

<b>10.2 RFT IE190/2022 NORTH PERTH TOWN HALL TOILET AND KITCHEN RENEWAL</b>
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**Attachments:** 1. Evaluation Report - Confidential

**RECOMMENDATION:**

**That Council:**

- 1. NOTES the outcome of the evaluation process for Tender IE190/2022 North Perth Town Hall Toilet and Kitchen Renewal; and**
- 2. ACCEPTS the tender submission of Budo Group Pty Ltd for Tender IE190/2022 North Perth Town Hall Toilet and Kitchen Renewal.**

**PURPOSE OF REPORT:**

For Council to consider the tender submission of Budo Group Pty Ltd for Tender IE190/2022 North Perth Town Hall Toilet and Kitchen Renewal.

**BACKGROUND:**

In accordance with capital works budget approved by Council, combined with Local Roads and community Infrastructure (LRCI) grant funding, the City has sought quotes for an experienced and qualified building contractor to carry out the upgrading of the North Perth Main and Lesser Hall toilets (to current accessibility standards) and refurbishment of the kitchens.

**DETAILS:**

**Tender Submissions**

A submission was received from one (1) Respondent:

- Budo Group Pty Ltd

**Evaluation Panel**

The Evaluation Panel comprised of four members, being:

- one with tender preparation skills
- two with the appropriate operational expertise and involvement in supervising the contract
- one with probity advice provided by a Procurement and Contracts Officer

**Compliance Assessment**

The offer received was assessed as fully compliant and progressed to the qualitative assessment.

**Evaluation Method and Weighting**

The qualitative weighting method of tender evaluation was selected to evaluate the offer for this requirement.

The qualitative criteria and weighting used in evaluating the submission received were as follows:

<b>Qualitative Criteria</b>	<b>Weighting</b>
1 Capacity, Skills and Experience	45%
2 Understanding of the Project	45%
3 Environmental and Social	10%

**Qualitative Assessment**

Respondent	Weighted Percentage Score	Qualitative Ranking	Comment
Budo Group Pty Ltd	68%	1	Overall, the panel agreed that the response to this criteria complies, is convincing and credible. It demonstrates very good capability, capacity and experience, relevant to, or understanding of, the requirements.

Refer to **Confidential Attachment 1** for further detail.

**Price Assessment**

The panel carried out a desktop assessment of the submitted pricing offered and made a value judgement as to the cost affordability of the submission, in order to determine if the Response demonstrated value for money to the City.

Contractor	Total Cost
Budo Group Pty Ltd	\$247,829 ex GST

Refer to **Confidential Attachment 1** for further detail.

**Evaluation Summary**

The panel concluded that the tender from Budo Group Pty Ltd provides value for money to the City and is therefore recommended for the provision of Tender IE190/2022 North Perth Town Hall Toilet and Kitchen Renewal for the following reasons:

- Compliance with the submission requirements;
- Provided a convincing and credible submission;
- Reference checks conducted and verified claims; and
- Pricing demonstrates value for money.

It is therefore recommended that Council ACCEPTS the tender submitted by Budo Group Pty Ltd for Tender IE190/2022 North Perth Town Hall Toilet and Kitchen Renewal at a total cost of \$247,829 ex GST.

**CONSULTATION/ADVERTISING:**

The Request for IE190/2022 North Perth Town Hall Toilet and Kitchen Renewal was advertised in the West Australian on 14 January 2023 and on both the City's website and VendorPanel tender portal between 14 January 2023 and 10 February 2023.

**LEGAL/POLICY:**

The Request for Tender was prepared and advertised in accordance with:

- Section 3.57 of the Local Government Act 1995;
- Part 4 of the Local Government (Functions and General) Regulations 1996; and
- City of Vincent Purchasing Policy.

**RISK MANAGEMENT IMPLICATIONS**

Low: It is low risk for Council to accept the preferred Respondent.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Thriving Places

*Our physical assets are efficiently and effectively managed and maintained.*

Sensitive Design

*Our built form character and heritage is protected and enhanced.*

**SUSTAINABILITY IMPLICATIONS:**

This does not contribute to any specific sustainability outcomes of the City's Sustainable Environment Strategy 2019-2024, although the sustainability and environmental management practices of Respondents was a weighted qualitative criteria of this request, and the preferred Respondent provided some evidence of sustainability practices.

**PUBLIC HEALTH IMPLICATIONS:**

This does not contribute to any specific priority health outcomes of the City's *Public Health Plan 2020-2025*.

**FINANCIAL/BUDGET IMPLICATIONS:**

The total cost provided by Budo Group Pty Ltd is \$247,829 ex GST is within budget, which is funded by 2022/2023 annual capital works budget and LRCI grant funding.

**COMMENTS:**

The tender submission from Budo Group Pty Ltd complies with all the tender requirements. The submission was well presented and included all relevant and specific information required and requested within the tender specification.

The Evaluation Panel deemed the response to be convincing and credible, demonstrating the capability, capacity and experience to key evaluation criteria.

The submission sufficiently addressed the qualitative criteria and provided a price that reflected the expected cost to deliver the works. As a result, the Evaluation Panel recommends that Budo Group Pty Ltd be accepted for Tender IE190/2022 North Perth Town Hall Toilet and Kitchen Renewal, as it offers overall value for money to the City.