

# **PARKS PEOPLE WORKING GROUP**

## **TERMS OF REFERENCE**

### **Purpose**

The purpose of the Parks People Working Group (PPWG) is to find local solutions to the impact of homelessness, transience and antisocial behaviour among people frequenting parks in the City of Vincent and City of Perth.

The PPWG reports to the Central Metropolitan Human Services Regional Managers' Meeting via representative agencies that attend both meetings.

### **Membership**

Membership to the Parks people Project Working Group is made up of key stakeholders in homelessness issues within the City of Vincent and the City of Perth, and to include representatives from local, state and federal government, and community organisations operating within the local area.

Prospective new members may attend following invitation by the Chair prior to meetings. Existing members may also invite prospective new members through the Chair.

### **Objectives**

- 1 To facilitate collaboration between key government and non government stakeholders and promote exchange of expertise and information on matters relating to people frequenting parks within the City of Perth and City of Vincent.
- 2 To investigate options to address the support needs of people frequenting the parks including people who move to the city from remote locations
- 3 To facilitate better integration and coordination of current housing and homelessness services and associated supports in delivering appropriate outcomes for people frequenting the parks around the Perth CBD.

### **Expected Outcomes**

- Improved and integrated service delivery from government and non-government agencies based on a collaborative and consultative approach.
- Efficient and effective use of local resources.
- Constructive feedback to appropriate bodies on services provided in local areas.
- Address the recommendations of the Perth Metropolitan Homeless Response Workshop.

## **Expectations of Members**

To achieve the expected outcomes of the Parks People Project Working Group, members will commit to the following:

- A commitment to attend meetings and contribute to the Group. Group members may send a proxy, who must be briefed by the member for whom the proxy attends.
- A problem-solving approach with a local focus.
- Collaboration between member agencies.

## **Standing Agenda Items**

These items will be discussed at each meeting

- Current issues of people presenting in parks
- Homelessness, transience and related issues
- Community safety and crime prevention
- Other related Local issues
- Actions and progress from Perth Metropolitan Homeless Response Workshop

## **Meeting Procedures**

The frequency of meetings is every three months; however there is opportunity to meet outside scheduled meetings when required.

Advice will be provided to members of the date, time and venue of the meeting via electronic meeting invitation, along with an agenda and minutes from the previous meeting.

The host agency will provide administration support to the Chair. This will be reviewed as required, and in consultation with the Chair.

Time-keeping of meetings will be undertaken by the Chair. Any matters for discussion are to be raised through the Chair, within the confines of agenda items.

Members may request the addition of agenda items, by providing the required information to the Chair at least one week prior to scheduled meetings. Additional items not listed on the agenda may be discussed on the item "New Business".

The host agency is responsible for arranging the recording of minutes and distribution to members of the working group. E-mail is considered the most appropriate form of distribution. Minutes will remain unconfirmed until accepted at the next meeting. Following the final meeting of the year, minutes will be confirmed by e-mail by a certain date.

The Park People Working Group Terms of Reference will be reviewed every two years.

## **Chair**

The Chair of the Working Group will rotate on a two-year basis, with an option to continue in the position with the agreement of the Working Group.