



**CITY OF VINCENT**

**ENVIRONMENTAL ADVISORY GROUP MEETING**

**8 June 2016 AT 6.00PM**

**Venue: City of Vincent – Function Room**

**CONFIRMED MINUTES**

**Attendees:**

City of Vincent Councillors:

Cr Loden (*Chair*), Cr Gontaszewski

Community Representatives:

Chiara Pacifici, Chris Cutress, David White, Kim Frankowiak, Halinka Lamparski, Isaac Lorca, Lisa Edwards, Sally Madden, Stephen Danti

City of Vincent Officers:

Director Development Services (DDS), Manager Policy and Place (MPP), Project Officer Parks and Environment (POPAE), Sustainability Officer (SO)

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**1. Welcome/Declaration of Opening**

The Chair opened the meeting at 6.00pm.

**2. Apologies**

Cr Cole, Director Technical Services, Community Representative Kimberley Dupuy,

**3. Confirmation of Minutes**

Minutes from meeting on 10 May 2016 were confirmed by all in attendance.

**4. Further context: Strategic Community Plan and Corporate Business Plan**

MPP provided further information about the upcoming review of the City's Strategic Community Plan, to take place in late 2016 / early 2017. It will involve wide-based community consultation to find out where the Community wants the City to focus its efforts.

The Strategic Community Plan will then inform the City's Corporate Business Plan, which will set out the resourcing and time frames for projects that deliver on the priorities identified in the Strategic Community Plan.

The City can only deliver project that are included in the Corporate Business Plan, however, Administration anticipates that there will be many sustainability and environmental priorities identified in the Strategic Plan.

In the shorter term, the EAG has been requested to review the City's Sustainable Environment Strategy, which expires at the end of 2016. The Corporate Business Plan will include implementation of the Sustainable Environment Strategy.

## 5. Project priorities

### 5.1. Outcomes of last meeting – review priorities

The Group reviewed the priorities identified at its last meeting. No changes to priority level were requested, however the following items from the 'General' are to be moved to other categories as follows:

- Lifecycle carbon assessments – move to 'Air and Emissions'
- Bees – move to 'Greening'
- Rolling Sustainability Fund and Schools Sustainability Programs – move to new category "Community" (can use this as an interim category until new Sustainable Environment Strategy categories are established).

The Group also suggested the need for a further category: Education and Advocacy to cover matters that the City cannot directly control but where education/advocacy is appropriate.

Discussion on specific items:

- i. *Community power initiatives*: Lisa knows Jemma Green, involved in the Fremantle solar micro-grid project. Lisa can ask Jemma to speak to the Group when it works on this item. Administration has also received an offer from Pippa McDonald to speak on the same topic from a state government/governance perspective.
- ii. *Preservation of trees on private land*: Lisa advised that the City of Stirling is putting in place tree replacement requirements for developments. Key issues that need to be addressed for this item:
  - Education – how do we convince landowners to keep trees?
  - How do we reach potential developers before they remove trees?
  - Is regulation an option?Administration has previously done some research and developer education, but the Group could take this work further.
- iii. *Waste reduction/recycling changes*: The Chair updated the Group on the recent Council decision and the work being done by Administration on this matter. Key to moving forward is separation of the waste charge from rates – Council decision on this pending.
- iv. *Assisting small/medium enterprise to reduce carbon*: Chiara raised this as a new initiative (not previously recorded in priority table). – There may be several programs that the City could support. – will be added to the 'Community' category of the priority table.

### 5.2. Potential quick wins

The Group identified some potential "quick wins" (projects that could relatively easily be completed in the short term with minimal resource requirements).

- i. Sump make-over to community garden (Lisa would like to work on this).
- ii. Drop off points for Bokashi
- iii. Review of the City's Verge Policy

5.3. Who will work on which topics

The Group agreed to form two sub-groups, one to work on the Sustainable Environment Strategy review, the other to work to achieve some quick wins.

Both sub-groups to meet before the next EAG meeting, select a Chair and identify its likely resource needs. Report back to the EAG at its next meeting.

*Sustainable Environment Strategy sub-group:*

- Will review the structure of the Sustainable Environment Strategy and consider alternative layout and categories; and examine existing sustainability frameworks that could be adapted to suit.
- May invite Melanie Bainbridge (formerly City of Fremantle) to talk to the group about the One Planet Living Framework.
- Membership of this sub-group: Chris, Kim, Lisa, David, Steve, Chiara, Anita.

*Quick Wins sub-group:*

- Will work on achieving some quick wins in the short term.
- Will start by reviewing the potential quick wins discussed above and any others from priorities spreadsheet.
- By the next EAG meeting, will finalise its priority list and identify the top one or two projects that will be pursued immediately.
- Membership of this sub-group: Isaac, Lisa, Halinka, Sally, Chiara, Kim, Sarah

Note: EAG members not assigned to a sub-group above will be invited to both sub-groups and can decide which to join.

5.4 How will the group interact outside of meetings – platform options

The Group selected the following two options:

- Google Docs for working together on documents
- Loomio for consensus and discussion

**6. Next meeting**

- 6 weeks.
- Wednesday night (3<sup>rd</sup> August).

**7. Next steps and actions**

SO to send the following items to the Group:

- Eco-Zoning/ Water Conservation plan
- Provide Greening Plan
- Doodle Poll for sub-group meetings

**8. Close**

The Chair closed the meeting at 7.45pm

These Minutes were confirmed as a true and correct record of the meeting of the Environmental Advisory Group held on 8 June 2016.

Signed: ..... Chairperson

Dated: This ..... day of ..... 2016