



CITY OF VINCENT

RECONCILIATION ACTION PLAN WORKING GROUP (RAPWG)

Monday, 1 May 2017 at 6.00pm

Venue: Committee Room
City of Vincent Administration and Civic Centre

UNCONFIRMED MINUTES

Attendees:

City of Vincent Councillors
Cr Roslyn Harley (Chairperson)

City of Vincent Officers
Michael Quirk – Director Community Engagement (DCE)
Lucinda Keillor – Community Development Officer (CDO)

Community Representatives
Veronica DiVincenzo

1. **Welcome / Declaration of Opening** – Acknowledgement of Country

Cr Harley opened the meeting at 6.02pm and delivered Acknowledgement of Country on behalf of the Working Group.

2. **Apologies**

Councillor Dan Loden
Kirsty Schnitzerling – Manager Community Partnerships

Community Representatives:

Sarah Janali
Marilyn Lyford
Paul Willaway
Kathy Kickett

3. **Confirmation of Previous Minutes** – 20 March 2017

The previous Minutes were unanimously accepted as a true and correct record.

4. **Business**

4.1 RAP Council and Reconciliation Australia Endorsement

DCE noted that the RAP has been finalised, approved and endorsed by Reconciliation Australia, Council and the CEO.

4.2 RAP Graphic Design and Formatting

CDO noted that RAP graphics have been finalised and endorsed. The document will go to print over the coming week.

4.3 RAP Launch Event Planning

- CDO referred attendees to the draft Run Sheet for the event. It was noted that the City has established a relationship with Noongar Radio, through the live broadcast at the event and promotion leading up to the day. Cr Harley noted that some speeches on the run sheet may not go for as long as currently outlined;
- CDO noted a draft invite list has been developed. Cr Harley noted should MPs be invited to take into consideration the protocols and they may want to do a speech on the day;
- DCE referred attendees to the invite flyer and discussed the significance of the Wagyl design. This graphic has taken direct influence from the Weld Square artwork. We want to ensure that in future years this artwork is more specific to the RAP and has more significant meaning to the RAP itself; and
- Cr Harley discussed artist and artwork acknowledgement. This has been included on the last page of the final RAP document.

City of Vincent will be on the panel at the Reconciliation Week Forum about RAPs hosted by City of Stirling and Local Government Professionals of WA. There was discussion around who would attend and who will represent the City on the panel.

Actions:

- CDO to send out email to update Working Group members who are not in attendance regarding the meetings discussions and RAP Launch progress; and
- CDO to confirm attendees and presenters for the Reconciliation Week Forum.

5. Close / Next Meeting

The Chairperson closed the meeting at 6.30pm. Next meeting to be held after the launch.

Signed _____
Councillor Roslyn Harley (Chairperson)

Date this _____ day of _____ 2017