

6.1 ADVERTISING OF AMENDED POLICY - PARKING PERMITS

- Attachments:**
1. Attachment 1 - Parking Permits Policy - amended 2021
 2. Attachment 2 - 3.9.3 Parking Permits Policy

RECOMMENDATION**That Council:**

1. **APPROVES** the proposed amendments to the Parking Permits Policy, at Attachment 1, for the purpose of public notice, which is proposed to replace Policy [3.9.3 Parking Permits](#), at Attachment 2;
2. **AUTHORISES** the Chief Executive Officer to provide local public notice of the proposed new policy and invite public comments for a period of at least 21 days; and
3. **NOTES** that at the conclusion of the public notice period any submissions received would be presented to Council for consideration.

PURPOSE OF REPORT:

For Council to approve the proposed amendments to the Parking Permits Policy for public notice.

BACKGROUND:

In alignment with the City's Policy Document Register and Review Plan the City's [Parking Permits Policy](#) is to be reviewed.

The Parking Permit Policy was first adopted by Council in September 1997 and was due to be reviewed in May 2021.

The requirement of provisions outlined in clause 1.3 of the [Policy Development and Review Policy](#) were presented to Elected Members in the 7 May 2021 Policy Paper.

DETAILS:

The elements set out in clause 1.3 of the Policy Development and Review Policy have been considered as set out below.

Proposed objective of the new policy:

The purpose of this policy is to provide guidance on the allocation and control of Parking Permits issued in accordance with the City of Vincent Parking and Parking Facilities Local Law.

Requirement for a documented City position (including community need or legislative requirement):

The City has a number of time restricted locations, and a Parking Permit Policy would ensure that the City, with the increasing density and activity which leads to a decreased availability of on-street parking, would enable access for residents and businesses to park on-street.

The policy does not, however, guarantee the availability of a car parking space or an entitlement to a specific car parking space on-street.

As well as the identified community need for a documented City position, a policy would assist the City in achieving its priorities in the Strategic Community Plan, as shown by the alignment of the policy objectives with the SCP and other City strategies.

The proposed changes to the policy are to:

- a) remove the three-year expiration and replace it with the duration of home ownership or tenancy in clause 2.1;
- b) remove the reference that residential parking permits run with the property in clause 2.1;
- c) remove the requirement for a fee payable for a permit to be reproduced in clause 2.1;
- d) remove the requirement for the business to be located in an Activity Centre in order to be eligible for one Commercial Parking Permit clause 2.2(c);
- e) create a new parking permit type reference, called Monthly Parking Permit, under the Types of Parking Permits being clause 2.4;
- f) create a new parking permit type reference, called Trades Parking Permit, under the Types of Parking Permits being clause 2.5; and
- g) change the discretionary authority from the Chief Executive Officer to the 'City' in clause 4.

CONSULTATION/ADVERTISING:

In accordance with the City's Community Consultation Policy ([Appendix 2](#)), public notice of all new and significantly amended policies must be provided for a period exceeding 21 days in the following ways:

- notice published on the City's website;
- notice posted to the City's social media;
- notice published in the local newspapers;
- notice exhibited on the notice board at the City's Administration and Library and Local History Centre; and
- letters distributed to relevant local businesses and community groups

Public notice of this proposed new policy will be provided from 23 September 2021.

LEGAL/POLICY:

Section 2.7(2)(b) of the *Local Government Act 1995* provides Council with the power to determine policies.

The City's [Policy Development and Review Policy](#) sets out the process for the development and review of the City's policy documents.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to provide public notice of the proposed amended policy.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Accessible City

We have embraced emerging transport technologies.

Innovative and Accountable

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes in the *City's Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

None related to this report.

COMMENTS:

The amended policy will provide clarification on permit eligibility and the types of permits available.

The policy will ensure compliance with legislative requirements relating to parking within the City of Vincent.

PARKING PERMITS POLICY



Legislation / local law requirements	Parking and Parking Facilities Local Law
Relevant delegations	Register of delegations, authorisations and appointments section 3.1.6
Related policies, procedures and supporting documentation	Promapp Process – Creating an E-Permit - CM D21/146446.

PRELIMINARY

INTRODUCTION

The City of Vincent provides parking permits in recognition that increasing density and activity has led to a decrease in the availability of on-street parking. While parking permits enable access for residents and businesses, they do not guarantee the availability of a car parking space or entitlement to a specific car parking space on any street.

PURPOSE

The purpose of this policy is to provide guidance on the allocation and control of parking permits issued in accordance with the City of Vincent Parking and Parking Facilities Local Law.

OBJECTIVE

The City will issue parking permits in accordance with this policy and the eligibility criteria.

SCOPE

The City of Vincent (“the City”) understands the need to facilitate reasonable offsite parking, whilst recognising the demands of various other users for parking for residents.

The policy does not provide a mechanism for residents to have access to unlimited public parking.

This policy recognises that while there may be some exceptions, parking permits will be needed mainly during high parking demand periods of business, commercial, retailing and commuter activity.

POLICY PROVISIONS

POLICY

This section should contain a statement of policy principals, values and ideals that guide the organisation. Statements should link to the policy purpose and provide how the objectives are to be achieved

1. PARKING PERMIT APPLICATION

The prescribed parking Permit Application Form must be submitted for all parking permit types with all necessary supporting information and payment of the prescribed Fee (where applicable).

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2. TYPES OF PARKING PERMITS

The City will only issue the following type of Parking Permits:

2.1 Residential Parking Permit

- a) Residential property owners with a parking restriction in their street will be issued with this permit to allow residents and visitors to park on their street or streets within a Residential Parking Zone, as designated by the City, beyond any prescribed time limit restriction.
- b) Residential Parking Permits remain valid for the duration of home ownership or the tenancy period.
- c) The maximum number of Residential Parking Permits that will be issued is:
 - i. a single house (i.e. detached) – 3 permits;
 - ii. a grouped dwelling (i.e. town house) – 2 permits; and
 - iii. a multiple dwelling unit (i.e. apartment unit) – 1 permit
- d) Residential Parking Permits will not be issued for:
 - i. a grouped dwelling or multiple-dwelling unit where the Development Approval included a specific condition not to receive parking permits;
 - ii. use by a business or commercial enterprise;
 - iii. any large commercial vehicle greater than one tonne (panel vans and utilities excepted); and
 - iv. grouped dwellings, multiple dwelling units or mixed use developments which were approved by the City of Perth, prior to the land being transferred to the City of Vincent, or which were approved by the East Perth Redevelopment Authority (EPRA). Development Approvals issued for Parry Street, Perth prior to 21 October 2009 are excepted.
- e) The City will issue Residential Parking Permit 'Terms and Conditions of Use' that must be adhered to at all times for the permit to remain valid.

2.2 Commercial Parking Permit

- a) Businesses and commercial enterprises with a parking restriction in their street may be issued with this permit to allow a bona fide employee to park on their street and adjoining street, as designated by the City, beyond any prescribed time limit restriction.
- b) Commercial Parking Permits remain valid for a period of one (1) year.
- c) A maximum of one (1) Commercial Parking Permit may be issued to the proprietor of a business or commercial enterprise located within the City.

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- d) Commercial Parking Permits will not be issued for any large commercial vehicles greater than one tonne (panel vans and utilities excepted).
- e) Commercial Parking Permits require payment of a prescribed fee in accordance with the City's Fees & Charges Schedule.
- f) The City will issue Commercial Parking Permit 'Terms and Conditions of Use' that must be adhered to at all times for the permit to remain valid.

2.3 Temporary Parking Permit

- a) Individuals and/or community organisations associated with a not-for-profit event may be issued with Temporary parking Permit/s for a street or nominated streets, as designated by the City, beyond any prescribed time limit restriction, and may incur a fee in accordance with the City's Fees & Charges Schedule.
- b) Temporary Parking Permits are only valid for a specific date and time.

2.4 Monthly Parking Permit

- a) An application for a Monthly Parking Permit shall be accompanied by the fee in accordance with the City's Fees & Charges Schedule.

Monthly Parking Permits are only valid for a specific month.

2.5 Trades Parking Permit

- a) Trades people working on residential properties with a parking restriction in the street may be issued with this permit to allow trades vehicles to park on the street or streets within a Residential Parking Zone, as designated by the City, beyond any prescribed time limit restriction.
- b) An application for a Trades Parking Permit shall be accompanied by the fee in accordance with the City's Fees & Charges Schedule
- c) The maximum number of Trades Parking Permits that will be issued is:
 - i. a single house (i.e. detached) – 3 permits;
 - ii. a grouped dwelling (i.e. town house) – 2 permits; and
 - iii. a multiple dwelling unit (i.e. apartment unit) – not eligible
- d) Trades Parking Permits will not be issued for:
 - i. a grouped dwelling or multiple-dwelling unit where the Development Approval included a specific condition not to receive parking permits;
 - ii. any large commercial vehicle greater than one tonne (panel vans and utilities excepted); and
 - iii. grouped dwellings, multiple dwelling units or mixed use developments which were approved by the City of Perth, prior to the land being transferred to the

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City of Vincent, or which were approved by the East Perth Redevelopment Authority (EPRA). Development Approvals issued for Parry Street, Perth prior to 21 October 2009 are excepted.

- e) The City will issue Trades Parking Permit 'Terms and Conditions of Use' that must be adhered to at all times for the permit to remain valid.

3. NON-COMPLIANCE OR ABUSE OF PARKING PERMITS

Where a Permit Holder does not comply with the intent of this Policy or the associated Parking Permit 'Terms and Conditions of Use', all permits allocated to that property, business or commercial enterprise, individual or community organisation will be revoked.

4. DISCRETIONARY AUTHORITY

Notwithstanding any other provisions, which restrict the number and type of Parking Permits that may be issued, the City may, in exceptional circumstances, consider varying these requirements subject to the applicant providing written justification.

OFFICE USE ONLY	
Responsible Officer	Manager Ranger Services
Initial Council Adoption	22/09/1997
Previous Title	3.9.3 Parking Permits Policy
Reviewed / Amended	17/08/2021
Next Review Date	08/2025

POLICY NO: 3.9.3**PARKING PERMITS****OBJECTIVES**

To provide guidance on the allocation and control of Parking Permits issued in accordance with the City of Vincent Parking and Parking Facilities Local Law.

POLICY STATEMENT

The City of Vincent provides Parking Permits in recognition that increasing density and activity has led to a decrease in the availability of on-street parking. While Parking Permits enable access for residents and businesses they do not guarantee the availability of a car parking space or entitlement to a specific car parking space on any street.

1. PARKING PERMIT APPLICATION

The prescribed Parking Permit Application Form must be submitted for all parking permit types with all necessary supporting information and payment of the prescribed Fee (where applicable).

2. TYPES OF PARKING PERMITS

The City will only issue the following type of Parking Permits:

2.1 Residential Parking Permit

- a. Residential property owners with a parking restriction in their street will be issued with this Permit to allow residents and visitors to park on their street or streets within a Residential Parking Zone, as designated by the City, beyond any prescribed time limit restriction.
- b. Residential Parking Permits remain valid for a period of three (3) years.
- c. Residential Parking Permits run with the property and are transferable between owner and tenant. Where permits have not been transferred to a new owner or new tenant the City can issue replacement permits, at no cost to the resident, and cancel any previously allocated permits.
- d. The maximum number of Residential Parking Permits that will be issued is:
 - i) A single house (i.e. detached) – 3 permits

Attachment 1

CITY OF VINCENT POLICY MANUAL
COMMUNITY ENGAGEMENT – RANGER & COMMUNITY SAFETY SERVICES
POLICY NO: 3.9.3
PARKING PERMITS

- ii) A grouped dwelling (i.e. town house) – 2 permits
 - iii) A multiple dwelling unit (i.e. apartment unit) – 1 permit
- e. Residential Parking Permits will not be issued for:
- i) a grouped dwelling or multiple-dwelling unit where the Development Approval included a specific condition not to receive parking permits
 - ii) use by a business or commercial enterprise
 - iii) any large commercial vehicle greater than one tonne (panel vans and utilities excepted)
 - iv) grouped dwellings, multiple dwelling units or mixed use developments which were approved by the City of Perth, prior to the land being transferred to the City of Vincent, or which were approved by the East Perth Redevelopment Authority (EPRA). Development Approvals issued for Parry Street, Perth prior to 21 October 2009 are excepted.
- f. The City will issue Residential Parking Permit 'Terms and Conditions of Use' that must be adhered to at all times for the permit to remain valid.
- g. A fee may be payable in accordance with the City's Fees & Charges Schedule where a permit is required to be reproduced.

2.2 Commercial Parking Permit

- a. Businesses and commercial enterprises with a parking restriction in their street may be issued with this Permit to allow a bona fide employee to park on their street and adjoining street, as designated by the City, beyond any prescribed time limit restriction.
- b. Commercial Parking Permits remain valid for a period of one (1) year.
- c. A maximum of one (1) Commercial Parking Permit will be issued to the proprietor of a business or commercial enterprise located within Activity Centres as identified within Appendices A - E.
- d. Commercial Parking Permits will not be issued for any large commercial vehicles greater than one tonne (panel vans and utilities excepted).
- e. Commercial Parking Permits require payment of a prescribed fee in accordance with the City's Fees & Charges Schedule.

- f. The City will issue Commercial Parking Permit 'Terms and Conditions of Use' that must be adhered to at all times for the permit to remain valid.

2.3 Temporary Parking Permit

- a. Individuals and/or community organisations associated with a not-for-profit event may be issued with Temporary Parking Permit/s for a street or nominated streets, as designated by the City, beyond any prescribed time limit restriction.
- b. Temporary Parking Permits are only valid for a specific date and time.

3. NON-COMPLIANCE OR ABUSE OF PARKING PERMITS

Where a Permit Holder does not comply with the intent of this Policy or the associated Parking Permit 'Terms and Conditions of Use' all permits allocated to that property, business or commercial enterprise, individual or community organisation will be revoked.

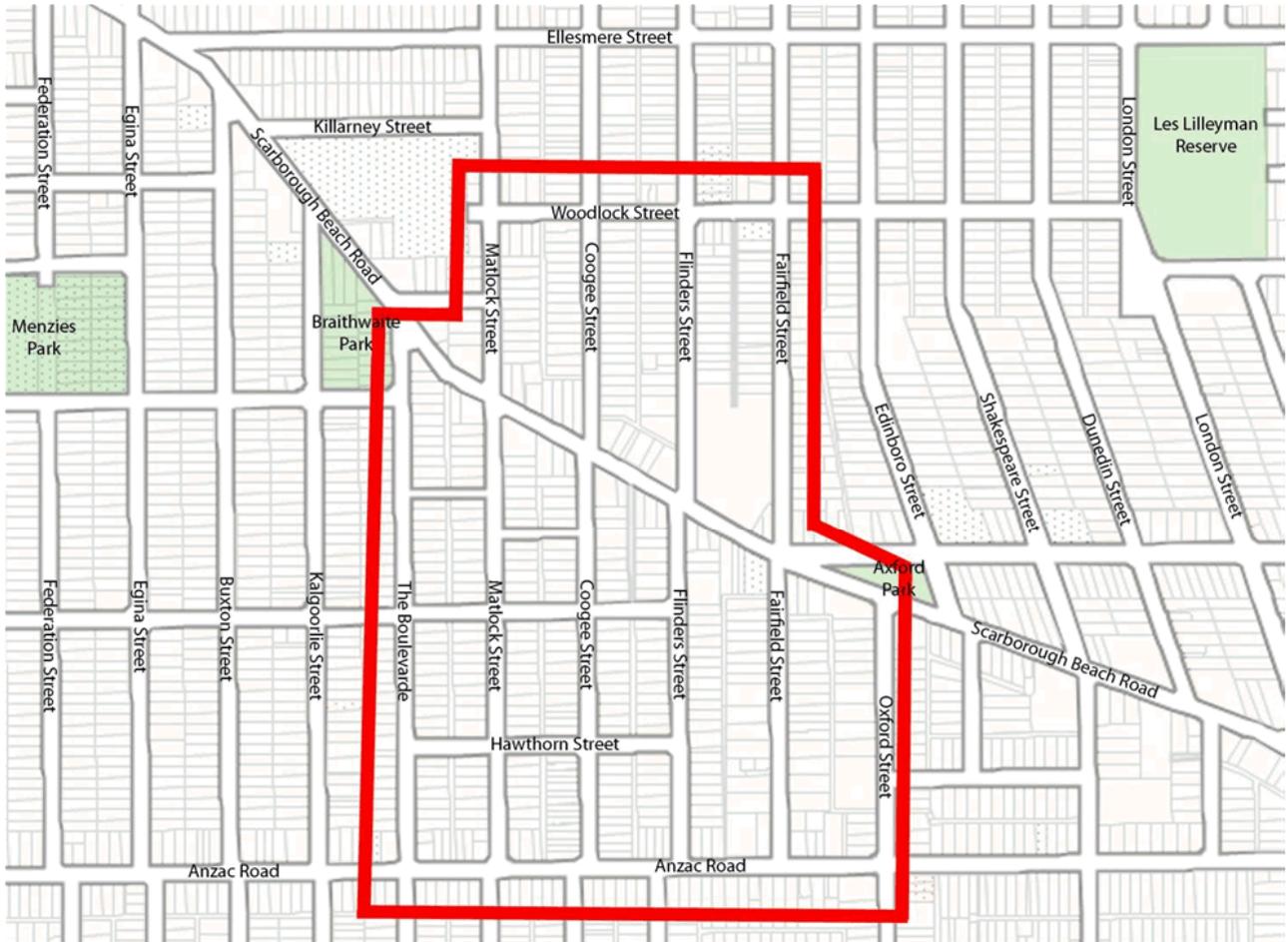
4. DISCRETIONARY AUTHORITY

Notwithstanding any other provisions, which restrict the number and type of Parking Permits that may be issued, the Chief Executive Officer may in exceptional circumstances consider varying these requirements subject to the applicant providing written justification.

Date Adopted:	22 September 1997
Date Amended:	26 June 2007, 20 October 2009, 10 May 2011, 5 July 2011, 20 September 2016
Date Reviewed:	4 November 2003, 26 June 2007, 10 May 2011, 5 July 2011, 20 September 2016
Date of Next Review:	May 2021

APPENDIX 1A

ACTIVITY CENTRE – MOUNT HAWTHORN



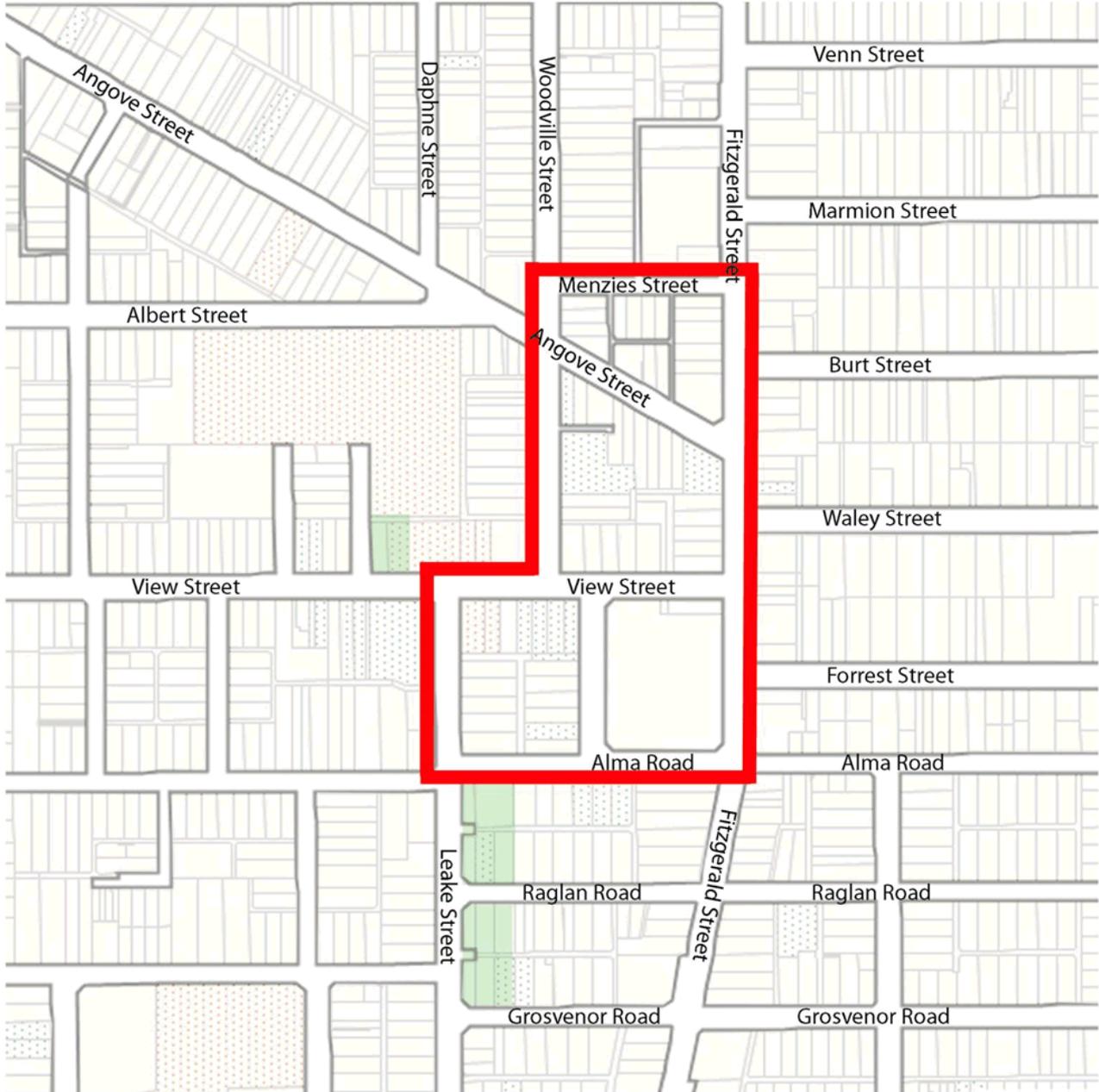
APPENDIX 1B

ACTIVITY CENTRE – MOUNT LAWLEY/HIGHGATE



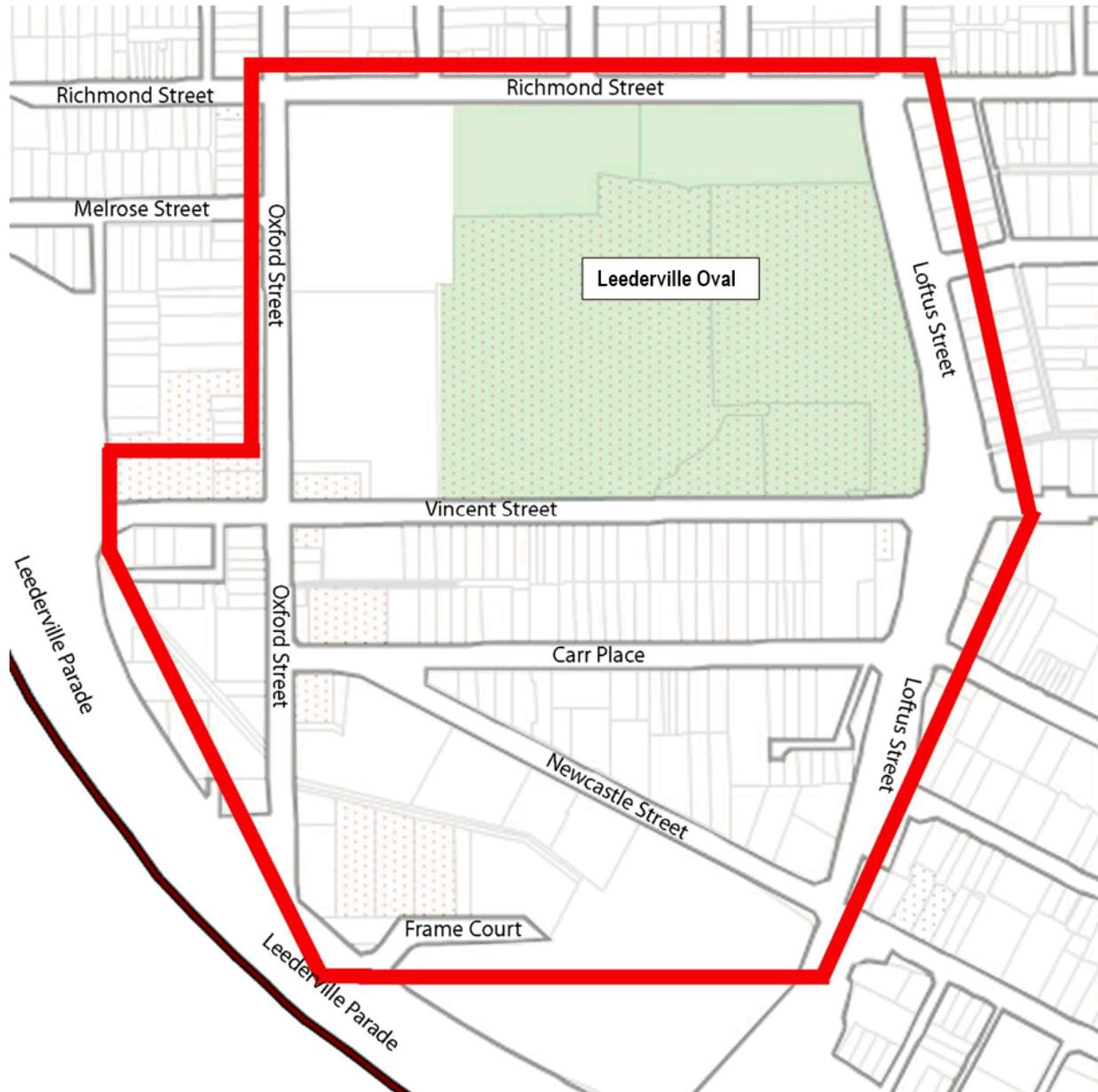
APPENDIX 1C

ACTIVITY CENTRE – NORTH PERTH



APPENDIX 1D

ACTIVITY CENTRE – LEEDERVILLE



APPENDIX 1E

ACTIVITY CENTRE – PERTH

