

# VENDING VINCENT

## ANNUAL MOBILE FOOD VENDOR APPLICATION



CITY OF VINCENT

*City of Vincent Trading in Public Places Local Law 2008*  
*City of Vincent Mobile Food Vendor Policy*

PROPRIETOR/BUSINESS DETAILS	
Trading name	
Proprietor name (legal entity)	
ABN / ACN	
Postal address	
Mobile number	
Email address	
Name of person in charge <i>(if different to proprietor)</i>	
Mobile number of person in charge <i>(if different to proprietor)</i>	

VEHICLE AND TRADING DETAILS
Details of vehicle/s (including vehicle registration number, attach photographs and diagram)
Types of food to be sold
Details of premises where food is purchased, prepared or packaged <i>(If not in vehicle)</i>

DOCUMENTS	
Please attach the following: (incomplete applications cannot be assessed and will be returned to the applicant)	
<i>Food Act 2008</i> Certificate of Registration	<input type="checkbox"/>
Photographs of food vehicle fit out and set up	<input type="checkbox"/>
Diagrammatic layout of food van	<input type="checkbox"/>
Certificate of current Public Liability Insurance <i>(minimum \$10 million coverage)</i>	<input type="checkbox"/>
Full menu	<input type="checkbox"/>
Statement detailing management measures to ensure safe entry and exit from trading zones	<input type="checkbox"/>

PREFERRED TRADING LOCATIONS	
	<i>Number preferences from 1 to 5</i>
Hyde Park	
Braithwaite Park	
Banks Reserve*	
Charles Veryard Reserve	
Britannia Reserve	
Itinerant Trading (if applicable, subject to clause 6 of the Policy)	

\* Banks Reserve requires a permit from the Department of Biodiversity, Conservation & Attractions due to its proximity to the Swan River. Please refer to their website to download the [Form 7](#). You will need to complete all relevant sections and then submit the form to the City to sign as the landholder, and it will be returned for you to submit it to DBCA.

CONDITIONS & DECLARATION	
I/We the applicant(s) understand and agree that:	
<ul style="list-style-type: none"> <li>• I am not approved to trade until I receive a Mobile Food Vendor Permit from the City of Vincent;</li> <li>• If approved, I will abide by all conditions and timeframes detailed in the <a href="#">City of Vincent Mobile Food Vendor Policy 3.8.12</a> (the Policy) and the <a href="#">City of Vincent Trading In Public Places Local Law 2008</a>;</li> <li>• If approved, I will only trade in the locations specified on the Mobile Food Vendor Permit and/or in accordance with the requirements of itinerant vendors listed in the Policy;</li> <li>• When an approved Event occurs at a trading location listed in the Policy, I understand that my Permit will be rendered invalid for the duration of the event (including set up and pack down);</li> <li>• I will immediately abide to cease trading when requested by an Environmental Health Officer or Ranger;</li> <li>• Any non-compliance identified may result in approval being refused, and a Mobile Food Vendor Permit to trade not being issued or withdrawn.</li> </ul>	
Name of applicant/s	
Signature of applicant/s	
Date	

To submit application, email this form to [mail@vincent.wa.gov.au](mailto:mail@vincent.wa.gov.au)

Upon receipt of this form and all relevant documentation, your application will be assessed against the provisions of the Mobile Food Vendor Policy.

If successful, the City's Health Services will contact you to confirm and provide an invoice for payment (\$700 pro-rata) prior to your Permit being issued.