

10.2 RFT IE318/2024 PRUNING OF STREET TREES UNDER POWERLINES

Attachments: 1. Evaluation Worksheet - IE318-2024 Pruning of Street Trees - Confidential

RECOMMENDATION:**That Council**

1. **NOTES** the outcome of the evaluation process for Tender IE318/2024 Pruning of Street Trees under Powerlines; and
2. **ACCEPTS** the tender submission of Classic Tree Services for Tender IE318/2024 Pruning of Street Trees under Powerlines Portion A and Portion B.

PURPOSE OF REPORT:

For Council to consider and determine the outcome of Tender IE318/2024 Pruning of Street Trees under Powerlines.

DELEGATION:

The decision to accept or reject tenders with a value exceeding \$250,000 require a decision of Council in accordance with Council's adopted register of delegations, authorisations, and appointments.

BACKGROUND:

The City recognises the significance of street trees within the urban setting in terms of creating functional and aesthetic streetscapes and has the responsibility for the planning, establishment, care, control, and maintenance of all street trees in the City.

As part of street tree maintenance, the City's requires a suitably qualified contractor to undertake pruning on a scheduled basis to address the below works:

- Pruning of trees located under powerlines as per Western Power guidelines;
- Pruning of trees not located under powerlines as required (e.g. crown lifting to provide safe access for pedestrians, cyclists and vehicles);
- Property line pruning upon residential request;
- Additional works guided by arborist recommendations; and
- Emergency after hours works.

These works are required for the City to adhere to Western Power's guidelines for management of vegetation near powerlines, reduce safety risks and maintain the amenity and aesthetics of the streetscape.

A Procurement Plan to develop and release a public request for tender was approved on 3 July 2024. A public request for tender was released on Saturday 6th July 2024 and closed on Thursday 4th August 2024.

DETAILS:

Submissions were received from three (3) Respondents. All submissions were for Portion A and Portion B.

Evaluation Panel

The Evaluation Panel comprised of four (4) members, being:

- three with the appropriate operational expertise and involvement in supervising the contract;
- one with tender preparation skills and probity advice provided by a Procurement and Contracts Officer.

Compliance Assessment

Compliance assessment was carried out and all were assessed as fully compliant and progressed to the qualitative assessment stage.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offer.

The qualitative criteria and weighting used in evaluating the submission received were as follows:

Qualitative Criteria		Weighting
1	Demonstrated understanding and	20%
2	Experience	40%
3	Capacity and Skills	30%
4	Environmental and Social	10%

Qualitative Assessment

The qualitative assessment on all compliant submissions for both Portion A and Portion B were as follows:

Respondent #	Weighted Percentage Score	Qualitative Ranking
Respondent 2	81%	1
Respondent 1	75%	2
Respondent 3	24%	3

Refer to **Confidential Attachment 1** for further details.

Price Assessment

The panel carried out an assessment of the submitted pricing offered by the top two (2) shortlisted submissions. The top two (2) submissions were determined to have reasonable and acceptable levels of rates for all sites listed in the Request for Tender. Pricing information submitted by the top two (2) submissions can be found at **Confidential Attachment 2**.

Evaluation Summary

The panel concluded that the tender submission from Respondent 1 Classic Tree Services provides the best value for money to the City and is recommended for the provision of Portion A and B of IE318/2024 Pruning of Street Trees under Powerlines for the following reasons:

- compliance with the submission requirements;
- ranked second in the qualitative assessment;
- submitted pricing is reasonable and acceptable for the type of services provided; and
- pricing demonstrates value for money.

It is therefore recommended that Council accepts the tender submitted by Classic Tree Services for Portion A and B for Request for Tender IE318/2024 Pruning of Street Trees under Powerlines.

CONSULTATION/ADVERTISING:

This matter is subject to a statutory advertising requirement. No community consultation required. The Request for Tender IE318/2024 Pruning of Street Trees under Powerlines was advertised in the West Australian on Saturday 6th July 2024 and on both the City's website and VendorPanel between 6th July 2024 and 4th August 2024.

LEGAL/POLICY:

The Request for Tender was prepared and advertised in accordance with:

- Section 3.57 of the Local Government Act 1995;
- Part 4 of the *Local Government (Functions and General) Regulations 1996*; and
- City of Vincent Purchasing Policy.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to accept the preferred Respondent.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Enhanced Environment

Our parks and reserves are maintained, enhanced and are accessible for all members of the community.

Thriving Places

Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority.

Innovative and Accountable

Our decision-making process is consistent and transparent, and decisions are aligned to our strategic direction.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

Urban Greening and Biodiversity

PUBLIC HEALTH IMPLICATIONS:

This is in keeping with the following priority health outcomes of the City's *Public Health Plan 2020-2025*:

Reduced exposure to environmental health risks

FINANCIAL/BUDGET IMPLICATIONS:

A total budget of \$5,000,000 over the life of the contracts (3 years plus 2 extension options of 1 year) was identified and approved through the Annual Budget and Procurement Plan. The funding for this service will be sourced from the street trees operational budget.

COMMENTS:

The tender submissions from Classic Tree Services for Portion A and B complies with all tender requirements. The submission was well presented and included all relevant and specific information required and requested within the tender specifications.

The Evaluation Panel deemed the response to be of a very good standard, convincing and credible, demonstrating the capability, capacity and experience for key evaluation criteria and therefore recommend award of tender IE318/2024 Pruning of Street Trees under Powerlines Portion A and B to Classic Tree Services.