory and Working Groups;
4. APPROVES of all Community and Business Representatives to continue their term until 17 December 2013; and
5. DISCONTINUES the following Working Group;
- 5.1 **Hyde Park Lakes Restoration Working Group**, as it is no longer required.

Moved Cr Topelberg, **Seconded** Cr Cole

That the recommendation, together with the following change(s), be adopted:

“That clause 1.2 be amended to read as follows:

“The Council APPROVES BY AN ABSOLUTE MAJORITY;

1. to DISCONTINUE the following Advisory Groups:
- 1.1 Aboriginal Liaison and Reconciliation Group;
 - 1.2 Healthy Vincent;
 - 1.3 Seniors; and
 - 1.4 Universal Access;

2. to ESTABLISH a new '*Community Development Advisory Group*', (to replace all of the above listed in Clause 1) with the Terms of Reference to include each specific matters listed in Clause 1 (above) as a separate agenda item and any other matters of a community development focus , as referred to it by the Council; and
3. The Advisory Group shall include;
 - 3.1 three (3) Council Members (with one Chairperson); Cr....., Cr....., Cr.....
 - 3.2 Director Community Services;
 - 3.3 Manager Community Development (*Responsible Officer*);
 - 3.4 Manager Health and Compliance Services
 - 3.5 three (3) Community representatives; and

the Chairperson of the Advisory Group shall be; and

4. DISCONTINUES the following Working Groups;
 - 4.1 Youth Advisory Group;
 - 4.2 Schools Principals Advisory Group;
5. DISCONTINUES the following Working Groups;
 - 5.1 Hyde Park Lakes Restoration Working Group;
 - 5.2 Beaufort Street Festival Working Group; and
 - 5.3 Leederville Masterplan Management Committee

6. to ESTABLISH a new '*Children and Young People Advisory Group*', (to replace the Youth Advisory Group and the School Principals Advisory Group) with the following Terms of Reference;

"To foster communication and liaison with schools and relevant community groups within the City to support the needs of children up to 18 years of age";

with the Terms of Reference to be reviewed and determined by the new Advisory Group, as a priority";

7. The Advisory Group shall include;
 - 7.1 three (3) Council Members (with one Chairperson); Cr....., Cr....., Cr.....
 - 7.2 Director Community Services;
 - 7.3 Manager Community Development (*Responsible Officer*);
 - 7.4 ~~two (2)~~ five (5) Community representatives; and

the Chairperson of the Advisory Group shall be Mayor John Carey; and

8. to amend Clause 2 (relating to the calling of nominations for community representatives) to reflect the above.

PROCEDURAL MOTION

At 7.55pm - Moved Cr Topelberg, Seconded Cr Harley

That the Standing Orders be suspended to allow free and open discussion concerning the various nominations to the Committees and Advisory Groups.

PROCEDURAL MOTION PUT AND CARRIED UNANIMOUSLY (8-0)

Discussion ensued.

The Councillors discussed their preferences for the various Committees and Advisory Group.

PROCEDURAL MOTION

At 7.55pm - Moved Cr Harley, Seconded Cr McDonald

That the Standing Orders be resumed.

PROCEDURAL MOTION PUT AND CARRIED UNANIMOUSLY (8-0)

AMENDMENT 1

Moved Cr Topelberg, Seconded Cr Buckels

“That the Notice of Motion 10.3 be included within the final Council Decision of Item 9.5.3 as follows;

“10.3 NOTICE OF MOTION: Mayor John Carey - Request to Establish a Claisebrook North Community Liaison Group Concerning the Concrete Batching Plants

That the Council;

1. APPROVES the establishment of the Claisebrook North Community Liaison Group to work with local residents and small businesses to prepare and oversee a community response to the State Government’s specific proposals to;
 - Rezone the two concrete batching sites from ‘Residential/Commercial’ to ‘Special Use – Concrete Batching Plants’;
 - Prohibit all residential development on lots with direct frontage to Edward Street east of Lord Street, Caversham Street, and Claisebrook Road between Chelsea Street and Murchison Terrace; and
 - Rezone the whole of the Claisebrook North precinct from ‘Residential/Commercial’ to ‘Commercial’.
2. APPROVES the membership of the proposed Group to be as follows;
 - 2.1 Mayor John Carey (*Chairperson*)
 - 2.2 Councillor McDonald
 - 2.3 Councillor Topelberg
 - 2.4 Chief Executive Officer;
 - 2.5 Director – Planning Services;
 - 2.6 ~~two (2)~~ three (3) Community Representatives; and
 - 2.7 other City Officers as approved by the Chief Executive Officer;
3. APPROVES BY AN ABSOLUTE MAJORITY to re-allocate funds of \$5,000, from a source to be determined by the Chief Executive Officer, to enable the Group to fulfil its role;
4. AUTHORISES the Mayor, in liaison with the Chief Executive Officer, to approve of such funds to implement the Group’s actions; and
5. REQUESTS the Chief Executive Officer to advertise for the Community representatives and these to be reported to the Council for approval, as soon as practicable.”

Debate ensued.

AMENDMENT 1 PUT AND CARRIED UNANIMOUSLY (8-0)

AMENDMENT 2

Moved Cr Topelberg, Seconded Cr Buckels

“That Clause 2.6 be deferred for advertising of community representatives of;

- 2.6 **Local History and Heritage Advisory Group**
(up to 4 Community Members required);”

AMENDMENT 2 PUT AND CARRIED UNANIMOUSLY (8-0)

AMENDMENT 3

Moved Cr Topelberg, Seconded Cr McDonald

“That the Terms of Reference for the Claisebrook North Community Liaison Group be amended to include; *“any other matters as they arise that affect this locality”*.”

AMENDMENT 3 PUT AND CARRIED UNANIMOUSLY (8-0)

Debate ensued.

The Presiding Member Mayor Carey called for Nominations and the following were received:

1.1 **STATUTORY COMMITTEES AND AUTHORITIES (ABSOLUTE MAJORITY DECISION REQUIRED):**

1. **Audit Committee (4 Council Members)***

Members:

1. Mayor John Carey
2. Cr Harley
3. Cr Pintabona
4. Cr Topelberg
5. Chief Executive Officer (*non-voting*)
6. Director Corporate Services (*non-voting*)

(* The Chairperson is elected at the first Audit Committee Meeting.)

2. **Development Assessment Panel (DAP) - Local Government Metro West*** (2 Council Members, 2 Alternate Members) - *For the period to expire on 26 April 2015.*

Members:

1. Mayor John Carey
2. Cr Topelberg

Alternate Members:

- First Alternate Member:** Cr Buckels
Second Alternate Member: Cr Harley

* **Fee Payable: \$400 per meeting.**

3. **Leederville Gardens Inc Board (3 Council Members)***

Members:

1. Mayor John Carey (Chair)
2. Cr Harley
3. Cr Pintabona
4. Director Community Services (*non-voting*)
5. Director Corporate Services (*non-voting*)
6. Manager Community Development (*non-voting*)

Deputy:

1. Cr Cole (for all three (3) Council Members)

(* The Constitution of Leederville Gardens Inc provides for the City to nominate three persons to the Board of Management. Appointees need not be elected members of Council.)

The Presiding Member indicated that the Leederville Masterplan Management Committee would be disbanded therefore, no nominations were called.

4. ~~**Leederville Masterplan Management Committee (4 Council Members)**~~

Members:

1. Cr(Chair)
2. Cr
3. Cr
4. Cr
5. Chief Executive Officer

Deputies:

1. Cr
2. Cr
3. Cr
4. Cr
5. Director ~~(as delegated by the CEO)~~

5. **Local Government Association - Central Metropolitan Zone (2 Council Members)**

Members:

1. Mayor Carey
2. Cr Harley
3. Chief Executive Officer (*non voting*)

Deputy:

1. CEO for both members

6. **Medibank Stadium (Leederville Oval) Ground Management Committee (Nil Council Members)**

Member:

1. Chief Executive Officer (Chair)*

Deputy:

1. Director Corporate Services

(* Prescribed in Lease.)

7. **Mindarie Regional Council** (1 Council Member)

Members: **Alternate Member***
(See note below)

1. Mayor Carey
2. Chief Executive Officer (*non-voting*)
3. Director Technical Services (*non-voting*)

* **Note:**

A Council decision is required on each occasion to separately approve of an Alternate Member / Deputy to act for each occasion when the Member is unavailable, due to an anomaly in the Local Government Act, which prohibits appointing an Alternate Member / Deputy Member to act in times when the Member is unavailable.

** **Fees Payable:**

\$10,000 per annum,
\$1,000 for Information Technology Allowance; or
\$140 per meeting for the Alternate Member.

8. **Swan River Trust** (only matters relating to City of Vincent) (1 Council Member)

Member:

1. Cr Pintabona

9. **Swan River Trust - River Protection Strategy Advisory Committee** (1 Council Member)

Member:

1. Cr Pintabona

Deputy:

Nil.

10. **Tamala Park Regional Council** (1 Council Member)

Member:

1. Cr Topelberg
2. Chief Executive Officer (*non-voting*)

Alternate Member*
(See note below)

* **Note:**

A Council decision is required on each occasion to separately approve of an Alternate Member / Deputy to act for each occasion when the Member is unavailable, due to an anomaly in the Local Government Act, which prohibits appointing an Alternate Member / Deputy Member to act in times when the Member is unavailable.

* **Fees Payable:**

\$10,000 per annum,
\$1,000 for Information Technology Allowance; or
\$140 per meeting for the Alternate Member.

1.2 ADVISORY GROUPS (SIMPLE MAJORITY REQUIRED):

The Presiding Member indicated that the Aboriginal Liaison and Reconciliation Advisory Group would be disbanded therefore, no nominations were called.

~~1. Aboriginal Liaison and Reconciliation Advisory Group (Mayor, 3 Council Members, plus up to 2 Community Representatives)~~

~~Members:~~

- ~~1. Mayor (Chair)~~
- ~~2. Cr~~
- ~~3. Cr~~
- ~~4. Cr~~
- ~~5. Chief Executive Officer~~
- ~~6. Manager Community Development (Responsible Officer)~~
- ~~7. Other City Officers (As required)~~

2. Arts Advisory Group (3 Council Members, plus up to 5 Community Representatives)

Members:

1. Mayor John Carey
2. Cr Topelberg
3. Cr Wilcox
4. Director Community Services
5. Manager Community Development
6. Co-ordinator Arts and Creativity Officer (Responsible Officer)
7. Art Gallery of WA or University/TAFE Representative

and;

the Chairperson of the Advisory Group be Mayor Carey;

3. Building Design and Conservation Awards Occasional Advisory Group (3 Council Members)

Members:

1. Cr Topelberg
2. Cr McDonald
3. Cr Pintabona
4. Director Planning Services
5. Manager Strategic Planning, Sustainability and Heritage Services (Responsible Officer)
6. Senior Strategic Planning Officer

and;

the Chairperson of the Advisory Group be Cr Topelberg;

4. **Garden Awards Advisory Group (3 Council Members)**

Members:

1. Cr Harley
2. Cr McDonald
3. Cr Pintabona
4. Director Technical Services (*As required*)
5. Manager Parks and Property Services (*Responsible Officer*)
6. Water Corporation Representative (*subject to continuing to be a major sponsor*)

and;

the Chairperson of the Advisory Group be Cr Harley;

The Presiding Member indicated that the Healthy Vincent Advisory Group would be disbanded therefore, no nominations were called.

~~5. **Healthy Vincent Advisory Group (3 Council Members, plus up to 3 Community Representatives)**~~

~~**Members:**~~

- ~~1. Cr~~
- ~~2. Cr~~
- ~~3. Cr~~
- ~~4. Director Community Services~~
- ~~5. Manager Community Development~~
- ~~6. Manager Health and Compliance Services~~
- ~~7. Community Development Officer - "One Life Project" (*Responsible Officer*)~~

~~and;~~

~~the Chairperson of the Advisory Group be~~

6. **Integrated Transport Advisory Group (3 Council Members, plus up to 4 Community Representatives)**

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr Pintabona
4. Director Technical Services
5. Manager Asset and Design Services (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be Mayor Carey;

7. **Local Business Advisory Group (3 Council Members, plus up to 5 Business Representatives - 1 from each City Centre: Leederville / Mount Hawthorn/Mount Lawley & Highgate / North Perth / Perth)**

Members:

1. Mayor Carey
2. Cr Topelberg
3. Cr Wilcox
4. Chief Executive Officer
5. Director Community Services
6. Director Planning Services
7. Economic Development Officer (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be Mayor Carey;

8. **Local History and Heritage Advisory Group (3 Council Members, plus up to 4 Community Representatives)**

Members:

1. Cr Topelberg
2. Cr Cole
3. Cr Wilcox
4. Director Community Services
5. Manager Library and Local History Services
6. Senior Librarian - Local History (*Responsible Officer*)
7. Library Officer - Local History

and;

the Chairperson of the Advisory Group be Cr Topelberg;

9. **Safer Vincent Crime Prevention Partnership (3 Council Members, plus up to 7 Community Representatives)**

Members:

1. Mayor Carey
2. Cr Harley
3. Cr McDonald
4. Manager Ranger and Community Safety Services
5. Co-ordinator Safer Vincent (*Responsible Officer*)
6. Customer Service Officer (*Minute Taker*)
7. Representatives from WA Police Service

and

the Chairperson of the Partnership be Mayor Carey;

The Presiding Member indicated that the School Principals' Liaison and Seniors Advisory Groups would be disbanded therefore, no nominations were called.

~~10. School Principals' Liaison Advisory Group (3 Council Members – Mayor plus one Councillor from each Ward, plus School Principals from Public and Private Schools within the City of Vincent)~~

Members:

1. Mayor
2. Cr (North Ward)
3. Cr (South Ward)
4. Chief Executive Officer (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

~~11. Seniors Advisory Group (3 Council Members, plus up to 4 Community Representatives)~~

Members:

1. Cr
2. Cr
3. Cr
4. Director Community Services
5. Manager Community Development
6. Community Development Officer (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be

12. Sustainability Advisory Group (3 Council Members, plus up to 4 Community Representatives)

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr McDonald
4. Director Planning Services
5. Director Technical Services
6. Sustainability Officer (*Responsible Officer*)
7. Project Officer - Environment

and;

the Chairperson of the Advisory Group be Mayor Carey;

The Presiding Member indicated that the Universal Access Advisory Group and Youth Advisory Council would be disbanded therefore, no nominations were called.

~~13. Universal Access Advisory Group (3 Council Members, plus up to 3 Community Representatives)~~

~~Members:~~

- ~~1. Cr~~
- ~~2. Cr~~
- ~~3. Cr~~
- ~~4. Director Community Services~~
- ~~5. Manager Community Development~~
- ~~6. Community Development Officer (Responsible Officer)~~

~~and;~~

~~the Chairperson of the Advisory Group be~~

~~14. Youth Advisory Council (2-3 Council Members, plus thirteen (13) Community Members, aged between 12 to 25 who live, work or study within the City of Vincent)~~

~~Members:~~

- ~~1. Cr~~
- ~~2. Cr~~
- ~~3. Cr~~
- ~~4. Manager Community Development~~
- ~~5. Community Development Officer – Youth (Responsible Officer)~~

~~and;~~

~~the Chairperson of the Advisory Group be~~

15. Community Development Advisory Group (3 Council Members, plus 3 Community Representatives)

Members:

1. Cr Harley
2. Cr McDonald
3. Cr Wilcox
4. Director Community Services
5. Manager Community Development (Responsible Officer)
6. Manager Health and Compliance Services

and;

the Chairperson of the Advisory Group be Cr Harley;

16. Children and Young People Advisory Group (3 Council Members, plus 5 Community Representatives)

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr Cole
4. Director Community Services
5. Manager Community Development (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be Mayor Carey;

1.3 WORKING GROUPS (SIMPLE MAJORITY REQUIRED):

1. Beaufort Street Enhancement Working Group (3 Council Members, plus 3 Representatives from the Beaufort Street Network; 2 Local Business Representatives, 2 Local Resident Representatives)

Members:

1. Mayor Carey
2. Cr McDonald
3. Director Technical Services (*Responsible Officer*)
4. Manager Asset and Design Services
5. Manager Community Development

and;

the Chairperson of the Working Group be Mayor Carey;

The Presiding Member indicated that the Beaufort Street Festival Working Group would be disbanded therefore, no nominations were called.

~~2. Beaufort Street Festival Working Group (2 Council Members, plus up to 5 Community Representatives)~~

~~Members:~~

- ~~1. Cr~~
- ~~2. Cr~~
- ~~3. Director Community Services~~
- ~~4. Director Technical Services~~
- ~~5. Manager Community Development~~
- ~~6. Manager Ranger and Community Safety Services~~
- ~~7. Manager Health and Compliance Services~~
- ~~8. Co-ordinator Arts & Creativity (*Responsible Officer*)~~

~~and;~~

~~the Chairperson of the Working Group be~~

3. **Britannia Reserve Masterplan Working Group** (3 Council Members, plus up to 4 Community Representatives)

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr Harley
4. Director Technical Services
5. Manager Parks and Property Services (*Responsible Officer*)
6. Manager Community Development

and;

the Chairperson of the Working Group be Mayor Carey;

4. **Central Sub-Group for the Metropolitan Regional Road Group (CRRSG)** (Nil Council Members)

Officer:

Deputy:

- | | |
|------------------------------------|--------------------------------|
| 1. Manager Asset & Design Services | 1. Director Technical Services |
|------------------------------------|--------------------------------|

5. **Cheriton Street Property Working Group** (2 Council Members, plus 2 Community Representatives)

Members:

1. Mayor Carey
2. Cr Topelberg
3. Director Community Services
4. Manager Community Development
5. Manager Parks and Property Services
6. Administration Officer (*Responsible Support Officer/Minute Taker*)

and;

the Chairperson of the Working Group be Mayor Carey;

6. **Claise Brook Catchment Group Inc** (Nil Council Members)

Officer:

Deputy:

- | | |
|---------------------------------|--------------------------------------|
| 1. Project Officer, Environment | 1. Manager Parks & Property Services |
|---------------------------------|--------------------------------------|

7. **Design Advisory Committee (Nil Council Members)**

Officers: Deputy:

1. Director Planning Services (*Responsible Officer*)
2. Manager Planning & Building Services

8. **District Emergency Management Committee (Nil Council Members)**

Officer: Deputy:

1. Manager Ranger & Community Safety Services
1. Co-ordinator Safer Vincent

9. **Foyer Oxford Community Reference Group (1 Council Member)**

Member: Deputy:

1. Cr Buckels
1. Cr Wilcox
2. Manager Community Development

10. **Leederville Town Centre Enhancement Working Group (4 Council Members)**

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr Cole
4. Cr Harley
5. Director Technical Services (*Responsible Officer*)
6. Manager Asset and Design Services
7. Manager Parks & Property Services
8. Manager Community Development

and;

the Chairperson of the Working Group be Mayor Carey;

11. **Local Emergency Management Committee (Nil Council Members)**

Officer: Deputy:

1. Manager Ranger & Community Safety Services
- Nil.
2. Co-ordinator Safer Vincent

12. **Loftus Centre Management Committee (Nil Council Members)**
- Officers:
1. Director Community Services (*Chairperson*)*
 2. Manager Library and Local History Services
- (* Prescribed in Lease.)
13. **Loftus Recreation Centre Management Committee (Nil Council Members)**
- Officers:
1. Director Corporate Services (*Chairperson*)*
 2. Manager Community Development
 3. Manager Library and Local History Services
- (* Prescribed in Lease and Contract.)
14. **Metropolitan Regional Road Group (MRRG) Central Technical Sub-Group (Cities of Perth, Subiaco and Vincent (1 Council Member)**
- Member:
1. Cr Pintabona
 2. Manager Asset and Design Services
15. **Mindarie - Technical Committee (Nil Council Members)**
- Officers: Deputy:
1. Manager Asset and Design Services
 1. Director Technical Services
16. **North Metropolitan Regional Recreation Advisory Committee (NMRRAC) (Nil Council Members)**
- Officer:
1. Manager Community Development
17. **North-West District Planning Committee (1 Council Member)**
- Members:
1. Cr Buckels
 2. Director Planning Services
18. **Parks People Project Working Group (PPPWG) (1 Council Member)**
- Members:
1. Cr Harley
 2. Co-ordinator Safer Vincent

19. **Party Bus Working Group (Nil Council Members)**

Officers:

1. Manager Ranger & Community Safety Services
2. Co-ordinator Safer Vincent (*Responsible Officer*)
3. Health and Compliance Services Section Representative

20. **Perth Police Integration (Nil Council Members)**

Officers:

1. Manager Ranger & Community Safety Services
2. Co-ordinator / Prosecutions Officer
3. Co-ordinator Safer Vincent (*Responsible Officer*)

21. **Vincent Accord (1 Council Member)**

Members:

1. Mayor Carey
2. Manager Health and Compliance Services (*Responsible Officer*)
3. Senior Environmental Health Officer

22. **Vincent "One-in All-in" Campaign Working Group (4 Council Members)**

Members:

Deputy Nil.

1. Mayor Carey
2. Cr Harley
3. Cr Wilcox
5. Chief Executive Officer
6. Director Corporate Services
7. Marketing and Communications Officer
8. Executive Secretary Corporate Services (*Responsible Officer*)

2. **REQUESTS** the Chief Executive Officer to advertise for Community Representatives to the following City's Advisory and Working Groups for the 2013-2015 period (until 15 October 2015):

~~*2.1 **Aboriginal Liaison and Reconciliation Advisory Group**
(up to 2 Community Members required)~~

2.2 **Arts Advisory Group**
(up to 5 Community Members required)

~~*2.3 **Healthy Vincent Advisory Group**
(up to 3 Community Members required)~~

2.4 **Integrated Transport Safety Advisory Group**
(up to 4 Community Members required, including Business)

* (To be disbanded)

2.5 Local Business Advisory Group
(up to 5 Business Representatives required - 1 from each of the following Town Centres:

- Leederville
- Mount Hawthorn
- Mount Lawley/Highgate
- North Perth
- Perth;

~~**2.6 Local History and Heritage Advisory Group #**~~
~~*(up to 4 Community Members required);*~~

(# NOTE: Council resolved to defer advertising for the Community Representatives).

2.7 Safer Vincent Crime Prevention Partnership
(up to 7 Community Members required, including External Organisations/Representatives)*

* *Nyoongar Patrol System and Ethnic Communities Council are the external organisations represented on the Safer Vincent Crime Prevention Partnership;*

~~***2.8 Seniors Advisory Group**~~
~~*(up to 4 Community Members required);*~~

2.9 Sustainability Advisory Group
(up to 4 Community Members required)

~~***2.10 Universal Access Advisory Group**~~
~~*(up to 3 Community Members required)*~~

2.11 Beaufort Street Enhancement Working Group
(up to 7 Community Members required, including 3 representatives from the Beaufort Street Network; 2 representatives from Local Business and 2 representatives from Local Residents)

2.12 Beaufort Street Festival Working Group
(up to 5 Community Members required)

2.13 Britannia Reserve Masterplan Working Group
(up to 4 Community Members required)

2.14 Cheriton Street Property Advisory Group
(up to 2 Community Members required)

2.15 Leederville Town Centre Enhancement Working Group
(up to 5 Community Members required, including 3 representatives from a Business in the Locality and 2 representatives from Residents in the Locality); and

3. EXPRESSES its appreciation to previous Community and Business Representatives, for their past contribution to the Advisory and Working Groups;

4. APPROVES of all Community and Business Representatives to continue their term until 17 December 2013; and

5. DISCONTINUES the following Working Groups;

5.1 Hyde Park Lakes Restoration Working Group

5.2 Beaufort Street Festival Working

5.3 Leederville Masterplan Management Committee

as these are no longer required.

MOTION AS AMENDED PUT AND CARRIED UNANIMOUSLY
BY AN ABSOLUTE MAJORITY (8-0)

**(To be disbanded)*

COUNCIL DECISION ITEM 9.5.3

The Council APPROVES BY AN ABSOLUTE MAJORITY;

1. in accordance with the provisions of the Local Government Act 1995, Sections 2.28, 5.8 and 5.10, APPROVES the APPOINTMENT of the following Council Members and/or persons to the Council's Committees and Authorities, Advisory and Working Groups, as detailed in this report, for the term 29 October 2013 to 15 October 2015 (unless otherwise specified);

1.1 STATUTORY COMMITTEES AND AUTHORITIES (ABSOLUTE MAJORITY DECISION REQUIRED):

1. Audit Committee (4 Council Members)*

Members:

1. Mayor John Carey (Chair)
2. Cr Harley
3. Cr Pintabona
4. Cr Topelberg
5. Chief Executive Officer (*non-voting*)
6. Director Corporate Services (*non-voting*)

Deputies:

Nil.

(* The Chairperson is elected at the first Audit Committee Meeting.)

2. Development Assessment Panel (DAP) - Local Government Metro West* (2 Council Members, 2 Alternate Members) - *For the period to expire on 26 April 2015.*

Members:

1. Mayor John Carey
2. Cr Topelberg

Alternate Members:

- First Alternate Member: Cr Buckels
Second Alternate Member: Cr Harley

* **Fee Payable: \$400 per meeting.**

3. Leederville Gardens Inc Board (3 Council Members)*

Members:

1. Mayor John Carey (Chair)
2. Cr Harley
3. Cr Pintabona
4. Director Community Services (*non-voting*)
5. Director Corporate Services (*non-voting*)
6. Manager Community Development (*non-voting*)

Deputies:

1. Cr Cole (for all three (3) Council members)

(* The Constitution of Leederville Gardens Inc provides for the City to nominate three persons to the Board of Management. Appointees need not be elected members of Council.)

4. Local Government Association - Central Metropolitan Zone
(2 Council Members)

Members:

1. Mayor Carey
2. Cr Harley
3. Chief Executive Officer (*non voting*)

Deputy:

CEO for both members

5. Medibank Stadium (Leederville Oval) Ground Management Committee (Nil Council Members)

Member:

1. Chief Executive Officer (Chair)*

Deputy:

1. Director Corporate Services

(* Prescribed in Lease.)

6. Mindarie Regional Council (1 Council Member)

Members:

1. Mayor Carey
2. Chief Executive Officer (*non-voting*)
3. Director Technical Services (*non-voting*)

* Note:

A Council decision is required on each occasion to separately approve of an Alternate Member / Deputy to act for each occasion when the Member is unavailable, due to an anomaly in the Local Government Act, which prohibits appointing an Alternate Member / Deputy Member to act in times when the Member is unavailable.

** Fees Payable:

\$10,000 per annum,
\$1,000 for Information Technology Allowance; or
\$140 per meeting for the Alternate Member.

7. Swan River Trust (only matters relating to City of Vincent) (1 Council Member)

Member:

1. Cr Pintabona

8. Swan River Trust - River Protection Strategy Advisory Committee
(1 Council Member)

Member:

1. Cr Pintabona

9. **Tamala Park Regional Council** (1 Council Member)

Member:

Alternate Member*
(See note below)

1. Cr Topelberg
2. Chief Executive Officer (*non-voting*)

* **Note:**

A Council decision is required on each occasion to separately approve of an Alternate Member / Deputy to act for each occasion when the Member is unavailable, due to an anomaly in the Local Government Act, which prohibits appointing an Alternate Member / Deputy Member to act in times when the Member is unavailable.

* **Fees Payable:**

\$10,000 per annum,
\$1,000 for Information Technology Allowance; or
\$140 per meeting for the Alternate Member.

1.2 **ADVISORY GROUPS (SIMPLE MAJORITY REQUIRED):**

1. **Arts Advisory Group** (3 Council Members, plus up to 5 Community Representatives)

Members:

1. Mayor John Carey
2. Cr Topelberg
3. Cr Wilcox
4. Director Community Services
5. Manager Community Development
6. Co-ordinator Arts and Creativity Officer (*Responsible Officer*)
7. Art Gallery of WA or University/TAFE Representative

and;

the Chairperson of the Advisory Group be Mayor Carey;

2. **Building Design and Conservation Awards Occasional Advisory Group** (3 Council Members)

Members:

1. Cr Topelberg
2. Cr McDonald
3. Cr Pintabona
4. Director Planning Services
5. Manager Strategic Planning, Sustainability and Heritage Services (*Responsible Officer*)
6. Senior Strategic Planning Officer

and;

the Chairperson of the Advisory Group be Cr Topelberg;

3. **Garden Awards Advisory Group (3 Council Members)**

Members:

1. **Cr Harley**
2. **Cr McDonald**
3. **Cr Pintabona**
4. **Director Technical Services (*As required*)**
5. **Manager Parks and Property Services (*Responsible Officer*)**
6. **Water Corporation Representative (*subject to continuing to be a major sponsor*)**

and;

the Chairperson of the Advisory Group be Cr Harley;

4. **Integrated Transport Advisory Group (3 Council Members, plus up to 4 Community Representatives)**

Members:

1. **Mayor Carey**
2. **Cr Buckels**
3. **Cr Pintabona**
4. **Director Technical Services**
5. **Manager Asset and Design Services (*Responsible Officer*)**

and;

the Chairperson of the Advisory Group be Mayor Carey;

5. **Local Business Advisory Group (3 Council Members, plus up to 5 Business Representatives - 1 from each City Centre: Leederville / Mount Hawthorn/Mount Lawley & Highgate / North Perth / Perth)**

Members:

1. **Mayor Carey**
2. **Cr Topelberg**
3. **Cr Wilcox**
4. **Chief Executive Officer**
5. **Director Community Services**
6. **Director Planning Services**
7. **Economic Development Officer (*Responsible Officer*)**

and;

the Chairperson of the Advisory Group be Mayor Carey;

6. **Local History and Heritage Advisory Group (3 Council Members, plus up to 4 Community Representatives)**

Members:

1. Cr Topelberg
2. Cr Cole
3. Cr Wilcox
4. Director Community Services
5. Manager Library and Local History Services
6. Senior Librarian - Local History (*Responsible Officer*)
7. Library Officer - Local History

and;

the Chairperson of the Advisory Group be Cr Topelberg;

7. **Safer Vincent Crime Prevention Partnership (3 Council Members, plus up to 7 Community Representatives)**

Members:

1. Mayor Carey
2. Cr Harley
3. Cr McDonald
4. Manager Ranger and Community Safety Services
5. Co-ordinator Safer Vincent (*Responsible Officer*)
6. Customer Service Officer (*Minute Taker*)
7. Representatives from WA Police Service

and;

the Chairperson of the Partnership be Mayor Carey;

8. **Sustainability Advisory Group (3 Council Members, plus up to 4 Community Representatives)**

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr McDonald
4. Director Planning Services
5. Director Technical Services
6. Sustainability Officer (*Responsible Officer*)
7. Project Officer - Environment

and;

the Chairperson of the Advisory Group be Mayor Carey;

9. **Community Development Advisory Group (3 Council Members, plus 3 Community representatives)**

Members:

1. Cr Harley
2. Cr McDonald
3. Cr Wilcox
4. Director Community Services
5. Manager Community Development (*Responsible Officer*)
6. Manager Health and Compliance Services

and;

the Chairperson of the Advisory Group be Cr Harley;

10. **Children and Young People Advisory Group (3 Council Members, plus 5 Community Representatives)**

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr Cole
4. Director Community Services
5. Manager Community Development (*Responsible Officer*)

and;

the Chairperson of the Advisory Group be Mayor Carey;

1.3 **WORKING GROUPS (SIMPLE MAJORITY REQUIRED):**

1. **Beaufort Street Enhancement Working Group (2 Council Members, plus 3 Representatives from the Beaufort Street Network; 2 Local Business Representatives, 2 Local Resident Representatives)**

Members:

1. Mayor Carey
2. Cr McDonald
3. Director Technical Services (*Responsible Officer*)
4. Manager Asset and Design Services
5. Manager Community Development

and;

the Chairperson of the Working Group be Mayor Carey;

2. **Britannia Reserve Masterplan Working Group** (3 Council Members, plus up to 4 Community Representatives)

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr Harley
4. Director Technical Services
5. Manager Parks and Property Services (*Responsible Officer*)
6. Manager Community Development

and;

the Chairperson of the Working Group be Mayor Carey;

3. **Central Sub-Group for the Metropolitan Regional Road Group (CRRSG)**
(Nil Council Members)

Officer:

Deputy:

- | | |
|------------------------------------|--------------------------------|
| 1. Manager Asset & Design Services | 1. Director Technical Services |
|------------------------------------|--------------------------------|

4. **Cheriton Street Property Working Group** (2 Council Members, plus 2 Community Representatives)

Members:

1. Mayor Carey
2. Cr Topelberg
3. Director Community Services
4. Manager Community Development
5. Manager Parks and Property Services
6. Administration Officer (*Responsible Support Officer/Minute Taker*)

and;

the Chairperson of the Working Group be Mayor Carey;

5. **Claise Brook Catchment Group Inc** (Nil Council Members)

Officer:

Deputy:

- | | |
|---------------------------------|--------------------------------------|
| 1. Project Officer, Environment | 1. Manager Parks & Property Services |
|---------------------------------|--------------------------------------|

6. **Design Advisory Committee** (Nil Council Members)

Officers:

Deputy:

1. Director Planning Services (*Responsible Officer*)
2. Manager Planning & Building Services

7. **District Emergency Management Committee (Nil Council Members)**

Officer:

Deputy:

- | | |
|---|-------------------------------|
| 1. Manager Ranger & Community Safety Services | 1. Co-ordinator Safer Vincent |
|---|-------------------------------|

8. **Foyer Oxford Community Reference Group (1 Council Member)**

Member:

Deputy:

- | | |
|----------------------------------|--------------|
| 1. Cr Buckels | 1. Cr Wilcox |
| 2. Manager Community Development | |

9. **Leederville Town Centre Enhancement Working Group (4 Council Members)**

Members:

1. Mayor Carey
2. Cr Buckels
3. Cr Cole
4. Cr Harley
5. Director Technical Services (*Responsible Officer*)
6. Manager Asset and Design Services
7. Manager Parks & Property Services
8. Manager Community Development

and;

the Chairperson of the Working Group be Mayor Carey;

10. **Local Emergency Management Committee (Nil Council Members)**

Officer:

Deputy:

- | | |
|---|------|
| 1. Manager Ranger & Community Safety Services | Nil. |
| 2. Co-ordinator Safer Vincent | |

11. **Loftus Centre Management Committee (Nil Council Members)**

Officers:

1. Director Community Services (*Chairperson*)*
2. Manager Library and Local History Services

(* Prescribed in Lease.)

12. Loftus Recreation Centre Management Committee (Nil Council Members)

Officers:

1. Director Corporate Services (*Chairperson*)*
2. Manager Community Development
3. Manager Library and Local History Services

(* Prescribed in Lease and Contract.)

13. Metropolitan Regional Road Group (MRRG) Central Technical Sub-Group (Cities of Perth, Subiaco and Vincent (1 Council Member)

Member:

1. Cr Pintabona
2. Manager Asset and Design Services

14. Mindarie - Technical Committee (Nil Council Members)

Officers:

Deputy:

- | | |
|--------------------------------------|--------------------------------|
| 1. Manager Asset and Design Services | 1. Director Technical Services |
|--------------------------------------|--------------------------------|

15. North Metropolitan Regional Recreation Advisory Committee (NMRRAC) (Nil Council Members)

Officer:

1. Manager Community Development

16. North-West District Planning Committee (1 Council Member)

Members:

Deputy:

- | | |
|-------------------------------|-----------------|
| 1. Cr Buckels | 1. Cr Pintabona |
| 2. Director Planning Services | |

17. Parks People Project Working Group (PPPWG) (1 Council Member)

Members:

1. Cr Harley
2. Co-ordinator Safer Vincent

18. Party Bus Working Group (Nil Council Members)

Officers:

1. Manager Ranger & Community Safety Services
2. Co-ordinator Safer Vincent (*Responsible Officer*)
3. Health and Compliance Services Section Representative

19. **Perth Police Integration** (Nil Council Members)

Officers:

1. Manager Ranger & Community Safety Services
2. Co-ordinator / Prosecutions Officer
3. Co-ordinator Safer Vincent (*Responsible Officer*)

20. **Vincent Accord** (1 Council Member)

Members:

1. Mayor Carey
2. Manager Health and Compliance Services (*Responsible Officer*)
3. Senior Environmental Health Officer

21. **Vincent "One-in All-in" Campaign Working Group** (3 Council Members)

Members:

Deputy:

1. Mayor Carey
2. Cr Harley
3. Cr Wilcox
4. Chief Executive Officer
5. Director Corporate Services
6. Marketing and Communications Officer
7. Executive Secretary Corporate Services (*Responsible Officer*);

Not applicable.

and;

the Chairperson of the Working Group be Mayor Carey;

2. REQUESTS the Chief Executive Officer to advertise for Community Representatives to the following City's Advisory and Working Groups for the 2013-2015 period (until 15 October 2015):

2.1 **Arts Advisory Group**

(up to 5 Community Members required)

2.2 **Integrated Transport Safety Advisory Group**

(up to 4 Community Members required, including Business)

2.3 **Local Business Advisory Group**

(up to 5 Business Representatives required - 1 from each of the following Town Centres:

- Leederville
- Mount Hawthorn
- Mount Lawley/Highgate
- North Perth
- Perth;

2.4 Safer Vincent Crime Prevention Partnership
(up to 7 Community Members required, including External Organisations/Representatives)*

** Nyoongar Patrol System and Ethnic Communities Council are the external organisations represented on the Safer Vincent Crime Prevention Partnership;*

2.5 Sustainability Advisory Group
(up to 4 Community Members required)

2.6 Beaufort Street Enhancement Working Group
(up to 7 Community Members required, including 3 representatives from the Beaufort Street Network; 2 representatives from Local Business and 2 representatives from Local Residents)

2.7 Britannia Reserve Masterplan Working Group
(up to 4 Community Members required)

2.8 Cheriton Street Property Advisory Group
(up to 2 Community Members required)

2.9 Leederville Town Centre Enhancement Working Group
(up to 5 Community Members required, including 3 representatives from a Business in the Locality and 2 representatives from Residents in the Locality); and

(NOTE: The Council resolved to defer calling for Community Representatives for the Local History and Heritage Advisory Group.)

3. EXPRESSES its appreciation to previous Community and Business Representatives, for their past contribution to the Advisory and Working Groups;

4. APPROVES of all Community and Business Representatives to continue their term until 17 December 2013;

5. DISCONTINUES the following Working Groups;

- 5.1 Hyde Park Lakes Restoration Working Group, as it is no longer required;
- 5.2 Beaufort Street Festival Working Group;
- 5.3 Leederville Masterplan Management Committee;

6. DISCONTINUES the following Advisory Groups;

- 6.1 Aboriginal Liaison and Reconciliation Group;
- 6.2 Healthy Vincent;
- 6.3 School Principals' Liaison
- 6.4 Seniors;
- 6.5 Universal Access; and
- 6.6 Youth Advisory Council;

7. 7.1 ESTABLISHES a new "Community Development Advisory Group", (to replace all of the above listed in Clause 1.2) with the Terms of Reference to include each specific matter listed in Clause 1.2 (above) as a separate agenda item and any other matters of a community development focus, as referred to it by the Council; and

- 7.2 The Advisory Group shall include;
- (i) three (3) Council Members (with one Chairperson);
 - (ii) Director Community Services;
 - (iii) Manager Community Development (*Responsible Officer*);
 - (iv) Manager Health and Compliance Services; and
 - (v) three (3) Community representatives;
8. 8.1 ESTABLISHES a new "Children and Young People Advisory Group", (to replace the Youth Advisory Council and the School Principals Advisory Group) with the following Terms of Reference;
- "To foster communication and liaison with schools and relevant community groups within the City to support the needs of children up to 18 years of age";*
- with the Terms of Reference to be reviewed and determined by the new Advisory Group, as a priority;
- 8.2 The Advisory Group shall include;
- (i) three (3) Council Members (with one Chairperson);
 - (ii) Director Community Services;
 - (iii) Manager Community Development (*Responsible Officer*); and
 - (iv) five (5) Community representatives;
9. AMENDS Clause 2 (relating to the calling of nominations for community representatives) to reflect the Council decision; and
10. 10.1 APPROVES the establishment of the "Claisebrook North Community Liaison Group" to work with local residents and small businesses to prepare and oversee a community response to the State Government's specific proposals to;
- Rezone the two concrete batching sites from '*Residential/Commercial*' to '*Special Use – Concrete Batching Plants*';
 - Prohibit all residential development on lots with direct frontage to Edward Street east of Lord Street, Caversham Street, and Claisebrook Road between Chelsea Street and Murchison Terrace; and
 - Rezone the whole of the Claisebrook North precinct from '*Residential/Commercial*' to '*Commercial*'.
- The Terms of Reference to also include; *"Any other matters as they arise that affect this locality"*;
- 10.2. the membership of the proposed Group to be as follows;
- (i) Chairperson Mayor John Carey;
 - (ii) Councillor McDonald;
 - (iii) Councillor Topelberg;
 - (iv) Chief Executive Officer;
 - (v) Director Planning Services;
 - (vi) three (3) Community Representatives; and
 - (vii) other City Officers as approved by the Chief Executive Officer;
- 10.3. to re-allocate funds of \$5,000, from a source to be determined by the Chief Executive Officer, to enable the Group to fulfil its role;

10.4. AUTHORISES the Mayor, in liaison with the Chief Executive Officer, to approve of such funds to implement the Group's actions; and

10.5. REQUESTS the Chief Executive Officer to advertise for the Community representatives and these to be reported to the Council for approval, as soon as practicable.

PURPOSE OF REPORT:

The purpose of the report is to appoint Council Members to the various Statutory Committees, Authorities, Advisory and Working Groups.

DETAILS:

As part of the Council's role in governing for the City, Council Members and/or Council Officers represent the Council on a wide range of Statutory Committees, Authorities, Advisory and Working Groups.

These are shown below and it is necessary that the Council determine its delegates to these positions.

STATUTORY AUTHORITIES AND COMMITTEES

The following Committees need an ABSOLUTE MAJORITY decision of the Council:

1. Audit Committee (*4 Council Members - Minimum*)

Background

Meeting Occurrence:	Quarterly
Date of Meeting:	When suitable
Time of Meeting:	12.30pm (<i>Working Lunch</i>)
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	6 Meetings
Responsible Liaison Officer:	Chief Executive Officer
<i>Purpose of Committee:</i>	<ul style="list-style-type: none">• <i>Manage the Audit Process</i>• <i>Monitor the Administration's actions on, and responses to, any significant matters raised by the Auditor</i>• <i>Submit an Annual Report on the audit function to the Council and the Department of Local Government</i>• <i>Consider the completed Statutory Compliance Return and monitoring administrations corrective action on matters on non-compliance.</i>
Other Membership:	<ul style="list-style-type: none">• <i>Auditors (non-voting)</i>• <i>Chief Executive Officer (non-voting)</i>• <i>Director Corporate Services (non-voting)</i>

<u>Previous Council Members</u>	<u>Deputy</u>
1. Mayor Hon. Alannah MacTiernan (<i>Chairperson</i>)	1. Cr John Pintabona
2. Cr Warren McGrath	
3. Cr Dudley Maier	
4. Cr Joshua Topelberg	

Note: The Chairperson is elected at the first Audit Committee Meeting.

2. Development Assessment Panel (DAP) - Local Government Metro West
(2 Council Members, 2 Alternate Members)

Meeting Occurrence:	When required
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	City of Vincent Administration and Civic Centre
No. of Meetings held in 2011-2013 Period:	12 Meetings
Responsible Liaison Officer:	Director Planning Services
<i>Purpose of Appointment:</i>	<ul style="list-style-type: none"><i>DAPs will be responsible for determining development applications where the likely cost of the development exceeds a specified dollar value. (For the City of Vincent, any proposal over \$7 million in value would be determined by the DAP)</i>
	(* <i>Member sitting fee of \$400 per sitting of the DAP will be paid.</i>)
Other Membership:	<ul style="list-style-type: none">Three (3) members with specialist knowledge in the areas of town planning, architecture, or other related disciplinesDirector Planning ServicesManager Planning and Building ServicesOther City Officers (<i>as required</i>)

<u>Previous Council Members</u>	<u>Alternate Members</u>
1. Mayor Hon. Alannah MacTiernan (<i>from 25 October 2011 to 9 August 2013</i>)	1. Cr Warren McGrath
2. Cr Joshua Topelberg (<i>from 13 August 2013 to 18 October 2013</i>)	2. Cr John Pintabona (<i>from 13 August 2013 to 18 October 2013</i>)
3. Cr Dudley Maier	

3. Leederville Gardens Inc Board (3 Council Members)*

* *The Constitution of Leederville Gardens Inc provides for the City to nominate three persons to the Board of Management. Appointees need not be elected Members of Council.*

Background

Meeting Occurrence:	Bi-Monthly
Date of Meeting:	When suitable
Time of Meeting:	5.30pm
Location of Meeting:	City of Vincent Admin & Civic Centre or Leederville Gardens Retirement Village
No. of Meetings held in 2011-2013 Period:	18 Meetings
Responsible Liaison Officer:	Director Community Services
<i>Purpose of Board:</i>	<i>To make decisions for the management of Leederville Gardens Retirement village.</i>
Other Membership:	<ul style="list-style-type: none">• Leederville Gardens Residents• Director Community Services (non-voting)• Director Corporate Services (non-voting)• Manager Community Development (non-voting)

Previous Council Members

1. Mayor Hon. Alannah MacTiernan (*Chairperson*)
2. Cr Roslyn Harley
3. Cr Dudley Maier

Deputy

1. Cr Julia Wilcox

4. Leederville Masterplan Management Committee (4 Council Members)

Background

Meeting Occurrence:	When required
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	City of Vincent Administration and Civic Centre
No. of Meetings held in 2011-2013 Period:	Nil
Responsible Liaison Officer:	Chief Executive Officer
<i>Purpose of Committee:</i>	<i>To oversee and assist in the implementation of the Leederville Masterplan and make recommendations to the Council concerning the Project Annual Plan, Project Budget, Project Objectives and Project Indicative Timeline/Key Milestones and make recommendations to the Council for the appointment of Consultants/Contractors and awarding of Tenders with a value of more than \$100,000 and provide regular reports to the Council.</i>
Other Membership:	<ul style="list-style-type: none">• Chief Executive Officer• City's Directors - as delegated by the Chief Executive Officer

Previous Council Members

1. Mayor Hon. Alannah MacTiernan
2. Cr Warren McGrath
3. Cr Joshua Topelberg
4. Cr Julia Wilcox

Deputies

1. Cr John Pintabona
2. Cr Matt Buckels
3. Cr Roslyn Harley

5. Local Government Association - Central Metropolitan Zone (2 Council Members)

Background

- Meeting Occurrence: Bi-Monthly (or six weekly)
- Date of Meeting: Thursday
- Time of Meeting: 6pm
- Location of Meeting: Local Governments in the Central Metropolitan Zone on a rotation basis
- No. of Meetings held in 2011-2013 Period: 12 Meetings
- Responsible Liaison Officer: Chief Executive Officer
- Purpose of Appointment:* To represent the Council on the Western Australian Local Government Association Central Zone.
- Other Membership:
- Representatives from Central Metropolitan Zone Councils
 - Chief Executive Officer (*non-voting*)

Previous Council Members

1. Cr Roslyn Harley
2. Cr Warren McGrath

Previous Deputy

1. Chief Executive Officer (for both)

6. Medibank Stadium (Leederville Oval) Ground Management Committee (Nil Council Members)

The Management Committee is specified in the Leases between the City and the East Perth and Subiaco Football Clubs.

Background

- Meeting Occurrence: 2-3 times per year
- Date of Meeting: When suitable
- Time of Meeting: When suitable
- Location of Meeting: City of Vincent Committee Room
- No. of Meetings held in 2011-2013 Period: 5 Meetings
- Responsible Liaison Officer: Director Corporate Services
- Purpose of Committee:*
- To determine the Clubs' and any other entity's right to use the Stadium Facilities for training and matches.
 - To consider and make representations on what alternative training grounds will be made available by the City to the Clubs.
 - To determine day-to-day operational issues.
 - To establish and review risk management plans for the Stadium Facilities.

- To consider and approve, if satisfactory, temporary structures within the Stadium Facilities.
- To make recommendations for the maintenance of Common Areas.
- To make recommendations for any capital improvements to the Stadium Facilities.
- To make recommendations for catering.
- To do all such other things and to determine all such other issues in respect of the Stadium Facilities as are incidental or conducive to the above.

Other Membership:

- Subiaco Football Club, Chief Executive Officer
- East Perth Football Club, Chief Executive Officer
- Chief Executive Officer (*Chairperson*)*
- Director Corporate Services

Previous Council Members:

Not applicable.

(* Prescribed in Lease.)

7. Mindarie Regional Council (1 Council Member)

Background

Meeting Occurrence: Monthly
Date of Meeting: Third Thursday of Month (*approx.*)
Time of Meeting: 5.30pm
Location of Meeting: Member Councils on a rotation basis
No. of Meetings held in 2011-2013 Period: 23 Meetings
Responsible Liaison Officer: Mindarie Regional Council - Chief Executive Officer

Purpose of Council:

- To make decisions concerning Waste Management, including the landfill disposal site at Tamala Park.
- (* Member sitting fee of \$10,000 per annum and \$140 per meeting for the Alternate Member. \$1000 Information Technology Allowance)

Other Membership:

- Member Councils - Chief Executive Officers and Senior Management
- Chief Executive Officer (*non-voting*)
- Director Technical Services (*non-voting*)

Previous Council Members

Previous Alternate Member/Deputy**
(See note below)

1. Mayor Hon. Alannah MacTiernan (from 25 October 2011 to 9 August 2013)
2. Cr Dudley Maier (from 13 August 2013 to 18 October 2013)

(** Council to separately approve of an Alternate Member/ Deputy to act for each occasion when the Member is unavailable, due to an anomaly with the Local Government Act which prohibits appointing an Alternate Member / Deputy Member to act in times when the Member is unavailable.)

8. Swan River Trust (only matters relating to City of Vincent) (1 Council Member)

Background

Meeting Occurrence:	When required
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	Swan River Trust Offices
Responsible Liaison Officer:	Director Planning Services or Director Technical Services
No. of Meetings held in 2011-2013 Period:	1 Meeting
<i>Purpose of Committee:</i>	<ul style="list-style-type: none">• To represent the City concerning matters affecting the City and the Swan River.
Other Membership:	<ul style="list-style-type: none">• Officers from Member Councils• Director Planning Services or• Director Technical Services

Previous Council Members

Deputy

- | | |
|----------------------|--------------------|
| 1. Cr John Pintabona | 1. Cr Matt Buckels |
|----------------------|--------------------|

9. Swan River Trust - River Protection Strategy Advisory Committee (1 Council Member)

Background

Meeting Occurrence:	When required
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	To be advised
No. of Meetings held in 2011-2013 Period:	Nil
Responsible Liaison Officer:	Manager Strategic Planning, Sustainability and Heritage Services
<i>Purpose of Committee:</i>	<ul style="list-style-type: none">• The Advisory Committee's primary role is to advise the Swan River Trust on the development of the River Protection Strategy and management program for the Swan and Canning rivers.• The Advisory Committee must ensure that the provision of advice on the development of the River Protection Strategy and

management program is consistent with the following sections of Swan and Canning Rivers Management Act:

- *Section 51 River Protection Strategy*
- *Section 53 Management Program: contents*
- *Section 56 Trust to prepare draft documents*
- *Section 57 Consultation*
- *Section 58 Document to be publicly notified*
- *Section 59 Public submissions*
- *Section 60 Document to be referred to certain bodies*
- *Section 61 Consultation with relevant Minister.*

Other Membership:

- State Government Agencies (8)
 - Environment and Conservation;
 - Fisheries;
 - Health;
 - Planning and Infrastructure (SRT member);
 - Water;
 - Water Corporation;
 - Tourism WA; and
 - Department of Sport and Recreation
- WALGA
- Representatives from Councils adjoining Riverpark
- Swan Catchment Council
- Avon Catchment Council

Previous Council Members

1. Cr Matt Buckels

Deputy

1. Cr John Pintabona

10. Tamala Park Regional Council (#1 Council Member) (# The Regional Council has a preference for Member Councils to elect their Mayor as the representative.)

Background

Meeting Occurrence: Bi-Monthly
Date of Meeting: Thursday
Time of Meeting: 6.00pm
Location of Meeting: Member Councils on a rotation basis
No. of Meetings held in 2011-2013 Period: 15 Meetings

Responsible Liaison Officer: Chief Executive Officer

Purpose of Council:

- *To make decisions concerning the Tamala Park land and its redevelopment.*

(* *Member sitting fee of \$10,000 per annum is paid. \$140 per meeting for the Alternate Member. \$1000 Information Technology Allowance*)

Other Membership:

- Officers from Member Councils
- Chief Executive Officer

Previous Council Members

1. Mayor Hon. Alannah MacTiernan *(from 25 October 2011 to 5 July 2013)*
2. Cr Joshua Topelberg *(from 9 July 2013 to 18 October 2013)*

Deputy** *(See note below)*

*(** Council to separately approve of an Alternate Member/ Deputy to act for each occasion when the Member is unavailable, due to an anomaly with the Local Government Act which prohibits appointing an Alternate Member / Deputy Member to act in times when the Member is unavailable.)*

ADVISORY GROUPS

1. **Aboriginal Liaison and Reconciliation Advisory Group** *(Mayor and 3 Council Members)*

Background

Meeting Occurrence:	Meet as required
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	Various Venues
No. of Meetings held in 2011-2013 Period:	1 Meeting
Responsible Support Officer:	Manager Community Development
<i>Purpose of Advisory Group:</i>	<ul style="list-style-type: none">• <i>To act in an advisory capacity and make recommendations in all matters relating to Aboriginal persons, who have links to the area.</i>• <i>To provide advice and recommendations relating to;</i><ul style="list-style-type: none">• <i>the City of Vincent Reconciliation Action Plan;</i>• <i>consultation with Nyoongar and other community members;</i>• <i>raising the awareness of the community as to the needs and requirement of Aboriginal persons associated with the City;</i>• <i>preparation of interpretive signage and other methods of interpretation that recognises the local Nyoongar community; and</i>• <i>proposed development on Registered Aboriginal Sites and avenues to engage the local Nyoongar community to provide comment on these proposals.</i>
Other Membership:	<ul style="list-style-type: none">• Nyoongar Elders <i>(as required)</i>• South West Aboriginal Land and Sea Council <i>(as required)</i>• Representative from the Vincent Reconciliation Group• Chief Executive Officer• Manager Community Development• Other City's Officers <i>(As required)</i>

- Community Members (2)
- Previous Council Members:
 1. Mayor Hon. Alannah MacTiernan
(*Chairperson*)
 2. Cr Roslyn Harley
 3. Cr Dudley Maier
 4. Cr Julia Wilcox

2. Arts Advisory Group (3 Council Members)

Background

- Meeting Occurrence: Meet as required, usually bi-monthly
- Date of Meeting: When suitable
- Time of Meeting: 6.00pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013 Period: 14 Meetings
- Responsible Support Officer: Co-ordinator Arts & Creativity
- Purpose of Advisory Group:*
- *Act in an advisory capacity to advocate and promote arts.*
 - *To provide advice and make recommendations relating to;*
 - *the City of Vincent Art Competition;*
 - *the acquisition of art; and*
 - *the display and viewing of artwork or performance;*
 - *To provide advice on matters generally relating to the arts and associated projects.*
 - *To act as judges for the City of Vincent Art Competition/exhibitions and art projects.*
 - *Provide advice and recommendations concerning the City's Percent for Art Policy and significant works.*
- Other Membership:
- Up to 5 Community Representatives
 - Art Gallery of WA or University/TAFE Representative
 - Director Community Services
 - Manager Community Development
 - Co-ordinator Arts & Creativity
- Previous Council Members:
1. Mayor Hon. Alannah MacTiernan
(*Chairperson*)
 2. Cr John Carey
 3. Cr Joshua Topelberg

3. Building Design and Conservation Awards Occasional Advisory Group (3 Council Members)

Background

- Meeting Occurrence: One Judging Day (*every two years*)
- Date of Meeting: When suitable (*normally in November*)
- Time of Meeting: When suitable (*1-2 Hours*)
- Location of Meeting: On-site
- No. of Meetings held in 2011-2013 Period: 1 Meeting

Responsible Support Officer:	Manager Strategic Planning, Sustainability and Heritage Services
<i>Purpose of Advisory Group:</i>	<ul style="list-style-type: none">• <i>The City's Building Design and Conservation Awards are designed to recognise and celebrate the efforts of all those involved in the construction and conservation of Vincent's buildings.</i>• <i>The Awards are held every two years.</i>
Other Membership:	<ul style="list-style-type: none">• Heritage Architect• Community Member• Director Planning Services• Manager Strategic Planning, Sustainability and Heritage Services• Senior Strategic Planning Officer
Previous Council Members:	<ol style="list-style-type: none">1. Mayor Hon. Alannah MacTiernan (<i>Chairperson</i>)2. Cr Dudley Maier3. Cr John Pintabona

4. Garden Awards Advisory Group (3 Council Members)

Background

Meeting Occurrence:	1 Meeting per year and 1 Judging Day per year
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	City of Vincent Locality
No. of Meetings held in 2011-2013 Period:	2 Meetings
Responsible Support Officer:	Manager Parks & Property Services
<i>Purpose of Advisory Group:</i>	<ul style="list-style-type: none">• <i>Encourage and promote private gardens and attractiveness of verges in the City.</i>• <i>Act as judges for the City's Annual Garden competition.</i>• <i>Provide advice and make recommendations relating to:</i><ul style="list-style-type: none">• <i>the annual Garden Competition Awards Ceremony;</i>• <i>the various Garden Award categories; and</i>• <i>the prizes associated with the Award and/or various categories.</i>
Other Membership:	<ul style="list-style-type: none">• Winner of previous year's Competition• Director Technical Services (<i>as required</i>)• Manager Parks & Property Services• Water Corporation Representative (<i>subject to continuing to be a major sponsor</i>)
Previous Council Members:	<ol style="list-style-type: none">1. Cr Matt Buckels (<i>Chairperson</i>)2. Cr John Pintabona3. Cr Julia Wilcox

6. Healthy Vincent Advisory Group (3 Council Members)

Background

Meeting Occurrence:	Meet as required, usually quarterly
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Date of Meeting:	When suitable
Time of Meeting:	5.30pm
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	2 Meetings
Responsible Support Officer:	Community Development Officer - One Life
<i>Purpose of Advisory Group:</i>	<ul style="list-style-type: none">• <i>Promote and advocate a healthier lifestyle, active and passive sport and recreation and other activities which will improve the physical and mental health of the City's residents.</i>• <i>Provide advice and make recommendations relating to;</i><ul style="list-style-type: none">• <i>the City's Physical Activity Plan;</i>• <i>active and passive sport and recreation and associated activities and projects; and</i>• <i>raising the awareness in the community of lifestyle diseases and preventative strategies.</i>
Other Membership:	<ul style="list-style-type: none">• Up to 3 Community Representatives• Director Community Services• Manager Community Development• Manager Health and Compliance Services• Community Development Officer - One Life
Previous Council Members:	<ol style="list-style-type: none">1. Mayor Hon. Alannah MacTiernan (<i>Chairperson</i>)2. Cr Warren McGrath3. Cr John Pintabona

7. Integrated Transport Advisory Group (3 Council Members)

Background

Meeting Occurrence:	Meet as required, usually bi-monthly
Date of Meeting:	When suitable
Time of Meeting:	5.30pm
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	12 Meetings
Responsible Support Officer:	Manager Asset and Design Services
<i>Purpose of Advisory Group:</i>	<ul style="list-style-type: none">• <i>To provide advice and make recommendations relating to;</i><ul style="list-style-type: none">• <i>the provision of sustainable transport initiatives;</i>• <i>developing guidelines for local area traffic management;</i>• <i>reducing the adverse impacts of road traffic on residents and businesses in the City of Vincent;</i>• <i>raising awareness son road safety issues and initiatives;</i>• <i>developing and implementation of road</i>

- safety programs and promotions;*
 - *development of road safety strategies in liaison with "towards Zero";*
 - *improve the community's knowledge and understanding of the function of the road network.*
- Other Membership:
- Up to 4 Community Representatives (including Business)
 - Director Technical Services
 - Manager Asset & Design Services
- Previous Council Members:
1. Mayor Hon. Alannah MacTiernan (*Chairperson*)
 2. Cr Matt Buckels
 3. Cr Dudley Maier

8. Local Business Advisory Group (3 Council Members)

Background

- Meeting Occurrence: Meet as required
- Date of Meeting: When suitable
- Time of Meeting: 6.00pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013 Period: 1 Meeting
- Responsible Support Officer: Economic Development Officer
- Purpose of Advisory Group:*
- *To act as a liaison between the Council and Business community.*
 - *Provide advice and make recommendations relating to;*
 - *implementation of the City's Economic Development Strategy;*
 - *promotion of Economic Development of the City;*
 - *matters that could impact on local business, employment;*
 - *promotion of tourism in the City; and*
 - *budget/financial contribution to festivals and fairs in the City.*
- Other Membership:
- Up to 5 Business Representatives: 1 from each of the City Centres: *Leederville / Mount Hawthorn / Mount Lawley / Highgate/ North Perth / Perth*
 - Chief Executive Officer
 - Director Community Services
 - Director Planning Services
 - Economic Development Officer
- Previous Council Members:
1. Mayor Hon. Alannah MacTiernan (*Chairperson*)
 2. Cr Roslyn Harley
 3. Cr Joshua Topelberg

8. Local History and Heritage Advisory Group (*3 Council Members*)

Background

Meeting Occurrence:	Meet as required, usually bi-monthly
Date of Meeting:	When suitable
Time of Meeting:	5.30pm
Location of Meeting:	City of Vincent Library and Local History Centre
No. of Meetings held in 2011-2013 Period:	14 Meetings
Responsible Support Officer:	Manager Library and Local History Services
<i>Purpose of Advisory Group:</i>	<ul style="list-style-type: none">• <i>To encourage and promote local history in the City.</i>• <i>To oversee the objectives of the Local History Collection Strategic Plan</i>• <i>Provide support for the implementation of the key objectives detailed in the City of Vincent Heritage Strategic Plan 2007-2012.</i>
Other Membership:	<ul style="list-style-type: none">• Up to 4 Community Representatives• Director Community Services• Manager Library and Local History Services• Manager Strategic Planning, Sustainability and Heritage Services• Senior Librarian - Local History• Library Officer - Local History
Previous Council Members:	<ol style="list-style-type: none">1. Cr Joshua Topelberg (<i>Chairperson</i>)2. Cr Warren McGrath3. Cr Julia Wilcox

9. Safer Vincent Crime Prevention Partnership (*3 Council Members*)

Background

Meeting Occurrence:	Meet as required
Date of Meeting:	First Wednesday of the Month (<i>usually bi-monthly</i>)
Time of Meeting:	5.30pm
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	13 Meetings
Responsible Support Officer:	Co-ordinator Safer Vincent
<i>Purpose of Partnership:</i>	<ul style="list-style-type: none">• <i>Develop, execute and review the Community Crime Prevention Business Plan as required under the Community Crime Prevention Partnership Agreement.</i>• <i>Provide information and make recommendations to the Council on issues relating to Graffiti, Safety and Security, Neighbourhood Watch and Local Emergency Management matters.</i>• <i>Provide information and make recommendations to the Council on strategies to control Graffiti, Safety and Security and Neighbourhood Watch.</i>• <i>Provide information and make</i>

recommendations to the Council on actions to be undertaken to inform, educate and raise awareness in the community with regard to safety and security issues.

- *Develop strategies to address specific issue as they relate to public safety.*
- *Facilitate the preparation of various strategies and initiatives.*
- *Carry out a review of the Safer Vincent Program.*

Other Membership:

- Up to 7 Community Representatives
- Officer in Charge, Wembley Police Station
- Officer in Charge, Perth Police Station
- Officer in Charge, Bayswater/Morley Police Station
- Office of Crime Prevention
- Ethnic Communities Council
- Nyoongar Patrol
- Manager Ranger and Community Safety Services
- Co-ordinator Safer Vincent
- Customer Service Officer (*Minute Taker*)

Previous Council Members:

1. Cr Warren McGrath (*Chairperson*)
2. Cr John Carey
3. Cr Roslyn Harley

10. School Principals' Liaison Advisory Group (*Mayor plus 2 Councillors, one from each Ward*)

Background

Meeting Occurrence:	Meet as required
Date of Meeting:	When suitable
Time of Meeting:	Breakfast or Lunchtime Meeting (<i>to be determined</i>)
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	1 Meeting
Responsible Liaison Officer:	Chief Executive Officer
<i>Purpose of Advisory Group:</i>	

- *Act as a liaison between the Council and Principals of public and private schools within the City.*
- *Provide advice and make recommendations relating to;*
 - *promotion of the City's services and programs, which relate to schools;*
 - *matters which may impact on schools and/or students; and*
 - *actions which foster closer relationships between schools and the City.*
- *Act as a reference group on matters affecting the schools within the City.*

Other Membership:

- School Principals from Public and Private Schools within the City of Vincent
- Chief Executive Officer
- City's Officers (*As required*)

- Previous Council Members:
1. Mayor Hon. Alannah MacTiernan (*Chairperson*)
 2. Cr Dudley Maier (*North Ward*)
 3. Cr John Carey (*South Ward*)

11. Seniors Advisory Group (3 Council Members)

Background

- Meeting Occurrence: Meet as required (usually quarterly)
- Date of Meeting: When suitable
- Time of Meeting: 6.00pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013 Period: 7 Meetings
- Responsible Support Officer: Community Development Officer
- Purpose of Advisory Group:*
- Act in an advisory capacity in all current and future matters relating to Seniors and Aged Care Services.
 - Provide advice and make recommendations relating to;
 - actions to be undertaken to inform, educate and raise awareness in the community with regard to current and future issues and trends relating to Seniors and Aged Care Services; and
 - the review and update of the Seniors' Strategy for the City of Vincent.
- Other Membership:
- Up to 4 Community Representatives
 - Director Community Services
 - Manager Community Development
 - Community Development Officer
- Previous Council Members:
1. Cr Dudley Maier (*Chairperson*)
 2. Cr John Carey
 3. Cr John Pintabona

12. Sustainability Advisory Group (4 Council Members)

Background

- Meeting Occurrence: Meet as required (usually bi-monthly)
- Date of Meeting: When suitable
- Time of Meeting: 6.00pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013 Period: 11 Meetings
- Responsible Support Officer: Sustainability Officer
- Purpose of Advisory Group:*
- Act in an advisory capacity relating to sustainability and natural and build environmental matters.
 - Provide advice and make recommendations relating to;
 - the formulation of a community and Council vision of sustainability;
 - sustainability initiatives and programs;

- *sustainability and environmental matters, including, but not limited to;*
 - *Climate Change;*
 - *Environmental Issues;*
 - *Sustainable Building Design;*
 - *Energy efficiency and renewable energy;*
 - *Waste Management; and*
 - *Water Sensitive Urban Design.*
 - *Support the community to fully participate in achieving sustainability, through the development of partnerships, initiatives and programs with the community.*
 - *Identify resourcing sources to support sustainability initiatives and programs.*
 - *Identify potential links with intrastate, interstate and international local governments to provide learning opportunities for the City and the community.*
- Other Membership:
- Up to 4 Community Representatives
 - Director Planning Services
 - Director Technical Services
 - Sustainability Officer
 - Project Officer - Environment
 - Council Officers (*as required*)
- Previous Council Members:
1. Mayor Hon. Alannah MacTiernan (*Chairperson*)
 2. Cr Matt Buckels
 3. Cr Warren McGrath
 4. Cr Dudley Maier

13. Universal Access Advisory Group (3 Council Members)

Background

- Meeting Occurrence: Meet as required (usually quarterly)
- Date of Meeting: When suitable
- Time of Meeting: 5.30pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013 Period: 5 Meetings
- Responsible Support Officer: Community Development Officer
- Purpose of Advisory Group:*
- *To assist in the development and implementation of the Disability Access and Inclusion Plan, addressing access and equity issues for all services and facilities provided by the City.*
 - *Review the City's Asset Register in relation to the accessibility of the City's buildings and amenities to people with disabilities.*
 - *Provide advice and make recommendations relating to;*
 - *assessing plans for the Council's functions, facilities, services and programmes and appropriate standards for access for people with disabilities in*

- accordance with the relevant building requirements and appropriate standards; and
- appropriate programmed upgrading of the Council's facilities that do not meet the needs of residents with disabilities. Any work recommended will be included in the City's five (5) and ten (10) year Capital Works Programmes in accordance with budgetary constraints.

- Other Membership:
- Up to 3 Community Representatives
 - Director Community Services
 - Manager Community Development
 - Community Development Officer

- Previous Council Members:
1. Cr Julia Wilcox (*Chairperson*)
 2. Cr Dudley Maier
 3. Cr John Pintabona

14. Youth Advisory Council (2 Council Members)

Background

- Meeting Occurrence: When suitable
- Date of Meeting: When suitable
- Time of Meeting: When suitable
- Location of Meeting: City of Vincent Admin & Civic Centre
- No. of Meetings held in 2011-2013 Period: *NB: Meetings not held in lieu of monthly V-Lounge Events*
- Responsible Liaison Officer: Community Development Officer - Youth

- Purpose of Advisory Council:*
- Address the issues and needs of the young people in the City, including, but not limited to:
 - services for young people;
 - programs;
 - recreation;
 - information;
 - possible events for young people;
 - drug related issues
 - graffiti; and
 - any other issues which are seen to be relevant to young people.
 - Provide advice and make recommendations relating to;
 - issues relating to young people;
 - strategies to address the needs of young people in the City; and
 - actions to be undertaken to inform, educate and raise awareness in the community with regard to youth issues.

- Other Membership:
- Thirteen Community Members, aged between 12 to 25 who live, work or study within the City
 - Manager Community Development
 - Community Development Officer - Youth

- Previous Council Members:
1. Cr Joshua Topelberg (*Chairperson*)
 2. Cr Julia Wilcox

WORKING GROUPS

1. **Beaufort Street Enhancement Working Group** (3 Council Members)

Background

- Meeting Occurrence: Usually bi-monthly
- Date of Meeting: When suitable
- Time of Meeting: 6.00pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013 Period: 10 Meetings
- Responsible Liaison Officer: Director Technical Services
- Purpose of Working Group:*
- *To provide advice and make recommendations relating to;*
 - *the Beaufort Street - Streetscape Enhancement and Art Works Project, as approved by the Council.*
 - *creative and functional ideas that build on the existing character of Beaufort Street to the benefit of the community and businesses in the vicinity;*
 - *developing and implementing an enhancement and improvement strategy for Beaufort Street that is innovative, cost effective and within the financial scope of the City's capital budget for infrastructure and public art;*
 - *upgrades to sidewalks, kerbing and median strips/traffic islands, including provision of additional street trees and plantings in public community spaces;*
 - *innovative solutions to traffic and parking problems, including facilitation of safer pedestrian movement across Beaufort Street and improvements to the Beaufort-Walcott street intersection;*
 - *new temporary and permanent public community spaces for events and daily use;*
 - *medium to long term goals for provision of public art and "creative streetscape" installations along Beaufort St, including opportunities for attracting external funding of such installations in the longer-term;*
 - *a Community Engagement Strategy to involve residents and business proprietors in the design and implementation of the proposed works*

and installations; and

- *a Promotions Strategy to recognise and promote the street's new Tourism Precinct status and the planned investment in the retail strip by the Council.*

- Other Membership:
- Up to 3 Beaufort Street Network Representatives
 - 2 Representatives from a Business in the Locality
 - 2 Residents in the Locality
 - Director Technical Services
 - Manager Community Development
 - Manager Asset and Design Services
- Previous Council Members:
1. Mayor Hon. Alannah MacTiernan
 2. Cr John Carey (*Chairperson*)
 3. Cr Warren McGrath

2. Beaufort Street Festival Working Group (2 Council Members)

Background

- Meeting Occurrence: Usually bi-monthly
- Date of Meeting: When suitable
- Time of Meeting: 4.30pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013 Period: 11 Meetings
- Responsible Liaison Officer: Arts & Creativity Co-ordinator
- Purpose of Working Group:*
- *To facilitate better communication between the Beaufort Street Festival Organisers and the City's Administration.*
 - *The Beaufort Street Festival is an excellent opportunity to promote environmental / sustainability initiatives provided by the City.*
- Other Membership:
- Up to 5 Community Representatives, incl:
 - Festival Organisers / Committee Members (3 persons to be nominated by the Festival Committee)
 - Representatives from:
 - City of Stirling
 - Appointed Traffic Management Group
 - WA Police (Perth Police and Liquor Enforcement)
 - Main Roads WA
 - Perth Transport Authority
 - Director Community Services
 - Director Technical Services
 - Manager Community Development
 - Manager Ranger and Community Safety Services
 - Manager Health and Compliance Services
 - Arts and Creativity Co-ordinator

- Previous Council Members:
1. Mayor Hon. Alannah MacTiernan
(*Chairperson*)
 2. Cr Warren McGrath

3. Britannia Reserve Masterplan Working Group (3 Council Members)

Background

- Meeting Occurrence: Usually bi-monthly
- Date of Meeting: When suitable
- Time of Meeting: 6.00pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013 Period: 12 Meetings
- Responsible Liaison Officer: Manager Parks and Property Services
- Purpose of Working Group:*
- *To review and analyse the processes, feedback and strategies relating to the Britannia Reserve Master Plan.*
 - *Provide advice and make recommendations relating to;*
 - *the optimal utilisation of sporting and leisure space through the determination of current and future needs at Britannia Reserve;*
 - *the long term planning and development of structured and unstructured sport and leisure infrastructure and associated projects at Britannia Reserve; and*
 - *a concept and developed design framework for the future redevelopment of the site.*
 - *Recommend strategies to realise the vision for the site to maximise its functionality and equitable access in terms of the structured and unstructured recreation requirements of all users.*
- Other Membership:
- Up to 4 Community Representatives
 - 3 User Group Representatives from Rugby WA; Leederville Cricket Club and Floreat Athena Soccer Club
 - Director Technical Services
 - Manager Community Development
 - Manager Parks and Property Services
- Previous Council Members:
1. Cr Matt Buckels (*Chairperson*)
 2. Cr Roslyn Harley
 3. Cr Dudley Maier

4. Central Sub-Group for the Metropolitan Regional Road Group (CRRSG) (*Nil Council Members*)

Background

Meeting Occurrence:	Annually
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	City of Perth - Council House
No. of Meetings held in 2011-2013 Period:	4 Meetings
Responsible Liaison Officer:	Manager Asset and Design Services
<i>Purpose of Working Group:</i>	<ul style="list-style-type: none">• <i>Discuss annual Metropolitan Regional Road Funding and Black Spot funding distribution to members, including successful and non-successful projects submitted.</i>• <i>Raise any related road funding issues, etc, affecting the local government which, in turn, are reported to the Metropolitan Regional Road Group who make the final recommendations to the Minister.</i>
Other Membership:	<ul style="list-style-type: none">• Director Technical Services (<i>Deputy</i>)• Manager Asset and Design Services• City of Perth Officer• City of Subiaco Officer
Previous Council Members:	Not applicable.

5. Cheriton Street Property Working Group (*3 Council Members*)

Background

Meeting Occurrence:	Quarterly
Date of Meeting:	When suitable
Time of Meeting:	5.30pm
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	4 Meetings
Responsible Liaison Officer:	Manager Community Development
<i>Purpose of Working Group:</i>	<ul style="list-style-type: none">• <i>To act in an advisory capacity concerning the Cheriton Street Property</i>• <i>Provide advice and make recommendations relating to:</i><ul style="list-style-type: none">• <i>possible and future uses of the Property;</i>• <i>Management Structure of the Facility once the Property has been renovated;</i>• <i>restoration project; and</i>• <i>partnership and funding opportunities.</i>

- Other Membership:
- Director Community Services
 - Manager Community Development
 - Manager Parks and Property Services
 - Administration Officer (*Minute Taker*)
- Previous Council Members:
1. Mayor Hon. Alannah MacTiernan (*Chairperson*)
 2. Cr John Carey
 3. Cr Warren McGrath

6. Claise Brook Catchment Group Inc (*Nil Council Members*)

Background

- Meeting Occurrence: Monthly
- Date of Meeting: When suitable (*Usually on a Monday*)
- Time of Meeting: 6pm
- Location of Meeting: Loftus Community Centre or
Rod Evans Senior Citizen's Centre, East Perth
- No. of Meetings held in 2011-2013
Period: 27 Meetings
- Responsible Liaison Officer: Project Officer - Environment
- Purpose of Group:*
- *A community based environmental group working to restore wetlands and improve water quality flowing into the Swan River.*
- Other Membership:
- Members of the Community
 - Manager Parks and Property Services (*Deputy*)
 - Project Officer - Environment
- Previous Council Members: Not applicable.

7. Design Advisory Committee (*Nil Council Members*)

Background

- Meeting Occurrence: First Wednesday of each Month
- Date of Meeting: First Wednesday of each Month
- Time of Meeting: 4.30pm
- Location of Meeting: City of Vincent - Committee Room
- No. of Meetings held in 2011-2013
Period: 33 Meetings
- Responsible Liaison Officer: Director Planning Services
- Purpose of Committee:*
- *To provide the City of Vincent with high level independent expert advice and expertise on urban design, architecture, landscape design, sustainability and heritage in relation to proposals referred to the Committee for consideration.*
 - *To act in an advisory capacity on specified proposals with respect to matters including, but not limited to:*
 - *the overall built form merits;*

- *the quality of architectural design including its relationship to the adjoining development;*
 - *the relationship with and impact on the broader public realm and streetscape;*
 - *the impact on the character of the precinct, including its impact upon heritage structures, significant natural features and landmarks;*
 - *the extent to which the proposal is designed to be resource efficient, climatically appropriate, responsive to climate change and a contribution to environmental sustainability, including TOD principles; and*
 - *the demonstration of other qualities of best practice urban design including CPTED performance, protection of important view corridors and lively civic places.*
- *To examine the plans of all development proposals referred to them, undertake site visits and provide professional and technical advice to the applicant and the City's Planning Services in relation to matters relating to urban design, architecture, landscape design, sustainability or heritage.*

Other Membership:

- 5 External Members selected from a Panel
- Director Planning Services (*non voting*)
- Manager Planning and Building Services (*non voting*)
- Other Officers (*As required*) (*non voting*)

Previous Council Members:

Not applicable.

8. District Emergency Management Committee (Nil Council Members)

Background

Meeting Occurrence: Quarterly

Date of Meeting: When suitable

Time of Meeting: When suitable

Location of Meeting: Perth Police

No. of Meetings held in 2011-2013
Period: 8 Meetings

Responsible Liaison Officer: Manager Ranger & Community Safety Services

Purpose of Committee:

- *To ensure that Emergency Management strategies are in place at a District level to minimise the effect of a substantial Emergency*

Other Membership:	Representatives from: <ul style="list-style-type: none">• WA Police• Fire and Emergency Services (FESA)• Department for Child Protection• Emergency Management WA• Department of Defence• City of Perth• St John Ambulance• Manager Ranger & Community Safety Services
Previous Council Members:	Not applicable.

9. Foyer Oxford Community Reference Group (1 Council Members)

Background

Meeting Occurrence:	Quarterly
Date of Meeting:	When suitable
Time of Meeting:	TBA
Location of Meeting:	Central TAFE, Leederville
No. of Meetings held in 2011-2013 Period:	6 Meetings
Responsible Liaison Officer:	Manager Community Development
<i>Purpose of Committee:</i>	<i>The purpose of this community reference group is to provide community members with a reliable source of information about the Foyer Oxford Project; offer a platform for community members and members of the project team to engage in informative discussions; and allow community members to have a say and contribute to designs surrounding the Foyer's development and management.</i>
Other Membership:	<ul style="list-style-type: none">• Leederville Gardens Residents• Director Corporate Services• Manager Community Development• Administration Officer, Corporate Services

Previous Council Member

1. Cr Matt Buckels

Deputy

1. Cr Julia Wilcox*

* *Appointed at OMC 27 March 2012.*

10. Leederville Town Centre Enhancement Working Group (3 Council Members)

Background

Meeting Occurrence:	Monthly
Date of Meeting:	When suitable
Time of Meeting:	5.30pm
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	9 Meetings
Responsible Liaison Officer:	Director Technical Services

- Purpose of Committee:* *The purpose of this community reference group is to provide community members with a reliable source of information about the Foyer Oxford Project; offer a platform for community members and members of the project team to engage in informative discussions; and allow community members to have a say and contribute to designs surrounding the Foyer's development and management.*
- Other Membership:*
- 3 Business Representatives in the Locality
 - 2 Community (Resident) Representatives in the Locality
 - Director Technical Services
 - Manager Asset and Design Services
 - Manager Strategic Planning, Sustainability and Heritage Services
 - Manager Community Development
- Previous Council Members:*
1. Mayor Hon. Alannah MacTiernan (*Chairperson*)
 2. Cr Matt Buckels
 3. Cr Roslyn Harley

11. Local Emergency Management Committee (*Nil Council Members*)

Background

- Meeting Occurrence:* Bi-Monthly
- Date of Meeting:* When Suitable
- Time of Meeting:* 10.00am
- Location of Meeting:* SES HQ, 5-7 Lynton Street, Mount Hawthorn
- No. of Meetings held in 2011-2013 Period:* 10 Meetings
- Responsible Liaison Officer:* Co-ordinator Safer Vincent
- Purpose of Committee:*
- *To ensure that the City is able to deal with the likely problems associated with a local emergency.*
- Other Membership:*
- Representatives from:
- WA Police
 - Seven (7) Metropolitan Local Governments
 - Department for Child Protection
 - Emergency Management WA
 - Women's/Children's Health Service
 - Australian Red Cross
 - Silver Chain
 - Fire and Emergency Services (FESA)
 - Manager Ranger & Community Safety Services
 - Co-ordinator Safer Vincent
- Previous Council Members:* Not applicable

12. Loftus Centre Management Committee (*Nil Council Members*)

The Management Committee is specified in various Leases between the City and Lessees.

Background

Meeting Occurrence:	Quarterly (or as required)
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	1 Meeting
Responsible Liaison Officer:	Director Community Services
<i>Purpose of Committee:</i>	<ul style="list-style-type: none">• <i>To determine day to day operational issues.</i>• <i>To establish and review risk management plans.</i>• <i>To consider and approve, if satisfactory, temporary structures within the Centre's Facilities.</i>• <i>To make recommendations for the maintenance of the Common Areas.</i>• <i>To make recommendations for any Capital Improvements.</i>• <i>To do all such other things and to determine all such other issues in respect of the Centre's Facilities.</i>
Other Membership:	<ul style="list-style-type: none">• Centre Manager, Loftus Recreation Centre, Belgravia Leisure• Belgravia Leisure, Regional Manager WA• President, Loftus Community Centre• Co-ordinator, Loftus Community Centre• Director, Gymnastics WA• Director Community Services (<i>Chairperson</i>)*• Manager Library and Local History Services
Previous Council Members:	Not applicable

(* *Prescribed in Lease.*)

13. Loftus Recreation Centre Management Committee (*Nil Council Members*)

The Management Committee is a requirement of the Contract between the City and Belgravia Leisure Pty Ltd.

Background

Meeting Occurrence:	Bi-monthly
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	Loftus Recreation Centre or City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	8 Meetings
Responsible Liaison Officer:	Director Corporate Services

- Purpose of Committee:
- To establish and review the KPIs in conjunction with the Contractor.
 - To supervise the performance of the Services by the Contractor and to ensure that the Contractor performs the Services in accordance with the KPIs and the Contract.
 - To receive and consider Performance Reports.
 - To advise the City on Capital Improvements required for the Recreation Centre and the Premises and to make recommendations to the City about the use of the Reserve Fund.
 - To review the Risk Management Plan.
- Other Membership:
- Centre Manager, Loftus Recreation Centre, Belgravia Leisure
 - Belgravia Leisure, Regional Manager WA
 - Director Corporate Services (*Chairperson*)*
 - Manager Community Development
 - Manger Library and Local History Services
- Previous Council Members: Not applicable

(* Prescribed in Lease and Contract.)

14. Metropolitan Regional Road Group (MRRG) Central Technical Sub-Group (Cities of Perth, Subiaco and Vincent (1 Council Member)

- Meeting Occurrence: Quarterly, or as required
- Date of Meeting: When suitable
- Time of Meeting: When suitable
- Location of Meeting: At the Administration Offices of the incumbent Chair
- No. of Meetings held in 2011-2013 Period: 4 Meetings
- Responsible Liaison Officer: Manager Asset and Design Services
- Purpose of Sub-Group:
- Make recommendations to the Metropolitan Regional Road Group (of which the sub-group chair is a member) in relation to the Annual Local Governments Road Program, State Black Spot Program, Roads 2025 Strategy (or its updated equivalent document) and the Functional Road Hierarchy
 - To determine funding priorities should there be competing, overlapping or joint projects within the sub-group area, and
 - To ensure that the Councils represented by the Sub-Group (the Cities of Perth, Vincent and Subiaco) obtain their full road funding entitlements.
- Other Membership:
- City of Perth, Councillor and Technical Officer
 - City of Subiaco, Councillor and Technical Officer
 - Manager Asset and Design Services (Technical Officer)
- Previous Council Member: Cr John Pintabona

15. Mindarie - Technical Committee (*Nil Council Members*)

Background

Meeting Occurrence:	1st Friday of Month
Date of Meeting:	1st Friday of Month
Time of Meeting:	8.30am
Location of Meeting:	Town of Cambridge
No. of Meetings held in 2011-2013 Period:	Nil
Responsible Liaison Officer:	Manager Asset and Design Services
<i>Purpose of Committee:</i>	<ul style="list-style-type: none">• <i>To advise the Mindarie Regional Council on technical matters concerning waste management.</i>
Other Membership:	<ul style="list-style-type: none">• Manager Asset and Design Services• Director Technical Services (<i>Deputy</i>)
Previous Council Members:	Not applicable.

16. North Metropolitan Regional Recreation Advisory Committee (NMRRAC) (*Nil Council Members*)

Background

Meeting Occurrence:	3 times per year
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	Local Government Members on a Rotation Basis
No. of Meetings held in 2011-2013 Period:	13 Meetings
Responsible Liaison Officer:	Manager Community Development
<i>Purpose of Committee:</i>	<ul style="list-style-type: none">• <i>To communicate and share information between members of NMRRAC and similar bodies.</i>• <i>To foster improvement in the planning and coordination of community facilities including comment on regionally significant facility projects grants applications.</i>• <i>To discuss and support cross boundary facility initiatives and to take possible developments back to member Councils for consideration.</i>• <i>To seek cost effective solutions about access to recreational opportunities for the communities represented, including establishment and operation of facilities; and services.</i>• <i>To support and share management initiatives and encourage improvement in the management of community facilities.</i>• <i>To lobby on behalf of the Advisory Committee to any Government, sporting</i>

body or private interest on any matter of common concern to members, especially those involving planning, development, management or funding of facilities.

- *To promote best practice in all aspects of these objectives (communication, planning, management and development, cost and lobbying).*

Other Membership:	<ul style="list-style-type: none">• Member Council Officers• Manager Community Development
Previous Council Members	Not applicable

17. North-West District Planning Committee (1 Council Member)

Background

Meeting Occurrence:	Bi-Monthly (<i>normally on a Thursday</i>)
Date of Meeting:	When suitable
Time of Meeting:	8.30am
Location of Meeting:	Member Councils on a rotation basis
No. of Meetings held in 2011-2013 Period:	Nil
Responsible Liaison Officer:	Director Planning Services
<i>Purpose of Group:</i>	<ul style="list-style-type: none">• <i>To represent the City on this Committee concerning regional planning matters.</i>
Other Membership:	<ul style="list-style-type: none">• Officers from Member Councils• Director Development Services

Previous Council Member

Deputy

1. Cr Matt Buckels	1. Cr Joshua Topelberg
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18. Parks People Project Working Group (1 Council Member)

Background

Meeting Occurrence:	Bi-Monthly
Date of Meeting:	When suitable
Time of Meeting:	9.00am
Location of Meeting:	City of Vincent - Function Room
No. of Meetings held in 2011-2013 Period:	15 Meetings
Responsible Liaison Officer:	Coordinator Safer Vincent
<i>Purpose of Working Group:</i>	<ul style="list-style-type: none">• <i>To encourage collaboration amongst key stakeholders, with a view to delivering appropriate support and accommodation outcomes for Aboriginal and non-aboriginal people who are experiencing primary homelessness (rough sleeping).</i>
Other Membership:	<ul style="list-style-type: none">• Representatives from:<ul style="list-style-type: none">• WA Police

- Non-Government Organisations (NGOs)
- State and Federal Government Department Representatives
- City of Perth Representatives
- Co-ordinator Safer Vincent
- Customer Service Officer (*Minute Taker*)

Previous Council Member: 1. Cr Warren McGrath

19. Party Bus Working Group (*Nil Council Members*)

Background

Meeting Occurrence: Meet as required, usually bi-monthly

Date of Meeting: When suitable

Time of Meeting: When suitable

Location of Meeting: City of Vincent - Function Room

No. of Meetings held in 2011-2013 Period: 11 Meetings

Responsible Liaison Officer: Coordinator Safer Vincent

Purpose of Working Group:

- *Identify and promote Authorised bus services operating to and from licensed premises, within the City.*
- *Develop a Party Bus Code of Conduct.*
- *Develop additional proactive strategies and Complement Safety and Crime Prevention Strategies outlined in Safety and Crime Prevention Plan and Vincent Accord.*

Other Membership:

- Party Bus Proprietors
- Licensees
- WA Police
- Manager Ranger and Community Safety Services
- Co-ordinator Safer Vincent
- Health and Compliance Services Section Representative
- Customer Service Officer (*Minute Taker*)

Previous Council Members: Not applicable

20. Perth Police Integration (*Nil Council Members*)

Background

Meeting Occurrence:	Meet as required, usually monthly
Date of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	City of Vincent - Committee Room
No. of Meetings held in 2011-2013 Period:	29 Meetings
Responsible Liaison Officer:	Co-ordinator Safer Vincent
<i>Purpose of Committee:</i>	<ul style="list-style-type: none">• <i>To provide an effective forum to raise and action crime prevention, policing issues within the Perth Central Metropolitan area. This committee continues to foster a close and effective relationship with the City and Police and relevant parties, and provides an ongoing conduit to deal with current and pressing community concerns in the Vincent/Perth policing districts.</i>
Other Membership:	Representatives from: <ul style="list-style-type: none">• WA Police Service• Department of Housing & Works• Department of Community Services• Department of Community Development• City of Perth• Nyoongar Patrol• Killara Youth Services• Manager Ranger and Community Safety Services• Co-ordinator/Prosecutions Officer• Co-ordinator Safer Vincent
Previous Council Members:	Not applicable.

21. Vincent Accord (*1 Council Member*)

Background

Meeting Occurrence:	Quarterly
Date of Meeting:	When suitable (<i>Normally Wednesdays</i>)
Time of Meeting:	1.00pm
Location of Meeting:	Different Licensed Premises in City of Vincent
No. of Meetings held in 2011-2013 Period:	9 Meetings
Responsible Liaison Officer:	Manager Health and Compliance Services
<i>Purpose of Committee:</i>	<ul style="list-style-type: none">• <i>To reduce alcohol-related harm, crime and anti-social behaviour in and around licensed premises within the City of Vincent.</i>• <i>To improve the perception of safety and the appeal of the City's entertainment precincts to visitors and residents.</i>• <i>To further develop and maintain relationships</i>

between licensees, government and other stakeholders.

- *To evaluate the effect of alcohol and other associated factors on public health, crime, violence and anti-social behaviour, with a view to developing measures to minimise their adverse consequences.*
- *To advocate the core Vincent Accord message — ‘Socialise with Safety’ to the community and patrons.*

Other Membership:

- Owners of Licensed Premises
- WA Police
- Department of Racing Gaming and Liquor
- Drug and Alcohol Office
- Other individuals, groups, accords or agencies as is deemed necessary
- Manager Health and Compliance Services
- Senior Environmental Health Officer

Previous Council Member

Deputy

- | | |
|----------------------------------|----------------------|
| 1. Mayor Hon. Alannah MacTiernan | 1. Cr Warren McGrath |
|----------------------------------|----------------------|

22. Vincent "One-in All-in" Campaign Working Group (4 Council Members)

Background

Meeting Occurrence: When required (since the announcement of Structural reform/amalgamations.)

Date of Meeting: When suitable

Time of Meeting: 5.30pm

Location of Meeting: City of Vincent - Committee Room

No. of Meetings held in 2011-2013 Period: 7 (between August/September 2013)

Responsible Support Officer: Executive Secretary Corporate Services

Purpose of Working Group:

- *To ensure the whole of the City of Vincent merges with the City of Perth (and not be split between the City of Perth and City of Stirling).*

Other Membership:

- Chief Executive Officer
- Director Corporate Services
- Marketing and Communications Officer
- Executive Secretary Corporate Services

Previous Council Members:

1. Mayor Hon. Alannah MacTiernan (*Chair*)
2. Cr John Carey
3. Cr Roslyn Harley
4. Cr Julia Wilcox

CONSULTATION/ADVERTISING:

Not applicable.

LEGAL/POLICY:

Statutory Authorities/Committees/Working Groups/Advisory Groups

The City of Vincent does not have any Statutory Committees (other than the Audit Committee) with delegated authority, as prescribed by the Local Government Act 1995. All "Committees", Working Groups/Advisory Groups have Terms of Reference and can only deal with matters referred to them by the Council. These groups can only make recommendations which are reported to the Council for its consideration.

The Local Government Act does not allow for a Council to appoint a Deputy to a Regional Council. If the Council's appointed Member cannot attend, the Council must formally resolve to appoint an Alternative Member for each specific occasion when the Member is unavailable or unable to act.

(The Regional Councils have recommended to the Minister for Local Government that the Act be amended to address this anomaly.)

RISK MANAGEMENT IMPLICATIONS:

Low/Medium: Advisory Groups play an advisory role, however, do not have any legal status under the Local Government Act 1995. The operation of Advisory Groups must be closely monitored to ensure that they operate in accordance with the City's Policy.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's Plan for the Future 2011-2016 - Key Result Area Four – "Leadership, Governance and Management" and, in particular, "4.1 - *Manage the organisation in a responsible, efficient and accountable manner*".

SUSTAINABILITY IMPLICATIONS:

Not applicable.

FINANCIAL/BUDGET IMPLICATIONS:

No specific funds are allocated to Committees and Working Group, as monies are contained in the operating budgets. (eg: salaries, catering, advertising).

COMMENTS:

It is recommended that Council make appointments to the various Committees, Statutory Authorities, Advisory and Working Groups and standardise the number of Council Members/persons to each, as detailed in this report.

9.5.5 Extraordinary Election to Fill the Vacant Position of Councillor in the South Ward – Appointment of Western Australian Electoral Commission to Conduct the Election

Ward:	South	Date:	22 October 2013
Precinct:	Not applicable	File Ref:	ADM0057
Attachments:	-		
Tabled Items:	-		
Reporting Officer:	John Giorgi, JP Chief Executive Officer		
Responsible Officer:	John Giorgi, JP Chief Executive Officer		

OFFICER RECOMMENDATION:

That the Council;

1. **NOTES** that;
 - 1.1 **South Ward Councillor John Carey was elected to the Office of Mayor in the Local Government Elections held on 19 October 2013; and**
 - 1.2 **an extra ordinary Election will be required to be held to fill the vacant position of Councillor in the City of Vincent South Ward;**
2. **DECLARE** in accordance with Section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner be responsible for the conduct of the extra ordinary Election for the City of Vincent South Ward; and
3. **DECIDE**, in accordance with Section 4.61(2) of the Local Government Act 1995, the method of conducting the extraordinary election for the City of Vincent South Ward as a postal election;
4. **DETERMINES** that the date of the extraordinary election shall be on 28 February 2014, in accordance with Section 4.8 and 4.9 of the Local Government Act 1995 and **REQUESTS** the Electoral Commissioner to approve of this date, pursuant to Section 4.9 (2) of the Local Government Act 1995; and
5. **APPROVES BY AN ABSOLUTE MAJORITY** to reallocate funds of \$26,000 to conduct the extra ordinary election in the South Ward and **REQUESTS** the Chief Executive Officer to determine a source of funds.

COUNCIL DECISION ITEM 9.5.5

Moved Cr Buckels, Seconded Cr Topelberg

That the recommendation be adopted.

Debate ensued.

MOTION PUT AND CARRIED UNANIMOUSLY
BY AN ABSOLUTE MAJORITY (8-0)

PURPOSE OF REPORT:

The purpose of this report is to obtain the Council's approval to appoint the Electoral Commissioner to be responsible for the extraordinary election for the City of Vincent South Ward, for the election to be conducted as a postal election, to determine an election date, and to approve of the necessary funds.

BACKGROUND:

The 2013 Local Government Elections were held on 19 October 2013. As previously reported (refer to Item 9.5.1), South Ward Councillor John Carey was elected to the Office of Mayor. As such an extraordinary election will be required to fill the vacant position of Councillor in the South Ward.

On Monday 21 October 2013, the Chief Executive Officer contacted the Western Australian Electoral Commission (WAEC) to make arrangements concerning the extraordinary election.

The WAEC advised as follows:

1. Subject to Council approval;
 - (a) the Electoral Commissioner has agreed to conduct the extraordinary Election;
 - (b) the Electoral Commissioner has agreed to conduct the Election as a Postal Election; and
 - (c) the Electoral Commissioner has agreed to conduct the extraordinary Election on the date specified by the Council ; and.
2. The indicative cost of the extraordinary election will be \$26,000.

Postal election or “voting in-person” elections

The Council has a choice of election methods which is either by “*postal election*” or a “*voting in-person election*”. The “*postal election*” method of casting votes is by posting or delivering them to an electoral officer on or before Election Day, and must be carried out by the Western Australian Electoral Commissioner. A “*voting in-person*” election is one where the principal method of casting votes is by voting in-person on Election Day but also allows for votes to be cast in-person before Election Day or posted or delivered in accordance with regulations. A “*voting in-person*” election can be carried out by the Chief Executive Officer of the local government as Returning Officer and their staff or another person appointed as Returning Officer or the Electoral Commissioner who appoints the Returning Officer and staff.

Local governments that use the voting in-person method of voting may not be representative of the whole community. Whilst voting in local government elections is not compulsory, the community may have an interest but not feel compelled to attend a polling place for the purpose of casting their vote.

Local governments should then look at ways in which to encourage the community to participate and one way is to use the postal method.

Since the inception of the City in 1994, the Western Australian Electoral Commissioner has conducted all elections as postal elections except the extraordinary election of the Mount Hawthorn Ward in December 1997 - whereby a very low elector turnout occurred.

Indicative Election Timeline

The WAEC has advised that the earliest dates for the extraordinary election to comply with the requirements of the Local Government Act, are as follows:

DATE	ITEM
11 December 2013	Nominations Open
18 December 2013	Nominations Close
24 January 2014	Election Date

WAEC Comments

The WAEC advised that the above dates are very tight and would require advertising and printing to be carried out, without delay. It would also cause unnecessary pressure and stress on WAEC and City employees to update the Electoral Roll. It has a preference not to conduct the election in the busy period leading up to Christmas Day and over the New Year festive period, as many people are busy and pre-occupied with their Christmas arrangements and/or making arrangements to proceed on annual leave - this may result in a very low voter turnout and may also attract criticism.

CONSULTATION/ADVERTISING:

Subject to Council approval, the WAEC will be responsible for all statutory advertising.

Council Policy No. 4.1.5 – Community Consultation

Clause 5 of the Policy states;

“(i) Consultation should be conducted to avoid the mid-December to mid-January period.”

Chief Executive Officer Comment:

After taking into consideration the Statutory requirements as prescribed in the Local Government Act and the Council Policy No 4.1.5 Clause 5, careful consideration needs to be given to the Election Date.

If the dates in the Local Government Act are strictly followed, the nominations for the extra ordinary Election would occur in the busy period leading up to Christmas.

All candidates would then be required to carry out their electioneering over the Christmas and New Year festive season and holidays – which is contrary to the Council Policy. This may also attract criticism, as many people are busy preparing for the Christmas period and also proceed on annual vacations during this period.

The WAEC have also advised that public holidays (such as Christmas day, New Year day) are excluded from the minimum Statutory advertising period.

The WAEC accordingly recommends that this period should be avoided and that nominations be called in mid to late January 2014 and the election date be held in late February 2014.

Accordingly an Election date of 28 February 2014 is recommended. (having an election on week day will save some staff costs.)

Preferred Indicative Election Timeline

The WAEC has advised of the following preferred dates:

DATE	ITEM
9 January 2013	Close of Electoral Rolls
15 January 2014	Nominations Open
22 January 2014	Nominations Close
28 February 2014	Election Date

LEGAL/POLICY:

Local Government Act 1995

1. The Council needs to approve by an absolute majority to;
 - 1.1 declare in accordance with section 4.20(4) of the Local Government Act, 1995 the Electoral Commissioner to be responsible for the conduct of the October 2007 elections; and
 - 1.2. decide, in accordance with section 4.61(2) of the Local Government Act, 1995 the method of conducting the election will be as a postal election.
2. section 4.8 of the Local Government Act prescribes the requirements for an extra ordinary election.
3. section 4.9 (1) (b) of the Local Government Act prescribes that the Council must within one (1) month fix a date for the extra ordinary election.
4. section 4.9 (2) of the Local Government Act prescribes that the extraordinary election cannot be later than four (4) months after the vacancy occurs, (that is 19 February 2014), unless approved by the Electoral Commissioner.

Council Policy No. 4.1.5 – Community Consultation

Clause 5 of the Policy states;

“(i) Consultation should be conducted to avoid the mid-December to mid-January period.”

RISK MANAGEMENT IMPLICATIONS:

HIGH: Failure to declare the Electoral Commissioner to be responsible for the conduct of the election will result in an “in-person” election being held. This will result in a very low elector turn-out.

STRATEGIC IMPLICATIONS:

The City has a philosophy of engaging the community and encouraging its residents to participate in elections. Postal voting has a much higher participation rate than “in person” voting.

FINANCIAL/BUDGET IMPLICATIONS:

An amount of \$57,000 has been included in the City’s 2013/2014 Budget to conduct the election.

However, the extraordinary Election was unforeseen as the former Mayor Hon. Alannah MacTiernan was elected to the Federal Seat of Perth in the Federal Elections held on 7 September 2013.

The Local Government Act 1995 prescribes that a person elected to the House of Representatives cannot hold an office as a Council Member at the same time and accordingly, Mayor MacTiernan submitted her resignation, effective from 26 September 2013. An Absolute Majority Decision of the Council will therefore be required to reallocate funds of \$26,000 to conduct the extra ordinary election.

COMMENTS:

Local Government is required to encourage community participation and be more open and accountable for their actions. The City of Vincent has actively supported these requirements. From an election view point, the conduct of the previous ordinary elections by the postal vote method, has ensured that the highest consultation and participation rates possible would be achieved.

Having the local government election process managed by the Western Australian Electoral Commission, whose principle activity is to conduct elections, is most appropriate for the following reasons;

1. The election is conducted by professionally trained staff appointed for that sole purpose;
2. The election is overseen by an independent person with the experience and resources to perform the task;
3. The appointment of the Electoral Commission to manage Local Government Election removes any conflict of interest that may exist between Elected Members and the Chief Executive Officer as the Returning Officer and other local government officers appointed for the election.

Appointing the Western Australian Electoral Commission to manage the City’s extraordinary election, would continue the strong commitment to consult with the community and achieve high voter participation rates, as established with previous elections. The City’s Chief Executive Officer concurs with the WAEC comments. It is therefore recommended that the extraordinary election for the City be conducted as recommended in this report.

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.1 NOTICE OF MOTION: Cr Joshua Topelberg – Requesting A Review of the City of Vincent’s Community Consultation Policy

That the Council;

1. NOTES the decision of 23, July 2013 in relation to the review of the City's Community Consultation Policy;
2. ENDORSES the role of the working group as per the Council's previous decision; and
3. REQUESTS a report and recommendations be submitted to the Council no later than the second Ordinary Council meeting to be held in February 2014.

BACKGROUND:

Previous Council Decision of the 23 July 2013:

“That the Council;

1. ESTABLISHES a Community Consultation and Engagement Review Working Group comprising of;
 - 1.1 Mayor (or nominee);
 - 1.2 Two (2) Council Members – Cr Carey and Cr Topelberg;
 - 1.3 Chief Executive Officer;
 - 1.4 Director Planning Services, Director of Community Services and Director Technical Services (or nominees);
 - 1.5 Marketing & Communications Officer; and
2. APPROVES the role of the Working Group to include:
 - 2.1 Review of the current City of Vincent Community Consultation Policy;
 - 2.2 Development of a Community Consultation Guide for developers and change of use applicants to encourage community engagement best practice;
 - 2.3 Making any other recommendations to the Council in regards to this policy matter as required; and
3. PROVIDE recommendations to the Council no later than November 2013;
4. REVIEWS the role of the Working Group and will report in April 2014 on the impact of the recommendations; and
5. NOTES that significant consultation undertaken by the City may be utilised as case studies/working examples by the Working Group.”

COUNCIL DECISION ITEM 10.1

Moved Cr Topelberg, Seconded Cr Cole

That the motion be adopted.

Debate ensued.

MOTION PUT AND CARRIED UNANIMOUSLY (8-0)

10.2 NOTICE OF MOTION: Cr Joshua Topelberg – Local Government Elections – Request for a Guide Concerning Advertising, Promotion & Conduct

That the Council REQUESTS;

1. the Chief Executive Officer to create a Guide for the conduct of Local Government Elections at the City of Vincent, including but not limited to:
 - 1.1 advertising and promotional strategies of the City;
 - 1.2 matters relating to polling day; and
2. a report be provided to the Council prior to the close of nominations for the next Local Government Election, for any vacancy at the City of Vincent.

COUNCIL DECISION ITEM 10.2

Moved Cr Topelberg, Seconded Cr Harley

That the motion be adopted.

Debate ensued.

MOTION PUT AND CARRIED UNANIMOUSLY (9-0)

10.3 NOTICE OF MOTION: Mayor John Carey – Request to Establish a Claisebrook North Community Liaison Group Concerning the Concrete Batching Plants

Refer to Item 9.5.3, Page 78.

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

12. REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

12.1 Further Report: WALGA Nominations - Healthway Board; Local Health Authorities Analytical Committee; Swan River Trust

Ward:	-	Date:	18 October 2013
Precinct:	-	File Ref:	ORG0045
Attachments:	001 – WALGA Nomination Details		
Tabled Items:	Nil		
Reporting Officer:	M McKahey, Personal Assistant		
Responsible Officer:	John Giorgi, Chief Executive Officer		

FURTHER OFFICER RECOMMENDATION:

That:

1. _____ be nominated as WALGA Deputy Member - Healthway Board;
2. _____ be nominated as WALGA Metropolitan Member - Local Health Authorities Analytical Committee (Ministerial Approval) - *Re-advertised*;
3. _____ be nominated as WALGA Metropolitan Member - Swan River Trust (Ministerial - Panel of 3); and
4. _____ be nominated as WALGA Metropolitan Member - WA State Graffiti Taskforce.

Moved Cr Harley, Seconded Cr Cole

That the recommendation be adopted.

Debate ensued.

The Presiding Member called for Nominations and the following was received.

3. ***Mayor Carey*** be nominated as WALGA Metropolitan Member - Swan River Trust (Ministerial - Panel of 3); and

COUNCIL DECISION ITEM 12.1

That:

1. _____ be nominated as WALGA Deputy Member - Healthway Board;
2. _____ be nominated as WALGA Metropolitan Member - Local Health Authorities Analytical Committee (Ministerial Approval) - *Re-advertised*;
3. Mayor Carey nominated as WALGA Metropolitan Member - Swan River Trust (Ministerial - Panel of 3); and
4. _____ be nominated as WALGA Metropolitan Member - WA State Graffiti Taskforce.

MOTION PUT AND CARRIED UNANIMOUSLY (8-0)

DETAILS:

Please see Appendix 12.1 for further details.

NB:

NOMINATIONS CLOSE BY 5PM THURSDAY 14 NOVEMBER 2013

FURTHER REPORT:

This Item was considered at the Ordinary Meeting of Council held on 8 October 2013, whereby the Council resolved:

"That the item be DEFERRED to the Ordinary Meeting of Council to be held on 22 October 2013."

13. URGENT BUSINESS

Nil.

PROCEDURAL MOTION

At 7.41pm **Moved Cr Harley, Seconded Cr Cole**

That the Council proceed “behind closed doors” to consider confidential item 14.1, as this matter contains information concerning legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

PROCEDURAL MOTION PUT AND CARRIED UNANIMOUSLY (8-0)

There were no members of the public present.

Executive Assistant (Minutes Secretary) – Jerilee Highfield departed the meeting.

Media – Sara Fitzpatrick and David Bell departed the meeting.

Gabrielle Pieraccini Director Special Projects departed the meeting.

PRESENT:

Mayor John Carey	Presiding Member
Cr Matt Buckels	North Ward (from 6.09pm)
Cr Emma Cole	North Ward
Cr Roslyn Harley (Deputy Mayor)	North Ward
Cr Laine McDonald	South Ward
Cr John Pintabona	South Ward
Cr Joshua Topelberg	South Ward
Cr Julia Wilcox	North Ward
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Director Community Services
Rick Lotznicker	Director Technical Services
Mike Rootsey	Director Corporate Services
Petar Mrdja	Acting Director Planning Services

14. CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED (“BEHIND CLOSED DOORS”)

14.1 CONFIDENTIAL REPORT: No. 7 (Lot 101) Scarborough Beach Road, Dual Frontage to Howlett Street, Perth – Proposed Conversion of Internal Access Way to Howlett Street to Car Parking- State Administrative Tribunal (SAT) DR 401 of 2012

Ward:	North	Date:	11 October 2013
Precinct:	Charles Centre, P7	File Ref:	PRO3619; 5.2013.295.1
Attachments:	Confidential – Property Information Report & Development Assessment Plans Confidential – Letter from Applicant		
Tabled Items:	Nil		
Reporting Officer:	R Narroo, Acting Co-ordinator Statutory Planning		
Responsible Officer:	P Mrdja, Acting Director Development Services		

OFFICER RECOMMENDATION:

That the Council;

1. In accordance with the provisions of the City of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, **APPROVES** the application submitted by the owners North Perth, Strata Plan No. 54462 – The Owners of 7 Scarborough Beach Road for Proposed Conversion of Internal Access Way to Howlett Street to Car Parking at No. 7 (Lot 101) Scarborough Beach Road, Dual Frontage to Howlett Street, Perth –State Administrative Tribunal DR 401 of 2012 and as shown on plans stamp-dated 28 August 2013, subject to the following conditions:
 - 1.1 Kerb and pavement adjacent to reversing is to be realigned to match in with the alignment of bays 18-35 to the satisfaction of the City’s Technical Services; and
 - 1.2 A detailed Parking Management Plan demonstrating how the Private Parking Enforcement Service will manage the car parking shall be submitted and approved by the City within Two (2) months from the date of this approval. The City’s Ranger and Community Safety Services shall be part of the Management Plan; and
2. **ADVISES** the State Administrative Tribunal about the Council decision.

COUNCIL DECISION ITEM 14.1

Moved Cr Harley, Seconded Cr Topelberg

That the recommendation be adopted.

Debate ensued.

MOTION PUT AND CARRIED UNANIMOUSLY (8-0)

The Chief Executive Officer has determined that the Officer Report shall remain confidential until the matter has been determined by the State Administrative Tribunal.

PROCEDURAL MOTION

At 8.04pm Moved Cr Topelberg, Seconded Cr Harley

That the Council resume an “open meeting”.

PROCEDURAL MOTION PUT AND CARRIED UNANIMOUSLY (8-0)

15. CLOSURE

There being no further business, the Presiding Member, Mayor John Carey, declared the meeting closed at 8.05pm with the following persons present:

Mayor John Carey	Presiding Member
Cr Matt Buckels	North Ward
Cr Emma Cole	North Ward
Cr Roslyn Harley (Deputy Mayor)	North Ward
Cr Laine McDonald	South Ward
Cr John Pintabona	South Ward
Cr Joshua Topelberg	South Ward
Cr Julia Wilcox	North Ward
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Director Community Services
Rick Lotznicker	Director Technical Services
Mike Rootsey	Director Corporate Services
Petar Mrdja	Acting Director Planning Services

No members of the Public were present.

These Minutes were confirmed by the Council as a true and accurate record of the Ordinary Meeting of the Council held on 29 October 2013.

Signed:Presiding Member Mayor John Carey

Dated this day of 2013.