



CITY OF VINCENT

**SIGNIFICANT TREE ASSISTANCE FUND
APPLICATION FORM**

Instructions

Please fill in as much information as possible and where requested attach additional information such as photographs, plans and a detailed outline of your project.

Contact Details

In case we need to contact you to clarify information, please give us your contact details. This information will remain confidential and will not be used for any other purpose.

Your Name _____

Your Address _____

Daytime Phone _____

Email Address _____

Significant Tree Details

Tree species _____

Address / Location _____

Description of works (attach details)

Cost of Works

Total Cost of Works _____

Preferred Quote Supplier (attach 3 quotes) - _____

Amount Requested from City of Vincent - _____

Cost of Project Contributed by Applicant - _____

Estimated timeframe to complete the project

Start - _____

Finish - _____

Supporting Information

How will the works contribute to the retention and conservation of the significant tree?

Have you received financial assistance through the Significant Tree Assistance Fund for maintenance works on this tree prior to this application? (Provide Details)

Checklist

Before submitting your application, please ensure that you have included the following information:

- Covering Letter
- Three quotes for proposed works/consultants fee
- Project Summary (Project description - including plans where appropriate - and a timeline for completion of project).
- Photographs of the significant tree

Applicants Signature

Date: _____

Landowners Signature

Date: _____

Please send your completed application form and your attachments to the City of Vincent on Fax **(08) 9273 6099**, by email **mail@vincent.wa.gov.au** or post it to:

Strategic Planning, City of Vincent - PO Box 82, Leederville WA 6902