

PUBLIC BUILDING ACCOUNT DETAILS FORM



CITY OF VINCENT

This form is to be completed by the person/organisation responsible for the ongoing management of the Public Building. Assessment reports, invoices and other correspondence will be sent to the proprietor listed below by email.

BUSINESS DETAILS

The Proprietor is either the individual/s (e.g. Sole Trader/Partnership) or Body Corporate (Pty Ltd company) legally responsible for the business.

Address of premises	
Business trading name	
Previous trading name (if applicable)	
Proprietor name (legal entity)	
ABN / ACN	
Email address	
Postal address	
Telephone number	

DECLARATION

I declare that the information contained in this application is true and correct, that I will notify the City's Health Services of any variation to details provided within this application prior to trading and the appropriate approvals from the City's Planning and Building Services sections have been obtained **prior** to lodging this application.

Name of applicant(s)	
Position of applicant(s) <i>(In the case of a company, the signing officer must be a Director of the company or provide evidence of their delegated authority to sign)</i>	
Signature of applicant(s)	
Date	

To submit your application please email this form to mail@vincent.wa.gov.au

ANNUAL FEES

This fee is applicable for the 2021-2022 financial year. You will be sent an invoice.

For the application and assessment fee (where applicable) refer to the fee schedule on Form 1

Annual Building Assessment – High risk - \$369.00
Annual Building Assessment – Medium risk - \$240.00
Annual Building Assessment – Low risk - \$120.00
Annual Building Assessment – Not-for-profit/Charitable Organisations that are Low Risk - FREE
Discount on Annual Building Assessment if a registered food business – 25% discount