



CITY OF VINCENT

PLANNING APPLICATION CHECKLIST

Demolition

Planning Approval is required for Demolition of;

- Grouped Dwelling
- Multiple Dwelling
- Commercial Building
- Any property listed on the City's Municipal Heritage Inventory or/and the Heritage Council's State register of Heritage Places
- Property located within an designated Heritage Area

Should you wish to demolish any property mentioned above, you must first submit for and obtain Planning Approval for the demolition of the building prior to the issue of a Demolition Permit.

When a demolition application is received, it undergoes a two week period of advertising and also includes an inspection of the property and the preparation of a Heritage Assessment by the City's Officers. This process applies to all buildings proposed to be demolished and is not limited by heritage listing, age, style or condition.

You are required to submit the following information to the City. **Please note that incomplete applications may not be accepted and may be returned to the applicant until such time as all the details are provided.**

GENERAL INFORMATION CHECKLIST

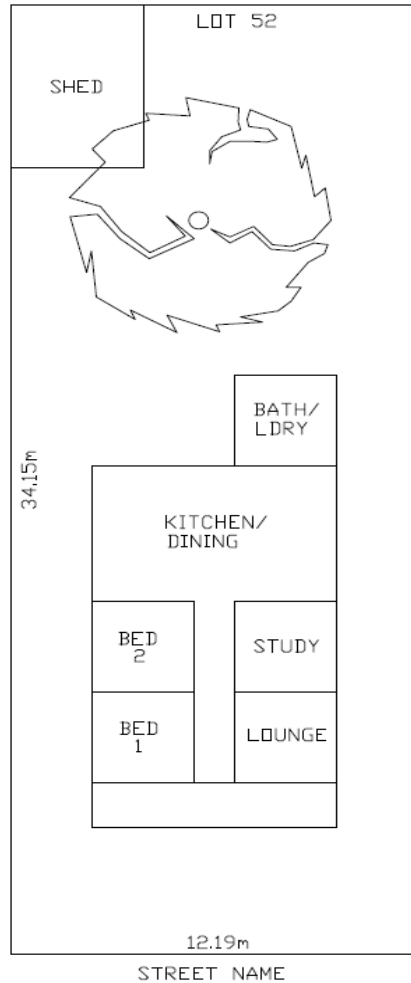
- Application for Development Approval Form completed and signed by all owners of the land.
- Metropolitan Region Scheme (**MRS**) **Form 1** completed only for land zoned Reserve under the Metropolitan Regional Scheme and for Crown Land.
- A completed and signed **Consent and Indemnity** form if agreeable by the applicant/owner.
- One (1) copy of the complete set of **Certificate of Title** (and a *lot diagram of survey*) of the subject lot/showing all boundaries, easements/covenants on the land.
- Payment of the appropriate **planning application fee** (refer to NOTES section overleaf).
- Three (3) copies of completed scaled and dimensioned plans.
- One (1) set of A4 plans.

Note: Drawings are to include the following information and shall be in ink, legible, drawn to scale and single sided only.

PLANS AND DOCUMENTATION

- Site Plan (scale 1:100 or 1:200) clearly showing:
 - Property boundaries
 - Existing building/structure to be demolished and retained
 - Internal layout of rooms
 - North Perth
 - Scale
 - Street address and lot number
- Photographs of all four external elevations of the existing place (s) where possible.

Example of Site Plan



NOTE: DWELLING TO BE DEMOLISHED REAR SHED TO REMAIN.



Scale 1:200

NOTES:

1. Any demolition involving removal and disposal of asbestos and disposal of asbestos must be done in accordance with the Health (Asbestos) Regulations 1992, and some disposal requires permit(s) from the Department for Environmental Protection.
2. Fees & Charges - to determine the application fee please refer to Planning, Building and Heritage Services Schedule of Fees and Charges, which can be viewed at the City of Vincent website or at the City's Administration Centre. Alternatively please contact the City's Administration Officers on 9273 6000.
3. An application for the proposed demolition of a place on the City's Municipal Heritage Inventory should be accompanied with an Application for Deletion Form, which can be downloaded from the City's dedicated heritage website at www.vincentheritage.com.au. Please liaise with the City's Heritage Services for further information.

Applicant's full name: _____

Applicant's signature: _____

Date: _____

Accepting Officers full name: _____

Accepting Officers signature: _____

Date: _____