

8.5 INFORMATION BULLETIN**TRIM Ref: D24/127576**

- Attachments:**
1. Minutes for Arts Advisory Group 13 November 2024
 2. Unconfirmed Minutes Sustainability and Transport Advisory Group 28 November 2024
 3. Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 28 November 2024
 4. Unconfirmed Minutes of the Catalina Regional Council Meeting held on 5 December 2024
 5. Unconfirmed Minutes of the Mindarie Regional Council Meeting - 12 December 2024
 6. Unconfirmed Catalina Regional Council Special Council Meeting Minutes - 19 December 2024
 7. Minutes for Arts Advisory Group Meeting 7 August 2024
 8. Statistics for Development Services Applications as at the end of December 2024
 9. Register of Legal Action and Prosecutions Monthly - Confidential
 10. Register of Legal Action - Orders and Notices Quarterly - Confidential
 11. Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 28 January 2025
 12. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current
 13. Register of Applications Referred to the Design Review Panel - Current
 14. Quarterly Street Tree Removal Information
 15. Register of Petitions - Progress Report February 2025
 16. Register of Notices of Motion - Progress Report - February 2025
 17. Register of Reports to be Actioned - Progress Report - February 2025
 18. Council Workshop Items since 17 November 2024
 19. Council Briefing Notes - 10 December 2024

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated February 2025.

ARTS ADVISORY GROUP

Wednesday 13 November 2024
5:30pm – 6:30pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Suzanne Worner (SW) (Chairperson)
Cr Sophie Greer (SG)

Community Representatives

Wayne Herring (WH)
Helen Turner (HT) Marisa Santosa (MS)
Kate Rae (KR) Iwan Isnin (II)

City of Vincent Officers

Lauren Formentin, Senior Place Planner (LF)
Eamonn Lourey, Coordinator Place (EL)

1. Welcome/Declaration of Opening

Councillor Worner opened the meeting at 5.35pm and delivered the Acknowledgement of Country.

2. Apologies

Cr Ashley Wallace (CW)
Carolyn Karnovsky (CK)
Holly Mason (HM)

3. Confirmation of the Minutes

That the Minutes of the meeting held on 7 August 2024 were noted and accepted.

4. Business

4.1 Mural Co-funding Program Relaunch

Overview:

LF provided an update on the relaunch of the Mural Co-funding Program, including the revised guidelines for 2024/25.

Key Points Discussed:

- The program has been updated to align with the City's Business Enhancement Grant Program.
- Guidelines and the application process have been simplified, with applications to open during a set timeframe for transparency and improved management.
- The 2024/25 funding round is expected to open in July or August and close before the Council elections in October.

Community Consultation and Mural Funding Guidelines

- Participants debated the relevance of community consultation in mural funding applications.
- Suggested consultation should focus on immediate neighbours rather than the broader community.
- Consensus reached that current guidelines are outdated and need revision for practicality.
- Emphasised the importance of murals complying with existing policies.

Discussion on Business Enhancement Grants and Eligibility Criteria

- Discussed eligibility of home-based businesses for grants noting these businesses pay residential rates, affecting funding.
- Concerns were raised about the inclusion of commercial areas.
- Considered the visibility and accessibility of grant-funded locations.

Grant Expenses Discussion

- Identified eligible expenses for grants, including artist fees, materials, and installation costs.
- Debated transportation costs, suggesting they cover equipment transport rather than artwork.
- Emphasised the need to clearly list eligible expenses to prevent misunderstandings.
- Queried whether technical drawings could be considered eligible expenses.

Grant Application Process for Mural Projects

- Highlighted the importance of requiring concept sketches and detailed descriptions from artists.
- Proposed prioritising emerging artists with 3–5 years of experience.
- Discussed limiting the number of applications per artist to promote diversity.
- Suggested criteria for assessing applications to ensure no artist dominates funding opportunities.

Mural Project Assessment Criteria Discussion

- Focused on refining assessment criteria for mural project applications.
- Stressed the need for artists to provide evidence of capability to deliver projects.
- Recommended weighting demonstrated ability of non-traditional muralists more heavily.
- Discussed clarifying requirements for past works and the importance of mural maintenance.
 - Considered funding distribution and payment structures for artists.
 - Highlighted ongoing maintenance and the longevity of murals.

Assessment Criteria and Funding Process Discussion

- Reviewed assessment criteria, considering adjustments to weighting for concept, location, and feasibility.
- Stressed the need for a clear decision-making framework.
- Raised concerns about risks to artists if business owners withdraw support post-concept development.
- Agreed on ensuring artists receive payment for their work.

Grant Assessment Process Discussion

- Reviewed grant assessment processes, including the use of software for independent evaluation by panel members before collective discussion.
- Emphasised the importance of a diverse panel for assessments.
- Confirmed assessment timeline: February 5th–21st.
- Highlighted the need for clear communication and coordination among panel members.

4.2 Lightbox Laneway Gallery Relaunch

- Reviewed the relaunch of the Lightbox Laneway Gallery.
 - Installed eight new light boxes.
 - Increased artist fees from \$1,000 to \$2,500.
- Applications for exhibitions will be limited to specific timeframes.
- The first exhibition is scheduled for later this month.
- Aims to support emerging artists and enhance public art visibility.

ACTIONS:

- EL will continue to lead the business enhancement grant program and share learnings.
- Review and possibly revise the assessment criteria to ensure clarity for applicants.
- Draft a clearer statement regarding the eligibility of artists in the application process.
- Revisit the mural policy to clarify the definition of a mural.
- Compile a list of eligible and ineligible expenses for the mural funding program.
- Reword the section on artist's CV to clarify the requirement for past work examples.
- Develop a clear statement regarding the assessment criteria for applications.
- Include a question in the application form about whether the artist is applying for other grants.
- Clarify the ongoing maintenance responsibilities for the murals in the guidelines.
- LF will send out the revised guidelines for the grant application process.

- AAG to email through specific feedback on the draft guidelines.

5. Close/Next Meeting

The Chairperson closed the meeting at 7.08pm. The next meeting is scheduled to be held on Wednesday 19 February 2025.

Signed

Councillor (Chairperson)

Dated this _____ day of _____ 20__

SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 28 November 2024
6.00pm - 8.00pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

(Chairperson) Cr La Fontaine (ALF)
Cr Wallace (AW)

Community Representatives

Barbara Pedersen (BP)
Helen Griffiths (HG)
Ian Kininmonth (IK)

Chris Cutress (CC)
Kathryn Longden (KL)

City of Vincent Officers

Mitchell Hoad (MH) - A/Manager Strategic Planning and Specialist Planner
Tim Elliott (TE) - Coordinator Strategic Planning
Sarah Hill (SH) – Manager Parks

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1. Welcome/Declaration of Opening

Councillor La Fontaine opened the meeting at 6:05pm and delivered the Acknowledgement of Country.

2. Apologies

- Peter Varris (PV) – Director Infrastructure and Environment
- Emma McCallum (EM)
- Kathryn Longden (KL)
- Chris Cutress (CC)

3. Confirmation of the Minutes

The Minutes of the meeting held on 4 July 2024 were confirmed.

4. Business

4.1 MH Update on City Progress since last STAG Meeting (5 minutes)

Administration discussed the operationalisation of sustainability throughout Vincent, focusing on assigning responsibilities within individual business units to achieve the net zero goal. Also discussed the need for a climate action plan to capture themes like sustainable procurement, finance, and renewable energy.

IK & BP commended the staff for the work to continue the strategy and endeavours to operationalise sustainability. Commenting on the importance to see the concepts across the different teams.

4.2 Presentation by TE and group discussion on the City's draft Sustainability Framework (20 minutes)

TE presented the Sustainable Vincent Framework and recognised the acknowledgement of country by Cr La Fontaine and the importance of Aboriginal Culture in both the framework and the Strategy as the original custodians deeply respect country and we need to learn from this.

Outlining that the City is elevating the Sustainable Vincent Framework to sit alongside the Strategic Community Plan as one of the higher order documents to ensure it is embedded with everything that the City does & that there are clear Key Performance Indicators associated with this. Explaining that the Enhanced Environment Strategy will be informing Strategy dealing with Water, Waste, Urban Greening and Trees. The Climate Transition Action Plan is planned to be completed following endorsement of the Framework and Strategy in the next financial year 25/26.

Discussed Priority Areas of the Sustainable Vincent Framework:

- Climate Action (Mitigation and Adaptation) – **Our actions towards Net Zero & adaption Strategies to help us prepare for and respond to local climate impacts.**
- Resilient and Low Carbon Infrastructure - **prioritises energy and water efficiency measures and electrification in our operational buildings**
- Healthy and Thriving City - **prioritises positive health outcomes, empowers local businesses to be more sustainable, promoting liveable urban areas**
- Good Governance and Responsible Investment - **compliance with legislation, emissions monitoring and sustainable, fossil fuel free investments.**
- Resource Conservation - **working towards a circular economy**
- Regenerative, Green and Biodiverse - **restore and enhance our local ecosystems and environment.**

BP Local Government Act talk about the risk profile, flagging that the City's risk register needs to connect to the Framework. Because climate, natural and Emergency Management need to hook through the risk register back to the actions and vice versa.

IK Urban Heat Island effect needs to be brought forward to be discussed as we are in the inner-City urban area.

BP Eastern states examples (adapt NSW) of adaption in planning terms of increasing tree canopy. Western Sydney social impacts of a highly populated area and lack of electricity in the area. PSHB impacting tree canopy and tree loss.

4.3 Presentation by TE and group discussion on the City's draft Enhanced Environment Strategy (20 minutes)

Approach

Explained the difference between the three documents: The Enhanced Environment Strategy (EES), The Sustainability Framework and the Future Climate Action Plan. The EES we are dealing with Water Conservation and Management, Urban Greening and Biodiversity and Resource Recovery/Waste.

The Sustainability framework sets all the responsibilities, and then the climate action plan. That's what will really set our net zero pathway. Even though we've already got emissions reporting, that's really what informs detailed actions for the pathway.

In the enhanced environment strategy you would've seen our targets. The Community targets were Tree Canopy to be increased by 12% by 2050 on private land and Resources Conservation the total waste to landfill reduced by 85% by 2030.

We need to really understand what that breakup is between private and public tree canopy: CSIRO previously provided that data and information and that is something that the state government does update.

BP asked if DPLH were going to provide updated data?

MH noted that the last data that we had was 2020 and we're supposed to update every two years. We are missing 2022.

Interestingly WALGA have separately started a project to do some of their own canopy mapping for local governments.

Cr Fontaine asked with the data, so it was 10% and we're increasing it to 12%.

From that 2017 baseline, so that is a 2% increase from the 2017. So with infill, what is the trend predicted to be in 2050 like, do we have any idea like, is the trend trending down from 2017 to 2023?

What are we predicting if we don't intervene? Or do we have any idea?

TE - the estimate would be that it is trending downwards. Other local governments, the city of Stirling have been doing it for the last 10 years and there's indication that they have increased on public land and it's declining on private land.

The best example that I've seen that as part of the WALGA Urban Forest Working group so that's. We really need that information on to break the public and private land apart.

Councillor Wallace had sent through some information on products that was out there and so we've investigated that one and some others.

IK noted that it would be really useful if we take a graph to demonstrate that this is the trend and this is the ultimate conclusion. If we don't do something, and even if we did something, how long is it going to shift the modelling of that.

BP commented that even if we do something we have got the changing conditions with the increased evapotranspiration increased number of days over 35 degrees and nights over 26 degrees. Those conditions are also affecting the native vegetation. There are some other measures and I'm kind of thinking this is part of a journey and this is why the Council needs to have permanent long term commitment to sustainability officers. Keeping track of it is not a one person or a one team.

IK said he had raised previously the components about de-paving and measuring tree canopy increase, but if we're not measuring what is the baseline. Are there increases in paving as well. So if we are increasing tree canopy, which is, primarily about mitigating urban heat island effects, but we aren't mitigating the thing that causes the urban heat island effect. This is adding to the heat island and stormwater runoff.

BP there are some tools coming that will enable us to actually measure and graph what is the increasing hard surfaces or hopefully the increasing areas with traffic cones being accompanied by greening that gives us a better signature of heat.

TE - This reinforces the need for the Sustainable Vincent Framework

The adoption of native verges annually, some of the feedback we have received is the native plants are important, and there are the other species that might produce greater canopy or have a better chance of surviving in certain locations.

Reducing Water Waste would be as a community target, probably around that education piece to reduce use similar to what the Water Corporation does.

BP – a good measure to put in would be the water spend by council on irrigating turfed areas.

TE - maybe it is around having more soil areas rather than lots of lawn that needs a lot of water or amending the soil so that the water demand is reduced.

Resource Conservation - the total waste to landfill reduced by 85% by 2030. That is that state government target. We are ahead of other local governments in that space and a lot of work around education has been done in that space.

IK - I think the other thing that's going to come out in time is to do with greenhouse gas emissions associated with compost.

TE - the city operation targets are tree canopy increase 35% coverage by 2050 on public land. Shot hole borer has presented challenges.

SH advised that we had a lot of tree deaths last summer. There's been a lot of communications with other LG'S on this matter because in the City of Vincent, a majority of our tree deaths were the Queensland box trees. One of the things to consider is that they are end of life because they were all planted around the same era. Obviously the end of life was exacerbated by the heat wave.

SH Street tree policy changes, are going to put us in a really good position to, I guess, to face future changes of not just climate change, but also polyphagous.

SH Previously, our street tree policy stated that we needed to adhere to the streetscape theme. So for instance, if it was jacaranda's, it was jacaranda's. If it was plain trees, it was plain trees. Going forward, we're aiming for streetscape diversity so that when things like polyphagous or the possibility of Myrtle rust come into our area, if we have a diverse streetscape, we can tackle those.

SH Also important to note that there's targets in our policy for a 75% target of Native Australian native plantings, with a preference for West Australian. West Australian was chosen over endemic to the area because the advice now is endemic to the area might not be the best choice because our climate is changing, so we need to be looking at planting Geraldton endemic species to accommodate the changing climate. We are trying to make progress in this space. It is obviously quite complex.

TE - Length of greenways we don't have a definition or how much that we want to target that by because we have a lot of difficulty with main roads and their safety. This impacts on essentially closing down roads to care for them. And so extending those greenways is something that needs more investigation and advocacy as well. A bit more work needs to be done there.

Reducing potable water consumption across the city's operations by 10%. We do have groundwater allocations as well and we are trying to manage those a lot better. We are still working with our teams so that all our assets are achieving that five star wells rating.

Then with our resource conservation, reducing waste in our operations by 15% by 2030 and looking to have that 100% of the city properties that we occupy using the containers deposit scheme.

Cr Fontaine - Do we have any compatible data on the groundwater use?

SH – Yes, we do but it fluctuates year to year. So essentially we have an allocation that we're not supposed to exceed. Last year, we did exceed it by I think about 10%.

SH - When we knew we were going to exceed it, we flagged it with DEWA and had a meeting with them but they don't appear to be enforcing this. We're in the process and have been for a couple of years now, of making all the possible steps we can to reduce the amount of groundwater usage we have through the eco zoning program, which has been going for about 12 years now.

SH - That's been really good and in conjunction with that, we're doing a lot of irrigation renewals by 2028, when the 10% reduction comes into place we will have upgraded all of the irrigation systems at our active sports grounds, which are obviously our biggest users, and when we do that, when we renew a system, we're really conscious of the active area and the passive or verge areas. So we separate them off in different stations so that we can cut or completely reduce the water. That's proven somewhat problematic because we have verge issues on some of our sports grounds where we completely cut it off but on a positive note, we are looking at options designed for groundwater storage cells within these verge areas and permeable paving so that we're not just improving the verge parking on our sports reserves, but also infiltrating extra water and resolving some drainage issues in areas.

SH We are currently working on designs for Menzies Park which was renewed a couple of years ago, so hopefully that will be implemented in the next couple of years. We will be looking at other reserves with the same issue. Obviously, Britannia Reserves a big one, Kyilla where we have to keep the verge area clear for parking. Sporting event focussed so we can't echo zone the verge, but if we do permeable paving and water storage cells underground, we're going to have a really good environmental outcome.

IK - with resource conservation we're talking about a circular economy approach looking at compost as an example where a certain amount goes out and a little bit comes back. We should be trying to maximize the amount that come comes back. We should have some targets. With the FOGO bin we sort of expected that

it was going to come back as compost and it does come back as compost and it gets dumped at Britannia and it's gone in two days by the local landscapers or word of mouth. It would be good to measure the reuse.

Cr Fontaine - when is the baseline audit going to be completed?

TE - that's a great question, I will have to work with our waste team to understand that. I will update this for the next meeting.

4.4 Presentation by TE and group discussion on the City's Emissions Inventory (15 minutes)

TE – Emissions Inventory

We engaged Deloitte to prepare the emissions inventory. As part of that work, we went to the executive team to decide on the emissions boundary for that work.

BP - will come back to you on this with some comments. It would back be useful to have a pie graph at this point that says this is where our major emissions are coming from - transport, electricity, waste and buildings.

TE - we set the emissions boundary and we have done that work so we've got all those facts around where we're at and where we're trending towards. So that really will inform that climate action plan that will go on to next financial year.

MH noted that that's the important step to give us something to move forward with. So if we're trying to measure 2030 or 2040 or 2050, whatever the end game is, we have a holistic picture now. And part of the framework in the Climate Action Plan will be an annual update of the Emissions Inventory so that we can track year to year.

4.5 General update from TE on Sustainability initiatives (5 minutes)

TE gave an update on the bulk buying energy. CoV is working with Bayswater and Stirling to understand how this might work. It seems we're a bit behind the Eastern States and they have third party providers that manage it for them over there.

IK – Diagram Concept for Community Circularity Precinct and Community Biochar Hub

The overall concept is around developing a hub where we can try different things out and then based on that scale up. We trialled the FOGO compost in the biochar and now with the tree planting that's being implemented, certainly with compost and microbes going into the soil.

Historically, we had the Community compost station there and that was popular. That provided the incentive for the Council to move to Fogo. There are future opportunities in terms of grey water reuse and stormwater harvesting. This is just a concept and I will be advocating for an ideas type sort of process where stakeholders could come together and bring their ideas and formulate projects.

4.6 Meeting scheduled for 2025

MH proposed a tentative meeting schedule for 2025, with meetings in February, May, July, and around the Council election period. The plan would be to review the sustainability framework, strategy, and climate action plan during these meetings.

5. Close/Next Meeting

The Chairperson (ALF) closed the meeting at 7:47pm. The next meeting is scheduled to be held in February.

Signed

Councillor

(Chairperson)

Dated this _____ day of _____ 20__

Date:	28 November 2024
Time:	6:30PM
Location:	Town of Victoria Park



Ordinary Council Meeting **Minutes**

**MINDARIE REGIONAL COUNCIL
NOTICE OF MEETING**

22 November 2024

Councillors of the Mindarie Regional Council are advised that an Ordinary Meeting of the Council will be held at the Town of Victoria Park at 6.30 pm on 28 November 2024.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.



**SCOTT CAIRNS
CHIEF EXECUTIVE OFFICER**

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr S Proud, JP (Stephanie) - Chair	City of Stirling
Cr K Vernon (Karen)- Deputy Chair	Town of Victoria Park
Cr R Fishwick, JP (Russ)	City of Joondalup
Cr C May (Christopher)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr A Creado (Andrea)	City of Stirling
Cr J Ferrante (Joe)	City of Stirling
Cr C Hatton (Chris)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr P Miles (Paul)	City of Wanneroo
Cr J Wright (Jordan)	City of Wanneroo
Cr G Mack (Gary)	Town of Cambridge

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.38 pm
The Chair welcomed Mr Sheikh from the Office of the Auditor General, WA.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MRC COUNCILLORS

Cr S Proud, JP (Stephanie) CHAIR	City of Stirling
Cr K Vernon (Karen) DEPUTY CHAIR	Town of Victoria Park
Cr R Fishwick, JP (Russ)	City of Joondalup
Cr C May (Christopher)	City of Joondalup
Cr L Gobbert (Liam)	City of Perth
Cr A Creado (Andrea)	City of Stirling
Cr J Ferrante (Joe)	City of Stirling
Cr C Hatton (Chris)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr P Miles (Paul)	City of Wanneroo
Cr J Wright (Jordan)	City of Wanneroo
Cr G Mack (Gary) <i>attendance via MS Teams</i>	Town of Cambridge

Apologies

Nil

MRC Officers

Mr S Cairns (Chief Executive Officer)
Ms A Arapovic (Executive Manager Corporate Services)
Mr D Turner (Projects and Procurement Manager)
Ms S Cherico (Human Resource Manager)
Ms D Toward (Executive Assistant)

Approved leave of absence

Nil

Member Council Observers

Mr N Claassen	City of Joondalup
Mr M Pennington	City of Joondalup
Mr A Murphy	City of Stirling
Ms Y Plimbley	City of Stirling
Mr P Varris	City of Vincent
Mr A Griffiths	City of Vincent
Mr H Singh	City of Wanneroo
Mr J Gault	City of Wanneroo
Mr A Head	Town of Cambridge
Mr J Wong	Town of Victoria Park

MRC Observers:

Mr R Davies

VISITORS

Mr Aamir Sheikh, Assistant Director, Office of the Auditor General, WA *attendance via MS Teams*

3 DECLARATION OF INTERESTS

Item	Name	Interest	Reason
14.6 CEO Performance Review	Scott Cairns	Financial Interest	Scott Cairns is the CEO

4 PUBLIC QUESTION TIME

WRITTEN QUESTIONS RECEIVED PRIOR TO THE COUNCIL MEETING HELD ON 28 NOVEMBER 2024

Ms O'Byrne, Kinross

The Chair elected for the questions from Ms O'Byrne to be responded to as normal business correspondence in accordance with the Mindarie Regional Council Meeting Procedures Local Law 2020. The question and answers will also be provided in the next Ordinary Council meeting Agenda.

QUESTIONS ASKED VERBALLY AT THE COUNCIL MEETING HELD ON 28 NOVEMBER 2024:

Mr Adrian Hill, Burns Beach

Q1. Can I request some clarity on the MRC's decision to cease using leachate evaporation this year and what was the reason for the decision, and who was involved in making the decision?

A1: The decision was taken in 2023, due to the number of odour reports and DWER at the time took the view that the odour source was leachate.

The decision was taken by the Executive Manager Operation, in consultation at the time with officers from DWER.

Q2: Please advise if you did a risk assessment before ending evaporation?

A2: There was no formal written risk assessment process undertaken. The view at the time was that, given the increased pressure upon MRC to minimise odour, the only available option was to cease leachate evaporation and find a solution thereafter regarding leachate management. Stopping the receipt of odorous materials on the elevated landfill was not a valid

option given the need to continue services for member councils. In discussion with the CEO, the risks were assessed, and a decision was taken, but the decision to stop was, at that time, expected to be a temporary one. Subsequent events thereafter inhibited recommencing evaporation.

5 ANNOUNCEMENT BY THE PRESIDING PERSON

Nil

6 APPLICATION FOR LEAVE OF ABSENCE

Cr Jordan Wright requested a leave of absence from Council duties from 19 December 2024 to 03 January 2024.

Moved Cr May seconded Cr Hatton

That Council approves the request for a leave of absence from Council duties for Cr Jordan Wright covering the period 19 December 2024 to

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

Cr Joe Ferrante requested a leave of absence from Council duties from 13 December 2024 to 18 January 2024.

Cr Karen Vernon requested a leave of absence from Council duties from 22 December 2024 to 14 January 2025

Cr Christopher May requested a leave of absence from Council duties from 21 December 2024 to 14 January 2024

Cr Gary Mack requested a leave of absence from Council duties from 2.12.2024 to 11.12.2024

Moved Cr Wright, Seconded Cr Ferrante

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 ORDINARY COUNCIL MEETING – 26 September 2024

The Minutes of the Ordinary Council Meeting held on 26 September 2024 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 26 September 2024 be confirmed as a true record of the proceedings.

Moved Cr Hatton, seconded Cr Vernon

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

MOVED Cr Proud, Seconded Cr Vernon

Procedural Motion

1. To suspend the operation of clause 5.2 – Order of Business - in accordance with clause 10.1(j) of the Mindarie Regional Council Meeting Procedures Local Law 2020.

Reasons:

For efficiency of the meeting to enable consideration of Confidential Items 14.4 to 14.5 to allow the representative from the Office Auditor General (OAG), Mr Sheik to participate in items 14.4 & 14.5 and then leave once these items have been completed.

CARRIED 11/1

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Proud, Vernon and Wright

Against: Miles

Moved Cr Vernon, Seconded Cr Castle

Procedural motion:

In accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, I request that Council meet “behind closed doors” to allow the Council to consider items 14.1 to 14.5 as the items are of a confidential nature.

1. Permits the MRC Chief Executive Officer, MRC staff and OAG Officers to remain in the meeting.
2. Requests people seated in the gallery to leave.

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

Meeting closed at 6.51pm, people seated in the gallery left.

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (f) (ii) of the *Local Government Act 1995* as the report deals with matters concerning risks to the MRC

14.4 ANNUAL FINANCIAL AUDIT PLANNING 2023/2024

File No:	GF-24-0000423
Attachment(s):	Attachment 1 Annual Financial Audit Planning Summary
Date:	21 November 2024
Responsible Officer:	Chief Executive Officer

OFFICER AND AUDIT AND RISK COMMITTEE RECOMMENDATION

That the Council note and review the scope and effectiveness of the 2023/2024 Annual Financial Audit Planning Summary issued by the OAG Auditors.

Moved Cr Hatton, seconded Cr May

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright
Against: Nil

The meeting reopened to the public at 6.54 pm.
Mr Sheik disconnected from the meeting.

9 CHIEF EXECUTIVE OFFICER REPORTS

9.1	INTERIM FINANCIAL STATEMENTS – FOR THE PERIOD ENDED 30 September 2024 & 31 October 2024
Reference:	GF-23-000000019
Attachment(s):	Attachment 1
Date:	13 November 2024
Responsible Officer:	Executive Manager Corporate Services

SUMMARY

The purpose of this report is to provide Council with a set of financial reports in line with statutory requirements, which provides information on the financial performance of the Mindarie Regional Council (MRC).

BACKGROUND

Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996 defines reporting requirements.

The financial statements presented for each month consist of:

- Statement by Comprehensive Income by Nature
- Operating Income Statement by Program
- Statement of Financial Position
- Statement of Cashflows
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activity
- Cash and Cash Equivalents and Schedule of Investments
- Tonnage Report

DETAIL

The attached reports provide an overview of the MRC's interim financial performance for the periods ending 30 September 2024 and 31 October 2024 and have been prepared in accordance with the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996 and the Australian Accounting Standards. The interim report fairly represents, in all material respects, the results of the MRC's operations for the month being reported.

The Interim Financial Reports for the periods ended 30 September 2024 and 31 October 2024 is attached at Appendix No. 1 to this Item. The Schedule of Investments and Tonnage Report up to 31 October 2024 are also contained within the Attachment No.1.

Summary of results for the year-to-date period ended 31 October 2024

	YTD Budget	YTD Actual	Variance
	t	t	t
Tonnes – Members	59,087	58,717	(370)
Tonnes – Others	5,971	6,560	589
TOTAL TONNES	65,058	65,277	220
	\$	\$	\$
Revenue - Fees & Charges	12,851,447	12,550,258	(301,188)
Revenue - Other	2,719,205	2,868,092	148,887
TOTAL REVENUE	15,570,651	15,418,350	(152,301)
Expenses	(13,448,343)	(11,951,195)	1,497,147
Gross Profit	2,122,308	3,467,155	1,344,846
Net Profit on sales of assets	122,924	-	(122,924)
NET PROFIT	2,245,232	3,467,155	1,221,922

Variances Year to Date

Mindarie Regional Council's interim financial result for the period ending 31 October 2024 reflects its performance from 1 July 2024 to 31 October 2024. The Council's operations have been conducted in line with the adopted budget at the OCM, 27 June 2024. In line with materiality adopted by the Council, variances below \$50k do not attract comments.

MRC recorded an interim net profit of \$3.5m for the period ended 31 October 2024.

REVENUE

Revenue for the year to 31 October 2024 was \$152k under the year-to-date budget. User charges across members and non-members including mattress charges were \$79k under budget. Interest earnings on term deposits were \$142k over budget. There have been no gas power generation sales yet, this is a timing issue.

EXPENDITURE

Total expenditure recorded a positive variance of \$1.5m.

The main areas contributing to the variance were employment costs \$337k, materials and contracts \$887k and depreciation \$114k. Employment costs are subject to the timing of recruitment and enterprise bargaining agreement adjustment and should align as the year progresses. Within materials and contracts Waste-to-energy has not commenced however the variation has been fully offset by increased DEP Levy costs based on tonnage to landfill.

Projects and maintenance timings have all contributed to the remaining positive variance. Depreciation variance is expected to align after audit adjustments.

STATEMENT OF FINANCIAL POSITION

End of October 2024 the MRC's cash position is solid due to collection of fees and charges and positive earnings from the investments. Capital expenditure that is yet to be incurred impacts this position.

Capital Expenditure

There is \$1.4m or 9.1% capital expenditure incurred to 31 October 2024. This cost predominantly comes from landfill infrastructure. The majority of budgeted capital expenditure is expected to be utilised by the year end.

Reserve Accounts

The reserve accounts for the year-to-date have increased by \$2.2m due to planned transfer and interest earned netted off by capital expenditure for the period.

STATUTORY IMPLICATIONS

Section 6.4 of the Local Government Act 1995 and regulation 34(1) of the Local Government (Financial Management) Regulations 1996.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 for the months ended 30 September and 31 October 2024.

Moved Cr Gobbert, seconded Cr Vernon

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

Attachment

Interim Financial Reports September and October 2024



Financial Report
for the period ending
30 September 2024

Mindarie Regional Council

Authorised by: Adnana Arapovic
Executive Manager Corporate Services

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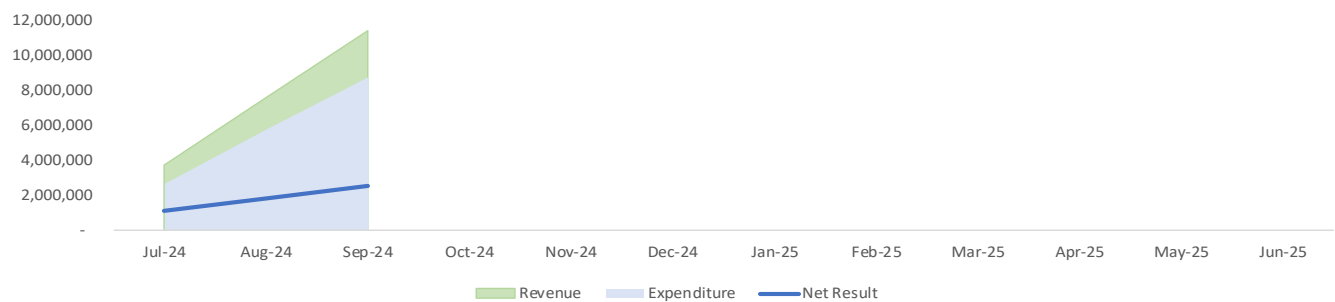
- 1.0 Interim Financial Summary
- 2.0 Financial Statements
 - 2.1 Interim Statement of Comprehensive Income by Nature
 - 2.2 Interim Statement of Comprehensive Income by Program
 - 2.3 Interim Statement of Financial Position
 - 2.4 Interim Statement of Cashflows
 - 2.5 Interim Statement of Financial Activity
 - 2.6 Interim Statement of Reserves
 - 2.7 Interim Statement of Investing Activity
- 3.0 Cash and Cash Equivalents and Schedule of Investments
- 4.0 Tonnage Report

1.0 Interim Financial Summary For the period 30 September 2024

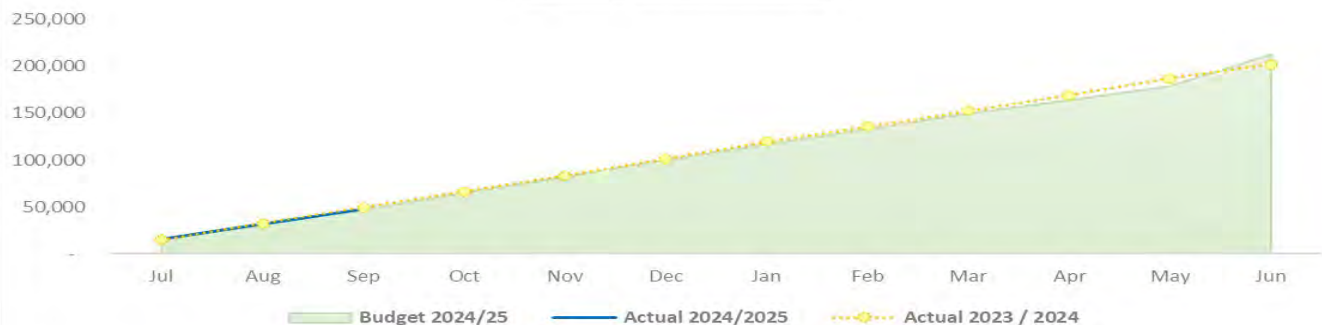
STATEMENT OF COMPREHENSIVE INCOME

	Adopted Budget	Budget Year to Date	Interim Actual Year to Date	Variance	Variance %	Status
Fees and Charges Revenue	\$ 40,782,586	\$ 9,463,065	\$ 9,305,280	\$ (157,785)	(2%)	↓
Other Revenue	\$ 7,630,062	\$ 2,076,829	\$ 2,111,325	\$ 34,495	2%	↑
Total Operating Revenue	\$ 48,412,648	\$ 11,539,894	\$ 11,416,605	\$ (123,290)	(1%)	↓
Operating Expenditure	\$ (47,150,125)	\$ (9,305,269)	\$ (8,816,818)	\$ 488,451	(5%)	↓
Net Surplus	\$ 1,262,523	\$ 2,234,625	\$ 2,599,786	\$ 365,161	16%	↑
Capital Grants and Subsidies	\$ -	\$ -	\$ -	\$ -	-	→
Net profit /(loss) on sale of assets	\$ 510,480	\$ 122,924	\$ -	\$ (122,924)	(100%)	↓
Net Result	\$ 1,773,003	\$ 2,357,549	\$ 2,599,786	\$ 242,237	10%	↑

Year to Date Net Result Cumulative



Tonnage Cumulative



STATEMENT OF FINANCIAL POSITION

	Original Budget	Interim Actual Year to Date	Actual 30 June 2024
Current Assets	\$ 74,682,308	\$ 83,576,941	\$ 79,426,688
Non Current Assets	\$ 101,974,030	\$ 102,258,235	\$ 103,118,451
Total Assets	\$ 176,656,338	\$ 185,835,175	\$ 182,545,139
Current Liabilities	\$ 6,446,995	\$ 6,503,625	\$ 6,026,192
Non Current Liabilities	\$ 27,218,849	\$ 36,101,210	\$ 35,888,394
Total Liabilities	\$ 33,665,844	\$ 42,604,835	\$ 41,914,586
Equity	\$ 142,990,495	\$ 143,230,340	\$ 140,630,554

CAPITAL EXPENDITURE

	Original Budget	Year to Date Actual	Variance \$	Variance %
Capital Expenditure	15,705,396	1,344,311	14,361,085	91.4%

2.1 Interim Statement of Comprehensive Income by Nature For the period ended 30 September 2024

	Adopted Budget	Year to Date				Previous YTD Actual
	2024/25 \$	Adopted Budget \$	Interim Actual \$	Variance \$	Variance %	30-Sep-23 \$
Revenue						
Member User Charges						
User Charges - City of Perth	2,700,714	604,145	618,829	14,684	2%	479,304
User Charges - City of Wanneroo	10,065,000	2,593,450	2,610,933	17,483	1%	2,002,864
User Charges - City of Joondalup	6,148,800	1,502,353	1,516,301	13,948	1%	1,206,494
User Charges - City of Stirling	10,461,195	2,247,060	2,263,905	16,845	1%	2,093,336
User Charges - Town of Cambridge	786,900	174,504	170,445	(4,059)	(2%)	218,000
User Charges - City of Vincent	1,006,500	241,654	256,574	14,920	6%	218,544
User Charges - Town of Victoria Park	1,943,460	506,149	515,133	8,984	2%	408,344
Total Member User Charges	33,112,569	7,869,315	7,952,119	82,804	1%	6,626,886
User Charges - Casual Tipping Fees	5,870,017	1,153,750	1,141,838	(11,912)	(1%)	1,105,682
Total User Charges	38,982,586	9,023,065	9,093,957	70,892	1%	7,732,568
Other Fees and Charges						
Mattresses Charges	1,000,000	240,000	211,323	(28,677)	(12%)	-
Gas Power Generation Sales	800,000	200,000	-	(200,000)	(100%)	-
Total Other Fees and Charges	1,800,000	440,000	211,323	(228,677)	(52%)	-
Total Fees and Charges	40,782,586	9,463,065	9,305,280	(157,785)	(2%)	7,732,568
Interest Earnings	2,984,150	946,037	1,016,889	70,852	7%	653,524
Grants, Subsidies and Contributions						
Reimb. of Admin/Governance Expenses	4,364,356	1,091,089	1,091,089	-	0%	1,164,129
Other Revenue						
Other Revenue	281,556	39,703	3,346	(36,357)	(92%)	78,825
Total Other Revenue	7,630,062	2,076,829	2,111,325	34,495	2%	1,896,479
Total Revenue	48,412,648	11,539,894	11,416,605	(123,290)	(1%)	9,629,047
EXPENSES						
Employee Costs	(6,779,990)	(1,561,602)	(1,291,565)	270,037	(17%)	(1,201,846)
Materials and Contracts	(28,294,000)	(4,780,559)	(4,801,985)	(21,426)	0%	(3,992,660)
Utilities	(818,250)	(194,563)	(122,789)	71,773	(37%)	(145,884)
Depreciation	(7,062,320)	(1,765,580)	(1,674,726)	90,854	(5%)	(1,475,990)
Amortisation	(2,119,200)	(529,800)	(529,801)	(1)	0%	(1,189,786)
Finance Costs	(1,040,175)	(260,044)	(261,265)	(1,221)	0%	(275,359)
Insurances	(665,100)	(145,442)	(93,287)	52,155	(36%)	(90,359)
Other Expenses	(371,090)	(67,681)	(41,401)	26,280	(39%)	(27,018)
Total Expenses	(47,150,125)	(9,305,269)	(8,816,818)	488,451	(5%)	(8,398,901)
Capital Grants, Subsidies and Contributions						
Capital Grants and Subsidies	-	-	-	-	-	-
Profit/(loss) from ordinary activities						
Profit on Sale of Assets	527,550	122,924	-	(122,924)	(100%)	1
Loss on Sale of Assets	(17,070)	-	-	-	-	-
	510,480	122,924	-	(122,924)	(100%)	1
Net result for the period	1,773,003	2,357,549	2,599,786	242,237	10%	1,230,147
Other Comprehensive income for the period						
Changes in asset revaluation	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	1,773,003	2,357,549	2,599,786	242,237	10%	1,230,147

2.2 Interim Statement of Comprehensive Income by Program

For the period ended 30 September 2024

	Adopted Budget 2024/25	Adopted Budget YTD 30 Sep 2024	Interim Actual YTD 30 Sep 2024	Variance	Variance
	\$	\$	\$	\$	%
Revenue from Ordinary Activities					
Community Amenities	41,064,142	9,502,768	9,308,626	(194,142)	(2%)
General Purpose Funding	2,984,150	946,037	1,016,889	70,852	7%
Governance	4,364,356	1,091,089	1,091,089	0.09	0%
	48,412,648	11,539,894	11,416,605	(123,290)	(1%)
Expenses from Ordinary Activities					
Governance	(7,274,182)	(1,668,366)	(1,122,889)	545,477	(33%)
Community Amenities	(39,574,055)	(7,561,431)	(7,617,236)	(55,805)	1%
Total operating expenses	(46,848,237)	(9,229,797)	(8,740,125)	489,672	(5%)
Finance costs					
Governance	(301,888)	(75,472)	(76,693)	(1,221)	2%
Total finance costs	(301,888)	(75,472)	(76,693)	(1,221)	2%
Profit on sale of assets					
Community Amenities	527,550	122,924	-	(122,924)	0%
	527,550	122,924	-	(122,924)	
Loss on sale of assets					
Community Amenities	(17,070)	-	-	-	
Total profit / loss on sale of assets	510,480	122,924	-	(122,924)	
Net result for the period	1,773,003	2,357,549	2,599,786	242,237	10%
TOTAL COMPREHENSIVE INCOME	1,773,003	2,357,549	2,599,786	242,237	10%

2.3 Interim Statement of Financial Position As at 30 September 2024

	Interim Actual 30 September 2024	Interim Actual as at 30 June 2024
CURRENT ASSETS		
Cash and cash equivalents	22,050,208	19,542,485
Other Financial Assets	58,046,116	56,743,738
Debtors and other receivables	2,268,012	2,304,693
Inventories	10,385	12,330
Other Current Assets	1,202,220	823,442
TOTAL CURRENT ASSETS	83,576,941	79,426,688
NON-CURRENT ASSETS		
Property, plant and equipment	34,046,085	34,467,151
Right of Use Asset	5,458,375	5,650,725
Infrastructure	49,443,682	50,404,388
Excavation and Rehabilitation Asset	13,310,093	12,596,187
TOTAL NON-CURRENT ASSETS	102,258,235	103,118,451
TOTAL ASSETS	185,835,175	182,545,139
CURRENT LIABILITIES		
Trade and other payables	5,213,239	4,523,948
Provisions	775,133	821,752
Right of Use Asset - Leases	515,253	680,492
TOTAL CURRENT LIABILITIES	6,503,625	6,026,192
NON CURRENT LIABILITIES		
Provisions	117,043	88,799
Rehabilitation provision	30,281,635	30,097,063
Right of Use Asset - Leases	5,702,532	5,702,532
TOTAL NON CURRENT LIABILITIES	36,101,210	35,888,394
TOTAL LIABILITIES	42,604,835	41,914,586
NET ASSETS	143,230,340	140,630,554
EQUITY		
Retained Losses	(27,941,411)	(28,908,278)
Reserves Accounts	27,037,697	25,404,778
Revaluation Surplus	55,048,328	55,048,328
Council Contribution	89,085,726	89,085,726
TOTAL EQUITY	143,230,340	140,630,554

2.4 Interim Statement of Cash Flow

For the period ended 30 September 2024

	Adopted Budget 2024/2025	Interim Actual YTD 30-Sep-24	Interim Actual 30-Jun-24
	\$		\$
Cash flows from operating activities			
<u>Receipts</u>			
Contributions, re-imbursements and donations	4,364,356	1,091,089	4,656,518
Gas generation services	800,000	-	615,414
Fees and charges	41,317,586	9,326,285	31,709,699
Interest earnings	2,984,150	850,339	3,133,051
Other revenue	281,556	3,346	339,899
GST Received	-	676,332	3,061,094
	49,747,648	11,947,392	43,515,675
<u>Payments</u>			
Employee costs	(6,217,432)	(1,369,054)	(5,761,474)
Materials and contracts	(27,783,520)	(4,304,790)	(16,664,242)
Utilities	(818,250)	(122,789)	(591,004)
Insurance	(665,100)	(93,287)	(355,736)
Finance Costs	-	(76,693)	(324,573)
Other Expenditure	(371,090)	(41,401)	(204,320)
GST Paid	-	(619,727)	(3,106,273)
	(35,855,392)	(6,627,741)	(27,007,622)
Net cash provided by/(used in) operating activities	13,892,256	5,319,651	16,508,053
Cash flows from investing activities			
Grants and subsidiaries	-	-	38,000
Payments for purchases of property, plant and equipment and infrastructure	(15,705,396)	(1,344,311)	(1,684,830)
Investments term deposits	(4,354,150)	(1,302,379)	(16,247,828)
Proceeds from Sale of assets	1,370,000		1,293,291
Net cash used in investing activities	(18,689,546)	(2,646,689)	(16,601,367)
Cash flows from financing activities			
Lease payments	(559,266)	(165,239)	(626,342)
Net cash (used in)/from financing activities	(559,266)	(165,239)	(626,342)
Net increase/(decrease) in cash and cash equivalents	(5,356,556)	2,507,723	(719,656)
Cash and cash equivalents 30 June 2024	25,503,246	19,542,485	20,262,141
Cash and cash equivalents 30 September 2024	20,146,690	22,050,208	19,542,485

2.5 Interim Statement of Financial Activity

For the period ended 30 September 2024

	Adopted Budget 2024/25	Adopted Budget YTD 30-Sep-24	Interim Actual YTD 30-Sep-24	Variance	Variance
	\$	\$	\$	\$	%
Revenue from operating activities					
Contributions and reimbursements	4,364,356	1,091,089	1,091,089	-	0%
Fees and charges	40,782,586	9,463,065	9,305,280	(157,785)	(2%)
Interest revenue	2,984,150	946,037	1,016,889	70,852	7%
Other revenue	281,556	39,703	3,346	(36,357)	(92%)
Profit on asset disposals	527,550	122,924	-	(122,924)	
	48,940,198	11,662,818	11,416,605	(246,214)	(2%)
Expenditure from operating activities					
Employee costs	(6,779,990)	(1,561,602)	(1,291,565)	270,037	(17%)
Materials and contracts	(28,294,000)	(4,780,559)	(4,801,985)	(21,426)	0%
Utility charges	(818,250)	(194,563)	(122,789)	71,773	(37%)
Depreciation & amortisation	(9,181,520)	(2,295,380)	(2,204,527)	90,853	(4%)
Finance costs	(1,040,175)	(260,044)	(261,265)	(1,221)	0%
Insurance	(665,100)	(145,442)	(93,287)	52,155	(36%)
Other expenditure	(371,090)	(67,681)	(41,401)	26,280	(39%)
Loss on asset disposals	(17,070)	-	-	-	
	(47,167,195)	(9,305,269)	(8,816,818)	488,451	(5%)
Add/less: Non-cash items					
Profit on asset disposals	(527,550)	(122,924)	-	122,924	(100%)
Loss on disposal of assets	17,070	-	-	-	
Depreciation & amortisation	9,181,520	2,295,380	2,204,527	(90,853)	(4%)
Employee benefit provisions	678,558	169,640	(18,375)	(188,014)	(111%)
Rehabilitation - unwinding of interest	738,287	184,572	184,572	-	0%
Other Provisions	696,004	174,001	-	(174,001)	(100%)
	10,783,888	2,700,668	2,370,724	(329,944)	(12%)
Amount attributable to operating activities	12,556,891	5,058,217	4,970,510	(87,707)	(2%)
Inflows from investing activities					
Proceeds from disposal of assets	1,370,000	-	-	-	
	1,370,000	-	-	-	
Outflows from investing activities					
Purchase of plant and equipment	(3,753,366)	(938,342)	(69,740)	868,602	(93%)
Purchase of land and buildings	(280,000)	(70,000)	-	70,000	(100%)
Purchase of computer equipment	(217,000)	(54,250)	(11,160)	43,090	(79%)
Purchase and construction of infrastructure	(11,455,030)	(2,863,758)	(1,263,410)	1,600,347	(56%)
	(15,705,396)	(3,926,349)	(1,344,311)	2,582,038	(66%)
Amount attributable to investing activities	(14,335,396)	(3,926,349)	(1,344,311)	2,582,038	(66%)
Inflows from financing activity					
Transfers from reserve accounts	7,808,366	1,952,092	100,604	(1,851,488)	(95%)
	7,808,366	1,952,092	100,604	(1,851,488)	(95%)
Outflows from financing activities					
Payments for principal portion of lease liabilities	(665,840)	(162,797)	(165,239)	(2,442)	2%
Transfers to reserve accounts	(8,054,124)	(1,671,031)	(1,733,524)	(62,493)	4%
	(8,719,964)	(1,833,828)	(1,898,763)	(64,935)	4%
Amount attributable to financing activities	(911,598)	118,263	(1,798,159)	(1,798,159)	(1520%)
Operating Net Current Assets at the start of the financial year	49,252,469	49,252,469	49,497,963	245,494	0%
Amount attributable to operating activities	12,556,891	5,058,217	4,970,510	(87,707)	(2%)
Amount attributable to investing activities	(14,335,396)	(3,926,349)	(1,344,311)	2,582,038	(66%)
Amount attributable to financing activities	(911,598)	118,263	(1,798,159)	(1,916,422)	(1620%)
Closing Net Current Assets	46,562,366	50,502,601	51,326,004	823,404	2%

2.5 Interim Net Current Assets

For the period ended 30 September 2024

	Actual As at 30 Sept 2024	Actual 30 June 2024
CURRENT ASSETS		
Cash and cash equivalents	22,050,208	19,542,485
Other Financial Assets	58,046,116	56,743,738
Debtors and other receivables	2,268,012	2,304,693
Inventories	10,385	12,330
Other Current Assets	1,202,220	823,442
TOTAL CURRENT ASSETS	83,576,941	79,426,688
CURRENT LIABILITIES		
Trade and other payables	5,213,239	4,523,948
Provisions	775,133	821,752
Right of Use Asset - Leases	515,253	680,492
TOTAL CURRENT LIABILITIES	6,503,625	6,026,192
NET CURRENT ASSETS	77,073,316	73,400,496
Add Back Restricted Liabilities		
Employee Related Provisions	775,133	821,752
Right of Use - Liabilities	515,253	680,492
Adjusted Net Current Assets	78,363,702	74,902,740
Less: Net current financial assets that back reserves		
Reserve Accounts	(27,037,697)	(25,404,778)
	51,326,005	49,497,962

2.6 Statement of Reserves

For the period ended 30 September 2024

Description	Interim Actual YTD 30 Sept 2024
<u>Site Rehabilitation</u>	
Opening balance	18,679,243
Interest income	216,070
Transfer to reserves	184,572
Transfer from reserves	-
Closing Balance	19,079,885
<u>Capital Expenditure</u>	
Opening balance	6,209,785
Interest income	76,917
Transfer to reserves	1,250,001
Transfer from reserves	(100,604)
Closing Balance	7,436,099
<u>Carbon Abatement</u>	
Opening balance	515,749
Interest income	5,964
Transfer to reserves	-
Transfer from reserves	-
Closing Balance	521,714
RESERVES SUMMARY	
Opening Balance	25,404,777
Interest income	298,951
Transfer to reserves	1,434,573
Transfer from reserves	(100,604)
Closing Balance	27,037,697

2.7 Interim Statement of Investing Activity For the period ended 30 September 2024

	Adopted Budget 2024/25	Actual As at 30 September 2024	Actual vs Adopted Budget Variance	Actual vs Adopted Budget Variance
	\$	\$	%	
LANDFILL INFRASTRUCTURE				
Installation of Piggy Back Liner	3,631,235	51,167	3,580,068	1.4%
Stage2 - Phase2 capping work	5,395,426	1,187,150	4,208,277	22.0%
Leachate Processing Infrastructure	1,683,369	5,390	1,677,979	0.3%
	10,710,030	1,243,707	9,466,323	11.61%
INFRASTRUCTURE TAMALA PARK				
Transfer station extension (from alternative wt options)	65,000	-	65,000	0.0%
Recycling Asphalt Hardstand extension works	35,000	-	35,000	0.0%
Footpath at Administration building	10,000	-	10,000	0.0%
Leachate Extraction Well Stage2 Phase 2	150,000	9,250	140,750	6.2%
Waste Water Treatment Replacement (Washdown Bay)	65,000	-	65,000	0.0%
Leachate Holding Tanks and Pump Station	190,000	-	190,000	0.0%
Infrastructure Design Planning	200,000	-	200,000	0.0%
Transfer Station Fixed Lighting Towers	30,000	-	30,000	0.0%
4x new Monitoring Bores Install - Marmion Ave	55,000	-	55,000	0.0%
Facility Signage Upgrade	14,000	10,453	3,547	74.7%
Transfer Station Line Marking	18,000	-	18,000	0.0%
	832,000	19,703	812,297	2.37%
Admin Building Outside BBQ Area and shade structure				
Admin building renewal	105,000	-	105,000	0.0%
Recycling Centre Roof Extension Works	15,000	-	15,000	0.0%
Master Distribution Board Upgrade	150,000	-	150,000	0.0%
Workshop Crib Room Kitchen refurbishment	10,000	-	10,000	0.0%
	280,000	-	280,000	0.00%
COMPUTING EQUIPMENT				
CCTV install for Tip Face, Quarry and Transfer	10,000	-	10,000	0.0%
Weighbridge Software Upgrade	150,000	-	150,000	0.0%
DCS Replacements	30,000	-	30,000	0.0%
Replacement of IT equipments	27,000	11,160	15,840	41.3%
Wifi Access Point Replacements	27,866	-	27,866	0.0%
	244,866	11,160	233,706	4.56%
EQUIPMENT				
High Flow Leachate/ Water Transfer Pump (Diesel)	60,000	-	60,000	0.0%
2 way radios	6,500	-	6,500	0.0%
Odour monitoring units / control	80,000	69,740	10,260	87.2%
	146,500	69,740	76,760	47.60%
PLANT AND VEHICLES				
TAKEUCHI Skid Steer Loader TL10V2 2022 - PL151	245,000	-	245,000	0.0%
Skid Steer Bucket Replacements x 3	60,000	-	60,000	0.0%
CAT 2.5L Forklift - Plant117	85,000	-	85,000	0.0%
Komatsu Excavator 2018-C22211 - Plant131	385,000	-	385,000	0.0%
Compactor or Alternative waste compaction treatment	1,500,000	-	1,500,000	0.0%
Hino Bin Truck 1EAS815 - Plant83	390,000	-	390,000	0.0%
New Slow Speed Shredder/Crusher	800,000	-	800,000	0.0%
New Double Axle trailer	15,000	-	15,000	0.0%
Replacement of Skid Steer Loader	12,000	-	12,000	0.0%
	3,492,000	-	3,492,000	0.0%
TOTAL CAPITAL EXPENDITURE	15,705,396	1,344,311	14,361,085	8.6%

3.0 Cash & Cash Equivalents and Schedule of Investments As at 30 September 2024

Institutions with Standard & Poors Rating AA- or better

Institution	S&P Rating	Achieved
CBA	AA-	✓
NAB	AA-	✓
ANZ	AA-	✓
Westpac	AA-	✓



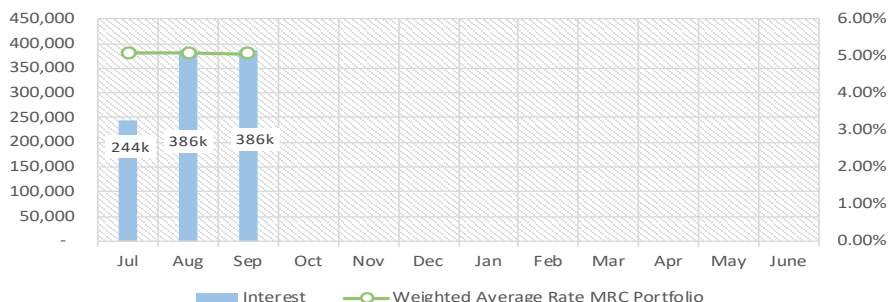
Where Tenor > 90 Days, maximum 50% held in one institution

Investments > 90 days tenor 94%

Institution	Amount Held \$m	% of Total Funds	Maximum	Achieved
CBA	\$ 13.32	23%	50%	✓
NAB	\$ 17.22	30%	50%	✓
ANZ	\$ 4.30	7%	50%	✓
Westpac	\$ 23.00	40%	50%	✓
<90 Days	\$ 0.20			
	\$ 58.05			

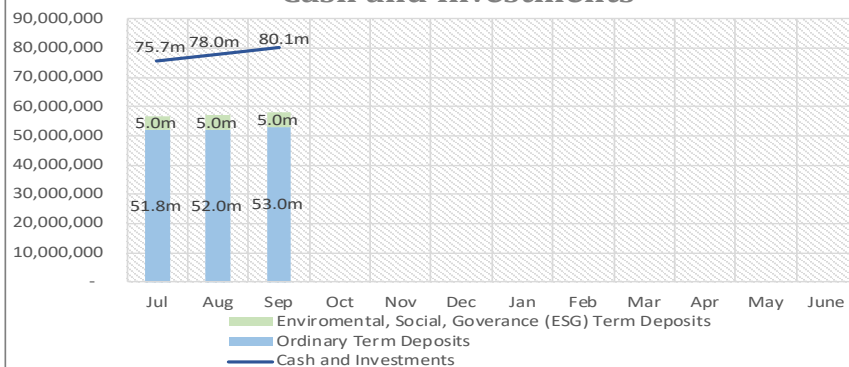
Where possible give preference to institutions that do not finance the fossil fuel industry and consider ethical, social and environmental aspects.

Monthly Interest and Rates



As of Sep 30 2024, MRC's interest earnings are \$71k above the adopted budget. In Sep 2024, the Reserve Bank held the cash rate at 4.35%

Cash and Investments

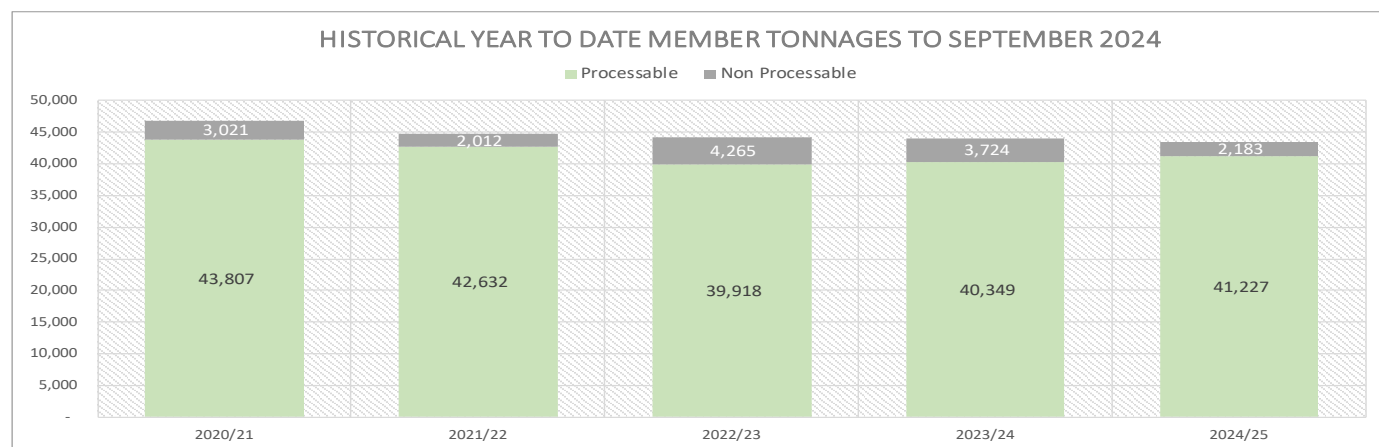
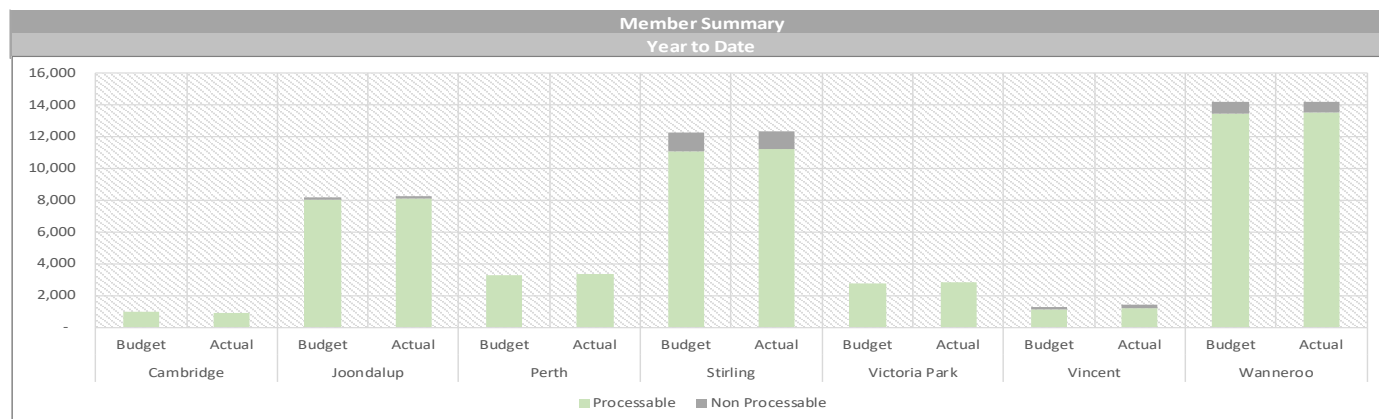
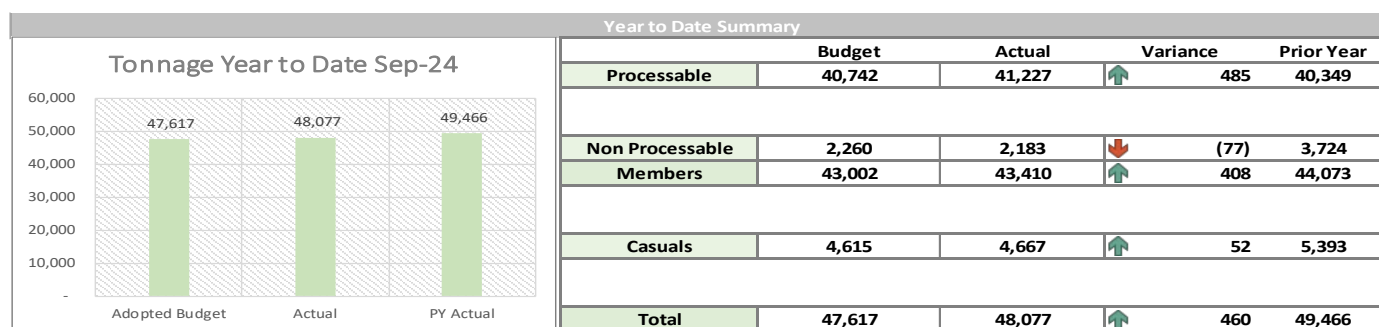
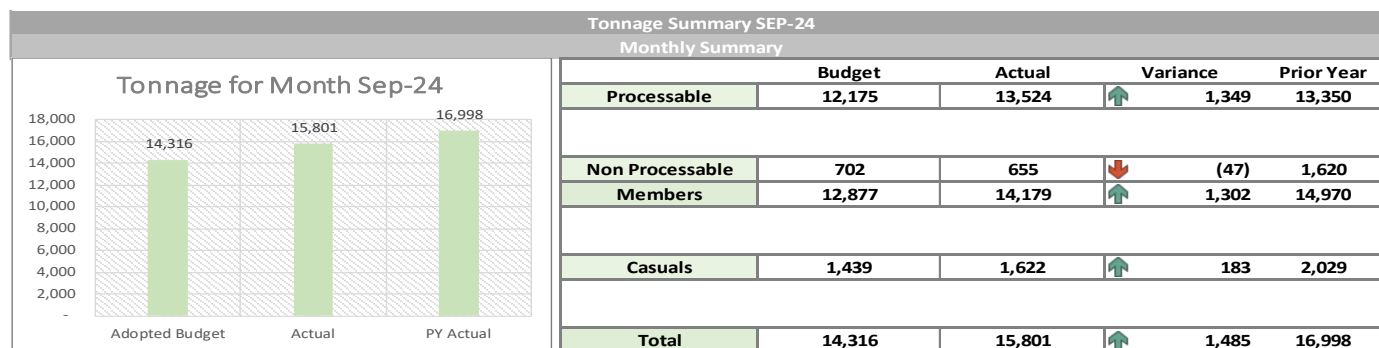


As of Sep 30, 2024, MRC's total cash and investments amounted to \$80 million. \$58 million was invested in term deposits and \$13m invested in the CBA saver account with the balance being held in the everyday accounts. 5% (1 term deposit value \$5m) of the overall term deposits have environmental, social, and governance (ESG) ratings.

3.0 Cash & Cash Equivalents and Schedule of Investments As at 30 September 2024 (Continued)

SCHEDULE OF INVESTMENTS							
Bank	Investment Date	Tenor (Days)	Investment Amt \$	Interest Rate %	Maturity Date	Gross Interest \$	Maturity Amt \$
ORDINARY TERM DEPOSITS							
NAB GMI-DEAL-10894013	17/04/2024	180	2,144,564	5.05%	14/10/2024	53,408	2,197,972
CBA CDA 37309509	15/04/2024	183	5,183,836	4.83%	15/10/2024	125,533	5,309,368
NAB GMI-DEAL-10899596	21/05/2024	181	2,167,406	5.10%	18/11/2024	54,815	2,222,220
NAB 93-921-9929	23/08/2024	90	203,977	5.00%	21/11/2024	2,515	206,492
Wpac TD 032-108 005408	29/05/2024	184	3,200,000	5.14%	29/11/2024	82,916	3,282,916
ANZ 9797-07193	1/08/2024	133	2,161,684	4.94%	12/12/2024	38,912	2,200,596
NAB GMI-DEAL-10893903	15/07/2024	184	2,165,308	5.30%	15/01/2025	57,852	2,223,161
NAB 41-562-4966	9/09/2024	150	3,113,997	5.00%	6/02/2025	63,986	3,177,983
CBA 37309509F	18/09/2024	152	3,000,000	4.80%	17/02/2025	59,967	3,059,967
NAB 21-233-4933	23/08/2024	180	2,186,924	5.00%	19/02/2025	53,924	2,240,848
Wpac TD 032-108 988977	21/05/2024	275	4,300,000	5.21%	20/02/2025	168,790	4,468,790
ANZ 9796-92171	13/06/2024	273	2,137,282	5.00%	13/03/2025	79,928	2,217,210
CBA 37309509	19/07/2024	273	5,139,818	4.97%	18/04/2025	191,062	5,330,880
Wpac TD 032-108 962507	1/05/2024	365	5,500,000	5.35%	1/05/2025	294,250	5,794,250
NAB GMI-DEAL-10902291	11/06/2024	365	3,238,861	5.25%	11/06/2025	170,040	3,408,901
NAB 36-705-5358	16/09/2024	270	2,202,460	5.00%	13/06/2025	81,461	2,283,921
Wpac 032-108 521306	23/08/2024	122	5,000,000	5.14%	23/12/2024	85,901	5,085,901
Total Ordinary Term Deposits			53,046,116			1,665,260	54,711,377
WpacGreen Tailored Deposit	11/06/2025	365	5,000,000	5.10%	11/06/2025	255,000	5,255,000
Total ESG Term Deposits			5,000,000			255,000	5,255,000
Total Term Deposits			58,046,116	5.07%		1,920,260	59,966,377
Cash & Cash Equivalents as of 30th September 2024							
CBA Saver			13,017,160	Principal			
NAB Balance			1,199	Ordinary Term Deposits			
CBA Business			6,862,648	NAB	30.0%	17,423,497	
ANZ Balance			2,166,200	CBA	23.0%	13,323,654	
				ANZ	7.4%	4,298,966	
Petty Cash			1,500	Wpac	31.0%	18,000,000	
Floats			1,500			53,046,117	
				ESG Term Deposits			
				Wpacgreen	8.6%	5,000,000	
				Invested	100%	58,046,117	
				Principal plus interest			
				Ordinary Term Deposits			
				NAB	30.0%	17,961,499	
				CBA	22.8%	13,700,215	
				ANZ	7.4%	4,417,806	
				Wpac	31.1%	18,631,857	
						54,711,377	
				ESG Term Deposits			
				Wpacgreen	8.8%	5,255,000	
Total Cash & Cash Equivalents			22,050,208	Total	100%	59,966,377	
Total			80,096,324				

4.0 Tonnage Report for the period ended 30 September 2024





Financial Report
for the period ending
31 October 2024

Mindarie Regional Council

Authorised by: Adnana Arapovic
Executive Manager Corporate Services

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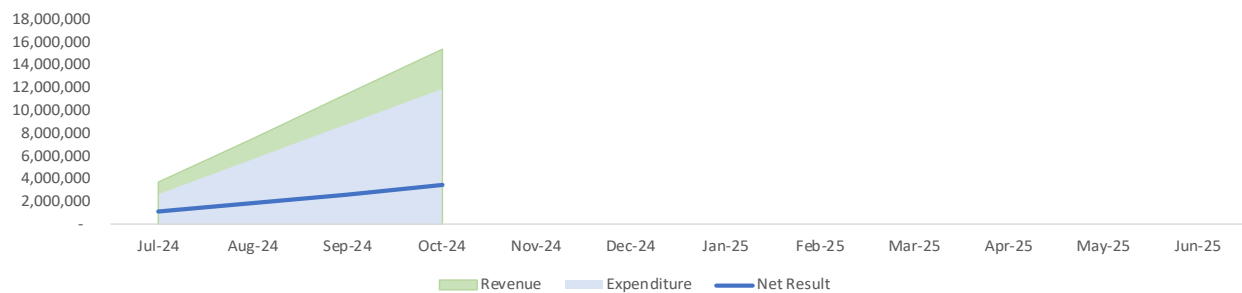
- 1.0 Interim Financial Summary
- 2.0 Financial Statements
 - 2.1 Interim Statement of Comprehensive Income by Nature
 - 2.2 Interim Statement of Comprehensive Income by Program
 - 2.3 Interim Statement of Financial Position
 - 2.4 Interim Statement of Cashflows
 - 2.5 Interim Statement of Financial Activity
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 - 2.7 Interim Statement of Investing Activity
- 3.0 Cash and Cash Equivalents and Schedule of Investments
- 4.0 Tonnage Report

1.0 Interim Financial Summary For the period 31 October 2024

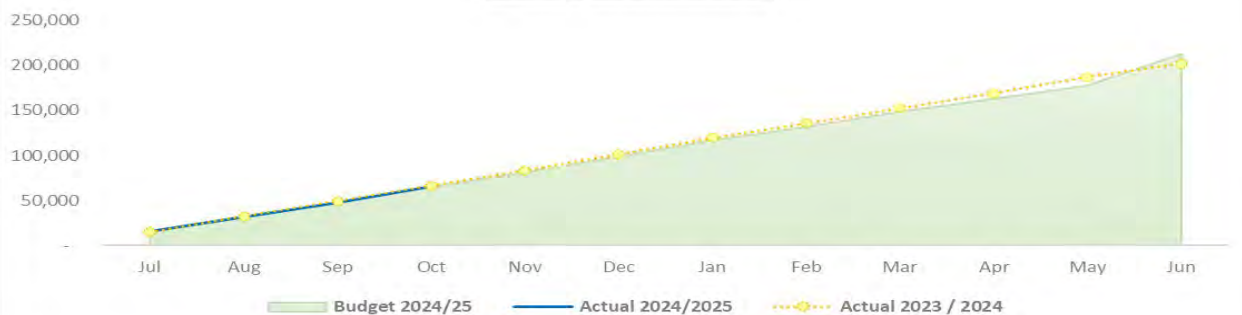
STATEMENT OF COMPREHENSIVE INCOME

	Adopted Budget	Budget Year to Date	Interim Actual Year to Date	Variance	Variance %	Status
Fees and Charges Revenue	\$ 40,782,586	\$ 12,851,447	\$ 12,550,258	\$ (301,188)	(2%)	↓
Other Revenue	\$ 7,630,062	\$ 2,719,205	\$ 2,868,092	\$ 148,887	5%	↑
Total Operating Revenue	\$ 48,412,648	\$ 15,570,651	\$ 15,418,350	\$ (152,301)	(1%)	→
Operating Expenditure	\$ (47,150,125)	\$ (13,448,343)	\$ (11,951,195)	\$ 1,497,147	(11%)	↓
Net Operating Surplus	\$ 1,262,523	\$ 2,122,308	\$ 3,467,155	\$ 1,344,846	63%	↑
Net profit /(loss) on sale of assets	\$ 510,480	\$ 122,924	\$ -	\$ (122,924)	(100%)	↓
Net Result	\$ 1,773,003	\$ 2,245,232	\$ 3,467,155	\$ 1,221,922	54%	↑

Year to Date Net Result Cumulative



Tonnage Cumulative



STATEMENT OF FINANCIAL POSITION

	Original Budget	Interim Actual Year to Date	Actual 30 June 2024
Current Assets	\$ 74,682,308	\$ 82,093,725	\$ 79,426,688
Non Current Assets	\$ 101,974,030	\$ 101,605,137	\$ 103,118,451
Total Assets	\$ 176,656,338	\$ 183,698,862	\$ 182,545,139
Current Liabilities	\$ 6,446,995	\$ 13,983,814	\$ 16,570,400
Non Current Liabilities	\$ 27,218,849	\$ 25,569,263	\$ 25,296,111
Total Liabilities	\$ 33,665,844	\$ 39,553,077	\$ 41,866,511
Equity	\$ 142,990,495	\$ 144,145,785	\$ 140,678,629

CAPITAL EXPENDITURE

	Original Budget	Year to Date Actual	Variance \$	Variance %
Capital Expenditure	15,705,396	1,432,758	14,272,638	90.9%

2.1 Interim Statement of Comprehensive Income by Nature For the period ended 31 October 2024

	Adopted Budget	Year to Date				Previous YTD Actual
	2024/25 \$	Adopted Budget \$	Interim Actual \$	Variance \$	Variance %	31-Oct-23 \$
Revenue						
Member User Charges						
User Charges - City of Perth	2,700,714	837,112	828,154	(8,958)	(1%)	647,956
User Charges - City of Wanneroo	10,065,000	3,515,768	3,538,829	23,060	1%	2,679,042
User Charges - City of Joondalup	6,148,800	2,052,803	2,062,673	9,870	0%	1,629,893
User Charges - City of Stirling	10,461,195	3,133,735	3,041,430	(92,305)	(3%)	2,803,692
User Charges - Town of Cambridge	786,900	234,142	230,660	(3,483)	(1%)	291,771
User Charges - City of Vincent	1,006,500	344,841	349,841	5,000	1%	291,111
User Charges - Town of Victoria Park	1,943,460	694,461	699,676	5,215	1%	547,611
Total Member User Charges	33,112,569	10,812,863	10,751,262	(61,601)	(1%)	8,891,077
User Charges - Casual Tipping Fees	5,870,017	1,492,750	1,499,889	7,139	0%	1,508,970
Total User Charges	38,982,586	12,305,613	12,251,151	(54,462)	(0%)	10,400,046
Other Fees and Charges						
Mattresses Charges	1,000,000	323,333	299,107	(24,226)	(7%)	-
Gas Power Generation Sales	800,000	222,500	-	(222,500)	(100%)	40,599
Total Other Fees and Charges	1,800,000	545,833	299,107	(246,726)	(45%)	40,599
Total Fees and Charges	40,782,586	12,851,447	12,550,258	(301,188)	(2%)	10,440,646
Interest Earnings	2,984,150	1,194,717	1,336,761	142,044	12%	879,041
Grants, Subsidies and Contributions						
Reimb. of Admin/Governance Expenses	4,364,356	1,454,785	1,454,785	-	0%	1,552,173
Other Revenue						
Other Revenue	281,556	69,703	76,546	6,843	10%	85,597
Total Other Revenue	7,630,062	2,719,205	2,868,092	148,887	5%	2,516,811
Total Revenue	48,412,648	15,570,651	15,418,350	(152,301)	(1%)	12,957,456
EXPENSES						
Employee Costs	(6,779,990)	(2,125,601)	(1,788,014)	337,587	(16%)	(1,630,174)
Materials and Contracts	(28,294,000)	(7,374,553)	(6,490,866)	883,687	(12%)	(5,469,163)
Utilities	(818,250)	(261,396)	(199,169)	62,227	(24%)	(193,507)
Depreciation	(7,062,320)	(2,354,107)	(2,239,672)	114,435	(5%)	(2,077,752)
Amortisation	(2,119,200)	(706,401)	(706,401)	-	0%	(706,401)
Finance Costs	(1,040,175)	(346,725)	(341,841)	4,884	(1%)	(367,145)
Insurances	(665,100)	(170,867)	(124,002)	46,865	(27%)	(119,845)
Other Expenses	(371,090)	(108,695)	(61,231)	47,463	(44%)	(28,682)
Total Expenses	(47,150,125)	(13,448,343)	(11,951,195)	1,497,147	(11%)	(10,592,668)
Capital Grants, Subsidies and Contributions						
Capital Grants and Subsidies	-	-	-	-	-	-
Profit/(loss) from ordinary activities						
Profit on Sale of Assets	527,550	122,924	-	(122,924)	(100%)	1
Loss on Sale of Assets	(17,070)	-	-	-	-	-
	510,480	122,924	-	(122,924)	(100%)	1
Net result for the period	1,773,003	2,245,232	3,467,155	1,221,922	54%	2,364,789
Other Comprehensive income for the period						
Changes in asset revaluation	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	1,773,003	2,245,232	3,467,155	1,221,922	54%	2,364,789

2.2 Interim Statement of Comprehensive Income by Program For the period ended 31 October 2024

	Adopted Budget	Year to Date				Previous YTD Actual
	2024/25 \$	Adopted Budget \$	Interim Actual \$	Variance \$	Variance %	31-Oct-23 \$
Revenue						
Member User Charges						
User Charges - City of Perth	2,700,714	837,112	828,154	(8,958)	(1%)	647,956
User Charges - City of Wanneroo	10,065,000	3,515,768	3,538,829	23,060	1%	2,679,042
User Charges - City of Joondalup	6,148,800	2,052,803	2,062,673	9,870	0%	1,629,893
User Charges - City of Stirling	10,461,195	3,133,735	3,041,430	(92,305)	(3%)	2,803,692
User Charges - Town of Cambridge	786,900	234,142	230,660	(3,483)	(1%)	291,771
User Charges - City of Vincent	1,006,500	344,841	349,841	5,000	1%	291,111
User Charges - Town of Victoria Park	1,943,460	694,461	699,676	5,215	1%	547,611
Total Member User Charges	33,112,569	10,812,863	10,751,262	(61,601)	(1%)	8,891,077
User Charges - Casual Tipping Fees	5,870,017	1,492,750	1,499,889	7,139	0%	1,508,970
Total User Charges	38,982,586	12,305,613	12,251,151	(54,462)	(0%)	10,400,046
Other Fees and Charges						
Mattresses Charges	1,000,000	323,333	299,107	(24,226)	(7%)	-
Gas Power Generation Sales	800,000	222,500	-	(222,500)	(100%)	40,599
Total Other Fees and Charges	1,800,000	545,833	299,107	(246,726)	(45%)	40,599
Total Fees and Charges	40,782,586	12,851,447	12,550,258	(301,188)	(2%)	10,440,646
Interest Earnings	2,984,150	1,194,717	1,336,761	142,044	12%	879,041
Grants, Subsidies and Contributions						
Reimb. of Admin/Governance Expenses	4,364,356	1,454,785	1,454,785	-	0%	1,552,173
Other Revenue						
Other Revenue	281,556	69,703	76,546	6,843	10%	85,597
Total Other Revenue	7,630,062	2,719,205	2,868,092	148,887	5%	2,516,811
Total Revenue	48,412,648	15,570,651	15,418,350	(152,301)	(1%)	12,957,456
EXPENSES						
Employee Costs	(6,779,990)	(2,125,601)	(1,788,014)	337,587	(16%)	(1,630,174)
Materials and Contracts	(28,294,000)	(7,374,553)	(6,490,866)	883,687	(12%)	(5,469,163)
Utilities	(818,250)	(261,396)	(199,169)	62,227	(24%)	(193,507)
Depreciation	(7,062,320)	(2,354,107)	(2,239,672)	114,435	(5%)	(2,077,752)
Amortisation	(2,119,200)	(706,401)	(706,401)	-	0%	(706,401)
Finance Costs	(1,040,175)	(346,725)	(341,841)	4,884	(1%)	(367,145)
Insurances	(665,100)	(170,867)	(124,002)	46,865	(27%)	(119,845)
Other Expenses	(371,090)	(108,695)	(61,231)	47,463	(44%)	(28,682)
Total Expenses	(47,150,125)	(13,448,343)	(11,951,195)	1,497,147	(11%)	(10,592,668)
Capital Grants, Subsidies and Contributions						
Capital Grants and Subsidies	-	-	-	-	-	-
Profit/(loss) from ordinary activities						
Profit on Sale of Assets	527,550	122,924	-	(122,924)	(100%)	1
Loss on Sale of Assets	(17,070)	-	-	-	-	-
Net result for the period	510,480	122,924	-	(122,924)	(100%)	1
Other Comprehensive income for the period						
Changes in asset revaluation	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	1,773,003	2,245,232	3,467,155	1,221,922	54%	2,364,789

2.3 Interim Statement of Financial Position As at 31 October 2024

	Interim Actual 31 October 2024	Interim Actual as at 30 June 2024
CURRENT ASSETS		
Cash and cash equivalents	19,306,828	21,681,423
Other Financial Assets	58,225,057	54,604,800
Debtors and other receivables	3,100,454	2,304,693
Inventories	16,746	12,330
Other Current Assets	1,444,640	823,442
TOTAL CURRENT ASSETS	82,093,725	79,426,688
NON-CURRENT ASSETS		
Property, plant and equipment	33,880,562	34,469,175
Right of Use Asset	5,395,956	5,650,725
Infrastructure	49,130,580	50,402,365
Excavation and Rehabilitation Asset	13,198,038	12,596,186
TOTAL NON-CURRENT ASSETS	101,605,137	103,118,451
TOTAL ASSETS	183,698,862	182,545,139
CURRENT LIABILITIES		
Trade and other payables	2,159,684	4,523,947
Provisions	826,260	821,752
Rehabilitation provision	10,544,209	10,544,209
Right of Use Asset - Leases	453,661	680,492
TOTAL CURRENT LIABILITIES	13,983,814	16,570,400
NON CURRENT LIABILITIES		
Provisions	115,857	88,800
Rehabilitation provision	19,750,874	19,504,778
Right of Use Asset - Leases	5,702,532	5,702,532
TOTAL NON CURRENT LIABILITIES	25,569,263	25,296,111
TOTAL LIABILITIES	39,553,077	41,866,511
NET ASSETS	144,145,785	140,678,629
EQUITY		
Retained Losses	(27,855,981)	(29,128,649)
Reserves Accounts	27,599,265	25,404,777
Revaluation Surplus	55,316,775	55,316,775
Council Contribution	89,085,726	89,085,726
TOTAL EQUITY	144,145,785	140,678,629

2.4 Interim Statement of Cash Flow

For the period ended 31 October 2024

	Adopted Budget 2024/2025	Interim Actual YTD 31-Oct-24	Interim Actual 30-Jun-24
	\$		\$
Cash flows from operating activities			
<u>Receipts</u>			
Contributions, re-imbursements and donations	4,364,356	1,454,785	4,656,518
Gas generation services	800,000	-	615,414
Fees and charges	41,317,586	11,693,406	31,709,699
Interest earnings	2,984,150	1,099,091	3,133,051
Other revenue	281,556	76,546	339,899
GST Received	-	935,230	3,061,094
	49,747,648	15,259,058	43,515,675
<u>Payments</u>			
Employee costs	(6,217,432)	(1,810,928)	(5,761,474)
Materials and contracts	(27,783,520)	(9,247,496)	(16,664,242)
Utilities	(818,250)	(199,169)	(591,004)
Insurance	(665,100)	(124,002)	(355,736)
Finance Costs	-	(95,745)	(324,573)
Other Expenditure	(371,090)	(61,231)	(204,320)
GST Paid	-	(815,236)	(3,106,273)
	(35,855,392)	(12,353,807)	(27,007,622)
Net cash provided by/(used in) operating activities	13,892,256	2,905,252	16,508,053
Cash flows from investing activities			
Grants and subsidiaries	-	-	38,000
Payments for purchases of property, plant and equipment and infrastructure	(15,705,396)	(1,432,758)	(1,684,830)
Investments term deposits	(4,354,150)	(3,620,258)	(14,108,890)
Proceeds from Sale of assets	1,370,000	-	1,293,291
Net cash used in investing activities	(18,689,546)	(5,053,016)	(14,462,429)
Cash flows from financing activities			
Lease payments	(559,266)	(226,831)	(626,342)
Net cash (used in)/from financing activities	(559,266)	(226,831)	(626,342)
Net increase/(decrease) in cash and cash equivalents	(5,356,556)	(2,374,595)	1,419,282
Cash and cash equivalents 30 June 2024	25,503,246	21,681,423	20,262,141
Cash and cash equivalents 31 October 2024	20,146,690	19,306,828	21,681,423

2.5 Interim Statement of Financial Activity

For the period ended 31 October 2024

	Adopted Budget 2024/25	Adopted Budget YTD 31-Oct-24	Interim Actual YTD 31-Oct-24	Variance	Variance
	\$	\$	\$	\$	%
Revenue from operating activities					
Contributions and reimbursements	4,364,356	1,454,785	1,454,785	-	0%
Fees and charges	40,782,586	12,790,447	12,550,258	(240,188)	(2%)
Interest revenue	2,984,150	1,194,717	1,336,761	142,044	12%
Other revenue	281,556	39,703	76,546	36,843	93%
Profit on asset disposals	527,550	122,924	-	(122,924)	
	48,940,198	15,602,575	15,418,350	(184,225)	(1%)
Expenditure from operating activities					
Employee costs	(6,779,990)	(2,125,601)	(1,788,014)	337,587	(16%)
Materials and contracts	(28,294,000)	(7,374,553)	(6,490,866)	883,687	(12%)
Utility charges	(818,250)	(261,396)	(199,169)	62,227	(24%)
Depreciation & amortisation	(9,181,520)	(3,060,507)	(2,946,072)	114,434	(4%)
Finance costs	(1,040,175)	(346,725)	(341,841)	4,884	(1%)
Insurance	(665,100)	(170,867)	(124,002)	46,865	(27%)
Other expenditure	(371,090)	(108,695)	(61,231)	47,463	(44%)
Loss on asset disposals	(17,070)	-	-	-	
	(47,167,195)	(13,448,342)	(11,951,195)	1,497,147	(11%)
Add/less: Non-cash items					
Profit on asset disposals	(527,550)	(122,924)	-	122,924	(100%)
Loss on disposal of assets	17,070	-	-	-	
Depreciation & amortisation	9,181,520	3,060,507	2,946,072	(114,434)	(4%)
Employee benefit provisions	678,558	226,186	31,566	(194,620)	(86%)
Rehabilitation - unwinding of interest	738,287	246,096	246,096	-	0%
Other Provisions	696,004	174,001	-	(174,001)	(100%)
	10,783,888	3,583,865	3,223,734	(360,131)	(10%)
Amount attributable to operating activities	12,556,891	5,738,099	6,690,889	952,790	17%
Inflows from investing activities					
Proceeds from disposal of assets	1,370,000	-	-	-	
	1,370,000	-	-	-	
Outflows from investing activities					
Purchase of plant and equipment	(3,753,366)	(1,251,122)	(69,740)	1,181,382	(94%)
Purchase of land and buildings	(280,000)	(93,333)	(1,550)	91,783	(98%)
Purchase of computer equipment	(217,000)	(72,333)	(11,160)	61,173	(85%)
Purchase and construction of infrastructure	(11,455,030)	(3,818,343)	(1,350,308)	2,468,035	(65%)
	(15,705,396)	(5,235,132)	(1,432,758)	3,802,374	(73%)
Amount attributable to investing activities	(14,335,396)	(5,235,132)	(1,432,758)	3,802,374	(73%)
Inflows from financing activity					
Transfers from reserve accounts	7,808,366	2,602,789	100,604	(2,502,185)	(96%)
	7,808,366	2,602,789	100,604	(2,502,185)	(96%)
Outflows from financing activities					
Payments for principal portion of lease liabilities	(665,840)	(217,063)	(226,831)	(9,768)	5%
Transfers to reserve accounts	(8,054,124)	(2,228,041)	(2,295,091)	(67,050)	3%
	(8,719,964)	(2,445,104)	(2,521,922)	(76,818)	3%
Amount attributable to financing activities	(911,598)	157,684	(2,421,318)	(2,421,318)	(1536%)
Operating Net Current Assets at the start of the financial year	49,252,469	49,252,469	49,497,963	245,494	0%
Amount attributable to operating activities	12,556,891	5,738,099	6,690,889	952,790	17%
Amount attributable to investing activities	(14,335,396)	(5,235,132)	(1,432,758)	3,802,374	(73%)
Amount attributable to financing activities	(911,598)	157,684	(2,421,318)	(2,579,003)	(1636%)
Closing Net Current Assets	46,562,366	49,913,120	52,334,776	2,421,656	5%

2.5 Interim Net Current Assets

For the period ended 31 October 2024

	Actual As at 31 Oct 2024	Actual 30 June 2024
CURRENT ASSETS		
Cash and cash equivalents	19,306,828	21,681,423
Other Financial Assets	58,225,057	54,604,800
Debtors and other receivables	3,100,454	2,304,693
Inventories	16,746	12,330
Other Current Assets	1,444,640	823,442
TOTAL CURRENT ASSETS	82,093,725	79,426,688
CURRENT LIABILITIES		
Trade and other payables	2,159,684	4,523,947
Provisions	11,370,469	11,365,961
Right of Use Asset - Leases	453,661	680,492
TOTAL CURRENT LIABILITIES	13,983,814	16,570,400
NET CURRENT ASSETS	68,109,911	62,856,288
Add Back Restricted Liabilities		
Employee Related Provisions	11,370,469	11,365,961
Right of Use - Liabilities	453,661	680,492
Adjusted Net Current Assets	79,934,041	74,902,741
Less: Net current financial assets that back reserves		
Reserve Accounts	(27,599,265)	(25,404,777)
	52,334,776	49,497,964

2.6 Statement of Reserves

For the period ended 31 October 2024

Description	Interim Actual YTD 31 Oct 24
<u>Site Rehabilitation</u>	
Opening balance	18,679,243
Interest income	274,905
Transfer to reserves	246,096
Transfer from reserves	-
Closing Balance	19,200,243
<u>Capital Expenditure</u>	
Opening balance	6,209,785
Interest income	99,850
Transfer to reserves	1,666,668
Transfer from reserves	(100,604)
Closing Balance	7,875,699
<u>Carbon Abatement</u>	
Opening balance	515,749
Interest income	7,573
Transfer to reserves	-
Transfer from reserves	-
Closing Balance	523,322
RESERVES SUMMARY	
Opening Balance	25,404,777
Interest income	382,328
Transfer to reserves	1,912,764
Transfer from reserves	(100,604)
Closing Balance	27,599,265

2.7 Interim Statement of Investing Activity For the period ended 31 October 2024

Adopted Budget 2024/25	Adopted Budget 2024/25	Actual As at 31 October 2024	Actual vs Adopted Budget Variance	Actual vs Adopted Budget Variance
	\$	\$	%	
LANDFILL INFRASTRUCTURE				
Installation of Piggy Back Liner	3,631,235	60,497	3,570,738	1.7%
Stage2 - Phase2 capping work	5,395,426	1,236,370	4,159,056	22.9%
Leachate Processing Infrastructure	1,683,369	11,386	1,671,983	0.7%
	10,710,030	1,308,253	9,401,777	12.22%
INFRASTRUCTURE TAMALA PARK				
Transfer station extension (from alternative wt options)	65,000	-	65,000	0.0%
Recycling Asphalt Hardstand extension works	35,000	-	35,000	0.0%
Footpath at Administration building	10,000	-	10,000	0.0%
Leachate Extraction Well Stage2 Phase 2	150,000	9,250	140,750	6.2%
Waste Water Treatment Replacement (Washdown Bay)	65,000	-	65,000	0.0%
Leachate Holding Tanks and Pump Station	190,000	3,717	186,283	2.0%
Infrastructure Design Planning	200,000	-	200,000	0.0%
Transfer Station Fixed Lighting Towers	30,000	-	30,000	0.0%
4x new Monitoring Bores Install - Marmion Ave	55,000	-	55,000	0.0%
Facility Signage Upgrade	14,000	10,453	3,547	74.7%
Transfer Station Line Marking	18,000	18,635	635	103.5%
	832,000	42,055	789,945	5.05%
BUILDING				
Admin building renewal	105,000	1,550	103,450	1.5%
Recycling Centre Roof Extension Works	15,000	-	15,000	0.0%
Master Distribution Board Upgrade	150,000	-	150,000	0.0%
Workshop Crib Room Kitchen refurbishment	10,000	-	10,000	0.0%
	280,000	1,550	278,450	0.55%
COMPUTING EQUIPMENT				
CCTV install for Tip Face, Quarry and Transfer	10,000	-	10,000	0.0%
Weighbridge Software Upgrade	150,000	-	150,000	0.0%
DCS Replacements	30,000	-	30,000	0.0%
Replacement of IT equipments	27,000	11,160	15,840	41.3%
Wifi Access Point Replacements	27,866	-	27,866	0.0%
	244,866	11,160	233,706	4.56%
EQUIPMENT				
High Flow Leachate/ Water Transfer Pump (Diesel)	60,000	-	60,000	0.0%
2 way radios	6,500	-	6,500	0.0%
Odour monitoring units / control	80,000	69,740	10,260	87.2%
	146,500	69,740	76,760	47.60%
PLANT AND VEHICLES				
TAKEUCHI Skid Steer Loader TL10V2 2022 - PL151	245,000	-	245,000	0.0%
Skid Steer Bucket Replacements x 3	60,000	-	60,000	0.0%
CAT 2.5L Forklift - Plant117	85,000	-	85,000	0.0%
Komatsu Excavator 2018-C22211 - Plant131	385,000	-	385,000	0.0%
Compactor or Alternative waste compaction treatment	1,500,000	-	1,500,000	0.0%
Hino Bin Truck 1EAS815 - Plant83	390,000	-	390,000	0.0%
New Slow Speed Shredder/Crusher	800,000	-	800,000	0.0%
New Double Axle trailer	15,000	-	15,000	0.0%
Replacement of Skid Steer Loader	12,000	-	12,000	0.0%
	3,492,000	-	3,492,000	0.0%
TOTAL CAPITAL EXPENDITURE	15,705,396	1,432,758	14,272,638	9.1%

3.0 Cash & Cash Equivalents and Schedule of Investments As at 31 October 2024

Institutions with Standard & Poors Rating AA- or better

Institution	S&P Rating	Achieved
CBA	AA-	✓
NAB	AA-	✓
ANZ	AA-	✓
Westpac	AA-	✓



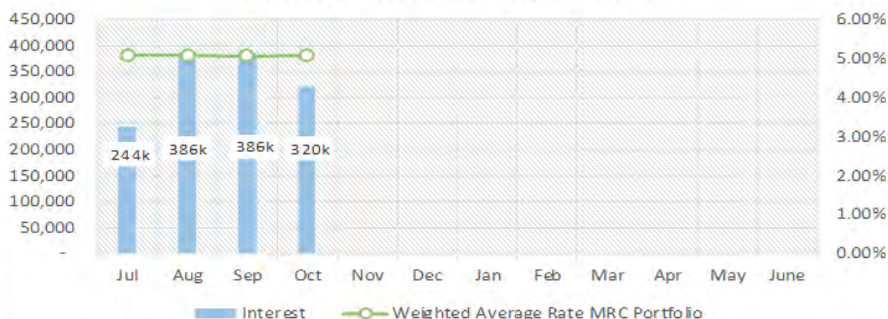
Where Tenor > 90 Days, maximum 50% held in one institution

Investments > 90 days tenor 94%

Institution	Amount Held \$m	% of Total Funds	Maximum	Achieved
CBA	\$ 13.32	23%	50%	✓
NAB	\$ 17.22	30%	50%	✓
ANZ	\$ 4.30	7%	50%	✓
Westpac	\$ 23.00	40%	50%	✓
<90 Days	\$ 0.20			
	\$ 58.05			

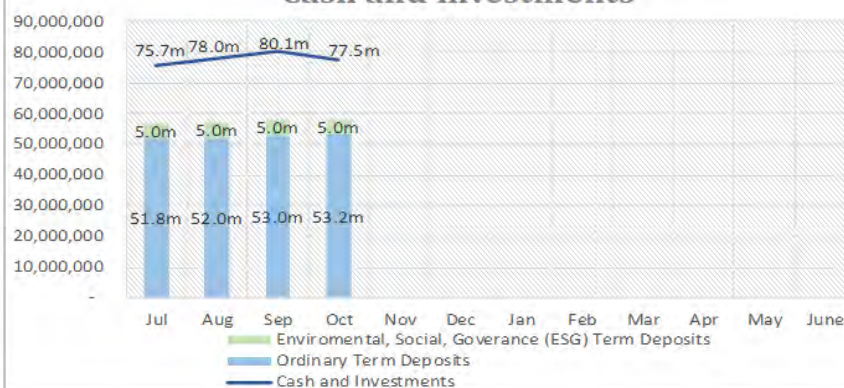
Where possible give preference to institutions that do not finance the fossil fuel industry and consider ethical, social and environmental aspects.

Monthly Interest and Rates



As the 31st October 2024, the MRC's interest earnings are \$142k above the adopted budget. The Reserve Bank of Australia has kept its cash rate unchanged at 4.35%, which has matched market estimates. The MRC's weighted average interest rate on fixed term deposit investments is 5.08%.

Cash and Investments



At the 31st October 2024, the MRC's total cash and investments amounted to \$77.5 million. \$58.2 million was invested in term deposits and \$13.1million is invested in a CBA saver account with the balance being held in the everyday accounts. 5% (i.e. 1 term deposit with a value \$5m) of the overall term deposits have environmental, social, and governance (ESG) ratings. For additional information please refer to page 15.

3.0 Cash & Cash Equivalents and Schedule of Investments As at 31 October 2024 (Continued)

SCHEDULE OF INVESTMENTS							
Bank	Investment Date	Tenor (Days)	Investment Amt \$	Interest Rate %	Maturity Date	Gross Interest \$	Maturity Amt \$
ORDINARY TERM DEPOSITS							
NAB GMI-DEAL-10899596	21/05/2024	181	2,167,406	5.10%	18/11/2024	54,815	2,222,220.3
NAB 93-921-9929	23/08/2024	90	203,977	5.00%	21/11/2024	2,515	206,492.0
Wpac TD 032-108 005408	29/05/2024	184	3,200,000	5.14%	29/11/2024	82,916	3,282,916.0
ANZ 9797-07193	1/08/2024	133	2,161,684	4.94%	12/12/2024	38,912	2,200,596.0
NAB GMI-DEAL-10893903	15/07/2024	184	2,165,308	5.30%	15/01/2025	57,852	2,223,160.7
NAB 41-562-4966	9/09/2024	150	3,113,997	5.00%	6/02/2025	63,986	3,177,982.8
CBA 37309509 (trans 234)	18/09/2024	152	3,000,000	4.80%	17/02/2025	59,967	3,059,967.1
NAB 21-233-4933	23/08/2024	180	2,186,924	5.00%	19/02/2025	53,924	2,240,848.3
Wpac TD 032-108 988977	21/05/2024	275	4,300,000	5.21%	20/02/2025	168,790	4,468,789.7
ANZ 9796-92171	13/06/2024	273	2,137,282	5.00%	13/03/2025	79,928	2,217,210.1
NAB GMI-DEAL-10894013	14/10/2024	182	2,197,972	5.05%	14/04/2025	55,347	2,253,319.0
CBA CDA 37309509 (trans 237)	15/10/2024	182	5,309,368	4.84%	15/04/2025	128,135	5,437,502.9
CBA 37309509 (trans 231)	19/07/2024	273	5,139,818	4.97%	18/04/2025	191,062	5,330,879.8
Wpac TD 032-108 962507	1/05/2024	365	5,500,000	5.35%	1/05/2025	294,250	5,794,250.0
NAB GMI-DEAL-10902291	11/06/2024	365	3,238,861	5.25%	11/06/2025	170,040	3,408,900.9
NAB 36-705-5358	16/09/2024	270	2,202,460	5.00%	13/06/2025	81,461	2,283,921.3
Wpac 032-108 521306	23/08/2024	122	5,000,000	5.14%	23/12/2024	85,901	5,085,901
Total Ordinary Term Deposits			53,225,058			1,669,801	54,894,858
Wpac Green TD 11635312)	11/06/2024	365	5,000,000	5.10%	11/06/2025	255,000	5,255,000
Total ESG Term Deposits			5,000,000			255,000	5,255,000
Total Term Deposits			58,225,058	5.08%		1,924,801	60,149,858
Cash & Cash Equivalents as of 31st October 2024							
CBA Saver			13,063,166		Principal		
NAB Balance			1,189		Ordinary Term Deposits		
CBA Business			6,238,811		NAB	30.0%	17,476,905
ANZ Balance			162		CBA	23.1%	13,449,186
					ANZ	7.4%	4,298,966
Petty Cash			2,000		Wpac	30.9%	18,000,000
Floats			1,500				53,225,058
					ESG Term Deposits		
					Wpac Green	8.6%	5,000,000
					Invested	100%	58,225,058
					Principal plus interest		
					Ordinary Term Deposits		
					NAB	30.0%	18,016,845
					CBA	23.0%	13,828,350
					ANZ	7.3%	4,417,806
					Wpac	31.0%	18,631,857
							54,894,858
					ESG Term Deposits		
					Wpac Green	8.7%	5,255,000
Total Cash & Cash Equivalents			19,306,828		Total	100%	60,149,858
Total			77,531,885				

4.0 Tonnage Report for the period ended 31 October 2024



9.2 LIST OF ACCOUNTS PAID – FOR THE PERIOD ENDED 30 September 2024 & 31 October 2024	
Reference:	GF-23-000000019
Attachment(s):	Attachment No. 2
Date:	13 November 2024
Responsible Officer:	Executive Manager Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

DETAILS

In accordance with section 13(1) of the *Local Government Financial Management Regulations 1996*, Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from its Municipal and Trust Funds. A list of accounts paid by the CEO is to be prepared each month (Fin Reg 13(2)) and be presented to the next Ordinary Council Meeting following such payments (Fin Reg 13(3)). The lists of accounts paid for the months ended 30 September 2024 and 31 October 2024 is attached at Appendix 2 to this Item.

A new regulation 13A has been added to the *Local Government Financial Management Regulations 1996* to increase transparency and accountability in local government through greater oversight of incidental spending. Regulation covers purchasing cards such as Bunnings and Fuel cards issued by local government to their employees. Under the new regulation, a transaction listing is included for the MRC's fuel cards and Bunnings Power Pass cards.

Month Ended	Account	Vouchers	Amount
30 September 2024	General Municipal	Cheques	\$-
		EFT	\$1,526,963.13
		Direct Payment	\$3,415,369.93
		Inter account transfers	-
		Total	<u>\$4,942,333.06</u>
31 October 2024	General Municipal	Cheques	\$1,959.20
		EFT	\$5,609,470.39
		Direct Payment	\$2,502,243.91
		Inter account transfers	-
		Total	<u>\$8,113,673.50</u>

STATUTORY IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996*

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of accounts paid under delegated authority to the Chief Executive Officer for the months ended 30 September 2024 and 31 October 2024, in accordance with regulation 13(1) of the Local Government (Financial Management) Regulation 1996.

Moved Cr Vernon, seconded Cr Hatton

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

Attachment

List of Accounts Paid – September and October 2024

**Schedule of Payments for September 2024
Council Meeting - 28 November 2024**

Date	Document No.	Vendor Name	Description	Amount
				\$ -
Total CBA cheques				\$ -

Date	Document No.	Vendor Name	Description	Amount
6/09/2024	DP-02458	Australian Taxation Office	PAYG Payment	\$ 40,612.00
6/09/2024	DP-02459	Easi Salary Pty Ltd	Staff Salary Sacrifice	\$ 3,620.01
20/09/2024	DP-02460	Australian Taxation Office	PAYG Payment	\$ 40,578.00
20/09/2024	DP-02461	Easi Salary Pty Ltd	Staff Salary Sacrifice	\$ 3,620.01
19/09/2024	DP-02462	Perth Ceiling Repairs	Repairs to Ceiling at RRF	\$ 1,100.00
20/09/2024	DP-02463	SuperChoice	Staff Superannuation	\$ 70,233.69
24/09/2024	DP-02464	Australian Taxation Office	BAS Payment Aug 2024	\$ 245,906.00
19/09/2024	DP-02465	Commonwealth Bank	CBA TD placement	\$ 3,000,000.00
4/09/2024	DP-02466	ANZ Bank	Account Fee	\$ 10.00
26/09/2024	DP-02467	MRC Credit Card	See the schedule attached (credit card payments)	\$ 7,481.65
2/09/2024	DP-02468	Commonwealth Bank	Merchant fees	\$ 184.60
2/09/2024	DP-02469	Commonwealth Bank	Merchant fees	\$ 1,952.03
16/09/2024	DP-02470	Commonwealth Bank	CommBiz Fees	\$ 53.14
16/09/2024	DP-02471	Commonwealth Bank	Acc Service Fees	\$ 8.80
30/09/2024	DP-02472	NAB Bank	Bank Charges	\$ 10.00
Total Direct Payments & Fees				\$ 3,415,369.93

Total Inter account Transfers

Date	Document No.	Vendor Name	Description	Amount
5/09/2024	EFT-02432	Advanced Liquid Waste	Septic tank maintenance-Recycling	\$ 1,643.50
5/09/2024	EFT-02432	All 4 People Pty Ltd	Contract Labour w/e 10 Aug 24	\$ 5,463.22
5/09/2024	EFT-02432	Aussie Natural Spring Water	Water Cooler Bottles	\$ 43.00
5/09/2024	EFT-02432	Brooks Hire	Skidsteer Service and Repairs	\$ 5,086.35
5/09/2024	EFT-02432	City of Joondalup	TP Lease - Sept 24	\$ 14,784.73
5/09/2024	EFT-02432	Critical Fire Protection and Training Pty Ltd	Monthly Inspection of Fire System - Jul 24	\$ 33.00
5/09/2024	EFT-02432	Fennell Tyres International Pty Ltd	PI133 Repair and maintenance	\$ 587.13
5/09/2024	EFT-02432	InfoTrust	Symantec Email Cloud Security - Annual License	\$ 2,198.08
5/09/2024	EFT-02432	Landgate	Gross Rental Market Valuation TP	\$ 3,300.00
5/09/2024	EFT-02432	MRP Pest Control	RRF Pest Control	\$ 892.20
5/09/2024	EFT-02432	NAPA Parts	PL148 Towing Mirror & Hi-Vis Safety Flags	\$ 605.29
5/09/2024	EFT-02432	Raubex Construction Pty Ltd	Capping Project Stage 2 West	\$ 505,891.35
5/09/2024	EFT-02432	Seaview Ford Clarkson	PL141 Vehicle Service	\$ 814.00
5/09/2024	EFT-02432	Stantons International	Probity Consultancy FOGO	\$ 2,740.10
5/09/2024	EFT-02432	Town of Cambridge	TP Lease -Sept 24	\$ 7,392.36
5/09/2024	EFT-02432	Trade West Industrial Supplies	Safety Uniform & Equipment	\$ 2,268.37
5/09/2024	EFT-02432	Tyrecycle P/L	Tyre Recycling	\$ 732.55
5/09/2024	EFT-02432	WesTrac Pty Ltd	1 x Bucket Grapple Pin	\$ 104.97
6/09/2024	EFT-02433	Albert Jacob	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Alexandra Castle	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Andrea Creado	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Chris Hutton	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Christopher May	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Gary Mack	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Joe Ferrante	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Jordan L Wright	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Karen Vernon	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,696.46
6/09/2024	EFT-02433	Liam Gobbert	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Paul Miles	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 1,244.17
6/09/2024	EFT-02433	Stephanie Proud	Meeting Fees & ICT Allow 1 - 31 Aug 24	\$ 3,529.09
13/09/2024	EFT-02436	A & G Wines Plumbing	Transfer Station Fire Hose Reel Checks	\$ 858.00
13/09/2024	EFT-02436	Alinta Energy	TP Gas Usage 04 Jun - 29 Aug 24	\$ 113.25
13/09/2024	EFT-02436	All Fence U Rent P/L	Temporary Fence around Leachate Pond	\$ 2,234.65
13/09/2024	EFT-02436	Australian Laboratory Services Pty Ltd	Leachate Sampling testing	\$ 5,929.40
13/09/2024	EFT-02436	Banhams WA Pty Ltd	RRF Monthly Fire System Maintenance	\$ 578.79
13/09/2024	EFT-02436	City of Perth	TP Lease - Sept 24	\$ 7,392.36
13/09/2024	EFT-02436	City of Wanneroo	RRF Council Rates 24/25	\$ 113,702.55
13/09/2024	EFT-02436	Envirocare Systems	Monthly Hygiene Services & Supplies	\$ 997.04
13/09/2024	EFT-02436	Fennell Tyres International Pty Ltd	PL148 Tyre Repairs & Field Service	\$ 338.73
13/09/2024	EFT-02436	Great Southern Fuel Supplies	Diesel Purchases	\$ 89,736.68
13/09/2024	EFT-02436	Komatsu Australia	PL133 - 1000hr Service	\$ 1,137.43
13/09/2024	EFT-02436	NAPA Parts	Grease Cartridges & H3 Globe	\$ 221.85
13/09/2024	EFT-02436	North Star Security	Alarm Panel Batteries at RRF	\$ 1,563.10
13/09/2024	EFT-02436	SafeWork Laboratories Pty Ltd	Drug and Alcohol Testing Aug 24	\$ 852.06
13/09/2024	EFT-02436	S & L Engineering WA Pty Ltd	Air Compressor Service	\$ 1,488.22
13/09/2024	EFT-02436	Spectur Ltd	Monthly Service Neerabup Portable CCTV	\$ 3,630.00
13/09/2024	EFT-02436	Synergy	TP Electricity - 27 Jul 24 - 21 Aug 24	\$ 8,993.70
13/09/2024	EFT-02436	Telstra	Services & Equipment Rental - Sept 24	\$ 1,210.00
13/09/2024	EFT-02436	The Biox Environmental Partnership	Cannon Blades Replacement	\$ 431.20
13/09/2024	EFT-02436	Toolmart	Alemlube Diesel Pump Kit	\$ 590.00
13/09/2024	EFT-02436	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 7,268.94
13/09/2024	EFT-02436	Tyrecycle P/L	Tyre Recycling	\$ 1,146.97
13/09/2024	EFT-02436	Waterchem Australia P/L	10 x 20L Drum EcoSorb - Landfilling	\$ 14,630.00
18/09/2024	EFT-02437	Megan Audrey Mather	PPE - Uniform	\$ 354.55
20/09/2024	EFT-02438	Advanced Liquid Waste	Removal of overflowed Leachate	\$ 1,320.00
20/09/2024	EFT-02438	All 4 People Pty Ltd	Contract Labour Aug & Sept 24	\$ 22,929.68
20/09/2024	EFT-02438	Ampol Australia Petroleum Pty Ltd	Fuel Usage - Aug 24	\$ 1,105.23
20/09/2024	EFT-02438	Aussie Natural Spring Water	Water Cooler Bottles	\$ 43.00
20/09/2024	EFT-02438	Australian Institute of Management	WHS Representative Training Course	\$ 4,962.00
20/09/2024	EFT-02438	Australian Services Union	Union Fees	\$ 53.00
20/09/2024	EFT-02438	BOQ Finance (Aust) Limited	Monthly Printer Rental	\$ 421.53
20/09/2024	EFT-02438	City of Wanneroo	TP Lease - Sept 24	\$ 14,784.73
20/09/2024	EFT-02438	Critical Fire Protection and Training Pty Ltd	Monthly Inspection and repair of Fire System - Recycling	\$ 2,769.25

Date	Document No.	Vendor Name	Description	Amount
20/09/2024	EFT-02438	Crossland & Hardy Pty Ltd	Survey Works - Tamala Park	\$ 3,806.88
20/09/2024	EFT-02438	Crown Security (WA) Pty Ltd	CCTV Recorder Emergency Replacement	\$ 3,493.77
20/09/2024	EFT-02438	DC Wired Electrical & Air Conditioning Pty Ltd t/a DC Wired E	Cannon Repairs and RRF Electrical Repairs	\$ 9,707.50
20/09/2024	EFT-02438	Environmental & Air Quality Consulting Pty Ltd	Odour Consultant Services	\$ 940.50
20/09/2024	EFT-02438	Ergolink	Supply of Office furnitures	\$ 1,830.40
20/09/2024	EFT-02438	Fennell Tyres International Pty Ltd	PL148 Fleet Service & Tyre Repairs	\$ 1,413.98
20/09/2024	EFT-02438	Flick Anticimex P/L	Pest Control	\$ 351.97
20/09/2024	EFT-02438	IT Dynamics Australia	Office 365 Licensing	\$ 10,317.21
20/09/2024	EFT-02438	Jedi Auto Worx	PL117, 135 & 136 Maintenance	\$ 1,570.65
20/09/2024	EFT-02438	Natural Area Holdings Pty Ltd	Revegetation Plans & Monitor	\$ 5,280.00
20/09/2024	EFT-02438	North Star Security	Alarm Monitoring RRF & TP	\$ 1,287.00
20/09/2024	EFT-02438	Nutrien Water Joondalup (Total Eden P/L)	Easylok Elbow	\$ 482.02
20/09/2024	EFT-02438	Pirtek (Malaga) Pty Ltd	PL135 Replaced Blown Hydraulic Hose	\$ 2,496.31
20/09/2024	EFT-02438	SafeWork Laboratories Pty Ltd	Drug and Alcohol Fitness Testing - 23 Aug 24	\$ 2,623.72
20/09/2024	EFT-02438	Services Australia	Employees' deductions for Child Support	\$ 1,835.46
20/09/2024	EFT-02438	Trophy Specialists	Changes to Board Member Name	\$ 44.00
20/09/2024	EFT-02438	United Equipment	Forklift Faulty Seatbelt	\$ 209.43
20/09/2024	EFT-02438	Wren Oil	Weekly Collections of Waste Oil for Recycling	\$ 748.00
26/09/2024	EFT-02439	Alkimos Autocare	Basic Wash & Interior Clean - MRC Vehicles	\$ 965.00
30/09/2024	EFT-02441	A & G Wines Plumbing	Plumbing Repairs	\$ 242.00
30/09/2024	EFT-02441	Airwell Group Pty Ltd	Maintenance of Airwell pump	\$ 1,841.06
30/09/2024	EFT-02441	All 4 People Pty Ltd	Enviro Admin Recruitment Fee	\$ 4,675.00
30/09/2024	EFT-02441	All Fence U Rent P/L	RRF Control Fence Hire	\$ 363.00
30/09/2024	EFT-02441	Aptella Pty Ltd - (prev Position Partners)	Bomag Software Compaction Monitoring	\$ 1,265.00
30/09/2024	EFT-02441	Blue Diamond Machinery Pty Ltd	Generator/Compressor Trailer Hire	\$ 2,411.65
30/09/2024	EFT-02441	BOC Limited	Dissolved Acetylene	\$ 12.93
30/09/2024	EFT-02441	Brooks Hire	CAT Skidsteer Hire and Supplies	\$ 9,478.79
30/09/2024	EFT-02441	Bunnings	Hose End Sprinkler and PVC Elbows	\$ 1,241.50
30/09/2024	EFT-02441	ChekRite Asia Pacific Pty Ltd	ChekRite Subscription	\$ 1,107.70
30/09/2024	EFT-02441	City of Stirling	TP Lease - Sept 24	\$ 29,569.46
30/09/2024	EFT-02441	Critical Fire Protection and Training Pty Ltd	Fire Safety Supplies	\$ 236.50
30/09/2024	EFT-02441	Damian Wilson Design	Design and Artwork	\$ 2,200.00
30/09/2024	EFT-02441	Data#3	IT Hardware Equipments	\$ 2,187.42
30/09/2024	EFT-02441	David Gray & Co P/L	Green & Red Bins (x 4)	\$ 1,432.20
30/09/2024	EFT-02441	DC Wired Electrical & Air Cond. Pty Ltd t/a DC Wired Elect.	Repairs to Damage Cable on Spray Cannon	\$ 962.50
30/09/2024	EFT-02441	Dekk Rubber Tracks & Pads	PL134 - Heel Plate Plow Bolts	\$ 207.90
30/09/2024	EFT-02441	Eyewise Optical	Employee Benefits	\$ 720.50
30/09/2024	EFT-02441	Fennell Tyres International Pty Ltd	PL132 Fleet Service	\$ 404.25
30/09/2024	EFT-02441	GHD Pty Ltd.	FOGO Consultancy Charges	\$ 1,156.85
30/09/2024	EFT-02441	Herbert Smith Freehills	WtE Legal Fees	\$ 24,005.36
30/09/2024	EFT-02441	Instant Products Group	Toilet hire, clean, restock	\$ 259.03
30/09/2024	EFT-02441	Iron Mountain Australia Pty Ltd	Monthly Data Backup Service	\$ 47.47
30/09/2024	EFT-02441	Kyocera Document Solutions	Monthly Photocopy Printing Expenses	\$ 118.27
30/09/2024	EFT-02441	Mark Gregory t/a M Gregory Legal	Legal Fees	\$ 2,985.40
30/09/2024	EFT-02441	McLeods	Legal Fees - Use of CCTV Devices	\$ 668.80
30/09/2024	EFT-02441	Natural Area Holdings Pty Ltd	TEC Assessment - Reporting & GIS Analysis	\$ 4,620.00
30/09/2024	EFT-02441	Nearmap Australia Pty Ltd	Near Maps Subscription 24/25	\$ 9,240.00
30/09/2024	EFT-02441	North Star Security	Repairs to Damaged Drop Chain at Transfer	\$ 976.80
30/09/2024	EFT-02441	Olivers Lawn & Landscaping Pty Ltd	Lawn Mowing Services	\$ 225.00
30/09/2024	EFT-02441	Perth Workplace Safety Consultants Pty Ltd	Consultancy WHS Audit Recommendations	\$ 2,860.00
30/09/2024	EFT-02441	Security Specialists Australia Pty Ltd	Monthly Cash Collection	\$ 149.38
30/09/2024	EFT-02441	SLR Consulting Australia Pty Ltd	Ground Water Management & Landfill Gas Monitoring	\$ 41,885.80
30/09/2024	EFT-02441	Soft Landing	CoS On Demand Monthly Mattress Collection	\$ 29,246.90
30/09/2024	EFT-02441	Soft Landing	CoS Balcatta Mattresses Collection	\$ 32,703.00
30/09/2024	EFT-02441	Soft Landing	CoJ Mattresses Collection	\$ 25,789.76
30/09/2024	EFT-02441	Soft Landing	MRC Monthly Mattress Collection	\$ 13,233.00
30/09/2024	EFT-02441	Specialized Cleaning Group Pty Ltd	Monthly Road Sweeping	\$ 1,950.00
30/09/2024	EFT-02441	Super Choice Services Pty Ltd	Monthly Single Touch Payroll	\$ 15.35
30/09/2024	EFT-02441	T & C Couriers	Monthly Courier Expenses	\$ 32.41
30/09/2024	EFT-02441	Talis Consultants P/L	Landfill Consultancy Services	\$ 42,928.47
30/09/2024	EFT-02441	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 4,489.47
30/09/2024	EFT-02441	Tree Amigos Tree Surgeons	Property Boundary Vegetation Trimming	\$ 1,900.80
30/09/2024	EFT-02441	Tyrecycle P/L	Tyre Recycling	\$ 4,275.55
30/09/2024	EFT-02441	Tutt Bryant Equipment WA	PL135 Repaired Hydraulic Hose Leak	\$ 613.25
30/09/2024	EFT-02441	Veolia Recycling & Recovery Pty Ltd	Confidential Paper Bin Rental Charge	\$ 88.08
30/09/2024	EFT-02441	Volco Minerals Pty Ltd	Granular Zeolite	\$ 30,057.50
30/09/2024	EFT-02441	Winc Australia P/L	Stationery & Cleaning Supplies	\$ 735.45
30/09/2024	EFT-02441	Wren Oil	Disposal of Oil	\$ 671.00
6/09/2024	93	Payroll	Staff Payroll	\$ 125,528.37
20/09/2024	94	Payroll	Staff Payroll	\$ 127,508.11
				\$ 1,526,963.13

CBA Cheque No.
Electronic Payments:
DP-02458 to DP-02472
Inter-Account Transfers
EFT-02432 to EFT-02441

\$ -
\$ 3,415,369.93
\$ -
\$ 1,526,963.13

Grand Total

\$ 4,942,333.06

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was submitted to each member of Council on 28 November 2024 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendered services and as to prices, computations, costing and the amounts due for payment.

Schedule of Payments for September 2024
Council Meeting - 28 November 2024
CBA Credit Card

Date	Payment to	Description	Amount
11/09/2024	JB Hifi	Semi Permanent CCTV Camera	\$ 1,254.00
19/09/2024	Wired and Wireless	Man Down Duress Button	\$ 973.50
19/09/2024	City of Vincent	Parking for Meeting with Chair	\$ 4.05
	Total CBA Credit Card ending 7336		\$ 2,231.55
28/08/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
28/08/2024	EPIC Catering	R U Ok Morning Tea	\$ 418.00
28/08/2024	Coles	Staff Amenities	\$ 151.00
29/08/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
29/08/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
29/08/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
30/08/2024	AHRI	Annual membership	\$ 420.00
4/09/2024	NMI	Public Weighbridge License	\$ 2,435.00
4/09/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
6/09/2024	EPIC Catering	Microsoft 365 Training 5 & 13 Sept 24	\$ 286.00
6/09/2024	Coles	Staff Amenities	\$ 255.10
17/09/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
21/09/2024	Harry Perkins	Employee Matching Policy 2024 MAVCA Cancer 200 Ride	\$ 1,000.00
22/09/2024	Canva	Subscription yearly	\$ 165.00
	Total CBA Credit Card ending 7977		\$ 5,250.10
	Total CBA Credit Card Payments		\$ 7,481.65

Schedule of Payments for September 2024
Council Meeting - 28 November 2024
Ampol Purchasing card

Date	Document No.	Description	Amount
30/08/2024	EFT-2438	Fuel	\$ 147.93
	Total Ampol Card for Rego 5213		\$ 147.93
2/08/2024	EFT-2438	Fuel	\$ 49.12
5/08/2024	EFT-2438	Fuel	\$ 97.75
12/08/2024	EFT-2438	Fuel	\$ 128.50
26/08/2024	EFT-2438	Fuel	\$ 133.42
	Total Ampol Card for Rego 9808		\$ 408.79
6/08/2024	EFT-2438	Fuel	\$ 200.75
9/08/2024	EFT-2438	Fuel	\$ 105.63
12/08/2024	EFT-2438	Fuel	\$ 141.71
13/08/2024	EFT-2438	Fuel	\$ 100.42
	Total Ampol Card for Rego 2010		\$ 548.51
Total Ampol Purchase Card Payments			<u>\$ 1,105.23</u>

Schedule of Payments for September 2024
Council Meeting - 28 November 2024
Bunnings Power Pass

Date	Document No.	Description	Amount
30/09/2024	EFT-02441	Cable Ties, Liquid Sealant, Thread Seal	\$126.67
30/09/2024	EFT-02441	Bolts & Nuts, Washers	\$122.20
30/09/2024	EFT-02441	Hose End Sprinkler, PVC Elbows	\$124.68
		Total for Card ending 31614	\$ 373.55
30/09/2024	EFT-02441	85L Storage Containers, Chainsaw oil, Ratchet Tie Down	\$570.38
30/09/2024	EFT-02441	Retic Hose, Paint, Paint Stripper, Poly Filler	\$198.21
30/09/2024	EFT-02441	Face Shields, Lead Extension	\$86.12
30/09/2024	EFT-02441	Lead Extensions	\$13.24
		Total for Card ending 51400	\$ 867.95
Total Bunnings Power Pass Payments			<u>\$ 1,241.50</u>

Schedule of Payments for October 2024
Council Meeting - 28 November 2024

Date	Document No.	Vendor Name	Description	Amount
1/10/2024	00895	-	Cancelled	\$ -
1/10/2024	00896	Petty Cash	Petty Cash Float Increase	\$ 500.00
28/10/2024	00897	Petty Cash	Petty Cash Reimbursement	\$ 1,459.20
28/10/2024	00898	-	Cancelled	\$ -
Total CBA Cheques				\$ 1,959.20

Date	Document No.	Vendor Name	Description	Amount
4/10/2024	DP-02473	Australian Taxation Office	PAYG Payment	\$ 44,626.00
4/10/2024	DP-02474	Easi Salary Pty Ltd	Staff Salary Sacrifice	\$ 3,620.01
4/10/2024	DP-02475	Coles	Birthday & Christmas Vouchers	\$ 3,764.85
4/10/2024	DP-02476	ANZ Bank	Account Fee	\$ 10.00
2/10/2024	DP-02477	Commonwealth Bank	Merchant Fees	\$ 2,208.35
2/10/2024	DP-02478	Commonwealth Bank	Merchant Fees	\$ 104.27
18/10/2024	DP-02479	Australian Taxation Office	PAYG Payment	\$ 46,672.24
18/10/2024	DP-02480	Easi Salary Pty Ltd	Staff Salary Sacrifice	\$ 3,620.01
31/10/2024	DP-02481	SuperChoice	Staff Superannuation	\$ 71,492.69
21/10/2024	DP-02482	Australian Taxation Office	BAS Payment September 2024	\$ 153,427.00
15/10/2024	DP-02483	Commonwealth Bank	Commbiz Fees	\$ 30.89
15/10/2024	DP-02484	Commonwealth Bank	Account Service Fees	\$ 10.40
28/10/2024	DP-02485	MRC Credit Card	Refer to the schedule attached - credit card payments	\$ 6,618.99
31/10/2024	DP-02488	NAB Bank	Bank Charges	\$ 10.00
8/10/2024	FSJ01373	ANZ Bank	ANZ term deposit proceeds transferred to CBA Account	\$ 2,166,028.41
Total Direct Payments & Fees				\$ 2,502,243.91

Total Inter account Transfers

Date	Document No.	Vendor Name	Description	Amount
4/10/2024	EFT-02443	Airwell Group Pty Ltd	Leachate Fortnightly & Monthly Service	\$ 7,931.00
4/10/2024	EFT-02443	All Fence U Rent P/L	RRF Control Fence Hire	\$ 811.53
4/10/2024	EFT-02443	Bale Data Services	Till Rolls for the Weighbridge	\$ 281.03
4/10/2024	EFT-02443	City of Joondalup	TP Lease - Oct 24	\$ 14,784.73
4/10/2024	EFT-02443	City of Vincent	TP Lease - Sep 24	\$ 7,392.36
4/10/2024	EFT-02443	DC Wired Electrical & Air Conditioning Pty Ltd T/a DC Wired Elect.	Electrical Works for Workshop, RRF and Generator Repairs	\$ 6,688.00
4/10/2024	EFT-02443	Fennell Tyres International Pty Ltd	PL120 Fleet Service	\$ 346.50
4/10/2024	EFT-02443	MRP Pest Control	RRF Pest Control	\$ 892.20
4/10/2024	EFT-02443	North Star Security	Alarm Monitoring RRF & TP	\$ 288.75
4/10/2024	EFT-02443	Office National Canning Vale	Office Workstation	\$ 1,890.64
4/10/2024	EFT-02443	Pirtek (Malaga) Pty Ltd	PL135 Service & Maintenance	\$ 6,143.75
4/10/2024	EFT-02443	Raubex Construction Pty Ltd	Capping Project Stage 2 West	\$ 607,972.97
4/10/2024	EFT-02443	Ronald James Back	Annual Financial Report	\$ 14,388.00
4/10/2024	EFT-02443	Seaview Ford Clarkson	PL136 -Harness & Airbag Replacement	\$ 4,780.00
4/10/2024	EFT-02443	Servensa Pty Ltd	Landfill Gas SAGP	\$ 16,907.00
4/10/2024	EFT-02443	Synergy	RRF Electricity 01-31 Aug 24	\$ 32,147.49
4/10/2024	EFT-02443	Teletra	Mobile Usage & Service Charges Sept - Oct 24	\$ 1,976.38
4/10/2024	EFT-02443	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,372.84
4/10/2024	EFT-02443	Town of Cambridge	TP Lease - Oct 24	\$ 7,392.36
4/10/2024	EFT-02443	Town of Victoria Park	TP Lease - Sept 24	\$ 7,392.36
4/10/2024	EFT-02443	Trade West Industrial Supplies	Safety Uniform & Equipment	\$ 4,066.59
4/10/2024	EFT-02443	Tyrecycle P/L	Weekly Tyre Collections	\$ 631.26
4/10/2024	EFT-02443	Veolia Water Operations Pty Ltd T/a Allpipe Technologies	Investigation of 5 wells & Landfill Gas Monitoring	\$ 1,820.50
4/10/2024	EFT-02443	Western Tree Recyclers	Greens Recycling - City of Perth	\$ 953.48
4/10/2024	EFT-02443	Western Tree Recyclers	Greens Recycling - City of Joondalup	\$ 10,679.68
7/10/2024	EFT-02444	Albert Jacob	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Alexandra Castle	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Andrea Creado	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Chris Hatton	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Christopher May	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Gary Mack	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Joe Ferrante	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Jordan L. Wright	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Karen Vemon	Meeting Fees 1-30 Sept 2024	\$ 1,696.46
7/10/2024	EFT-02444	Liam Gobbert	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Paul Miles	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 1,244.17
7/10/2024	EFT-02444	Stephanie Proud	Meeting Fees & ICT Allowance 1-30 Sep 24	\$ 3,529.09
11/10/2024	EFT-02445	Alance Newspaper & Magazine Delivery	Newspaper Delivery	\$ 281.60
11/10/2024	EFT-02445	All 4 People Pty Ltd	Contract Labour Hire -Sept 24	\$ 6,072.83
11/10/2024	EFT-02445	BAM Print	Printing costs	\$ 951.00
11/10/2024	EFT-02445	Blackwoods & Atkins	Metal Grinding Wheels	\$ 66.00
11/10/2024	EFT-02445	City of Wanneroo	TP Lease - Oct 24	\$ 14,784.73
11/10/2024	EFT-02445	Fennell Tyres International Pty Ltd	PL134 Fleet Service	\$ 189.75
11/10/2024	EFT-02445	Great Southern Fuel Supplies	Diesel Purchases	\$ 88,745.63
11/10/2024	EFT-02445	IPWEA	IPWEA Fleet Subscription 24/25	\$ 1,705.00
11/10/2024	EFT-02445	Jedi Auto Worx	PL135 & 148 Repairs	\$ 1,476.04
11/10/2024	EFT-02445	Jemane Enterprises Pty Ltd	PL141 Replaced Tyre & PL136 Puncture Repair	\$ 880.00
11/10/2024	EFT-02445	NAPA Parts	Hydraulic, Degreaser, Brake & Parts	\$ 6,729.58
11/10/2024	EFT-02445	Natural Area Holdings Pty Ltd	Revegetation Plans & Monitor	\$ 5,280.00
11/10/2024	EFT-02445	North Star Security	Alarm Panel Batteries at RRF	\$ 420.75
11/10/2024	EFT-02445	Pinnacle Height Safety Pty Ltd	Chief Warden Online Course - R. Mason	\$ 229.00
11/10/2024	EFT-02445	Smart Waste Solutions Pty Ltd	H70 Quarterly Service & Callout	\$ 2,951.58
11/10/2024	EFT-02445	Stantons International	Probiy Consultancy FOGO	\$ 439.45
11/10/2024	EFT-02445	The S&C Perth Finance & Accounting Unit Trust	Recruitment cost	\$ 22,000.00
11/10/2024	EFT-02445	Teletra	Services & Equipment Rental to 27 Oct 24	\$ 1,210.00
11/10/2024	EFT-02445	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,394.59
11/10/2024	EFT-02445	Water Corporation	TP Water Rates 23 Jul - 24 Sept 24	\$ 5,457.89
11/10/2024	EFT-02445	Wren Oil	Disposal of Oil	\$ 284.00
11/10/2024	EFT-02445	Xerox IT Pty Ltd T/a PSQ Group	Monthly Telephone Services Incl Hardware	\$ 2,606.76
18/10/2024	EFT-02446	Alkimos Autocare	Vehicles Cleaning cost	\$ 720.00
18/10/2024	EFT-02446	All 4 People Pty Ltd	Contract Labour Hire -Sept 24	\$ 4,378.83
18/10/2024	EFT-02446	Ampol Australia Petroleum Pty Ltd	Fuel Usage	\$ 711.46
18/10/2024	EFT-02446	Australian Services Union	Union Fees	\$ 79.50
18/10/2024	EFT-02446	Banhams WA Pty Ltd	RRF Monthly Fire System Maintenance	\$ 578.79
18/10/2024	EFT-02446	Blackwoods & Atkins	Battery Operated Pump	\$ 91.81
18/10/2024	EFT-02446	City of Perth	TP Lease - Sept 24	\$ 7,392.36
18/10/2024	EFT-02446	City of Stirling	Catering - MRC SWG & Committee Meeting	\$ 270.60
18/10/2024	EFT-02446	Crossland & Hardy Pty Ltd	Landfill Gas and Leachate Wells	\$ 1,188.00
18/10/2024	EFT-02446	Crown Security (WA) Pty Ltd	CCTV Camera Replacement	\$ 3,855.19
18/10/2024	EFT-02446	Department of Transport	Disclosure of Information Fees	\$ 18.20
18/10/2024	EFT-02446	Envirocare Systems	Monthly Hygiene Services & Supplies	\$ 771.32
18/10/2024	EFT-02446	Global Spill Control Pty Ltd	Spill Kits maintenance and supplies	\$ 152.87
18/10/2024	EFT-02446	Jedi Auto Worx	Relocated UHF Antenna & PL137 Repair	\$ 1,137.46
18/10/2024	EFT-02446	Komatsu Australia	PL133 & 134 Call Out & Repairs	\$ 4,179.31
18/10/2024	EFT-02446	Mark Gregory T/a M Gregory Legal	Legal Fees	\$ 1,163.80
18/10/2024	EFT-02446	NAPA Parts	Mechanical Rags	\$ 115.50
18/10/2024	EFT-02446	Raich and Associates	Enviro Monitor Systems Portal License	\$ 2,158.34
18/10/2024	EFT-02446	SafeWork Laboratories Pty Ltd	Drug and Alcohol Fitness Testing - 22 Sept 24	\$ 797.06
18/10/2024	EFT-02446	Services Australia	Employees' deductions for Child Support	\$ 1,899.32
18/10/2024	EFT-02446	Spectur Ltd	Monthly Service Nearabup Portable CCTV	\$ 3,630.00
18/10/2024	EFT-02446	Synergy	TP Electricity 22 Aug - 25 Sept 24	\$ 11,147.07
18/10/2024	EFT-02446	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,211.01
18/10/2024	EFT-02446	Trade West Industrial Supplies	Safety Uniform & Equipment	\$ 861.19
18/10/2024	EFT-02446	Trident Signs WA Pty Ltd	Stickers for Recycling Signs	\$ 121.00
18/10/2024	EFT-02446	Tutt Bryant Equipment WA	PL135 2000hr Service & Oil Leak Repair	\$ 17,619.87
18/10/2024	EFT-02446	Tyrecycle P/L	Weekly Tyre Collections	\$ 5,350.21
18/10/2024	EFT-02446	Vertical Telecoms Pty Ltd	Radio Tower Services for Microwave Link - Jul - Sept 24	\$ 1,738.37
18/10/2024	EFT-02446	Wanneroo Glass	Glass Replacement RRF	\$ 1,943.45
18/10/2024	EFT-02446	Waterchem Australia P/L	10 x 20L Drum EcoSorb - Landfilling	\$ 14,630.00
18/10/2024	EFT-02446	Wren Oil	Disposal of Oil	\$ 407.00
23/10/2024	EFT-02447	Department of Water & Environment Regulation	DEP Landfill Levy Jul - Sept 24	\$ 3,650,124.20
25/10/2024	EFT-02448	Aptelia Pty Ltd - (prev Position Partners)	Bomag Software Compaction Monitoring	\$ 1,265.00
25/10/2024	EFT-02448	Australian Institute of Management	Supervisor & Leadership Courses	\$ 6,972.00
25/10/2024	EFT-02448	Australia Post	Postage - Stamps	\$ 6.75
25/10/2024	EFT-02448	Blackwoods & Atkins	Universal Stem Kit 60L-205L	\$ 486.40
25/10/2024	EFT-02448	BOC Limited	Dissolved Acetylene & Gas Cylinders	\$ 111.47

	Document No.	Vendor Name	Description	Amount
25/10/2024	EFT-02448	BOQ Finance (Aust) Limited	Monthly Printer Rental	\$ 421.53
25/10/2024	EFT-02448	City of Perth	TP Rates & Taxes 24/25	\$ 2,164.29
25/10/2024	EFT-02448	City of Stirling	TP Lease - Oct 24	\$ 29,569.46
25/10/2024	EFT-02448	David Moss Corporation P/L	Pressure Pipes	\$ 10,175.17
25/10/2024	EFT-02448	EMRC	CCA Recycling	\$ 696.50
25/10/2024	EFT-02448	Fennell Tyres International Pty Ltd	PL110 Fleet Service	\$ 253.00
25/10/2024	EFT-02448	Flick Anticimex P/L	Pest Control	\$ 351.97
25/10/2024	EFT-02448	GHD Pty Ltd.	FOGO Consultancy Charges	\$ 1,510.28
25/10/2024	EFT-02448	Herbert Smith Freehills	WIE Legal Fees	\$ 10,848.92
25/10/2024	EFT-02448	Jedi Auto Worx	Refurbish & Programming Hand Held Radios (ICOM) & PL146 Repair	\$ 2,051.13
25/10/2024	EFT-02448	Kyocera Document Solutions	Monthly Photocopy Printing Expenses	\$ 485.39
25/10/2024	EFT-02448	Major Motors Pty Ltd	PL110 Service and Repair	\$ 8,088.83
25/10/2024	EFT-02448	Pirtek (Malaga) Pty Ltd	PL134 Service and Maintenance	\$ 1,305.56
25/10/2024	EFT-02448	PJ & JM Leonard Pty Ltd T/a Worldwide Joondalup	Business Cards	\$ 150.00
25/10/2024	EFT-02448	Smart Waste Solutions Pty Ltd	EPS Baler Compressor Replacement	\$ 738.09
25/10/2024	EFT-02448	Stroom Pty Ltd	Realtime Media Monitoring 07 Oct 24 - 06 Jan 25	\$ 3,943.50
25/10/2024	EFT-02448	Telstra	Mobile Usage & Service Charges Oct - Nov 24	\$ 696.40
25/10/2024	EFT-02448	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,504.51
25/10/2024	EFT-02448	Trident Signs WA Pty Ltd	Signs for Weighbridge and Transfer	\$ 302.50
25/10/2024	EFT-02448	Tyrecycle P/L	Weekly Tyre Collections	\$ 1,088.62
25/10/2024	EFT-02448	Winc Australia P/L	Stationery & Cleaning Supplies	\$ 452.85
25/10/2024	EFT-02448	Wren Oil	Disposal of Oil	\$ 363.00
31/10/2024	EFT-02449	Advanced Liquid Waste	Removal of Surface Water from Landfill	\$ 1,188.00
31/10/2024	EFT-02449	Airwell Group Pty Ltd	Airwell Pumps Removal for Western Capping	\$ 308.00
31/10/2024	EFT-02449	Alance Newspaper & Magazine Delivery	Newspaper Delivery	\$ 281.60
31/10/2024	EFT-02449	All 4 People Pty Ltd	Contract Labour Hire -Sept 24	\$ 3,205.13
31/10/2024	EFT-02449	Blackwoods & Atkins	Battery Operated Pump	\$ 137.70
31/10/2024	EFT-02449	Blue Diamond Machinery Pty Ltd	Generator/Compressor Trailer Hire	\$ 2,335.43
31/10/2024	EFT-02449	Brooks Hire	Skidsteer Service and Repairs	\$ 6,286.72
31/10/2024	EFT-02449	Bunnings	Tools & Materials for PL141 Car Boot & Workshop	\$ 274.63
31/10/2024	EFT-02449	ChekRite Asia Pacific Pty Ltd	ChekRite Subscription	\$ 907.50
31/10/2024	EFT-02449	City of Joondalup	TP Lease - Nov 24	\$ 14,784.73
31/10/2024	EFT-02449	City of Vincent	TP Lease - Oct 24	\$ 7,392.36
31/10/2024	EFT-02449	Eyewise Optical	Employee Benefits	\$ 460.00
31/10/2024	EFT-02449	Fennell Tyres International Pty Ltd	PLB3 Fleet Service	\$ 924.00
31/10/2024	EFT-02449	FOI WA Services, Advice and Solutions	FOI Advice	\$ 1,350.00
31/10/2024	EFT-02449	Freshwater Services Pty Ltd	Repairs to Ice Machine at Recycling Shop	\$ 165.00
31/10/2024	EFT-02449	Gentronics	Welding Consumables	\$ 1,356.80
31/10/2024	EFT-02449	Great Southern Fuel Supplies	Diesel Purchases	\$ 10,925.30
31/10/2024	EFT-02449	Gutters Supa Kleen	Gutter Maintenance	\$ 3,730.00
31/10/2024	EFT-02449	Herbert Smith Freehills	FOGO Procurement Legal Fees	\$ 5,347.64
31/10/2024	EFT-02449	Instant Products Group	Toilet hire, clean, restock	\$ 251.50
31/10/2024	EFT-02449	Iron Mountain Australia Pty Ltd	Monthly Data Backup Service	\$ 47.47
31/10/2024	EFT-02449	LGISWA	Annual Insurance	\$ 250,016.34
31/10/2024	EFT-02449	MSP Pest Control	RRF Pest Control	\$ 892.20
31/10/2024	EFT-02449	NAPA Parts	Air Operated Diaphragms & Fuel Filters	\$ 3,174.34
31/10/2024	EFT-02449	Office National Canning Vale	Adjustable Corner Desk & Photocopier	\$ 1,870.80
31/10/2024	EFT-02449	Olivers Lawn & Landscaping Pty Ltd	Lawn Mowing Services	\$ 225.00
31/10/2024	EFT-02449	Paxon Consulting Group Pty Ltd	Consultancy - Void Space Financial Model	\$ 242.00
31/10/2024	EFT-02449	ReadyTech Procurement Solutions Pty Ltd	CMS Proj Mgmt & Impl. Training	\$ 17,776.00
31/10/2024	EFT-02449	ReadyTech Procurement Solutions Pty Ltd	Contract Mgmt System Annual Subs Aug 24 - Aug 25	\$ 38,500.00
31/10/2024	EFT-02449	S & L Engineering WA Pty Ltd	Air Compressor Service	\$ 1,565.22
31/10/2024	EFT-02449	Security Specialists Australia Pty Ltd	Monthly Cash Collection	\$ 186.73
31/10/2024	EFT-02449	Seton Australia Pty Ltd	Diplomat Safety Knives Cutters & Safety Parrot Knives	\$ 149.05
31/10/2024	EFT-02449	SLR Consulting Australia Pty Ltd	Ground Water Management & Landfill Gas Monitoring	\$ 20,373.38
31/10/2024	EFT-02449	Soft Landing	CoS On Demand Monthly Mattress Collection	\$ 25,657.00
31/10/2024	EFT-02449	Soft Landing	CoS Balcatta Mattresses Collection	\$ 30,030.00
31/10/2024	EFT-02449	Soft Landing	CoJ Mattresses	\$ 24,004.12
31/10/2024	EFT-02449	Soft Landing	MRC Monthly Mattress Collection	\$ 13,398.00
31/10/2024	EFT-02449	Specialized Cleaning Group Pty Ltd	Monthly Road Sweeping	\$ 2,925.00
31/10/2024	EFT-02449	Sunhawk Pty Ltd	10 x Dustlig - Dust Suppression	\$ 15,565.00
31/10/2024	EFT-02449	Super Choice Services Pty Ltd	Monthly Single Touch Payroll	\$ 15.35
31/10/2024	EFT-02449	T & C Couriers	Monthly Courier Expenses	\$ 70.95
31/10/2024	EFT-02449	Talis Consultants P/L	Landfill Consultancy Services	\$ 21,525.36
31/10/2024	EFT-02449	The West Australian	N/Paper Online Subs Aug 24 - Aug 25	\$ 1,820.00
31/10/2024	EFT-02449	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,429.67
31/10/2024	EFT-02449	Town of Cambridge	TP Lease - Nov 24	\$ 7,392.36
31/10/2024	EFT-02449	Town of Cambridge	TP Rates 23/24	\$ 1,876.74
31/10/2024	EFT-02449	Town of Victoria Park	TP Lease - Oct 24	\$ 7,392.36
31/10/2024	EFT-02449	Trade West Industrial Supplies	Safety Uniform & Equipment	\$ 597.85
31/10/2024	EFT-02449	Tutt Bryant Equipment WA	PL135 Repaired Hydraulic Hose Leak	\$ 1,693.59
31/10/2024	EFT-02449	Tyrecycle P/L	Weekly Tyre Collections	\$ 2,834.11
31/10/2024	EFT-02449	Veolia Recycling & Recovery (Perth) Pty Ltd	Mixed Glass Bin Collection	\$ 543.58
31/10/2024	EFT-02449	Veolia Recycling & Recovery Pty Ltd	Confidential Paper Bin Rental Charge	\$ 167.43
31/10/2024	EFT-02449	Western Tree Recyclers	Greens Recycling - City of Joondalup	\$ 3,551.63
31/10/2024	EFT-02449	Winc Australia P/L	Wipes, Mop Head, Optimal White Towels	\$ 1,365.54
4/10/2024	95	Payroll	Staff Payroll	\$ 135,321.13
18/10/2024	96	Payroll	Staff Payroll	\$ 140,482.01
				\$ 5,609,470.39
CBA Cheque No.				\$ 1,959.20
Electronic Payments:				
DP-02473 to DP-02488 FSJ-1373				\$ 2,502,243.91
Inter-Account Transfers				\$
EFT-02443 to EFT-02449				\$ 5,609,470.39
Grand Total				\$ 8,113,673.50
CERTIFICATE OF CHIEF EXECUTIVE OFFICER				
This schedule of accounts which was submitted to each member of Council on 28 November 2024 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendered services and as to prices, computations, costing and the amounts due for payment.				

Schedule of Payments for October 2024
Council Meeting - 28 November 2024
CBA Credit Card

Date	Payment to	Description	Amount
27/09/2024	Bridgestone Select	PL153 Car Tyre	\$ 450.00
7/10/2024	Bridgestone Select	PL153 Puncture Repair	\$ 46.00
9/10/2024	Circum Wash	Car Wash	\$ 20.50
15/10/2024	APC Automation	Traffic Lights at Transfer	\$ 1,035.37
	Total CBA Credit Card ending 7336		\$ 1,551.87
28/09/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
30/09/2024	Coles	Staff Amenities	\$ 299.40
4/10/2024	Charity Greeting Cards	Greeting Cards	\$ 556.84
4/10/2024	Good Guys	RRF Office Equipment	\$ 370.00
8/10/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
9/10/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
11/10/2024	Harvey Norman	Office Cabinet	\$ 318.00
11/10/2024	Compton Carpentry	RRF Building Repair	\$ 2,612.50
15/10/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
16/10/2024	Coles	Staff Amenities	\$ 222.65
19/10/2024	Who Gives A Crap	Toilet Rolls	\$ 264.00
21/10/2024	DNS Made Easy	DNS Subscription renewal	\$ 336.32
21/10/2024	CBA	Transaction fee	\$ 8.41
	Total CBA Credit Card ending 7977		\$ 5,068.12
	Total CBA Credit Card Payments		\$ 6,619.99

Schedule of Payments for October 2024
Council Meeting - 28 November 2024
Ampol Purchasing card

Date	Document No.	Description	Amount
6/09/2024	EFT-02446	Fuel	\$ 126.21
15/09/2024	EFT-02446	Fuel	\$ 95.22
22/09/2024	EFT-02446	Fuel	\$ 102.02
Total Ampol Card for Rego 9808			\$ 323.45
6/09/2024	EFT-02446	Fuel	\$ 141.25
19/09/2024	EFT-02446	Fuel	\$ 132.53
28/09/2024	EFT-02446	Fuel	\$ 114.23
Total Ampol Card for Rego 1938			\$ 388.01
Total Ampol Purchase Card Payments			\$ 711.46

Schedule of Payments for October 2024
Council Meeting - 28 November 2024
Bunnings Power Pass

Date	Document No.	Description	Amount
30/09/2024	EFT-02441	Pneumatic wheel. Disk grinder and supplies	\$103.55
30/09/2024	EFT-02441	Paint Supplies and Cement Solvent	\$19.08
		Total for Card ending 01614	\$ 122.63
30/09/2024	EFT-02441	RRF Storage Containers	\$ 152.00
		Total for Card Ending 60507	\$ 152.00
Total Bunnings Power Pass Payments			\$ 274.63

9.3 ANNUAL REPORT 2023/2024	
File No:	GF-24-0000366
Attachment(s):	Attachment 1
Date:	15 November 2024
Responsible Officer:	Chief Executive Officer

BACKGROUND

The *Local Government Act 1995* (the Act) requires every local government to prepare an Annual Report for each financial year and to accept it prior to 31 December following the end of the financial year (section 5.53 and 5.54 of the Local Government Act 1995). The Act also specifies the contents required to be included in the Annual Report. If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than two months after the auditor's report becomes available.

The annual audit of the Mindarie Regional Council (MRC) Financial Statements has been completed for the financial year ended 30 June 2024. The primary objective of the audit, in accordance with the Auditor General Act 2006, is to express an opinion as to whether the MRC's Financial Statements as a whole are free from material misstatements and are prepared in accordance with the Local Government Act 1995 and the Australian Accounting Standards.

DETAIL

The Annual Report contains the Annual Financial Report of the MRC for 2024. The Financial Statements were presented to and noted by the Audit Committee on 20 November 2024 in accordance with the Terms of Reference for the Audit and Risk Committee. The Annual Financial Report for the financial year ended 30 June 2024 is now submitted to Council for acceptance. This includes the Statement of Financial Position, Statement of Changes in Equity, Statement of Comprehensive Income, Statement of Cash Flows, Statement of Financial Activity and notes to and forming part of the accounts. The Auditor, in accordance with the Local Government (Audit) Regulations 1996 Sections 10.2 and 10.3 is required to issue an independent audit report after the completion of the annual audit that expresses an opinion on the financial position and results of the operations of the local government for each financial year. Under S7.9 of the Local Government Act 1995, the auditor must prepare and sign a report on the financial audit and present the report to the Chairperson, the CEO and the Minister.

The MRC, in accordance with the Local Government (Financial Management) Regulations 1996 Section 51.1, is required to include in the Annual Financial Report a signed Statement of Declaration by the Chief Executive Officer after this report has been audited in

accordance with the Local Government Act 1995. This declaration is included in the Annual Report.

The OAG issued an unqualified report and expressed that in their opinion, the financial statements of the MRC gives a true and fair view of the financial position as at 30 June 2024 and complies with the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) and the Australian Accounting Standards.

The OAG did not issue a management letter for the 2024 interim audit. As part of final audit, the OAG issued a final management letter that contained one finding with a moderate risk rating. The finding related to evidence of preparation and authorisation of monthly balance sheet reconciliations. The process will be reviewed, updated and completed by December 2024.

The Audit and Risk Committee met on 20 November 2024 to consider the Financial Report for the year ended 30 June 2024 and have recommended that the Council accept the report.

At this meeting, the Committee asked if the Chairperson's foreword should be written by the Chairperson who is in office as at 30 June.

In response to this question, the Administration acknowledges that the Annual Report contains a copy of the annual financial statements, the Auditor General's report, payments to employees, councillors meeting statistics, the Strategic Community and Corporate Business Plans performance, all for the period ending 30 June 2024.

Historically the Annual Report has presented the Chairperson and CEO foreword and councillor biography's for those persons in office at the time the report is presented to council, not who was in office as at 30 June. This enables the Chairperson to thank outgoing councillors for their contribution to the past year, welcome new members and provide a strategic vision for the future.

In response to the question raised at the Committee meeting, MRC sought advice from WALGA, who confirmed that there is no legislation or regulation that governs this practice.

A copy of the Annual Report, including the Financial Report, is included at **Attachment 1**.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations

Local Government (Audit) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The MRC's net result for the financial year ended 30 June 2024 is \$6,676,564. Having taken into account \$5,911,407 of net transfer to reserves, the accumulated losses reduced to \$29,128,650.

STATUTORY IMPLICATIONS

The Annual Report for the MRC has been prepared in accordance with the with section 5.53 of the Local Government Act (LGA) 1995 which outlines the specific information to be included in the report. The Annual Report is to be accepted by the local government no later than 31 December after that financial year in accordance with section 5.54 of the LGA 1995.

The Annual Financial Statements have been prepared in accordance with the LGA Act 1995, the Local Government (Financial Management) Regulations 1996, the Australian Accounting Standards (including the Australian Accounting Interpretations) and the International Financial Reporting Standards.

The annual financial report is to be audited by the local government's auditors in accordance with the Local Government (Audit) Regulations 1996 Sec 7.9.

Sec 5.55A of the LGA require the CEO to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

VOTING REQUIREMENT

Absolute Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

- 1. Notes the recommendation of the Audit and Risk Committee meeting held on 20 November 2024 to accept the Financial Report for the year ended 30 June 2024; and**
- 2. Accept the Annual Report for the year ended 30 June 2024, which includes the Financial Report detailed in point 1 above.**

Moved Cr Wright, seconded Cr Ferrante

PROPOSED AMENDMENT

Moved Cr Vernon, Seconded Cr Fishwick

That point 2 of the recommendation be amended to add the following words at the end:

“subject to the following amendments to the elected member information on pages 5 to 7:

- (a) the Chairperson’s foreword be provided by Cr Paul Miles as Chairperson for the reporting period 2023/2024;
- (b) remove the titles of Chairperson and Deputy Chairperson from the biographical information for Cr Stephanie Proud and Cr Karen Vernon as they did not hold those roles during the reporting period;
- (c) insert the title of Chairperson for Cr Paul Miles;
- (d) insert biographical information for Cr Keri Shannon who was a Councillor during the reporting period;
- (e) insert the title of Deputy Chairperson for Cr Keri Shannon for the period July to October 2023;
- (f) insert the title of Deputy Chairperson for Cr Stephanie Proud JP for the period November 2023 to June 2024;
- (g) insert the biographical information for Cr Albert Jacob who was a Councillor during the reporting period;
- (h) remove the biographical information for Cr Russ Fishwick who was not a Councillor during the reporting period.”

Reasons:

The *Local Government Act 1995* requires every local government to prepare an annual report for each financial year. The clear intent is that the Annual Report will contain the accurate details of the local government for the particular reporting period and not details relating to other financial years. The details include the specific information identified in the Act and the Regulations such as the names and details of those elected officeholders for the local government, together with its relevant projects, activities and financial information. In this case the reporting period is 2023/2024.

The reason for this amendment is that:

- (a) unless the councillor who held the position of Chairperson in the reporting period is no longer a councillor of MRC or unable to prepare the Chairperson’s report, that person should author the Chairperson’s Report;
 - (b) the Annual Report should only contain the details of those persons who held the roles of Chairperson, Deputy Chairperson and Councillors during the reporting period of 2023/2024;
 - (c) for the financial year 2023/2024:
 - Cr Paul Miles was the Chairperson;
 - Cr Keri Shannon was the Deputy Chairperson from July to October 2023;
-

- Cr Stephanie Proud was the Deputy Chairperson from November 2023 to June 2024;
- Cr Albert Jacob was a councillor;
- Cr Keri Shannon was a councillor;
- Cr Russ Fishwick was not a councillor.

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

Substantive Motion, as amended

1. **Notes the recommendation of the Audit and Risk Committee meeting held on 20 November 2024 to accept the Financial Report for the year ended 30 June 2024; and**
2. **Accept the Annual Report for the year ended 30 June 2024, which includes the Financial Report detailed in point 1 above, subject to the following amendments to the elected member information on pages 5 to 7:**
 - (a) **the Chairperson's foreword be provided by Cr Paul Miles as Chairperson for the reporting period 2023/2024;**
 - (b) **remove the titles of Chairperson and Deputy Chairperson from the biographical information for Cr Stephanie Proud and Cr Karen Vernon as they did not hold those roles during the reporting period;**
 - (c) **insert the title of Chairperson for Cr Paul Miles;**
 - (d) **insert biographical information for Cr Keri Shannon who was a Councillor during the reporting period;**
 - (e) **insert the title of Deputy Chairperson for Cr Keri Shannon for the period July to October 2023;**
 - (f) **insert the title of Deputy Chairperson for Cr Stephanie Proud JP for the period November 2023 to June 2024;**
 - (g) **insert the biographical information for Cr Albert Jacob who was a Councillor during the reporting period;**
 - (h) **remove the biographical information for Cr Russ Fishwick who was not a Councillor during the reporting period."**

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

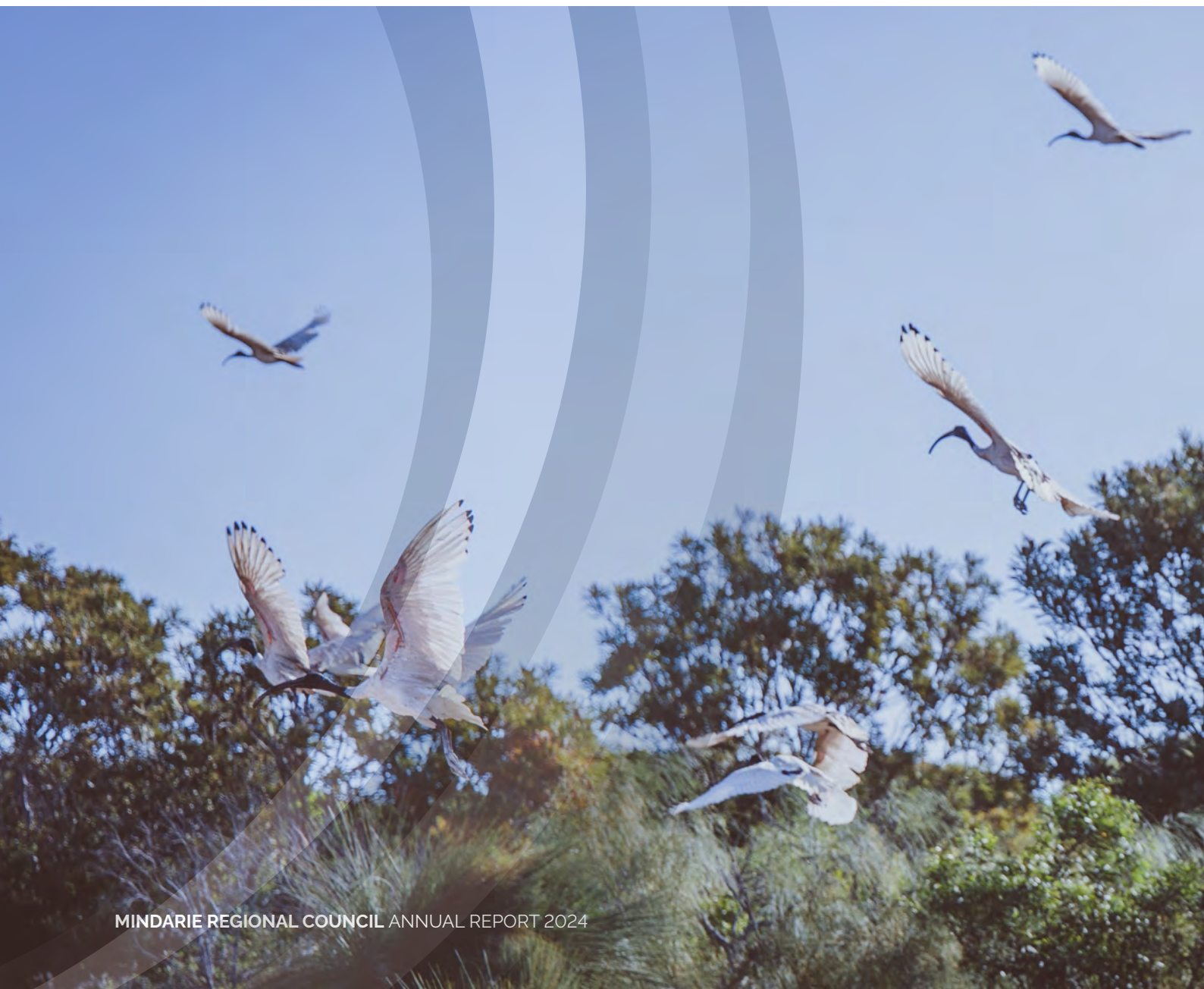
Against: Nil



Annual Report 2024

Acknowledgement of Country

Mindarie Regional Council acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including the Whadjuk Noongar People where Mindarie Regional Council is located, and we acknowledge and pay respect to Elders past and present.



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25	Annual Financial Report 2024





Chairperson's Foreword

TEXT TO COME



CEO's Foreword

TEXT TO COME





**Cr Stephanie Proud JP
(Chairperson)**
City of Stirling

Councillor Proud has owned and operated a small business since 1989 and has enjoyed a diverse administrative career path in small, medium and corporate business enterprises as well as the local government sector. Cr Proud has resided in the City of Stirling with her family since 1993 and represented the local community on various issues through various community organisations, schools and local action and reference groups. Cr Proud has been a past member of the Murdoch University Animal Ethics Committee and more recently as a RACWA Councillor. She is an active Justice of the Peace.



**Cr Karen Vernon
(Deputy Chairperson)**
Town of Victoria Park

Councillor Karen Vernon was elected as a councillor for the Town of Victoria Park in 2017, and as Mayor in 2019. She is a Senior Barrister with more than 25 years' experience working in the legal profession - including as a law firm partner and government prosecutor. Cr Vernon also has more than 10 years as a company director and board member in the private and not for profit sectors. She is a graduate of the Australian Institute of Company Directors and and Fellow of the Governance Institute of Australia.



Cr Gary Mack
Town of Cambridge

Councillor Gary Mack served as a Wembley Ward Councillor from 19 October 2019 to 21 October 2023 when he was elected Mayor in the 2023 Ordinary Local Government Elections. He is an experienced lawyer and mediator by profession.



Cr Christopher May
City of Joondalup

Councillor Christopher May was elected as councillor for the City of Joondalup in 2021. Cr May has a proven track record backing his community - delivering real, positive outcomes locally. A finance professional, he identifies and eliminates wasteful expenditure. A lifetime local who serves on school boards in Kallaroo and Craigie, volunteers in Yellagonga Regional Park and is employed in commercial banking.



Cr Russ Fishwick JP
City of Joondalup

Councillor Fishwick was elected to the City of Joondalup in 2006; and as Deputy Mayor in 2007, 2016 and 2019. He served as Deputy Chair of MRC for two years and as Chair for nine years. He was appointed to the WA Local Government Advisory Board in 2016. He has more than 40 years of experience in five local governments at a senior level, including as Executive Manager Governance at the Town of Victoria Park where he was Acting CEO before his retirement. He holds university post graduate qualifications in business and management and has a long affinity with surf lifesaving and is currently a Senior Assessor for Surf Life Saving WA..



Cr Andrea Creado
City of Stirling

Councillor Andrea Creado was elected to council in October 2021 and her priorities are increasing services for seniors, people with disabilities and other vulnerable groups; improving community safety, improving local parks and amenities and advocating for good environmental practices. Cr Creado holds a Master's Degree in Human Development, Bachelor of Psychology, Bachelor of Arts with Honours in Psychology and is a Fellow of the Australian Institute of Management along with additional training in governance and resource and personnel management.



Cr Joe Ferrante

City of Stirling

Councillor Joe Ferrante was elected as councillor for the City of Stirling in 2011, he has lived in the City of Stirling for over 50 years, growing up in Tuart Hill and its surrounding suburbs. Over the last 14 years, Cr Ferrante and his family have been residents of Mount Lawley and Menora. Cr Ferrante works with a global logistics provider as a national sales executive managing international companies. Cr Ferrante has particular interests in community safety, heritage protection and preservation of green open spaces.



Cr Chris Hatton

City of Stirling

Councillor Chris Hatton was elected as councillor for the City of Stirling in 2019, he and his family have lived in Stirling for over 30 years, in the Hamersley Ward. He has a strong belief in keeping suburbs safe, vibrant and family friendly. Cr Hatton is a local school teacher and a Board Member of Balcatta Senior High School. He is also a former State Member of Parliament and a former Board Member of the Constable Care Child Safety Foundation. He believes in working for community and ensuring that Council spends wisely on essential services and infrastructure.



Cr Liam Gobbert

City of Perth

Councillor Liam Gobbert was elected for the City of Perth in 2020, he has over 10 years local government experience. He was a councillor for the City of Joondalup for 8 years including a year as deputy mayor. A project support officer at the Public Transport Authority, a Justice of the Peace and a qualified town planner.



Cr Alex Castle

City of Vincent

Councillor Alex Castle is a long-term resident, with a background in law, governance and communication. Cr Castle has been a City of Vincent Councillor since 2017 and Deputy Mayor since 2023. As a regular volunteer, serving on school and local committees and Boards, she is deeply committed to supporting the community. Cr Castle is passionate about greening in our neighbourhoods and efficient and sustainable management of our waste.



Cr Jordan Wright

City of Wanneroo

Councillor Jordan Wright was elected as Councillor for City of Wanneroo in 2021. Cr Wright is a highly experienced professional with a diverse background spanning the hospitality, tourism and government sectors. He holds a Bachelor of Commerce from Edith Cowan University, is a graduate of the Company Directors Course, and is a member of the Australian Institute of Company Directors. A recent graduate of the Diploma of Local Government- Elected Member his dedication to the community is further demonstrated by his service as a school board member at multiple local schools.



Cr Paul Miles

City of Wanneroo

Councillor Paul Miles was first elected to the Council in 2007. Then in 2008, Cr Miles was elected as a State Member of Parliament for the electorate of Wanneroo. In 2016, he was appointed Minister for Local Government; Communities; Youth; Seniors; Volunteering and Cemeteries. Following his time as Wanneroo MLA and Minister for Western Australia, Cr Miles was re-elected to Council in October 2017.

Mindarie Regional Council

Mindarie Regional Council (MRC) is a regional local government which was constituted under the Local Government Act 1960 (LG Act 1960) in 1987.

In 1981, the cities of Perth and Stirling, along with what was then the Shire of Wanneroo, jointly acquired 432 hectares of land in Mindarie to serve as a suitable site for the development of a landfill.

MRC was established as the vehicle which would manage the disposal of waste from these member councils and approval for the development of a landfill and associated infrastructure on 251 hectares of the total land was received from the Environmental Protection Authority (EPA) in 1990.

That 251 hectares on Marmion Avenue – later named 'Tamala Park' – would be leased to MRC at that time and the new landfill began receiving waste from the City of Perth and Shire of Wanneroo in 1991.

Following a restructure of the City of Perth, the towns of Cambridge, Victoria Park and City of Vincent began disposing waste in 1996, while the cities of Stirling and Joondalup began disposing of waste in 1999.

Attendance at Council Meetings (financial year 2023/24)

The following table details the type and number of meetings held during 2023/24 financial year (01 July 23 - 30 June 24) and the attendance record of each Council Member.

Elected Members	Ordinary Council	Special Council
No. of Meetings Held	8	1
Cr Castle	8	1
Cr Creado (appointed November 23)	5	1
Cr Cvitan JP (end term October 23)	2	-
Cr Ferrante	7	1
Cr Gobbert JP	7	1
Cr Hatton	8	1
Cr Mack (appointed November 23)	3	1
Cr Jacob JP	6	1
Cr May	7	1
Cr Miles	7	1
Cr Proud JP (appointed November 23)	6	1
Cr Re (end term October 23)	2	-
Cr Shannon (end term October 23)	1	-
Cr Thornton (end term October 23)	2	-
Cr Vernon	5	1
Cr Wright (appointed November 23)	5	1
Cr Cutler (alternate)	3	-
Cr Dudek (alternate)	2	-
Cr Hill (alternate)	1	-
Cr Smith (alternate)	1	-

Council Decisions

Mindarie Regional Council (MRC) recognises the importance of being transparent and accountable.

All council meetings are open to the public – except where sensitive or confidential matters are being considered. Recommendations are submitted by the Administration to the Council at its ordinary or special meetings.

Agendas and minutes for these meetings are made publicly available on the MRC website (mrc.wa.gov.au).

Committees and Working Groups

Section 5.8 of the Local Government Act enables councils to form committees to assist with its functions. Committee members can include council members, employees and members of the public in a variety of combinations. Committees can operate with council-delegated decision-making powers or solely on an advisory basis. Committees and working groups are established as required to consider and provide advice to the council on a number of issues.

The terms of reference and membership of each committee is determined by the council. Where the terms of reference for the committee or working group provide for membership by community members, nominations are sought through an open expression of interest process. All expressions of interest are reviewed by the council administration and a report is prepared for the council for appointment of the recommended nominees. Members of advisory committees are drawn from both the council and the community.

This gives the community a significant opportunity to provide input into the council's decision-making meeting process. Short-term advisory committees (sometimes called 'working groups' or 'ad-hoc groups') are a group of experts working together for a particular purpose and are disbanded when that purpose is achieved.

The decisions or recommendations of committees and working groups have no legal standing unless they are adopted by the council at a formal meeting. The council is not bound to accept a recommendation of an advisory committee.

Mindarie Regional Council currently has two committees and one advisory group that require councillor membership as follows:

- Audit and Risk Committee
- Chief Executive Officer's Recruitment and Performance Review Committee
- Municipal Waste Advisory Council (established as part of the MRC's commitment to the Western Australia Local Government Association membership)

Committee	Member	Purpose
Audit and Risk Committee.	Cr Hatton, Cr Ferrante and Cr Miles.	To support the Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management, internal and external audit functions and ethical accountability.
Chief Executive Officer's Recruitment and Performance Review Committee (CEO R&PRC).	Cr Jacob (until Oct-24), Cr Gobbert, Cr Mack, Cr Miles and Cr Wright.	To review annually the performance of the CEO against pre-set performance measures and setting of measure for the next year. The extension of the CEO contract and or the process of recruitment.
Municipal Waste Advisory Council (MWAC).	Cr Gobbert and Cr Vernon as deputy member.	To assist the MWAC to encourage and promote economically sound, environmentally safe waste management practices and to ensure that the shared interest of all WA Local Governments, as they relate to waste management, are effectively managed.

Attendance at Committee Meetings

The following table details the number of – and type of – meetings held during 2023/24. It also details the attendance record of each council member for those meetings:.

Elected Members	Audit/Risk Committee	CEO R&PRC	MWAC
No. Meetings	2	1	6
Cr Vernon	-	1	1
Cr Cvitan	-	1	-
Cr Miles	1	-	2
Cr Hatton	2	1	-
Cr Jacob	-	1	-
Cr Ferrante	2	-	-
Cr Castle	-	1	-

Council Members Remunerations

Elected members are remunerated in accordance with the current determination of the *Salaries and Allowances Tribunal* under the *Salaries and Allowances Act 1975*. Mindarie Regional Council is classified as Band 3 local government for the purposes of Salaries and Allowances Act 1975 and has determined that it will remunerate its elected members as follows:

- Annual attendance fees in lieu of council meeting, committee meetings and prescribed meeting fees
- Annual allowances for Chairperson and Deputy Chairperson
- Annual allowance for information and communication technology in lieu of reimbursement of expenses
- Other expenses to be reimbursed for travel, childcare or other relevant expenses will be paid on receipt of sufficient information verifying expense incurred

Council has adopted an *Annual Fees Allowances and Expenses for Councillors Policy* which sets out the entitlements available to elected members and states that MRC will pay the maximum amount within the range set by the Salaries and Allowances Tribunal.

Details of elected member remuneration, including conference and training expenses are contained in the notes to and form part of the financial report (*note 21 related parties transactions*).



The Executive Management and Services



Our Employees

Employee Performance

Employee performance appraisals are conducted on an annual basis, as required by the Local Government Act 1995.

The process aim to:

- assess an employee's performance as it relates to his/her substantive position;
- strengthen constructive communication between management and employees;
- monitor changes in individual responsibilities;
- determine annual training and development requirements;
- review previous commitments agreed in previous reviews;
- set individual specific goals and targets for the forthcoming year;
- provide constructive impersonal feedback on relevant job performance and objective outcomes; and
- provide input to the employee classification review and to reward any exceptional performance.

Learning and Development

MRC's training program provides employees with access to development opportunities which meet the needs of the individual and build greater capability within the organisation. Development opportunities for eligible employees include, but are not limited to:

- individual learning and development plans;
- a study assistance program;
- a leadership workshop; and
- workshops and conferences to upskill, increase knowledge and keep abreast of changes, developments and innovations in their related field.

Health and Wellbeing Programs

MRC offers programs which contribute to employee health and wellbeing. These include, but are not limited to:

- an employee assistance program;
- flu vaccinations;
- skin cancer screening; and
- wellbeing education and assistance programs.

Employee Awards and Recognition

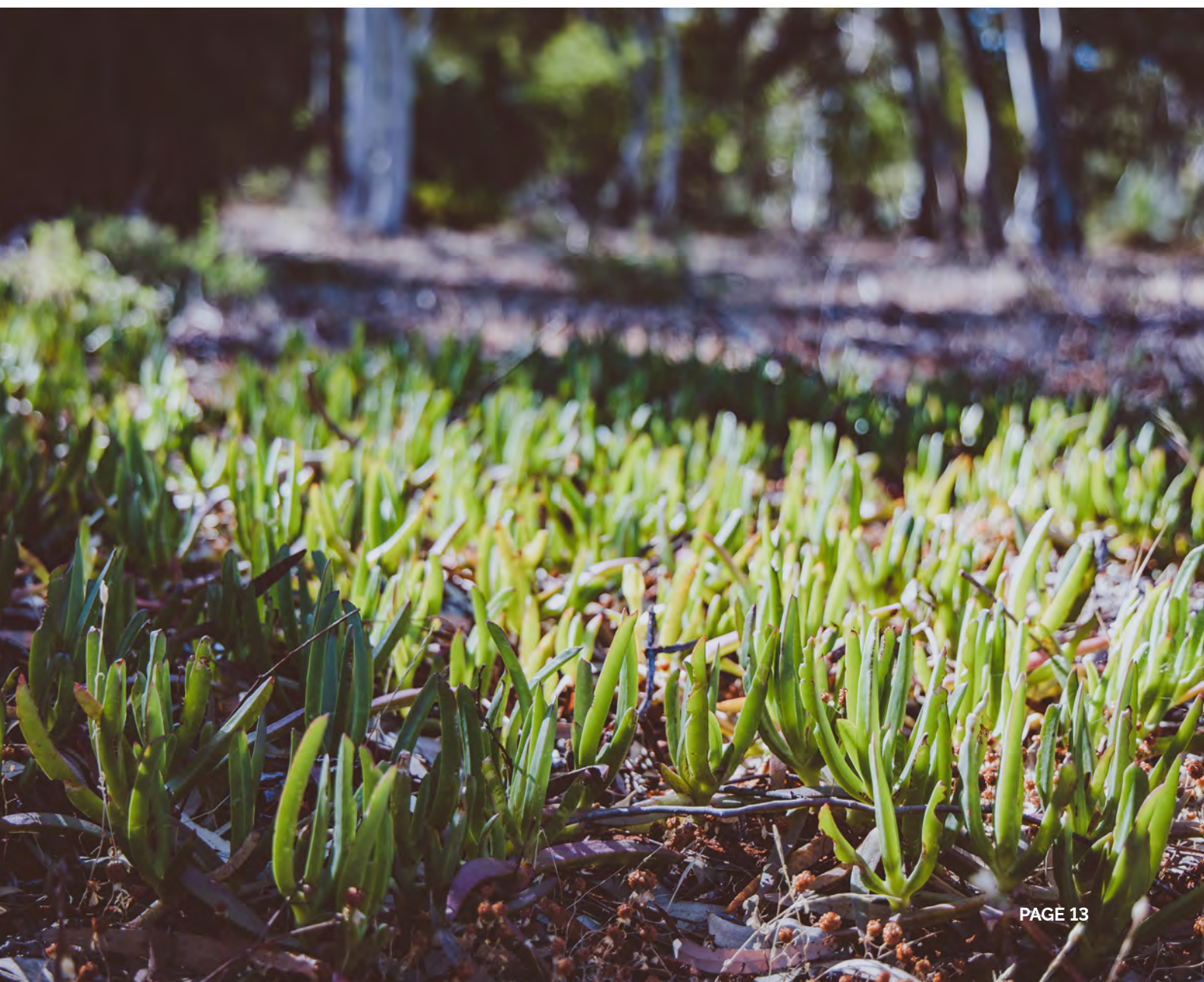
The MRC acknowledges its employees through a range of award programs which recognise outstanding and consistent achievement, innovation, safety initiatives, service milestones and demonstration of the MRC's values.

Record Keeping

MRC reviewed its Recordkeeping Plan in February 2023 in accordance with the *State Records Act 2000*. It was subsequently endorsed by *State Records Commission* in May 2023.

The plan is the primary means of compliance with current legislation in Western Australia and of best practice in record keeping processes at MRC. All staff undergo record keeping training when they join the MRC and subsequently attend refresher courses periodically. The training helps the employees understand their record management responsibilities both from an organisational and legislative point of view. Elected members also receive an annual reminder as to their records management compliance obligations.

Performance indicators	2023/2024	2022/2023
Number of new files created	348	328
Number of documents registered	16642	12828
Number of Freedom of Information applications received	0	0
Response time for Freedom of Information applications (average number of days)	0	0



Disability Access and Inclusion Plan 2024

The MRC is committed to ensuring that the community is accessible and inclusive for people with disability, their families and carers and other members of the community who have access considerations.

In 2023/24 the MRC reviewed its 2016 DAIP finding it had achieved its initiatives and that a new plan was required, to ensure currency and relevance.

During stakeholder consultation new initiatives were identified, these initiatives informed the development of strategies in the 2023 DAIP.

The MRC is committed to achieving the seven desired outcomes of our Disability Access and Inclusion Plan 2023 which are:

1. People with disability have the same opportunities as other people to access the **services** of, and any **events** organised by, the MRC.
2. People with disability have the same opportunities as other people to access the **buildings** and other **facilities** of the MRC.
3. People with disability receive **information** from the MRC in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff and contractors of the MRC as other people receive from the MRC.
5. People with disability have the same opportunities as other people to make **complaints** to the MRC.
6. People with disability have the same opportunities as other people to participate in any **public consultations** by the MRC.
7. People with disability have the same opportunities as other people to obtain and maintain **employment** with the MRC.

It is our intention to deliver facilities, services and events that are open, available and accessible to the whole community, regardless of ability, ethnicity, gender, age or any other perceived difference.

This Disability Access and Inclusion Plan 2023 demonstrates our commitment to furthering the principles and meeting the objectives of the Disability Services Act 1993.

The MRC's first DAIP plan was implemented in 2006 to address barriers for people with disability as per our statutory requirements under the Disability Services Act (1993). Since the adoption of the initial DAIP, the MRC has implemented several initiatives and made progress towards better access.

Items Progressed Since 2022 Under the DAIP

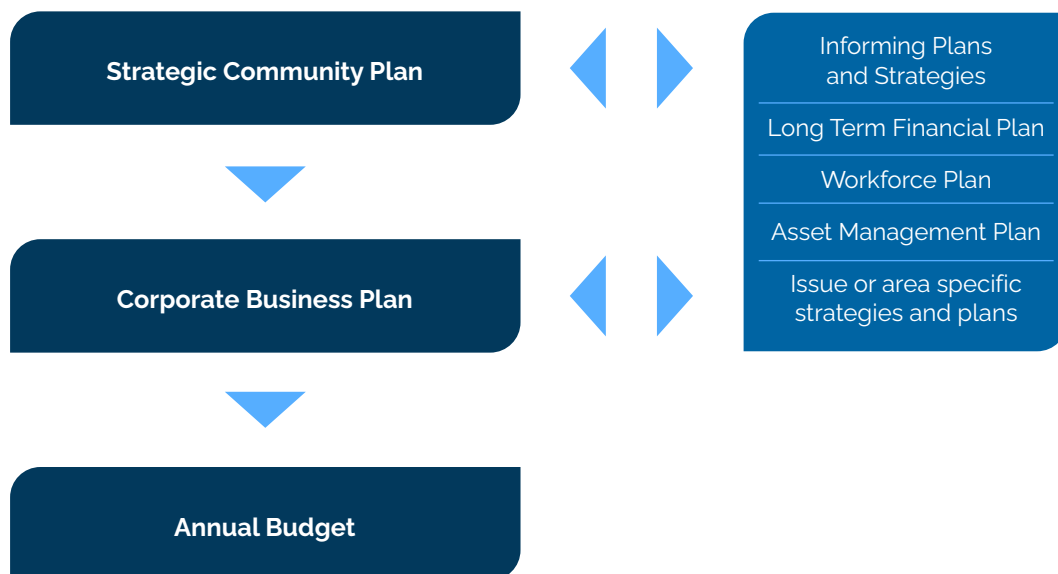
- The MRC entered into an agreement with Workpower for the delivery of a NDIS assisted living program. On a portion of the site that includes the caretakers house and surrounding yard areas.
- The MRC invited feedback from people with disability, their families and carers, disability service providers and community members and groups to provide comment on previously unidentified access issues or ongoing access issues to help inform the new five-year Disability Access and Inclusion plan.
- Installation of a roof cover at the MRC Reuse Shop Outdoor areas for people in wheelchairs to work under cover.
- Upgrade signage across site to Large Print were required.

Integrated Planning and Reporting

Integrated Planning and Reporting (IPR) provides local government with a framework for translating member community aspirations and priorities into operational objectives of Mindarie Regional Council (MRC).

The core components of the IPR are the Strategic Community Plan, Corporate Business Plan, along with informing documents including the Long-Term Financial Plan, Asset Management Plan and Workforce Plan.

The diagram below depicts how the IPR is applied at MRC which is used to guide our planning processes.



Strategic Community Plan

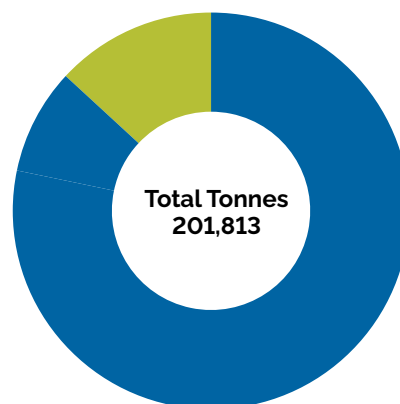
The *Strategic Community Plan 2023-2032* guides the future direction of MRC and its member council communities. MRC's long-term strategic direction expresses our member's vision for the future, together with strategies to deliver agreed outcomes.



Financial Overview

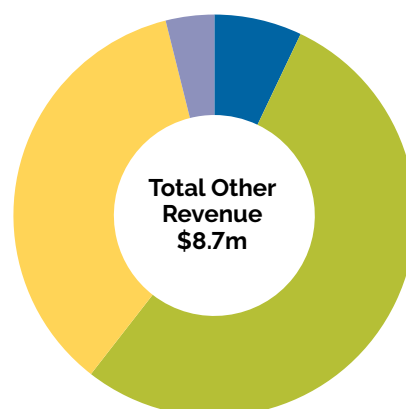
Tonnes by source

	tonnes
Members' waste	175,528
Casuals / Trade Waste	26,285
Total Tonnes	201,813



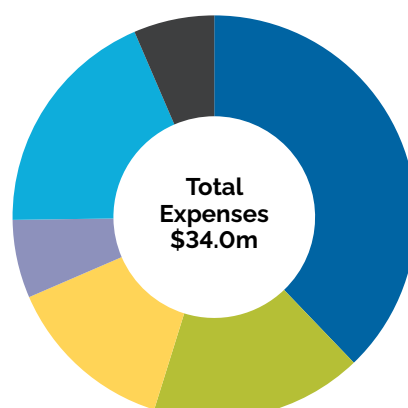
Other revenue by source

	\$m
Gas generation	0.6
Re-imbursements/grants	4.7
Interest earnings	3.1
Other revenue	0.3
Total other revenue	8.7



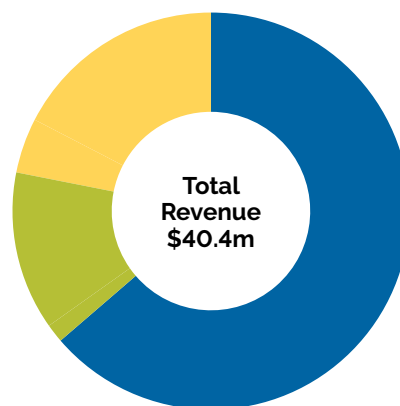
Expenses by class

	\$m
DWER Landfill Levy	12.8
Employee costs	5.7
Materials & contracts	4.6
Amortisation	2.1
Depreciation	6.3
Other expenses	2.5
Total expenses	34.0



Revenue by source

	\$m
Members' waste	26.5
Non-members	5.2
Other revenue	8.7
Total revenue	40.4



Diversion from landfill



4805
mattresses



23
tonnes of
polystyrene



77
tonnes
of tyres



1413
tonnes of
metal



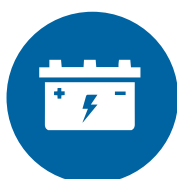
173
tonnes of
e-waste



21
tonnes
of textiles



770
tonnes of
greens



124
tonnes of
batteries



65
tonnes of HHW/
inc chemicals



534
tonnes of
paper/
cardboard



1
tonne
of fluros



16
tonnes
of glass



164
tonnes
of paint

Payments to Employees

Regulation 19B of the Local Government (Administration) Regulations 1996 requires the MRC to include the following information in the Annual Report:

- Number of employees entitled to an annual salary of \$130,000 or more.
- Number of those employees with an annual salary entitlement that falls within each band of the \$10,000 over \$130,000.

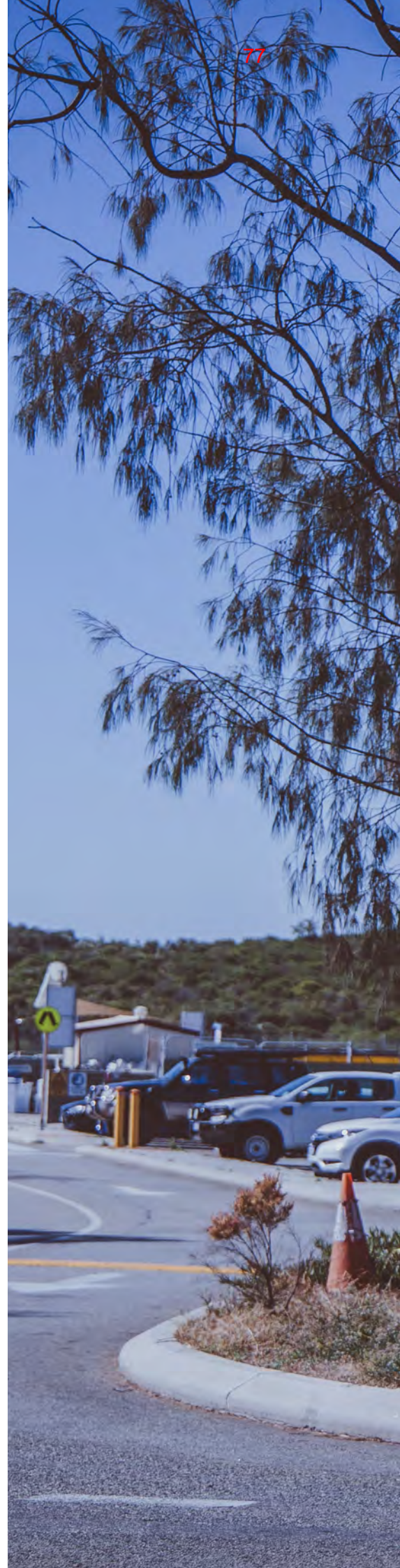
The following table is based on the amount each employee actually received over the period of this Annual Report, whether employed for a full year or not, and includes the following:

- Allowances for motor vehicle
- Annual cash component
- Cash-out of leave (either on request or termination)
- Higher duties (where applicable)
- Novated lease refunds (at conclusion of lease)
- Overtime payments
- Salary sacrifice
- Statutory 11% superannuation, plus MRC's matching contributions to additional superannuation (where applicable)
- Termination payments.

Salary Band (\$)	No. of Employees
130,000 - 139,999	5
140,000 - 149,999	7
150,000 - 159,999	-
160,000 - 169,999	-
170,000 - 179,999	-
180,000 - 189,000	1
190,000 - 199,000	-
200,000 - 209,000	-
210,000 - 219,000	1
220,000 - 229,000	1
230,000 - 239,000	-
240,000 - 249,000	-
250,000 - 259,000	1

Remuneration paid to the Chief Executive Officer

The total remuneration paid to the Chief Executive Officer, inclusive of superannuation is \$259,634.



REUSE SHOP

Second-hand items
for sale



WEIGHBRIDGE

General disposal to
landfill, fees apply



FREE DROP OFF

Don't send these
items to landfill!



CARDBOARD



HOUSEHOLD
HAZARDOUS
WASTE



HOUSEHOLD
GOODS



CONTAINERS
Glass & aluminium



WHITE
POLYSTYRENE



E-WASTE



METAL



WHITEGOODS



We will reuse, recycle and recover these items
and dispose of toxic items appropriately.

Strategic Community Plan - Performance

■ In Progress - on track ■ In Progress - belated ■ Not Commenced ■ Scheduled for 2024/25

Objective 1: Deliver best practice services

Operate waste management activities effectively	<p>Landfill processes are reviewed at least quarterly to ensure compliance with licence conditions and to enhance the delivery of services. The project to cap the now full western portion of the landfill has commenced with completion expected early 2025.</p> <p>An Odour Management Key Stakeholder Working Group is in place to assess odour issues and coordinate landfill activities accordingly. Communication with the community relating to odours is actioned daily. The Department of Water Environment and Regulations (DWER) is working with MRC on strategies to reduce odour emissions from the Tamala Park facility. The Critical Infrastructure Plan (CIP) includes options that it is hoped will positively impact the landfill's odour profile.</p>
Utilise the best practice waste diversion and resource recovery solutions	<p>Operations are continually reviewed and industry memberships are maintained to ensure that MRC's practices remain contemporary and in alignment with best practice.</p> <p>A contract has been awarded to construct an E-waste Shed for storage and collection of E-Waste in alignment with the State Waste Strategy, construction expected to be completed by mid-2025.</p> <p>Improvements in landfilling methodologies and practices have been implemented during the year which have increased compaction rate and therefore landfill airspace utilisation.</p>
Maintain responsive business practices and systems	<p>The Tamala Park weighbridge facility management software will receive an upgrade towards the end of 2024 to ensure the continuity of current services and improve reporting and identification of waste product and diversion.</p> <p>A project management framework has been implemented to provide improved governance and compliance in the procurement of services.</p> <p>A contractor management system is being implemented to provide better control of contractors and compliance with regulations, due in 2024.</p>
Promote the organisation's profile with external stakeholders	<p>MRC maintains good relationships with waste industry experts and holds membership with numerous recognised organisations.</p> <p>MRC officer representation is maintained on the following bodies: Green Deal Alliance, WALGA Waste Management Advisory Council and Officers Advisory Group, Department of Water and Environmental Regulation's FOGO Working Group, Waste Management and Resource Recovery Association of Australia's (WMRR) WA Branch.</p> <p>A Communications Specialist has been appointed to support the MRC and its stakeholders in its communication and media presence capabilities.</p>
Enhance organisational environmental sustainability	An environmental impact report and action plan is scheduled for 24/25.

Objective 2: Position MRC to provide world class waste management options

Identify and access infrastructure for the resource recovery of member councils' materials in alignment with the state waste strategy	<p>On 26 September 2024 the MRC Council resolved to finalise an agreement with a preferred tenderer for the disposal of member councils' residual waste in an energy recovery facility. The first delivery of municipal waste is expected to be delivered upon the commencement of operations at the new facility. On 26 September 2024 the MRC Council approved negotiations with a preferred supplier to provide the member councils with a Food Organics and Garden Organics (FOGO) solution. A contract is expected to be agreed in 2025.</p>
Build the circular economy within the district	<p>MRC continues to advocate through the Green Deal Alliance for the development of a FOGO product market, to promote opportunities for the development of the necessary FOGO infrastructure required to allow its member councils to comply with the Waste Avoidance and Resource Recovery Strategy 2030. MRC is an active participant of the WMRR WA Branch who acts as an advocate on behalf of the waste industry to support circular economy objectives.</p> <p>Investigations are underway to provide options for the potential redesign of the Tamala Park site's Transfer Station to accommodate alternative revenue generating opportunities in a small materials recycling facility, expected to be completed by June 2025.</p>
Maximise use of MRC's assets and technical capabilities	The actions highlighted in the draft Tamala Park Critical Infrastructure Plan will assist administration in the development of a Post Closure Management Plan, expected mid to late 2025.

Objective 3: Deliver best practice governance process and structures

Maintain efficient and equitable governance	The development of a new Establishment Agreement is pending the current contract negotiations for the FOGO processing solution.
Ensure responsible use of organisational resources	<p>MRC's integrated planning framework, audit programs, policy documents, risk management systems and Corporate Business Plan (CBP) reporting are all in place and on track.</p> <p>A new procurement management framework has been implemented and a new contractor management system is due for implementation towards the end of 2024.</p>
Retain financial sustainability with a commercial focus	<p>MRC's Long Term Financial Plan was reviewed and endorsed by council 27/06/2024.</p> <p>With the adoption of the Strategic Corporate Plan and CBP, alternative revenue generating opportunities will be considered in the following period with a plan to support greener supply chains.</p>

Corporate Business Plan - Performance

■ Completed ■ In Progress - on track ■ In Progress - belated ■ Not Commenced ■ Scheduled for 2024/25

Key Actions	
1.1 Operate waste management activities effectively	
1.1.1 Operate activities in line with licence conditions, as a minimum	
· Review landfill cell fill sequence plans quarterly, reported annual basis	
· Review Surface Water Management Plans quarterly, reported annual basis	
· Review fit for purpose landfill leachate management plans quarterly, reported annual basis	
· Establish an Odour Management Key Stakeholder (OMKS) working group.	
1.1.2 Ensure infrastructure meets future needs and invest in emerging technologies	
· Establishment of a fit for purpose Strategic Fleet Management Plan (SFMP), solution	
1.2 Utilise the best practice waste diversion and resource recovery solutions	
1.2.1 Continually assess solutions used	
· Investigated opportunities to increase landfill airspace utilisation	
· Identify and access the highest resource recovery solutions for member councils key waste streams	
· Identify and develop processes and procedures to improve waste to landfill diversion rates	
· Implement a quarterly fleet and plant utilisation and maintenance reporting system	
· Monitor and continuously update quarterly fleet and plant utilisation and maintenance reports	
· Develop internal systems, which are consistent with the WA Government Fleet Policy and Guidelines, to document MRCs fleet related procedures and practices	
1.3 Maintain responsive business practices and systems	
1.3.1 Evaluate the effectiveness of systems and procedures in light of changing business requirements	
· Review market options for a facility management software system which integrates with Weighbridge functions	
· Implementation a facility management software system which integrates with Weighbridge functions	
1.3.2 Ensure quality value proposition for members	
· Establish members key metrics for Tamala Park services.	
· Survey members views on Tamala Park services and develop recommendations report	
1.4 Promote the organisation's profile with external stakeholders	
1.4.1 Engage through formal industry memberships	
· Maintain relevant industry memberships to keep up with the trends in Waste Management	
1.4.2 Broaden the MRCs wider industry profile through collaboration and partnership	
· Actively participate in the wider industry committees, advisory groups, workshops and seminars	
· Promote MRC and member council waste achievements / key activities / website links	
· Promote state waste reduction initiatives	
1.4.3 Neighbourhood stakeholder engagement	
· Establish an Neighbourhood stakeholder communication plan	
1.5 Enhance organisational environmental sustainability	
1.5.1 Measure the MRCs environmental impact including carbon footprint	
· Develop report on the MRCs environmental impact and provide recommendation for improvement	
1.5.2 Develop an implementation action plan to reduce the MRCs environmental impact	
· Develop an environmental sustainability action plan	
1.5.3 Allocate budget to address implementation plan	
· Deliver environmental sustainable recommendations endorsed by Council	

Corporate Business Plan - Performance

■ Completed ■ In Progress - on track ■ In Progress - belated ■ Not Commenced ■ Scheduled for 2024/25

Key Actions	
2.1 Identify and access infrastructure for the resource recovery of member councils' materials in alignment with the state waste strategy	
2.1.1 Assess processing facilities within the district for the following streams (FOGO, Residual Waste, and Commingled Recyclables)	
· Research and identify alternative waste processing opportunities within the district	
2.1.2 Deliver opportunities above, as resolved by Council	
· Deliver recommendations endorsed by Council	
2.2 Build the circular economy within the district	
2.2.1 Investigate potential and feasibility of other revenue generating resource recovery facilities within the district (Tamala Park, MRC Neerabup site, etc.)	
· Develop a waste resource flow model for MRC and its member councils	
· Develop Circular Economy Options Report for Tamala Park	
· Develop Circular Economy Options Report for Neerabup Site	
· Develop a Circular Economy Master Plan	
2.2.2 Deliver opportunities above, as resolved by Council	
· Deliver circular economy Master Plan as endorsed by Council	
2.2.3 MRC to advocate for the establishment of a circular economy	
· Support the member Councils advocacy for their circular economy objectives through digital platforms	
2.2.4 Collaborate with external stakeholders including federal and state government, private sector, and not-for-profit sector	
· Utilise CEO forums to actively participate in the circular economy establishment within the wider industry	
2.3 Maximise use of MRC's assets and technical capabilities	
2.3.1 Future options appraisal of the Tamala Park site	
· Develop Future Use Feasibility Study for Tamala Park	
2.3.2 Develop and agree a post-closure plan for the Tamala Park site	
· Develop and agree a post-closure plan for the Tamala Park site	
2.3.3 Identify and deliver highest value outcome for the MRC's Neerabup site	
· Develop future use options report for Neerabup site.	
· Deliver Neerabup future use recommendations endorsed by Council	

Corporate Business Plan - Performance

■ Completed ■ In Progress - on track ■ In Progress - belated ■ Not Commenced ■ Scheduled for 2024/25

Key Actions	
3.1 Maintain efficient and equitable governance	
3.1.1 New Establishment Agreement	
· Review of MRC Services and desired outcomes	
· Assessment of stakeholder arrangements	
3.1.2 Ensure compliance with all legislative, probity, and regulatory requirements	
· Review and deliver Integrated planning framework	
· Deliver External Reporting and Regulatory Audit Programs	
· Review the Risk Management Plan and Appetite Statement and maintain reporting systems	
· Introduce Corporate Business Plan periodical reporting to the Audit and Risk Committee	
· Introduce a Fraud and Misconduct Control and Resilience Policy	
3.2 Ensure responsible use of organisational resources	
3.2.1 Resources will be deployed in line with the objectives of the Strategic Community Plan	
· Develop project management framework.	
· Implement the contract management system	
· Review future infrastructure needs and emerging technologies	
· Strategically plan and manage MRC plant and equipment and fleet to gain the best value and efficiencies	
· Review and consolidate Tamala Park Waste management facility plans into one single master plan.	
· Implement a Pollution Incident Response Management Plan (PIRMP) and update the plan on an annual basis.	
· Review and update the Workforce Plan	
· Review and update the Asset Management Plan	
· Review and update the Long Term Financial Plan	
3.3 Retain financial sustainability with a commercial focus	
3.3.1 Operate in alignment with the organisation's Long Term Financial Plan	
· Review of MRC Services and desired outcomes	
· Review of previous Draft Establishment Agreement with consideration given to a regional authority model	
· Develop New Establishment Agreement for Council endorsement	
3.3.2 Explore opportunities for alternative revenue generation and return to members	
· Based on endorsed circular economy / commercial opportunities, maintaining positive unrestricted cash and investment balance	
3.3.3 Promote and support greener supply chains	
· Review and deliver procurement processes that support sustainable procurement objectives	





**MINDARIE REGIONAL COUNCIL
FINANCIAL REPORT
For the year ended 30 June 2024**

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The Mindarie Regional Council conducts the operations of a local government on behalf of its member councils.

Our Vision:

Collaborating for a regional circular economy.

Our Mission:

To deliver sustainable waste management options for members.

Principal place of business:

1700K Marmion Avenue, TAMALA PARK WA 6030.

**MINDARIE REGIONAL COUNCIL
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

Statement by the Chief Executive Officer

The accompanying financial report of Mindarie Regional Council has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2024 and the financial position at 30 June 2024.

At the date of signing this statement the particulars included in the annual report are not misleading or inaccurate.

Signed on this 14th day of November 2024



Chief Executive Officer

Scott Cairns
Name of Chief Executive Officer



Auditor General

INDEPENDENT AUDITOR'S REPORT

2024

Mindarie Regional Council

To the Council of the Mindarie Regional Council

Opinion

I have audited the financial report of the Mindarie Regional Council (Council) which comprises:

- the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity, statement of cash flows and statement of financial activity for the year then ended
- notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Council for the year ended 30 June 2024 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2024, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the Council is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Council's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Council.

The Council is responsible for overseeing the Council's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

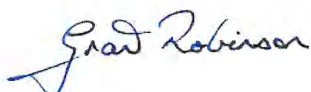
A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Mindarie Regional Council for the year ended 30 June 2024 included in the annual report on the Council's website. The Council's management is responsible for the integrity of the Council's website. This audit does not provide assurance on the integrity of the Council's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Council to confirm the information contained in the website version.



Grant Robinson
Assistant Auditor General Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
14 November 2024

**MINDARIE REGIONAL COUNCIL
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2024**

	Note	2024 Budget \$	2024 Actual \$	2023 Actual \$
Revenue				
Grants, subsidies and contributions	2(a)	4,656,518	4,656,518	4,224,742
Fees and charges	2(a)	32,832,723	32,299,325	33,210,686
Interest revenue	2(a)	1,659,800	3,098,542	1,512,800
Other revenue	2(a)	95,000	339,899	162,894
		<u>39,244,041</u>	<u>40,394,284</u>	<u>39,111,122</u>
Expenses				
Employee costs	2(b)	(5,536,680)	(5,735,844)	(4,707,843)
Materials and contracts	2(b)	(18,348,818)	(17,405,327)	(17,769,937)
Utility charges		(718,250)	(591,004)	(632,002)
Depreciation and amortisation	2(b)	(10,850,978)	(8,451,384)	(7,606,255)
Finance costs	2(b)	(1,097,123)	(1,255,386)	(1,074,941)
Insurance		(620,200)	(355,736)	(684,881)
Other expenditure	2(b)	(320,950)	(204,320)	(205,237)
		<u>(37,492,999)</u>	<u>(33,999,001)</u>	<u>(32,681,096)</u>
		1,751,042	6,395,283	6,430,026
Capital grants, subsidies and contributions		50,000	0	0
Profit on asset disposals		1,000	291,943	0
Loss on asset disposals		(350,756)	(10,662)	0
		<u>(299,756)</u>	<u>281,281</u>	<u>0</u>
Net result for the period		<u>1,451,286</u>	<u>6,676,564</u>	<u>6,430,026</u>
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	16	0	1,287,255	10,263,654
Total other comprehensive income for the period		0	1,287,255	10,263,654
Total comprehensive income for the period		<u>1,451,286</u>	<u>7,963,819</u>	<u>16,693,680</u>

This statement is to be read in conjunction with the accompanying notes.

MINDARIE REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2024

	Note	2024 \$	2023 Restated* \$
CURRENT ASSETS			
Cash and cash equivalents	3	21,681,423	20,262,141
Trade and other receivables	5	2,304,693	2,273,228
Other financial assets	4	54,604,800	40,495,910
Inventories	6	12,330	15,792
Other assets	7	823,442	1,226,341
TOTAL CURRENT ASSETS		79,426,688	64,273,412
NON-CURRENT ASSETS			
Property, plant and equipment	8(a)	34,467,151	31,577,144
Infrastructure	9(a)	63,000,575	62,543,977
Right-of-use assets	11(a)	5,650,725	6,203,572
TOTAL NON-CURRENT ASSETS		103,118,451	100,324,693
TOTAL ASSETS		182,545,139	164,598,105
CURRENT LIABILITIES			
Trade and other payables	12	4,485,948	4,144,896
Other liabilities	13	38,000	0
Lease liabilities	11(b)	680,492	628,560
Employee related provisions	14	821,751	754,925
Rehabilitation provisions*	15	10,544,209	8,428,278
TOTAL CURRENT LIABILITIES		16,570,400	13,956,659
NON-CURRENT LIABILITIES			
Lease liabilities	11(b)	5,702,532	6,161,220
Employee related provisions	14	88,800	141,000
Rehabilitation provisions*	15	19,504,778	11,624,416
TOTAL NON-CURRENT LIABILITIES		25,296,110	17,926,636
TOTAL LIABILITIES		41,866,510	31,883,295
NET ASSETS		140,678,629	132,714,810
EQUITY			
Retained deficit		(29,128,650)	(29,893,807)
Reserve accounts	27	25,404,778	19,493,371
Council contributions	17	89,085,726	89,085,726
Revaluation surplus	16	55,316,775	54,029,520
TOTAL EQUITY		140,678,629	132,714,810

*Refer to Note 23 for details regarding prior year error corrections.

This statement is to be read in conjunction with the accompanying notes.

**MINDARIE REGIONAL COUNCIL
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2024**

	Note	Retained Deficit \$	Council Contributions \$	Reserve Accounts \$	Revaluation Surplus \$	Total Equity \$
Balance as at 1 July 2022		(35,597,552)	89,085,726	18,767,090	43,765,866	116,021,130
Comprehensive income for the period						
Net result for the period	16	6,430,026	0	0	0	6,430,026
Other comprehensive income for the period		0	0	0	10,263,654	10,263,654
Total comprehensive income for the period		6,430,026	0	0	10,263,654	16,693,680
Transfer from reserve accounts	27	98,550	0	(98,550)	0	0
Transfer to reserve accounts	27	(824,831)	0	824,831	0	0
Balance as at 30 June 2023		(29,893,807)	89,085,726	19,493,371	54,029,520	132,714,810
Comprehensive income for the period						
Net result for the period	16	6,676,564	0	0	0	6,676,564
Other comprehensive income for the period		0	0	0	1,287,255	1,287,255
Total comprehensive income for the period		6,676,564	0	0	1,287,255	7,963,819
Transfer from reserve accounts	27	583,238	0	(583,238)	0	0
Transfer to reserve accounts	27	(6,494,645)	0	6,494,645	0	0
Balance as at 30 June 2024		(29,128,650)	89,085,726	25,404,778	55,316,775	140,678,629

This statement is to be read in conjunction with the accompanying notes.

**MINDARIE REGIONAL COUNCIL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024**

	Note	2024 \$	2023 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Grants, subsidies, and contributions		4,656,518	4,224,742
Fees and charges		32,325,113	33,655,229
Interest revenue		3,133,051	939,304
Goods and services tax received		3,061,094	2,782,222
Other revenue		339,899	271,044
		<u>43,515,675</u>	<u>41,872,541</u>
Payments			
Employee costs		(5,704,745)	(4,776,643)
Materials and contracts		(16,720,971)	(17,328,430)
Utility charges		(591,004)	(632,002)
Finance costs		(324,573)	(331,820)
Insurance		(355,736)	(684,880)
Goods and services tax paid		(3,106,273)	(2,785,569)
Other expenditure		(204,320)	(466,879)
		<u>(27,007,622)</u>	<u>(27,006,223)</u>
Net cash provided by (used in) operating activities		<u>16,508,053</u>	<u>14,866,318</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchases of property, plant and equipment	8(a)	(380,361)	(97,215)
Payments for construction of infrastructure	9(a)	(1,304,469)	(10,334)
Capital grants, subsidies and contributions		38,000	0
Proceeds for financial assets at amortised cost		(14,108,890)	(1,075,500)
Proceeds from sale of property, plant and equipment		1,293,291	0
Net cash provided by (used in) investing activities		<u>(14,462,429)</u>	<u>(1,183,049)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Payments for principal portion of lease liabilities	26	(626,342)	(566,483)
Net cash provided by (used in) financing activities		<u>(626,342)</u>	<u>(566,483)</u>
Net increase (decrease) in cash held		1,419,282	13,116,786
Cash at beginning of year		20,262,141	7,145,355
Cash and cash equivalents at the end of the year	3	<u>21,681,423</u>	<u>20,262,141</u>

This statement is to read in conjunction with the accompanying notes.

**MINDARIE REGIONAL COUNCIL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2024**

	Note	2024 Budget \$	2024 Actual \$	2023 Actual \$
OPERATING ACTIVITIES				
Revenue from operating activities				
Grants, subsidies, and contributions		4,656,518	4,656,518	4,224,742
Fees and charges		32,832,723	32,299,325	33,210,686
Interest revenue		1,659,800	3,098,542	1,512,800
Other revenue		95,000	339,899	162,894
Profit on asset disposals		1,000	291,943	0
		39,245,041	40,686,227	39,111,122
Expenditure from operating activities				
Employee costs		(5,536,680)	(5,735,844)	(4,707,843)
Materials and contracts		(18,348,818)	(17,405,327)	(17,769,937)
Utility charges		(718,250)	(591,004)	(632,002)
Depreciation		(10,850,978)	(8,451,384)	(7,606,255)
Finance costs		(1,097,123)	(1,255,386)	(1,074,941)
Insurance		(620,000)	(355,736)	(684,881)
Other expenditure		(320,950)	(204,320)	(205,237)
Loss on asset disposals		(350,756)	(10,662)	0
Loss on revaluation of non-current assets		0	0	(17,512)
		(37,843,755)	(34,009,663)	(32,698,608)
Non-cash amounts excluded from operating activities	25(a)	12,014,531	9,115,541	8,427,132
Amount attributable to operating activities		13,415,817	15,792,105	14,839,646
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions		50,000	0	0
Proceeds from disposal of assets		576,000	1,293,291	0
		626,000	1,293,291	0
Outflows from investing activities				
Purchase of property, plant and equipment	8(a)	(1,033,000)	(380,361)	(97,215)
Purchase of construction of infrastructure	9(a)	(9,019,000)	(1,304,469)	(10,334)
		(10,052,000)	(1,684,830)	(107,549)
Amount attributable to investing activities		(9,426,000)	(391,539)	(107,549)
FINANCING ACTIVITIES				
Inflows from financing activities				
Transfers from reserve accounts	27	1,215,000	583,238	98,550
		1,215,000	583,238	98,550
Outflows from financing activities				
Payments for principal portion of lease liabilities	26	(559,266)	(626,342)	(566,483)
Transfers to reserve accounts	27	(3,249,283)	(6,494,645)	(824,831)
		(3,808,549)	(7,120,987)	(1,391,314)
Amount attributable to financing activities		(2,593,549)	(6,537,749)	(1,292,764)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	25(b)	37,989,480	40,635,145	27,195,812
Amount attributable to operating activities		13,415,817	15,792,105	14,839,646
Amount attributable to investing activities		(9,426,000)	(391,539)	(107,549)
Amount attributable to financing activities		(2,593,549)	(6,537,749)	(1,292,764)
Surplus or deficit	25(b)	39,385,748	49,497,962	40,635,145

This statement is to read in conjunction with the accompanying notes.

**MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINACIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

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MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

1 BASIS OF PREPARATION

The financial report of the Mindarie Regional Council (MRC) which is a Class 3 local government comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Statement of Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 1054 Australian Additional Disclosures paragraph 16

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Mindarie Regional Council to measure any vested improvements at zero cost.

The *Local Government (Financial Management) Regulations 1996* provides that:

- land and buildings that are classified as property, plant and equipment; or
 - infrastructure; or
 - vested improvements that the local government controls;
- and are measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the MRC to assess at each reporting date whether the carrying amount of the above mentioned non-financial assets materially differs from their value and, if so, revalue the class of non-current assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

There is no impact to the financial position of the Mindarie Regional Council (MRC) with regard to the above amendments to the FM Regulations as the MRC does not have any vested land.

The local government reporting entity

All funds through which the Mindarie Regional Council (MRC) controls resources to carry on its functions have been included in the financial statements forming part of this financial report. In the process of reporting on the Mindarie Regional Council (MRC) as a single unit, all transactions and balances between those funds (for example, loan and transfers between funds) have been eliminated.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

1 BASIS OF PREPARATION (CONTINUED)

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates the use of different assumptions could lead to material changes in the amounts reported in the financial report.

A key forecasting variable is the expected tonnes to landfill. Estimates of future tonnes have been based on the expected population growth forecasts for each of the member councils. There is inherent volatility in these estimates as they are subject to changes in consumer behaviour, advances in technology and intervention by State Government through mechanisms such as the landfill levy.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- measurement of employee benefits
- measurement of provisions
- estimated useful lives of non-current assets.

Fair value hierarchy information can be found in note 24(i).

Landfill Cells

There are three general components of landfill cell construction:

- Cell excavation and development,
- Cell liner costs, and
- Cell capping costs.

All cell excavation and development costs, cell liner costs and cell capping costs are capitalised and depreciated over the useful life of the cell, based on the volumetric consumption of the air space in the cell. Once a cell has been capped and is no longer available for use, the costs associated with the cell are written off.

Amortisation on excavation assets

The calculation of amortisation on the excavation assets is based on specific estimates and judgements on the total capital costs and capacity of the landfill site. The amortisation rate charged is reviewed regularly and is based on an average cost per tonne. The cost per tonne is arrived at after taking into account a standard engineering cost per cubic metre of landfill and the estimated density of the waste. The amortisation expense is arrived at by applying the amortisation rate to the actual tonnages sent to landfill during the period.

Rehabilitation Provision

The rehabilitation provision is based on specific estimates and judgements with regard to the rehabilitation of the landfill cells as and when they reach the end of their useful life. A periodic review of the provision is conducted and the provision altered to reflect the findings.

**MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

1 BASIS OF PREPARATION (CONTINUED)

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates

This standard resulted in terminology changes relating to material accounting policies (formerly referred to as significant accounting policies).

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants

These amendments are not expected to have any material impact on the financial report on initial application.

- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

These amendments may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

- AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements

These amendments may result in additional disclosures in the case of applicable finance arrangements.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

2 REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependent on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns / Refunds/ Warranties	Timing of revenue recognition
Contributions and reimbursements	Reimbursement of MRC's administration and governance expenses by members.	No obligation	Monthly in advance	None	Upon issue of invoice
Fees and charges – waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Gas Power Generation Income	Landfill gas (LFG) from the decomposition of organic material in landfills	Single point in time	Not applicable	None	On sale of renewable energy certificates

Consideration from contracts with customers is included in the transaction price.

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

For the year ended 30 June 2024

Nature	Contracts with customers	Other	Total
	\$	\$	\$
Grants, subsidies and contributions	0	4,656,518	4,656,518
Fees and charges	27,223,436	5,075,889	32,299,325
Interest revenue	0	3,098,542	3,098,542
Other revenue	0	339,899	339,899
Total	27,223,436	13,170,848	40,394,284

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

2 REVENUE AND EXPENSES (continued)

(a) Revenue (continued)

For the year ended 30 June 2023

Nature	Contracts with customers	Other	Total
	\$	\$	\$
Grants, subsidies and contributions	0	4,224,742	4,224,742
Fees and charges	25,785,524	7,425,162	33,210,686
Interest revenue	0	1,512,800	1,512,800
Other revenue	0	162,894	162,894
Total	25,785,524	13,325,598	39,111,122

	Note	2024	2023
		\$	\$
Fees and charges			
Member Council charges	28	26,496,811	24,861,274
Casual fees		5,075,889	7,425,162
Gas Power Generation income		615,415	816,100
Mattress disposal fees		111,210	108,150
		32,299,325	33,210,686
Interest revenue			
Interest on reserve account funds	27	1,059,210	537,926
Other interest revenue		2,039,332	974,874
		3,098,542	1,512,800

(b) Expenses

	2024	2023
	\$	\$
Auditors remuneration		
- Audit of the Annual Financial Report	137,500	125,818
- Additional prior year audit fees	0	25,200
	137,500	151,018
Employee costs		
Employee benefit costs	5,355,085	4,408,116
Other employee costs	380,759	299,727
	5,735,844	4,707,843
Materials and contracts		
Consultants and contracts	622,460	368,751
Communications and public consultation	11,170	31,134
Landfill expenses	1,319,672	1,244,379
Office expenses	272,826	196,107
Information systems expenses	269,344	238,196
Building maintenance	347,556	426,136
Plant and vehicles operating and hire	1,368,027	1,044,953
Government levies	12,779,832	13,958,639
External / internal audit fees	165,822	151,018
Legal expenses	248,618	110,624
	17,405,327	17,769,937

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

2 REVENUE AND EXPENSES (continued)

(b) Expenses (continued)

	Note	2024	2023
		\$	\$
Depreciation			
Buildings	8(a)	203,660	200,908
Buildings - RRF	8(a)	1,429,345	1,339,074
Furniture and Office Equipment	8(a)	17,667	18,917
Computing Equipment	8(a)	38,917	33,165
Vehicles and Mobile Plant	8(a)	247,765	291,208
Infrastructure	9(a)	329,783	329,178
Right-of-Use Asset	11(a)	772,434	737,427
RRF Infrastructure	9(a)	3,292,611	2,702,929
		6,332,182	5,652,806
Amortisation			
Excavation and Cell Development	9(a)	1,591,500	1,472,167
Rehabilitation Assets	9(a)	527,702	481,282
		2,119,202	1,953,449
Total depreciation and amortisation		8,451,384	7,606,255
Finance costs			
Interest and financial charges for lease liabilities	26	324,573	331,820
Provisions: unwinding of discount	15	930,813	743,121
		1,255,386	1,074,941
Other expenditure			
Bank charges		20,611	19,554
Doubtful and Bad Debts expense		9,118	122
Elected Member costs	21(a)	174,591	185,561
		204,320	205,237

3 CASH AND CASH EQUIVALENTS

	Note	2024	2023
		\$	\$
Cash at bank and on hand		21,681,423	20,262,141
Held as			
- Unrestricted cash and cash equivalents		21,643,423	20,262,141
- Restricted cash and cash equivalents	13	38,000	0
		21,681,423	20,262,141

MATERIAL ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Restricted financial assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

4 OTHER FINANCIAL ASSETS

	Note	2024	2023
		\$	\$
Current assets			
Financial assets at amortised cost		54,604,800	40,495,910
Other financial assets at amortised cost			
Term deposits		54,604,800	40,495,910
Held as			
- Unrestricted other financial assets at amortised cost		29,200,022	21,002,539
- Restricted financial assets (amortised cost)	27	25,404,778	19,493,371
		54,604,800	40,495,910

MATERIAL ACCOUNTING POLICIES

Other financial assets at amortised cost

The Council classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates.

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

5 TRADE AND OTHER RECEIVABLES

	2024	2023
	\$	\$
Current		
Trade receivables	2,159,372	1,976,494
Other receivables	0	208,666
GST receivable	145,321	88,068
	2,304,693	2,273,228

MATERIAL ACCOUNTING POLICIES

Trade receivables

Trade and other receivables include amounts due from member councils for waste processing and gate fees earned in the ordinary course of business.

Other Receivables

Other receivables are amounts receivables from contractual arrangements with third parties other than contracts with customers.

Measurement

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days are classified as current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Council measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

6 INVENTORIES

	2024	2023
	\$	\$
Current		
Fuel	12,330	15,792

The following movements in inventories occurred during the year:

Balance at beginning of year	15,792	23,889
Net movement for the year	(3,462)	(8,097)
Balance at end of the year	12,330	15,792

MATERIAL ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs to make the sale.

7 OTHER ASSETS

	2024	2023
	\$	\$
Current		
Prepayments	186,778	190,058
Accrued interest	625,869	660,378
Accrued income	10,795	375,905
	823,442	1,226,341

MATERIAL ACCOUNTING POLICIES

Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Accrued interest

Interest is accrued over the period in which it is earned. This is typically based on the effective interest rate and the outstanding principal amount of the financial asset.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

8 PROPERTY, PLANT AND EQUIPMENT

(a) Movements in balances

Movements in balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land	Buildings - non- specialised	Building - resource recovery facility	Total land and buildings	Furniture and equipment	Plant and equipment	Computer equipment	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2022	9,250,000	3,508,743	16,531,100	29,289,843	56,752	4,560,140	99,449	34,006,184
Additions	0	25,279	0	25,279	0	54,835	17,101	97,215
Disposals	0	0	0	0	0	0	0	0
Revaluation increments / (decrements) transferred to revaluation surplus	550,000	(1,364,764)	898,475	83,711	0	0	0	83,711
Depreciation	0	(200,908)	(1,339,074)	(1,539,982)	(18,918)	(291,207)	(33,165)	(1,883,272)
Transfers	0	0	0	0	0	(726,694)	0	(726,694)
Balance at 30 June 2023	9,800,000	1,968,350	16,090,501	27,858,851	37,834	3,597,074	83,385	31,577,144
Comprises:								
Gross balance amount at 30 June 2023	9,800,000	1,968,350	16,090,501	27,858,851	145,404	3,888,282	398,030	32,290,567
Accumulated depreciation at 30 June 2023	0	0	0	0	(107,570)	(291,208)	(314,645)	(713,423)
Balance at 30 June 2023	9,800,000	1,968,350	16,090,501	27,858,851	37,834	3,597,074	83,385	31,577,144
Additions	0	0	0	0	0	380,361	0	380,361
Disposals	0	0	0	0	0	(1,012,010)	0	(1,012,010)
Revaluation increments / (decrements) transferred to revaluation surplus	5,275,000	0	0	5,275,000	0	0	0	5,275,000
Depreciation	0	(203,660)	(1,429,345)	(1,633,005)	(17,667)	(247,765)	(38,917)	(1,937,354)
Transfers	0	0	0	0	32,650	66,123	85,237	184,010
Balance at 30 June 2024	15,075,000	1,764,690	14,661,156	31,500,846	52,817	2,783,783	129,705	34,467,151
Comprises:								
Gross balance amount at 30 June 2024	15,075,000	1,968,350	16,090,501	33,133,851	178,054	3,016,912	483,267	36,812,084
Accumulated depreciation at 30 June 2024	0	(203,660)	(1,429,345)	(1,633,005)	(125,237)	(233,129)	(353,562)	(2,344,933)
Balance at 30 June 2024	15,075,000	1,764,690	14,661,156	31,500,846	52,817	2,783,783	129,705	34,467,151

8 PROPERTY, PLANT AND EQUIPMENT (continued)

(a) Movements in balances (continued)

At 30 June 2024, an independent valuer performed a desktop revaluation of land and building. The last on-site inspection of land and building by the independent valuer was performed during the year ending 30 June 2022. Material changes to some asset classes were subsequently revalued to fair value in line with the independent valuer's report, with the increase in fair value being reflected in a revaluation surplus account.

The Resource Recovery Facility (RRF) comprise the asset classes of Land and Buildings – Resource Recovery Facility (Note 8) and the Resource Recovery Facility (Note 9). These collectively total \$77.85m.

Subsequent to taking legal ownership of the RRF, on 31 August 2021, the RRF continued to operate until 17 December 2021 to empty, clean and make safe all stationary plant and equipment in a manner that maintained its operational state. Since then, the MRC has continued to employ a Technical Officer who ensures the facility's operational viability.

Since 17 December 2021, the MRC, in collaboration with its member council administrations, has actively investigated and assessed options for the repurposing of the RRF as a Food Organic Green Organic (FOGO) facility, as below:

- i) The MRC made an application for funding through the Commonwealth Government's Food Waste for Healthy Soils Fund to upgrade facets of the facility for its future use as a FOGO processing plant. The WA Minister for Environment supported the application.
- ii) An in-principle State Government co-funding commitment has been offered to the MRC to repurpose the RRF. This commitment is subject to the appointment of a suitable facility operator, a formal funding commitment by MRC, and the MRC member councils providing FOGO services by 2025.
- iii) MRC's Council endorsed the 2025 budget in July 2024 which includes costings for the continuation of the RRF's future operational site.
- iv) MRC Council endorsed the publication of a tender for the provision of FOGO processing services at its Ordinary Council Meeting in September 2022. In alignment with Council's previous decision of September 2022, to publish a tender for FOGO Processing Services, that tender was thereafter published on 24 August 2023. The tender closed in November 2023. The tender documents propose the utilisation of the MRC's Neerabup facility, in alignment with the previous responses received from an Expression of Interest that was published in March 2022 and tenders considered by the Council in September 2024.

The MRC Council has continued to support the repurposing of the RRF asset and the publication of a tender. The MRC does not consider the RRF impaired at 30 June 2024. The Council at its ordinary meeting held in September 2024 endorsed the commencement of commercial discussions with the preferred tenderer, which commenced in October 2024.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

8 PROPERTY, PLANT AND EQUIPMENT (continued)

(b) Carrying Amount Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair value					
Land and buildings					
Land	2	Market approach	Independent Valuer	June 2024	Level 2 valuation inputs were used to value land in freehold title as well as land used for special purposes which are restricted in use under current zoning rules. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach are price per square metre.
Buildings – non-specialised	3	Cost approach using current replacement cost	Independent Valuer	June 2023	Price per square metre/market borrowing rate, adjusted for restricted use.
Buildings – Resource Recovery Facility	3	Cost approach using current replacement cost	Independent Valuer	June 2023	This required estimating the replacement cost for each building by componentising the buildings into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on square metres could be supported from market evidence (level 2) other inputs (such as residual value, useful life, pattern of consumption and asset condition) required extensive professional judgement and impacted significantly on the final determination of fair value.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

(ii) Cost

Asset Class	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Furniture and equipment	Not applicable	Cost	Not applicable	Not applicable
Plant and equipment	Not applicable	Cost	Not applicable	Not applicable

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

9 INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Resource Recovery Facility	Excavation and Rehabilitation	Other Infrastructure	Other infrastructure – Work in Progress	Total infrastructure
	\$	\$	\$	\$	\$
Balance at 1 July 2022	40,714,250	11,720,691	2,597,166	83,432	55,115,539
Additions	0	10,334	0	0	10,334
Disposals	0	0	0	0	0
Revaluation increments / (decrements) transferred to revaluation surplus	8,854,677	2,913,682	(86,268)	0	11,682,091
Depreciation / Amortisation	(2,702,929)	(1,953,449)	(329,178)	0	(4,985,556)
Transfers	726,694	23,957	54,350	(83,432)	721,569
Balance at 30 June 2023	47,592,692	12,715,215	2,236,070	0	62,543,977
Comprises:					
Gross balance amount at 30 June 2023	47,592,692	12,715,215	2,236,070	0	62,543,977
Accumulated depreciation / amortisation 30 June 2023	0	0	0	0	0
Balance at 30 June 2023	47,592,692	12,715,215	2,236,070	0	62,543,977
Additions	0	0	16,844	1,287,625	1,304,469
Disposals	0	0	0	0	0
Revaluation increments / (decrements) transferred to revaluation surplus	3,817,561	898,583	361,591	0	5,077,735
Depreciation / Amortisation	(3,292,611)	(2,119,202)	(329,783)	0	(5,741,596)
Transfers	0	1,101,591	0	(1,285,601)	(184,010)
Balance at 30 June 2024	48,117,642	12,596,187	2,284,722	2,024	63,000,575
Comprises:					
Gross balance amount at 30 June 2024	48,117,642	12,596,187	2,284,722	2,024	63,000,575
Accumulated depreciation / amortisation at 30 June 2024	0	0	0	0	0
Balance at 30 June 2024	48,117,642	12,596,187	2,284,722	2,024	63,000,575

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

9 INFRASTRUCTURE (continued)

(b) Carrying Amount Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair value					
Resource Recovery Facility	3	Cost approach using current replacement cost	Independent Valuer	June 2024	Construction costs and current condition, residual values and remaining useful life assessments inputs.
Excavation and Rehabilitation	3	Cost approach using current replacement cost	Independent Valuer	June 2024	Construction costs and current condition, residual values and remaining useful life assessments inputs.
Other infrastructure	3	Cost approach using current replacement cost	Independent Valuer	June 2024	Construction costs and current condition, residual values and remaining useful life assessments inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

10 FIXED ASSETS

(a) Depreciation

Depreciation rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings - non-specialised	5-20 years
Building - Resource Recovery Facility	13 years
Furniture and equipment	5 years
Plant and equipment	6 2/3 years
Computer equipment	3 Years
Infrastructure - Roads	20 years
Resource Recovery Facility	13 years
Excavation and Rehabilitation	% of actual usage
Other infrastructure	5-20 years
Right of Use Assets	lease period

Revision of useful lives of plant and equipment

The asset's residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

MATERIAL ACCOUNTING POLICIES

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the MRC includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the MRC's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of nonfinancial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value for the purposes of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of tenon-financial asset subsequent to its last valuation date.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

10 FIXED ASSETS (continued)

MATERIAL ACCOUNTING POLICIES (continued)

Revaluation

Land and buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls and measured at reportable value, are only required to be revalued every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on land vested in the MRC.

Whilst the regulatory framework only requires a revaluation to occur at every five years, it also provides for the MRC to revalue earlier if it chooses to do so.

For land, buildings and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity.

Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset.
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Impairment

In accordance with *Local Government (Financial Management) Regulations 17A(4C)*, the MRC is not required to comply with AASB136 Impairment of Assets to determine the recoverable amount of its non-financial assets that are land or buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls in circumstances where there has been an impairment indication of a general decrease in asset values.

In other circumstances where it has been assessed that one or more these non-financial assets are impaired, the asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains or losses on disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

11 LEASES

(a) Right-of-Use Assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.

	Tamala Park Site	Total Right-of-Use Assets
	\$	\$
Balance at 1 July 2022	6,476,940	6,476,940
Increase resulting from rent review and CPI adjustments	464,059	464,059
Depreciation	(737,427)	(737,427)
Balance at 30 June 2023	6,203,572	6,203,572
Gross balance amount at 30 June 2023	8,693,214	8,693,214
Accumulated depreciation at 30 June 2023	(2,489,641)	(2,489,641)
Balance at 30 June 2023	6,203,573	6,203,573
Increase resulting from rent review and CPI adjustments	219,586	219,586
Depreciation	(772,434)	(772,434)
Balance at 30 June 2024	5,650,725	5,650,725
Gross balance amount at 30 June 2024	8,912,800	8,912,800
Accumulated depreciation at 30 June 2024	(3,262,075)	(3,262,075)
Balance at 30 June 2024	5,650,725	5,650,725

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the MRC is the lessee:

	Note	2024	2023
		\$	\$
Depreciation on right-of-use assets		(772,434)	(737,427)
Finance charge on lease liabilities	26	(324,573)	(331,820)
Total amount recognised in the statement of comprehensive income		(1,097,007)	(1,069,247)
Total cash outflow from leases		(950,916)	(898,302)

(b) Lease Liabilities

	Note	2024	2023
		\$	\$
Current		680,492	628,560
Non-current		5,702,532	6,161,220
	26	6,383,024	6,789,780

The lease liability relates to the land at 1700K Marmion Avenue, Tamala Park, WA 6030. The lease expires in 2032.

Secured liabilities and assets pledged as security

Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial statements revert to the lessor in the event of default.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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11 LEASES (continued)

(b) Lease Liabilities (continued)

MATERIAL ACCOUNTING POLICIES

Leases

At inception of a contract, the Mindarie Regional Council assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Mindarie Regional Council uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Details of individual lease liabilities required by regulations are provided at Note 26.

Right-of-Use Assets - measurement

Right-of-use assets are measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not recognised in the Statement of Financial Position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Right-of-Use Assets – depreciation

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shorter. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the Mindarie Regional Council anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

12 TRADE AND OTHER PAYABLES

	2024	2023
Current	\$	\$
Sundry creditors	3,813,369	3,435,041
Accrued payroll liabilities	56,729	40,256
ATO liabilities	301,716	289,642
Accrued expenses	314,134	379,957
	4,485,948	4,144,896

MATERIAL ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Mindarie Regional Council becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying value amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Mindarie Regional Council prior to the end of the financial year that are unpaid and arise when the Mindarie Regional Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

MINDARIE REGIONAL COUNCIL
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FOR THE YEAR ENDED 30 JUNE 2024

13 OTHER LIABILITIES

	2024	2023
	\$	\$
Current		
Capital grant / contribution liabilities	38,000	0
Reconciliation of changes in capital grant / contribution liabilities		
Opening balance	0	0
Additions	38,000	0
Closing balance	38,000	0
Expected satisfaction of capital grant / contribution liabilities		
Less than 1 year	38,000	0
	38,000	0

MATERIAL ACCOUNTING POLICIES

Capital grant / contribution liabilities

Capital grant / contribution liabilities represent the MRC's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the MRC which are yet to be satisfied. Capital grant / contribution liabilities are recognised as income when the obligations in the contract are satisfied.

Fair values for non-current capital grant / contribution liabilities, not expected to be extinguished within 12 months, are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 24(i)) due to the unobservable inputs, including own credit risk.

14 EMPLOYEE RELATED PROVISIONS

Employee Related Provisions	2024	2023
Current provisions	\$	\$
Employee benefit provisions		
Annual Leave	340,669	303,980
Long Service Leave	244,128	254,353
Other Employee Leave Provision	188,260	165,131
	773,057	723,464
Other provisions		
Employment on-costs	48,694	31,461
Total current employee related provisions	821,751	754,925
Non-current provisions		
Long Service Leave	83,912	141,000
Other provisions		
Employment on-costs	4,888	0
Total non-current employee related provisions	88,800	141,000
Total employee related provisions	910,551	895,925

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

14 EMPLOYEE RELATED PROVISIONS (continued)

MATERIAL ACCOUNTING POLICIES

Employee benefits

The Mindarie Regional Council's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the Mindarie Regional Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Mindarie Regional Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Mindarie Regional Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Mindarie Regional Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

15 REHABILITATION PROVISIONS

	Make good provision	Total*
	\$	\$
Balance at 1 July 2022	17,807,424	17,807,424
Revaluation increase / (decrement)	1,502,149	1,502,149
Charged to profit or loss		
- unwinding of discount	743,121	743,121
Balance at 30 June 2023	20,052,694	20,052,694
Comprises		
Current provisions	8,428,278	8,428,278
Non-current provisions	11,624,416	11,624,416
Balance at 30 June 2023	20,052,694	20,052,694
Revaluation increase / (decrement)	9,065,480	9,065,480
Charged to profit or loss		
- unwinding of discount	930,813	930,813
Balance at 30 June 2024	30,048,987	30,048,987
Comprises		
Current provisions	10,544,209	10,544,209
Non-current provisions	19,504,778	19,504,778
Balance at 30 June 2024	30,048,987	30,048,987

*The comparative balance for 2023 has been restated. Refer to Note 23 for details regarding prior year error corrections.

Provisions for restoration, rehabilitation, and site monitoring costs

Provisions are recognised when the Mindarie Regional Council has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

MINDARIE REGIONAL COUNCIL
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FOR THE YEAR ENDED 30 JUNE 2024

15 REHABILITATION PROVISIONS (continued)

Future capping expenditure

The liability for estimated future capping expenditure is provided for through a rehabilitation provision on a phase-by-phase basis and is discounted to its present value, with the unwinding of the discount being charged to the statement of comprehensive income within the finance cost. The discounted present value of the future capping expenditure is also capitalised as part of the rehabilitation asset and is amortised on a straight-line basis. Changes in estimates are recognised prospectively with corresponding adjustments to the provision and associated costs.

16 REVALUATION SURPLUS

	2024	2023
	\$	\$
Land – freehold land		
Opening balance	7,141,873	6,591,873
Movements	5,275,000	550,000
Closing balance	12,416,873	7,141,873
Buildings – non-specialised		
Opening balance		
Movements	2,022,856	3,387,620
Closing balance	0	(1,364,764)
	2,022,856	2,022,856
Building – Resource Recovery Facility		
Opening balance	8,705,008	7,806,533
Movements	0	898,475
Closing balance	8,705,008	8,705,008
Furniture and equipment		
Opening balance	337,230	337,230
Movements	0	0
Closing balance	337,230	337,230
Plant and equipment		
Opening balance	304,797	304,797
Movements	0	0
Closing balance	304,797	304,797
Computer equipment		
Opening balance	628,917	628,917
Movements	0	0
Closing balance	628,917	628,917
Excavation and Rehabilitation		
Opening balance	8,553,801	7,142,268
Movements	(8,166,897)	1,411,533
Closing balance	386,904	8,553,801
Resource Recovery Facility and Other Infrastructure		
Opening balance	26,335,038	17,566,628
Movements	4,179,152	8,768,410
Closing balance	30,514,190	26,335,038
	55,316,775	54,029,520
Summary		
Opening balance	54,029,520	43,765,866
Movements	1,287,255	10,263,654
Closing balance	55,316,775	54,029,520

MINDARIE REGIONAL COUNCIL
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17 COUNCIL CONTRIBUTIONS

		2024	2023
	%	\$	\$
City of Wanneroo	16.67	14,847,625	14,847,625
City of Joondalup	16.67	14,847,625	14,847,625
City of Stirling	33.33	29,695,240	29,695,240
City of Perth	8.33	7,533,618	7,533,618
City of Vincent	8.33	7,387,206	7,387,206
Town of Cambridge	8.33	7,387,206	7,387,206
Town of Victoria Park	8.33	7,387,206	7,387,206
		<u>89,085,726</u>	<u>89,085,726</u>

Cities of Joondalup, Wanneroo, Stirling, Perth and Vincent and Towns of Cambridge and Victoria Park are participants in the Mindarie Regional Council (MRC), each member council's equity in the net assets of the MRC is represented as per the Constitution agreement (dated 25 November 1996).

In 2005 a piece of land in Neerabup was acquired. Portion of land cost was calculated according to the share of member councils' equity and a portion that related to the interest on borrowings was calculated in accordance with the tonnage at the time (2005) resulting in the variation in their actual contribution values reported in the above table.

18 RESTRICTIONS OVER FINANCIAL ASSETS

	Note	2024	2023
		\$	\$
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which resources may be used:			
- Cash and cash equivalents	3	21,681,423	20,262,141
- Financial assets at amortised cost	4	54,604,800	40,495,910
		<u>76,286,223</u>	<u>60,758,051</u>

The restricted financial assets are a result of the following specific purposes to which the assets may be used:

Restricted reserve accounts	27	25,404,778	19,493,371
Capital grant liabilities	13	38,000	0
Total restricted financial assets		<u>25,442,778</u>	<u>19,493,371</u>

19 UNDRAWN BORROWING FACILITIES AND CREDIT STANDBY ARRANGEMENTS

	2024	2023
	\$	\$
Credit card limit	100,000	50,000
Credit card balance at balance date	0	(10,845)
Total amount of credit used	<u>100,000</u>	<u>39,155</u>

**MINDARIE REGIONAL COUNCIL
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20 CONTINGENT LIABILITIES

The 2021 Mandatory Auditor's Report (MAR) report recommended that further works were required to close out the following:

- i) The adequacy of the landfill gas monitoring network including confirmation of screening intervals.
- ii) Assessment of the potential for off-site migration of landfill gas particularly with relation to preferential pathways.
- iii) Ongoing assessment of landfill gas and groundwater as part of an ongoing site management plan to inform long-term trends and to inform the need or otherwise for mitigation measures.
- iv) The MAR noted further long-term assessment of Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) (in addition to other Contaminant of Potential Concern (COPCs) in groundwater including arsenic, nickel, ammonia, benzene and pathogens) would be appropriate.

The October 2023 MAR reported on those further investigations completed and provides an update on the conditions of the source site and affected site.

The purpose of the October 2023 MAR audit was to:

- i) Confirm that the investigations undertaken adequately characterized the contamination status of the site.
- ii) Confirm whether potentially significant risks to human health, the environment or environmental values exist on-site or off-site.
- iii) Confirm the suitability of the site for the current and proposed land uses.
- iv) Recommend a site classification under the Contaminated Sites Act 2003.

The MAR auditor determined, based on the analysis contained in the assessed reports, that:

- i) Source Site: Remains suitable for ongoing use as a Class II landfill, subject to implementation of a site management plan to prevent exposure to landfill gas, soil and groundwater contamination.
- ii) Affected Site: Remains suitable for current use as a development "buffer zone." The site is situated to the north of the MRC landfill.

The October 2023 MAR report summary of findings for the Source and Affected sites are listed below:

Source Site:

- i) Soil – No soil investigations were completed in 2021 and 2023.
- ii) Groundwater – Groundwater results indicate impact to aquifer immediately below the landfill. Elevated levels of contaminants were above the relevant drinking water guidelines, some also exceeded the criteria for non-potable water use. No COPCs were detected in samples collected from the onsite abstraction bore above the non-potable criteria.
- iii) Landfill gas – The site is considered capable of generating a significant quantity of landfill gases and vapours. Methane was detected at elevated levels in boreholes outside the waste mass and along the northern wall of the landfill. The extraction system appears to be effectively mitigating methane with negligible detections outside of the extraction well network. There are indications of fugitive emissions through damages areas of the cap which would require repair and maintenance.

Affected Site:

- i) Groundwater results indicate some contaminants above the relevant drinking water guidelines but were below criteria for non-potable water uses. Certain COPCs detected above drinking water criteria were considered to be a reflection of natural site conditions.
- ii) No methane has been recorded in recent events at monitoring wells outside the site boundary.

MINDARIE REGIONAL COUNCIL
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20 CONTINGENT LIABILITIES (continued)

Site Management plan (SMP)

A SMP was developed and received by the MRC in May 2020 and updated in May 2022. The SMP was required to provide a management plan for the site to ensure that potential hazards associated with soil, landfill gas, and groundwater contaminants are appropriately managed for the site's continued use as a landfill facility and leachate management. There are no "results" associated with this SMP, it is an ongoing document that continues to evolve to address the comprehensive management of landfill gas and groundwater in light of the most recent information obtained from periodic tests results.

The October 2023 MAR report concludes that:

- i) The auditor is satisfied that the information contained in the reviewed reports, considered as a whole, is sufficient to inform the current site and surrounding site condition and restrictions that may be applicable.
- ii) Expectations of concerted effort to improve future reporting and reports to comply with relevant standards and guidelines.
- iii) The assessments were sufficient to define the potential extents and types of contaminated media with an appropriate level of confidence.
- iv) Investigation methodologies were sufficient to assess and manage risk.
- v) Ongoing assessment of landfill gas and groundwater as part of an ongoing Site Management Plan should be undertaken to inform long-term trends and to inform the need or otherwise for mitigation measures.

The MRC Contaminated Site Approved Auditor recommended that MRC should continue to provide the auditor with updated information as it becomes available (i.e. at least a 6 monthly update following sampling and annual reporting, (plus immediate notification if things change). Communication received on 3 May 2024 stated, "as there has been no change in the risk profile and nothing to indicate that restrictions should change, a MAR should be submitted in 2025 following 2 years of monitoring."

21 RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

	2024 Budget	2024 Actual	2023 Actual
	\$	\$	\$
Fees, expenses and allowances paid or reimbursed to elected council members			
Chairperson's annual allowance	20,900	20,454	20,448
Chairperson's meeting attendance fees	16,500	16,511	16,108
Chairperson's annual allowance – ICT expenses	1,192	1,040	1,000
	<u>38,592</u>	<u>38,005</u>	<u>37,556</u>
Deputy Chairperson's annual allowance	5,800	4,468	4,569
Deputy Chairperson's meeting attendance fees	11,000	10,008	10,300
Deputy Chairperson's annual allowance – ICT expenses	1,192	947	1,000
	<u>17,992</u>	<u>15,423</u>	<u>15,869</u>
All other members' meeting attendance fees	110,000	106,926	107,066
All other member's annual allowance – ICT expenses	11,916	12,051	10,202
All other member's travel and accommodation expenses	0	2,186	14,868
	<u>121,916</u>	<u>121,163</u>	<u>132,136</u>
Elected Member Remuneration	<u>178,500</u>	<u>174,591</u>	<u>185,561</u>

MINDARIE REGIONAL COUNCIL
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21 RELATED PARTY TRANSACTIONS (continued)

(b) Key Management Personnel (KMP) Compensation

	2024 Actual	2023 Actual
	\$	\$
The total of compensation paid to KMP of the Mindarie Regional Council during the year are as follows:		
Short-term employee benefits	544,163	386,872
Post-employment benefits	86,318	65,415
Employee – other long-term benefits	67,634	81,651
Council member costs	174,591	185,561
	<u>872,706</u>	<u>719,499</u>

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's cost of the Mindarie Regional Council's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave entitlements accruing during the year.

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

Transactions with related parties

Transactions between related parties and the Mindarie Regional Council are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

	2024 Actual	2023 Actual
	\$	\$
In addition to KMP compensation above the following transactions occurred with related parties:		
Sale of goods and services	37,230,192	30,134,001
Purchase of goods and services	1,164,762	1,001,109
Amounts outstanding from related parties:		
Trade and other receivables	1,791,545	1,609,234
Amounts payable to related parties:		
Trade and other payables	47,033	18,742

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21 RELATED PARTY TRANSACTIONS (continued)

(b) Key Management Personnel (KMP) Compensation (continued)

Related Parties

The Mindarie Regional Council's main related parties are as follows:

(i) Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 21(a) and 21(b).

(ii) Other Related Parties

There is no person or entity identified as other related parties.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Mindarie Regional Council (MRC).

Outside of normal citizen type transactions with the Mindarie Regional Council, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

(iii) Entities subject to significant influence by the Mindarie Regional Council

There were no such entities requiring disclosure during the current or previous year.

22 EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

On 26th September 2024, the Mindarie Regional Council endorsed the commencement of commercial discussions with the preferred tenderer for the operation of the Resource Recovery Facility. Refer to Note 8 for additional information.

23 PRIOR YEAR ERROR CORRECTIONS

The total rehabilitation provision for 2022/23 of \$20,052,694 was presented as a non-current liability. This position has been restated in the 2023/24 financial report to recognise the current portion of the rehabilitation provision. The correction has no impact to the overall total provision stated.

The abovementioned has been corrected by restating the following affected line items of the prior year figures as at 30 June 2023 as follows:

Statement of Financial Position	Previous stated balance	Correction	Restated balance
	\$	\$	\$
Current Liabilities			
Rehabilitation provisions	0	8,428,278	8,428,278
Non-Current Liabilities			
Rehabilitation provisions	20,052,694	(8,428,278)	11,624,416

MINDARIE REGIONAL COUNCIL
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24 OTHER MATERIAL ACCOUNTING POLICIES

(a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Mindarie Regional Council's operational cycle. In the case of liabilities where the Mindarie Regional Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Mindarie Regional Council's intentions to release for sale.

(c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

(d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Mindarie Regional Council applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

(e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

(f) Superannuation

The Mindarie Regional Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Mindarie Regional Council contributes are defined contribution plans.

(g) Fair value of assets and liabilities

Fair value is the price that the Mindarie Regional Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

MINDARIE REGIONAL COUNCIL
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24 OTHER MATERIAL ACCOUNTING POLICIES (continued)

(h) Interest revenue

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

(i) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1 - Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2 - Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3 - Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Mindarie Regional Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Mindarie Regional Council are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Mindarie Regional Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

24 OTHER MATERIAL ACCOUNTING POLICIES (continued)

(j) Impairment of assets

In accordance with Australian Accounting Standards the Mindarie Regional Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount except for non-financial assets that are:

- land and buildings classified as property, plant and equipment;
- infrastructure; or
- vested improvements that the local government controls, in circumstances where there has been an impairment indication of a general decrease in asset values.

These non-financial assets are assessed in accordance with the regulatory framework detailed in Note 10.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

25 DETERMINATION OF SURPLUS OR DEFICIT

(a) Non-cash amounts excluded from operating activities

	Note	2024 Budget \$	2024 Actual \$	2023 Actual \$
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .				
Adjustments to operating activities				
Less: Profit on asset disposals		(1,000)	(291,943)	0
Add: Loss on disposal of assets		350,756	10,662	0
Add: Loss on revaluation of fixed assets	16	0	0	17,512
Add: Depreciation and amortisation	2(b)	10,850,978	8,451,384	7,606,255
Employee benefit provisions	14	44,962	14,625	60,245
Rehabilitation – unwinding of interest	15	768,835	930,813	743,120
Non-cash amounts excluded from operating activities		12,014,531	9,115,541	8,427,132

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

25 DETERMINATION OF SURPLUS OR DEFICIT (continued)

(b) Surplus or deficit

	Note	2024 Budget \$	2024 Actual \$	2023 Actual \$
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus / (deficit).				
Adjustments to net current assets				
Less: Reserve accounts	27	(21,412,801)	(25,404,778)	(19,493,371)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of Rehabilitation Provisions	15	0	10,544,209	8,428,278
- Current portion of lease liabilities	11	509,500	680,492	628,560
- Employee benefit provisions	14	0	821,751	754,925
Total adjustments to net current assets		(20,903,301)	(13,358,326)	(9,691,608)
Net current assets used in the Statement of Financial Activity				
Total current assets		66,430,359	79,426,688	64,273,412
Less: Total current liabilities		(6,141,310)	(16,570,400)	(13,956,659)
Less: Total adjustments to net current assets		(20,903,301)	(13,358,326)	(9,681,608)
Surplus or deficit		39,385,748	49,497,962	40,635,145

26 LEASE LIABILITIES

	Note	2024 Budget \$	2024 Actual \$	2023 Actual \$
1700k Marmion Avenue, Tamala Park				
Principal as at 1 July		6,456,778	6,789,781	6,892,205
- New leases		0	219,586	464,059
- Principal repayments		(559,266)	(626,343)	(566,483)
Principal as at 30 June	11(b)	5,897,512	6,383,024	6,789,781
Lease finance cost payments				
	11(a)	(328,288)	(324,573)	(331,820)

Lease details - 1700K Marmion Avenue Tamala Park WA 6030

Institution – Member Councils
Interest rate – 4.5% per annum
Lease term – 40 years
Final due date – 30 June 2032

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

27 RESERVE ACCOUNTS

	Note	2024 Budget \$	2024 Actual \$	2023 Actual \$
Site Rehabilitation Reserve				
To be used to fund the rehabilitation following the closure of the landfill site.				
Opening balance at 1 July		17,056,651	17,056,658	16,242,161
Interest earnings		654,480	912,150	0
Transfer to reserve		768,835	710,435	824,831
Transfer from reserve		0	0	(10,334)
Closing balance at 30 June		18,479,966	18,679,243	17,056,658
Capital Expenditure Reserve				
To be used to fund ongoing capital expenditure requirements.				
Opening balance at 1 July		1,830,791	1,945,637	2,033,853
Interest earnings		80,968	122,387	0
Transfer to reserve		1,725,000	4,725,000	0
Transfer from reserve		(1,215,000)	(583,238)	(88,216)
Closing balance at 30 June		2,421,759	6,209,786	1,945,637
Carbon Abatement Reserve				
To be used to fund carbon abatement projects.				
Opening balance at 1 July		491,076	491,076	491,076
Interest earnings		20,000	24,673	0
Transfer to reserve		0	0	0
Transfer from reserve		0	0	0
Closing balance at 30 June		511,076	515,749	491,076
SUMMARY				
Opening balance at 1 July		19,378,518	19,493,371	18,767,090
Interest earnings	2(a)	755,448	1,059,210	0
Transfer to reserve		2,493,835	5,435,435	824,831
Transfer from reserve		(1,215,000)	(583,238)	(98,550)
Closing balance at 30 June		21,412,801	25,404,778	19,493,371

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts. All reserve accounts are restricted by Council.

MINDARIE REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

28 FINANCIAL ACTIVITY INFORMATION AND MEMBER CHARGES

Please refer to Note 2(a).

	Processable Tonnes	Non- processable Tonnes	Total Tonnes	Average rate \$	Revenue \$
BUDGET					
City of Perth	12,482	0	12,482	151.00	1,884,782
City of Wanneroo	55,000	3,000	58,000	151.00	8,757,751
City of Joondalup	33,000	600	33,600	151.00	5,073,600
City of Stirling	45,000	7,808	52,808	151.00	7,974,008
Town of Cambridge	5,200	16	5,216	151.00	787,616
City of Vincent	4,500	1,000	5,500	151.00	830,500
Town of Victoria Park	8,400	0	8,400	151.00	1,268,400
	163,582	12,424	176,006	151.00	26,576,657
ACTUAL					
City of Perth	13,048	6	13,054	150.81	1,968,636
City of Wanneroo	51,764	1,866	53,630	151.28	8,113,169
City of Joondalup	32,079	775	32,854	150.81	4,954,717
City of Stirling	43,767	10,071	53,838	150.82	8,119,812
Town of Cambridge	5,828	9	5,837	150.90	880,823
City of Vincent	4,585	1,076	5,661	150.69	853,072
Town of Victoria Park	10,654	0	10,654	150.80	1,606,582
	161,725	13,803	175,528	150.95	26,496,811

Average tonnage rates may vary as a result of certain waste types being charged at the approved non-standard rates for that waste category.



1700 Marmion Ave, Tamala Park WA 6030
Phone: (08) 9306 6303
Website: www.mrc.wa.gov.au

9.4 MINDARIE REGIONAL COUNCIL INTERNAL AUDIT PLAN	
File No:	GF-23-0000142
Attachment(s):	Nil
Date:	21 November 2024
Responsible Officer:	Chief Executive Officer

SUMMARY

The purpose of this report is to seek endorsement of the Audit and Risk Committee recommendations for the proposed three-year internal audit plan for Mindarie Regional Council (MRC). The Internal Audit Plan is developed to enable MRC to identify areas of potential financial and operational risks that would be subject to audit by the internal audit service provider.

BACKGROUND

At the 6 March 2024 Audit and Risk Committee (the committee) meeting the MRC administration proposed expanding the existing Internal Audit function of Financial Management Regulation 5 and Audit Regulation 17 to a three-year plan, to be performed by independent external consultants.

The internal audit function will report directly to the CEO to eliminate undue influence on audit activities, findings and reporting. It is good practice for the internal auditor to also have a direct line of communication to the audit and risk committee (a functional reporting relationship). Through the scope, it is proposed that the external auditor will have the ability to liaise directly with the Chair of the Audit and Risk Committee to discuss reports included in Committee agendas and will be able to communicate with the wider Committee through attendance at Committee meetings.

At the Ordinary Council Meeting held on 28 March 2024, Council endorsed the CEO's proposed internal audit function for Mindarie Regional Council and requested the CEO to provide a further report detailing the three-year work plan that will be the basis of a contract for the Internal Audit service.

At the Committee meeting held on 20 November 2024 the internal audit plan was discussed in detail and the committee recommendation to Council is as follows:

That Council:

1. *Endorse the CEO's proposed internal audit scope of works for Mindarie Regional Council.*
2. *Approve the CEO to engage a professional firm in Western Australia to provide internal audit services in line the recommended schedule and scope of work.*

DETAIL

The proposed three-year internal audit plan has been developed following an analysis of FM Reg 5 and Audit Reg 17 audits and the higher order risks within the risk register. The development of this three-year plan provides assurance that key risks are identified and controlled effectively.

Proposed Scope of Works:

Program Title	Focus Area	Three-year plan		
		24/25	25/26	26/27
Financial	Accounts receivable			X
	Accounts payable		X	
	Procurement and Tendering	X		
	Payroll and employee entitlements		X	
	Fixed assets			X
	Credit cards management and acquittal			X
	IT Risks / General controls		X	
	Reg 5			X
Operational	Organisational risk management		X	
	HR function – recruitment and selection		X	
	WHS processes and procedures			X
	Complaint handling	X		
	Contract management		X	
	Business continuity			X
	Asset management pre closure	X		
	Asset management post closure		X	
Compliance	Record keeping		X	
	Conflict of interest / gifts and benefits	X		
	Data security and confidentiality			X
	Cyber security			X
	Compliance Audit Return (CAR)	X		
	Reg 17			X

Process

The MRC Administration will seek quotations from experienced, qualified and reputed accounting professional firms in Western Australia to provide internal audit services in line with the recommended schedule and scope of work.

The CEO is responsible for contract management and facilitating the audit and ensuring that staff and resources are available to implement and monitor Internal Audit recommendations.

Reporting and Communication

The internal auditor will provide the CEO with comprehensive audited reports detailing their key observations and findings.

The CEO will provide the reports and a recommended action plan to the Audit and Risk Committee.

The Audit and Risk Committee will receive the reports of the Internal Auditor, consider the CEOs recommendations arising from the reports, and monitor the implementation of agreed recommendations, making recommendations to Council.

STATUTORY ENVIRONMENT

Local Government Act 1995
Local Government (Audit) Regulations 1996
Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

CP06 – Purchasing Policy
Risk Register

FINANCIAL IMPLICATIONS

Regulation 5 and 17 funding was adopted as part of 2023/2024 budget, proposed internal audit function and scope of works, if endorsed by Council, will form a part of 2024/25 and future budgets.

STRATEGIC IMPLICATIONS

STRATEGIC COMMUNITY PLAN 2023 – 2032
Strategic Objective 3 : Deliver best practice governance processes and structures

RISK ASSESSMENT AND ACCEPTANCE CRITERIA

RISK MATRIX						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	MODERATE (5)	HIGH (10)	HIGH (15)	EXTREME (20)	EXTREME (25)
Likely	4	LOW (4)	MODERATE (8)	HIGH (12)	HIGH (16)	EXTREME (20)
Possible	3	LOW (3)	MODERATE (6)	MODERATE (9)	HIGH (12)	HIGH (15)
Unlikely	2	LOW (2)	LOW (4)	MODERATE (6)	MODERATE (8)	HIGH (10)
Rare	1	LOW (1)	LOW (2)	LOW (3)	LOW (4)	MODERATE (5)

RISK ACCEPTANCE CRITERIA			
RISK RANK	DESCRIPTION	CRITERIA FOR RISK ACCEPTANCE	RESPONSIBILITY
LOW	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Operational Manager
MODERATE	Monitor	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring	Operational Manager
HIGH	Urgent Attention Required	Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	Director / CEO
EXTREME	Unacceptable	Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to continuous monitoring	CEO / Council

COMMENT

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER AND AUDIT AND RISK COMMITTEE RECOMMENDATION

That Council:

- 1. Endorse the CEO's proposed internal audit scope of works for Mindarie Regional Council.**
- 2. Approve the CEO to engage a professional firm in Western Australia to provide internal audit services in line the recommended schedule and scope of work.**

Moved Cr Hatton, seconded Cr May

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

9.5 DRAFT PROPOSED TERMS OF REFERENCE SWG	
File No:	GF-24-0000069
Attachment	Attachment – Terms of Reference
Date:	21 November 2024
Responsible Officer:	Chief Executive Officer

SUMMARY

This report is presented to the Audit and Risk Committee to consider the proposed draft Terms of Reference (ToR) for the Strategic Working Group (SWG).

BACKGROUND

SWG was established in 2012, following a council resolution on 5 July 2012 to replace the previous Projects Working Group. It provides a formal communication and collaboration platform between MRC administration and senior waste management officers from MRC Member Councils.

The SWG includes officers from MRC, as well as managers and directors overseeing waste management from each of the Member Councils. Its purpose is to create a structured forum for strategic communication and collaboration, enabling effective feedback to MRC on the regions waste management objectives.

DETAIL

The SWG's main roles include:

- Acting as a formal communication channel between MRC administration and designated representatives in each member council responsible for waste management.
- Facilitating feedback to MRC to support strategic objectives outlined in the endorsed Strategic Community Plan and Corporate Business Plan.
- Enabling regular liaison and communication between MRC and SWG.
- Sharing expertise, insights and strategic priorities in waste management.
- Providing a platform for Member Councils administrations for constructive feedback on strategic issues relevant to MRC.
- Fostering collaborative initiatives between MRC and Member Councils, benefiting mutual interests and regional development.

The SWG operates in an advisory capacity only, with no delegated decision-making authority from Council. The group is chaired by the MRC CEO.

The proposed terms of reference was tabled at the Audit and Risk Committee (the Committee) meeting held on 20 November 2024.

At this meeting, the Committee resolved the following:

That Audit and Risk Committee recommend that Council:

- *Endorse the Terms of Reference for the Strategic Working Group (SWG).*

Moved Cr Hatton, seconded Cr Ferrante

PROPOSED AMENDMENT

Moved Cr Miles, seconded Mr Kumar

1. *At Point 8: Insert the words "MRC Councillors" before the word "members"*
2. *At Point 2: remove the words "bi annually" and replace with the words "every 2 years".*
3. *At Points 4 & 6: remove the word "Representatives" and replace with the word "Officer".*

(CARRIED UNANIMOUSLY 4/0)

For: Crs Hatton, Ferrante, Miles and Mr Kumar

Against: Nil

SUBSTANTIVE MOTION, AS AMENDED

That Audit and Risk Committee recommend that Council:

- *Endorse the Terms of Reference for the Strategic Working Group (SWG), subject to the amendments in attachment 2 – Draft Proposed Terms of Reference Strategic Working Group.*

(CARRIED UNANIMOUSLY 4/0)

For: Crs Hatton, Ferrante, Miles and Mr Kumar

Against: Nil

The proposed draft Terms of Reference for the Strategic Working Group, as amended by the Committee, is an attachment to this report.

CONSULTATION

The proposed Terms of Reference was tabled for discussion at SWG meetings held on 10 July 2024 and 18 September 2024.

Feedback was gathered during the meeting on 10 July and has been considered in the proposed draft Terms of Reference.

A final call for feedback was requested on 18 September 2024, no further feedback was received.

The proposed ToR was discussed and amendments proposed during the Committee meeting held on 20 November 2024. The committee's amendments are shown in red on the attachment to this report.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

STRATEGIC COMMUNITY PLAN 2023 – 2032
Strategic Objective 3: Deliver best practice governance processes and structures

COMMENT

SWG serves as an essential forum for coordinating regional waste management efforts and facilitating collaboration between MRC and its member councils. By formalising the ToR, it ensures clear communication guidelines and collaborative practices that align with MRC's strategic objectives.

VOTING REQUIREMENT

Simple Majority

OFFICER AND AUDIT AND RISK COMMITTEE RECOMMENDATION

That Audit and Risk Committee recommend that Council:

- **Endorse the Terms of Reference for the Strategic Working Group (SWG), subject to the amendments in attachment to this report 'Draft Proposed Terms of Reference Strategic Working Group'**

Moved Cr Hatton, seconded Cr Gobbert

7.06 pm Cr Vernon left the Chambers

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 11/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright
Against: Nil

Attachment - DRAFT PROPOSED TERMS OF REFERENCE STRATEGIC WORKING GROUP

Mindarie Regional Council (MRC)

Our Vision: Collaborating for a regional Circular Economy

Our Mission: To deliver sustainable waste management options for members

Strategic Working Group (SWG)

Terms of Reference

1. Establishment

- The Strategic Working Group (SWG) was established in August 2012, replacing the Strategic Projects Committee, as resolved by the MRC Council on 5 July 2012.

2. Terms of Reference (ToR)

- The SWG's Terms of Reference are to be reviewed at least every two years.
- Reviews may be undertaken more frequently to ensure alignment with the strategic objectives of the Mindarie Regional Council (MRC).

2. Objectives of the group

- To provide feedback to the MRC as it seeks to achieve the strategic objectives outlined in the endorsed Strategic Community Plan and Corporate Business Plan.
- To facilitate regular liaison and a formal communication channel between the MRC administration and designated senior representatives overseeing waste management in each member council.
- To share expertise, insights and strategic priorities concerning the recovery and management of waste materials within the region.
- To offer member council administrations a platform to provide constructive feedback as required on strategic matters relevant to the MRC.
- To foster collaborative initiatives between Member Councils and Mindarie Regional Council, aiming for mutual benefits and regional development.

3. Extent of Authority

- The SWG operates in an advisory capacity.
- There is no delegated authority from Council and therefore no decision-making authority.

4. Membership

- The Chair of the SWG is the MRC Chief Executive Officer (CEO).
 - The Deputy Chair is the MRC Executive Manager Corporate Services or Executive Manager Operations, as nominated by the CEO.
-

- SWG Membership comprises of nominated **representatives officers** from the MRC and two (2) officers nominated by each member council administration.

5. Meetings

- Regular meetings are scheduled one week before an Ordinary Council Meeting, with additional meetings convened, as necessary.

6. Quorum

- A quorum for a meeting is no less than 50% of the nominated member council **representatives officers**. In the event of no quorum the Chair will reschedule the meeting.

7. Place and Duration of Meetings

- Meetings generally alternate between the MRC Administration and the City of Stirling.
- Meetings are preferred as in-person meetings, with e-attendance available, as needed.
- Meetings typically do not exceed a duration of two (2) hours.

8. Administration, Agenda, and Minutes

- Administrative support for the SWG is provided by the MRC.
- The agenda and supporting papers are distributed one week before the meeting.
- Meetings are not audio or video recorded.
- The MRC will take minutes and capture an overview of the discussion rather than transcribing it verbatim.
- SWG members may request their specific comments to be included in the minutes during the meeting.
- Unconfirmed minutes are circulated to all SWG meeting attendees and confirmed at the subsequent meeting.
- Confirmed minutes are thereafter distributed to all **MRC Councillors**, members, Member Council CEOs, for information.

9. Confidentiality

- Discussions may involve confidential matters.
- SWG members are expected to uphold confidentiality unless expressly informed otherwise by the MRC.

10. Ethical Behaviour

- SWG members must uphold honesty, objectivity, and probity during discussions, including the responsible and judicious use of acquired information.
 - SWG is expected to act ethically and professionally in line with each member's Code of Conduct.
-

- Member officers will not publicly discuss or comment on matters relevant to the activities of the SWG, unless authorised by the MRC.
- Member officers must act in a professional manner and only use the information for the purpose intended.
- Any instances of unethical behaviour may be reported by the CEO to member council CEOs.

Version	Date	Description of changes
1	08 July 2024	
2	10 July 2024	Point 2. SWG request to change wording from 'support' to 'feedback'

9.6 OFFSITE LEACHATE DISPOSAL	
File No:	GF-23-0000142
Attachment(s):	Confidential Attachment to Item 9.6
Date:	21 November 2024
Responsible Officer:	Chief Executive Officer

SUMMARY

This report seeks to inform Council on the options available for the offsite disposal of landfill leachate from the Tamala Park landfill (Tamala Park).

BACKGROUND

Leachate is the term used to describe the liquids produced inside landfills. The generation of leachate is caused principally by precipitation percolating through waste deposited in a landfill. Once in contact with decomposing solid waste, the percolating water becomes contaminated.

Tamala Park has, since first opening, utilised evaporation as its single source of leachate disposal. Evaporation is the prime source of leachate management at all landfills in Western Australia (WA).

Through the works currently undertaken as part of critical infrastructure planning, MRC is investigating alternative leachate treatment opportunities to evaporation given the community's heightened engagement relating to odours which emanate from site.

At its 26 September 2024 Ordinary Council Meeting, Council resolved the following:

That the Council REQUESTS the Chief Executive Officer to prepare a report, to be brought back to the next MRC Ordinary Council meeting, on:

1. *The nearest offsite disposal points for the landfill leachate that is produced.*
2. *A cost estimate for the necessary landfill infrastructure to facilitate a truck and haul solution for the landfill leachate.*
3. *A cost estimate for a truck and haul solution to remove the landfill leachate being produced.'*

Administration has sought suitably approved disposal points for the leachate produced in Tamala Park. This report provides the findings of those investigations.

DETAIL

Tamala Park is currently investigating long-term treatment and processing options to manage the leachate generated at the site. In recent months, MRC has experienced an increase in odour complaints from the community and has been working towards a management solution in consultation with key stakeholders and governing authorities.

There are three main sources of odour generating activities at Tamala Park, which include:

- Acceptance of putrescible waste;
- Leachate generation; and
- Landfill gas generation.

Leachate is a contributing factor and MRC has in the past managed leachate via evaporation methods. This method has been employed since the facility became operational.

The current approved treatment method of evaporation is generally considered effective for the WA climate. However, decades of recirculation and evaporation of leachate has resulted in a very concentrated leachate, which can impact on possible processing solution options available to MRC. Given the community's heightened attitude to site odour, leachate evaporation was stopped on site to help minimise overall odour generation.

The following sections provide a response, where information is currently available, to the three resolutions of Council:

1. The nearest offsite disposal points for the landfill leachate that is produced.

The following 'nearest offsite disposal points' were identified as being potentially suitable for disposal of leachate:

- Red Hill Waste Management Facility;
 - Opal Vale Landfill;
 - North Bannister Resource Recovery Park;
 - Henderson Waste Recovery Park;
 - Millar Road Landfill and Recycling Facility;
 - Cleanaway Kwinana – Technical and Environmental Services;
 - Hazrad.
-

MRC contacted the above organisations and was provided with the following feedback:

Business	Facility Name	Comments
Eastern Metropolitan Regional Council	Red Hill Waste Management Facility	EMRC has confirmed that there is no capacity to accept third party leachate at its site.
Instant Waste	Opal Vale Landfill	Instant Waste has confirmed that it does not accept leachate at its site.
Veolia	North Bannister Resource Recovery Park	Veolia has confirmed that it does not have capacity to accept third party leachate at its site.
City of Cockburn	Henderson Waste Recovery Park	CoC does not have the necessary approvals in its environmental protection licence for the acceptance of liquid wastes and therefore cannot accept this product.
City of Rockingham	Millar Road Landfill and Recycling Facility	CoR does not have the necessary approvals in its environmental protection licence for the acceptance of liquid wastes and therefore cannot accept this product.
Cleanaway	Cleanaway Kwinana – Technical and Environmental Services	Cleanaway provided a solution for the receipt of a portion of the Tamala Park leachate materials. The details in the Cleanaway proposal can be found in Confidential Attachment to Item 9.6 .
Hazrad	Bibra Lake	Hazrad reviewed MRC's leachate analysis and determined that PFAS levels are significant and that it is not able to treat the material at its facility.

Table 1

The details relating to Cleanaway's proposal can be found in **Confidential Attachment to Item 9.6**. Due to the fact that the proposal contains commercially sensitive information, the attachment is not publicly available.

In an attempt to identify any other sites with the requisite environmental licence and capacity in place to receive the Tamala Park leachate, the Department of Water and Environmental Regulation (DWER), as the regulator with access to all relevant information, was asked if it was aware of any facilities that have the potential to treat the material. No positive response has been received from the request.

2. A cost estimate for the necessary landfill infrastructure to facilitate a truck and haul solution for the landfill leachate.

This outcome will require the installation of the following infrastructure:

- Sufficient bunded tanks for the collection of leachate for onward disposal sited within a concrete bund (earthworks required);
- Pumps implemented at suitable points around the landfill surface to distribute leachate from the ground into the new tanks;
- Installation of adequate pipework to facilitate the movement of leachate from the new site pumps to the new tanks;
- Installation of a telemetry monitoring system and associated power supply.

Prior to any works commencing, a full geotechnical assessment and design specification would require to be developed by an external environmental/engineering consultancy and thereafter an application for a development approval would be required to be made to the City of Wanneroo prior to a further application for a Works Approval being required to be made to DWER for the works to be undertaken on the licensed site.

Without undertaking the design specification works discussed above, a conservative estimate for costs for the infrastructure required this option would be in the region of \$500,000.

It is important to note that this option is already under development by Administration as part of the Critical Infrastructure Plan (CIP) actions previously resolved by Council. A Request for Quote process is currently under way regarding the development of the specifications and approvals discussed above option; the result of this will form the basis of the CIP action completion.

3. A cost estimate for a truck and haul solution to remove the landfill leachate being produced

Cleanaway provided a transport cost option to the MRC for the removal of leachate from site for disposal at their facility. Details of this option can be found in ***Confidential Attachment to Item 9.6.***

CONSULTATION

The organisations highlighted in Table 1, above, were contacted to assess their ability to receive Tamala Park leachate.

Efforts have been made to identify other sites through communications with DWER and environmental consultants.

STATUTORY IMPLICATIONS

MRC holds licence L9395/2023/1 under Pt V of the Environmental Protection Act 1986 (EP Act).

FINANCIAL IMPLICATIONS

Details surrounding the financial implications of the potential to remove leachate from Tamala Park to an offsite facility are discussed in ***Confidential Attachment to Item 9.6.***

STRATEGIC IMPLICATIONS

1. Deliver Best Practice Services	Operate waste management services effectively
3. Deliver best practice governance processes and structures	Retain financial sustainability with a commercial focus

COMMENT

The dearth of options highlighted by the investigation into this matter is a good indicator that the solution for leachate management at Tamala Park is likely to be found on site. This view mirrors the work of the CIP which Council recently resolved upon and which determined that an on-site solution is preferred.

Further, the only option available arguably does not provide value to the MRC and its member councils, nor is it likely to provide any environmental benefit.

The Administration proposes that the removal of leachate for offsite disposal at this time is not preferred, and that the work currently under way through the actions of the CIP continue as previously resolved.

VOTING REQUIREMENT

Simple Majority

7.07 pm Cr Vernon returned to the Council Chambers.

RESPONSIBLE OFFICER:

That Council:

- 1. Note the details provided in the report and *Confidential Attachment to Item 9.6.***

Moved Cr Fishwick, Seconded Cr May

PROPOSED AMENDMENT

Moved Cr Fishwick, Seconded Cr Vernon

Add point 2 to state:

2. The CEO be requested to submit a report to the first meeting of the Council in 2025 dealing with investigating options for the disposal of leachate outside the metropolitan area that may result in a more cost-effective overall solution for managing its disposal.

Reasons:

Given that the options explored in the report were all located within the Perth metropolitan area I believe that the administration should have also considered investigating disposal options outside the metropolitan area.

While there would possibly be increased logistical costs associated with transporting leachate to a more distant facility, the disposal costs at such locations could be significantly lower than those proposed by Cleanaway. Finally, the report dealing with such an investigation be presented to the Council at its first meeting next year which I believe provides ample time for it to be prepared.

I would therefore believe that an investigation for the disposal of leachate outside the metropolitan area be undertaken which may result in a more cost-effective overall solution for managing its disposal.

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

SUBSTANTIVE MOTION, AS AMENDED

That Council:

- 1. Note the details provided in the report and *Confidential Attachment to Item 9.6*.**
- 2. The CEO be requested to submit a report to the first meeting of the Council in 2025 dealing with investigating options for the disposal of leachate outside the metropolitan area that may result in a more cost-effective overall solution for managing its disposal.**

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 87

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 87 be received.

Moved Cr Vernon, seconded Cr Ferrante

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Date of submission	22 October 2024
Meeting date	28 November 2024
Item title	Request for Exemption from the provision of clause 4.A1 of the MRC Constitution.
Name of Councillor	Councillor Paul Miles

Notice of motion

That Council:

1. Authorises the City of Wanneroo to be exempt from the provision of clause 4.A1 of the Constitution Agreement subject to the City of Wanneroo disposing of its waste (as defined in the Constitution Agreement) at an energy recovery (energy waste) facility.

Reasons:

This recommendation is made because of the City of Wanneroo's proactive approach to waste management. On 13 August 2024, the City formally endorsed the MRC's proposal for a WTE solution. This decision aimed to secure a WTE contract for the benefit of the community and to ensure a regional approach to the eventual closure of the Tamala Park Landfill. The City of Joondalup has yet to endorse this process, potentially hindering the City of Wanneroo's ability to access WTE services. This situation could effectively tie the City to disposing of its waste solely at the Tamala Park Landfill for the foreseeable future, limiting its options for sustainable waste management.

The urgency of this matter is underscored by the fact that both metropolitan Perth WTE facilities are nearing full operation contracts. Any remaining capacity may be allocated to other sources before the City of Wanneroo can access them, creating significant uncertainty regarding the City's future waste disposal arrangements. Early adoption of WTE by the City of Wanneroo would secure its access to this essential service.

Furthermore, granting this exemption aligns with the City's commitment to sustainable waste management practices. WTE offers environmental advantages over traditional landfill disposal, including reduced greenhouse gas emissions while limiting odor to the surrounding suburbs and decreasing reliance on landfill space. By transitioning to WTE, the City of Wanneroo can significantly reduce the volume of its waste destined for the Tamala Park Landfill. This allows for the potential repurposing of the landfill airspace for commercial use, generating economic benefits and maximizing land utilization.

In conclusion, exempting the City of Wanneroo from clause 4.A1 of the Constitution Agreement provides the City with the flexibility and certainty needed to secure a sustainable and reliable waste management solution for its residents. This exemption supports the City's proactive approach to waste management, ensures access to critical WTE infrastructure, and promotes environmental sustainability.

Officer Comment

The motion seeks to allow the City of Wanneroo the ability to independently access an alternative energy recovery option outside the regional relationship which exists within the MRC member council group should it be able to identify one and be minded to take advantage of that option. The Administration understands from the City of Wanneroo's administration that this is not the position of the City of Wanneroo at this time, which remains supportive of the MRC's efforts to provide a regional energy recovery solution. The motion discusses the position of the City of Joondalup with respect to the MRC's current energy recovery opportunity.

The City of Joondalup administration has previously stated that it is not able to take a report to its council on this matter until such times as all relevant information/documents are provided to it. This includes any finally agreed agreement documents which, as yet, have not been finalised and provided to all member councils. All other member councils have resolved to support the MRC's energy recovery proposal and have provided delegations to their respective Chief Executive Officers on any final agreement wording. Discussions with the preferred tenderer are at an advanced stage regarding the finalisation of those documents, but recent events within the project have hindered this process.

Current MRC Position

At the 26 September 2024 Ordinary Council Meeting, the following was resolved by the Mindarie Regional Council:

Authorises the following, subject to receipt of a final written agreement by all seven member councils:

1. *The MRC CEO to award the tender for the provision of Waste to Energy services (Tender Number: 13/155) to Tenderer B, subject to any minor drafting changes that may be required, after consultation with MRC's legal advisors.*
2. *The MRC CEO and Chair to sign the Waste Supply Agreement between MRC and Tenderer B, as detailed in the report, and authorises the common seal to be applied.*
3. *The MRC CEO and Chair to sign the Participants Agreement between MRC and member councils, as detailed within the report, and authorises the common seal to be applied.*
4. *The MRC CEO and Chair to sign the Financiers Side Deed between MRC and project financiers, as detailed within the report, and authorises the common seal to be applied.*

Impact on current energy recovery situation

The current contractual negotiations are predicated upon all member councils' involvement in the proposal. Should the City of Wanneroo be exempted from the provisions of the MRC's constitution, that could put at threat the currently negotiated position of the MRC until such times as a contract is signed and, if activated, would require a review of the situation by the parties (including the preferred tenderer) and a likely renegotiation of the current position between all. This situation would be likely to be challenging for a number of reasons; not least the impact on the MRC's finances, discussed below. It is arguable that all other member councils would view the MRC's energy recovery option in a more negative light than is currently the case due to cost increases.

Effect on MRC finances

Should Council resolve to provide an exemption to the City of Wanneroo as per the motion proposed, then – assuming that the City of Wanneroo took advantage of that option – this would result in a reduction of the tonnes received by the MRC. The City of Wanneroo currently accounts for around 33% of all materials received by the MRC. The removal of its waste would result in a corresponding reduction in revenue to pay for the services delivered by the MRC. Given the relatively fixed nature of the operational costs that exist when delivering landfill services, it is unlikely that any demonstrable savings could be made in operational costs. To offset that loss in revenue, there would be two main options available to the MRC to rebalance the situation; namely to increase the gate fee accordingly for all remaining tonnes received by the MRC from the six other member councils and/or to identify and attract the disposal of other wastes to offset the tonnes that would be removed.

The Administration is not in a position, at this stage, to identify what any gate fee increase would be as there are a number of financial factors which influence that calculation, but it is likely that any increase would be substantial given that the gate fees paid by the City of Wanneroo equates to approximately 50% of the gate fees currently paid by all other member councils.

Attracting alternative waste materials as a revenue stream to offset any required increase in gate fee is a possibility, however it is likely to take time to sell into what would essentially be

a new market for MRC. In the past MRC has attempted to enter this market and these attempts have provided some revenue for the organisation as an “add-on” to general revenues for the service delivered to member councils, but the mechanisms available to a local government to do so through the provisions of the Local Government Act are cumbersome when compared to the waste management market and therefore hinder effectiveness and revenue generation. As a result, the impact of the MRC’s previous efforts has been limited, and a review of the business model adopted to identify alternative materials may be necessary.

Effect on Tamala Park Operations

Assuming that an energy recovery option still moved forward, the removal of the City of Wanneroo’s waste from delivery to Tamala Park would extend its operational lifetime substantially unless alternative materials can be found to offset that position.

AMENDED MOTION

Cr Miles tabled an amended motion at the meeting.

Moved Cr Miles, Seconded Cr Wright

That Council:

1. Authorises the City of Wanneroo to be exempt from the provision of clause 4.A1 of the Constitution Agreement, subject to:
 - a. The City of Wanneroo disposing of its waste (as defined in the Constitution Agreement) at an energy recovery (energy waste) facility, or other waste facility.
 - b. The exemption becoming active on 31 July 2026.
2. That Council decides to not accept any odorous material at Tamala Park from 31 December 2026.

Reasons: Cr Miles proposes that a date be added to the motion to provide clarity to Council, and that this timeline aligns with the City of Wanneroo’s plans, currently under development, for a transfer station to be developed within the City in future.

Cr Miles notes that the City’s wish is to move forward with the MRC’s current energy recovery proposal, as agreed by the City, other member councils and MRC.

The proposed Notice of Motion is designed to allow the City flexibility should MRC’s current energy recovery proposal not result in the solution already agreed.

7.58 pm Cr May left the Council Chamber

8.03 pm Cr May returned to the Chamber

During debate, with agreement of the seconder, Cr Miles withdrew his Motion.

During debate Councillor Wright requested his question to be minuted, the Chair agreed:

Cr Wright

Question: Can the CEO please provide Council with the estimated month and year Tamala Park landfill cells would be filled if we continue business as usual on current tonnage and modelling?

Chief Executive Officer

Answer: The estimated date is 13 November 2027, subject to all the variables which I mention in the response to your question on notice later in the agenda.

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Date of submission	03 October 2024
Meeting date	28 November 2024
Name of Councillor	Councillor Jordan Wright
Question on Notice	
<p>1.Can the CEO please provide the estimated month and year the Tamala Park landfill will close please?</p> <p>2. It is understood that the MRC is required to give a 12 months' notice to its members advising when their residue waste is not required to be deposited at the Tamala Park Landfill, which then triggers the exemption granted to all members. In the event of the City of Joondalup not supporting the MRC WtE tender, could the MRC provide that notice now which will enable the members to start putting in place their own arrangements to manage their residue waste post the non-availability of Tamala Park Landfill.</p>	
Officer Response	
<p>Q1: Can the CEO provide the estimated month and year the Tamala Park Landfill will close please?</p> <p>Answer:</p> <p>It is important to note that providing a date for estimated closure is a complex one given the differing variables that affect that outcome. Those variables include surveys of the active landfill area, the estimated and thereafter actual amount of materials received from member councils, the compaction rate of the materials received in landfill, the volume of daily cover materials deployed as a normal part of pest/odour management control and the approved final landfill contour profile as per the site's environmental management licence. The only</p>	

set figure from those is the final landfill profile. The other variables are either completely outside the control of the MRC to manage or dependent upon many different internal and external influences that can impact their performance. For example, the MRC's modelling assumes an agreed position on energy recovery (waste to energy) between all member councils and the MRC, the awarding of a final contract for energy recovery, a start date for the beginning of deliveries to an energy recovery contractor, start dates for each member council with respect to the provision of FOGO recycling services in their respective communities (assuming that they elect to provide that service), an estimation of each member council's "contamination rate" in their respective organics and comingled recycling services, appropriate tonnage modelling being provided by each member council into the future, etc.

Assuming energy recovery is contracted as per Council's previous resolution with a conservative start date set six months from now (28 May 2025) and taking into account reasonable estimates for all of the variables discuss previously, it is estimated that the Tamala Park landfill cells would be filled by May 2029.

The above estimate is provided based upon a survey date of 1 July 2024. A new survey is being arranged which is likely to result in changes to the dates provided given that the information relating to the development of an estimate changes as conditions within the landfill change.

Q2: It is understood that the MRC is required to give 12 months' notice to its members advising when their residue waste is not required to be deposited at the Tamala Park Landfill, which then triggers the exemption granted to all members. In the event of the City of Joondalup not supporting the MRC WtE tender, could the MRC provide that notice now which will enable the members to start putting in place their own arrangements to manage their residue waste post the non-availability of Tamala Park Landfill.

Answer:

On 21 September 2023 Council resolved the following:

RESPONSIBLE OFFICER RECOMMENDATION:

That Council:

1. Authorise the Mindarie Regional Council's constituent municipalities, being the Cities of Joondalup, Perth, Stirling, Vincent and Wanneroo and the Towns of Cambridge and Victoria Park, to be exempt from the provision of clause 4.A1 of the Constitution Agreement subject to the MRC no longer accepting constituent municipalities' kerbside waste at the Tamala Park Waste Management Facility.
2. Note that the date at which the exemption discussed in 1, above, will be determined by the MRC at a later date.
3. Request the MRC CEO to provide 12 months' written notice to constituent municipalities of the estimated date that the Tamala Park Waste Management Facility expects to no longer accept the constituent municipalities' kerbside waste.

RESPONSIBLE OFFICE RECOMMENDATION

Moved Cr Hatton, seconded Cr Shannon

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 12/0)

The 12-month notice period discussed in the resolution above was based upon the Administration's confidence in providing an advanced indication of the landfill's available capacity to member councils whilst ensuring that sufficient materials would be available to finalise the timely closure of the active landfill process at Tamala Park. Given the number of independent variables that are described in the answer to Q1, the Administration is uncomfortable in providing a more advanced estimate.

8.10 pm Cr Miles left the Council Chamber

8.11 pm Cr Miles returned to the Council Chamber

Moved Cr May, Seconded Cr Hatton

Procedural motion:

In accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, I request that Council meet "behind closed doors" to allow the Council to consider items 14.1 to 14.3, and 14.6 as the items are of a confidential nature.

1. Permits the MRC Chief Executive Officer and MRC staff to remain in the meeting for items 14.1 to 14.3.
2. Permits Ms Cherico and Ms Toward to remain the meeting for item 14.6.
3. Requests people seated in the gallery to leave.

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright
Against: Nil

Meeting closed to the public at 8.13 pm and people seated in the gallery left.

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

At the previous Ordinary Council meeting held on 26 September 2024, Council deferred items **14.3** Full Risk Register, **14.4** Draft Risk Appetite Statement and Risk Management Plan and **14.5** CEO's review of the appropriateness and effectiveness of the financial management systems and procedures

These reports are now renumbered 14.1, 14.2, and 14.3 respectively as detailed below.

8.13 pm Cr Ferrante left the Council Chamber

8.14 pm Cr Ferrante returned to the Council Chamber

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (f) (ii) of the *Local Government Act 1995* as the report deals with matters concerning risks to the MRC

14.1 FULL RISK REGISTER

File No:	GF-20-0000408
Attachment(s):	Attachment 1 – Full Risk Register
Date:	17 September 2024
Responsible Officer:	Chief Executive Officer

RESPONSIBLE OFFICER AND AUDIT AND RISK COMMITTEE RECOMMENDATION

That Council note the full risk register as presented.

Moved Cr Vernon, seconded Cr Wright

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (f) (ii) of the *Local Government Act 1995* as the report deals with matters concerning risks to the MRC

14.2 DRAFT RISK APPETITE STATEMENT AND RISK MANAGEMENT PLAN

File No:	GF-22-0000456
Attachment(s):	Attachment 1 – Draft Risk Management Plan and Risk Appetite Statement Version 2. Attachment 2 – Draft (Appendix A) MRC Risk Assessment and Acceptance Criteria.
Date:	17 September 2024
Responsible Officer:	Chief Executive Officer

RESPONSIBLE OFFICER AND AUDIT AND RISK COMMITTEE RECOMMENDATION

That Council adopt:

- 1. Risk Management Plan and Risk Appetite Statement, and;**
- 2. Risk Appetite Statement and Risk Assessment and Acceptance Criteria.**

Moved Cr Wright, seconded Cr Miles

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (f) (ii) of the *Local Government Act 1995* as the report deals with matters concerning risks to the MRC

14.3 CEOs REVIEW OF THE APPROPRIATENESS AND EFFECTIVENESS OF THE FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES

File No:	GF-24-0000131
Attachment(s):	Attachment 1 – Report on the review of the appropriateness and effectiveness of the financial management systems and procedures
Date:	17 September 2024
Responsible Officer:	Chief Executive Officer

RESPONSIBLE OFFICER AND AUDIT AND RISK COMMITTEE RECOMMENDATION

That Council:

Endorses the CEO's Review of the appropriateness and effectiveness of the financial management systems and procedures of the Local Government dated 27 May 2024.

Moved Cr Vernon, seconded Cr Miles

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Nil

14.6 CEO RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE – CONSIDERATION OF COMMITTEE’S RECOMMENDATIONS	
File No:	GF-24-0000062
Attachment(s):	Attachment 1 – MRC CEO Performance Review Report 2023/2024
Date:	20 November 2024
Responsible Officer:	Human Resources Manager

Moved Cr Gobbert, seconded Cr May

PROPOSED AMENDMENT 1

Moved Cr Vernon, seconded Cr Proud

Amend point 3 of the recommendation. Remove the words ‘Confidential Attachment 1’ and replace with the words “Confidential Attachment 2”

Reason:

The reason for this amendment is to alter the Committee’s proposed remuneration for the CEO to be set out in Confidential Attachment 2 to this amendment.

CARRIED 9/3

For: Crs Castle, Creado, Ferrante, Hatton, Mack, Miles, Proud, Vernon and Wright

Against: Crs Gobbert, Fishwick and May

PROPOSED AMENDMENT 2

Moved Cr Fishwick, seconded Cr May

That the KPIs be amended to include the development of a winding up plan for the MRC as a regional council, which outlines the key steps for the future management and a closure of the landfill. KPI Timeline: December 2026.

8.53 pm Cr Wright left the meeting

8.53 pm Cr Wright and Mr Cairns re-entered the meeting

9.07 pm Mr Cairns left the meeting

Lost 3/9

For: Crs Gobbert, Fishwick and May

Against: Crs Castle, Creado, Ferrante, Hatton, Mack, Miles, Proud, Vernon and Wright

PROPOSED AMENDMENT 3

Moved Cr Miles, seconded Cr Vernon

Remove the word February and replace with the word June for KPI 1.

CARRIED 11/1

For: Crs Castle, Creado, Ferrante, Fishwick, Hatton, Mack, May, Miles, Proud, Vernon and Wright

Against: Cr Gobbert

SUBSTANTIVE MOTION, AS AMENDED

That Council:

- 1. Notes the appraisal of Scott Cairns, Chief Executive Officer, has been undertaken for the period 1 July 2023 to 30 June 2024.**
- 2. Endorses the findings of the MRC CEO Performance Review Report 2023/2024 as per the Confidential Attachment 1.**
- 3. Reviews the CEO's Total Remuneration Package for 2024/2025 and endorses the adjustment to the CEO's total reward package, subject to the changes as specified in the Confidential Attachment 2.**
- 4. Approves the 2024/2025 CEO Key Performance Indicators as specified in the confidential Attachment 1, subject to the following change in KPI1, remove the word February and replace with the word June.**

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright
Against: Nil

Moved Cr May, seconded Cr Wright

Procedural Motion

1. Reopens the meeting to members of the public at 9.27 pm

CARRIED UNANIMOUSLY 12/0

For: Crs Castle, Creado, Ferrante, Fishwick, Gobbert, Hatton, Mack, May, Miles, Proud, Vernon and Wright
Against: Nil

15	NEXT MEETING
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The next Ordinary Council meeting is to be held on Thursday 12 December 2024 at the City of Perth commencing at 6.30 pm.

16	CLOSURE
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The Chair closed the meeting at 9.27 pm and thanked the Town of Victoria Park for their hospitality and use of their meeting facilities.

Signed..... Chair

Dated day of2024



Ordinary Meeting of Council

Thursday 5 December 2024

MINUTES

City of Stirling, 25 Cedric Street, Stirling

*Constituent Members:
Cities of Perth, Joondalup, Stirling, Vincent, and Wanneroo
Towns of Cambridge and Victoria Park*

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MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Jane Cutler	Cr Michael Le Page
City of Joondalup	Cr John Chester Cr Lewis Hutton	Cr Russ Fishwick Cr Phillip Vinciullo
City of Perth	Cr Raj Doshi	Cr Viktor Ko
City of Stirling	Cr Tony Krsticevic Cr David Lagan Cr Suzanne Migdale Cr Karlo Perkovic	Cr Teresa Olow Cr Rob Paparde
Town of Victoria Park	Cr Claire Anderson	Cr Bronwyn Ife
City of Vincent	Cr Ashley Wallace	Cr Suzanne Worner
City of Wanneroo	Cr Helen Berry Cr Sonet Coetzee	Cr Eman Seif

PRESENT

Chair	Cr Tony Krsticevic
Councillors	Cr Claire Anderson Cr Helen Berry Cr John Chester Cr Jane Cutler Cr Raj Doshi (arrived 6:08pm) Cr Lewis Hutton (arrived 6:04pm) Cr David Lagan Cr Suzanne Migdale Cr Karlo Perkovic Cr Ashley Wallace Cr Eman Seif - alternate for Cr Coetzee (arrived 6:03pm)
Alternate Members	Nil
Staff	Mr Chris Adams (Chief Executive Officer) Mr Simon O'Sullivan (Project Manager) Ms Vickie Wesolowski (EA/Office Manager)
Apologies Councillors	Cr Sonet Coetzee
Leave of Absence	Nil
Absent	Nil
Consultants	Nil
Apologies Participant Councils' Advisers	Mr David MacLennan (City of Vincent) Mr Bill Parker (City of Wanneroo) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Kelton Hincks (Town of Cambridge) Mr Duncan Olde (Town of Victoria Park)
In Attendance Participant Councils' Advisers	Mr Stevan Rodic (City of Stirling)
Members of the Public	Nil
Press	Nil

PRELIMINARIES

1. OFFICIAL OPENING

The Chair declared the meeting open at 6:00pm.

2. APOLOGIES AND LEAVE OF ABSENCE

Apologies: Cr Sonet Coetzee

3. DISCLOSURE OF INTERESTS

Cr Krsticevic declared an impartial interest in Item 9.10 (EOI – Sale of Lot 2138) as some of the directors are known to him.

Cr Lewis Hutton declared an impartial interest in Item 9.11 (Management of CRC's interface with MRC's Tip Facility) because he has been working with Catalina residents regarding this matter.

4. PUBLIC STATEMENT/QUESTION TIME

Nil

5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil

6. PETITIONS

Nil

7. CONFIRMATION OF MINUTES

Moved Cr Cutler, Seconded Cr Perkov.

Recommendation in the Agenda:

That the minutes of the Ordinary Meeting of Council of 17 October 2024 be CONFIRMED as a true and accurate record of proceedings with the following amendment: Cr Hutton declared an impartial interest in Item 9.12 (Potential Impacts and Implications of MRC Operations on CRC) because he has been working with Catalina residents regarding this matter and Cr Krsticevic declared an impartial interest in Item 15.1 (EOI - Sale of Lot 2401) because some of the directors are known to him.

The recommendation as amended:

That the minutes of the Ordinary Meeting of Council of 17 October 2024 be CONFIRMED as a true and accurate record of proceedings with the following amendment: Cr Hutton declared an impartial interest in Item 9.12 (Potential Impacts and Implications of MRC Operations on CRC) because he has been working with Catalina residents regarding this matter and Cr Krsticevic declared an impartial interest in Item 15.1 (EOI - Sale of Lot 2401) because some of the directors are known to him.

Reason for amendment:

The two declarations of impartial interest were omitted from the Minutes circulated after the October 2024 OCM.

The Motion was put and declared CARRIED (9/0).

For: Councillors Anderson, Berry, Chester, Cutler, Krsticevic, Lagan, Migdale, Perkov and Wallace.

Against: Nil.

Cr Seif arrived 6:03pm.

8. BUSINESS ARISING FROM MINUTES

Nil

Cr Hutton arrived 6:04pm.

9. ADMINISTRATION REPORTS AS PRESENTED

9.1 BUSINESS REPORT – PERIOD ENDING 31 OCTOBER 2024

Moved Cr Chester, Seconded Cr Migdale.

That the Council RECEIVES the Business Report for the period ending 31 October 2024.

The Motion was put and declared CARRIED (11/0).

For: Councillors Anderson, Berry, Chester, Cutler, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.2 STATEMENT OF FINANCIAL ACTIVITY FOR OCTOBER 2024

Moved Cr Perkov, Seconded Cr Berry.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 October 2024.

The Motion was put and declared CARRIED (11/0) by exception resolution.

For: Councillors Anderson, Berry, Chester, Cutler, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR OCTOBER 2024

Moved Cr Perkov, Seconded Cr Berry.

That the Council:

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for October 2024 - \$4,833,625.37.**
- 2. APPROVES the Credit Card Statement for October 2024.**

The Motion was put and declared CARRIED (11/0) by exception resolution.

For: Councillors Anderson, Berry, Chester, Cutler, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.4 PROJECT FINANCIAL REPORT – SEPTEMBER 2024

Moved Cr Chester, Seconded Cr Wallace.

That the Council RECEIVES the Project Financial Report (September 2024) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (11/0).

For: Councillors Anderson, Berry, Chester, Cutler, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

Cr Doshi arrived 6:08pm.

9.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 31 OCTOBER 2024

Moved Cr Chester, Seconded Cr Berry.

That the Council RECEIVES the Sales and Settlement Report for the period ending 31 October 2024.

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.6 ANNUAL REPORT FOR YEAR ENDING 30 JUNE 2024

Moved Cr Lagan, Seconded Cr Migdale.

The recommendation in the Agenda:

That the Council ADOPTS the Annual Report of the Catalina Regional Council for the FYE 2024.

The recommendation as amended:

That the Council ADOPTS the Annual Report of the Catalina Regional Council for the FYE 2024 subject to following change on page 4 of the Report:

Current Wording

During 2023/24, the Council was able to make a \$30M distribution of profit from land sales to the member local governments, bringing the total distributed over the life of the Project to \$147M.

Approved Wording

During 2023/24, the Council was able to make a \$30M distribution of profit from land sales to the member local governments, bringing the total distributed over the life of the Project to \$147M (to date).

Reason for amendment:

To provide clarity to the report.

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (12/0).

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.7 PROJECT BUDGET FYE 2025 – MID YEAR REVIEW

Moved Cr Migdale, Seconded Cr Berry.

That the Council ADOPTS the Mid-Year Project Budget FYE 2025 Review (as contained in the Attachments) and uses it as the basis for financial planning, including for the statutory Mid-Year CRC Budget FYE 2025 Review.

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (12/0).

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.8 REVIEW OF APPOINTMENT OF ACTING AND TEMPORARY CHIEF EXECUTIVE OFFICER POLICY

Moved Cr Perkov, Seconded Cr Berry.

That the Council APPROVES the Appointment of Acting or Temporary Chief Executive Officer Policy (November 2024).

The Motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.9 CONSIDERATION OF POTENTIAL EXPANSION OF PURPOSE/OBJECTIVE OF THE CATALINA REGIONAL COUNCIL

Moved Cr Perkov, Seconded Cr Berry.

That the Council NOT actively pursue the acquisition and development of land other than the land currently defined in the CRC Establishment Agreement.

The Motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.10 EXPRESSION OF INTEREST – SALE OF LOT 2138 BEAUMONT CRESCENT, MINDARIE – BEACH ENTRY SOUTH SITE (06/2024)

Moved Cr Perkov, Seconded Cr Berry.

That the Council:

- 1. APPROVES Realstar WA Pty Ltd as the preferred Proponent for the purchase of Lot 2138 Beaumont Crescent, Mindarie under Expression of Interest 06/2024.**
- 2. AUTHORISES the Chief Executive Officer to execute a sales contract with Realstar WA Pty Ltd for the sale of Lot 2138 Beaumont Crescent, Mindarie in accordance with the Financial Offer within its Expression of Interest submission (dated 13 November 2024) and subject to sales terms and conditions considered necessary to achieve Council objectives for the sale and development of the site.**

The Motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.11 MANAGEMENT OF CRC'S INTERFACE WITH MRC'S TAMALA PARK TIP FACILITY

Moved Cr Hutton, Seconded Cr Wallace.

The recommendation in the Agenda:

That the Council:

1. MODIFIES the General Acknowledgements clause within the CRC land sales contract that pertains to the Mindarie Regional Council's (MRC) waste management facility to say the following:

The Buyer acknowledges:

- The proximity of the Tamala Land Fill site to the southern boundary of Catalina Estate;
- The existence of a landfill buffer;
- That the landfill buffer area is unlikely to be developed in the near term; and
- That the operation of the land fill site may create intermittent odour issues at the purchased site.

Additional information regarding this matter is available in Annexure 9.

2. NOTES that the MRC and Department of Water and Environmental Regulation (DWER) are aware of odour concerns and are actively working on strategies and options to mitigate the prevalence of the issue in the short and longer term.

The recommendation as amended:

That the Council:

1. **MODIFIES the General Acknowledgements clause within the CRC land sales contract that pertains to the Mindarie Regional Council's (MRC) waste management facility to say the following:**

The Buyer acknowledges:

- **The proximity of the Tamala Land Fill site to the southern boundary of Catalina Estate;**
- **The existence of a landfill buffer;**
- **That the landfill buffer area is unlikely to be developed in the near term; and**
- **That the operation of the land fill site may create intermittent odour issues at the purchased site.**

Additional information regarding this matter is available in Annexure 9.

2. **NOTES that the MRC and Department of Water and Environmental Regulation (DWER) are aware of odour concerns and are actively working on strategies and options to mitigate the prevalence of the issue in the short and longer term.**
3. **REQUESTS the Mindarie Regional Council to investigate options to expedite the closure of the Tamala Park Landfill in a timely and orderly manner.**

Reason for amendment:

Council added an additional dot point (Dot point 3) as it wished to formally convey its view to the MRC that the CRC Council's preference is for the Tip facility to be closed as soon as practicable.

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.12 CATALINA GREEN SUSTAINABILITY DEMONSTRATION HOME – SPONSORSHIP ARRANGEMENTS

Moved Cr Perkov, Seconded Cr Berry.

That the Council NOTES the progress made with proposed sponsorship arrangements for the construction and operation of the Catalina Green Sustainability Demonstration Home as set out in the schedule contained in Confidential Appendix 9.12.

The Motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

9.13 SALE OF LOT 2401 PORTOFINO PROMENADE, MINDARIE – CATALINA BEACH COMMERCIAL SITE – PREFERRED PROPONENT ENTITY NAME REVISION

Moved Cr Perkov, Seconded Cr Berry.

That the Council:

- 1. NOTES that the Trustee for the R & A Mulé Trust was awarded preferred Proponent status for the purchase of Lot 2401 Portofino Promenade, Mindarie (EOI 05/2024).**
- 2. APPROVES the reassignment of the preferred Proponent status from the Trustee for the R & A Mulé Trust to *Torre Fazione Italia Pty Ltd as trustee for Catalina Beach Hospitality Unit Trust*.**
- 3. AUTHORISES the Chief Executive Officer to execute a contract for the sale of Lot 2401 Portofino Promenade, Mindarie with Torre Fazione Italia Pty Ltd as trustee for Catalina Beach Hospitality Unit Trust subject to sales terms and conditions considered necessary to achieve Council objectives for the sale and development of the site.**

The Motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

10. COMMITTEE REPORTS

AUDIT, RISK and IMPROVEMENT COMMITTEE (28 NOVEMBER 2024)

10.1 MEETING ATTENDANCE FEES FOR INDEPENDENT COMMITTEE MEMBERS

Moved Cr Krsticevic, Seconded Cr Perkov.

That the Council:

- 1. ADOPTS the maximum fee for Regional Council Independent Committee Members as set out in the Salaries and Allowances Tribunal Determination 2024.**
- 2. APPROVES the payment of the maximum fee to Independent Committee Members on the Audit, Risk and Improvement Committee.**
- 3. APPROVES the updated Audit, Risk and Improvement Committee Terms of Reference (November 2024).**
- 4. REQUESTS the CEO to undertake an expression of interest process for two suitably qualified and experienced independent members and recommend appointment to Council.**

The Motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

11. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

14. GENERAL BUSINESS

The Chair and Deputy Chair congratulated the CRC Council and staff on a successful year and wished everyone a Merry Christmas.

15. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Lagan, Seconded Cr Perkov.

That Item 15.1 Review of CRC Risk Management Framework. Be CONSIDERED Behind Closed Doors in accordance with Section 5.23 of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- c) *A contract entered into, or which may be entered into, by the CRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and***
- e) *A matter that if disclosed, would reveal -***
 - i) *information that has a commercial value to a person; or***
 - ii) *information about the business, professional, commercial, or financial affairs of a person;***
where the information is held by, or is about, a person other than the CRC (section 5.32(2)(e)).

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

At 6:25pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 15.1.

15.1 **CONFIDENTIAL:** REVIEW OF CRC RISK MANAGEMENT FRAMEWORK

Moved Cr Wallace, Seconded Cr Cutler.

That the Council:

- 1. PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**
- 2. RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

Moved Cr Migdale, Seconded Cr Lagan.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Berry, Chester, Cutler, Doshi, Krsticevic, Hutton, Lagan, Migdale, Perkov, Seif and Wallace.

Against: Nil.

16. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 6:34pm.

Date:	12 December 2024
Time:	6:30PM
Location:	City of Perth



Ordinary Council Meeting **Minutes**

MINDARIE REGIONAL COUNCIL

NOTICE OF MEETING

06 December 2024

Councillors of the Mindarie Regional Council are advised that an Ordinary Meeting of the Council will be held at the City of Perth at 6.30 pm on 12 December 2024.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.



SCOTT CAIRNS
CHIEF EXECUTIVE OFFICER

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr S Proud, JP (Stephanie) - Chair	City of Stirling
Cr K Vernon (Karen)- Deputy Chair	Town of Victoria Park
Cr R Fishwick, JP (Russ)	City of Joondalup
Cr C May (Christopher)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr A Creado (Andrea)	City of Stirling
Cr J Ferrante (Joe)	City of Stirling
Cr C Hatton (Chris)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr P Miles (Paul)	City of Wanneroo
Cr J Wright (Jordan)	City of Wanneroo
Cr G Mack (Gary)	Town of Cambridge

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.40 pm

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MRC COUNCILLORS

Cr S Proud, JP (Stephanie) CHAIR	City of Stirling
Cr K Vernon (Karen) DEPUTY CHAIR	Town of Victoria Park
Cr R Fishwick, JP (Russ)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr L Thornton (Lisa)	City of Stirling
Cr C Hatton (Chris)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr P Miles (Paul)	City of Wanneroo
Cr J Wright (Jordan)	City of Wanneroo
Cr J Cutler (Jane)	Town of Cambridge

Apologies

Cr A Creado	City of Stirling
Cr J Ferrante	City of Stirling
Cr G Mack	Town of Cambridge
Cr C May JP	City of Joondalup

MRC Officers

Mr S Cairns (Chief Executive Officer)
Ms A Arapovic (Executive Manager Corporate Services)
Mr D Turner (Projects and Procurement Manager)
Ms S Cherico (Human Resource Manager)
Ms D Toward (Executive Assistant)

Approved leave of absence

Nil

Member Council Observers

Mr N Claassen	City of Joondalup
Mr M Pennington	City of Joondalup
Mr B Campbell	City of Perth
Mr M Copeman	City of Perth
Mr A Murphy	City of Stirling
Mr P Varris	City of Vincent
Mr A Griffiths	City of Vincent
Mr H Singh	City of Wanneroo
Mr J Gault	City of Wanneroo
Mr A Head	Town of Cambridge

MRC Observers:

Mr R Davies

VISITORS

Nil

3 DECLARATION OF INTERESTS

Nil

6.43 pm Cr Vernon entered the meeting

4 PUBLIC QUESTION TIME

QUESTIONS ASKED VERBALLY AT THE COUNCIL MEETING HELD ON 12 DECEMBER 2024:

Ms O'Byrne, Kinross

Question 1.

Do the elected members of the MRC have any of their councillor contact details: mobile phone, email, on the MRC's website, so that members of the public may contact them through the MRC, rather than having to search on the member council's websites?

CEO response:

MRC is a regional council and it is common practice that regional councils do not place councillor contact information on their website.

Contact details for MRC councillors are available through the respective member council websites.

Question 2.

The historic practice of the Mindarie Regional Council is to pay a small telephone allowance to MRC Councillors, but no IT technology and laptop Allowance, since these devices are routinely provided to individual councillors by their respective member councils. What striking persuasive points were raised by MRC Councillors at the May 2024 OCM to have eleven elected members vote down this historic MRC Practice so that now the maximum IT allowance possible is paid to MRC councillors from both their respective councils and from the MRC?

CEO response:

I refer Ms O'Byrne to the minutes of the MRC Ordinary Council Meeting on 30 May this year, which are publicly available on the MRC website. The reasons provided in that motion and the officer's response are recorded there.

Mr P Bedworth, Quinns Rock

Question 1:

At a City of Wanneroo Council meeting on 10.12.2024, the City moved to request that this Council stop accepting odorous materials from December 2026, if that is accepted by this Council can the landfill site be continued to be filled with other non-odorous materials.

CEO Response:

That would be a decision for Mindarie Regional Council, the facility has a licence to receive

Class 2 and 3 materials, odorous and non-odorous materials are relevant to those classes. It is not currently the decision of Council but if Council changes its mind, it can do that.

Question 2:

Should the proposal by the City of Wanneroo be accepted, would this mean that the landfill site and the life expectancy may go past its licence date?

CEO Response:

I have recently been made aware of this matter, and I have not had the opportunity to read the resolution. However I can advise that to ensure the landfill site does not extend past the date, MRC would need to find alternative materials to meet its obligation to fill the landfill.

WRITTEN QUESTION RECEIVED PRIOR TO THE MEETING.

The questions and answers were read out by the CEO during the meeting as follows:

Mr K Hansen, Kinross

Question 1:

Can you confirm the extent of the lining of the two landfill nodes, in other words are the lining materials fully enclosing the landfill underneath and around the sides to the surface?

CEO Response:

A portion of stage 1 of the Tamala Park landfill – the oldest stage – was unlined and filled with Class 2 putrescible waste between 1991 and 2004. This was approved by the regulator and reflected best practice at the time.

All other areas of the landfill are lined and the liner extends from the base of the landfilling area, to include the side walls, up to ground level.

Question 2:

Can you describe in full the lining material as used in the landfill to include what the lining material is made of, the resistance to leachate penetration to the water table, and the whole of life expectancy of the liner(s)?

CEO Response:

A number of liners have been installed at Tamala Park across its 33-year operational life, but all of these have been designed to help prevent the contamination of the surrounding land and groundwater.

All liners have undergone strict and comprehensive design; approval and quality assurance processes, carried out on MRC's behalf by independent industry contractors and in line with best practice at the time.

All liners used at Tamala Park have been subject to approval by the regulator (DWER) in consideration of their ability to contain leachate within the landfill and prevent egress into the water table, in line with best practice at the time.

Materials used in liners installed at Tamala Park have included High Density Poly Ethylene (HDPE); Linear Low Density Poly Ethylene (LLPDE); geotextiles and geocomposites.

Ms A Creswick, Kinross

Question 1:

Explain how MRC decides a community odour complaint is validated as 'formal enough' to be received and documented as DATA?

CEO Response:

All odour complaints submitted to MRC are logged in our system and investigated so far as is possible. In instances where MRC is not provided with enough information to carry out its investigation, complaints are listed as 'logged but not investigated'.

In instances where more information is required, the complainant will be contacted to request it.

Question 2:

What MRC procedure is in place to alert a member of the public who is reporting prodigiously that their reporting is so inaccurate that the MRC facility cannot acknowledge these odour complaints as Data to feature in reports or be passed on as Data to DWER as regulator?

CEO response: I refer to my previous answer. All odour complaints submitted to MRC are logged in our system and investigated so far as is possible. In instances where MRC is not provided with enough information to carry out its investigation, complaints are listed as 'logged but not investigated'. In instances where more information is required, the complainant will be contacted to request it.

Mr S Henderson, Kinross

Question 1:

What plans are presently being discussed for the care and maintenance of the Tamala Park Landfill site after closure?

CEO Response:

Planning for the care and maintenance of the landfill, post-closure, is part of MRC's day-to-day business and is under regular review. MRC is bound by the terms of its license to manage the site's aftercare in an appropriate manner, as determined by the regulator.

MRC has a post-closure plan in place which is updated from time to time, according to the current best practice and operational needs.

Question 2:

How long is it anticipated that the EDL gas plant will go on operating on the landfill site?

CEO Response:

EDL has a contract as operator of the Tamala Park landfill gas power station until mid-2032. This contract is reviewed annually with the expectation that, as 2032 approaches, discussions will be held to determine:

- a) How long the power station will continue to operate as an electricity generator (based upon current and future gas extraction modelling), and;
- b) When it is expected that the power station will enter 'care and maintenance' operations, to extract and dispose of the remaining landfill gas held within the landfill.

Based upon these discussions, MRC and EDL may choose to extend the contract period accordingly.

Mr S and Mrs L Emsley, Kinross

Mrs Emsley sent five questions for this meeting, however, according to MRC Meeting Procedures Local Law 2020, members of the public are able to ask up to two questions at an Ordinary Council Meeting whether that is in person or in writing.

MRC informed Mrs Emsley of this in an email on 11 December and advised her that, by the time of this meeting, she had not advised MRC which questions she would like to be raised, the first two she provided would receive an answer.

As of 5PM on 12 December, we have not received a response from Mrs Emsley and so the answer to the first two questions are as follows:

Question 1:

Oxides of nitrogen are a by-product of methane gas used to power the 6 Megawatts of generation turbines. What perimeter emissions monitoring is currently in place to monitor these oxides?

CEO Response:

No such monitoring around the site perimeter is currently carried out by MRC.

Question 2:

Sulphur dioxide has a pungent odour and is known to be emitted from the site, what perimeter monitoring is in place to measure levels of Sulphur dioxide?

CEO Response:

No such monitoring around the site perimeter is currently carried out by MRC.

5 ANNOUNCEMENT BY THE PRESIDING PERSON

I would like to announce that Cr Alex Castle has submitted her resignation from MRC effective from 31 December 2024.

I would like to acknowledge Cr Castle for her past service since joining the MRC in July 2021, since this period Cr Castle has offered solid debate, valid arguments and held a balanced view on what MRC is focused on achieving operationally. We offer our sincere thanks to Cr Castle for her valuable contribution to the MRC and wish you all the very best for the future. We know Alex will be following MRC's progress on critical projects, thank you Alex.

The City of Vincent, at their Council meeting on 10 December, appointed Mayor Xamon as their representative for the MRC, I look forward to welcoming Mayor Xamon to the MRC in the new year.

6 APPLICATION FOR LEAVE OF ABSENCE

Nil

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

The following deputation was submitted verbally at the Council meeting held on 12 December 2024:

Ms O'Byrne, Kinross

- The very same councils responsible for the Tamala Park Landfill are also the in charge of the Catalina Regional Council ... It seems facetious for the MRC to be drawing attention to the encroachment of the residences to the landfill. Could the member council's right hand not see what the left hand was doing?*
 - Mindarie Regional Council is a special purpose Regional Local Government established to deliver effective, efficient and environmentally sound waste treatment and disposal.*
 - The role of councils is to lead and represent their communities. They do so by engaging with their community, making decisions and setting the local government's strategic direction. The MRC has made plenty of decisions but failed to engage the community.*
 - Strategic Direction and the MRC - Well, this regional council is highly focused on the dictum that 'finance follows function', and the finance function within the MRC Landfill Organisation involves activities and processes responsible for managing this waste business's financial resources.*
 - Prime Deference is given to the key stakeholders. And who are they? Not the community, but the member councils that 'run the Tamala Park Operation'.*
 - Proving this is not difficult - The Mindarie Regional Council Elected Members' Membership Roll is composed of mainly senior elected members of their constituent councils.*
 - At its meeting held on 20 September 2005 (City of Joondalup J202-09/05 refers), Council recommended that consideration be given to the MRC and CRC (formerly TPRC) being represented by either the Mayor or the Deputy Mayor, in order that a senior level of representation be maintained.*
 - Why was that necessary to serve the community, or serve the component councils? The Councils, of course.*
 - It is worth noting here that five of seven member councils have no exposure to Odour from the Tamala Park Landfill, so they are positioned for a win-win outcome, whatever happens. They can follow government mandates for the Circular Economy whilst looking like heroes to their own communities... and keep the landfill operation going on and on against the Odour afflicted community wishes.*
 - Protest signage may say Shut the Tip Now, but the community is aware that the Tip requires a staged shutdown, with community safety, water table issues fully addressed, leachate issues, liner issues fully addressed, contamination and pollution out into the local environment to be independently tested.*
-

- *Wanneroo and Joondalup Councils have been as deficient as the other five councils - with very little engagement with the odour issues until the rise in the Odour reporting, especially after the Community meeting, I held in September 2023 where we were informed by our MLA to report to DWER and the MRC.*
 - *The October 6th Councillor MRC Meeting is mentioned in the Minutes of the last meeting. MRC is viewing that meeting through rose coloured glasses. It was a politically motivated meeting. Residents went home extremely angry from it. Billed as community forum to have a frank discussion about the issues - It did not lead to any frank discussion and a question from the well of the room once Mr. CEO announced there were no health issue on Depression was skated over as quickly as possible by him without pause. The questions sent in in advance were not addressed. It was disgraceful of the Joondalup Dep. Mayor to refuse MLA Folkard the microphone to address the room.*
 - *Unfortunately, the community is not very skilful in reporting Odour and that's down to the practices of the MRC over time. There's never been any attempt in a meaningful way to go out and educate the community how to report / analyse the stench content, report every time the stench is met with. The MRC discard function is stronger than community regard function.*
 - *Following the failure of the MRC to allow the Stench-affected community a voice - I then tried to engage with DWER as the community representative. Initially, DWER said no to me, but I then organised a DWER Community Letter signed only by residents living in and/or working in the stench. 312 signed it, travelling from Burns Beach, Currambine, Catalina-Clarkson, Kinross at the times put up online. That letter never went to doors and took no sympathy sign-ons.*
 - *November 12: Four TPOAG members had such a useful meeting with the MILA and DWER. I sent in a lot of community member questions in advance of that meeting. And now we as a group sourced some of the DWER Odour Sentinels. It feels like now we are part of the solution, where previously the community seemed to be viewed as MRC's problem*
 - *Waiting for residents to sign the DWER Odour Letter in the Kinross Shopping Centre made me realise how deficient this operation is / was in looking after and educating the community. The MRC is absolutely responsible for reporting fatigue and failure to report correctly. Some residents have never reported, because they didn't know how to. It's become apparent that residents now seeking redress through the Ombudsman have been informed that thought their complaint has been received; none of their complaints been judged 'formal', therefore did not make it to MRC DATA Status to be mapped and reported. To the Regulator*
 - *Where's the humanity in this?*
 - *Empathy is a forbidden land to the Data driven MRC - One lady reported to me over thirty failed attempts to report - I've not got a copy of the emails - contact details were given - What do you think you were doing to the residents who were treated thus?*
-

- *So long as the community was venting on face-book and not reporting to MRC., the revolting issues were not being caught either by MRC or by DWER. And that might appear to benefit the MRC.*
- *The Member Councils' elected members seem to have been well satisfied with the operation & governance making the recommendations and effectively, it seems undergoing very little scrutiny from elected members. There is little evidence of them seeking extra reports to increase the understanding of councillors on impacts of the operation out into the community; that is up to the very recent times.*
- *Year ending 23/24 - MRC Councillors worked just a total of 11 hours 2 minutes in MRC Council /Committee meetings but managed to reward themselves in May 24 with the doubling up of their ICT allowances. - the intention of that allowance is to cover computer and hardware and is not intended to result in a windfall gain to councillors. But a windfall is what transpired as a result of the 11 for, one against vote. On that date.*
- *There's always being odour problems with this landfill but the problems significantly worsened over the past two years.*
- *Senior representation: # former state ministers served on the MRC - Cr. Jacob a former Environment Minister and Cr. Miles a Former LG Minister, former Chair and now a sitting member, so why were their experienced eyes shut as problems built up on the landfill to the detriment to the community?*
- *There's plenty of evidence that fugitive landfill gasses have been escaping from the base of the old, already should-be-shut, badly managed landfill and now we also know that the landfill operation has lost control of leachate on the site to some extent -with consequent rise in the gas emissions.- residents are being made physically and mentally ill by these fugitive gasses. Documented proof exists of residents waking up suffering with nausea, headaches and retching to the point of being sick. Of school children being made to feel ill simply being bussed to school. Of residents sitting crying at the futility of their situation with the odour already permeating their home in the middle of the night or coming home from work with the smell already in, Or, having to stay with relatives when they can't take it anymore, of residents crying and anxious simply because rain is forecast. Of motorists and cyclists almost having accidents at the suddenness of their gagging reaction to the horrid smell when driving by the landfill. Of residents unable to hold BBQ's, children's parties, enjoy the outdoors, put out the washing, put on the aircon, put on the heating and buying expensive double glazing trying to make their homes impermeable to the gasses.*

Petition

Ms M O'Byrne submitted a petition to Chief Executive Officer prior to opening of the Ordinary Council meeting held on 12 December 2024.

The Chair confirmed that in accordance with the *MRC Meeting Procedures Local Law 2020*, the petition will be presented to the next Ordinary Council meeting.

8	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
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8.1 ORDINARY COUNCIL MEETING – 28 November 2024

The Minutes of the Ordinary Council Meeting held on 28 November 2024 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 28 November 2024 be confirmed as a true record of the proceedings.

Moved Cr Wright, seconded Cr Hatton

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Nil

9 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENT – FOR THE PERIOD ENDED 30 November 2024
Reference:	GF-23-000000019
Attachment(s):	Attachment 1
Date:	06 December 2024
Responsible Officer:	Executive Manager Corporate Services

SUMMARY

The purpose of this report is to provide Council with a set of financial reports in line with statutory requirements, which provides information on the financial performance of the Mindarie Regional Council (MRC).

BACKGROUND

Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996 defines reporting requirements.

The financial reports presented for the month ending 30 November 2024 consist of:

- Statement by Comprehensive Income by Nature
- Operating Income Statement by Program
- Statement of Financial Position
- Statement of Cash Flows
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activity
- Cash and Cash Equivalents and Schedule of Investments
- Tonnage Report

DETAIL

The attached report provide an overview of the MRC's interim financial performance for the period ending 30 November 2024 and has been prepared in accordance with the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996 and the Australian Accounting Standards. The report fairly represents, in all material respects, the results of the MRC's operations for the month being reported.

The financial reports for the period ending 30 November 2024 are enclosed in **Attachment 1** to this item. The Schedule of Investments and Tonnage Report up to 30 November 2024 are also contained within Attachment 1.

Summary of results for the year-to-date period ended 30 November 2024

	YTD Budget	YTD Actual	Variance
	t	t	t
Tonnes – Members	76,288	72,808	(3,480)
Tonnes – Others	13,527	8,323	(5,204)
TOTAL TONNES	89,815	81,131	(8,684)
	\$	\$	\$
Revenue - Fees & Charges	17,257,438	15,592,838	(1,664,600)
Revenue - Other	3,331,580	3,539,388	207,807
TOTAL REVENUE	20,589,018	19,132,225	(1,456,793)
Expenses	(17,576,943)	(15,154,913)	2,422,030
Gross Profit	3,012,075	3,977,312	965,237
Net Profit / Loss on sales of assets	122,924	(18,282)	(141,206)
NET PROFIT	3,134,999	3,959,030	824,032

VARIANCE YEAR TO DATE

Mindarie Regional Council's financial result for the period ending 30 November 2024 reflects its performance from 1 July 2024 to 30 November 2024. The Council's operations have been conducted in line with the adopted budget at the OCM, 27 June 2024. In line with materiality adopted by the Council, variances below \$50k do not attract comments.

MRC recorded an net profit of \$3.96m for the period ended 30 November 2024.

REVENUE

Revenue for the year to 30 November 2024 was \$1.46m under the year-to-date budget. User charges across members and non-members including mattress charges were \$1.3m under budget. Trade discounts and Water Corp contracts ceasing contributed to this underspend. Interest earnings on term deposits were \$197k over budget. There have been no gas power generation sales yet, this is a timing issue. Variances will be analysed as part of mid year budget review.

EXPENDITURE

The main areas contributing to the positive variance of \$2.4m were employment costs \$209k, materials and contracts \$1.9m and depreciation \$136k. Employment costs are subject to the timing of recruitment and enterprise bargaining agreement adjustment and should align as the year progresses. Project and maintenance timings have contributed to the materials and contracts variance. Waste to energy has not commenced yet, it is anticipated the start will not occur until later in the year. As a result of this event, the DEP levy cost has increased due to the tonnages being delivered to the MRC, thus returning a net positive outcome at month end of

approx. \$800k. An analysis of the expected position at year-end will be undertaken as part of the mid-year budget review.

STATEMENT OF FINANCIAL POSITION

End of November 2024 the MRC's cash position is solid due to collection of fees and charges and positive earnings from the investments. Capital expenditure that is yet to be incurred impacts this position.

CAPITAL EXPENDITURE

There is \$2.3m or 14.8% capital expenditure incurred to 30 November 2024. This cost predominantly comes from landfill infrastructure and phase 2 capping work. The majority of budgeted capital expenditure is expected to be utilised by the year end.

RESERVE ACCOUNTS

The reserve accounts for the year-to-date have increased by \$2.6m due to planned transfer and interest earned netted off by capital expenditure for the period. Reserves will be analysed as part of mid year budget review.

STATUTORY IMPLICATIONS

Section 6.4 of the Local Government Act 1995 and regulation 34(1) of the Local Government (Financial Management) Regulations 1996.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Attachment 1 for the month ended 30 November 2024.

Moved Cr Gobbert, seconded Cr Fishwick

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright
Against: Nil



Financial Report
for the period ending
30 November 2024

Authorised by: Adnana Arapovic
Executive Manager Corporate Services



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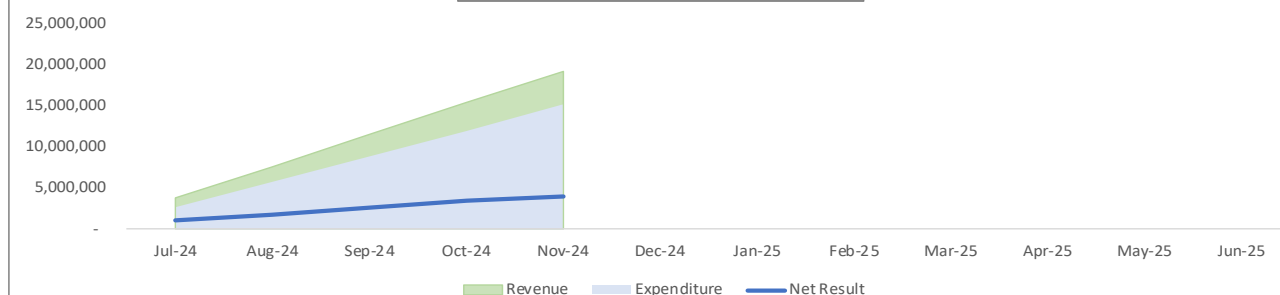
1.0	Financial Summary
2.0	Financial Statements
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4.0	Tonnage Report

1.0 Financial Summary For the period 30 November 2024

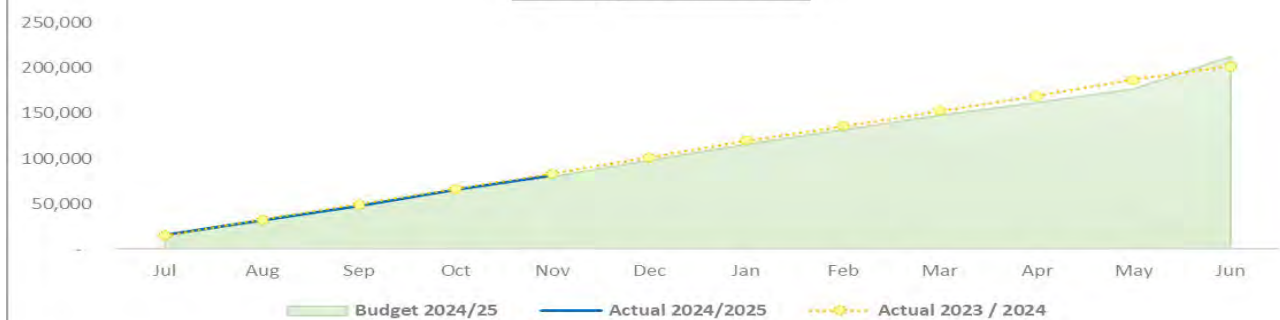
STATEMENT OF COMPREHENSIVE INCOME

	Adopted Budget	Budget Year to Date	Actual Year to Date	Variance	Variance %	Status
Fees and Charges Revenue	\$ 40,782,585	\$ 17,257,438	\$ 15,592,838	\$ (1,664,600)	(10%)	↓
Other Revenue	\$ 7,630,062	\$ 3,331,580	\$ 3,539,388	\$ 207,807	6%	↑
Total Operating Revenue	\$ 48,412,647	\$ 20,589,018	\$ 19,132,225	\$ (1,456,793)	(7%)	↓
Operating Expenditure	\$ (47,150,125)	\$ (17,576,943)	\$ (15,154,913)	\$ 2,422,030	(14%)	↓
Net Operating Surplus	\$ 1,262,522	\$ 3,012,075	\$ 3,977,312	\$ 965,237	32%	↑
Net profit /(loss) on sale of assets	\$ 510,480	\$ 122,924	\$ (18,282)	\$ (141,206)	(115%)	↓
Net Result	\$ 1,773,002	\$ 3,134,999	\$ 3,959,030	\$ 824,032	26%	↑

Year to Date Net Result Cumulative



Tonnage Cumulative



STATEMENT OF FINANCIAL POSITION

	Original Budget	Actual Year to Date	Actual 30 June 2024
Current Assets	\$ 74,682,308	\$ 83,622,053	\$ 79,426,688
Non Current Assets	\$ 101,974,030	\$ 101,754,399	\$ 103,118,451
Total Assets	\$ 176,656,338	\$ 185,376,452	\$ 182,545,138
Current Liabilities	\$ 6,446,995	\$ 15,377,482	\$ 16,570,400
Non Current Liabilities	\$ 27,218,849	\$ 25,361,310	\$ 25,296,110
Total Liabilities	\$ 33,665,844	\$ 40,738,792	\$ 41,866,510
Equity	\$ 142,990,495	\$ 144,637,660	\$ 140,678,629

CAPITAL EXPENDITURE

	Original Budget	Year to Date Actual	Variance \$	Variance %
Capital Expenditure	15,705,396	2,323,363	13,382,033	85.2%

2.1 Statement of Comprehensive Income by Nature For the period ended 30 November 2024

	Adopted Budget	Year to Date				Previous YTD Actual
	2024/25 \$	Adopted Budget \$	Actual \$	Variance \$	Variance %	30-Nov-23 \$
Revenue						
Member User Charges						
User Charges - City of Perth	2,700,714	1,047,913	1,035,829	(12,083)	(1%)	837,070
User Charges - City of Wanneroo	10,065,000	4,377,926	4,379,759	1,833	0%	3,364,592
User Charges - City of Joondalup	6,148,800	2,578,614	2,560,640	(17,974)	(1%)	2,049,517
User Charges - City of Stirling	10,461,194	4,358,831	3,772,979	(585,852)	(13%)	3,475,355
User Charges - Town of Cambridge	786,900	296,882	287,534	(9,347)	(3%)	367,904
User Charges - City of Vincent	1,006,499	439,962	435,890	(4,072)	(1%)	362,780
User Charges - Town of Victoria Park	1,943,460	860,561	860,489	(72)	(0%)	685,049
Total Member User Charges	33,112,568	13,960,688	13,333,120	(627,567)	(4%)	11,142,268
User Charges - Casual Tipping Fees	5,870,017	2,556,750	1,853,879	(702,871)	(27%)	1,914,137
Total User Charges	38,982,585	16,517,438	15,186,999	(1,330,439)	(8%)	13,056,405
Other Fees and Charges						
Mattresses Charges	1,000,000	406,667	405,838	(828)	(0%)	-
Gas Power Generation Sales	800,000	333,333	-	(333,333)	(100%)	40,599
Total Other Fees and Charges	1,800,000	740,000	405,838	(334,161)	(45%)	40,599
Total Fees and Charges	40,782,585	17,257,438	15,592,838	(1,664,600)	(10%)	13,097,004
Interest Earnings	2,984,150	1,443,396	1,640,852	197,456	14%	1,121,739
Grants, Subsidies and Contributions						
Reimb. of Admin/Governance Expenses	4,364,356	1,818,482	1,821,231	2,749	0%	1,940,216
Other Revenue						
Other Revenue	281,556	69,703	77,305	7,602	11%	91,307
Total Other Revenue	7,630,062	3,331,580	3,539,388	207,807	6%	3,153,262
Total Revenue	48,412,647	20,589,018	19,132,225	(1,456,793)	(7%)	16,250,267
EXPENSES						
Employee Costs	(6,779,990)	(2,689,600)	(2,479,767)	209,833	(8%)	(2,081,981)
Materials and Contracts	(28,294,000)	(9,968,546)	(8,067,811)	1,900,735	(19%)	(6,928,063)
Utilities	(818,250)	(328,229)	(254,020)	74,209	(23%)	(240,767)
Depreciation	(7,062,320)	(2,942,633)	(2,805,707)	136,926	(5%)	(2,614,844)
Amortisation	(2,119,200)	(883,001)	(883,001)	(0)	0%	(883,001)
Finance Costs	(1,040,175)	(433,406)	(427,395)	6,011	(1%)	(458,931)
Insurances	(665,100)	(202,000)	(154,717)	47,283	(23%)	(149,332)
Other Expenses	(371,090)	(129,528)	(82,495)	47,033	(36%)	(37,353)
Total Expenses	(47,150,125)	(17,576,943)	(15,154,913)	2,422,030	(14%)	(13,394,272)
Capital Grants, Subsidies and Contributions						
Capital Grants and Subsidies	-	-	-	-	-	-
Profit/(loss) from ordinary activities						
Profit on Sale of Assets	527,550	122,924	-	(122,924)	(100%)	-
Loss on Sale of Assets	(17,070)	-	(18,282)	(18,282)	-	-
Net result for the period	510,480	122,924	(18,282)	(141,206)	(115%)	-
Other Comprehensive income for the period						
Changes in asset revaluation	-	-	-	-	-	-
TOTAL COMPREHENSIVE INCOME	1,773,002	3,134,999	3,959,030	824,032	26%	2,855,995

2.2 Statement of Comprehensive Income by Program For the period ended 30 November 2024

	Adopted Budget 2024/25	Adopted Budget YTD 30 Nov 2024	Actual YTD 30 Nov 2024	Variance	Variance
	\$	\$	\$	\$	%
Revenue from Ordinary Activities					
Community Amenities	41,064,141	17,327,141	15,670,142	(1,656,998)	(10%)
General Purpose Funding	2,984,150	1,443,396	1,640,852	197,456	14%
Governance	4,364,356	1,818,482	1,821,231	2,749	0%
	48,412,647	20,589,018	19,132,225	(1,456,793)	(7%)
Expenses from Ordinary Activities					
Governance	(7,274,182)	(2,821,396)	(2,124,064)	697,332	(25%)
Community Amenities	(39,574,055)	(14,629,761)	(12,911,074)	1,718,687	(12%)
Total operating expenses	(46,848,237)	(17,451,157)	(15,035,138)	2,416,019	(14%)
Finance costs					
Governance	(301,888)	(125,787)	(119,775)	6,011	(5%)
Total finance costs	(301,888)	(125,787)	(119,775)	6,011	(5%)
Profit on sale of assets					
Community Amenities	527,550	122,924	-	(122,924)	(100%)
	527,550	122,924	-	(122,924)	(100%)
Loss on sale of assets					
Community Amenities	(17,070)	-	(18,282)	(18,282)	
Total profit / loss on sale of assets	510,480	122,924	(18,282)	(141,206)	(115%)
Net result for the period	1,773,002	3,134,999	3,959,030	824,032	26%
TOTAL COMPREHENSIVE INCOME	1,773,002	3,134,999	3,959,030	824,032	26%

2.3 Statement of Financial Position

As at 30 November 2024

	Actual 30 November 2024	Actual as at 30 June 2024
CURRENT ASSETS		
Cash and cash equivalents	21,505,816	21,681,423
Other Financial Assets	58,158,811	54,604,800
Debtors and other receivables	2,461,570	2,304,693
Inventories	14,196	12,330
Other Current Assets	1,481,660	823,442
TOTAL CURRENT ASSETS	83,622,053	79,426,688
NON-CURRENT ASSETS		
Property, plant and equipment	33,761,768	34,467,151
Right of Use Asset	5,352,568	5,650,725
Infrastructure	48,809,917	50,404,389
Excavation and Rehabilitation Asset	13,830,146	12,596,186
TOTAL NON-CURRENT ASSETS	101,754,399	103,118,451
TOTAL ASSETS	185,376,452	182,545,138
CURRENT LIABILITIES		
Trade and other payables	3,284,323	4,523,948
Provisions	844,377	821,751
Rehabilitation provision	10,851,829	10,544,209
Right of Use Asset - Leases	396,954	680,492
TOTAL CURRENT LIABILITIES	15,377,482	16,570,400
NON CURRENT LIABILITIES		
Provisions	135,516	88,800
Rehabilitation provision	19,504,778	19,504,778
Right of Use Asset - Leases	5,721,016	5,702,532
TOTAL NON CURRENT LIABILITIES	25,361,310	25,296,110
TOTAL LIABILITIES	40,738,792	41,866,510
NET ASSETS	144,637,660	140,678,629
EQUITY		
Retained Losses	(27,803,047)	(29,128,650)
Reserves Accounts	28,038,205	25,404,778
Revaluation Surplus	55,316,776	55,316,776
Council Contribution	89,085,726	89,085,726
TOTAL EQUITY	144,637,660	140,678,629

2.4 Statement of Cash Flows

For the period ended 30 November 2024

	Adopted Budget 2024/2025	Actual YTD 30-Nov-24	Actual 30-Jun-24
	\$		\$
Cash flows from operating activities			
<u>Receipts</u>			
Contributions, re-imbursements and donations	4,364,356	1,821,231	4,656,518
Gas generation services	800,000	-	615,414
Fees and charges	41,317,586	15,444,506	31,709,699
Interest earnings	2,984,150	1,312,706	3,133,051
Other revenue	281,556	77,305	339,899
GST Received	-	865,592	3,061,094
	49,747,648	19,521,341	43,515,675
<u>Payments</u>			
Employee costs	(6,217,432)	(2,465,504)	(5,704,745)
Materials and contracts	(27,783,520)	(9,678,209)	(16,720,971)
Utilities	(818,250)	(254,020)	(591,004)
Insurance	(665,100)	(154,717)	(355,736)
Finance Costs	(301,090)	(119,775)	(324,573)
Other Expenditure	(70,000)	(82,495)	(204,320)
GST Paid	-	(829,982)	(3,106,273)
	(35,855,392)	(13,584,702)	(27,007,622)
Net cash provided by/(used in) operating activities	13,892,256	5,936,639	16,508,053
Cash flows from investing activities			
Grants and subsidiaries	-	-	38,000
Payments for purchases of property, plant and equipment and infrastructure	(15,705,396)	(2,323,363)	(1,684,830)
Investments term deposits	(4,354,150)	(3,554,011)	(14,108,890)
Proceeds from Sale of assets	1,370,000	49,758	1,293,291
Net cash used in investing activities	(18,689,546)	(5,827,616)	(14,462,429)
Cash flows from financing activities			
Lease payments	(559,266)	(284,630)	(626,342)
Net cash (used in)/from financing activities	(559,266)	(284,630)	(626,342)
Net increase/(decrease) in cash and cash equivalents	(5,356,556)	(175,607)	1,419,282
Cash and cash equivalents 30 June 2024	25,503,246	21,681,423	20,262,141
Cash and cash equivalents 30 November 2024	20,146,690	21,505,816	21,681,423

2.5 Statement of Financial Activity

For the period ended 30 November 2024

	Adopted Budget 2024/25	Adopted Budget YTD 30-Nov-24	Actual YTD 30-Nov-24	Variance	Variance
	\$	\$	\$	\$	%
Revenue from operating activities					
Contributions and reimbursements	4,364,356	1,818,482	1,821,231	2,749	0%
Fees and charges	40,782,585	17,257,438	15,592,838	(1,664,600)	(10%)
Interest revenue	2,984,150	1,443,396	1,640,852	197,456	14%
Other revenue	281,556	69,703	77,305	7,602	11%
Profit on asset disposals	527,550	122,924	-	(122,924)	
	48,940,197	20,711,942	19,132,225	(1,579,717)	(8%)
Expenditure from operating activities					
Employee costs	(6,779,990)	(2,689,600)	(2,479,767)	209,833	(8%)
Materials and contracts	(28,294,000)	(9,968,546)	(8,067,811)	1,900,735	(19%)
Utility charges	(818,250)	(328,229)	(254,020)	74,209	(23%)
Depreciation & amortisation	(9,181,520)	(3,825,634)	(3,688,708)	136,926	(4%)
Finance costs	(1,040,175)	(433,406)	(427,395)	6,011	(1%)
Insurance	(665,100)	(202,000)	(154,717)	47,283	(23%)
Other expenditure	(371,090)	(129,528)	(82,495)	47,033	(36%)
Loss on asset disposals	(17,070)	-	(18,282)	(18,282)	(100%)
	(47,167,195)	(17,576,943)	(15,173,195)	2,403,749	(14%)
Add/less: Non-cash items					
Profit on asset disposals	(527,550)	(122,924)	-	122,924	(100%)
Loss on disposal of assets	17,070	-	18,282	18,282	
Depreciation & amortisation	9,181,520	3,825,634	3,688,708	(136,926)	(4%)
Employee benefit provisions	678,558	282,733	69,436	(213,296)	(75%)
Rehabilitation - unwinding of interest	738,287	307,620	307,620	-	0%
Other Provisions	696,004	174,001	-	(174,001)	(100%)
	10,783,888	4,467,063	4,084,045	(383,018)	(9%)
Amount attributable to operating activities	12,556,890	7,602,062	8,043,076	441,014	6%
Inflows from investing activities					
Proceeds from disposal of assets	1,370,000	-	-	-	0%
	1,370,000	-	-	-	
Outflows from investing activities					
Purchase of plant and equipment	(3,753,366)	(1,563,903)	(78,320)	1,485,583	(95%)
Purchase of land and buildings	(280,000)	(116,667)	(60,077)	56,590	(49%)
Purchase of computer equipment	(217,000)	(90,417)	(11,160)	79,256	(88%)
Purchase and construction of infrastructure	(11,455,030)	(4,772,929)	(2,173,806)	2,599,123	(54%)
	(15,705,396)	(6,543,915)	(2,323,363)	4,220,552	(64%)
Amount attributable to investing activities	(14,335,396)	(6,543,915)	(2,323,363)	4,220,552	(64%)
Inflows from financing activity					
Transfers from reserve accounts	7,808,366	3,253,486	206,402	(3,047,084)	(94%)
	7,808,366	3,253,486	206,402	(3,047,084)	(94%)
Outflows from financing activities					
Payments for principal portion of lease liabilities	(665,840)	(271,329)	(284,723)	(13,395)	5%
Transfers to reserve accounts	(8,054,124)	(2,785,052)	(2,839,830)	(54,779)	2%
	(8,719,964)	(3,056,380)	(3,124,553)	(68,174)	2%
Amount attributable to financing activities	(911,598)	197,106	(2,918,151)	(3,115,257)	(1581%)
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus or deficit at the start of the year	49,252,469	49,252,469	49,497,963	245,494	0%
Amount attributable to operating activities	12,556,890	7,602,062	8,043,076	441,014	6%
Amount attributable to investing activities	(14,335,396)	(6,543,915)	(2,323,363)	4,220,552	(64%)
Amount attributable to financing activities	(911,598)	197,106	(2,918,151)	(3,115,257)	(1581%)
Surplus or deficit	46,562,365	50,507,721	52,299,525	1,791,804	4%



2.5 Net Current Assets

For the period ended 30 November 2024

	Actual As at 30 Nov 2024	Actual 30 June 2024
CURRENT ASSETS		
Cash and cash equivalents	21,505,816	21,681,423
Other Financial Assets	58,158,811	54,604,800
Debtors and other receivables	2,461,570	2,304,693
Inventories	14,196	12,330
Other Current Assets	1,481,660	823,442
TOTAL CURRENT ASSETS	83,622,053	79,426,688
CURRENT LIABILITIES		
Trade and other payables	3,284,323	4,523,948
Provisions	11,696,205	11,365,960
Right of Use Asset - Leases	396,954	680,492
TOTAL CURRENT LIABILITIES	15,377,482	16,570,400
NET CURRENT ASSETS	68,244,571	62,856,288
Add Back Restricted Liabilities		
Provisions	11,696,205	11,365,960
Right of Use - Liabilities	396,954	680,492
Adjusted Net Current Assets	80,337,730	74,902,740
Less: Net current financial assets that back reserves		
Reserve Accounts	(28,038,205)	(25,404,778)
	52,299,525	49,497,963

2.6 Statement of Reserves

For the period ended 30 November 2024

Description	Actual 30 November 2024
<u>Site Rehabilitation</u>	
Opening balance	18,679,243
Interest income	321,241
Transfer to reserves	307,620
Transfer from reserves	-
Closing Balance	19,308,103
<u>Capital Expenditure</u>	
Opening balance	6,209,785
Interest income	118,799
Transfer to reserves	2,083,335
Transfer from reserves	(206,402)
Closing Balance	8,205,517
<u>Carbon Abatement</u>	
Opening balance	515,749
Interest income	8,836
Transfer to reserves	-
Transfer from reserves	-
Closing Balance	524,585
RESERVES SUMMARY	
Opening Balance	25,404,777
Interest income	448,876
Transfer to reserves	2,390,955
Transfer from reserves	(206,402)
Closing Balance	28,038,205

2.7 Statement of Investing Activity For the period ended 30 November 2024

	Adopted Budget 2024/25	Actual As at 30 November 2024	Actual vs Adopted Budget Variance	Actual vs Adopted Budget Variance
	\$	\$	%	
LANDFILL INFRASTRUCTURE				
Installation of Piggy Back Liner	3,631,235	74,272	3,556,963	2.0%
Stage2 - Phase2 capping work	5,395,426	2,031,303	3,364,123	37.6%
Leachate Processing Infrastructure	1,683,369	11,386	1,671,983	0.7%
	10,710,030	2,116,961	8,593,069	19.8%
INFRASTRUCTURE TAMALA PARK				
Transfer station extension (from alternative wt options)	65,000	-	65,000	0.0%
Recycling Asphalt Hardstand extension works	35,000	-	35,000	0.0%
Footpath at Administration building	10,000	-	10,000	0.0%
Leachate Extraction Well Stage2 Phase 2	150,000	9,250	140,750	6.2%
Waste Water Treatment Replacement (Washdown Bay)	65,000	-	65,000	0.0%
Leachate Holding Tanks and Pump Station	190,000	21,919	168,081	11.5%
Infrastructure Design Planning	200,000	-	200,000	0.0%
Transfer Station Fixed Lighting Towers	30,000	-	30,000	0.0%
4x new Monitoring Bores Install - Marmion Ave	55,000	-	55,000	0.0%
Facility Signage Upgrade	14,000	10,453	3,547	74.7%
Transfer Station Line Marking	18,000	-	18,000	0.0%
Weather Station Replacement - Budget in operational expense	-	15,223	(15,223)	-
	832,000	56,845	775,155	6.8%
BUILDING				
Admin building renewal	105,000	1,550	103,450	1.5%
Recycling Centre Roof Extension Works	15,000	-	15,000	0.0%
Master Distribution Board Upgrade	150,000	-	150,000	0.0%
Workshop Crib Room Kitchen refurbishment	10,000	-	10,000	0.0%
RRF Power Generator - Budget in operational expense	-	58,527	(58,527)	0.0%
	280,000	60,077	219,923	21.5%
COMPUTING EQUIPMENT				
CCTV install for Tip Face, Quarry and Transfer	10,000	-	10,000	0.0%
Weighbridge Software Upgrade	150,000	-	150,000	0.0%
DCS Replacements	30,000	-	30,000	0.0%
Replacement of IT equipments	27,000	11,160	15,840	41.3%
Wifi Access Point Replacements	27,866	-	27,866	0.0%
	244,866	11,160	233,706	4.6%
EQUIPMENT				
High Flow Leachate/ Water Transfer Pump (Diesel)	60,000	-	60,000	0.0%
2 way radios	6,500	-	6,500	0.0%
Odour monitoring units / control	80,000	69,740	10,260	87.2%
	146,500	69,740	76,760	47.6%
PLANT AND VEHICLES				
TAKEUCHI Skid Steer Loader TL10V2 2022 - PL151	245,000	-	245,000	0.0%
Skid Steer Bucket Replacements x 3	60,000	8,580	51,420	14.3%
CAT 2.5L Forklift - Plant117	85,000	-	85,000	0.0%
Komatsu Excavator 2018-C22211 - Plant131	385,000	-	385,000	0.0%
Compactor or Alternative waste compaction treatment	1,500,000	-	1,500,000	0.0%
Hino Bin Truck 1EAS815 - Plant83	390,000	-	390,000	0.0%
New Slow Speed Shredder/Crusher	800,000	-	800,000	0.0%
New Double Axle trailer	15,000	-	15,000	0.0%
Replacement of Skid Steer Loader	12,000	-	12,000	0.0%
	3,492,000	8,580	3,483,420	0.2%
TOTAL CAPITAL EXPENDITURE	15,705,396	2,323,363	13,382,033	14.8%

3.0 Cash & Cash Equivalents and Schedule of Investments As at 30 November 2024

Institutions with Standard & Poors Rating AA- or better

Institution	S&P Rating	Achieved
CBA	AA-	✓
NAB	AA-	✓
ANZ	AA-	✓
Westpac	AA-	✓



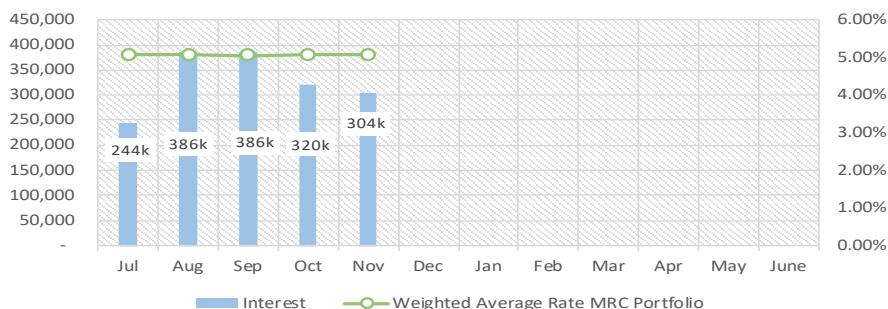
Where Tenor > 90 Days, maximum 50% held in one institution
Investments > 90 days tenor

94%

Institution	Amount Held \$m	% of Total Funds	Maximum	Achieved
CBA	\$ 13.45	23%	50%	✓
NAB	\$ 17.33	30%	50%	✓
ANZ	\$ 4.30	7%	50%	✓
Westpac	\$ 23.08	40%	50%	✓
<90 Days	\$ -			
	\$ 58.16			

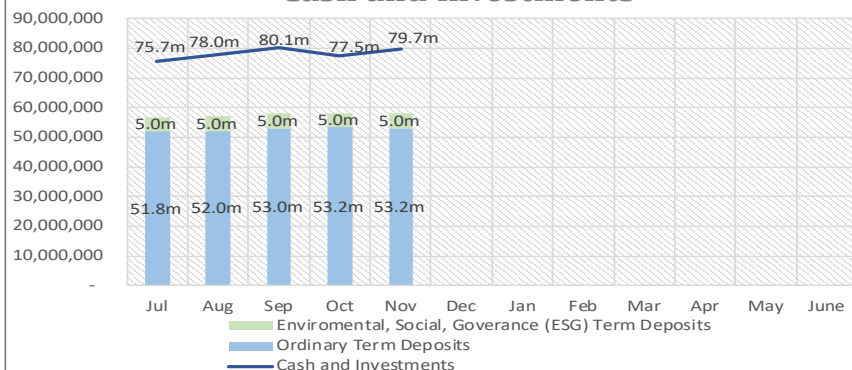
Where possible give preference to institutions that do not finance the fossil fuel industry and consider ethical, social and environmental aspects.

Monthly Interest and Rates



As the 30th November 2024, the MRC's interest earnings are \$197k above the adopted budget. The Reserve Bank of Australia has kept its cash rate unchanged at 4.35%, which has matched market estimates. The MRC's weighted average interest rate on fixed term deposit investments is 5.08%.

Cash and Investments



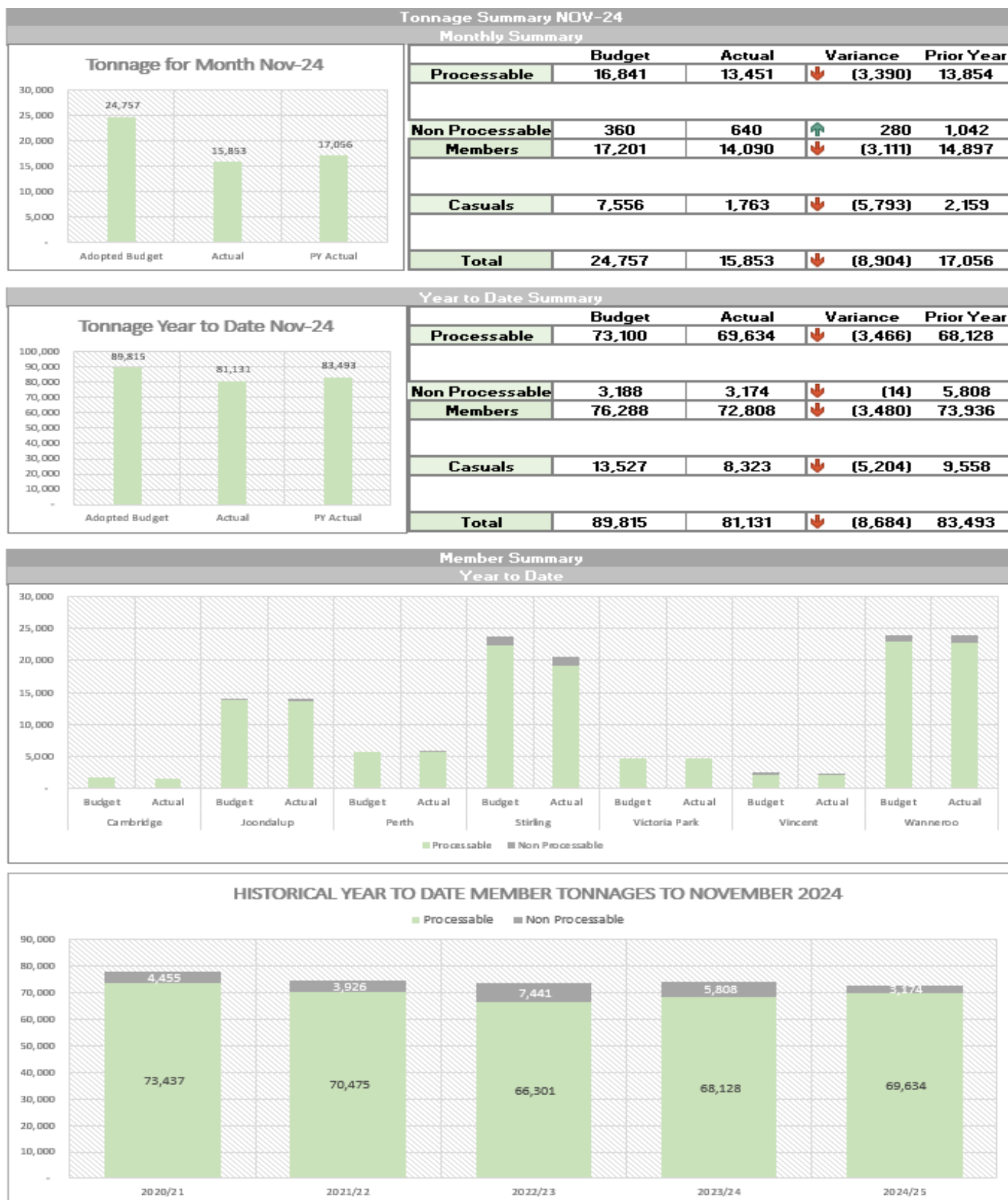
At the 30th November 2024, the MRC's total cash and investments amounted to \$79.7 million. \$58.2 million was invested in term deposits and \$13.1million is invested in a CBA saver account with the balance being held in the everyday accounts. 5.9% (i.e. 1 term deposit with a value \$5m) of the overall term deposits have environmental, social, and governance (ESG) ratings. For additional information please refer to page 15.



3.0 Cash & Cash Equivalents and Schedule of Investments As at 30 November 2024 (Continued)

SCHEDULE OF INVESTMENTS							
Bank	Investment Date	Tenor (Days)	Investment Amt \$	Interest Rate %	Maturity Date	Gross Interest \$	Maturity Amt \$
ORDINARY TERM DEPOSITS							
ANZ 9797-07193	1/08/2024	133	2,161,684	4.94%	12/12/2024	38,912	2,200,596.0
NAB GMI-DEAL-10893903	15/07/2024	184	2,165,308	5.30%	15/01/2025	57,852	2,223,160.7
NAB 41-562-4966	9/09/2024	150	3,113,997	5.00%	6/02/2025	63,986	3,177,982.8
CBA 37309509 (trans 234)	18/09/2024	152	3,000,000	4.80%	17/02/2025	59,967	3,059,967.1
NAB 21-233-4933	23/08/2024	180	2,186,924	5.00%	19/02/2025	53,924	2,240,848.3
Wpac TD 032-108 988977	21/05/2024	275	4,300,000	5.21%	20/02/2025	168,790	4,468,789.7
ANZ 9796-92171	13/06/2024	273	2,137,282	5.00%	13/03/2025	79,928	2,217,210.1
NAB GMI-DEAL-10894013	14/10/2024	182	2,197,972	5.05%	14/04/2025	55,347	2,253,319.0
CBA CDA 37309509 (trans 237)	15/10/2024	182	5,309,368	4.84%	15/04/2025	128,135	5,437,502.9
CBA 37309509 (trans 231)	19/07/2024	273	5,139,818	4.97%	18/04/2025	191,062	5,330,879.8
Wpac TD 032-108 962507	1/05/2024	365	5,500,000	5.35%	1/05/2025	294,250	5,794,250.0
NAB GMI-DEAL-10933314	18/11/2024	182	2,222,220	5.10%	19/05/2025	56,511	2,278,731.7
Wpac TD 032-108 005408	29/11/2024	181	3,282,916	5.14%	29/05/2025	83,677	3,366,593.4
NAB GMI-DEAL-10902291	11/06/2024	365	3,238,861	5.25%	11/06/2025	170,040	3,408,900.9
NAB 36-705-5358	16/09/2024	270	2,202,460	5.00%	13/06/2025	81,461	2,283,921.3
Wpac 032-108 521306	23/08/2024	270	5,000,000	5.14%	23/12/2024	85,901	5,085,901.4
Total Ordinary Term Deposits			53,158,811			1,669,744	54,828,555
Wpac Green TD 11635312)	11/06/2024	122	5,000,000	5.10%	11/06/2025	255,000	5,255,000
Total ESG Term Deposits			5,000,000			255,000	5,255,000
Total Term Deposits			58,158,811	5.08%		1,924,744	60,083,555
Cash & Cash Equivalents as of 30th November 2024							
CBA Saver			13,110,873	Principal			
NAB Balance			1,179	Ordinary Term Deposits			
CBA Business			8,390,140	NAB	29.8%	17,327,743	
ANZ Balance			124	CBA	23.1%	13,449,186	
				ANZ	7.4%	4,298,966	
Petty Cash			2,000	Wpac	31.1%	18,082,916	
Floats			1,500			53,158,811	
				ESG Term Deposits			
				Wpac Green	8.6%	5,000,000	
				Invested	100%	58,158,811	
				Principal plus interest			
				Ordinary Term Deposits			
				NAB	29.7%	17,866,865	
				CBA	23.0%	13,828,350	
				ANZ	7.4%	4,417,806	
				Wpac	31.1%	18,715,535	
						54,828,555	
				ESG Term Deposits			
				Wpac Green	8.7%	5,255,000	
Total Cash & Cash Equivalents			21,505,816	Total	100%	60,083,555	
Total			79,664,627				

4.0 Tonnage Report for the period ended 30 November 2024



9.2 LIST OF ACCOUNTS PAID – FOR THE PERIOD ENDED 30 November 2024	
Reference:	GF-23-000000019
Attachment(s):	Attachment No. 1
Date:	6 December 2024
Responsible Officer:	Executive Manager Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the period identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

DETAILS

In accordance with section 13(1) of the *Local Government Financial Management Regulations 1996*, Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from its Municipal and Trust Funds. A list of accounts paid by the CEO is to be prepared each month (Fin Reg 13(2)) and be presented to the next Ordinary Council Meeting following such payments (Fin Reg 13(3)). The list of accounts paid for the month ended 30 November 2024 is attached at Attachment 1 to this Item.

Additionally, regulation 13A of the *Local Government Financial Management Regulations 1996* was added to increase transparency and accountability in local government through greater oversight of incidental spending. The regulation covers purchasing cards such as Bunnings and Fuel cards issued by local government to their employees. Under this regulation, a transaction listing is included for the MRC's fuel cards and Bunnings Power Pass cards.

Month Ended	Account	Vouchers	Amount \$
30 November 2024	General Municipal	Direct Payments	532,657.77
		EFT	2,067,220.32
		Cheques	-
		Inter-account transfers	-
			2,599,878.09

STATUTORY IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996*

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of accounts paid under delegated authority to the Chief Executive Officer for the month ended 30 November 2024, in accordance with regulation 13(1) of the Local Government (Financial Management) Regulation 1996.

Moved Cr Vernon, seconded Cr Fishwick

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Nil

**Schedule of Payments for November 2024
Council Meeting - 12 December 2024**

Date	Document No.	Vendor Name	Description	Amount
		-	-	\$ -
Total CBA Cheques				\$ -

Date	Document No.	Vendor Name	Description	Amount
1/11/2024	DP-02486	Australian Taxation Office	PAYG Payment	\$ 42,466.00
1/11/2024	DP-02487	Easi Salary Pty Ltd	Staff Salary Sacrifice	\$ 2,787.99
15/11/2024	DP-02489	Australian Taxation Office	PAYG Payment	\$ 40,078.00
15/11/2024	DP-02490	Easi Salary Pty Ltd	Staff Salary Sacrifice	\$ 2,787.99
18/11/2024	DP-02491	Australian Taxation Office	BAS Payment October 2024	\$ 276,871.00
4/11/2024	DP-02492	ANZ Bank	ANZ Transfer fee	\$ 28.00
4/11/2024	DP-02493	ANZ Bank	Account Fee	\$ 10.00
29/11/2024	DP-02494	Easi Salary Pty Ltd	Staff Salary Sacrifice	\$ 2,884.48
29/11/2024	DP-02495	Australian Taxation Office	PAYG Payment	\$ 42,832.00
29/11/2024	DP-02496	SuperChoice	Staff Superannuation	\$ 105,352.83
15/11/2024	DP-02497	Commonwealth Bank	CommBiz Fees	\$ 52.80
15/11/2024	DP-02498	Commonwealth Bank	Account Service Fees	\$ 8.80
2/11/2024	DP-02499	Commonwealth Bank	Merchant Fees	\$ 2,231.88
2/11/2024	DP-02500	Commonwealth Bank	Merchant Fees	\$ 110.43
27/11/2024	DP-02501	cancelled	-	\$ -
27/11/2024	DP-02502	MRC Credit Card	Refer to the schedule attached - credit card payments	\$ 14,145.57
29/11/2024	DP-02504	NAB Bank	Bank Charges	\$ 10.00
Total Direct Payments & Fees				\$ 532,657.77

Date	Document No.	Vendor Name	Description	Amount
6/11/2024	EFT-02450	Gerald Anthony McNulty	Recruitment - Police Check	\$ 99.00
8/11/2024	EFT-02451	Albert Jacob	Meeting Fees & ICT Allowance - Oct 2024	\$ 882.96
8/11/2024	EFT-02451	Alexandra Castle	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17
8/11/2024	EFT-02451	Andrea Creado	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17
8/11/2024	EFT-02451	Chris Hatton	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17
8/11/2024	EFT-02451	Christopher May	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17
8/11/2024	EFT-02451	Gary Mack	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17
8/11/2024	EFT-02451	Joe Ferrante	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17
8/11/2024	EFT-02451	Jordan L Wright	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17

Date	Document No.	Vendor Name	Description	Amount
8/11/2024	EFT-02451	Karen Vernon	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,696.46
8/11/2024	EFT-02451	Liam Gobbert	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17
8/11/2024	EFT-02451	Paul Miles	Meeting Fees & ICT Allowance - Oct 2024	\$ 1,244.17
8/11/2024	EFT-02451	Russel Fishwick	Meeting Fees & ICT Allowance - Oct 2024	\$ 40.14
8/11/2024	EFT-02451	Stephanie Proud	Meeting Fees & ICT Allowance - Oct 2024	\$ 3,529.09
8/11/2024	EFT-02453	All 4 People Pty Ltd	Contract Labour Hire -Oct 24	\$ 1,619.48
8/11/2024	EFT-02453	Alliance Surveying Pty Ltd	Drone Survey for the Whole of Site	\$ 3,190.00
8/11/2024	EFT-02453	Australian Laboratory Services Pty Ltd	Dissolved Metals & Admin Fee	\$ 69.83
8/11/2024	EFT-02453	Bunnings	Heavy Duty Tarps (x 8)	\$ 20,022.00
8/11/2024	EFT-02453	Crown Security (WA) Pty Ltd	Tightened Power Lead for Network V/Recorder - Transfer Station	\$ 205.70
8/11/2024	EFT-02453	DC Wired Electrical & Air Conditioning Pty Ltd	Electrical Works	\$ 4,246.00
8/11/2024	EFT-02453	Dragon Forklift Services Pty Ltd	Ignition Barrel/Key Set & Tyres Replacement	\$ 1,467.20
8/11/2024	EFT-02453	Envirocare Systems	Monthly Hygiene Services & Supplies	\$ 771.32
8/11/2024	EFT-02453	Fennell Tyres International Pty Ltd	PL120 & PL146 Fleet Service	\$ 569.73
8/11/2024	EFT-02453	Global Spill Control Pty Ltd	Spill Kits maintenance and supplies	\$ 550.00
8/11/2024	EFT-02453	Great Southern Fuel Supplies	Diesel Purchases	\$ 87,966.96
8/11/2024	EFT-02453	Hello People	Chemcapture Cloud Hosting - AWS (Jul 24 to Dec 24)	\$ 3,795.00
8/11/2024	EFT-02453	Jedi Auto Worx	PL146 & 151 Supply and fitting of Handheld Radios	\$ 6,206.42
8/11/2024	EFT-02453	Komatsu Australia	PI131 Repairs	\$ 189.17
8/11/2024	EFT-02453	NAPA Parts	Hydraulic, Degreaser, Brake & Parts	\$ 1,340.62
8/11/2024	EFT-02453	North Star Security	RRF Nightly Patrol Services for 10 weeks	\$ 4,550.00
8/11/2024	EFT-02453	Pirtek (Malaga) Pty Ltd	PL135 Service & Maintenance	\$ 799.62
8/11/2024	EFT-02453	PJ & JM Leonard Pty Ltd T/a Worldwide Joond	Weighbridge Weight Certificate Books	\$ 480.00
8/11/2024	EFT-02453	Smart Waste Solutions Pty Ltd	Repair of Shute for EPS Baler	\$ 442.75
8/11/2024	EFT-02453	Think Water Wanneroo	Pipe Fittings for Irrigation	\$ 263.10
8/11/2024	EFT-02453	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,468.25
8/11/2024	EFT-02453	Trade West Industrial Supplies	Safety Uniform & Equipment	\$ 1,392.84
8/11/2024	EFT-02453	Western Tree Recyclers	Greens Recycling - City of Perth	\$ 1,146.11
8/11/2024	EFT-02453	Winc Australia P/L	Stationery & Cleaning Supplies	\$ 1,214.65
14/11/2024	EFT-02454	DC Wired Electrical & Air Conditioning Pty Ltd	Supply & install High Voltage Switchgear	\$ 64,379.70
15/11/2024	EFT-02455	A & G Wines Plumbing	Inspect & Investigate Septic Tank - Admin & Old Admin	\$ 1,705.00
15/11/2024	EFT-02455	A1 Locksmiths	Supply of Keys	\$ 240.00
15/11/2024	EFT-02455	Air-Met Scientific Pty Ltd	Calibration of Gas Monitoring System	\$ 550.00
15/11/2024	EFT-02455	All 4 People Pty Ltd	Contract Labour Hire -Oct 24	\$ 9,279.20
15/11/2024	EFT-02455	Ampol Australia Petroleum Pty Ltd	Fuel Usage	\$ 239.01
15/11/2024	EFT-02455	Aussie Natural Spring Water	Bottled Water	\$ 43.00
15/11/2024	EFT-02455	Australian Laboratory Services Pty Ltd	Leachate Sampling Testing	\$ 5,953.06
15/11/2024	EFT-02455	Banhams WA Pty Ltd	RRF Monthly Fire System Maintenance	\$ 578.79
15/11/2024	EFT-02455	City of Wanneroo	TP Lease -Nov 24	\$ 14,784.73
15/11/2024	EFT-02455	DC Wired Electrical & Air Conditioning Pty Ltd	Exhaust Fans - Admin Bldg.	\$ 1,190.75

Date	Document No.	Vendor Name	Description	Amount
15/11/2024	EFT-02455	DCM Services	AirCon Service and Maintenance	\$ 1,089.00
15/11/2024	EFT-02455	Digrite	PL151 Maintenance	\$ 1,070.00
15/11/2024	EFT-02455	Enviro Nutrition Pty Ltd	Biowish Aqua Sachets - wastewater treatment	\$ 5,822.30
15/11/2024	EFT-02455	Fennell Tyres International Pty Ltd	PL120 & PL146 Fleet Service and maintenance	\$ 1,434.22
15/11/2024	EFT-02455	GHD Pty Ltd	Consultancy Service	\$ 22,332.86
15/11/2024	EFT-02455	Komatsu Australia	PL132, 133, 134 Fuel Filter Repairs	\$ 1,007.78
15/11/2024	EFT-02455	NAPA Parts	Hydraulic Filter Cartridge	\$ 113.85
15/11/2024	EFT-02455	Pirtek (Malaga) Pty Ltd	PL132 Repaired Cracked Hoses	\$ 1,957.37
15/11/2024	EFT-02455	Raich and Associates	Supply of New Weather Station at Tamala Park	\$ 10,585.30
15/11/2024	EFT-02455	Spectur Ltd	Monthly Service Neerabup Portable CCTV	\$ 3,630.00
15/11/2024	EFT-02455	Synergy	TP & RRF Electricity	\$ 39,605.32
15/11/2024	EFT-02455	Telstra	Services & Equipment Rental to 24 Nov 24	\$ 1,210.00
15/11/2024	EFT-02455	Think Water Wanneroo	Supply of Reticulation parts	\$ 1,669.07
15/11/2024	EFT-02455	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,463.76
15/11/2024	EFT-02455	Tyrecycle P/L	Weekly Tyre Collections	\$ 3,603.55
15/11/2024	EFT-02455	WA Local Government Association	WALGA - Staff Training	\$ 654.50
25/11/2024	EFT-02457	Alkimos Autocare	Cleaning costs	\$ 3,245.00
25/11/2024	EFT-02457	All 4 People Pty Ltd	Contract Labour Hire -Oct 24	\$ 6,316.48
25/11/2024	EFT-02457	Aussie Natural Spring Water	Bottled Water	\$ 32.25
25/11/2024	EFT-02457	BOC Limited	Dissolved Acetylene & Gas Cylinders	\$ 131.87
25/11/2024	EFT-02457	City of Wanneroo	TP Council Rates 24/25	\$ 4,761.42
25/11/2024	EFT-02457	Couplers Malaga	Fittings for Pressure Vessels	\$ 320.43
25/11/2024	EFT-02457	DC Wired Electrical & Air Conditioning Pty Ltd	RRF Electrical Review	\$ 467.50
25/11/2024	EFT-02457	Dragon Forklift Services Pty Ltd	PL98 New Service and Maintenance	\$ 865.30
25/11/2024	EFT-02457	Fennell Tyres International Pty Ltd	PL83 Fleet Service	\$ 288.75
25/11/2024	EFT-02457	Flick Anticimex P/L	Pest Control	\$ 527.95
25/11/2024	EFT-02457	Heavy Automatics PTY Ltd -WA	PL120 Gearbox Service	\$ 726.00
25/11/2024	EFT-02457	Jedi Auto Worx	PL83 & 136 Battery and Reverse Camera	\$ 774.07
25/11/2024	EFT-02457	Komatsu Australia	PL134 Replace Faulty SCR Nox Sensor	\$ 3,402.76
25/11/2024	EFT-02457	Mark Gregory T/A M Gregory Legal	Legal Fees	\$ 506.00
25/11/2024	EFT-02457	NAPA Parts	Safety Triangle Set x 2	\$ 152.90
25/11/2024	EFT-02457	Pirtek (Malaga) Pty Ltd	PL151 Oil Leak Repairs	\$ 309.39
25/11/2024	EFT-02457	Raich and Associates	Installation of Weather Station	\$ 6,160.00
25/11/2024	EFT-02457	SafeWork Laboratories Pty Ltd	Drug and Alcohol Fitness Testing - Oct 24	\$ 3,666.36
25/11/2024	EFT-02457	Think Water Wanneroo	Pressure Steel Tank and Irrigation Water Fitting	\$ 1,475.56
25/11/2024	EFT-02457	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,422.15
25/11/2024	EFT-02457	Tyrecycle P/L	Weekly Tyre Collections	\$ 812.16
25/11/2024	EFT-02457	Waste Management & Resource Recovery	WMRR Landfill Webinar	\$ 600.00
25/11/2024	EFT-02457	Wilfredo Higo	Sympathy flowers for staff - reimbursement	\$ 95.21
25/11/2024	EFT-02457	Winc Australia P/L	Bin Liners, Batteries, Kleenex White Towels and Trolley	\$ 595.19

Date	Document No.	Vendor Name	Description	Amount
25/11/2024	EFT-02457	Workpower Incorporated	Battery Rescue Recycling	\$ 17,374.67
25/11/2024	EFT-02457	Wren Oil	Disposal of Oil	\$ 946.00
25/11/2024	EFT-02457	Xerces IT Pty Ltd T/a PSQ Group	Monthly Telephone Services	\$ 1,300.32
29/11/2024	EFT-02458	Alkimos Autocare	Cleaning cost	\$ 720.00
29/11/2024	EFT-02458	Aptella Pty Ltd - (prev Position Partners)	Bomag Software Compaction Monitoring	\$ 1,265.00
29/11/2024	EFT-02458	Ashley Graham Castledine T/A Castledine Legal	Legal Fees - WTE Constitution Advice 18 to 28 Oct 2024	\$ 2,024.00
29/11/2024	EFT-02458	Australia Post	Postage - Stamps	\$ 7.45
29/11/2024	EFT-02458	Australian Organics Recycling Association	AORA Subscription	\$ 2,310.00
29/11/2024	EFT-02458	Australian Services Union	Union Fees	\$ 159.00
29/11/2024	EFT-02458	Blue Diamond Machinery Pty Ltd	Generator/Compressor Trailer Hire	\$ 2,411.65
29/11/2024	EFT-02458	BOC Limited	Supply of Acetylene & Gas Cylinders	\$ 602.38
29/11/2024	EFT-02458	Brooks Hire	Skidsteer Service and Repairs	\$ 10,236.94
29/11/2024	EFT-02458	Bunnings	Burner BBQ and Workshop Consumables	\$ 1,532.94
29/11/2024	EFT-02458	ChekRite Asia Pacific Pty Ltd	ChekRite Subscription	\$ 1,094.50
29/11/2024	EFT-02458	City of Perth	TP Lease - Nov 24	\$ 7,392.36
29/11/2024	EFT-02458	City of Stirling	TP Lease - Nov 24	\$ 29,569.46
29/11/2024	EFT-02458	City of Vincent	TP Lease - Oct 24	\$ 7,392.36
29/11/2024	EFT-02458	David Gray & Co P/L	Red and Green Bins	\$ 2,864.40
29/11/2024	EFT-02458	EMRC	CCA Recycling	\$ 726.35
29/11/2024	EFT-02458	Environmental & Air Quality Consulting Pty Ltd	Odour Quality Consultant Services	\$ 836.00
29/11/2024	EFT-02458	Fennell Tyres International Pty Ltd	PL120 Fleet Service	\$ 231.00
29/11/2024	EFT-02458	GHD Pty Ltd	FOGO Consultancy	\$ 361.63
29/11/2024	EFT-02458	Herbert Smith Freehills	FOGO Legal Fees	\$ 1,911.80
29/11/2024	EFT-02458	Instant Products Group	Toilet hire and service	\$ 266.55
29/11/2024	EFT-02458	Iron Mountain Australia Pty Ltd	Monthly Data Backup Service	\$ 47.47
29/11/2024	EFT-02458	IW Projects	Capping Project Stage 2 West	\$ 30,014.60
29/11/2024	EFT-02458	Jedi Auto Worx	Supply and install of Proximity Switches PL146	\$ 952.29
29/11/2024	EFT-02458	Kyocera Document Solutions	Monthly copy cost of Photocopier	\$ 218.30
29/11/2024	EFT-02458	Line marking and Signs WA	Line Marking	\$ 50,176.50
29/11/2024	EFT-02458	NAPA Parts	Supply of Grease	\$ 299.38
29/11/2024	EFT-02458	Olivers Lawn & Landscaping Pty Ltd	Lawn Mowing Services	\$ 364.00
29/11/2024	EFT-02458	Paxon Consulting Group Pty Ltd	Consultancy	\$ 2,227.50
29/11/2024	EFT-02458	Pirtek (Malaga) Pty Ltd	PL133 Service	\$ 1,567.46
29/11/2024	EFT-02458	Raubex Construction Pty Ltd	Capping Project Stage 2 West	\$ 834,073.92
29/11/2024	EFT-02458	Redman Solutions Pty Ltd	Agenda Management Software	\$ 24,681.25
29/11/2024	EFT-02458	Retail Express	Retail Express Subscription	\$ 2,943.60
29/11/2024	EFT-02458	Ronald James Back	Consultancy	\$ 11,660.00
29/11/2024	EFT-02458	Services Australia	Employees' deductions for Child Support	\$ 2,848.98
29/11/2024	EFT-02458	SLR Consulting Australia Pty Ltd	Ground Water Management & Landfill Gas Monitoring	\$ 25,994.38
29/11/2024	EFT-02458	Soft Landing	City of Stirling On Demand Monthly Mattress Collection	\$ 35,625.06

Date	Document No.	Vendor Name	Description	Amount
29/11/2024	EFT-02458	Soft Landing	City of Stirling Balcatta Mattresses Collection	\$ 32,736.00
29/11/2024	EFT-02458	Soft Landing	City of Joondalup Mattresses	\$ 27,826.30
29/11/2024	EFT-02458	Soft Landing	MRC Monthly Mattress Collection	\$ 15,444.00
29/11/2024	EFT-02458	Specialized Cleaning Group Pty Ltd	Monthly Road Sweeping	\$ 2,925.00
29/11/2024	EFT-02458	Super Choice Services Pty Ltd	Monthly Single Touch Payroll	\$ 15.35
29/11/2024	EFT-02458	Synergy	RRF Electricity	\$ 31,914.20
29/11/2024	EFT-02458	T & C Couriers	Monthly Courier Expenses	\$ 14.85
29/11/2024	EFT-02458	Talis Consultants P/L	Landfill Consultancy Services	\$ 25,490.17
29/11/2024	EFT-02458	Telstra	Mobile Usage & Service Charges Sept - Oct 24	\$ 1,025.86
29/11/2024	EFT-02458	The Information Management Group Pty Ltd	Cloud Backup Solution	\$ 188.93
29/11/2024	EFT-02458	The Lifting Company	PL133 Service	\$ 822.80
29/11/2024	EFT-02458	Total Green Recycling Pty Ltd	E-Waste Recycling	\$ 2,499.40
29/11/2024	EFT-02458	Town of Victoria Park	TP Lease - Nov 24	\$ 7,392.36
29/11/2024	EFT-02458	Tutt Bryant Equipment WA	PL135 & Skidsteer Service	\$ 13,078.16
29/11/2024	EFT-02458	Tyrecycle P/L	Weekly Tyre Collections	\$ 988.11
29/11/2024	EFT-02458	Veolia Recycling & Recovery Pty Ltd	Confidential Paper Bin Rental Charge	\$ 88.08
29/11/2024	EFT-02458	Western Tree Recyclers	Greens Recycling - City of Perth	\$ 744.39
29/11/2024	EFT-02458	Winc Australia P/L	Batteries and Photocopy Paper	\$ 328.80
29/11/2024	EFT-02458	Wren Oil	Disposal of Oil	\$ 473.00
29/11/2024	EFT-02458	Xerces IT Pty Ltd T/a PSQ Group	Monthly Telephone Services	\$ 589.13
1/11/2024	97	Payroll	Staff Payroll	\$ 131,733.22
15/11/2024	98	Payroll	Staff Payroll	\$ 124,883.08
29/11/2024	99	Payroll	Staff Payroll	\$ 130,528.93
Total EFT Payments				\$ 2,067,220.32
CBA Cheque No.				\$ -
Electronic Payments:				
DP-02486 to DP-02504				\$ 532,657.77
Inter-Account Transfers				\$ -
EFT-02450 to EFT-02458				\$ 2,067,220.32
Grand Total				\$ 2,599,878.09
CERTIFICATE OF CHIEF EXECUTIVE OFFICER				
This schedule of accounts which was submitted to each member of Council on 12 December 2024 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendered services and as to prices, computations, costing and the amounts due for payment.				

Schedule of Payments for November 2024
Council Meeting - 12 December 2024
CBA Credit Card

Date	Payment to	Description	Amount
1/11/2024	Epic Catering	Staff Melbourne Cup Day	\$ 275.00
4/11/2024	SETS Enterprises	Fire Training	\$ 2,340.03
6/11/2024	Find My Shift	Find My Shift Subscriptions	\$ 489.33
6/11/2024	Redimed	First Aid Supplies	\$ 188.00
6/11/2024	Harvey Norman	CCTV Cameras	\$ 4,787.95
7/11/2024	Universal Panel	Ford Ranger Insurance Excess	\$ 302.97
8/11/2024	Business Partners	Business Meeting Parking	\$ 10.80
	Total CBA Credit Card ending 7336		\$ 8,394.08
28/10/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
28/10/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
30/10/2024	Coles	Staff Amenities	\$ 323.90
31/10/2024	Joondalup Music	PA Speaker	\$ 499.00
31/10/2024	Alpha Trophies	Desk Name Plate	\$ 25.60
11/11/2024	ASIC	ASIC Report for new vendor application fee	\$ 20.00
13/11/2024	ASIC	ASIC Report for new vendor application fee	\$ 25.60
18/11/2024	Coles	Staff Amenities	\$ 184.30
20/11/2024	Sheridans	Name Badge	\$ 49.45
21/11/2024	Basils Fine Foods	Meeting Supplies	\$ 23.98
22/11/2024	Techbuy Pty Ltd	Projector for workshop	\$ 4,295.66
25/11/2024	Carramar Flowers	Sympathy flowers for Staff	\$ 127.00
25/11/2024	Carramar Flowers	Sympathy flowers for Staff	\$ 137.00
	Total CBA Credit Card ending 7977		\$ 5,751.49
Total CBA Credit Card Payments			\$ 14,145.57

Schedule of Payments for November 2024			
Council Meeting - 12 December 2024			
Ampol Purchasing card			
Date	Document No.	Description	Amount
4/10/2024	EFT-02455	Fuel	\$ 124.26
13/10/2024	EFT-02456	Fuel	\$ 114.75
	Total Ampol Card for Rego 9808		\$ 239.01
Total Ampol Purchase Card Payments			<u>\$ 239.01</u>

Schedule of Payments for November 2024
Council Meeting - 12 December 2024
Bunnings Power Pass

Date	Document No.	Description	Amount
10/10/2024	EFT-02458	Sanding Mesh	\$ 49.32
16/10/2024	EFT-02458	Garden Sprayer	\$ 37.05
31/10/2024	EFT-02458	Lubricant, Wireless Door Chime, Key Tags & Fly Bait	\$ 110.89
Total for Card ending 01614			\$ 197.26
24/10/2024	EFT-02458	BBQ + Accessories	\$ 976.85
24/10/2024	EFT-02458	Gas Cylinder	\$ 75.85
Total for Card Ending 60507			\$ 1,052.70
4/10/2024	EFT-02453	Heavy Duty Tarps (x8)	\$ 20,022.00
9/10/2024	EFT-02458	Line Trimmers	\$ 14.40
24/10/2024	EFT-02458	Odour & Fly Control Supplies	\$ 268.58
Total for Card ending 51400			\$ 20,304.98
Total Bunnings Power Pass Payments			<u>\$ 21,554.94</u>

9.3	MINDARIE REGIONAL COUNCIL COUNCIL MEETING AND WORKSHOP DATES FOR 2025
File No:	GF-23-0000410
Appendix(s):	Nil
Date:	05 DECEMBER 2024
Responsible Officer:	Chief Executive Officer

SUMMARY

The purpose of this report is to provide notice of the dates, times and locations for the Mindarie Regional Council's (MRC) Ordinary Council Meetings (OCM) and to provide advice regarding Strategy Workshops (SW) and Budget Workshops (BW) for 2025.

BACKGROUND

In accordance with the *Local Government Act 1995*, the MRC is required to schedule OCMs for the forthcoming calendar year and provide public notice of their dates, times and locations. In addition, the MRC also sets two SW and BW for the year.

DETAIL

In setting the dates for the 2025 OCMs consideration is given to the following:

- The Catalina Regional Council meeting dates for 2025
- The WALGA Metropolitan Zone meeting dates for 2025
- The Australian Local Government Association (ALGA) Annual Conference
- Relevant Waste Conferences
- Availability of Member Councils' Chambers.

Wherever possible, alternative dates to those already specified for the meetings above are proposed by the administration.

Catalina Regional Council

Catalina Regional Council (CRC) meeting schedule is outlined below. While 19 June 2025 is a proposed meeting date for MRC and a confirmed date for CRC, no councillors currently participate in both meetings, so no conflicts are anticipated. Initially, MRC considered 26 June 2025, however, this date coincided with the ALGA conference which Councillors may wish to attend.

- 20.02.2025
 - 17.04.2025
 - 19.06.2025
 - 21.08.2025
 - 16.10.2025
 - 11.12.2025
-

WALGA North Metro Zone (NMZ)

WALGA has confirmed that NMZ meeting dates are now held on Wednesdays.

Australian Local Government Association (ALGA) Annual Conference

Conference date 24-27 June 2025.

Waste Conferences

There are no known meeting date clashes with dates for the 2025 waste conferences.

- Perth Waste Conference 10 & 11 September 2025.
- Coffs Harbour Waste Conference 13-15 May 2025
- AORA Waste Conference 3-5 June 2025

Public Holidays

Public Holidays which fall close to the proposed OCM dates are:

Friday 18 April 2025 – Good Friday

Sunday 20 April 2025 – Easter Sunday

Monday 21 April 2025 – Easter Monday

Friday 25 April 2025 – Anzac Day

Monday 29 September 2025 – King's Birthday

MRC acknowledge that the proposed meeting date of 24 April 2025 falls within the Easter period. MRC considered rescheduling it to the previous week, however this would still result in a public holiday immediately following the meeting. Moving the meeting to the beginning of the month is not an option as it would not provide Administration sufficient time to complete the statutory required financial reporting.

Local Government elections

The Local Government Elections will be held on 18 October 2025.

Special Council meeting

MRC proposes a Special Council meeting on 13 November 2025. This will be to appoint members onto Committees. A strategic workshop is proposed following this meeting.

Financial Reporting

The MRC must arrange its council meetings to ensure that financial reports are presented to council within 2 months after the end of the month to which the statement of financial activity relates in accordance with s.6.4 of the *Local Government Act 1995* and s.34(4) of the *Local Government (Financial Management) Regulations 1996*.

Proposed Ordinary Council Meeting Schedule

27 February 2025	6.30pm	City of Joondalup	Ordinary Council meeting
24 April 2025	6.30pm	City of Wanneroo	Ordinary Council meeting
19 June 2025	6.30pm	Town of Cambridge	Ordinary Council meeting
17 July 2025	6.30pm	City of Stirling	Ordinary Council meeting
25 September 2025	6.30 pm	City of Vincent	Ordinary Council meeting
13 November 2025	6.30 pm	City of Stirling	Special Council meeting
27 November 2025	6.30 pm	Town of Victoria Park	Ordinary Council meeting
18 December 2025	6.30 pm	City of Perth	Ordinary Council meeting

Strategic and Budget Workshops

The MRC also propose to hold budget workshops and two strategic workshops during the year ahead. These workshops are important as they provide Councillors, member council CEOs and representatives on the Strategic Working Group an opportunity to review and discuss the MRC's strategic direction and have oversight on the budget proposals before its adoption.

17 February 2025	6.30pm	City of Stirling	Strategy Workshop
10 April 2025	6.30pm	City of Stirling	Budget Workshop
22 May 2025	6.30pm	City of Stirling	Budget Workshop (if required)
13 November 2025	6.30pm	City of Stirling	Strategy Workshop

STATUTORY ENVIRONMENT

Local Government Act 1995
Local Government (Administration) Act 1996

POLICY IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

COMMENT

The administration has sought, through the dates proposed, to set an OCM and Workshop schedule which provides council the opportunity to make all necessary decisions in accordance with its statutory requirements, and takes into account the effects thereafter on individual member councils' obligations under the *Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996*, whilst allowing sufficient provision for adequate briefing through workshops on matters relevant to council.

Workshops are seen as important as they provide Councillors and member council administrations an opportunity to review and discuss the MRC's strategic direction and have oversight on the administration's budget proposals.

Efforts have been made wherever possible to reduce the potential impact on councillors' already busy schedules due to their individual member council responsibilities.

The proposed meeting schedule for 2025 is submitted for approval.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. Adopt the meeting dates as follows:

27 February 2025	6.30pm	City of Joondalup	OCM
24 April 2025	6.30pm	City of Wanneroo	OCM
19 June 2025	6.30pm	Town of Cambridge	OCM
17 July 2025	6.30pm	<i>tbc</i> (City of Stirling)	OCM
25 September 2025	6.30pm	City of Vincent	OCM
13 November 2025	6.30 pm	<i>tbc</i> (City of Stirling)	SCM
27 November 2025	6.30pm	Town of Victoria Park	OCM
18 December 2025	6.30pm	<i>tbc</i> City of Perth	OCM

2. Issue a Public Notice on the meeting locations, dates and times as detailed in (1) above in accordance with Part 12 (1) of the *Local Government (Administration) Regulations 1996* and the *Local Government Act 1995*.

3. Note the following Budget Workshop and Strategy Workshops planned for 2025, as follows:

17 February 2025	6.30pm	City of Stirling	Strategy Workshop
10 April 2025	6.30pm	City of Stirling	Budget Workshop
22 May 2025	6.30pm	City of Stirling	Budget Workshop (if required)
13 November 2025	6.30pm	City of Stirling	Strategy Workshop

Moved Cr Gobbert, seconded Cr Wright

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright
Against: Nil

9.4	TAMALA PARK ODOUR MANAGEMENT REPORT
File No:	GF-23-0000350
Appendix(s):	Nil
Date:	06 DECEMBER 2024
Responsible Officer:	Chief Executive Officer

1. SUMMARY

This report seeks to inform Council on matters relating to odour management at the Tamala Park Waste Management Facility (Tamala Park).

2. BACKGROUND

Tamala Park – which is operated by Mindarie Regional Council (MRC) – is one of Western Australia’s largest waste management facilities.

Tamala Park’s landfill provides a household residual municipal waste disposal service to seven local government areas from the Perth Metropolitan Area (MRC’s *member councils*). It has provided this service since 1991.

Operating a landfill which accepts putrescible waste produces odour which must be managed to what are deemed acceptable levels (odour management).

In the past 18 months, MRC has received numbers of complaints about odour from residents who live near the boundary of Tamala Park which are unusual in the context of the site’s operational history. Prior to June 2022, it was expected that MRC would receive zero, one or two odour complaints from nearby residents per month.

This increase in complaints has resulted in significant interest in MRC as an organisation from the community, stakeholders, regulators, government agencies and the media. It has also resulted in increased criticism of MRC in the context of its ability to control odours and operate the landfill in what is perceived to be an orderly and controlled manner.

This report seeks to better inform council on the reasons behind the odours created at Tamala Park; the history of odour management at the site; why the number of complaints about odour have increased and what measures have been taken/are being developed to minimise odours now and in the future.

3. DETAIL

3.1. LOCATION OF ODOURS AT TAMALA PARK

To date, all indications - from MRC's operations; its contractors and external specialists; and in complaints received from the community – are that odours produced at Tamala Park are solely associated with the landfill and landfill operations.

Aside from the landfill, Tamala Park is also home to a drop-off/recycling centre where residents can deposit recyclable items and items which require specialist disposal. Tamala Park is also home to a transfer station, which provides a disposal service to local residents and small businesses.

The only material from the drop-off/recycling area which might be disposed of in the Tamala Park landfill are items which have been offered for sale at the Reuse Shop but have failed to sell.

None of the items handled at the drop-off/recycling centre or transfer station present a significant odour profile which would be perceptible away from their immediate location.

There has been no suggestion that the drop-off/recycling centre or transfer station contributes to the odours experienced by residents living near to the site.

3.2. MATERIALS ACCEPTED FOR LANDFILL

The Tamala Park landfill accepts waste from MRC's seven member councils: the cities of Joondalup, Perth, Stirling, Vincent and Wanneroo, and the towns of Cambridge and Victoria Park. It also accepts a much smaller amount of waste from the Tamala Park transfer station which allows the community and small businesses to dispose materials in the landfill for a fee.

At the time of writing this report, household residual waste from member councils and much smaller amounts of waste from the transfer station are the only sources of waste accepted for disposal in the Tamala Park landfill.

The waste which is received from MRC's member councils only comes from the red-lidded bins into which residents deposit residual household waste and from a significantly smaller amount of bins collected from parks, etc. The contents of these bins arrive at Tamala Park in the same form that they were collected by the member council and – with the exception of the City of Stirling and (on occasion) the City of Perth which transfer the waste to another vehicle – in the same trucks which carry out the kerbside collections. The Tamala Park landfill does not accept any materials from other types of residential bin (such as comingled recyclables, garden waste or FOGO bins).

3.3. MATERIALS ACCEPTED TO LANDFILL (HISTORY)

Tamala Park opened its gates to landfill disposal by its member councils in 1991.

Since that time, approximately 8.9 million cubic metres of the planned 10 million cubic metres of landfill space has been filled. By the end of 2024 - in terms of available space filled - the landfill will be filled to approximately 90 per cent of its total capacity.

Throughout this time, the waste deposited into the landfill has – almost entirely – comprised residual household waste and much smaller amounts of waste from the transfer station. However, some known exceptions to this, are:

- For more than a decade, until August 2024, MRC received waste materials from water treatment operations which contained highly odorous constituents. This arrangement ended at MRC's request in August 2024 in response to community concern over odours.
- On occasion, Tamala Park is asked to accept unusual waste/disposals. A notable example was the disposal of a 30-tonne whale carcass at the landfill in November 2014. A similar incident occurred in 2012.

However, even in the case of these notable or exceptional cases, the type of waste disposed of throughout its operational life has been Class II putrescible waste or inert waste (ie: waste which rots or waste which does not) in line with its WA Department of Water and Environmental Regulation (DWER) licence.

In short, the waste accepted at Tamala Park throughout its operational life has not materially changed in type and has remained largely consistent since 1991.

3.4. ODOUR SOURCES

Given the types of waste accepted at the Tamala Park landfill, there are a limited number of potential odour sources which might impact nearby residents. These are listed below in no particular order:

3.4.1. ODOURS FROM FRESH WASTE

These are the odours which are produced by waste as it is being deposited by member council trucks on the landfill surface and before it has been covered.

MRC's independent odour consultant – EAQ Consulting – describes the odour profile from fresh waste as follows:

'Odours from the active-tip face resemble rubbish, rotten rubbish-type odours, which are the types of odour descriptions generally observed from residential waste collection trucks'

3.4.2. ODOURS FROM ROTTING WASTE WITHIN THE LANDFILL MASS (LANDFILL GAS)

These are the odours which come from waste which has been deposited at the landfill previously and is sitting somewhere within the landfill mass.

The odours from this waste are as a result of organic matter being broken down by bacteria and microbes. Aside from these organisms smelling themselves, they also produce odorous gases like hydrogen sulphide and along with non-odorous gases like methane. Collectively, these are known as 'landfill gas'.

How odorous this waste is depends on how long it has been in the landfill, at what stage of decomposition it is and what proportion of that waste was comprised of organic material. In any case, if this waste remains within the landfill mass and the gas it produces remains

trapped or is suitably extracted before it can escape, then the potential for this type of odour to impact residents is minimal.

MRC's independent odour consultant – EAQ Consulting – describes the odour profile from landfill gas as follows:

'The odour of landfill gas is often difficult to describe and can be referred to as a gas-type odour, sweet, sharp, dirty and pungent – and – given the odours observed are known and/assumed by the receiving environment to be landfill gas from a landfill, often a description may be pungent rubbish, or as before a gas-type odour where the observer may describe the odour as gas-type or rotten egg because it resembles natural gas odour which has (...) sulphur compounds added to it so it can be recognised'

3.4.2.1. NOTE: HEALTH IMPACTS OF LANDFILL GAS

DWER has confirmed, through consultation with the WA Department of Health that the odours experienced by residents living nearby Tamala Park are not hazardous to human health. This conclusion supports MRC's own findings on this matter and those of its independent consultants.

This information has been communicated to the community through the MRC website and through responses to correspondence from individuals who have contacted MRC.

3.4.3. ODOURS FROM LEACHATE

Leachate is the term used by the waste management industry to refer to rainwater which has travelled down through the top of the landfill and into the landfill mass.

Leachate at Tamala Park exists (and has existed for many years) both in the landfill mass and within 'leachate ponds' where – historically – leachate has been collected/allowed to accumulate so it can be reduced in volume through evaporation.

Leachate contained within the landfill (ie: sub-terrain) does not pose a risk for odours being experienced at the surface of the landfill or off-site.

Leachate is comprised (in the majority) of water (rainwater). The odorous component comes from the waste which the water has mixed with. MRC's independent odour consultant – EAQ Consulting – describes the odour profile from leachate as follows:

'Leachate odours at the surface of the landfill (ie: surface layer of the leachate ponds) are complex and depend on the concentration and types of contaminants within the leachate. On balance, though, leachate odours often resemble an acidic type odour which may include odours from organic acids, sulphurous compounds, organic alcohols and aromatic hydrocarbons – and – as a mixture, leachate odour can be difficult to describe in ambient air, but such descriptions may include acidic, sour, fermented etc., and may also include a description synonymous with sewage.'

3.5. ODOURS DETECTED AND CONFIRMED IN THE COMMUNITY

Between April 2024 and November 2024, MRC engaged *Environmental & Air Quality Consulting (EAQ)* to undertake a program of odour field assessments (OFAs) at Tamala Park and in the surrounding community.

OFAs as carried out by EAQ are a field-based technique which records the presence (observation), intensity (strength) and frequency of observations of odours, downwind of the odour source. EAQ undertakes OFAs in accordance with WA Department of Water and Environmental Regulation (DWER) guidelines which specify that “*OFA surveys are undertaken by trained odour panellists who follow a strict methodology to record odour at specific locations*”

EAQ presented its findings from the OFAs in a report provided to MRC on 27 November 2024.

A summary of these findings taken from OFAs in the community is provided below:

Date	Comments
16 April 24	<i>Odour character sharp, sweet, at times difficult to describe where it was almost chemical/gassy and very persistent.</i>
10 May 24	<i>Landfill gases were the primary odours observed during the investigation.</i>
19 June 24	<i>Odours resembled a ‘weak’ rubbish-type odour. Winds were too calm so OFA was called off.</i>
28 June 24	<i>Intermittent odours of rotten garbage/fruit</i>
9 August 24	<i>Intermittent odours, sweet and resembling landfill gas/gassy and rubbish-type</i>
21 October 24	<i>Transient odours which followed wind gusts. Odours diminished as winds persisted.</i>
22 October 24	<i>Rubbish, dirty/rotten gas, swampy. Intermittent odours during calmer winds.</i>
23 October 24	<i>Rubbish, dirty/rotten gas, swampy. Intermittent odours during calmer winds, intensifies with gusts.</i>
25 October 24	<i>Rubbish, dirty/rotten gas, swampy. Intermittent odours during calmer winds, intensifies and lingers with gusts. A single sewer type odour, not sure of origin.</i>
26 October 24	<i>Gassy odours were obvious with an overtone of fruity/rotten fruit. Gassy odour was sweet.</i>
28 October 24	<i>Generally subtle odours that were at times weak</i>
30 October 24	<i>Although subtle odours, the tone of the odours seemed more unpleasant when a ‘tangy’ character was observed. Salty/seaweed type odours also observed, albeit not from the site. Winds became too light, so OFA was called off.</i>
31 October 24	<i>Higher intensity odours (ie: obvious) were observed when considering odour descriptions from previous OFAs.</i>
3 November 24	<i>In general, the gassy odours were obvious with an overtone of fruity/rotten fruit. Gassy odour was sweet.</i>

In analysing the findings of the OFAs conducted in the community, EAQ concluded in its 27 November 2024 report that the odour descriptors resembling gassy, fruity, sweet or dirty odours were attributable to landfill gas odours. EAQ further concluded that, while odours from surface leachate evaporation may have been observable as part of the overall 'suite' of odour descriptors (what MRC has referred to as the 'total' odours) downwind of Tamala Park, these odours were not prominent when compared to landfill gas odours.

Furthermore, instances where 'sour' or 'sewer-type' odours were observed might be attributed to vapours from surface level leachate ponds, but, the sulphur chemistry associated with these odours is also emitted as part of landfill gas.

In instances where odour descriptors corresponded to rubbish, rotten rubbish, etc. EAQ believed that – while these could be attributed to the active tip face – they may also be attributed to diluted odour characteristics from landfill gas emissions, given it was deemed unlikely that tip-face odours were observable at such distances.

3.6. ODOURS DETECTED AND CONFIRMED ON-SITE (TAMALA PARK)

3.6.1. SITE INSPECTION AND OFA – 21 AUGUST 2024

On 21 August 2024, EAQ attended Tamala Park to carry out a site inspection/odour field inspection (OFA).

During the inspection, winds were considered light to calm.

A total of eight sites across the Tamala Park landfill were inspected and EAQ attempted to characterise the odours which were observed in each of these locations. These locations and a summary of EAQ's findings there are listed below:

Site number	Location	Comments
Site 1	Next to side wall liner, Stage 2, Phase 3 of landfill	<i>Odour character of biogas/landfill gas ('gassy') which was prominent, high intensity and clean (no other landfill odours contributing/mixing) and localised in puffs. Odour was persistent.</i>
Site 2	Haul road 2, capped area, Stage 1 of landfill	<i>Location presented some malodour when nearing it, though the prominence of odours was short lived due to calm conditions. Odours resembled a 'dirty' gassy odour.</i>
Site 3	Track – Stage 2, Phase 2 of landfill, temporary capped area	<i>Odour was very prominent and resembled sewer type odours mixed with a 'dirty' gas type odour. The odour was persistent.</i>
Site 4	Next to leachate pond (Stage 2, Phase 3 of landfill) on capped area where Stage 1 and 2 of landfill meet	<i>Inspected to determine if odours at Site 3 were originating from this location. Odours here were the same as Site 2 and comparable to Site 3, although calm winds meant odours were less prominent and less persistent.</i>
Site 5	Hazardous areas, Stage 2, Phase 2 of	<i>Odours here resembled off-milk and sickly. The odour was persistent.</i>

	landfill, muddy with recent rain	
Site 6	Temporary capped area, Stage 2, Phase 2 of landfill	<i>Odours here were a 'dirty' gassy odour and the area was covered with bubbling puffs where the landfill gasses were puffing out of the ground. The odour was persistent.</i>
Site 7	Daily covered area on the day's deposited waste, Stage 2 Phase 2 of landfill	<i>Was the active tip face and odours resembled more of a garbage type odour, but still has a 'dirty' gas and leachate odour to it.</i>
Site 8	Bitumen road, next to recent cut and fill of capping of western edge, Stage 2, Phase 2/3 of landfill	<i>Similar odours to Sites 2 and 6, albeit of a lower persistence.</i>

EAQ concluded that, given the volumes of odours observed from landfill gas during the site visit – as well as the 'dirty gas' smell which indicated where landfill gas had mixed with and carried leachate odours upwards from inside the landfill system and surface ponds – it would be highly unlikely that odours from the active tip face would be perceptible outside the site boundary.

In short, EAQ's findings suggest that the primary odours evident during the site visit were:

- A 'clean' gas odour from landfill gas
- A 'dirty' gas odour (sewer-like) from landfill gas which has passed over and 'carried' odours from leachate

3.7. ODOUR MANAGEMENT AT TAMALA PARK (PRIOR TO FEBRUARY 2023)

The following describes the way in which odours were managed prior to changes made by MRC in response to increased community concern in the past two years.

3.7.1. DAILY COVER

Each day the landfill operations team would apply a minimum of 150mm of crushed and screened limestone from the Tamala Park quarry in line with the terms of MRC's licence issued by the regulator (DWER).

In instances where additional cover was required (due to settlement, rainwater, disturbance of the cover from daily activity on the landfill, etc.) cover would be reapplied or applied in greater amounts. These requirements would be identified during monthly Environmental Inspection Reports conducted by MRC, in line with the conditions of its license issued by DWER.

3.7.2. LANDFILL GAS POWER STATION

Tamala Park is home to Western Australia's largest landfill gas (LFG) power station, operated by EDL.

The facility – which was opened in 2004 and expanded in 2007 – extracts landfill gas from the landfill mass in order to capture methane. The methane is then used as fuel for generating electricity which is sent to the grid.

The remaining landfill gases (also captured from the landfill) are disposed of in this process. This includes odorous gases which might otherwise impact nearby residents.

Historically, the LFG power station has formed an important part of MRC's odour management and MRC has worked closely with EDL to maintain and expand the infrastructure of wells required to extract gas from the landfill mass.

3.7.3. LEACHATE AND RAINWATER MANAGEMENT

Prior to February 2023, Tamala Park had long-established methods of managing leachate and rainwater which – in both cases - was designed to keep leachate moving around the site and prevent it from accumulating in un-planned areas or being absorbed into the landfill mass.

A longstanding issue for MRC in its management of leachate at Tamala Park has been the lack of dedicated, permanent leachate ponds and evaporation system. In fact, Tamala Park is the only landfill in Western Australia which faces this particular problem.

Because of this, MRC has always relied upon the development of temporary infrastructure for the holding and transfer of leachate and rainwater and a network of pumps, sprinklers and irrigation to promote evaporation. This included:

- utilising 'rainfall benches' on active landfill areas to collect rainfall in defined areas before it becomes leachate;
- pumping rainfall from benches to sprinklers situated in capped areas of the landfill where the water would be sprayed onto the surface for evaporation;
- leachate extraction pumps operating within the landfill mass 24/hrs
- leachate transfer tanks to store pumped leachate for distribution around the landfill;
- <1m deep HDPE lined evaporation mats (lined with black plastic to encourage heat transfer from the sun), evaporation ponds and irrigation batters/benches to receive the pumped leachate from the transfer tanks;
- 'drizzle towers' sitting within the evaporation ponds to increase the surface area for evaporation;
- irrigation sprinklers to spread the leachate across a wide area within the active landfill to be more easily evaporated (in favourable weather conditions only – only on areas with intermediate capping or which have daily cover)

As the landfill expands and further waste lifts are put in place, the temporary evaporation mats and leachate or rainwater ponds would be decommissioned, filled with waste and capped. New infrastructure would then be created in a new location, close to the new active tip face.

3.7.4. ODOUR NEUTRALISERS, ABSORBENTS AND SUPPRESSANTS

Prior to February 2023, MRC had a standardised methodology for the application of odour neutralisers, absorbents and suppressants.

The products used by MRC were as follows:

- Zeolite – a naturally occurring mineral absorbent for leachate management
- BioWish – a treatment solution for surface water which removes organic matter and other contaminants
- EcoSorb - a plant-based odour neutraliser derived from pine, aniseed, clove, lime and other sources
- Odour pods – an aerated container which distributes an odour neutraliser in a highly localised area

In the main, applications of odour neutralisers, absorbents and suppressants were carried out in direct response to individual complaints – which, as outlined above – were usually no more than one, two or three per month.

3.8. INCREASE IN ODOUR COMPLAINTS AND OPERATIONAL CHANGES

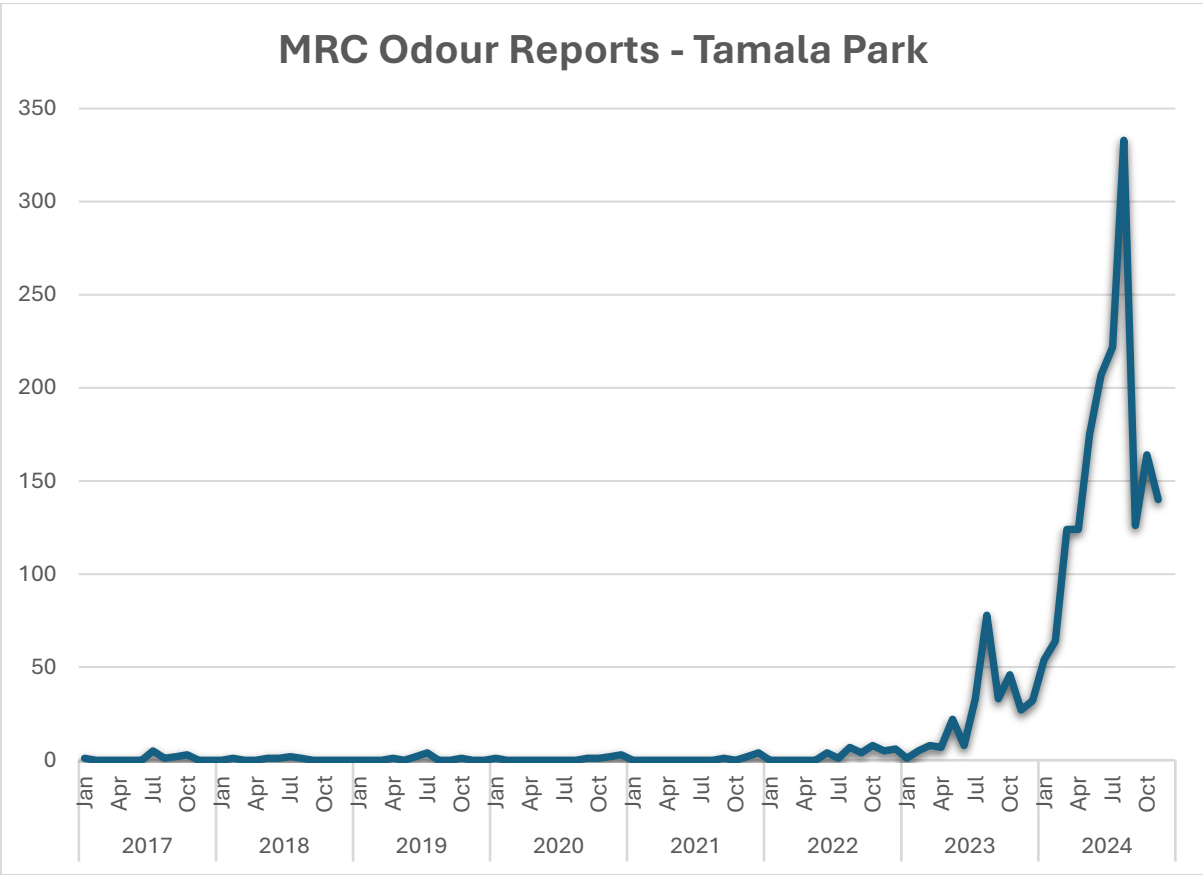
Between January 2017 and December 2021, MRC received – on average – 0.68 odour complaints per month, at which time leachate evaporation through the temporary infrastructure discussed previously was utilised daily to manage leachate volumes on site.

During this period, the highest number of complaints received was five (5) in July 2017 and it was not unusual for MRC to experience no (zero) complaints in any given month. For instance, of the 60 months between January 2017 and December 2021, there were 38 months where MRC received no (zero) complaints.

Over the past 18 months, MRC has seen an unprecedented increase in odour complaints being received from the surrounding community.

This began around August 2022 when MRC received seven (7) complaints in the month – an usually high amount for the time. This number was surpassed by eight (8) complaints in October 2022 and 22 complaints in May 2023.

The graph below shows the number of odour complaints received by from January 2017 to October 2024.



3.8.1. TIMELINE

The table below outlines the number of complaints which MRC received from January 2023 to date and – where relevant – the changes to operations at Tamala Park which resulted.

The subsequent section of this document explains the operational changes listed below in more detail.

Month	No. of complaints	+/-	Operational changes/notes
Jan 23	1	-	
Feb 23	5	+4	<ul style="list-style-type: none">MRC ceases leachate evaporation/irrigation
Mar 23	8	+3	
Apr 23	7	-1	
May 23	22	+15	<ul style="list-style-type: none">Tamala Park and odour become campaign strategy for local councillors ahead of LG electionsMRC replaces temporary tarps used on parts of the day's waste with permanent limestone cover
Jun 23	8	-14	<ul style="list-style-type: none">MRC begins reducing working landfill cell 'lift' height (the vertical depth of each day's deposited waste) from 5M to 3.5M, decreasing the total surface area to reduce odour egressMRC stops receiving deliveries of waste at night

Jul 23	33	+25	
Aug 23	78	+45	
Sep 23	33	-45	
Oct 23	46	+13	
Nov 23	27	-19	<ul style="list-style-type: none"> MRC begins trials of daily applications of EcoSorb on the active landfill
Dec 23	32	+5	
Jan 24	54	+22	
Feb 24	64	+10	
Mar 24	124	+60	<ul style="list-style-type: none"> <i>Number of odour complaints surpasses 100 for the first time</i>
Apr 24	124	0	<ul style="list-style-type: none"> MRC appoints independent odour consultant to assess extent and type of odours
May 23	175	+51	
Jun 24	207	+32	<ul style="list-style-type: none"> MRC places strict conditions on receipt of odorous loads and makes changes to their handling to reduce odour impact
Jul 24	222	+15	<ul style="list-style-type: none"> <i>Number of odour complaints surpasses 200 for the first time</i> MRC provides notice in advance to WaterCorp it will soon be ceasing receipt of odorous loads
Aug 24	333	+111	<ul style="list-style-type: none"> MRC stops receiving odorous loads from WaterCorp MRC begins trial of mister technology to suppress odours MRC meets with EDL to discuss gas extraction The daily cover placed on each day's waste is increased MRC engages EAQ consultant to inspect the whole site and prepare a site report as a result of landfill gas generation impact on odour levels RFQ is prepared for the installation of a new leachate risers MRC considers the use of a vacuum excavator truck to attend site to suck up any standing surface waters on current benches
Sep 24	126	-207	<ul style="list-style-type: none"> <i>Number of odour complaints surpasses 300 for the first time</i> Batters are given excessive amounts of extra cover Over saturated areas of the landfill have water pumped into other less saturated areas Increased use of odour suppressants and absorbents MRC attempts to clear flooded landfill gas infrastructure (within the landfill) to increase gas capture
Oct 24	164	+38	<ul style="list-style-type: none"> <i>Community presentation on 6 October – residents are encouraged to continue to report to MRC</i>

			<ul style="list-style-type: none">MRC and EDL install new landfill gas capture infrastructure within the landfill (particularly to areas with scant infrastructure coverage)
Nov 24	140	-24	<ul style="list-style-type: none">MRC and EDL continue to install new landfill gas capture infrastructure within the landfill (particularly to areas with scant infrastructure coverage)MRC concludes the mister trial
Dec 24	-	-	<ul style="list-style-type: none">MRC and EDL continue to install new landfill gas capture infrastructure within the landfill (particularly to areas with scant infrastructure coverage)

3.8.2. OPERATIONAL CHANGES IN DETAIL

MRC decision to cease evaporation of leachate

Due to concerns related to the increase in odour complaints being received, MRC made the decision to cease leachate extraction and the use of lined evaporation mats/ponds in February 2023. It also decided, at this time to cease irrigation across the surface of the landfill.

At the time, it was believed by MRC that by ceasing to evaporate leachate, some of the total odour produced at the site could be removed and the total odour impact on residents could be reduced.

This decision was made in full consultation with DWER and was welcomed by the regulator at the time as a positive step to helping reduce overall odours from the Tamala Park site.

Replaces temporary tarps used on parts of the day's waste with permanent limestone cover

Prior to May 2023, MRC utilised tarpaulins at the end of each day's operations to cover the 'rises' (the sloped ends of the waste layer which had been applied that day) overnight. The tarpaulins served to reduce odour by creating a barrier between the open rises and the atmosphere and to prevent birds and pests from accessing the waste. These tarpaulins would be removed the following day and disposal of waste would continue alongside the previous day's.

In May 2023, the role which tarpaulins played on the landfill was replaced (and replicated) by the use of permanent limestone cover. As such, rather than simply covering and uncovering the rises between each day of operation, a layer of limestone was applied to the *entire* days waste, inclusive of the rises.

Reducing working landfill cell 'lift'

From June 2023, MRC began work to decrease the 'lift' height (or vertical depth of each day's deposited waste) from 5 metres to 3.5 metres.

This operational change resulted in a reduction in the exposed surface area of fresh waste on site during operational hours.

MRC begins trials of daily applications of EcoSorb on the active landfill

MRC began to apply EcoSorb (a plant-based odour neutraliser derived from pine, aniseed, clove, lime and other sources) on each day's waste in November 2023.

This was as a direct response to community concern over odour.

MRC appoints independent odour consultant

In April 2024, MRC engaged the services of an industry-leading, independent odour consultant (*Environmental & Air Quality Consulting (EAQ)*) to examine the impact of odour on the community and the type and intensity of odours coming from the Tamala Park landfill (see sections: *Odours detected and confirmed in the community*, and, *Odours detected and confirmed on-site (Tamala Park)*)

Stopped accepting odorous loads from WaterCorp

Until August 2024, MRC had accepted odorous material from WaterCorp for disposal in the Tamala Park landfill. The decision to stop accepting these loads was made as a direct response to increased community concern over odours and to reduce the total amount of odours at the site which could be experienced by nearby residents.

Prior to stopping these loads (June 2024), MRC had trialled making changes to the way in which these loads were accepted, adopting special measures to prevent the odours they produced from travelling off site. This included disposing the material lower in the landfill (to prevent the wind from carrying any odours) and ensuring that the loads were immediately covered.

However, MRC remained unsatisfied that the odours from these loads could be adequately mitigated and WaterCorp was notified in July 2024 that Tamala Park would no longer be accepting them for disposal in the landfill.

Misters trial

Between April 2024 and November 2024, MRC engaged *Environmental & Air Quality Consulting (EAQ)* to undertake a program of odour field assessments (OFAs) at Tamala Park and in the surrounding community.

While carrying out this work, EAQ were asked to assess the effectiveness (or lack thereof) of a trial of new odour management technology - what MRC has publicly referred to as 'misters'.

These 'misters' are industrial water cannons designed to suppress odours by dispersing a plume of water vapour, which (the droplets in the air being heavier than the odour causing molecules) should in theory 'capture' odour causing molecules in the air and prevent them from travelling off site. Odour neutralising compounds can also be added to the water which is fed through the system to – in theory – provide an additional odour suppressing benefit.

The misters were deployed in strategic locations around the site from 22 October 2024 with EAQ using its methods to assess their effectiveness in minimising the impact of odour from the

landfill operations on nearby residents. EAQ also looked to judge the effectiveness of the misters on different kinds of odours from the landfill (such as the odours from leachate, from landfill gas and from fresh waste).

In the findings provided to MRC on 27 November 2024, EAQ described the effectiveness of the misters as '*unremarkable*' based upon the OFAs carried out at Tamala Park and in the community.

Increased deployment of cover (daily waste and batters)

In September 2024, in response to a considerable increase in odour complaints in the preceding month, MRC made the decision to deploy excessive levels of cover across open areas of the landfill and – in particular – the landfill batters (sides of cells). This work was carried out by MRC's contractor, Raubex.

Pumping of leachate and rainwater from oversaturated areas

In September 2024, following a period of exceptional weather which resulted in some areas of the active landfill site becoming waterlogged and oversaturated, MRC began pumping rainwater and some surface leachate away into other parts of the landfill which had greater capacity to hold water.

This work was intended to help the waterlogged areas to dry out and prevent the creation of an odorous 'mud-like' substance which resulted over the winter period in 2024 on the surface of the active landfill (see section: *Unfavourable weather conditions*)

Increased use of odour neutralisers, suppressants/absorbents

In September 2024, in response to a record number of odour complaints from the community in the preceding month, MRC greatly increased its use of odour neutralisers, suppressants and absorbents.

Many of these had been in use at Tamala Park for many years, including:

- Zeolite – a naturally occurring mineral absorbent for leachate management
- BioWish – a treatment solution for surface water which removes organic matter and other contaminants
- EcoSorb - a plant-based odour neutraliser derived from pine, aniseed, clove, lime and other sources
- Odour pods – an aerated container which distributes an odour neutraliser in a highly localised area

In addition to these, MRC also trialled 'misters', which are industrial water cannons designed to suppress odours by dispersing a plume of water vapour into the air where odours are present. (See section: *Misters Trial*).

From September 2024 onwards, these solutions were applied more widely and more judiciously than they had been previously with the expressed aim of reducing and controlling odours from the landfill which might travel off-site and impact the community.

Attempts to clear flooded landfill gas infrastructure (within the landfill) and installation of new infrastructure

Through consultation with the operator of the Tamala Park landfill gas power station (EDL) and investigations of the landfill site, it was found that an increase in the levels of leachate within the landfill and an increase in the amount of rainwater affecting the top levels of the active landfill surface had waterlogged or blocked some of the essential landfill gas capture infrastructure.

In response, MRC began efforts to clear the vertical and horizontal 'wells' which allow for landfill gas to be extracted from the landfill mass. This produced mixed results, initially, as it was found that some wells had been deformed during compaction and the pumps required to clear them would no longer fit. In response, MRC ordered new, more compact pumps to clear away any standing water/leachate and much of this infrastructure has been restored to a greater capture capacity.

In addition to these works, MRC – along with EDL – has worked to increase the total number of wells present within the landfill mass by the installation of horizontal 'sacrificial wells' to extract a greater amount of landfill gas.

This work has resulted in an increased amount of gas being captured by EDL and a greater amount of odorous gases being disposed of in the power station process.

3.9. FACTORS WHICH CONTRIBUTED TO AN INCREASE IN ODOUR/ODOUR COMPLAINTS

MRC has obtained technical input into its investigations of the factors which are likely to have contributed to an increase in odour from the Tamala Park site, and – subsequently – an increase in the number of odour complaints it has received.

MRC's consultancy team comprised *Talis Consultants* (Talis) and *Environmental Air Quality Consulting* (EAQ).

Talis has assisted MRC on the delivery of its various landfilling engineering projects over the past five years and is also engaged by the operator of the Tamala Park landfill gas power station, EDL, to provide advice on optimising gas capture from the landfill mass.

EAQ has undertaken all odour related works on and around the Tamala Park site on behalf of MRC, including field assessments and odour management plans.

3.9.1. ENCROACHMENT OF RESIDENTIAL AREAS ON TAMALA PARK SITE



The image above shows the Tamala Park site (in blue) with neighbouring areas of housing highlighted.

When the landfill first opened to waste disposal by its member councils in 1991, the area surrounding Tamala Park was largely bushland.

At that time, development to the north of the Tamala Park site boundary was just under 1km away at Mindarie. The closest development to the south of the site boundary was at the emerging suburb of Kinross just over 750m away at its northernmost point.

By 2001, the suburb of Kinross had been developed right up to the southern boundary of Tamala Park, no more than a few metres away at its northernmost point. Meanwhile, to the north, the emerging suburb of Clarkson had developed southwards to approximately 800m from Tamala Park's northern border.

Today, development/established homes to the north, south and northeast of Tamala Park are no more than 300m from the site boundary, in each direction. At the extreme end of this range, the closest houses in the newer Catalina Estate are just over 140m away, while to the south, the closest homes are just under 12m away.

The image below shows the boundary of the Tamala Park site (in blue) superimposed over satellite imagery from 31 December 1991 (left) and 30 June 2024 (right).



This marks a dramatic change in Tamala Park's operational circumstances and makes even relatively low odour levels – which might be typical of any landfill of Tamala Park's size and type – a potential detrimental impact upon nearby residents.

3.9.2. HEIGHT OF THE LANDFILL PROFILE

It is true of all landfill sites that as they become fuller (and subsequently higher on the landscape) the potential for odours to travel away from the site increases.

This is because fresh waste (the waste which arrives in trucks from member councils) is deposited at a greater height and the natural topography which surrounds the landfill is no longer sufficient to shelter odorous waste from the wind.

Consequently, the odours from fresh waste are more easily – and more often – blown off site and travel greater distances.

This issue is particularly pronounced at Tamala Park which, today, is surrounded on three sides by residential development and sits in a location where strong winds are commonplace.

Between June and August 2024 when odour complaints surpassed 200 and 300 per month for the first time, deliveries of waste to landfill were being deposited at a height of approximately between 45m and 49m above sea level. By comparison, Marmion Avenue to the west (approx. 41m above sea level), Connolly Drive to the east (approx. 20m above sea level), Aviator Boulevard (Catalina Estate) to the north approx. (between approx. 18 and 49m above sea level) and Kinross Drive (Kinross) to the south (between 47 and 31m above sea level).

3.9.3. INCREASED LEVELS OF LEACHATE

As outlined previously, in February 2023, due to concerns related to the increase in odour complaints being received, MRC made the decision to cease leachate extraction and

evaporation of leachate in lined mats/ponds. At the same time, leachate irrigation across the surface of the landfill was stopped.

In its report to DWER in November 2024, MRC and its consultancy team suggested that this decision represents the most significant alteration to operations at Tamala Park prior to and during the increase in odour complaints received since February 2023.

Also, in the same report to DWER, MRC and its consultancy team suggested that the result of ceasing leachate extraction/evaporation/irrigation led to an unseasonally high level of leachate accumulating in the landfill by winter 2024 and – consequently – had a detrimental effect on the ability to control landfill gas emissions.

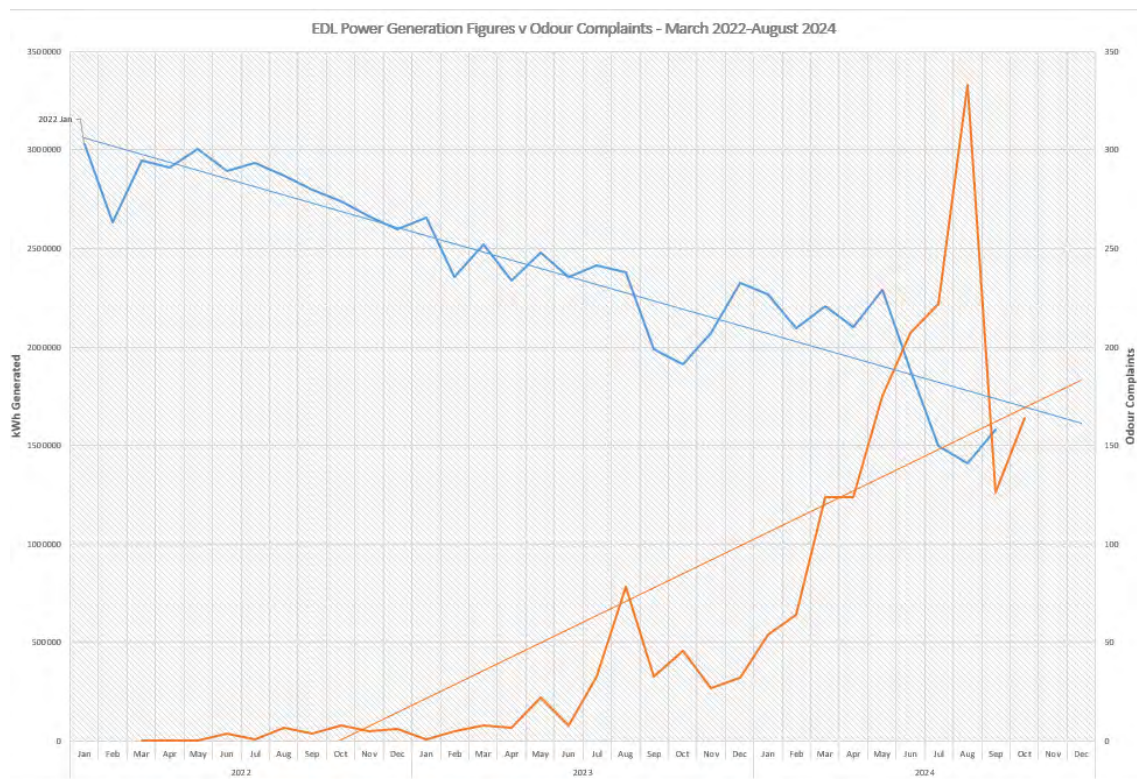
Consistent with best practice guidelines for landfills across Australia, MRC monitors leachate levels as they appear within the landfill liner system at regular intervals. Historically, these intervals have been at no less than one month and – more recently – up to twice a month.

The reason for this monitoring is that:

1. the hydraulic pressure acting on the lining system is minimised as far as reasonably practicable to reduce infiltration; and
2. that the landfill gas extraction system can operate as effectively as possible to maximise the efficiency of capture through existing infrastructure (landfill gas cannot be extracted from gas wells which are submerged in leachate).

3.9.4. LANDFILL GAS

The graph below shows the number of complaints received by MRC between January 2022 and October 2024, alongside data from the operator of the Tamala Park landfill gas power station (EDL) showing power generated at their facility.



The key findings from the datasets, when considered together, are:

1. Power generation from the Tamala Park landfill gas power station has been dropping consistently since May 2022
2. Odour complaints have been consistently rising since late 2022, with significant increases and spikes which correlate with similarly significant drops in power generation (particularly during the winter of 2024).

In relation to the power output data in the table above, it is important to note that drops in power output are not necessarily because of a decrease in the amount of gas produced by the landfill itself (referred to as the 'gas field' by EDL). The amount of gas generated by any given landfill over its life does not materially alter or fluctuate within a 12-month period.

Therefore, over the duration of this data, the amount of gas generated by the Tamala Park landfill would be relatively consistent.

However, a critical factor for the capture of landfill gas is the level of leachate within the 'gas field' (the landfill mass). If leachate levels are sufficient to saturate areas where gas wells and associated infrastructure are present within the landfill, gas cannot be efficiently extracted from that area (or at all).

Unlike a conventional gas field (such as a deep-sea LNG gas field) where a single point of egress is drilled and engineered for extraction, landfills are – in essence – 'open' gas fields where gas produced by rotting waste will escape from the places of least resistance if it is not otherwise captured.

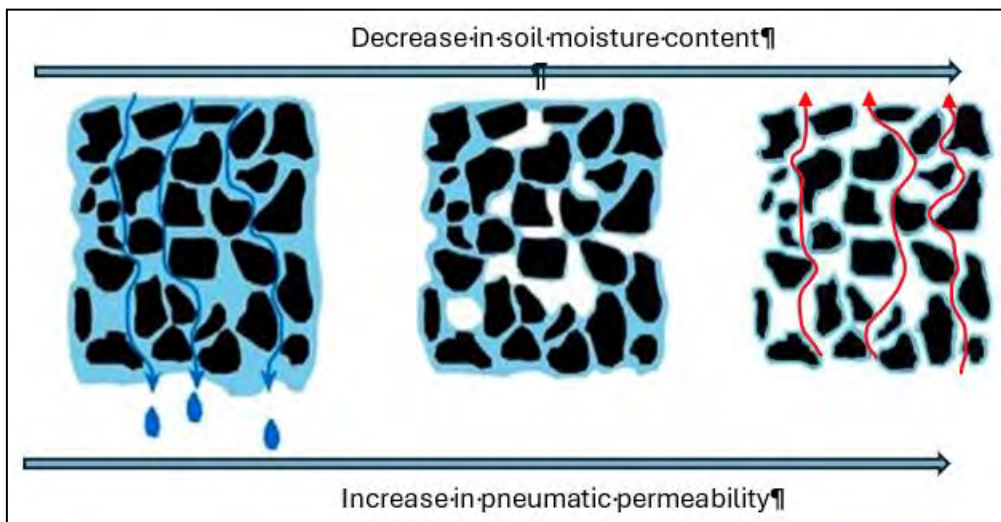
Any landfill gas which is not - or cannot be – extracted from the landfill mass can escape ‘as fugitive emissions’. These fugitive emissions will include highly odorous gases.

MRC and its consultancy team, in its letter and report to DWER on 11 November 2024 outlined its belief that there has been a significant increase in fugitive landfill gas emissions from the Tamala Park site. This is consistent with the findings in MRC’s odour consultant’s report which stated that “*Site malodours at large distances from Site still prevail, which in the view of EAQ is due to uncontrolled landfill gas emissions.*”

3.9.5. CEASING OF IRRIGATION AND RESULTING CHANGES TO COVER STRUCTURE

An unforeseen side effect of the decision to cease irrigation of leachate and rainwater onto the landfill surface in February 2023, was that the temporary capping and the layers of waste directly underneath have begun to dry out and the moisture content has been reduced.

This drying has, potentially, opened up more vertical preferential pathways which allow the gas to migrate to the surface more easily and at the expense of the extraction wells. In short, MRC’s consultancy team believe that increased permeability of the surface soils and waste layers reduces the effective gas capture range of the vertical gas extraction wells present within the landfill. Uncaptured gas is then freer to migrate to the surface in the form of fugitive emissions.



In the diagram above (not to scale and illustrative only) the blue lines represent the direction of travel of irrigated leachate/rainwater down through and into the temporary capping and top layers of waste in the landfill. By filling the gaps in the granular structure of these layers, greater resistance is provided against landfill gas rising through the landfill to the surface. In the third illustration, the landfill gas (in red) is able to travel through channels which have emerged in the granular structure due to a decrease in moisture content.

As well as optimising the effectiveness of landfill gas capture in areas where vertical gas extraction wells are present, suitable levels of irrigation is one of the best options to limit the escape of fugitive gas emissions until a permanent cap can be installed.

In its report to DWER in November 2024, MRC and its consultancy team suggested that ceasing the irrigation of leachate and rainwater across the open landfill areas has had a significant impact on the effectiveness of the landfill gas collection system and the release of fugitive emissions at the site.

3.9.6. UNFAVOURABLE WEATHER CONDITIONS

In winter 2024, the Perth metropolitan area experienced an unusually high number of rain-affected days.

According to the Australian Bureau of Meteorology (BOM) (and reported by the ABC) the metro area experienced 62 rain-affected days between June and August in 2024 – the most since the winter of 1996.

This reporting matches the anecdotal evidence from MRC's operations team who reported unusually wet conditions on the landfill, including large areas of standing water and a saturated top of the landfill waste layers. Some staff, who have worked on the landfill for more than a decade, commented that the conditions were as bad as they had seen.

In its presentation at the community forum on 6 October, MRC suggested that that the wet conditions – coupled with the usual high winds and storms experienced in the area over winter - resulted in the top part of the landfill becoming over-saturated with water which percolated down through the top of the landfill. This – we believe – created a connected system of waste layers, rehydrated waste within the top part of the landfill which would otherwise have remained dry, increased the total surface area of the waste within the system and created a highly odorous 'mud', smells from which rose to the surface during compaction and under the weight of heavy machinery.

Combined with the fresh waste which is deposited on the landfill each day, odours from this mud were easily blown off site, due to the height of the active tip face within the surrounding landscape.

MRC has communicated through its owned channels and at the community presentation on 6 October 2024 that the exceptional winter weather conditions – and the knock-on effects that they created within the landfill – were a major contributor to the record number of odour complaints during the winter in 2024.

3.10. INCREASED SCRUTINY OF MRC AND ITS IMPACT

3.10.1. REPUTATIONAL IMPACT

There can be little doubt that there has been a significant and detrimental impact to MRC's reputation as a result of community concern over odour.

Assigning a value or measure to this impact is difficult. However, there are a number of indicators which allow for the impact to be better understood.

- Since appointing a communications professional in August 2024, MRC has recorded the number, type and sentiment of media stories or mentions of the organisation and the Tamala Park facility.
 - Since August, there have been 63 mentions relating to MRC and Tamala Park.
 - Of that number, 61 have been of *negative sentiment* – that is to say that the story or mention reflected negatively on MRC as an organisation or was critical of it.
 - Media outlets which carried stories or segments which reflected negatively on MRC as an organisation or were critical of it included: *The West Australian*; *Perth Now*; *6PR*; *ABC Radio Perth* and *96FM*.
 - In particular, 6PR carried multiple segments on the odour issue at Tamala Park between 6 September and 6 November, in which a number of residents called in to complain about the odour issue or to criticise MRC.
- At a community meeting organised by local ward councillors, between 350-400 people (the majority of whom were local residents) attended. The evening was emotionally charged and – at times – hostile towards MRC and the Tamala Park facility.
- Following the community meeting (in addition to an increase in the number of odour complaints received through the MRC website), MRC received an unprecedented number of written complaints or letters to the CEO (see *Complaints handling*, below) relating to the odour issue.
- Following the community meeting, a residents group – *Tamala Park Odour Action Group (TPOAG)* – was set up on Facebook with the expressed aim of shutting Tamala Park as soon as possible.
 - This group has conducted letter drops in the local community and coordinated a letter of signatories to DWER
 - Members of the group have also appeared in the media
- MRC's handling of odour complaints was investigated by the Office of the WA Ombudsman (see *Complaints handling*, below).
- Tamala Park has emerged as a campaign issue for politicians and candidates at a local and state level. Several have made the odour issue at Tamala Park a key component (or primary issue) for their campaigns for election or re-election.
- MRC has come under increased scrutiny from the regulator, which has communicated publicly on the issue of odour with the community. The regulator has also encouraged residents in the residential areas surrounding Tamala Park to make complaints to the department and to MRC directly. The department has also met with the residents group TPOAG and the local MLA, Mark Folkard.

3.10.2. OPERATIONS IMPACT

The issue of odour has had a significant and wide-ranging impact on MRC's day-to-day operations, to the extent that the MRC CEO has stated that all work across the organisation should now be viewed through the 'lens' of potential odour impacts on the community.

That is to say that all decisions, projects, works, operational changes, improvements or development of new services are now – before any other consideration – evaluated against how they might impact the work MRC is doing to manage and minimise odours.

This has transformed the way in which decisions are made at MRC and – consequently – significantly increased the workload of staff across the organisation.

With odour management taking top priority, it has also meant that other functions of the administration are necessarily denied some of their usual resource to compensate, or has required staff to work longer hours.

This – as well as the impact of working in an organisation which is under considerable scrutiny - has placed additional pressure on MRC staff (as outlined below).

The financial considerations of the additional work required to tackle the odour issue, and to explore new and innovative solutions which have not traditionally formed part of MRC's operations, has been significant – the details of which will be assessed during the MRC's mid-year financial review process.

3.10.3. COMPLAINTS HANDLING

Since May 2023, the number of odour complaints received by MRC has increased exponentially.

The majority of these complaints come to MRC through its website – specifically the odour management FAQ and guide, which explains to complainants how MRC manages odours and the reason behind the recent increase they have experienced.

However, in instances where complaints do not come to MRC through its website (such as by email to the admin inbox), or where the odour management FAQ is not sufficient to answer their complaint, or where the complainant is an MP, councillor or other prominent opinion former, it is necessary to draft a bespoke response.

In September and October 2024, MRC received a number of odour complaints or enquiries relating to odour which required a bespoke response. This created significant additional workload within administration and the numbers were such that some responses went without a reply for several days. Some, due to error, went unanswered until a second complaint was received.

This was particularly true following the community meeting on 6 October where MRC's ability to respond to these complaints appropriately was overwhelmed. This necessitated MRC to prioritise this work over other existing activities.

As of November 2024, the number of such complaints/correspondence which MRC receives has returned to a more manageable level. However, MRC has explored ways in which it may wish to increase its complaints handling capacity in future (whether through new staff, external consultants to review its current processes, or other means), should this be required.

3.10.4. STAFF MORALE

Working in an organisation which is under considerable public scrutiny has impacted MRC staff.

The past 18 months – in particular – have been very challenging for staff, especially those who live in the local area and spend their time away from work in and amongst the communities which are impacted by odours. MRC managers have been told that some staff try to avoid discussing where they work with neighbours or people they meet in the community to avoid conversations or confrontations about the odour issue.

3.11. CHANGES TO MRC PUBLIC FACING COMMUNICATIONS IN RESPONSE TO INCREASE COMMUNITY CONCERN OVER ODOURS

Since August 2024, MRC has committed considerable resources and funds to the wholesale improvement of its public facing communications on the issue of odour.

In August, MRC employed a full-time communications specialist whose immediate priority has been improving the standard of MRC's communications with the community.

These improvements have included:

- substantial upgrades to the odour management page of the MRC website, including a detailed FAQ and guide;
 - This guide details
 - Why landfills create odour
 - How waste is handled at Tamala Park
 - An explanation of leachate and its management
 - How odours are able to travel away from the site
 - That the odours are not injurious to human health
 - What MRC has done thus far to reduce odours
 - Why the odours were particularly noticeable in winter 2024
 - When the landfill will close
 - Factors which prevent the landfill from closing sooner
 - How Waste to Energy and FOGO relate to the landfill closure
 - How a resident can make a complaint
- an overhaul of the online complaints process with a focus on usability;
- improving the standard of MRC's responses to complaints;
- publishing alerts to the MRC website home page when on-site operations might result in an increase in odours;
- and, providing training to MRC staff on how to handle and properly direct complaints by telephone.

Further to this, on Sunday 6 October 2024, MRC gave an extensive presentation on odour management to approximately 350-400 residents at a community forum organised by three local councillors from the cities of Joondalup and Wanneroo.

As well as providing detailed information on odour management and waste management practices at Tamala Park the presentation also provided information on how MRC operates; the scale of those operations; how decisions are made and the composition of MRC's Council.

Importantly, that presentation provided information to residents about:

- the odours from Tamala Park and where in the landfill process they arise;
- how MRC responded to an increase in odour with regards to on-site operations and why;
- how MRC proposes to manage odours in future and why;
- why odours have been particularly noticeable by nearby residents in the past 18 months;
- the number of complaints that MRC has received during that period;
- and, MRC's expectations and projections for the levels of odour likely to be experienced during the landfill's remaining operational life.

The administration has been encouraged by the feedback it has received from many members of the public regarding the presentation and changes to MRC's public facing communications. Many residents approached the CEO in person at the community meeting or later wrote to the CEO to say that they had found the information provided to them was helpful and that they had noticed a positive change to the odour complaints process.

Equally, some communications received remained highly critical of MRC, the presentation, and the operations of Tamala Park in general.

3.12. REGULATORY ACTION – WA DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)

3.12.1. DWER DRAFT PREVENTION NOTICE

On 26 September 2024, DWER contacted the MRC CEO noting that it was considering the issuing of a draft Prevention Notice (the notice).

On 27 September 2024, DWER issued that draft Prevention Notice under Section 73A of the Environmental Protection Act 1986, accompanied by a Statement of Reasons and invited MRC to a meeting on 1 October 2024.

The draft notice asserted that DWER had identified 'concentrated' leachate stored on-site at Tamala Park as the primary source of the odours experienced by residents in the surrounding areas, and that MRC had acknowledged this.

As MRC communicated to DWER following the receipt of the draft notice – both verbally and in writing – both of these assertions were inaccurate and did not reflect the latest information which MRC had gleaned from its investigations of the odour issue.

If served to MRC in its final form, the draft notice would have prevented MRC from resuming the evaporation of leachate from the site at a time (spring-summer 2024) when conditions were most favourable to do so.

Evaporation of leachate was – and remains – the only methodology available to MRC for the management of leachate at the landfill.

The draft notice also asserted that *'through the department's consultation with MRC, they have acknowledged the need for the Prevention Notice and are supportive of the issue of this notice'*.

In its initial written response (email) to DWER and subsequent meeting on 1 October 2024, MRC responded to the department as follows:

- That MRC did not acknowledge the need for the notice and was not/is not supportive of it
- That MRC was greatly concerned that DWER was considering the notice while not in possession of the most relevant and up-to-date information
- That MRC disagreed with DWER's assertion that leachate was the primary source of odours at Tamala Park over the past 18 months
- That, notwithstanding the conditions caused by exceptional weather conditions over the winter of 2024, MRC had identified landfill gas as the primary source of the odours
- That MRC had developed additional management plans which were in progress to manage the impacts of landfill gas and the leachate levels at Tamala Park
- That the notice – if issued – would severely hinder MRC's ability to manage and minimise leachate at a time when it was most expedient to do so

DWER noted that it would need to consider this additional information, and later confirmed, via email, on 4 October 2024 that it did not intend to issue the prevention notice in its final form, but that *'all regulatory options were being discussed'*.

3.12.2. FURTHER MEETINGS/CORRESPONDENCE WITH DWER AND SITE VISITS BY THE REGULATOR

DWER representatives attended the Tamala Park site on 10 October 2024 to obtain a better understanding of site operations.

MRC received correspondence from DWER on 14 October 2024 confirming that it was still considering all the information that MRC provided in response to the draft prevention notice, and – though MRC wished to proceed with evaporation of leachate to manage levels at the landfill - that the construction of the temporary leachate evaporation ponds should not be undertaken unless they were approved through an amendment to MRC's licence, or otherwise approved by DWER, (ie: through an Environmental Protection Notice (EPN)).

Between the 15 October and 8 November 2024, DWER representatives attended the site on two further occasions to collect additional data with relation to odours.

The MRC CEO met with DWER representatives on 5 November 2024 to discuss a way forward in relation to resolving the outstanding matter of DWER's response to the information MRC had provided. During that meeting, DWER raised an item regarding the issuing of an *Environmental Protection Notice (EPN)*.

DWER confirmed that they were considering the issuance of an EPN and would provide the pertinent details of this to MRC as soon as possible for review and further discussion.

Following this meeting MRC made its position on the matter of odour clear in a letter to DWER sent on 11 November 2024.

In this letter, MRC – utilising the technical expertise of *Talis Consultants* (Talis) and *Environmental Air Quality Consulting (EAQ)* provided comprehensive information on the current situation regarding the issue of odour and odour management at Tamala Park, including:

- the outcome of odour survey reports by EAQ between May and November 2024 which identified landfill gas as the predominant source of odour experienced by the community;
- the outcome of a comprehensive review of operations at Tamala Park (undertaken by MRC and Talis) over the past 18 months and assessing data in relation to landfill gas management, leachate management and any correlation between on-site operations, climate data and odour complaints;
- changes to leachate practices (including the decision to cease leachate evaporation in February 2023);
- measurements of leachate levels within the landfill;
- a review of landfill gas power outputs plotted against odour complaints between January 2022 and October 2024;
- the potential impact which ceasing irrigation of leachate and rainwater across the landfill surface might have had in creating a more porous granular structure for landfill gas egress; and,
- a list of proposed solutions to the odour issue in light of these findings and reports.
-

3.12.3. PROPOSED SOLUTIONS PROVIDED TO DWER IN WRITING ON 11 OCTOBER 2024

Based upon input from its consultancy team and from the operator of the Tamala Park landfill gas power station (EDL), MRC proposed the following solutions to resolve the odour issue at the site:

1. *Landfill gas*
 - a. *Continue to install additional sacrificial horizontal landfill gas wells within the waste mass;*
 - b. *Continue the application of excessive cover material on all areas*
 - c. *Continue to prohibit the acceptance of odorous materials*
2. *Leachate immediate actions*
 - a. *Further progress immediate actions to reduce the leachate levels within the landfill*
 - i. *Recommence the use of existing temporary evaporation mats at the site to boost evaporation;*
 - ii. *Recommence the irrigation of the leachate across the open landfill areas;*

- iii. Install additional temporary leachate ponds on top of previously filled areas to increase the evaporation of leachate;*
 - iv. Further progress the feasibility of installing storage bladders and similar temporary surface infrastructure at the site*
- 3. Leachate to sewer option:*
 - a. Continue to progress the leachate to sewer concept as a long-term solution for the site including:*
 - i. progressing the procurement process to select a preferred contractor to undertake a pilot trial at the site; and*
 - ii. further engaging with Water Corporation (WaterCorp) in relation to obtaining approval to accept leachate into their network/facility and any associated requirements (such as pre-treatment, leachate quality and quantity aspects, etc.)*
- 4. Dedicated leachate pond facility*
 - a. Further progress with the dedicated leachate pond system in the quarry area of the site. This will initially consist of leachate evaporation ponds but at a later stage will provide the feed and brine ponds for the proposed leachate treatment plant to facilitate the discharge to WaterCorp's network. Once installed, these ponds will allow MRC to actively reduce the leachate levels within the landfill, and in turn maximising the performance of landfill gas capture and management system.*
- 5. Phased closure of site*
 - a. Continue with the phased closure of landfill activities, including:*
 - i. delivery of the Stage 2 West Capping works (set to be complete in January 2025);*
 - ii. submit the Works Approval for the piggy back lining system to ensure that the Stage 2 landfill area can be filled and capped to a best practice final fill profile;*
 - iii. continue to progress capping of the Stage 2 area including capping of Stage 2 East by 2026 and Piggyback Area by 2029.*
 - iv.*

3.12.4. DWER ENVIRONMENTAL PROTECTION NOTICE (EPN)

On Thursday 28 November, MRC received an Environmental Protection Notice (EPN/the notice) from the WA Department of Water and Environmental Regulation (DWER). This notice was issued - in DWER's words – *'to ensure MRC addresses the odour emissions from the Tamala Park premises and the impact they are having on the community and investigates any increased risks to groundwater caused by elevated leachate levels in the landfill site.'*

The EPN requires MRC to:

- 1. Develop a plan to manage the significant leachate volumes at the site. This plan must include details of the measures that will be taken to ensure leachate management does not cause odour impacts outside of the premises boundary and odour monitoring to ensure this is the case.*
-

2. *Provide additional landfill cover over areas of leachate seepage to minimise odour emissions.*
3. *Inspect the final landfill cap and temporary landfill cover across the site, and identify and implement remedial measures to minimise uncontrolled landfill gas emissions.*
4. *Review the existing landfill gas collection and management system to ensure it is working as effectively as possible to maximise the collection of landfill gas.*
5. *Engage a suitable expert to undertake a comprehensive review of the adequacy of the landfill gas collection and management system and identify and implement any improvements necessary to prevent odour impacts outside of the landfill premises.*
6. *Engage a suitable expert to carry out an updated groundwater risk assessment that considers the elevated leachate levels in the site and identifies any actions necessary to mitigate any increased risks to groundwater.*

As outlined above, MRC and its consultancy team has gone to great lengths to demonstrate to the department that, contrary to what was set out in the draft prevention notice that the primary source of odours from Tamala Park was associated with landfill gas, not with stored leachate. This has taken the form of correspondence, phone calls and face-to-face meetings (as outlined above).

MRC has publicly welcomed this step by the regulator and is confident that the steps outlined by DWER are practicable and realistic. Indeed, many of these requirements are already being actioned by MRC.

However, the EPN does not allow MRC to recommence evaporation at this time.

MRC had plans to develop temporary holding ponds in the lead up to summer this year. The aim of these holding ponds was to increase evaporation of leachate during the summer months, when conditions were most favourable.

In the past, MRC has carried out evaporation (and created the necessary temporary infrastructure) without a formal approval process (such as a Works Approval or Licence Amendment) similar to other landfill sites across the state. This aspect of MRC's operations has been well understood by DWER.

However, DWER has recently indicated that it would not permit MRC to utilise new evaporation infrastructure without a formal approval.

3.13. WASTE TO ENERGY AND FOGO

The waste which is received at Tamala Park at the time of writing contains a significant portion of food waste as part of the 'red lidded' bins contents which is collected by member councils.

This food waste is putrescible waste (waste which rots) and therefore has the potential to be highly odorous, both as fresh waste and as it decomposes within the landfill mass (landfill gas).

The MRC Council is currently progressing with plans to utilise both Waste to Energy/Energy Recovery (W2E) and Food Organics/Garden Organics recycling (FOGO) facilities as part of its commitment to sustainable waste management further up the waste hierarchy.

W2E presents the opportunity to substantially reduce the amount of odorous materials received by Tamala Park (by approximately 50 per cent).

Likewise, utilising a FOGO facility would result in all food waste being diverted away from Tamala Park, eliminating the vast majority of new odour producing sources from being deposited in the landfill.

Should MRC utilise W2E and/or FOGO facilities to divert this waste (as outlined above) away from Tamala Park, then an opportunity may present itself to attract greater (and substantial) amounts of construction and demolition waste (C&D) to fill the 'air space' created by the elimination of odorous food waste.

C&D waste, generally, does not contain odorous material.

4. CONSULTATION

Over the past 18 months, numerous discussions have taken place between MRC and other parties in relation to these matters; including DWER, other landfill operators, member council administrations, member council councillors, Talis Consultants, EAQ Consulting, etc.

The CEO presented to members of the community on these matters at an open meeting on 6 October 2024, then took and responded to questions thereafter.

The development of the detail stated in DWER's EPN has been completed collaboratively between both parties as a solution which allows MRC to move forward is identified.

5. STATUTORY ENVIRONMENT

MRC holds licence L9395/2023/1 under Part V of the Environmental Protection Act 1986.

6. POLICY IMPLICATIONS

MRC's Environmental Policy (EP 01) highlights MRC's commitment to pollution prevention strategies and compliance with legal and non-legal requirements.

7. FINANCIAL IMPLICATIONS

The MRC incurred additional cost, however, it has been able to manage those costs within the available budgets, the full impact will be assessed during MRC's mid-year budget review process.

8. STRATEGIC IMPLICATIONS

1. Deliver best practice services	Operate waste management services effectively
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9. COMMENT

The MRC administration is of the firm belief that, from its peak in August 2024, the issue of odours impacting the local community has reduced significantly. This is corroborated by the reduction in the number of complaints received by MRC.

Further to this, MRC believes that this reduction in overall odours impacting the community is as a direct result of the positive changes made to landfill operations as well as work which has taken place to improve other operations related to odour management (such as restoration, improvement and extensions to the landfill gas capture infrastructure).

The cause of the odours created at Tamala Park is due to a combination of factors, including residential encroachment on the site; the increased height of the landfill profile; increased levels of leachate; changes to irrigation practices, and; an increase in the egress of landfill gas from the landfill area.

This combination of factors makes the odours issue at Tamala Park unique.

However, as outlined in the *Detail* section above, based upon comprehensive investigations (both by MRC and by independent consultants) MRC is of the firm belief that *the majority of odours created at Tamala Park – and the vast majority of odours experienced by the communities surrounding the site – are as a result of landfill gas egress from the operational landfill area.*

MRC now believes that landfill gas has been the primary odour source for the past 18 months, exacerbated by the exceptional weather conditions experienced at Tamala Park between June and August 2024, which created additional odours from an oversaturated top layer of the landfill.

The administration has informed the regulator (DWER) of this belief and the data/investigations which support it.

Importantly, MRC has also made it clear to the regulator that – based on the evidence and data it has available – the odour issue, as it is today, can be further managed and minimised.

MRC is working with the regulator and welcomes collaboration with DWER.

In relation to the EPN issued by DWER in November 2024, MRC welcomes it and is of the opinion that the requirements set out by the regulator are realistic, practicable and achievable. It is also highly encouraging to see the regulator acknowledge for the first time – if only in part – that landfill gas is a significant contributor to the odours experienced in the community. This illustrates that DWER is willing to work with MRC and values its input on strategies to reduce odour impacts on the community.

Nonetheless, the administration is of the opinion that the measures outlined in the EPN - in isolation - will not be sufficient to reduce the odour impact on nearby residents to the levels which, historically, have largely been considered acceptable for the type and size of the Tamala Park landfill, and – in the main – have not attracted large numbers of complaints.

While MRC is, today, able to take a number of steps to reduce the impact of odours on the community, it is constrained by the limitations currently imposed upon it regarding leachate management.

MRC remains of the opinion that it will be necessary to create new leachate evaporation infrastructure to manage leachate levels appropriately. The management of leachate levels, in this manner, is required to complete many of the actions necessary to better control the levels of odour experienced in the community (in particular, the need to restore, repair and install new landfill gas infrastructure to an appropriate level).

Separately to this, if MRC is not able to effectively control levels of leachate, through evaporation, it may be that the administration's planned schedule of works to finish the landfill in line with its license could be significantly delayed. This risk will be better understood in the weeks ahead.

While it is MRC's desire to see odour complaint levels return to those seen prior to 2022, given the level of encroachment Tamala Park has experienced from residential development to its north, north-west, north-east, south, south-east and south-west, the administration considers this to be a very difficult proposition.

It is also worth noting that the levels of residential encroachment surrounding Tamala Park are likely to increase in the coming years as development continues at Catalina Estate and any further parcels of land which are released for development.

There is no similar landfill, to MRC's knowledge, operating in Western Australia, which has the same amount and density of housing directly at its border which makes the administration's obligations to control odour impacts on the community uniquely challenging.

As outlined in this report, the increased community concern over odours and the scrutiny which has resulted has created a multitude of impacts on MRC's day-to-day operations.

In short, for so long as the issue of odour affecting nearby residents continues, it will be necessary to divert resources and staff hours away from other functions to address it.

Particularly significant among these impacts is the effect on the administration's staff, which has seen its working environment transform in terms of its exposure to public scrutiny. There is no doubt that the circumstances under which staff are working at the time of writing are far more challenging than they were prior to the emergence of the current odour issue 18 or more months ago.

However, it is encouraging and heartening to see the resilience and pride that MRC staff have brought to their work during this challenging time. It is clear that the reputation of MRC and the

Tamala Park site matters a great deal to them, and this is understandable for an organisation which has so many long-serving members of staff.

As CEO of MRC, I share their desire to address this issue – not merely for the benefit of MRC – but for the many people in the community areas surrounding Tamala Park who, quite rightly, have been deeply unhappy with the inconvenience and discomfort they have experienced over the past 18 months.

As this report demonstrates, I am confident that MRC is now better equipped and better informed to tackle this issue effectively and expeditiously.

OFFICER'S RECOMMENDATION

That Council:

- 1. Note the details contained within the report.**

Moved Cr Miles, seconded Cr Hatton

Moved Cr Wright, Seconded Cr Cutler

PROPOSED AMENDMENT 1

Add point 2: Endorses the actions contained within this report and the EPN in full.

CARRIED 8/2

For: Crs Castle, Cutler, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Crs Fishwick and Gobbert

Moved Cr Vernon, seconded Cr Cutler

PROPOSED AMENDMENT 2

Add point 3: Request CEO to bring a further report to the next February 2025 OCM providing an update on odour management at Tamala Park, including details of the MRC's compliance with the Environmental Protection Notice dated 28 November 2024.

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Nil

SUBSTANTIVE MOTION, as amended

The Chair directed that the points 1 to 3 be put separately

- 1. Note the details contained within the report.**

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Nil

- 2. Endorses the Actions contained within this report and the EPN in full.**

CARRIED 8/2

For: Crs Castle, Cutler, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Crs Fishwick and Gobbert

- 3. Request CEO to bring a further report to the next February 2025 OCM providing an update on odour management at Tamala Park, including details of the MRC's compliance with the Environmental Protection Notice dated 28 November 2024.**

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Nil

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 88

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 88 be received.

Moved Cr Fishwick, seconded Cr Vernon

RESOLVED

That the recommendation be adopted

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS

Moved Cr Proud, Seconded Cr Wright

That Council:

Accept the new business as it is of an urgent nature in accordance with clause 5.5 of the MRC Meeting Procedures Local Law 2020.

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright

Against: Nil

Moved Cr Castle, Seconded Cr Fishwick

Procedural Motion

1. Closes the meeting to the members of the public at 8.15 pm to consider item 12 in accordance with Section 5.23 of the *Local Government Act 1995*.
2. Permits the CEO and Governance Officer to remain in the meeting

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright
Against: Nil

The doors closed at 8.15 pm, members of the public and MRC/Member Council officers seated in the gallery left the meeting.

Moved Cr Cutler, Seconded Cr Wright

Procedural Motion

To re-open the meeting to members of the public.

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, May, Miles, Proud, Thornton, Vernon and Wright
Against: Nil

The doors reopened at 9.37 pm, members of the public and MRC/Member Council officers re-entered the gallery.

Moved Cr Vernon, Seconded Cr Proud

Procedural Motion

1. Closes the meeting to the members of the public in accordance with Section 5.23 of the *Local Government Act 1995*.
2. Permits the CEO and Governance Officer to remain in the meeting

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright
Against: Nil

The doors closed at 9.39 pm, members of the public and MRC/Member Council officers seated in the gallery left the meeting.

Moved Cr Castle, Seconded Cr Miles

Procedural Motion

To re-open the meeting to members of the public.

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, May, Miles, Proud, Thornton, Vernon and Wright
Against: Nil

The doors reopened at 9.46 pm

The Chair read out the resolution passed behind closed doors:

That Council resolve to approve the recommendations contained in Confidential Attachment 1.

CARRIED UNANIMOUSLY 10/0

For: Crs Castle, Cutler, Fishwick, Gobbert, Hatton, Miles, Proud, Thornton, Vernon and Wright
Against: Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Date of submission	22 November 2024
Meeting date	12 December 2024
Name of Councillor	Councillor Jordan Wright
Question on Notice	
<p>Could the CEO please provide an update on current fire mitigation practices at Tamala Park, specifically focusing on any recent improvements or changes made to enhance safety and reduce fire risks?</p>	
Officer Response	
<p>Answer: Mindarie Regional Council (MRC) has several measures in place, designed to both prevent fires from occurring and to manage them, quickly, safely and effectively, if and when they occur.</p> <p>Our response to fires is governed by MRC's Emergency Management plan, which sets out what actions are to be taken – and by whom – in the event of a fire on site. We have trained specialists employed full-time dedicated to planning for and managing incidents, like fires, at Tamala Park.</p> <p>MRC's landfill staff receive fire management training, with the most recent round of training completed in November of this year. This training ensures that staff understand our processes around fires on the landfill and their role within those processes.</p> <p>As part of our planned response to fires on the landfill, we have a dedicated water cart and utility vehicle which are maintained to be ready for deployment on site at any time. These assets have already been deployed on twenty-four separate occasions during the 2024 calendar year to manage fires from waste materials received on site.</p> <p>To reduce the risk of spreading, bushfire risk assessments are undertaken and fire breaks are regularly maintained around the site boundary and within the site itself. This work is carried out by trained contractors, particularly at this time of year with summer approaching.</p> <p>MRC also conducts regular boundary checks to identify any potential hazards or items which might prevent us from managing a fire effectively. This includes removing any wind-blown waste from the boundary fence.</p> <p>MRC receives alerts from the Chief Bush Fire Control Officer during total fire bans (TFB) and or harvest and vehicle movement bans. In such circumstances, we amend our internal procedures to minimise the risk of fire.</p>	

The Tamala Park site receives visits from local fire service officers to allow them to review the site’s bushfire management methods and ensure that they are up to speed with operations and aware of any changes that may have been implemented in recent times. The most recent visit took place in November with no issues highlighted.

MRC’s member councils, through their waste education programmes, aim to educate their residents on the proper disposal of batteries to prevent fires from igniting in the landfill. On site, MRC carries out its own education to the public who use our waste disposal facilities, displaying warnings against disposing of batteries in landfill at both the front gate and the weighbridge.

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 NEXT MEETING

The next Ordinary Council meeting is proposed for 27 February 2025 AT 6.30 pm at the City of Joondalup.

16 CLOSURE

The Chair closed the meeting at 9.48 pm and thanked the City of Perth for their hospitality and use of their meeting facilities.

Signed..... Chair

Dated day of2025



Special Meeting of Council

Thursday 19 December 2024

MINUTES

Held electronically.

*Constituent Members:
Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*

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MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Jane Cutler	Cr Michael Le Page
City of Joondalup	Cr John Chester Cr Lewis Hutton	Cr Russ Fishwick Cr Phillip Vinciullo
City of Perth	Cr Raj Doshi	Cr Viktor Ko
City of Stirling	Cr Tony Krsticevic (CHAIR) Cr David Lagan Cr Suzanne Migdale (DEPUTY) Cr Karlo Perkovic	Cr Teresa Onlow Cr Rob Paparde
Town of Victoria Park	Cr Claire Anderson	Cr Bronwyn Ife
City of Vincent	Cr Ashley Wallace	Cr Suzanne Worner
City of Wanneroo	Cr Helen Berry Cr Sonet Coetzee	Cr Eman Seif

PRESENT

Chair	Cr Tony Krsticevic
Councillors	Cr Claire Anderson Cr John Chester Cr Sonet Coetzee Cr Jane Cutler Cr Raj Doshi Cr Lewis Hutton Cr David Lagan Cr Karlo Perkovic (joined meeting at 12:03pm)
Alternate Members	Nil
Staff	Mr Chris Adams (Chief Executive Officer) Ms Vickie Wesolowski (EA/Office Manager) Ms Sonia Starr (Project Support Officer)
Apologies Councillors	Cr Helen Berry Cr Suzanne Migdale Cr Ashley Wallace
Leave of Absence	Nil
Absent	Nil
Consultants	Nil
Apologies Participant Councils' Advisers	Mr David MacLennan (City of Vincent) Mr Bill Parker (City of Wanneroo) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Kelton Hincks (Town of Cambridge) Mr Duncan Olde (Town of Victoria Park) Mr Stevan Rodic (City of Stirling)
In Attendance Participant Councils' Advisers	Nil
Members of the Public	Nil
Press	Nil

PRELIMINARIES

1. OFFICIAL OPENING

The Chair declared the meeting open at 12:02pm.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil

3. DISCLOSURE OF INTERESTS

Nil

4. PUBLIC STATEMENT/QUESTION TIME

Nil

5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil

6. PETITIONS

Nil

7. ADMINISTRATION REPORTS AS PRESENTED

7.1 STATEMENT OF FINANCIAL ACTIVITY FOR NOVEMBER 2024

Moved Cr Lagan, Seconded Cr Cutler.

RECOMMENDATION

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 November 2024.

The Motion was put and declared CARRIED by exception resolution (8/0).

For: Councillors Anderson, Chester, Coetzee, Cutler, Doshi, Hutton, Krsticevic and Lagan.

Against: Nil

7.2 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR NOVEMBER 2024

Moved Cr Lagan, Seconded Cr Cutler.

RECOMMENDATION

That the Council:

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for November 2024:**

November 2024 - \$6,611,851.89

- 2. APPROVES the Credit Card Statement for November 2024.**

The Motion was put and declared CARRIED by exception resolution (8/0).

For: Councillors Anderson, Chester, Coetzee, Cutler, Doshi, Hutton, Krsticevic and Lagan.

Against: Nil

7.3 PROJECT FINANCIAL REPORT – OCTOBER 2024

Moved Cr Lagan, Seconded Cr Cutler.

RECOMMENDATION

That the Council RECEIVES the Project Financial Report (October 2024) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED by exception resolution (8/0).

For: Councillors Anderson, Chester, Coetzee, Cutler, Doshi, Hutton, Krsticevic and Lagan.

Against: Nil

8. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

Cr Perkov joined the meeting at 12:03pm.

9. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

10. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

11. GENERAL BUSINESS

Nil

12. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 12:04pm.

ARTS ADVISORY GROUP

Wednesday 7 August 2024
5:30pm – 6:30pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Suzanne Worner (SW)
Cr Sophie Greer (SG)

Community Representatives

Carolyn Kamovsky (CK) Kate Rae (KR)
Wayne Herring (WH) Iwan Isnin (II)

City of Vincent Officers

Lauren Formentin, Place Planner – Arts (LF)
Eamonn Lourey, Coordinator Place (EL)
Holly Mason, Strategic Planner (HM)

Apologies

Cr Ashley Wallace (AW) Chakris Srisuwan (CS)
Helen Turner (HT) Marisa Santosa (MS)

1. Introduction and Welcome

Councillor Worner opened the meeting at 5.30pm and delivered an Acknowledgment of Country.

2. Apologies

Apologies were received from Helen Turner, Marisa Santosa and Cr Wallace.

3. Confirmation of the Minutes

The Minutes from the 29 May 2024 were noted and accepted.

4. General Business

4.1 Discuss donation offer from Loftus Street Stitchers (LF) 10 mins

- LF presented the Loftus Street Stitchers offer to donate an installation titled 'Blue Bells.'
- Donation is from a community group and provides a good example of how the Art Collection Policy could be used.

- Group discussed challenges associated with displaying the item due to its delicate nature and requirement to be suspended or placed on a platform.
- Generally agreed to accept the offer, with further investigation needed into how the item will be displayed/stored.

4.2 Draft Art Collection Policy update (HM)

15 mins

- HM presented a draft of the amended Art Collection Policy informed by Administration's review of the arts policies.
- Points discussed:
 - scope of the policy, including whether to have public art and public murals included in the collection.
 - EL noted that reinstating the Art Awards is not planned for the next few years and is not in the Arts Plan.
 - it was suggested that an audit of the current collection should be considered to inform the acquisition criteria and policy objectives.
 - consider having one policy with subsections to cover different aspects of art, making it simpler for review and access.
 - consider the broad definition of art and the need to evolve with it.

~~4.3 Public Art and Public Murals Policy Reviews discussion (HM)~~

~~25 mins~~

4.3 AAG Feedback on Artwork Proposals (LF)

10 mins

- the group expressed reservations about its cultural sensitivity, relevance to the audience, and adherence to project guidelines.
 - suggested considering a clearer narrative to make it more coherent and meaningful.
 - noted the need for early feedback and approval of the final concept.
- a. 38-44 Brisbane St – Percent for Art
- LF provided an update on the Globe artwork noting:
 - a public petition requesting the relocation of the artwork due to concerns about its feasibility in the current location.
 - once we have assessed the feasibility of redesigned footings, we will be preparing a report to take to the October Council meeting
- b. 120 Oxford St – Mural application

5. Any Other Business

No other items were discussed.

6. Close/Next Meeting

Councillor Worner closed the meeting at 6.56pm. The next meeting will be held on Wednesday 6 November 2024.

RSVP/Apologies to louise.hood@vincent.wa.gov.au

Statistics for Development Applications
As at the end of December 2024

DETERMINED APPLICATIONS

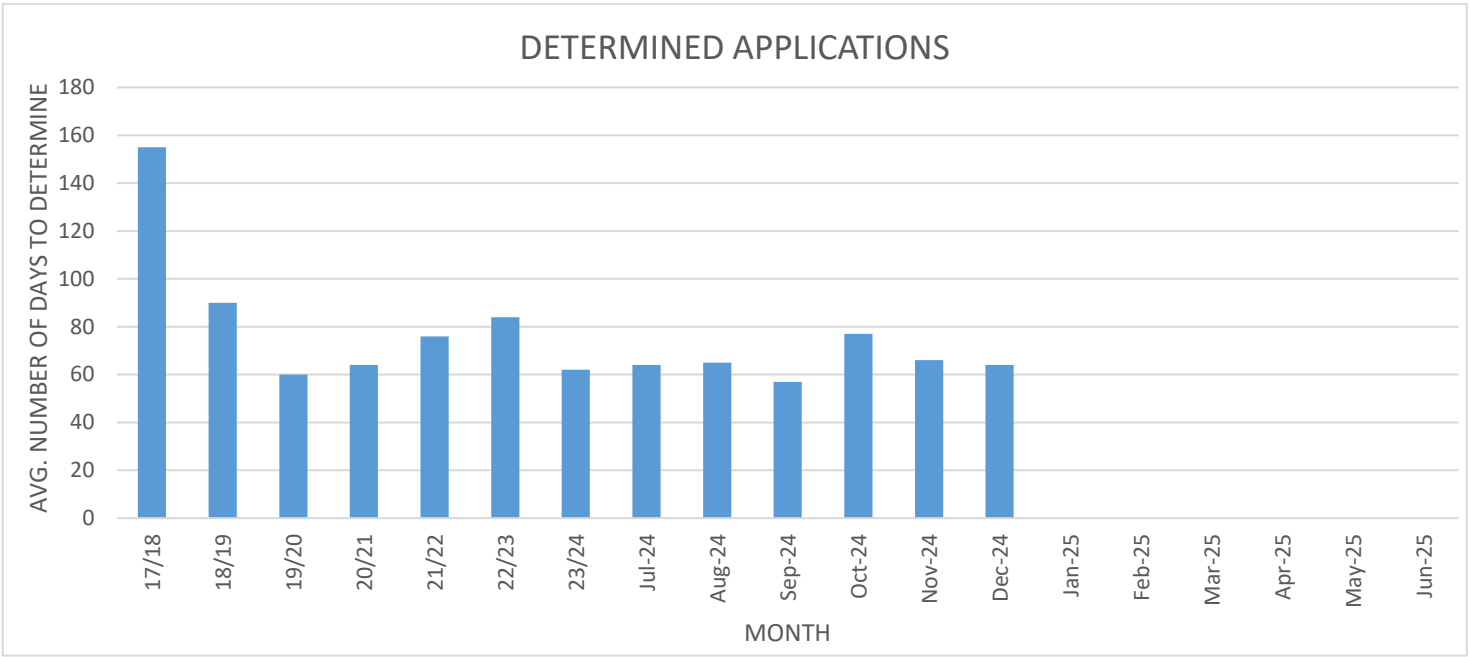
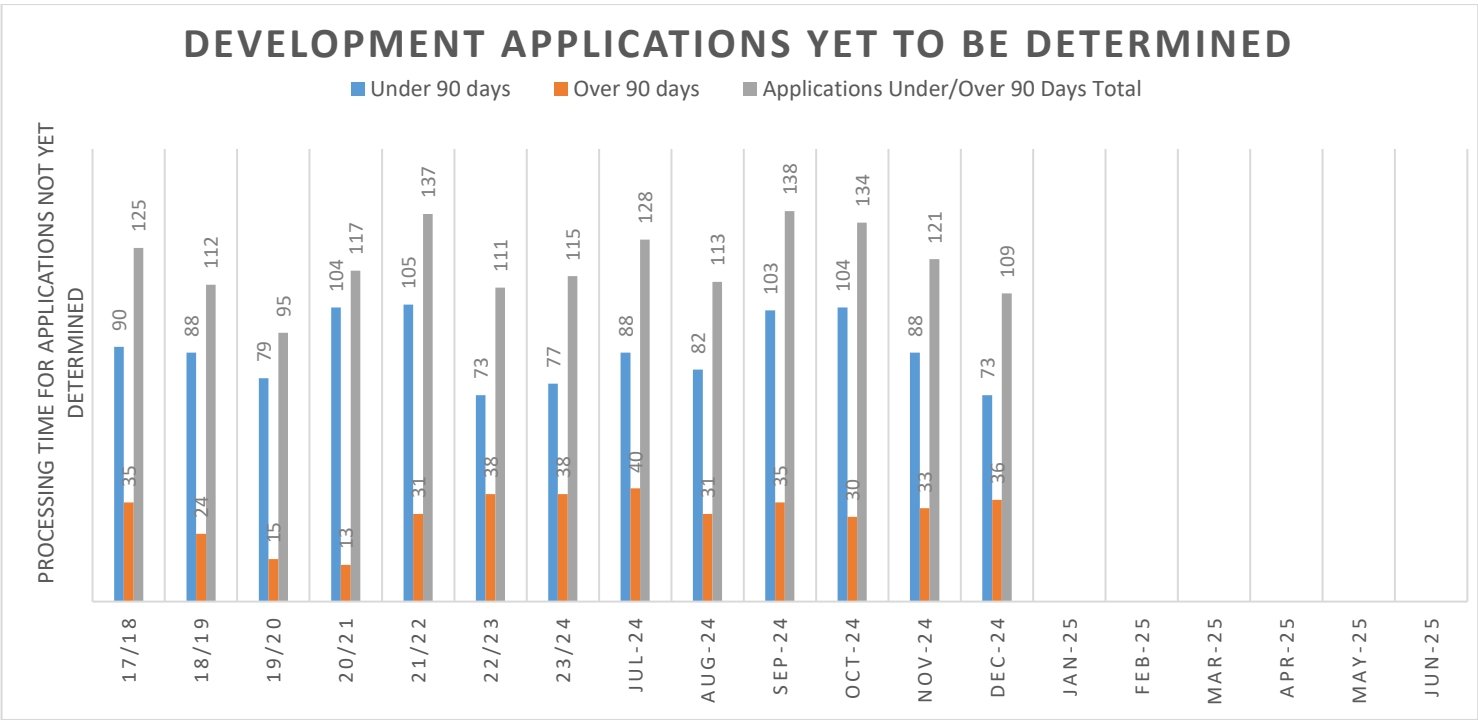


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2017/2018 and each month since July 2024.

Processing Days	17/18	18/19	19/20	20/21	21/22	22/23	23/24	Jul 24	Aug 24	Sept 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25
Minimum	1	0	0	0	1	0	9	0	20	17	36	7	28						
Average	155	85	60	64	76	84	62	64	65	57	77	74	64						
Maximum	1008	787	499	268	298	280	145	90	177	88	194	226	91						

	20/21	21/22	22/23	23/24	Jul 24	Aug 24	Sept 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25
DA's Determined (excludes exempt from approval or cancelled)	403	385	281	311	27	42	20	26	33	28						
Value of Determined DA's (in millions)	217	143	417	405	86.5	86.4	12	13.3	22.1	11.6						

DEVELOPMENT APPLICATIONS YET TO BE DETERMINED



	Jul 24	Aug 24	Sept 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25
DA's lodged	33	31	40	38	24	23						
DA's to be Determined	128	113	138	134	121	109						
Value of DA's to be Determined (in millions)	126	63.3	73.7	74.5	89.1	90						

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 28 JANUARY 2025**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 41-43 & 45 Angove Street, North Perth (DR 81 of 2023)	1 June 2023	Hidding Urban Planning/Lavan	<p>Application for review of a Development Assessment Panel decision to refuse an application for a Service Station on 3 May 2023.</p> <p>*****</p> <p>Directions hearing held on 16 June 2023. Mediation held on 4 July 2023, with Mayor Cole and interested community members in attendance to make a presentation. A second mediation was scheduled for 14 August 2023 and was vacated. Mediation was rescheduled to 10 October 2023 and was subsequently vacated. The matter was listed for a directions hearing on 10 November 2023 to schedule a new date for mediation. This was vacated. The matter has been listed for a directions hearing on 2 February 2024 with the applicant to provide additional information by 11 January 2024. The applicant has yet to provide any additional information and the matter is still proceeding to the directions hearing on 2 February 2024. The directions hearing has been vacated and the matter has been listed to a further mediation on 27 February 2024. This mediation was scheduled for 6 May 2024. Following this the matter has been listed for a further mediation to be held on 2 July 2024. This was vacated and has been rescheduled to 2 September 2024. The mediation was cancelled on 30 August 2024 and the matter was listed for a further directions hearing on 27 September 2024. Following this the matter has been listed for a further directions hearing on 1 November 2024. Following this the SAT made orders for a further directions hearing on 17 January 2024, with the applicant to provide additional information by 13 December 2024. The matter has been scheduled for a further directions hearing on 14 February 2025 with the applicant to be provide additional information by 31 January 2025.</p> <p><i>Representation by: DAP Executive Director</i></p>
2.	No. 5 Berryman Street, Mount Hawthorn (DR 71 of 2024)	22 May 2024	George Seal	<p>Application for review of conditions of a Council decision to approve an application for a Change of Use from Single House to Single House and Restaurant/Cafe on 23 April 2024.</p> <p>*****</p> <p>The matter was listed for a directions hearing on 7 June 2024, which on agreement between the parties, was vacated and rescheduled for 5 July 2024. Following the directions hearing on 5 July 2024 the SAT issued orders inviting Council to reconsider the application pursuant to s.31(1) of the <i>State Administrative Tribunal Act 2004</i>, on or before 29 October 2024. The matter was also listed for a further Directions Hearing on 1 November 2024.</p> <p>The Applicant requested an extension to the reconsideration dates. The reconsideration date for this matter has been amended to be on or before 28 February 2025 and a further Directions Hearing has been scheduled for 7 March 2025.</p> <p><i>Representation by: Administration</i></p>

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 28 JANUARY 2025**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
3.	No. 120 Claisebrook Road, Perth (DR 110 of 2024)	30 July 2024	Allerding and Associates	<p>Application for review of conditions of Western Australian Planning Commission decision to approve the Holcim Concrete Batching Plant to continue to operate until 30 December 2027 on 27 June 2024.</p> <p>*****</p> <p>The matter was listed for a directions hearing on 30 August 2024 and was listed for a mediation on 12 November 2024. The City was not invited to take part in this mediation. The matter has been listed for a further mediation on 6 February 2025. The City has not been invited to take part in this mediation.</p> <p><i>Representation by: DPLH Director Planning Appeals</i></p>
4.	No. 235 Brisbane Street, Perth (DR 122 of 2024)	21 August 2024	Michael Cao	<p>Application for review of a Council decision to refuse an application for a Change of Use from Family Day Care to Child Care Premises on 23 July 2024.</p> <p>*****</p> <p>Directions hearing held on 4 October 2024. A further directions hearing was held on 11 October 2024. at which interested residents were invited to make a presentation to the SAT at the commencement of the following mediation. Mediation was held on 7 November 2024 and included interested community members presenting to the SAT. A directions hearing has been scheduled for 22 November 2024. The directions hearing has been vacated and the matter has been listed for a directions hearing on 17 January 2025.</p> <p>At the 17 January 2025 directions hearing the parties agreed for the matter to be scheduled for a further mediation. Unavailable dates of the parties to be confirmed by 24 January 2024. The City has confirmed its unavailable dates. Awaiting mediation date to be set by the SAT.</p> <p><i>Representation by: Administration</i></p>
5.	Nos. 41-43 Angove Street, North Perth (DR 138 of 2024)	11 October 2024	Lavan	<p>Application for review of a Council decision to refuse an application for Alterations and Additions to Service Station on 20 August 2024.</p> <p>*****</p> <p>The matter was listed for a directions hearing on 11 October 2024. On 10 October 2024 the directions hearing was vacated and rescheduled to 20 December 2024. The purpose of rescheduling the directions hearing is to allow the parties to prepare a Statement of Issues Facts and Contentions (SIFC) to define the issues under contention and inform future programming for the matter. The SAT issued orders on 10 October 2024 with the following key dates prior to the directions hearing:</p> <ul style="list-style-type: none"> • 22 November 2024 – Respondent's Statement of Issues, Facts and Contentions due to SAT. • 13 December 2024 – Applicant's Statement of Issues, Facts and Contentions due to SAT. <p>On 11 December the SAT made orders to extend the time in which the Applicants SIFC is due to the SAT to 20 December 2024 and listed the matter for a Directions Hearing on 7 February 2025. The date for the Applicants SIFC was subsequently extended until 17 January 2025 and was submitted.</p> <p><i>Representation by: Administration & McLeods</i></p>

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 28 JANUARY 2025**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
6.	No. 40 Guildford Road, Mount Lawley	13 December 2024	Western Australian Planning Commission	<p>Application for review of a Council decision to issue a Heritage Conservation Notice for the property on 23 April 2024, with the notice having been issued on 15 November 2024. *****</p> <p>The matter is listed for a directions hearing on 7 February 2025. <i>Representation by: Administration & McLeods</i></p>

**METRO INNER DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 28 JANUARY 2025**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	STATUS
1.	No. 177 Scarborough Beach Road, Mount Hawthorn	PTS Town Planning Pty Ltd	Form 1 – Mixed Use Development	6 August 2024	Not yet scheduled	The application is under assessment. The Responsible Authority Report is currently due on 7 February 2025.
2.	Nos. 367-373 Fitzgerald Street and 103 Alma Road, North Perth	Planning Solutions	Form 2 – Mixed Use Development (Amendment to Approved)	17 September 2024	8 January 2025	The Responsible Authority Report was submitted on 19 December 2024. The DAP meeting was held on 8 January 2025 where the application was approved 4-1 as per the City's recommendation, with Cr Woolf voting against the recommendation to refuse the application. The minutes of this meeting are available here .
3.	No. 192 Stirling Street, Perth	Element Advisory Pty Ltd	Form 1 – Mixed Use Development	8 November 2024	Not yet scheduled	The application is on stop-the-clock as the City has requested further information. A due date for the Responsible Authority Report has not yet been confirmed and will be updated upon receipt of the information requested by the City.
4.	No. 5 Bruce Street, Leederville	CF Town Planning & Development	Form 1 – Multiple Dwelling Development	28 November 2024	Not yet scheduled	The application is under assessment and is being advertised for public comment until 25 February 2025. Responsible Authority Report is currently due on 26 February 2025.
5.	No. 129 Loftus Street, Leederville	Taylor Burrell Barnett	Form 1 – Multiple Dwelling Development	10 January 2025	Not yet scheduled	The application is currently under assessment. A Responsible Authority Report due date has not been confirmed.

DAP Process Improvements:

The City's Administration has changed the process for DAP matters. This will include early confirmation of the availability of Elected Members that are DAP Members to attend DAP meetings. This will also include the circulation of the Responsible Authority Report to all Elected Members on contentious DAP items.

CITY OF VINCENT DESIGN REVIEW PANEL (DRP)
REGISTER OF APPLICATIONS CONSIDERED BY DESIGN REVIEW PANEL
AS AT 28 JANUARY 2025

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
Nos. 173 and 175 Carr Place, Leederville	Urbis	Multiple Dwelling Development	4 December 2024	Pre-lodgement Application The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy), and Residential Design Codes (R Codes), and the appropriateness of the development within its setting.
Nos. 110 Charles Street and 436 Newcastle Street, West Perth	Apex Planning	Commercial Development	17 December 2024	Pre-lodgement Application The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development within its setting.
Nos. 14 and 16 Woodville Street, North Perth	Woodville NP Pty Ltd	Grouped Dwellings (6)	17 December 2024	Pre-lodgement Application The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development within its setting.

Report will be included in the 11 February 2025 OCM Agenda.

TITLE:	Register of Petitions – Progress Report – February 2025
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:	
CEO:	Chief Executive Officer
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Date Rcd	Subject	Action Officer	Action Taken
20/8/2024	A petition with 16 signatures was received from Trent Negus of Mt Lawley, requesting that Council install a 3 hour parking limit at the intersection of Joel Terrace and Mitchell Street and surrounding area, due to the fact that Mercy Hospital employees are taking up all the parking in the area all day. The intersection and street are now dangerously overcrowded and there has already been an accident last week because of the parking of hospital employees, patients and visitors.	EDIE	<p>Petition received.</p> <ul style="list-style-type: none"> The lead petitioner has been contacted and advised a letter will be sent to surrounding residents seeking their comments on proposed parking restrictions if warranted. This will not only include Joel Terrace residents but residents in surrounding streets where there are currently no parking restrictions. Parking occupancy surveys have been completed by the Rangers. Community Consultation has been completed with a letter sent to surrounding residents seeking their input on possible parking interventions to ease the parking situation. As the Community Consultation period has closed, Ranger Services are now analysing the data from the parking surveys as well as the feedback from residents to determine what type of parking intervention is warranted.
18/7/2024	A petition with 12 signatures requesting that the artwork The Globe be moved to a new site.	EDSD	Report to be presented to February 2025 Council meeting.

3/7/2024	A petition with 17 signatures (and a further 31 received by survey) has been received from Jerome Waddell of West Perth. The petition requests that the decision to create a "No Stopping" zone in front of 16 and 14 Hammond Street be reversed.	EDIE	<p>Petition received.</p> <ul style="list-style-type: none"> • Investigation into short term measure to resolve parking issues along street. • City will investigate further options once power is underground which will hopefully result in additional parking spaces. • Consultant reviewing potential left out only onto Charles St. • Internal review conducted and measures have been put in place to ensure residents are consulted in the first instance. • Email response sent to lead petitioner detailing the above.
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TITLE:	Register of Notices of Motion – Progress Report – February 2025
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:

CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Details	Action Officer	Comment
Electric Vehicle Charging Infrastructure in the City of Vincent	EDIE / EDSD	<p>In progress</p> <p>Administration is implementing the NOM outcomes. This is ongoing.</p> <p>Administration attended a meeting with Perth Inner City Group Council's on 21 November to discuss opportunities for EV charging locations across local government areas. A further meeting will be scheduled for mid-2025 to share data outcomes and insights from City of Perth EV charging trial.</p> <p>Advocacy letter sent to relevant State Government Ministers on 9 January 2025.</p>
Rodenticide Use	EDSD	<p>In progress</p> <p>Administration is implementing the NOM outcomes. This is ongoing.</p> <p>Administration has completed item 2.2.1, with the factsheet now available on the City's website and on display at the library. Administration has prepared and posted 1 social media post, on 23 October, in respect to the safe use of rodenticides. The team have also marked 4 August annually in the Public Health Communications Calendar, as an opportunity to promote responsible rodent control (commencing 2025).</p>
Protection and promotion of trees on private land	EDSD	<p>Ongoing</p> <p>Administration is implementing the NOM outcomes. This is ongoing.</p> <p>Review of Trees of Significance Policy approved by Council at December 2024 meeting for the purposes of community consultation. Consultation concludes 13 February 2025 and a report on the outcomes of consultation will be presented to Council by mid-2025.</p>

Item Number	Meeting Type	Council Meeting	Agenda Report Item	Resolution Action Item	Action	Council Decision	Director	Comments	Due Date
9.1	OCM	18/06/2024	Outcome of Advertising - Review of Heritage Management Policies	3. Council DOES NOT SUPPORT the REVOCATION of Policy No 7.6.9 Heritage Assistance Fund, included as Attachment 9 and REQUESTS Administration presents a report to Council in December 2024 on the revocation of Policy No 7.6.9 Heritage Assistance Fund, as part of the Community Funding Policy review.	Return to Council	Carried with Amendment	EDSD	Community funding policy to be presented to the December Council Meeting for approval to advertise. The HAF will be presented to Council in 2025 for revocation concurrently with the Community Funding Policy following the completion of community consultation.	December 2024
10.2		21/05/2024	Beaufort Street Precinct Area Road Safety Treatments	The draft Road Safety Implementation Plan to be presented for Council consideration by May 2025 (with progress update via Council Workshop February 2025) with delivery of works prioritised based on the treatment of severely or seriously injured crashes identified within the Highgate precinct, with the intersections of Harold Street / Beaufort Street and Chatsworth Road / Beaufort Street ranked as high priority projects;	Return to Council	Carried 7/1 with amendments	EDIE	Implementation Plan framework being scoped. Return to Council Workshop February 2025	Workshop February 2025 MEng 10.01.2025 - Consultant is to be appointed in the coming weeks and Council Workshop report created within InfoCouncil for February meeting.
13.1	OCM	19/03/2024	Notice of Motion - Mayor Alison Xamon - Protection and Promotion of Trees on Private Land	REQUESTS that the City: 2.1Prioritises the progress of planning controls to ensure greater protection of trees and canopy provision on private land; and 2.2Advocates to the Western Australian Planning Commission and Minister for Planning for greater protection of trees on private land.	Return to Council; #Administration Action Required	Carried 9/0	EDSD	Administration has and will be presenting options for planning controls at Council Workshops in May, July and October, November 2024. Planning controls and initiatives are intended to be presented to a future Council Meeting.	December 2024
12.4	OCM	19/03/2024	Responses to Motions Carried at the Annual General Meeting of Electors held on 1 February 2024	Motion 4.2 – Dust at Menzies Park - That Council REQUESTS Administration identifies a temporary solution to stabilise and mitigate dust on this section of verge and brings a report back to Council with a recommendation for a permanent solution by no later than March 2025.	Return to Council	Carried with amendment	EDIE	Investigations for alternate treatment progressing.	March 2025
10.2	OCM	12/12/2023	Response to Petition - Ellesmere Street, North Perth Parking	RECEIVES a further report at the conclusion of the collection of traffic data and public consultation.	Return to Council	Carried 7/0	EDIE	Traffic Warrants are underway.	February 2025
10.1	OCM	12/12/2023	Response To Petition - Corner Scarborough Beach Road and Killarney Street - Maintenance and Infrastructure	REQUESTS administration to complete a review of the location of Scarborough Beach Road and Killarney Street for improved and additional signage and if warranted, provide a concept design on road infrastructure improvements to address road safety concerns which will be included in the wider precinct wide traffic modelling for the Mount Hawthorn area.	Return to Council	Carried 7/0	EDIE	Traffic data and concept design to be issued for community consultation with residents and school in March 2024.	February 2025
12.4-4.2(1)	AGM	14/03/2023	Development Green Space	That Council REQUEST the CEO to present a review of the landscaping requirements in the City's Built Form Policy to Council by December 2023.	Return to Council	Carried En bloc	EDSD	Administration will present a review of the impact to the Built Form Policy from the R Codes amendments at the 30 July workshop, to confirm the intent to pursue a determination from the WAPC. Once the Built Form Policy has been determined Administration will undertake a further review as part of the investigation of planning controls NoM.	Mid 2025
12.4 - Motion 4.5	AGM	14/03/2023	Pedestrian Safety (Newcastle / Fitzgerald)§	4.5.1That the City of Vincent-addresses the safety issues for pedestrians at the corner of Fitzgerald Street and Newcastle Street in this financial year 2022/23. "" 4.5.2That the City of Vincent places a bollard or visual deterrent to offer a pedestrian refuge and protection of the Heritage listed building on the corner Newcastle Street and Fitzgerald Street. (similar to what exists on the City of Perth side of the fore mentioned intersection).§	Return to Council	Carried 8/0	EDIE	Improvements / modifications to the intersection of Newcastle and Fitzgerald Streets requires the collaboration of several stakeholders and is expected to take over eighteen months to achieve. The interim solution has the support of the proposer of the motion.	Mid 2025
9.7	OCM	14/09/2021	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan – Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	RECOMMENDS that the Western Australian Planning Commission approve the modifications listed at Attachment 4 and the revised Leederville Precinct Structure Plan included as Attachment 5; subject to modifying the Public Open Space at Oxford Street Reserve to reflect Attachment 7, with the remainder of 62 Frame Court, Leederville zoned Mixed Use R-AC0;	Return to Council	Carried with Amendment	EDSD	SPC considered draft LPSP in May 2024 and has requested further community consultation on modifications before it is reconsidered. Presented to Council workshop in August 2024 and will be presented to a futre workshop end of 2024 / early 2025 before community consultation is undertaken	Mid 2025

COUNCIL WORKSHOPS

There has been one workshop since 17 November, details below:

26 November 2024

Youth Action Plan - Youth Advisory Council of WA Presentation

Provision of Youth Services

Budget Consultation 2025/26

Proposed Format Change to Native Plant Sales

Draft Amended Local Planning Strategy

Update on Short-Term Accommodation Changes - Local Planning Scheme No. 2

Amendment and Policy Review

Update on the Leederville Precinct Structure Plan

Norfolk Street - Safe Active Street Design

Sale of No. 10 Monmouth Street, Mount Lawley

Hyde Park Reference Group Summary

Tree Management

Retaining Trees on Private Land



CITY OF VINCENT

NOTES

Council Briefing

3 December 2024

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**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 3 DECEMBER 2024 AT 6.00PM**

PRESENT:	Mayor Alison Xamon	Presiding Member
	Cr Alex Castle	North Ward
	Cr Ron Alexander	North Ward
	Cr Suzanne Worner	North Ward
	Cr Jonathan Hallett	South Ward
	Cr Ashley Wallace	South Ward
	Cr Sophie Greer	South Ward
	Cr Ashlee La Fontaine	South Ward
IN ATTENDANCE:	David MacLennan	Chief Executive Officer (electronically)
	Rhys Taylor	Executive Director Community & Business Services
	Jay Naidoo	A/Executive Director Strategy & Development
	Dale Morrissy	Manager Community Facilities (Left at 6.18pm after Item 6.2)
	Kara Tolj	Coordinator Community Facilities (Left at 6.18pm after Item 6.2)
	Thomas Gosling	Coordinator Sport & Recreation (Left at 6.18pm after Item 6.2)
	Aaron Griffiths	Manager Waste & Recycling (Left at 6.21pm after Item 5.1)
	Lisa Williams	Executive Manager Communications & Engagement
	Prue Reddingius	Manager Public Health & Built Environment
	Mitchell Hoad	A/Manager Strategic Planning
	Joslin Colli	Executive Manager Corporate Strategy & Governance
	Emma Simmons	Coordinator Corporate Strategy & Governance
	Wendy Barnard	Mayor and Council Support

Public: Approximately five members of the public.

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Alison Xamon, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present, acknowledging that as a Council we have a role to play in working towards reconciliation and justice for First Nations people”

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Cr Nicole Woolf is an apology for this meeting.

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

Rod Gardiner of Mt Hawthorn – Item 6.2

His full statement can be heard [here](#).

Bryce Stewart of North Perth – Item 5.3

Submitted the following submissions in writing and spoke to it. His full statement can be found [here](#).

Regarding character area policy for Auckland Street, I restate my strong opposition for this to be implemented, reasons detailed below:

This nomination originated from a door knocking appeal that called for signatures to help "characterise" the street, define it, and in no uncertain terms WILL NOT RESTRICT options for renovations and new builds in the future...this was a completely false pretense given the increase in restrictions on second story set backs and distance of property from the street this enforces, in addition to the already established built form and R codes. 66% signatures of the effected area were ascertained...arguable falsely as heard at the community consultation.

Secondly, multiple surveys have been performed. I will refer to the most recent in which the strategic planning team have guided their recommendation to APPROVE this policy.

- there was no way to determine if the survey was filled out by Auckland street residents
- there is no guideline on what constitutes "community support"
- 11 responses were received. from 37 houses this reflects under 30% response despite huge effort from the strategic planning team (credit to them).
- of these 11, 5 opposed the policy, 6 were in favour, and arguably one of these 6 only supported if the majority of the street agreed.
- In discussions with the Strategic planning team, 6/11 represents a majority and therefore community support. Omitted is the more alarming figure of ONLY 6/37 (16%) who are in favour.

More concerning, is the slippery slope argument that this policy creates. As per draft guidelines, 40% of the street required to make amendments and 70% to revoke the policy. This is unfathomable. This leaves the door open to unrealistic building requirements and restrictions that are ludicrous. If agreed upon, 5 opinions will change the ability of 37 home owners in the future to build their home as wished after spending millions of dollars. I sincerely hope this doesn't meet your subjective definition of "community support".

Tom of North Perth – Item 5.3

His full statement can be found [here](#)

The following statement was submitted in writing prior to the meeting:

Yimeng Chen of North Perth – Item 5.3

I write as a property owner within the affected area to express substantive concerns regarding the survey results and policy implications of the proposed policy amendments.

I kindly request my following concerns be given due consideration in your policy deliberations.

Potential bias in survey representativeness (pp.12-13):

- The survey response rate of 35% (11 of 31 character area properties) does not provide a statistically representative sample for policy determination (<40%).
- The purported 55% majority in support (6 of 11 respondents) represents only 17% of total street properties, raising questions about the conclusiveness of these findings.
- Whether all six supporting responses are from front-facing properties that would be directly impacted by the proposed amendments
- The submission method (survey) may also suffer from potential a self-selection bias where properties that have already undertaken modifications inconsistent with the proposed amendments may not be included.
- When accounting for properties with existing non-consistent modifications (6 opposition) and survey objectors (5), the effective opposition rate would be 65% [= (5 + 6) / (11 responses + 6)].

Policy Implications:

The proposed amendments raise several equity concerns:

- They would impose disproportionate regulatory burdens on remaining character properties while exempting previously modified properties
- They would create an inequitable advantage for properties that have already undertaken inconsistent modifications
- Current policies, if properly enforced, are sufficient to preserve street character while maintaining appropriate architectural diversity

Based on the above-mentioned concerns, I don't support the proposed amendments to be mandated through the planning policy.

I believe a voluntary design guideline approach would better serve the street's character while avoiding potential policy complications (e.g., voluntary guideline of 3 meters and 2 meters as minimum requirement in current planning policy).

Further details for clarification:

On page 1, regarding "*the nomination was supported by 66 percent of landowners (26 landowners in total). This exceeded the threshold of 40 percent support that is outlined in the Character Area Policy for the City to progress with a nomination*"

- How do we reconcile 11 survey respondents to 26 landowners, suggesting less support of nomination for new amendments to date?
- Is 26 based on the properties count (without multiple votes from single property)?
- What was numerator and denominator to arrive at a 66%? with consistent application of only including front-facing property criteria?

Administration provided the following response:

Landowner Support for Nomination

The nomination for the Auckland Street Character Area that was received by the City in August 2023 was supported by landowners of 26 of the properties within the proposed area.

At the time of receiving the nomination the Character Area included 40 properties.

The 11 survey respondents received during community consultation represent individual properties, and each property has only one respondent recorded - even if there were multiple owners that responded.

Front Facing Properties Support for Nomination

Within the proposed Character Area there are four sites that have been subdivided in a battleaxe configuration.

This configuration means that there are four properties that are directly facing the street, and four that are located at the rear.

It is also noted that while the initial Character Area nomination included 40 properties, three properties were subsequently removed.

This means that 37 properties now comprise the proposed Character Area. Three of the properties at the front supported the nomination based on the initial Character Area boundaries. Each of these properties remain in the proposed Character Area.

The table below sets out the support from front facing properties for the nomination relative to the extent of both the initial and proposed Character Area:

	Total Properties (Excluding Rear)	Total Support for Nomination (Excluding Rear)
Initial Character Area (40 total properties)	36	23 (64 percent)
Proposed Character Area (37 total properties)	33	21 (64 percent)

Consultation Responses

Consultation was undertaken in accordance with the Community and Stakeholder Engagement Policy. This included letters sent to all landowners and occupiers within the proposed Character Area seeking feedback on the Guidelines. An on-site meeting was also held for interested residents.

The reasons why there were less responses received during the consultation period compared to the original nomination are unclear. This could be because of consultation fatigue, a lack of interest in the Character Area and/or Guidelines, or individuals choosing not to make a formal submission.

Once a nomination has been received, the Character Area Policy does not provide a threshold of support that is required for a Character Area and supporting Guidelines to be approved by Council.

There being no further speakers, Public Question Time closed at approximately 6.08pm.

4 DECLARATIONS OF INTEREST

Nil

REPORTS



The Presiding Member, Mayor Alison Xamon, requested Council Members to indicate:

Items which Council Members wish to discuss which have not already been the subject of a public question/comment and the following was advised:

COUNCIL MEMBER	ITEMS TO BE DISCUSSED
Cr Worner	5.5 and 5.6
Cr Greer	5.1 and 7.4

REPORTS WITH DISCUSSION

6.2 CLUB NIGHT LIGHTS PROGRAM (CNLP) - FLOODLIGHTING PROJECT PROPOSALS

- Attachments:
1. Menzies Park Floodlighting - Specification, Electrical and Lighting Design - Confidential
 2. Litis Stadium Floodlighting - Specification, Electrical and Lighting Design - Confidential
 3. Birdwood Square Floodlighting - Specification, Electrical and Lighting Design - Confidential
 4. Menzies Park Floodlighting - Communications Report 
 5. Menzies Park Floodlighting - Survey Report 

RECOMMENDATION:

That Council

1. ENDORSES the proposal to upgrade the floodlighting at Menzies Park
2. NOTES the community consultation for floodlighting upgrades at Menzies Park
3. Subject to clauses 1 and 2 above,
 - 3.1 CONSIDERS the inclusion of \$143,523.56 (ex GST) for the Menzies Park floodlighting upgrade in the draft 2025/2026 budget being the City's contribution to the upgrade;
 - 3.2 APPROVES that all supporting documentation, including the completed application form, be forwarded to the Department of Local Government, Sport and Cultural Industries by the deadline 31 March 2025.
4. ENDORSES the proposal to upgrade the floodlighting at Litis Stadium (200lux only).
5. Subject to clause 4 above,
 - 5.1 CONSIDERS the inclusion of \$169,380.81 (ex GST) for the Litis Stadium floodlighting upgrade in the draft 2025/2026 budget being the City's contribution to upgrade floodlighting at Litis Stadium (200lux only);
 - 5.2 APPROVES that all supporting documentation, including the completed application form, be forwarded to the Department of Local Government, Sport and Cultural Industries by the deadline 31 March 2025.
6. NOTES the estimated cost of the Birdwood Square floodlighting upgrade for future budget considerations.

NO QUESTIONS ON NOTICE

At 6.18pm Manager Community Facilities left the meeting and did not return.

At 6.18pm Coordinator Community Facilities left the meeting and did not return.

At 6.18pm Coordinator Sport & Recreation left the meeting and did not return.

5.3 OUTCOME OF ADVERTISING - DRAFT AUCKLAND STREET CHARACTER AREA GUIDELINES

- Attachments:
1. Draft Auckland Street Character Area Guidelines 
 2. Summary of Submissions - Administration Response 

RECOMMENDATION:

That Council:

1. **PROCEEDS** with amendments to Local Planning Policy: Character Area Guidelines with modifications, including the Character Area Guidelines for Auckland Street in Attachment 1, pursuant to *Schedule 2, Part 2, Clause 5 of the Planning and Development (Local Planning Schemes) Regulations 2015*; and
2. **NOTES** that Administration will publish a notice in accordance with Clause 87 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CR CASTLE:

Can information be provided to reflect the percent of submissions that supported and objected to the proposed Guidelines relative to the total number of properties in the proposed Character Area?

A/MANAGER STRATEGIC PLANNING:

There are 37 properties within the proposed Auckland Street Character Area

The City received a total of 11 submissions during the formal community consultation period between 27 September and 21 October 2024. This is equal to 30 percent of the total properties in the proposed Character Area.

Of these:

- *Six were in support, equivalent to 16 percent of the total properties in the proposed Character Area; and Five objected, equivalent to 14 percent of the total properties in the proposed Character Area.*

5.1 REVIEW OF POLICY NO. 7.6.3 - TREES OF SIGNIFICANCE

- Attachments:
1. Draft Local Planning Policy - Trees of Significance 
 2. Review of Policy No. 7.6.3 - Trees of Significance 

RECOMMENDATION

That Council

1. **PREPARES** the amendments to Policy No. 7.6.3 – Trees of Significance as included as Attachment 1 in accordance with Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. **AUTHORISES** the Chief Executive Officer to advertise the proposed amendments in accordance with Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
3. **NOTES** that the amendments proposed in the review of Policy No. 7.6.3 – Trees of Significance would require amendments to the City's Register of Delegations, Authorisations and Appointments. These would be considered at a future Council Meeting concurrently when the amended Policy No. 7.6.3 – Trees of Significance is considered for final approval; and
4. **SUPPORTS** Administration continuing to progress efforts for greater tree retention on private property through a multi-faceted approach by coordinating incentives, public education, advocacy and planning controls, while monitoring and adapting strategies to ensure ongoing effectiveness.

CR GREER:

Could you please clarify the references to 'landowner' in Clause 4 of the Policy and if that means that all owners of the tree would be provided with a copy of the arborist report?

A/MANAGER STRATEGIC PLANNING:

Administration has updated Clause 4 of the Policy to specify that primary and secondary owners would be provided with copies of an arborist report.

At 6.21pm Manager Waste & Recycling left the meeting and did not return.

5.5 NOS. 193-195 (LOT: 267-269; D/P: 3642) SCARBOROUGH BEACH ROAD, MOUNT HAWTHORN - CASH-IN-LIEU CAR PARKING CONTRIBUTION DEBT WRITE OFF

Attachments: Nil

RECOMMENDATION:

That Council APPROVES BY ABSOLUTE MAORITY writing off the cash-in-lieu car parking contribution debt of \$31,542, for the development at Nos. 193-195 (Lots 267-269) Scarborough Beach Road, Mount Hawthorn, in accordance with clause 6.12(1)(c) of the *Local Government Act 1995*.

CR WORNER:

If this was to be written off, are there any penalties applicable or compromise that could be reached between the landowner (representative) or the new business owners?

MANAGER PUBLIC HEALTH & BUILT ENVIRONMENT:

The property manager and the landowner's representative have maintained that they are unwilling to pay the debt. This has been communicated with Administration since November 2023.

Given these circumstances, Administration is considering this debt against the City's [Recovery of Debts, Rates and Service Charges Policy](#) (Policy). This Policy allows debts to be waived having consideration for the specific circumstances involved.

The Policy outlines that the City will take all appropriate and reasonable action to recover outstanding debts.

If the invoice remains unpaid, the Policy sets out a review of the circumstances that will be considered to ensure that the next actions are appropriate and giving due consideration to all issues which have led to the debt being overdue and unpaid.

This is the subject of the officer report and includes consideration of these Policy matters.

CR WALLACE:

Is it correct that the debt sits with the landowner, not the new operator? Whose debt is it?

MANAGER PUBLIC HEALTH & BUILT ENVIRONMENT:

The debt lies with the landowner of the property.

The landowner's representative maintains that recovering the debt from them is unreasonable because the City didn't recover the debt as agreed from the previous operator, and claims that the landowner was unaware of the debt or the development application. They allege that the property managers failed to inform the landowner and caused financial losses. There were also unauthorised works on the property, resulting in additional costs and ongoing compliance issues with the City.

The new operator that is relying on the existing development approval must operate their business in accordance with the conditions of that approval. This includes Condition 6 that requires the payment of the cash-in-lieu amount. This means that it would also be available for the City to seek compliance with the condition by the new operators.

CR WALLACE:

If a new operator came in and wanted to operate a similar use, would we be applying a similar condition under a new development approval for cash-in-lieu?

A/EXECUTIVE DIRECTOR STRATEGY & DEVELOPMENT:

No, this is because the planning framework has since been amended to exempt the need to comply with on-site car parking requirements for similar uses.

Changes to the Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations) include that a use such as Restaurant/Café in a Commercial zone is not required to comply with minimum on-site parking requirements where that development is exempt from approval under the Regulations. This is the case for the subject site.

MAYOR XAMON:

If the City decided to pursue this as a debt through the courts, what would the costs of that be?

MANAGER PUBLIC HEALTH & BUILT ENVIRONMENT:

It is estimated costs incurred through the court system, staff resourcing and legal fees would exceed thousands of dollars if the City elected to pursue the matter through the Magistrates Court.

Administration estimates resourcing and operational costs in debt recovery efforts exceed \$5,000 to this point.

CR CASTLE:

The new property operator was not aware of the debt and has not been informed by the agent that they dealt with, is there any recourse against those individuals for the City or for the owner/manager? It would be interesting to know if there was any enforcement or reporting that could happen to a relevant peak body if there was a breach there.

MANAGER PUBLIC HEALTH & BUILT ENVIRONMENT:

Property management in Western Australia is governed by separate legislation. If property managers do not satisfy their obligations under separate legislation, any alleged breaches or 'wrong-doings' would be for the lessor to pursue and not the City.

CR CASTLE:

If the applicant was to seek a new DA, can Administration do a desktop assessment of what their parking/cash-in-lieu requirements would be using previous DA information?

A/EXECUTIVE DIRECTOR STRATEGY & DEVELOPMENT:

No car parking bays would be required to be provided on-site if the same development was proposed today and assessed against the current planning framework.

This is detailed below.

Based on 120 customers and four staff, the City's Local Planning Policy: Non-Residential Parking would require 27 bays for the Restaurant use component and seven bays for the Shop use component.

This would result in a total car parking requirement of 34 bays.

The Regulations were amended on 18 August 2020. This included the introduction of Clause 77E to the Regulations.

Clause 77E of the Regulations sets out that development is not required to comply with an applicable minimum on-site parking requirement where that development is exempt from the requirement for approval under Clause 61 of the Regulations.

The property is comprised of Commercially zoned land and a portion of Residential zoned land with a density coding of R30.

A Restaurant/Café use is a permitted 'P' use in the Commercial zone. The Restaurant component of the development is located on a portion of the property that is Commercially zoned. This means that it would be exempt from the need to obtain development approval in accordance with Clause 61(2)(b) of the Regulations and the 27 bays for this Restaurant activity is not required to be provided.

This similarly applies to a portion of the Shop component of the development located in the Commercial zone and that is a permitted 'P' use. This means that the one bay associated with this portion of Shop would not be required to be provided.

The remainder of the Shop component of the development is predominantly located on a portion of the property that is zoned Residential and would not be exempt from approval. It would require six parking bays. But this would be discounted due to the following and there would be no additional bays required for the Shop activity:

- *A historical cash-in-lieu contribution was paid for 2.8 bays as part of an earlier approval; and*
- *There are four existing parking bays provided on-site.*

This means that the parking requirement for the development would be nil and there would be no cash-in-lieu condition imposed through a development application if considered at present, and majority of the development would also be exempt from the need to obtain approval.

5.6 NO. 9/663 (LOT: 8; STR: 10630) NEWCASTLE STREET, LEEDERVILLE - CASH-IN-LIEU CAR PARKING CONTRIBUTION DEBT WRITE OFF

Attachments: Nil

RECOMMENDATION:

That Council APPROVES BY ABSOLUTE MAJORITY writing off the outstanding cash-in-lieu car parking contribution debt of \$8,902.10, for the development at No. 9/663 Newcastle Street, Leederville, in accordance with clause 6.12(1)(c) of the *Local Government Act 1995*.

CR CASTLE:

Is Administration aware of the scenario of debt transfers to new operator or owner, is this common?

MANAGER PUBLIC HEALTH & BUILT ENVIRONMENT:

Cash-in-lieu debts are typically fully paid before business operators 'change hands'.

Condition 2 of the 2013 development approval refers to the '...owner(s) or applicant on behalf of the owner(s) shall comply...'. This condition wording is specific to the applicant of the development proposal and landowner as being responsible for satisfying the condition requirement. This means the City would not pursue the new occupants (operators) of the development for the outstanding amount. Legal advice received supports this position.

The owner maintains that recovering payment of the outstanding debt from them is unreasonable, for the reasons provided within the officer report.

CR WORNER:

Is there no onus on the landowner to actually work these things out before they resolve their whole tenancy, because they would have had a bond or something that they could have paid the debt out of if they were aware of it. Surely it's up to them, the onus is on them, before they resolve that. Is there an onus on the landowner?

MANAGER PUBLIC HEALTH & BUILT ENVIRONMENT:

Through their property manager, the owner has relayed that they were unaware of the payment plan and amount outstanding. If so, this wouldn't have been communicated when leasing the tenancy.

The 2013 development approval was issued to the applicant. The owner was copied into the correspondence at the time of it being issued.

It was the applicant (and then business operator) at the time, who entered a five-year payment plan with the City commencing on 2 January 2014. City records do not show the owner was made aware of this arrangement.

The time of the last payment by the applicant was January 2017. The City's first engagement with the owner to recommence payment of the debt was 21 months later.

CR WALLACE:

Just looking at the reason for writing of the debt. The second reason is resourcing cost for continuing to pursue the debt through debt recovery. Are you able to give an estimate of what the resourcing cost is? It also says, 'reasonable efforts have been made to recover the debt, and options have been exhausted'. Could you give me a list of what those efforts were?

MANAGER PUBLIC HEALTH & BUILT ENVIRONMENT:

Since the last payment was made by the previous operator in January 2017, the City has:

- *Notified the landowner in April 2018 of the remaining amount owing of \$8,902.10;*
- *Issued further correspondence in November 2018 to the property manager; and*
- *Issued correspondence in August 2023 to the landowner and property manager and subsequent*

attempts. Noting that the City paused its debt recovery efforts from April 2020 to June 2022 because the Minister for Planning issued a notice that temporarily exempted cash-in-lieu payments due to COVID-19.

The City's [Recovery of Debts, Rates and Service Charges Policy](#) outlines that the City will take all appropriate and reasonable action to recover outstanding debts. If the invoice remains unpaid, the Recovery of Debts Policy sets out a review of the circumstances will be considered to ensure that the next actions are appropriate and giving due consideration to all issues which have led to the debt being overdue and unpaid.

The purpose of the officer report is to consider the circumstances of the unpaid debt in line with this Policy guidance and whether the debt should be written off.

Should Council resolve not to write off the cash-in-lieu debt, further pursuit in the recovery of monies could include:

- Via debt collection agency; or
- Enforcement action through the Planning and Development Act 2005 via a written direction, and escalation to legal proceedings through prosecution and the Magistrates Court.

Costs incurred through the court system, staff resourcing, legal fees and debt collection agency would exceed thousands of dollars.

It is likely to exceed the debt amount owing, and there would be no certainty that the debt would be recovered.

Staff resourcing and operational costs incurred to this point is estimated at \$1,500 – \$2,000.

7.4 ADVERTISING OF AMENDED COMMUNITY FUNDING POLICY

- Attachments:
1. Community Funding Policy - Marked Up Version 
 2. Community Funding Policy - Clean Version 

RECOMMENDATION

That Council **APPROVES** the proposed amendments to the Community Funding Policy, at Attachment 1, for the purpose of community consultation.

CR GREER:

Could we consider renaming the Special Assistance Welfare funding stream to something more appropriate?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

We will change the name of the funding stream to Property Assistance Fund.

8.2 APPOINTMENT OF A COUNCIL MEMBER FOR THE MINDARIE REGIONAL COUNCIL FROM 1 JANUARY 2025

Attachments: Nil

RECOMMENDATION:

That Council:

1. NOTES that Cr Alex Castle will resign from her position as the City's representative on the Mindarie Regional Council, effective 31 December 2024; and
2. APPROVES the appointment of:

Cr _____

to represent the City on the Mindarie Regional Council from 1 January 2025 until the next ordinary local government election, being 18 October 2025.

MAYOR XAMON:

Mentioned she will nominate for the position, and Cr Alexander also expressed an interest.

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

The report has been updated to include this information.

REPORTS WITH NO DISCUSSION

5.2 EXPANSION OF GREENTRACK INCENTIVE PROGRAM

Attachments: 1. Amended Fees and Charges 2024.25 (pages 16-17) 

RECOMMENDATION:

That Council:

1. APPROVES BY ABSOLUTE MAJORITY, in accordance with Section 6.16 of the *Local Government Act 1995*, to adopt the following amendment to the Schedule of Fees and Charges 2024/2025 and as shown in red text in Attachment 1:

- 1.1 To reduce development application fees for single houses, grouped and multiple dwellings, commercial and mixed-use development, including additions with a construction cost greater than the value of \$50,000, which retain significant trees.

A significant tree is one that meets the following:

- *Healthy specimens with ongoing viability; and*
- *Species is not included on a National, State or local area weed register; and*
- *Height of at least 4 metres. Xanthorrhoea (grass tree) species from a height of at least 1.2 metres and Banksia species from a height of at least 3 metres will be considered; and/or*
- *Trunk diameter of at least 160 millimetres, measured 1m from the ground; and/or*
- *Average canopy diameter of at least 4 metres; and/or*
- *Any other species likely to be a remnant or regrowth local native tree with a height or canopy width deemed significant by the City; and/or*
- *Established trees that are significant from an Aboriginal Heritage perspective. These can include Nuytsia floribunda (Western Australian Christmas Tree); and/or*
- *Any mature specimens that provide habitat or food for local fauna. For example, Banksia and Hakea are known food sources for the Carnaby's Black Cockatoo.*

- 1.2 This will not apply to Development Assessment Panel applications. The development application fee shall be reduced by \$200.00 per development application;

2. SUPPORTS Administration to:

- 2.1 continue the pre-lodgement consultation service until the end of the 2025/26 financial year for homeowners, developers and designers to receive advice from a member of the City's Design Review Panel on how they can improve energy efficiency in their design and retain significant trees in their design;
 - 2.2 expand the existing GreenTrack Priority Assessment Process to include proposals for single houses, grouped and multiple dwellings, commercial and mixed use development, including alterations and additions, that retain significant trees. This would not apply to applications being considered by the Development Assessment Panel; and
 - 2.3 continue to progress efforts for greater tree retention on private property through a multi-faceted approach by coordinating incentives, public education, advocacy and planning controls, while monitoring and adapting strategies to ensure ongoing effectiveness.

NO QUESTIONS

5.4 RFT PP347/2024 ROBERTSON PARK STAGE 1B CONSTRUCTION

Attachments: 1. Evaluation Worksheet RFT IE347-2024 - Confidential

RECOMMENDATION:

That Council:

- 1. NOTES the outcome of the evaluation process for Tender PP347/2024 Robertson Park Stage 1B Construction;**
- 2. ACCEPTS the tender submission of Phase3 for Tender IE347/2024 Robertson Park Stage 1B Construction. and**
- 3. NOTES that the 2025/26 Budget will include provision of \$1,477,000 for the remainder of the Stage 1B contract with Phase3 Landscape Construction Pty Ltd.**

NO QUESTIONS

6.1 REVIEW OF POLICY NO. 2.1.7 - PARKS, RESERVES AND HALL FACILITIES - CONDITIONS OF HIRE AND USE



- Attachments:**
1. **Policy No. 2.1.7 - Parks, Reserves and Hall Facilities - Conditions of Hire and Use** 
 2. **Assessment of Policy No. 2.1.7 - Parks, Reserves and Hall Facilities** 

RECOMMENDATION:

That Councils **REPEALS** Policy No. 2.1.7 – Parks, Reserves and Hall Facilities – Conditions of Hire and Use at Attachment 1.

NO QUESTIONS

6.3 REVIEW OF POLICY NO. 4.1.16 - VEHICLE MANAGEMENT

- Attachments:**
1. **Assessment of Policy No. 4.1.16 - Vehicle Management** 
 2. **Policy No. 4.1.16 - Vehicle Management** 

RECOMMENDATION:

That Council **REPEALS** Policy No. 4.1.16 – Vehicle Management at Attachment 2.

NO QUESTIONS

7.1 FINANCIAL STATEMENTS AS AT 31 OCTOBER 2024





Attachments: 1. Financial Statements as at 31 October 2024 

RECOMMENDATION:

That Council **RECEIVES** the Financial Statements for the month ended 31 October 2024 as shown in Attachment 1.

NO QUESTIONS

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 OCTOBER 2024 TO 31 OCTOBER 2024

- Attachments:**
1. October 2024 - Payments by EFT and Payroll 
 2. October 2024 - Payments by Direct Debit 
 3. October 2024 - Payments by Cheques 
 4. October 2024 - Payments by Fuel Cards 

Recommendation:

That Council RECEIVES the list of accounts paid under delegated authority for the period 01 October 2024 to 31 October 2024 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll		\$7,977,776.64
Cheques	82781-82782	\$1,204.19
Direct debits, including credit cards		\$127,334.13
 Total payments for October 2024		 \$8,106,314.96

NO QUESTIONS

7.3 INVESTMENT REPORT AS AT 31 OCTOBER 2024

Attachments: 1. Investment Statistics as at 31 October 2024 

RECOMMENDATION:

That Council **NOTES** the Investment Statistics for the month ended 31 October 2024 as detailed in Attachment 1.

NO QUESTIONS

7.5 OUTCOME OF ADVERTISING AND ADOPTION OF STRETCH RECONCILIATION ACTION PLAN

- Attachments:**
- 1. Stretch Reconciliation Action Plan Deliverables** 
 - 2. Draft Stretch Reconciliation Action Plan - Summary of Submissions** 

RECOMMENDATION:

That Council **ADOPTS** the Stretch Reconciliation Action Plan deliverables at Attachment 1.

NO QUESTIONS

7.6 ADVERTISING OF AMENDED POLICY NO. 4.1.4 - FREEDOM OF INFORMATION

Attachments: 1. Policy Freedom of Information Requests July 2022 (Draft) 

RECOMMENDATION

That Council APPROVES the proposed amendments to the Freedom of Information Policy, at Attachment 1, for the purpose of community consultation.

NO QUESTIONS

8.1 COUNCIL RECESS PERIOD 2024-25 - DELEGATED AUTHORITY TO THE CHIEF EXECUTIVE OFFICER

Attachments: Nil

RECOMMENDATION:

1. That Council **DELEGATES BY ABSOLUTE MAJORITY**, pursuant to section 5.42 of the *Local Government Act 1995*, to the Chief Executive Officer, the power to deal with any items of business that may arise between 11 December 2024 and 3 February 2025, and which are not the subject of delegated authority already granted by Council, subject to:

- 1.1 Reports being issued to all Council Members for a period of three business days with Council Members notified by phone prior to the delegated decision being made and no requests for 'call-in' of the matter being received from Council Members;
- 1.2 Reports being displayed on the City's website for a period of three business days prior to the delegated decision being made;
- 1.3 A report summarising the items of business dealt with under delegated authority being submitted for information to Council at its Ordinary Meeting to be held on 11 February 2025; and
- 1.4 A Register of Items Approved under this Delegated Authority is being kept and made available for public inspection on the City's website during the period that the delegation applies.

2. **DETERMINES** for the purpose of section 5.43(b) of the Local Government Act 1995 that the Chief Executive Officer can accept tenders up to a maximum value of \$500,000 for the period 10 December 2024 to 4 February 2025 subject to the conditions in recommendation 1.1 to 1.4 above.

NO QUESTIONS

8.3 REVIEW OF POLICY FRAMEWORK AND ADVERTISING OF AMENDED POLICY DEVELOPMENT AND REVIEW POLICY

- Attachments:
1. Policy Review Summary 
 2. Policy Document Register and Review Plan (marked up) 
 3. Indicative Policy Review Schedule 2025 
 4. Policy Development and Review Policy (marked up) 
 5. Policy Development and Review Policy (clean copy) 














RECOMMENDATION

That Council:

1. RECEIVES the Policy Review Summary at Attachment 1; and
2. APPROVES the:
 - 2.1 updated Policy Document Register and Review Plan, at Attachment 2;
 - 2.2 Policy Review Schedule for 2025 at Attachment 3; and
 - 2.3 proposed amendments to the [Policy Development and Review Policy](#) at Attachment 4, for the purpose of community consultation.

NO QUESTIONS

8.4 INFORMATION BULLETIN

- Attachments:**
1. Minutes for Arts Advisory Group Meeting 7 August 2024 
 2. Unconfirmed Minutes of the Catalina Regional Council Meeting held on 17 October 2024 
 3. Statistics for Development Services Applications as at the end of November 2024 - to follow due to end of month 
 4. Register of Legal Action and Prosecutions Monthly - Confidential
 5. Register of Legal Action - Orders and Notices Quarterly - Confidential
 6. Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 14 November 2024 
 7. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current 
 8. Register of Applications Referred to the Design Review Panel - Current 
 9. Unrecoverable Parking Infringements Write-Off 
 10. Annual Update - Asset Management & Sustainability Strategy Implementation 2020-2030 
 11. Register of Petitions - Progress Report December 2024 
 12. Register of Notices of Motion - Progress Report - December 2024 
 13. Register of Reports to be Actioned - Progress Report - December 2024 
 14. Council Workshop Items since 17 November 2024 
 15. Council Briefing Notes - 15 October 2024 

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated November 2024.

ADDITIONAL INFORMATION:

Attachment 3 has been included following end of month.

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

**11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE
CLOSED**

Nil

12 CLOSURE

There being no further business the meeting closed at 6.54pm.