



**CITY OF VINCENT**

# **MINUTES**

**Ordinary Council Meeting**

**18 June 2024**

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**MINUTES OF CITY OF VINCENT  
ORDINARY COUNCIL MEETING  
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,  
244 VINCENT STREET, LEEDERVILLE  
ON TUESDAY, 18 JUNE 2024 AT 6.00PM**

<b>PRESENT:</b>	<b>Mayor Alison Xamon</b>	<b>Presiding Member</b>
	<b>Cr Alex Castle</b>	<b>North Ward</b>
	<b>Cr Ron Alexander</b>	<b>North Ward</b>
	<b>Cr Suzanne Worner</b>	<b>North Ward</b>
	<b>Cr Nicole Woolf</b>	<b>North Ward</b>
	<b>Cr Jonathan Hallett</b>	<b>South Ward</b>
	<b>Cr Ashley Wallace</b>	<b>South Ward</b>
	<b>Cr Sophie Greer</b>	<b>South Ward</b>
	<b>Cr Ashlee La Fontaine</b>	<b>South Ward</b>
<b>IN ATTENDANCE:</b>	<b>Peter Varris</b>	<b>A/Chief Executive Officer</b>
	<b>Rhys Taylor</b>	<b>A/Executive Director Community &amp; Business Services</b>
	<b>Jay Naidoo</b>	<b>A/Executive Director Strategy &amp; Development</b>
	<b>Mitchell Hoad</b>	<b>A/Manager Strategic Planning</b>
	<b>Sarah Hill</b>	<b>Manager Parks (left at 6.45pm after Item 10.1)</b>
	<b>Luke McGuirk</b>	<b>A/Executive Director Infrastructure and Environment</b>
	<b>Prue Reddingius</b>	<b>Manager Public Health &amp; Built Environment (left at 7.33pm after Item 9.2)</b>
	<b>Joslin Colli</b>	<b>Executive Manager Corporate Strategy &amp; Governance</b>
	<b>Wendy Barnard</b>	<b>Council Liaison Officer</b>
<b>Public:</b>	Approximately three members of the public.	

## **1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY**

The Presiding Member, Mayor Alison Xamon declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present, and acknowledge that, as the City of Vincent, we have a role in working towards reconciliation and justice for First Nations people”.

## **2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE**

Nil

### 3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following questions and statements were received at the meeting. This is not a verbatim record of questions and statements made at the meeting.

#### Lesley Florey of Mt Hawthorn

##### Questions

- Why has my pipe been singled out for the UV lining, when there appears to be no significant damage?
- Please provide the scope of works for the UV lining for 79 Sasse Ave, Mt Hawthorn and a detailed City of Vincent report on the condition of my pipe including the reason why the City of Vincent decided to single out the stormwater pipe on my property, amongst the extensive stormwater pipe network?
- How many kilometres of stormwater pipe exist within the City of Vincent?
- Why is procedural fairness and natural justice afforded to the City of Vincent employees but not to a resident with a substantial complaint against the City of Vincent?
- Why is the City of Vincent not being transparent about the number of properties affected by the stormwater pipes running through ratepayers' properties?
- Since the GHD report in 2022 how much has the City of Vincent spent, until 18 June 2024, on the GHD drainage and technical memorandum report, consultants, contractors, mapping, relining and maintenance?
- How much has been allocated in the upcoming budget for stormwater pipe mapping, consultation, contracts, reports, UV lining and maintenance?

Her full statement can be found [here](#).

#### Alison James of Mt Hawthorn

Made a statement in relation to Main Roads WA erecting electronic signage for the Smart Freeway project on the pedestrian bridge between Britannia Reserve and Lake Monger. Ms James objected to the sign and the impact it has on her and other neighbouring property.

Her full statement can be found [here](#).

#### Dudley Maier of Highgate - Item 10.1, 10.2 and 11.2

Mr Maier submitted the below statement in writing and spoke to it. His full statement can be found [here](#).

1. The attachment to the Street Tree Policy item (Item 10.1) shows that 45 responders asked to be kept informed. In addition, there were another 5 submissions made via email. The Community Engagement Policy requires the staff to inform participants of the meeting date, providing as much notice as possible, whenever a subject is determined by Council.

Were the people who responded via the Imagine Vincent web site, and the people who made submissions via email, informed that this item was going to council prior to the 21 May meeting, or prior to the 18 June meeting? If so, when where they informed (date and time)?

2. The recording of the Council Briefing of 11 June 2024 shows that Cr La Fontaine asked "when the 100% design of the Norfolk Safe Active Street will go to the community for consultation" (at about 19 minutes 55 seconds).

The manager said that the engineering team is doing up the consultation plan at the moment but then said that the design would come back to a council workshop later in the year. He did not answer Cr La Fontaine's specific question. When will the Norfolk Safe Active Street design go out for public consultation?

3. The Draft Stormwater Drainage Connections policy defines the Average Recurrence Interval (ARI) in terms of flood events rather than rainfall events, and requires residential properties have on-site retention in order to cope with a 1:20 ARI of one hour duration.

I live in Highgate on a 150m<sup>2</sup> block. If I was to redevelop my property what technical reference would be used to determine the volume of water I needed to retain on-site (i.e. what reference document of software tool would be used to calculate an amount in cubic metres)? Would it be on the basis of rainfall or some flood related measure?

4. Why have the administration included the Community Funding Register in the List of Former Registers? Are they no longer updating this register?
5. The list of payments for 12 April 2024 show a payment to Enviroblast Cannington for pressure cleaning in Mt Hawthorn for \$7,500.68 (inc GST), and payments on 24 April 2024 to Enviroblast Cannington for high pressure cleaning of the Angove, Fitzgerald and Beaufort precincts totalling \$21,525.42 (inc GST). When was this cleaning done? Did the staff check the outcome of the cleaning to determine if it was up to standard?
6. Why isn't there a Business Enhancement Grant register? Which businesses received a Grant under this program? Was this grant program in accordance with the City's Community Funding Policy?

Administrations' responses will be provided in the Agenda for the 23 July 2024 Ordinary Council Meeting.

There being no further speakers, Public Question Time closed at approximately 6.11pm.

**(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****Dudley Maier of Highgate – Items 11.1, 11.4 and 11.5**

As an attachment to the 2023-24 Budget a breakdown was given by service area. There was a section titled “01035 – Director Community and Business Services”. A line item within this grouping was titled “Employee Costs” which showed a “FY24 Budget” allocation of \$343,790.

What was the actual expenditure for this line item, to the nearest dollar, for the period ending 31 March 2024?

\$47,404

**Differential Rate for Vacant Properties**

The City started charging an increased rate-in-the-dollar for vacant commercial properties in 2014-15, and for vacant residential properties in 2020-21. The reason given is “to encourage the development of vacant properties”.

In 2020-21 there were 324 vacant residential properties, and this increased to 385 in 2023-24. In 2015-16, a year after the introduction, there were 48 vacant commercial properties and this has decreased to 40 in 2023-24.

Has any assessment been made to identify the success, or otherwise, of this initiative? How many of the 48 commercial properties that were deemed vacant in 2015-16 were still considered vacant in 2023-24?

*The higher rate in the dollar for vacant properties is designed to encourage development within the City. Only 21 or 44% of the original 48 vacant commercial properties in 2015-16 are still considered vacant in 2023-24.*

**Covid Art Project**

The Capital Works Schedule which forms part of the Monthly Financial Statements as at 31 March 2024 shows a project titled “COVID-19 Artwork relief project”. The report shows a budget of \$100,000 with nothing being spent and \$172,000 being committed. The mid-year budget review indicated that \$88,000 will be carried forward to FY25 for this project.

What is this artwork, and why is it still on the 2023-24 budget and possibly the 2024-25 budget so long after the world went back to normal after Covid?

*In 2020, Council approved the establishment of an Arts Relief Working Group and the use of the City’s Percent for Art cash-in-lieu reserve to develop projects that provide local artists and creative industries relief from the impact of COVID-19. Phase 1 funded 16 projects across varied artforms, and Phase 2 included the commission of two major public artworks, one of which is The Globe.*

*The Globe public art commission is nearing the end of the ‘Delivery of Design’ phase, and the City is currently reviewing the construction documentation. The project has been delayed mostly due to working through site constraints and the appointed artist requested to review design details and re-submit the design development package. Included in the reviewed design was the use of existing large scale steel members for the artwork, rather than fabricating new components which is a great improvement from a sustainability perspective.*

**Waste to Energy**

The Long Term Financial Plan (LTFFP) indicates that there is a planned transition to “waste to energy” from 2024/25. The LTFFP says that the savings of \$1 million will be transferred to the Waste Reserve.

On 14 March 2023 Council unanimously agreed to a recommendation that the CEO enter into a Participant’s agreement with the Mindarie Regional Council. It also received an item in the Information Bulletin of 20 June 2023 about the subject. Both of these were treated as confidential.

Why hasn’t the City been open with the community about the fact that it is transitioning to waste-to-energy?

Note, I personally don't have a concern with the transition to waste-to-energy. My concern is about the level of secrecy, particularly as there are members of the community are very concerned with the technology.

Why are the staff recommending placing the projected savings from this move (i.e. \$1 million) into the Waste Reserve rather than paying down the City's loan associated with the cessation of the use of the Resource Recovery Facility (i.e. Loan 14)?

*The proposed transition to Waste to Energy is being facilitated through a tender arrangement by the Mindarie Regional Council, of which the City of Vincent is a member (with the Cities of Wanneroo, Joondalup, Perth, Stirling and Towns of Cambridge and Victoria Park). The commercial and legal arrangements and negotiations between all parties have been complex and are yet to be finalised. The City is unable to confirm a transition to Waste to Energy until the tender and contractual process has been successfully concluded.*

*Building the Waste Reserve in the Long Term Financial Plan sets funds aside for any additional costs associated with Mindarie Regional Council in the future. In addition, the RRF fixed rate loan has an interest rate of 1.26% and given current interest rates in the market, it is financially beneficial for the City to have these funds in reserve as opposed to paying down low interest debt.*

### **Lesley Florey of Mt Hawthorn**

1. Is the City of Vincent going to notify residents a stormwater pipe is on their property only if maintenance is going to be undertaken?

*Yes, the City will be notifying property owners which have stormwater assets found within their property boundaries. There will be scheduled maintenance including cleaning and inspection of pipes.*

2. In the City of Vincent, as a whole not just the suburb of Mt Hawthorn, how many residents, since the GHD report in 2022 until this present day, have stormwater pipes running through their properties?

*There are a total of 40 houses which are being investigated currently which may have stormwater pipes within their property boundary.*

3. Requested that the City provide CCTV footage showing the condition of the pipe on my property, showing each section of the pipe and joints, as well as photos and reports from 31 March 2023 to 10 April 2024.

*All information has been provided to you.*

## **4 APPLICATIONS FOR LEAVE OF ABSENCE**

### **LEAVE OF ABSENCE**

#### **COUNCIL DECISION**

**Moved: Cr Castle, Seconded: Cr Hallett**

**That Cr Sophie Greer's request for leave of absence from 11 July – 3 August 2024 inclusive be approved.**

**CARRIED UNANIMOUSLY (9-0)**

## **5 THE RECEIVING OF PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

## 6 CONFIRMATION OF MINUTES

### COUNCIL DECISION

Moved: Cr Woolf, Seconded: Cr Castle

That the minutes of the Ordinary Meeting held on 21 May 2024 be confirmed.

**CARRIED (9-0)**

**For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer and Cr La Fontaine

**Against:** Nil

## 7 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

The Presiding Member Alison Xamon made the following announcement, which can be heard in full [here](#).

### 7.1 FAMILY AND DOMESTIC VIOLENCE

Since the last Council Meeting, there has been an increasing public concern about the rates of family and domestic violence that have been occurring, particularly in Western Australia. Some deeply distressing incidents have occurred that have brought this matter to the forefront. The Ethnic Communities Council WA will be doing some free training with Lifeline WA, which is almost fully subscribed.

The City of Vincent is looking to partner with Lifeline to deliver this training for people within our community who may be interested. This is very good training, Lifeline are highly credible and very skilled in the issues of delivering training. The training includes how to identify the different signs and forms of abuse that constitute family and domestic violence, learning about the cycle of violence and reflecting on what you might be able to do if you are either experiencing family or domestic violence yourself, or know of someone who may be.

This training is going to provide people an opportunity to look at ways to assist and points of referral. This training is important for the City to deliver, as when confronted with massive societal issues, one of the questions is what can the City practically do as part of the solution.

Last week the City ran community workshops, in conjunction with Advocare, around elder abuse. This is a very important issue to raise awareness of the many ways that elder abuse presents itself and ways to assist people to either reach out for support if they feel they are being subject to abuse, or to support people who they are concerned may be experiencing abuse.

### 7.2 SMART FREEWAY SIGNAGE

An emerging issue from the past week is the installation of smart freeway signage by Main Roads. Council have had very distressed residents contact them regarding the 30m long neon signs, which shine into their backyards. Residents were not aware this was going to happen and it is proving to be very distressing to those families and very disruptive to their lives. The City was not advised that this was going to happen and are not supportive of the location of the current signs.

The City is supportive of efforts to have these signs relocated. Main Roads should have undertaken community consultation and it would have been nice if Main Roads had advised Council and asked for advice on location, the City could have advised locations that would not be disruptive to people.

This relates to concerns expressed at the last meeting regarding Main Roads and management of ad hoc blackspot funding, as compared to a preferred precinct traffic planning approach.

The City is hoping to have a discussion with Main Roads to discuss better ways to approach and communicate with Councils.



## 8 DECLARATIONS OF INTEREST

- 8.1 Cr. Ashley Wallace declared a financial interest in Item 9.1 Outcome of Advertising - Review of Heritage Management Policies. The extent of his interest is that his home is on the Municipal Heritage Inventory.
- 8.2 Cr. Ron Alexander declared a financial interest in Item 9.1 Outcome of Advertising - Review of Heritage Management Policies. The extent of his interest is that his home is on the Municipal Heritage Inventory.

## REPORTS

The Presiding Member, Mayor Alison Xamon, advised the meeting of:

- (a) **Items which are the subject of a question, comment or deputation from Members of the Public, being:**  
Items 9.1, 10.1 and 10.2.
- (b) **Items which require an Absolute Majority decision which have not already been the subject of a public question/comment, being:**  
Items 11.4 and 12.2.
- (c) **Items which Council Members/Officers have declared a financial or proximity interest, being:**  
9.1

The Presiding Member, Mayor Alison Xamon, requested Council Members to indicate:

- (d) **Items which Council Members wish to discuss which have not already been the subject of a public question/comment or require an absolute majority decision and the following was advised:**

COUNCIL MEMBER	ITEMS TO BE DISCUSSED
Mayor Xamon	11.1
Cr Woolf	9.2

The Presiding Member, Mayor Alison Xamon therefore requested the Executive Manager Corporate Strategy & Governance, to advise the meeting of:

- (e) **Unopposed items which will be moved “En Bloc”, being:**  
Items 9.3, 11.2, 11.3, 12.1 and 12.3
- (f) **Confidential Reports which will be considered behind closed doors, being:**  
Nil

**ITEMS APPROVED "EN BLOC":**

The following Items were adopted unopposed and without discussion "*En Bloc*", as recommended:

**COUNCIL DECISION**

**Moved: Cr Worner, Seconded: Cr La Fontaine**

**That the following unopposed items be adopted "En Bloc", as recommended:  
Items 9.3, 11.2, 11.3, 12.1 and 12.3**

**CARRIED (9-0)**

**For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer  
and Cr La Fontaine

**Against:** Nil

**9.3 OUTCOME OF ADVERTISING AND ADOPTION OF PROPERTY INVESTMENT AND DISPOSAL POLICY**

- Attachments:
1. Property Investment and Disposal Policy 
  2. Property Investment and Disposal Policy - tracked changes 
  3. Summary of Submissions from Consultation 

**RECOMMENDATION:**

That Council **ADOPTS** the Property Investment and Disposal Policy at Attachment 1.





**COUNCIL DECISION ITEM 9.3**

**Moved:** Cr Worner, **Seconded:** Cr La Fontaine

That the recommendation be adopted.

**CARRIED UNANIMOUSLY “EN BLOC” (9-0)**

**11.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 APRIL 2024 TO 30 APRIL 2024**

- Attachments:
1. April 2024 - Payments by EFT and Payroll 
  2. April 2024 - Payments by Direct Debit 
  3. April 2024 - Payments by Cheque 
  4. April 2024 - Payments for Fuel Cards 

**Recommendation:**

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 April 2024 to 30 April 2024 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$6,198,469.14
Cheques	\$328.20
Direct debits, including credit cards	\$176,577.93
Total payments for April 2024	<b>\$6,375,375.27</b>

**COUNCIL DECISION ITEM 11.2**

**Moved: Cr Worner, Seconded: Cr La Fontaine**

That the recommendation be adopted.

**CARRIED UNANIMOUSLY “EN BLOC” (9-0)**

11.3 INVESTMENT REPORT AS AT 30 APRIL 2024

Attachments: 1. Investment Statistics as at 30 April 2024 

**RECOMMENDATION:**

That Council NOTES the Investment Statistics for the month ended 30 April 2024 as detailed in Attachment 1.

**COUNCIL DECISION ITEM 11.3**

**Moved:** Cr Worner, **Seconded:** Cr La Fontaine

That the recommendation be adopted.

**CARRIED UNANIMOUSLY “EN BLOC” (9-0)**

**12.1 REGULATION 5 REVIEW, REPORT AND RECOMMENDATIONS****Attachments:** 1. Regulation 5 Audit Report - Confidential**RECOMMENDATION:****That Council:**

1. **RECEIVES** the review pursuant to Regulation 5 of the *Local Government (Financial Management) Regulations 1996* prepared by Paxon, as at Attachment 1;
2. **NOTES** the key findings of the review, as detailed in this report; and
3. **NOTES** that the findings and management actions arising from the review will be added to the City's Audit Log.

**COUNCIL DECISION ITEM 12.1****Moved: Cr Worner, Seconded: Cr La Fontaine****That the recommendation be adopted.****CARRIED UNANIMOUSLY "EN BLOC" (9-0)**

**12.3 INFORMATION BULLETIN**

- Attachments:
1. Confirmed Minutes of the Arts Advisory Group held on 7 February 2024 
  2. Public Open Space Strategy Key Action Implementation Update 2024 
  3. Statistics for Development Services Applications as at the end of May 2024 
  4. Register of Legal Action and Prosecutions Monthly - Confidential
  5. Register of Legal Action - Orders and Notices Quarterly - Confidential
  6. Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 30 May 2024 
  7. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current 
  8. Register of Applications Referred to the Design Review Panel - Current 
  9. Bike Plan 2023-2028 Implementation Framework - April 2024 Update 
  10. Council Meeting Statistics 
  11. Register of Petitions - Progress Report - June 2024 
  12. Register of Notices of Motion - Progress Report - June 2024 
  13. Register of Reports to be Actioned - Progress Report - June 2024 
  14. Council Workshop Items since 8 May 2024 
  15. Council Briefing Notes - 14 May 2024 

**RECOMMENDATION:**

That Council RECEIVES the Information Bulletin dated June 2024.

**COUNCIL DECISION ITEM 12.3**






**Moved:** Cr Worner, **Seconded:** Cr La Fontaine

That the recommendation be adopted.

**CARRIED UNANIMOUSLY “EN BLOC” (9-0)**

## REPORTS WITH DISCUSSION

### 10.1 OUTCOME OF ADVERTISING AND ADOPTION OF STREET TREE POLICY

- Attachments:
1. Street Tree Policy - Final for Adoption 
  2. Street Tree Policy - Consultation Summary 
  3. Street Tree Policy - Guidelines and Procedures 
  4. Summary of Submissions and Admin Responses 
  5. Street Tree Policy - Tracked Changes 

#### RECOMMENDATION:

1. NOTES the summary of submissions received in relation to the Street Tree Policy at Attachment 2 and 4;
2. ADOPTS the Street Tree Policy at Attachment 5 <sup>1</sup>; and
3. NOTES the supporting Street Tree Policy Guidelines and Procedures at Attachment 3.

**Moved: Cr Wallace, Seconded: Cr Woolf**

That the recommendation be adopted.

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<sup>1</sup> Edited



**AMENDMENT****Moved:** Cr Wallace, **Seconded:** Cr Castle**That recommendations be amended as follows:**

At clause 8:

- Move all existing text under subheading (i)
- Add "Watering requirements" to the list of details to be retained on the register
- Add the following new section 8(ii)

*(ii) The register will be reviewed and updated in the following circumstances:*

- *Following the removal or planting of a street tree*
- *Following authorised or unauthorised pruning of a street tree*
- *Following advice from the community that a tree is in poor health*
- *Annually during Summer to re-assess health and watering requirements*

Also add new section 9:

**9. Street tree watering***Where the Tree Register indicates a street tree requires watering, the City will:*

- *Review of the feasibility of watering, including available watering areas and traffic management requirements*
- *In the instance of verge trees, encourage watering by the associated lot owner or representative*
- *Where the tree is deemed unfeasible to water due to surrounding conditions, implement changes to facilitate watering, including but not limited to:*
  - *Permanent works to the surrounding garden bed, paving and/or kerbing*
  - *Temporary works including utilisation of watering bags, rings and/or galleries*
  - *Undertake traffic management*

**AMENDMENT CARRIED (9-0)****For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer and Cr La Fontaine**Against:** Nil

**COUNCIL DECISION ITEM 10.1**

That Council:

1. NOTES the summary of submissions received in relation to the Street Tree Policy at Attachment 2 and 4;
2. ADOPTS the Street Tree Policy at Attachment 5; with the following amendments;

At clause 8:

- Move all existing text under subheading (i)
- Add "*Watering requirements*" to the list of details to be retained on the register
- Add the following new section 8(ii)

*(ii) The register will be reviewed and updated in the following circumstances:*

- *Following the removal or planting of a street tree*
- *Following authorised or unauthorised pruning of a street tree*
- *Following advice from the community that a tree is in poor health*
- *Annually during Summer to re-assess health and watering requirements*

Also add new section 9:

**9. Street tree watering**

*Where the Tree Register indicates a street tree requires watering, the City will:*

- *Review of the feasibility of watering, including available watering areas and traffic management requirements*
- *In the instance of verge trees, encourage watering by the associated lot owner or representative*
- *Where the tree is deemed unfeasible to water due to surrounding conditions, implement changes to facilitate watering, including but not limited to:*
  - *Permanent works to the surrounding garden bed, paving and/or kerbing*
  - *Temporary works including utilisation of watering bags, rings and/or galleries*
  - *Undertake traffic management*

3. NOTES the supporting Street Tree Policy Guidelines and Procedures at Attachment 3.

**CARRIED (9-0)**

**For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer and Cr La Fontaine










**Against:** Nil

At 6.45pm Manager Parks left the meeting and did not return.

At 6:46 pm, Cr Ashley Wallace left the meeting due to a previously declared financial interest.

At 6:47 pm, Cr Ron Alexander left the meeting due to a previously declared financial interest.

### 9.1 OUTCOME OF ADVERTISING - REVIEW OF HERITAGE MANAGEMENT POLICIES

- Attachments:
1. Heritage Policy Review - Summary of Submissions 
  2. DPLH Review of Heritage Management Local Planning Policies 
  3. Draft LPP Assessing Cultural Heritage Significance - Tracked Changes Document 
  4. Draft LPP Assessing Cultural Heritage Significance 
  5. Draft LPP Interpretation of Heritage Places 
  6. Draft LPP Amending the LHS, Heritage List and Designating Heritage Areas 
  7. Draft Heritage Assistance Fund Guidelines FY24/25 
  8. Policy No. 7.6.7 - MHI Incentives and Development Bonuses 
  9. Policy No. 7.6.9 - Heritage Assistance Fund 

#### RECOMMENDATION:

That Council:

1. **PROCEEDS** with amendments to the following policies pursuant to Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
  - 1.1 Policy No. 7.6.2 – Heritage Management – Assessment included as Attachment 4;
  - 1.2 Policy No. 7.6.4 – Heritage Management – Interpretive Signage included as Attachment 5;
  - 1.3 Policy No. 7.6.5 – Heritage Management – Amendments to the Municipal Heritage Inventory included as Attachment 6; and
2. **REVOKES** the following policies pursuant to Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
  - 2.1 Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses included as Attachment 8; and
  - 2.2 Policy No. 7.6.9 – Heritage Assistance Fund, included as Attachment 9.

**Moved:** Cr Castle, **Seconded:** Cr Worner

That the recommendation be adopted.

**AMENDMENT**

**Moved:** Cr Castle, **Seconded:** Cr Greer

That the recommendations are amended as follows:

2. REVOKES the following ~~policies~~ **policy** pursuant to Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
  - 2.1 Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses included as Attachment 8; and
  - ~~2.2 Policy No. 7.6.9 – Heritage Assistance Fund, included as Attachment 9.~~
3. **Council DOES NOT SUPPORT the REVOCATION of Policy No 7.6.9 Heritage Assistance Fund, included as Attachment 9 and REQUESTS Administration presents a report to Council in December 2024 on the revocation of Policy No 7.6.9 Heritage Assistance Fund, as part of the Community Funding Policy review.**

**AMENDMENT CARRIED (7-0)**

**For:** Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Hallett, Cr Greer and Cr La Fontaine

**Against:** Nil

**(Cr Alexander was absent from the Council Chamber and did not vote.)**

**(Cr Wallace was absent from the Council Chamber and did not vote.)**

**COUNCIL DECISION ITEM 9.1**

That Council:

1. **PROCEEDS** with amendments to the following policies pursuant to Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
  - 1.1 **Policy No. 7.6.2 – Heritage Management – Assessment** included as Attachment 4;
  - 1.2 **Policy No. 7.6.4 – Heritage Management – Interpretive Signage** included as Attachment 5;
  - 1.3 **Policy No. 7.6.5 – Heritage Management – Amendments to the Municipal Heritage Inventory** included as Attachment 6; and
2. **REVOKES** the following policies pursuant to Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
  - 2.1 **Policy No. 7.6.7 – Heritage Management – Municipal Heritage Inventory Incentives and Development Bonuses** included as Attachment 8; and
3. **Council DOES NOT SUPPORT** the **REVOCATION** of Policy No 7.6.9 Heritage Assistance Fund, included as Attachment 9 and **REQUESTS** Administration presents a report to Council in December 2024 on the revocation of Policy No 7.6.9 Heritage Assistance Fund, as part of the Community Funding Policy review.

**CARRIED (7-0)**

**For:** Mayor Xamon, Cr Castle, Cr Worner, Cr Woolf, Cr Hallett, Cr Greer and Cr La Fontaine

**Against:** Nil

**(Cr Alexander was absent from the Council Chamber and did not vote.)**

**(Cr Wallace was absent from the Council Chamber and did not vote.)**

At 6:59 pm, Cr Ashley Wallace returned to the meeting.

At 6.59pm, Cr Ron Alexander returned to the meeting.

**10.2 ADVERTISING OF AMENDED POLICY - STORMWATER DRAINAGE CONNECTIONS**

**Attachments:** 1. Stormwater Drainage Connections - Policy Review Mark-up 

**RECOMMENDATION**

That Council **APPROVES** the proposed amendments to the Stormwater Drainage Connections Policy, at Attachment 1, for the purpose of community consultation.

**COUNCIL DECISION ITEM 10.2**

**Moved:** Cr Wallace, **Seconded:** Mayor Xamon

That the recommendation be adopted.

**CARRIED (9-0)**

**For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer and Cr La Fontaine

**Against:** Nil

**9.2 OUTCOME OF ADVERTISING AND ADOPTION OF NEW HEALTHY FOOD AND DRINK POLICY**

- Attachments:**
1. **Healthy Food and Drink Policy** 
  2. **Community Consultation Comments** 
  3. **Healthy Food and Drink Policy - Marked Up** 
  4. **Policy Implementation Guide (Internal Only)** 

**RECOMMENDATION:**

That Council **ADOPTS** the Healthy Food and Drink Policy at Attachment 1.

**COUNCIL DECISION ITEM 9.2**

**Moved:** Cr Woolf, **Seconded:** Cr Greer

That the recommendation be adopted.

**CARRIED (9-0)**

**For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer and Cr La Fontaine

**Against:** Nil

At 7.33pm Manager Public Health & Built Environment left the meeting and did not return.

11.1 FINANCIAL STATEMENTS AS AT 30 APRIL 2024

Attachments: 1. Financial Statements as at 30 April 2024 

**RECOMMENDATION:**

That Council RECEIVES the Financial Statements for the month ended 30 April 2024 as shown in Attachment 1.

**COUNCIL DECISION ITEM 11.1**

**Moved: Cr Woolf, Seconded: Cr Castle**

That the recommendation be adopted.







**CARRIED (9-0)**

**For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer and Cr La Fontaine

**Against:** Nil



11.4 ADOPTION OF THE ANNUAL BUDGET 2024/25

- Attachments:
1. Statutory Budget Financial Statements 2024/25 
  2. 4 Year Capital Works Plan 2024/25 - 2027/28 
  3. Cash Backed Reserves 2024/25 
  4. Summary of Income and Expenditure by Service Area 2024/25 
  5. Proposed Fees and Charges 2024/25 
  6. Differential Rates and Minimum Payment Submissions 

RECOMMENDATION:

That Council BY ABSOLUTE MAJORITY:

1. BUDGET:

Pursuant to the provisions of Section 6.2(1) of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the City of Vincent Annual Budget as detailed in Attachment 1 for the year ended 30 June 2025, which includes:

- 1.1 Statement of Comprehensive Income by Nature or Type showing a net result for that year of \$7,315,221;
- 1.2 Statement of Cash Flows showing a net cash provided by operations of \$12,940,053 and net decrease in cash held of \$800,271;
- 1.3 Statement of Financial Activity showing an amount required to be raised from rates of \$44,452,032;
- 1.4 Transfers to/from Reserves as detailed on the Cash Backed Reserves Statement showing a 30 June 2025 closing balance of \$25,507,557;
- 1.5 Notes to and forming part of the Budget as included in Attachment 1; and
- 1.6 Capital Works Program showing a total of \$20,132,607 (including 2024/25 carry forward projects of \$3,415,299);

2. RATES:

NOTES community submissions were received in response to the Notice published in accordance with section 6.36(1) of the *Local Government Act 1995*, detailed in Attachment 6.

Pursuant to Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*, IMPOSES the following differential general rates and minimum payments on Gross Rental Values (GRV):

2.1 General Rates:

Differential General Rate	Cents in the dollar
Residential	7.82579
Vacant-Residential	8.44727
Vacant-Commercial	14.21566
Other (Commercial and Industrial)	7.37357

2.2 Minimum Payments:

Differential General Rate	Minimum Payment on GRV
Residential	\$1,451.23
Vacant-Residential	\$1,331.75
Vacant-Commercial	\$1,773.27
Other (Commercial and Industrial)	\$1,400.59

**2.3 RATE PAYMENT OPTIONS:**

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the following due dates for payment in full by one payment on the due date or in 4 instalments:

Option	Instalment	Date
(a)	Due Date/First instalment	30 August 2024
(b)	Second instalment	1 November 2024
(c)	Third instalment	3 January 2025
(d)	Fourth instalment	7 March 2025

**2.4 INSTALMENT, RATES SMOOTHING AND ARRANGEMENTS, ADMINISTRATION FEES AND INTEREST CHARGES:**

2.4.1 Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS an instalment administration charge of \$8.00 per instalment for payment of rates by 4 instalments, to apply to the second, third and fourth instalment;

2.4.2 Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS an interest rate of 5.5% where the owner has elected to pay rates through an instalment option, rates smoothing or alternative payment arrangement;

**2.5 LATE PAYMENT INTEREST ON OVERDUE RATES AND AMOUNTS:**

ADOPTS an interest rate of 11% per annum, calculated daily from the due date and continuing until the date of payment:

2.5.1 On overdue rates in accordance with Section 6.51(1) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, subject to Section 6.51(4) of the *Local Government Act 1995*; and

2.5.2 Amounts due to the City in accordance with Section 6.13 of the *Local Government Act 1995*.

Subject to the following exclusions - deferred rates, current instalment amounts not yet due under instalment payment options, registered pensioner portions and current government pensioner rebate amounts;

**3. REPORTING OF BUDGET VARIANCES:**

Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the monthly reporting variance for the 2023/2024 financial year of 10% or more, where that variance is also more than \$20,000;

**4. FEES AND CHARGES:**

PURSUANT to Section 6.16 of the *Local Government Act 1995*, ADOPTS the Schedule of Fees and Charges in Attachment 5;

**5. RATES WAIVER:**

Pursuant to Section 6.47 of the *Local Government Act 1995*, WAIVES the 2024/25 local government rates for the following groups:

Azzurri Bocce Club	Dorrien Gardens	4,553.92
Earlybird's Playgroup	87 The Boulevard	1,400.59
East Perth Football Club	Leederville Oval	14,003.40
Floreat Athena Soccer Club	Litis Stadium	10,461.25
Forrest Park Croquet Club	Forrest Park	5,172.56
Gymnastics Western Australia Inc.	Loftus Centre	13,008.82
Highgate Forrest Park Playgroup	Forrest Park	2,301.29
Leederville Tennis Club	Richmond Street Leederville	3,018.74
Loton Park Tennis Club	Loton Park	3,780.06
Mount Hawthorn Playgroup	Mt Hawthorn Community Centre	1,400.59
Mount Hawthorn Toy Library	Mt Hawthorn Community Centre	1,400.59
North Perth Bowling Club	Woodville Reserve	4,090.49
North Perth Community Garden Inc	Woodville Reserve	1,400.59
North Perth Tennis Club	Woodville Reserve	3,992.05
Perth Junior Soccer Club Inc	Forrest Park	1,794.73
Perth Soccer Club	Dorrien Gardens	17,364.02
Pride Western Australia Incorporated	4 View Street	2,521.76
Subiaco Football Club	Leederville Oval	11,889.18
Tennis West	Robertson Park	8,737.68
Tools n Things	Britannia Reserve	1,400.59
Town Team Movement	245 Vincent Street	1,400.59
Vincent Men's Shed	Woodville Reserve	1,400.98
Volleyball WA	Royal Park	3,775.64
Leederville Toy Library	Loftus Community Centre	1,400.59

121,670.69

6. NOTES a provision of \$50,000 within the budget that will be used to assist ratepayers in financial hardship, up to a maximum of \$500 per property;
7. Pursuant to Section 6.11(2)(b) and Section 6.11(3)(a) of the *Local Government Act 1995*, APPROVES the closure of the Plant and Equipment Reserve and the allocation of the reserve balance to the Asset Sustainability Reserve; and
8. APPROVES the change of name of the Tamala Park Land Sales Reserve to the Catalina Estate Land Sales Reserve

**COUNCIL DECISION ITEM 11.4****Moved: Cr Castle, Seconded: Cr Woolf**

That the recommendation be adopted.

**CARRIED BY ABSOLUTE MAJORITY (9-0)**

**For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer and Cr La Fontaine

**Against:** Nil

**12.2 ADOPTION OF CORPORATE BUSINESS PLAN 2024/25 - 2027/28 AND FOUR YEAR CAPITAL WORKS PROGRAM 2024/25 - 2027/28**

Attachments: 1. Master Corporate Business Plan - Draft Review 2024/25 

**RECOMMENDATION:**

That Council:

1. **ADOPTS BY ABSOLUTE MAJORITY** the City of Vincent Corporate Business Plan 2024/25 – 2027/28 at Attachment 1 including the Four Year Capital Works Program 2024/25 – 2027/28; and
2. **NOTES that:**
  - 2.1 Financials in the CBP and CWP are subject to change based on the figures adopted in the City’s Annual Budget 2024/25 and Long Term Financial Plan; and
  - 2.2 Final editorial, design and formatting of these documents will be determined by the Chief Executive Officer prior to publication.

**COUNCIL DECISION ITEM 12.2**

**Moved:** Cr Castle, **Seconded:** Cr La Fontaine

That the recommendation be adopted.

**CARRIED BY ABSOLUTE MAJORITY (9-0)**

**For:** Mayor Xamon, Cr Castle, Cr Alexander, Cr Worner, Cr Woolf, Cr Hallett, Cr Wallace, Cr Greer and Cr La Fontaine

**Against:** Nil

**13 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**14 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

Nil

**15 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES**

Nil

**16 URGENT BUSINESS**

Nil

**17 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

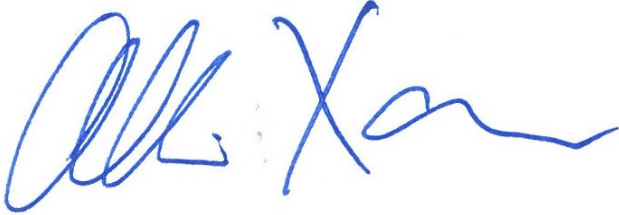
**18 CLOSURE**

There being no further business, the Presiding Member, Mayor Alison Xamon, declared the meeting closed at 7.48pm with the following persons present:

<b>PRESENT:</b>	Mayor Alison Xamon Cr Alex Castle Cr Ron Alexander Cr Suzanne Worner Cr Nicole Woolf Cr Jonathan Hallett Cr Ashley Wallace Cr Sophie Greer Cr Ashlee La Fontaine	Presiding Member North Ward North Ward North Ward North Ward South Ward South Ward South Ward South Ward
<b>IN ATTENDANCE:</b>	Peter Varris Rhys Taylor  Jay Naidoo  Mitchell Hoad Luke McGuirk  Joslin Colli  Wendy Barnard	A/Chief Executive Officer A/Executive Director Community & Business Services A/Executive Director Strategy & Development A/Manager Strategic Planning A/Executive Director Infrastructure and Environment Executive Manager Corporate Strategy & Governance Council Liaison Officer
<b>Public:</b>	No members of the public.	

These Minutes were confirmed at the 23 July 2024 meeting of Council as a true and accurate record of the Ordinary Meeting of the Council held on 18 June 2024.

Signed: Mayor Alison Xamon

A handwritten signature in blue ink, appearing to read 'Alison Xamon', is written in a cursive style.

Dated: 23 July 2024