



**CITY OF VINCENT**

**ENVIRONMENTAL ADVISORY GROUP MEETING**

**3 August 2016 AT 6.00PM**

**Venue: City of Vincent – Function Room**

**UNCONFIRMED MINUTES**

**Attendees:**

City of Vincent Councillors:  
Cr Loden (*Chair*), Cr Cole

Community Representatives:  
David White, Kimberley Dupuy, Halinka Lamparski, Isaac Lorca, Lisa Edwards, Sally Madden, Stephen Danti

City of Vincent Officers:  
Manager Policy and Place (MPP), Project Officer Parks and Environment (POPAE), Sustainability Officer (SO)

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**1. Welcome/Declaration of Opening**

The Chair opened the meeting at 6.05pm.

**2. Apologies**

Cr Gontaszewski, Director Development Services (DDS), Director Technical Services, Community Representatives Chiara Pacifici, Chris Cutress, Kim Frankowiak

**3. Confirmation of Minutes**

Minutes from meeting on 8 June 2016 were confirmed by all in attendance.

Action: SO to add past EAG Minutes to Google Drive & send invite to all in group to ensure everyone can access them anytime.

#### 4. Outcomes of Sub-Group Activities, Including Discussions

##### 4.1 Quick Wins

Ideas that prioritised by the Quick Wins group at its meeting on 13 July 2016:

###### i) *Mulch pile for public use (Britannia Reserve)*

- Publicly accessible self-serve mulch pile to be located at Britannia Reserve, accessible from Britannia Road
- \$3,000 has been allocated on the 2016/17 Budget for this project
- Timeframe to be advised, but can proceed fairly rapidly
- Visual impact of mulch pile to be ameliorated by a screen of native plantings

Additional recommendations: Promote mulch pile via local papers when it becomes available and use e-news to notify the community when new mulch arrives.

Actions: SO and POPAE organise promotion as above.

###### ii) *Canvas bag trial*

- A bag exchange at a local supermarket where people can leave and take bags as needed
- the City to “seed” the bag supply with its own bags (number to be determined)
- Need to identify an appropriate local business to be the host
- Before admin starts approaching shops, the EAG needs to put together a business case. Kim D has already prepared a draft – will put on Google Drive for the rest of the group to view and add comments. The group to use Loomio to provide feedback and approve final draft.

EAG recommendation: Admin liaise with suitable local shops that may be able to host and possibly co-contribute. There are four IGAs in Vincent – all can be contacted to identify the best option.

Actions: Kim D to share draft business case via Google Drive and group to provide input.

###### iii) *Drainage sump makeover (medium rather than short term, 1-2 years)*

- The City's only drainage sump located at 32 Lawler Street, North Perth
- Lisa E has spoken to the neighbor (30 Lawler Street) – and found them supportive of the proposed change to a usable green space
- David has looked at the site and believes it could be terraced to make it safe for public access – could still store water at its deepest point but higher terraces could be planted
- North Perth previously identified as an area that needs additional green open space
- EAG needs to review the different engineering options – terracing versus Atlantis cells, winter-wet wetland etc.

- Halinka L offered to explore the options (including costs) once relevant engineering information is made available (drawings have been requested from Engineering services) – POPAE to follow up and share with the group
- Needs to be a new budget item in 2017/18 Budget or obtain NRM grant funding (available for wetland creation). Grant options to be discussed further via Loomio and at sub-group meetings.

Actions: POPAE follow up engineering drawings and provide to EAG.

iv) *Bokashi drop-off points*

- Following the sub-group meeting, administration called everyone who has purchased a Bokashi from the City to see if they would use a drop-off service
- Only one or two people expressed interest – does not indicate sufficient demand to warrant further work at this time – to be reviewed later
- It is possible that more people would take up Bokashi as an option if they knew up-front that there would be a drop off site for them

Additional quick win item: Cr Loden’s proposal for a waste trial

- The idea is to get 100 people per trial group to try out 2 different options for recycling – see what works best
- Rationale for proceeding with trials in the current financial year:
  - o Separation of the waste charge is likely to go ahead in 2017/18
  - o The City need to be ready to offer options at that time - trials conducted this year will inform what the City can offer residents next year
- Question: how will the City deal with residents who opt for a smaller bin/less frequent collection to save money, then dump excess waste in neighbours’ bins or parks/verges? The Group agreed that measures would have to be put in place to deter/manage this.

Outcome: Need to discuss further with DTS – which trial options, how they would work, associated costs, which budget line items?

Action: Cr Loden will set up a meeting with DTS to discuss and find out what the EAG can do to help get a trial up (e.g. write a proposal for Administration). Will then share this via Loomio and bring it back to the Quick Wins group for further work. Then to Administration and Council workshop (via Technical Services).

#### 4.2 Sustainable Environment Strategy Review

Outcomes of sub-group meeting on 13 July 2016:

- Discussed the Strategy document’s structure and reviewed other councils’ equivalents
  - o One-Planet Living has more of a corporate focus but the environmental headings could be useful for the City
  - o City of Port Phillip’s “Toward Zero” strategy was the favourite among the options

- Strategy should address built form as a category – include things like solar for apartments.

Recommendation: Sub-group meeting to work through the actions in the current Sustainable Environment Strategy – what has been completed, what is in progress, what needs to be reviewed.

Actions: SO to set up SES sub-group meeting and invite everyone on EAG – those who are interested can attend. Prepare a presentation to work through current strategy as per above recommendation. Share presentation on Google Drive after meeting with whole group for further comment.

MPP: Bring soft landscaping provisions from new Development Requirements Policy to next EAG meeting.

**5. Next Steps to Progress Sub-Group Outcomes**

Both sub-groups to reconvene to work on the respective action items as shown above. Quick wins group also to look at the City’s Verge Policy at its next meeting.

**6. Next meeting**

Next meeting – roughly 6 weeks. SO to send out Doodle Poll. Two sub-group meetings on separate nights in case some group members wish to attend both.

**7. Close**

The Chair closed the meeting at 7.15pm

These Minutes were confirmed as a true and correct record of the meeting of the Environmental Advisory Group held on 3 August 2016.

Signed: ..... Chairperson

Dated: This ..... day of ..... 2016