



**CITY OF VINCENT**  
**HERITAGE ASSISTANCE FUND**  
**APPLICATION FORM**

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**1.0 Instructions**

Please fill in as much information as possible and where requested attach additional information such as photographs, plans and a detailed outline of your project.

**2.0 Contact Details**

In case we need to contact you to clarify information, please give us your contact details. This information will remain confidential and will not be used for any other purpose.

Applicant's Name \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**3.0 Project Details (Heritage listed property)**

Name of Place (if any) \_\_\_\_\_

Address / Location \_\_\_\_\_

Suburb \_\_\_\_\_

**3.1 Heritage Listing Status**

- Municipal Heritage Inventory
- State Register of Heritage Places
- National Trust
- Other

**3.2 Project Description (attach details)**

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**3.3 Total Cost of Works -**

\_\_\_\_\_

**3.4 Preferred Quote Supplier (attach 3 quotes) -**

\_\_\_\_\_

**3.5 Amount Requested from City of Vincent -**

\_\_\_\_\_

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**3.5 Cost of Project Contributed by Applicant -**

\_\_\_\_\_

**3.6 Estimated timeframe to complete the project -**

**Start -**

\_\_\_\_\_

**Finish -**

\_\_\_\_\_

#### **4.0 Other Information**

4.1 How will your project contribute to the retention and conservation of the heritage listed place?

\_\_\_\_\_  
\_\_\_\_\_

4.2 Have you received financial assistance through the Heritage Assistance Fund for conservation works on this property prior to this application? (Provide Details)

\_\_\_\_\_  
\_\_\_\_\_

#### **5.0 Checklist**

**Before submitting your application, please ensure that you have included the following information:**

- Covering Letter
- Three written quotes for proposed works (category 3.2) / consultants fee (category 3.1)
- Project Summary (Detailed project description - including plans and drawings where appropriate - and a timeline for completion of project).
- Photographs of proposal.

**Applicant's Name**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

Date: \_\_\_\_\_

**Landowner's Name(s)**

\_\_\_\_\_

**Signature(s)**

\_\_\_\_\_

Date: \_\_\_\_\_

Please send your completed application form and your attachments to the City of Vincent on Fax **(08) 9273 6099**, by email **heritage@vincent.wa.gov.au** or post it to: Heritage Officer, City of Vincent - PO Box 82, Leederville WA 6902