

Minutes of the Special Meeting of Council of the Town of Vincent held “*behind closed doors*” at the Administration and Civic Centre, 244 Vincent Street, Leederville, on Wednesday 1 February 2006, commencing at 7.45pm.

1. DECLARATION OF OPENING

The Presiding Member, Mayor Nick Catania JP, declared the meeting open at 7.45pm.

2. APOLOGIES/MEMBERS ON APPROVED LEAVE OF ABSENCE

(a) Apologies:

Cr Steed Farrell (<i>Deputy Mayor</i>)	North Ward
Cr Maddalena Torre	South Ward

(b) Present:

Mayor Nick Catania, JP	Presiding Member
Cr Simon Chester	North Ward
Cr Helen Doran-Wu	North Ward
Cr Ian Ker	South Ward
Cr Sally Lake	South Ward
Cr Dudley Maier	North Ward
Cr Izzi Messina	South Ward (from 7.46pm)
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Executive Manager, Environmental and Development Services
Rick Lotznicher	Executive Manager Technical Services
Mike Rootsey	Executive Manager, Corporate Services
Hannah Eames	Senior Heritage Officer
Tory Woodhouse	Heritage Officer
Susannah Kendall	Heritage Officer (Temp)

(c) Members on Leave of Absence:

Nil.

3. (a) PUBLIC QUESTION TIME & RECEIVING OF PUBLIC SUBMISSIONS

Nil.

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

5. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Nil.

Cr Messina entered the Chamber at 7.46pm.

6. DECLARATION OF INTERESTS

- 6.1 Cr Ker declared a financial interest in Item 7.1 – Draft Municipal Heritage Inventory. The nature of his interest being that he is an owner of a property listed on the Municipal Heritage Inventory. *(Cr Ker has approval from the Minister for Local Government to participate in debate and vote on this matter.)*
- 6.2 Cr Chester declared a financial interest in Item 7.1 – Draft Municipal Heritage Inventory. The nature of his interest being that he is a co-owner of a property that may be listed on the Municipal Heritage Inventory. *(Cr Chester has approval from the Minister for Local Government to participate in debate and vote on this matter.)*
- 6.3 Cr Sally Lake has declared a financial interest in Item 7.1 – Draft Municipal Heritage Inventory. The nature of her interest being that she is an owner of a property listed in the Town's Municipal Heritage Inventory.
- 6.4 Cr Dudley Maier has declared a financial interest in 7.1 – Draft Municipal Heritage Inventory. The nature of his interest being that he is an owner of a property listed in the Town's Municipal Heritage Inventory.

Mayor Catania advised that Crs Lake and Maier had declared a financial interest in this Item. Crs Lake and Maier departed the Chamber at 7.47pm and did not return to the meeting.

7.1 CONFIDENTIAL REPORT - Draft Municipal Heritage Inventory

Ward:	Both Wards	Date:	27 January 2006
Precinct:	All Precinct	File Ref:	PLA0098
Attachments:	-		
Reporting Officer(s):	H Eames		
Checked/Endorsed by:	D Abel, R Boardman	Amended by:	-

OFFICER RECOMMENDATION:

That the Council;

- (i) *RECEIVES this report and the Draft Municipal Heritage Inventory consisting of 'Place Record Forms', 'Thematic History' and 'Thematic Historical Framework', as circulated separately to Elected Members; and*
- (ii) *AUTHORISES the Chief Executive Officer;*
 - (a) *to undertake advanced consultation with the owners of places contained in the Draft Municipal Heritage Inventory by means of posting the Owners Information Pack five (5) days prior to commencement of general community consultation;*
 - (b) *to advertise the Draft Municipal Heritage Inventory for a period of 28 days seeking public comment in accordance with the Town of Vincent Community Consultation Policy 4.5.1 and in accordance with clause (ii)(a) above; and*
 - (c) *to submit a further report to the Council after the expiry of the consultation period.*

Moved Cr Messina, Seconded Cr Doran-Wu

That the recommendation be adopted.

Debate ensued.

Cr Chester requested that clauses (i) and (ii) be considered separately.

The Presiding Member ruled that clauses (i) and (ii) would be considered separately.

Debate ensued.

Clause (i) was put.

CARRIED (5-0)

(Crs Farrell and Torre were apologies. Crs Lake and Maier were absent from the Chamber and did not vote.)

Clause (ii) was debated.

The Chief Executive Officer advised that any change to the timetable would require a Motion to Change or Revoke a Previous Council decision.

Debate ensued.

Moved Cr Chester, Seconded Ker

That a new clauses (ii), (iii) and (iv) be added as follows and the existing clauses be renumbered;

“(ii) in accordance with Regulation 10 of the Local Government (Administration) Regulations 1996 as referred to in Section 5.25(e) of the Local Government Act 1995, the Council resolves to REVOKE or CHANGE clauses (ii) and (iii) of the resolution by the Council at its Ordinary Meeting held on 20 December 2006 (Item 10.1.36) as follows;

“(ii) APPROVES the Communications Strategy prepared by Glew Corporate Communications as shown in Confidential Attachment 10.1.36;

(iii) APPROVES the revised timeline, ... as shown in Attachment 10.1.36 ...”

(iii) in accordance with Regulation 10 of the Local Government (Administration) Regulations 1996 as referred to in Section 5.25(e) of the Local Government Act 1995, three Elected Members, namely Crs Chester, Ker and Messina, being one third of the number of offices of members of the Council, SUPPORT this motion; and

(iv) the Council APPROVES BY AN ABSOLUTE MAJORITY of the following;

(a) the Chief Executive Officer be requested to prepare a revised timeline and strategy which addresses the issues raised by Elected Members; and

(b) an Elected Members’ Forum be scheduled as soon as practicable to consider the revised timeline and Strategy.”

Debate ensued.

AMENDMENT CARRIED BY AN ABSOLUTE MAJORITY (5-0)

(Crs Farrell and Torre were apologies. Crs Lake and Maier were absent from the Chamber and did not vote.)

Moved Cr Ker, Seconded Cr Messina

That clause (v) be DEFERRED to allow for consideration of issues raised by Elected Members, the revised Timeline and Strategy.

CARRIED BY AN ABSOLUTE MAJORITY (5-0)

(Crs Farrell and Torre were apologies. Crs Lake and Maier were absent from the Chamber and did not vote.)

MOTION AS AMENDED CARRIED BY AN ABSOLUTE MAJORITY (5-0)

(Crs Farrell and Torre were apologies. Crs Lake and Maier were absent from the Chamber and did not vote.)

The Presiding Member requested Councillors to submit their issues in writing to the Chief Executive Officer by Friday 3 February 2006.

COUNCIL DECISION ITEM 7.1

That the Council;

- (i) *RECEIVES this report and the Draft Municipal Heritage Inventory consisting of 'Place Record Forms', 'Thematic History' and 'Thematic Historical Framework', as circulated separately to Elected Members; and*
- (ii) *in accordance with Regulation 10 of the Local Government (Administration) Regulations 1996 as referred to in Section 5.25(e) of the Local Government Act 1995, the Council resolves to REVOKE or CHANGE clauses (ii) and (iii) of the resolution by the Council at its Ordinary Meeting held on 20 December 2006 (Item 10.1.36) as follows;*
 - “(ii) APPROVES the Communications Strategy prepared by Glew Corporate Communications as shown in Confidential Attachment 10.1.36;*
 - (iii) APPROVES the revised timeline, ... as shown in Attachment 10.1.36 ...”*
- (iii) *in accordance with Regulation 10 of the Local Government (Administration) Regulations 1996 as referred to in Section 5.25(e) of the Local Government Act 1995, three Elected Members, namely Crs Chester, Ker and Messina, being one third of the number of offices of members of the Council, SUPPORT this motion;*
- (iv) *the Council APPROVES BY AN ABSOLUTE MAJORITY of the following;*
 - (a) *the Chief Executive Officer be requested to prepare a revised timeline and strategy which addresses the issues raised by Elected Members; and*
 - (b) *an Elected Members' Forum be scheduled as soon as practicable to consider the revised timeline and Strategy; and*
- (v) *DEFERS the following to allow for consideration of issues raised by Elected Members, the revised Timeline and Strategy:*
 - “AUTHORISES the Chief Executive Officer;*
 - (a) *to undertake advanced consultation with the owners of places contained in the Draft Municipal Heritage Inventory by means of posting the Owners Information Pack five (5) days prior to commencement of general community consultation;*
 - (b) *to advertise the Draft Municipal Heritage Inventory for a period of 28 days seeking public comment in accordance with the Town of Vincent Community Consultation Policy 4.5.1 and in accordance with clause (ii)(a) above; and*
 - (c) *to submit a further report to the Council after the expiry of the consultation period.”*

ADDITIONAL INFORMATION:

In response to comments made by Councillor Simon Chester, the following tables are presented below.

MHI MANAGEMENT CATEGORIES - SUMMARY February 2006

	A	B	C	D	E	TOTAL
All Places 2006 Draft MHI	96	218	70	12	2	398 Places
Existing Places	64	76	33	7	2	182 Places
Proposed Places	32	142	37	5	0	216 Places
All Rateable Properties 2006 Draft MHI	317	444	94	0	2	857 Properties
Existing Rateable Properties	235	130	28	N/A	2	395 Properties
Proposed Rateable Properties	82	314	66	N/A	N/A	462 Properties

MHI MANAGEMENT CATEGORIES - AMENDED STATISTICAL OVERVIEW

	Category A	Category B	Category C
Total Listings	96	218	70
Ownership			
Private	43 (44%)	160 (73%)	56 (80%)
Commercial	20 (21%)	33 (15%)	13 (19%)
Public	33 (35%)	25 (12%)	1 (1%)
Listing Type			
New	32 (33%)	142 (65%)	37 (53%)
Existing MHI	64 (67%)	76 (35%)	33 (47%)
Groupings			
Individual	78 (81%)	135 (62%)	45 (64%)
Group	18 (19%)	83 (38%)	25 (36%)

Councillor Helen Doran-Wu has raised a number of comments which relate to aspects of the MHI regarding voluntary listing. This matter has not been resolved by the Council and any additional information or forms to be included in the Owner Information Pack which reflects a voluntary listing would first need to be resolved by the Council.

Note: The Chief Executive Officer advised that this report is now released to the public as the Council has determined the matter.

PURPOSE OF REPORT:

The purpose of this report is to authorise the commencement of community consultation of the Draft Municipal Heritage Inventory (MHI).

BACKGROUND:

It is a requirement of all local governments in Western Australia to adopt a Municipal Heritage Inventory (MHI) under the Heritage of Western Australia Act (1990). The Town of Vincent first adopted its MHI in 1995.

There are no specific guidelines as to how an MHI should be compiled or presented, other than providing support documentation of a '*thematic history*' and '*thematic framework*' in which to contextualise the places identified as being significant for the locality. Because of the nature of heritage, being unique to each local area, as well as rapidly changing expectations about heritage information access, some local governments have created on-line database to manage its MHI. This is a developing area.

In addition to changes in how the MHI will be managed on a daily basis, the Town has completed a number of related projects and initiatives that support the MHI as a result of previous Council resolutions.

DETAILS:

Since commencement in late 2001, the Draft MHI project has undergone a substantial expansion in scope and objective. The progress of the project has been the subject of a series of progress reports for the Council's consideration at Ordinary Meetings of Council. A brief summation follows:

In 2001, consultants Hocking Planning & Architecture were appointed and undertook research and methodological planning for the Draft MHI. This included the consultation with a dedicated community reference group to gain feedback on the thematic history and the identification of historic subdivision in the Town. The thematic history and framework have previously been advertised and adopted by the Council.

In 2002, the scope of the project increased as a result of an Incentives Discussion Paper and Publicity and Consultation Discussion Paper, both presented to the Council. The Council resolved to adopt a methodology for the project that identified a difference between cultural heritage values (attributed to MHI places) and townscape/streetscape values (attributed to places within a group that may be part of a town planning). The purpose of this has been to establish clearer criteria for places being considered for inclusion on the MHI.

In 2003, a number of critical questions were raised regarding the design and purpose of MHIs at the State level. This resulted in the Local Government Heritage Reform papers produced by the State Heritage Working Party.

In 2004, the consultant's Draft MHI and associated documents were present to the Town, which has remained confidential to date. The Town commenced participation with City of Stirling and City of Perth in an initiative referred to as '*Study of Heritage Listing and Property Values*'. This study has not been completed. A revised consultation strategy was adopted by the Council referred to as '*Pre-Release Phase 1*'.

In 2005/2006, new heritage Policies were developed and adopted to support the MHI and other heritage management matters. Continual editorial work was undertaken to the Draft MHI in relation to rateable addresses, images and background information. A facilitator was contracted to design community workshops and a consultant was contracted to provide a communications strategy. The communications strategy was adopted by the Council and has been the guiding document for final preparations for commencement of community consultation - these preparations are now complete.

Initiatives completed for the MHI project include:

- Town of Vincent Heritage Website;
- Information Brochure Series;
- Heritage Information Talks;
- Generic articles and promotional features;
- Creation of an on-line database for the MHI; and
- New heritage Policies to clarify procedures relating to MHI management.

The following documents relating to this Agenda Report have been circulated separately to Elected Members:

- Printed copies of the electronic Place Record Forms from the Draft Municipal Heritage Inventory which is to be advertised for community consultation.
- Copies of the Thematic History and Thematic Historical Framework; and
- Owners Information Pack.

CONSULTATION/ADVERTISING:

This report seeks approval for the commencement of consultation and advertising of the Draft MHI.

The Draft MHI is to be advertised in accordance with the Town's Community Consultation Policy 4.1.5, which states that heritage projects and initiatives are to be open for community comment for not less than 28 days.

Consultation must also be in accordance with section 45 (4) of the Heritage of Western Australia Act (1990), which states: *"The council of a municipality shall ensure that the inventory required by this section is compiled with proper public consultation"*.

LEGAL/POLICY:

Section 45 of the Heritage of Western Australia Act (1990) states that each local government shall compile and maintain a Municipal Inventory of Heritage Places and that this inventory is updated annually and reviewed every four years after compilation. A copy of the inventory is also to be given to the Heritage Council of Western Australia.

STRATEGIC IMPLICATIONS:

Town of Vincent Strategic Plan 2005-2010:

Key Result Area One: Environment and Infrastructure - *"1.2 - Recognise the value of heritage in providing a sense of place and identity."*

FINANCIAL/BUDGET IMPLICATIONS:

Funds have been allocated in the 2005/2006 Budget for the preparation, promotion and advertising of the Draft MHI. These details were most recently resolved at the Ordinary Meeting of Council held on 20 December 2005.

COMMENTS:

Consultation of the Draft Municipal Heritage Inventory will differ significantly from the Town's MHI adopted in 1995 because the document will be managed electronically and is supported by Policies and procedures, as well as a consultation strategy, incentive schemes and information support. Community expectations in relation to heritage documents are also significantly higher and demand a more sophisticated and flexible approach to MHI management. In this respect, the Town is undergoing a substantial cultural change as it moves from the 1995 MHI to the Draft 2006 MHI.

Whilst all affected owners will initially receive hard copies of the relevant Place Record Form as part of the Owners Information Pack, the MHI will be managed electronically and owners and interested community people will be encouraged to use the Town of Vincent Heritage Website to view the MHI during and after the formal community consultation period. As is general practice, hard copies of the MHI will be located at the Town of Vincent Library, Customer Service Centre and Beatty Park Leisure Centre. A monitor will be located at the Customer Service Centre especially dedicated to displaying the MHI database on-line during the community consultation period.

As previously discussed at Elected Members Forums, the Owner Information Pack (containing letter, morning tea invitation, certificate, place record form and Frequently Asked Question sheet) will be posted to affected owners before general community consultation and advertising commences.

This report and its recommendations reflect the resolution of the Council at its Ordinary Meeting held on 20 December 2005. This resolution included the adoption of a revised timetable that itemised the sequential preparation of tasks in order that community consultation could commence the second week of February 2006. All preparations for the release of the MHI to owners and the community, including advertising, workshops and promotion events, have been scheduled in accordance with this adopted timetable. Any variation to this timetable will have substantial implications.

In light of the above, it is recommended that the Council approves the commencement of community consultation in accordance with the Officer Recommendation.

15. CLOSURE

The Presiding Member, Mayor Catania JP, declared the meeting closed at 8.40pm with the following persons present:

Cr Simon Chester	North Ward
Cr Helen Doran-Wu	North Ward
Cr Ian Ker	South Ward
Cr Izzi Messina	South Ward
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Executive Manager, Environmental and Development Services
Rick Lotznicher	Executive Manager Technical Services
Mike Rootsey	Executive Manager, Corporate Services
Hannah Eames	Senior Heritage Officer
Tory Woodhouse	Heritage Officer
Susannah Kendall	Heritage Officer (Temp)

These Minutes were confirmed by the Council as a true and accurate record of the Special Meeting of the Council held on 1 February 2006.

Signed:Presiding Member
Mayor Nick Catania, JP

Dated this day of 2006