



**CITY OF VINCENT**

**ENVIRONMENTAL ADVISORY GROUP MEETING**

**24 October 2016 AT 6.00PM**

**Venue: City of Vincent – Function Room**

**CONFIRMED MINUTES**

**Attendees:**

City of Vincent Councillors:

Cr Loden (*Chair*), Cr Cole, Cr Gontaszewski

Community Representatives:

David White, Lisa Edwards, Stephen Danti, Chiara Pacifici, Chris Cutress, Kim Frankowiak

City of Vincent Officers:

Director Development Services (DDS), Director Technical Services, Manager Policy and Place (MPP), Sustainability Officer (SO)

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**1. Welcome/Declaration of Opening**

The Chair opened the meeting at 6.10pm.

**2. Apologies**

Project Officer Parks and Environment (POPAE), Community Representatives Isaac Lorca, Sally Madden, Halinka Lamparski, Kimberley Dupuy

**3. Confirmation of Minutes**

Minutes from meeting on 3 August 2016 were confirmed by all in attendance.

**4. Built Form Policy discussion**

Strategic Planning Officers sought the Group's feedback on the City's draft Built Form Policy. The intention was to discuss the landscaping and sustainable design requirements specifically. The Group's comments and recommendations relating to landscaping are attached. The Group was not required to come to a formal consensus but broadly agreed on this as its combined feedback on landscaping.

There was insufficient time to address sustainable design at this meeting – a further special meeting of the Group will be held in the next two weeks for this purpose.

**Further EAG recommendations in relation to landscaping:**

- Include car parks and property setbacks as landscape typologies in the Tree Selection Matrix being developed for street trees, so that the City can provide recommended tree lists to developers.
- Provide guidelines for developers to use for their landscape planning (checklist of items that the landscaping must address).

**Actions:**

- SO to send out Doodle Poll for a further meeting on the Built Form Policy prior to 11 November 2016.
- SO to email the WA Planning Commission's draft Apartment Design Policy to the Group.
- SO to liaise with Tree Matrix team about the additional landscape typologies recommended above.

**5. Update on Quick Wins**

SO provided an update on Quick Wins activities and shared the outcomes of the last Quick Wins sub-Group meeting.

*Public Mulch Pile at Britannia Reserve*

Very popular. Being topped up regularly as many people are using it. Signage is going up soon to explain what it's for and to acknowledge the Group.

*Canvas Bag Trial*

Administration yet to progress this by contacting IGAs.

*Waste/Recycling Bin Trial*

Planned to commence in November 2016. Details currently being finalised. New staff member started in Waste Minimisation this week – has bin trial experience and is providing valuable input.

*Lawler Street Sump*

Feature survey produced by Engineering Services. Provide to Halinka who is preparing an estimate of costs using the Atlanits cell option previously discussed. DTS is looking at alternative options involving diverting water to street drains instead of the sump.

*Questions from previous Quick Wins meeting*

**Q:** Does the retention volume of the Lawler Street sump need to be as large as it is – could it be partially filled in:

**A:** The retention volume does not need to be as large as it is and can be filled in. DTS is looking at this option as above.

**Q:** Are foil-lined plastic packets (e.g. potato chip packets) recyclable through the City's recycling bins?

**A:** No (these are composite materials that cannot be separated for recycling through regular processes).

**Q:** Would it be possible for the City to use lighter coloured bitumen to reduce the heat island effect created by road surfaces?

**A:** Community Representative Lisa Edwards has done some research on what is being done overseas and interstate to achieve cooler surfaces. DTS will speak to the City's road contractors to find out what options there are for lighter coloured asphalt.

**Actions:**

- POPAE to send DTS the sump feature survey.
- DTS to look into asphalt colour options as above.
- SO/POPAE to contact IGAs regarding canvas bag trial.

**6. Update on Sustainable Environment Strategy**

SO provided an update on the Sustainable Environment Strategy and shared the outcomes of the last Sustainable Environment Strategy sub-group meeting:

The sub-group identified the following as being essential to the new Strategy:

- Clear objectives
- Meaningful and measurable targets
- Key performance indicators
- Relevant measuring tools
- Links to the City's Corporate Business Plan (to ensure actions are properly prioritised and resourced)

**Agreed categories for the new Strategy:**

- Energy
- Water use
- Procurement and consumption
- Contamination and pollution
- Waste
- Urban greening and biodiversity
- Urban design and development
- Transport

**Agreed areas of action for each category:**

- Operations
- Policies
- Infrastructure
- Information
- Incentives
- Support
- Advocacy

**Next:** Determine appropriate targets, KPI's and measuring tools for each category. Administration will seek additional technical expertise to assist with this step.

**7. Next meeting**

Next meeting – end of November. No further sub-group meetings prior to then.

**Action:** SO to send out Doodle Poll for next EAG meeting.

**8. Close**

The Chair closed the meeting at 7.45pm

These Minutes were confirmed as a true and correct record of the meeting of the Environmental Advisory Group held on 24 October 2016.

Signed: ..... Chairperson

Dated: This ..... day of ..... 2016