

10.4 RFT IE224/2022 PROVISION OF GENERAL ELECTRICAL MAINTENANCE SERVICES

Attachments: 1. Evaluation Worksheet IE224-2022 - Confidential

RECOMMENDATION:

That Council:

1. **NOTES the outcome of the evaluation process for Tender IE224/2022 Provision of General Electrical Maintenance Services; and**
2. **ACCEPTS the tender submission of EOS Electrical for Portion A of Tender IE224/2022 - Electrical maintenance services to all City of Vincent owned and managed buildings and parks, except Beatty Park Leisure Centre; and**
3. **ACCEPTS the tender submission of Rosevale Fire & Electrical for Portion B of Tender IE224/2022 - Electrical maintenance services to the Beatty Park Leisure Centre.**

PURPOSE OF REPORT:

For Council to consider the tender submission of EOS Electrical for Portion A and the tender submission of Rosevale Fire & Electrical for Portion B of Tender IE224/2023 Provision of Electrical Maintenance Services.

BACKGROUND:

In accordance with annual budget approved by Council, the City has sought quotes for an experienced and qualified contractor to provide general electrical maintenance services to all City owned and managed buildings and parks.

DETAILS:

The RFT was split into the following two (2) separable portions:

- Portion A – Electrical maintenance services to all City of Vincent owned and managed buildings and parks (except Beatty Park Leisure Centre)
- Portion B – Electrical maintenance services to the Beatty Park Leisure Centre

Respondents had the option to submit a tender response to one or both portions.

Tender Submissions

Submissions were received from the following 14 Respondents for both portions of the tender:

- A E Hoskins Building Services
- Access Without Barriers Pty Ltd (AWB Co)
- Boyan Electrical Services
- DCSWA Pty Ltd
- EOS Electrical
- Greenlite Electrical Contractors Pty Ltd
- Grosvenor Engineering Group Pty Ltd
- Hender Lee Electrical Contractors
- Lece Pty Ltd
- Northlake Electrical Pty Ltd
- Powerbrite
- Rosevale Fire & Electrical
- Stowe Australia Pty Ltd
- Wired West Electrical Contracting Pty Ltd

Evaluation Panel

The Evaluation Panel comprised of four members, being:

- three with the appropriate operational expertise and involvement in assessing submissions and supervising the contract; and
- one with probity advice provided by the Coordinator Procurement and Contracts

Compliance Assessment

All submissions were assessed as fully compliant and progressed to the qualitative assessment.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offer for this requirement.

The qualitative criteria and weighting used in evaluating the submission received were as follows:

Qualitative Criteria		Weighting
1	Capacity, Skills and Experience	45%
2	Understanding of the Project	45%
3	Environmental and Social	10%

Qualitative Assessment

Respondent	Weighted Percentage Score	Qualitative Ranking	Comment
EOS Electrical	75%	1	Overall, the panel agreed that the response to this criteria complies, is convincing and credible. It demonstrates very good capability, capacity and experience, relevant to, or understanding of, the requirements.
Rosevale Fire & Electrical	75%	1	Overall, the panel agreed that the response to this criteria complies, is convincing and credible. It demonstrates very good capability, capacity and experience, relevant to, or understanding of, the requirements.

Refer to **Confidential Attachment 1** for further detail.

Price Assessment

The panel carried out a desktop assessment of the submitted pricing offered and made a value judgement as to the cost affordability of the submissions, in order to determine if the Responses demonstrated value for money to the City. The panel used two examples of typical work required under the contract to compare rates. The examples and total prices were as follows:

Comparative example 1 – weekday work, 12pm, 2 hour job, \$250 in materials:

Contractor	Call-out Fee	Labour	Material	TOTAL	Price Ranking
EOS Electrical	Nil	\$150	\$275	\$425	2
Rosevale	Nil	\$131	\$262.50	\$393.50	1

Comparative example 2 – weekend work, 12pm, 4 hour job, \$400 in materials:

Contractor	Call-out Fee	Labour	Material	TOTAL	Price Ranking
EOS Electrical	Nil	\$420	\$440	\$860	1
Rosevale	Nil	\$440	\$420	\$860	1

Refer to **Confidential Attachment 1** for further detail.

Evaluation Summary

The panel concluded that the tenders submitted from EOS Electrical and Rosevale Fire & Electrical provides value for money to the City and is therefore recommended for the following:

- **EOS Electrical** for the provision of Separable Portion A – Electrical maintenance services to all City of Vincent owned and managed buildings and parks, except Beatty Park Leisure Centre; and
- **Rosevale Fire & Electrical** for the provision of Separable Portion B – Electrical maintenance services to the Beatty Park Leisure Centre;

for the following reasons:

- Compliance with the submission requirements;
- Provided a convincing and credible submission;
- Reference checks conducted and verified claims; and
- Pricing demonstrates value for money.

It is therefore recommended that Council ACCEPTS the tenders submitted by EOS Electrical for Separable Portion A and Rosevale Fire & Electrical for Separable Portion B and commence contract negotiations.

CONSULTATION/ADVERTISING:

The Request for Tender IE224/2022 Provision of General Electrical Maintenance Services was advertised in the West Australian on 14 January 2023 and on both the City's website and VendorPanel tender portal between 14 January 2023 and 14 February 2023.

LEGAL/POLICY:

The Request for Tender was prepared and advertised in accordance with:

- Section 3.57 of the Local Government Act 1995;
- Part 4 of the Local Government (Functions and General) Regulations 1996; and
- City of Vincent Purchasing Policy.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to accept the preferred Respondents.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Enhanced Environment

We have minimised our impact on the environment.

Thriving Places

Our physical assets are efficiently and effectively managed and maintained.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the City's Sustainable Environment Strategy 2019-2024, although the sustainability and environmental management practices of Respondents was a weighted qualitative criteria of this request, and the preferred Respondent provided some evidence of sustainability practices.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the *City's Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

The rates listed by the preferred Respondents are within budget, which is funded by the 2022/2023 annual budget.

COMMENTS:

The tender submissions from EOS Electrical and Rosevale Fire & Electrical complies with all the tender requirements. The submissions were well presented and included all relevant and specific information required and requested within the tender specifications.

The Evaluation Panel deemed the responses to be convincing and credible, demonstrating the capability, capacity and experience to key evaluation criteria.

The submissions sufficiently addressed the qualitative criteria and provided a price that reflected the expected cost to deliver the forecast maintenance services. As a result, the Evaluation Panel recommends that EOS Electrical be accepted for Separable Portion A and Rosevale Fire & Electrical be accepted for Separable Portion B for Tender IE224/2022 Provision of General Electrical Maintenance Services as both submissions offer overall value for money to the City.