



PEDESTRIAN AND CYCLING ADVISORY GROUP (PaCAG)

Monday 18 September 2017 at 5.30pm

**Venue: Function Room
City of Vincent Administration and Civic Centre**

A G E N D A

Attendees:

City of Vincent Councillors:

Cr. Matt Buckels	Chairperson
Cr. Jonathan Hallett	Elected member

Community Representatives:

Anne Bate	Community Representative
Courtney Weber	Community Representative
Geraldine Box	Community Representative
Holly Taylor	Community Representative
Paul Evans	Community Representative
Roger Highfield	Community Representative
Sam Laybutt	Community Representative
Phil Taylor - Westcycle	Community Representative

City of Vincent Officers:

Craig Wilson	Acting Director Technical Services
Francois Sauzier	TravelSmart Officer

1. **Welcome / Declaration of Opening**
2. **Apologies**
3. **Confirmation of Previous Minutes**
4. **Matters Arising from Previous Minutes**
 - 4.1 **(See table below)**
5. **Business**
 - 5.1 **Car Dooring campaign**
 - 5.2 **Vincent Bike maintenance & Ride to Work program**
 - 5.3 **Connecting Schools grants (bike education and wayfinding)**
 - 5.4 **WABN 2018/19 Grant application**
 - 5.5 **COV – Cycling 10 Year Financial Plan**
6. **General Business**
7. **Previous Agenda Items – status update**

Item	Current Status	Timing	Responsible Officer
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Enforcement and Education			
Elected Members bike ride	JH recommended an elected members bike ride of the infrastructure in Vincent (JH recommended after the Council elections)	August/September November/December 2017	FS/JH
Group Advertisement	Marketing & Comms advise not normally advertised apart from digital comms – can happen if a budget created or else use of social marketing	July 2017	FS
Standards and Policy			
Integrated Transport Strategy	RFQ being developed by Policy and Place – PaCAG will be invited to comment on the Draft of the ITS	End 2017/Early 2018	FS
Bike Network Plan review report	Create a report for Council to consider future priority routes to then guide funding. Subject to the Council adoption of the Long Term Financial Plan (OMC 22 August)	January 2018	FS
Infrastructure			
Small Wins	Possible Angove St Cycling improvements. Proposed resurfacing and MRRG funded project with limited scope to make changes. CW to consider if possible	Ongoing	CW
	Charles St kerb ramps – locations have been inspected. Scope to include in the 2017/18 budget towards the end of the Financial Year.	Ongoing	FS/CW
	Bike Symbol Program – MRWA did not approve the plan. CoV has requested additional advice, but unlikely to proceed unless other improvements to cycling infrastructure on these streets considered.	Ongoing	FS
	CW to advise of possible pedestrian projects once budget adopted, based on Audit of footpaths.	Ongoing	CW
Projects			
Bike Boulevard Stage2	Approved by Council to progress agreement. Design work to commence.	Ongoing	FS/CW
WABN 17/18 – Carr/ Cleaver RFQ	FS to incorporate elements highlighted by PaCAG into the RFQ.	September 2017	FS
WABN Grants 2018/19	Grants now opened – FS to proceed with construction grant for Loftus St bike lanes application	August 2017	FS
40KM/H Trial	Awaiting Consultation Budget confirmation from Road Safety Commission – (40km/h not supported by MRWA) will be subject to community consultation – RSC feedback expected late 2017.	August 2017 2018	FS



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Determine a costing of elements of Bike Boulevard – input from Engineering	Costs of items such as pinch points, raised plateaus etc	Ongoing	FS
Explore the possibility of a shared path on the east side of Charles St	Should this be formally pursued?	Ongoing	CW

8. Close / Next Meeting