

<b>10.1</b>	<b>TENDER IE66/2020 - TRAFFIC MANAGEMENT SERVICES - APPOINTMENT OF SUCCESSFUL TENDERER</b>
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**Attachments:** 1. Evaluation Schedule - Confidential

**RECOMMENDATION:**

That Council **ACCEPTS** the tender submitted by Contra-Flow Pty Ltd for Tender IE66/2020 for the supply of Traffic Management Services.

**PURPOSE OF REPORT:**

To report to Council the outcome of Tender IE66/2020 and to recommend the acceptance of a tenderer.

**BACKGROUND:**

The City regularly undertakes capital projects, events and operating programs that involves minor or significant traffic management for which the City relies upon an external contractor engaged under tender.

**DETAILS:**

**Tender Advertising**

The estimated value of the contract over three years is in excess of \$1,000,000. As the total budget exceeds \$250,000 an open public tender process has been conducted as per *Policy No. 1.2.3 – Purchasing*.

Under CEO Delegation 1.19, the Executive Director Infrastructure and Environment approved the Procurement Plan, which included the following Evaluation Criteria:

Qualitative Criteria	Weighting
<p>Respondents must, as a minimum, provide the following information:</p> <p><b>1. Relevant Experience</b></p> <p>a) Tenderer Shall Provide Evidence of Full Main Roads Accreditation</p> <p>b) Tenderer to provide details of experience and expertise in providing relevant services to Local Government and/or similar organisations.</p>	<b>40%</b>
<p><b>2. Resources</b></p> <p>a) Provide evidence that the tenderer has the required plant, equipment and appropriately skilled staff to undertake the works the City requires.</p>	<b>40%</b>
<p><b>3. Demonstrated Understanding</b></p> <p>a) Tenderer to demonstrate they understand the scope of works required by providing:</p> <p>i) the process for delivering the services,</p> <p>ii) identify potential issues/risks and how these will be mitigated; and</p> <p>iii) proposed methodology for delivering services on time</p>	<b>20%</b>

The Request for Tender IE66/2020 was publicly advertised in the West Australian on Saturday 15 August 2020 and invited submissions until 3 September 2020.

At the close of the advertising period, eleven tender responses were received, all of which were judged compliant, from the following companies:

- Advanced Traffic Management (W.A) Pty Ltd.
- Altus Traffic Pty Ltd
- Carrington's Traffic Services

- Contra-Flow Pty Ltd
- Downer Works Pty Ltd
- Overwatch Traffic Services Pty Ltd
- Par Traffic Solutions Pty Ltd
- Site traffic Management Services
- Taborda Contracting
- TMSW Pty Ltd ATFT TMSW Unit Trust (Traffic Force)
- Vigilant Traffic Management Group Pty Ltd

### Tender Assessment

The tenders were assessed by members of the Tender Evaluation Panel (below) and each tender was assessed using the above Evaluation Criteria, with a scoring system being used as part of the assessment process.

Title	Role
Manager Engineering	Voting
Depot Operations Supervisor	Voting
Coordinator Engineering Operations	Voting
Procurement & Contracts Officer	Non-voting

### Evaluation

Based upon panel's assessment of the Qualitative Evaluation Criteria, all of the submissions were judged and a short list of three tenderers was created. A summary table for the shortlisted tenderers is provided below. A full outline of the Qualitative Evaluation Criteria for each tenderer and pricing is contained within **Confidential Attachment 1**.

Company	Qualitative Score/100	Ranking
Advanced Traffic Management Pty Ltd	90	1
Contra-Flow Pty Ltd	86	2
Overwatch Traffic Services Pty Ltd	82	3

To determine 'value for money' each of the shortlisted tenderers rates were applied to a number of past work scenarios for which the recommended tenderer would have resulted in the lowest cost.

### CONSULTATION/ADVERTISING:

The Request for Tender IE66/2020 was advertised in the West Australian on 15 August 2020 and on both the City's website and Tenderlink portal between 15 August and 3 September 2020.

### LEGAL/POLICY:

The Request for Tender was prepared and advertised in accordance with the City's purchasing protocols, *Policy No. 1.2.3 – Purchasing*.

### RISK MANAGEMENT IMPLICATIONS:

Medium Project delays and safety considerations.

### STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

#### Thriving Places

*Our physical assets are efficiently and effectively managed and maintained.*

**SUSTAINABILITY IMPLICATIONS:**

The hire of a competent and efficient traffic management services is essential to completing capital works projects and maintenance programs in a timely and safe manner.

**FINANCIAL/BUDGET IMPLICATIONS:**

The annual expenditure under this tender varies from year to year dependant on work requirements, however based on previous years, it is estimated that the total value will be in the order of \$330,000 per financial year.

**COMMENTS:**

The submission from Contra-Flow Pty Ltd complies with all the tender requirements. The submission was well presented and included all specified information. The Evaluation Panel deemed the response to be convincing and credible; demonstrating the capability, capacity and experience relevant to the Evaluation Criteria.

The Evaluation Panel recommends that Contra-Flow Pty Ltd be accepted for Tender IE66/2020 as they presented the best overall value for money to the City.