

10.1 TENDER IE114-2021 SUPPLY AND LAYING OF KERBING
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Attachments: 1. Evaluation Worksheet - RFT IE114-2021 - Confidential

RECOMMENDATION:

That Council

1. **NOTES** the outcome of the evaluation process for Tender IE114-2021 Supply and Laying of Kerbing, and
2. **ACCEPTS** the tender submitted by The Trustee for Allstate Kerbing and Concrete Trust for Tender IE114-2021 for the Supply and Laying of Kerbing

PURPOSE OF REPORT:

To report to Council the outcome of Tender IE114-2021 and to recommend the acceptance of a tenderer

BACKGROUND:

The City regularly undertakes capital projects and operating programs that involves either significant or specialised kerbing works for which the City relieves upon an external contractor engaged under tender.

The current three (3) year tender expires on 10 August 2021 and the City is seeking to appoint a new contractor to ensure continuity of service.

DETAILS:**Tender Advertising**

The estimated value of the tender over three years is in excess of \$500,000. As the total budget exceeds \$250,000, Policy No 1.2.3- Purchasing, it requires an open public tender process.

Under CEO Delegation 1.19, the Executive Director Infrastructure and Environment approved the Procurement Plan, which included the following Evaluation Criteria:

EVALUATION CRITERIA <i>(Regulation Part 4 S14(2a)</i>			
Criteria		Weighting	How it will be evaluated
1.	Relevant Experience	40%	a) Provide details of similar projects undertaken including scope of the Tenderer's involvement and confirming successful completion of the project; and b) Provide details of experience and expertise in providing relevant / similar services successfully to local governments and or similar organisations c) Provide details of issues, if any, which arose during the projects and how those issues were managed or resolved
2.	Resources and Key Personnel	40%	Tenderers to provide as a minimum information of the proposed personnel to be allocated to this tender such as: a) Their role in the performance of the contract; b) Resumes of key staff (including subcontractors) inclusive of memberships of any professional or business associations, qualifications etc. c) Required plant and equipment available
3.	Demonstrate Understanding	20%	Tenderers must, as a minimum, demonstrate it understands the scope of work required by providing the following;

			<ul style="list-style-type: none"> a) The process for delivering the services b) Identify potential issues / risks and how these will be mitigated c) Proposed methodology for delivering the services on time
TOTAL		100%	

The Request for Tender IE114-2021 was publicly advertised in The West Australian on 17 April 2021 and invited submissions until 6 May 2021

At the close of the advertising period, three tender responses were received, all of which were judged compliant, from the following companies:

- The Trustee for Allstate Kerbing and Concrete Trust
- Freight Train WA Pty Ltd t/a Kerbing West – current contractor
- Kerb Direct Kerbing

Tender Assessment

The Tenders were assessed by members of the Tender Evaluation Panel (below) and each tender was assessed using the above Evaluation Criteria, with a scoring system being used as part of the assessment process.

Title	Role
Manager Engineering	Voting
Coordinator Engineering Operations	Voting
Depot Operations Supervisor	Voting
Procurement and Contracts Officer	Non-Voting

Evaluation

A summary table for each compliant Tenderer is provided below. A full outline of the Qualitative Evaluation Criteria for each tenderer and pricing is contained within **Confidential Attachment 1**.

Company	Qualitative Score/100	Ranking
The Trustee for Allstate Kerbing and Concrete Trust	82	1 st
Kerb Direct Kerbing	66	2 nd
Freight Train WA Pty Ltd t/a Kerbing West	50	3 rd

CONSULTATION/ADVERTISING:

The Request for Tender IE114-2021 was advertised in the West Australian and on both the City's website and Tenderlink portal between 17 April 2021 and 6 May 2021

LEGAL/POLICY:

The Request for Tender was prepared and advertised in accordance with The City's Purchasing protocol, Policy No1.2.3- Purchasing.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to accept the preferred tender.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Thriving Places

Our physical assets are efficiently and effectively managed and maintained.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any specific sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*. However the hire of a competent and efficient kerbing contractor is essential to completing key capital works projects and maintenance programs in a timely and cost effective manner.

FINANCIAL/BUDGET IMPLICATIONS:

The panel not only placed an emphasis on experience and resources, but also the core business of the tenderers, to ensure that they could provide both the surety and level of service the City requires.

Costs associated with the construction of kerbing are charged against the various Infrastructure and Environment Capital Works Projects and Operating accounts.

Total projected expenditure for each of tenderers over the three (3) life of the tender, as shown in the confidential attachment, was modelled on past capital projects and typical maintenance work scenarios, as means of providing a comparison of anticipated total expenditure.

While the annual expenditure under this tender varies from year to year dependant on work requirements, based on previous years, it is estimated that the total value will be in order of \$175,000 to \$225,000 per financial year.

COMMENTS:

The submission from The Trustee for Allstate Kerbing and Concrete Trust complies with all the tender requirements. The submission was well presented and included all specific information. The Evaluation Panel deemed the response to be convincing and credible; demonstrating the capability, capacity and experience relevant to the Evaluation Criteria.

The Evaluation Panel recommends that The Trustee for Allstate Kerbing and Concrete Trust be accepted for Tender IE114-2021 as its offers the best overall value for money to the City.