

Minutes of the Special Meeting of the Council of the Town of Vincent held at the Administration and Civic Centre, 244 Vincent Street, Leederville, on Wednesday 5 May 2004, commencing at 6.08pm.

**1. DECLARATION OF OPENING**

The Presiding Member, Mayor Nick Catania JP, declared the meeting open at 6.08pm.

**2. APOLOGIES/MEMBERS ON APPROVED LEAVE OF ABSENCE**

**(a) Apologies:**

Cr Caroline Cohen	South Ward
Cr Steed Farrell	North Ward
Cr Maddalena Torre	South Ward

**(b) Present:**

Mayor Nick Catania, JP	Presiding Member
Cr Ian Ker (Deputy Mayor)	South Ward
Cr Simon Chester	North Ward
Cr Helen Doran-Wu	North Ward ( <i>from 6.10pm</i> )
Cr Basil Franchina	North Ward
Cr Sally Lake	South Ward
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Executive Manager, Environmental & Development Services ( <i>until 7.10pm</i> )
Rick Lotznicher	Executive Manager, Technical Services
Mike Rootsey	Executive Manager, Corporate Services

3 Members of the Public

**(c) Members on Leave of Absence:**

Nil

**3. (a) PUBLIC QUESTION TIME & RECEIVING OF PUBLIC SUBMISSIONS**

Nil

**(b) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

Nil.

**6. DECLARATION OF INTERESTS**

Nil

**7.1 Draft Budget 2004-2005**

<b>Ward:</b>	Both	<b>Date:</b>	27 April 2004
<b>Precinct:</b>	All	<b>File Ref:</b>	FIN0025
<b>Attachments:</b>	-		
<b>Reporting Officer(s):</b>	M Rootsey, J Giorgi		
<b>Checked/Endorsed by:</b>	-	<b>Amended by:</b>	-

**OFFICER RECOMMENDATION:**

*That the Council;*

- (i) **APPROVES IN PRINCIPLE the Draft Budget 2004-2005; and**
- (ii) **ADVERTISES the Draft Budget 2004-2005 for public comment for a period of 21 days and further considers any submissions received.**

**Moved Cr Lake, Seconded Cr Ker**

*That the recommendation be adopted.*

**At 6.12pm**

**Moved Cr Doran-Wu, Seconded Cr Ker**

*That the Standing Orders be suspended to allow free and open debate on the Draft Budget 2004-2005.*

**CARRIED (6-0)**

**(Crs Cohen, Farrell and Torre were apologies for the Meeting.)**

Executive Manager Corporate Services, Mike Rootsey, tabled a list of matters which were raised for discussion at the Forum of Elected Members held on 1 May 2004 as follows;

<b>Page No.</b>	<b>Description</b>	<b>Amount</b>
5	Britannia Reserve - removal /replace existing fencing	\$18,000
5	Ellesmere Street Reserve - removal/replace existing fencing	\$5,000
7	Royal Park - new stove	\$1,000
13	Woodstock Street - Fairfield to London Streets - Traffic Calming	\$25,000
13	Wade Street - streetscape improvement	\$10,000
14	Leederville Oval/DSR Building - completion of surrounds	\$10,000
14	Banks Reserve - investigation/planning of riverbank upgrade	\$18,000
14	Hyde Park - Heritage Plaques replacements	\$5,000
15	Strategic Planning and Heritage Publicity and Promotion	\$10,000
-	Bus Shelter Grant Scheme	\$20,000

Mayor Catania then advised that the Draft Budget 2004-2005 would be perused page by page and requested Elected Members to raise matters on the various pages.

Discussion ensued and the following items were foreshadowed;

Cr Doran-Wu

- Britannia Reserve - removal/replacement of existing fencing - \$18,000 - be deleted.
- Ellesmere Street Reserve - removal/replacement of existing fencing - \$5,000 - be deleted.
- Woodstock - Fairfield to London Streets traffic calming - \$50,000 - be included.
- Strategic Planning and Heritage Publicity and Promotion - \$10,000 - be included and priority rating increased to priority 1.

Mayor Catania

- Royal Park - new stove - and the amount to be increased from \$1,000 to \$2,000 - be included.
- Hyde Park - investigation and remedial works for lakes - \$50,000.
- Leederville Oval - completion of surrounds - \$10,000 - be included.

Cr Lake

- Wade Street - streetscape improvement - \$10,000 - be included.
- Banks Reserve - investigation/planning and implementation of riverbank upgrade - \$18,000 - be included and priority rating be increased to priority 1.
- Hyde Park - Heritage plaques replacements - \$5,000 - be included.

Cr Ker

- Bus Shelter Grant Scheme - \$20,000 - omitted from original draft - be included.
- Tip passes listed on Page 21 of the Carried Forwards - \$25,000 - be deleted.

**At 7.03pm**

**Moved Cr Chester, Seconded Cr Ker**

*That the Standing Orders be resumed.*

**CARRIED (6-0)**

(Crs Cohen, Farrell and Torre were apologies for the Meeting.)

**Moved Cr Doran-Wu, Seconded Cr Chester**

*That the Woodstock Street - Fairfield Street to London Street traffic calming amount of \$50,000 be included in the budget.*

Debate ensued.

**CARRIED ON THE CASTING VOTE OF THE PRESIDING MEMBER (4-3)**

**For**

**Against**

Mayor Catania (2 votes)	Cr Franchina
Cr Chester	Cr Ker
Cr Doran-Wu	Cr Lake

(Crs Cohen, Farrell and Torre were apologies for the Meeting.)

**Moved Cr Ker, Seconded Cr Chester**

*That the following Amendments be made to the Draft Budget 2004-2005.*

Mayor Catania ruled that each Item would be debated and voted upon separately as follows;

1. *Britannia Reserve - removal and replacement of existing fencing - \$18,000 - to be deleted - (Capital Works - Page 5).*

**CARRIED (6-0)**

2. *Ellesmere Street Reserve - removal/replacement of existing fencing - \$5,000 - to be deleted - (Capital Works - Page 5).*

**CARRIED (6-0)**

3. *Strategic Planning and Heritage Publicity and Promotion - \$10,000 - be included and priority rating increased to 1 - (Capital Works - Page 15).*

**CARRIED (6-0)**

4. *Royal Park - new stove - \$2,000 - be included - (Capital Works - Page 7).*

**CARRIED (6-0)**

5. *Hyde Park - investigation and remedial works for lakes - \$50,000 - be included.*

**CARRIED (6-0)**

6. *Leederville Oval - completion of surrounds - \$10,000 - be included - (Capital Works - Page 14).*

**CARRIED (6-0)**

7. *Wade Street - streetscape improvement - \$10,000 - be included - (Capital Works - Page 13).*

**CARRIED (6-0)**

8. *Banks Reserve - investigation/planning and implementation of riverbank upgrade - \$18,000 - be included and priority increased - (Capital Works - Page 14).*

**CARRIED (6-0)**

9. *Hyde Park - Heritage plaques replacements - \$5,000 - be included - (Capital Works - Page 14).*

**CARRIED (6-0)**

10. *Bus Shelter Grant Scheme - \$20,000 - omitted from original - be included.*

**CARRIED (6-0)**

11. *Tip passes listed on Page 21 of the Carried Forwards - \$25,000 - be deleted.*

**CARRIED (6-0)**

**Moved Cr Ker, Seconded Cr Doran-Wu**

*That a new Clause (iii) be added as follows;*

*"(iii) that the Council not proceed with the Special Meeting of Council to be held on 17 May 2004 (as all items have been satisfactorily considered at tonight's Meeting)."*

**AMENDMENT CARRIED (6-0)**

(Crs Cohen, Farrell and Torre were apologies for the Meeting.)

**MOTION AS AMENDED CARRIED (6-0)**

(Crs Cohen, Farrell and Torre were apologies for the Meeting.)

**COUNCIL DECISION ITEM 7.1**

*That the Council;*

- (i) **APPROVES IN PRINCIPLE** the Draft Budget 2004-2005, subject to the following;
- (a) *Britannia Reserve - removal and replacement of existing fencing - \$18,000 - being deleted;*
  - (b) *Ellesmere Street Reserve - removal/replacement of existing fencing - \$5,000 - being deleted;*
  - (c) *Strategic Planning and Heritage Publicity and Promotion - \$10,000 - being included and priority rating being increased to priority 1;*
  - (d) *Royal Park - new stove - \$2,000 - being included;*
  - (e) *Hyde Park - investigation and remedial works for lakes amount of \$50,000 being included;*
  - (f) *Leederville Oval - completion of surrounds - \$10,000 - being included;*
  - (g) *Wade Street - streetscape improvement - \$10,000 - being included;*
  - (h) *Banks Reserve - investigation/planning and implementation of riverbank upgrade - \$18,000 - being included and priority rating being increased to priority 1;*
  - (i) *Hyde Park - Heritage plaques replacements - \$5,000 - being included;*
  - (j) *Bus Shelter Grant Scheme - \$20,000 - being included;*
  - (k) *Tip passes listed on Page 21 of the Carried Forwards - \$25,000 - being deleted; and*
  - (l) *Woodstock Street - Fairfield Street to London Street traffic calming amount of \$50,000 being included;*
- (ii) **ADVERTISES** the Draft Budget 2004-2005 for public comment for a period of 21 days and further considers any submissions received; and
- (iii) *not proceed with the Special Meeting of Council to be held on 17 May 2004 (as all items have been satisfactorily considered at tonight's Meeting).*

**BACKGROUND:**

The budget timetable for the Budget 2004-2005 was adopted at the Ordinary Council Meeting held on 10 February 2004, Item 10.3.7, as shown below:

<i>Date</i>	<i>Topic</i>
1-30 April	Executive Management Team (EMT) to review Budget input and prepare initial report
TBA-April	Budget briefing for Community input held
30 April	First draft to Elected Members issued
5 May	1 <sup>st</sup> Budget briefing/Special Council Meeting
19 May	2 <sup>nd</sup> Budget briefing/Special Council Meeting
20-21 May	Finalise budget documentation for public comment
24 May	Advertise for public comment
11 June	Public comment closes
14-30 June	Final Budget documentation and report for Council prepared
7 July	Agenda report issued
13 July	Adoption of Annual Budget first Council meeting in July

The Budget timetable allowed for a Community briefing session in April. This briefing session was held on Wednesday 21 April 2004. The Executive Manager Corporate Services provided a presentation on the process involved and assumptions in the preparation of this Budget. Seven (7) members of the public attended this session and one (1) Elected Member.

An allowance was made on the Budget timetable allows for two Briefing/Special Council meetings. These have now been scheduled for the 5 May and 17 May 2004 respectively.

In addition a briefing session for elected members was held on Saturday 1 May 2004, where details on the items listed for consideration were provided to the Elected Members.

**DETAILS:**

**Draft Budget**

The Draft Budget 2004-2005 as presented proposes the funds for the new capital works as follows:

Land and Buildings	\$72,000
Infrastructure	\$3,467,700
Plant and Equipment	\$792,310
Furniture and Equipment	\$110,620

The Town's Administration has prepared the draft budget and has included the following;

- (a) Council adopted programs;
- (b) items that have come from Council resolutions;
- (c) Elected Members' requests;
- (d) ratepayer/resident requests; and
- (e) projects identified by the Town's Administration.

The Town's Administration has used the following criteria to determine project priorities;

<b>Priority Rating</b>		
1	Very High	Adopted program/Legislative requirement/safety issue/significant Ratepayer benefit
2	High	Essential/cost benefits/Community need
3	Medium	Desirable/may benefit the Community
4	Low	Nice to do/not a priority
5	Very Low	No demonstrated benefit/need

The budget for recurrent operating expenditure is \$22,937,359. In addition an allocation of \$162,000 has been made for new operating items.

The rates figure on Page 1 of the Draft Budget of \$12,920,350 represents the funds that would be generated from a rates calculation at this point of time using the existing rate in the dollar, therefore taking into account any interim accounts that would be applicable for the full year.

As the summary on Page 1 indicates, if all the works included on the Draft Budget as presented are funded, the Council will need an estimated increase of **2.18%** in the rate in the dollar to meet all of the requests.

#### **CONSULTATION/ADVERTISING:**

The Council's Policy No. 4.1.21 "Community Consultation" prescribes the Draft Budget to be advertised on a local basis for a period of 21 days. Copies are also placed on the Town's Web page, placed in the Library and sent to the Community/Business Groups.

#### **LEGAL/POLICY:**

##### **Adoption of Budget**

The Council is required under Section 6.2(1) of the Local Government Act 1995 to prepare and adopt an Annual Budget, no later than 31 August in each financial year.

#### **STRATEGIC IMPLICATIONS:**

The Council's budget process is in accordance with the Council's Draft Strategic Plan 2004-2008, Key Result Area Governance and Management – "*Action Plan 4.1 (d) Continue to develop a long term Strategic Vision and Financial Plan for the Town*".

#### **FINANCIAL/BUDGET IMPLICATIONS:**

The approval of the Draft Budget is essential to maintain the timeframe to allow adoption of the Annual Budget in line with the Council approved timetable. This then ensures funding for the operations of the Council for the next financial year.

#### **COMMENTS:**

It is considered the Draft Budget 2004-2005 provides an extensive capital works programme with a balanced approach of funding over all the areas of the Council.

It is recommended the Council consider and approve in principle the Draft Budget 2004-2005 and for this to be advertised and issued for public comment.

**8. CLOSURE**

**The Presiding Member, Mayor Catania JP, declared the meeting closed at 7.30pm with the following persons present:**

Cr Simon Chester	North Ward
Cr Helen Doran-Wu	North Ward
Cr Basil Franchina	North Ward
Cr Ian Ker (Deputy Mayor)	South Ward
Cr Sally Lake	South Ward
John Giorgi, JP	Chief Executive Officer
Rick Lotznicher	Executive Manager, Technical Services
Mike Rootsey	Executive Manager, Corporate Services

3 Members of the Public

These Minutes were confirmed by the Council as a true and accurate record of the Special Meeting of the Council held on 5 May 2004.

Signed: .....Presiding Member  
Mayor Nick Catania, JP

Dated this ..... day of ..... 2004