

## FINANCIAL HARDSHIP

Complete online form or download the pdf ensuring all fields are completed and signed.

In a short space of time, the City of Vincent community has experienced significant challenge and change as we focus on our health during COVID-19. Local businesses have been on the economic frontline, with many closing their doors and reducing operations. Friends and neighbours have experienced job losses and hardship.

If you are experiencing problems paying your rates levy this year, we have a range of measures in place to assist you, including modified payment plans, delays to due dates and suspension of interest charges and debt collection.

We encourage you to remain in contact with our rates team if you experience problems in meeting the terms of your payment plan, as other options may be available. More information can be found in our **Financial Hardship Guidelines**.

**Please note:** If you are applying for assistance for more than one property, you must complete a separate application form for each property, as the nature, type and ownership of each property may differ.

Property Information				
Assessment number:				
Property Address:				
Is this property owner occupied? <i>(please tick relevant box)</i>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If no, is this property currently leased/tenanted? <i>(please tick relevant box)</i>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Ratepayer Details				
Surname or Company Name:				
Given names or ABN/ACN:				
Postal Address:				
Email Address:				
Phone Number:				
The best way for us to write to you is by using the above <i>(please tick relevant box)</i>	<input type="checkbox"/>	email	<input type="checkbox"/>	or Postal address
Do you have dependents you are supporting? <i>(please tick relevant box)</i>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Financial hardship				
Is your request for assistance caused by the impacts of the Coronavirus (COVID-19)? <i>(tick where applicable)</i>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Have you or your employer applied for any of the Federal Government's COVID-19 or other financial assistance measures? (for example, JobSeeker or JobKeeper payments or access to superannuation)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, please explain:				
How long do you expect you will be experiencing financial difficulty? <i>(please tick relevant box)</i>	<input type="checkbox"/>	1-3 Months	<input type="checkbox"/>	3-6 Months
	<input type="checkbox"/>		<input type="checkbox"/>	6 Months +
Please explain the reason:				



## Financial hardship (Continue)

I have become unemployed		Yes	If yes, since (date)	
My pay has been reduced		Yes	If yes, since (date)	
I have been stood down		Yes	If yes, since (date)	
I have had to take time off work to care for a family member		Yes	If yes, since (date)	
Death in the family		Yes	If yes, since (date)	
Temporary physical and mental health problems		Yes	If yes, since (date)	
Domestic or family violence		Yes	If yes, since (date)	
If your circumstances have changed in another way, please explain:				

## Supporting Documents

To assist us with your application, please provide on lodgment any relevant documentation to support your financial hardship application.

## Ratepayer Signature:

Authorised Signatory to the account		Authorised Second Signatory to the account <i>(if required)</i>	
Sign here:		Sign here:	
Name in full:		Name in full:	
Date signed:		Date signed:	

## Financial Crisis

Some ratepayers may be experiencing a degree of financial crisis that requires financial support beyond the scope of these guidelines.

The City will assist you to connect with financial support services provided by Federal and State government agencies.

We encourage you to seek the advice of an independent financial counsellor who can assist you to create a financial plan to suit your circumstances. Financial counsellors provide free, confidential and independent information to help you take control of your financial situation. You can find a financial counsellor by visiting [www.financialcounsellor.org](http://www.financialcounsellor.org) or emailing [admin@fcawa.org](mailto:admin@fcawa.org)

If you are unable to visit a face-to-face financial counsellor in person, you can call the National Debt Helpline on 1800 007 007.

## Lodging your application

Complete and return this form to the City of Vincent by mail to: City of Vincent, PO Box 82, Leederville WA 6902 or email to: [rates@vincent.wa.gov.au](mailto:rates@vincent.wa.gov.au) or in person at the City's Customers Services Centre at: 99 Loftus Street, Leederville WA.