

POLICY NO: 3.9.4

RESIDENT PARKING – VERGE INFORMATION SIGNAGE

OBJECTIVES

To provide clear guidelines for the issue and use of Resident Parking – Verge Information Signage.

POLICY STATEMENT

1. RESIDENTIAL VERGE PARKING

Local Law

(a) The City of Vincent Local Law relating to Parking and Parking Facilities 2007 Clause 4.11(1) and (2) specifies that:

“(1) A person shall not –

(a) park a vehicle;

(b) park a commercial vehicle or bus, or a trailer or caravan unattached to a motor vehicle; or

(c) park a vehicle during any period when the parking of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,

so that any portion of it is on a verge.”

(2) Subclause (1)(a) does not apply to the person if he or she is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the occupier of those premises to park the vehicle so that any portion of it is on the verge.

Register

The City’s Ranger and Community Safety Services Section will accurately maintain a register of all Resident Verge Parking Signage (and Password, or Personal Identification Number (PIN), where applicable).

2. VERGE SIGNAGE

(a) The City will make available signage approved by the Chief Executive Officer, which complies with this policy, to residents/occupiers wishing to place a sign on the verge immediately adjacent to the premises, at a cost prescribed in the Council’s Annual Budget.

This is a “once-off” fee and extensively damaged or stolen signs are replaced free of cost. Where a replacement sign is requested, on the basis of being stolen, the resident/occupier shall report the matter to the Police (either in person or online) and provide the City with the Incident Report Number or the “Stolen Property Item Reference Number” (if applicable).

A maximum of one (1) free replacement sign shall be provided. Additional signs maybe purchased (beyond the one (1) free sign) in the event that these are stolen on more than one (1) occasion.

(b) Residences

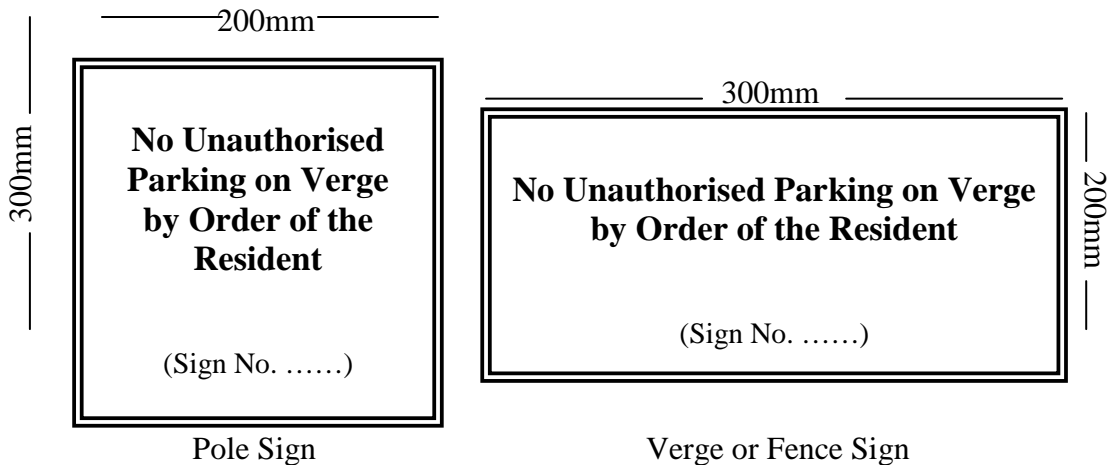
The resident will be required to complete and submit an appropriate Form to register their Resident Verge Parking Signage.

Units

In the case of units, the Management Agent or a representative authorised in writing by the Council of Owners/Body Corporate must submit the appropriate form and is to provide a written decision of the Council of Owners/Body Corporate and also confirmation that all owners and residents have been informed of the application for signage.

- (c) A maximum of two (2) signs per residential property/verge is permitted. Corner properties are permitted up to two (2) signs for each frontage.
- (d) It is the resident's/occupier's responsibility to ensure that the signage is located in an appropriate position and installed to the City's specifications, in consultation with the City, which does not cause a safety issue or hazard to pedestrians or other persons.
- (e) A City of Vincent Authorised Person may direct the verge signage to be either removed and/or relocated, where they are of the opinion that it is a safety concern or hazard to pedestrians and/or other persons.
- (f) It is the resident's/occupier's responsibility to pay the costs associated with the provision of any signage.
- (g) The Resident Parking – Verge Information sign shall:
 - A. be not less than 300mm x 200mm size;
 - B. use lettering of Times New Roman or Arial, white font and on a dark green background; and
 - C. be worded as follows:

“No Unauthorised Parking on Verge by Order of Resident”



3. ENFORCEMENT

- (a) The City’s Ranger and Community Safety Services Section will maintain a register of Residential Verge Parking Signage.
- (b) In the event that unauthorised parking occurs the resident/occupier must be:
- A. either in attendance at the premises at the time of lodging their complaint;
- or alternatively
- B. provide a Password or Personal Identification Number (PIN) which has been preregistered with the City’s Ranger and Community Safety Services Section;
- to clearly identify any offending vehicle(s) to the City’s Rangers.
- (c) Residents may register a Password or Personal Identification Number (PIN) with the City’s Ranger and Community Safety Services Section, even if they do not have an approved sign installed. The registration of a password or PIN will enable residents to report unauthorised parking of vehicles on their verge, without the need to point out the offending vehicles, when the City’s Rangers investigate the matter.
- (d) In the event that the resident/occupier seeks to have the infringement notice withdrawn, an Administrative Fee as prescribed by the Council must be paid, before this can occur.
- (e) The City’s Rangers will only act on a complaint to investigate unauthorised parking on the relevant resident’s verge.
- (f) A resident may park on their verge or authorise anybody else to park on their verge.

Date Adopted:	23 November 2010
Date Amended:	-
Date Reviewed:	-
Date of Next Review:	November 2015