

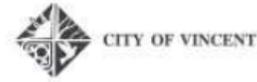
8.3 INFORMATION BULLETIN

- Attachments:**
1. **Sustainability and Transport Advisory Group Meeting Minutes - 24 March 2022**
 2. **Sustainability and Transport Advisory Group Meeting Minutes - 9 June 2022**
 3. **Unconfirmed Minutes Children and Young People Advisory Group (CYPAG) 8 June 2022**
 4. **Unconfirmed Minutes Reconciliation Action Plan Working Group (RAPWG) 13 June 2022**
 5. **Unconfirmed Minutes Arts Advisory Group - 8 June 2022**
 6. **Minutes of the Tamala Park Regional Council Meeting held on 16 June 2022**
 7. **Statistics for Development Services Applications as at the end of June 2022**
 8. **Register of Legal Action and Prosecutions Monthly - Confidential**
 9. **Register of Legal Action - Orders and Notices Quarterly - Confidential**
 10. **Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 11 July 2022**
 11. **Register of Applications Referred to the MetroWest Development Assessment Panel - Current**
 12. **Register of Applications Referred to the Design Review Panel - Current**
 13. **Register of Petitions - Progress Report - June 2022**
 14. **Register of Notices of Motion - Progress Report - June 2022**
 15. **Register of Reports to be Actioned - Progress Report - June 2022**
 16. **Council Workshop Items since May 2022**
 17. **Council Meeting Statistics - June 2022**
 18. **Council Briefing Notes - 14 June 2022**

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated July 2022.

MINUTES



SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 24 March 2022 at 6.00pm

Via: Zoom
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville
CONFIRMED MINUTES

Attendees:

City of Vincent Councillors
Cr Loden (Chairperson), Cr Hallett

Community Representatives
Chris Cutress, Chris Wilson, Jacinta Key, Helen Griffiths, Katherine Celenza, Ian Kininmonth, Adam Wilmot
Georgia Scott (guest), David Harries (guest)

City of Vincent Officers
Chief Executive Officer, David McLennan
Manager Engineering, Craig Wilson
Co-ordinator Sustainability and Innovation, Aline Brion
Sustainability and Innovation Advisor, Sara Orsi
Active Transport Officer, Tim Burns

1. Welcome/Declaration of Opening

Councillor Loden opened the meeting at 6.05pm and delivered the Acknowledgement of Country.

2. Apologies

- Andrew Murphy, Executive Director Infrastructure & Environment
- Community representative Julian Ledger has resigned from the group due to an interstate move

3. Confirmation of the Minutes

The Minutes of the meeting held on Thursday 7 October 2021 were received and confirmed as a true and correct record.

4. Business

4.1 Climate Projections

- The group received a presentation from Professor David Harries relating to the West Australian Government's Climate Projections Summary Report.
- It was noted that the report provides some solid information that the City can work with and have relative confidence in for planning purposes. Up until now, there have been significant uncertainties as to what can be expected in terms of increased temperatures and increased or decreased rainfall due to climate change. The City of Vincent is already doing many things to manage the likely impacts of climate change and this report should be referenced when City planning and strategy documents are reviewed.

4.2 Residents or businesses wanting to install electric vehicle (EV) charging stations on crown land

- The group received an update from the Sustainability and Innovation Co-ordinator and Advisor relating to several resident and business requests to install EV charge stations on verges.

- It was noted that the main barrier is Western Power regulations that prevent transfer of power between separately owned properties and WALGA is aware of this issue.
- It was noted that Council is considering options to install EV charging stations in a car park within a town centre.

4.3 Verbal update:

- Safe Active Street for North Perth
 - Currently starting the community consultation and concept design stage. A consultant has been appointed and a detailed plan is being developed. The proposed route runs through the middle of the neighbourhood bounded by William Street, Fitzgerald Street, Vincent Street and Walcott Street. An extra section south of Vincent Street to connect to Palmerston Street is also included.
 - The first stage will present a range of ideas to improve the streets along the proposed route with the aim to reduce motor vehicle traffic speed and volume. Ideas include: cul-de-sacs with pocket parks, diagonal diversions with garden beds and trees, one-way slow points with additional trees, plus seating. These elements have potential to improve the public realm in addition to reducing the impact of motor vehicles.
 - In early April the consultation will feature on the Imagine Vincent webpage, with a letter distribution to households and postcards to businesses.
- Forrest St speed bumps
 - The speed humps and parking changes were implemented in December 2021 (as promised), with Main Roads installing the 'piano' key line-marking in February 2022.
- Next steps for Alma Rd and Leake St petition on traffic management
 - There is a report going to the Council meeting in April recommending raised intersection plateaus in-lieu of single lane slow points and consulting with residents about a 12 month trial of a 'diagonal diversion' at the intersection of Alma Road and Leake Street.

4.4 WALGA Road Safety Update – Katherine Celenza

- It was noted that there is an Easter road safety campaign coming up soon and an opportunity for the City to make a submission in the Local Government Road Safety Awards 2022.

4.5 Status Update of Previous Agenda Items

Item	Current Status	Next Step
Future Climate Technology Review	Discussed at 29 October 2020 STAG.	Circulate relevant sections as they are completed, to inform decision making by council on relevant matters.

5. Close/Next Meeting

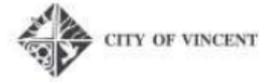
The Chairperson closed the meeting at 7.31pm. Proposed future meeting dates were noted and these dates will be circulated to the group. It was noted by the Chair that this was Craig Wilson's last meeting with the group prior to retirement. Craig was acknowledged and thanked for his support and expertise.

Signed

Councillor (Chairperson)

Dated this _____ day of _____ 20__

MINUTES



SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 9 June, 2022 at 6pm

Venue: Via Zoom
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville
UNCONFIRMED MINUTES

Attendees:

City of Vincent Councillors

Cr Loden (Chairperson), Cr Hallett

Community Representatives

Chris Cutress, Helen Griffiths, Ian Kininmonth, Jacinta Key, Adam Wilmot, Katherine Celenza

City of Vincent Officers

Director Infrastructure & Environment, Sustainability & Innovation Co-ordinator, Sustainability & Innovation Advisor,
Active Transport Officer, Co-ordinator Strategic Planning

1. Welcome/Declaration of Opening

Councillor Loden opened the meeting at 6:04pm and delivered the Acknowledgement of Country.

2. Apologies

Chief Executive Officer, Helen Griffiths, Chris Wilson

3. Confirmation of the Minutes

That the Minutes of the meeting held on 24 March, 2022 be received and confirmed as true and correct record.

4. Business

4.1 Trees on private property

The Co-ordinator Strategic Planning provided an update and advised that greening on public land has been our main focus to date. This approach has limitations as we will run out of space on public land to plant trees. The incentive and other approaches that have been used in Vincent and other Councils were discussed including:

- In Kalamunda, a certain scale of tree is required to be retained.
- In Stirling, an incentive approach means that developments that retain trees can acquire a fast tracked approval.
- The City of Vincent Built Form Policy has an incentive approach where a mature tree retention is worth more than 'x' number of small trees. The City also has a significant tree registry (currently reviewing this policy).

WALGA is advocating to the State Government regarding the retention of trees on private land.

Comments were sought from STAG members regarding how much Vincent places a value on the retention of trees. STAG members provided advice relating to mechanisms to protect trees including:

- Introduction of a policy to protect 100 trees per year.
- Including provisions in the planning scheme.

The next steps will be a minor review of all heritage policies, to go to Council later in the year. This will feed into the Greening Plan.

RECOMMENDED ACTION: STAG members to note update.

4.2 Update regarding electric vehicles and infrastructure

WALGA's Regional Road Safety Advisor provided an update to the group:

- WALGA is seeking to assist Local Governments who might want to seek funding from the Federal ARENA program. An Expression of Interest was sent to all Local Governments during April to determine if an aggregate bid for funding is viable.
- WALGA is supporting Local Governments to respond to requests from commercial EV charging infrastructure providers seeking access to carparks under various licence and lease arrangements.
- Work concerning building standards and inclusion of charging facilities into the standards (particular to apartment buildings) is underway.
- On street charging infrastructure is identified as a gap in some of the work and has also been identified as a policy challenge with further work needed around this. There are concerns around regulations and ownership of the verge and parking areas.

The group was asked whether there was support for WALGA to provide advocacy in the area of street charging infrastructure.

RECOMMENDED ACTION: STAG members to note update and provide broad support for advocacy work.

4.3 Norfolk Neighbourhood Safe Active Street

- A new Safe Active Street is being considered for an area of North Perth/Mount Lawley.
- Stage 1 of community consultation for this project has been completed and an overview of feedback presented.
- There is currently strong community support for introducing new cul-de-sacs with pocket parks, mid-block parks and other design elements which allow walking and cycling and reduce motor vehicle through-traffic.
- Based on this feedback, a first-draft Concept Design will include these elements and the design will be taken to the Council Workshop on 28 June, and then the community for Stage 2 consultation.

RECOMMENDED ACTION: STAG members to note update.

4.4 WALGA Road Safety Update

WALGA's Regional Road Safety Advisor provided an update to the group and reminded the group about the Road Safety Awards.

RECOMMENDED ACTION: STAG members to note update and the Road Safety Report circulated.

4.5 Status Update of Previous Agenda Items

Item	Current Status	Next Step
Future Climate Technology Review	Discussed at 29 October 2020 STAG.	Circulate relevant sections as they are completed, to inform decision making by Council on relevant matters

4.6 Other business

The Sustainability and Innovation Advisor reminded the group about the underground power project report circulated with the meeting papers. This would have positive sustainability implications including increased tree canopy and environmentally friendly LED lighting in new pole infrastructure.

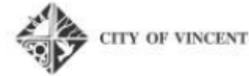
5. Close/Next Meeting

The Chairperson closed the meeting at 7:42pm. The next meeting will be held on Thursday 4 August at 6pm.

Signed _____
Councillor (Chairperson)

Dated this _____ day of _____ 20__

MINUTES



CHILDREN AND YOUNG PEOPLE ADVISORY GROUP

Wednesday 8 June 2022 at 6pm

Venue: Online via Zoom

City of Vincent Councillors:

Cr Alex Castle (Chair)
Cr Ron Alexander (RA)

Community Representatives:

Daniel Langlands (DL)
Fiona Buswell-Smith (FBS)
Maria Daniele (MD)
Nicci Salley (NS)
Suzanne Lawrence (SL)
Shari Stockdale (SS)

City of Vincent Officers:

Virginia Miltrup – Executive Director Community & Business Services (VM)
Kira Digwood – Acting Community Development Advisor – Children, Young People & Community Funding
Gemma Carter- Manager Marketing and Partnerships (GC)
Courtney Aylett – Acting Coordinator Community Development (CA)

Guest

Sal Cleveray (SC)

1. **Welcome / Declaration of Opening**

The Chairperson opened the meeting at 6.07pm and delivered the Acknowledgment of Country.

2. **Apologies**

Cr Ron Alexander
Laura Dunlop
Nicci Salley
Suzanne Lawrence
Shari Stockdale
Virginia Miltrup

AC advised that since the last meeting LD had resigned from the working group. AC recognised and thanked LD for their amazing contribution to the group and the Vincent community.

KD introduced SC who will be covering LD until the position is permanently filled.

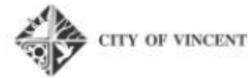
3. **Confirmation of Previous Minutes**

AC confirmed the minutes from the 16 March 2022 meeting.

4. **Business**

4.1 Update of Recent Youth Programs and Initiatives

MINUTES



Drag & Stage Workshop

KD advised that the City has partnered with Foyer Oxford to offer a four week drag and stage makeup workshop for people aged 16-25. 18 participants had registered for the sessions which commenced on Tuesday 7 June.

AC enquired about the age of the registered attendees and enquired about photos of the workshop to be shared with CYPAG and used for promotion.

KD advised that attendees ranged between 16-25 years, however most of which were were 18-22 years of age. KD also advised that photos will be taken on the final night of the workshop.

Aranmore Trainees

KD advised that the two students from Aranmore Catholic College are continuing their placement at the City under the Aboriginal Student Traineeship Program. The students will continue rotating through different departments through to the end of this year. One is currently based in the library and the other is based in Rangers.

AC asked if the placement would be ongoing.

CA advised that the program forms part of the Reconciliation Action Plan and would be ongoing.

4.2 Youth Week 2022 Feedback

KD advised that Youth Week 2022 ran from the 8 – 16 April and provided a summary of each event that took place over the week:

Skate Sessions

KD advised four skateboarding sessions were hosted on 11 April. Interest and registrations were very strong, and there was little concern regarding attendance numbers. Feedback from children, young people and parents was very positive.

KD suggested that we would consider partnering with Freestyle Now for future workshops.

AC stated that they would like to see more workshops of this nature in the future.

Nature Craft at Woodville Reserve

KD advised that there were two sessions with 11 registered attendees and a number of other children and young people 'popping in' for the sessions.

Superheroes Strengths Workshop.

KD advised that the event did not receive much community interest or registration, however that the workshop aligned with one of the key priority outcomes of mental health from the Youth Action Plan. Online workshops should be reconsidered for young people in future.

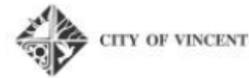
KD advised that there was potential for the City to consider the provider for an in-person workshop in future.

Moorditj Mural Masters

KD advised that the project was operated in partnership with Propel Youth Arts WA and the Valuing Children's initiative. There were seven First Nations Artists that participated in the workshop with Jade Dolman, completing their own mini-murals over youth week.

The launch event took place on 22 April. The project was funded through the City's Community Support Grant Funding program and was incredibly successful in its outcomes.

MINUTES



CA advised that Jade is interested in completing the program again, however it will be limited by budgeting.

SC suggested that the Y could partner in supporting this workshop again as it links in with their current Drip workshops.

Agility Pop Up Play Session

KD advised that on 14 April we hosted an in-person consultation session on the Edinboro Pop Up Play design. There were eight participants on the day which provided great engagement. Design options were presented to participants.

KD noted that parents and attendees felt the equipment wasn't challenging or similar to the existing equipment at the site.

CA advised that further discussions with the 10 -14-year-old attendees revealed preference for a single ninja wall or a zipline.

CA advised that although slightly over budget, administration has made the decision to proceed with a single ninja wall as it meets the consultation feedback and target age cohort intended for the project.

DL asked if the proposed installation could be expanded in the future. CA advised that there was the opportunity in the future to expand on the pop-up if there was funding allocated.

Vincent Young Achievers

KD advised that the City received five nominations, including a group nomination for The Y's Youth Squad. All nominees were promoted through social media and received a certificate and prize pack. Community representatives that nominated young achievers were given a small gift and a handwritten 'Thank You' note.

4.3 Youth Action Plan Consultation

KD updated on consultation for the Youth Action Plan for 2023 – 2026.

The Youth Affairs Council of WA facilitated a peer led research process. In partnership with YACWA, eight peer researchers were selected, trained developed the survey. The young researchers did in person consultations with young people throughout the Vincent community, each obtaining at least 30 surveys.

The survey opened on 2 May and closed 29 May, it was open to young people 12-25 that live, work or visit the City of Vincent. By the end of the consultation period 334 surveys had been completed.

The City also;

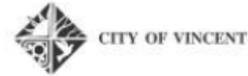
- Asked key stakeholders to distribute the survey to young people engaged within their spaces.
- Asked key external stakeholders on how the City can target the plan to support them and partnership opportunities.
- Hosted pop-ups at multiple locations around the City including Beatty Park, Loftus Recreation Centre, Kyilla Markets and The Y.

Due to poor weather the pop-up at North Metropolitan TAFE had to be cancelled and the Best Trick Jam Session rescheduled to after the consultation period.

Next phases for this process;

- Analysing the data received;
- Further consultation with stakeholders
- Workshop outcomes with CYPAG, potentially 29 June?;

MINUTES



- Draft deliverables for the 2023 – 2026 Youth Action Plan

ACTION: KD to organise a workshop for CYPAG to review the outcomes of the consultation process.

4.4 Mount Hawthorn Skate Project

AC advised that consultation regarding the location of the Skate Park at Britannia Reserve has commenced.

AC requested that CYPAG be invited to provide its feedback during the consultation period on the elements or design of the project.

4.5 Terms of Reference

KD advised that Council had adopted the revised Terms of Reference at the Council meeting on the 17th of May. The Terms of Reference have since been published on the City's website.

4.6 Upcoming Key Priorities / Opportunities

School Holiday Workshops

KD advised that the City of Vincent Community Centre will be hosting a craft workshop on the 14 July from 10.30am – 11.30am for children aged 6-12 years.

Drag Storytime

KD advised that the City of Vincent Library will be hosting a Drag Queen Storytime on 11 June from 10.30am – 11.30am.

Job Search Tips for Youth

KD advised that the City has scheduled a Job Search workshop for youth on 15 September, hosted at the Vincent Library.

AC asked CYPAG members if there was any feedback for the output of the workshop.

DL advised to look at targeting to a specific age group as general job searching tips are usually covered in schools. DL also suggested targeting resumes to algorithm targeted formats and utilising traineeships within the City for further feedback.

SC suggested a focus on how to enter an apprenticeship or traineeship and what the expectations should be for a first job.

ACTION: KD to work with library staff on developing the content of this workshop.

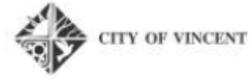
ACTION: KD to investigate future opportunities based on stakeholder feedback.

4.7 Other Business

MD requested additional First-Aid courses to be facilitated by the City. They stated that by the time they were aware of a youth targeted First-Aid course, the workshop was full.

CA advised that the last session held by the City of Vincent had full registration however only four people attended the workshop.

MINUTES



SC advised that the Y recently ran a First-Aid course and had most of the registered participant attend the course. SC advised they would notify the City of the next course so it could be promoted to the broader community.

5. Close / Next Meeting

The meeting was closed at 6.58pm. The next meeting will be on 10 August 2022.

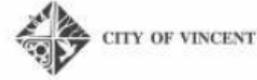
Signed _____
Councillor (Chairperson)

Dated this _____ day of _____ 20__

ACTIONS

Summary of Actions	Date	Status
KD to update VYN flyer and coordinate distribution to CYPAG and Youth Stakeholders.	June	In progress
KD to contact SC to discuss how the City and Y can link with employment / training opportunities.	June	In progress
KD to investigate the potential for a monthly stakeholder newsletter.	June	In Progress
KD to organise a workshop for CYPAG to review the outcomes of the consultation process.	June	In progress
KD to work with library staff on developing the content of this workshop.	June	Not Started
KD to investigate future opportunities based on stakeholder feedback.	June	Not Started

MINUTES



RECONCILIATION ACTION PLAN WORKING GROUP

Monday, 13 June 2022 at 5.30pm
Venue: Online via Zoom

UNCONFIRMED MINUTES

Attendees:

City of Vincent Councillors
Cr Dan Loden (DL)
Cr Jonathan Hallett (JH)
Cr Suzanne Worner (SW)

Community Representatives
Roslyn Harley (RH)
Maxine Brahim (MB)

Guest
Kobi Morrison (KM)

City of Vincent Officers
Virginia Miltrup – Executive Director Community & Business (VM)
Gemma Carter – Manager Marketing & Partnerships (GC)
Courtney Aylett – Acting Coordinator Community Development (CA)
Madison Rae – Place Planner William Street (MR)

1. Welcome/Declaration of Opening – Acknowledgement of Country

The meeting was opened at 5.35pm with Cr Dan Loden giving an Acknowledgment of Country.

2. Apologies

Gordon Cole (GC)

3. Confirmation of Previous Minutes

The Minutes from the previous meeting held on 2 May 2022 were confirmed as a true and correct record.

4. Items for Discussion

4.1 Wayfinding Presentation

MR presented the draft Wayfinding Strategy for comment including the possibility of incorporating Aboriginal art and place names within future signage in Vincent.

RH asked if Aboriginal Elders or people been engaged so far in the process. MR indicated this is the start of the process and yes will be engaging with Elders also.

SW highlighted opportunities through QR codes on signage as a way of telling stories and setting context. MB agreed that QR codes can also provide correct pronunciation for place names.

DL was keen to see Aboriginal names included and original names taken off when place names changed.

KM was glad to see moving in the right direction. Have seen instances when a new name is given without ceremony or without community being taken on the journey and it doesn't always work. Sometimes better to do it gradually with dual naming and over time to take the non-Aboriginal name away. For the artworks - there are talented young people in the community. Engage those for the artworks.

ACTION: 1) MR to present to the Elders Group for feedback

4.2 Draft Innovate Reconciliation Action Plan

The latest version of the Draft Innovate Reconciliation Action Plan was circulated with the Meeting Agenda. GC outlined the changes to the previous version of the plan, predominantly changes requested by the Bridya Elders Group; including outcomes to work closer with neighbouring local governments, an action regarding homelessness and actions relating to truth telling of Aboriginal experiences in Vincent.

DL requested information on the employment outcome, how many staff it means. GC indicated that could be added in. DL requested dollar figure in target for procurement. GC indicated this was harder to quantify than staffing as cannot estimate a procurement figure in advance.

DL requested an additional action around Changing the Date. GC noted this was discussed at Elders meetings but ultimately wasn't included in the draft RAP. Encouraged support for Changing the Date to be led by Council and community and in addition to the draft RAP.

RH indicated that Changing the Date would be coming with community leading the way.

ACTION: 2) GC to include target number for staff in the draft RAP

4.3 Reconciliation Week Events

Reconciliation Week Events were held 27 May – 3 June.

There were a number of public and staff events during the week which were well attended.

The Reconciliation Breakfast was also a good opportunity for staff to meet with Bridya Elders, with Elders providing a Welcome to Country led by Uncle Ben Taylor. Rangers provided a good turnout.

4.4 NAIDOC week events

GC outlined the events planned during NAIDOC week including:

- Cultural Awareness Training with Jonathan Ford: 5 July, 9.30am-1.30pm, Vincent Community Centre
- Aboriginal Art and Dreamtime with Dale Tilbrook: 6 July, 10am-11am, Vincent Library
- Yarns R Us with Ron Bradfield: 7 July, 6pm-7pm, Vincent Library
- Aboriginal Warriors with Marissa Verma: 8 July, 12pm-1pm, online event
- Noongar Language Classes with Sharon Gregory: 8 July, 3.30pm-4.30pm, Vincent Library
- NAIDOC Celebrations: 9 July, 3pm onwards, Holmes à Court Gallery, Pickle District

GC encouraged RAPWG to attend the big event on 9 July in the Pickle District.

RH encouraged the City to post the events online as well at NAIDOC.org.au

MB felt the programme was missing things for youth. Encouraged the City to consider doing more in this space. KM suggested Alden Walley – storyteller and could suggest other artists. SW also said Fluent is doing great things at the moment.

MB said that in Aranmore the students are doing a six season story and looking at waterway connections from Lake Monger through to Hyde Park.

ACTIONS: 3) CA will submit City NAIDOC events on naidoc.org.au

5. Action Items Update

Summary of Actions	Date	Status
Confirm with Jon from Kambarang Services RAPWG attendance at next Bridyas Group meeting. Note: RAPWG invited to July meeting	May 2022	Completed
Send short list of Noongar names for Community Centre meeting rooms to RAPWG members Note: On hold until next financial year, due to budget and capacity.	July 2022	Not started
Investigate expanding traineeship program for Aboriginal people. Note: Aboriginal Employment Consultant is reviewing traineeships.	June 2022	Commenced
Contact Transition Town Vincent regarding the establishment of a Noongar bush food garden Note: Robertson Park redevelopment plans include a Noongar garden.	June 2022	Commenced
Investigate opportunities to work with local primary schools on NAIDOC related projects.	June 2022	Not completed
Present Wayfinding Plan to Elders Group	July 2022	Not started
Include number of FTE in the draft Innovate RAP prior to Council review	June 2022	Completed
Post City's NAIDOC events to naidoc.org.au	June 2022	Completed

6. Close/Next Meeting

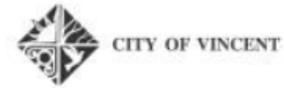
The meeting closed at 6.37pm. The next meeting is scheduled to be held on 15 August 2022.

Signed

Councillor Dan Loden (Acting Chairperson)

Dated this _____ day of _____ 20__

MINUTES



ARTS ADVISORY GROUP

Wednesday 8 June 2022
5:30pm – 6:30pm

Venue: Ground Floor Blue Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Suzanne Worner (Chairperson) (SW)
Cr Alex Castle (AC)

Community Representatives

Carolyn Karnovsky (CK)	Claudia Alessi (CA)
Jo Malone (JM)	Marisa Santosa (MS)
Paula Hart (PH)	Sue-Lyn Moyle (SM)

City of Vincent Officers

Tara Gloster, Manager Policy & Place (TG)
Zoe Templar, Place Planner (ZT)
Lauren Formentin, Place Planner – Pickle District (Arts) (LF)

Apologies

Miranda Johnson (MJ)

1. Welcome/Declaration of Opening – Acknowledgement to Country

5:45pm SW opened meeting

2. Apologies

Miranda Johnson has sadly left the AAG. We now only have 6 of the 11 community representative positions filled, so will likely do another call out in July/August. Will provide application information to members to send out to eligible contacts.

3. Previous Minutes

SM accepted the minutes.

4. Business

4.1 Percent for Art Policy review (ZT) 10 mins

- Limit budget percentage for artist fee? (Min. 15%? Range?)
- Limit budget percentage for fabricators?
- Limit budget percentage for art consultants? (Currently maximum 15%)
- Should budget template be provided in guidelines?

There will be improved public art outcomes if the professional artist is appropriately compensated for their art design concept. Developers may not understand the costs of professional artist services and it's important that this is communicated as an objective in the revised Policy.

The provision of a 15% minimum requirement for the professional artist fee may be problematic. This is because it may impact on other forms of fees required for the project including project management, fabrication and installation. Some professional artists provide all of these services and calculate their contribution

differently from a professional artist who is only involved in the design part of the project. The scope of the artist and art consultant and how much they're taking on may result in the design fee being less than 15%.

Charging at National Association for Visual Arts rates could be encouraged and considered as part of the assessment of the application but would need to await NAVA's review of the rates.

Ensure there is a policy objective that ensures good public art outcomes through valuing professional artist fees.

Reconsider the current maximum amount attributed to public art consultant fees as this can be quite varied. Some public art consultant fees may be 10-20% of the project but more often is at 10-15%.

Consider a requirement that contributions over \$50,000 contribution should include an arts consultant. Use 'industry standard' for art consultant fees.

Some projects will not require a consultant for a variety of reasons – don't want the project to go to the management/administration costs necessarily as it may impact on the artist fees for particular projects.

Focusing on requiring applications to include a clear a breakdown of artist, fabrication, consultant/management fees or art consultation fees in the application for artwork approval.

Itemising the budget though a template may provide transparency for assessment.

4.2 FIFAWWC 2023 Community Art Project with Tourism WA (LF) 10 mins

FIFA Women's World Cup July 2023.

FIFA and Tourism WA have approached Vincent regarding a potential public art project to promote the World Cup held at HBF Park with various locations for the art to be considered. It is intended to be a community art project to promote that the cup will be happening in Vincent. Aiming for July 2022 ideally but likely in the next few months to build anticipation for the event in July 2023. The purpose of the art will be to attract regular sports goers and non-sports goers to the event to ensure it has broad success.

Options discussed include:

- A mural at Perth Soccer Club or for the walkways between Mcliver and Claisebrook Train stations
- Activities for the community as a key part to tie into when the community can come and watch the training.
- Provide activation opportunities. An event that can include projections and food trucks at the location.
- A mini arts festival at the event could be valuable, an arts element that is focused on women's art and artists.
- Something permanent that recognises a professional woman athlete – someone like Sam Kerr would be ideal.
- It's going to be a huge opportunity for women's sport and something featuring contemporary sportswomen is a great opportunity.
- 'Before the siren' performance art at Fremantle Oval had valuable art outcomes.

4.3 Percent for art application (LF) 10 mins

Early artwork concept for property on Charles Street considered. Feedback will be passed onto owner/applicant to consider for their percent for art contribution.

4.4 Murals update(LF) 10 mins

- 100 Town Team Event – Faces of Beaufort mural refresh

Looking at refreshing the mural at Barlee Street Car Park – area where the town team had one of their first meetings. Wednesday 29 June the event will be held. Removing the current panels (offering them to family members of people featured on murals) and putting new ones up. Social media call outs for community to be involved.

- Moorditj Mural Masters wrap up

Looking at future project location due to the success of this project.

- Leederville PSP Mural – evaluation panel reminder

Discussion of the highest scoring concept in the evaluation.

4.5 Public Transport Operations Control Centre (PTOCC) Public Art Plan Presentation (late agenda item)

A new building in East Perth adjacent to existing PTA building will be established for Metronet operations. It's not a publically accessible building so making it appealing and responsive to the community is important to make it

highly visible from the road. The artwork will be tied with the Gnarla Biddi program and involves working with the Noongar Reference Group – strongly encouraging Noongar artists/teams to provide concepts for the project.

An Expression of Interest to be released at the end of June calling out for public art commissions focused on the façade of the building and other elements as well..

5 Close/Next Meeting

Scheduled for 5:30pm Wednesday 10 August 2022



Ordinary Meeting of Council

Thursday 16 June 2022

MINUTES

Online Zoom Meeting

These Minutes were confirmed as a true and correct record of proceedings at a meeting held on 18 August 2022.

Signature:
Chair

*Constituent Members:
Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*

 Minutes TPRC Council Meeting – 16 June 2022

TABLE OF CONTENTS

MEMBERSHIP	3
1. OFFICIAL OPENING	5
DISCLOSURE OF INTERESTS	5
2. PUBLIC STATEMENT/QUESTION TIME.....	5
3. APOLOGIES AND LEAVE OF ABSENCE.....	5
4. PETITIONS.....	5
5. CONFIRMATION OF MINUTES.....	5
5A. BUSINESS ARISING FROM MINUTES	5
6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION).....	5
7. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 7.1 – 7.7)	5
7.1 BUSINESS REPORT – PERIOD ENDING 9 JUNE 2022	6
7.2 STATEMENT OF FINANCIAL ACTIVITY FOR APRIL 2022.....	6
7.3 STATEMENT OF FINANCIAL ACTIVITY FOR MAY 2022	6
7.4 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR APRIL and MAY 2022	6
7.5 PROJECT FINANCIAL REPORT – APRIL 2022	7
7.6 SALES AND SETTLEMENT REPORT – PERIOD ENDING 9 JUNE 2022.....	7
7.7 APPOINTMENT OF ADDITIONAL MEMBER TO MANAGEMENT COMMITTEE 7	
8. COMMITTEE REPORTS	7
8.1 PROJECT BUDGET FYE 2023 & PROJECT FORECAST (JUNE 2022).....	8
9. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	8
10. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAVE BEEN GIVEN	8
11. URGENT BUSINESS APPROVED BY THE CHAIR.....	8
12. GENERAL BUSINESS.....	8
13. DECISION TO MOVE TO CONFIDENTIAL SESSION.....	8
8.2 ANNUAL PLAN FYE 2023	9
13.1 ANNUAL MARKETING PLAN FYE 2023.....	10
13.2 MINDARIE REGIONAL COUNCIL LANDFILL BUFFER – GROUNDWATER MONITORING RESULTS UPDATE	10
14. FORMAL CLOSURE OF MEETING	10

Minutes TPRC Council Meeting – 16 June 2022

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Jane Cutler	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale (DEPUTY CHAIR) Cr Bianca Sandri (CHAIR) Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

 Minutes TPRC Council Meeting – 16 June 2022

PRESENT

Deputy Chair	Cr Suzanne Migdale
Councillors	Cr John Chester Cr Jane Cutler Cr Brent Fleeton Cr Bronwyn Ife Cr Nige Jones Cr Glynis Parker Cr Karlo Perkov Cr Brett Treby Cr Ashley Wallace
Alternate Members	Nil
Staff	Mr Jon Morellini (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Mr Daniel Govus (Senior Governance Advisor – City of Stirling)
Apologies Councillors	Cr Bianca Sandri (Chair) Cr Tony Krsticevic
Leave of Absence	Nil
Absent	Nil
Consultants	Mr Carl Buckley (Satterley Property Group) Ms Julia Nelson (Satterley Property Group)
Apologies Participant Councils' Advisers	Mr David MacLennan (City of Vincent) Mr James Pearson (City of Joondalup) Mr Karl Heiden (Town of Cambridge) Ms Michelle Reynolds (City of Perth) Mr Daniel Simms (City of Wanneroo) Mr Anthony Vuleta (Town of Victoria Park) Mr Stuart Jardine (City of Stirling)
In Attendance Participant Councils' Advisers	Mr Stevan Rodic (City of Stirling) Mr Steve Holden (City of Perth) Mr Mat Humfrey (City of Joondalup)
Members of the Public	1
Press	Nil

Minutes TPRC Council Meeting – 16 June 2022

1. OFFICIAL OPENING

The Deputy Chair declared the meeting open at 6:06pm.

DISCLOSURE OF INTERESTS

Nil.

2. PUBLIC STATEMENT/QUESTION TIME

Nil

3. APOLOGIES AND LEAVE OF ABSENCE

Apologies: Cr Bianca Sandri (Chair)
Cr Tony Krsticevic

4. PETITIONS

Nil

5. CONFIRMATION OF MINUTES

Moved Cr Cutler, Seconded Cr Parker.

That the minutes of the Ordinary Meeting of Council of 21 April 2022 and the minutes of the Special Meeting of Council of 20 May 2022 be CONFIRMED as a true and accurate record of proceedings.

The Motion was put and declared CARRIED (10/0).

5A. BUSINESS ARISING FROM MINUTES

Nil

6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil.

7. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 7.1 – 7.7)

Minutes TPRC Council Meeting – 16 June 2022

7.1 BUSINESS REPORT – PERIOD ENDING 9 JUNE 2022

Moved Cr Treby, Seconded Cr Cutler.

[The recommendation in the agenda]

That the Council RECEIVES the Business Report to 9 June 2022.

The Motion was put and declared CARRIED (10/0).

7.2 STATEMENT OF FINANCIAL ACTIVITY FOR APRIL 2022

Moved Cr Parker, Seconded Cr Cutler.

[The recommendation in the agenda]

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 April 2022.

The Motion was put and declared CARRIED (10/0).

7.3 STATEMENT OF FINANCIAL ACTIVITY FOR MAY 2022

Moved Cr Treby, Seconded Cr Jones.

[The recommendation in the agenda]

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 May 2022.

The Motion was put and declared CARRIED (10/0).

7.4 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR APRIL and MAY 2022

Moved Cr Jones, Seconded Cr Treby.

[The recommendation in the agenda]

That the Council:

1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for February and March 2022:
April 2022 - \$1,889,129.21
May 2022 - \$2,140,817.13
Total Paid - \$4,029,946.34
2. APPROVES the CEO Credit Card Statement for April and May 2022.

The Motion was amended as follows:

Minutes TPRC Council Meeting – 16 June 2022

That the Council:

1. **RECEIVES and NOTES** the list of accounts paid under Delegated Authority to the CEO for April and May 2022:

April 2022 - \$1,889,129.21

May 2022 - \$2,140,817.13

Total Paid - \$4,029,946.34

2. **APPROVES** the CEO Credit Card Statement for April and May 2022.

The Motion was put and declared CARRIED (10/0).

7.5 PROJECT FINANCIAL REPORT – APRIL 2022

Moved Cr Jones, Seconded Cr Wallace.

[The recommendation in the agenda]

That the Council RECEIVES the Project Financial Report (April 2022) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0).

7.6 SALES AND SETTLEMENT REPORT – PERIOD ENDING 9 JUNE 2022

Moved Cr Chester, Seconded Cr Jones.

[The recommendation in the agenda]

That the Council RECEIVES the Sales and Settlement Report to 9 June 2022.

The Motion was put and declared CARRIED (10/0) by exception resolution.

7.7 APPOINTMENT OF ADDITIONAL MEMBER TO MANAGEMENT COMMITTEE

Moved Cr Parker, Seconded Cr Jones.

[The recommendation in the agenda]

That in accordance with the provisions of the Local Government Act 1995, Cr Jane Cutler be APPOINTED BY ABSOLUTE MAJORITY to the Management Committee.

The Motion was put and declared CARRIED (10/0) by an Absolute Majority.

8. COMMITTEE REPORTS

Minutes TPRC Council Meeting – 16 June 2022

8.1 PROJECT BUDGET FYE 2023 & PROJECT FORECAST (JUNE 2022)

Moved Cr Parker, Seconded Cr Treby.

[The recommendation in the agenda]

That the Council:

1. **APPROVES the Project Budget FYE 2023 (June 2022), submitted by the Satterley Property Group, as the basis of financial planning for the TPRC Budget FYE 2023.**
2. **APPROVES the Project Forecast (June 2022), prepared by the Satterley Property Group, for the purposes of project and financial planning.**

The Motion was put and declared CARRIED (10/0).

Consideration of Item 8.2 was deferred until before Item 13.1.

Moved Cr Jones, Seconded Cr Treby.

That so much of Clause 3.2 of the Standing Orders Local Law 2006 be SUSPENDED that would prevent the CONSIDERATION of Item 8.2 prior to Item 13.1.

The Motion was put and declared CARRIED (10/0).

9. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAVE BEEN GIVEN

Nil

11. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

12. GENERAL BUSINESS

The CEO, Mr Jon Morellini, provided the Council with an update on total settlements for the year to date. He also informed the Council that the final forecasted dividend payment for FYE 2022 had been made by the Tamala Park Regional Council to its Member Councils.

13. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Perkov, Seconded Cr Fleeton.

Minutes TPRC Council Meeting – 16 June 2022

That

1. Item 8.2 – ANNUAL PLAN FYE 2023 be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
 - c) *A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
 - e) *A matter that if disclosed would reveal –*
 - i) *information that has commercial value to a person; or*
 - ii) *information about the business, professional, commercial or financial affairs of a person.**Where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).*
2. Item 13.1 – ANNUAL MARKETING PLAN FYE 2023 be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
 - (c) *A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
 - (e) *A matter that if disclosed would reveal –*
 - i) *information that has commercial value to a person; or*
 - ii) *information about the business, professional, commercial or financial affairs of a person.*
3. Item 13.2 – MINDARIE REGIONAL COUNCIL LANDFILL BUFFER – GROUNDWATER MONITORING RESULTS UPDATE be CONSIDERED Behind Closed Doors in accordance with Section 5.23(2)(d) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
 - (d) *Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting*

The Motion was put and declared CARRIED (10/0).

At 6:41pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 8.2.

8.2 ANNUAL PLAN FYE 2023

Moved Cr Parker, Seconded Cr Treby.

That the Council:

1. **PROCEEDS** with the confidential recommendation as outlined in the Confidential Agenda.
2. **RESOLVES** that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.

The Motion was put and declared CARRIED (10/0).

Minutes TPRC Council Meeting – 16 June 2022

13.1 ANNUAL MARKETING PLAN FYE 2023

Moved Cr Treby, Seconded Cr Wallace.

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**
2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (10/0).

Representatives from Satterley Property Group left the room.

13.2 MINDARIE REGIONAL COUNCIL LANDFILL BUFFER – GROUNDWATER MONITORING RESULTS UPDATE

Moved Cr Chester, Seconded Cr Treby.

[The recommendation in the agenda]

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**
2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (10/0).

Moved Cr Treby, Seconded Cr Jones.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

At 6:57pm the meeting was reopened to the public.

14. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 6:57pm.

Statistics for Development Applications As at the end of June 2022

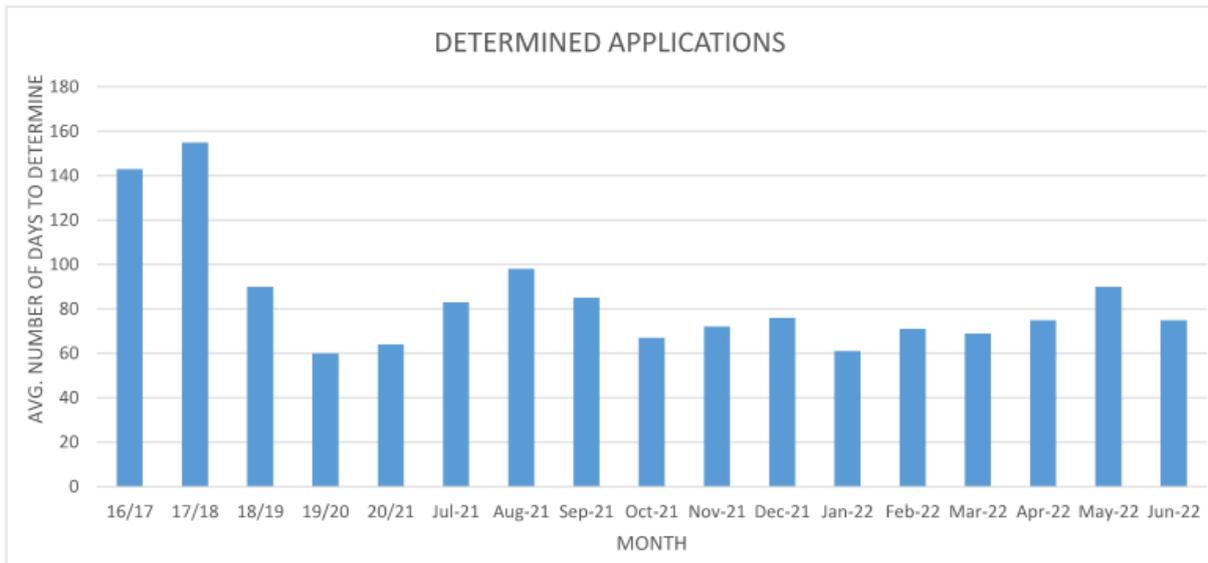


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2021. (includes applications exempt from requiring approval)

Processing Days	16/17	17/18	18/19	19/20	20/21	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Minimum	7	1	0	0	0	1	19	26	8	2	32	9	9	1	23	3	7
Average	143	155	85	60	64	83	98	85	67	72	76	61	71	69	75	90	75
Maximum	924	1008	787	499	268	234	159	298	171	159	166	119	124	193	170	329	324

	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
DA's Determined	27	33	34	33	38	51	19	30	31	27	33	29
Value of Determined DA's (in millions)	11.9	12.3	9.5	9.8	15.2	18.1	8.5	7.4	9.3	21.1	8.7	11.1

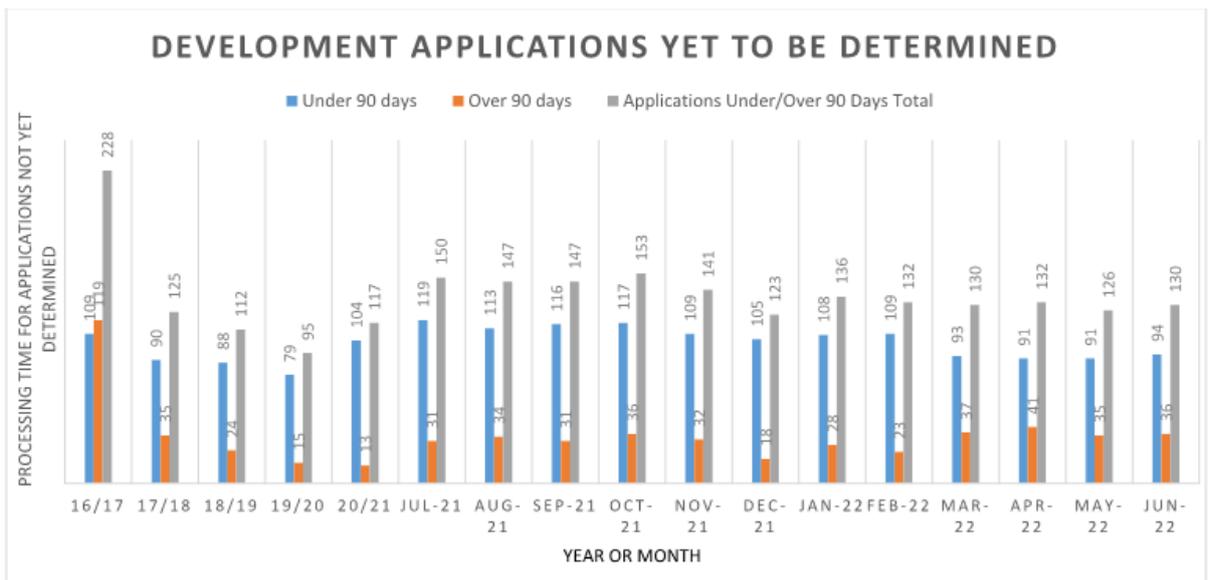


Table 2: No. of DA's to be determined

	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
DA's lodged	34	29	34	44	29	37	30	29	27	29	27	27
DA's to be Determined	150	147	147	153	141	123	136	132	130	132	126	130
Value of DA's to be Determined (in millions)	49.4	47.6	51.7	56.3	60.7	56.4	74.4	75.8	70.7	69.5	108.03	102.2

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 11 JULY 2022

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 212-214 Lake Street, Perth (DR 223 of 2021)	19 October 2021	Hanoze Park Pty Ltd	<p>Application for review of notice issued in accordance with the <i>Health (Miscellaneous Provisions) Act 1911</i> to address odour nuisance at 7 Grams Chicken Café. Hanoze Park Pty Ltd believes the notice to be invalid.</p> <p>*****</p> <p>SAT Directions Hearings were held on 5 and 11 November 2021, and a further directions hearing is scheduled for 23 December 2021.</p> <p>The 23 December 2021 SAT hearing was cancelled and new hearing scheduled for 1 March 2022 to allow submissions to be made on the validity of the Notice.</p> <p>SAT hearing held 1 March 2022. The presiding member heard submissions from the City and from the Applicant.</p> <p>On 20 April 2022, the Tribunal handed down their decision, affirming the decision of the City, that a Notice can be given under S.184 of the <i>Health (Miscellaneous Provisions) Act 1911</i> (for a nuisance not specifically mentioned in Section 182 of that Act).</p> <p>The matter proceeded to confidential mediation on 5 July 2022. The session centred around a practical solution proposed by the business. The business agreed to present plans for this solution to the City to review by 2 August 2022 with a further mediation hearing scheduled for 9 August 2022.</p> <p><i>Representation by: McLeods</i></p>
2.	Nos. 636-640 Newcastle Street, Leederville (DR 61 of 2022)	4 April 2022	Megara	<p>Application for review of JDAP decision to refuse an application for Mixed Use Development (Amendment to Approved) on 17 March 2022.</p> <p>*****</p> <p>Directions Hearing listed for 29 April 2022 was vacated and the matter referred directly to Mediation scheduled for 26 May 2022. The mediation scheduled for 26 May 2022 was adjourned to 24 June 2022. The applicant is required to provide additional information to the Presiding Member of the Metro-Inner North Joint Development Assessment Panel on or before 10 June 2022. Mediation held. The applicant submitted amended plans and additional information on 10 June 2022 and Mediation was held on 24 June 2022. The JDAP has been invited to reconsider its decision on or by 19 August 2022. The City will prepare a Responsible Authority Report to be submitted to the JDAP on or before 3 August 2022.</p> <p><i>Representation by: JDAP</i></p>

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 11 JULY 2022**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
3.	No. 392 Bulwer Street, Perth (DR 82 of 2022)	16 May 2022	Minh Khuu	Application for review of determination of Building Approval Certificate (BAC) (Serial No. 6.2017.237.1) issued on 8 September 2017 for retaining walls and masonry fences. ***** Applicant claiming review under Section 9.7(1)(a) – of <i>Local Government Act 1995</i> – ‘Review of a decision if an objection not lodged’. Seeking BAC to be set aside, retaining and masonry walls to be removed, alleged contaminated fill to be removed and fibro fence to be reinstated on cadastral boundary. Directions Hearing listed for 24 June 2022. Directions Hearing adjourned at request of applicant until 8 July 2022. Further adjourned to 5 August 2022. <i>Representation by: McLeods</i>
4	Nos. 596-598 Newcastle Street, West Perth (DR 92 of 2022)	8 June 2022	Lateral Planning	Application for review of Council decision to refuse an application for Proposed Amendment to Previous Approval: Billboard Signs (Unlisted Use) on 17 May 2022 ***** Directions Hearing listed for 17 June 2022. Matter listed for mediation on 4 July 2022. Mediation has been rescheduled for a later date which has yet to be confirmed. <i>Representation by: Allerdin and Associates</i>
5	Nos. 338-340 Beaufort Street, Perth (DR 108 of 2022)	1 July 2022	Urbanista Town Planning	Application for review of Administration decision to refuse an application for unauthorised signage on 31 May 2022 ***** Directions Hearing listed for 22 July 2022.

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 11 JULY 2022**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 46C Joel Terrace, East Perth	Doepel March Architects and Planners	Form 1 – Multiple Dwellings	3 November 2021	Not yet scheduled	Currently under assessment. Responsible Authority Report due 21 July 2022.
2.	Nos. 170-180 Brisbane Street, Perth	Urbanista Town Planning	Form 1 – 10 Grouped Dwellings	13 January 2022	Not yet scheduled	The application was considered at the JDAP meeting held on 7 June 2022. The Panel resolved to defer the application to provide the applicant sufficient time to reconsider the design of the development. The minutes of the meeting are available here . Responsible Authority Report due 26 September 2022.
3.	Nos. 17-39 Robinson Avenue, Perth	Stewart Urban Planning	Form 1 – Alterations and Additions to Hotel	19 January 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due 5 August 2022.
4.	No. 391 Lord Street, Mount Lawley	Urbanista Town Planning	Form 1 – Mixed Use Development	22 February 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due 26 August 2022.
5.	No. 6/469 William Street, Perth	Doepel March Architects and Planners	Form 1 – Mixed Use Development	22 April 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due 22 July 2022.
6.	Nos. 533-545 Newcastle Street, 6-15 Cleaver Street & 1-7 Old Aberdeen Place, West Perth	Planning Solutions	Form 1 – Commercial Development	11 May 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due 27 July 2022.
7.	Nos. 370-374 Oxford Street, Mount Hawthorn	PTS Town Planning Pty Ltd	Form 1 – Mixed Use Development	27 May 2022	Not yet scheduled.	Currently under assessment. Responsible Authority Report due 9 August 2022.

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 11 JULY 2022**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
8.	No. 129 Loftus Street, Leederville		Form 1 – Commercial Development	12 May 2022	Not yet scheduled.	Currently under assessment. Responsible Authority Report due 16 August 2022.
9.	Nos. 636 – 640 Newcastle Street, Leederville	Megara	Form 2 – Mixed Use Development (Amendment to Approved)	25 November 2021	Not yet scheduled.	Application refused 3-2 against City's recommendation 17 March 2022. Refer minutes here . Following SAT appeal, JDAP have been directed to reconsider application. Responsible Authority Report due 3 August 2022.

**CITY OF VINCENT DESIGN REVIEW PANEL
REGISTER OF APPLICATIONS CONSIDERED BY DESIGN REVIEW PANEL
AS AT 11 JULY 2022**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
No. 141 West Parade, Mount Lawley	Planning Solutions	Mixed Use Development	1 June 2022	Pre-Lodgement Application. The proposal would benefit from referral to the Design Review Panel to consider the appropriateness of the development within its setting.
Nos. 289-295 Vincent Street, Leederville	GD Scaffidi	Mixed Use Development (Amendment to Approved)	1 June 2022	Pre-Lodgement Application. To consider amendments to the proposal made in response to the comments of the Design Review Panel on 12 January 2022.
Nos. 1-3 Old Aberdeen Place and 4, 6 and 12-16 Cleaver Street, West Perth	Planning Solutions	Mixed Use Development	1 June 2022	Lodged DA – Previously Referred. To consider amendments to the proposal made in response to the comments of the Design Review Panel on 16 March 2022.
No. 55 Milton Street, Mount Hawthorn	Department of Communities/RAD Architecture	Nine Multiple Dwellings (Public Works)	22 June 2022	Pre-Lodgement Application. The proposal would benefit from referral to the Design Review Panel to consider the appropriateness of the development within its setting.
No. 391 Lord Street, Highgate	Urbanista Town Planning	Mixed Use Development	22 June 2022	Lodged DA – Previously Referred. To consider amendments to the proposal made in response to the comments of the Design Review Panel on 6 April 2022.



INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – June 2022
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:	
CEO:	Chief Executive Officer
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Date Rcd	Subject	Action Officer	Action Taken
30/3/2022	Petition with thirty six (36) signatures requesting that Council prohibit Western Diagnostic Pathology from operating a COVID testing drive through clinic at 391 Oxford Street, Mt Hawthorn.	EDIE	City of Vincent and Western Diagnostics are working collaboratively to relocate the COVID testing clinic to an alternate site within City of Vincent. Residents will be updated with information as it becomes available.
15/3/2022	Petition with four (4) signatures requesting residents only parking on Prospect Place, West Perth	EDIE	The Rangers have recently completed the necessary occupancy survey for this street, and are now in the process of going through all of the data to ascertain what the best outcome is. Once we have analysed the data, we can then make a decision whether it is viable or necessary to make this resident only parking.



INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – June 2022
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSD: Executive Director Strategy & Development

Details	Action Officer	Comment
18 May 2021 – Submitted by Cr Hallett		
Local Planning Scheme No 2 – Amendment Regarding Tobacco Outlets	EDSD	Policy to be created to address provisions relating to Restricted Premises and businesses whose trade is the sale and consumption of tobacco products. Consider the definition of 'Restricted Premises', and the use permissibility for this land use as part of the next Scheme Review. To be completed in 2022.
27 April 2021 – Submitted by Cr Hallett		
Community Engagement For Ecozoning	EDIE	Chief Executive Officer to ensure that future eco-zoning initiatives in public parks/reserves will involve prior public engagement with the local community and park users on the design and implementation, as outlined in the Community Engagement Strategy.

TITLE:	Register of Reports to be Actioned – Progress Report – June 2022
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:

CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDSD:	Executive Director Strategy & Development
EDIE:	Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
Special Council Meeting 5 July 2022				
5.1	Adoption of the Annual Budget 2022/23	EDCBS	<p>REQUESTS Administration monitor the impact to number of transactions and revenue following the change to \$1 for first hour to ascertain any detrimental impact on occupancy or use in City car parks and provide a report back to Council by April 2023 in time for setting fees and charges for the 2023/24 Annual Budget; and</p> <p>REQUESTS Administration monitor and review the usage of time limited 15 minute and 30 minute only on street bays in Town Centres following the introduction of \$1 for the first hour in City car parks to ensure short term visitor parking availability.</p>	OCM April 2023
Council Meeting 21 June 2022				
9.8	Request for Proposals for Redevelopment Concepts - The Avenue Car Park and Frame Court Car Park, Leederville	EDSD	Request for Proposal document approved for distribution.	Request for Proposal period to close 8 August 2022. Shortlisted submissions to be presented to Council late 2022.
11.4	Event and Festival Sponsorship 2022/2023	EDCBS	Applicants will be advised of outcome and contracts entered into with successful applicants by 31 July 2022	31 July 2022
11.5	Advertising of Amended Policy – Recovery of Debts, Rates and Service Charges Policy	EDCBS	Public Submissions close 12 August. Will be presented to OCM 20 September for adoption	OCM 20 September 2022
11.7	Draft Innovate Reconciliation Action Plan	EDCBS	Consultation closes on 13 July 2022. Will be presented to OCM 23 August 2022 for adoption. We are promoting the consultation process during NAIDOC Week activities.	OCM 23 August 2022
11.8	Advertising of new Policy – Communications and Social Media Policy	EDCBS	Public Submissions close Friday 22 July. Will be presented to OCM 20 September 2022 for adoption.	OCM 20 September 2022

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
17 May 2022				
9.2	Local Planning Strategy and Scheme Report of Review and Amendment No. 10 to the Local Planning Scheme	EDSD	The report of review recommends that both the Local Planning Strategy and Local Planning Scheme No. 2 should continue in their current form, with some minor clarifying changes that can be made to assist in the operation of the Scheme. These are to be dealt with as an omnibus Scheme Amendment No. 10. The report of review has been prepared for WAPC to determine whether they agree or disagree with the recommendations in the report. Amendment No. 10 is being advertised for 42 days. Late 2022.	Late 2022.
9.3	Accessible City Strategy - Implementation Update	EDSD	Council received the first implementation progress update relating to the actions within the Accessible City Strategy. These actions will continue to be progressed. Council will receive this update annually with the next update scheduled for May 2023.	May 2023
9.4	Sale of No. 25 (Lot 93) Sydney Street, North Perth	EDSD	Preparations commenced. Car park licences to be extinguished.	November 2022
9.8	Request for Proposals for Redevelopment Concepts - The Avenue Car Park and Frame Court Car Park, Leederville	EDSD	Request for Proposal document approved for distribution. Request for Proposal period to close 8 August 2022. Shortlisted submissions to be presented to Council late 2022.	Late 2022.
11.6	Draft Access and Inclusion Plan 2022-2027 - Approval for Public Consultation	EDCBS	Advertising for public consultation to commence 1 June 2022 for a period of 21 days. The Item will then go back to Council on completion of the consultation period for adoption in July 2022.	26 July 2022
12.2	Approval to Advertise Draft Local Government Property Amendment Local Law 2022	EDSD	Public consultation commenced. State agencies informed.	Return to OMC July 2022.
12.7	Advertising of Amended Policy - Councill Member Contact with Developers	EDSD	Public consultation commenced.	September 2022
12.8	Vincent Underground Power Project (VUPP)	EDCBS	Administration to prepare a preliminary business case on participation in NRUPP Tranche 2 as part of the preparation of the Annual Budget and update to the Corporate Business Plan (noting that the final business case would be finalised following 12 months of detailed design by Western Power which will confirm estimated costs for the project).	Completed June 2022

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
5 April 2022				
9.1	No. 128A (Lot: 2; STR: 80812) Harold Street, Mount Lawley - Proposed Alterations and Additions to Grouped Dwelling	EDSD	Application presented back to and approved by Council at the June 2022 OMC.	Completed 21 June 2022.
9.3	Proposed Amendment No. 9 to Local Planning Scheme No. 2 - No. 21 (Lot: 373; D/P: 1939) Eucla Street, Mount Hawthorn	EDSD	Advertising for public comment for a period of 42 days to be arranged.	Summary of consultation will be presented back to Council in the second half of 2022.
10.4	North Perth Traffic Calming - Public Consultation Results	EDIE	Receive further report on the consultation in August 2022	Report will be presented to Council in August 2022
12.1	Advertising of Amended Policy - CEO Annual Performance Review	EDSD	Advertising of Policy No. 7.5.3 – CEO Annual Performance Review to be arranged.	Summary of consultation and updated Policy will be presented back to Council in July 2022
12.5	Responses to motions carried at the Annual Meeting of Electors held on 2 February 2022			
Motion 2	DIRECTS the CEO to provide the Tree Selection Tool publicly on the City website. Council RECEIVE a further report on the review of the Street Tree and other relevant policies to reflect the requirement for at least 75% of street trees planting going forward being native.	EDIE	Further report advising feasibility will be presented to Council in September 2022.	Parks will liaise with ICT to see feasibility of having the Tree Selection Tool made public. We will also have a review of the Street Tree Policy. After investigations, a report advising feasibility will be presented to Council by September 2022.
Motion 4	Colvin Lane Signage: REQUESTS that Administration undertake further investigation into additional signage, repainting of the carriageway and the addition of a safety mirror. To be reported to Council no later than June 2022 REQUESTS that Administration contact Main Roads regarding the suitability of a reduced enforceable limit in the laneway. To be reported to Council no later than June 2022.	EDIE	Report back to Council in June 2022.	Will investigate additional signage, speed limit and repainting requirements and a report was presented to Council in June 2022.
Motion 6	4. REQUESTS that: • 1. The CEO investigates the scope and cost of a suitably qualified consultant to assess and model the capacity of the City's existing drainage network to cope with increasing major rain events and the need to assess climate mitigation; 2. Includes a scope of works is inclusive of cost estimates, a risk-based assessment and a program of prioritised works and recommendations over a 10-year period; and 3. Provides a report back to Council by December 2022.	EDIE	Budget allocation and engaging of contractors underway.	Engaging contractors to have the construction of the retaining wall are underway. Budget to be allocated for the works, and a report will be presented back to Council no later than December 2022.
Motion 9	That Beatty Park Reserve be reclassified from District Open Space to Neighbourhood Open	EDSD	Strategy being amended to correct the error in Table 11 and modify the existing area size of	Updated Strategy will be uploaded to the website in May 2022.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	Space. 2. That sporting teams are stopped from using Beatty Park Reserve and return the park to community use. 2. That a plan is developed for Beatty Park based on recreational zoning. <u>Administration will correct the error in Table 11 within the Public Open Space Strategy and modify the existing area size of the reserve to encompass both the Beatty Park Leisure Centre and the green space.</u>		the reserve to encompass both the Beatty Park Leisure Centre and the green space.	Updated Strategy will be uploaded to the website in Mid 2022.
8 March 2022				
9.4	Sale of No. 26 Brentham Street, Leederville	EDSD	Investigations/consultation on playground and landscape plan to commence. Subject to rezoning amendment. EOI's from adjoining landowners to be prepared closer to amendment outcome. Prework to be commenced on potential POS locations and road reserve enhancement.	Early 2023
9.5	Amendment 8 to Local Planning Scheme No. 2 (No. 26 Brentham Street, Leederville)	EDSD	A notice has been sent to relevant public authorities to reclassify the subject site from Public Open Space reserve to Residential zone with density code of R60. Advertising of amendment to close on 20 May 2022.	Summary of consultation will be presented back to Council in mid-2022.
9.7	Advertising of Amended Policy - Policy No. 7.5.3 - Education and Care Services	EDSD	Advertising of Policy No. 7.5.3 – Education and Care Services closed 10 April 2022.	Completed Policy reviewed, updated and endorsed by Council at its Meeting on 21 June 2022.
9.9	Advertising of New Policy - Draft Vibrant Public Spaces Policy	EDSD	Advertising of Draft Vibrant Public Spaces Policy closed 29 April 2022.	Completed Policy updated and endorsed by Council at its Meeting on 21 June 2022. Parklets policy rescinded.
12.6	Undertakings Relating to the Local Government Property Local Law 2021	EDSD	Response to JSCDL. Legal advice sought.	Amendment to Local Law to be completed Sept 2022.
8 February 2022				
9.1	Advertising of amended Character Areas and Heritage Areas policy - Wilberforce and Kalgoorlie Streets	EDSD	Advertising of Character Areas and Heritage Areas Policy relating to Wilberforce and Kalgoorlie Streets close 21 March 2022.	Summary of consultation and updated Policy will be presented back to Council following advertising period in mid 2022.
9.3	Public Open Space Strategy - Implementation Progress Update	EDSD	Council received the first implementation progress update relating to the actions within the Public Open Space Strategy. These actions will continue to be progressed. Council will receive this update annually.	February 2023.
9.4	Draft Smoke Free Areas and Smoke Free Areas - Education and	EDSD	Public consultation to commence in early 2022. Summary of consultation and	Mid Late 2022 Joint Standing Committee has expressed concerns about

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	Enforcement Policy		updated smoke free areas and Policy will be presented back to Council following advertising period.	Property Local Law 2021, which has led to this project being delayed.
9.6	Extension of Lease and Deed of Contract to Belgravia Health & Leisure Group Pty Ltd - Loftus Recreation Centre - Portion Lot 501 (99) Loftus Street, Leederville	EDSD	Documents with Belgravia for execution. Negotiations underway in respect to future tenure.	March Mid 2022.
9.8	Outcome of Advertising and Adoption of New Election Signs Policy	EDSD	Council Policy adopted. Review implementation after Federal Election April/May 2022. Conditions of policy to be incorporated into Property Local Law per JSCDL undertaking	Mid 2022
11.7	3 Year Funding Agreement – Y WA	EDCBS	Following the endorsement by Council, Administration has been liaising with Y WA and will enter into a 3 year Agreement from July 2022 to June 2025. Documents being finalised for completion 22 July 2022	March 2022 June 2022 22 July 2022
14 December 2021				
9.9	Commencement of Expressions of Interest process inviting redevelopment concepts for the Avenue and Frame Court Car Parks	EDSD	Superseded by Item 9.8 at June 2022 OMC.	Completed 21 June 20022.
9.12	Amendment to Local Planning Policy No. 7.5.2 - Signs and Advertising	EDSD	Clause 3.2 as follows: <i>3.2 Existing and previously approved third party advertising subject to a time limited approval will not be granted a further extension beyond the approval date lapsing. Every effort should be made to cease use of the site for third party advertising and establish land uses in accordance with the vision set out for the site in the City of Vincent's Local Planning Strategy.</i> Clause 3.2 reinforces the City's position on third party advertising and clarifies the intent to see the subject sites redeveloped in line with the City's strategic direction.	Completed Policy reviewed, updated and endorsed by Council at its Meeting on 21 June 2022.
9.16	Proposed Lease of Hyde Park Kiosk to Veggie Mama Pty Ltd	EDSD	Proposed Lessee advised – Discussions commenced in respect to fit-out requirements and works program. Draft lease with lessee. City works commenced.	Early Mid 2022.
12 October 2021				
9.3	Creation of City of Vincent Animal Local Law	EDSD	Animal Local Law advertised.	Report back to Council in early mid-2022.
9.7	Response to Notice of Motion - Local Planning Scheme No. 2 Amendment Regarding Tobacco	EDSD	Policy to be created to address provisions relating to Restricted Premises and businesses	To be completed in 2022.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	Outlets		whose trade is the sale and consumption of tobacco products. Consider the definition of 'Restricted Premises', and the use permissibility for this land use as part of the next Scheme Review.	
9.8	Extension of Lease - North Perth Special Needs (Shalom Coleman) Dental Clinic, 31 Sydney Street, North Perth	EDSD	Administration to prepare for expeditious conversion to POS following end of lease on 30 June 2022. Health Dental Service reminded of impending lease expiry. City working with lessee on vacant possession. Council approved sale of car park land Sydney Street.	Completed 30 June 2022.
9.9	Car Parking Licence for Minister for Education (School of Isolated and Distance Education)	EDSD	CEO to approve and execute licence. Awaiting Minister for Education to execute.	Early Mid 2022.
14 September 2021				
9.7	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan - Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	EDSD	LPSP referred to WAPC for comment and endorsement.	Comments not expected until mid 2022.
10.7	Forrest Street Traffic Petition - Response to Petition	EDIE	Community Consultation to be carried out and Administration will review once completed.	Community Consultation to be carried out and Administration will review once completed.
17 August 2021				
10.1	E-Permits Implementation Progress Report	EDIE	A report will be prepared for the August Audit Committee Meeting and will brought back to council for further review no later than October 2021. As a consequence of issues raised with the implementation of the permits in respect to the collection management and retention of privacy data, a review of the City's Privacy policy is being undertaken. A report will be submitted to Audit Committee early mid 2022 on the Privacy Policy.	To go to Audit Committee and back to Council by October 2021 October 2022 in 2022
22 June 2021				
12.1	Results of Consultation - Barlee Street Car Park Options for Future Use	EMCSG	A further report is required to Council on potential public or shared spaces within Beaufort Street including the potential for trialling pedestrian spaces at Grosvenor Road or Barlee Street. Submitters notified of Council decision. Fee modified and signs updated. New 5 year lease for car park approved.	Report on public/shared spaces within Beaufort Street Town Centre 2022. Relocation costs to be reviewed and valuation of sign footprint on private land to be undertaken early 2022. Lease of car park for further 5 years defers need to relocate sign. Further work to be done as part of reviewing car park need in four years.
23 March 2021				
10.2	Waste Strategy Project - 2 Bulk	EDIE	Carry out one final scheduled	Carry out one final scheduled

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	Hard Waste Options Appraisal		collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Further report will be provide to council on the progress and the community feedback.	collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Report to be presented to Council in March 2023
15 December 2020				
9.9	Review of Policy No. 4.1.22 - Prosecution and Enforcement	EDSD	Review presented to August Council Workshop.	Draft policy proposed to be presented to Council for community consultation in early Mid 2022
20 October 2020				
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	CEO	Request submitted to the Minister for Lands in February 2021 Assessment expected to take 6 – 12 months. Five RoWs completed. One pending.	Expected completion 31 December 2021. End of 2021/22 financial year. September 2024 Late 2024 During 2022
15 September 2020				
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and quarterly to Council.	The final quarterly update will be provided to Council at its meeting in June July 2022.
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	EDSD	The Joint Standing Committee has been advised of Council's decision. Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in early 2022.	A new local law is being drafted for Council's review in early mid 2022.
Council Meeting – 23 July 2019				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to COVID and presented back to Council for consideration.	The revised draft Policy will be presented to Council for consideration in the 2020/24 financial year. 2022
Council Meeting – 30 April 2019				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision.	To be signed by 30 October 2020. Waiting on Landgate decision
Council Meeting – 2 April 2019				
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report provided to Council 28 July 2020 for approval to advertise.	Local Government Property Local Law completed (Item 12.7 28 July 2020). Trading in Public Places Local Law will be redrafted in early

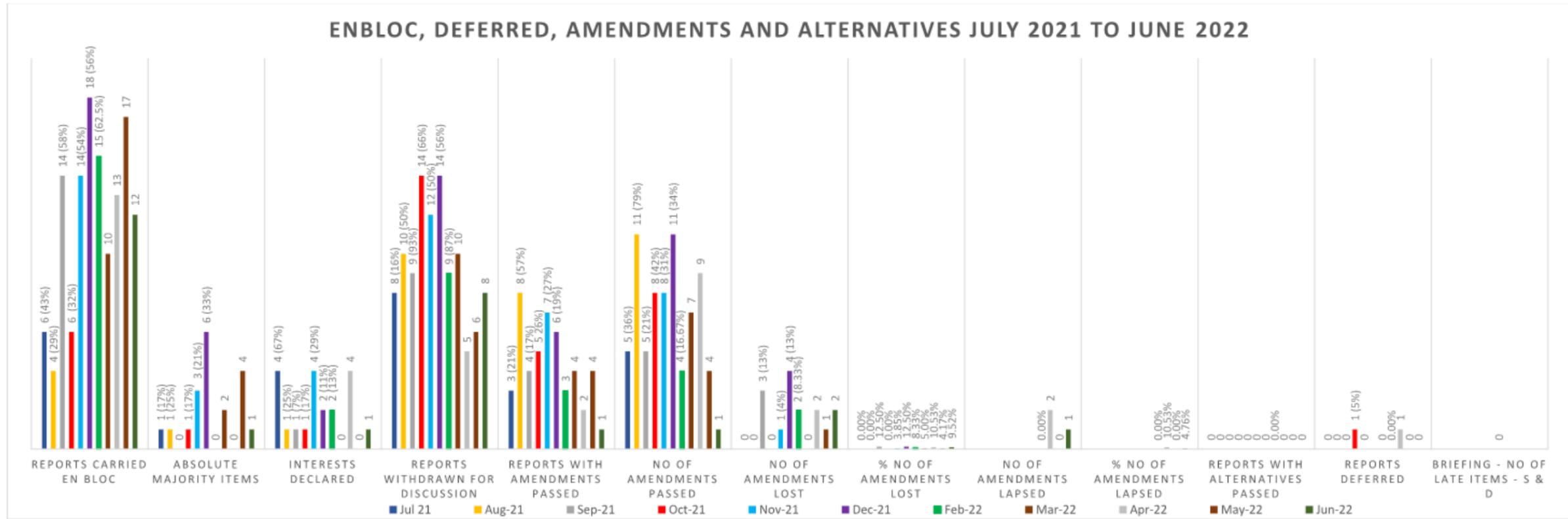
Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Trading in Public Places Amendment Local Law will be redrafted.	mid 2022.
Council Meeting – 27 June 2017				
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights. Administration forwarded to the Minister for Planning and the Attorney General its comments on Third Party Appeal Rights as part of providing its submission on the proposed reforms to Development Assessment Panels and the intended introduction of a Special Matters Development Assessment Panel.	Administration will prepare advice to the Minister for Planning and the Attorney General on Third Party Appeal Rights in 2022 in the context of the proposed reforms to Development Assessment Panels and the intended introduction of a Special Matters Development Assessment Panel. Completed.
Council Meeting – 30 May 2017				
12.5	Perth Parking Levy	EDIE	Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy. State Government yet to release results of consultation.	Update scheduled to be provided in late 2021. 2022
Council Meeting – 27 May 2014				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	Early 2022 Mid 2022

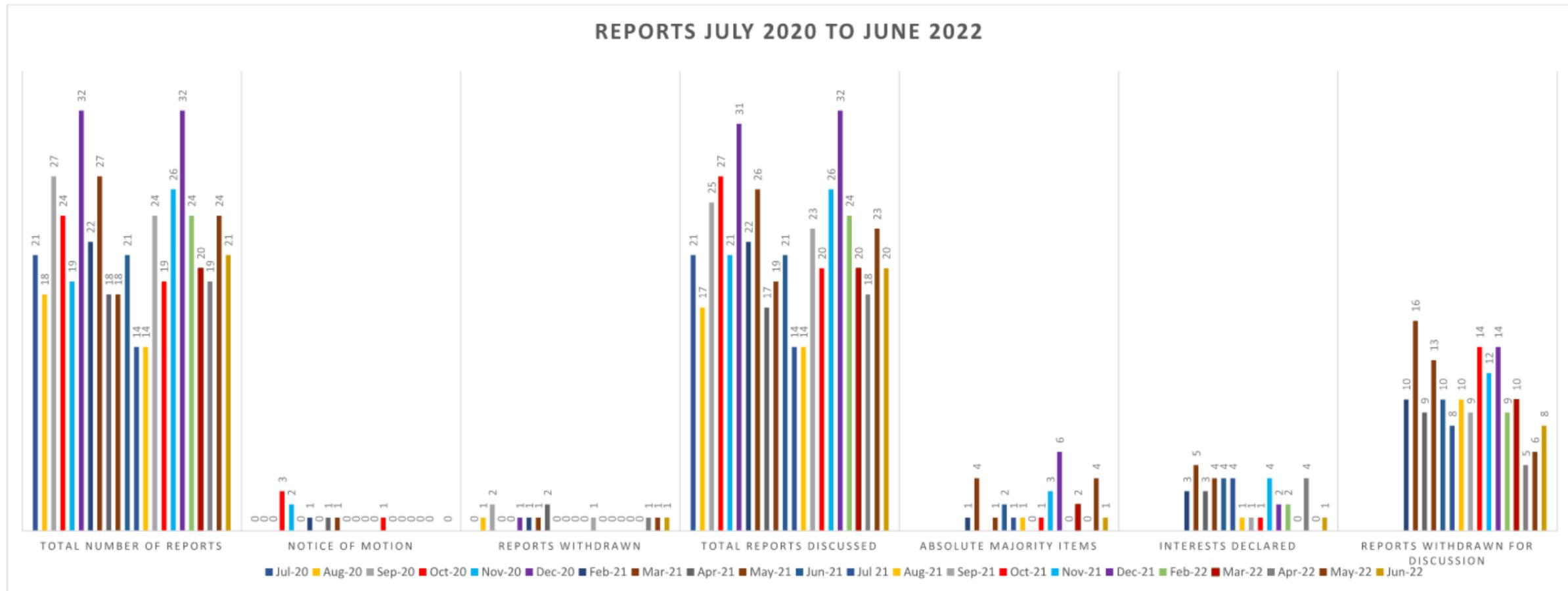
COUNCIL WORKSHOPS

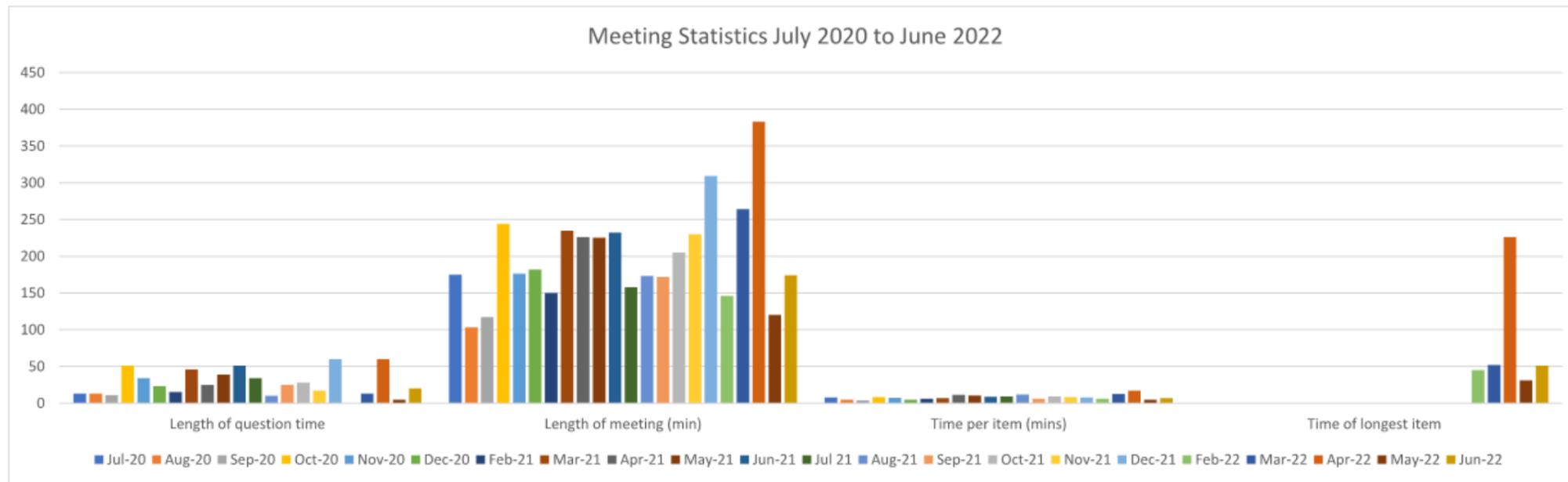
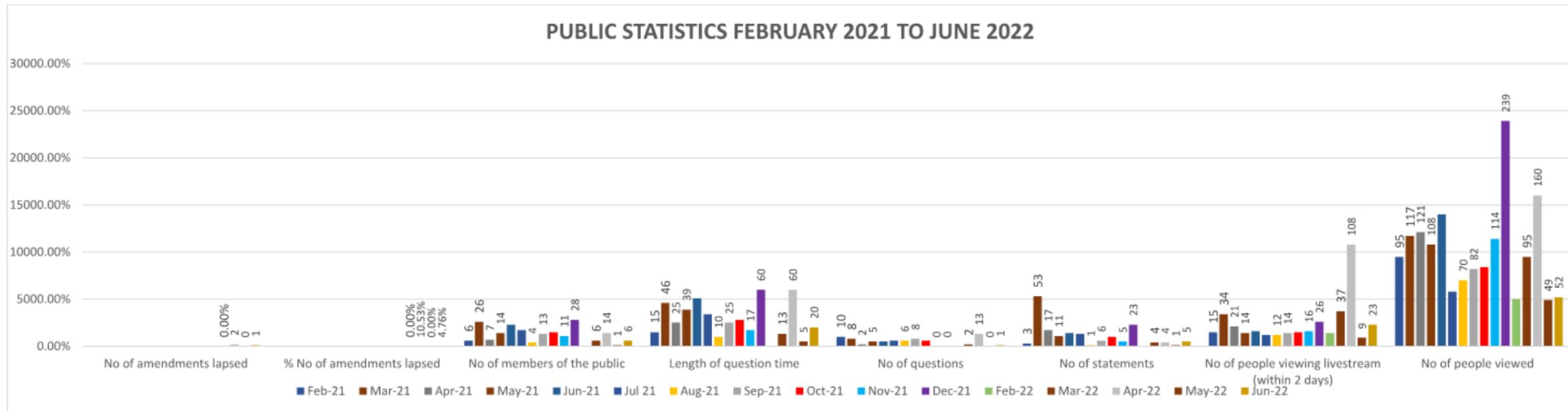
A workshop was held on 28 June 2022. The topics on the agenda were:

1. Arts Plan 2022-2027 Stakeholder Engagement Findings (Hatch RobertsDay presentation)
2. Beatty Park 2062 Project Update
3. Loftus Recreation Centre Management Agreement
4. Birrell & Eucla Traffic Calming - Public Consultation Results
5. Ranger Services - Parking Update
6. Norfolk Neighbourhood Safe Active Street Project - Update
7. Advocacy Agenda - Q1 2022 Update
8. Impact of Traffic Management Regulations on Open streets Policy and Town Centre events
9. Customer Experience Project Update and Customer Service Charter
10. Grant Funding opportunities
11. Update on expanding 40km/h zones in City of Vincent
12. Policy Papers – 3 June 2022

Council Meeting statistics









CITY OF VINCENT

NOTES

Council Briefing

14 June 2022

COUNCIL BRIEFING NOTES

14 JUNE 2022

Table of Contents

1	Declaration of Opening / Acknowledgement of Country	3
2	Apologies / Members on Approved Leave of Absence	3
3	Public Question Time and Receiving of Public Statements	4
4	Declarations of Interest	7
5	Strategy & Development	8
5.1	No. 128A (Lot: 2; STR: 80812) Harold Street, Mount Lawley - Proposed Alterations and Additions to Single House	8
5.2	No. 7 (Lot: 1; STR: 43011) Galwey Street, Leederville - Alterations and Additions to Single House (Amendment to Approved - Extension of Time).....	11
5.3	No. 242 (Lot: 2; D/P: 1641) Lake Street, Perth - Proposed Alterations and Additions to a Single House and Shop	12
5.4	Outcome of Advertising and Adoption of Amendments to Local Planning Policy No. 7.5.2 - Signs and Advertising	16
5.5	Outcome of Advertising and Adoption of Amendments to Local Planning Policy No. 7.5.3 - Education and Care Services	19
5.6	Outcomes of Advertising - Vibrant Public Spaces Policy	20
5.7	Small Business Friendly Approvals Program - Final Report.....	21
5.8	Expression of Interest for Redevelopment Concepts - The Avenue Car Park and Frame Court Car Park, Leederville	22
6	Infrastructure & Environment	26
6.1	Tender Recommendation for RFT IE146/2021 - Provision of Small Maintenance Services	26
6.2	Review of Colvin Lane Signage and Speed Limit.....	27
7	Community & Business Services	28
7.1	Financial Statements as at 30 April 2022	28
7.2	Authorisation of Expenditure for the Period 1 April 2022 to 30 April 2022	29
7.3	Investment Report as at 30 April 2022	30
7.4	Event and Festival Sponsorship 2022/2023	31
7.5	Advertising of amended policy - Recovery of Debts, Rates and Service Charges Policy	35
7.6	Terms of Reference - Reconciliation Action Plan Working Group	36
7.7	Draft Innovate Reconciliation Action Plan.....	37
7.8	Advertising of new policy - Communications and Social Media Policy	39
8	Chief Executive Officer	40
8.1	Appointment of the Western Australian Local Government Association (WALGA) - Central Metropolitan Zone - Council Representatives	40
8.2	Proposed Licensing of Car Bays for Electric Vehicle Charging Operator.....	41
8.3	Information Bulletin	44
9	Motions of Which Previous Notice Has Been Given	45
10	Representation on Committees and Public Bodies	45
11	Confidential Items/Matters For Which the Meeting May be Closed	45
12	Closure	45

**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE
ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 14 JUNE 2022 AT 6.00PM**

PRESENT:	Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle Cr Ashley Wallace Cr Suzanne Worner Cr Ron Alexander Cr Ross Ioppolo	Presiding Member South Ward North Ward South Ward North Ward North Ward South Ward
IN ATTENDANCE:	David MacLennan Andrew Murphy Virginia Miltrup John Corbellini Joslin Colli Karsen Reynolds Tara Gloster Alanna Curtin Mark Fallows Jayde Robbins Allan Brown Peter Varris Ian Mickle John Del Dosso Gemma Carter Wendy Barnard	Chief Executive Officer Executive Director Infrastructure & Environment (electronically) Executive Director Community & Business Executive Director Strategy & Development A/Manager Development & Design (left at 7.28pm after item 5.3) Coordinator Planning Services (left at 7.28pm after item 5.3) Manager Policy and Place (left at 8.00pm after Item 7.1) Community and Civic Events Officer (left at 6.27pm after Item 7.4) Manager Built Environment and Wellbeing (left at 7.53pm after Item 5.7) Manager City Buildings and Asset Management (electronically) (left at 8.08pm during Item 8.1) A/Manager Engineering (electronically) Executive Manager Corporate Strategy & Governance Cygnet West (Item 5.8 only) (left at 7.02pm) Cygnet West (Item 5.8 only) (left at 7.02pm) Manager Marketing & Partnerships (arrived at 7.02pm, left at 8.02pm after Item 7.8) Council Liaison Officer
Public:	Approximately three members of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Emma Cole, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging."

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Cr Ron Alexander is on approved leave of absence from 28 May 2022 to 15 June 2022 but was in attendance at the briefing.

COUNCIL BRIEFING NOTES

14 JUNE 2022

Cr Dan Loden is an apology for this briefing.
Cr Jonathan Hallett is an apology for this briefing.

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

3.1 Adie Chapman of Maylands – Item 7.4

- Mentioned that she is the founder and creative director of Oh HeyWA, which has been running walking tours in the City of Perth since 2014.
- Stated that she has a connection to Mount Lawley and is excited about conducting tours.
- Mentioned that since submitting the applicatoin she has conducted tours for the No More Blank Walls street art festival in Mt Lawley and they were a huge success.
- Stated that the tours were free and showcased the murals being painted for the festival and included presentations from the artists. The tours sold out almost immediately and additional tours were added, with 180 guests attending, with 100 people on the waitlist. The feedback was excellent.
- Mentioned that the tours were funded by the City of Stirling and they are eager to continue the street art tours in an ongoing manner, as well as adding food and drink tours.
- Believes this a good opportunity for the two local governments to work together on a collaborative project.
- Stated that the tours have a positive impact on the area as they increase foot traffic and repeat business and create a safe, vibrant and welcoming space and benefit local businesses.
- Presented survey feedback from the tours, which said that 100% of respondents thought the tours added to the cultural life of the area.

The Presiding Member, Emma Cole, thanked Ms Chapman for her comments.

3.2 Marie Slyth of West Perth – Item 6.2

- Reiterated that it is dangerous for her to leave her garage.
- Stated that she cannot see in either direction when exiting her garage.
- Stated that the lane is different to other lanes in the neighbourhood and has different issues.
- Mentioned that she is requesting only one sign and feels she is not being heard.
- Stated it wouldn't cost a lot and she is willing to contribute to it, as it is affecting her health and wellbeing.
- Noted she was presented a certificate from a previous Mayor for her contribution to the City, as she is very active in the community.

The Presiding Member, Emma Cole, asked Ms Slyth if her preference is for a sign at the entrance to the laneway, not a mirror. Ms Slyth said she doesn't believe there is any place to put a mirror that would help. Mayor Cole advised that questions would be asked during that item.

The following questions and statements were received prior to the meeting.

Dudley Maier of Highgate – Item 5.6

1. What is the estimated annual revenue obtained from each on-road car bay in the City's town centres?
2. What is the estimated annual revenue that will be obtained from each on-road car bay in the City's town centres if the City reduces the first hour free parking to 30 minutes?
3. Why must businesses be forced to allow dogs in outdoor eating areas if they do not want to have them – why isn't it left to the businesses to decide?
4. Is there potential for public health requirements to be compromised if dogs are allowed in outdoor eating areas?

Gary Roberts of Leederville – Item 5.2

1. This is the third planning application for this property. Originally, we had minimal concerns about the planning application, and these were addressed, but since the original application there has been a considerable amount of earth works done. These were never drawn on any of the plans that have been passed by council over the past 4 years?
2. Number 7 has now elevated their land up to the dividing fence well beyond 500mm in height. I believe this is in breach of the design codes, Part 5.3.7, C7.2, Table 4: where the height of site works has increased by more than 500mm there needs to be a setback of 1 meter. Has this been verified by inspection on-site?
3. The levels around the boundary of the property have been raised by over a meter which has impacted on the privacy of our lounge room and private outdoor dining space. A pathway down the side of Number 7 is the only access to the rear of the property and due to the elevation of the land on the east boundary, next door now looks across and into a third of our internal living space. Since there has been no substantive progress on the build for the past 4 years, we request a time stipulation on completion of the build so we can regain some privacy in the near future.

Please see photos below:





The above questions are answered under Item 5.2 of these Notes.

COUNCIL BRIEFING NOTES**14 JUNE 2022****Tony Boylan of Perth – Item 5.3**

I wish to object to the proposed building based on its total lack of Compliance with current Building and Planning requirements.

They wish to build 3 storey when only 2 storey complies. Only last year a new house was completed at 59 Glendower St which is 2 storey, the owners had wished to build 3 storey but were refused.

Of the photos of neighbouring buildings submitted by the Applicant it is obvious that all are built on standard street setbacks with front yards and gardens and are visually pleasing with windows and balconies setback from the Lake St boundary, as required by today's rules.

The proposal for 242 Lake is a 3 storey nil setback that Does Not comply and does not blend in or match any other neighbouring building.

The proposed 3 storey parapet wall for the Lake St boundary does not occur anywhere in the neighbourhood and Should Not be allowed to occur here.

Surely a Building Application should be in accordance with City of Vincent's "Deemed to Comply" guidelines , this one rarely has a Compliance and needs to be rejected.

It would appear that the owners are simply trying to build a large house on a 6 metre wide narrow block and wish to totally ignore all setback requirements and most of the building / planning regulations. Let them build within the City of Vincent current requirements that everyone else has complied with, and not just ignore the rules that everyone else has followed

The proposal simply Does Not fit on this corner lot as the proposal is a 3 storey parapet building on both the 30.14m boundaries, one of these is the Lake St boundary which has a footpath along it . Imagine a 3 storey parapet wall butting up to the footpath.

To go from a "Bike Shop" to a "Caretakers Residence Addition to Existing Shop" to the current proposal of a large 4 bed 3 bath family home on a narrow corner block Does Not conform with council rules and guidelines , and should not be allowed to proceed .

The City of Vincent's "Deemed to Comply" and the "Proposed" are vastly different in most of the comparisons listed in the Planning Elements of the application.

This surely cannot be allowed.

The above comments are addressed under Item 5.3 of these Notes.

There being no further speakers, Public Question Time closed at approximately 6.10pm.

4 DECLARATIONS OF INTEREST

- 4.1 Cr Alex Castle declared an impartiality interest in Item 7.4 Event and Festival Sponsorship 2022. The extent of her interest is as the President of the Floreat Athena Football Club supported her during her election campaign. She also purchased a ticket to the Floreat Athena vs Adelaide United match and received an additional minor amount of hospitality, below the threshold for declaration.
- 4.2 Mayor Cole declared an impartiality interest in Item 7.4 Event and Festival Sponsorship 2022. The extent of her interest is that her son is a junior player of the Club.
- 4.3 David MacLennan, CEO, declared an impartiality interest Item 7.4 Event and Festival Sponsorship 2022. The extent of his interest is that his niece plays junior soccer for Floreat Athena Football Club.
- 4.4 Cr Suzanne Worner declared an impartiality interest in Item 7.4 Event and Festival Sponsorship 2022. The extent of her interest is that she is an acquaintance of the Little People Festival creators, and encouraged them to submit an application.
- 4.5 Cr Suzanne Worner declared a financial interest Item 7.4 Event and Festival Sponsorship 2022. The extent of her interest is that she is General Manager of Revelation Perth International Film Festival and Co-Director of UpBeat Events (who has managed events for some of the applicants).

Page 7

5 STRATEGY & DEVELOPMENT

5.1 NO. 128A (LOT: 2; STR: 80812) HAROLD STREET, MOUNT LAWLEY - PROPOSED ALTERATIONS AND ADDITIONS TO SINGLE HOUSE

Ward: South

- Attachments:
1. Location and Consultation Plan
 2. Development Plans
 3. Superseded Plans Deferred by Council at 5 April 2022 Meeting
 4. Summary of Submissions - Administration's Response
 5. Summary of Submissions - Applicant's Response
 6. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the development application for alterations and additions to single house at No. 128A (Lot: 2; S/P: 80812) Harold Street, Mount Lawley in accordance with the plans in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 6:

1. Development Plans

This approval is for alterations and additions as shown on the approved plans dated 4 May 2022. No other development forms part of this approval;

2. Boundary Walls

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the use of the terrace, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

3. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

4. Visual Privacy

Prior to use of the terrace, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and are to comply in all respects with the requirements of Clause 5.4.1 of the Residential Design Codes (Visual Privacy) deemed to comply provisions, to the satisfaction of the City;

5. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval. The development must be finished, and thereafter maintained, in accordance with the schedule provided to and approved by the City, prior to occupation of the development; and

6. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve.

COUNCIL BRIEFING NOTES

14 JUNE 2022

CR CASTLE:

Would the removal of the roof terrace alfresco cover have any impact on noise mitigation?

COORDINATOR PLANNING SERVICES:

The City's Environmental Health team have reviewed the proposal and confirmed that as the space was not enclosed with solid walls from the ground to the roof, it is assumed that the noise levels emitted from the roof terrace would be similar with or without the roof structure.

Noise impacts are not a relevant consideration when determining the acceptability of lot boundary setbacks proposed against the relevant design principles. Notwithstanding, the development would be subject to compliance with the Environmental Protection (Noise) Regulations 1997

CR LODEN (IN WRITING):

Trying to understand the changes to the design as a result of the deferral. Would be greater at if that could be clarified.

EXECUTIVE DIRECTOR STRATEGY & DEVELOPMENT:

The changes undertaken by the applicant to address the reason for deferral are summarised at the top of Page 3 of the Briefing Report, though we did not include plans illustrating the changes. Attached are side-by-side images that illustrate the changes to the design between the plans presented to the April Council Meeting and the amended plans submitted 4 May 2022.

As mentioned in the report the changes are summarised as follows:

- *Removal of the skillion roof patio structure that was covering the roof terrace. The roof terrace is now proposed to be completely uncovered;*
- *Modification to the pool access stairs to remove the 1.1 square metre platform at the top of the staircase that was previously proposed. The access to the pool is now proposed to be via a set of four stairs adjacent to the north western lot boundary;*
- *Reduction in the height of portions of the privacy screening around the pool from 2.7 metres previously proposed to 1.6 metres above the finished floor level of the pool terrace;*
- *Addition of a 0.3 metre wide planter box adjacent to the south eastern lot boundary; and*
- *Provision of supporting images to show the proposed design and aesthetic appearance of the perforated metal screens, landscaping and pool structure.*

CR WALLACE:

In Section A-A, it appears that the pool sits higher than the finished floor level of the roof terrace. Do the privacy screens sit 1.6 metres above the pool finished floor level?

COORDINATOR PLANNING SERVICES:

The Applicant has confirmed that the finished floor level of the pool sits 200 millimetres above the finished floor level of terrace. As such, the privacy screens sit 1.4 metres above the finished floor level of the pool as shown on the current development plans.

To protect the privacy of adjoining properties when people are standing in the pool, the privacy screens around the entire perimeter of the pool should be increased by 200 millimetres. This means the privacy screens would sit 1.6 metres above the finished floor level of the pool in accordance with the Clause 5.4.1 Visual Privacy of the R Codes.

Administration's recommendation has been amended to include Condition 7, which requires amended plans to be submitted prior to issue of the building permit that increase the privacy screens to sit 1.6 metres above the finished floor level of the pool. The 200 millimetre height increase would have the following implications:

- *The development would meet the deemed-to-comply standards relating to visual privacy;*
- *The lot boundary setback required to the south eastern boundary under the deemed-to-comply standards of the R Codes would not change. The application would still propose a 1.1 metre setback in lieu of 2.3 metres from the south eastern boundary. The design features included in the privacy screens would mitigate adverse impacts of building bulk when viewed from the eastern adjoining property, even with the additional 200mm in height;*
- *The shadow cast to the south eastern adjoining property at 12:00pm on 21 June would increase by 0.9 square metres, which equates to a 0.2 percent shadow increase. The total shadow cast to the south eastern adjoining property is 20.42 percent which is less than the 50 percent overshadowing permitted for R50 coded properties under the R Codes deemed-to-comply standard. Additionally, the adjoining*

COUNCIL BRIEFING NOTES

14 JUNE 2022

eastern properties outdoor living area would not be further affected and would continue to have access to northern sunlight; and

- *The boundary wall height to the north western boundary would increase from 5.1 metres to 5.3 metres. There would be no adverse visual impacts as a result of this height increase to the adjoining western property given the wall abuts the roof of a garage.*

The Officer report has been updated to address all implications resulting from 200 millimetre privacy screen increase.

5.2 NO. 7 (LOT: 1; STR: 43011) GALWEY STREET, LEEDERVILLE - ALTERATIONS AND ADDITIONS TO SINGLE HOUSE (AMENDMENT TO APPROVED - EXTENSION OF TIME)

Ward: North

Attachments:

1. Consultation and Location Map
2. Development Plans
3. Previous Council Meeting Minutes and Approved Plans
4. Applicant Justification and Response to Submissions

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Alterations and Additions to Single House (Amendment to Approved – Extension of Time) at No. 7 (Lot 1; STR: 40311) Galwey Street, Leederville, in accordance with the plans shown in Attachment 2, subject to the following condition:

1. All other conditions, requirements and advice notes detailed on the development approval 5.2018.166.1 granted on 21 August 2018 continue to apply to this approval except as follows:

1.1 Condition 1 is modified to read as follows:

1. This approval is valid for two years from the date of this approval.

1.2 Advice Note 2 is added to read as follows:

2. In relation to Condition 1, a further two years is added to the date by which the development is to be substantially commenced, pursuant to Schedule 3, Condition 3.1 of the Clause 78H current Notice of Exemption from Planning Requirements During State of Emergency signed by the Minister for Planning on 22 April 2022.

MAYOR COLE:

A compliance matter was raised in the questions from the public. Could these please be responded to?

EXECUTIVE DIRECTOR STRATEGY & DEVELOPMENT:

The information provided by the member of the public has been referred to the City's compliance team for investigation. The alleged works are not part of the development application being considered by Council and are a separate matter to this development application.

The City will liaise directly with owner and member of the public to ensure all works that have been carried out in the backyard comply with legislative requirements and work with the parties to help facilitate a mutually agreeable outcome.

5.3 NO. 242 (LOT: 2; D/P: 1641) LAKE STREET, PERTH - PROPOSED ALTERATIONS AND ADDITIONS TO A SINGLE HOUSE AND SHOP

Ward: South

Attachments:

1. Consultation and Location Map
2. Development Plans
3. 3D Perspectives
4. Overshadowing Diagram
5. Applicant's Cover Letter
6. Detailed Streetscape Analysis
7. Summary of Submissions - Applicant's Response
8. Summary of Submissions - Administration's Response
9. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for and Alterations and Additions to a Single House and Shop at No. 242 (Lot: 2; D/P: 1641) Lake Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 9:

1. Development Plans

This approval is for Alterations and Additions to a Single House and Shop as shown on the approved plans dated 14 April 2022. No other development forms part of this approval;

2. Amended Plans

Prior to development commencing, revised plans shall be submitted and approved demonstrating the following:

- a) The mid level bedroom 2 window shroud shall be extended to ensure that a 4.5 metre cone of vision setback is provided from this window to the south eastern lot boundary, in accordance with the deemed-to-comply standards of the Residential Design Codes Volume 1, Clause 5.4.1 (Visual Privacy), to the satisfaction of the City; and
- b) The height of the solid balustrading along the south eastern side of the upper floor roof deck shall be increased from 1 metre to 1.6 metres above the finished floor level of the roof deck, in accordance with the deemed-to-comply standards of the Residential Design Codes Volume 1, Clause 5.4.1 (Visual Privacy), to the satisfaction of the City.

The revised plans shall not result in any greater non-compliance with the deemed-to-comply standards of the Residential Design Codes or the City's Policy No. 7.1.1 – Built Form.

3. Boundary Walls

The surface finish of boundary walls facing adjoining property shall be of a good and clean condition, prior to the occupation or use of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

4. Visual Privacy

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and is to comply in all respects with the requirements of Clause 5.4.1 of the Residential Design Codes (Visual Privacy) deemed-to-comply provisions, to the satisfaction of the City;

5. Colours and Materials

Prior to first occupation or use of the development, the colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, and thereafter maintained, to the satisfaction

of the City;

6. Landscaping

- 6.1 All landscaping works shall be undertaken in accordance with the approved plans dated 14 April 2022;
- 6.2 One new verge tree shall be planted within the Lake Street verge adjacent to the subject site, at the expense of the applicant/owner, to the satisfaction of the City. The species of the new street tree shall be *Agonis flexuosa* (Weeping Peppermint) and shall be a minimum of 90 litre capacity;

7. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve;

8. Car Parking and Access

- 8.1 The layout and dimensions of all driveway(s) and parking area(s) shall be in accordance with AS2890.1;
- 8.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner/occupier to the satisfaction of the City;
- 8.3 One new short-term bicycle bay shall be provided within the verge adjacent to the subject site. The bicycle bay shall be designed in accordance with AS2890.3 and installed prior to occupation or use of the development, at the expense of the owner/applicant, to the satisfaction of the City;

9. Building Design

- 9.1 The Shop shall maintain an active and interactive relationship with Bulwer Street and Lake Street during the hours of operation, to the satisfaction of the City. Darkened, obscured, mirrored or tinted glass, roller shutters or the like are prohibited. Curtains, blinds and other internal treatments that obscure the view of the internal area from Bulwer Street and Lake Street are not permitted to be used during the hours of the Shop's operation.
- 9.2 Ground floor glazing and/or tinting to the Shop shall be a minimum of 70 percent visually permeable to provide unobscured visibility. Darkened, obscured, mirrored or tinted glass or other similar materials as considered by the City are prohibited;
- 9.3 All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City; and

10. Construction Management Plan

Prior to the development commencing a Construction Management Plan shall be lodged with and approved by the City (including demolition and/or forward works). The Construction Management Plan is required to detail how the construction will be managed to minimise the impact on the surrounding area and shall include the following:

- Public safety, amenity and site security;
- Contact details of essential site personnel;
- Construction operating hours;

COUNCIL BRIEFING NOTES

14 JUNE 2022

- L Noise control and vibration management;
- L Dilapidation Reports of nearby properties;
- L Air, sand and dust management;
- L Stormwater and sediment control;
- L Soil excavation method;
- L Waste management and materials re-use;
- L Traffic and access management;
- L Parking arrangements for contractors and subcontractors;
- L Consultation plan with nearby properties; and
- L Compliance with AS4970-2009 relating to the protection of trees on the development site.

CR LODEN (IN WRITING):

Request following amendment:

Additional 3 trees planted in the verge (administration guidance on appropriate trees to fit street tree theme) one on Bulwer St and 2 on Palmerston St.

Note: will take guidance from administration if the Bulwer St tree will create a visual truncation issue and if the closer of the two trees on Palmerston will impact the Telstra dome (i don't think so but want to be sure).

Justification: Trees in verge will help to address bulk and scale of the development and the deficiency in deep soil zone and tree canopy requirements.

COORDINATOR PLANNING SERVICES:

The City's Parks team have considered the ability to plant additional verge trees to the Lake Street (rather than Palmerston) and Bulwer Street verge areas.

To Lake Street, it is possible to fit one additional verge tree. Two trees cannot be accommodated due to the existing Telstra pit, dome and other infrastructure present on the verge. Condition 6.2 of Administration's recommendation requires a Agonis Flexuosa (Weeping Peppermint) to be planted in the Lake Street road reserve at a minimum 90 litre capacity prior to occupation and to the expense of the owner/applicant.

To Bulwer Street, one verge tree could be accommodated adjacent to the development. The recommended species is Melaleuca Quinquenervia (Broad Leaved Paperbark) at a 90 litre minimum capacity.

Administration will prepare an amendment that includes a condition for the planting of a verge tree to Bulwer Street at the recommended specifications and to the owner/applicants expense.

RESPONSE TO PUBLIC STATEMENT - FROM COORDINATOR PLANNING SERVICES:

Administration provides the following comments in response to the written statement received from Tony Boylan of Perth.

Pathways for assessment

The State Government's Residential Design Codes (R Codes) provide two pathways for assessing and determining a development application, either against the deemed-to-comply standards or the design principles.

The deemed-to-comply standards are one way of satisfactorily meeting the design principles and are quantitative measures.

Design principles are qualitative measures which describe the outcome that is sought rather than the way that it can be achieved (i.e. does it achieve the desired outcome).

If an element of an application does meet the applicable deemed-to-comply standard/s then it is satisfactory and not subject to Council's discretion for the purposes of assessment against the Built Form Policy and R Codes.

If an element of an application does not meet the applicable deemed-to-comply standard/s then Council's discretion is required to decide whether this element meets the design principles.

This proposal seeks a combination of complying with the deemed-to-comply standards while also seeking a

COUNCIL BRIEFING NOTES

14 JUNE 2022

qualitative assessment to be undertaken against the relevant design principles of the R Codes for some elements.

The acceptability of elements seeking assessment against the design principles are discussed in detail in the Officer report and also summarised below in respect to the concerns raised relating to impacts to the streetscape.

Comments on the Built Form Outcome

In response to the public statement raising concern with the streetscape impacts from the development to Lake Street, Administration notes that the overall building height and street setbacks of the development would satisfy the relevant design principles of the R Codes and local housing objectives and element objectives of the Built Form Policy for the following reasons:

- The existing development along Lake Street is characterised by two and three storey townhouses that have minimal street setbacks and limited articulation between the ground and upper floors. This is demonstrated in the detailed streetscape analysis included in **Attachment 6** of the Officer report;*
- The proposed alterations and additions would be consistent with, and contribute positively to the existing and future streetscape context as it uses glazing, contrasting colours and materials, and different roof heights and forms to provide horizontal and vertical articulation as viewed from Lake Street. The proposed development would not be setting a new or undesirable precedent for the area;*
- The aforementioned design features as well as the provision of landscaping assists in effectively reducing the appearance of blank solid walls and associated building bulk to the streetscape;*
- Three-storey parapet walls are found within the immediate locality, including directly across the street at No.247 and 249 Lake Street, Perth which are visible from both Lake Street and Bulwer Street;*
- The subject site is constrained in its ability to provide setbacks to Lake Street at the upper floor levels whilst still delivering functional internal spaces due to its 6 metre width. The overall building design would provide an effective balance between high quality internal amenity for its residents and appropriate visual interest as viewed from the street; and*

The City's DRP Chairperson has reviewed the proposed development and is supportive of the setback and design of the building with respect to the Lake Street streetscape.

At 7:28 pm, Karsen Reynolds left the meeting and did not return.

At 7:28 pm, Joslin Colli left the meeting and did not return.

5.4 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDMENTS TO LOCAL PLANNING POLICY NO. 7.5.2 - SIGNS AND ADVERTISING

- Attachments:
1. Amended LPP 7.5.2 - Signs and Advertising (with tracked changes)
 2. Amended LPP 7.5.2 - Signs and Advertising (clean version)

RECOMMENDATION:

That Council **PROCEEDS** with Amendment No. 1 to Local Planning Policy No. 7.5.2 – Signs and Advertising with modifications, pursuant to Clause 5 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as shown at Attachment 2.

MAYOR COLE:

Limiting one sign to tobacco and alcohol related premises – would this be problematic for premises such as The Paddington or small bars?

Does the policy include enough clarity around the number of permitted signs for differing size tenancies?

MANAGER POLICY & PLACE:

In reference to questions relating to signage on premises selling alcohol such as the Paddington Hotel or small bars, LPP 7.5.2 does not limit the number of signs to 'one sign' only. Any limit of this nature would only apply to businesses where the primary purpose is the sale or consumption of tobacco or smoking related products, for example a shisha bar or smoke shop. The following clause applies:

- 3.7 *Any premises where the primary purpose is the sale of tobacco or other smoking products shall be permitted no more than one sign, which shall be used for the purpose of identifying a registered business name, to a maximum of 2 square metres.*

*The intent of this clause is not to include premises primarily selling alcohol, hotels or small bars. Signs on these types of premises would be assessed in the same way that other business signs are assessed and would be limited only by premises size, to a maximum of four **types** of signs only in accordance with the following clause:*

- 7.3 *A maximum of four (4) different sign types in accordance with Clause 10 for sites in non- residential zones, and a maximum as per Clause 9 for sites in the Residential zone.*

The sign specific standards of the policy would dictate the total sign number and/or coverage on any business, determined by the lot frontage. Only four different sign types are permitted (i.e.. wall, window, awning and integrated roof, or any other sign combination).

A small businesses in the town centre area where the average lot frontage is 10 metres would be permitted four sign types, with the number and/or coverage restricted through the sign specific standards. For example they may be permitted one awing facia, one under awning, 30 percent window coverage and one wall sign not exceeding 10 percent of the wall size or any other combination totalling four sign types only.

A tenancy where the lot frontage is much larger would also be restricted to four sign types. Due to its larger lot frontage, the sign specific standards would allow a greater number of signs and/or coverage. For example, as in the case of a premises such as Dan Murphy's or the Paddington with approximately 30 metres of frontage, they may be permitted two under awning signs, 30 percent window coverage, a wall sign not exceeding 10 percent and one roof sign per frontage or any other combination of four complying sign types.

Existing signs are grandfathered in as well, and any non-compliance for new businesses will simply mean that an application is required, with the proposal being assessed individually against the objectives of the policy.

There was clarification required in the Council Report at the end of the Background section, which stated that:

- "6. On private land, smoking shops and bars will be limited to one sign per tenancy, solely advertising the*

COUNCIL BRIEFING NOTES

14 JUNE 2022

business name."

This relates to bars whose primary purpose is the consumption of tobacco or other products used for smoking, rather than all bars. This has been clarified in the report and the policy.

MAYOR COLE:

Foreshadow an amendment, focus on third party alcohol adverts.

MANAGER POLICY & PLACE:

Third party advertising is prohibited in LPP 7.5.2. This includes but is not limited to alcohol. Where a business is selling alcohol, it may advertise the sale of goods and services available on its premises as this does not fall within the definition of third party advertising. The Sign specific standards would apply in limiting the total number and coverage of signs.

MAYOR COLE:

Billboards carried over from City of Perth with approval in perpetuity, could these be listed?

MANAGER POLICY & PLACE:

The table will be circulated to Council Members.

The City's existing billboards, with the exclusion of the two time limited billboards on Newcastle Street, would not be subject to this policy as they have either already have approval under a previous planning scheme (City of Perth) or were erected prior to the requirement of a development approval. The policy has no ability to regulate the continuation of these billboards and so it is not recommended that they be listed in the policy.

MAYOR COLE:

Smoking, alcohol and unhealthy foods advertising is restricted – does that mean that the ice cream advertising in Beatty Park would not be permitted by this policy?

MANAGER POLICY & PLACE:

The ice cream signage in question is internal to the Beatty Park building.

The policy was not intended to regulate internal signs as internal building works that do not materially affect the external appearance of the building are exempt from the need for development approval under the Clause 61(1)(b)5. of the Schedule 2 Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, unless they are being carried out on a heritage building.

Beatty Park is a heritage building and so in order to clarify that the policy was not intended to apply to any internal signage, the 'scope' of the policy has been adjusted to state this. Development approval may still be required for the internal signage in City of Vincent owned heritage buildings, depending on who is proposing to install that signage, and these would be considered on a case by case basis in accordance with the heritage listing statement of significance and applicable scheme.

The section of the policy titled 'smoking, alcohol and unhealthy foods' only relates to 'Eco signs', which are defined as:

Eco sign means a temporary sign that advertises a local community event within the City that is run or sponsored by the City of Vincent.

These signs are either installed by or associated with sponsorship from the City of Vincent, and so this provision was included to clarify the City's position on its own signs.

Regarding signage on leased City of Vincent property, this would not fit under 'Eco sign' in the proposed policy and would be treated the same as any other private signage proposed in the City of Vincent. This means that the signage by the Beatty Park Café, which is leased by the City to a privately run cafe, is treated the same as any other private signage proposal under the policy. Any restrictions the City wishes to apply to signage on its leased property can be controlled through the lease itself.

Other sign requirements for wall signs, portable signs etc have no requirements in regards to the advertising of alcohol, tobacco and unhealthy foods. Under the current Public Health Plan (PHP), the City's deliverables are to 'advocate' for reduced exposure to alcohol and tobacco and 'support and encourage' local businesses

to provide healthy food environments. The PHP does not propose the planning framework be used to regulate advertising of alcohol, tobacco and unhealthy foods, which is governed by separate Federal and State regulation.

MAYOR COLE:

One of the adverts was for gambling, was that considered?

MANAGER POLICY & PLACE:

In reviewing the policy, Administration focused on specific actions that align with the City’s Public Health Plans, in particular clause 18.4 of the plan:

18.4 Advocate for reduced exposure to alcohol and tobacco advertising, marketing, promotion and sponsorship.

Where appropriate, LPP 7.5.2 aligns with the Public Health Plan objectives, in particular:

Clause 2

Eco sign means a temporary sign that advertises a local community event within the City that is run or sponsored by the City of Vincent.	a) Located on City owned land; and b) Does not include the promotion of smoking, alcohol or unhealthy food and drink.
---	--

and,

Clause 3.7 Any premises where the primary purpose is the sale of tobacco or other smoking products shall be sign, which shall be used for the purpose of identifying a registered business name, to a maximum of 2 square metres.

The PHP does not propose the planning framework be used to regulate advertising of gambling, which is governed by separate Federal and State regulation.

It is recommended that Council consider gambling in its next Public Health Plan as determining the most appropriate approach would require an additional body of work to consult with affected businesses, industry and existing government regulators.

CR WALLACE:

Did Admin consider having a restriction on the integrated roof signs? Flag potential amendment – percentage of building use to permit a sign.

MANAGER POLICY & PLACE:

Administration did consider further restriction of integrated roof signs and recommended that the policy allow a business to advertise from these signs as long as the business is operating from the site. The Policy includes in the definition of third party advertising that the products or services are actually offered at the site. That means the business cannot just be a post box or administration office.

The size controls on integrated roof signs (up to 10sqm) would also severely limit any potential for exploitation. Including a shop or office in a large building just to acquire a 10sqm roof sign would be highly unlikely and, as explained above, would be acceptable as long as there was a service offering from the building. It should also be noted that only one roof sign is allowed per frontage, not one for each tenant.

5.5 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDMENTS TO LOCAL PLANNING POLICY NO. 7.5.3 - EDUCATION AND CARE SERVICES

Attachments:

1. Local Planning Policy: Child Care and Family Day Care
2. Response to Submission

RECOMMENDATION:

That Council **PROCEEDS** with Amendment 2 to Local Planning Policy: Child Care and Family Day Care, pursuant to Clause 5 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as at Attachment 1.

NO QUESTIONS:

5.6 OUTCOMES OF ADVERTISING - VIBRANT PUBLIC SPACES POLICY

- Attachments:**
1. **Vibrant Public Spaces Policy - Summary of Submissions**
 2. **Vibrant Public Spaces Policy (Amendments Highlighted)**
 3. **Vibrant Public Spaces Policy (Final)**

RECOMMENDATION:

That Council:

1. **RESCINDS Policy No. 2.2.13 – Parklets;**
2. **ADOPTS the Vibrant Public Spaces Policy at Attachment 3; and**
3. **NOTES the proposed fees and charges to be included in the 2022/23 Fees and Charges.**

NO QUESTIONS

5.7 SMALL BUSINESS FRIENDLY APPROVALS PROGRAM - FINAL REPORT**Attachments:** 1. Small Business Friendly Approvals Program - Final Report**RECOMMENDATION:**That Council **NOTES:**

1. the Small Business Friendly Approvals Program – City of Vincent Final Report at Attachment 1; and
2. Administration will be reporting progress of the 33 reforms of this report to the Small Business Development Corporation every six months, and a copy of these reports can be included in the Information Bulletin to Council.

ADDITIONAL INFORMATION:**MANAGER BUILT ENVIRONMENT AND WELLBEING:**

The recommendation has been changed so there is a clear commitment to reporting progress of this program every six months.

Mark Fallows left the meeting at 7.53pm and did not return.

5.8 EXPRESSION OF INTEREST FOR REDEVELOPMENT CONCEPTS - THE AVENUE CAR PARK AND FRAME COURT CAR PARK, LEEDERVILLE

- Attachments:**
1. Expression of Interest Process
 2. Project Plan
 3. Expression of Interest Material
 4. Preliminary Business Case - Confidential

RECOMMENDATION:

That Council:

1. **APPROVES** the Expression of Interest (EOI) material, at Attachment 3, for the purpose of advertising, noting that graphic design will be completed prior to distribution;
2. **AUTHORISES** the Chief Executive Officer to advertise the Expression of Interest material for a period of at least 42 days for the purpose of receiving redevelopment concepts for The Avenue Car Park and Frame Court Car Park, Leederville; and
3. **NOTES** the:
 - 3.1 **Project Plan**, at Attachment 2, including the final step following the advertising period where the shortlisted redevelopment concepts will be presented to Council; and
 - 3.2 **Preliminary Business Case**, at confidential Attachment 4.

MAYOR COLE:

Reference to the draft Leederville Precinct Structure Plan and the Leederville Masterplan – does including both make this confusing? Would it be worth considering removing the Leederville Masterplan?

MANAGER POLICY AND PLACE:

Details regarding the Leederville Masterplan have been removed from the report and the Expression of Interest material in order to provide clear guidance that the provisions in the draft Leederville Precinct Structure Plan will replace those in the Leederville Masterplan when the draft Leederville Precinct Structure Plan is approved by the West Australian Planning Commission.

MAYOR COLE:

If Council was of the view to increase the minimum number of car parking bays, what impact would that have?

MANAGER POLICY AND PLACE:

The response to this question has been circulated under confidential cover, in accordance with Section 5.23 (2) (c), (e) and (h) of the Local Government Act 1995.

CR IOPPOLO:

Attachment 3 refers to The Avenue site being developed as a supermarket – is that prescriptive? Can Administration look at the wording, as it reads as if it is a foregone conclusion to provide this?

MANAGER POLICY AND PLACE:

The Leederville Masterplan vision which references a supermarket on The Avenue site has been removed from the report and the Expression of Interest material in order to remove confusion and provide clarity.

CR IOPPOLO:

Section 6 Terms and Conditions – do they relate to the City and the proponent, and is Cygnet West a party to this?

MANAGER POLICY AND PLACE:

Section 6.0: Terms and Conditions has been edited to add the below text as a preamble, to be clear about who this section relates to.

“The Terms and Conditions relate to the City and/or Cygnet West acting on behalf of the City and the Proponent.”

COUNCIL BRIEFING NOTES

14 JUNE 2022

There is no agreement with an expression of interest process. A proponent who submits a proposal is bound by the Terms and Conditions of the expression of interest document similar to 'a set of rules'. Section 1 of the Expression of Interest material states that "by submitting a proposal, Proponents agree to be bound by the Terms and Conditions in Section 6".

The expression of interest is a request for information process and is managed and undertaken by Cygnet West, who acts on behalf of the City. Cygnet West has been appointed through the City's successful procurement process and is evidenced by a contractual arrangement between the City and Cygnet West.

In respect of Cygnet West's obligations as an agent, the terms of their contract with the City will govern their performance, responsibilities and accountability to the City. In addition, the adherence to the City's Code of Conduct for employees applies to the City's employees and to an agent who is a 'person engaged by a local government under a contract for services' within the meaning of the Local Government (Administration) Regulations 1996. This includes Cygnet West.

CR IOPPOLO:

6.12 – should read "governing".

MANAGER POLICY AND PLACE:

This typo has been rectified.

CR IOPPOLO:

Table 1 – if the proponent is a legal entity, why would we not ask for all director names and any additional directors and underlining shareholders in order to identify any underlining conflict of interest with the proponent?

MANAGER POLICY AND PLACE:

Within Table 1 Proponent Contact Details, the first field 'Proponents Full Name:' has been changed to 'Full Names of Proponent including all Directors and Shareholders:'"

CR IOPPOLO:

There is an argument the EOI advertising should be deferred for a month because the EOI proposed is brief on detail compared to similar exercises undertaken by other Cities. Is it a good idea to make adjustments to the EOI and defer the item?

MANAGER POLICY AND PLACE:

The level of detail in the Expression of Interest material sits within the context of the significant detail around the requirements and desired outcomes for the area and the specific land parcels set out in the draft Leederville Precinct Structure Plan. This was developed following significant community consultation and analysis and provides much of the necessary background, context and supporting information required by proponent, avoiding the need for this to be replicated in the EOI itself, like in the case of other exercises carried out by other local governments.

Cygnet West who has been engaged to provide commercial expertise on this project has advised that this is the level of detail required from prospective proponents at this stage of the process. This is based on best-practice government examples that have carried out similar processes throughout Western Australia.

CR IOPPOLO:

Should full discussion/disclosure regarding encumbrances on the land be included in the Expression of Interest material?

MANAGER POLICY AND PLACE:

All of this information is publicly available, including in the draft Leederville Precinct Structure Plan. It is expected that Proponents complete their own due diligence for each of the sites.

CR IOPPOLO:

Confidentiality provisions - how does this interact with Freedom of Information provisions or a Court Order.

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

As there is no confidential information in the Expression of Interest material, it is unlikely for a Freedom of Information request to be made.

In the event that confidential information is provided and a Freedom of Information application is received, the City is entitled to rely on the provisions in Schedule 1, cl 4 of the Freedom of Information Act 1992 which refers to an exempt matter in relation to information which has commercial value and which the release of this information would have an adverse effect on the City's business.

- 4. Trade secrets, commercial and business information**
- (1) Matter is exempt matter if its disclosure would reveal trade secrets of a person.
- (2) Matter is exempt matter if its disclosure —
- (a) would reveal information (other than trade secrets) that has a commercial value to a person; and
 - (b) could reasonably be expected to destroy or diminish that commercial value.
- (3) Matter is exempt matter if its disclosure —
- (a) would reveal information (other than trade secrets or information referred to in subclause (2)) about the business, professional, commercial or financial affairs of a person; and
 - (b) could reasonably be expected to have an adverse effect on those affairs or to prejudice the future supply of information of that kind to the Government or to an agency.

A Court order will always trump any confidentiality arrangements between parties. If the City fails to comply with a Court order, it would be held liable to be in contempt of court.

CR IOPPOLO:

Who are the parties to the implied consent – proponent, COV and agent?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

There is no implied consent with an EOI process. When a proponent submits a proposal, it agrees to be bound by the Terms and Conditions (Section 6) of the Expression of Interest material.

CR IOPPOLO:

Who is the owner of Submissions?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE

The proponent will own the proprietary right to their submission and the information contained in the submission. The City will have the right to use and refer to the information in the submission.

CR IOPPOLO:

What is the difference between actual signoff on T&Cs versus implied consent?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE

There is no requirement to sign the T&Cs. This is industry practice. The act of submitting a proposal automatically binds the proponent to the T&Cs.

CR IOPPOLO:

Cr Ioppolo requested an amendment regarding number of car parking bays required.

MANAGER POLICY AND PLACE:

A proposed amendment has been prepared as follows:

1. *APPROVES the Expression of Interest (EOI) material, at Attachment 3, for the purpose of advertising, noting that graphic design will be completed prior to distribution, subject to:*
 - 1.1 *The first point of 4.2 Non-weighted Compliance Criteria – Commercial Terms be amended to require 500 car parking bays;*

COUNCIL BRIEFING NOTES**14 JUNE 2022**

For the convenience of the conduct of proceedings (due to the attendance of consultants in relation to the item), the Mayor directed that the Briefing be closed to the public so questions can be raised on confidential matters pertaining to item 5.8. At 7.00pm the briefing went behind closed doors.

At 7.02pm John Del Dosso and Ian Mickle, Cygnet West consultants, left the meeting and did not return.

6 INFRASTRUCTURE & ENVIRONMENT**6.1 TENDER RECOMMENDATION FOR RFT IE146/2021 - PROVISION OF SMALL MAINTENANCE SERVICES**

Attachments: 1. Evaluation Worksheet - Confidential

RECOMMENDATION:

That Council:

- 1. NOTES the outcome of the evaluation process for Tender IE146/2021 Provision of Small Maintenance Services; and**
- 2. ACCEPTS the tender submission of Devco Builders for Tender IE146/2021 Provision of Small Maintenance Services for a period of three (3) years with the option to extend for a further one (1) year.**

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 JUNE 2022

At 6:28 pm, Cr Suzanne Worner returned to the meeting.

6.2 REVIEW OF COLVIN LANE SIGNAGE AND SPEED LIMIT

Attachments: Nil

RECOMMENDATION:

That Council;

1. **RECEIVES** the report containing additional information on Colvin Lane signage and speed limit as requested at the Ordinary Council Meeting of 5 April 2022, and
2. **NOTES** that Administration do not support further intervention in Colvin Lane.

CR CASTLE:

Requested a proposed sign in the notes – requested to see a design within Main Roads guidelines that could still be effective, although non regulatory. Foreshadowed amendment.

EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

Based on the discussion at Briefing the City will be able to install a second sign on the verge at the entrance to Colvin Lane designed to remind motorists to drive slowly, similar to that requested by the resident. The report has been amended to reflect this change since briefing.

7 COMMUNITY & BUSINESS SERVICES

7.1 FINANCIAL STATEMENTS AS AT 30 APRIL 2022

Attachments: 1. Financial Statements as at 30 April 2022

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 30 April 2022 as shown in Attachment 1.

NO QUESTIONS

At approximately 8.00pm Tara Gloster left the meeting and did not return

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 APRIL 2022 TO 30 APRIL 2022

- Attachments:
1. Payments by EFT and Payroll April 22
 2. Payments by Cheque April 22
 3. Payments by Direct Debit April 22

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 April 2022 to 30 April 2022 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$5,811,164.16
Cheques	\$302.60
Direct debits, including credit cards	\$168,868.62
Total payments for April 2022	\$5,980,335.38

NO QUESTIONS

7.3 INVESTMENT REPORT AS AT 30 APRIL 2022

Attachments: 1. Investment Statistics as at 30 April 2022

RECOMMENDATION:

That Council NOTES the Investment Statistics for the month ended 30 April 2022 as detailed in Attachment 1.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 JUNE 2022

At 6:15 pm, Cr Suzanne Worner left the meeting.

7.4 EVENT AND FESTIVAL SPONSORSHIP 2022/2023

- Attachments:**
1. Event and Festival Application Detailed Summary
 2. WA Jigsaw Competition - Confidential
 3. Mt Lawley Guided Walking Tours - Confidential
 4. Open Streets Leederville - Confidential
 5. Leederville Connect Events - Confidential
 6. Revelation Perth International Film Festival - Confidential
 7. City of Vincent Football Festival - Confidential
 8. Little People Festival - Confidential
 9. Little Day Out - Confidential
 10. Dogtober - Confidential
 11. Vincent Wellbeing Festival - Confidential
 12. Mt Hawthorn Hawkers Markets - Confidential
 13. Jazz Picnic In The Park - Confidential
 14. Twilight Christmas Market - Confidential
 15. PrideFEST 2022 Fairday - Confidential
 16. Party on The Pitch - Confidential
 17. Hyde Park Fair - Confidential
 18. Neon Picnic - Confidential
 19. St Patrick's Day Festival - Confidential
 20. Urban Wine Walk - Confidential
 21. City of Vincent Match - Confidential
 22. Pickle Lit - Confidential

RECOMMENDATION:

1. That Council **APPROVES** an amount of \$287,500 in 2022/2023 for Event and Festival Sponsorship as follows

Event	Amount
Australian Jigsaw Puzzle Association WA Jigsaw Competition	\$0
Oh Hey WA Mt Lawley Guided Walking Tours	\$15,000
Leederville Connect Open Streets Leederville	\$2,500
Leederville Connect Leederville Connect Event Calendar	\$30,000
Revelation Perth International Film Festival Revelation International Film Festival	\$20,000
East Perth Football Club City of Vincent Football Festival	\$5,000
Premier Events Little People Festival	\$1,500
Mt Hawthorn Hub Little Day Out	\$10,000
Beaufort Street Network Dogtober	\$7,000
Evolve WA Vincent Wellbeing Festival	\$0
Heart Inspired Events Mt Hawthorn Hawkers Markets	\$5,000
Perth International Jazz Festival Jazz Picnic in The Park	\$20,000
Beaufort Street Network Twilight Christmas Market	\$5,000
Pride WA Pride Fairday	\$20,000
Floreat Athena Party on the Pitch – New Year's Eve	\$10,000

COUNCIL BRIEFING NOTES

14 JUNE 2022

Rotary Club of North Perth Hyde Park Fair	\$15,000
RTRFM Neon Picnic	\$10,000
St Patricks Day WA St Patricks Day Festival	\$20,000
Neighbourhood Events Co Urban Wine Walk	\$4,500
Subiaco Football Club City of Vincent Match	\$7,000
The Pickle District Pickle Lit	\$30,000
Event Allocation Year-Round Applications	\$50,000
TOTAL EVENT SPONSORSHIP	\$287,500

2. **NOTES that the allocation of all 2022/2023 Festival and Events Sponsorships remains subject to the recipient signing a Sponsorship Agreement with the City of Vincent identifying all related expectations and obligations; and**
4. **NOTES that the allocation of the \$50,000 year-round budget is for events that apply in the 2022/2023 financial year and meet the criteria in the Event and Festival Sponsorship Application. Subject to approval by Executive Director Community and Businesses Services.**

MAYOR COLE:

In regard to postponing decision until budget, can we get some further information about prioritising and if we did need to deal with some and not all and could you please give some advice around that?

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:

If Council were to delay the decision to provide approval for events, those taking priority for approval would be:

Mt Lawley Guided Walking Tours – events starting from July 1 onwards

Leederville Connect events – events starting from July 1 onwards

Revelation Film Festival – event 7 – 17 July

City of Vincent Football Festival – event 30 July

Once applications receive approval, time needs to be allowed to have agreements signed, appropriate event planning and promotion and health approvals received.

MAYOR COLE:

Overall figure – we have this current financial year's figure, can we have the last four financial year's figures to see an analysis of how much is spent? Pre COVID vs what happened in COVID to have a bit more of an analysis of typical spend on festivals

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:

2021/2022 - \$229,000

2019/2020 - \$296,300

2018/2019 - \$299,450

2017/2018 - \$263,000

2016/2017 - \$270,830

Average - \$271,716

MAYOR COLE:

A bit more advice on dealing with for profit events, because traditionally we have dealt with not for profit events. A bit more information on how we draw out the community benefit in relation to those particular events.

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:

This year's funding was open to profit and not for profit groups who can demonstrate community and economic benefit to assist in the rebound since covid. Those profit groups that were put forward for funding were the Mt Lawley Guided walking tours, Little People Festival, Mt Hawthorn Hawkers Markets and Urban Wine Walk who were able to demonstrate previous success around Perth and directly benefit local businesses and create community connection. The City will work closely with these groups to ensure community benefit.

MAYOR COLE:

Where we do have a capped or ticketed event, would you be able to give Council a bit of an idea of total numbers and cost per head based on sponsorship

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:

Event	Recommended Funding	Ticket Price	Estimated Attendance	Cost Per Head
<i>Mt Lawley Guided Walking Tours</i>	\$15,000	<i>\$50 per person (food and wine)</i>	<i>72 people over 6 sessions</i>	\$48.07
		<i>Free (Street Art Tour)</i>	<i>240 people over 12 sessions</i>	
			<i>Total attendance 312</i>	
<i>Revelation Film Festival</i>	<i>\$20,000</i>	<i>\$15 per person</i>	<i>22,000</i>	<i>\$1.10</i>
<i>St Patricks Day</i>	<i>\$20,000</i>	<i>\$10 per person</i>	<i>20,000</i>	<i>\$1.00</i>
<i>Urban Wine Walk</i>	<i>\$4,500</i>	<i>\$75 per person</i>	<i>400</i>	<i>\$11.25</i>

MAYOR COLE:

We have 2 events for the football clubs, I thought previously we had a Vincent football event where the clubs played against one another but now we have 2. Just interested in your thoughts on having the 2 events as opposed to the 1? I can see they are inviting people along like the Mt Hawthorn Cardinals and that would definitely mean local residents are going but have they been able to show that the local residents are getting along to the WAFL games when those events happen?

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:

East Perth Football Clubs event proposal is to host the West Coast Eagles and Mt Hawthorn Cardinals will be playing a half time match. 1,500 – 3,000 people would be expected to attend however it's unknown how many of those would be Vincent residents. Those that are residents would receive free entry.

Subiaco Football Club are proposing to host their annual City of Vincent Football Match with family passes provided to local residents. The Football Club promote to 8,000 residents however its unknown how many attendees live locally.

CR GONTASZEWSKI:

Urban wine walk – What does the sponsorship yield up for the community? Is it subsidising ticket prices or is it promoting the businesses that are going to be featured in the broader community?

Consideration in terms of how that would fit under our Public Health Plan and how that would contribute or otherwise

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:

The total event budget for the Urban Wine Walk is \$12,000 with \$4,500 requested from the City. A session is open to 400 attendees who receive a \$10 voucher to spend on food and drinks at a local venue on the tour. Funding also goes towards the development and promotion of the event and the produce from venues.

Urban Wine Walk offers wine tastings alongside food and does not encourage drinking alcohol to a harmful level. The event is designed to highlight local neighbourhood venues and their offerings.

CR CASTLE:

Perhaps for the Council meeting the table showing the Locations possibly should come off list, if we

are not recommending funding for that area then we can get a sense of how many events planned for each area?

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:

The Vincent Wellbeing Festival has been removed from the list in the report.

CR LODEN (IN WRITING):

As this item is related to the 2022/23 financial year budget, if council members were of the view that it should be reduced in the 2022/23 budget, would now be the appropriate time to make that amendment and what would be the consequence of amending it later at the subsequent budget adoption meeting?

EXECUTIVE MANAGER COMMUNITY & BUSINESS SERVICES:

This item has been brought forward due to delays with budget approval.

We are seeking approval for these events to allow sufficient time for event organisers to plan from 1 July 2022 onward.

These figures are included in the proposed budget.

If Council wishes to reduce the 2022/2023 budget, now would be the appropriate time. Any deletions will increase the budget surplus unless reallocated by Council for another purpose.

At 6.27pm Alanna Curtin left the meeting and did not return.

7.5 ADVERTISING OF AMENDED POLICY - RECOVERY OF DEBTS, RATES AND SERVICE CHARGES POLICY

Attachments: 1. Recovery of Debts, Rates and Service Charges Policy

RECOMMENDATION

That Council APPROVES the proposed amendments to the Recovery of Debts, Rates and Service Charges Policy, at Attachment 1, for the purpose of community consultation.

NO QUESTIONS

7.6 TERMS OF REFERENCE - RECONCILIATION ACTION PLAN WORKING GROUP

Attachments: 1. **DRAFT Terms of Reference - Reconciliation Action Plan Working Group**

RECOMMENDATION:

That Council **ADOPTS** the Terms of Reference of the City's Reconciliation Action Plan Working Group (RAPWG) (at Attachment 1).

NO QUESTIONS

7.7 DRAFT INNOVATE RECONCILIATION ACTION PLAN

Attachments: 1. Draft Innovate Reconciliation Action Plan 2022-2024

RECOMMENDATION:

That Council

1. **AUTHORISES** the Chief Executive Officer to advertise the draft Innovate Reconciliation Action Plan for public comment for a period of 21 days.
2. **NOTES** that the draft Innovate Reconciliation Action Plan is subject to endorsement by Reconciliation Australia.
3. **NOTES** that the draft Innovate Reconciliation Action Plan will be subject to further formatting and styling, as determined by the Chief Executive Officer, prior to publication.
4. **NOTES** that a further Report will be submitted to Council at the conclusion of the public comment period in regard to any written submission received.

MAYOR COLE:

Were we looking to appointing a new member of the RAP?

MANAGER MARKETING AND PARTNERSHIPS:

We have added approval to appoint a new member as part of the Terms of Reference report at Item 7.6.

CR LODEN (IN WRITING):

Request the following minor amendments:

RAP employment number should be expressed in FTE and clarify the distinction between staff, contractors and casuals (what is and is not included in the target)

MANAGER MARKETING AND PARTNERSHIPS:

Support – will amend the Draft RAP

CR LODEN (IN WRITING):

RAP procurement target - Should include an approximate \$ value or range given the procurement values vary from year to year.

This was raised at last night's RAP working group meeting.

MANAGER MARKETING AND PARTNERSHIPS:

Administration do not support this change.

One inadvertent outcome of this suggestion is that it might increase overall spending in order to achieve the desired target.

Action 18 of draft RAP is:

Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.

Part of this action is we will report RAP progress to all Bridyas Elders, RAPWG, staff and senior leaders quarterly.

The new system for reporting on the procurement target in the draft RAP is a quarterly metric which identifies what percentage of spending (by tracking purchase orders raised through our procurement system) go towards identified Aboriginal businesses over the prior three months. We hope to demonstrate this in the quarterly report as a graph that shows percentage of spend over time.

COUNCIL BRIEFING NOTES

14 JUNE 2022

It is anticipated that by improving relationships and systems that graph in the quarterly report will be showing an upward trend towards consistently achieving that 3% aim before the deadline of December 2024 stipulated in the draft RAP. As we cannot anticipate at what stage in the RAP the City will be regularly achieving this 3% aim, a monetary figure would be difficult to estimate and is also not aligned to the way progress on this action in the RAP is tracked and reported on to our stakeholders.

By setting up this reporting and sharing our progress towards that 3% aim regularly with stakeholders it encourages the City to consistently support Aboriginal businesses through all areas of the organisation, across all times of the year and limits the possibility of making a few major purchases sporadically simply to achieve a set dollar amount.

7.8 ADVERTISING OF NEW POLICY - COMMUNICATIONS AND SOCIAL MEDIA POLICY

- Attachments:**
- 1. Attachment 1 - Communications and Social Media Policy**
 - 2. Attachment 2 - Social Media Protocol 4.1.20**
 - 3. Attachment 3 - Media Policy 4.1.25**

RECOMMENDATION

That Council APPROVES the Communications and Social Media Policy, at Attachment 1, for the purpose of community consultation, which is proposed to replace the Social Media Protocol 4.1.20 at Attachment 2 and Media Policy 4.1.25 at Attachment 3.

NO QUESTIONS

At 8.07pm Gemma Carter left the meeting and did not return

8 CHIEF EXECUTIVE OFFICER

8.1 APPOINTMENT OF THE WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) - CENTRAL METROPOLITAN ZONE - COUNCIL REPRESENTATIVES

Attachments: Nil

RECOMMENDATION:

That Council APPOINTS the following Elected Member to represent the City of Vincent on the Western Australian Local Government Association (WALGA) – Central Metropolitan Zone and as voting delegates/proxy delegates for WALGA Annual General Meetings for the term 22 June 2022 to the next ordinary local government election, being 21 October 2023:

Members/Voting Delegate:

- 1.; 1.

NO QUESTIONS

At 8.08pm, during discussion of this item, Jayde Robbins left the meeting and did not return.

8.2 PROPOSED LICENSING OF CAR BAYS FOR ELECTRIC VEHICLE CHARGING OPERATOR

Attachments: 1. Location of Proposed Site

RECOMMENDATION:

That Council

1. **APPROVES** a Licence to Fast Cities Australia Pty Ltd (trading as Evie Networks) for the use of the City's car parking bays at Chelmsford Road Car Park (2 Chelmsford Rd) in accordance with the following Key Terms:
 - 1.1 **Term:** 5 year Initial Term, with a 5 year Further Term
 - 1.2 **Licence area:** That part of the Land marked for 'Evie' at Chelmsford Road Car Park (2 Chelmsford Rd, Mount Lawley) – Attachment 1.
 - 1.3 **Licence fee:** During the Initial Term (July 2022 to July 2027) a Licence Fee of \$1 per annum will be payable if demanded. For the Further Term (July 2027 to July 2032), the Licence Fee will be \$1,500 per annum (plus GST).
 - 1.4 **Permitted use:** Constructing, maintaining and operating an electric vehicle parking and charging station.
2. **DELEGATES AUTHORITY** to the Chief Executive Officer to consider submissions received under Section 3.58 (3) under the Local Government Act 1995 and dispose the land by way of licence.
3. **AUTHORISES** the Mayor and Chief Executive Officer to affix the common seal and execute the Licence, subject to final satisfactory negotiations being carried out by the Chief Executive Officer.

MAYOR COLE:

Local Law – parking within an EV bay, can Rangers enforce this? What parking management agreement is there? Rangers, and under what Local Law? And at whose cost?

COORDINATOR SUSTAINABILITY & INNOVATION:

For regulating parking in the bays, Ranger Services can enforce according to the City of Vincent Parking and Parking Facilities Local Law 2007, as they already do for the bays in The Avenue Car Park.

Current signage over EV charging bays in the Avenue Car Park prohibit parking of vehicles other than Electric Vehicles, and enforced infringements are issued under either of the below offences:

- *4.1(1)(a) Parking by vehicles of a different class. Penalty \$95 (Issued where vehicles in these bays are not Electric Vehicles)*
- *3.3(1)(b) Parking contrary to sign in parking station. Penalty \$60 (issued to any vehicle including an electric vehicle if parked for longer than 2 minutes unattended and not connected to charging point)*

The draft Licence includes the following section:

1. *Enforcement Procedures*
 - 1.1 *The Licensee and Licensor acknowledge that demand for parking in the City of Vincent is high.*
 - 1.2 *The Licensee must, at the premises, provide the following procedural information on how to report a non-EV occupying a charging bay*

COUNCIL BRIEFING NOTES

14 JUNE 2022

(a) *an individual may notify Ranger Services at the City of Vincent, via the general contact number and provide them with the location of the offending vehicle and its registration details.*

1.3 *Ranger Services will respond to requests to infringe illegally parked vehicles subject to the response times listed in the City of Vincent Parking and Parking Facilities Local Law 2007.*

CR CASTLE:

Complaints management – any extra burden on the City?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Based on the experience with the charging station at The Avenue Car Park, it is not anticipated that complaints relating to the use of the proposed EV charging bays will be onerous.

CR LODEN (IN WRITING):

Is the 2nd 5 year term at our discretion of the providers?

Is the \$1500 per annum in the 2nd term the estimated cost to the city of those bays not being available for pa

COORDINATOR SUSTAINABILITY & INNOVATION:

Evie Networks requires a total term of 10 years to recoup their investment.

Evie has proposed an automatic renewal of the further term, subject to a termination clause.

The \$1,500 pa licence fee was offered by Evie Networks.

The estimated market rental value of the car bays is \$3,600 gross per annum (provided by McGees Property – based on the value of renting the car bays to a nearby business).

Administration supports the \$1,500 figure given the public benefit of this infrastructure being provided by a 3rd party (subsidised by the Federal Government) and given it meets actions in the Sustainable Environment Strategy Implementation Plan:

- *Identify and engage with businesses seeking to invest in public electric vehicle charging infrastructure.*
- *Work with charge station providers to ensure any infrastructure they install is in appropriate locations.*
- *Identify and implement mechanisms to encourage developers to incorporate EV charging in new developments.*

For comparison, the recent licence granted by the Shire of Esperance to Horizon Power to install a fast charger is similarly for an initial term of 10 years, with a 5 year further term at the Licensee's discretion.

Annual rent has been waived. ([Agenda of Ordinary Council - 24 00 2022 \(esperance.wa.gov.au\)](#))

CR WALLACE:

What will the provider charge and how much profit will they make?

COORDINATOR SUSTAINABILITY & INNOVATION:

Charging fee for the site will be \$0.40 per kwh. Cost of energy is around \$0.30 per kwh. Margin is therefore \$0.10 per kwh. (For a total charge of roughly \$20, the operator would make \$10. It is not known how many EVs would charge per day).

CR IOPPOLO:

What is the loss of revenue from car parking bays?

COORDINATOR SUSTAINABILITY & INNOVATION:

EVs will be required to display a valid parking ticket, and are expected to only park for a maximum of 1 hour.

In addition to the market rental value provided by McGees Property (\$3,600 gross per annum), the City offers a monthly car bay permit for \$180. At this rate, the two bays would be valued at \$4,320. However, according to McGees, the more appropriate calculation of value requires a comparison to nearby and other inner city car parks, including Highgate, East Perth, Subiaco and Leederville.

CR IOPPOLO:

Does the applicant have the right to assign the licence to another party, and if so would that be subject to our approval?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

The proposed Licence Agreement provides that an assignment is permitted to a "Related Body Corporate of the Licensee or to a third party, where that third party is being assigned a majority of the Licensee's leases in its portfolio or is an occupant of the land". The assignment requires the consent of the City (which must not be unreasonably withheld or delayed).

8.3 INFORMATION BULLETIN

- Attachments:**
1. Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 26 May 2022
 2. Minutes of the Reconciliation Action Plan Working Group (RAPWG) 2 May 2022
 3. Statistics for Development Services Applications as at the end of May 2022
 4. Register of Legal Action and Prosecutions Monthly - Confidential
 5. Register of Legal Action - Orders and Notices Quarterly - Confidential
 6. Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 2 June 2022
 7. Register of Applications Referred to the MetroWest Development Assessment Panel - Current
 8. Register of Applications Referred to the Design Review Panel - Current
 9. Register of Petitions - Progress Report - May 2022
 10. Register of Notices of Motion - Progress Report - May 2022
 11. Register of Reports to be Actioned - Progress Report - May 2022
 12. Council Workshop Items since 20 April 2022
 13. Council Meeting Statistics - May 2022
 14. Council Briefing Notes - 10 May 2022

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated June 2022.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 JUNE 2022

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

12 CLOSURE

There being no further business the meeting closed at 8.22pm.