



**CITY OF VINCENT**

**ENVIRONMENTAL ADVISORY GROUP MEETING**

**27 November 2017 AT 6:00PM**

**Venue: City of Vincent – Function Room**

**UNCONFIRMED MINUTES**

**Attendees:**

City of Vincent Councillors:

Cr Loden (*Chair*), Cr Hallett

Community Representatives:

Chris Cutress, Lisa Edwards, Anthony Horton, Leanne Jones, Jacinta Key, Halinka Lamparski, David White

City of Vincent Officers:

Acting Director Technical Services (a/DTS), Director Development Services (DDS), Manager Policy and Place (MPP), Coordinator Policy and Place (CPP); Project Officer Parks and Environment (POPAE) and Sustainability Officer (SO)

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**1. Welcome/Declaration of Opening and Introductions**

The Chair opened the meeting at 6.04pm.

**2. Apologies**

Isaac Lorca, Zoe Myers, Fiamma Riviera

**3. Confirmation of Minutes**

Minutes from meeting on 2 October 2017 were confirmed by all members in attendance.

#### 4. Environmental Advisory Group (EAG) Induction

The following documents were handed out to all in attendance:

- City of Vincent Advisory Groups Policy (Policy No. 4.2.12)
- EAG Terms of Reference
- EAG General Rules of Operation and Meeting Rules

Electronic copies of the above documents, plus the City's Code of Conduct and Emergency Evacuation Procedure will be circulated to EAG members with the Minutes of this meeting.

Two online communication and collaboration platforms available to the EAG were outlined. A link to both will be sent to new EAG members following this meeting.

#### 5. Current Environmental Projects

The Group was provided with an overview of environmental projects currently under way and the integrated planning framework used by the City to select, prioritise and resource new projects.

#### 6. Call for New Ideas

EAG members were invited to share ideas for new environmental projects or initiatives that may be considered for inclusion in the City's new Sustainable Environment Strategy or in future Budgets.

Group members were then asked to identify their top three preferences from among these ideas. The outcomes from this exercise will be collated and presented back to the EAG at its next meeting, accompanied by Administration comments.

#### 7. Other Business

The schedule of EAG meetings for 2018 was discussed.

Meetings will be scheduled in advance for the calendar year. Meetings will be held at six to eight week intervals, with Monday and 6pm being the preferred meeting day and time agreed by the Group.

A draft Meeting schedule for 2018 will be circulated with the Minutes of this meeting.

#### 8. Previous Agenda Items – status update

Item	Current Status	Next Step
Lawler Street Sump makeover to public open space	Engineering works included in Budget 2017/18. Design currently being verified.	Engineering works to commence early 2018.
Sustainable Environment Strategy development	In progress – community feedback from Strategic Community Plan consultation now being used to guide focus areas.	EAG to review draft Strategy in first half of 2018.
Waste trial (140L bin trial)	Trial currently under way.	Trial to be completed by the end of 2017/18 financial year.

<b>Item</b>	<b>Current Status</b>	<b>Next Step</b>
Composting Hub (near mulch pile at Britannia Reserve)	Included in Budget 2017/18.	Agreement with Transition Town Vincent to be finalised.
Tree Selection Tool	Phase 1 completed. Community workshop to receive input on Tree Master List held on 23 November 2017.	Tree Selection Tool to be embedded into the revised draft Greening Plan following community consultation.
Hyde Park Floating Reed Bed Filtration System - Trial	City's Officers to prepare a report for Council to consider approving trial.	Council to consider approving trial.
Encouraging Community Solar	Desktop review completed. Online resource page being designed.	Online resource page to be completed during the 2017/18 financial year.
Hyde Park Lakes Turtle Study	Included in Budget 2017/18.	Study to commence in 2017/18 following Council approval at 14 November OMC.
Verge Policy Review	Identified for potential review.	Verge Policy review to be considered for inclusion in the 2018/19 – 2022/23 Corporate Business Plan.

**8. Next meeting**

To be confirmed – as per item 7 above.

**10. Close**

The Chair closed the meeting at 7.24pm

These Minutes were confirmed as a true and correct record of the meeting of the Environmental Advisory Group held on 27 November 2017.

Signed: ..... Chairperson

Dated: This ..... day of ..... 2018