



CITY OF VINCENT

# FEMALE SPORTS PARTICIPATION GRANTS

APPLICATION FORM AND GUIDELINES

## FEMALE SPORTS PARTICIPATION GRANTS

The City of Vincent recognises that community funding provides a significant opportunity to work collaboratively with local groups, organisations and individuals to deliver activities which increase social participation, promote social inclusion and strengthen connections within our community. A variety of funding initiatives are offered each year to meet the diverse range of interests, demands and priorities throughout the Vincent community.

Participation in organized sporting activities offers many health and wellbeing benefits to our community including increasing self-esteem, networking opportunities and social inclusion. Despite these benefits, there are still low rates of participation in sport by women and girls in the City.

## OBJECTIVES

This grants program aims to assist local clubs to establish activities, programs or projects that promote and encourage equal participation of women and girls in sport.

Grants of up to \$2000 are available to local sporting clubs. Activities, programs, projects and initiatives that are considered eligible under this program include (but are not limited to):

- Costs associated with the establishment of activities, programs, competitions or new teams aimed at increasing female participation in sport;
- Equipment required by female participants to take part in sport;
- Coaching accreditation;
- Umpire training; and
- Costs associated with developing gender equity strategies, policies or codes of conduct for sporting clubs.

Before starting your application, you must contact the Community Partnerships Team to discuss the proposed activity, event or program to ensure it is eligible.

## ELIGIBILITY GUIDELINES AND CRITERIA

- Sport and recreation clubs located within the City of Vincent;
- State Sporting Associations located within the City of Vincent;
- The activity, event or program must have a local focus and provide a benefit to the local community.

Please note that the decision of the City is final and no further correspondence will be entered into.

### What will be considered for funding:

- Come and try days;
- New female sporting competitions;
- Programs which have a direct and immediate benefit to City of Vincent residents;
- Projects with measurable outcomes;
- The City must be satisfied that the applicant organisation has the competency and capacity to implement the project.

### The following will not be considered for funding:

- Sport and recreation clubs or State Sporting Associations located outside the boundaries of the City of Vincent;
- Organisations cannot apply for a grant retrospectively (the application must be received by the City before the activity, event or program takes place);
- Groups and organisations that operate with the aim of making a profit;
- Groups and organisations who have failed to acquit grants awarded to them by the City of Vincent in any capacity;
- Programs, services or events which take place outside City of Vincent boundaries;

## Acquittal

Financial acquittal and an evaluation report will be due within 30 days of the event, activity or project being completed. If the activity or project is ongoing a financial acquittal and an evaluation report is due 30 days after the grant funding has been spent.

Please be aware that you will not be eligible for any further funding from the City of Vincent unless an acquittal has been received following the completion of the project.

For further information regarding this grant program or the guidelines and criteria please contact the Community Partnership Team on 9273 6000.

This document can be made available in alternative formats for people with specific requirements. If you would like the application in any of these formats please call the City's Community Partnerships Team on 9273 6000 or [community.partnerships@vincent.wa.gov.au](mailto:community.partnerships@vincent.wa.gov.au)

# FEMALE SPORTS PARTICIPATION GRANTS - APPLICATION FORM

## CONTACT DETAILS

Club	
Contact Name	
Address	
Email	
Age	

## ORGANISATION DETAILS

ABN:		
Type of Organisation: (Proof of status will need to be provided)	<input type="checkbox"/>	An Individual
	<input type="checkbox"/>	Sport or recreation club
	<input type="checkbox"/>	Not for profit organisation
	<input type="checkbox"/>	Social Enterprise
	<input type="checkbox"/>	State Sporting Association
Is your organisation registered for GST?	Yes	No
Have you received funding from the City of Vincent in previous years?	Yes	No
If yes, when was the funding received and how much did your organisation receive?		

## EVENT, ACTIVITY OR PROGRAM DETAILS

Name of Event, Activity or Program Details	
Date and time of Event, Activity or Program	
Location of Event, Activity or Program	
Please describe your proposed Event, Activity or Program and how it will benefit females in the City of Vincent.	

Describe how the program will benefit the City of Vincent community and encourage female participation.	
How will the program develop your club and contribute to improving gender equity within the community?	
How will the program measure its successes? What specific measurable outcomes will be set as part of the program? Provide a minimum of 3 measurable outcomes?	
Outcome 1	
Outcome 2	
Outcome 3	

BUDGET & FINANCIALS	
What is the amount sought from the City of Vincent?	
Which organisation will be responsible for the financial management and acquittal of the funding	
Attach a full separate budget highlighting what the grant funding will be expended on. Provide specifics and ensure that you have carefully read what will and will not be funded before submitting.	

## RECOGNITION OF CITY FUNDING

As a recipient of the Female Sports Participation Grant, successful organisations will be required to acknowledge the support of the City as follows:

	The City must be acknowledged on all promotional material in a prominent place, e.g.: graphics/art, (posters, flyers, web page graphics etc.), media releases, advertisements and footage.
	The City must be acknowledged in all public announcements of the program.
	The City must be acknowledged in the organisation's annual report.
	Acknowledge the City of Vincent's contribution in any written material in relation to the project.
	Use the City of Vincent logo in accordance with the City of Vincent styleguide in any publicity provisions of any kind (including brochures, signage, advertising and invitations).
	Issue an invitation to the Mayor / elected members to any launch or public event associated with the funding, and when they attend, they are acknowledged as official guests. Where practicable, they should be afforded the courtesy of publicly addressing the event.
	Provide copies of media articles, social media posts.
	Photos from the program.
	Completed acquittal form (Provided by the City of Vincent).
	A certified financial statement of expenditure as per the approved grant allocation.

## DECLARATION

I confirm that:

- If my application is successful, I will ensure recognition of city funding/contractual requirements as mentioned above;
- At the completion of the event/program I will provide an acquittal within 30 days;
- The information contained herein is to the best of my knowledge, true and correct.

Name	
Position	
Organisation	
Signature	
Date	

Please return this application form to the Community Partnerships Team either in person, post or email.

- 244 Vincent Street (corner Loftus Street), Leederville 6902
- Community Partnerships, City of Vincent, PO Box Leederville WA 6902
- [community.partnerships@vincent.wa.gov.au](mailto:community.partnerships@vincent.wa.gov.au) (title Female Sports Participation Grants)

**For further information regarding Community Funding, please contact the Community Partnerships Team on 9273 6000**