

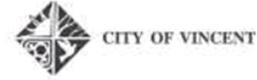
**12.3 INFORMATION BULLETIN**

- Attachments:**
1. **Minutes Children and Young Peoples Advisory Group (CYPAG) 4 August 2021**
  2. **Minutes Reconciliation Action Plan Working Group (RAPWG) 30 August 2021**
  3. **Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 16 September 2021**
  4. **Statistics for Development Services Applications as at September 2021**
  5. **Register of Legal Action and Prosecutions Monthly - Confidential**
  6. **Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 23 September 2021**
  7. **Register of Applications Referred to the MetroWest Development Assessment Panel - Current**
  8. **Register of Applications Referred to the Design Review Panel - Current**
  9. **Register of Petitions - Progress Report - September 2021**
  10. **Register of Notices of Motion - Progress Report - September 2021**
  11. **Register of Reports to be Actioned - Progress Report - September 2021**
  12. **Unconfirmed Minutes of the Arts Advisory Group Meeting 15 September 2021**

**RECOMMENDATION:**

That Council RECEIVES the Information Bulletin dated October 2021.

# MINUTES



## CHILDREN AND YOUNG PEOPLE ADVISORY GROUP

Wednesday 4 August 2021 at 6pm

Venue: Committee Room  
City of Vincent  
Administration and Civic Centre  
244 Vincent Street Leederville

### Attendees:

#### City of Vincent Councillors

Cr Alex Castle (Chairperson)  
Cr Sally Smith (Cr Smith)

#### Community Representatives

Suzanne Lawrence (SL)  
Laura Dunlop – o/b David Reid (LD)  
Abib Imam (AI)  
Daniel Langlands (DL)

#### City of Vincent Officers

Gemma Carter (GC) – Manager Marketing & Partnerships  
Ashia Harris (AH) – Community Development Advisor- Children and Young People

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### 1. Welcome/Declaration of Opening

The Chairperson opened the meeting at 6.04pm and delivered the Acknowledgement of Country.

### 2. Apologies

Shari Stockdale  
Virginia Miltrup- Executive Director Community & Business Services  
Karen Balm – Senior Community Partner

### 3. Confirmation of Previous Minutes

Confirmed minutes from 21 April and 16 June.

### 4. Business

#### 4.1 Update on Implementation of the Youth Action Plan (YAP)

AH provided brief update of Youth Action Plan

#### 4.2 Vincent Youth Network (VYN) Update

##### School Holiday Events

AH advised that a coding event to be held at the Community Centre during school holidays along with investigating the possibility of a maker's fair based on science and craft creations from local schools.

##### Debating Competition

AH advised that emails have been sent to WA Debating League, however no response has been received to date.

Discussed a potential date would need to be at the beginning of Term 4 in order to fit in with school priorities.

The Chairperson noted the trickiest part is finding a date for all and suggested to ask schools now what the no go dates are.

**ACTION: 1) AH will contact schools about potential debating dates**  
**2) AH will provide an update to CYPAG at a future meeting.**

#### VYN Meetings

AH advised that there was a VYN meeting on 3 August and that there were some positive ideas from the group including:

- Updating the current flyer to appeal to young people;
- Updating the website;
- To catch up every two weeks on a Tuesday evening from 5pm to 6pm in the Community Centre;

AH also advised that there were six people in attendance with two of them being new members. In addition there was a representative from Subi Connect as well as Joshua Milik from Perth STEM who has previously been funded through our Youth Grants and wants to run a STEM event during school holidays.

#### Keys for Life

AH advised that the Keys for life initiative was no longer being supported through private schools.

AH also advised that there was a Regional Youth Driver Education Program (RYDE) at Foyer Oxford and the City is investigating a partnership. DL & AH to meet to discuss further.

#### Youth Sustainable Makers Market

AH suggested that the City could run a sustainable makers market that could be like an indoor youth expo in winter next year.

The Chairperson suggested that it could be upcycling art  
DL suggested a sustainability focus or entrepreneur focus at the market.

#### Tutoring Program

AH recommended a peer led tutoring program which would involve youth running the program.

The Chairperson advised that there are a lot of young people doing this off their own bat and that it could provide opportunities for people to form a network.

DL advised that he started a tutoring group at Foyer and that there could be capacity for this to be run out of Foyer or Community Centre or Library as a space.

#### Barista Course

AH advised that the City was looking to deliver another Barista course. The last event was oversubscribed and the VYN are keen to do another. The Chairperson stated that the end of the year would be a perfect time.

#### Additional workshops

AH advised that she was also looking into a Responsible Service of Alcohol (RSA) workshop as this opens up employment opportunities. LD stated that YMCA previously run an RSA workshop which was received well.

SL discussed the value of youth becoming swim school teachers as youth who are not doing WACE finish school at the end of September. It is a great pathway for kids.

The Chairperson spoke of importance of job skills workshops and help get their foot in the door. Cr Smith discussed CV writing workshops and interview techniques. AH advised that this was discussed at the VYN and that she will be looking into skills workshop.

LD stated that there is a massive gap in education around life skills, financial literacy, car maintenance, navigating Centrelink, cooking, sewing a button, tax, superannuation.

AI advised that there are refereeing or umpiring courses for kids as a paid position. Sports can be another pathway for employment. A lot of clubs are falling behind on digital engagement. This is where kids can share their expertise.

**Actions:**

- 1) AH and Foyer Oxford to discuss possibility of expanding RYDE to other community to help kids get their hours up to pass driving test.
- 2) AH & HQ to discuss possibility of partnering to conduct Life Admin Courses; and
- 3) GC to investigate Beatty Park Swim School promoting instructor vacancies.
- 4) AH to investigate skills workshop

#### 4.3 Youth First Aid Course

The City held a First Aid Course on Saturday the 24<sup>th</sup> of July. The course generated a lot of interest from the broader community.

AI suggested for future events an online platform for ticketing and payment. Proceeds are funnelled into Humantix with profits going to Indigenous cause.

#### 4.4 Ideas for school holiday workshops

This was noted as part of the VYN update above.

#### 4.5 Other Business

Lucy Stonarch is the youth UN Rep. AH has been in contact to organise a consultation for the school September schools holidays. The Chairperson explained the Listening Tour Lucy is doing and the possibility of doing an event in Vincent. The Chairperson stated that youth need a reason to come and spend their time. DL advised that the City may be able to use Foyer Oxford space.

AH spoke on the Edinboro St Reserve Pop Up Play and will follow up on the survey results.

National Youth Mental Health Summit at the Duxton on 24 - 26 of August with virtual presentations. SL queried the benefit and timing of it. Enquiries were made about CYPAG members virtual attendance.

AH advised that she was going to attend the YACWA YEP Youth Sector Summit on Wednesday 22nd September. AH, LD, DL are also attending. AH to forward information through to AI

The Chairperson spoke about 'In Your Head - Zero to Hero' which is a one-day conference for young people to be held on 1 September. AH will find out more information about In Your Head – Zero to Hero"

The Chairperson spoke about \$200K that is on the budget for Mt Hawthorn skate park. A Skate Working Group has met and will be looking at possible locations. If there is anyone who wants to be on committee, please advise. The results will come back to CYPAG.

**ACTION: 1) AH to obtain survey results from Pop Up Play**  
 2) **AH to forward information about the YACWA Youth Summit to AI**  
 3) **AH will find out more information relating to "In Your Head – Zero to Hero" an update**

#### **5. Close/Next Meeting**

The meeting was closed at 7.27pm. The next meeting is schedule for 29 September 2021, pushed back a week due to YACWA YEP Youth Sector Summit.

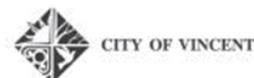
Signed

\_\_\_\_\_  
**Councillor (Chairperson)**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Summary of Actions	Date	Status
KA and AH to investigate Headspace sessions with local sporting clubs	16 June 2021	In Progress
AH will contact schools about potential debating dates	31 August 2021	In Progress
AH will provide an update on the progress of organising the Debating Competition to CYPAG at a future meeting.	29 September 2021	In Progress
AH and Foyer Oxford to discuss possibility of expanding RYDE to other Vincent community to help kids get their hours up to pass driving test.	31 August 2021	In Progress
AH & HQ to discuss possibility of partnering to conduct Life Admin Courses	24 September 2021	In Progress
GC to investigate Beatty Park Swim School promoting instructor vacancies.	13 September 2021	In progress
AH to investigate skills workshop	24 September 2021	In Progress
AH to obtain survey results from Edinboro Street Pop Up Play	29 September 2021	In Progress
AH to forward information about the YACWA Youth Summit to AI	05 August 2021	Complete
AH will find out more information relating to "In Your Head – Zero to Hero" and provide CYPAG an update at next meeting	01 September 2021	In progress

# MINUTES



## RECONCILIATION ACTION PLAN WORKING GROUP

Monday, 30 August 2021 at 5:30pm

Venue: Committee Room  
City of Vincent Administration and Civic Centre  
244 Vincent Street, Leederville

### Attendees:

#### City of Vincent Councillors

Cr Dan Loden (Chairperson)  
Cr Joshua Topelberg (JT)  
Cr Jonathan Hallett (JH)

#### Community Representatives

Gordon Cole (GC)  
Jodey Brockhurst (JB)  
Marilyn Lyford (ML)  
Roslyn Harley (RH)  
Mikayla King (MK)

#### City of Vincent Officers

Gemma Carter - (Manager Marketing & Partnerships) (GemC)

#### Guest

Gaya Surendorff – incoming Community Development Officer (temp) (GS)

### 1. **Welcome/Declaration of Opening** – Welcome to Country

The meeting was opened at 5.42pm with Gordon Cole providing a Welcome to Country.

### 2. **Apologies**

Maxine Brahim (MB)  
Virginia Miltrup – (Executive Director Community & Business) (VM)  
Karen Balm – (Coordinator Community Development) (KB)

### 3. **Confirmation of Previous Minutes** – 28 June 2021

The Minutes from the previous meeting held on 28 June 2021 were confirmed as a true and correct record.

### 4. **Items for Discussion**

#### 4.1 Moorditj Footprints - East Perth Stories

GemC provided update on Moorditj Footprints East Perth Stories – community led project the City is assisting. The group is planning a community meeting on 4 October to invite Aboriginal families who lived in East Perth in the 60s to come and learn about the project and discuss potential interviewees. The project aims to capture oral histories of Aboriginal people who lived in East Perth, particularly families/people who haven't been interviewed before. They are promoting through Noongar Radio initially.

Cr Loden asked if there was a way to share stories with East Perth Power Station. JB indicated she would like to help with transcripts. GC asked if Perth Elders Group had been contacted. RH asked if Aunty Doolan Leisha Eatts had been contacted. The group would like to know more about who was invited to the community meeting.

**Action: 1) Local History Librarian to respond to the questions from the group regarding Moorditj Footprints - East Perth Stories**

- 4.2 Current Innovate RAP
- GemC provided update on current Innovate RAP. Projects continuing include Aboriginal Heritage Trail framework. Elders & Leaders Forum to take place in October to engage with Elders on the RAP and engagement principles. As mentioned in previous meetings procurement and employment targets won't be achieved – planning to highlight these deliverables in the next Innovate RAP.
- RH encouraged City to invite Noongar Chamber of Commerce to speak to staff about procurement.
- GC spoke of need for buy in from senior leadership. Cr Loden suggested fulfilment of the RAP to be included in the CEO's KPIs.
- MK spoke of employment and need to have Aboriginal people involved in driving employment strategy and recruitment practices that are culturally inclusive. Investment in paid Aboriginal consultants.
- JB spoke of the importance of cultural fluency and focus on how we are implementing objectives of the RAP.
- GC spoke of the need for new ideas, new methods and new processes giving people license to be innovative and to see and share the wins.
- Action: 2) RAPWG to meet with CEO to discuss increased resourcing for procurement and employment targets and suggest Aboriginal consultants are engaged in development of strategies.**
- 4.3 Aboriginal Community & Stakeholder Engagement Plan
- GemC spoke of the Aboriginal & Torres Strait Islander Stakeholder and Engagement Plan. City working with an Aboriginal consultant and stakeholders to identify principles of engagement. Asked group for feedback on principles to include in an Engagement Plan.
- RH questioned the use of Torres Strait Islander in the plan title.
- GC said it is important who you are talking to and on what topics. He suggested prioritisation included in plan: Elders (as knowledge holders), Whadjuk Noongar people, Noongar people, broader Aboriginal community.
- Action: 3) City will work with Aboriginal consultant and stakeholders to develop draft principles for engagement and seek input on principles from Aboriginal Elders and Leaders forum in October.**
- 4.4 Request to rename Weld Square by Stirling Street Action Group
- GemC provided update on the request from Weld Square. Indicated they had met with a representative of the group and provided them information on renaming/ dual naming process.
- MK questioned who was making the request and what the name Weld was in honour of. JT and RH provided background on Weld and on past discussions around renaming.
- If the action group had a preferred name the City could bring it to the Elders and Leaders Forum for discussion. If no preferred name, one of the key actions in the Draft RAP was renaming and co-naming opportunities for public areas in consultation with Elders.
- 4.5 NAIDOC Week events – delayed events
- GemC noted rescheduled NAIDOC events were in planning for September - Bush Tucker with Dale Tilbrook - Monday 13 September 10am at Vincent Community Centre and two screenings of Bran Nue Dae - Thursday 30 September, 11am and 2pm at Backlot Theatre.

4.6 Draft Innovate RAP

GemC presented draft vision statements for the draft RAP for feedback from the group. Preferred vision was: *Our vision is to stand side by side as one community.*

GemC asked if the group had any feedback on draft RAP. Feedback received on the previous version was to reduce the quantity and reduce the quality of actions, noting they aimed to simplify the language and had removed a number of low level administrative actions and strengthened priority actions.

Cr Loden suggested adding Reconciliation into CEO's KPIs as a possible additional action within the plan.

JB noted the current version of the RAP was an improvement on the last and read well. Liked the linkage to the Noongar Six Seasons.

GC noted that he would like to feedback suggestions, with action to meet with City to provide feedback.

GemC noted next steps were to consult on draft RAP with Elders and Leaders Forum in October, prior to Council consideration and community consultation.

Feedback from the group was important for Aboriginal community input to be sought at the community consultation stage. JB suggested a workshop encouraging Aboriginal residents to attend or one on one sessions would be better than an emailed survey. Suggested stakeholders to invite could include Aranmore students, residents of Cassian House and Foyer Oxford.

**Action: 4) Update draft Innovate RAP with vision and additional action; 5) Schedule a meeting with GC to seek feedback on draft RAP actions; and 6) Community Consultation to include a workshop or feedback sessions - reaching out to Aboriginal community to attend.**

4.7 City of Perth Elders Group

GemC noted the City had reached out to the City of Perth to include the Vincent CEO on a future meeting of the City of Perth Elders Group to start a conversation. Noted inclusion in the meeting is dependent on agenda and timings. The CEO wasn't able to be included on September meeting agenda and uncertain if could be included in next meeting.

GemC noted the will engage a Noongar consultant to set up the Vincent Elders and Leaders Forum, tentatively scheduled for October. RH and GC asked who those Elders were. GemC noted that the list was still in development but could be circulated to the RAPWG.

**Action: 7) Circulate list of invitees to Elders and Leaders Forum to the RAPWG.**

5. **General Business**

Noted last meeting for current RAPWG. Call for nominations for Working Groups around election time with new groups approved by Council following the election. RH noted that previously there had been a lag between the election and the formation of working groups. Would like to see group continuing to meet until a new Working Group could be established to keep on track.

Discussion on Terms of Reference for the Working Group. GC queried the inclusion of non-Aboriginal people on the Working Group and if the Terms could be amended, noted previous experience on Reconciliation Working Groups where Aboriginal people were a minority within the group. JB felt comfortable with inclusion of non-Aboriginal people on working group as it is about proportionality.

RH noted the City 50D Community Development role was currently vacant and hoped the City was reviewing lessons learned.

## 6. Action Items Update

Summary of Actions	Date	Status
GS to research Aboriginal websites and corporations and contact other local governments to enquire about their suppliers	30 June 2021	In progress
Local History Librarian to respond to the questions from the group regarding Moorditj Footprints East Perth Stories Project.	30 September 2021	In progress
RAPWG to meet with CEO to discuss increased resourcing for procurement and employment targets and suggest Aboriginal consultants are engaged in development of strategies.	TBA	In progress
City will work with Noongar consultant on engagement strategy and hold an Aboriginal Elders and Leaders forum in October.	December 2021	In progress
Update draft Innovate RAP with vision and additional action.	30 September 2021	In progress
Schedule a meeting with GC to seek feedback on draft RAP actions.	30 September 2021	Complete
Community Consultation on draft RAP to include a workshop or feedback sessions - reaching out to Aboriginal community to attend.	October/ Nov 2021	Not started
Circulate list of invitees to Elders and Leaders Forum to the RAPWG.	30 September 2021	In progress

## 7. Close/Next Meeting

The Chairperson closed the meeting at 7.20pm. The next meeting is to be advised.

Signed

\_\_\_\_\_  
Councillor Dan Loden (Chairperson)

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_



## MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

16 SEPTEMBER 2021

CITY OF VINCENT

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*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*



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 ORDINARY COUNCIL MEETING MINUTES  
 16 September 2021

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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chair declared the meeting open at 6.43 pm

**2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Councillor Attendance**

Cr K Vernon (Chair)	Town of Victoria Park
Cr F Cvitan, JP (Deputy Chair)	City of Wanneroo
Cr A Jacob, JP	City of Joondalup
Cr R Fishwick, JP	City of Joondalup
Cr R Gordon	City of Perth
Cr S Proud, JP	City of Stirling
Cr K Sargent	City of Stirling
Cr L Thornton	City of Stirling
Cr A Castle	City of Vincent
Cr D Newton, JP	City of Wanneroo
Cr K Shannon	Town of Cambridge

**Apologies**

Cr J Ferrante	City of Stirling
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**Leave of Absence**

Nil

**Absent**

Nil

**MRC Officers**

Mr B Twine (Interim Chief Executive Officer)  
 Ms A Slater (Director Corporate Services)  
 Ms S Cherico (Manager Human Resources)  
 Ms D Toward (Executive Support)

**Member Council Observers**

Mr N Claassen (City of Joondalup)  
 Mr M MacPherson (City of Joondalup)  
 Mr M Littleton (City of Stirling)  
 Mr A Murphy (City of Vincent)  
 Mr H Singh (City of Wanneroo)  
 Mr S Cairns (City of Wanneroo)  
 Mr J Wong (Town of Victoria Park)

**MRC Observers**

Mr A Griffiths  
 Mr J Shepherd

**Visitors**

Nil

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**3 DECLARATION OF INTERESTS**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 ANNOUNCEMENTS BY THE PRESIDING PERSON**

The Chair acknowledged that this would be Cr Dot Newton's last MRC meeting and thanked Cr Newton for her time on the MRC and wished her well with her future endeavours.

The Chair also acknowledged Cr's Jacob, Fishwick and Castle who are seeking re-election at their respective councils and wished them well.

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****8.1 ORDINARY COUNCIL MEETING – 12 August 2021**

The Minutes of the Ordinary Council Meeting held on 12 August 2021 have been printed and circulated to members of the Council.

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Meeting of Council held on 12 August 2021 be confirmed as a true record of the proceedings.**

**Moved Cr Proud, seconded Cr Sargent**

**RESOLVED**

**That the recommendation be adopted**

(CARRIED UNANIMOUSLY 11/0)

**8.2 SPECIAL COUNCIL MEETING – 19 August 2021**

The Minutes of the Special Council Meeting held on 19 August 2021 have been printed and circulated to members of the Council.

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ORDINARY COUNCIL MEETING MINUTES  
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**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Special Meeting of Council held on 19 August 2021 be confirmed as a true record of the proceedings.**

**Moved Cr Newton, seconded Cr Cvitan**

**RESOLVED**

**That the recommendation be adopted**  
**(CARRIED UNANIMOUSLY 11/0)**

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## 9.1 CHIEF EXECUTIVE OFFICER REPORTS

<b>9.1</b>	<b>FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 JULY 2021</b>
<b>File No:</b>	<b>FIN/5-09</b>
<b>Appendix(s):</b>	<b>Appendix No. 1 Appendix No. 2</b>
<b>Date:</b>	<b>16 AUGUST 2021</b>
<b>Responsible Officer:</b>	<b>DIRECTOR CORPORATE SERVICES</b>

### SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

### BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

### DETAIL

The Financial Statements for the month ended 31 July 2021 are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 1 month to 31 July 2021 is attached at **Appendix No. 2**.

These financial statements are pending external auditor approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

MINDARIE REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING MINUTES  
16 September 2021

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Summary of results for the year to date period ended 31 July 2021

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	19,748	19,612	136
Tonnes – Others	2,882	1,172	1,710
<b>TOTAL TONNES</b>	<b>22,630</b>	<b>20,784</b>	<b>1,846</b>
	\$	\$	\$
Revenue – Members	4,206,779	4,177,400	29,379
Revenue – Other	900,231	654,990	245,241
<b>TOTAL REVENUE</b>	<b>5,107,010</b>	<b>4,832,390</b>	<b>274,620</b>
Expenses	4,798,661	4,623,159	(175,502)
Profit on sale of assets	-	-	-
Loss on sale of assets	-	-	-
Impairment of assets	-	-	-
<b>NET SURPLUS/(DEFICIT)</b>	<b>308,349</b>	<b>209,231</b>	<b>99,118</b>

Members

Members tonnages for the month ended 31 July 2021 were 136 tonnes more than phased budget.

RRF

The Resource Recovery Facility residue tonnes have delivered 4,903 tonnes in total to Tamala Park in the month.

Trade & Casuals

The Casual and Trade tonnages are 1,710 tonnes higher than forecast for the month, 1,560 tonnes attributable to the discounted rate waste tender.

Overall tonnages for the month ended 31 July 2021 were 1,846 tonnes more than budgeted.

The net result variance against budget of \$99,118 is mainly attributable to the unbudgeted tonnages received in the commercial waste tenders.

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ORDINARY COUNCIL MEETING MINUTES  
16 September 2021

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**VOTING REQUIREMENT**

Simple Majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

Receive the Financial Statements set out in Appendix No. 1 for the month ended 31 July 2021.

Moved Cr Sargent, seconded Cr Gordon

**RESOLVED**

**That the recommendation be adopted**

(CARRIED UNANIMOUSLY 11/0)

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ORDINARY COUNCIL MEETING MINUTES  
16 September 2021

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<b>9.2</b>	<b>LIST OF PAYMENTS MADE FOR THE MONTH ENDED 31 JULY 2021</b>
<b>File No:</b>	<b>FIN/5-09</b>
<b>Appendix(s):</b>	<b>Appendix No. 3</b>
<b>Date:</b>	<b>16 August 2021</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

#### SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

#### COMMENT

The lists of payments for the month ended 31 July 2021 are at **Appendix 3** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 24 September 2020, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
31 July 2021	General Municipal	Cheques	\$1,190.05
		EFT	\$7,288,072.56
		DP	\$97,772.45
		Inter account transfers	\$0.00
		<b>Total</b>	<b>\$7,387,035.06</b>

#### VOTING REQUIREMENT

Simple Majority

MINDARIE REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING MINUTES  
16 September 2021

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**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

**Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 31 July 2021.**

**Moved Cr Sargent, seconded Cr Cvitan**

**RESOLVED**

**That the recommendation be adopted**

**(CARRIED UNANIMOUSLY 11/0)**

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<b>9.3</b>	<b>REVIEW OF COUNCIL POLICIES AND DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER</b>
<b>File No:</b>	<b>D-21-000056</b>
<b>Appendix(s):</b>	<b>Appendix 4 - Council Policies – with tracked changes Appendix 5 - Council Policies – clean copy</b>
<b>Attachment(s):</b>	<b>Attachment 1 - Register of Delegations</b>
<b>Date:</b>	<b>23 August 2021</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

#### **SUMMARY**

The report seeks endorsement of the review undertaken by the Chief Executive Officer (CEO) on the current Council Policies and delegations to the CEO.

#### **BACKGROUND**

Sections 5.18 and 5.46 of the *Local Government Act 1995* (the Act) require that at least once every financial year, delegations are to be reviewed by the Council.

The MRC's Corporate Business plan requires that the Council Policies are relevant and reviewed by Council.

Council are requested to endorse the reviewed Delegations Register and Council Policies to ensure they are operating effectively, providing for efficient and timely administrative decisions and services in relation to discretionary decisions the Council has the ability to make by virtue of the Act and other statutes.

#### **DETAIL**

The 2021 annual review of the Register of Delegations of Authority and Council Policies and was undertaken to determine the appropriateness of existing delegations and Council Policies.

The Chief Executive Officer's review of the Register of Delegations and Council Policies identified a number minor changes.

Proposed amendments/additions to the Register of Delegations and Council Policies are submitted in Attachment 1 (Register of Delegations) and Appendices 4 and 5 (Council Policies).

The Register of Delegations identified a minor change to item 2.2, the addition of conditions as per the regulations, tracked changes at Attachment 1.

A summary of the changes for the Council Policies is as follows:

**CP01 – Annual Fees, Allowances and Expenses for Councillors**  
No change.

**CP02 – Affixing of the Common Seal**  
No change

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**CP03** – Councillor Arrangements when attending an Overseas/Interstate/Intrastate Conference  
Minor changes, item 3, a rate increase for cash advances, \$75 per day increase to \$100 per day, due to rising costs associated with travel and meal expenditures and item 7, to align with relevant conferences.

**CP04** – Employee Arrangements when attending an Overseas/Interstate/Intrastate Conference  
Minor change, item 3, a rate increase for cash advances, \$75 per day increased to \$100 per day, due to rising costs associated with travel and meal expenditures.

**CP06** - Purchase of Goods and Services

Minor change, items 2, 3 and 4, the result of recommendations from the Auditors Report May 2021 and item 5 (c) due to the LG Amendment Regulations gazetted 6 November 2020.

**CP08** - Provision and Use of Council Vehicles

Minor change, items 1 and 2, an increase to vehicle values of 20%, due to high demand, low stocks of new vehicles and global supply delays (COVID-19) inflating prices.  
The financial component of this policy was last amended in 2013.

**CP09** - Investments

No change

**CP10** – Donations – Financial Assistance/Support

No change

**CP11** – Use of Corporate Credit Cards

No change

**CP12** – Gate Fee Setting

No change

**CP13** – Budget Variance Reporting Threshold

No change

**CP14** – Acting Chief Executive Officer Appointment

Minor change, item 3 add ICEO, remove Acting CEO.

**CP15** – Employer/Employee Matching Community Contributions

No change

**CP16** – Legal Representation for Mindarie Regional Council Elected Members, Committee Members, Committee Members and Employees

No Change

**CP17** – Continuing professional development for Council Members

No change

**CP18** - IT Policy

No change

**EP01** – Environmental Policy

No change

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**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT****Local Government Act 1995**

The following extracts from the Act relate to Council's obligations in the areas of policy development and delegations to the CEO.

**2.7. Role of Council**

- (1) *The Council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the Council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

**5.42. Delegation of some powers and duties to CEO**

- (1) *A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*
  - (a) *this Act other than those referred to in section 5.43; or*
  - (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

*\* Absolute majority required.*
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

**5.43. Limits on delegations to CEO**

- A local government cannot delegate to a CEO any of the following powers or duties —*
- (a) *any power or duty that requires a decision of an absolute majority of the council;*
  - (b) *accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
  - (c) *appointing an auditor;*
  - (d) *acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
  - (e) *any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
  - (f) *borrowing money on behalf of the local government;*
  - (g) *hearing or determining an objection of a kind referred to in section 9.5;*
  - (ha) *the power under section 9.49A (4) to authorise a person to sign documents on behalf of the local government;*
  - (h) *any power or duty that requires the approval of the Minister or the Governor;*
  - (i) *such other powers or duties as may be prescribed."*

**POLICY IMPLICATIONS**

Nil

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#### FINANCIAL IMPLICATIONS

The 20% rate increase totalling \$32,600 to CP08 Provision and Use of Council Vehicles, will be adjusted in the midyear budget.

#### STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS

Strategic Community Plan 2018 -2037		
OBJECTIVE 1	Long Term Viability	
Sub Objective	Good Corporate Governance	
This report is required by legislation to ensure that the Council has the opportunity to review its current policies and the delegations it has provided to the Chief Executive Officer thus maintaining the relevance of the documents.		
Corporate Business Plan 2018 – 2037		
Strategies	Actions	Responsible Officer
1.1.2	Ensure Council Policies are relevant and reviewed by Council	CEO
1.1.3	Review the relevance of the delegations from the Council and report findings to Council	CEO
These actions ensure that an officer within the organisation, in this case the CEO, has a direct responsibility to review the current Council Policies and Instrument of Delegation and report the review findings to Council.		

#### COMMENT

The MRC is to keep a register of the delegations made and review the delegations at least once every financial year.

#### VOTING REQUIREMENT

Absolute Majority

#### RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

1. Endorses the minor changes to Council Policies as contained in Appendix 4 of this report.
2. Approves an increase to CAPEX expenses for CP08 Provision and Use of Council Vehicles as detailed in Appendix 4 of this report.
3. Endorses the delegations made to the Chief Executive Officer as detailed in Attachment 1 of this report.  
*(absolute majority required)*

Moved Cr Newton, seconded Cr Cvitan

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**PROPOSED AMENDMENT****Moved Cr Vernon, seconded Cr Fishwick**

1. Amend paragraph 1 to add the following words at the end of the recommendation:  
"save for Policy No. CP14 which is to be referred to the CEO for detailed review to be completed by November 2021."
2. Amend paragraph 3 to add the following words at the end of the recommendation:  
"subject to the deletion of Condition 1 in No 2.8."

**Reason:**

1. Policy 14 refers to interim CEO and the *Local Government Act 1995* refers to CEO and Acting CEO and not an interim CEO, as this impacts on this policy it is appropriate to send it back to CEO for a more detailed review.
2. Condition 1 in No 2.8 refers to variations to the RRFA, however, the RRFA is now at an end rendering this condition redundant.

(CARRIED UNANIMOUSLY 11/0)

**SUBSTANTIVE RECOMMENDATION AS AMENDED**

1. **Endorses the minor changes to Council Policies as contained in Appendix 4 of this report save for Policy No. CP14 which is to be referred to the CEO for detailed review to be completed by November 2021.**
2. **Approves an increase to CAPEX expenses for CP08 Provision and Use of Council Vehicles as detailed in Appendix 4 of this report.**
3. **Endorses the delegations made to the Chief Executive Officer as detailed in Attachment 1 of this report subject to the deletion of Condition 1 in No 2.8.**

(CARRIED UNANIMOUSLY 11/0)

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<b>Attachment 1. Mindarie Regional Council – Delegations of Authority Register</b>				
<b>1. GOVERNANCE</b>				
<b>No.</b>	<b>Reference</b>	<b>Delegation</b>	<b>Condition(s)</b>	<b>Assignee(s)?</b>
1.1	LG Act 1995 s.9.10	Appoint persons or classes of persons to be authorised for the purpose of performing a particular function.	Each authorised person to be issued with a certificate of authorisation.	No
1.2	LG Act 1995 s.5.42	Appoint an employee of the MRC to the position of Acting CEO where the CEO is unable or expected to be unable by reason of illness, temporary absence from WA, or any other reason, to perform the function of the position.	Not exceeding 3 months in any period of 12 months	No
<b>1. FINANCE</b>				
2.1	LG (Functions and General) Regulations 1996 Reg. 11A	Approve requisitions and purchase orders for the supply of goods and services	Requisitions and purchase orders to be within the budget allocation as reviewed from time to time	Yes
2.2	LG (Finance Management Regulations) 1996 Reg. 8	Open and close bank accounts, access accounts electronically and transfer funds electronically	Separate accounts are to be held for municipal funds, trust funds and reserve accounts	Yes
2.3	LG (Financial Management Regulations) 1996. Reg. 11, 12 and 13.	Approved and make payment of accounts	<ol style="list-style-type: none"> <li>1. In accordance with approved procedure set out in Reg. 11;</li> <li>2. Where funds have been provided in the budget and the accounts are acquitted prior to payment;</li> <li>3. List of accounts paid to be reported to Council as required by Reg. 13</li> </ol>	Yes
2.4	LG (Financial Management Regulations) 1996. Reg. 34 (1) (a)	Prepare monthly financial reports	In accordance with Reg. 34	Yes
2.5	LG Act s.6.14	Invest funds surplus to the immediate needs of the Council	Subject to the internal control procedures set out in Reg.19	Yes
2.6	LG Act s.6.12	Waive fees and write off debts	<ol style="list-style-type: none"> <li>1. Not exceeding a total of \$10,000 for any one debtor and any financial year;</li> <li>2. Ensure all reasonable effort has been made to recover the debt;</li> <li>3. Where fee or debts have been waived, or concessions granted, they are to be reported in the mid-year review.</li> </ol>	No
2.7	LG Act s.3.57	Seek Expressions of Interest and/or call tenders for goods or services	For items listed on the budget and subsequently approved for proceeding by Council	Yes

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2.8	LG (Functions and General) Reg. 14 (2a) and 20	Vary contracts up to \$50,000 or 10% of the contract value, whichever is the lesser.	<ol style="list-style-type: none"> <li>1. For the RRFA only if it incurs no additional risk or liability to the MRC;</li> <li>2. Variations approved for significant contracts, including all contracts awarded following public tenders, to be reported to the next following Council meeting.</li> </ol>	No
2.9	LG Act s.3.58 (5) and LG Functions and General) Reg. 30(3)	Dispose, which includes writing off, of property (assets)	<ol style="list-style-type: none"> <li>1. The value of the property (assets) is less than \$20,000.</li> <li>2. Ensure all reasonable effort has been made to secure current market prices for the item or material.</li> </ol>	No

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<b>9.4</b>	<b>MINDARIE REGIONAL COUNCIL WASTE FACILITY SITE LOCAL LAW 2020</b>
<b>File No:</b>	<b>GF-21-0000550</b>
<b>Appendix(s):</b>	<b>Appendix No. 6</b>
<b>Date:</b>	<b>20 August 2021</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

**SUMMARY**

The purpose of this report is to seek Council's approval to implement the Joint Standing Committee (JSC) on Delegated Legislation's undertakings for the Mindarie Regional Council (MRC) Waste Facility Site Amendment Local Law 2020.

**BACKGROUND**

The MRC Waste Facility Site Amendment Local Law 2020 ("the Local Law") was adopted by Council on 17 December 2020. Section 3.16 of the Local Government Act 1995 ("the Act") requires a periodic review of the Local Law.

On 25 February 2021, the MRC administration submitted the Local Law with the required Explanatory Memorandum and supporting materials to the JSC which provided proof of process to part C of the Explanatory Memorandum for Local Governments for making a local law.

On 15 June 2021, a letter was received from the JSC in response to the Local Law submission, the JSC required the MRC to respond to compliance with the Waste Avoidance and Resource Recovery Act, ss61, ss64 and ss3.12 (3) (b) and (5) of the Local Government Act and was seeking undertakings.

On 12 August 2021, the Council resolved the following:

*That Council:*

1. *Resolves to provide an undertaking to the Joint Standing Committee on Delegated Legislation that:*
  - i. *Within six months, the MRC will remove either item 18 or 20 in Schedule 1 of the Local Law or combine them to the same item.*
  - ii. *The MRC will not enforce the local law contrary to the undertaking in i. above.*
  - iii. *The MRC will ensure all consequential amendments arising from the undertaking will be made.*
  - iv. *Where the Local Law is made publicly available by the MRC, whether in hard copy or electronic form, the MRC will ensure that it is accompanied by a copy of these undertakings.*

*Approves the Chair to write to the Joint Standing Committee on Delegated Legislation requesting the Committee to give further consideration to allow the Mindarie Regional Council Amendment Local Law 2020, on the basis that clauses 27 and 27A are deleted*

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**DETAIL**

On 18 August 2021, a letter was received from the JSC in response to the Chair's letter dated 16 August 2021.

The JSC at its meeting on 16 August 2021, resolved to discharge the notice of motion to disallow the local law, and to take no further statutory action. However, this resolution is dependent on the acceptance of four undertakings and the MRC agreement to delete clauses 27 and 27A as outlined in the Chairs letter.

To formalise this position, the JSC requests that the following amended undertakings:

1. Mindarie Regional Council, within six months, undertakes to removed clauses 27 and 27A of the Mindarie Regional Council Waste Facility Site Local Law 2013 (as amended) and either item 18 or item 20 in Schedule 1 to the Mindarie Regional Council Waste Facility Site Local Law 2013 (as amended) or combine them into the same item;
2. Mindarie Regional Council undertakes not to enforce the Mindarie Regional Council Waste Facility Site Local Law 2013 (as amended) contrary to undertaking 1;
3. Mindarie Regional Council undertakes to ensure that all consequential amendments arising from undertaking 1 will be made; and
4. Mindarie Regional Council undertakes that, where the Mindarie Regional Council Waste Facility Site Local Law 2013 (as amended) is made publicly available, whether in hard copy or electronic form, it will ensure that it is accompanied by a copy of the undertakings.

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

The process for advertising the Local law is covered in s1.7 and s1.8 of the *Local Government Act 1995*, which reads as follows:

*1.7. Local public notice*

(1) *Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —*

- (a) *published in a newspaper circulating generally throughout the district; and*
- (b) *exhibited to the public on a notice board at the local government's offices; and*
- (c) *exhibited to the public on a notice board at every local government library in the district.*

(2) *Unless expressly stated otherwise it is sufficient if the notice is —*

- (a) *published under subsection (1)(a) on at least one occasion; and*
- (b) *exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than*

- 
- (i) *the time prescribed for the purposes of this paragraph; or*
- (ii) *if no time is prescribed, 7 days.*

*1.8. Statewide public notice*

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*Where under this Act Statewide public notice of a matter is required to be given, section 1.7 applies except that the newspaper referred to in section 1.7(1)(a) is required to circulate generally throughout the State.”*

The process for amending the text of a Local Law is covered in s3.12 of the *Local Government Act 1995*, which reads as follows:

*“3.12 Procedure for making local laws*

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.*
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*
- (3) The local government is to —*
  - (a) give local public notice stating that —*
    - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*
    - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
    - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*
  - and*
  - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*
  - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law\* as proposed or make a local law\* that is not significantly different from what was proposed.*

*\* Absolute majority required.*

- (5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
  - (6) After the local law has been published in the Gazette the local government is to give local public notice —*
    - (a) stating the title of the local law; and*
    - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
    - (c) advising that the local law is published on the local government’s official website and that copies of the local law may be inspected at or obtained from the local government’s office.*
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- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section —  
making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.*
- 3.13. *Procedure where significant change in proposal*  
*If during the procedure for making a proposed local law the local government decides to make a local law that would be significantly different from what it first proposed, the local government is to recommence the procedure.*
- 3.14. *Commencement of local laws*  
*(1) Unless it is made under section 3.17, a local law comes into operation on the 14<sup>th</sup> day after the day on which it is published in the Gazette or on such later day as may be specified in the local law.*  
*(2) A local law made under section 3.17 comes into operation on the day on which it is published in the Gazette or on such later day as may be specified in the local law.*  
*[Section 3.14 amended: No. 1 of 1998 s. 9.]*
- 3.15. *Local laws to be publicised*  
*A local government is to take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its local laws.*
- 3.16. *Periodic review of local laws*  
*(1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.*  
*(2) The local government is to give local public notice stating that —  
(a) the local government proposes to review the local law; and  
(b) a copy of the local law may be inspected or obtained at any place specified in the notice; and  
(c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*  
*(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.*  
*(4) When its council has considered the report, the local government may determine\* whether or not it considers that the local law should be repealed or amended.*  
*\* Absolute majority required.”*
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**STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**COMMENT**

Nil

**VOTING REQUIREMENT**

Simply majority

**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

1. Resolves to provide an undertaking to the Joint Standing Committee on Delegated Legislation that:
  - i. Mindarie Regional Council, within six months, undertakes to remove clauses 27 and 27A of the Mindarie Regional Council Waste Facility Site Local Law 2013 (as amended) and either item 18 or item 20 in Schedule 1 to the Mindarie Regional Council Waste Facility Site Local Law 2013 (as amended) or combine them into the same item;
  - ii. Mindarie Regional Council undertakes not to enforce the Mindarie Regional Council Waste Facility Site Local Law 2013 (as amended) contrary to undertaking i;
  - iii. Mindarie Regional Council undertakes to ensure that all consequential amendments arising from undertaking i will be made; and
  - iv. Mindarie Regional Council undertakes that, where the Mindarie Regional Council Waste Facility Site Local Law 2013 (as amended) is made publicly available, whether in hard copy or electronic form, it will ensure that it is accompanied by a copy of the undertakings.

Moved Cr Jacob, seconded Cr Cvitan

**RESOLVED**

**That the recommendation be adopted**

(CARRIED UNANIMOUSLY 11/0)

9.5	<b>MINDARIE REGIONAL COUNCIL ORDINARY COUNCIL MEETING AND STRATEGY WORKSHOP DATES FOR 2022</b>
<b>File No:</b>	<b>GF-20-0000072</b>
<b>Appendix(s):</b>	<b>Nil</b>
<b>Date:</b>	<b>31 August 2021</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

#### SUMMARY

The purpose of this report is to provide notice of the dates, times and locations for the Mindarie Regional Council's (MRC) Ordinary Council Meetings (OCM) and Strategy Workshops (SW) for 2022.

#### BACKGROUND

The MRC is required to schedule OCM's for the forthcoming calendar year and provide public notice of their dates, times and locations. In addition, the dates are set for two SW's.

#### DETAIL

In setting the dates for the 2022 OCM's consideration is given to the following:

- The Tamala Park Regional Council meeting dates for 2022
- The WALGA Metropolitan Zone meeting dates for 2022
- Availability of Member Councils' Chambers.

To achieve compliance and present financial reports within 2 months after the end of the month to which the statement of financial activity relates in accordance with *s.6.4 of the Local Government Act 1995* and *s.34(4) of the Local Government (Financial Management) Regulations 1996*, the MRC are required to meet 8 times in the year.

With a view to trying to achieve compliance, and at the same time being mindful of conflicting priorities, the following meeting dates are proposed for consideration:

27 January 2022	6.30pm	City of Joondalup	OCM	
24 March 2022	6.30pm	City of Wanneroo	OCM	
26 May 2022	6.30pm	City of Stirling	OCM	Strategic Workshop
7 July 2022	6.30pm	City of Stirling	OCM	
25 August 2022	6.30pm	Town of Cambridge	OCM	
29 September 2022	6.30pm	City of Vincent	OCM	Strategic Workshop
24 November 2022	6.30pm	Town of Victoria Park	OCM	
15 December 2022	6.30pm	City of Perth	OCM	

Traditionally the MRC also holds two strategic workshops which are included in the meeting schedule. These workshops are important as they provide Councillors, member council CEOs and representatives on the Strategic Working Group and MRC management an opportunity to review and discuss the MRC's strategic direction.

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**STATUTORY ENVIRONMENT**

Part 12 (1) and (2) of the Local Government (Administration) Regulations 1996 requires local government to issue public notice of its meeting dates at least once per year stating:

*"12. Meetings, public notice of (Act s. 5.25(1)(g))*

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
  - (a) the ordinary council meetings; and*
  - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,*  
*are to be held in the next 12 months.**
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).*

S.1.7 of the Local Government Act 1995 prescribes local public notice as:

*"1.7. Local public notice*

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
  - (a) published in a newspaper circulating generally throughout the district; and*
  - (b) exhibited to the public on a notice board at the local government's offices; and*
  - (c) exhibited to the public on a notice board at every local government library in the district.**
- (2) Unless expressly stated otherwise it is sufficient if the notice is —
  - (a) published under subsection (1)(a) on at least one occasion; and*
  - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —
    - (i) the time prescribed for the purposes of this paragraph; or*
    - (ii) if no time is prescribed, 7 days."***

**POLICY IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**COMMENT**

The proposed schedule for OCM's for 2022 is submitted for approval.

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#### VOTING REQUIREMENT

Simple Majority

#### RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

1. Adopt the meeting dates as follows:

27 January 2022	6.30pm	City of Joondalup	OCM	
24 March 2022	6.30pm	City of Wanneroo	OCM	
26 May 2022	6.30pm	City of Stirling	OCM	Strategic Workshop
7 July 2022	6.30pm	City of Stirling	OCM	
25 August 2022	6.30pm	Town of Cambridge	OCM	
29 September 2022	6.30pm	City of Vincent	OCM	Strategic Workshop
24 November 2022	6.30pm	Town of Victoria Park	OCM	
15 December 2022	6.30pm	City of Perth	OCM	

2. Issue a Public Notice on the meeting locations, dates and times as detailed in (1) above in accordance with Part 12 (1) of the *Local Government (Administration) Regulations 1996* and the *Local Government Act 1995*.

3. Adopt two Strategy Workshops for 2022, following the Ordinary Council meeting on the following dates:

- 26 May 2022
- 29 September 2022

Moved Cr Proud, seconded Cr Thornton

#### AMENDMENT

Moved Cr Vernon, seconded Cr Thornton

Amend paragraphs 1 and 3 of the recommendation to change the date of the strategy workshop from 26 May 2022 to 24 March 2022.

**Reason:** It makes more sense to have a strategy workshop closer to the beginning of the calendar year, then the next one about 6 months later, which in this case is the September strategy workshop date.

#### (CARRIED 10/1)

For: Cr's Castle, Cvitan, Fishwick, Jacob, Newton, Proud, Sargent, Shannon, Thornton, Vernon  
Against: Cr Gordon

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**SUBSTANTIVE RECOMMENDATION AS AMENDED****1. Adopt the meeting dates as follows:**

27 January 2022	6.30pm	City of Joondalup	OCM	
24 March 2022	6.30pm	City of Wanneroo	OCM	Strategic Workshop
26 May 2022	6.30pm	City of Stirling	OCM	
7 July 2022	6.30pm	City of Stirling	OCM	
25 August 2022	6.30pm	Town of Cambridge	OCM	
29 September 2022	6.30pm	City of Vincent	OCM	Strategic Workshop
24 November 2022	6.30pm	Town of Victoria Park	OCM	
15 December 2022	6.30pm	City of Perth	OCM	

**2. Issue a Public Notice on the meeting locations, dates and times as detailed in (1) above in accordance with Part 12 (1) of the *Local Government (Administration) Regulations 1996* and the *Local Government Act 1995*.****3. Adopt two Strategy Workshops for 2022, following the Ordinary Council meeting on the following dates:**

- 24 March 2022
- 29 September 2022

**(CARRIED 10/1)**

*For: Cr's Castle, Cvitan, Fishwick, Jacob, Newton, Proud, Sargent, Shannon, Thornton, Vernon*  
*Against: Cr Gordon*

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MINDARIE REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING MINUTES  
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**10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 63**

**RESPONSIBLE OFFICER RECOMMENDATION**

That the Members Information Bulletin Issue No. 63 be received.

Moved Cr Proud, seconded Cr Sargent

**RESOLVED**

That the Members Information Bulletin Issue No. 63 be received.

(CARRIED UNANIMOUSLY 11/0)

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 URGENT BUSINESS**

Nil

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**13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

The Chair advised Council that Cr Newton had previously submitted questions on notice. The Chair invited Cr Newton to read out the questions and invited the Interim Chief Executive Officer to respond.

**Q1. What was the overall weight of the document package?**

**A1.** Inclusive of the cover letter, the document package weighed approximately 6kg.

**Q2. What was the accosted MRC staff time spent preparing and delivering these packages?**

**A2.** 24 hours of MRC staff time was spent preparing and delivering these packages.

Cr Newton asked an additional question Q3 that had not been previously submitted. The Chair allowed the question and invited the I/CEO to respond.

**Q3: Why was the decision made to grant access to these documents?**

**A3.** I don't have an answer to that question.

The Chair provided an additional response as follows:

The previous CEO, Mr Hoppe, sought advice from the Chair on the matter. Mr Hoppe made a decision that the documents should be made available in hard copy to all councillors.

**Q4. Does the MRC intend to bring an item back to Council regarding the matter to which the packages refer?**

**A4.** No.

**Q5. How many elected members accepted their document package?**

**A5.** Six elected members accepted their document package, and six were returned to the MRC officer at the time of issue.

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MINDARIE REGIONAL COUNCIL  
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**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**15 NEXT MEETING**

The next Ordinary Council meeting to be held on Thursday 11 November 2021 at the Town of Victoria Park commencing at 6.30 pm.

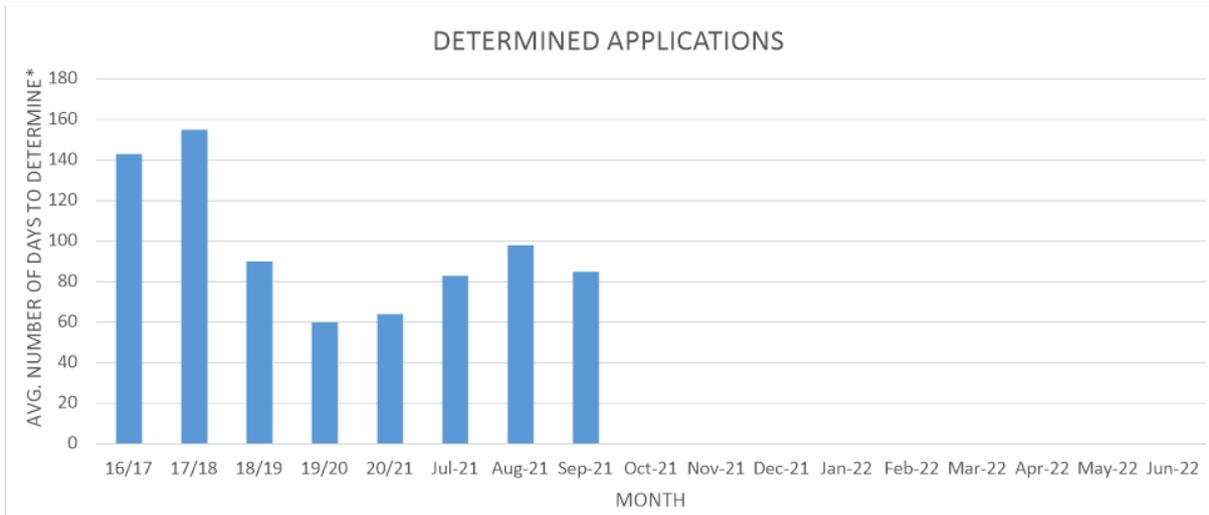
**16 CLOSURE**

The Chair closed the meeting at 7.20 pm and thanked the City of Vincent for their hospitality and use of their meeting facilities.

Signed.....Chair

Dated .....day of .....2021

### Statistics for Development Applications As at the end of September 2021

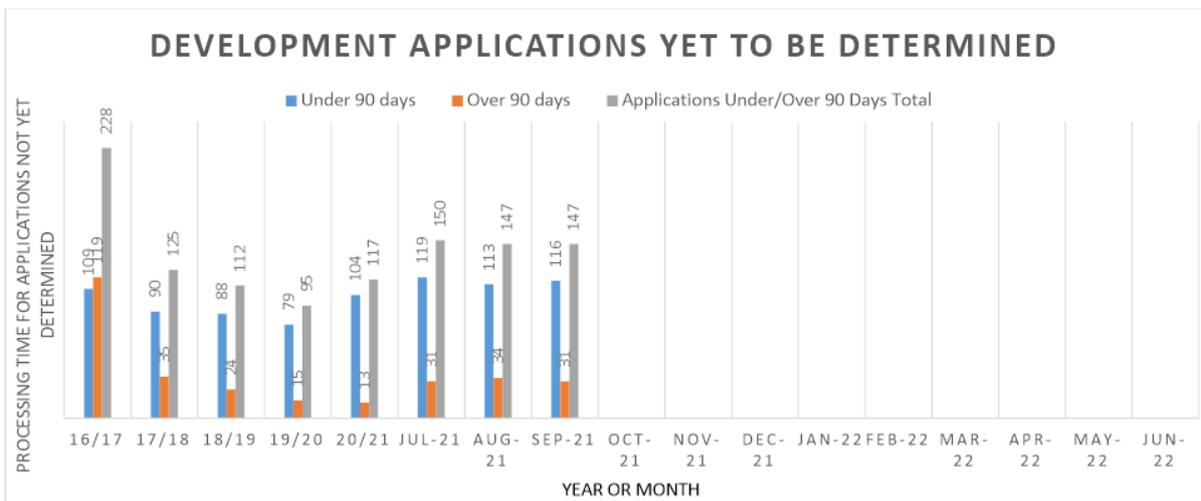


\* Based on agreed timeframes with the applicant, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.

**Table 1:** Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2021.

Processing Days	16/17	17/18	18/19	19/20	20/21	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Minimum	7	1	0	0	0	1	19	26									
Average	143	155	85	60	64	83	98	85									
Maximum	924	1008	787	499	268	234	159	298									

	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
DA's Determined	27	33	34									
Value of Determined DA's (in millions)	11.9	12.3	9.5									



**Table 2:** No. of DA's to be determined

	Jul-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
DA's lodged	34	29	34									
DA's to be Determined	150	147	147									
Value of DA's to be Determined (in millions)	49.4	47.6	51.7									

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS  
AS AT 23 SEPTEMBER 2021**

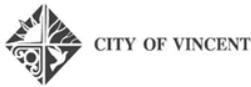
NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	No. 3 Bulwer Avenue, Perth (DR 202 of 2019)	2 September 2019	Justin Mortley	<p>Application for review of decision to give a direction under Section 214 of the <i>Planning and Development Act 2005</i> (Reinstatement of Façade).</p> <p>*****</p> <p>Directions Hearing held on 25 October 2019. Directions Hearing held on 28 February 2020. Directions Hearing held on 22 May 2020. Directions Hearing held on 14 August 2020. SAT advised that it cannot reopen a withdrawn SAT matter and that a new Development Application may be submitted. Applicant advised that this could be lodged within 2-3 weeks (by 4 September 2020). New development application lodged with City on 11 September 2020. Development application approved under delegated authority on 12 November 2020. The works required by the condition of development approval relating to the removal of the render and painting of the façade have commenced. Direction Hearings adjourned to allow the builder additional time to carry out and complete the works. Works scheduled for completion in October 2021. Directions Hearing scheduled for 15 October 2021.</p> <p><i>Representation by: McLeods</i></p>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)  
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT  
AS AT 23 SEPTEMBER 2021**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 79 Paddington Street and Nos. 432 & 434 Charles Street, North Perth	CF Town Planning	Form 1 – Child Care Premises	20 July 2021	Not yet scheduled.	Currently under assessment.  Responsible Authority Report due 29 September 2021.
2.	Nos. 394-398 Newcastle Street, West Perth	Urbanista Town Planning	Form 2 – Mixed Use Development (Amendment to Approved)	9 August 2021	Not yet scheduled.	Currently under assessment.  Responsible Authority Report due 18 October 2021.

**CITY OF VINCENT DESIGN REVIEW PANEL (DRP)  
REGISTER OF APPLICATIONS CONSIDERED BY DRP  
AS AT 23 SEPTEMBER 2021**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
No. 257 Walcott Street, North Perth	Motivo Design Studio	Child Care Premises	25 August 2021	Pre-Lodgement Application. To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 7 July 2021.
No. 40 Frame Court, Leederville	Hatch/Roberts Day	Local Development Plan	25 August 2021	Lodged – Previously Referred. To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 19 May 2021.
Nos. 394-398 Newcastle Street	Urbanista Town Planning	Amendment to Mixed Use Development	1 September 2021	The proposal would benefit from referral to the Design Review Panel to consider the amendments made to the previous approval in relation to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes). JDAP lodged.



# INFORMATION BULLETIN

<b>TITLE:</b>	<b>Register of Petitions – Progress Report – September 2021</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

## DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

<b>Key Index:</b>	
CEO:	Chief Executive Officer
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Date Rcd	Subject	Action Officer	Action Taken
16/6/2021	Petition with 26 signatures requesting that Council assist with the odour of frying chicken from 7 Grams Chicken at 212-214 Lake Street, Perth that has impacted the neighbourhood since mid-November. The emission of odours from the premises to the external environment is offensive and permeates outdoor areas and dwellings and has a detrimental impact on residents' quality of life.	EDSD	A report was prepared for the 27 July 2021 Ordinary Council Meeting. A further report is being prepared for the October 2021 Ordinary Council Meeting.
27/5/2021	Petition with 9 signatories requesting that Council does not install chicanes or any other road impediment to the length of Camelia Street stretching from Vincent Street through to Claverton Street	EDIE	A response will be included in the report to Council on the North Perth Traffic Calming proposal, which is due to be presented to Council once the trial has been completed in early 2022.
26/2/2021	Petition with 387 signatures requesting that Council rescind the Council decision that the Special Needs Dental Clinic at 31 Sydney Street, North Perth be vacated by 30 June 2021 and instead extend the lease until 2025, to mirror that of Kidz Galore.	CEO	At the Ordinary Council Meeting on 27 April 2021 Council approved a 3 month extension of the lease and licence term, commencing 1 July 2021 and expiring 30 September 2021, with a 3 month further extension of lease and licence term, at the discretion of the City's Chief Executive Officer based on the progress made by the Minister for Health to secure an alternative site – the Minister for Health has provided a relocation plan and Administration is currently assessing. The Minister of Health has since sought a further lease extension to mid-2022. A final lease extension will be approved by October 2021.



CITY OF VINCENT

# INFORMATION BULLETIN

<b>TITLE:</b>	<b>Register of Notices of Motion – Progress Report – September 2021</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

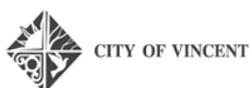
## DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

<b>Key Index:</b>
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSD: Executive Director Strategy & Development

Details	Action Officer	Comment
<b>18 May 2021 – Submitted by Cr Hallett</b>		
Local Planning Scheme No 2 – Amendment Regarding Tobacco Outlets	EDSD	Administration are preparing a report on options for changes to the planning framework. This will be presented to Council in October 2021.
<b>27 April 2021 – Submitted by Cr Hallett</b>		
Community Engagement For Ecozoning	EDIE	Chief Executive Officer to ensure that future eco-zoning initiatives in public parks/reserves will involve prior public engagement with the local community and park users on the design and implementation.
<b>20 October 2020 – Submitted by Cr Topelberg</b>		
Review of Local Planning Policy No. 7.5.2 - Signs and Advertising	EDSD	Notice of Motion was moved and with the timeframe amended to state the revised completion date of December 2021. Administration working on amending the policy to include the words “, excluding Clause 3(iii),” after the words “particular standard or provision of this Policy”, pursuant to clause 5(1) of Schedule 2 of <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> . Administration also investigating the suitability of Billboard Signs in the City of Vincent.



CITY OF VINCENT

# INFORMATION BULLETIN

<b>TITLE:</b>	<b>Register of Reports to be Actioned – Progress Report – September 2021</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

## DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

<b>Key Index:</b>
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDSD: Executive Director Strategy & Development
EDIE: Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
<b>14 September 2021</b>				
9.4	Community and Stakeholder Engagement Strategy and Policy - Outcomes of Advertising & Vincent Communications Plan	EDSD	Strategy and policy to be published and repealed policies to be removed from website.	September 2021
9.6	Local Planning Policy Review – No. 7.5.9 – Home Business, Home Occupation, Home Office and Home Store and No. 7.5.20 – Street Addressing	EDSD	Community Consultation to be carried out and any comments to be presented to Council.	December 2021
9.7	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan - Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	EDSD	To be referred to WAPC for comment and endorsement. Comments not expected until 2022.	Mid 2022
10.7	Forrest Street Traffic Petition - Response to Petition	EDIE		Community Consultation to be carried out and Administration will review once completed.
11.1	Advertising of Amendments to the Access and Equity Policy	EDCBS	Administration will advertise this Policy in September 2021	16 November 2021
11.3	Club Night Lights Program Applications for 2022/23	EDCBS	Administration will forward both submissions to the Department of Local Government, Sport and Cultural Industries for consideration	30 September 2021
<b>17 August 2021</b>				
9.2	Local Planning Policy No. 7.5.15 - Character Areas (Formerly Character retention and Heritage Areas) Approval for Advertising	EDSD	Community consultation has commenced and will conclude in September 2021.	The results of consultation proposed to be presented to Council for approval in late 2021.
10.1	E-Permits Implementation Progress Report	EDIE	A report will be prepared for the August Audit Committee Meeting and will brought back to council for further review no later than October 2021.  As a consequence of issues raised with the implementation of the permits in respect to the collection management and retention of privacy data, a review of the City's Privacy	October 2021-Early 2022

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			policy is being undertaken. A report will be submitted to Audit Committee early 2022 on the Privacy Policy.	
11.1	Advertising of Amendments to Community Funding Policy	EDCBS	Administration to provide a report to Council as to how funds are allocated across Strategic Community Plan areas, specifically for funds that are being provided to community organisations. This can be done as part of the budget process. Administration will advertise this Policy in September 2021.	15 November 2021
12.1	Proposed Lease to Robertson Park Artists' Studio	EDIE	Present a condition and compliance assessment and high level costings for renewal / upgrades of the facilities at Halvorsen Hall and present to Council at the November 2021 Ordinary Council Meeting.	November 2021 Ordinary Council Meeting
<b>27 July 2021</b>				
9.2	Draft Woodville Reserve Landscape Plan	EDSD	Community consultation will commence in August 2021	The results of consultation and a final recommended Landscape Plan proposed to be presented to Council for approval in late 2021.
<b>22 June 2021</b>				
9.3	Arts Rebound: Town Centre Artworks	EDSD	EOI was distributed on 21 July 2021.	EOI closed in September 2021. Shortlisting completed for each location. Appointment of preferred to occur in December 2021.
9.5	Britannia Reserve Development Plan	EDSD	Community consultation has commenced and will conclude in September 2021.	The results of consultation and a final recommended Concept Plan proposed to be presented to Council for approval in late 2021.
10.2	Waste Strategy Project 8: Commercial Waste Collection: Progress Update and Response to Petitions	EDIE	Project is proceeding as per Council decision. Further update on the project will be provided to Council in August as per the Council decision of June.	<b>Complete</b> Project is proceeding as per Council decision. Further update on the project will be provided to Council in August as per the Council decision of June. A monthly update will be provided to Council until October OMC. Project completed, final update was provided to Council at August OMC.
11.2	Management Agreement - Vincent Tool Library - Portion of Britannia Reserve, 41 Britannia Road, Mount Hawthorn	EDCBS	Administration has provided a new lease to the Vincent Tool Library who are meeting on 22 September and will sign the documentation and then return to City.	15 September 2021 30 September 2021
12.1	Results of Consultation - Barlee Street Car Park Options for Future Use	EMCSG	A further report is required to Council on potential public or shared spaces within Beaufort Street including the potential for trialling pedestrian spaces	November 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			at Grosvenor Road or Barlee Street. Submitters notified of Council decision. Fee modified and signs updated.  Feasibility to be prepared for removal of signs and infrastructure.	
12.2	Repeal of Local Government Property Local Law 2008 and approval to advertise Local Government Property Local Law 2021	EMCSG	Local law to be advertised for public comment and presented back to Council.	Local law to be advertised for public comment and presented back to Council in November 2021.
<b>18 May 2021</b>				
9.2	Draft Pickle District Place Plan	EDSD	The results of community consultation and the updated Place Plan were presented to Council for final endorsement on 14 September 2021.	<b>Completed</b> 14 September 2021
10.2	Advertising of new/amended policy - Memorials in Public Places and Reserves (2.1.5)	EDIE	Deferred.	To come back to Council by December 2021.
10.3	Tender no IE105/2020 Design, Supply and Install Solar Photovoltaic Systems at City of Vincent Sites	EDIE	Projects will proceed as per Capital Works Program.	As per Capital Works Program.
10.4	E-Permits Implementation Progress Report	EDIE	Monthly report.	Monthly reports will be presented as per Council decision. Council resolution from September OMC was that further monthly progress reports are no longer required.  <b>Completed</b> 14 September 2021
12.3	Results of Consultation - Proposal for a Commercial Kiosk at Hyde Park	EMCSG	Reviewed tender submissions. Presentation to Council Workshop on options 31/08/2021	September 2021 November 2021
<b>27 April 2021</b>				
9.1	Draft Robertson Park Development Plan	EDSD	The results of community consultation and the updated Development Plan were presented to Council for final endorsement on 14 September 2021.	<b>Completed</b> 14 September 2021.
9.2	Community and Stakeholder Engagement Framework	EDSD	The results of community consultation and the updated Stragey and Policy were presented to Council for final endorsement on 14 September 2021.	<b>Completed</b> 14 September 2021.
9.3	Draft Leederville Precinct Structure Plan and Draft Leederville Place Plan	EDSD	The results of community consultation and the updated Precinct Structure Plan and Place Plan were presented to Council for final endorsement on 14 September 2021.	<b>Completed</b> 14 September 2021.
9.4	Draft Beaufort Street Town Centre Place Plan	EDSD	The results of community consultation and the updated Place Plan were presented to Council for final endorsement on 14 September 2021.	<b>Completed</b> 14 September 2021
10.2	Proposed 12 Month Trial of New and Amended Parking Restrictions in the Streets Surrounding Hyde Park - Vincent, Hyde, William, and Glendower	EDIE	Consultation has been completed and further report to be presented to Council in August 2021. Public	<b>Completed</b> 14 September 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	Streets, Perth, North Perth, Mt Lawley and Highgate		consultation has been completed and based on the responses Administration has delayed the report to allow for further data to be collected. Report has been rescheduled to be presented to Council at the 14 September 2021 Council Meeting.	
12.2	Extension of Lease – North Perth Special Needs (Shalom Coleman) Dental Clinic, 31 Sydney Street, North Perth and Advertising of Sale of 25 Sydney Street, North Perth	CEO	Relocation plan received from NMHS. Further 6 month extension request received from NMHS. CEO to approve and execute lease. Sale of car park land will be presented separately to a future Council meeting.	August 2021 September 2021 October 2021
<b>23 March 2021</b>				
9.6	Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 - Temporary Accommodation	EDBBSD	The Scheme amendment came into effect on 20 August 2021, and the policy amendment came into effect on 11 September 2021.	<b>Completed</b> September 2021
10.2	Waste Strategy Project - 2 Bulk Hard Waste Options Appraisal	EDIE	Carry out one final scheduled collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Further report will be provide to council on the progress and the community feedback.	Carry out one final scheduled collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Report to be presented to Council in March 2023
12.6	Results of community consultation - Future use of 10 Monmouth Street, Mount Lawley	EDIE	Sketch of the eco-zoning to be prepared in consultation with the community and presented to Council in early 2021/22.	Early 2021/22
12.7	Minutes and Motions from the Annual General Meeting of Electors held on 9 February 2021	CEO	Present a report to Council on affordable financial model and feasibility of underground power by November 2021	November 2021
<b>15 December 2020</b>				
9.9	Review of Policy No. 4.1.22 - Prosecution and Enforcement	EDSD	Review presented to August Council Workshop. Draft policy proposed to be presented to Council for community consultation in late 2021.	July August 2021 December 2021
10.3	North Perth Traffic Report	EDIE	<del>Implement a 12 month trial by extending the Fitzgerald street median island through the intersection.</del> Undertake consultation with the businesses and residents in the area bounded by Angove, Charles, Vincent and Fitzgerald Streets on the installation of mid-block traffic calming measures. Present a further report at the conclusion of public consultation in March-May 2021	Public consultation in February March-April with report March May July 2021 OCM. <del>27 August</del> September 2021 OCM. Report delayed following public meeting requested by residents. Report withdrawn from September OCM to allow administration time to liaise with MRWA on the potential to

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Inform the petitioners of the Council's decision. Undertake traffic, speed and volume and data collection on Alma Road and present to council in March July-August 2021.	access funding from the Urban Road Safety Program. The report will be revised and re-presented to Council by March 2022 following advice from MRWA.
<b>17 November 2020</b>				
9.2	No. 305 (Lot: 4, D/P: 1602) Fitzgerald Street, West Perth - Change of Use from Warehouse to Recreation Private (Amendment to Approved) (Unauthorised Existing Development)	EDSD	Deferral to allow the applicant to arrange for an Acoustic Report to be prepared and submitted prior to consideration of the item at a future Council Meeting. Applicant is currently considering their options in how to progress the matter	During Late 2021
<b>20 October 2020</b>				
10.1	Update on Manna Inc Meal Service at Weld Square	EDIE	Service ended 24 December 2020.	Further report to Council in October 2021. Report to include the impact of other services funded by the CoV, such as the outreach worker servicing Weld Square provided through Uniting Care West.
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	CEO	Request submitted to the Minister for Lands in February 2021 Assessment expected to take 6 – 12 months. Five RoWs completed. One pending.	<del>Expected completion 31 December 2021.</del> End of 2021/22 financial year- <del>September 2021</del> Late 2021
<b>15 September 2020</b>				
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and COVID-19 Relief and Recovery Committee, and quarterly to Council. First update to council was in December 2020. With following updates each quarter.	The next quarterly update will be provided to Council at its meeting in December 2021.
10.1	Waste Strategy Project - 8 Commercial Waste Collections (Update Report)	EDIE	Administration currently preparing next steps for ending commercial services as per council approved Communications Strategy. Administration is visiting all commercial premises.	Implementation review report to Council on the discontinuation of the commercial waste service will be provided six months after implementation.
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	EMCSG	The Joint Standing Committee has been advised of Council's decision. Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in mid late 2021.	A new local law is being drafted for Council's review in <del>mid</del> September late 2021.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
<b>Council Meeting – 28 July 2020</b>				
12.7	Advertising of new Local Government Property Local Law 2020 and new Election Signs	CEO	Public notice to be provided commenced in August 2020. Minister for Local Government Presented to Council June 2021. Election Signs policy deferred until after election. Local Law Public Consultation closes end September 2021.	Report to Council on amendments proposed to draft local laws and present to Council in Mid 2021. February 2021 on outcomes of public notice in November 2020. End of 2021 To Council November 2021
12.9	Advertising of amended Development on City Owned and Managed Land Policy	CEO	Public notice to be provided in August 2020, extended to September to allow updated policy with diagrams to be provided to public. Public consultation complete, further internal revision and discussion with relevant stakeholders required due to comments received. Report to Council proposed for mid 2021.	Report to Council on outcomes of consultation by October 2020. Report to Council proposed for February/March Mid 2021 November 2021 for approval to advertise.
<b>Council Meeting – 7 April 2020</b>				
12.3	Sale of miscellaneous portions of City Freehold Land	CEO	Community consultation in respect to Brentham Street conducted September 2021. Discussions to occur with Rosewood and Aranmore regarding future sale/lease of Brentham Steet parcel.	202 Vincent Street - <b>Complete</b> 150 Charles Street - <b>Complete</b> 10 Monmouth Street – <b>Complete</b> sale not proceeding <b>Barlee Street carpark – complete 22 June 2021.</b> Brentham Street – Council November 2021
<b>Council Meeting – 15 October 2019</b>				
9.1	No. 51 (Lot: 192; D/P: 56091) Albert Street, North Perth – Proposed Alterations and Additions to the Club Premises and Change of Use from Club Premises to Club Premises and Child Care Premises and Licence for Use of Car Park at No. 160 Albert Street, North Perth	CEO	Car parking licence has been drafted and sent to applicant for review. Waiting on start date of childcare centre to be determined, as that will be commencement date of licence.	Waiting on applicant.
<b>Council Meeting – 23 July 2019</b>				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to the COVID-19 pandemic. The draft Policy will be reviewed in the context of the current situation and will be advertised and presented back to Council for consideration.	The revised draft Policy will be presented to Council for consideration in the 2020/21 financial year 2021.
<b>Council Meeting – 30 April 2019</b>				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim.	To be signed by 30 October 2020. Waiting on Landgate decision

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Resolution of adverse possession claim waiting on Landgate decision.	
<b>Council Meeting – 2 April 2019</b>				
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report provided to Council 28 July 2020 for approval to advertise. Trading in Public Places Amendment Local Law will be redrafted in 20/21.	Local Government Property Local Law <b>completed</b> (Item 12.7 28 July 2020). Trading in Public Places Local Law will be redrafted <del>mid in</del> <b>June</b> late 2021.
<b>Council Meeting – 5 March 2019</b>				
10.1	Business Case for the Adoption of a Three Bin Food Organic/Garden Organics System	EDIE	Report detailing implementation considerations and further financial modelling on the implications of the adoption of FOGO system will be presented to Council as it becomes available.	<del>Report now to be presented into 2021, as a result of project postponement due to COVID-19.</del> Implementation now scheduled from October 2021. <del>RFQ outcome to be discussed at 2 February Budget Workshop.</del>
<b>Council Meeting – 27 June 2017</b>				
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights.	Administration is preparing advice to the Minister for Planning and the Attorney General on WALGA's revised preferred model for Third Party Appeal Rights. This is scheduled to be sent in <del>early</del> <b>late 2021/2020</b> .
<b>Council Meeting – 30 May 2017</b>				
12.5	Perth Parking Levy	EDIE	<del>Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy.</del> State Government yet to release results of consultation.	Update scheduled to be provided in late 2021.
<b>Council Meeting – 7 March 2017</b>				
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	EDSD	Administration is reviewing the feedback received from the Department of Local Government, Sport and Cultural Industries in respect to the new Local Government Property Local Law. Drafting of the Animal Local Law will recommence, taking this into consideration. Administration expect to present the draft Animal Local Law to Council May 2021.  In the interim, Administration is exercising its discretion in applying the poultry provisions of the current Health Local Law.  May 2021 – Administration is currently progressing the DRAFT Animal Local Law through the legal advice process in preparation for	<del>Draft proposed to be presented mid 2021.</del> Draft proposed to be presented July – Sept 2021. Legal advice of the Draft Local Law has been sought. Draft Local Law to be presented to the October 2021 Ordinary Meeting of Council.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			presentation to Council in the next quarter.	
<b>Council Meeting – 27 May 2014</b>				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	<del>September 2020.</del> <del>November 2020</del> Mid-Late 2021



- Consider how the Youth Action Plan might be relevant, also how it might speak with the Arts Plan.
- Request to clarify the 4 artists studios in Vincent and check all known studios had been included.

#### 4.3 Community engagement approach for Arts Plan and review of arts policies (ZT/LF)

- Develop communications and community engagement plan with reference to IAP framework.
- Suggest targeting arts-related venues such as the Luna Cinemas foyer before a movie starts, or organising promotional screening before the movie (when they play trailers, etc.).
- PH – a while back had spoken to a developer named Hootan who had commissioned a large façade artwork (perhaps by Anna Kotai) in the Fremantle area as their percent for art contribution. Hootan said the apartments where the façade artwork was experienced sold extremely quickly, and the rest took a long time to sell even though they had ocean views, and the other didn't. Hootan explained if he had known this earlier, he would have commissioned a larger artwork that wrapped the entire building. It would be great to help more developers understand how successful public art can actually play a large, positive role in marketing and selling apartments.
- Consider addressing compliance issues that are challenging for creatives looking to launch events around Vincent. There should be advocacy with regards to allowing more flexibility when organising events so that they do not always require things like safety barriers or other measures to block off sections of roads or paths for events. Often these requirements are expensive and may put a stop to events proceeding.

#### 4.4 Wrap up final meeting for this AAG (Cr. Fotakis)

- Cr. Fotakis thanked all members for their contributions and encouraged members to re-nominate for the new AAG.
- LF to let members know when EOI opens for nominations.

### 5 Close/Next Meeting

3 November 2021 in the Function Room

Signed

\_\_\_\_\_  
**Councillor** (Chairperson)

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_