



**CITY OF VINCENT**

APPLICATION FOR PERMIT TO CONDUCT EATING AREA ON COUNCIL FOOTPATH

I/WE ..... (Proprietors Full Name)  
OF .....  
..... (Postal Address)  
.....  
.....(Occupation)

hereby make application for a Permit to set up and conduct an Outdoor Eating Area pursuant to the City of Vincent Trading in Public Places Local Law.

DETAILS OF PROPOSED OUTDOOR EATING AREA

- 1. Address of premises where Outdoor Eating Area is proposed .....
- 2. Name of food premises .....
- 3. Proposed days of operation.....
- 4. Proposed hours of operation.....
- 5. Details of proposed structures (i.e planter boxes).....
- 6. Will alcohol be sold in the Outdoor Eating Area?      YES      NO
- 7. Maximum number of patrons accommodated inside premises.....
- 8. The floor area of the internal customer seating areas.....
- 9. The floor area of the proposed Outdoor Eating Area .....
- 10. Do you have toilet facilities for patron use?      YES      NO

If yes, complete the following table:

	Male	Female	Unisex/Disabled
Water closets			
Hand basins			
Urinals			

I hereby declare that:

- a) the eating house referred to in Item 2 above is registered as required by the *Food Act 2008*; and
- b) I am the proprietor of the food business and am licensed in respect thereof in accordance with the *Food Act 2008*.

**The following must be attached to your application:**

- a) A copy of Public Liability Insurance to \$10,000,000 which details the Policy Expiry Date.\*

Dated the ..... day of ..... 20.....

Signature of Applicant .....

Full Name .....

Phone:..... Mob:..... Fax:.....

Email: .....

**\* PUBLIC LIABILITY INSURANCE**

Adequate insurance arrangements are required for the Outdoor Eating Area to the value of **\$10,000,000.00**. Any permit issued under the City of Vincent Trading in Public Places Local Law will be conditional upon the Permit Holder having acceptable public indemnity insurance with an underwriter acceptable to the Chief Executive Officer. Written proof of Insurance Cover will be required by the City for the issue of an Outdoor Eating Area Permit.

The Public Liability Insurance Policy **must** be maintained continuously and the City be provided with a copy accurately detailing the Policy Expiry Date. Permit fees are payable each financial year (ie. 1 July to 30 June). Should you fail to renew your Insurance, or it lapses, you must remove all tables and chairs from the Council footpath immediately, or as so directed by an Authorised Officer. In addition, the Permit Holder shall agree to indemnify the Council and staff regarding incidents related to dining in the allocated Outdoor Eating area.

**NOTE:** *Tables and chairs must **not** be placed on the footpath until you hold a valid Outdoor Eating Area Permit, and have sufficient Public Liability Insurance Cover. Breaching this requirement may place your application in jeopardy.*

**Should you have further enquiries, please contact the City on telephone number (08) 9273 6576 or via e-mail: [mail@vincent.wa.gov.au](mailto:mail@vincent.wa.gov.au).**