



CITY OF VINCENT

Ranger and Community Safety Services  
P.O Box 82 LEEDERVILLE, 6902  
Telephone: (08) 9273-6000  
Facsimile: (08) 9273-6099  
E-mail: mail@vincent.wa.gov.au

## TRADING IN PUBLIC PLACES LOCAL LAW AND LOCAL GOVERNMENT PROPERTY LOCAL LAW

### APPLICATION FOR PERMIT

To: Chief Executive Officer  
City of Vincent

I \_\_\_\_\_ (full name of applicant)  
Of \_\_\_\_\_  
\_\_\_\_\_ (address)  
\_\_\_\_\_ (occupation)  
\_\_\_\_\_ (daytime telephone contact) \_\_\_\_\_ (email)

hereby make application for a permit for a

- ☐ STALL HOLDER
- ☐ ADVERTISING/PORTABLE DIRECTIONAL SIGN
- ☐ GOODS DISPLAY
- ☐ PUBLIC BENCH – **NON-FOOD PREMISES**

in a public place pursuant to the City of Vincent Local Law Relating to Trading in Public Places and/or Local Government Property Local Law.

### Details of Business

1. Name and location of business associated with display/obstruction  
\_\_\_\_\_  
\_\_\_\_\_
2. Location of proposed display/obstruction \_\_\_\_\_  
\_\_\_\_\_
3. Description of display/obstruction (size/colour/wording/material)  
\_\_\_\_\_  
\_\_\_\_\_
4. Proposed days of display/obstruction \_\_\_\_\_
5. Proposed hours of display/obstruction \_\_\_\_\_
6. Name and address of persons engaged by applicant  
\_\_\_\_\_  
\_\_\_\_\_

(continue on blank sheet if insufficient room)

I hereby declare that:

- (a) I am the proprietor of the Shop/Business Premises described in Item 1 above;
- (b) the display/obstruction referred to in Item 3 above complies with the requirements of the Local Law Relating to Street Trading, Local Government Property Local Law and Council Policy (may be viewed on the City of Vincent website at [www.vincent.wa.gov.au](http://www.vincent.wa.gov.au));
- (c) the display/obstruction referred to in Item 3 above will be maintained for the whole period of the licence, in a safe condition in accordance with the provisions of the Local Law and the Council Policy on such displays;
- (d) a public liability insurance policy, to the value of \$10,000,000 will be maintained throughout the whole of the period for which the licence has been granted;
- (e) A minimum distance of 500mm from the kerb will be maintained to ensure no obstruction to vehicles and the free passage of persons using the footpaths.
- (f) The area shall be maintained in a safe and trafficable condition and a continuous path of travel (minimum width of 1.5 metres) shall be maintained for all users at all times during the display/obstruction.
- (g) I will ensure that the display/obstruction is removed each day at the close of business and allow for the area to be swept or any other specified work to be carried out.

Signature of Applicant.....

Dated the .....day of.....20.....

**NB:** By signing this document, I agree to ensure that all of the conditions of this licence, including retaining a valid, current Public Liability Insurance Policy, are adhered to for the whole period of the permit. I understand that, if such conditions are not fully and completely adhered to, I will be solely liable for death of or injury to any person and damage to any property, which may result from this breach of conditions of the licence.

***The following are attached:***

- ☐ A plan or accurate sketch of the proposed area, showing:
  - (i) the exact location and dimensions of the display; and
  - (ii) the location of any street furniture, be-tidy bins, light poles, parking restriction signs, traffic lights or any other impediment to pedestrian traffic;
- ☐ A plan and specification of the proposed area and the area incorporated within approximately 10 metres on either side of boundaries of the premises referred to in Item 1 above, on an approximate scale of 1:500, showing the location of all carriageways, footpaths, public facilities, public places, streets and street alignments;
- ☐ A colour photograph or accurate sketch, including the dimensions, of the signs or display structures intended to be in the proposed area; and
- ☐ Adequate Public Liability insurance arrangements are required for the display area to the value of \$10,000,000. Any permit issued under the City of Vincent Local Government Property Local Law will be conditional upon the permit holder having an acceptable public indemnity policy with an Underwriter acceptable to the Council for the whole of the period of this permit. Proof of insurance arrangements will be required to be presented to the City for the issue of a license.

## STALL HOLDER

### **Conditions of permit**

If the City approves an application for a permit under this Division subject to conditions, those conditions may include:-

- (a) the place, the part of the district, or the thoroughfare to which the permit applies;
- (b) the days and hours during which a permit holder may conduct a stall or trade;
- (c) the number, type, form and construction, as the case may be, of any stand, table, structure or vehicle which may be used in conducting a stall or in trading;
- (d) the goods or services in respect of which a permit holder may conduct a stall or trade;
- (e) the number of persons and the names of persons permitted to conduct a stall or trade;
- (f) the requirement for personal attendance at the stall or the place of trading by the permit holder and the nomination of assistants, nominees or substitutes for the permit holder;
- (g) whether and under what terms the permit is transferable;
- (h) any prohibitions or restrictions concerning the –
- (i) causing or making of any noise or disturbance which is likely to be a nuisance to persons in the vicinity of the permit holder;
- (ii) the use of amplifiers, sound equipment and sound instruments;
- (iii) the use of signs; and
- (iv) the use of any lighting apparatus or device;
- (i) the manner in which the permit holder's name and other details of a valid permit are to be displayed;
- (j) the care, maintenance and cleansing of the stall or any structure used for trading and the place of the stall or any structure;
- (k) the vacating of the place of a stall or trading when the stall is not being conducted or trading is not being carried on;
- (l) the acquisition by the stallholder or trader of public liability insurance;
- (m) the lodgement of a sum or bond of a value determined by the local government to secure compliance with the terms and conditions of the permit and the forfeiture of that sum or bond on non compliance;
- (n) the period for which the permit is valid; and
- (o) the designation of any place or places where trading is wholly or from time to time prohibited by the local government.

## PORTABLE/DIRECTIONAL ADVERTISING SIGN

If the City approves an application for a permit for a portable sign, the application is to be taken to be approved subject to the following conditions-

The portable sign shall:-

- (i) Not exceed 1,000 millimetres in height;
- (ii) Not exceed an area of 0.8 square metres on any side;
- (iii) Relate only to the business activity described on the permit;
- (iv) Not be placed in any position other than immediately in front of the building or the business to which the sign relates and be located not closer than 500 millimetres to the kerb or further than 1,200 millimetres from the kerb so as to ensure the free passage of persons using the footpath;
- (v) Be removed each day at the close of the business to which it relates and not be erected again until the business next opens for trading;
- (vi) Be secured in position in accordance with any requirements of the local government;
- (vii) Be placed so as not to obstruct or impede the reasonable use of thoroughfare or access to place by any person or the sight line of any vehicle drivers;
- (viii) Be maintained in good condition; and
- (ix) No more than one portable sign shall be erected in relation to the one building or business.

## GOODS DISPLAY

The Goods display shall:-

- (i) Be maintained in a safe condition at all times;
- (ii) Be of a stable design and not readily moved by the wind, and does not cause any hazard or danger to any person using a thoroughfare;
- (iii) Be displayed on the footpath which immediately abuts and not extending more than 1 metre from the building; and does not exceed the property boundary, which is occupied by the owner of the goods or in a location approved by the local government and specified in the permit; and;
- (iv) ensure that a minimum of 1,500mm of free passage for persons using the footpath is maintained at all times.

## PUBLIC BENCH SEATING

If the City approves an application for a permit for public bench seating, the application is to be taken as approved, subject to the following conditions:

The Bench Seating shall:-

- (i) Not exceed 1,200 mm in height;
- (ii) Not extend beyond the property boundaries for the applicant's property;
- (iii) Not be related to a food business activity;
- (iv) Not be placed in any position other than immediately adjacent to the front of the building or the business to which the bench seating relates and maintain a minimum of 1,500mm of free passage for persons using the footpath;
- (v) Be removed each day at the close of the business to which it relates and not be erected again until the business next opens for trading;
- (vi) Be secured in position in accordance with any requirements of the local government;
- (vii) Be placed so as not to obstruct or impede the reasonable use of thoroughfare or access to any place by any person or impair the sight line of any vehicle drivers;
- (viii) Be maintained in good condition; and
- (ix) Be free of any sharp parts that could reasonably be anticipated to injure anyone or damage anyone's property.