8.1 CORPORATE DOCUMENT REGISTER: 2025 IMPLEMENTATION REVIEW AND 2026 REVIEW PROGRAM

Attachments:
1. **Corporate Doument Review Summary**
2. **Corporate Document Register and Review Plan**
3. **2026 Review Program**

RECOMMENDATION

That Council:

1. RECEIVES the Corporate Document Review Summary at Attachment 1; and

2. APPROVES the:

2.1 updated Corporate Document Register and Review Plan, at Attachment 2; and

2.2 2026 Review Program at Attachment 3.

PURPOSE OF REPORT:

This report presents a review of the Corporate Document Register and Review Plan (Plan), as summarised in **Attachment 1**. It seeks approval of the updated Plan, at **Attachment 2,** and the proposed review program for 2026 at **Attachment 3**.

DELEGATION:

Section 2.7 of the *Local Government Act 1995* sets out the role of Council as being to 'determine the local government's policies'. There is no delegation to Administration to make, review or repeal policies.

BACKGROUND:

The Corporate Document Register and Review Plan (Plan), previously the Policy Document Register and Review Plan, was presented and approved by Council at its 13 October 2020 meeting.

The Plan supports implementation of the Corporate Document Development Policy (Policy), in particular a systematic review of policies, plans and strategies (Corporate Documents), and their alignment with the priorities of the Strategic Community Plan (SCP). In accordance with clause 5.4 of the Policy, Administration is required to review the Plan annually and present the outcome of each review to Council.

DETAILS:

Corporate Document Development Framework

The City has established a comprehensive Corporate Document Development Framework that is embedded within the organisation. This Framework supports a clear and consistent review program comprising of the Policy, Strategy and Plan, and the associated review program. The effectiveness of this approach is reflected in the maintained and steadily increasing review output.

The monthly publication program enhances engagement and facilitates early consultation with Council Members through the provision of a monthly policy paper, resulting in robust and well-considered corporate document outcomes. Each policy paper report contains the initial findings of Administration's review including background on the circumstance that led to original development of the policy, an evaluation of its effectiveness and consideration of community need or expectation.

Monthly policy papers have enabled Administration to engage with Council Members outside of the meeting cycle and present an opportunity for Council Members to seek comment, ask questions or request a meeting or Workshop on review findings and outcome proposals.

The Plan is a dynamic, centralised record that catalogues all corporate documents by directorate, review owner and review progress. It provides visibility into scheduled review due dates and approved early consultation dates, supporting coordinated governance and strategic planning across the organisation.

Since it was last reviewed by Council, Administration have made the following improvements to the Plan:

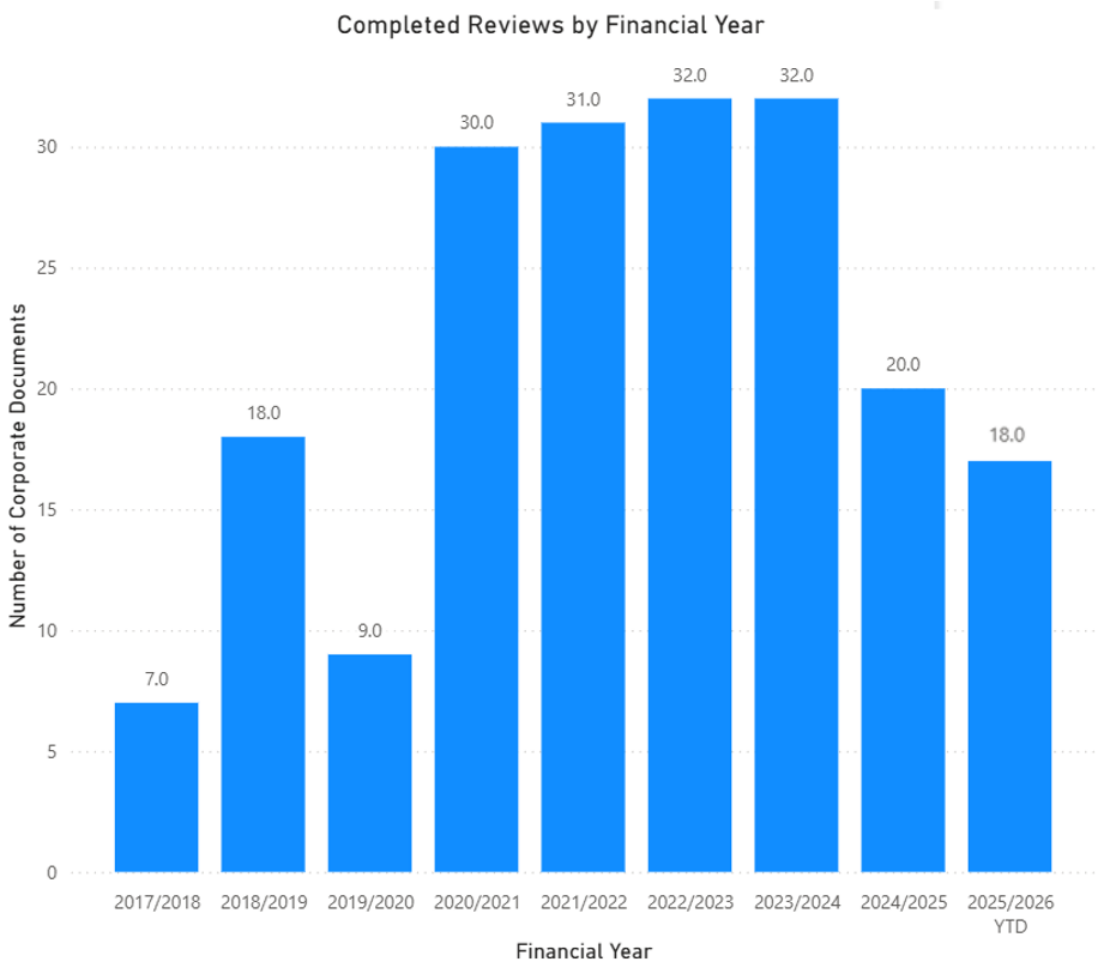
- Transitioned from an Excel-based format to a live SharePoint list to improve accessibility, usability, and operational efficiency for corporate document owners to track scheduled reviews;
- Developed a live Power BI dashboard to monitor review progress by directorate, officer, and document type; and
- Published an internal SharePoint site as a central resource for staff, providing access to review guidelines, templates, and tips to support both the review process and implementation of the Plan.

A copy of the Plan, at **Attachment 1**, details the agreed and proposed early consultation dates, and notes where an extension has been requested. Additional comments have also been tracked in the updated Plan as to why an extension is required.

2025 Review Summary

Since the Plan was adopted in October 2020, the corporate document review output exponentially increased. While the 2024/25 financial year did not continue to reflect this exponential growth, the current financial year to date has already achieved a comparable volume of reviews, indicating a strong upward trend.

Following Council's review of the Plan in 2024, Administration has delivered early consultation to Council Members through 20 policy paper reports across 10 publications, with 37 reviews finalised to date as detailed below.



The City currently maintains 107 corporate documents, comprising 17 plans, 81 policies and nine strategies. Of these, 33 per cent are past their scheduled review date, as detailed in **Attachment 2.**

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

In accordance with clause 5.4 of the Corporate Document Development Policy, Administration is required to review the Plan annually and present the outcome of each review to Council.

RISK MANAGEMENT IMPLICATIONS

Risk Category	Risk Appetite and tolerance statement	description/clarifications
Less than better practice for Governance, Due diligence, Accountability and Sustainability	The City has a low risk tolerance for less that better practice decision making for governance, due diligence, accountability, and sustainability, as measured by accepted industry standards and practices.	The City's governance Framework (Framework) supports this tolerance level by defining the systems, policies, processes and a methodology for ensuring accountability and openness in the conduct of city business. The Framework describes the principles and key roles that guide Council in its decision-making and demonstrates to the community the processes by which the City uses to achieve its strategic priorities and undertake its service delivery.

Low: It is low risk for Council to approve the Plan and 2026 Review Program. The annual review of the review program is aligned with Council's adopted Risk Appetite and Tolerance Statements. As outlined in the applicable section above, the schedule is in line with the Governance Framework as a tool that defines systems, processes and allows Council to track the progress of policy review. The annual review is a necessary accountability check to demonstrate that policies are being prioritised and progressed in line with the organisations strategic priorities.

STRATEGIC IMPLICATIONS:

Innovative and Accountable

Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any environmental sustainability outcomes. This action/activity is environmentally neutral.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the *City's Public Health Plan 2020-2025.*

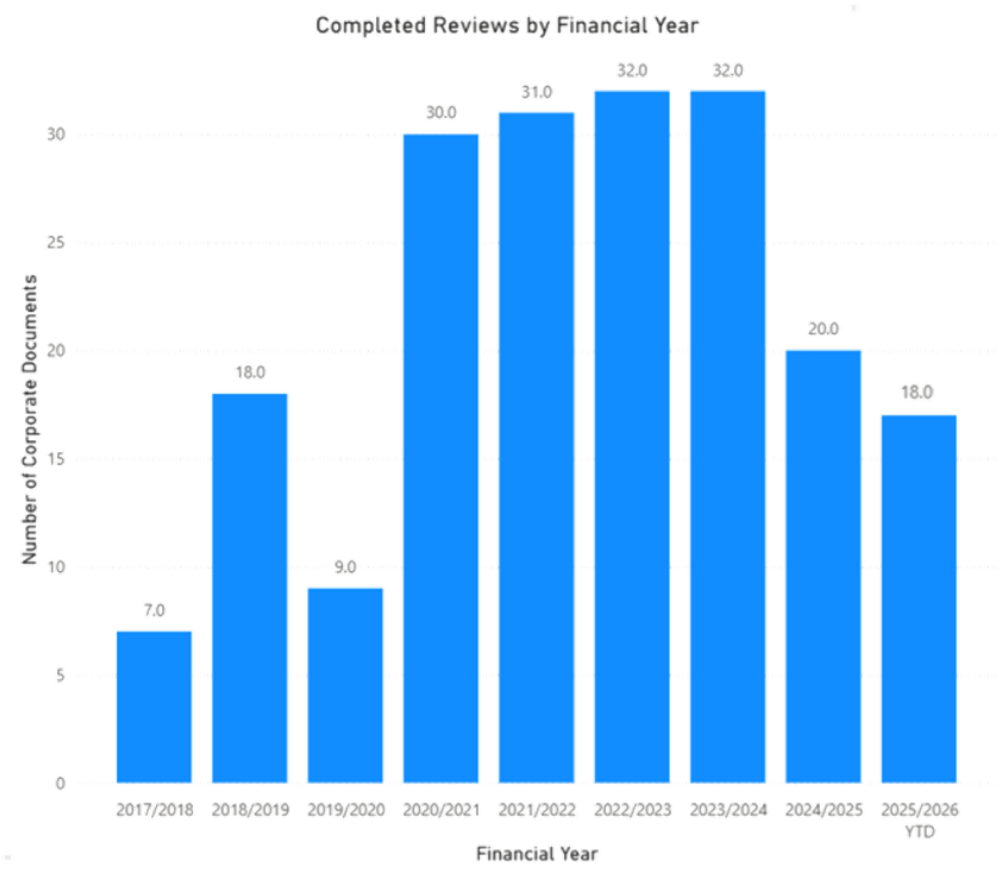
FINANCIAL/BUDGET IMPLICATIONS:

Nil.

Corporate Document Review Summary

Since the adoption of the Corporate Document Register and Review Plan in October 2020, review output has exponentially increased. While the 2024/25 financial year did not continue to reflect this exponential growth, the current financial year to date has already achieved a comparable volume of reviews, indicating a strong upward trend for the current financial year.

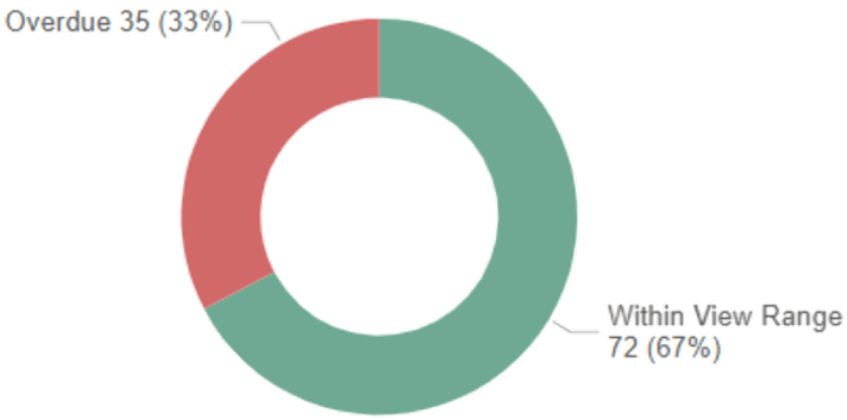
Completed Reviews 2024/25	
Policies reviewed and updated	13
Policies reviewed and repealed	3
Strategies reviewed and adopted	0
Plans developed and adopted	4
Grand Total	**20**



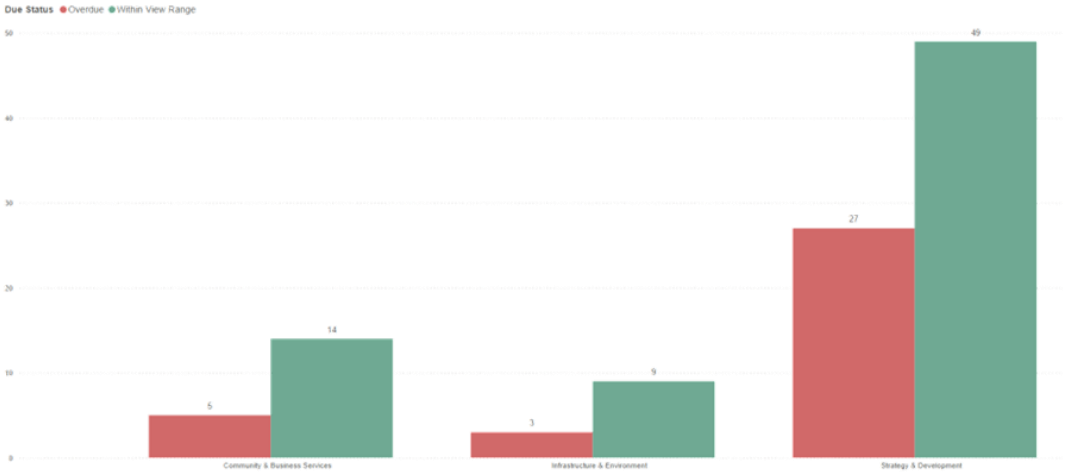
There are currently 35 Corporate Documents that are past their review date (33%).

Status	Policy	Plan	Strategy	Total
Within view range	58	9	5	72
Overdue	23	8	4	35
Total	**81**	**17**	**9**	**107**

Corporate Document by Review Status for October 2025

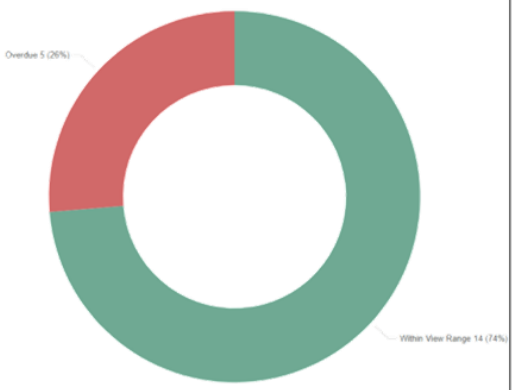


Number of Documents by Directorate and Status

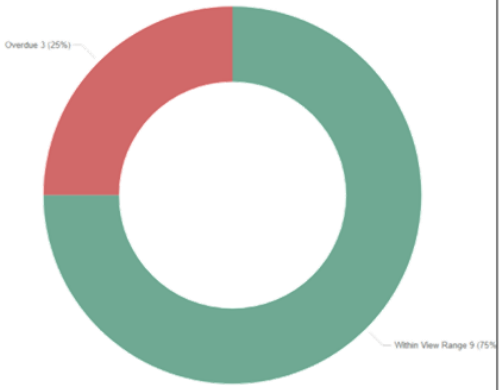


The responsibility for these reviews is split across three directorates as follows:

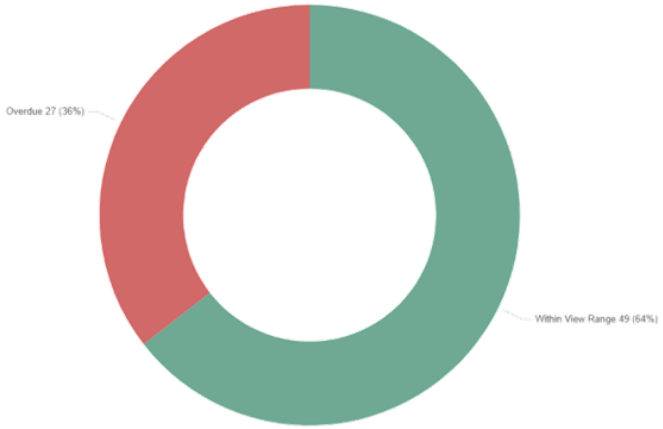
Community & Business Services	
Overdue	5 (26%)
Within View Range	14 (74%)



Infrastructure & Environment	
Overdue	3 (25%)
Within View Range	9 (75%)



Strategy & Development	
Overdue	27 (36%)
Within View Range	49 (64%)



The review progress of those policies listed as overdue is noted below.

Overdue Review Progress	Plan	Policy	Strategy	Total
Postponed	1	3	0	4
Not yet commenced	3	10	1	14
Review commenced by Administration	2	3	2	7
Early consultation with Council Members	0	4	0	4
Community consultation underway	2	3	1	6
Total	**8**	**23**	**4**	**35**

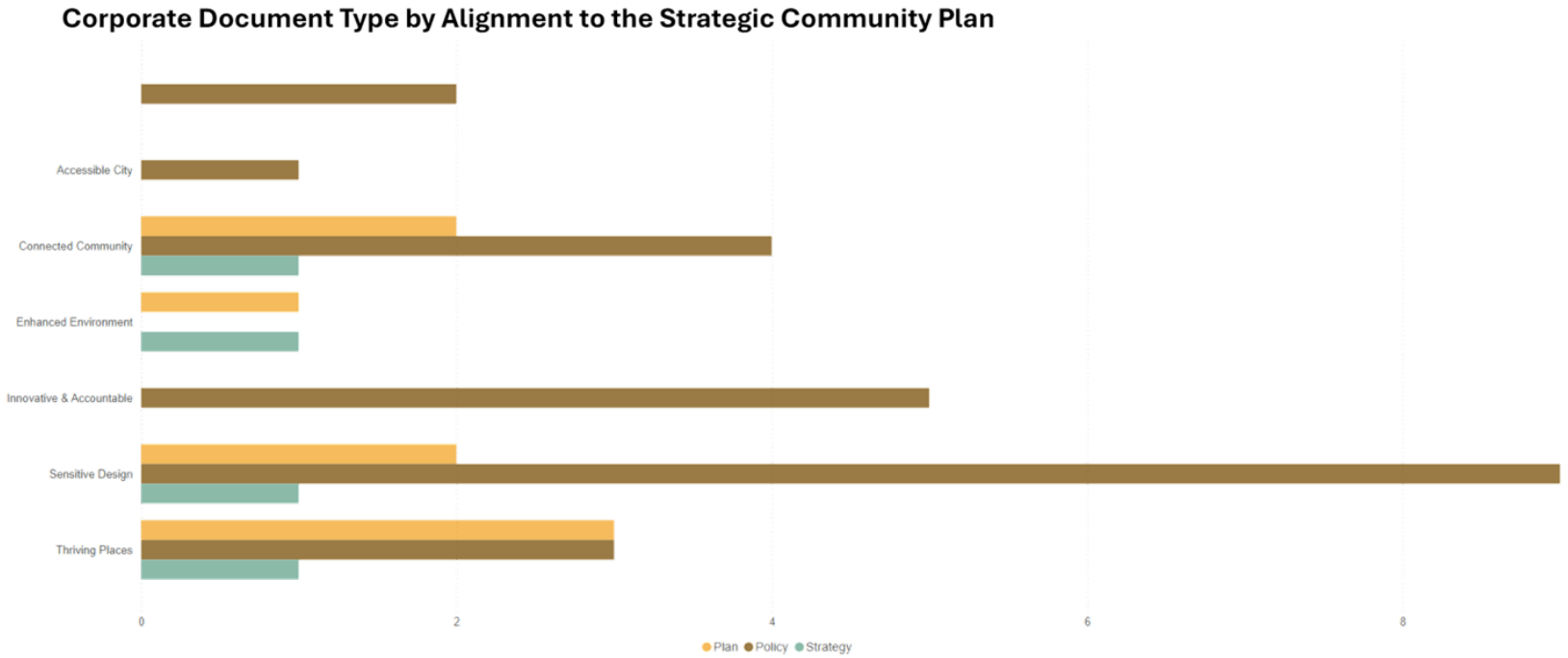
Review requirements are based on the current number of Corporate Documents:

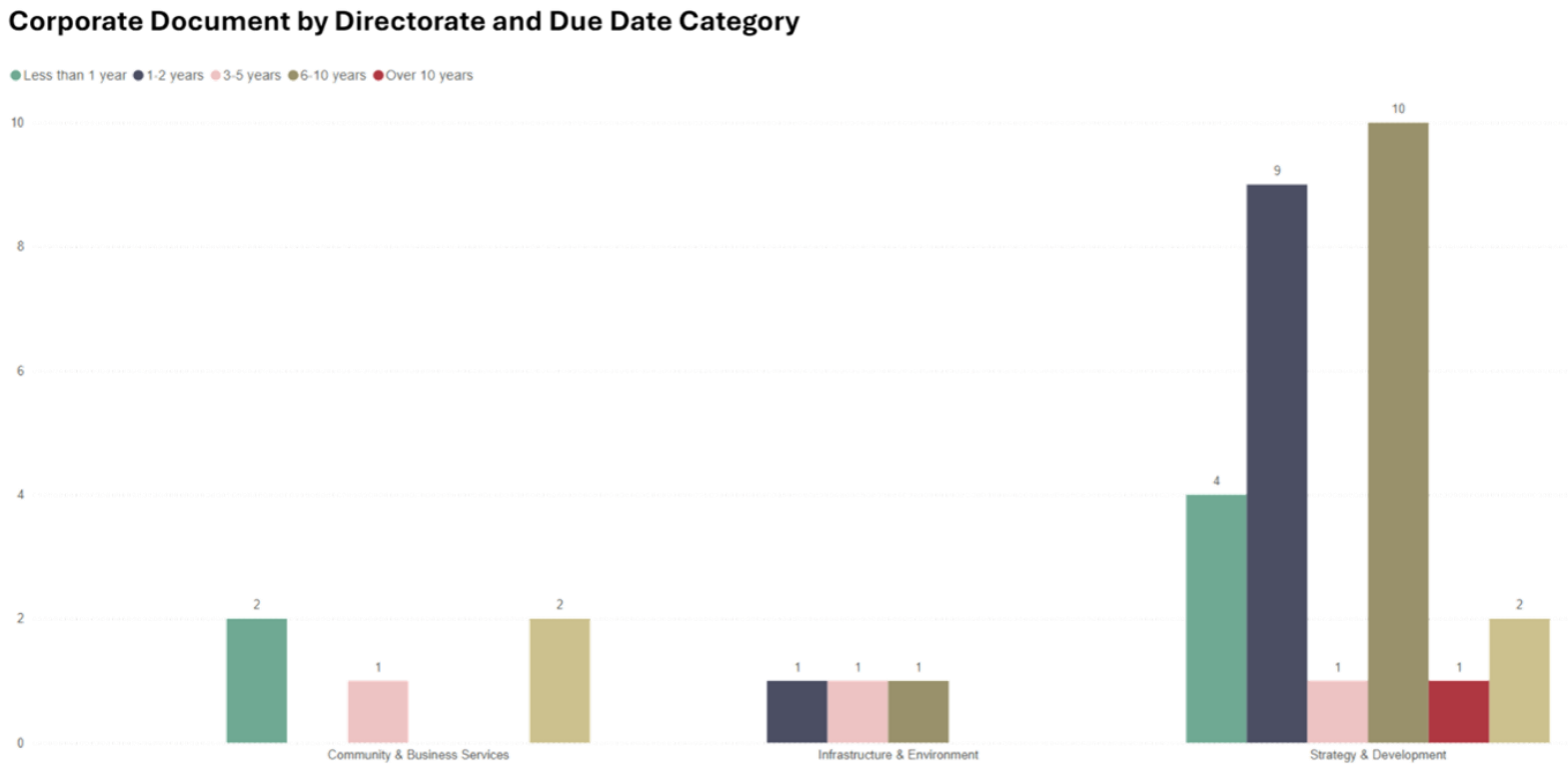
- 82 policies averaging a 4-year review period = 21 per year
- 9 Strategies averaging a 5-year review period = 1.8 per year
- 17 Plans averaging a 5-year review period = 2.4 per year

To maintain periodic reviews, Administration will need to finalise **25 reviews** per year.

Based on the review trends from the last 5 years, Administration has completed an average of 29 documents per year.

With the current review rate and proposed schedule, Administration can maintain the periodic review cycle and steadily reduce the existing backlog, excluding postponed or extended consultation periods.


Corporate Document Type by Alignment to the Strategic Community Plan
Accessible City
Connected Community
Enhanced Environment
Innovative & Accountable
Sensitive Design
Thriving Places
0
2
4
6
8
Plan
Policy
Strategy


Corporate Document by Directorate and Due Date Category
Less than 1 year
1-2 years
3-5 years
6-10 years
Over 10 years
10
8
6
4
2
0
2
1
2
1
1
1
4
9
1
10
1
2
Community & Business Services
Infrastructure & Environment
Strategy & Development

6

Corporate Document Register and Review Plan

Corporate Document	Responsible Directorate	Alignment to SCP	Review Due	Approved Early Consultation (Policy Paper)	Extension Requested	Proposed Early Consultation (Policy Paper)	Review Progress	Comments to Council
Council Members Requests - Contact with City Employees (4.2.05)	Strategy & Development		22/04/2012	Postponed	NO	No change	Postponed	Postponed until publication of the DLGSC Council Communications Agreement template.
Affordable Housing Strategy	Strategy & Development	Thriving Places	24/02/2014	2024/2025	YES	2025/26	Not yet commenced	Review to progress through to Policy Paper in second half of 2025/26.
Closed Circuit Television (3.9.12)	Strategy & Development	Connected Community	13/04/2014	Postponed	NO	Jan-26	Not yet commenced	The review of the CCTV Policy remains postponed as the City reviews the Privacy Management Policy in line with the incoming provisions of the Privacy and Responsible Information Sharing Act 2024.
Privacy Management (4.1.31)	Community & Business Services	Innovative & Accountable	1/11/2014	Postponed	NO	2025/26	Early consultation with Councillors	The City is working with Department of Premier and Cabinet and their Privacy and Responsible Information Sharing readiness framework in preparation for new WA Govt Privacy legislation expected to come into effect in 2026. A report on the consideration of a new Privacy and Information Breach Policy was included in the November 2025 Policy Paper.
Sustainable Design (7.5.10)	Strategy & Development	Sensitive Design	22/03/2015	2024/2025	N/A	No change	Community consultation underway	Approved for Community Consultation August 2025 OMC. To be presented back to Council December 2025 for final approval.
Telecommunication Facilities (7.5.6)	Strategy & Development	Sensitive Design	28/02/2016	2024/2025	YES	2025/26	Not yet commenced	Review to progress through to Policy Paper in second half of 2025/26.
Heritage Strategic Plan 2013 - 2017	Strategy & Development	Sensitive Design	1/01/2017	2024/2025	YES	2025/26	Not yet commenced	Review to progress through to Policy Paper in second half of 2025/26.
Laneways and Rights of Way (2.2.8)	Infrastructure & Environment		9/04/2017	January to March 2025	NO	No change	Early consultation with Councillors	Early consultation with Council Members commenced via the August 2025 Policy Paper. An update on the revised draft was provided at the November 2025 Council Workshop.
Appendix 11 - Non-Conforming Use Register	Strategy & Development	Sensitive Design	11/06/2017	2025	YES	2026/27	Not yet Commenced	Review to progress to Policy Paper in 2026/27 and be informed by outcomes of Local Planning Strategy.
Trees of Significance (7.6.3)	Strategy & Development	Sensitive Design	25/06/2017	2024	N/A	No change	Community consultation underway	Approved for Community Consultation at December 2024 OMC. To be presented back to Council end of 2026/early 2026 for consideration.
Sound Attenuation (7.5.21)	Strategy & Development	Sensitive Design	24/07/2017	2017	YES	2025/26	Not yet commenced	Review to progress through to Policy Paper in second half of 2025/26.
Concerts and Events (3.8.3)	Strategy & Development	Connected Community	1/03/2018	2024/2025	N/A	No change	Early consultation with Councillors	Policy review has commenced (March 2025). Timeline indicates new Policy will be presented to Council in May / June 2026 for adoption.
Licensed Premises (7.5.7)	Strategy & Development	Thriving Places	11/03/2018	2024/2025	YES	2026/27	Not yet Commenced	Review to progress to Policy Paper in 2026/27 and be informed by outcomes of Local Planning Strategy.
Construction Management Plans (7.5.23)	Strategy & Development	Sensitive Design	24/06/2018	2024	N/A	No change	Community consultation underway	Approved for Community Consultation May 2025 OMC. To be presented back for Council in 2026 for final approval.

Corporate Document	Responsible Directorate	Alignment to SCP	Review Due	Approved Early Consultation (Policy Paper)	Extension Requested	Proposed Early Consultation (Policy Paper)	Review Progress	Comments to Council
Alcohol Management (3.8.7)	Strategy & Development	Connected Community	1/04/2019	2024/2025	YES	2025/26	Postponed	There are a number of projects through the Public Health Plan (PHP) that would influence this policy and we would be better equipped to update this policy once these projects were finalised next year and ensure alignment between both the policy and deliverables within the PHP.
Car Sharing Policy (7.7.2)	Strategy & Development	Accessible City	30/06/2019	2024/2025	YES	2026/27	Not yet commenced	Review to progress to Policy Paper in 2026/27 concurrent with the review of the Local Planning Policy: Non-Residential Parking.
Substantial Commencement of Development (7.5.4)	Strategy & Development	Sensitive Design	27/08/2021	2024/2025	YES	2025/26	Not yet commenced	Review to progress through to Policy Paper in second half of 2025/26.
Verge Treatments Plantings and Beautification (2.2.4)	Infrastructure & Environment	Thriving Places	21/08/2022	2024/2025	NO	No change	Early consultation with Councillors	Early consultation with Council Members commenced via the August 2025 Policy Paper. An update on the revised draft was provided at the November 2025 Council Workshop.
Street Activation Policy (3.10.3)	Community & Business Services	Thriving Places	13/11/2022	2025	N/A	No change	Early consultation with Councillors	Review in progress - included in the August 2025 Policy Paper Report.
Organisational Structure and Designation of Senior Employees (4.1.7)	Strategy & Development	Innovative & Accountable	5/03/2023	Postponed	NO	No change	Postponed	
Local Planning Policy: Heritage Areas and Guidelines	Strategy & Development	Sensitive Design	25/07/2023	2027	NO	No change	Not yet commenced	Review to progress through to Policy Paper in second half of 2025/26. This would also include the Lacey Street Heritage Area Guidelines which were included in the February 2025 Policy Paper.
Council Election Period Policy	Strategy & Development	Innovative & Accountable	20/08/2023	Postponed	YES	2025/26	Not yet commenced	The review was deferred to allow for assessment of new caretaker period provisions under the Local Government Act. As these changes have now come into effect, the review will commence post-election in 2026.
Greening Plan 2018-2023	Infrastructure & Environment	Enhanced Environment	18/09/2023	2024/2025	YES	2025/26	Review Commenced by Administration	The City's sustainability review has commenced. The review will encompass the Sustainable Environment Strategy, Public Open Space Strategy, Waste Strategy and Greening Plan.
Public Open Space Strategy 2018	Strategy & Development	Enhanced Environment	11/12/2023	2024/2025	YES	2025/26	Review Commenced by Administration	The Citys sustainability review has commenced. The review will encompass the Sustainable Environment Strategy, Public Open Space Strategy, Waste Strategy and Greening Plan. Part of preparation of EES
Local Planning Strategy	Strategy & Development	Sensitive Design	11/12/2023	2023/2024	N/A	No change	Community consultation underway	Approved for Community Consultation April 2025 OMC. Awaiting approval from WAPC before advertising commences. To be presented back for Council in 2026 for final approval.
Built Form (7.1.1)	Strategy & Development	Sensitive Design	16/06/2024	2023/2024	N/A	No change	Community consultation underway	Approved for Community Consultation August 2025 OMC. To be presented back to Council December 2025 for final approval.
Meeting Procedures Policy & Supporting Council Proceedings Guidelines	Strategy & Development	Innovative & Accountable	15/09/2024	2024/2025	YES	2025/26	Review Commenced by Administration	It is proposed that the review be rescheduled to 2025/26, due to current resourcing constraints within the Corporate Strategy & Governance team.
Mobile Food Vendors - Vending Vincent	Strategy & Development	Connected Community	20/10/2024	Postponed	NO	No change	Postponed	The early consultation date is yet to be confirmed as the City works to identify the most appropriate team to lead the process.
Property Management Policy	Strategy & Development	Innovative & Accountable	17/11/2024	2025	YES	2025/26	Not yet Commenced	To progress to Policy paper second half of 2025/26.
Community and Stakeholder Engagement Policy	Community & Business Services	Connected Community	14/09/2025	2025	YES	2025/26	Early consultation with Councillors	Included in November 2025 Policy Paper.

Corporate Document	Responsible Directorate	Alignment to SCP	Review Due	Approved Early Consultation (Policy Paper)	Extension Requested	Proposed Early Consultation (Policy Paper)	Review Progress	Comments to Council
Community and Stakeholder Engagement Strategy (Framework)	Community & Business Services	Connected Community	14/09/2025	2025	YES	2025/26	Early consultation with Councillors	Included in November 2025 Policy Paper.
Leederville Town Centre Place Plan (LTCPP) 2021 - 2025	Strategy & Development	Thriving Places	14/09/2025	2025	N/A	No change	Community consultation underway	Final Leederville Town Centre Place Plan 2025 - 2030 scheduled to be presented to Council for adoption after October 2025 Council Elections.
Pickle District Place Plan (PDPP)	Strategy & Development	Thriving Places	17/09/2025	2025	YES	2027/28	Not yet commenced	Major Review scheduled for 2027/28.
North Claisebrook Place Plan (NCPP)	Strategy & Development	Thriving Places	17/09/2025	2025	YES	2027/28	Not yet commenced	Major Review scheduled for 2027/28.
Public Health Plan 2020 - 2025	Strategy & Development	Connected Community	1/10/2025	2025	N/A	No change	Review Commenced by Administration	The Public Health Plan 2020 – 2025 was adopted by Council at its OMC 20 October 2020. The Plan will remain in effect until October 2025. Administration has commenced project for the delivery of new Public Health Plan 2025 - 2030, to be presented to Council in October 2025.
Investment Policy	Community & Business Services		8/02/2026	2026	NO	No change	Not yet Commenced	
Election Signs Policy	Strategy & Development	Innovative & Accountable	8/02/2026	2026	NO	No change	Not yet Commenced	
Parking Permits (3.9.3)	Infrastructure & Environment	Accessible City	5/04/2026	2026	NO	No change	Early consultation with Councillors	Included in the November 2026 Policy Paper.
Code of Conduct Behaviour Complaints Management Policy	Strategy & Development	Innovative & Accountable	5/04/2026	2026	NO	No change	Not yet Commenced	
Memorials in Public Places and Reserves	Infrastructure & Environment		5/04/2026	2026	NO	No change	Not yet Commenced	
Council Member Contact with Developers	Strategy & Development	Innovative & Accountable	17/05/2026	2026	NO	No change	Not yet Commenced	
Temporary Employment or Appointment of CEO	Strategy & Development	Innovative & Accountable	17/05/2026	2026	NO	No change	Not yet Commenced	
Council Member Allowances, Fees, and Reimbursement of Expenses	Strategy & Development	Innovative & Accountable	17/05/2026	2026	NO	2025/26	Review commenced by Administration	Scheduled for March 2026 Policy Paper.
Accessible City Strategy 2020 - 2030	Strategy & Development	Accessible City	18/05/2026	2025	YES	2025/26	Review commenced by Administration	Major Review scheduled for 2025/26. Policy Paper scheduled for after October Council Elections.
Vibrant Public Spaces Policy	Strategy & Development	Thriving Places	21/06/2026	2026	NO	No change	Early Consultation with Council Members	Major Review scheduled for 2025/26. Early consultation with Council Members scheduled for 23 September 2025 Council Workshop.
Local Planning Policy: Signs and Advertising	Strategy & Development	Sensitive Design	21/06/2026	2026	NO	2025/26	Not yet Commenced	Review to progress through to Policy Paper in second half of 2025/26.
Local Planning Policy: Child Care and Family Day Care	Strategy & Development	Thriving Places	24/06/2026	2026	NO	2025/26	Not yet Commenced	Review to progress through to Policy Paper in second half of 2025/26.
Smoke Free Areas - Education and Enforcement Policy	Strategy & Development	Connected Community	26/07/2026	2026	NO	No change	Not yet Commenced	
CEO Annual Performance Review	Strategy & Development	Innovative & Accountable	26/07/2026	2026	NO	No change	Not yet Commenced	
Flying and Displaying Flags and Banners	Strategy & Development		26/07/2026	2026	NO	No change	Not yet Commenced	
Nuclear Free Zone	Strategy & Development		23/08/2026	2026	NO	No change	Not yet Commenced	
Council Members Continuing Professional Development Policy	Strategy & Development	Innovative & Accountable	17/09/2026	2025	YES	Mar-26	Review commenced by Administration	The revised date ensures the review of the policy is scheduled to occur post election to align with the priorities of the newly elected Council.
Recovery of Debts Rates and Services Charges (1.2.13)	Community & Business Services	Innovative & Accountable	20/09/2026	2026	NO	No change	Not yet Commenced	

Corporate Document	Responsible Directorate	Alignment to SCP	Review Due	Approved Early Consultation (Policy Paper)	Extension Requested	Proposed Early Consultation (Policy Paper)	Review Progress	Comments to Council
Communications and Social Media Policy	Community & Business Services	Innovative & Accountable	20/09/2026	2026	NO	No change	Not yet Commenced	
Sponsorship to the City (4.1.32)	Community & Business Services	Innovative & Accountable	18/10/2026	2026	NO	No change	Review Commenced by Administration	
Development Compliance Enforcement Policy	Strategy & Development	Innovative & Accountable	18/10/2026	2026	NO	No change	Not yet Commenced	
Local Planning Policy: Percent for Art	Strategy & Development	Thriving Places	15/11/2026	2026	NO	No change	Not yet Commenced	
Recordkeeping Plan 2021033	Strategy & Development	Innovative & Accountable	16/11/2026	2026	NO	No change	Not yet Commenced	
Risk Management Policy	Strategy & Development	Innovative & Accountable	13/12/2026	2026	NO	No change	Not yet Commenced	
Graffiti - Control and Removal (2.1.3)	Infrastructure & Environment	Enhanced Environment	16/05/2027	2027	NO	No change	Not yet Commenced	
Legal Representation for Council Members and Employees (4.2.01)	Strategy & Development	Innovative & Accountable	20/06/2027	2027	NO	No change	Not yet Commenced	
Purchasing Policy	Community & Business Services	Innovative & Accountable	20/06/2027	2027	NO	No change	Not yet Commenced	
Local Planning Policy: Non Residential Parking	Strategy & Development	Accessible City	20/06/2027	2027	NO	No change	Not yet Commenced	
Recognition of Noongar Boodjar Culture and History through Welcome to Country and Acknowledgement of Country and Acknowledgement of Council Policy	Community & Business Services	Innovative & Accountable	25/07/2027	2027	NO	No change	Not yet Commenced	
Local Planning Policy: Planning Exemptions	Strategy & Development	Thriving Places	25/07/2027	2027	NO	No change	Not yet Commenced	
Local Planning Policy: Restricted Premises - Smoking	Strategy & Development	Thriving Places	25/07/2027	2027	NO	No change	Not yet Commenced	
Local Planning Policy: Character Area Guidelines	Strategy & Development	Sensitive Design	25/07/2027	2027	NO	No change	Community consultation underway	Approved for Community Consultation August 2025 OMC. To be presented back to Council December 2025 for final approval.
Access and Inclusion Plan 2022 - 2027	Community & Business Services	Thriving Places	26/07/2027	2027	NO	No change	Not yet Commenced	
Precinct Parking Management Plan	Infrastructure & Environment	Accessible City	9/09/2027	April to June 2024	N/A	2027	Not yet commenced	
Advisory Groups Policy	Strategy & Development	Connected Community	17/10/2027	2027	NO	No change	Not yet Commenced	
Complaint Management Policy	Community & Business Services	Innovative & Accountable	17/10/2027	2027	NO	No change	Not yet Commenced	
Local Planning Policy: Consulting Rooms and Medical Centres	Strategy & Development		21/11/2027	2027	NO	No change	Not yet Commenced	
Stretch Reconciliation Action Plan	Community & Business Services	Connected Community	10/12/2027	2024	N/A	2027/28	Not yet commenced	The Innovate Reconciliation Action Plan has been replaced by the Stretch RAP which was adopted by Council in late 2024. This will be reviewed next in 2027.
Child Safe Awareness Policy	Community & Business Services	Connected Community	12/12/2027	2027	NO	No change	Not yet Commenced	
Asset Management Policy	Infrastructure & Environment	Innovative & Accountable	12/12/2027	2027	NO	No change	Not yet Commenced	

Corporate Document	Responsible Directorate	Alignment to SCP	Review Due	Approved Early Consultation (Policy Paper)	Extension Requested	Proposed Early Consultation (Policy Paper)	Review Progress	Comments to Council
Diversity Access and Inclusion Policy	Community & Business Services	Thriving Places	12/12/2027	2027	NO	No change	Not yet Commenced	
Bike Plan 2023 - 2028	Infrastructure & Environment	Accessible City	15/07/2028	2028	NO	No change	Not yet commenced	An update on the Bike Plan action items has been provided to Council through the Infobulletin report. A presentation on the Bike Plan update was prepared for the August 2025 Council Workshop; however, at Council's request, this has been postponed until after the upcoming 2025 Council Elections. Note, the Bike Plan is a five-year strategic document, with a full review scheduled for 2028.
Thriving Places Strategy 2023 - 2028	Strategy & Development	Thriving Places	22/08/2028	2027	YES	2027/28	Not yet commenced	Major Review scheduled for 2027/28
Pickle District Planning Framework	Strategy & Development	Sensitive Design	22/08/2028	2028	NO	2026/27	Not yet commenced	To be reviewed 2026/27.
North Claisebrook Planning Framework	Strategy & Development	Sensitive Design	22/08/2028	2028	NO	2026/27	Not yet commenced	To be reviewed 2026/27.
Stormwater Drainage Connections	Infrastructure & Environment		17/09/2028	2028	NO	No change	Not yet Commenced	
Local Planning Policy: Development Guidelines for Heritage Places	Strategy & Development	Sensitive Design	17/09/2028	2028	NO	No change	Not yet Commenced	
Arts Plan 2023 - 2028	Strategy & Development	Thriving Places	17/09/2028	2028	NO	2027/28	Not yet commenced	Major Review scheduled for 2027/28.
Collection Management Policy	Infrastructure & Environment	Connected Community	17/09/2028	2028	NO	No change	Not yet Commenced	
Healthy Food and Drink Policy	Strategy & Development	Connected Community	17/09/2028	2028	NO	No change	Not yet Commenced	
Property Investment and Disposal Policy	Strategy & Development	Innovative & Accountable	17/09/2028	2028	NO	No change	Not yet Commenced	To be reviewed 2028/29.
Street Tree Policy	Infrastructure & Environment	Thriving Places	17/09/2028	2028	NO	No change	Not yet Commenced	
Local Planning Policy: Amending the LHS, Heritage List and Designating Heritage Areas	Strategy & Development	Sensitive Design	17/09/2028	2028	NO	No change	Not yet Commenced	
Local Planning Policy: Assessing Cultural Heritage Significance	Strategy & Development	Sensitive Design	17/09/2028	2028	NO	No change	Not yet Commenced	
Local Planning Policy: Interpretation of Heritage Places	Strategy & Development	Sensitive Design	17/09/2028	2028	NO	No change	Not yet Commenced	
Community Funding	Community & Business Services	Connected Community	11/03/2029	2029	NO	No change	Not yet Commenced	
Freedom of Information Requests (4.1.04)	Community & Business Services	Innovative & Accountable	8/04/2029	2029	NO	No change	Not yet Commenced	
Corporate Document Development Policy	Strategy & Development	Innovative & Accountable	8/04/2029	2029	N/A	2029	Not yet Commenced	
Corporate Business Plan 2024/25 - 2027/28	Strategy & Development	Innovative & Accountable	17/06/2029	2024	N/A	2029	Not yet Commenced	
Art Collection Policy	Strategy & Development	Thriving Places	15/07/2029	2023/24	N/A	2029	Not yet commenced	
Execution of Documents Policy	Strategy & Development	Innovative & Accountable	15/07/2029	2024/2025	N/A	2029	Not yet commenced	
Fraud and Corruption Prevention Policy	Strategy & Development	Innovative & Accountable	12/08/2029	2025	N/A	2029	Not yet commenced	
Attendance at Events Policy	Strategy & Development	Innovative & Accountable	12/08/2029	2025	N/A	2029	Not yet commenced	

Corporate Document	Responsible Directorate	Alignment to SCP	Review Due	Approved Early Consultation (Policy Paper)	Extension Requested	Proposed Early Consultation (Policy Paper)	Review Progress	Comments to Council
Local Planning Policy: Short Term Accomodation	Strategy & Development	Thriving Places	12/08/2029		N/A	2029	Not yet commenced	
William Street Planning Framework	Strategy & Development	Sensitive Design	12/08/2030	2030	NO	No change	Not yet commenced	To be reviewed 2028/29.
Beaufort Street Planning Framework	Strategy & Development	Sensitive Design	12/08/2030	2030	NO	No change	Not yet commenced	To be reviewed 2028/29.
Beaufort Street Town Centre Place Plan 2025 - 2030	Strategy & Development	Thriving Places	12/08/2030	2025	N/A	2029/30	Not yet commenced	Major Review scheduled for 2029/30.
William Street Place Plan 2025 - 2030	Strategy & Development	Thriving Places	12/08/2030		N/A	2029/30	Not yet commenced	Major Review scheduled for 2029/30.
Development Fee Reductions and Refunds Policy	Strategy & Development	Sensitive Design	12/08/2030	April - June 2024	N/A	2030	Not yet commenced	
Enhanced Environment Strategy 2025-2030	Strategy & Development	Enhanced Environment	12/08/2030		N/A	2029	Not yet commenced	
Sustainable Vincent Framework	Strategy & Development	Enhanced Environment	12/08/2030		N/A	2029	Not yet commenced	
Local Planning Scheme No. 2 (As amended)	Strategy & Development	Sensitive Design	12/08/2031	2024/2025	YES	2025/26	Not yet commenced	Additional time required as the review is scheduled to progress through to Policy Paper in second half of 2025/26.

2026 Corporate Document Review Program

The following table identifies the early consultation date of those Corporate Documents listed.

Consultation with Council should occur in the form of a policy paper report providing all information contained in clause 1.3 of the Corporate Document Development Policy.

Proposed Publication	Overdue	Within Range	Total
2025/26	**12**	**6**	**18**
Sound Attenuation (7.5.21)	1		
Alcohol Management (3.8.7)	1		
Property Management Policy	1		
Affordable Housing Strategy	1		
Telecommunication Facilities (7.5.6)	1		
Heritage Strategic Plan 2013 - 2017	1		
Substantial Commencement of Development (7.5.4)	1		
Greening Plan 2018-2023	1		
Public Open Space Strategy 2018	1		
Meeting Procedures Policy & Supporting Council Proceedings Guidelines	1		
Closed Circuit Television (3.9.12)	1		
Council Election Period Policy	1		
Council Members Continuing Professional Development Policy		1	
Accessible City Strategy 2020 - 2030		1	
Council Member Allowances, Fees, and Reimbursement of Expenses		1	
Local Planning Policy: Signs and Advertising		1	
Local Planning Scheme No. 2 (As amended)		1	
Local Planning Policy: Child Care and Family Day Care		1	

2026		17	17
Investment Policy		1	
Election Signs Policy		1	
Code of Conduct Behaviour Complaints Management Policy		1	
Memorials in Public Places and Reserves		1	
Council Member Contact with Developers		1	
Temporary Employment or Appointment of CEO		1	
Smoke Free Areas - Education and Enforcement Policy		1	
CEO Annual Performance Review		1	
Flying and Displaying Flags and Banners		1	
Nuclear Free Zone		1	
Recovery of Debts Rates and Services Charges (1.2.13)		1	
Communications and Social Media Policy		1	
Sponsorship to the City (4.1.32)		1	
Development Compliance Enforcement Policy		1	
Local Planning Policy: Percent for Art		1	
Recordkeeping Plan 2021033		1	
Risk Management Policy		1	
2026/27	**3**	**1**	**4**
Appendix 11 - Non-Conforming Use Register	1		
Licensed Premises (7.5.7)	1		
Car Sharing Policy (7.7.2)	1		
Precinct Parking Management Plan		1	