



**TOWN OF VINCENT**

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*"Enhancing and celebrating our diverse community"*

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# MINUTES

## SPECIAL COUNCIL MEETING

<p>29 MAY 2007</p>
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Minutes of the Ordinary Meeting of Council of the Town of Vincent held at the Administration and Civic Centre, 244 Vincent Street, Leederville, on Tuesday 29 May 2007, commencing at 6.00pm.

**1. DECLARATION OF OPENING**

The Presiding Member, Deputy Mayor – Cr Steed Farrell declared the meeting open at 6.04pm.

**2. APOLOGIES/MEMBERS ON APPROVED LEAVE OF ABSENCE**

**(a) Apologies:**

Nil.

**(b) Present:**

Mayor Nick Catania, JP	Presiding Member (from 7.30pm)
Cr Steed Farrell ( <i>Deputy Mayor</i> )	North Ward
Cr Simon Chester	North Ward
Cr Helen Doran-Wu	North Ward
Cr Ian Ker	South Ward
Cr Sally Lake	South Ward
Cr Dudley Maier	North Ward
Cr Izzi Messina	South Ward
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Executive Manager, Environmental and Development Services
Mike Rootsey	Executive Manager, Corporate Services
Rick Lotznicker	Executive Manager, Technical Services
Lindsay McPhee	Guardian Express (from 7.30pm)
Chris Thomson	The Perth Voice (from 7.30pm)

No Members of the Public

**(c) Members on Leave of Absence:**

- Cr Ian Ker due to work commitments.
- Cr Maddalena Torre due to family commitments.

**3. (a) PUBLIC QUESTION TIME & RECEIVING OF PUBLIC SUBMISSIONS**

Nil.

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**5. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

Nil.

**6. DECLARATION OF INTERESTS**

- 6.1 Cr Chester declared a financial interest in Item 7.1 - Draft Budget 2007/2008 - Donation to Sacred Heart Church Building Restoration Fund. The nature of his interest being that his son attends Sacred Heart Primary School.
- 6.2 Cr Lake declared a financial interest in Item 7.1 - Draft Budget 2007/2008 - Heritage Grants Carryover (page 4.2). The nature of her interest being that she owns property listed on the Town's MHI and could be a recipient of a Heritage Grant.
- 6.3 Cr Maier declared a financial interest in Item 7.1 - Draft Budget 2007/2008 - Heritage Grants Carryover (page 4.2). The nature of his interest being that he owns property listed on the Town's MHI and could be a recipient of a Heritage Grant.
- 6.4 Cr Lake declared a financial interest in Item 7.1 - Draft Budget 2007/2008 - Environmental Projects (page 4.2). The nature of her interest being that she is employed by a community group that may apply for funds under this Item.
- 6.5 Cr Maier declared a financial interest in Item 7.1 - Draft Budget 2007/2008 - Environmental Projects (page 4.2). The nature of his interest being that his partner employed by a community group that could receive funds under this Item.

**7.1 Draft Budget 2007/2008**

<b>Ward:</b>	Both	<b>Date:</b>	21 May 2007
<b>Precinct:</b>	All	<b>File Ref:</b>	FIN0025
<b>Attachments:</b>	-		
<b>Reporting Officer(s):</b>	M Rootsey		
<b>Checked/Endorsed by:</b>	John Giorgi	<b>Amended by:</b>	

**OFFICER RECOMMENDATION:**

*That the Council;*

- (i) *APPROVES IN PRINCIPLE the Draft Budget 2007/2008; and*
- (ii) *ADVERTISES the Draft Budget 2007-2008 for public comment for a period of twenty-one (21) days and further considers any submissions received.*

**Moved Cr Maier, Seconded Cr Messina**

*That the recommendation be adopted.*

**1. Employment of Ranger/Parking - Page 1.21**

**Moved Cr Chester, Seconded Cr Maier**

*That the Town employ three (3) Rangers and that the income and expenditure be also amended accordingly to reflect the additional expenditure and income.*

Debate ensued.

**AMENDMENT CARRIED (5-1)**

<b><u>For</u></b>	<b><u>Against</u></b>
Cr Chester	Cr Doran-Wu
Cr Farrell	
Cr Lake	
Cr Maier	
Cr Messina	

(Crs Ker and Torre on leave of absence. Mayor Catania was an apology.)

**2. Hyde Park Upgrade of Playground - Page 1.9 / Page 1.14**

**Moved Cr Maier, Seconded Cr Lake**

*That the amount on Page 1.9 be increased to \$250,000 and that the funding sources show both Municipal and contribution and that on Page 1.14 the contributions be increased by \$125,000.*

Debate ensued.

**AMENDMENT LOST ON THE  
CASTING VOTE OF THE PRESIDING MEMBER (3-4)**

<u>For</u>	<u>Against</u>
Cr Chester	Deputy Mayor – Cr Farrell (2 votes – deliberative and voting)
Cr Lake	Cr Doran-Wu
Cr Maier	Cr Messina

(Crs Ker and Torre on leave of absence. Mayor Catania was an apology.)

The Presiding Member advised that the meeting would need to be adjourned as a quorum would not be present when Crs Lake and Maier departed the Chamber for their financial interest declaration.

At 6.21pm Moved Cr Doran-Wu, Seconded Cr Messina

*That the meeting be adjourned as Crs Lake and Maier had declared a financial interest in Items relating to Heritage Grants and Environmental Projects and their departure from the Chamber would result in there being no quorum, therefore the item cannot be voted upon.*

CARRIED (6-0)

(Crs Ker and Torre on leave of absence. Mayor Catania was an apology.)

At 7.30pm the meeting was reconvened by Presiding Member, Mayor Nick Catania, JP with Crs Chester, Doran-Wu, Farrell, Lake, Maier and Messina, Chief Executive Officer, Executive Managers Environmental & Development Services, Corporate Services and Technical Services, Journalists Chris Thomson and Lindsay McPhee and approximately 40 members of the public present.

The Chief Executive Officer informed the meeting that left over business from the adjourned Special Meeting of Council needs to be completed, as a quorum is now available.

The Chief Executive Officer advised that Crs Lake and Maier had declared a financial interest in Items relating to Heritage Grants and Environmental Projects. Cr Chester declared a financial interest in the donation to the Sacred Hearth Church.

Moved Cr Chester, Seconded Cr Doran-Wu

*That the Council APPROVES IN PRINCIPLE the Draft Budget 2007/2008 (as amended other than the MHI and Environmental Grants and the donation to the Sacred Heart Church.*

CARRIED (7-0)

(Crs Ker and Torre on leave of absence.)

The Presiding Member advised that Crs Lake and Maier had declared a financial interest in the MHI and Environmental Grants and they therefore departed the Chamber at 7.31pm. They did not speak or vote on the items.

The Presiding Member requested Cr Chester to remain in the Chamber so as to maintain a quorum whilst the Council considers and votes upon Items of which Councillors Lake and Maier had declared a financial interest.

Moved Cr Chester, Seconded Cr Doran-Wu

*That the Council APPROVES IN PRINCIPLE the MHI and Environmental Grants, for inclusion in the Draft Budget 2007/08 and ADVERTISES the Draft Budget 2007-2008 for public comment for a period of twenty-one (21) days and further considers any submissions received at a Special Meeting of Council to be held in July 2007;*

CARRIED (5-0)

(Crs Ker and Torre on leave of absence. Crs Lake and Maier were absent from the Chamber and did not vote.)

Crs Lake and Maier returned to the Chamber at 7.33pm. Cr Chester departed the Chamber at 7.33pm.

**Moved** Cr Messina, **Seconded** Cr Doran-Wu

***That the Council APPROVES IN PRINCIPLE the donation to the Sacred Heart Church, for inclusion in the Draft Budget 2007/08.***

**CARRIED (6-0)**

(Crs Ker and Torre on leave of absence. Cr Chester was absent from the Chamber and did not vote.)

Cr Chester returned to the Chamber at 7.34pm.

### **COUNCIL DECISION ITEM 7.1**

*That the Council;*

- (i) ***APPROVES IN PRINCIPLE the Draft Budget 2007/2008 subject to the following amendment:***

**Employment of Ranger/Parking - Page 1.21**

***That the Town employ three (3) Rangers and that the income and expenditure be also amended accordingly to reflect the additional expenditure and income; and***

- (ii) ***ADVERTISES the Draft Budget 2007-2008 for public comment for a period of twenty-one (21) days and further considers any submissions received at Special Meeting of Council to be held in July 2007.***

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### **PURPOSE OF REPORT:**

To present the Draft Budget prepared for the financial year 2007/2008.

### **BACKGROUND:**

At the Ordinary Meeting of Council held on 22 May 2007 the Council adopted its Schedule of Fees and Charges for the 2007/2008 financial year.

At the Special Meeting of Council of 15 May 2007 the following resolutions were adopted:

*“That;*

- (i) *the Council;*

- (a) ***APPROVES IN PRINCIPLE the Draft Budget 2007/2008 subject to the following amendments:***

1. Underground Power - Brookman/Moir/Lacey Street - Page 1.14  
*That the funding contribution of \$500,000 be changed to "contributions only" (ie 100% contribution).*
2. Employment of Ranger/Parking - Page 1.21  
*That the Town employ two (2) Rangers and that the income and expenditure be also amended accordingly to reflect the additional expenditure and income.*
3. Black Spot Submissions - Page 1.5  
*That Black Spot Funding of \$13,433 (total costs \$40,300, grant \$28,867) for the Glendalough area be included in the Draft Budget 2007/2008.*
4. ROW - Miscellaneous Lighting - Page 1.8  
*That an amount of \$15,000 for the lighting of Nova Lane to cover the increased Western Power costs, be included in the Draft Budget 2007/2008.*
5. Palmerston Street - On Road Cycle Lanes/Embayed Parking - Page 1.8  
*That an amount of \$33,000 for the on-road cycle lane in Palmerston Street, to meet a shortfall of carried forward funds, be included in the Draft Budget 2007/2008.*
6. Birdwood Square - Removal of Existing Lighting and Installation of new Floodlighting - Page 2.4  
*That the project for Birdwood Square Lighting at an amount of \$38,000 to improve safety for park users, be included in the Draft Budget 2007/2008.*
7. Hyde Park Lakes Reserve Funding - Page 3.1  
*That the funding for the Hyde Park Lakes Reserve and the Waste Management Reserve be increased by an additional \$125,000 each, be included in the Draft Budget 2007/2008.*
8. Oxford Street - RABs - Provision of Up - Lighting - Page 2.4  
*That an Item for the provision of Up-Lighting for the Oxford Street RAB's at a cost of \$12,500, be included in the Draft Budget 2007/2008.*
9. New Entry Statement Signs - Page 1.14  
*That additional funding of \$45,000 (to supplement the existing \$15,000) for new entry statement signs, be included in the Draft Budget 2007/2008.*
10. Use of Green Power  
*That an amount of \$35,000 for use of Green Power in Council Buildings, be included in the Draft Budget 2007/2008.*

11. Barlee Street Car Park - Page 6.91

*That the amount of \$25,400 be corrected to read "\$2,540" for the emergency service levy for the Barlee Street Car Park.*

12. Cities for Climate Protection - Water Campaign

*That an amount of \$1,650 for the ICLEI-A/NZ Water Campaign Program, be included in the Draft Budget 2007/2008.*

13. Donation to Sacred Heart Church Building Restoration Fund

*That an amount of \$20,000 for a donation to the Sacred Heart Church Building Restoration Fund, be included in the Draft Budget 2007/2008;*

14. Donation to St Mary's Church Building Restoration Fund

*That an amount of \$20,000 for a donation to the St Mary's Church Building Restoration Fund, be included in the Draft Budget 2007/2008;*

15. Donation to Macedonian Church Memorial Fund

*That an amount of \$2,000 for a donation to the Macedonian Church Memorial Fund, be included in the Draft Budget 2007/2008;*

- (b) *ADVERTISES the Draft Budget 2007-2008 for public comment for a period of twenty-one (21) days and further considers any submissions received;*
- (ii) *the Town's administration be requested to investigate grants for the Hyde Park Playground;*
- (iii) *an amount of \$125,000 representing 50% of the total estimate for the Hyde Park Playground Upgrade be placed in the Hyde Park Lakes Reserve Fund;*
- (iv) *the required 50% funding for the Hyde Park Playground Upgrade be considered at the first 2007/2008 Budget Review;*
- (v) *the Town's Chief Executive Officer and Executive Managers be requested to further review the Draft Budget 2007/2008 to reduce the rates increase to less than 4%;*
- (vi) *the Draft Budget 2007/2008 (as amended), other than the MHI, Environmental Grants and Donation to the Sacred Heart Church be approved in principle and further considered at Special Meeting of Council to be held on 29 May 2007; and*
- (vii) *the Draft Budget 2007/2008 (as amended) for the MHI, Environmental Grants and Donation to the Sacred Heart Church be approved in principle and further considered at Special Meeting of Council to be held on 29 May 2007."*

*The budget timetable for the Budget 2007-2008 was adopted at the Ordinary Council Meeting held on 19 December 2006, Item 10.3.4, as shown below:*



<i>DATE</i>	<i>TOPIC</i>
<i>1-30 April</i>	<i>Executive Management Team (EMT) to review Draft Budget input.</i>
<i>7 May</i>	<i>Draft budget issued and a Confidential Briefing provided to Elected Members</i>
<i>15 May</i>	<i>1<sup>st</sup> Budget briefing/Special Council Meeting (open to the public)</i>
<i>29 May</i>	<i>2<sup>nd</sup> Budget briefing/Special Council Meeting (open to the public)</i>
<i>30 May - 1 June</i>	<i>Budget documentation finalised for public comment</i>
<i>4 June</i>	<i>Advertise for public comment</i>
<i>22 June</i>	<i>Public comment closes</i>
<i>22 June - 5 July</i>	<i>Final Budget documentation and report for Council prepared</i>
<i>6 July</i>	<i>Agenda report issued</i>
<i>10 July</i>	<i>Adoption of Annual Budget first Council meeting in July</i>

*The Elected members Confidential Briefing was rescheduled from 7 May to 12 May 2007*

**DETAILS:**

**Draft Budget**

The Draft Budget 2007-2008 as presented proposes the funds for the new capital works as follows:

Land and Buildings	\$878,375
Infrastructure	\$5,695,728
Plant and Equipment	\$1,162,450
Furniture and Equipment	\$518,150

The Town's Administration has prepared the draft budget and has included the following;

- (a) Council adopted programmes;
- (b) items that have come from Council resolutions;
- (c) Elected Members' requests;
- (d) ratepayer/resident requests; and
- (e) projects identified by the Town's Administration.

The Town's Administration has used the following criteria to determine project priorities;

<b>Priority Rating</b>		
1	Very High	Adopted programme/Legislative requirement/safety issue/ significant Ratepayer benefit
2	High	Essential/cost benefits/Community need
3	Medium	Desirable/may benefit the Community
4	Low	Nice to do/not a priority
5	Very Low	No demonstrated benefit/need

The budget for recurrent operating expenditure is \$29,373,782. In addition an allocation of \$539,350 has been made for new operating items.

The rates figure on the summary page of the Draft Budget of \$16,385,925 represents the funds that would be generated from a rates calculation at this point of time using the existing rate in the dollar, plus an estimate of the existing rates from the new areas using the Town's rate in the dollar, therefore taking into account any interim accounts that would be applicable for the full year. The value of operating revenue other than rates income is \$12,778,363.

As the summary indicates, if all the works included on the Draft Budget 2007/08 as presented are funded, the Council will need an estimated increase of **3.9%** in the rate in the dollar to meet all of the requests.

The following changes were made to the Draft Budget as a result of resolutions adopted at the Special Meeting of Council on 15 May 2007:

<i>Page</i>	<i>Item</i>	<i>Comment</i>	<i>Amount</i>
1.14	Underground Power - Brookman/Moir/Lacey Streets	Change of funding source to 100% contribution	\$250,000
1.21	Employment of Ranger/Parking x 2	Increase on original Draft Budget where one Ranger was already included	\$54,500
1.3	Ranger vehicles x 2	Inclusion of new item following the above	\$28,000
1.5	Black Spot Submission - Brady/Purslowe Streets. submitted by City of Stirling	MRWA Grant \$28,867 and Municipal Funds \$13,433 Inclusion of new item	\$42,300
1.8	ROW miscellaneous lighting	Increased funding	\$15,000
1.18	Palmerston Street - On Road Cycle Lanes/Embayed Parking	Increased funding	\$33,000
2.4	Birdwood Square - Removal of existing lighting	Included from deleted list	\$38,000
3.1	Hyde Park Lakes Reserve	Increased funding to reserve as a result of change of funding to Underground Power Project - Brookman/Moir/Lacey	\$125,000
3.1	Waste Management Reserve	As above	\$125,000
2.4	Inclusion of Oxford Street RAB's Provision of up lighting	Included from deleted list	\$125,000
1.14	New Entry Statement Signs	Increase funding	\$45,000
1.19	Inclusion of funds for Renewable Energy Contribution (Green Power) for Council Buildings	Inclusion of new item	\$35,000
6.91	Correction of Barlee Street Car Park expenditure Emergency Service Levy	Reduced expenditure as a result of correction	(\$22,860)
1.9	Reduction of Hyde Park Playground upgrade	Reduced funding	(\$125,000)
3.1	Increase transfer of funds to Hyde Park Lakes Reserve	Increased funding to Reserve account	\$125,000
1.21	ICLEI-A/NZ Water Campaign Programme	Inclusion of new item	\$1,650
1.21	Donation to the Sacred Heart Church Building Restoration Fund	Inclusion of new item	\$20,000
1.21	Donation to the St Mary's Church Building Restoration Fund	Inclusion of new item	\$20,000
1.21	Donation to the Macedonian Church Memorial Fund	Inclusion of new item	\$2,000

### **CONSULTATION/ADVERTISING:**

The Council's Policy No. 4.1.21 "Community Consultation" prescribes the Draft Budget to be advertised on a local basis for a period of 21 days. Copies are also placed on the Town's Web page, placed in the Library and sent to the Community/Business Groups.

### **LEGAL/POLICY:**

#### **Adoption of Budget**

The recent amendments to the Local Government Act 1995 now allow the Council to adopt its budget prior to the end of the financial year 30 June 2008. However, this year the Council will continue with its current practice of adopting the Annual Budget at the first meeting in July.

### **STRATEGIC IMPLICATIONS:**

The Council's budget process is in accordance with the Council's Plan for the Future Strategic Plan 2006-2011, Objective 4.1 Leadership, Governance and Management:

*"4.1.2 Manage the organisation in a responsible, efficient and accountable manner"*

*"4.1.4 Deliver services in ways that accord with the expectations of the community, whilst maintaining statutory compliance*

*(c) Develop a medium to long-term strategic vision and strategic financial plan to ensure the long term financial viability of the Town."*

### **FINANCIAL/BUDGET IMPLICATIONS:**

The approval in principle of the Draft Budget is essential to maintain the timeframe to allow adoption of the Annual Budget in line with the Council approved timetable.

This will then ensure funding for the operations of the Council for the next financial year.

### **COMMENTS:**

The Draft Budget 2007-08 provides funding for a comprehensive Capital Works Programme to provide good quality infrastructure for the Town. In addition the Operating Budget includes monies to provide and maintain current level of service for the ratepayers.

It is recommended the Council consider and approve in principle the Draft Budget 2007-2008 and for this to be advertised and issued for public comment.

**8. CLOSURE**

**The Presiding Member, Mayor Nick Catania, JP declared the meeting closed at 7.34pm with the following persons present:**

Cr Simon Chester	North Ward
Cr Helen Doran-Wu	North Ward
Cr Steed Farrell	North Ward
Cr Lake	South Ward
Cr Maier	North Ward
Cr Izzi Messina	South Ward
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Executive Manager, Environmental and Development Services
Mike Rootsey	Executive Manager, Corporate Services
Rick Lotznicker	Executive Manager, Technical Services
Lindsay McPhee	Guardian Express
Chris Thomson	The Perth Voice

Approximately 40 Members of the Public

These Minutes were confirmed by the Council as a true and accurate record of the Special Meeting of the Council – Draft Budget 2007/2008 held on 29 May 2007.

Signed: .....Presiding Member  
Mayor Nick Catania, JP

Dated this ..... day of ..... 2007