



CITY OF VINCENT

ENVIRONMENTAL GRANTS

GUIDELINES & CRITERIA

The City of Vincent's Environmental Grants program is designed to assist and encourage schools, community groups and non-profit organisations in implementing environmental projects or initiatives within Vincent.

The City offers one round of grants per financial year with each Environmental Grant awarded up to a maximum amount of \$2,000. Additional funding of up to \$500 per approved project may be applied for subject to funding availability.

The number of grants available in each financial year will be subject to the funding allocated in the City's Annual Budget.

ENVIRONMENTAL GRANTS ARE AVAILABLE FOR

Projects or initiatives that have a demonstrated outcome for at least one of the objectives of the City's *Sustainable Environment Strategy 2011-2016*.

Your organisation must

- Be a school, a community group or a non-profit organisation
- Be located within the City of Vincent boundaries, or where the applicant is a community group or a non-profit organisation and is based outside of the City, the project must have clear benefits for the City

WHAT WE WILL FUND

The following will be considered for funding:

- Projects that will raise community or school awareness, by involving the community or students in environmental activities
- Projects that will have a demonstrated outcome for at least one of the objectives of the City's *Sustainable Environment Strategy 2011-2016*, that is:
 - Encourage, empower and support the City's community to live in an environmentally sustainable manner
 - Contribute to a cleaner local and regional air environment by using and promoting alternative modes of transport to car use
 - Reduce and offset the use of non-renewable energy and promote the same to the community
 - Use and promote the use of renewable energy sources
 - Ensure effective and efficient management of water
 - Protect and promote the quality of surface and groundwater resources within the City
 - Re-establish, conserve and enhance floral and faunal biodiversity, native vegetation, green spaces and green linkages within the City

- Reduce the use of resources and production of waste within the City, including through the re-use and recycling of materials
- Reduce the use of toxic and hazardous materials within the City and facilitate the proper disposal of such materials

PROJECT AREAS THAT WE CANNOT FUND

- The following will not be considered for funding:
- Schools, groups and organisations who have failed to acquit grants awarded to them in any capacity
- Groups and organisations that operate with the aim of making a profit
- Capital expenditure including major capital equipment purchases and new building projects
- Ongoing or recurring recurrent staff salaries or costs
- Facility maintenance projects or payment of rent
- Debt reduction or operational deficits
- Fundraising activities or events
- Projects where more appropriate alternative sources of funding are available, including where the proposed project falls within the ambit of another grant program offered by the City
- Projects that commence prior to the grant application being considered by the City

ASSESSMENT PROCESS

Each application is independently assessed by members of the Grant Panel consisting of The Director of Technical Services, Manager Parks & Property Services, Project Officer Parks & Environment and Project Officer Sustainability.

- Grant applications will be assessed on the following:
- The extent to which the proposed project will achieve an objective (or multiple objectives) of the *Sustainable Environment Strategy 2011-2016*
- Whether there is a clear explanation of how the proposed project will deliver its intended outcomes
- Whether the proposed project is feasible and can be successfully implemented on time
- Whether there is a clear benefit from the proposed project, and
- Whether the proposed project will provide benefit to the wider City of Vincent community

ACQUITTAL PROCESS

Each successful applicant is required to expend all of the grant funds within twelve months from the date the Grant is awarded and submit to the City a formal acquittal report including an expenditure statement and written summary of the report.

The City may require the grant recipient to refund to the City any grant funds not expended within this time.

ADDITIONAL FUNDING

Additional funding of up to \$500 per approved project may be applied for subject to funding availability. A detailed submission outlining the reasons why the additional funding is required must be submitted in order for additional funding to be considered.

The provision of additional funding will only be considered where it can be demonstrated that unforeseen circumstances and costs have resulted in the project not being able to complete within the original budget amount.

For further information regarding the grant program, guidelines and application form, please contact the Project Officer – Parks and Environment on 9273 6000.