



**CITY OF VINCENT**

# **ORDINARY COUNCIL MEETING**

**20 September 2016**

## **Notice of Meeting and Agenda**

Notice is hereby given that an Ordinary Meeting of the Council of the City of Vincent will be held at the Administration and Civic Centre, at 244 Vincent Street (corner Loftus Street) Leederville, on **Tuesday 20 September 2016** at 6:00pm.

Len Kosova  
CHIEF EXECUTIVE OFFICER

16 September 2016

**ENHANCING AND CELEBRATING OUR DIVERSE COMMUNITY**

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**PROCEDURE FOR PUBLIC SPEAKING TIME** The City of Vincent Local Law Relating to Standing Orders prescribes the procedure for persons to ask questions or make public statements relating to a matter affecting the City, either verbally or in writing, at a Council meeting.

Questions or statements made at an Ordinary Council meeting can relate to matters that affect the City. Questions or statements made at a Special Meeting of the Council must only relate to the purpose for which the meeting has been called.

1. Shortly after the commencement of the meeting, the Presiding Member will ask members of the public to come forward to address the Council and to give their name, address and Agenda Item number (if known).
2. Public speaking time will be strictly limited to three (3) minutes per member of the public.
3. Members of the public are encouraged to keep their questions/statements brief to enable everyone who desires to ask a question or make a statement to have the opportunity to do so.
4. Public speaking time is declared closed when there are no further members of the public who wish to speak.
5. Questions/statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a Council Member or City Employee.
6. Where the Presiding Member is of the opinion that a member of the public is making a statement at a Council meeting, that does not affect the City, he may ask the person speaking to promptly cease.
7. Questions/statements and any responses will be summarised and included in the Minutes of the Council meeting.
8. Where practicable, responses to questions will be provided at the meeting. Where the information is not available or the question cannot be answered, it will be *"taken on notice"* and a written response will be sent by the Chief Executive Officer to the person asking the question. A copy of the reply will be included in the Agenda of the next Ordinary meeting of the Council.
9. It is not intended that public speaking time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

## **RECORDING OF COUNCIL MEETINGS**

- ◆ All Ordinary and Special Council Meetings are electronically recorded (both visual and audio), except when the Council resolves to go behind closed doors;
- ◆ All recordings are retained as part of the City's records in accordance with the General Disposal Authority for Local Government Records produced by the Public Records Office;
- ◆ A copy of the recorded proceedings and/or a transcript of a particular section or all of a Council meeting is available in accordance with Policy No. 4.2.4 – Council Meetings – Recording and Access to Recorded Information.

## ORDER OF BUSINESS

1. (a) **Declaration of Opening**  
(b) **Acknowledgement of Country Statement**  
*"Today we meet on the lands of the Nyoongar people and we honour them as the traditional custodians of this land".*
  2. **Apologies/Members on Approved Leave of Absence**
    - 2.1 **Members on Approved Leave of Absence**  
Cr Loden on approved leave of absence from 13 September 2016 to 1 October 2016 (inclusive) due to personal commitments.
  3. (a) **Public Question Time and Receiving of Public Statements**  
(b) **Response to Previous Public Questions Taken On Notice**
    - 3.1 Response to questions from Mr Dudley Maier taken on notice at the Ordinary Council Meeting held on 23 August 2016 (to be distributed Monday 19 September 2016).
  4. **Applications for Leave of Absence**
  5. **The Receiving of Petitions, Deputations and Presentations**
    - 5.1 Petition received from Mr Craig Nolan, Secretary, Floret Hellenic Cricket Club along with 25 signatures, to voice concern over the removal of the cricket pitch at Beatty Park.
  6. **Confirmation of Minutes**
    - 6.1 Ordinary Meeting of Council held on 23 August 2016
  7. **Announcements by the Presiding Member (Without Discussion)**
  8. **Declarations of Interest**
  9. **Reports**  
As listed in the Index.
  10. **Motions of which Previous Notice has been given**
    - 10.1 NOTICE OF MOTION: Councillor Roslyn Harley – Request to Examine Options and Best Practice in the Composition and Operations of Audit Committees
    - 10.2 LATE ITEM - NOTICE OF MOTION: Councillor Joshua Topelberg – Request to investigate the requirements, conditions and associated compliance for development applications involving tree retention on private land
  11. **Questions by Members of which Due Notice has been given (Without Discussion)**  
Nil.
  12. **Representation on Committees and Public Bodies**  
Nil.
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**13. Urgent Business**

Nil.

**14. Confidential Items/Matters for which the Meeting May be Closed  
("Behind Closed Doors")**

Nil.

**15. Closure**