

**6.2 RFT IE269/2023 PROVISION OF PLUMBING AND GAS MAINTENANCE SERVICES**

**Attachments:** 1. Evaluation Worksheet RFT IE269-2023 - Confidential

**RECOMMENDATION:**

**That Council:**

1. **NOTES the outcome of the evaluation process for Tender IE269/2023 Provision of Plumbing and Gas Maintenance Services; and**
2. **ACCEPTS the tender submission of Finestone Investments Pty t/a Ace Plus for Tender IE269/2023 Provision of Plumbing and Gas Maintenance Services.**

**PURPOSE OF REPORT:**

For Council to consider and determine the outcome of Tender IE269/2023 Provision of Plumbing and Gas Maintenance Services.

**BACKGROUND:**

The City of Vincent is responsible to maintain services and infrastructure, both vested and unvested, within its Local Government area in accordance with the *Local Government Act 1995*.

The City requires the engagement of a skilled, qualified, licenced plumbing and gas Contractor to supply materials, labour and undertake necessary preventative and reactive plumbing maintenance services in a timely, proactive, and professional service to the following City assets:

- Beatty Park Leisure Centre
- Administration Building
- Loftus Recreation Centre
- Various parks and sports pavilions
- Public toilets and community buildings
- Leased buildings

A Procurement Plan to develop and release a public request for tender was approved on 8 August 2023. A public request for tender was released on Wednesday 6<sup>th</sup> December 2023 and closed on Friday 19<sup>th</sup> January 2024.

**DETAILS:**

Submissions were received from twelve (12) Respondents.

**Evaluation Panel**

The Evaluation Panel comprised of four (4) members, being:

- three with the appropriate operational expertise and involvement in supervising the contract;
- one with tender preparation skills and probity advice provided by a Procurement and Contracts Officer.

**Compliance Assessment**

Compliance assessment was carried out on all submissions. Out of the twelve (12) submissions, eleven (11) were assessed as fully compliant and progressed to the qualitative assessment stage.

One (1) submission was assessed by the panel as high risk and non-compliant and did not progress to the qualitative assessment stage.

**Evaluation Method and Weighting**

The qualitative weighting method of tender evaluation was selected to evaluate the offer.

The qualitative criteria and weighting used in evaluating the submission received were as follows:

Qualitative Criteria		Weighting
1	Capacity, Skills and Experience	40%
2	Demonstrated understanding of the required service	40%
3	Environmental and Social	20%

**Qualitative Assessment**

The qualitative assessment on all compliant submission were as follows:

Respondent #	Weighted Percentage Score	Qualitative Ranking
Respondent 1	80%	1
Respondent 5	77%	2
Respondent 10	70%	3
Respondent 4	68%	4
Respondent 9	60%	5
Respondent 12	60%	5
Respondent 3	50%	6
Respondent 7	50%	6
Respondent 6	48%	7
Respondent 2	32%	8
Respondent 8	20%	9

Refer to **Confidential Attachment 1** for further details.

**Price Assessment**

The panel carried out an assessment of the submitted pricing offered. The top four (4) submissions were ranked by price:

Respondent #	Qualitative Ranking
Respondent 1	1
Respondent 5	2
Respondent 4	3
Respondent 10	4

**Evaluation Summary**

The panel concluded that the tender submission from Respondent 1 Finestone Investments Pty t/a Ace Plus provides value for money to the City and is recommended for the provision of IE269/2023 Provision of Plumbing and Gas Maintenance Services for the following reasons:

- compliance with the submission requirements;
- ranked first in the qualitative assessment;
- ranked first in the pricing assessment; and
- pricing demonstrates value for money.

It is therefore recommended that Council accepts the tender submitted by Finestone Investments Pty t/a Ace Plus for Tender IE269/2023 Provision of Plumbing and Gas Maintenance Services.

**CONSULTATION/ADVERTISING:**

The Request for Tender IE269/2023 Provision of Plumbing and Gas Maintenance Services was advertised in the West Australian on Wednesday 6<sup>th</sup> December 2023 and on both the City's website and VendorPanel between 6<sup>th</sup> December 2023 and 19 January 2024.

**LEGAL/POLICY:**

The Request for Tender was prepared and advertised in accordance with:

- Section 3.57 of the Local Government Act 1995;
- Part 4 of the *Local Government (Functions and General) Regulations 1996*; and
- City of Vincent Purchasing Policy.

**RISK MANAGEMENT IMPLICATIONS**

Low: It is low risk for Council to accept the preferred Respondent.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2022-2032*:

Enhanced Environment

*We have minimised our impact on the environment.*

Connected and Healthy Community

*Our community facilities and spaces are well known and well used.*

Thriving Places

*Efficiently managed and maintained City assets in the public realm.*

Innovative and Accountable

*We deliver our services, projects and programs in the most inclusive, efficient, effective and sustainable way possible.*

**SUSTAINABILITY IMPLICATIONS:**

This does not contribute to any specific sustainability outcomes of the City's Sustainable Environment Strategy 2019-2024, although the sustainability and environmental management practices of Respondents was a weighted qualitative criterion of this request, and the preferred Respondent provided some evidence of sustainability practices.

**PUBLIC HEALTH IMPLICATIONS:**

This does not contribute to any public health outcomes in the *City's Public Health Plan 2020-2025*.

**FINANCIAL/BUDGET IMPLICATIONS:**

A total budget of \$1,000,000 over the life of the contract (3 years plus 2 extension options of 1 year) was identified and approved through the Annual Budget and Procurement Plan. The funding for this service will be sourced from the Operational and Maintenance budgets for each City of Vincent owned asset.

**COMMENTS:**

The tender submission from Finestone Investments Pty t/a Ace Plus complies with all tender requirements. The submission was well presented and included all relevant and specific information required and requested within the tender specification.

The Evaluation Panel deemed the response to be of an excellent standard, convincing and credible, demonstrating the capability, capacity and experience for key evaluation criteria and therefore recommend award of tender IE269/2023 Provision of Plumbing and Gas Maintenance Services to Finestone Investments Pty t/a Ace Plus.