

12.1 INFORMATION BULLETIN

TRIM Ref: D21/8652

Author: Wendy Barnard, Council Liaison Officer

Authoriser: David MacLennan, Chief Executive Officer

Attachments:

1. Minutes of the Tamala Park Regional Council - Special Meeting of Council held on 19 July 2021
2. Minutes of the Tamala Park Regional Council Meeting held on 19 August 2021
3. Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 12 August 2021
4. Unconfirmed Minutes of the Mindarie Regional Council - Special Meeting of Council held on 19 August 2021
5. Unconfirmed Minutes Arts Advisory Group (AAG) 11 August 2021
6. Statistics for Development Services Applications as at August 2021 - to follow due to end of month
7. Quarterly Street Tree Removal Information
8. Register of Legal Action and Prosecutions Monthly - Confidential
9. Register of Legal Action - Orders and Notices Quarterly - Confidential
10. Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 27 August 2021
11. Register of Applications Referred to the MetroWest Development Assessment Panel - Current
12. Register of Applications Referred to the Design Review Panel - Current
13. Register of Petitions - Progress Report - August 2021
14. Register of Notices of Motion - Progress Report - August 2021
15. Register of Reports to be Actioned - Progress Report - August 2021

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated September 2021.



Special Meeting of Council
Monday 19 July 2021

MINUTES

These Minutes were confirmed as a true and correct record of proceedings at a meeting held on 19 August 2021.

Signature:
Chair

*Constituent Members:
Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*

Minutes TPRC Special Meeting of Council – 19 July 2021

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MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Andres Timmermanis (DEPUTY CHAIR)	Cr Gary Mack
City of Joondalup	Cr John Chester Cr Phillipa Taylor	Cr Christopher May Cr Suzanne Thompson
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Karen Caddy (CHAIR) Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri	Cr Karlo Perkov
Town of Victoria Park	Cr Claire Anderson	
City of Vincent	Cr Joanne Fotakis	Cr Alex Castle
City of Wanneroo	Cr Brett Treby Cr Domenic Zappa	Cr Natalie Sangalli Cr Vinh Nguyen

Minutes TPRC Special Meeting of Council – 19 July 2021

PRESENT

Chair	Cr Karen Caddy
Councillors	Cr Claire Anderson Cr John Chester Cr Brent Fleeton Cr Joanne Fotakis Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri Cr Philippa Taylor Cr Brett Treby Cr Domenic Zappa
Alternate Members	Nil
Staff	Mr Tony Arias (Chief Executive Officer) (left meeting for Item 7.1, 6:17pm – 6:23pm) Ms Vickie Wesolowski (Executive Assistant)
Apologies Councillors	Cr Andres Timmermanis
Leave of Absence	Nil
Absent	Nil
Consultants	Ms Bianca Starceвич (Humanitas HR Solutions)
In Attendance Participant Councils' Advisers	Nil
Members of the Public	Nil
Press	Nil

Minutes TPRC Special Meeting of Council – 19 July 2021

1. OFFICIAL OPENING

The Chair declared the meeting open at 6:01pm and welcomed Councillors to the Special Meeting of the Tamala Park Regional Council.

DISCLOSURE OF INTERESTS

- Cr Anderson disclosed an Impartiality Interest for Item 7.1 - Appointment of a Temporary TPRC CEO as she works with Jon Morelli at the Town of Victoria Park.
- Crs Fleeton and Sandri each disclosed an Impartiality Interest for Item 7.1 - Appointment of a Temporary TPRC CEO as Megan Adair is known to them.

2. PUBLIC STATEMENT/QUESTION TIME

Nil

3. APOLOGIES AND LEAVE OF ABSENCE

Apologies: Cr Andres Timmermanis

4. PETITIONS

Nil

5. CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 17 June 2021

Moved Cr Migdale, Seconded Cr Zappa.

That the minutes of the Ordinary Meeting of Council of 17 June 2021 be confirmed, and signed by the Chair, as a true and correct record of proceedings.

The Motion was put and declared CARRIED (11/0).

5A BUSINESS ARISING FROM MINUTES

Nil

6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil

7. ADMINISTRATION REPORT AS PRESENTED (ITEM 7.1)

Minutes TPRC Special Meeting of Council – 19 July 2021

7.1 CONFIDENTIAL: APPOINTMENT OF A TEMPORARY TPRC CEO

Mr Arias left the meeting (6:17pm)

Crs Anderson, Fleeton and Sandri each disclosed an Impartiality Interest for Item 7.1 - Appointment of a Temporary TPRC CEO as detailed under Disclosures of Interest.

Moved Cr Treby, Seconded Cr Migdale.

That in accordance with Section 5.23 (2) of the Local Government Act 1995 the Meeting be CLOSED to the public on the grounds that it deals with:

- i) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
- ii) A matter that if disclosed, would reveal a trade secret or information that has a commercial value to a person or relates to the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the TPRC (section 5.23(2)(e))*

The Motion was put and declared CARRIED (11/0).

Moved Cr Treby, Seconded Cr Lagan.

[The recommendation in the agenda]

That the Council APPROVES the recommendations contained in the Confidential Report prepared by Humanitas HR Solutions (dated 16 July 2021).

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (11/0).

Moved Cr Treby, Seconded Cr Fotakis.

That the Meeting be REOPENED to the public.

The Motion was put and declared CARRIED (11/0).

Mr Arias re-joined the meeting (6:23pm)

9. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

Minutes TPRC Special Meeting of Council – 19 July 2021

11. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

12. GENERAL BUSINESS

Nil

13. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 6:25pm.



Ordinary Meeting of Council

Thursday 19 August 2021

MINUTES

City of Wanneroo
23 Dundobar Road, Wanneroo

These Minutes were confirmed as a true and correct record of proceedings at a meeting held on 14 October 2021.

Signature:
Chair

Minutes TPRC Council Meeting – 19 August 2021

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MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
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City of Joondalup	Cr John Chester Cr Phillipa Taylor	Cr Christopher May Cr Suzanne Thompson
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Karen Caddy (CHAIR) Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri	Cr Karlo Perkov
Town of Victoria Park	Cr Claire Anderson	
City of Vincent	Cr Joanne Fotakis	Cr Alex Castle
City of Wanneroo	Cr Brett Treby Cr Domenic Zappa	Cr Natalie Sangalli Cr Vinh Nguyen

Minutes TPRC Council Meeting – 19 August 2021

PRESENT

Chair	Cr Karen Caddy
Councillors	Cr Claire Anderson Cr John Chester Cr Joanne Fotakis Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri Cr Philippa Taylor Cr Brett Treby
Alternate Members	Cr Clyde Bevan (arrived 6:18pm)
Staff	Mr Jon Morellini (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Ms Gemma Tonkin (Executive Assistant) Ms Vickie Wesolowski (Executive Assistant)
Apologies Councillors	Cr Brent Fleeton Cr Andres Timmermanis Cr Domenic Zappa
Leave of Absence	Nil
Absent	Nil
Consultants	Mr Alan Abel (Satterley Property Group) Mr Carl Buckley (Satterley Property Group) Ms Julia Nelson (Satterley Property Group) Mr John Silla (Satterley Property Group)
Apologies Participant Councils' Advisers	Mr John Giorgi (Town of Cambridge) Mr Stuart Jardine (City of Stirling) Mr David MacLennan (City of Vincent) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Daniel Simms (City of Wanneroo) Mr Anthony Vuleta (Town of Victoria Park)
In Attendance Participant Councils' Advisers	Mr Stevan Rodic (City of Stirling) Ms Noelene Jennings (City of Wanneroo)
Members of the Public	Nil
Press	Nil

Minutes TPRC Council Meeting – 19 August 2021

1. OFFICIAL OPENING

The Chair declared the meeting open at 6:12pm.

DISCLOSURE OF INTERESTS

Nil

2. PUBLIC STATEMENT/QUESTION TIME

Nil

3. APOLOGIES AND LEAVE OF ABSENCE

Apologies: Crs Fleeton, Timmermanis & Zappa

4. PETITIONS

Nil

5. CONFIRMATION OF MINUTES

Special Meeting of Council – 19 July 2021

Moved Cr Treby, Seconded Cr Chester.

That the minutes of the Special Meeting of Council of 19 July 2021 be confirmed, and signed by the Chair, as a true and correct record of proceedings.

The Motion was put and declared CARRIED (9/0).

5A BUSINESS ARISING FROM MINUTES

Nil

6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Cr Bevan joined the meeting at 6:18pm.

The Chair welcomed the new CEO, Jon Morellini, and new Executive Assistant, Gemma Tonkin to the TPRC. She also acknowledged the hard work and success of the outgoing CEO, Tony Arias, and Executive Assistant, Vickie Wesolowski.

7. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 7.1 – 7.5)

Minutes TPRC Council Meeting – 19 August 2021

7.1 BUSINESS REPORT – PERIOD ENDING 12 AUGUST 2021

Moved Cr Chester, Seconded Cr Sandri.

[The recommendation in the agenda]

That the Council RECEIVES the Business Report to 12 August 2021.

The Motion was put and declared CARRIED (10/0).

7.2 PROJECT FINANCIAL REPORT – JUNE 2021

Moved Cr Treby, Seconded Cr Fotakis.

[The recommendation in the agenda]

That the Council RECEIVES the Project Financial Report (June 2021) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0).

7.3 SALES AND SETTLEMENT REPORT – PERIOD ENDING 12 AUGUST 2021

Moved Cr Sandri, Seconded Cr Migdale.

[The recommendation in the agenda]

That the Council RECEIVES the Sales and Settlement Report to 12 August 2021.

The Motion was put and declared CARRIED (10/0).

7.4 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF JUNE AND JULY 2021

Moved Cr Chester, Seconded Cr Migdale.

[The recommendation in the agenda]

That the Council RECEIVES and NOTES the Statements of Financial Activity for the months ending 30 June 2021 and 31 July 2021.

The Motion was put and declared CARRIED (10/0).

7.5 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF JUNE - JULY 2021

Moved Cr Lagan, Seconded Cr Migdale.

[The recommendation in the agenda]

Minutes TPRC Council Meeting – 19 August 2021

That the Council:

1. **RECEIVES** and **NOTES** the list of accounts paid under Delegated Authority to the CEO for the months of June and July 2021:

Month ending 30 June 2021 (Total \$10,642,844.22)

Month ending 31 July 2021 (Total \$478,929.35)

Total (\$11,121,773.57)

2. **APPROVES** the **CEO Credit Card Statement** for the period June - July 2021.

The Motion was put and declared CARRIED (10/0).

8. COMMITTEE REPORTS 8.1 - 8.14

MANAGEMENT COMMITTEE (15 JULY 2021)

The recommendations for Items 8.1 - 8.4 were moved and seconded en bloc.

Moved Cr Treby, Seconded Cr Fotakis.

8.1 CATALINA BEACH BUILDERS DISPLAY VILLAGE 2 – MODIFICATION TO DISPLAY BUILDERS REBATE TERMS

[The recommendation in the agenda]

That Council **APPROVES** the modification of Condition 4 of the commercial terms and conditions for the sale of lots in the Catalina Beach Builders Display Village 2, (approved by the Council on 10 December 2020) as follows:

4. Practical completion of the Display Home is to be 65 weeks for a single-storey dwelling and 73 weeks for a double-storey dwelling from settlement or the date of development approval for the Catalina Beach Display Village 2, whichever occurs the latest.

8.2 LOT PRICING POLICY 2021

[The recommendation in the agenda]

That the Council **APPROVES** the Lot Pricing Policy 2021 for public release lots at Catalina.

8.3 PURCHASER TERMS AND CONDITIONS – CATALINA GREEN

[The recommendation in the agenda]

That the Council:

Minutes TPRC Council Meeting – 19 August 2021

1. **APPROVES** the following Purchaser Terms/Conditions and Incentives for all public and builder release lots in Catalina Green for the period to August 2022:
 - 1.1 Use of the REIWA Offer and Acceptance Contract with Special Conditions and Annexure.
 - 1.2 A \$2,000 deposit to be used in the Sales Contracts.
 - 1.3 A finance approval period of 60 days, where finance is required.
 - 1.4 A 21-day settlement period from finance approval or the issue of titles, whichever is the later.
 - 1.5 A waterwise landscaping package to the front garden.
 - 1.6 A \$2,000 rebate for all homes constructed with a minimum 3.0kw capacity photovoltaic solar power system, with an additional \$1,000 rebate paid where the system includes integrated battery storage.
 - 1.7 Side and rear boundary fencing (behind the building line).
 - 1.8 A \$1,000 rebate for all homes that include appropriate WELS rated fittings and fixtures.
 - 1.9 Sales incentives (Items 1.5 – 1.8) subject to homes being constructed in accordance with the approved Catalina Green Design Guidelines within 24 months of settlement for single storey homes and 30 months of settlement for two storey homes.
2. **REQUESTS** the Satterley Property Group to review the Purchaser Terms/Conditions and Incentives for Catalina Green lots and provide a report to the Council for consideration in August 2022.

8.4 PROJECT FORECAST (2021)

[The recommendation in the agenda]

That the Council:

1. **RECEIVES** the Project Forecast (2021), prepared by the Satterley Property Group.
2. **REQUESTS** the Satterley Property Group to identify opportunities to increase lot income and reduce development costs in order to maximise financial returns to the member Councils while delivering environmental, social and economic objectives and provide a report on this matter for consideration at the Council's October 2021 meeting.

The Motions were put and declared CARRIED (10/0).

AUDIT COMMITTEE (5 AUGUST 2021)

8.5 TPRC DRAFT BUDGET FOR FYE 2022

Moved Cr Migdale, Seconded Cr Treby.

[The recommendation in the agenda]

Minutes TPRC Council Meeting – 19 August 2021

That the Council:

1. ADOPTS the Budget for the Tamala Park Regional Council for the year ending 30 June 2022, incorporating the following statements:
 - (a) Statement of Comprehensive Income, indicating an operating deficit of \$819,050.
 - (b) Statement of Financial Activity, showing surplus at end of year position of \$24,847,853.
 - (c) Rate Setting Statement, indicating no rates levied.
2. ADOPTS a percentage of 10% or \$5,000 whichever is the greater for the purposes of the reporting of material variances by Nature and Type monthly for the 2021/2022 financial year, in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The Motion as amended was as follows:

1. **ADOPTS the Budget for the Tamala Park Regional Council for the year ending 30 June 2022, incorporating the following statements:**
 - (a) **Statement of Comprehensive Income, indicating an operating deficit of \$848,348.**
 - (b) **Statement of Financial Activity, showing surplus at end of year position of \$28,436,856.**
 - (c) **Rate Setting Statement, indicating no rates levied.**
2. **ADOPTS a percentage of 10% or \$5,000 whichever is the greater for the purposes of the reporting of material variances by Nature and Type monthly for the 2021/2022 financial year, in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (10/0).

8.6 TAMALA PARK REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2021

[The recommendation in the agenda]

That the Council:

1. NOTES the Notice of the Chair, in accordance with Section 3.12 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996*, of the purpose and effect of Tamala Park Regional Council (TPRC) Meeting Procedures Local Law 2021.
2. APPROVES the Tamala Park Regional Council (TPRC) Meeting Procedures Local Law 2021, for the purposes of public advertising, under section 3.16 of the *Local Government Act 1995*; and INVITES submissions to the Tamala Park Regional Council Meeting Procedures Local Law 2021 by way of a state-wide public notice.

Minutes TPRC Council Meeting – 19 August 2021

3. AUTHORISES a copy of the proposed Tamala Park Regional Council Meeting Procedures Local Law 2021 to be sent to the Minister for Local Government, Sport and Cultural Industries under section 3.12 of the *Local Government Act 1995*.
4. NOTES that the matter will be referred back to Council for consideration following advertising in accordance with (2) above and consideration of submissions.

Moved Cr Sandri, Seconded Cr Migdale.

That Council DEFERS the Tamala Park Regional Council Meeting Procedures Local Law 2021 to the October Council meeting and REQUESTS the CEO to seek clarification of the potential modification of Part 9.1.

The Motion was put and declared CARRIED (10/0).

The Chair was handed to Cr Treby for Item 8.7.

8.7 PAYMENT OF DISTRIBUTIONS POLICY

Moved Cr Migdale, Seconded Cr Sandri.

[The recommendation in the agenda]

That the Council APPROVES the Payment of Distributions Policy (2021).

The Motion as amended was as follows:

That Council APPROVES the Payment of Distributions Policy, with the following changes:

- Objectives be updated to include an additional objective: TPRC will seek, to the extent possible, to provide member Councils with predictable and smoothed distributions from year to year.
- Catalina Project Forecast section be updated to include the following statement: TPRC will provide Member Councils with updated distribution forecasts in January - March of every year to help inform their budget-setting process.

The Motion was put and declared CARRIED (10/0).

The Chair was returned to Cr Caddy for the remainder of the meeting.

The recommendations for Items 8.8 and 8.9 were moved and seconded en bloc.

Moved Cr Lagan, Seconded Cr Anderson.

8.8 AUDIT COMMITTEE AUDIT CHARTER & ANNUAL AUDIT PLAN REVIEW

[The recommendation in the agenda]

Minutes TPRC Council Meeting – 19 August 2021

That Council **APPROVES** the TPRC Audit Charter (2022) and **ADOPTS** the Audit Plan 2021/2022.

8.9 CREDIT CARD STATEMENT

[The recommendation in the agenda]

That the Audit Committee **RECEIVES** the statement summary for the CEO credit card for the period May - June 2021.

The Motions were put and declared CARRIED (10/0).

9. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

12. GENERAL BUSINESS

Nil

13. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Migdale, Seconded Cr Treby.

That the Council:

Move into Closed Session and exclude members of the press and public from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 5.23 of the *Local Government Act 1995*, as items 13.1 - Annual Marketing Plan FYE 2022, 13.2 - Civil Works Contract Extension, 13.3 - Development Management Agreement - Key Personnel, 13.4 MRC Landfill Buffer - Groundwater Monitoring Results Update and 13.5 Sale of TPRC Landholding come within the following provisions:

- c) a contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c));**

Minutes TPRC Council Meeting – 19 August 2021

- d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; or*
- e) *a matter that if disclosed, would reveal –*
- i) *Information that has a commercial value to a person; or*
 - ii) *Information about the business, professional, commercial or financial affairs of a person where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).*

The Motion was put and declared CARRIED (10/0).

The recommendations for Items 13.1, 13.3 and 13.4 were moved and seconded en bloc.

Moved Cr Migdale, Seconded Cr Lagan.

13.1 **CONFIDENTIAL: ANNUAL MARKETING PLAN FYE 2022**

[The recommendation in the agenda]

1. **APPROVES** the Annual Marketing Plan FYE 2022, prepared by the Satterley Property Group.
2. **ADVISES** the Satterley Property Group that marketing expenditure will be reviewed and monitored in line with market conditions and the requirements of the Project and the Project Budget FYE 2022, as approved.
3. **ACCEPTS** that the Development Manager's Key Performance Indicator (February 2020) requiring the preparation of an Annual Marketing Plan has been achieved.

13.3 **CONFIDENTIAL: DEVELOPMENT MANAGEMENT AGREEMENT – KEY PEOPLE**

[The recommendation in the agenda]

That the Council **APPROVES** the following replacement of key personnel pursuant to Clause 4.5 of the Development Management Agreement:

Name of Person	Position
Bryony Yuill	Marketing

Name of Replacement Person	Position
Rosanne Cagorski	Marketing

13.4 **CONFIDENTIAL: MINDARIE REGIONAL COUNCIL LANDFILL BUFFER – GROUNDWATER MONITORING RESULTS UPDATE**

[The recommendation in the agenda]

That the Council **RECEIVES** the report on the Mindarie Regional Council Landfill Buffer – Groundwater Monitoring.

Minutes TPRC Council Meeting – 19 August 2021

The Motions were put and declared CARRIED (10/0).

13.2 CONFIDENTIAL: EXTENSION OF CIVIL CONSTRUCTION RATES CONTRACT

Moved Cr Lagan, Seconded Cr Migdale.

[The recommendation in the agenda]

That the Council APPROVES a 12-month extension to the contract with RJ Vincent and rates schedule (dated 17 June 2021) in accordance with the terms of Tender 04/2019 (Earthworks and Subdivision Works).

The Motion was put and declared CARRIED (10/0).

Satterley Property Group left the meeting at 7:05pm.

13.5 CONFIDENTIAL: SALE OF TPRC LANDHOLDING

Moved Cr Fotakis, Seconded Cr Sandri.

[The recommendation in the agenda]

That the Council RECEIVES the report, dated 8 July 2021.

The Motion as amended was as follows:

That the Council:

- 1. RECEIVES the report, dated 8 July 2021.**
- 2. REQUESTS the CEO to provide a report on the process and resources necessary to guide its consideration of the potential sale of all/portion of the TPRC landholding and comply with the legislative requirements. Including obtaining an independent valuation of the Catalina landholding to ascertain current market value.**
- 3. REQUESTS the CEO to schedule a Councillor workshop to be held in November 2021.**

The Motion was put and declared CARRIED (10/0).

13.6 CONFIDENTIAL: CIVIL ENGINEERING CONSULTANCY SERVICES TENDER 04/2021 - LATE ITEM

Moved Cr Sandri, Seconded Cr Treby.

[The recommendation in the agenda]

Minutes TPRC Council Meeting – 19 August 2021

That the Council:

1. **ACCEPTS** the Cossill & Webley tender submission (dated July 2021), for the provision of civil engineering consultancy services in accordance with Tender 4/2021 (Catalina Civil Engineering Consultancy Services).
2. **REQUIRES** Satterley Property Group to further review the alternative fee structure proposed in Cossill & Webley's tender submission (dated July 2021) and provide a recommendation on whether it will provide a more favourable outcome for the Council.
3. **DELEGATES** authority to the Chief Executive Officer to determine the fee schedule that is to form the basis of the civil engineering term contract.

The Motion was put and declared CARRIED (10/0).

Moved Cr Sandri, Seconded Cr Migdale.

That the Meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

14. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 7:11pm.



MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

12 AUGUST 2021

TOWN OF CAMBRIDGE

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.32 pm.

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillor Attendance

Cr K Vernon (Chair)	Town of Victoria Park
Cr F Cvitan, JP (Deputy Chair)	City of Wanneroo
Cr A Jacob, JP	City of Joondalup
Cr R Fishwick, JP	City of Joondalup
Cr R Gordon	City of Perth
Cr S Proud, JP	City of Stirling
Cr K Sargent	City of Stirling
Cr L Thornton	City of Stirling
Cr A Castle	City of Vincent
Cr D Newton, JP	City of Wanneroo
Cr A Timmermanis	Town of Cambridge

Apologies

Cr J Ferrante	City of Stirling
Cr K Shannon	Town of Cambridge

Leave of Absence

Nil

Absent

Nil

MRC Officers

Mr G Hoppe (Chief Executive Officer)
 Ms S Cherico (Manager Human Resources)
 Ms D Toward (Executive Support)

Member Council Observers

Mr M MacPherson (City of Joondalup)
 Mr M Littleton (City of Stirling)
 Mr R Bryant (City of Stirling)
 Mr A Murphy (City of Vincent)
 Mr H Singh (City of Wanneroo)
 Mr S Cairns (City of Wanneroo)
 Mr K Hincks (Town of Cambridge)
 Mr J Giorgi (Town of Cambridge)

MRC Observers

Mr B Twine
 Mr A Griffiths

Visitors

Nil

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3 DECLARATION OF INTERESTS

Nil

4 PUBLIC QUESTION TIME

Nil

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

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8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**8.1 ORDINARY COUNCIL MEETING – 24 June 2021**

The Minutes of the Ordinary Council Meeting held on 24 June 2021 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 24 June 2021 be confirmed as a true record of the proceedings.

Moved Cr Proud, seconded Cr Sargent

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

8.2 SPECIAL COUNCIL MEETING – 08 July 2021

The Minutes of the Special Council Meeting held on 08 July 2021 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 08 July 2021 be confirmed as a true record of the proceedings.

Moved Cr Cvitan, seconded Cr Newton

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

9.1 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENTS FOR THE MONTHS ENDED 31 MAY 2021 AND 30 JUNE 2021
File No:	FIN/5-09
Appendix(s):	Appendix No. 1 Appendix No. 2
Date:	15 JULY 2021
Responsible Officer:	DIRECTOR CORPORATE SERVICES

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

DETAIL

The Financial Statements for the months ended 31 May 2021 and 30 June 2021 are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 12 months to 30 June 2021 is attached at **Appendix No. 3**.

The financial statements are pending external auditor approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

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Summary of results for the year to date period ended 30 June 2021

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	241,153	245,878	(4,725)
Tonnes – Others	27,628	14,550	13,078
TOTAL TONNES	268,781	260,428	8,353
	\$	\$	\$
Revenue – Members	49,448,151	50,405,206	(957,055)
Revenue – Other	6,202,727	5,075,917	1,126,810
TOTAL REVENUE	55,650,878	55,481,123	169,755
Expenses	58,640,833	60,403,478	1,762,645
Profit on sale of assets	56,441	35,266	21,175
Loss on sale of assets		7,963	7,963
Impairment of assets	-	-	-
NET DEFICIT	(2,933,514)	(4,895,052)	1,961,538

Members

Members tonnages for the financial period ended 30 June 2021 were 4,725 tonnes less than budgeted, member councils delivering less waste than what was estimated.

RRF

The Resource Recovery Facility residue tonnes have delivered 57,781 tonnes in total to Tamala Park year to date, 1,081 tonnes above budgeted.

Trade & Casuals

The Casual and Trade tonnages are 13,078 tonnes higher than forecast for the financial year to date, 12,304 tonnes attributable to the discounted rate waste tender.

Overall tonnages for the financial period ended 30 June 2021 were 8,353 tonnes more than budgeted.

The net result variance against budget of \$1,961,538 is mainly attributable to RRF expenditures, abated by unbudgeted tonnages received in the commercial waste tenders, landfill costs and legal fees.

VOTING REQUIREMENT

Simple Majority

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RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 and Appendix No. 2 for the months ended 31 May 2021 and 30 June 2021.

Moved Cr Gordon, seconded Cr Thornton

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

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9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED MAY AND JUNE 2021
File No:	FIN/5-09
Appendix(s):	Appendix No. 4 and 5
Date:	13 July 2021
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council Meeting be presented to Council.

COMMENT

The lists of payments for the months ended 31 May 2021 and 30 June 2021 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 24 September 2020, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
31 May 2021	General Municipal	Cheques	\$440.00
		EFT	\$3,407,327.65
		DP	\$189,286.28
		Inter account transfers	\$5,100,000.00
		Total	\$8,697,053.93
30 June 2021	General Municipal	Cheques	\$13,653.19
		EFT	\$5,330,457.01
		DP	\$61,354.38
		Inter account transfers	\$6,300,000.00
		Total	\$11,705,464.58

VOTING REQUIREMENT

Simple Majority

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RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 31 May 2021 and 30 June 2021.

Moved Cr Sargent, seconded Cr Newton

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

9.3	MINDARIE REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2020
File No:	GF-20-0000550

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ORDINARY COUNCIL MEETING MINUTES
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Appendix:	Appendix 6 Mindarie Regional Council Meeting Procedures Local Law 2020
Date:	21 July 2021
Responsible Officer:	Chief Executive Officer

SUMMARY

The purpose of this report is to seek Council's approval to implement the Joint Standing Committee (JSC) on Delegated Legislation's undertakings for the Mindarie Regional Council (MRC) Meeting Procedures Local Law 2020.

BACKGROUND

The MRC Meeting Procedures Local Law 2020 ("the Local Law") was adopted by Council on 17 December 2020. Section 3.16 of the Local Government Act 1995 ("the Act") requires a periodic review of the Local Law.

On 25 February 2021, the MRC administration submitted the Local Law with the required Explanatory Memorandum and supporting materials to the JSC which provided proof of process to part C of the Explanatory Memorandum for Local Governments for making a local law.

On 15 June 2021, a letter was received from the JSC in response to the Local Law submission and in part stated:

"The Local Law was considered by the JSC at its meeting on 14 June 2021. The JSC resolved to write to the MRC with the following matters:

- *Deletion of clause 16.2 from the adopted local law*
- *Typographical errors*
- *Primary and substantive motions*
- *Interaction between clauses 7.15 (3) and 7.16 (1) (b)"*

The JSC requires the MRC to respond to the above matters and is seeking the following undertakings from the MRC:

1. When the Local Law is next reviewed, the MRC will:
 - i. Correct the typographical errors outlined above
 - ii. Include a definition of 'substantive motion' in the Local Law
 - iii. Ensure all consequential amendments arising from the undertaking will be made.
2. The MRC will not enforce the Local law contrary to undertaking 1.
3. Where the Local Law is made publicly available by the MRC, whether in hard copy or electronic form, the MRC will ensure that it is accompanied by a copy of the undertaking.
4. The MRC is to provide clarification about the removal of clause 16.2
5. The MRC is to provide clarification about the interaction between clauses 7.15 (3) and 7.16 (1) (b).

DETAIL

The JSC has requested clarification and or corrections to the following matters:

1. CLARIFICATION FOR THE DELETION OF CLAUSE 16.2 FROM THE ADOPTED LAW

The JSC requires clarification as to why Clause 16.2 was deleted from the adopted local law, noting that it is included in the WALGA template.

Proposed response to the JSC:

On advice from the Department of Local Government, the MRC Administration deleted Clause 16.2 as clause 17.4 was adjudged to deal with the same matter.

2. CORRECTION TO TYPOGRAPHICAL ERRORS:

- a) Reference to Presiding Person, not Presiding Member. Each reference to Presiding Person should be changed to Presiding Member to ensure consistency.
- b) Clause 6.7(11): insert 'of' between 'copy' and 'the' in the 3rd line.
- c) Clause 7.16(11) (b) the phrases 'uses an expression which' and 'uses an expression that' both appear. The latter should be deleted from subsection (b).

Proposed response to the JSC:

The MRC Administration agrees with these changes.

3. CLARIFICATION TO PRIMARY AND SUBSTANTIVE MOTIONS:

Both 'primary motion' and 'substantive motion' appears in the local law, but only 'primary motion' is defined under 1.4 Interpretations. Noting that the WALGA template uses 'substantive motion', but not that of 'primary motion', but the definition is the same as that of primary motion in the local law.

Proposed response to the JSC:

The MRC Administration agrees with the observation and proposes to delete the words 'primary motion' and replace them with 'substantive motion' and will add a definition of 'substantive motion'.

4. Clarification to Interaction between clauses 7.15 (3) and 7.16 (1) (b)

Explain how 7.15(3) and 7.16(1) (b) interact. While clause 7.15 (3) refers to 'offensive expressions', clause 7.16 (1) (b) refers to 'an expression that is offensive or objectionable'.

Proposed response to the JSC:

The MRC Administration proposes the insertion of the word 'or objectionable' at 7.15(3) and deletion of the phrase 'uses an expression that' at clause 7.16(1) (b), as shown below.

7.15 (3) A member is not to use offensive **or objectionable** expressions in reference to any member, officer or other person.

7.16(1) (b) ~~uses an expression that~~ is offensive or objectionable must, when directed by the Presiding Member, withdraw the expression and make a satisfactory apology.

It is recommended that the MRC Chair respond to the JSC with the proposed clarifications as described above and confirming compliance with all the undertakings.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

The process for advertising the Local law is covered in s1.7 and s1.8 of the *Local Government Act 1995*, which reads as follows:

“1.7. Local public notice

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —*
 - (a) published in a newspaper circulating generally throughout the district; and*
 - (b) exhibited to the public on a notice board at the local government’s offices; and*
 - (c) exhibited to the public on a notice board at every local government library in the district.*
- (2) Unless expressly stated otherwise it is sufficient if the notice is —*
 - (a) published under subsection (1)(a) on at least one occasion; and*
 - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —*
 - (i) the time prescribed for the purposes of this paragraph; or*
 - (ii) if no time is prescribed, 7 days.*

1.8. Statewide public notice

Where under this Act Statewide public notice of a matter is required to be given, section 1.7 applies except that the newspaper referred to in section 1.7(1)(a) is required to circulate generally throughout the State.”

The process for amending the text of a Local Law is covered in s3.12 of the *Local Government Act 1995*, which reads as follows:

“3.12 Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.*
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*
- (3) The local government is to —*
 - (a) give local public notice stating that —*
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*

-
- (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
- (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;
- and
- (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
- (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.
- * Absolute majority required.
- (5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the Gazette the local government is to give local public notice —
- (a) stating the title of the local law; and
- (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
- (c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section —
 making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.
- 3.13. Procedure where significant change in proposal
- If during the procedure for making a proposed local law the local government decides to make a local law that would be significantly different from what it first proposed, the local government is to recommence the procedure.
- 3.14. Commencement of local laws
- (1) Unless it is made under section 3.17, a local law comes into operation on the 14th day after the day on which it is published in the Gazette or on such later day as may be specified in the local law.
- (2) A local law made under section 3.17 comes into operation on the day on which it is published in the Gazette or on such later day as may be specified in the local law.
-

[Section 3.14 amended: No. 1 of 1998 s. 9.]

3.15. *Local laws to be publicised*

A local government is to take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its local laws.

3.16. *Periodic review of local laws*

- (1) *Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a*

local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.

- (2) *The local government is to give local public notice stating that —*
- (a) the local government proposes to review the local law; and*
 - (b) a copy of the local law may be inspected or obtained at any place specified in the notice; and*
 - (c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*
- (3) *After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.*
- (4) *When its council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.*

** Absolute majority required."*

STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simply majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

- 1. Resolves to provide the following undertakings to the Joint Standing Committee on Delegated Legislation that:**
-

1. When the Local Law is next reviewed, the MRC will:
 - a) Correct the typographical errors as outlined under point 2 in the Detail section of this report
 - b) Include a definition of 'substantive motion' in the Local Law and the amendments as outlined under point 3 in the Detail section of this report
 - c) Ensure all consequential amendments arising from the undertaking will be made.
 2. The MRC will not enforce the Local Law contrary to undertaking 1.1.
 3. Where the Local Law is made publicly available by the MRC, whether in hard copy or electronic form, the MRC will ensure that it is accompanied by a copy of the undertaking.
 4. The MRC will provide clarification about the removal of clause 16.2, as outlined under point 1 in the Detail section of this report
 5. The MRC will provide clarification about the interaction between clauses 7.15 (3) and 7.16 (1) (b), as outlined under point 4 in the Detail section of this report.
2. Approves the Chair to write to the Joint Standing Committee on Delegated Legislation, providing the required clarification and corrections for the Mindarie Regional Council Meeting Procedures Local Law 2020.

Moved Cr Jacob, seconded Cr Gordon
RESOLVED
 That the recommendation be adopted
 (CARRIED UNANIMOUSLY 11/0)

9.4	MINDARIE REGIONAL COUNCIL WASTE FACILITY SITE LOCAL LAW 2020
File No:	GF-21-0000550
Appendix:	Appendix 7 Mindarie Regional Council Waste Facility Site Local Law 2020
Date:	21 July 2021
Responsible Officer:	Chief Executive Officer

SUMMARY

The purpose of this report is to seek Council's approval to implement the Joint Standing Committee (JSC) on Delegated Legislation's undertakings for the Mindarie Regional Council (MRC) Waste Facility Site Amendment Local Law 2020.

BACKGROUND

The MRC Waste Facility Site Amendment Local Law 2020 ("the Local Law") was adopted by Council on 17 December 2020. Section 3.16 of the Local Government Act 1995 ("the Act") requires a periodic review of the Local Law.

On 25 February 2021, the MRC administration submitted the Local Law with the required Explanatory Memorandum and supporting materials to the JSC which provided proof of process to part C of the Explanatory Memorandum for Local Governments for making a local law.

On 15 June 2021, a letter was received from the JSC in response to the Local Law submission and in part stated:

"The Local Law was considered by the JSC at its meeting on 14 June 2021. The JSC resolved to write to the MRC with the following issues:

Compliance with Waste Avoidance and Resource Recovery Act (WARR Act), ss61, ss64 and ss3.12 (3) (b) and (5) of the Local Government Act.

- *The statutory procedures checklist does not indicate whether:*
 - *A copy of the Local Law had been given to the Minister of Environment, who administers the WARR Act 2007 either before or after the Local Law was made, as required by sections 3.12 (3) (b) and (5) of the Local Government Act.*
 - *Consent to make the Amendment Local Law was obtained in accordance with section 61 (1) of the WARR Act."*

The JSC considers the new clauses in Local Law brings the Local Law within the scope of the WARR Act. Noted 'waste services' are defined in section 3 of the WARR Act to include:

(c) the provision and management of waste facilities, machinery for the disposal of waste and processes for dealing with waste'.

The Local Law new clauses to which they are referring are:

27. *Hours of operation*
The local government may from time to time determine the hours of operation of a waste facility.
- 27A. *Depositing Waste*
 - (1) *A person must not deposit waste at a waste facility other than—*
 - (a) *at a location determined by a sign and in accordance with the sign; and*
 - (b) *in accordance with the direction of an authorised person.*
 - (2) *The local government may determine the classification of any waste that may be deposited at a waste facility.*

As a separate matter, additionally, the JSC considers that items 18 and 20 in Schedule 1 of penalties exposes the public to liability under what appears to be very similar clauses and that reference to either clause should be deleted or combined under the same item.

The JSC:

-
- 1) requires the MRC to respond on compliance with section 3.12 (3) (b) and the WARR Act, which may affect the validity of the Amendment Local Law, and
 - 2) are seeking the following undertakings from the MRC:
 6. Within six months, remove either item 18 or 20 in schedule 1 of the Local Law or combine them to the same item.
 7. The MRC will not enforce the local law contrary to undertaking 1.
 8. Ensure all consequential amendments arising from the undertaking will be made.
 9. Where the Local Law is made publicly available by the MRC, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertakings.

DETAIL

Historically the MRC Local Law has not been considered to be within the scope of the WARR Act and therefore consent to make the Local Law was not obtained from the Minister of the Environment, nor was a copy provided to the Minister of the Environment.

The MRC local law was not made for any of the purposes set out in the WARR Act. It was made to provide the MRC the ability to control and manage members of the public who attend the site by setting conditions and issuing penalties that fall within the portfolio of the Minister for Local Government.

On reflection of the considerations of the JSC, the MRC have reviewed clause 27 and 27A and determined that they are not necessary to regulate the MRC's operations for the following reasons:

- Opening hours are available on the MRC website;
- The site is well sign posted to direct site users to the appropriate goods drop off locations; and
- The MRC customers access site information from the website, contacting the administration and site signage, not the Local Law.

Therefore, it is recommended for the MRC Chair to respond to the JSC offering to delete clauses 27 and 27A, and requesting a further undertaking in respect of the deletion of these two clauses.

In addition, confirming compliance with the four undertakings requested by the JSC and respectfully requesting the JSC to give further consideration to allow the MRC Amendment Local Law 2020.

CONSULTATION

Advice has been sought from WALGA on this matter and they support this course of action.

STATUTORY ENVIRONMENT

The process for advertising the Local law is covered in s1.7 and s1.8 of the *Local Government Act 1995*, which reads as follows:

"1.7. Local public notice

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —

- (d) published in a newspaper circulating generally throughout the district; and*
 - (e) exhibited to the public on a notice board at the local government's offices; and*
-

(f) exhibited to the public on a notice board at every local government library in the district.

(2) Unless expressly stated otherwise it is sufficient if the notice is —

(c) published under subsection (1)(a) on at least one occasion; and

(d) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than

—

(i) the time prescribed for the purposes of this paragraph; or

(ii) if no time is prescribed, 7 days.

1.8. Statewide public notice

Where under this Act Statewide public notice of a matter is required to be given, section 1.7 applies except that the newspaper referred to in section 1.7(1)(a) is required to circulate generally throughout the State.”

The process for amending the text of a Local Law is covered in s3.12 of the *Local Government Act 1995*, which reads as follows:

“3.12 Procedure for making local laws

(1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.

(2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.

(2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

(3) The local government is to —

(d) give local public notice stating that —

(i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and

(ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and

(iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

and

(e) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and

(f) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

(4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

* Absolute majority required.

-
- (5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
- (6) *After the local law has been published in the Gazette the local government is to give local public notice —*
- (d) stating the title of the local law; and*
 - (e) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
 - (f) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section —*
making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.
- 3.13. *Procedure where significant change in proposal*
If during the procedure for making a proposed local law the local government decides to make a local law that would be significantly different from what it first proposed, the local government is to recommence the procedure.
- 3.14. *Commencement of local laws*
- (1) Unless it is made under section 3.17, a local law comes into operation on the 14th day after the day on which it is published in the Gazette or on such later day as may be specified in the local law.*
 - (2) A local law made under section 3.17 comes into operation on the day on which it is published in the Gazette or on such later day as may be specified in the local law.*
[Section 3.14 amended: No. 1 of 1998 s. 9.]
- 3.15. *Local laws to be publicised*
A local government is to take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its local laws.
- 3.16. *Periodic review of local laws*
- (1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.*
 - (2) The local government is to give local public notice stating that —*
 - (d) the local government proposes to review the local law; and*
 - (e) a copy of the local law may be inspected or obtained at any place specified in the notice; and*
-

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ORDINARY COUNCIL MEETING MINUTES
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-
- (f) *submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*
- (3) *After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.*
- (4) *When its council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.*

** Absolute majority required."*

STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simply majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. Resolves to provide an undertaking to the Joint Standing Committee on Delegated Legislation that:
 - i. Within six months, the MRC will remove either item 18 or 20 in Schedule 1 of the Local Law or combine them to the same item.
 - ii. The MRC will not enforce the local law contrary to the undertaking in i. above.
 - iii. The MRC will ensure all consequential amendments arising from the undertaking will be made.
 - iv. Where the Local Law is made publicly available by the MRC, whether in hard copy or electronic form, the MRC will ensure that it is accompanied by a copy of these undertakings.
-

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
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-
2. Approves the Chair to write to the Joint Standing Committee on Delegated Legislation requesting the Committee to give further consideration to allow the Mindarie Regional Council Amendment Local Law 2020, on the basis that clauses 27 and 27A are deleted.

Moved Cr Gordon, seconded Cr Cvitan
RESOLVED
That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

9.5	APPOINTMENT OF COUNCILLORS ON TO THE MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)
File No:	GF-20-0001618
Attachment(s):	1. Municipal Waste Advisory Council Details
Date:	29 July 2021
Responsible Officer:	Chief Executive Officer

SUMMARY

The purpose of this report is to seek the appointment of a Councillor of the Mindarie Regional Council (MRC) to the Municipal Waste Advisory Council (MWAC).

BACKGROUND

The MRC is currently a member of an advisory group of WALGA known as MWAC. A MRC Councillor is required to be a member of this group.

MWAC was established as part of the MRC's commitment to the Western Australia Local Government Association membership.

Attachment 1 provides details of the tenure, membership, duties and responsibilities associated with being a member of MWAC.

DETAILS

At the MRC Ordinary Council meeting held on 21 November 2019 Councillor David Boothman was appointed as a Member and Cr Russ Fishwick as a Deputy Member on to MWAC.

On 6 August 2021 Councillor Boothman retired from the City of Stirling and the Mindarie Regional Council. The resignation has resulted in the requirement for the MRC to swear in a new member of MWAC.

The purpose of this appointment is to fill the vacancy on a temporary basis up to the Local Government elections. There are 2 meetings remaining on 25 August 2021 and 13 October 2021. The Deputy Member, Cr Russ Fishwick, is unable to attend those meetings and therefore a temporary appointment is required.

It should also be noted that Councillor Boothman was also the Chair of the CEO Recruitment and Performance Review Committee and a member of the Audit Committee. As there are no scheduled meetings prior to October 2021 for these committees, appointments will be made following the Local Government elections in October 2021.

The following provides a brief explanation of the purpose of MWAC:

Municipal Waste Advisory Council

The Municipal Waste Advisory Council (MWAC) was established in December 1994 as a Standing Committee of the Western Australian Local Government Association (WALGA) with delegated authority to represent the Association in respect of matters relating to municipal waste issues. MWAC is established under a partnership agreement with WALGA, Eastern Metropolitan Regional Council, City of Geraldton/Greenough, Mindarie Regional Council, Rivers Regional Council, Southern Metropolitan Regional Council and Western Metropolitan Regional Council.

The objective of MWAC is to encourage and promote economically sound, environmentally safe waste management practices and to ensure that the shared interests of all Western Australian Local Governments, as they relate to waste management, are effectively managed. As MWAC is a standing committee of WALGA it requires councillor representation. An Officer Advisory Group (OAG) has been established as an advisory committee to the MWAC.

LEGAL COMPLIANCE

Refer attachment 1 to determine the compliance requirements of MWAC.

FINANCIAL IMPLICATIONS

There is no remuneration attached to this position.

COMMENT

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 ORDINARY COUNCIL MEETING MINUTES
 12 August 2021

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There are 6 meetings per calendar year with 2 remaining meetings up to the date of the Local Government Elections.

VOTING REQUIREMENT
 Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

1. Appoint Cr _____ on to the Municipal Waste Advisory Council up to the date of the Local Government Elections in October 2021.

Cr Sargent nominated Cr Vernon to be the member of the Municipal Waste Advisory Council, the nomination was seconded by Cr Cvitan.
 Cr Vernon accepted the nomination.

Moved Cr Vernon, seconded Cr Thornton

RESOLVED

To appoint Cr Vernon as the member of the Municipal Waste Advisory Council.

(CARRIED BY ABSOLUTE MAJORITY 11/0)

ATTACHMENT 1

MUNICIPAL WASTE ADVISORY COUNCIL
MEMBERSHIP One Councillor and a Deputy Supported by one staff member who is on a sub-group of MWAC entitled the Officers' Advisory Group.
MEETING FREQUENCY Bi-Monthly
DUTIES AND RESPONSIBILITIES <i>General Functions of the MWAC</i>

- (a) The principal role of the MWAC in exercising its delegated authority is to govern the Municipal Waste Program and to represent the interests of the Parties and Local Government generally, in all matters relating to local government waste management.
- (b) Without limiting the MWAC's principal role, the broad functions and responsibilities of the MWAC include:
- (i) defining policy and providing the overall strategic direction of the Municipal Waste Program to achieve the interests of the Parties to this Partnership Agreement;
 - (ii) maintaining the MWAC as a credible, active and effective peak body in the area of waste management;
 - (iii) facilitating and encouraging cooperative linkages between Local, State and Federal Government, Regional Councils, FORC, WMAA, Waste Authority, industry and the community;
 - (iv) representing the interests of the Association in all matters relating to local government waste management in accordance with the Association's policy statements and formal positions on an issue, and without prior reference to the Association where a formal Association position on an issue is not current or has not yet been developed PROVIDED THAT any such position is subsequently put to the Association as soon as practicable for confirmation;
 - (v) acting as an interface between the Parties to this Partnership Agreement and other local governments;
 - (vi) promoting economically sound, environmentally safe and socially acceptable waste management and minimisation strategies;
 - (vii) coordinating and initiating research on waste management issues;
 - (viii) through the WALGA Chief Executive Officer and the MWAC Chair, monitoring and evaluating the performance of the Executive Officer against established key performance indicators;
 - (ix) approving major operating plans, including the strategic plan;
 - (x) approving the Annual Budget in accordance with the terms of this Partnership Agreement; and
 - (xi) ensuring the Municipal Waste Program complies with the law and the Association's operational policies and procedures.
- (c) Under the terms of the delegated authority, the MWAC may not make decisions:
- (i) concerning the acquisition, holding and disposition of real property or the borrowing of money or setting Association subscription levels;
 - (ii) that are inconsistent with an existing formal policy statement of the Association without prior reference to and the prior approval of the State Council; and
 - (iii) relating to operational matters as such matters remain the responsibility of the Executive Officer, reporting to the WALGA Chief Executive Officer or to their delegate.

APPOINTMENT/TENURE

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Membership continues until notification is given to the other party advising of a change in the membership.

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10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 62

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 62 be received.

Moved Cr Jacob, seconded Cr Cvitan

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

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In accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, the Chair requested the Council to meet "behind closed doors" to allow the Council to consider item 14.1 as the item is of a confidential nature.

The Chair requested MRC Officers and Member Council CEOs and Officers seated in the public gallery to vacate the gallery.

There were no members of the public present.

The MRC Director of Corporate Services vacated the Council Chambers.

The MRC CEO, the Manager of Human Resources and the Governance Officer remained in the Council Chambers.

Moved Cr Vernon, seconded Cr Proud
To close the meeting to the public
(CARRIED UNANIMOUSLY 11/0)

Doors closed at 6.41 pm

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (a) of the *Local Government Act 1995* as the report deals with a matter affecting an employee.

14.1 INTERIM CEO	
File No:	GF-20-0000340
Attachment(s):	MRC POLICY CP 14
Date:	19 JULY 2021
Responsible Officer:	Chief Executive Officer

That Council:

1. Appoint the Operations Manager, Mr Brendan Twine, as the Interim Chief Executive Officer from 3 September 2021 to the earlier of 28 September 2021 or the date the new CEO commences.
2. Approves the proposed remuneration in respect of item 1, as contained in the Detail section of the confidential report, in accordance with the Salaries and Allowance Tribunal Band 3 for Regional Council CEOs.

MINDARIE REGIONAL COUNCIL
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Moved Cr Proud, seconded Cr Sargent
RESOLVED
That the recommendation be adopted
(CARRIED BY ABSOLUTE MAJORITY 11/0)

Moved Cr Vernon, seconded Cr Proud
To re-open the meeting to the public
(CARRIED UNANIMOUSLY 11/0)

Doors re-opened at 6.44 pm, the Chair declared the meeting reopened.

MRC Officers and Members Council Officers re-entered the gallery.
The Chair read out the resolution for item 14.1, and congratulated Mr Twine on his appointment of Interim Chief Executive Officer.

15 NEXT MEETING

The next Ordinary Council meeting to be held on Thursday 16 September 2021 at the City of Vincent commencing at 6.30 pm.

16 CLOSURE

The Chair closed the meeting at 6.45 pm and thanked the Town of Cambridge for their hospitality and use of their meeting facilities.

Signed..... Chair

Datedday of2021



MINUTES

SPECIAL COUNCIL MEETING

TIME: 8.30 PM

19 AUGUST 2021

CITY OF STIRLING

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



MINDARIE REGIONAL COUNCIL
SPECIAL COUNCIL MEETING MINUTES
19 AUGUST 2021

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 8.40 pm.

The Chair welcomed Mr David Hugo of Herbert Smith Freehills and Cr Thornton for City of Stirling.

2 ATTENDANCE/APOLOGIES**Councillor Attendance**

Cr K Vernon (Chair)	Town of Victoria Park
Cr F Cvitan, JP (Deputy Chair)	City of Wanneroo
Cr A Jacob, JP	City of Joondalup
Cr R Fishwick, JP	City of Joondalup
Cr R Gordon	City of Perth
Cr J Ferrante	City of Stirling
Cr S Proud, JP	City of Stirling
Cr K Sargent	City of Stirling
Cr L Thornton	City of Stirling
Cr A Castle	City of Vincent
Cr D Newton, JP	City of Wanneroo
Cr K Shannon	Town of Cambridge

Apologies

Nil

Leave of Absence

Nil

Absent

Nil

MRC Officers

Mr G Hoppe (Chief Executive Officer)
Ms S Cherico (Manager Human Resources)
Ms D Toward (Executive Support)

Member Council Observers

Mr M MacPherson (City of Joondalup)
Mr Allan Mason (City of Perth)
Mr M Littleton (City of Stirling)
Mr R Bryant (City of Stirling)
Mr A Murphy (City of Vincent)
Ms Y Plimbley (City of Vincent)
Mr D Simms (City of Wanneroo)
Mr H Singh (City of Wanneroo)
Mr S Cairns (City of Wanneroo)
Mr K Hincks (Town of Cambridge)
Mr J Wong (Town of Victoria Park)

MINDARIE REGIONAL COUNCIL
SPECIAL COUNCIL MEETING MINUTES
19 AUGUST 2021

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MRC Observers

Mr B Twine
Mr A Griffiths

Visitors

Mr David Hugo – Herbert Smith Freehills

3 DECLARATION OF INTERESTS

Nil

4 PUBLIC QUESTION TIME

Nil

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

Nil

MINDARIE REGIONAL COUNCIL
SPECIAL COUNCIL MEETING MINUTES
19 AUGUST 2021

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In accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, the Chair requested the Council to meet "behind closed doors" to allow the Council to consider item 6.1 as the item is of a confidential nature.

The Chair invited MRC Officers, Member Council CEOs and Officers seated in the public gallery to remain in the gallery.

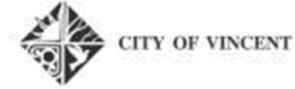
There were no members of the public present.

The MRC CEO, the Manager of Human Resources, the Governance Officer and Mr Hugo remained in the Council Chambers.

Moved Cr Vernon, seconded Cr Proud
To close the meeting to the public
(CARRIED UNANIMOUSLY 12/0)

Doors closed at 8.42pm

MINUTES



ARTS ADVISORY GROUP

Wednesday, 11 August 2021 at 5.30pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Joanne Fotakis (Chairperson) (JF)
Cr Sally Smith (SS)

Community Representatives

Ms Suzanne Worner (SW) Ms Paula Hart (PH)

City of Vincent Officers

Tara Gloster, Manager Policy and Place (TG)
Lauren Formentin, Place Planner – Pickle District (Arts) (LF)
Zoe Templar, Place Planner (ZT)

Guests

Dr Mace Francis, Festival Director at Perth International Jazz Festival (MF)
Mr Jamie Waters, Vice Chair at Perth International Jazz Festival (JW)

Apologies

Mx Johnny Doan (JD) Ms Alexandra Thomson (AT)
Mr Nathan Giles (NG) Ms Claudia Alessi (CA)
Mr Eduardo Cossio (EC)

.....

1. Welcome/Declaration of Opening – Acknowledgement to Country

- JF opened the meeting 5:35pm and acknowledged the traditional custodians of the land on which the meeting was held.

2. Apologies

Mx Johnny Doan (JD), Mr Nathan Giles (NG), Ms Alexandra Thomson (AT), Ms Claudia Alessi (CA), Mr Eduardo Cossio (EC).

3. Previous Minutes

Minutes from the previous meeting held 6 July 2021 were tabled for discussion. No comments or amendments were made.

4. Business

4.1 Perth International Jazz Festival presentation (MF, JW)

- Annual iconic jazz festival for WA
- A non-profit organisation, same founder as the Ellington
- Next year will be the 10th festival
- Currently the organisation is made up of mostly volunteers, would like to move towards paid staff

- Successful in RISE funding this year, making it possible to:
 - Fund operational costs (staff)
 - Expand regionally to Busselton with 'PIJF On Tour'
- Organisation values creativity, accessibility, diversity, collaboration, education, and sustainability
- Vision for the future is a growth model for PIJF, more volunteering opportunities, and utilising/promoting more local businesses and venues
 - Regarding City of Vincent, continued focus on the Hyde Park Jazz Picnic and include more local venues in the festival weekend such as Northbridge Hotel and Centre Stage
- In 2020, 109 musicians involved in PIJF (usually around 40)
 - Includes all levels of musicians in the monthly Jazz Parades, the year-round connection to City of Vincent
- Potential to look into a Jazz Precinct in the future, with WAAPA moving nearby soon
 - Potential to connect with Brisbane Hotel and upcoming venue by Laura and Tom adjacent
- JF thanked MF and JW for attending and presenting
- Group agreed to look into potential for multi-year funding for PIJF and some other organisations or events that we fund annually
 - Advantages of this include less administration work for both parties, allows organisations to plan ahead without having to scramble for funding every single year
 - Administration to speak with events team and community partnerships team to investigate feasibility, potential to include in Arts Plan

4.2 Arts strategic direction update (ZT)

- Vision statement to be punchy
- Confirming it will be named an Arts Plan, not an Arts Strategy
- ZT presented 3 options for vision statement
 - JF and SW like option 1, can incorporate options 2 and 3 into objectives or somewhere else further down in the document
 - Objectives pick up on SCP pillars
 - Vision 1: include the word 'arts' – maybe 'creativity and the arts' or move 'creativity' elsewhere
 - SS proposes: Vincent is a place of discovery, connection, and creativity where arts is woven into everything we do
 - PH: layered history, longevity and uniqueness of Vincent and its people should be considered – if the vision and objectives could apply to any area in Perth, perhaps it isn't quite right. Vincent is very different from other, newer areas of Perth where infrastructure is built on virgin land. Land in Vincent has been through many lives, from pre-colonisation, through colonisation, and the many layers of history since.
 - Group agrees this should be referenced within the 'Place and Identity' pillar
- Administration to work on incorporating unique history of Vincent into 'Place and Identity' objectives, perhaps into vision statement as well
- Will be taken to Council Workshop on 21 September

4.3 Art Collection Policy 3.10.7 review (ZT)

- Group generally happy with Policy review
- JF noted that previous deaccessioned paintings were donated to Mt Lawley Senior Highschool Art Auction, however Mt Lawley SHS is not within City of Vincent - would be nice to donate within Vincent next time
- Administration to find out whether we can sell deaccessioned works

4.4 Artist Live/Work Spaces - update (LF)

- Making Space for Culture study being undertaken by Hatch Roberts Day, commissioned by us in collaboration with City of Perth, Town of Victoria Park and City of South Perth
- Consultant has conducted artist survey with over 1000 responses
- First Vincent-specific workshop held with Hatch RD and administration last week, consultant has collected valuable information through the survey and will provide draft report in late August

4.5 Quick update on small projects (LF)

- Photographs of completed Beatty Park tile artworks by Seantelle Walsh and vinyl-wrapped sign poles by Kambarni in Northbridge, as part of the WA Police anti-graffiti project

- LF to provide vinyl details to I&E department to ensure any signs being replaced will get the artwork applied

5. Close/Next Meeting

- Next meeting Wednesday 15 September 2021, agenda TBD

Signed

_____ (Chairperson)
Councillor

Dated this _____ day of _____ 20__

Three Vision Statements Draft Arts Plan



Our four areas of focus highlight key objectives.

The Arts Plan will be developed under four key focus areas that align with the Strategic Community Plan priorities 'Thriving Places', 'Connected Community' 'Sensitive Design' and 'Innovative and Accountable'. The objectives are key priorities to inform Vincent's commitments and actions in the art development space.

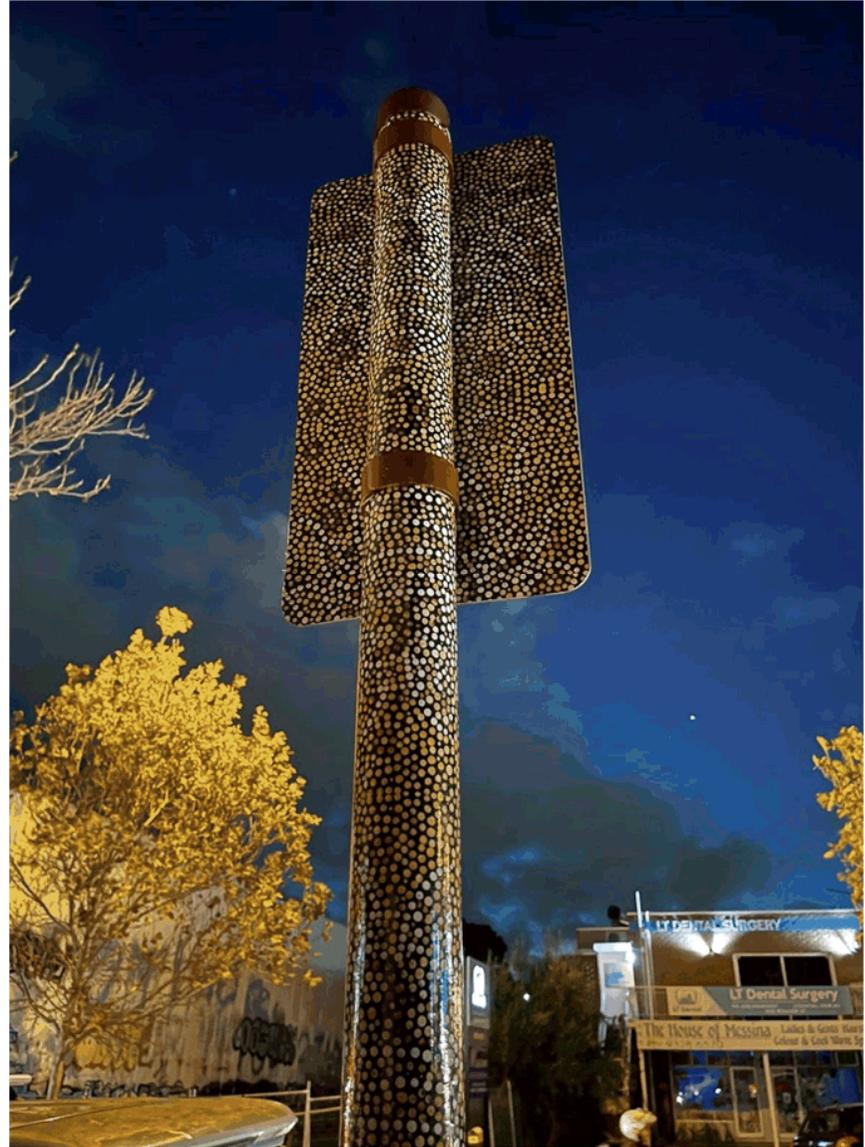
Vibrant & Thriving	Place & Identity	Connected Community	Innovation & Creative Economy
 <p>We work towards injecting creativity into all our public spaces which inspire and encourage social interaction.</p>	 <p>We celebrate our community and contribute to Vincent's identity through creative insight and reflection.</p> <p>We cultivate a sense of belonging and pride of place through shared experiences and collective imagination.</p>	 <p>Our arts culture flourishes and is celebrated. We support our diverse community to build relationships and connections with each other and the City.</p> <p>We support an inclusive arts culture that embodies and expresses the connection people feel for places in which they live and work.</p>	 <p>We support bold, inspirational and sustainable thinking that draws on the expertise of our creative community.</p> <p>We are focused on growing Vincent's creative economy through innovation and support for emerging creative talent.</p> <p>We attract established artists to the community and support them to take risks and explore their practice.</p>







kambarni
Boorloo



Statistics for Development Applications As at the end of August 2021

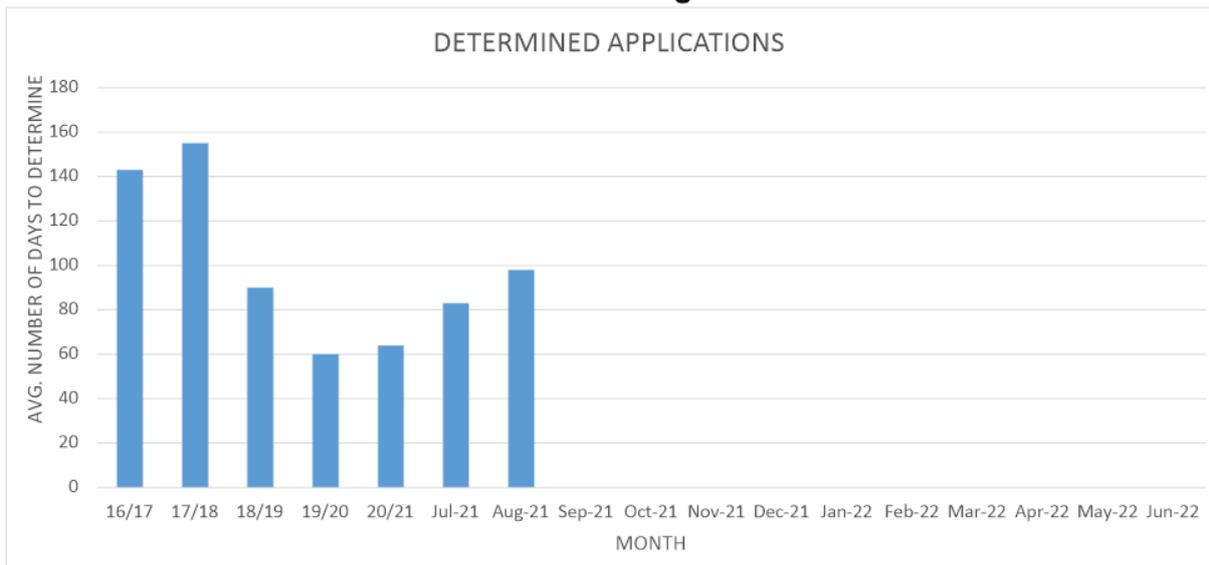


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2021.

Processing Days	16/17	17/18	18/19	19/20	20/21	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Minimum	7	1	0	0	0	1	19										
Average	143	155	85	60	64	83	98										
Maximum	924	1008	787	499	268	234	159										

	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
DA's Determined	27	33										
Value of Determined DA's (in millions)	11.9	12.3										

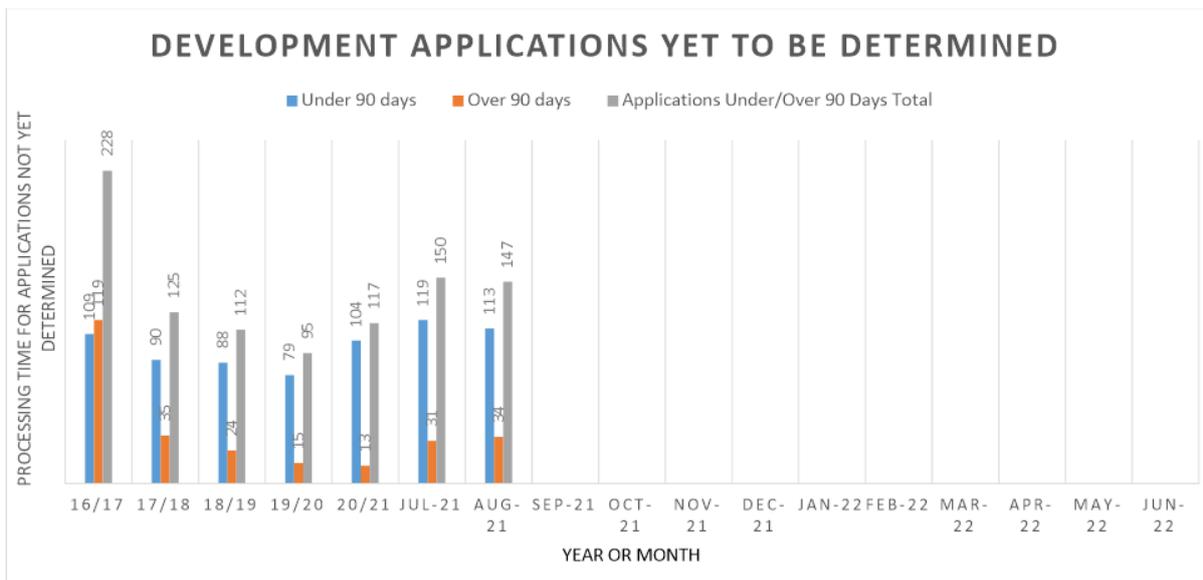


Table 2: No. of DA's to be determined

	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
DA's lodged	34	29										
DA's to be Determined	150	147										
Value of DA's to be Determined (in millions)	49.4	47.6										



CITY OF VINCENT

INFORMATION BULLETIN

SUBJECT:	Quarterly Street Tree Removal Request Report
DATE:	2 September 2021
AUTHOR:	Sarah Hill A/Manager Parks John Gourdis, Supervisor Parks Services
AUTHORISER:	Andrew Murphy, Executive Director Infrastructure & Environment

PURPOSE:

To present Council with a quarterly update on street tree removal requests within the City of Vincent.

BACKGROUND:

At the Ordinary Meeting of Council on the 5 December 2017, a Notice of Motion was presented requesting Administration provide a monthly Information Bulletin to Council summarising all requests for street tree removal within the City and the outcome of each.

This decision was subsequently altered to require the report be provided on a quarterly basis at the 3 December 2019 Ordinary Meeting of Council.

COMMENTS:

Please find below listing for the period 5 January 2021 to 2 September 2021.



CITY OF VINCENT

INFORMATION BULLETIN

Date	Requested By	Location / Address	Reason for Removal	Tree Species	Inspection Comments	No. of Trees	Removal Approved	Replacement Tree Species
28/04/2021	Resident	23 Stanley Street, Mount Lawley	Tree is dead	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
28/04/2021	Resident	5 Emmerson Street, North Perth	Tree is dead	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i>
28/04/2021	Resident	49 Norfolk Street, North Perth	Tree is dead	<i>Callistemon Kings Park Special</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
28/04/2021	Supervisor Parks	70 Grosvenor Street, Mount Lawley	Tree is dead	<i>Callistemon Kings Park Special</i>	Tree is confirmed dead	1	Yes	<i>Sapium sebiferum</i>
21/07/2020	Resident	493 Charles Street, North Perth	Tree has bad form due to poor past pruning practices	<i>Callistemon Kings Park Special</i>	Tree is in decline however still in reasonable health and will be monitored		No	N/A
27/07/2020	Supervisor Parks	77 Anzac Road, Mount Hawthorn	Tree is dead	<i>Lophostemon confertus</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i>
10/09/2020	Resident	33 Loch Street, North Perth	Tree is dead	<i>Callistemon Kings Park Special</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
19/11/2020	Resident	31 Albert Street, North Perth (Vine Street frontage)	Resident suspects tree is dying and is hollow – request Olive	<i>Agonis flexuosa</i>	Tree is in serious decline with no possibility of improvement	1	Yes	<i>Olive</i>
26/02/2021	Resident	12 & 14 Macedonia Place, North Perth	Trees are dead	<i>Robinia Sp.</i>	Tree is confirmed dead	3	Yes	TBC – native species
03/03/2021	Resident	79 Edinboro Street, Mount Hawthorn	Resident would like 1 of the 2 verge trees removed as they are planted too close together		Approved removal of one tree – Illegally planted street tree	1	Yes	N/A
16/09/2020	Supervisor Parks	201 Carr Place, Leederville	Tree is dead	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i>
12/04/2021	Resident	23-25 Paddington Street, North Perth	Tree is dead	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i>
03/05/2021	Supervisor Parks	660 Newcastle Street, Leederville	Hit by car - stump remains	<i>Angophora costata</i>	Hit by car - stump remains	1	Yes	<i>Angophora costata</i>
06/05/2021	Resident	316 Stirling Street, Perth (Lincoln Street frontage)	Tree is dead	<i>Callistemon Kings Park Special</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
20/05/2021	Resident	116/215 Stirling Street, Perth	Tree is dead	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	<i>Platanus acerifolia</i>



CITY OF VINCENT

INFORMATION BULLETIN

23/06/2021	Resident	67 Barlee Street, Mount Lawley	Tree has died and is dropping branches. Roots have raised paving	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	TBC
14/07/2021	Resident	39 Egina Street, Mount Hawthorn	Tree is dead	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
15/07/2021	Parks Technical Officer	Charles Veryard Reserve (Opposite 56 Albert Street, North Perth)	Tree is dead	<i>Melaleuca Sp.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca Sp.</i>
16/07/2021	Parks Technical Officer	50 Bourke Street, Leederville	Tree is dead	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
16/07/2021	Resident	407 Bulwer Street, West Perth (Victoria Street frontage)	Tree stump requires removal	N/A	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
19/07/2021	Resident	10 Camelia Street, North Perth	Tree is dying/dead	<i>Callistemon Kings Park Special</i>	Tree is in serious decline with no possibility of improvement	1	Yes	<i>Melaleuca viridiflora</i>
19/07/2021	Resident	9 Knebworth Avenue, Perth	Tree is dead	<i>Prunus Sp.</i>	tree is confirmed dead	1	Yes	<i>Pyrus calleryana</i>
28/07/2021	Supervisor Parks	60 Newcastle Street, Perth	Tree is dead	<i>Angophora costata</i>	Tree is confirmed dead	1	Yes	<i>Angophora costata</i>
28/07/2021	Supervisor Parks	65 Egina Street, Mount Hawthorn	Tree is dead	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
28/07/2021	Supervisor Parks	92 Egina Street, Mount Hawthorn (Berryman Street frontage)	Tree is dead	<i>Callistemon Kings Park Special</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
28/07/2021	Supervisor Parks	32 Forrest Street, Mount Lawley	Tree is dead	<i>Corymbia Ficifolia</i>	Tree is confirmed dead	1	Yes	N/A several existing trees
28/07/2021	Supervisor Parks	171 Walcott Street, Mount Lawley	Tree is dead	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaefolia</i>
28/07/2021	Supervisor Parks	149 Alma Road, North Perth	Tree is dead	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaefolia</i>
28/07/2021	Supervisor Parks	31A Camelia Street, North Perth	Tree is dead	<i>Callistemon Kings Park Special</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
28/07/2021	Supervisor Parks	58 Edinboro Street, Mount Hawthorn (Woodstock Street frontage)	Tree is dead	<i>Callistemon Salignus</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>



CITY OF VINCENT

INFORMATION BULLETIN

28/07/2021	Supervisor Parks	62 Edinboro Street, Mount Hawthorn	Tree is dead	<i>Callistemon Kings Park Special</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
28/07/2021	Supervisor Parks	65 Parry Street, East Perth	Tree is dead	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
28/07/2021	Supervisor Parks	Opp 286 Pier Street	Tree is dead	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
28/07/2021	Supervisor Parks	24 Daphne Street, North Perth	Tree has invasive root system	<i>Ficus hillii</i>	Tree is an inappropriate species	1	Yes	<i>Ulmus chinensis</i>
28/07/2021	Supervisor Parks	40 Bulwer Street, Perth	Tree is dead	<i>Callistemon Kings Park Special</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca quinquenervia</i>
28/07/2021	Supervisor Parks	493 Charles Street, North Perth	Tree in serious decline	<i>Callistemon Kings Park Special</i>	Tree is in serious decline with no possibility of improvement	1	Yes	<i>Sapium sebiferum</i>

Native Species % Exotic Species %

65% 35%

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 27 AUGUST 2021**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	No. 3 Bulwer Avenue, Perth (DR 202 of 2019)	2 September 2019	Justin Mortley	<p>Application for review of decision to give a direction under Section 214 of the <i>Planning and Development Act 2005</i> (Reinstatement of Façade).</p> <p>*****</p> <p>Directions Hearing held on 25 October 2019. Directions Hearing held on 28 February 2020. Directions Hearing held on 22 May 2020. Directions Hearing held on 14 August 2020. SAT advised that it cannot reopen a withdrawn SAT matter and that a new Development Application may be submitted. Applicant advised that this could be lodged within 2-3 weeks (by 4 September 2020). New development application lodged with City on 11 September 2020. Development application approved under delegated authority on 12 November 2020. The works required by the condition of development approval relating to the removal of the render and painting of the façade have commenced. Direction Hearings adjourned to allow the builder additional time to carry out and complete the works. Works scheduled for completion in October 2021.</p> <p><i>Representation by: McLeods</i></p>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 27 AUGUST 2021**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 79 Paddington Street and Nos. 432 & 434 Charles Street, North Perth	CF Town Planning	Form 1 – Child Care Premises	20 July 2021	Not yet scheduled.	Currently under assessment. Responsible Authority Report due 29 September 2021.
2.	Nos. 394-398 Newcastle Street, West Perth	Urbanista Town Planning	Form 2 – Mixed Use Development (Amendment to Approved)	9 August 2021	Not yet scheduled.	Currently under assessment. Responsible Authority Report due 18 October 2021.

**CITY OF VINCENT DESIGN REVIEW PANEL (DRP)
REGISTER OF APPLICATIONS CONSIDERED BY DRP
AS AT 27 AUGUST 2021**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
Nos. 370-374 Oxford Street, Mount Hawthorn	PTS Town Planning Pty Ltd	Mixed Use Development	18 August 2021	Pre-lodgement Application – Previously Referred To consider the proposal in response to the comments of the DRP on 23 June 2021.
No. 357 Oxford Street, Mount Hawthorn	Peter Simpson Town Planning & Taylor Robinson Chaney Broderick	Commercial Development	18 August 2021	Pre-lodgement Application – Previously Referred To consider amendments to the proposal made in response to the comments of the DRP on 7 April 2021.
Nos. 37-43 Stuart Street, Perth	MacCormac Architects	Five Storey Mixed Use Development	18 August 2021	Pre-lodgement Application The proposal would benefit from referral to the DRP to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development within its setting.



INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – August 2021
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:	
CEO:	Chief Executive Officer
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Date Rcd	Subject	Action Officer	Action Taken
16/6/2021	Petition with 26 signatures requesting that Council assist with the odour of frying chicken from 7 Grams Chicken at 212-214 Lake Street, Perth that has impacted the neighbourhood since mid-November. The emission of odours from the premises to the external environment is offensive and permeates outdoor areas and dwellings and has a detrimental impact on residents' quality of life.	EDSD	A report was prepared for the 27 July 2021 Ordinary Council Meeting. A further report is being prepared for the October 2021 Ordinary Council Meeting.
15/6/2021	Petition with 120 signatures requesting that the City of Vincent Council provide urgently traffic management controls in our residential street to:- reduce the present danger of high speed and high number of vehicles using the street as a "rat run" between William St and Fitzgerald St and vice versa by the installation of traffic calming devices reduce the three hour parking limit on all days to one hour limit as is provided on the Wasley St car park which is partly empty on weekends, and provide regular ranger patrols for Forrest St as commuters park all day on the street undisturbed.	EDIE	A report is being prepared for the September 2021 Ordinary Council Meeting.
27/5/2021	Petition with 9 signatories requesting that Council does not install chicanes or any other road impediment to the length of Camelia Street stretching from Vincent Street through to Claverton	EDIE	A response will be included in the report to Council on the North Perth Traffic Calming proposal, which is due to be presented to the September 2021 Ordinary Council Meeting.

Date Rcd	Subject	Action Officer	Action Taken
	Street		
26/2/2021	Petition with 387 signatures requesting that Council rescind the Council decision that the Special Needs Dental Clinic at 31 Sydney Street, North Perth be vacated by 30 June 2021 and instead extend the lease until 2025, to mirror that of Kidz Galore.	CEO	At the Ordinary Council Meeting on 27 April 2021 Council approved a 3 month extension of the lease and licence term, commencing 1 July 2021 and expiring 30 September 2021, with a 3 month further extension of lease and licence term, at the discretion of the City's Chief Executive Officer based on the progress made by the Minister for Health to secure an alternative site – the Minister for Health has provided a relocation plan and Administration is currently assessing. A final lease extension will be approved by September 2021.



INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – August 2021
DIRECTORATE:	Chief Executive Officer

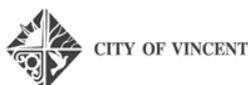
DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSD: Executive Director Strategy & Development

Details	Action Officer	Comment
18 May 2021 – Submitted by Cr Hallett		
Local Planning Scheme No 2 – Amendment Regarding Tobacco Outlets	EDSD	Administration are preparing a report on options for changes to the planning framework. This will be presented to Council in October 2021.
27 April 2021 – Submitted by Cr Hallett		
Community Engagement For Ecozoning	EDIE	Chief Executive Officer to ensure that future eco-zoning initiatives in public parks/reserves will involve prior public engagement with the local community and park users on the design and implementation.
20 October 2020 – Submitted by Cr Topelberg		
Review of Local Planning Policy No. 7.5.2 - Signs and Advertising	EDSD	Notice of Motion was moved and with the timeframe amended to state the revised completion date of December 2021. Administration working on amending the policy to include the words “, excluding Clause 3(iii),” after the words “particular standard or provision of this Policy”, pursuant to clause 5(1) of Schedule 2 of <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> . Administration also investigating the suitability of Billboard Signs in the City of Vincent.



CITY OF VINCENT

INFORMATION BULLETIN

TITLE:	Register of Reports to be Actioned – Progress Report – August 2021
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDSD: Executive Director Strategy & Development
EDIE: Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
17 August 2021				
9.2	Local Planning Policy No. 7.5.15 - Character Areas (Formerly Character retention and Heritage Areas) Approval for Advertising	EDSD	Community consultation has commenced and will conclude in September 2021.	The results of consultation proposed to be presented to Council for approval in late 2021.
10.1	E-Permits Implementation Progress Report	EDIE	A report will be prepared for the August Audit Committee Meeting and will be brought back to council for further review no later than October 2021.	October 2021
11.1	Advertising of Amendments to Community Funding Policy	EDCBS	Administration to provide a report to Council as to how funds are allocated across Strategic Community Plan areas, specifically for funds that are being provided to community organisations. This can be done as part of the budget process. Administration will advertise this Policy in September 2021.	15 November 2021
12.1	Proposed Lease to Robertson Park Artists' Studio	EDIE	Present a condition and compliance assessment and high level costings for renewal / upgrades of the facilities at Halvorsen Hall and present to Council at the November 2021 Ordinary Council Meeting.	November 2021 Ordinary Council Meeting
27 July 2021				
9.2	Draft Woodville Reserve Landscape Plan	EDSD	Community consultation will commence in August 2021	The results of consultation and a final recommended Landscape Plan proposed to be presented to Council for approval in late 2021.
22 June 2021				
9.3	Arts Rebound: Town Centre Artworks	EDSD	EOI was distributed on 21 July 2021.	EOI closes on 1 September 2021, following this submission will be evaluated with two to three applicants for

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
				each artwork opportunity shortlisted.
9.5	Britannia Reserve Development Plan	EDSD	Community consultation has commenced and will conclude in September 2021.	The results of consultation and a final recommended Concept Plan proposed to be presented to Council for approval in late 2021.
10.2	Waste Strategy Project 8: Commercial Waste Collection: Progress Update and Response to Petitions	EDIE	Project is proceeding as per Council decision. Further update on the project will be provided to Council in August as per the Council decision of June.	Project is proceeding as per Council decision. Further update on the project will be provided to Council in August as per the Council decision of June. A monthly update will be provided to Council until October OMC.
11.2	Management Agreement - Vincent Tool Library - Portion of Britannia Reserve, 41 Britannia Road, Mount Hawthorn	EDCBS	Administration has provided a new lease to the Vincent Tool Library. Awaiting return of signed documentation.	15 September 2021
12.1	Results of Consultation - Barlee Street Car Park Options for Future Use	EMCSG	A further report is required to Council on potential public or shared spaces within Beaufort Street including the potential for trialling pedestrian spaces at Grosvenor Road or Barlee Street. Submitters notified of Council decision. Fee modified and signs updated. Feasibility to be prepared for removal of signs and infrastructure.	November 2021
12.2	Repeal of Local Government Property Local Law 2008 and approval to advertise Local Government Property Local Law 2021	EMCSG	Local law to be advertised for public comment and presented back to Council.	Local law to be advertised for public comment and presented back to Council in November 2021.
18 May 2021				
9.2	Draft Pickle District Place Plan	EDSD	The Draft Place Plan concluded community consultation in July 2021.	The results of community consultation and the updated Place Plan based on the feedback received will be presented to Council for final endorsement in late 2021.
10.2	Advertising of new/amended policy - Memorials in Public Places and Reserves (2.1.5)	EDIE	Deferred.	To come back to Council by December 2021.
10.3	Tender no IE105/2020 Design, Supply and Install Solar Photovoltaic Systems at City of Vincent Sites	EDIE	Projects will proceed as per Capital Works Program.	As per Capital Works Program.
10.4	E-Permits Implementation Progress Report	EDIE	Monthly report.	Monthly reports will be presented as per Council decision.
12.3	Results of Consultation - Proposal for a Commercial Kiosk at Hyde Park	EMCSG	Tender currently being advertised. Advertising of tender and providing applications to Council for review.	September-2021 November 2021
27 April 2021				
9.1	Draft Robertson Park Development Plan	EDSD	The Draft Development Plan concluded community consultation in June 2021.	The results of community consultation and the updated Development Plan based on the feedback received will be

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
				presented to Council for final endorsement in late 2021.
9.2	Community and Stakeholder Engagement Framework	EDSD	The Draft Strategy and Policy concluded community consultation in June 2021.	The results of community consultation and the updated Strategy and Policy based on the feedback received will be presented to Council for final endorsement in late 2021
9.3	Draft Leederville Precinct Structure Plan and Draft Leederville Place Plan	EDSD	The Draft Precinct Structure Plan and Place Plan concluded community consultation in July 2021.	The results of community consultation and the updated Precinct Structure Plan and Place Plan based on the feedback received will be presented to Council for final endorsement in late 2021.
9.4	Draft Beaufort Street Town Centre Place Plan	EDSD	The Draft Place Plan concluded community consultation in June 2021.	The results of community consultation and the updated Place Plan based on the feedback received will be presented to Council for final endorsement in late 2021.
10.2	Proposed 12 Month Trial of New and Amended Parking Restrictions in the Streets Surrounding Hyde Park - Vincent, Hyde, William, and Glendower Streets, Perth, North Perth, Mt Lawley and Highgate	EDIE	Consultation has been completed and further report to be presented to Council in August 2021. Public consultation has been completed and based on the responses Administration has delayed the report to allow for further data to be collected. Report has been rescheduled to be presented to Council at the 14 September 2021 Council Meeting.	August 2021 14 September 2021
12.2	Extension of Lease – North Perth Special Needs (Shalom Coleman) Dental Clinic, 31 Sydney Street, North Perth and Advertising of Sale of 25 Sydney Street, North Perth	CEO	Relocation plan received from NMHS. CEO to approve and execute lease. Sale of car park land will be presented separately to a future Council meeting.	August 2021- September 2021
23 March 2021				
9.6	Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 - Temporary Accommodation	EDBBSD	The City has forwarded required documentation to the Western Australian Planning Commission pursuant to Regulation 53 of the Planning and Development (Local Planning Schemes) Regulations 2015. After the Western Australian Planning Commission has determined Amendment No. 6 to Local Planning Scheme No. 2. the City will publish notices of adoption.	Support by the Western Australian Planning Commission to be obtained in 2021. Following this both Amendment 6 to LPS2 and Amendment 1 to LPP 7.4.5 will be published simultaneously and come into effect together.
10.2	Waste Strategy Project - 2 Bulk Hard Waste Options Appraisal	EDIE	Carry out one final scheduled collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022.	Carry out one final scheduled collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Report to be presented to Council in March 2023

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Further report will be provide to council on the progress and the community feedback.	
12.6	Results of community consultation - Future use of 10 Monmouth Street, Mount Lawley	EDIE	Sketch of the eco-zoning to be prepared in consultation with the community and presented to Council in early 2021/22.	Early 2021/22
12.7	Minutes and Motions from the Annual General Meeting of Electors held on 9 February 2021	CEO	Present a report to Council on affordable financial model and feasibility of underground power by November 2021	November 2021
15 December 2020				
9.8	Beatty Park 2062 - Project Update	EDCBS	Heritage Architect report for Heritage Entry was presented to the BP 2062 Steering Committee on 27 July. An options report was presented at Council Workshop 24 August.	April-2021 May-2021 22 June-2021 27 July-2021 17 August-2021 Completed 24 August 2021
9.9	Review of Policy No. 4.1.22 - Prosecution and Enforcement	EDSD	Review presented to August Council Workshop. Draft policy proposed to be presented to Council for community consultation in late 2021.	July August-2021 December 2021
10.3	North Perth Traffic Report	EDIE	Implement a 12 month trial by extending the Fitzgerald street median island through the intersection. Undertake consultation with the businesses and residents in the area bounded by Angove, Charles, Vincent and Fitzgerald Streets on the installation of mid-block traffic calming measures. Present a further report at the conclusion of public consultation in March-May 2021 Inform the petitioners of the Council's decision. Undertake traffic, speed and volume and data collection on Alma Road and present to council in March July-August 2021.	Public consultation in February March-April with report March May-July-2021 OMC. 27-August September 2021 OCM. Report delayed following public meeting requested by residents.
17 November 2020				
9.2	No. 305 (Lot: 4, D/P: 1602) Fitzgerald Street, West Perth - Change of Use from Warehouse to Recreation Private (Amendment to Approved) (Unauthorised Existing Development)	EDSD	Deferral to allow the applicant to arrange for an Acoustic Report to be prepared and submitted prior to consideration of the item at a future Council Meeting. Applicant is currently considering their options in how to progress the matter	During Late 2021
20 October 2020				

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
10.1	Update on Manna Inc Meal Service at Weld Square	EDIE	Service ended 24 December 2020.	Further report to Council in October 2021. Report to include the impact of other services funded by the CoV, such as the outreach worker servicing Weld Square provided through Uniting Care West.
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	CEO	Request submitted to the Minister for Lands in February 2021 Assessment expected to take 6 – 12 months.	Expected completion 31 December 2021. End of 2021/22 financial year. September 2021 Late 2021
15 September 2020				
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and COVID-19 Relief and Recovery Committee, and quarterly to Council. First update to council was in December 2020. With following updates each quarter.	The next quarterly update will be provided to Council at its meeting in September 2021.
10.1	Waste Strategy Project - 8 Commercial Waste Collections (Update Report)	EDIE	Administration currently preparing next steps for ending commercial services as per council approved Communications Strategy. Administration is visiting all commercial premises.	Implementation review report to Council on the discontinuation of the commercial waste service will be provided six months after implementation.
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	EMCSG	The Joint Standing Committee has been advised of Council's decision. Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in mid 2021.	A new local law is being drafted for Council's review in mid September late 2021.
12.4	Outcome of advertising and adoption of Meeting Procedures policy	CEO	The Electronic Meeting Guidelines will be reviewed and updated in respect to the public question time process in early 2021. A review of the Electronic Meeting Guidelines has been undertaken and presented in April Policy Paper. Proposed amendments will be presented to June August OMC for approval to advertise.	15 December 2020 Early 2021 Complete August 2021
Council Meeting – 28 July 2020				
12.7	Advertising of new Local Government Property Local Law 2020 and new Election Signs	CEO	Public notice to be provided commenced in August 2020. Minister for Local Government to be provided with draft for comment. Minister's comments on draft local laws	Report to Council on amendments proposed to draft local laws and present to Council in Mid 2021. February 2021 on outcomes of public notice in November 2020.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			received, review ongoing. Report to Council on amendments proposed to draft local laws and present to Council in mid 2021. Presented to Council June 2021. Election Signs policy deferred until after election.	End of 2021
12.9	Advertising of amended Development on City Owned and Managed Land Policy	CEO	Public notice to be provided in August 2020, extended to September to allow updated policy with diagrams to be provided to public. Public consultation complete, further internal revision and discussion with relevant stakeholders required due to comments received. Report to Council proposed for mid 2021.	Report to Council on outcomes of consultation by October 2020. Report to Council proposed for February/March Mid 2021 November 2021 for approval to advertise.
Council Meeting – 7 April 2020				
12.3	Sale of miscellaneous portions of City Freehold Land	CEO	Community consultation in respect to Brentham Street proposed for mid-2021. Consultation on Monmouth Street closed early 2021 and report to be presented to Council at 23 March Meeting. Administration liaising with adjacent owners regarding Barlee St car park lot. Barlee Street carpark lease extended and consultation on future use of lot occurred in March 2021.	202 Vincent Street - Complete 150 Charles Street - Complete 10 Monmouth Street – Complete sale not proceeding Barlee Street carpark – consultation complete, going to Council 27 April 23 March 22 June 2021. Brentham Street – consultation to occur mid 2021
Council Meeting – 17 March 2020				
12.6	Reimbursing the external members of the City's Audit Committee	CEO	Administration to present a report to Council prior to inviting expressions of interest for new external Audit Committee members in September 2021.	No later than July 2021 To be presented August 2021. Complete Discussed with Council Members at the August 2021 Council Workshop
Council Meeting – 15 October 2019				
9.1	No. 51 (Lot: 192; D/P: 56091) Albert Street, North Perth – Proposed Alterations and Additions to the Club Premises and Change of Use from Club Premises to Club Premises and Child Care Premises and Licence for Use of Car Park at No. 160 Albert Street, North Perth	CEO	Car parking licence has been drafted and sent to applicant for review. Waiting on start date of childcare centre to be determined, as that will be commencement date of licence.	Waiting on applicant.
12.2	Dedication of lots 889 and 890 as road – Corner Fitzgerald and Bulwer Streets, Perth and write-off of outstanding rates debt	CEO	Request made to Minister for Lands in March 2020.	Minister for Lands estimated to make a decision by October 2020 early mid 2021 Complete August 2021
Council Meeting – 23 July 2019				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to the	The revised draft Policy will be presented to Council for consideration in the 2020/21 financial year 2021.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			COVID-19 pandemic. The draft Policy will be reviewed in the context of the current situation and will be advertised and presented back to Council for consideration.	
Council Meeting – 30 April 2019				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision.	To be signed by 30 October 2020. Waiting on Landgate decision
Council Meeting – 2 April 2019				
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report provided to Council 28 July 2020 for approval to advertise. Trading in Public Places Amendment Local Law will be redrafted in 20/21.	Local Government Property Local Law completed (Item 12.7 28 July 2020). Trading in Public Places Local Law will be redrafted mid in June late 2021.
Council Meeting – 5 March 2019				
10.1	Business Case for the Adoption of a Three Bin Food Organic/Garden Organics System	EDIE	Report detailing implementation considerations and further financial modelling on the implications of the adoption of FOGO system will be presented to Council as it becomes available.	Report now to be presented into 2021, as a result of project postponement due to COVID-19. Implementation now scheduled from October 2021. RFQ outcome to be discussed at 2 February Budget Workshop.
Council Meeting – 27 June 2017				
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights.	Administration is preparing advice to the Minister for Planning and the Attorney General on WALGA's revised preferred model for Third Party Appeal Rights. This is scheduled to be sent in early late 2021/2020.
Council Meeting – 30 May 2017				
12.5	Perth Parking Levy	EDIE	Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy. State Government yet to release results of consultation.	Update scheduled to be provided in late 2021.
Council Meeting – 7 March 2017				
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	EDSD	Administration is reviewing the feedback received from the Department of Local Government, Sport and Cultural Industries in respect to the new Local Government Property Local Law. Drafting of the Animal Local Law will	Draft proposed to be presented mid 2021. Draft proposed to be presented July – Sept 2021. Legal advice of the Draft Local Law has been sought. Draft Local Law to be presented to

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			<p>recommence, taking this into consideration. Administration expect to present the draft Animal Local Law to Council May 2021.</p> <p>In the interim, Administration is exercising its discretion in applying the poultry provisions of the current Health Local Law.</p> <p>May 2021 – Administration is currently progressing the DRAFT Animal Local Law through the legal advice process in preparation for presentation to Council in the next quarter.</p>	the October 2021 Ordinary Meeting of Council.
Council Meeting – 27 May 2014				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	September 2020- November 2020 Mid-Late 2021