



CITY OF VINCENT

NOTES

Council Briefing

8 November 2022

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**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE
ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 8 NOVEMBER 2022 AT 6.00PM**

PRESENT:	<p>Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle Cr Jonathan Hallett Cr Dan Loden</p> <p>Cr Ashley Wallace Cr Suzanne Worner Cr Ron Alexander Cr Ross Ioppolo</p>	<p>Presiding Member South Ward North Ward South Ward North Ward (electronically) (joined at 7.27pm during Item 6.2) South Ward North Ward North Ward South Ward</p>
IN ATTENDANCE:	<p>David MacLennan Rhys Taylor Jay Naidoo</p> <p>Peter Varris</p> <p>Tara Gloster</p> <p>Luke McGuirk</p> <p>Lisa Williams</p> <p>Tim Burns</p> <p>Joslin Colli</p> <p>Wendy Barnard</p>	<p>Chief Executive Officer Chief Financial Officer A/Executive Director Strategy & Development A/Executive Director Infrastructure & Environment Manager Policy & Place (left at 7.26pm after Item 5.5) Manager Engineering (left at 6.50pm during Item 5.1) Manager Marketing & Partnerships (left at 8.15pm after Item 7.5) Active Transport Officer (left at 7.48pm during Item 7.1) A/Executive Manager Corporate Strategy & Governance Council Liaison Officer</p>
Public:	Approximately 20 members of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Emma Cole, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging.”

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Nil

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

Mayor Cole advised that the livestream may be used as part of a news report, and if the speaker does not wish to be recorded they should advise before they start talking.

3.1 Don Barba of North Perth

- Stated that he is the co-convenor of the Stop the Station (STS) Campaign
- Mentioned that they have spoken with over 800 visitors to the café strip on Angove Street, the local MP, the Mayor, Councillors and the media
- Stated that they have gathered 1200 signatures to a petition, 4000 visitors on their social media platforms and have built a contact database of 1000 people who believe this petrol station application should be rejected
- Mentioned they have done research into the social, environmental, economic, health and traffic impact the proposed development will have on the communities, the amenities, the local businesses, the students at the primary school and day care centre, the immediate residents and visitors to their urban village
- Stated the research has shown that the proposed development should not be considered at the current location as there are four 24/7 petrol stations within 1.4kms of the proposed location already
- Mentioned that the development does not match with the principles of the Strategic Community Plan 2018-2028
- Stated that the STS group is alarmed at the benzene toxicity that services stations emit, noting the proposed development is 50m from the primary school
- Queried what the Council's position regarding the proposed development of the service station is, is it similar to that of the unanimous "no" vote from City of Rockingham in 2021, or do Councillors not get the right to vote? All Councillors and ratepayers views should be represented, so there should be an open meeting

The Presiding Member, Emma Cole, thanked Mr Barba for his comments and advised that she has received his questions on the JDAP process and why the City's current practice is not to have a meeting on a development application where the City is not the decision maker. The CEO will respond to the questions this week. The CEO advised that this a contentious development application, public consultation closes tomorrow night (Wednesday 9 Nov 22), so comment can still be made. There is not a date for the JDAP meeting yet, but staff will provide an assessment of how the proposed development fits into the Planning Framework adopted by Council and the City will be in touch with all submitters. Mayor Cole complimented Mr Barba on the campaign.

3.2 Derek Smith of North Perth – Item 5.6

- Spoke for the recommendation
- Congratulated the City on the proposed submission and the late addition reflecting the impact on the primary schools
- Suggested that Infrastructure WA State Infrastructure Strategy, released in July 2022, stated "A predominant focus on the transport efficiency of roads can also work against community expectations of public space and place-making objectives, which could be better serviced using movement and place principles in strategic planning for specific corridor development"
- Mentioned a \$6M estimate for a transport planning study from Wanneroo to the City, this Main Roads study presumes what the outcome of the study would be, or is seeking to determine it

The Presiding Member, Emma Cole, thanked Mr Smith for his comments and mentioned that he is a very well informed resident, like so many are in the City.

3.3 Andrew Main of North Perth – Item 5.6

- Spoke for the recommendation
- Stated that there was a lot of excitement when the airport railway line opened recently so expectations were that the government may have changed its approach. He cannot believe this has been proposed.
- This proposal is not necessary, traffic volumes are not growing on Charles Street, studies in 2002 spoke about traffic and transport initiatives to cater for unmet demand in the City, instead of this plan being implemented there will be a blighted street for 20 years. He believes this is a failure of government
- Believes the plan is out of step with contemporary thinking
- Queried the effect this would have on carbon emissions, as transport emissions are the fastest growing sector for carbon emissions, this will make things worse
- Stated that there are currently eight four lane roads dissecting the community, north/south, which is one four lane road every 500m

- Mentioned that he has been told by an engineer that the service relocation at Charles Street will cost \$300M, noting the Claisebrook main drain goes through there. This money could be better spent elsewhere
- Suggests that a comprehensive holistic study is done on how to deal with the traffic on Charles Street. Stated that what is required is new bus routes and better active transport, new lanes for cars are not required
- Mentioned that he believes a social, economic, financial and environmental assessment needs to be done, paid for by Main Roads, to investigate all issues that will affect the community
- Beatty Park is a state heritage listed park with state heritage listed trees this needs to be considered
- The government wants land to build infill housing and this takes it away

The Presiding Member, Emma Cole, thanked Mr Main for his comments and said he has raised some very good points.

3.4 Geraldine Box of North Perth - Item 5.6

- Spoke for the recommendation
- Stated that the report is excellent
- Mentioned that the proposal would be detrimental to the lives of residents and hopes the City can help to prevent this happening

The Presiding Member, Emma Cole, thanked Ms Box for her comments.

3.5 Eva Perroni of Perth – Item 5.1

- Spoke against the recommendation
- Stated that it appears that a significant number of planning elements do not meet applicable Deemed to Comply standards and discretion is being applied
- Mentioned that she believes discretion includes the applicant demonstrating exceptional levels of design and efficiency, and whether the proposal will detrimentally affect the amenity of a locality or impact on adjacent sites, among other things
- Stated that the items that discretion is being exercised on will detrimentally affect adjacent or neighbouring sites, the shadowing will affect the adjoining property, the proposal exceeds the overshadowing standard by more than 10%
- Queried why there was no mention or consideration of the shadow on the houses across the street, whose access to afternoon sun will be blocked by the development. The incorporated breaks to the upper floors of the development are not aligned with the neighbouring properties, so will block all sunlight to those properties from windows to habitable rooms
- Queried why a reduction was not requested to the number of dwellings or number of square metres, so that the Deemed to Comply standards are complied with and encroachment to the neighbours and protected trees is minimised
- Stated that the Deemed to Comply is exceeded in 10 out of 15 items, on what basis have they been considered, and why has the developer got more rights than the residents

The Presiding Member, Emma Cole, thanked Ms Perroni for her comments.

3.6 Megan Anwyl of Perth – Item 5.1

- Spoke against the recommendation
- Mentioned that she endorses the previous speaker's position
- Stated that during the 2021 demolition of the building next door her house was damaged, she is seeking to be added to the dilapidation report. She is worried about damage to her property while construction is taking place
- Mentioned that in mid-September there was a consultation, with no renders available initially, so it was difficult to visualise
- Stated that the DRP report was only received a couple of days ago, which makes it difficult to review and respond in time, the timelines have been very short

- Mentioned that the development is non compliant, as there will be significant loss of amenity, as there will be four three storey buildings on a 780 square metre block, this is excessive
- Mentioned that she is happy the trees have been taken into consideration
- Stated that current residents should be taken into account
- Mentioned that the design is unsympathetic to the surroundings, the park and the character homes that exist there

The Presiding Member, Emma Cole, thanked Ms Anwyl for her comments and offered to arrange a site visit before the meeting next week.

3.7 Erica Parker of North Perth – Item 5.6

- Requested not to be recorded
- Spoke for the recommendation
- Stated that this is a stressful submission, with 100 properties demolished
- Mentioned that all landowners may not have heard about the development and how they will be affected
- Stated that many items in the plan will create division

The Presiding Member, Emma Cole, thanked Ms Parker for her comments and advised all present to contact Main Roads directly with their concerns.

3.8 Gwen Dempsey of North Perth – Item 5.6

- Stated that if one goes into the Main Roads survey, the questions are leading questions, the only option is to choose one of the proforma responses, there is no ability to add comments
- Noted that she believes the public health implications are much broader than specified, there will be noise, dust and other environmental pollution while work is going on, which could be five years
- How come the metronet never went ahead, this is what most residents would prefer

The Presiding Member, Emma Cole, thanked Ms Dempsey for her comments and advised that there is a name and an email address on the consultation document to submit something more detailed to Main Roads.

3.9 Emma Gaunt of North Perth – Item 5.1

- Requested not to be recorded
- Spoke in favour of the recommendation
- Mentioned that if this a 20 year project, the decline in Charles Street over those years should be included in the paper
- Complimented the other speakers on how eloquently they have spoken.

The Presiding Member, Emma Cole, thanked Ms Gaunt for her comments

3.10 Kim Goodman of Coolbinia – Item 5.6

Can we ask the City of Stirling for their input, to ensure the campaigns are aligned on the ground?

The Presiding Member, Emma Cole, thanked Ms Goodman for her comments and advised that the City will touch base with City of Stirling, but Ms Goodman is welcome to contact Main Roads directly as well.

3.11 Phillip Perroni of Perth – Item 5.1

- Spoke against the recommendation
- Mentioned they are adjoining the proposed development
- Stated that the letter advising of the development arrived too late to properly review information, and when he arrived at the City to look at the plans they were on a laptop so it was hard to see what was proposed
- Suggested that a set of paper plans is made available for viewing
- There were 120 items, which the applicants have had a long time to review, the information was not received in time for the residents to review and formulate a response

- Requested that more notice is given in future

The Presiding Member, Emma Cole, thanked Mr Perroni for his comments and offered to bring paper plans to the site visit for him to review.

There being no further speakers, Public Question Time closed at approximately 6.36pm.

4 DECLARATIONS OF INTEREST

- 4.1 Cr Suzanne Worner declared a financial interest in Item 7.4 First Quarter Budget Review 2022-23. The extent of her interest is that she is a director of UpBeat Events, which managed the Oxford Street activation and worked closely with the WAFL, City of Vincent staff and Leederville Connect. She is not seeking approval to participate in the debate or to remain in chambers or to vote on the matter.

5 STRATEGY & DEVELOPMENT

5.6 CHARLES STREET PLANNING STUDY

Attachments: 1. Proposed Charles Street Planning Study Submission

RECOMMENDATION:

That Council **ENDORSES** the City of Vincent's submission to Main Roads Western Australia regarding their Charles Street Planning Study at Attachment 1, subject to peer review by the City's Design Review Panel.

MAYOR COLE:

Can the submission be amended to add comments received from the public gallery as well as update the map within the submission to include public open space and school catchments, existing pedestrian crossings, and future intersection upgrade plans?

MANAGER POLICY & PLACE:

The submission has been amended and updated to reflect the issues and themes referenced in the public gallery as well as questions received from Elected Members and subsequent information received.

The maps within the submission have been built upon to include public open space and school catchments and existing pedestrian crossings. Any future intersection upgrade plans are confidential and have not been included.

MAYOR COLE:

What has the communication been with City of Stirling Officers thus far?

MANAGER POLICY & PLACE:

Administration has taken steps to develop a coordinated, informed response to MRWA's Charles Street Planning Study proposal by liaising with other major stakeholders.

Representatives from both the City of Vincent Administration and City of Stirling Administration (CoS) are participants in the Stakeholder Working Group formed for the Charles Street proposal, as well as other Main Roads Western Australia (MRWA) projects along the Charles Street and Wanneroo Road corridor. The Stakeholder Working Group was invited to raise questions about the Charles Street proposal at a project briefing meeting on Friday 28 October 2022.

Shortly after the commencement of community consultation for the Charles Street proposal, Administration reached out to CoS to discuss their response to MRWA's similar 'duck and dive' proposal on West Coast Highway. CoS were happy to share resources including its submission to MRWA and the report it presented to its Council Meeting on 5 April 2022. These resources were valuable in assisting Administration to draft its submission to MRWA regarding the Charles Street proposal.

The City of Melville (CoM) also provided the resources they had developed when forming their position to a MRWA duck and dive proposal for Canning Bridge. This included a feasibility study developed by external consultants.

In November 2022, the City commenced discussions with CoS and CoM to organise a forum to share resources and collaborate a strategic approach to challenging MRWA duck and dive proposals in urban contexts and advocating for holistic transport proposals that prioritised public transport infrastructure.

5.1 NO. 109 (LOT: 100; D/P: 43470) PALMERSTON STREET, PERTH - PROPOSED FOUR GROUPED DWELLINGS**Ward:** South

- Attachments:**
1. Consultation and Location Plan
 2. Development Plans
 3. Perspectives
 4. Environmentally Sustainable Design Assessment
 5. Context Analysis
 6. Justification Letter
 7. Arboricultural Survey
 8. Summary of Submissions - Administration Response
 9. Summary of Submissions - Applicant Response
 10. Streetscape Setback Analysis
 11. Overshadowing Analysis
 12. Visual Privacy Analysis
 13. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the development application for Four Grouped Dwellings at No. 109 (Lot: 100; D/P: 43470) Palmerston Street, Perth in accordance with the plans in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 13:

1. Development Plans

This approval is for Four Grouped Dwellings as shown on the approved plans dated 14 September 2022 and 20 October 2022. No other development forms part of this approval;

2. Boundary Walls

The surface finish of boundary walls facing No. 107 Palmerston Street, Perth shall be of a good and clean condition, prior to the occupation or use of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

3. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

4. Colours and Materials

4.1 Prior to first occupation or use of the development, the colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, and thereafter maintained, to the satisfaction of the City; and

4.2 The meter boxes are to be painted the same colour as the wall they are attached so as to not be visually obtrusive, to the satisfaction of the City;

5. Landscaping

5.1 Prior to the issue of a Building Permit, a detailed landscape and reticulation plan for the development site and adjoining road verge, to the satisfaction of the City, shall be lodged with and approved by the City. The plan shall be drawn to a scale of 1:100, be generally in accordance with the landscaping plan dated 14 September 2022 and show the

following:

5.1.1 The location and type of existing and proposed trees and plants;

5.1.2 Areas to be irrigated or reticulated; and

5.1.3 The provision of an additional landscaping area containing two trees as marked in red on the approved plans. The tree species are to be consistent with the City's Tree Selection Tool so as to maximise the provision of canopy coverage and to the satisfaction of the City;

5.2 All landscaping works shall be undertaken in accordance with the approved plans dated 14 September 2022, as modified in Condition 5.1.3, prior to the occupancy or use of the development and maintained thereafter to the satisfaction of the City; and

5.3 No verge trees shall be removed without the prior written approval of the City. Verge trees shall be retained and protected from damage including unauthorised pruning to the satisfaction of the City. Prior to any pruning of verge trees, an arborist report shall be prepared by the landowner and submitted to the City;

6. Privacy Screening

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and is to comply in all respects with the visual privacy requirements of the Residential Design Codes, to the satisfaction of the City;

7. Sight Lines

Walls, fences, and other structures truncated or reduced to no higher than 0.75 metres within 1.5 metres of where walls, fences, other structures adjoin vehicle access points where a driveway meets a public street, with the exception of:

- One pier at max width of 0.4 metres x 0.4 metres and 1.8 metres height, with decorative capping permitted to a height of 2.0 metres;
- Infill that provides a clear sight line;
- If a gate is proposed:
 - When closed: a min of 50 percent unobstructed view; or
 - When open: a clear sightline;

unless otherwise approved by the City;

8. Front Fence

Fencing infill panels above the approved solid portions of fence shall be visually permeable in accordance with the Residential Design Codes Volume 1, to the satisfaction of the City;

9. Car Parking and Access

9.1 The layout and dimensions of all driveways and parking areas shall be in accordance with AS2890.1;

9.2 All driveways, car parking and manoeuvring areas which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner/occupier to the satisfaction of the City;

9.3 No goods or materials being stored, either temporarily or permanently, in the parking or landscape areas or within the access driveways. All goods and materials are to be stored within the buildings or storage areas, where provided;

9.4 The new crossover to Palmerston Street shall be reduced to a maximum width of three

metres to maximise the separation from the existing verge tree; and

- 9.5 Prior to the first occupation of the development, the redundant or “blind” crossovers shall be removed, the verge area landscaped, and the kerb made good to the City’s specifications and to the satisfaction of the City, at the applicant/owner’s full expense;

10. Tree Protection

Prior to the issue of a Building Permit a Tree Protection Plan prepared in accordance with Australian Standard AS4970-2009 shall be submitted and approved by the City. The Tree Protection Plan is to include details of the construction methods for works to be undertaken on site to minimise impact on the Moreton Bay Fig situated in Robertson Park and adjacent to the northern boundary of the subject site. The Tree Protection Plan shall include the following details:

- Fencing of the Tree Protection Zone (TPZ) and Structural Root Zone, as defined in the Arboricultural Report stamp dated 8 June 2021, for the duration of works to avoid compaction and root severance;
- Methodology and construction details for site grading, retaining walls and boundary fencing within the TPZ;
- Location and construction methodology for utility trenching to minimise impact on TPZ;
- Soakwells and stormwater pipes within the TPZ to be manually excavated to avoid root severance;
- Construction methodology for footings of Units 3 and 4 within the TPZ to minimise impact on the tree roots; and
- Driveway to be manually compacted;

The recommendations of the Tree Protection Plan shall be implemented and complied with for the duration of the construction of the development, to the satisfaction of the City;

11. Construction Management Plan

A Construction Management Plan shall be lodged with and approved by the City prior to the issue of a Building Permit. This plan is to detail how construction will be managed to minimise disruption in the area and shall include:

- The delivery of and delivery times for materials and equipment to the site;
- Storage of materials and equipment on site;
- Parking arrangements for contractors and sub-contractors;
- The impact on traffic movement;
- Dilapidation report of the adjoining property at No. 107 Palmerston Street, Perth;
- Notification to affected land owners; and
- Construction times;

The management plan shall be complied with for the duration of the construction of the development; and

12. Stormwater

All stormwater produced on the subject land shall be retained on site or connected to the City’s drainage system at the expense of the applicant/landowner, to the satisfaction of the City.

CR HALLETT:

Is it possible for No. 116 Palmerston Street to be included in the requirement for a dilapidation report to be provided?

A/EXECUTIVE DIRECTOR STRATEGY & DEVELOPMENT:

The applicant has advised that they intend to undertake a dilapidation report of No. 116 Palmerston Street, and Condition 11 of Administration’s recommendation has been updated to reflect this.

The City's Policy No. 7.5.23 – Construction Management Plans outlines that dilapidation reports are required where development would likely have an adverse impact on surrounding structures, with the risks assessed on a case-by-case basis.

The City's Infrastructure and Engineering, and Building Services business units have reviewed the proposal and the risk to damage to the property at No. 116 Palmerston Street would likely be minimal. This is based on there being approximately 20 metres of separation between the two properties.

CR HALLETT:

Is there potential for a condition to be included for the provision of solar panels as there was mention of this in the report but isn't shown on the plans?

A/EXECUTIVE DIRECTOR STRATEGY & DEVELOPMENT:

Following the Council Briefing Session the applicant has submitted an updated roof plan showing solar panels to each of the proposed dwellings.

Condition 1 of the recommendation in Administration's report requires the development to be undertaken in accordance with the approved plans.. The updated roof plan has also been updated in the development plans contained in Attachment 2 of the report.

The provision of solar panels would be consistent with the local housing objectives of the Built Form Policy in incorporating environmentally sustainable design features, as outlined in Administration's report.

CR HALLETT:

Could additional information be provided showing the impact of overshadowing throughout the day?

A/EXECUTIVE DIRECTOR STRATEGY & DEVELOPMENT:

An analysis of the extent of overshadowing from the proposed development at 9am, 12noon and 3pm on 21 June (winter solstice and the day when shadow cast is at its most) is included below:

5.2 ADVERTISING OF REVIEWED LOCAL PLANNING POLICY NO. 7.5.13 - PERCENT FOR ART

- Attachments:
1. Percent for Art Policy Stakeholder Engagement Summary
 2. Draft Percent for Art Policy

RECOMMENDATION

That Council **APPROVES** draft Local Planning Policy No. 7.5.13 – Percent for Art, at Attachment 2, for the purpose of community consultation.

CR WORNER:

Can the definition of a professional artist be updated to reflect the Arts Advisory Group comments?

MANAGER POLICY AND PLACE:

Yes, the definition has been updated and this is now reflected in the Draft Percent for Art Policy.

CR GONTASZEWSKI:

On page 5 there is a bold sub heading – does the word ephemeral need to be added?

MANAGER POLICY AND PLACE:

Yes, the word ephemeral has been added and the Draft Percent for Art Policy is updated.

5.3 CASH-IN-LIEU OF PUBLIC OPEN SPACE

Attachments: Nil

RECOMMENDATION:

That Council RESOLVES to implement the Western Australian Planning Commission Development Control Policy 2.3 – Public Open Space in Residential Areas from 1 July 2023.

NO QUESTIONS

5.4 WAYFINDING SIGNAGE PLAN

- Attachments:**
1. Vincent Wayfinding Signage Plan
 2. Vincent Wayfinding Signage Plan - Executive Summary

RECOMMENDATION:

That Council **ADOPTS** the Vincent Wayfinding Signage Plan, at Attachment 1.

CR GONTASZEWSKI:

Are the signs on lamp posts going to be on existing artwork?

MANAGER POLICY & PLACE:

There is no intention for existing artwork to be used for the installation of signage. Instead, public art becomes a form of passive wayfinding as it is a built in cue that provides intuitive information.

Active wayfinding elements (signage) are used to supplement the passive environment and will provide sufficient information at each stage of a user's journey from one place to another. Where the signage is not a standalone element, these are to be located on existing City infrastructure of street poles, bins, fencing and pavement.

The William Street lanterns which have been incorporated into the Wayfinding Signage Plan are being used to demonstrate the town centre identity signage references to place.

5.5 BANKS RESERVE MASTER PLAN - NEXT STAGE OF IMPLEMENTATION

- Attachments:**
1. **Banks Reserve - Site Map**
 2. **Walter's Brook Crossing - Feasibility Study**

RECOMMENDATION:

That Council NOTES:

1. **Toilet Block location for Banks Reserve shown at Attachment 1;**
2. **Banks Reserve Interpretation Node scheduled for implementation in 22/23; and**
3. **Detailed design for Walter’s Brook Crossing to commence in 22/23.**

MAYOR COLE:

Will the existing toilet be reused?

MANAGER POLICY & PLACE:

The existing toilet has the capability to be relocated. This would be at an additional estimated cost of \$60,000 as some of the panels and materials will need to be replaced as needed.

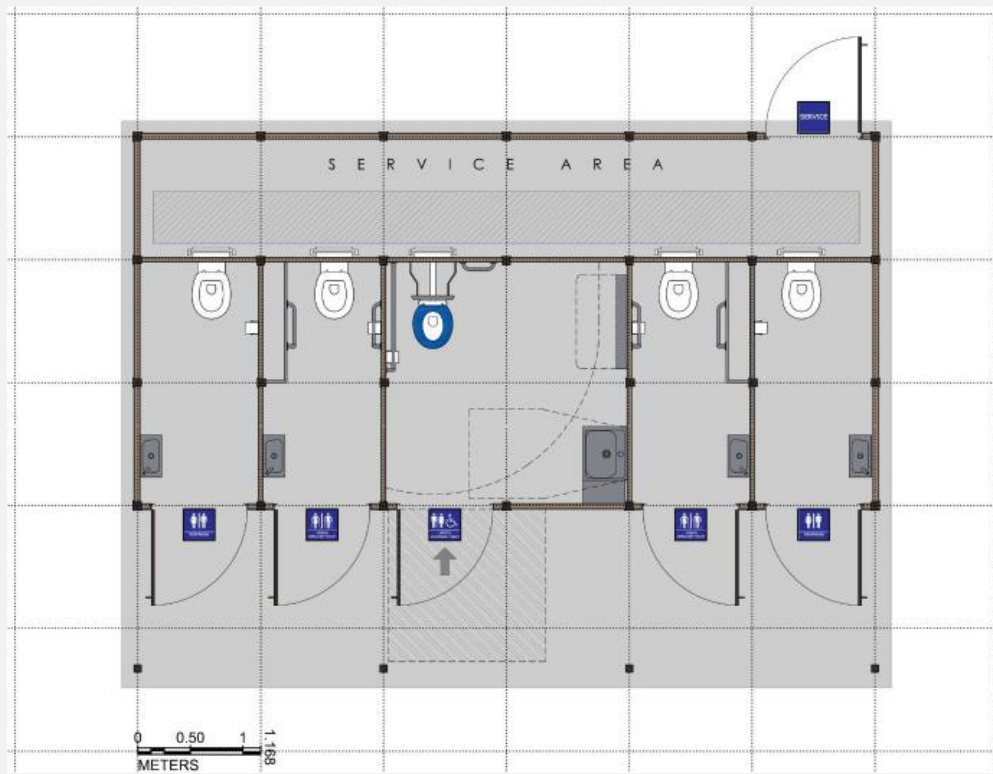
MAYOR COLE:

What is the number of toilets?

MANAGER POLICY & PLACE:

The proposed toilet layout is below. This includes one disabled cubicle, two ambulant cubicles and two standard cubicles.

The Australian Standard for disability access is due to be updated in May 2023. This may impact the final configuration of the toilet and the ratio of cubicle types.



At 7.26pm Manager Policy & Place left the meeting and did not return.

6 INFRASTRUCTURE & ENVIRONMENT

6.1 RFT IE225/2022 ELECTRICAL SWITCHBOARDS AND ELECTRICAL REWIRING REPLACEMENT WORKS FOR BEATTY PARK LEISURE CENTRE

Attachments: 1. Tender Evaluation - Confidential

RECOMMENDATION:

That Council:

1. **NOTES** the outcome of the evaluation process for Tender IE225/2022 Electrical Switchboards and Electrical Rewiring Works for BPLC; and
2. **ACCEPTS** the tender submission of Techworks Electrical Pty Ltd for Tender IE225/2022 Electrical Switchboards and Electrical Rewiring Works for BPLC; and
3. **APPROVES** funding allocation of \$659,351, of which \$450,970 has been allocated in the 2022/2023 capital works budget, and notes an additional \$220,000 to be allocated in the 2023/2024 capital works budget for the continuation of this project over two financial years.

CR WALLACE:

Legal section says in accordance with policy – but that requires 3 quotes

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

The Purchasing Policy requires the City to conduct a public tender in accordance with Local Government (Functions and General) Regulations 1996 for this spend threshold (over \$250,000). The Functions and General does not stipulate a minimum response threshold. It is not uncommon to receive two responses as the City did in this case. It is then up to the panel to determine if the responses received meet the requirements and represent value-for-money, or whether alternate procurement steps are required.

CR LODEN:

What would the consequences be if we deferred and went back out for quotes.

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

The switchboards and wiring in Beatty Park Leisure Centre do not comply with current standards. Due to the tender being pushed back from last financial year to this year following additional consultant input into the specifications being required, further delay going out for public RFT exposes the City to the increasing costs of materials and labour, and the risk of electrical issues with the facility. Deferral would not necessarily lead to more or better responses. The procurement team reached out to several contractors with known capabilities during the procurement process to determine if they intended to respond and were informed that they would not be responding as they either did not have the availability or were honest in saying that they were targeting higher value projects. This led to an extension of time for the tender and a second site inspection, which led to an additional Respondent.

CR LODEN:

Cost increase compared to budget – was that COVID?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

The budget was set based on indicative pricing before the detailed specification and full scope provided by an electrical engineering consultant was completed, and further compounded by the rising costs of materials and labour due to COVID and market dynamics

6.2 EOI FOR E-SCOOTER SHARED SCHEME IN THE CITY OF VINCENT

Attachments: Nil

RECOMMENDATION:

That Council:

1. **APPROVE** the CEO inviting Expressions of Interest (EOI) for an e-scooter share system to operate within the City of Vincent with the criteria outlined in this report; and
2. **NOTES** the outcome of the EOI process will be provided in a report to Council to determine whether to proceed with an e-scooter share system including proposed terms and conditions.

Cr Dan Loden joined the meeting at 7.27pm.

MAYOR COLE

Is this a trial for 12 months, should this be on the engagement page, for public to provide feedback?
Scooters travel – our scooters not to be restricted to the area?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

This information was added to the Report.

7 COMMUNITY & BUSINESS SERVICES

7.1 FINANCIAL STATEMENTS AS AT 30 SEPTEMBER 2022

Attachments: 1. Financial Statements as at 30 September 2022

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 30 September 2022 as shown in Attachment 1.

At 7.48pm the Active Transport Officer left the meeting and did not return.

CR HALLETT

Delays in light vehicle procurement – can we revisit how many or what type of vehicle

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

The City has revisited the manner in which it procures its light fleet, seeking to standardise the type of vehicle and additional requirements. A procurement plan is being prepared in line with the City's Procurement Policy and will be sent to 3 suppliers on the list provided under the CUA.

The City is procuring vehicles fit for purpose and in line with the City's commitment to reduce its carbon footprint. From this point all administration vehicles procured are of minimum hybrid type. Currently there is no viable hybrid vehicle in the market to meet operations fleet requirements, although the vehicles being procured have the best carbon footprint available from the list provided under CUA.

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 SEPT 2022 TO 30 SEPT 2022

- Attachments:
1. Payments by EFT and Payroll September 22
 2. Payments by Cheque September 22
 3. Payments by Direct Debit September 22

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 Sept 2022 to 30 Sept 2022 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$7,180,446.27
Cheques	\$1,275.20
Direct debits, including credit cards	\$165,211.67
Total payments for Sept 2022	\$7,346,933.14

NO QUESTIONS

7.3 INVESTMENT REPORT AS AT 30 SEPTEMBER 2022

Attachments: 1. Investment Statistics as at 30 September 2022

RECOMMENDATION:

That Council NOTES the Investment Statistics for the month ended 30 September 2022 as detailed in Attachment 1.

NO QUESTIONS

At 7:49 pm, Cr Worner left the meeting due to a previously declared financial interest.

7.4 FIRST QUARTER BUDGET REVIEW 2022-2023

Attachments:	1. Statement of Comprehensive Income
	2. Rate Setting Statement
	3. Reserves
	4. Capital Budget Adjustments
	5. WAFL Event Budget

RECOMMENDATION:

That Council **BY ABSOLUTE MAJORITY APPROVES** the following amendments to the 2022/2023 Annual Budget:

- a) A net decrease in the Operating Budget of \$36,391 as per Attachment 1;
- b) An increase to Cash Backed Reserves of \$400,602 as per Attachments 2 and 3;
- c) A net decrease in the Capital Expenditure Budget of \$415,915 as per Attachment 4; and
- d) A net increase in the closing surplus of \$188,935, resulting in a forecast year end surplus at 30 June 2023 of \$346,074, as per Attachment 2.
- e) Approve the reallocation of LRCI funding of \$541,114 from the Beatty Park Changeroom project to the following projects:
 - (i) \$200,000 to the Banks Reserve Masterplan
 - (ii) \$100,000 to Les Lilleyman Reserve - Playground
 - (iii) \$100,000 to Les Lilleyman Reserve - Reticulation upgrade
 - (iv) \$141,114 to North Perth Town Hall – Main Hall Refurbishment
- f) Authorise the CEO to submit a variation to the project nomination form for Phase 3 funding of the LRCI program with the above project nominations.

At 7.54pm Active Transport Officer left the meeting.

MAYOR COLE:

Woodville pavilion – I note we are moving money into reserve, and if Woodville Pavilion roofing renewal is happening, should we perhaps consider doing both rather than moving funds into reserve? Would be good to know how critical Woodville roof is rather than delay.

A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

Woodville Pavilion roof has poor visual aesthetic, it is structurally sound and is serviceable for at least another couple of years.

This is not the current situation with Leederville Oval Grandstand which requires primary attention. On that assessment basis, Administration has deferred the renewal to fund other, more critical works.

MAYOR COLE:

Removal of Britannia/Litis car park works was of the understanding that we were doing realignment of the car park. Wanted to check on the removal of the \$160,000, perhaps not as much as needed?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

The carpark works initially scheduled for the 2022-2023 Financial Year are deferred subject to the Litis Stadium project works being completed. This will allow the City to address any subsequent requirements arising. The Litis stadium works are expected to commence in Financial Year 24 which is fully grant funded.

MAYOR COLE:

Arts Rebound Town Centre artworks – concerned to see such a substantial reduction, given that the overall figure is \$383,000 and we're saying \$147,000 is surplus, what does that do to the size and scope of the art works?

CHIEF FINANCIAL OFFICER:

There has been no change to the size and scope of the original art works. The reduction to the budget of

\$147k relates to a carry forward adjustment and artist fabrication costs being lower than originally budgeted.

MAYOR COLE:

BP changeroom delay- what is the timing now and is a change request required? What the timing is now given that was part 1 of the project for last financial year?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

The initial change room design and demolition concept was for the full demolition and reconstruction of the northern end indoor change rooms. The scope was undertaken with constrained timeframes to meet the grant funding requirements of Stage 1.

Given the decision not to proceed with the works in Stage 1, Administration engaged architects to reevaluate the original concept and prepare tender documents for the demolition and construction stage. This resulted in a change of scope to provide a more efficient outcome for the facility. These documents are due for completion at the end of November 2022.

- *December 2022 - Reviewing document provided by Donovan Payne.*
- *Early January 2023 - Construction stage of the project is expected to go to tender.*

A change request may be required once tenders are received.

MAYOR COLE:

Drainage increase was good to see from \$60k to \$425k, will that allow us to deal with Lynton Street and Lake Monger drainage issues? Where is the increase in drainage funding going and whether it is going to that priority area?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

The drainage funds are planned to be spent on drainage data capturing and updating our drainage information within Intramaps. Currently there is insufficient information to do any meaningful hydraulic modelling based on data within Intramaps. Mount Hawthorn is the primary focus area, including Lynton Street and Lake Monger locations.

Should funds allow the data capture will extend to other high priority areas.

MAYOR COLE:

Like to see some of that funding come back that was taken from Mt Hawthorn Hawkers market for WAFL GF, would administration be amenable to bringing back the \$5k so that we could do an EOI to reinstate the Hawkers Market at Mt Hawthorn? Also could administration consider addition of a small amount of funding for the Young Makers Market to be considered to have round 2 around Easter given that it is so highly subscribed. If you are prepared to consider funding please let me know, if not I would then consider putting forward an amendment.

CHIEF FINANCIAL OFFICER:

Funding for the Mt Hawthorn Hawkers market previously allocated to the WAFL has been reinstated and \$5k has been added to the budget for round 2 of the Young Makers Market.

CR GONTASZEWSKI:

We have tried to differentiate previously about projects that we would do subject to getting grant funding and if we didn't get the grant funding we wouldn't proceed and projects that we are already committed to and already going to do and will do whether or not we get the grant funding. In relation to the projects that have been proposed here are already in train, a number of them, so should (f) not go ahead, we would then have to come back here and redo all of these numbers again because we are committed to doing the projects. Should we be having that we are authorising the CEO to submit a variation for (i) to (iv) and that then we would approve the reallocation of funding subject to that approval being received. Thinking about what needs to come first.

CHIEF FINANCIAL OFFICER:

Recommendation has been updated in the report.

CR GONTASZEWSKI:

Norfolk Street north/south bike route, - talks about that this is a decrease in transfer from asset sustainability reserve due to reduced CapEx spending and the DoT grant being capped at \$25,000 (50% of the project),

should that be 250k?

Instead of saying \$25k throughout the document it should just say \$250k, in the explanation

CHIEF FINANCIAL OFFICER:

The report has been updated.

CR IOPPOLO:

Should recommendation (e) say subject to (f)?, because (f) has to happen and the variation needs to be approved before you actually do that reallocation. My understanding from the Agenda Item was that the reason why Administration is asking for (e) is because it believes the delays in the Beatty Park change room works is being delayed because of supplier issues and therefore concerns about that funding being lost because you will only have 2 months to finish construction in the financial year. Therefore you have to do this variation because you don't want to lose the funding and therefore (e) is connected to (f).

CHIEF FINANCIAL OFFICER:

The Recommendation has been updated in the report.

At 8.05pm Cr Worner returned to the Chamber.

7.5 ADVERTISING OF AMENDED POLICY - SPONSORSHIP TO THE CITY POLICY

- Attachments:
1. Updated Sponsorship to the City Policy
 2. Current Sponsorship to the City Policy 4.1.32

RECOMMENDATION

That Council **APPROVES** the updated Sponsorship to the City Policy, at Attachment 1, for the purpose of community consultation.

CR HALLETT:

Section 2(ii) it refers to not seeking sponsorship from organisations or individuals with an identifiable political purpose. Can I seek clarity to confirm that include all NGO's that engage in advocacy and also members of Parliament sponsoring prizes at City Events.

MANAGER MARKETING AND PARTNERSHIPS:

The Policy has been updated to reflect this.

CR WORNER:

Gather community feedback on how we feel about fossil fuel sponsorship? Something that is inevitably going to come to Vincent. Is this something that we have considered putting out for consultation?

MANAGER MARKETING AND PARTNERSHIPS:

The Policy has been updated to reflect this.

At 8.15pm Manager Marketing & Partnerships left the meeting and did not return.

8 CHIEF EXECUTIVE OFFICER

8.1 POLICY DOCUMENT REGISTER AND REVIEW PLAN - PROGRESS UPDATE AND IMPLEMENTATION REVIEW 2022

- Attachments:
1. Policy Document Register and Review Plan - Tracked changes 2022
 2. Policy Review Schedule 2022/23
 3. Policy Review Summary

RECOMMENDATION:

That Council:

1. APPROVES the:
 - 1.1 updated Policy Document Register and Review Plan, at Attachment 1; and
 - 1.2 Policy Review Schedule 2022/23 at Attachment 2; and
2. NOTES the progress update and Policy Review Summary at Attachment 3.

CR GONTASZEWSKI:

Approve updated – but is track changes – should approve a clean version. Consistency in review dates – month, range, year, should all be the same. If a review has started and is ongoing, or if a review is going to start – what does review mean? Is a review after Council or before? What has changed since the last time the document was submitted? On track, delayed, etc and reason. Show policies whose review is late

A/EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

A clean version of the Policy Document Register and Review Plan (Plan) has been added to the report for adoption by Council.

The proposed review dates that are listed in the (Plan) represent the date that early consultation is proposed to commence. Early consultation is facilitated through the publication of policy papers.

Administration will further develop the Plan to create visual indicators of policy review progress and define 'commencement' and key milestones to inform development of a traffic light reporting system.

CR WALLACE:

Heritage management policy pushed back to 23/24 – is this appropriate?

MANAGER POLICY & PLACE:

Yes, this review has commenced following having sufficient resourcing to undertake this.

The review of heritage policies includes the below:

- *Municipal Heritage Inventory*
- *No. 7.6.1 – Heritage Management - Development Guidelines for Heritage and Adjacent Properties*
- *No. 7.6.2 – Heritage Management - Assessment*
- *No. 7.6.3 – Trees of Significance*
- *No. 7.6.4 – Heritage Management - Interpretation*
- *No. 7.6.5 – Heritage Management - Amending MHI*
- *No. 7.6.6 – Heritage Management - The Heritage List MHI*
- *No. 7.6.7 – Heritage Management - Bonuses*
- *No. 7.6.8 – Heritage Management - Enquiries*
- *No. 7.6.9 – Heritage Assistance Fund.*

The proposed timeline for this review is outlined below:

- *January 2023 - Policy Paper to present draft policies.*
- *March 2023 – Council Briefing and Meeting for approval to advertise draft policies (pending level of*

comments received through the Policy Paper).

- *March & April 2023 – Community consultation on draft policies.*
- *May 2023 – Analysis and summary of community consultation and policies updated based on comments received.*
- *June 2023 – Policy Paper to present community consultation results and updated policies.*
- *August 2023 – Council Briefing and Meeting for adoption of policies.*

8.2 INNER CITY GROUP MEMORANDUM OF UNDERSTANDING EXTENSION

- Attachments:**
1. MOU Implementation Plan
 2. Inner City Group MOU Extension 2022
 3. Transport and Infrastructure Advocacy Report

RECOMMENDATION:

That Council **NOTES** an extension of three years to the Memorandum of Understanding (MOU) for the Inner- City Group, made between the Cities of Perth, South Perth, Subiaco, Vincent and the Town of Victoria Park at Attachment 2.

NO QUESTIONS:

8.3 INFORMATION BULLETIN

- Attachments:**
- 1. Statistics for Development Services Applications as at the end of October 2022**
 - 2. Register of Legal Action and Prosecutions Monthly - Confidential**
 - 3. Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 31 October 2022**
 - 4. Register of Applications Referred to the MetroWest Development Assessment Panel - Current**
 - 5. Register of Applications Referred to the Design Review Panel - Current**
 - 6. Register of Petitions - Progress Report - October 2022**
 - 7. Register of Notices of Motion - Progress Report - October 2022**
 - 8. Register of Reports to be Actioned - Progress Report - October 2022**
 - 9. Council Workshop Items since September 2022**
 - 10. Council Meeting Statistics**
 - 11. Council Briefing Notes - 18 October 2022**

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated November 2022.

NO QUESTIONS:

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

11.1 TAMALA PARK REGIONAL COUNCIL: CITY OF PERTH MEMBERSHIP

CONFIDENTIAL RESPONSE

12 CLOSURE

There being no further business the meeting closed at 8.36pm