

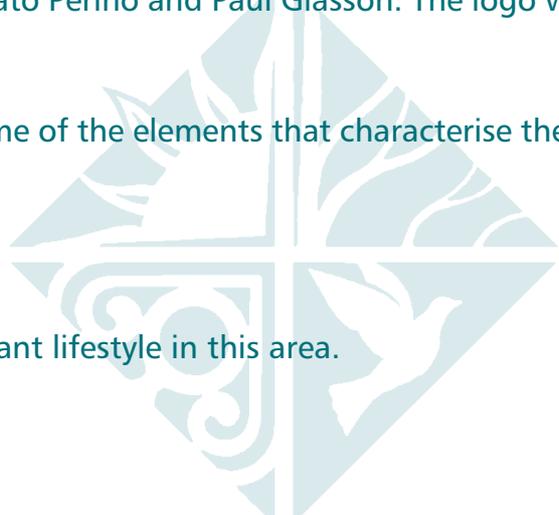
1999 / 2000

ANNUAL REPORT



In late 1995 a public competition was conducted to design and create the Town's corporate logo. The joint winners of the Competition were Renato Perino and Paul Glasson. The logo was adopted by the Council on 12 February 1996.

The logo concept has been developed combining some of the elements that characterise the diversity of the area. These include:-



### **THE SUN**

symbolising warmth and energy, reflecting the pleasant lifestyle in this area.

### **THE TREE BRANCH**

symbolising the lush, well kept parks and gardens and a strong commitment to a clean, healthy and safe environment, which are aspects of the Town of Vincent's outdoors.

### **THE BIRD**

symbolising peace, harmony and friendliness which prevails within the Town.

### **THE CORNICE**

symbolising the architectural and historic aspect of the area, which features on many character houses and buildings, some of which were built in the late 1890s and early 1900s.

### **THE DIAMOND SHAPE**

symbolising strength and prosperity.

The Colour Values of maroon/deep red are closely associated with the heritage and represent action, youth and vitality which symbolises the Town. The direct opposite colour is green/blue and represents strength and reliability.

Nurturing our diverse community

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## MAYOR'S REPORT



*Mayor John Hyde, JP  
Elected to Council 1995  
Re-elected 1997  
Elected Mayor 1999  
Retires 2003*

The past year has been significant in many respects, including the fact that the Town, thanks to some meticulous forward planning by the Town's officers, survived the millennium bug without a sniffle - and doesn't that seem a long time ago now?

In last year's report I touched on the issue of street prostitution, which escalated this year into a major headache for the Town and its residents while proposed legislation ground to a halt in Parliament.

The Town's use of temporary street barricades to curb street walkers drew nationwide coverage - but more importantly it worked as an emergency measure, putting off the kerb crawlers and removing the reason for the street walkers to be there. By the end of the financial year the possibility of the legislation being passed through Parliament, giving police the necessary powers to deal with the situation, at last looked less remote. We are optimistic the new financial year, with some legislation in place, should see the situation improve. Comprehensive prostitution legislation is still needed to enable our planning processes to treat brothel operations as a proper business undertaking.

Another issue currently of concern to many residents is the proliferation of mobile phone towers with little planning permission required. We will continue to lobby the relevant bodies on behalf of residents, and encourage public debate on this issue and any others of concern to residents.

Council continued its programme of rehabilitation and streetscape improvements during the year, endeavouring to create a neighbourhood which is people friendly. Our Council also remained committed to the challenge of managing responsible development that balances new and old in harmony.

Two major projects that came to fruition during the year were Royal Park and Multicultural House.

The transformation of the former Royal Park Bowling Club site on the busy Vincent/Charles Street was completed, providing an additional hall available for hire by the community, plus a new home for the former Northbridge Community Care Centre and the WA Beach Volleyball Association. Extensive

landscaping to the surrounds of Royal Park has added another green bead to the Town's emerald necklace. Further south down Charles Street, work is almost completed on a new little park on the corner of Carr Street. A community opening celebration is in the pipeline for some time in August 2000.

The opening of the newly built Multicultural House in North Perth in March 2000 brought together the Ethnic Communities Council, North Perth Migrant Resource Centre, and the Town's Child Health Centre. Together they provide a comprehensive service to a wide section of the community.

The consolidation of the Town's Community Development section resulted in a greater focus on community-based activities for Vincent residents of all age groups and cultural backgrounds, of which there is more detail elsewhere in this report. We were also privileged to welcome 127 residents as Australian Citizens through a number of public and private citizenship ceremonies held throughout the year.

As the financial year drew to a close the Town was gearing up for the arrival of the Olympic Torch on 7<sup>th</sup> and 8<sup>th</sup> July. Plans to celebrate the occasion were being finalised, and an extensive tree-planting programme had commenced along the two routes of the Torch Relay through the Town, providing a lasting reminder of a unique event.

The viability of establishing a local community bank - a move prompted by the closure of a number of local branches of the major banks - was also looking healthy, with a public meeting at the end of May 2000 drawing a pledge figure of more than \$450,000. The next step is to conduct a feasibility study within the next couple of months.

My thanks to my fellow councillors who again worked beyond the call of duty on behalf of residents, attending numerous meetings and representing the interests of their constituents on a multitude of issues. We welcomed two new councillors during the year, Cr Kate Woodley and Cr Marilyn Piper. Cr Woodley was elected in July 1999 to fill my old North Perth Ward seat and, in April 2000, Cr Piper won the North Ward seat vacated by Cr Alexandra Bruce. Council lost a dedicated team member when Cr Bruce made a career move to Sydney after representing Vincent residents and ratepayers since the Town's inception in May 1995.

I also commend and acknowledge the hard work of Chief Executive Officer John Giorgi, the executive managers and all our staff. They yet again rose to the challenge of providing an excellent service to the Town's customers, underscored by a high level of integrity, professionalism and dedication. Thank you also to my partner Andrew David, whose support in both daily constituent work and as the Mayoral partner at functions where we represent the Town was again greatly appreciated.

**Mayor John Hyde, BA, Dip.Ed., JP**  
Senior Vice President, Australian Local Government Association



**YOUR COUNCILLORS**

**NORTH PERTH WARD**

**CR ALEXANDRA BRUCE**

Elected 1995  
Re-elected 1999  
Resigned 13 April 2000  
Deputy Mayor to 13 April 2000



**CR KATE HALL**

Elected 1995  
Re-elected 1999  
Retires 2003

**CR KATE WOODLEY**

Elected 3 August 1999  
Retires 2001



**CR MARILYN PIPER**

Elected 17 April 2000  
Retires 2003



**MT HAWTHORN WARD**

**CR WENDY BROWN**

Elected 1997  
Retires 2001



**CR BASIL FRANCHINA**

Elected 1995  
Re-elected 1997  
Retires 2001

**CR SIMON CHESTER**

Elected 1999  
Retires 2003



**CR DAVID DREWETT**

Elected 8 December 1997  
Re-elected 1999  
Retires 2003  
Deputy Mayor  
from 26 April 2000

*Nurturing our diverse community*



## COUNCIL INFORMATION

### COUNCIL MEETINGS

Council Meetings are held at 6.00pm on the second and fourth Tuesday of each month (except January when the only meeting is on the third Tuesday) at the Administration and Civic Centre, 244 Vincent Street (corner Loftus Street), Leederville.

The meetings are open to the public and there is a public question time at the beginning of the meeting during which you may ask a question on any Local Government matter.

### COUNCIL MEETING ATTENDANCE

Members	Ordinary Council Meetings Entitled to Attend#	Ordinary Council Meetings Attended	Apologies	Leave of Absence	Special Council Meetings Entitled to Attend	Apologies
Mayor John Hyde	23	22	1	-	2	-
Cr Wendy Brown	23	20	2	1	2	-
Cr Alexandra Bruce until 13/4/00	17	16	1	-	2	-
Cr Simon Chester	23	22	1	-	2	-
Cr David Drewett (Deputy Mayor)	23	23	-	-	2	-
Cr Basil Franchina	23	21	2	-	2	2
Cr Kate Hall	23	18	4	1	2	1
Cr Ian Ker	23	20	1	2	2	-
Cr Marilyn Piper	5	5	-	-	-	-
Cr Kate Woodley from 2/8/99	22	19	3	-	2	1

\* # maximum Ordinary Meetings is 23

### COMMITTEES TO WHICH THE TOWN HAS DELEGATES OR REPRESENTATIVES

- Claisebrook Catchment Advisory Group
- East Perth Redevelopment Authority Community Consultative Committee
- East Perth Redevelopment Authority Government Officers Liaison Group
- Leederville Gardens (Inc) Retirement Village Board of Management
- Local Emergency Management Advisory Committee
- Local Government Association Central Metropolitan Zone
- Loftus Community Centre
- Mindarie Regional Council
- North West District Planning Committee
- Swan River Trust
- Vincent Community Recreation Association
- Western Suburbs Accord Steering Committee
- Western Suburbs Community Policing Committee

The Town also has the following Advisory Groups to advise Council:

- Aboriginal
- Art
- Cultural Development
- Disability Services Access
- Garden Awards
- Heritage
- Local Area Traffic Management
- Safer Vincent

### REGISTER OF FINANCIAL INTERESTS FOR ELECTED MEMBERS AND SENIOR STAFF

This register was implemented on 1<sup>st</sup> July 1997 in accordance with the requirements of the Local Government Act (1995). It is held in the Chief Executive's office and is available for viewing by the public.

### CODE OF CONDUCT

The Council has a Code of Conduct which was reviewed and re-endorsed by Council at its meeting of 23<sup>rd</sup> August 1999. The adopted Code now includes a new clause requiring Elected Members and employees to record the acceptance of gifts in accordance with the specified amounts. In addition, a new clause requires Elected Members and staff to advise Council Meeting of any matter that could give rise to a reasonable belief that the impartiality of that person having an interest in an item before the Council would be adversely affected.



## CHIEF EXECUTIVE OFFICER'S REPORT

It is with pleasure that I report on a busy and successful year. The Town has consolidated its position as a leading local government with significance. This success is a direct result of a concerted effort to develop the Town's practices and procedures in order to meet the diverse needs of its ratepayers, residents and visitors, and the many expectations placed upon it.

An opportunity to improve the Town's assets by acquiring a portion of the former City of Perth Depot (an area of 12,500m<sup>2</sup> of land) in Osborne Park commenced in June 1999 and the purchase was finalised on 19<sup>th</sup> April 2000. The Council also approved of subdivisions to be carried out on the current Richmond Street Depot site, a seven lot subdivision in Carr Street, Leederville and subdivision of the Old Bottleyard site on the corner of Palmerston and Stuart Streets, Perth. Business and Concept Plans were prepared for these and substantial progress was made during the year under review to ensure that the Town obtains a maximum return and community benefit.

A commitment to maintaining and improving a high level of customer service was undertaken by the Town's senior management with particular emphasis on the newly created Customer Service Centre and Building and Planning Development Approval Process. Re-engineering has resulted in a much improved processing time for development applications.



*John Giorgi JP*  
Chief Executive Officer

The Town's Strategic Plan was revisited in October 1999 and a new, concise and easy readable draft was prepared. It recognises the Town's diversity and emphasises the core responsibilities, improvement to community lifestyle, better business processes, optimal usage of assets and promotes open communication.

The lead up to the Year 2000 has been an exciting period and much work was done to ensure that our information technology equipment was Year 2000 compliant. I am pleased to report that no difficulties or problems were experienced.

Throughout the year the Town hosted many community events such as the Art Competition, Garden Competition, Concerts in the Park, Harmony Day, Reconciliation Ceremony, Cities for Climate Protection and the Inaugural Town of Vincent Anzac Day Ceremony at Axford Park, which is a reflection on the Town's commitment to the Arts and community development.

It has continued to be a very busy and challenging year and I am pleased that both staff and Elected Members have worked together for the benefit of the Town. I express my appreciation to Mayor John Hyde and Councillors for their support during the year and to the Town's employees for their outstanding commitment and dedication in ensuring the future success of the Town and making it a special place to live.

**JOHN GIORGI, B.App.Sc., F.A.I.E.H., A.I.M.M., JP**  
Chief Executive Officer





The Chief Executive Officer is responsible for the overall management of the Town and acts as the chief adviser to the Council. In addition the Chief Executive Officer is responsible for Elected Member liaison, Council meetings, civic functions and catering, strategic planning, policy and local law formulation, economic development, public relations and marketing, and human resource management.

#### HUMAN RESOURCES

*Manager: Maureen Gallagher*

##### STAFF RECRUITMENT

For the year 1999/2000, 42 positions were advertised, 381 applications were received and 120 interviews conducted. References were followed up and pre-employment medical examinations were arranged, and in some cases audiological assessments were arranged.

##### STAFF DEVELOPMENT AND TRAINING

The next year of the Workplace Communication Program, conducted by WA Department of Education, Training and Youth Affairs, Industry Education Services, finally saw the conclusion of teambuilding sessions with the Financial Services Section and Chief Executive's section undergoing this training. New staff were introduced to Disc training, a personal profile of behaviour, also conducted by Industry Education Services.

Supervisor Training was also conducted by Industry Education Services and offered to Supervisors and Senior Leading Hands in Technical Services section. Outcomes of this training lead to improved customer service, greater understanding of people's differences and improved communication between sections of the organisation, as well as improved conflict resolution and negotiation skills with residents, ratepayers and visitors to the Town.

Other training which was conducted throughout 1999/2000 includes:

Microsoft Word, Excel, Tree Pruning Course, Power Line Safety, Armed Hold Up, TTY, Animal Handling, Records Management and Financial Systems training. Seminars attended include: Time Management, CCP, and GST.

##### WORK EXPERIENCE

The Town took on work experience persons/practicum students in the following areas: Technical Services, Library, Beatty Park Leisure Centre, Parks Services (Hyde Park), Health Services and Law and Order Services.

The Town of Vincent had school students over the course of the year through the 'SMART STEP' program.

##### OCCUPATIONAL SAFETY AND HEALTH

The Safety and Health Advisory Committee meets on a regular basis, with a large input from the Eastern Metropolitan Regional Council. Training sessions, including Safety Orientation, are on an ongoing basis for inside and outside staff. Occupational Safety and Health representatives attended a three-day intensive course conducted by the Trades and Labour Council, accredited by Worksafe. Appropriate courses/seminars were arranged for Rangers and Beatty Park Leisure Centre staff who would benefit, for example Senior First Aid courses (and refresher courses).

Hepatitis vaccinations were arranged for outside field staff. Health Care assessments are being arranged through St John of God Health Care, in conjunction with Municipal Workcare, the Town's insurers.

Our Employee Assistance Programme, Occupational Services, is being utilised. During the year there were 12 referrals, which represents a referral rate of 10.3%. 50% of referrals were work related. This service is also available to their immediate families.

##### CHANGE OF AWARD

In February 2000, Council approved the change from the City of Perth Salaried Officer's Award to the Local Government Officer's Award 1999, which is a much simplified, updated and more relevant Award to the Town. Full consultation with the staff, including a ballot, resulted in the matter being referred to the Industrial Relations Commission to ratify the Town of Vincent Certified Agreement 2000 (The Agreement was ratified on 10<sup>th</sup> August 2000).

##### MARKETING/PUBLIC RELATIONS

The Town was nominated as a 'community en route' for the Sydney 2000 Olympic Torch Relay. Much of the planning and publicity for this event fell in this financial year, with the Olympic flame due to pass twice through the Town on 7<sup>th</sup> and 8<sup>th</sup> July 2000.

The development of a Community Development Section in early 1999 resulted in a significant increase in community-based events requiring marketing and public relations support from the Town's Marketing/PR Officer. These events are reported on in detail in the relevant section of Corporate Services. Another significant event was the media launch of the Town's Safer Seniors package in October 1999, which attracted wide print, radio and television coverage.



*Safer Vincent Co-ordinator Kate Bennett (left) shows Vincent resident Gwen Lawrence what is in the Safer Seniors package.*

The Town's quarterly newsletter 'Town of Vincent News' was produced for the first time on a trial basis as three-fold, or six pages, rather than the usual four page. This was received very positively and the format was employed again for the June 2000 edition, which carried a full-page map of the routes to be taken by the Torch Relay through the Town.

A short-run, digitally produced newsletter focusing on access issues and initiatives in the Town was produced for distribution to people attending the 14<sup>th</sup> Annual General Meeting of People With Disabilities (WA) Inc., which was hosted by the Town. The newsletter was received very positively and subsequently adapted for delegates attending an International Design Conference, of which the Town was a sponsor.



The Town continues to have a high public profile, maintaining a pro-active approach to marketing initiatives and activities, involving and informing the local community about Council decision-making, and encouraging two-way communication with the regular 'Have Your Say' reply paid insert to the newsletter.

In collaboration with the Town's Information Technology Section, the Marketing/PR Officer co-ordinates much of the material that goes on the Town's webpage, in particular in the 'What's New' section. As well as listing the latest employment opportunities and tenders, this page now carries the latest media releases, the Town's newsletter in PDF format and promotional material for community events.

#### **EMPLOYEE OF THE MONTH AWARD**

Included in the Human Resources Management initiatives carried out by the Town is an Employee of the Month Award. This award is presented to a staff member (or members) who has given that 'little bit extra' to meet the community's needs. Staff are nominated either by members of the public or other staff members, and the final selection is made the Chief Executive Officer in liaison with the Mayor. When you have contact with one of the Town's inside or outside staff and they leave you with a good impression, you are encouraged to contact the Chief Executive Officer's staff to nominate the staff member for the award.

#### **CITIZENSHIPS**

The Town conducts citizenship ceremonies on behalf of the Department of Immigration and Multicultural Affairs. This involves preparing administrative paperwork, contacting recipients and hosting the ceremony.

During the year three public citizenship ceremonies were held, each with a total of 93 recipients. In addition, 34 people became Australian Citizens in private ceremonies conducted by the Chief Executive Officer and Mayor. A total of 127 residents became Australian Citizens.

#### **ELECTIONS**

In the May 1999 Town of Vincent Elections, Cr John Hyde was elected to the position of Mayor creating a vacancy for the position of Councillor in the North Perth Ward. This resulted in an Extraordinary Election which was held by postal vote on 31<sup>st</sup> July 1999. Kate Woodley was elected as the new Councillor, with her term due to expire in May 2001.

The resignation of Cr Alexandra Bruce on 13<sup>th</sup> April 2000 resulted in another Extraordinary Election to fill the vacancy in the North Perth Ward. This was also conducted by postal vote and was held on 15<sup>th</sup> April 2000. Marilyn Piper was sworn in on 17<sup>th</sup> April 2000 and is due for re-election in May 2003.





**SENIOR OFFICERS**



**THE EXECUTIVE  
MANAGEMENT TEAM**

- John Giorgi, JP*
- Rick Lotznicher*
- Mike Rootsey*
- Robert Boardman*

***John Giorgi, JP***

***Chief Executive Officer***

- *Town Management*
- *Elected Members Liaison*
- *Council Meetings*
- *Civic Functions and Catering*
- *Citizenship*
- *Strategic Planning*
- *Policy Formulation and Local Laws*
- *Economic Development*
- *Public Relations and Marketing*
- *Human Resource Management*

***Rick Lotznicher***

***Executive Manager  
Technical Services***

- *Engineering Services*
- *Parks Services*
- *Waste Management*
- *Depot and Plant*

***Mike Rootsey***

*(commenced 30 August 1999)*

***Executive Manager  
Corporate Services***

- *Community Development and Administrative Services*
- *Financial Services*
- *Beatty Park Leisure Centre*
- *Information Technology Services*

***Robert Boardman***

***Executive Manager  
Environmental and  
Development Services***

- *Planning and Building Services*
- *Health Services*
- *Law and Order Services*
- *Library Services*

*Nurturing our diverse community*

**MANAGERS**

**DES ABEL**

Planning and Building Services

**JULIE ADAMSON**

Library Services

**JACINTA ANTHONY**

Community Development & Administrative Services

**DIANE DEPIAZZ**

(resigned 24 December 1999)

**NATASHA FORSYTH**

(commenced 17 January 2000)

Financial Services

**MAUREEN GALLAGHER**

Human Resources

**JIM MACLEAN**

Law and Order Services

**GREG SQUIRE**

Health Services

**DEB VANALLEN**

Beatty Park Leisure Centre

**JEREMY VAN DEN BOK**

Parks Services

**CRAIG WILSON**

Engineering Design Services



## CORPORATE SERVICES

### EXECUTIVE MANAGER: MIKE ROOTSEY

(from 30<sup>th</sup> August 1999)

### FINANCIAL SERVICES

*Manager: Natasba Forsyth (from 17<sup>th</sup> January 2000)*

Financial services aims to continue to provide and improve financial management for the Town of Vincent. The preparation of the annual budget and the annual financial statements are the major outcomes for the service area. The service area strives to provide timely and accurate financial information whilst meeting statutory obligations and customer expectations. Financial controls are regularly reviewed to ensure data integrity.

### STATUTORY REPORTING

The 1999/2000 Annual Budget was again recognised as being well above the required benchmark in the Local Government Department Budget Review.

The annual financial statements received an unqualified report from the auditors and the Principal Activity Plan for the period 1999 - 2003 is displayed for reference in the Local Government Department's Library.

### RATES

Rates are the principal source of revenue to the Town. The pie charts at page 74 illustrate that General Purpose Funding represented 65% of total operating income. Total rates collected during the year was \$10,265,665.

For 1999/00 the Town of Vincent adopted a single general rate of 7.86 cents in the dollar of Gross Rental Value of the property. A minimum rate of \$440 applied. The Town's minimum rate is competitive in the metropolitan region and the 1999/00 rates for the Town of Vincent were amongst the lowest for all local governments.

In April 2000 a debt collection agency was contracted to collect long overdue rates from ratepayers that have not responded to the Town's collection strategies. To date this has resulted in 41% of those debts being collected. The collection of outstanding rates will continue to receive particular emphasis in the forthcoming year.

### FINANCIAL SYSTEMS REVIEW

The statutory four yearly financial systems review was successfully conducted at the Town of Vincent in June 2000. The objective of the review was to assess the effectiveness of the financial management systems and procedures of the Town.

The auditors found these practices to be sound and appropriate and a report on the review was tabled at the Ordinary Meeting of Council on 25<sup>th</sup> July 2000.

### ACCOUNTS PAYABLE

Financial services offered creditors the option of payment via Electronic Funds Transfer (EFT). The first successful EFT transmission was in May and approximately 45% of suppliers have taken advantage of this option.

In addition the accounts payable section changed from a monthly to a fortnightly cheque payment cycle and this has resulted in a reduction in creditor queries and better service provision to suppliers.

### FINANCIAL SYSTEM

The last financial year has provided the service area with significant challenges in the form of system modifications.

The Fujitsu 2000 Plus system was installed in July 1999 which upgraded the existing system to be Year 2000 compliant. Once initial problems were resolved the system operated throughout the financial year.

The introduction of the Goods and Services Tax (GST) was the other major system issue that faced the Financial Services section in the year. Extensive set-up and training was necessary prior to the commencement of the new tax system in July 2000. A working party convened fortnightly for six months and staff had the opportunity to attend training sessions. Initial problems were addressed and the system is now functioning correctly.

### COMMUNITY DEVELOPMENT AND ADMINISTRATIVE SERVICES

*Manager: Jacinta Anthony*

Community Development and Administrative Services works in partnership with various stakeholders including the local community, other service providers and spheres of government to secure the best solutions to meet identified needs.

### COMMUNITY ARTS

The Wetlands Interpretative project is a unique project co-funded by the Centenary of Federation. It has been initiated with an ethnographical research into written documents relating to Aboriginal heritage and a compilation of bibliography of written documents relating to non-Aboriginal heritage. The Local History Collection Management Plan has been completed and plans are underway to appoint consultants to collect oral histories and prepare a management plan to facilitate the process of developing an Aboriginal heritage trail.

The Community Seeding Grants programme provided funding to the amount of \$9350 to a number of worthwhile community groups to facilitate projects and initiatives in the Town of Vincent. Such initiatives included the community banners project where three impressive banners were painted and displayed at the exhibition held on Australia Day. The Town has purchased these banners.



*Shaun Tan with his piece, '40 Farnley Street, 1999' which won the major award in the Vincent Art Award 2000.*

The Town of Vincent Art Award 2000 held in April 2000 was the most successful yet with over 200 entries. This project further enhanced the reputation of the Town as a vibrant supporter of the visual arts in Perth. The opening night was a



successful and popular event attended by around 300 people, with a further 264 people visiting the exhibition, which was open to the public. The winning entry by Shaun Tan attracted a prize of \$5000 and was a popular choice.

Australia Day was celebrated through an innovative project 'Visions of Vincent' where residents were provided with rolls of film and encouraged to capture 'what is it to be Australian' in our diverse community. The images were exhibited in a photographic exhibition launched at Royal Park Hall on Australia Day. Prizes were awarded in both adult and children's categories.

#### RECREATION

A number of free information seminars were hosted for sports clubs on topics including the Goods and Services Tax (GST), legal issues facing sports clubs, and sponsorship and marketing. An information session on the Community Sporting and Recreational Facilities Fund (CSRFF) resulted in five applications from sporting and community groups in the Town. So far three of these applications have been successful:

1. Loton Park Tennis Club:  
To laser level grass tennis courts at Loton Park.
2. North Perth Tennis Club - Woodville Reserve:  
To replace the existing bore and reticulate the grass tennis courts at Woodville Reserve.
3. Perth Soccer Club (Inc) - Dorrien Gardens,  
3 Lawley Street, West Perth:  
Additional space; the provision of multi-use gymnasium; and installation of a lift to enable access by people with a disability and older members of the community.



*The Middar Nyoongar Dance Troupe had no trouble recruiting extras from the free Concert in the Park audience at Banks Reserve.*

Funds for these projects will be available in the 2000/2001 financial year.

Active Australia Day was a national initiative in which the Town was one of the four Councils in Western Australia chosen to pilot the project. The sports clubs were invited to showcase their individual sport and activities in an 'open day' format. The day also included activities at Beatty Park Leisure Centre and Britannia Reserve.

Under the 'Donations to Sports People' policy, a total of \$2 800 was provided to 15 individual residents and community based teams participating in State, National or International Sporting Competitions.

A series of Concerts in the Park was organised in Summer 2000 where performers LC Salsa, Richard Walley and Aboriginal dancers, and the WA Police Pipe Band performed at various locations in the Town of Vincent. It is estimated that approximately 1000 people were in attendance, making it the most successful series so far.

Anzac Day 2000 saw the Town hosting its inaugural memorial service at Axford Park with about 300 persons in attendance.

#### YOUTH SERVICES

The Town's Youth Officer actively liaises with community groups and schools to develop and promote youth issues and projects.

The Hyde Hyper Youth Festival, held at Hyde Park in April 2000, was a huge success and attended by approximately 700 young people. There were activities throughout the day, including a DJ tent, information and food stalls, painting teepee, Bubblemania, Artworks and a very impressive fire twirling display. The main arena featured a variety of bands.

A series of leisure activities was organised for the school holidays culminating in an all ages pool party. Approximately 400 young people attended the activities, thoroughly enjoying the experience.

A world class multi-purpose youth facility 'Headquarters' is being designed, built and located at Frame Court in Leederville. Headquarters will incorporate a skate park, an Internet café, art galley and space for bands and young performance groups.

This exciting project is a joint venture between Town of Vincent, Rotary Club of Heirisson and SKAWA. The Ministry of Sport and Recreation, Lotteries Commission and Office of Youth Affairs are funding the youth facility with the Town of Vincent providing the land.

The youth officer has been involved in organising a number of activities including an Artsday at the site to help raise the profile of the project.

The Youth Advisory Council has been kick-started in 2000 to include a number of young people who live, work or study in the Town of Vincent. These young people are in the process of initiating some innovative projects, including a youth card which would cater for the specific needs of young people in the Town. The Youth Advisory Council also provides the State Government and the Town of Vincent with information about the issues and needs of young people in the area.

#### DISABILITY SERVICES

The Disability Services Officer is involved in ensuring that services and activities are accessible for people with disabilities. This includes disabled parking, hiring wheelchair accessible venues, applying for funding for the hire of interpreters for deaf people, and ensuring pamphlets and brochures are 'reader friendly'. The officer is also available to assist and support individuals with a disability on access and welfare issues affecting their quality of life.

The Disability Service Plan is updated annually, recommending and implementing strategies which impact on access and services. A strategic plan incorporating the recommendations of the access audit has also been completed and has been used as a guide in allocating funds in the upcoming budget.

A battery charger for people who use electric wheelchairs or scooters has been purchased and this is located in the Town of Vincent library.

The Town also hosted the Annual General Meeting for People with Disabilities (WA) Inc. in August 1999 which was attended by more than 100 people.



### COMMUNITY SERVICES & SENIORS

As part of the International Year of Older Persons (IYOP), a number of activities were organised for seniors in the Town of Vincent. This included subsidised day trips to Penguin Island and Toodyay, a 'Have a Go' day, computing classes and other active leisure events. These initiatives serve to stimulate and involve seniors who may have been isolated and face issues of having access to similar activities.

A group of seniors has begun meeting on a regular basis together with the Community Services Officer and the Loftus Community Centre Coordinator. The group plans to organise and coordinate outings, activities and information sessions for seniors throughout the year.

Also part of the IYOP in 1999, a Vincent Pioneers Community Celebration was held to identify and honour seventy registered Pioneers who had contributed to the Town's development either through residence, business ventures or community involvement. Funding for this event was received under the 'A Western Australia for all Ages' program. A further 150 people of varying ages and ethnic backgrounds attended the celebration at Braithwaite Park.

The 'Go for Gold' display project involved a display of information booths in eleven different venues throughout the Town of Vincent from September to December 1999. These venues included shopping centres, community centres, a local school fair, Seniors' events, a large retirement village, Town of Vincent Library and Administration Centre. Links between the Town of Vincent and the local community were strengthened through direct contact; awareness of the health benefits of active ageing was raised through the visual media; and the diversity of activities presented offered opportunities for older people to enhance their quality of life and become more involved in their local community through introduction to established sporting and recreational groups.

During Law Week, 15<sup>th</sup>-19<sup>th</sup> May, a number of workshops and seminars were held providing information to individuals, seniors and families about wills, family mediation, public liability and workers compensation. Information displays at the Town, Library and Loftus Community Centre covered a range of legal issues and provided information about where to get legal advice. The Town of Vincent was officially recognised by the Law Society of WA as an official sponsor of Law Week 2000.

Family Week was celebrated through a family picnic day held on 21<sup>st</sup> May at Braithwaite Park. Families enjoyed a free sausage sizzle, entertainment and activities. A networking morning for local service providers was also held during family week with the aim of encouraging service providers to develop links and work together to provide the best possible services to families in this area.

Through the Community and Welfare Donations Scheme, \$40,850 was granted to 12 worthy community organisations who provide valuable services to the Town's community. A further \$4,830 was granted in the form of donations to individuals in the Town who required financial assistance due to hardship.

### RECONCILIATION

A number of reconciliation initiatives were undertaken apart from flying the Aboriginal flag in Council chambers all year round. Artist Francine Riches was commissioned to produce two Aboriginal banners which were proudly displayed on banner poles on the corner of Brisbane and Beaufort Streets. These banners also marked the Ceremony of Commitment

hosted by the Town at Birdwood Square as part of Sorry Day and Reconciliation Week. The Sorry Book was available at the Civic Centre and Library for signing.

The Town also submitted one of the banners as an entry into the 'Banners in the Terrace' competition which is held as part of Local Government Week.

In partnership with Central TAFE and Department of Education and Training, the Town is progressing the Aboriginal Livework project at Banks Reserve. This project depicts a living example of Aboriginal artwork and involves training Aboriginal students in public art. This project is unique and is being used as a benchmark for collaboration with other local governments.

### ADMINISTRATIVE SERVICES

Halls and Reserves bookings increased dramatically over the past 12 months, with close to 900 enquiries over the year. A property register and lease schedule was prepared to enable a professional approach to property management to be carried out and this is updated on a regular basis.

Leases and legal agreements of the Town were systematically reviewed and updated. The telephone network, PABX and Voicemail system was upgraded with a digital system.

Administration support for Leederville Gardens Retirement Village continues with the Town of Vincent being represented on the Board of Management. This involves minute taking, facilitating action items from the meetings and bookkeeping.

### RECORDS MANAGEMENT

An automated Tracking System was installed to ensure efficient maintenance and retrieval of documents. During the year the Town implemented a fully electronic Records Management System, including imaging and electronic storage. This concept will be further developed to ensure that the Town meets its customer expectations and legislative requirements with regard to Records Management.

### FREEDOM OF INFORMATION

Any person can make an Application for the release of documented information held by the Town, subject to the provisions of the Freedom of Information Act (1992). Complementary to the FOI Act the Town has a policy of complete co-operation with someone who is seeking information. This policy includes attempting to provide an applicant with all the documents they need without having to lodge an FOI application, thus saving them time and money. However this policy does not extend to information about staff, information that would jeopardise the privacy of other members of the community, or information that is commercially sensitive.

During the year seven FOI applications were received, one of which was partly transferred, one was transferred in total, and four were withdrawn by the applicants.

### INFORMATION TECHNOLOGY

In the 1999/2000 financial year the Information Technology (IT) section completed a number of major projects in addition to the network administration and PC support. Considerable attention was given to ensure that the IT equipment was Year 2000 compliant (Y2K).

The Town started its Y2K project in the first half of 1998. From that time onwards, special emphasis was paid to the Y2K compliance rating of each new item bought by the Town, ie. only equipment which was certified to be Y2K compliant was purchased.



All of the Town's telephone and information technology equipment, operating system software and applications were assessed. All buildings were also assessed regarding the lifts, security and air conditioning systems.

As of 30<sup>th</sup> June 1999, the Town does not possess any equipment or applications that are considered to have a fatal impact or pose a medium or high risk with regards to the Y2K problem. It is pleasing to report that no major problems were experienced.

The major projects and tasks completed in the year are listed as follows:

- The completion of the year 2000 project including documentation testing, remediation and contingency planning.
- The replacement of 47 older model PCs with Pentium year 2000 compliant systems
- The Town commenced the implementation of a Corporate Graphical information System (GIS). This property based system is planned to be fully operational early in the New Year. It is anticipated that this system will provide internal efficiencies in the provision of information and at the same time provide improved customer service to our external customers.
- The upgrade to the Fujitsu 2000 plus System was completed in the early part of the year.
- At the latter end of the year the IT section was actively involved in the implementation of the upgrade of the Fujitsu system to comply with the new tax package including the Goods and Services Tax (GST).
- A significant achievement in the year was the implementation of the new Records Management and Imaging system which is now successfully operational.
- In association with the above an automated Fax gateway was introduced, this allows the direct faxing from PCs.
- The section co-ordinated a number of training sessions throughout the year as part of the ongoing commitment of the Town to maintain and improve the IT skills of their employees. The courses that were run included Outlook, GIS, Records Management and Fujitsu 2000 Plus (Financial Systems).

## BEATTY PARK LEISURE CENTRE

*Manager: Deb Vanallen*

This year has seen Beatty Park Leisure Centre maintain its reputation as a highly respected venue in the recreation industry.

The Centre was acknowledged for its significant contribution to the health and wellbeing of the community, being awarded winner of the Facility Management Award, and a finalist in the Aquatic Facility Management category in the 1999 Sports and Recreation Industry Awards.

The implementation of a computerised entry/exit management system at the main entrance of the Centre was undertaken during the year, being stage 2 of the upgrade of the Centre's computerisation.

The automatic entry allows automatic access to members and cardholders via magnetic swipe cards. The manually triggered entry provides staff with improved access to well over one million visitors to the Centre each year. As well as improving customer service, controlling access to the Centre, and some

useful statistical information can be collected and used for planning and marketing purposes.

As part of the Centre's commitment towards ongoing maintenance, general improvements and equipment replacement, the following was undertaken during the year.

- Replacement of sand filters and associated internal pipework to improve the water quality in all pools
- Replacement of the public address system used for Carnivals
- The introduction of an air circulation system at reception to improve working conditions
- A refit of the Sauna
- Significant car park landscaping
- Installation of a security tagging system in the retail shop



*Beatty Park Leisure Centre holds a class for mums-to-be*

Beatty Park Leisure Centre also continues to cater for patrons with special needs. An adult change table and pool wheel chair were installed. Both were partially funded through a grant from the Lotteries Commission.

During the 2000 summer season the Centre hosted over twenty swimming carnivals including several large inter-school events which filled the grandstand to capacity.

Whilst the Centre's excellent aquatic facilities are well known, its reputation continues to grow as an all inclusive leisure facility with over 1450 current members. Many diverse and affordable dry leisure programs run all year round and the introduction of Cardio Kick and Boxercise classes provided a major boost to the Aerobics Program during the year.

New equipment was purchased for Beatty Park Leisure Centre's gymnasium including;

- Life Fitness Cross Trainer
- Life Fitness Bike
- Eclipse incline leg press
- Two Repco Iron cycles
- Boxercise equipment

The Centre continues to play a major role in swimming education. Beatty Park Swim School offers professional learn-to-swim programs for babies through to adults and close relationships were maintained with the squads, aquatic groups and waterpolo clubs who continue to use the Centre as a training and competition venue and consider it 'home'.

**EXECUTIVE MANAGER: ROBERT BOARDMAN****HEALTH SERVICES**

*Manager: Greg Squire*

Health Services endeavours to provide several varied programmes in relation to public and environmental health in accordance with the relevant legislation, achievable benchmarking and respective public policy.

Health matters are frequently placed on the Town's web pages to inform our community. Among the services provided are:

**FOOD SAFETY ASSESSMENTS AND RELATED INVESTIGATIONS**

Food Safety assessments are conducted at all food premises to monitor and promote maintenance and improvements in accordance with the relevant food hygiene standards.

A total of 181 Eating Houses were licensed during the year, together with 34 Alfresco Dining establishments. In addition, there are 8 fish processing establishments and 17 butchers. The balance of 105 food premises still require routine inspections, however they are not required to be licensed.

**FOOD SAMPLES SUBMITTED FOR ANALYSIS**

The Town's Environmental Health Officers continue to submit foods for microbiological or chemical analysis. Statistics are shown on page 34.

In addition, the Town has continued to participate in the WA Food Monitoring Programme Survey in conjunction with the Health Department of WA. Samples of burgers, sprouts, dips and sandwiches were taken. Food monitoring statistics are also shown on page 34.

**FOOD RECALL NOTIFICATION**

The Health Department of WA issued 51 food recalls, 10 of which required local government officers to take action to ensure the removal of the contaminated food products. In addition, one recall of pharmaceutical products was issued for action.

**FOODSAFE PROGRAMME**

The Town has continued with its promotion of the nationally recognised FoodSafe programme. This basic food handler training package targets all food premises within the municipality and helps proprietors ensure the food they serve to customers is safe and hygienically prepared. There are currently 10 premises FoodSafe accredited, with another 30 premises having purchased the package. A promotional letter has recently been mailed to all proprietors inviting them to participate in the FoodSafe programme. In addition, the letter informed of the new Asian translations of FoodSafe, and the importance of food handler training with the upcoming changes to food legislation in Australia.

**ACCOMMODATION CONTROL - LODGING HOUSES AND SUBSTANDARD BUILDINGS**

Accommodation facilities such as dwellings, lodging houses and workplaces are required to have adequate standards of hygiene and safety in place. Health Services ensures that buildings are designed maintained and operated in a manner to ensure the health and safety of users. Upgrade schedules were issued on the Town's 24 lodging houses to improve general safety and amenity.

**WATER QUALITY CONTROL**

The Town conducts regular routine microbiological and chemical testing of all public swimming pools in accordance

with the Health (Swimming Pool) Regulations 1964. In addition, some drinking and recreational waters are also monitored to ensure a high standard of public health and safety is maintained.

**PRIVATE SWIMMING POOL AND SPA INSPECTIONS**

The Local Government Act 1995 requires Local Authorities to undertake inspections of private swimming pools. An audit of compliance with pool safety and enclosure regulations is required every four years. The inspection programme was undertaken by a Consultant between 19<sup>th</sup> July 1999 and 30<sup>th</sup> September 1999. 310 private swimming pools were inspected and an information package was distributed. Full compliance was achieved.

**DISEASE CONTROL**

Notification of infectious diseases are investigated. Details are shown on page 33.

19 bottles of Head Lice treatment lotion were issued to residents as part of the Health Services disease prevention programme.

**IMMUNISATION**

This year, immunisation was provided to 186 children who attended the Town's four child health clinics and 102 school children at six local primary schools. Forty eight (48) staff members were also immunised against influenza.

**ENVIRONMENTAL HEALTH INSPECTIONS AND INVESTIGATIONS**

Environmental Health Officers conducted numerous inspections during the year. Details of these inspections are shown below and also on page 34.

- inspection of 371 licensed eating houses and alfresco dining premises
- follow-up of approximately 750 settlement/property enquiries;
- follow-up of 567 general complaints relating to poor housing, vermin, food poisoning, rubbish, food premises
- follow-up of 302 noise complaints, and numerous noise enquiries
- follow-up of 253 requests for rodent baiting, and approximately 500 requests for information relating to rodents and their eradication
- 56 inspections of unfit or substandard housing
- 57 inspections of the 24 registered lodging houses, and
- 48 Health Notices were issued for a variety of activities.

**NOISE CONTROL**

Noise disturbance continues to be a significant problem for many residents, subsequently Health Services imposes various control measures that range from: Building Conditions; Noise Management Plans; and, if justified, Noise Abatement Directions to minimise inconvenience.

Health Services actioned 302 noise complaints during the year, these mainly related to amplified music, air-conditioner noise, building construction noise, public events and roosters.

The majority of complaints were resolved by personal approach, verbal and written directions and mediation. Only 8 Noise Abatement Directions were issued under the Environmental Protection Act, and there was no need for further legal enforcement to be taken.



## PUBLIC BUILDING INSPECTIONS

The Town undertakes routine assessment of the Town's Public Buildings. This included late night inspections, these were undertaken routinely and various health orders were issued with respect to the Health (Public Buildings) Regulations 1992.

The Town's Environmental Health Officers conducted frequent meetings with all relevant authorities and monitored public building events in the interest of the health and safety of spectators and the surrounding residents. The following matters were assessed for compliance: Crowd control, responsible liquor provision, food safety, the provision of toilet facilities, solid waste management, emergency and contingency planning, the provision of first aid facilities, litter and noise control.

## HEALTH PROMOTION

Needle and Syringe Programmes are a successful public health strategy aimed at reducing the transmission of infections such as hepatitis B, hepatitis C, and HIV/AIDS. The vast majority of needles and syringes distributed are disposed of properly, however sometimes improperly discarded needles and syringes are found in the community.

During the past financial year 30 Sharps Containers were provided in selected public places. These are frequently serviced by a private medical waste service provider in an endeavour to minimise the presence of discarded needles on public land. There was an awareness by several proprietors that the provision of these bins does not promote drug-use, but minimises the risk of hazardous waste that would otherwise put employees and the public's health and safety at risk.

Complaints have dropped by approximately 80% following the increased provision of these containers. However, 93 needles inappropriately discarded were collected and disposed of by Environmental Health Officers.

By placing essential information on the Town's WebPages and educating people within the municipality, Health Services wish to increase public awareness of how to appropriately dispose of this hazardous waste.

## PEST CONTROL

Rodents are endemic in the metropolitan area, and control poses ongoing commitment from individual households, businesses and Health Services.

Rodent bait was issued to 253 premises in the Town. Approximately 500 inquiries were received and fact sheets on the control of vermin were issued to residents. An information sheet was made available via the Town's Web page, and advertised in the June 2000 edition of the Town's newsletter.

## CAPITAL WORKS AND BUILDING MAINTENANCE PROGRAMME

On 19<sup>th</sup> July 1999 a full time Property Maintenance Officer was engaged to monitor and undertake capital buildings and maintenance works on 64 properties under the care, control and management of the Town.

Monies are allocated in the Budget to address the Capital Works items that are approved by the Elected Members during the Budget process.

Subsequently, works are carried out within the Budget, utilising reputable service providers and contractors in accordance with the adopted Building Repairs and Maintenance Programme and approved priorities.

Additionally, a five (5) year Building Maintenance Programme was adopted by Council on 20<sup>th</sup> December 1999 which endeavoured to outline the need for regular maintenance.

## LAW AND ORDER SERVICES

*Manager: Jim MacLean*

### PARKING FACILITIES AND CONTROL

The continuing popularity of shopping precincts in the Town, along with the nightspots and cafes, has resulted in an appreciable increase in the number of visitors frequenting the area.

The number of parking infringement notices issued during the 1999/2000 financial year was 10,245 to a total value of \$410,130. This shows a decrease on the 1998/99 figures of 11,779 infringement notices to a value of \$468,740. This was in part due to the Senior Ranger taking Long Service Leave for four months and the need to train two new Rangers.

The five offences for which most infringement notices were issued are as follows:-

- Not clearly displaying a current ticket - 4,464 Notices
- Standing longer than time allowed - 2,174 Notices
- Standing in a No Standing area - 1,024 Notices
- Standing in a Clearway - 912 Notices
- Standing on a footpath or pedestrian refuge - 309 Notices

Other services provided by Law and Order Services Section are:-

### CAR PARKS

The Council controls a total of 13 car parks, of which five attract a day-time parking fee and three attract a night-time fee. Frame Court Car Park will be re-configured during the 2000/2001 financial year to accommodate the proposed Youth Facility in the premises formally occupied by Northshore State Emergency Service. This will result in a small loss of parking bays but has made the car park more accessible, particularly for people with disabilities.

In the 2000/2001 Budget, an amount has been set aside for the re-configuration of The Avenue Car Park. This has become necessary because the supermarket has been built with one of its external walls on the boundary line of The Avenue - a Gazetted road - and delivery trucks are unable to safely deliver goods to the premises without totally obstructing the car park access ways.

In response to a number of requests from persons with disabilities, the Town and ACROD undertook a pilot scheme to provide additional parking facilities. The Town introduced a number of standard-sized parking bays, called 'ACROD 2.5 Bays', into Frame Court Car Park for use by holders of current ACROD Permits only. These allow permitted drivers, who do not need to make use of 'Easy Access' parking bays, which have a mandatory minimum width of 3.2 metres, to park close to shops and businesses. As a result of this initiative by the Town of Vincent and ACROD, a number of other Local Governments and shopping centres are considering the introduction of similar restrictions, using the Town's procedure as a model. This initiative was expanded into a few kerbside locations and, in conjunction with the Planning and Building Services Section, Engineering Design Services Section and Community Development Services Section, guidelines for the introduction of ACROD 2.5 Bays were drawn up. It is hoped that this will provide assistance to people with disabilities in finding parking close to shopping and residential areas.



### ANIMAL CONTROL

There are 1,908 dogs registered in the Town of Vincent and it is also thought that there is the region of 700 unregistered dogs. In an attempt to address the number of unregistered animals, Rangers have undertaken a door-knock of all properties where a previously registered animal has not been re-registered for the current year. When a dog is impounded, it can only be returned to its owner if it is registered and the details of ownership are known. Rangers have undertaken a door-knock of premises where a dog was registered in 1998/99 but has not been re-registered for 1999/2000 to ascertain if the animal still resides there. It is hoped that this strategy will result in a more comprehensive registration database.

There were 49 dog attacks recorded in the past year: 29 on people and 20 on animals. Four of the dogs involved in the attacks were surrendered to the Council for euthanasia.

The information pamphlets, explaining the responsibilities of animal owners and listing the free exercise areas, are currently being reviewed and updated and will be available to members of the public by October 2000.

### LITTER CONTROL

Discarding shopping trolleys is a form of littering but, since most shopping centres in the Town of Vincent area now participate in a trolley removal and recovery service, there are very few complaints in this area. This programme ensures that a contractor collects errant trolleys and returns them to the owners. This has seen a marked reduction in the incidence of apparently abandoned shopping trolleys.

Rangers have adopted a more pro-active role in the area of discarded cigarette butts from vehicles and a total of forty three (43) contacts were made in this regard.

### COMMUNITY POLICING/SECURITY

Under a direction from the Police Commissioner, all Police Stations within the Town have established a Safer WA Local Committee to deal with local issues and problems. The Safer Vincent Co-ordinator and/or the Manager Law and Order Services attends these Meetings as the Council representative. The Neighbourhood Watch Programme is operating reasonably well in most suburbs of the Town and the Safer WA Committees are an appropriate forum for the community, Neighbourhood Watch personnel, Police, Council and businesses to interact.

During the 1999/2000 period, the Council approved the expansion of the Safer Vincent Advisory Group to not only include representatives from the Police Force, Community Groups, Town of Vincent staff and Elected Members, but also representation from Business, Seniors and Youth. The focus of this Advisory Group is to provide residents, ratepayers, business proprietors and visitors to the various areas of the Town with a forum in which to voice their concerns regarding safety, security and a number of other issues.

In keeping with the changes that occur within our society, the role of the Town's Rangers has also changed. As the need for personal security and protection of property increases, the Rangers undertake additional routine patrols of parks and other public places. This is carried out in liaison with the Police Service to ensure that, where possible, Police Officers are available to provide the necessary assistance. In many cases this Ranger presence has reduced the incidence of anti-social behaviour and is improving the amenity of the surrounding areas.

### STREET PROSTITUTION

For a number of years, there has been an identified problem associated with the increasing numbers of street prostitutes operating in the Perth and Highgate areas. The Police Service, while being keen to address the problem, found it extremely difficult to effectively deal with it because of the difficulties associated with existing legislation.

In an attempt to minimise the impact on residents, ratepayers and business proprietors, the Town undertook a programme to erect temporary road closures at various locations throughout the affected suburbs. The programme has been widely hailed as a major success and is a prime example of how Local Government can forge partnerships with the Police and the local community to obtain an acceptable outcome for all concerned. The programme resulted in a dramatic reduction in complaints to the Police and the Town, while producing a marked increase in arrests by the Police. The majority of these arrests were for crimes relating to drugs, break-ins and traffic matters.

The State Government has now introduced new legislation to assist the Police in the fight against street prostitution and it will be implemented in early August 2000.

### GRAFFITI

The Town continues to tackle this problem in partnership with the State Government's Graffiti Taskforce. Staff are aware of the successful anti-graffiti initiatives from the whole of Australia, and are working closely with other agencies to create an effective programme aimed at the reduction of graffiti vandalism. The Council has a policy of, where possible, removing graffiti from its own property on the same day as it is reported and now makes use of the Graffiti Taskforce to remove graffiti from private property within a similar timeframe. The Town of Vincent, in conjunction with the Police Service, the State Government Graffiti Taskforce, the City of Perth, the Town of Cambridge and the City of Nedlands, have adopted a pro-active approach to graffiti vandalism and are undertaking a combined programme to reduce the incidence of offences. This comprises a crew, vehicle and necessary equipment.

The reported incidence of graffiti vandalism continues to be low, perhaps because owners and occupiers do not believe that it serves any purpose to report each occurrence to the Police. However, Police staff numbers are allocated to stations in part on the basis of the statistical analysis of crimes and offences which are reported, so the failure to report such vandalism has been to the disadvantage of the community. Incidents of graffiti vandalism are now reported to the Police Service both by the Town's Rangers and the Graffiti Taskforce to ensure that the statistics accurately reflect the magnitude of the problem.

The incidence of graffiti throughout the Town has reduced as a result of the pro-active stance taken by staff in conjunction with Police and the Graffiti Taskforce. While graffiti vandalism is unlikely to disappear, the current strategy of removing the 'tags' as quickly as possible is proving to be fairly successful.

### BURNING/SMOKE NUISANCES

The Town's Local Law relating to Health prohibits the burning of rubbish and refuse or other material on the ground at all times of the year. This is dealt with during business hours by the Health Services Section but all other calls are dealt with by Rangers. As a result, thirty three (33) after-hours complaints were received by the Council. All were dealt with by the Rangers who obtained compliance in each case.



### ABANDONED VEHICLES

During the 1999/2000 period, two hundred and one (201) abandoned vehicles were investigated, resulting in one hundred and thirty one (131) being towed away and seventy (70) being removed by the owner. Under the Local Government Act 1995, impounded vehicles must be retained by the Council for a minimum period of two (2) months before being disposed of by sale or other means. This creates a storage problem for the Town since some vehicles need to be held for up to 4 months. The Manager Law and Order Services is part of a regional working party from a number of Local Governments which is examining the operation of this Section of the Local Government Act.

### BUSH FIRE HAZARD

Fifty five (55) fire hazard complaints were received during the year; none of which required the issue of infringement notices. In each case, Rangers provided appropriate education and obtained compliance from owners or occupiers of the properties.

### SYRINGES/NEEDLES

The incidence of discarded syringes and needles in public places has become a serious issue over the past year and staff are called upon to collect such items fairly regularly. In the past 12 months, a total of seven hundred and ninety eight (798) syringes/needles were collected and disposed of by Rangers, Environmental Health Officers and Parks staff. The number of discarded syringes/needles being collected each month has reduced over the year, partly due to the Town providing a number of disposal containers in car parks, toilets and other public places and partly due to the vigilance of the Rangers, Police and other agencies.

### STATE EMERGENCY SERVICES

The Town of Vincent is one of the sponsors of the Northshore Unit of the State Emergency Service. The Emergency Operations Centre for this unit is situated within the Town of Vincent boundaries. This is a voluntary organisation whose personnel are trained to assist throughout the State in times of storm, cyclone, flood and earthquake. They are also heavily involved in searches for missing persons.

The Unit has been operational on more than 65 occasions over the twelve-month period and has provided personnel and equipment and assistance to a number of bushland searches, outside the Metropolitan area.

The Town's Manager Law and Order Services, Jim MacLean, is the Deputy Local Manager of the Unit which meets every Wednesday night between 7:30pm and 10:30pm. Members of the community wishing to join this most worthwhile organisation are encouraged to contact the Town on 9273 6020 or to phone the Unit Manager on 0417 010 468.

### LIBRARY

*Manager: Julie Adamson*

The Town of Vincent Library expanded and improved services to the public during the past year, which resulted in increased memberships, transactions and information queries. The statistical information over the previous six years is shown on page 27.

At 30<sup>th</sup> June 2000 there were 16,966 registered members, an increase of 14.5% on the previous year. Of these, 65.7% are residents of the Town. The number of housebound readers increased from 109 to 125, highlighting the needs of an ageing population. An additional two nursing homes applied for a monthly bulk loan.

The allocation of development stock from the Library Board was completed during the year, resulting in a much improved and varied collection. Library Board stock now equates to 1.2365 per capita, which is just under the Board's own standard of 1.25 per capita. Funding from the Town enabled the purchase of additional high demand publications, a wide range of periodicals and material particularly suited to housebound readers and seniors. Members of the public made many generous donations throughout the year.

The additional stock allowed for an increase in borrowing limits, a move welcomed by members. The evidence was seen in a 10% increase in issues and 2% in reservations. Issues to housebound readers increased by 15%. Monthly transactions averaged 32,000 as compared to 29,000 in the previous year.

Technology was not neglected. To meet public demand a second Internet terminal was installed, also a coin operated kiosk which is available on a 'drop-in' basis. All are well used and it has been rewarding to see many people, including seniors, become more confident with the technology to which they would not otherwise have access. In addition, members may now choose to be notified by e-mail when their reserved items are available.

The Junior Library continued to attract many pre-schoolers to twice-weekly story sessions. These are followed by an activity resulting in a work of art or craft to take home. School holiday activities for older children were well attended and included storytellers, art and craft sessions, a cartooning workshop, chocolate making and an introduction to a spectacular display of live mini-beasts including spiders, stick insects and cockroaches.

Children's Book Week and participation in the West Australian Young Readers Book Award were features of the year. An invitation to host the north metropolitan section of the Nestlé Write Around Australia story writing competition was accepted with pleasure. This resulted in a record 600 entries from year 6 and 7 students to be read and judged. State winners will compete for national awards after having attended workshops conducted by published authors. Such workshops raise the profile of the Library, especially among students. The results of the Nestlé competition will be known later in 2000.

Services to Seniors included the observance of Seniors' Week. Housebound readers were transported to the Library where they joined other seniors for morning tea and discussions of time past. Some of the stories of childhood, school days, working life, the depression and war years, were remarkable and the Library is taking active steps to see that the Town's history, heritage and local characters will not be forgotten.

In November 1999 a specialist librarian was appointed to form a local studies and history collection. The objective is to gather information that reflects the history, development, culture and society of the Town of Vincent from its earliest days to the present. It is envisaged that within two years the collection will be documented and made available to the public as a reference resource. It will include oral histories, photographs, newspapers, journals, maps and ephemera.

Donations of items of historical interest have already been received from members of the public, indicating strong community support for the collection and preservation of the records and memories of the past.

In keeping with the Town's commitment to services for people with disabilities, the Library installed a battery charger for electric wheelchairs and scooters. Members of the public can



relax with a magazine or a good book while their battery gets a top up. This may enable them to travel twice the distance than would otherwise have been possible.

Throughout the year changing displays promoted arts and crafts, genealogy, health issues, the reconciliation process, the International Year for the Culture of Peace and Thanksgiving, and much more. Attractive end panels attached to the non-fiction bays have enhanced the Library and allowed for improved labelling and poster displays. The Junior Library was made colourful and stimulating with theme based displays and a weekly presentation of new books.

Public response to all Library activities was positive and rewarding. New services to be introduced in the coming year will reflect public interest and suggestions, which are always welcome.

For further information on any of the services mentioned, please contact the Manager, Library Services, on 9273 6090, or better still, visit the Library which is located in the Loftus Recreation Centre, 99 Loftus Street, Leederville. Everyone is welcome.

## PLANNING AND BUILDING SERVICES

*Manager: Des Abel*

The objectives of the Planning and Building Services is to plan and create a multi-dimensional environment that respects and grows from its past and effectively embraces the community needs of today and tomorrow.

### PLANNING SERVICES

#### *Development Approval*

A total of 447 Planning Applications was received during the year. This was an increase of some 27 per cent from the previous year. A comparison is shown on page 31.

The Planning Applications comprised the following components:

- 36 new home occupation applications
- 3 home occupation renewal applications
- 40 applications for demolition only of existing buildings
- 368 applications for various other developments and change of use

#### *Planning Appeals*

Where Council exercised discretionary power under the Town Planning Scheme, its decisions were subject to a right of appeal by applicants to either the Hon. Minister for Planning, or the Town Planning Appeals Tribunal.

- 22 appeals were lodged against decisions of Council: an increase of some five per cent from the previous year
- The Minister upheld three which were pending from the previous year
- The Minister dismissed four and upheld eight in full and three in part this year. Six are still pending.
- The Tribunal dismissed one appeal.

#### *Heritage*

The Municipal Heritage Inventory is regularly updated and six places were added on to the Inventory. Additionally 1,195 places are on the Interim Heritage DataBase, pending the undertaking of a heritage assessment of each place for possible entry on the Inventory. A comprehensive heritage

survey and review of the Inventory for the Town will be undertaken in 2000-2001.

The Town continued to prepare conservation plans to guide future heritage management and development of the heritage properties under its care, control and management. The Town prepared conservation plans for Perth Oval and Lee Hop's Cottage, Lee Hop's Gardens (site) and Halvorsen Hall at Robertson Park.

The Town undertook substantial restoration, upgrading and maintenance works to two of its most prized treasures, the North Perth Town Halls (Main Hall and Lesser Hall), to return them to their former glory for the current and future generations to use and enjoy.

#### *Trees of Significance*

The Town has developed and adopted a Trees of Significance Inventory together with an Interim Significant Tree Database. A total of 302 trees were identified for possible entry on the Town's Trees of Significance Inventory and the National Trust State Register of Significant Trees, pending the undertaking of an Arboculturist assessment. Retention of a further 473 identified trees will be strongly encouraged in terms of all planning and building applications.

#### *Special Projects*

A number of special projects were in operation throughout the year. These included the completion of the draft Planning and Building Services Policy Manual, draft Residential Design Guidelines, draft Oxford Centre Study, completion of the Conservation Plans for Perth Oval and Lee Hop's Cottage, commencement of restoration works to the North Perth Town Halls, and commencement of the Cities for Climate Protection Strategy.

## BUILDING SERVICES

### *Approvals*

A total of 522 Building Applications was received during the year. This was similar to the previous year. A comparison is shown on page 32.

The Building Applications comprised the following components:

- 429 Building Licences
- 67 Demolition Licences
- 13 Sign Licences
- 13 Swimming Pool Licences

Total value of approved constructions was \$41,684,323, a rise of approximately 36 per cent.

### *Building Appeals*

As a result of Council's refusal to approve several Building Licences, or because it had imposed conditions considered unreasonable by the applicant, the Hon. Minister for Local Government exercised his power to hear appeals and make rulings.

- Two appeals were lodged against the decision of Council, which one was dismissed and the other upheld.

### *Local Government Act Notices*

Notices were served for unauthorised works on two separate properties under the provisions of the Local Government (Miscellaneous Provisions) Act (1960). One Notice was complied with, and the other has been appealed to the Hon. Minister for Local Government and is pending determination.



## TECHNICAL SERVICES

### EXECUTIVE MANAGER: RICK LOTZNICHER

#### ENGINEERING SERVICES

##### (WORKS AND SANITATION)

This section is responsible for the construction and maintenance of the Town's infrastructure including roads, footpaths, drainage, rights of way and streetscape improvements, the depot, and the collection of household refuse and recycling.

#### ENGINEERING DESIGN SERVICES

*Manager: Craig Wilson*

The Engineering Design Services section is responsible for the development and implementation of construction and maintenance programs for roads, footpaths, drainage, rights of way, street signage and furniture. The section also provides design and survey support for Council's Operations and Parks Services for all new civil works undertaken by the Town.

#### Capital Works Designed and Implemented During 1999/2000 Included:

##### *Footpath Slab Replacement*

1999/00 was Year Four of a rolling program to replace and upgrade slab footpaths within the Town to either cast in-situ concrete or a brick paved standard. \$242,000 was spent during the financial year replacing approximately 3.95km of slab footpaths throughout the Town.

##### *Cycling and Pedestrian Improvements*

In conjunction with Bikewest the Town undertook several Perth Bicycle Network route improvement projects during the year, the most significant being the installation of pedestrian



*The Town's bicycle parking facilities along the popular Oxford Street café strip get plenty of use.*

refuge islands in Walcott Street, Mt Lawley, adjacent Forrest Park, and construction of a shared path around the perimeter of Forrest Park. As part of the Town's Local Bicycle Network Plan, minor access improvements were undertaken and additional bicycle parking facilities installed. Year two of a program to install new and upgraded pedestrian access facilities, with emphasis on disability access, was implemented. The total expenditure on these projects was in the order of \$140,000.

##### *Rights of Way*

Four Council-owned rights of way were upgraded to a sealed and drained standard at a total cost of \$140,000, in accordance with Council's Rights of Way Upgrade Program. In addition Council commenced the process of acquiring and upgrading a privately owned Right of Way to alleviate flooding and access problems at a cost of \$15,000.

##### *Rehabilitation and Streetscape Upgrades*

Major road upgrade projects were carried out at a total expenditure of around \$540,000, partly funded by Main Roads WA and Council. The value of projects commenced prior to the conclusion of the 1999/00 financial year, to be completed in the first quarter of 2000/01, was approximately \$225,000. These works typically included re-kerbing, brick paving of footpaths, planting of new street trees, pedestrian crossing facilities and asphalt resurfacing. Amongst the projects were:

- Beaufort Street - Bulwer Street to Brisbane Street and including the Bulwer Street intersection
- Fitzgerald Street - Angove Street to Raglan Road and Vincent Street to Bulwer Street
- Macedonia Place
- Brisbane Street - Lake Street to William Street (completion August 2000)
- Part resurfacing of District Distributor Roads, Loftus, Lord and Bulwer Streets

##### *Road Resurfacing / Crack Sealing*

An additional \$170,000 was spent on road resurfacing and crack sealing on local roads as part of Council's ongoing road upgrading program.

##### *Drainage*

Various small to medium drainage projects were completed by Council's workforce to address problems, particularly at road low points, at a cost of \$70,000. A larger project to extend the Federation Street Main Drain Stage II was completed by tender at a cost of \$25,200.

##### *Car Parking*

\$100,000 was spent on the construction of new and improvements to existing parking facilities within the Town, including:

- Morriston Street, North Perth, adjacent Beatty Park Leisure Centre, provision of new on-road parking and associated streetscape enhancement works.
- Bedford Street, North Perth, Kyilla Primary School, installation of bus bay and footpath extension.
- Marian Street, Leederville, Aranmore College, installation of multiple bus bay and associated works.

##### *Traffic Management and Safety*

Various small to medium traffic management projects were carried out at a cost of \$210,000, including:

- Installation of safety guard rails at various locations.
- Intersection modifications at Charles and Carr Streets, West Perth in conjunction with the Ivy Park Development.
- Intersection modifications at the junctions of Woodstock and Fairfield and Woodstock and Edinboro Streets, Mt Hawthorn.
- Intersection modifications at Cleaver and Newcastle Streets, West Perth.



## TECHNICAL SERVICES (cont)

- 'Black Spot' improvements at:
  - ◆ Intersection of Bulwer and Palmerston Streets, Perth.
  - ◆ Intersection of Bulwer and Stirling Streets, Perth.
  - ◆ Intersection of London and Hobart Streets, Mt Hawthorn.
  - ◆ Oxford Street, Leederville, Vincent Street to Richmond Street.

### *Underground Power*

The Town was successful in one of its submissions for the undergrounding of power in Mary Street, Highgate.

### *Maintenance Works*

Approximately \$600,000 was expended on the routine maintenance of footpaths, roads, drainage and rights of way, installation of crossovers and installation of new and replacement street/parking signage and line marking.

### *Refuse and Recycling Collection*

In the order of \$1M was spent on household and commercial refuse and recycling collection and bulk verge collections.

The Town of Vincent is committed to recycling. A fortnightly kerbside service is offered, with the Town supplying the recycling crates. Items that can be recycled include glass (clean jars and bottles with lids removed), aluminium cans and clean foil and trays, steel cans (clean with labels removed), milk and juice cartons (clean) and paper products (newspaper and cardboard).

In addition, drop-off centres for the collection of plastics are located at the Loftus Recreation Centre Car Park, Grosvenor Road Shopping Centre Car Park and Fairfield Shopping Centre Car Park.

In the 1999/2000 financial year the Town's recycling program collected over 4,000 tonnes of reusable materials.

A waste minimisation strategy is currently being prepared to map the future for waste collection and disposal for the Town.

## **PARKS SERVICES**

*Manager: Jeremy van den Bok*

Parks Services are responsible for the maintenance and redevelopment of Parks, Road Reserves and Streetscapes. The Manager of Parks Services is also responsible for managing the Town's light vehicle fleet and major plant replacement program.

During the 1999-2000 financial year, Parks Services most significant achievement was the redevelopment of the Royal Park Bowling Club site, cnr Charles and Vincent Streets, North Perth at a cost of \$304,400.

Completed in December 1999, this once enclosed area was transformed and provides an open grassland setting that forms part of the Town of Vincent 'Greenway' plan.

A section of the former Bowling Club building is now home to the WA Volleyball Association. Three beach volleyball courts have been constructed, creating much interest by passers by when in use.

Additional major capital works projects completed throughout the year include:-

- |                              |                                  |
|------------------------------|----------------------------------|
| • Ivy Park                   | Park extension and upgrade       |
| • Banks Reserve              | Automatic reticulation (partial) |
| • Les Lilleyman Reserve      | Automatic reticulation           |
| • Gill Street Reserve        | Automatic reticulation           |
| • London Street Reserve      | Automatic reticulation           |
| • Bourke Street Reserve      | Automatic reticulation           |
| • West Parade                | Streetscape Tree planting        |
| • Hyde Park                  | Path resurfacing                 |
| • Beatty Park Leisure Centre | Additional landscaping           |

Other Parks redevelopment projects being undertaken currently or soon to be progressed are:-

- Smith's Lake (in conjunction with the Claisebrook Catchment Group)
- Lot 11 cnr Loftus Street/Carr Place

Approvals for the redevelopment of Banks Reserve have been received through the Ministry of Water Resources and Ministry for Planning. Consultation is currently being undertaken with the Aboriginal Affairs Dept and Noongar Land Council in respect of Aboriginal sacred sites within the vicinity of the project. It is envisaged that works will definitely be completed within the 2000-2001 financial.

### **STREET TREES**

The Town has approximately 5,000 street verge trees located beneath powerlines. Pruning of these trees is undertaken annually, usually between July and November each year and in accordance with Western Power's two metre clearance profile. Street trees not situated under powerlines are under-pruned annually and, if requested, will be thinned out and cut back of property boundaries, but generally not reduced in height.

The Town's annual street verge tree enhancement program continued resulting in the removal/replacement of inappropriate/unsafe species in various streets.

Due to a lack of support and adverse comments received, this program will be reviewed during 2000/2001.

In excess of 2000 trees were planted during 1999/2000.

### **WEED/PEST CONTROL/FERTILISER APPLICATIONS**

Weed control of footpaths/kerbs/medians/seal rights of way completed was October 1999/May 2000.

**Note:** The above operations are strictly supervised and the Contractors' performance monitored to ensure that spraying is carried out safely and efficiently.

Onehunga/Jojo control of all parks and reserves was undertaken during July/August 1999.



Spraying within all parks is only undertaken if absolutely necessary. Onehunga/jojo weed infestations would render our parks unusable if allowed to germinate and develop.

A phosphorous-free fertiliser is applied to all parks and reserves three times a year at a rate of 150kg/hectare. In sensitive areas such as Smith's Lake and Hyde Park, fertilising is only undertaken when required and use of organic fertilisers is preferred.

Both the above maintenance practices will be reviewed and formalised over the next 12 months to ensure the Town of Vincent is pro-active in protecting and sustaining our environment.

#### TURF RENOVATION

Verti-mowing, coring and top dressing of all sportsgrounds was completed November/December 1999. All precautions are taken to keep dust to a minimum and letter drops to adjacent residents are undertaken to forewarn them of any pending works.

#### PLAYGROUNDS

Safety inspections of equipment is undertaken weekly, with a full inspection and maintenance program carried out four weeks prior to the commencement of each school holiday period.

A playground equipment upgrade program is currently being prepared and will look at improving safety and creating more adventurous playgrounds within the Town. Provision of shade shelters, additional tree plantings and rubber surfacing as a base material will also be investigated.



*Mark Masolini's award winning garden in Mt Hawthorn.*

#### GARDEN COMPETITION

The ever popular annual Garden Competition was again conducted in October 1999. The Competition has grown in popularity each year, as shown by the number of entries. The number of entries over the previous years is as follows:

	1995	1996	1997	1998	1999
No of Entries	45	34	70	94	84

All entrants are invited to the Award Presentation night which is held at the Town of Vincent Administration and Civic Centre.

The winners of the 1999 Competition were as follows:-

#### CATEGORY:

##### BEST RESIDENTIAL FRONT GARDEN - LOW MAINTENANCE

- 1<sup>st</sup> PRIZE Dino Dissidomino  
90 Egina Street, Mount Hawthorn
- 2<sup>nd</sup> PRIZE Kate McMonagle  
5 Selden Street, North Perth
- 3<sup>rd</sup> PRIZE Tom & Jannie Papadopoulos  
94 Mabel Street, North Perth

#### CATEGORY:

##### BEST RESIDENTIAL FRONT GARDEN - HIGH MAINTENANCE

- 1<sup>st</sup> PRIZE Mark Masolini  
138 Shakespeare Street,  
Mount Hawthorn
- 2<sup>nd</sup> PRIZE Beryl Horgan  
27 Clieveden Street, North Perth
- 3<sup>rd</sup> PRIZE Ian & Jo Smith  
13 Baker Avenue, Perth

#### CATEGORY:

##### BEST COURTYARD REAR / FRONT

- 1<sup>st</sup> PRIZE Wilma Horsburgh  
91 Mabel Street, North Perth
- 2<sup>nd</sup> PRIZE Helen & Dennis Gray  
68 Broome Street, Highgate
- 3<sup>rd</sup> PRIZE Bob & Jan Gadsdon  
110 Chelmsford Road,  
Mount Lawley

#### CATEGORY:

##### BEST LANDSCAPED COMMERCIAL / GROUPED HOUSING PROPERTY

- 1<sup>st</sup> PRIZE Keat Wong  
233 Scarborough Beach Rd,  
Mount Hawthorn
- 2<sup>nd</sup> PRIZE Perth Natural Medical Clinic  
361 Lord Street, Perth
- 3<sup>rd</sup> PRIZE Bookland  
cnr Stirling/Edward Sts, Perth

#### CATEGORY:

##### BEST KEPT VERGE

- 1<sup>st</sup> PRIZE Mark Masolini  
138 Shakespeare Street,  
Mount Hawthorn
- 2<sup>nd</sup> PRIZE Kate McMonagle  
5 Selden Street, North Perth
- 3<sup>rd</sup> PRIZE Helen Fowler  
59 Hobart Street, Mt Hawthorn

#### CATEGORY:

##### BEST KEPT STREET / PART STREET

- Selden Street, North Perth  
Nominated by Norma Crofts  
7 Selden Street, North Perth



## PRINCIPAL ACTIVITIES PLAN

The Local Government Act 1995 (Section 5.53(2)(d)) requires that a Local Government prepare a Principal Activities Plan for each year commencing 1<sup>st</sup> July 1997 and to review that plan on an annual basis.

The 1999/00 Annual Report contains information on performance measures linked to the Principal Activities Plan. The performance measures or commonly referred to Key Performance Indicators (KPI) have been compared to the previous year's results where applicable. Some KPIs are new for 1999/00, therefore no comparative data is available. In some cases the KPIs require further investigation and refinement. This will occur during the 2000-01 financial year. It is envisaged that the Department of Local Government will soon release a list of KPIs for the whole of Western Australian Government.

On 18<sup>th</sup> January 2000, Council adopted its reviewed Principal Activity Plan which identified the following major activities: -

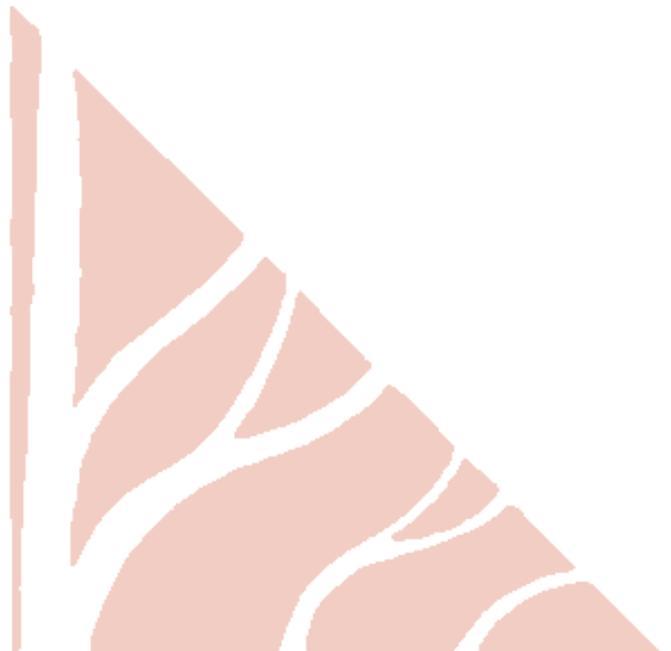
- Governance
- Administrative Services Costs
- Asset Acquisition and Replacement
- Land Disposal
- Beatty Park Leisure Centre
- Vincent Library Services
- Law and Order Services
- Car Parks and Parking Control
- Town Planning and Development Control
- Building Management and Control
- Health Services
- Parks and Sports Grounds
- Road Reserve Infrastructure
- Waste Management, and
- Land Acquisition.

All of the activities included in the adopted Principal Activities Plan were undertaken during the year under review.

The Town performed to a high standard in all activity areas, generally meeting performance measures established. Details on specific activities are included in the various section reports contained within this Annual Report. In some activities, benchmarking of performance against private and other local government organisations has not been undertaken.

Operating expenditures and income for activities were either within budget or subject to minor variations only. With some activities, where capital expenditure was proposed, expenditure was usually below the estimate for the year as some works were still in progress at 30<sup>th</sup> June 1999.

The principal activity of Land Disposal included a proposal to sell Lots 246, Pt 246 and 247 Palmerston Street, Perth. That sale did not eventuate and it is now proposed that the sale of part of this land occur during 2000/2001. The estimated net proceeds from this sale were to be transferred to the Land and Building Asset Acquisition Reserve and accordingly, funds estimated to be held at 30<sup>th</sup> June 1999 did not eventuate.





## PRINCIPAL ACTIVITY - GOVERNANCE

### ACTIVITY

To provide efficient and effective administrative and operational services to the Elected Members to enable them to perform their duties and meeting the requirements of the community and the Council.

### OBJECTIVE

To provide timely, professional advice and services to Elected Members to facilitate strategic planning and responsible decision making.

### KEY PERFORMANCE INDICATORS

#### Workload Indicators

- Average number of residents per Elected Member.
- Size of Local Government (square kilometres).
- Average population per square kilometre.

#### Efficiency Indicators

- Governance expenses as a percentage of operating expenditure.
- Average governance expenses per Elected Member.

#### Effectiveness Indicators

- Elector rating of overall Elected Member performance.
- Voter turnout at Elections.
- Number of Elector initiated Elector Meetings.
- Number of complaints received.

### GOVERNANCE

	97/98	98/99	99/00
Governance as a percentage of operating expenditure	5.2%	5.4%	5.6%
Average governance expenditure per elected member - total governance	\$88,763	\$99,611	\$113,979
Members of Council only*	\$37,349	\$41,214	\$49,490

\*Introduced 1997/98

### DECISIONS OF COUNCIL

Item	95/96		96/97		97/98		98/99		99/00	
		%		%		%		%		%
Items Considered	847		895		816		829		832	-
Items Deferred	71	8.4	81	9	44	5	25	3	17	2.2
Recommendations Adopted	630	74.4	575	65	574	71	581	70	567	68.14
Recommendations Amended	146	17.2	208	23	181	22	186	23	215	25.8
Recommendations Not Adopted	37	4.36	31	3	17	2	37	4	33	3.9
Notices of Motion	26		53		29		22		33	
Average Meeting Time	3 hrs & 11 mins		3 hrs & 34 mins		3 hrs		3 hrs & 10 mins		2 hrs & 37 mins	


**PRINCIPAL ACTIVITY - GOVERNANCE (cont)**
**ELECTIONS**
**INAUGURAL ELECTIONS 1995 - POSTAL VOTE ELECTION**

<b>Details</b>	<b>Mayor</b>	<b>North Perth Ward</b>	<b>Mt Hawthorn Ward</b>
Electors on Roll	18,910	9,019	9,891
Votes Cast	7,040	3,110	3,910
Percentage Participation	41.19%	39.16%	43.04%
Total Cost	\$40,000	\$20,000	\$20,000
Cost per Elector	\$2.02	\$2.22	\$2.02
Cost per Vote	\$5.68	\$6.43	\$5.12

**EXTRAORDINARY ELECTION - MOUNT HAWTHORN WARD - 6<sup>TH</sup> DECEMBER 1997 - VOTING IN PERSON ELECTION**

<b>Details</b>	<b>Mt Hawthorn Ward</b>
Electors on Roll	9,713
Votes Cast	702
Percentage Participation	7.2%
Cost	\$12,816
Cost per Elector	\$1.32
Cost per Vote	\$18.25

**COUNCILLOR ELECTIONS 1997 - POSTAL VOTE ELECTION**

<b>Details</b>	<b>North Perth Ward</b>	<b>Mt Hawthorn Ward</b>
Electors on Roll	8,508	9,678
Votes Cast	3,504	3,795
Percentage Participation	41.18%	39.21%
Cost	\$22,115	\$22,115
Cost per Elector	\$2.59	\$2.28
Cost per Vote	\$6.31	\$5.83

**ELECTIONS 1<sup>ST</sup> MAY 1999 - POSTAL VOTE ELECTION**

<b>Details</b>	<b>Mayor</b>	<b>North Perth Ward</b>	<b>Mt Hawthorn Ward</b>
Electors on Roll	18,422	8,656	9,802
Votes Cast	7,101	3,412	3,858
Percentage Participation	38.5%	39.4%	39.3%
Cost	\$45,216	\$22,608	\$22,608
Cost per Elector	\$2.45	\$2.61	\$2.31
Cost per Vote	\$6.37	\$6.63	\$5.86

**EXTRAORDINARY ELECTION - NORTH PERTH WARD - 31<sup>ST</sup> JULY 1999 - POSTAL VOTE ELECTION**

<b>Details</b>	<b>North Perth Ward</b>
Electors on Roll	8,607
Votes Cast	2,884
Percentage Participation	35.17%
Cost	\$17,078
Cost per Elector	\$1.98
Cost per Vote	\$5.92

**EXTRAORDINARY ELECTION - NORTH PERTH WARD - 15<sup>TH</sup> APRIL 2000 - POSTAL VOTE ELECTION**

<b>Details</b>	<b>North Perth Ward</b>
Electors on Roll	8,636
Votes Cast	2,870
Percentage Participation	33.23%
Cost	\$17,145
Cost per Elector	\$1.98
Cost per Vote	\$5.97

**ELECTOR INITIATED MEETINGS**

	<b>94/95</b>	<b>95/96</b>	<b>96/97</b>	<b>97/98</b>	<b>98/99</b>	<b>99/00</b>
Number of Meetings	0	0	0	0	0	0

**OMBUDSMAN'S COMPLAINTS**

	<b>94/95</b>	<b>95/96</b>	<b>96/97</b>	<b>97/98</b>	<b>98/99</b>	<b>99/00</b>
Number of Complaints	1	1	1	-	1	1

**FREEDOM OF INFORMATION REQUESTS**

	<b>94/95</b>	<b>95/96</b>	<b>96/97</b>	<b>97/98</b>	<b>98/99</b>	<b>99/00</b>
Number of FOI Requests	1	4	6	6	7	7

**PRINCIPAL ACTIVITY - ASSET ACQUISITION & REPLACEMENT****ACTIVITY**

*To provide for the acquisition and replacement of Council's vehicles, plant and equipment assets. The major plant and waste plant are acquired and replaced in line with the five-year Plant Replacement Program. The light vehicles are replaced in accordance with the Fleet Management Contract. The acquisition and replacement of computer hardware is in line with the Information Technology Strategic Plan currently under development.*

**OBJECTIVE**

*To provide a program for the planned acquisition and replacement of Council owned assets and to ensure the necessary reserves are in place to enable this to be funded in the future*

**KEY PERFORMANCE INDICATORS****Effectiveness Indicators**

- Percentage of Capital Expenditure financed by external funding.
- Percentage of Assets programmed for replacement actually replaced.
- Ratio of Capital Expenditure to total depreciation.

Details are unavailable and will be included in the 2000/01 report.

**PRINCIPAL ACTIVITY - BEATTY PARK LEISURE CENTRE OPERATIONS****ACTIVITY**

*To maintain a high quality leisure facility for the benefit of all ratepayers, residents and other members of the public.*

**OBJECTIVE**

*To provide the community with a self-funding facility that has access to both aquatic and other leisure activities in a clean, well-supervised, state of the art facility.*

**KEY PERFORMANCE INDICATORS****Workload Indicators**

- Number of Full Time Equivalent employees in recreation and leisure centre.
- Average number of recreation and leisure centre users per year.
- Average number of swimming pool users per year.
- Average number of aquatic playground users per year.
- Average number of gym users per year.
- Average number of activity users per year (circuit, aerobics).

**Efficiency Indicators**

- Net cost of operating Recreation Centre per user.
- Average net cost per Full Time Equivalent.
- Average operating cost per hour open to the public.

**Effectiveness Indicators**

- Recreation Centre total operating hours per week.
- Recreation Leisure Centres written complaints per 1000 capita.
- Percentage of Recreation Leisure Centre users to resident population.
- Percentage of Centre Users who rate the facility as good or better.


**PRINCIPAL ACTIVITY - BEATTY PARK LEISURE CENTRE OPERATIONS**
**BEATTY PARK LEISURE CENTRE ATTENDANCE FIGURES**

Category	96/97	97/98	98/99	99/00
Adult Swim	216,200	208,850	189,500	185,000
Child Swim	138,200	125,850	97,445	87,445
Student Swim	27,608	26,040	25,400	27,408
Pensioner/Senior Swim	74,250	78,450	78,350	68,350
Sauna/spa/steamroom/swim	18,950	19,560	19,894	19,800
Pensioner Sauna/spa/steamroom/swim	11,950	11,985	12,010	12,050
Trainer Swim	29,560	29,890	30,005	31,545
Family Swim (2 adults & 2 children)	28,540	26,290	21,235	23,432
Baby Toddler - free	70,200	71,050	68,350	72,350
Spectator	59,950	56,400	55,465	56,560
In-term Swim & VacSwim	84,505	105,650	97,050	98,888
Carnival	48,950	54,500	48,560	38,560
Birthday Party participants	5,505	5,525	6,045	6,025
Swim School - parent baby	11,505	12,850	11,650	10,827
Swim School - pre-school	25,560	28,950	23,500	23,542
Swim School - school age	31,100	31,560	32,800	31,890
Swim School - adult	6,190	5,860	5,650	4,680
Swim School - one to one	0	0	452	565
Member entry	105,200	129,050	139,500	169,500
Casual Gym	2,605	2,620	2,450	2,678
Fitness Appraisal	1,328	1,385	1,480	1,560
50+FIT	0	0	1,202	1,234
Aerobics (not including members)	5,150	5,410	6,005	6,489
Circuit Gym (not including members)	2,250	2,550	3,480	3,580
Aquarobics (not including members)	8,120	9,580	12,010	12,912
Massage	0	328	352	385
Personal Training	0	0	0	565
Yoga	2,200	1,850	3,932	3,984
Tiny Tumblers	510	565	645	650
Creche	13,100	14,260	15,040	15,886
<b>TOTAL</b>	<b>1,029,186</b>	<b>1,066,858</b>	<b>1,009,457</b>	<b>1,018,394</b>


**PRINCIPAL ACTIVITY - LIBRARY SERVICES**
**ACTIVITY**

*Providing a comprehensive Library and information service for the residents, in well equipped and modern surroundings at the Town of Vincent Library.*

**OBJECTIVES**

*To provide the community of the Town with access to first class services which provides the widest range of Library services and maximises the use of current technology.*

**KEY PERFORMANCE INDICATORS**
**Workload Indicators**

- Number of Library loans per annum.
- Total number of Library visitors per annum.
- Total registered members.
- Total number of requests per annum per member.

**Efficiency Indicators**

- Total number of requests satisfied.
- Total members served per staff member Full Time Equivalent.
- Total book loans per staff member Full Time Equivalent.
- Library operating expenditure per member.
- Cost per issue.

**Effectiveness Indicators**

- Average number of Library loans per member.
- Total hours per week of access.
- Hours of access outside normal office hours.
- Current membership as percentage of Local Government population.
- Average number of users of Internet terminals per week.
- Customer satisfaction level.

Item	95/96	96/97	97/98	98/99	99/00
Adult Membership	11,253	12,139	12,169	12,159	13,949
Child Membership	1,817	2,351	2,402	2,602	3,017
Total Membership	13,070	14,490	15,572	14,761	16,966
% Residents Membership	52.2%	31.3%	56.4%	57.2%	65.7%
No. of housebound readers	71	85	77	109	125
Average Monthly Transactions	18,000	28,000	28,000	29,000	32,000
No. of Library Board stock per capita	.83	.83	.90	1.02	1.2365
Library Board Standard	1.25	1.25	1.25	1.25	1.25
No. of items issued	185,608	176,000	176,000	182,000	201,000
Library Gross Budget	\$305,800	\$397,458	\$548,269	\$627,146	\$685,424
Cost per issue	\$1.65	\$2.25	\$3.11	\$3.44	\$3.41


**PRINCIPAL ACTIVITY - LAW & ORDER SERVICES**
**ACTIVITY**

To provide a Ranger service to the community which will fulfil the statutory requirements of the Council within the law and order and public safety services.

**OBJECTIVE**

To provide the residents, ratepayers and business proprietors of the Town of Vincent with an effective liaison, educational and legislative service in the areas of Animal Control, Litter Control, Graffiti Control, Fire Hazards, Abandoned Vehicles and other associated activities.

**KEY PERFORMANCE INDICATORS**
**Workload Indicators**

- Expenditure per property serviced by Ranger Services.
- Total annual complaints received per head of capita.
- Average Rangers Services patrol kilometres per week.
- Number of reports received to which Rangers Services response is warranted.

**Efficiency Indicators**

- Cost per Ranger patrol.
- Cost per Rangers Service Full Time Equivalent.
- Response time to reports received.
- Responses handled per Full Time Equivalent.

**Effectiveness Indicators**

- Percentage of rateable properties covered by Ranger Services.
- Percentage of total reports warranting Ranger response to which response was provided.
- Total reported complaints.
- Number of complaints received - re: Ranger Services.

	95/96	96/97	97/98	98/99	99/00
<b>Number of Complaints</b>					
Litter	77	87	72	206	163
Dogs General	26	212	118	179	327
Dogs Noise	96	113	52	131	120
Dogs Attacks	65	28	14	40	68
Graffiti	0	0	0	285	301
Bush Fire/Burn off	22	38	28	18	55
<b>No of Infringement Notices Issued</b>					
Dog Act	N/A	137	69	75	222
Litter Act	N/A	41	24	21	27
Number of dogs impounded	N/A	226	116	201	243
Number of dogs claimed	N/A	176	81	154	198
Number of dogs sold	N/A	23	8	10	10
Number of dogs euthanised	N/A	27	25	34	35


**PRINCIPAL ACTIVITY - CAR PARKS & PARKING CONTROL**
**ACTIVITY**

To provide an enforcement service to residents, ratepayers and business proprietors of the Town of Vincent and to provide car parking facilities for use by the customers of the Town.

**OBJECTIVE**

To provide the residents, ratepayers and business proprietors of the Town with effective and cost efficient car parking facilities. To provide suitably maintained car parks to ensure safety and security of patrons.

**KEY PERFORMANCE INDICATORS**
**Workload Indicators**

- Parking revenue as a percentage of overall revenue.
- Total number of infringements issued per annum.
- Total number of infringements issued per capita.

**Efficiency Indicators**

- Number of infringements issued per Full Time Equivalent (FTE).

**Effectiveness Indicators**

- Percentage of revenue over total expenditure for car parks and parking control.
- Number of complaints received by residents on street parking in residential areas.
- Number of complaints received re: Ranger Services regarding parking in the Town of Vincent.
- Number of complaints received re: parking control service.

	95/96	96/97	97/98	98/99	99/00
<b>Number of Complaints</b>					
Parking	557	680	927	1090	1311
<b>No of Infringement Notices Issued</b>					
Parking	3783	5922	7240	10873	13761
<b>Types of Infringement/Notice</b>					
Stand longer T/Time	762	2122	1268	2085	2777
Standing-No Standing Area	613	703	562	1052	1279
Failure display ticket	388	419	3828	4698	5888
Standing on footpath	655	618	295	678	428
Standing on Clearway	597	876	485	889	888
Not headed in traffic direction	237	432	209	330	361
No Parking-Rest period	93	117	58	163	85
Unlawful priv property	91	157	46	251	165
Other	83	22	19	64	149
No parking any time	73	79	47	154	212
Not wholly in N/Stall	44	66	63	33	54
Standing – verge	34	139	67	171	121
Stand Taxi/Bus Stand	33	24	38	37	49
Causing obstruction	28	35	17	51	49
Parking disabled Bay	20	41	46	44	108
Stand Loading Zone	17	58	74	134	138
Stand particular Class	10	15	101	37	166
Obstruction public place	-	-	-	-	66
<b>No of Full-time Employees</b>	5	5	6	7	8
<b>No of Infringements Issued per FTE</b>	756	1,184	1,206	1,553	1,720


**PRINCIPAL ACTIVITY - CAR PARKS & PARKING CONTROL (cont)**
**PARKING REVENUE COMPARISON 1995 - 2000**

<b>Inspectorial Control</b>	<b>95/96</b>	<b>96/97</b>	<b>97/98</b>	<b>98/99</b>	<b>99/00</b>
Modified Penalties	169,452	241,486	374,441	350,284	320,020
Court Imposed Penalties	0	8,746	10,132	20,371	15,617
Sale of Parking Signs	2100	490	519	509	500
Other Revenue	0	2,623	541	3,462	759
<b>TOTAL</b>	<b>171,552</b>	<b>253,345</b>	<b>385,633</b>	<b>374,626</b>	<b>336,896</b>
<b>Car Parks</b>	<b>95/96</b>	<b>96/97</b>	<b>97/98</b>	<b>98/99</b>	<b>99/00</b>
Frame Court	64,371	98,124	176,459	231,699	267,195
Brisbane Street	21,627	25,334	29,762	27,198	31,679
Raglan Road *	0	0	3,178	3,040	4,647
The Avenue *	0	24,199	71,426	81,178	106,662
Chelmsford Street *	0	1,975	4,950	4,000	5,568
<b>TOTAL</b>	<b>85,998</b>	<b>149,632</b>	<b>285,775</b>	<b>347,025</b>	<b>415,751</b>
*No ticket machines until 1997					
<b>Kerbside Parking</b>	<b>95/96</b>	<b>96/97</b>	<b>97/98</b>	<b>98/99</b>	<b>99/2000</b>
William Street *	0	6,574	62,523	60,794	61,353
*No kerbside ticket machines until 1997					
<b>PARKING REVENUE TOTAL</b>	<b>257,550</b>	<b>409,551</b>	<b>733,931</b>	<b>782,445</b>	<b>814,000</b>


**PRINCIPAL ACTIVITY - TOWN PLANNING & DEVELOPMENT CONTROL**
**ACTIVITY**

*To provide for the orderly and proper land use and development in the Town by the provision of equitable and timely planning advice and efficient and effective decision making for the long term benefit of the residents of the Town.*

**OBJECTIVE**

*To provide the future strategic planning of the Town and to maintain an efficient and effective service in the deliverance of statutory planning issues.*

**KEY PERFORMANCE INDICATORS**
**Comparative Indicators**

- Net planning and regulatory costs per capita.
- Number of planning applications determined through the year.

**Efficiency Indicators**

- Percentage of planning applications determined under delegated authority.
- Average net cost of processing planning applications.
- Average planning application processing time.
- Percentage of applications processed within statutory time frame.

**Effectiveness Indicators**

- Percentage of appeals per application decision.
- Percentage of successful appeals per appeal lodged.
- Written planning complaints per thousand population.
- Written planning complaints per application determined.

DESCRIPTION	94/95	95/96	96/97	97/98	98/99	99/00
<b>Planning Applications</b>	208	197	202	213	299	368
Home Occupation	4	26	15	37	19	36
Home Occupations - renewals	1	9	2	7	7	3
Demolition	6	43	35	11	27	40
<b>Total</b>	<b>219</b>	<b>275</b>	<b>239</b>	<b>268</b>	<b>352</b>	<b>447</b>
<b>Planning Appeals</b>						
Total Number	-	-	16	11	15	22
Appeals Dismissed	-	-	7	7	3	8
Appeals Upheld	-	-	9	4	12	14


**PRINCIPAL ACTIVITY - BUILDING MANAGEMENT & CONTROL**
**ACTIVITY**

To manage and maintain the Town's building assets to meet the required standards in accordance with the Town's five year maintenance program.

**OBJECTIVES**

To ensure building developments comply with the statutory standards of enabling Legislation and provide for reasonable structure of integrity, durability, health, safety and amenity for the benefit of the occupants in the community.

To manage the Town's building assets and to ensure the Town's buildings are maintained to a satisfactory level that ensures both health and safety of the users of the buildings.

**KEY PERFORMANCE INDICATORS**
**Workload Indicators**

- Number of building applications per year.
- Average value of building applications per year.
- Building control revenue to expenditure ratio.

**Efficiency Indicators**

- Average number of days to decide building application.
- Percentage of building licence applications processed within 35 days.
- Percentage of private swimming pools inspected during the year.
- Net private swimming pool inspection costs per inspection.

**Effectiveness Indicators**

- Percentage of appeals per building licence application decision.
- Percentage of successful appeals lodged.
- Percentage of pools inspected that require second or subsequent inspection to ensure compliance.

**DESCRIPTION**

	94/95	95/96	96/97	97/98	98/99	99/00
<b>Building Licences</b>	350	466	545	500	489	442
Demolition Licences	31	37	35	43	56	67
Sign Licences	29	21	22	26	18	13
<b>Total</b>	<b>410</b>	<b>524</b>	<b>602</b>	<b>569</b>	<b>563</b>	<b>522</b>
Value	\$24,107,063	\$32,364,266	\$30,431,696	\$33,507,803	\$30,732,511	\$41,684,323

**Private Pool Inspections\***

Number of Pools Inspected	-	256	-	-	-	310
Number of Pools Requiring Re-Inspection	-	85	-	-	-	211
% of Pools Requiring Re-Inspection	-	33%	-	-	-	69.4%

\* Inspections are only carried out every four years)


**PRINCIPAL ACTIVITY - HEALTH SERVICES**
**ACTIVITY**

To ensure overall compliance with all statutory health and noise legislation and codes.

**OBJECTIVE**

To provide regulation, control and education to promote, protect and maintain the health of the community and provide equitable access to community health services.

**KEY PERFORMANCE INDICATORS**
**Workload Indicators**

- Health Service expenditure as a percentage of total operating expenditure.
- Average health expenditure per head of population.
- Number of premises inspections required per annum.
- Number of Child Health Centres per thousand capita.
- Number of complaints received per annum.

**Efficiency Indicators**

- Percentage of premises inspections completed during the year.
- Number of food samples submitted for analysis per thousand capita.
- Net cost of immunisation service for vaccination.
- Immunisation cost per vaccination.
- Number of vaccinations.

**Effectiveness Indicators**

- Vaccinations per thousand capita by Local Governments immunisation service.
- Percentage of unsatisfactory food samples relative to total samples submitted for analysis.
- Percentage of regular inspected premises failing to meet a satisfactory level of health compliance.

**INFECTIOUS DISEASES**

	95/96	96/97	97/98	98/99	99/00
Camplobacter	21	23	21	17	19
Giardiasis	10	14	11	13	13
Salmonellosis	12	10	1	3	8
Hepatitis	3	2	-	1	1
Shigellosis	1	3	3	1	2
Vibro Parahaemolyticus	-	-	-	1	-
Typhoid	-	-	-	1	-
Legionella	-	-	-	-	1
Ross River Virus	-	-	-	-	-
Amoebiasis	1	-	-	-	-
<b>Total</b>	<b>48</b>	<b>52</b>	<b>36</b>	<b>37</b>	<b>44</b>


**PRINCIPAL ACTIVITY - HEALTH SERVICES (cont)**
**INSPECTIONS**

	95/96	96/97	97/98	98/99	99/00
Restaurants	242	365	220	351	506
Take-Aways	395	670	598	684	693
Tearooms	31	47	50	53	59
Dining rooms	47	43	45	48	47
Food premises	207	368	371	382	376
<b>Total</b>	<b>922</b>	<b>1493</b>	<b>1284</b>	<b>1518</b>	<b>1681</b>

<b>No of Health Notices Issued</b>	85	70	56	51	48
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<b>No of Upgrading Orders Issued for Food Premises</b>	10	11	16	21	24
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**FOOD SAMPLES**

Chemical Food Samples	59	68	59	47	58
Complying Samples	59	60	59	42	49
Units used	533	535	506	379	545
Microbiological Samples	5	20	20	8	49
Microbiological Swabs	0	0	12	39	25

**IMMUNISATION**

Number of people Immunised	369	349	352	393	336
Cost of Service	\$6,839	\$6,941	\$6,944	\$6,954	\$6,977
<b>No of Child Health Centres</b>	5	5	4	4	4
Harold Street - Highgate	361	567	567	390	no data
Loftus Centre - Leederville	751	516	536	465	no data
Mount Hawthorn	1,270	1,127	1,197	1,436	no data
View Street - North Perth	56	99	131	229	no data

**NOISE COMPLAINTS**

Number of Noise Complaints	165	162	174	281	302
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<b>No of Directives Issued</b>	0	0	6	22	8
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<b>No of Pollution Abatement Notices Issued</b>	0	0	0	0	0
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**SUBSTANDARD HOUSING INSPECTIONS**

Number of Inspections	23	34	38	41	56
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**PRINCIPAL ACTIVITY - PARKS & SPORTS GROUNDS**
**ACTIVITY**

*The development and maintenance of all parks and sports grounds utilised for passive and active recreation to the highest standard of duty and care.*

**OBJECTIVE**

*To provide and equitable access to a range of parks, gardens and recreation grounds to enable the passive and active recreation needs of the community to be enjoyed in a safe and aesthetically satisfying environment.*

**KEY PERFORMANCE INDICATORS**
**Workload Indicators**

- Hectares of parks, gardens and recreation grounds per thousand capita passive and active.
- Average cost of parks and recreation grounds maintenance per rateable property.

**Efficiency Indicators**

- Net cost of operating specific facility.
- Average maintenance cost per hectare for parks and recreation grounds.

**Effectiveness Indicators**

- Survey result percentage of residents who consider the conditions of parks and recreation grounds to be good or better.
- Percentage of residents who consider the general safety of parks and recreation grounds to be good or better.
- Percentage of residents who regularly use parks, gardens and recreation grounds.

*Workload Indicators*
**Hectares of parks, gardens and recreational grounds per thousand capital**

95/96	96/97	97/98	98/99	99/00
4.12	4.12	4.12	4.13	4.16

**Average cost of parks, gardens and recreational grounds maintenance per rateable property**

95/96	96/97	97/98	98/99	99/00
\$109.62	\$93.66	\$86.27	\$83.82	\$82.90

**Number of passive/active reserves**

95/96	96/97	97/98	98/99	99/00
<i>Passive</i>	<i>Passive</i>	<i>Passive</i>	<i>Passive</i>	<i>Passive</i>
26	26	26	26	28
<i>Active</i>	<i>Active</i>	<i>Active</i>	<i>Active</i>	<i>Active</i>
21	21	21	21	21

*Efficiency Indicators*
**Average nett cost of operating specific facility**

95/96	96/97	97/98	98/99	99/00
\$26,620	\$25,627	\$25,713	\$26,570	\$35,101

**Average maintenance cost per hectare for Parks and Recreation Grounds**

95/96	96/97	97/98	98/99	1999/00
\$13,246.07	\$10,125.98	\$9,602.94	\$9,189.32	\$9,072.06


**PRINCIPAL ACTIVITY - PARKS & SPORTS GROUNDS (cont)**
**Reserve Booking Statistics**

	95/96	96/97	97/98	98/99	99/00
<b>Braithwaite Park</b>					
<i>Number of Bookings</i>	N/A	10	4	4	12
<i>Revenue</i>	N/A	\$90.00	\$45.00	\$45.00	\$100.00
<b>Hyde Park</b>					
<i>Number of Bookings</i>	N/A	98	84	140	146
<i>Revenue</i>	\$2,326.50	\$1,135.00	\$811.00	\$22,527.50	\$2,641.00
<b>Banks Reserve</b>					
<i>Number of Bookings</i>	N/A	8	4	9	12
<i>Revenue</i>	\$984.00	\$193.00	\$90.00	\$292.40	\$634.00
<b>Beatty Park Reserve</b>					
<i>Number of Bookings</i>	N/A	241	211	230	256
<i>Revenue</i>	\$5,000.40	\$4,656.84	\$1,087.00	\$2,113.00	\$2,429.00
<b>Woodville Reserve</b>					
<i>Number of Bookings</i>	N/A	53	20	60	64
<i>Revenue</i>	\$1,442.32	\$1,020.40	\$220.00	\$1,946.00	\$1,789.50
<b>Britannia Road Reserve</b>					
<i>Number of Bookings</i>	N/A	275	330	400	545
<i>Revenue</i>	\$7,181.50	\$10,075.40	\$6,612.80	\$8,789.00	\$4,617.00
<b>Charles Veryard Reserve</b>					
<i>Number of Bookings</i>	N/A	100	100	120	144
<i>Revenue</i>	\$6,382.75	\$11,555.40	\$8,252.10	\$9,456.38	\$1,672.00
<b>Les Lilleyman Reserve</b>					
<i>Number of Bookings</i>	N/A	110	80	100	34
<i>Revenue</i>	\$3,558.24	\$ 2,847.60	\$ 626.40	\$ 1,466.40	\$ 828.80
<b>Menzies Park Reserve</b>					
<i>Number of Bookings</i>	N/A	168	160	100	164
<i>Revenue</i>	\$893.00	\$3,224.51	\$3,474.00	\$1,842.00	\$3,466.75
<b>Birdwood Square</b>					
<i>Number of Bookings</i>	N/A	81	70	50	55
<i>Revenue</i>	\$1,243.00	\$1,930.50	\$1,272.00	\$720.00	\$825.00
<b>Forrest Park</b>					
<i>Number of Bookings</i>	N/A	142	202	230	232
<i>Revenue</i>	\$1,483.20	\$2,481.60	\$1,081.00	\$1,599.00	\$868.00

**PRINCIPAL ACTIVITY - INFRASTRUCTURE, CONSTRUCTION & MAINTENANCE****ACTIVITY**

*The management and maintenance of an effective and efficient infrastructure system for roads, drainage, street lighting, including the provision and maintenance of a network of safe footpaths and dual use paths. The monitoring of traffic patterns in terms of access, safety and road capacity to ensure efficient traffic flows, ensure that adequate levels of vehicular parking exists within designated strategic locations and develop and maintain streetscape improvements to achieve an attractive visual environment. Progressively carry out improvements to rights of way (ROWs).*

**OBJECTIVE**

*To develop and manage a road system that provides for safe, efficient and comfortable vehicular and pedestrian traffic.*

**KEY PERFORMANCE INDICATORS****Workload Indicators**

- Road preservation expenditure ratio.
- Own resources roadwork expenditure per rateable property.
- Proportion of total expenditure prior to sealed roads.

**Efficiency Indicators**

- Percentage of utilisation and road making plant.
- Percentage of road asset network assessed for a set condition.
- Percentage of road construction completed within the year.
- Average cost of verge or streetscape maintenance per hectare.

**Effectiveness Indicators**

- Road condition ratio.
- Percentage of road capital expenditure to road depreciation.
- Road preservation performance ratio.

Details are unavailable and will be included in the 2000/2001 Report.

**PRINCIPAL ACTIVITY - WASTE MANAGEMENT****ACTIVITY**

*The removal and disposal of putrescible, recyclable and greenwaste in a cost effective and efficient manner by means of:*

1. *Weekly domestic service.*
2. *Fortnightly recycling service.*
3. *Bi-annual verge collection.*
4. *Provision of compost bins at cost price.*

*The aim of these services is to reduce the quantity of waste disposal to landfill sites.*

**OBJECTIVE**

*To provide a cost efficient, effective and environmentally friendly waste collection/recycling service to the residents of the Town of Vincent, employing state of the art disposal technology.*

**KEY PERFORMANCE INDICATORS****Workload Indicators**

- Average annual charge for domestic waste collection services.
- Waste management revenue to expenditure ratio.
- Number of residential waste collections per week.
- Total tonnes of waste to landfill per annum.
- Total tonnes of recycling by category.

**Efficiency Indicators**

- Average residential waste collection cost per tonne.
- Average waste collection cost per residents service.
- Net recycling cost per tonne.
- Average waste management expenditure per capita.

**Effectiveness Indicators**

- Number of complaints per a thousand capita.
- Average percentage of missed services per week.


**PRINCIPAL ACTIVITY - WASTE MANAGEMENT (cont)**

	95/96	96/97	97/98	98/99	99/00
<b>Rubbish Collection</b>					
Rateable Properties					14,105
Residential Properties serviced	13,600				
Commercial Properties serviced by Town of Vincent					1,000
Commercial Properties not serviced by Town of Vincent					400
<b>Domestic &amp; Commercial Rubbish</b>	<b>95/96</b>	<b>96/97</b>	<b>97/98</b>	<b>98/99</b>	<b>99/00</b>
Av. Collection cost/tonnes					\$92
Av. residential cost per service					\$68
Tipping costs					\$184,826
Tonnes collected	10,443	9,751	8,201	10,915	11,586
Av. % missed services per week					0.09%
<b>Recycling - Domestic</b>					
Paper	674.31	621.1	602.98	614.89	672.4
Co mingled	374.84	364.53	435.97	390.46	466.56
<b>Total Recycling Domestic</b>	<b>1049.15</b>	<b>985.63</b>	<b>1038.95</b>	<b>1005.35</b>	<b>1138.96</b>
<b>Recycling - Commercial</b>					
Paper	517.68	602.86	647.21	725.78	827.82
<b>Public Tidy Bins/Parks</b>					
Tipping cost per tonne	\$14.18	\$13.99	\$13.99	\$19.80	\$17.09
Tipping Costs	\$10,367	\$10,392	\$7,559	\$15,040	\$9,818
Tonnes	731.3	742.27	540.4	759.3	574.2
Collection Cost					
Collection Cost per tonne					
<b>Bulk Verge Collection</b>					
Contractor's cost per annum	In house	\$ 82,000	\$ 16,000	\$ 120,388	\$ 120,388
Tipping costs per annum	12,284	22,785	32,171	26,309	19,353
Collection Costs per tonne	\$ 14.00	\$ 14.00	\$ 14.00	\$ 17.00	\$ 17.00
Hard Waste collected	496	692	1043.9	656.6	1052
Green Waste collected	N/A	18	315	392.7	455
<b>Total Tonnes per annum</b>	<b>764.3</b>	<b>691.2</b>	<b>1359.4</b>	<b>1096.4</b>	<b>1592</b>
<b>* Individual recycling tonnage pa</b>					
*Hardwaste					*1052
*Green					455
*Metals					86
<i>Note: May 2000 collection hardwaste included 2wks of green</i>					
Total WM expenditure per capita					\$ 58.00
WM revenue to expenditure ratio					0.15


**PRINCIPALACTIVITY - COMMUNITY DEVELOPMENT**
**ACTIVITY**

To progress the Town's vision and values by facilitating the achievement of the community's goals through co-operation and partnership with the local community.

**OBJECTIVES**

To provide services and programs which are relevant to the needs of our community.

To promote community development and cultural diversity.

To provide opportunities for people in our community to enhance their quality of life.

To facilitate an effective communication flow between the community and the Town.

**KEY PERFORMANCE INDICATORS**
**Workload Indicators**

- Participant numbers in events.
- Number of events serviced.

**Efficiency Indicators**

- Client feedback on services provided.

**Effectiveness Indicators**

- Evaluation surveys on events.
- Percentage of external funding compared with total Community Development expenditure.

Hall Booking Statistics	95/96	96/97	97/98	98/99	99/00
<b>North Perth Town Hall</b>					
Number of Bookings					
main hall	101	204	225	285	274
lesser hall	N/A	42	67	25	leased to ECU
Revenue	\$ 6,079	\$ 2,708	\$ 4,597	\$ 9,599	\$10,007
Total Revenue	\$ 9,765	\$ 4,948	\$ 7,134	\$ 22,112	\$16,076
Total Expenditure	\$ 4,357	\$ 6,639	\$ 8,285	\$ 29,208	\$15,439
Nett Return	\$5,408	(\$1,691)	(\$1,151)	(\$7,096)	\$637
Revenue/Loss per Hire	\$53.54	(\$6.87)	(\$3.94)	(\$22.89)	\$2.32
<b>Mount Hawthorn Community Centre</b>					
Number of Bookings					
main hall	100	247	256	219	240
lesser hall	leased	leased	237	552	627
Revenue	\$ 9,000	\$ 5,125	\$ 6,513	\$17,379	\$21,931
Total Revenue	\$ 14,857	\$ 11,257	\$ 13,046	\$ 17,495	\$24,138
Total Expenditure	\$ 43,727	\$ 32,810	\$ 50,656	\$ 54,688	\$51,260
Nett Return	(\$28,870)	(\$21,553)	(\$37,610)	(\$37,193)	(\$27,122)
Revenue/Loss per Hire	(\$288.70)	(\$87.26)	(\$146.91)	(\$169.83)	(\$113.01)
<b>Banks Reserve Pavilion</b>					
Number of Bookings	100	303	304	224	280
Revenue	\$ 2,352	\$ 3,263	\$ 3,791	\$ 6,013	\$ 5,799
Total Revenue	\$ 2,352	\$ 3,263	\$ 3,791	\$ 6,013	\$ 5,799
Total Expenditure	\$ 994	\$ 2,337	\$ 11,389	\$ 16,631	\$13,991
Nett Return	\$1,358	\$926	(\$7,598)	(\$10,618)	(\$8,192)
Revenue/Loss per Hire	\$13.58	\$3.06	(\$24.99)	(\$47.40)	(\$29.26)
<b>Menzies Park Pavilion</b>					
Number of Bookings	26	31	29	31	28
Revenue	\$ 893	\$ 3,224	\$ 3,474	\$ 1,842	\$ 3,466
Total Revenue	no data				
Total Expenditure	no data				
Nett Return	-	-	-	-	-
Revenue/Loss per Hire	-	-	-	-	\$123.81
<b>Royal Park Hall</b>					
Number of Bookings	N/A	N/A	N/A	N/A	168
Revenue	N/A	N/A	N/A	N/A	\$ 7,105
Total Revenue	N/A	N/A	N/A	N/A	\$25,369
Total Expenditure	N/A	N/A	N/A	N/A	\$37,385
Nett Return	-	-	-	-	(\$1,206)
Revenue/Loss per Hire	-	-	-	-	(\$42.29)

**PRINCIPAL ACTIVITY - LAND DISPOSAL****ACTIVITY**

*To provide for the disposal of any land surplus to the requirements of the Town and maximise the financial return to the Town on the disposal.*

**OBJECTIVE**

*To provide a program for the orderly disposal of surplus land in a manner that maximises the financial return to the Town and for the lodgement of resultant monies in the appropriate reserves or for capital infrastructure work.*

**KEY PERFORMANCE INDICATORS****Workload Indicators**

- Number of surplus land identified for sale.
- Net return on individual sales to the Town.

**Efficiency Indicators**

- Net gain on disposal of land.

**Effectiveness Indicators**

- Percentage return on sales compared to return on investment.

No land was disposed of during 1999-2000. Therefore no KPIs are available and will be reported in next year's Annual Report.

**PRINCIPAL ACTIVITY - LEEDERVILLE OVAL UPGRADE****ACTIVITY**

*To provide a well maintained sports facility that meets all the prescribed legislative, health and safety requirements.*

**OBJECTIVE**

*To improve the standard of the existing facility with maintenance funds that ensure the facility can be maintained through required ongoing standards.*

**BACKGROUND**

Leederville Oval is currently leased on a monthly basis to the Perth Glory Soccer Club.

**KEY PERFORMANCE INDICATORS****Workload Indicators**

- Number of Worksafe orders issued.

**Efficiency Indicators**

- Dollar value of maintenance funds over dollar value of specified maintenance in Budget.

**Effectiveness Indicators**

- Customer survey of patrons.
- Feedback from Lessees.

Leederville Oval has not been upgraded, therefore no KPIs are available and will be reported in next year's Annual Report.

**PRINCIPAL ACTIVITY - PERTH OVAL UPGRADE****ACTIVITY**

*To provide a well maintained sports facility that meets all the prescribed legislative, health and safety requirements.*

**OBJECTIVE**

*To improve the standard of the existing facility with maintenance funds that ensure the facility can be maintained through required ongoing standards.*

**BACKGROUND**

Perth Oval is currently leased under a Head Lease Agreement to East Perth Football Club who in turn have a sub-lease arrangement with Perth Glory Soccer Club. The current Lease expires on 31<sup>st</sup> December 2000. A separate Lease is held by Aspire Fitness and this expires on 31<sup>st</sup> December 2000.

**KEY PERFORMANCE INDICATORS****Workload Indicators**

- Number of Worksafe orders issued.

**Efficiency Indicators**

- Dollar value of maintenance funds over dollar value of specified maintenance in Budget.

**Effectiveness Indicators**

- Customer survey of patrons.
- Feedback from Lessees.

Perth Oval has not been upgraded, therefore no KPIs are available and will be reported in next year's Annual Report.

**PRINCIPAL ACTIVITY - DEVELOPMENT OF ROBERTSON PARK****ACTIVITY**

*Development of Robertson Park following the subdivision of the sale known as the Old Bottleyard.*

**OBJECTIVE**

*To develop Robertson Park into an aesthetically pleasing Park to enable passive community recreation and at the same time retaining the known heritage links within the Park.*

**BACKGROUND**

The Town's Robertson Park Working Group is currently involved in the design of the development of the Park. This project will be funded from the proceeds of the sale of land at Pt Lot 246 and Pt Lot 247 Palmerston Street, Perth, 'the Old Bottleyard'.

**KEY PERFORMANCE INDICATORS****Workload Indicators**

- Dollar value of money spent on developing the Park.
- Length of time in construction of the development.

**Efficiency Indicators**

- Dollar value of development over total Parks development for the year.
- Dollar value maintenance of the Park over the total dollar of Park Maintenance Budget.

**Effectiveness Indicators**

- Residents Survey on feedback of the Park development.

Robertson Park not yet redeveloped, therefore no KPIs available and will be reported in next year's Annual Report.



## PRINCIPAL ACTIVITY - HEADQUARTERS YOUTH FACILITY

### ACTIVITY

*To construct a unique high quality Youth Facility near to the centre of the City of Perth.*

### OBJECTIVE

*To provide the youth of Perth with a high quality Youth Facility to be managed by young people.*

### BACKGROUND

The Headquarters Youth Facility is an entity in its own right and has arisen from an Agreement between three parties, the Town of Vincent, the Rotary Club of Heirisson and the Skateboard Association of Western Australia (SKAWA). The construction of the facility is funded from grant monies received from the Lotteries Commission and the Community Sport and Recreation Facilities Fund (CSRFF).

### KEY PERFORMANCE INDICATORS

#### Workload Indicators

- Number of memberships approved prior to opening.

#### Efficiency Indicators

- Facility constructed within Budget.
- Additional funds sourced.

#### Effectiveness Indicators

- Customer Surveys on the use of the facility.

This facility is currently under construction. No KPIs are available and will be reported in next year's report.



## COMPETITION PRINCIPLES AGREEMENT

The Competition Principles Agreement (CPA) is a contractual agreement between the Federal Government and all State and Territory governments. Local government is committed to the CPA through the State Governments' involvement. The focus of the CPA is to ensure that all public enterprises operate in a transparent manner in the best public interest. This requires that public enterprises review their operations to ensure that they do not have a competitive advantage or disadvantage resulting from their status as public enterprises.

To ensure compliance with the CPA, local governments are required to include in their annual reports certain particulars in relation to CPA. The Town of Vincent supports the concept of the CPA and in this regard the following particulars are reported:-

### COMPETITIVE NEUTRALITY

This principle deals with ensuring that Government business operations do not have any advantage or disadvantage in comparison with the private sector. At present no activities undertaken by the Town have been classified as either a Public Trading Enterprise (PTE) or a Public Financial Enterprise (PFE) by the Australian Bureau of Statistics.

During the reporting period the Town has not received any allegations of non-compliance with the principles of Competitive Neutrality.

### STRUCTURAL REFORM OF PUBLIC MONOPOLIES

The Town does not operate any Public Monopolies within the CPA definition and accordingly there is no reporting requirement.

### LEGISLATION REVIEW

Within the principles of the CPA is a requirement for local governments to review all existing legislation to ensure that the legislation does not restrict competition, or if restrictive legislation is in place, it is in the best interests of the community.

During this year the Town continued the process of reviewing all Local Laws. The Local Government Act 1995 requires all existing Local Laws to be reviewed every eight years. As part of this process the intention to review Local Laws is advertised in the press as required by the Local Government Act, thus giving residents and ratepayers the opportunity to comment on any proposed changes, additions or deletions to the Town's Local Laws.

During the reporting period a review of all Local Laws continued in accordance with the requirements of the CPA and the Local Government Act. All of the Town's Local Laws have now been reviewed, except for the 'Charles Street Building Line'.

The following is the current position relating to Local Laws:-

### LOCAL LAWS

#### Reviewed

	Adopted	Gazetted
Dogs	9.5.2000	23.5.2000
Parking Facilities	9.5.2000	23.5.2000
Streets and Footpaths	9.5.2000	14.6.2000

#### New

Display of Items on a Footpath	9.5.2000	14.6.2000
--------------------------------	----------	-----------

### POLICIES

In conjunction with the Local Laws Review process, Council regularly reviews its policies. All new policies were advertised for 21 days for public comment, thereafter being adopted by the Council. In some cases policies were amended to reflect current terminology and community expectations. Policy amendments are an ongoing commitment and feature regularly at Council Meetings. New policies adopted included; Code of Tendering, Display of Items on a Footpath, Information Technology.





## TOWN PROFILE

For tens of thousands of years before the settlement of the Swan River Colony, the indigenous Nyungar people were hunters and gatherers who occupied the southwest corner of Western Australia. The lakes on the coastal plain were particularly important to the Aboriginal people, providing them with both spiritual and physical sustenance.

At the time of the first European contact in 1827, the area in which Perth now stands was called Boorloo. Boorloo formed part of Mooro, the tribal lands of Yellagonga, whose group was one of several based around the Swan River known collectively as the Whadjug. The Whadjug was a part of the greater group of 13 or so tribes which formed the south west socio-linguistic block still known today as Nyungar ('The People'), or sometimes by the name Bibbulman.

After settlement in 1829, the Europeans gave the name of 'Third Swamp' to one of a chain of lakes stretching from Claisebrook to Herdsman Lake. Nearly seventy years later, in 1897, 15 hectares of Third Swamp would be gazetted as a public park and two years later renamed Hyde Park. Hyde Park is now of course one of the Town of Vincent's most attractive and popular parks.

From 1831, hostile encounters between European settlers and Nyungars - both large-scale land users with conflicting land value systems - increased considerably. This phase of violence culminated in events such as the execution of Whadjug tribal chief Midgegooroo, the murder of his son Yagan and the massacre of the Murray tribe.

By 1843, when Yellagonga died, his tribe had begun to disintegrate and had been dispossessed of their land around the main settlement area of the Swan River Colony. They retreated to the swamps and lakes north of the settlement area including Third Swamp, formerly known by them as Boodjamooling.

Third Swamp continued to be a main campsite for the remaining Nyungar people in the Perth region and was also used by travellers, itinerants and homeless people. By the goldrush days in the 1890s they were joined by many miners en route to the goldfields.

Meanwhile the principal lakes had been drained and between 1855 and 1883 there were phases of settlement to the north of Perth. The 1871 Municipalities Act established Perth and seven other towns as municipalities with the authority to levy rates, while Local Road Districts were financed almost exclusively from government grants.

Leederville, Highgate and North Perth were originally included in the vast area controlled by the Perth Road Board District, whose limited revenue over the next twenty years was reflected most obviously in the lack of road construction. Much early infrastructure was financed by private citizens.

Residential development progressed from the 1880s, particularly following the completion of the Fremantle to Guildford rail line in 1881. Highgate began to develop, the Woodville Estate (now North Perth) was opened in 1890, and the Monger and Leeder Estates were sold to developers and subdivided in 1890-1891.

By 1897 Third Swamp was no longer a camp site and was vested for the Citizens as a public reserve.

Much of Vincent's rich heritage stems from the 1890s and 1900s when many community buildings were established, including the North Perth district school (now North Perth Primary), Highgate Primary School, Leederville and Brisbane Street post offices, North Perth police station, Brisbane and

Queens hotels, the North Perth Town Hall, the Redemptionist Monastery and the Perth Mosque.

By 1895 North Perth had emerged as a suburb in its own right. Four years later it was declared a Road District and, in October 1901, gazetted as a municipality. The North Perth Council was in existence from 25<sup>th</sup> October 1901 to 22<sup>nd</sup> December 1914.

In 1914 the Councils of Perth, North Perth and Leederville agreed to the union of the three municipalities, as prescribed in the Municipal Corporation's Act 1906. The union took effect on 22<sup>nd</sup> December 1914. Later, the ratepayers of Victoria Park Council decided by referendum on 22<sup>nd</sup> November 1916 to amalgamate with the City of Perth, and this union was consummated on 1<sup>st</sup> November 1917.

On 1<sup>st</sup> July 1994, the restructure of the City of Perth created three new local governments: the Towns of Vincent, Cambridge and Shepparton (now Victoria Park), plus a smaller City of Perth. Commissioners were appointed to control these until elections were held in May 1995.

The Town of Vincent's inaugural elections were conducted by the State Electoral Commission under the postal voting system, which produced a voter response in excess of 44%.

The Town of Vincent was named after Vincent Street, which in turn is believed to have been named after Richard P. Vincent, a local hardware wholesaler and Mayor of the Town of North Perth Council. The municipality includes the suburbs of Mt Hawthorn, North Perth, Leederville, Highgate, and parts of West Perth, East Perth, Northbridge, Perth City, Mt Lawley, Menora and Coolbinia.

Although only new, within its boundaries Vincent holds a rich and varied history. It is a place of cultural diversity with residents whose origins lie in places like Europe and Asia, and 45% of whom were born overseas. Reflections of this variety are found in the number of religions or spiritual groups that have representation within the Town, among them 18 Christian denominations, and Hinduism, Islam and Judaism.

There are busy and popular commercial areas such as Beaufort and Oxford Streets, and peaceful suburbs where old and new lie side by side. There is more than a hundred years of built history and heritage within the boundaries of the municipality - and all of it, whether a century, a decade, or just a few years old, is important to the Town of Vincent. All of it contributes to the colour and personality of Vincent, enriching the lives of the people who live here and of those just passing through.

## STATISTICS

Area	10.4 square km of which 104 hectares comprises parks and gardens
Population	25,795
Aged - under 15	13%
- 15 to 55	65.6%
- Over 55	21.4%
Median age	34 years
Homes owners/purchasers	54%
Rateable Properties	14,015
Number of Electors	18,103
Number of Council Employees	157 (FTE)
Number of Wards	2
Total Budget	\$18,500,000



**NUMBER OF ELECTED MEMBERS**

Mayor and eight Councillors

**DISTANCE FROM PERTH CITY**

The Administration and Civic Centre is 3km from Perth GPO

**AREA OF PARKS AND GARDENS**

104 hectares

**LENGTH OF ROADS AND FOOTPATHS**

Roads	139km
Footpaths	260km

**SUBURBS AND LOCALITIES**

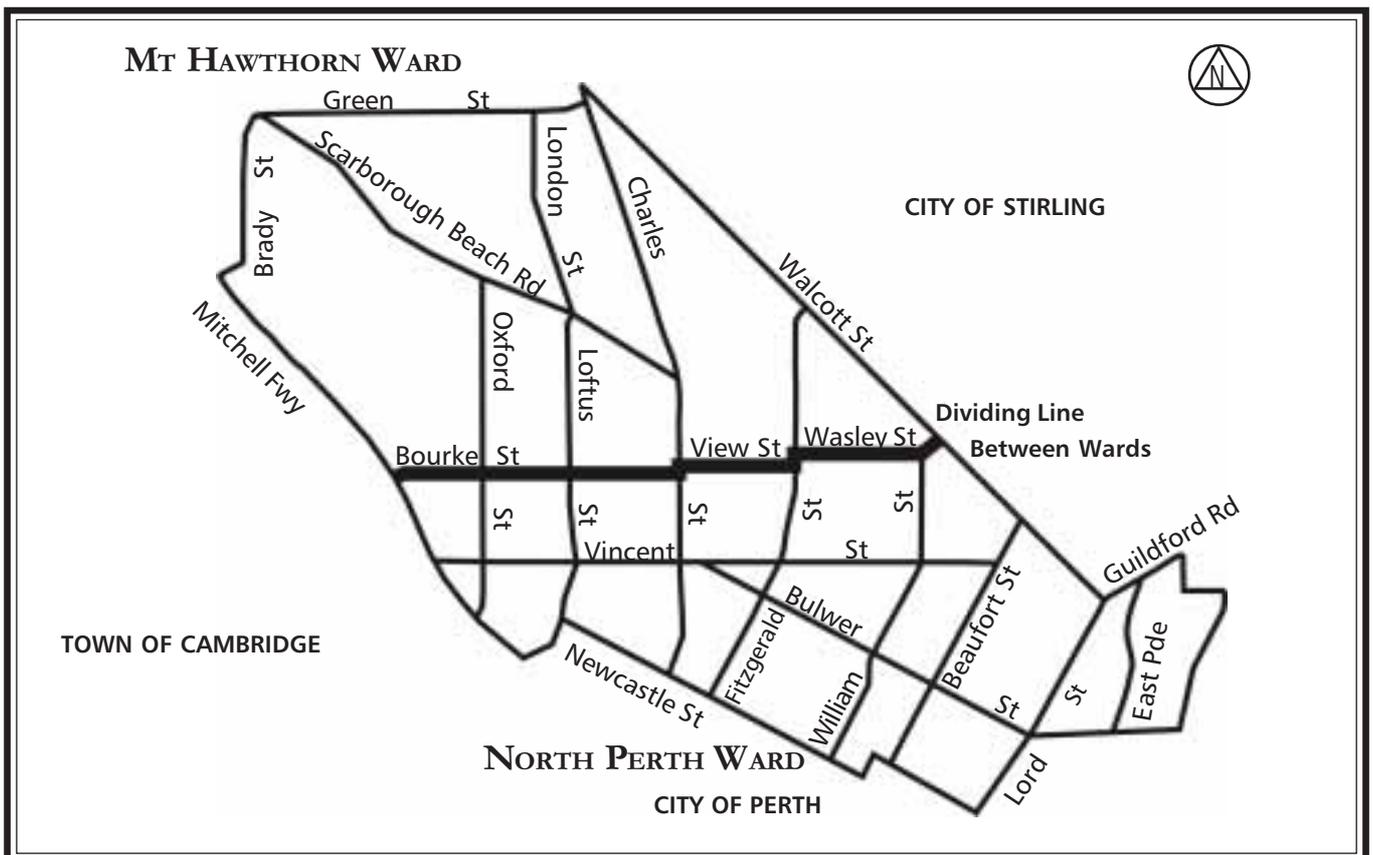
Suburbs North Perth, Leederville, Highgate, Mt Hawthorn and parts of East Perth, West Perth, Northbridge, Perth City, Mt Lawley, Menora and Coolbinia.

**BOUNDARIES**

Town of Cambridge, Cities of Bayswater, Perth and Stirling.

**FACILITIES**

Library	Town of Vincent Library, 99 Loftus Street, Leederville
Child Health Centre	Harold Street, Highgate; Loftus Community Centre, Loftus Street; Mt Hawthorn Community Centre, Scarborough Beach Road; View Street, North Perth.
Senior Citizens Centres	Cleaver Street Aged Person Centre, Lakeview Aged Person Centre.
Services for Seniors	League of Help for the Elderly (Meals on Wheels); Volunteer Task Force; North Perth Migrant Resource Centre; Vincent Community Care.
Recreation Facilities	Beatty Park Leisure Centre, Hyde Park, E & D Litis Stadium, Dorrien Gardens, Loftus Recreation Centre, Bowling Clubs, Tennis Clubs, Croquet Club, Robertson Park Tennis Complex, Royal Park.



Nurturing our diverse community



**TOWN OF VINCENT  
FINANCIAL REPORT**

**FOR THE YEAR ENDED  
30<sup>th</sup> June 2000**

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## INDEPENDENT AUDITORS REPORT

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**Deloitte  
 Touche  
 Tohmatsu**

### INDEPENDENT AUDIT REPORT TO THE RATEPAYERS

#### OF THE TOWN OF VINCENT

##### Scope

We have audited the financial report of Town of Vincent for the financial year ended 30 June 2000. The Council is responsible for the preparation and presentation of the financial report and the information contained therein. We have conducted an independent audit of the financial report in order to express an opinion on it to the ratepayers of the Town of Vincent.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the Local Government Act 1995, applicable Australian Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) so as to present a view of the Town which is consistent with our understanding of its financial position, and the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

##### Audit Opinion

In our opinion, the financial report presents fairly the financial position of the Town of Vincent as at 30 June 2000, and the results of its operations and cash flows for the year then ended in accordance with the requirements of the Local Government Act 1995, applicable Australian Accounting Standards and other mandatory professional reporting standards.

##### Statutory Compliance

During the course of our audit, we did not become aware of any instances where the Town did not comply with the requirements of the Local Government Act 1995.

*Deloitte Touche Tohmatsu*  
 DELOITTE TOUCHE TOHMATSU

*G K McHARRIE*

**G K McHARRIE**  
 Partner  
 Chartered Accountants

18 October 2000  
 PERTH, WA

The liability of Deloitte Touche Tohmatsu is limited by, and to the extent of, the Accountants' Scheme under the Professional Standards Act 1994 (NSW).



**STATEMENT BY CHIEF EXECUTIVE OFFICER**

**FINANCIAL YEAR ENDED 30<sup>TH</sup> JUNE 2000**

The attached financial report of the Town of Vincent being the annual financial report and supporting notes and other information for the financial year ended 30<sup>th</sup> June 2000 are in my opinion, properly drawn up to present fairly the financial position of the Town of Vincent at 30<sup>th</sup> June 2000 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards (except to the extent that these have been varied in the Statement of Accounting Policies required by Australian Accounting Standard AAS 6 'Accounting Policies' and the accompanying notes to the annual financial report) and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

A handwritten signature in black ink, appearing to read 'J. Giorgi'.

.....  
**JOHN GIORGI, JP**  
**CHIEF EXECUTIVE OFFICER**

Signed on the 17<sup>th</sup> day of October 2000.


**OPERATING STATEMENT BY FUNCTION**
*for the year ended 30th June 2000*

ACTUAL 1998/99 \$	OPERATING STATEMENT	NOTE	BUDGET 1999/00 \$	REVISED BUDGET 1999/00	ACTUAL 1999/00 \$
<b>OPERATING EXPENDITURE</b>					
510,480	General Purpose Funding		506,543	506,543	570,429
896,505	Governance		1,024,076	1,066,296	1,025,484
486,111	Law, Order, Public Safety		567,172	585,872	585,261
368,310	Health		436,773	443,557	459,612
317,482	Education & Welfare		549,006	551,256	378,378
2,119,214	Community Amenities		2,456,943	2,520,778	2,225,394
7,230,830	Recreation and Culture		7,507,813	7,761,219	7,627,697
3,612,475	Transport		4,134,172	4,171,294	4,299,325
298,578	Economic Services		395,144	390,344	398,142
651,157	Other Property and Services		939,299	939,299	731,592
0	General Administration		0	0	0
<b>16,491,142</b>			<b>18,516,941</b>	<b>18,936,458</b>	<b>18,301,314</b>
<b>OPERATING REVENUE</b>					
10,982,678	General Purpose Funding		11,437,635	11,437,893	11,733,171
20,511	Governance		5,320	8,977	9,116
57,923	Law, Order, Public Safety		47,940	70,940	94,059
71,723	Health		66,385	66,385	65,079
27,364	Education & Welfare		34,455	34,770	100,358
235,055	Community Amenities		218,535	296,991	429,453
4,195,896	Recreation and Culture		4,220,090	4,271,539	4,189,398
1,047,904	Transport		994,785	998,685	1,287,197
164,335	Economic Services		173,010	173,240	178,034
140,800	Other Property and Services		56,385	56,385	104,584
0	General Administration		0	5,031	5,812
<b>16,944,189</b>			<b>17,254,540</b>	<b>17,420,836</b>	<b>18,196,261</b>
<b>CONTRIBUTIONS/GRANTS FOR THE DEVELOPMENT OF ASSETS</b>					
0	Education & Welfare		0	0	16,918
25,000	Health		0	0	0
1,335,745	Recreation & Culture		1,027,925	1,027,925	6,735
608,116	Transport		627,085	627,085	413,395
55,000	Other Property & Services		0	0	0
<b>2,023,861</b>		5	<b>1,655,010</b>	<b>1,655,010</b>	<b>437,048</b>
<b>DISPOSAL OF ASSETS</b>					
(7,212)	Plant & Equipment Assets		7,953	7,953	11,840
(311)	Furniture & Equipment		0	0	3,417
(31,306)	Land & Building Assets		2,538,612	2,538,612	0
(6,336)	Infrastructure Assets		0	0	0
(45,165)	<i>Gain/(Loss) on Disposal</i>	4(d)	2,546,565	2,546,565	15,257
<b>2,431,743</b>	<i>Change in net assets resulting from operations before Abnormal Items</i>		<b>2,939,174</b>	<b>2,685,953</b>	<b>347,252</b>
<b>ABNORMAL ITEMS</b>					
21,739	Operating Surpluses				
	Leederville Gardens	13( c)	0	0	147,909
<b>2,453,482</b>	<i>Change in net assets resulting from operations before Extraordinary Items</i>		<b>2,939,174</b>	<b>2,685,953</b>	<b>495,161</b>
<b>EXTRAORDINARY ITEMS</b>					
1,063,105	Gain on Restructure of City of Perth	1(a),10	0	0	0
<b>3,516,587</b>	<i>Change in net assets resulting from operations</i>	4a	<b>2,939,174</b>	<b>2,685,953</b>	<b>495,161</b>


**STATEMENT of FINANCIAL POSITION**
*for the year ended 30th June 2000*

ACTUAL 1998/99 \$	\$		NOTE	ACTUAL 1999/00 \$	\$
<b>CURRENT ASSETS</b>					
571,359		Cash	12	4,264	
14,275		Deposits and Prepayments		23,307	
12,552,960		Investments	7,12	11,505,846	
1,450,941		Accounts Receivable	6	1,103,979	
192,865		Stock on Hand	27	224,599	
	<b>14,782,400</b>	<b>TOTAL CURRENT ASSETS</b>			<b>12,861,995</b>
<b>CURRENT LIABILITIES</b>					
0		Bank Overdraft	12	144,239	
1,705,816		Accounts Payable	8	1,296,350	
515,425		Provisions	8	585,425	
	<b>2,221,241</b>	<b>TOTAL CURRENT LIABILITIES</b>			<b>2,026,014</b>
	<u><b>12,561,159</b></u>	<b>NET CURRENT ASSETS</b>			<u><b>10,835,981</b></u>
<b>NON-CURRENT ASSETS</b>					
184,822		Accounts Receivable	6	104,346	
95,049,180		Property, Plant & Equipment	9	92,717,367	
	<b>95,234,002</b>	<b>TOTAL NON-CURRENT ASSETS</b>			<b>92,821,713</b>
<b>NON-CURRENT LIABILITIES</b>					
202,367		Provisions	8	234,358	
	<b>202,367</b>	<b>TOTAL NON-CURRENT LIABILITIES</b>			<b>234,358</b>
	<u><b>107,592,795</b></u>	<b>NET ASSETS</b>			<u><b>103,423,336</b></u>
<b>EQUITY</b>					
87,188,068		Accumulated Surplus		88,660,048	
8,816,616		Cash Reserves	11	7,839,797	
11,588,111		Asset Revaluation Reserve		6,923,491	
	<u><b>107,592,795</b></u>	<b>TOTAL EQUITY</b>			<u><b>103,423,336</b></u>



	TOTAL EQUITY		ACCUMULATED SURPLUS		CASH RESERVES		ASSET REVALUATION RESERVE	
	1998/99 \$	1999/00 \$	1998/99 \$	1999/00 \$	1998/99 \$	1999/00 \$	1998/99 \$	1999/00 \$
Opening Balance 1 July	103,681,884	107,592,795	85,052,156	87,188,068	7,435,941	8,816,616	11,193,787	11,588,111
Adjustments due to compliance with Accounting Standard AAS27	394,324						394,324	
Change in net assets resulting from Operations	3,516,587	495,161	3,516,587	495,161				
Revaluation of Assets		(4,664,620)						(4,664,620)
Transfer to Reserves			(2,335,219)	(3,291,594)	2,335,219	3,291,594		
Transfers from Reserves			954,544	4,268,413	(954,544)	(4,268,413)		
<b>Closing Balance 30 June</b>	<b>107,592,795</b>	<b>103,423,336</b>	<b>87,188,068</b>	<b>88,660,048</b>	<b>8,816,616</b>	<b>7,839,797</b>	<b>11,588,111</b>	<b>6,923,491</b>



## STATEMENT of CASH FLOWS

for the year ended 30th June 2000

Inflows/ (Outflows) 30-Jun-99 \$		Note	Inflows/ (Outflows) 30-Jun-00 \$
<b>Cash flows from operating activities</b>			
	<b>Payments</b>		
(6,642,474)	Employee Costs		(7,368,563)
(4,708,455)	Materials and Contracts		(5,528,802)
(1,162,039)	Utilities		(1,225,525)
(145,876)	Insurance Expense		(147,713)
(714,806)	Other expenditure		(815,496)
<u>(13,373,650)</u>	<b>Total Payments</b>		<u>(15,086,099)</u>
	<b>Receipts</b>		
9,353,914	Rates		10,293,314
3,128	Grants and subsidies		15,000
247,436	Contributions, reimbursements and donations		188,152
5,471,155	Fees and Charges		5,581,533
775,269	Interest earnings		890,172
952,121	Other revenue/income		323,142
<u>16,803,023</u>	<b>Total Receipts</b>		<u>17,291,313</u>
<b>3,429,373</b>	<b>Net cash flows from operating activities</b>	13 (a)	<b>2,205,214</b>
<b>Cash flows from investing activities</b>			
	<b>Payments</b>		
(128,036)	Purchase Building Assets		(2,403,720)
(2,225,305)	Purchase Infrastructure Assets		(1,872,787)
(608,356)	Purchase Plant & Equipment		(632,064)
(372,350)	Purchase Furniture & Equipment		(504,887)
(1,157,008)	Work in Progress (Uncompleted Works)		(737,759)
<u>(4,491,055)</u>			<u>(6,151,217)</u>
	<b>Receipts</b>		
297,157	Disposal of Plant & Equipment	4 (d)	502,801
-	Disposal of Furniture & Equipment	4 (d)	6,350
1,063,105	Extraordinary Items		-
21,739	Abnormal Items - Op Surplus Leederville Gdns		147,909
249,470	Contributions from Community Groups		578
106,666	Contributions from Other Parties		497,099
<u>1,738,137</u>			<u>1,154,737</u>
<b>(2,752,918)</b>	<b>Net cash flows from investing activities</b>		<b>(4,996,480)</b>
<b>Cash flows from government</b>			
	Receipts from appropriations/grants		
649,249	Recurrent		589,588
433,459	Capital		443,230
<u>1,082,708</u>			<u>1,032,818</u>
<b>(1,759,163)</b>	<b>Net (decrease) / increase in cash held</b>		<b>(1,758,448)</b>
<u>11,365,156</u>	<b>Cash at 1 July</b>		<u>13,124,319</u>
<u>13,124,319</u>	<b>Cash at 30 June</b>	12	<u>11,365,871</u>


**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS**
*for the year ended 30th June 2000*
**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant policies which have been adopted in the preparation of these financial statements are :-

**(a) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, transfers between Funds) have been eliminated.

**Trust Funds**

As the Town performs only a custodial role in respect of these monies, and because the monies cannot be used for Council purposes, they are excluded from the financial statements.

A separate statement of these monies appears at Note 19 to these financial statements. Amounts received as bonds, deposits and retention amounts controlled by Council are included in the amount disclosed as 'creditors' within current liabilities.

**City of Perth Restructuring Act 1993**

Financial transactions relating to the establishment of the infrastructure for the Town of Vincent are recorded in these statements and funded in accordance with the provisions of the Act. It should be noted that the reference to 'infrastructure' has a broader meaning in the City of Perth Restructuring Act than those used in the Accounting Standards. The above references cover all asset categories used in the standards. Reference to infrastructure in all other notes in these statements refer to the asset categories in the Accounting Standards. Only in reference to the Restructuring Act should infrastructure be considered in the broader context. During 1999/00 no further infrastructure assets were transferred to the Town of Vincent as detailed in Note 10.

**(b) Basis of Accounting**

This Financial Report is a General Purpose Financial Report, and has been prepared in accordance with applicable Australian Accounting Standards and disclosure requirements of the Australian Accounting bodies, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

It has been prepared on the accrual basis under the convention of historical cost accounting.

**(c) Property, Plant & Equipment**
**(i) Cost and Valuation**

Property, plant and equipment and infrastructure is carried at cost or valuation where indicated. Any surplus on evaluation of existing assets is credited directly to the Asset Revaluation Reserve and excluded from the operating statement.

Any gain or loss on disposal of assets is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds from disposal and is included in the operating results in the year of disposal.

Fixed assets with acquisition cost of less than \$300 have not been capitalised.

Land under roads is not recognised in the Statement of Financial Position.

Bus shelters, Signs and Litter Bins are considered immaterial and have not been capitalised.

**(ii) Depreciation of Non Current Assets**

Items of property, plant and equipment, including infrastructure and buildings but excluding freehold land, are depreciated over their estimated useful lives on a straight line basis, using rates which are reviewed each reporting period.

Major depreciation periods are:

Asset Description	Life Expectancy
Buildings	10 - 50 years
Furniture and Equipment	2 - 10 years
Plant and Equipment	3 - 15 years
Bores/Pumps	10 - 20 years
Playground Equipment	10 years
Motor Vehicles	6 - 10 years
Roads-Sealed/Kerbed/Drained	40 years
Footpaths-Insitu Concrete	40 years
Footpaths-Slab	20 years
Parking-Sealed/Kerbed/Drained	40 years
Parking-Lighting	30 years
Right of Ways-Sealed/Kerbed/Drained	40 years
Drainage	80 years
Fencing	20 years
Park Furniture/Street Furniture	10 - 30 years

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use.

**(iii) Revaluation of Non Current Assets**

Council roads were revalued at 30<sup>th</sup> June 2000. The valuation was undertaken by Council and has been performed on the basis of current replacement cost. Roads are revalued annually.

Furniture and internal equipment are rarely sold but used until obsolete. Plant such as vehicles, trucks and external equipment are traded frequently to ensure their reliability. Consequently the Council policy requires no evaluations on these assets.

Land, buildings and infrastructure assets (excluding roads) are revalued every three years.

**(d) Employee Entitlements**

Provision for annual leave represents the full annual leave accrued (including pro-rata leave) for all staff as at the end of the reporting period.

Council's liability for long service leave is recorded as current and/or non current liabilities. The current liability represents the Council's legal and contractual entitlements at termination of employment. The non-current liability is calculated on a pro-rata basis by various percentages related to years of service.

In respect of employees who have transferred to the Town from other Local Government Authorities, Council's liability for long service leave is recorded in the statement of financial position net of contributions due from other Local Government Authorities.


**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS (cont)**
*for the year ended 30th June 2000*

Provisions made for Employees' annual and long service leave include related payroll costs such as superannuation and workers compensation. The superannuation and workers compensation for the reporting period is the amount of the statutory contribution the Council makes to provide benefits to its employee. Details of superannuation arrangements are set out in Note 14.

Provisions for sick leave are not made in the accounts as they are non vesting and are paid as incurred.

**(e) Provision for Doubtful Debts**

The Financial Statements do not make any provision for uncollectable rate debtors as these are secured over a ratepayer's property.

Provision for other bad and doubtful debts is made where considered necessary. It is expected that some small amounts will be uncollectable during the year and these will be written off by Council.

**(f) Investments**

All investments are made in accordance with the Trustees Act and are valued at cost with interest revenue recognised as accrued.

**(g) Leases**

The Council has no obligations under finance leases at balance date.

In respect of operating leases, where the lessor effectively retains substantially all of the risks and benefits incidental to ownership of the leased items, lease payments are charged to expense over the lease term.

**(h) Rates, Grants, Donations and other Contributions**

The rating and reporting periods coincide. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of rates.

Grants, donations and other contributions are recognised as revenues when the Council obtains control over the assets comprising the contributions. Control over granted assets is normally obtained upon their receipt or upon prior notification that a Grant has been secured, and the timing of commencement of control depends upon the arrangements that exist between the grantor and the Council. Contributions not received over which the Council has control are recognised as receivables.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 5. The note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

**(i) Stock on Hand and Work in Progress**

Stock on hand and work in progress are valued at the lower of cost and net realisable value.

**(j) Interest in Regional Council**

The Council's interest in the Mindarie Regional Council has been recognised in the financial statements by

including its share of any assets, liabilities, revenue and expenses of the Mindarie Regional Council within the relevant items reported in the statement of financial position and operating statement.

Information about the Mindarie Regional Council is set out in Note 20.

**(k) Accounts Payable**

Trade payables and other accounts payable are recognised when the economic entity becomes obliged to make future payments resulting from the purchase of goods and services.

**(l) Rounding**

All figures shown in the financial report have been rounded off to the nearest dollar and some minor variations between schedules may result.

**(m) Comparatives**

Comparative figures are, where appropriate, reclassified as to be comparable with the figures presented for the current financial year.

## 2. CHANGES IN ACCOUNTING POLICY

There have been no changes in accounting policy in the 1999/2000 financial year.

## 3. COMPONENT FUNCTIONS/ACTIVITIES

In order to discharge its responsibilities to the community, the Municipality has developed a set of operational and financial objectives. These objectives have been established both on an overall basis reflected by the Municipality's Mission and Vision Statement and for each of its broad activities/programs.

These objectives provide a framework for the future direction of the Town of Vincent.

### *Municipality Mission Statement*

'Nurturing our diverse Community'

### *Municipality Vision Statement*

Our Vision is for Vincent to continue to be a vibrant, multicultural community.

Our community will have a strong sense of belonging and will relate to Vincent as a special place, which has its own distinctive identity.

We will be a safe urban village, rich in history and heritage.

Trees, gardens and parks will create an environment which is leafy and green.

Our buildings will achieve a successful blending of old and new. Our dwellings, businesses, restaurants, cafés, entertainment areas, and sporting and recreational facilities will give Vincent its own style and character.

We will create a prosperous and dynamic business environment.

Festivals and events will bring the community together and celebrate our history, heritage and culture.

Vincent will be a place of opportunity for all people, no matter what their needs or abilities.

The Council and staff will reflect the diversity, informality and passion of Vincent's people.

Working together, Council and community will create the future we want.



The Operating Statements are presented in a programme format using the following classifications: -

***Governance***

This schedule details costs and revenues associated with Governance of the Town. These include Members of Council and other costs involved in supporting members and governing the Town.

***General Purpose Funding***

This schedule records details of rate revenue and general purpose grants allocated by the WA Local Government Grants Commission as well as expenditures associated with this (rates collection, investment of funds).

***Law, Order and Public Safety***

This programme covers costs associated with Animal Control, Fire Prevention and other Law and Order services generally associated with Local Law control.

***Health***

This programme covers Health Administration and Inspection, Child Health Clinics, Immunisation Clinics, Food Control and Pest Control Services.

***Education and Welfare***

The major costs here relate to staff involved in coordinating welfare, disability and youth services and donations to various community welfare groups serving the Town.

***Community Amenities***

This programme covers activities of household refuse and recycling, other sanitation including public litter bins and bulk rubbish collections, as well as town planning and regional development administration, protection of the environment and bus shelters and street furniture.

***Recreation and Culture***

This programme covers activities associated with public halls, recreation administration, sportsgrounds, parks and reserves, Beatty Park Leisure Centre, Vincent Library and cultural activities.

***Transport***

The principal operating areas here relate to maintenance of footpaths, drains, street cleaning, verges and medians, roads and kerbs, rights of way, crossovers, street trees and road reserves. Parking control and operation of carparks is also covered.

***Economic Services***

This programme covers costs associated with building control and area promotion.

***Other Property and Services***

This programme is principally a clearing area where costs associated with public works overheads are accumulated and then subsequently dispersed to other expense areas. Other activities include plant operation costs, insurance claims and properties held for civic purposes.

***Administration General***

This schedule accumulates costs associated with executive management, financial services, administrative services and computing which cannot be directly charged to other programmes. Costs are then allocated to other programmes using Activity Based Costing techniques.




**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS (cont)**
*for the year ended 30th June 2000*
**4 (A) OPERATING REVENUE AND EXPENDITURE CLASSIFIED BY NATURE AND TYPE**

1998/99 Actual \$	Note	1999/00 Budget \$	1999/00 Actual \$
<b>OPERATING REVENUE</b>			
9,512,522	24	10,033,940	10,165,829
1,631,102		1,830,585	1,032,818
643,576		809,380	669,503
(45,165)	4(d)	2,546,565	15,257
5,468,003	21	5,390,965	5,607,253
792,907		693,115	905,470
919,940		151,565	252,436
<b>18,922,885</b>		<b>21,456,115</b>	<b>18,648,566</b>
<b>OPERATING EXPENDITURE</b>			
6,712,105		7,011,611	7,280,972
4,408,149		5,391,427	5,303,675
1,139,620		1,184,910	1,229,074
145,876		147,195	147,713
3,354,366	4(c)	3,443,118	3,544,040
731,026		1,338,680	795,840
<b>16,491,142</b>		<b>18,516,941</b>	<b>18,301,314</b>
<b>ABNORMAL ITEMS</b>			
21,739	13(c)	0	147,909
<b>EXTRAORDINARY ITEMS</b>			
1,063,105	13(d)	0	0
<b>\$3,516,587</b>		<b>\$2,939,174</b>	<b>\$495,161</b>

**4 (B) ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY YEAR ENDED 30<sup>TH</sup> JUNE 2000**

1998/99 \$		1999/00 \$
5,092,050	General Purpose Funding	4,553,963
3,737,778	Governance	3,748,690
284,512	Law, Order, Public Safety	530,354
759,017	Health	875,711
2,543,647	Education & Welfare	1,601,824
2,749,374	Community Amenities	4,306,468
36,779,836	Recreation and Culture	33,131,861
203,204	Economic Services	48,357,224
53,546,675	Transport	2,082,309
4,320,309	Other Property and Services	6,495,304
<b>110,016,402</b>		<b>105,683,708</b>

**4 (C) DEPRECIATION**

Depreciation expense for the financial year was charged in respect of:

1998/99 \$		1999/00 \$
1,145,786	Buildings	1,147,557
1,410,234	Infrastructure Assets	1,525,878
434,365	Plant and Mobile Equipment	492,176
363,981	Office Furniture and Equipment	378,429
<b>\$3,354,366</b>		<b>\$3,544,040</b>



#### 4 (D) DISPOSAL OF ASSETS BY CLASS YEAR ENDED 30<sup>TH</sup> JUNE 2000

	Budget Net Book Value \$	Actual Net Book Value \$	Budget Sale Price \$	Actual Sale Price \$	Budget Gain (Loss) \$	Actual Gain (Loss) \$
Plant & Mobile Equipment	505,547	490,960	513,500	502,800	7,953	11,840
Office Furniture & Equipment	0	2,933	0	6,350	0	3,417
Land & Building Assets	906,388	0	3,445,000	0	2,538,612	0
	<b>1,411,935</b>	<b>493,893</b>	<b>3,958,500</b>	<b>509,150</b>	<b>2,546,565</b>	<b>15,257</b>

Council had intended to sell land, this will now occur in the 2000/01 financial year.

#### 5 CONDITIONS OVER CONTRIBUTIONS

Grants which were recognised as revenues during the year and which were obtained on the condition that they be expended on the acquisition of non current assets but have yet to be applied in that manner at reporting date were:

1998/99 \$		1999/00 \$
2,979	Main Roads Department WA - Specific Grant Beaufort Street (Bulwer to Brisbane)	0
13,720	Main Roads Department WA - Black Spot Funding Bulwer/Palmerston Streets Intersection	0
19,650	Bulwer/Stirling Streets Intersection	0
17,400	London/Hobart Streets Intersection	0
8,400	Oxford Street - Melrose to Vincent Streets	0
51,300	Bikewest Perth Bicycle Network 97/98	0
89,280	Perth Bicycle Network 98/99	0
0	Streetscape Improvements Palmerston Street - Church St	108,379
0	Australia Council Youth Public Art Project	16,340
309	Language Resource Grant Vincent Library	0
10,000	Safer Vincent Grant	7,121
0	Wetlands Artworks Project	19,360
4,500	International Year of Older Persons Events Frame Court Youth/Skateboard Facility	0
219,875	Lotteries Commission	0
10,000	Youth Grants WA	0
<b>\$447,413</b>		<b>\$151,200</b>


**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS (cont)**
*for the year ended 30th June 2000*
**5 CONDITIONS OVER CONTRIBUTIONS (CONT)**

Grants which were recognised as revenues in a previous reporting period and were expended during the current reporting period in the manner specified by the grantor were:

1998/99 \$		1999/00 \$
3,930	HACC Grant -	
0	North Perth Multicultural Day Care Centre	0
	Safer Vincent Grant	10,000
0	Main Roads Department WA Specific Grant -	
93,763	Beaufort Street (Bulwer to Brisbane)	2,979
	Vincent Street (Leake to Throssell)	0
0	Main Roads Department WA – Black Spot Funding	
0	Bulwer/Palmerston Streets Intersection	13,720
0	Bulwer/Stirling Streets Intersection	19,650
0	London/Hobart Streets Intersections	17,400
0	Oxford Street - Melrose to Vincent Streets	8,400
	Lotteries Commission	
3,645	Youth Events	0
0	International Year of Older Persons Events	4,500
	Bikewest	
28,833	Perth Bicycle Network 97/98	
0	Perth Bicycle Network 98/99	27,958
0	Language Learning Resource Centre	309
	Health Department of WA	
210,000	Redevelopment of Royal Park Bowling Club	0
<u>\$340,171</u>		<u>\$104,916</u>

**6 ACCOUNTS RECEIVABLE**

1998/99 \$	Current	1999/00 \$
546,202	Rates	423,050
48,028	Works and Service	48,556
64,187	Property Rental/Leases	44,687
8,884	Rubbish Charges	7,482
762,126	Other	530,888
48,570	Accrued Interest	63,868
(27,056)	Less Provision for Doubtful Debts	(14,552)
<u>\$1,450,941</u>		<u>\$1,103,979</u>
1998/99 \$	Non Current	1999/00 \$
95,272	Pensioners' Rates Deferred	104,346
89,550	Other	0
<u>\$184,822</u>		<u>\$104,346</u>

**PENSIONER'S RATES DEFERRED**

The amount of \$104,346 relates to Municipal Rates deferred by pensioners in accordance with the Rates and Charges (Rebates and Deferments) Act 1992.



## 7 INVESTMENTS

Investments are made in accordance with the Western Australia Trustee Act 1962 (as amended). All investments are recorded at cost.

1998/99 \$	Current	1999/00 \$	1999/00 \$
163,225	Bank Accepted Bills	2,590,787	
11,566,791	Bank Deposits	7,900,973	
822,944	Building Society Deposits	1,014,086	
<b>\$12,552,960</b>		<b>\$11,505,846</b>	
1998/99 Actual \$	Earnings on Investments	1999/00 Budget \$	1999/00 Actual \$
298,393	Municipal	222,235	348,823
379,819	Reserve	390,000	457,209
<b>\$678,212</b>		<b>\$612,235</b>	<b>\$806,032</b>

The following restrictions have been imposed by regulations or other externally imposed requirements:-

1998/99 \$	Investments	1999/00 \$
50,000	Upgrade Streetscape Works - Palmerston/Church Streets	158,739
10,000	Lake/Newcastle Streets	10,000
9,028,075	Reserves as shown in Note 11	7,839,797
541,917	Unspent Grants/Contributions	551,875
	City of Perth Infrastructure Funding - Auckland/Hobart Reserve	0
15,848	Richmond Street Depot	10,100
16,317	Bonds and Deposits Received in Advance	726,736
550,728	Sinking Funds	0
4,200	Total Restricted	\$9,297,247
<b>\$10,217,085</b>	Total Unrestricted	<b>\$2,208,599</b>
<b>\$2,335,875</b>		<b>\$11,505,846</b>
<b>\$12,552,960</b>		

## 8 ACCOUNTS PAYABLE, BORROWINGS AND PROVISIONS

1998/99 \$	Accounts Payable - Current	1999/00 \$
512,019	Creditors	29,226
550,728	Bonds and Deposits	726,736
66,381	Income Received in Advance	83,916
576,688	Accrued Expenses	456,472
<b>\$1,705,816</b>		<b>\$1,296,350</b>

1998/99 \$	Provisions - Current	1999/00 \$
374,744	Leave Entitlements Annual Leave	431,150
79,998	*Long Service Leave	76,050
60,683	Salary On Costs	78,225
<b>\$515,425</b>		<b>\$585,425</b>

1998/99 \$	Provisions - Non Current	1999/00 \$
180,625	Leave Entitlements *Long Service Leave	192,213
21,741	Salary On Costs	42,145
<b>\$202,366</b>		<b>\$234,358</b>

* Long Service Leave	\$
Gross Amount of Long Service Leave Provision	421,337
Less: Contributions due from other Local Authorities	153,074
	<b>268,263</b>


**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS (cont)**
*for the year ended 30th June 2000*
**9 PROPERTY, PLANT & EQUIPMENT**

1998/99 \$		1999/00 \$
3,371,977	Land: at cost	3,371,977
44,986,373	Buildings: at valuation	44,986,373
2,033,037	Buildings: at cost	4,412,039
(20,460,063)	Less: Accumulated Depreciation	(21,607,619)
<u>26,559,347</u>		<u>27,790,793</u>
47,028,000	Roads: at valuation	48,614,335
(21,648,000)	Less: Accumulated Depreciation	(27,505,978)
<u>25,380,000</u>		<u>21,108,357</u>
21,606,037	Drainage: at valuation	21,606,037
133,600	Drainage: at cost	311,955
(7,697,554)	Less: Accumulated Depreciation	(7,833,427)
<u>14,042,083</u>		<u>14,084,565</u>
12,349,485	Footpaths: at valuation	12,349,485
356,155	Footpaths: at cost	672,361
(6,614,714)	Less: Accumulated Depreciation	(7,094,923)
<u>6,090,926</u>		<u>5,926,923</u>
6,837,439	Park Development: at valuation	6,837,439
916,047	Park Development: at cost	1,337,461
0	Less: Accumulated Depreciation	0
<u>7,753,486</u>		<u>8,174,900</u>
3,870,792	Car Park Development: at valuation	3,870,792
174,175	Car Park Development: at cost	278,920
(1,264,322)	Less: Accumulated Depreciation	(1,327,370)
<u>2,780,645</u>		<u>2,822,342</u>
4,372,797	Other Infrastructure Assets: at valuation	4,372,797
1,161,180	Other Infrastructure Assets: at cost	1,515,488
(1,207,451)	Less: Accumulated Depreciation	(1,366,552)
<u>4,326,526</u>		<u>4,521,733</u>
3,779,113	Plant and Mobile Equipment: at cost	3,876,912
(1,404,019)	Less: Accumulated Depreciation	(1,741,190)
<u>2,375,094</u>		<u>2,135,722</u>
2,889,540	Office Furniture and Equipment: at cost	3,241,955
(1,729,944)	Less: Accumulated Depreciation	(2,015,781)
<u>1,159,596</u>		<u>1,226,174</u>
1,209,500	Work in Progress	1,553,880
<u>\$95,049,180</u>	<b>Total Property, Plant &amp; Equipment</b>	<u>\$92,717,367</u>



Infrastructure Assets - Roads were revalued as at 30<sup>th</sup> June 2000. The valuation was undertaken by Council and has been performed on the basis of current replacement cost. Accumulated depreciation has been recorded to reflect the expired portion of useful life to date.

Council buildings and other infrastructure assets were revalued as at 30<sup>th</sup> June 1997. The valuation was undertaken by Council with the exception of buildings where assistance was provided by Ian Lush and Associates Building Consulting Services. The valuation has been performed on the basis of current replacement cost. Accumulated depreciation has been recorded to reflect the expired portion of useful life to date.

The council is presently planning to carry out a revaluation, however this will be incorporated into the 2000/01 financial statements.

## 10 CITY OF PERTH RESTRUCTURE

### PROPERTY, PLANT & EQUIPMENT PURCHASED ON BEHALF OF THE TOWN BY THE CITY OF PERTH

1998/99 \$		1999/00 \$
9,668	Plant and Mobile Equipment	0
7,038	Office Furniture and Equipment	0
465,991	Buildings	0
1,063,059	Infrastructure	0
<u>\$1,545,756</u>		<u>0</u>

### OTHER ITEMS PURCHASED ON BEHALF OF THE TOWN BY THE CITY OF PERTH

1998/99 \$		1999/00 \$
1,244	Minor Assets	0
56,891	Other Operating Expenses	0
<u>\$58,135</u>		<u>0</u>
<u>\$1,603,891</u>	<b>Total Assets Transferred</b>	<u>0</u>

## 11 CASH RESERVES

On restructuring of the City of Perth, the Town of Vincent was provided with several specific cash reserves which were transferred to the Town by Order of the Governor under Section 13 of the Local Government Act 1960. The Town has also established other specific reserves to provide for future capital works. The specific reserves have been established for the following purposes:

(a) *Land Acquisition for Road Widening Reserve*

This reserve has been established for the acquisition of land and/or property required for the extension or widening of road reserves within the Town according to declarations of new street alignments pursued by Council and gazetted under its Local Laws. This reserve was transferred to the Land and Building Reserve during the year and then expended on the purchase of the new depot at Roberts Street.

(b) *Beatty Park Leisure Centre Reserve*

This reserve was established for the major upgrade and redevelopment of the Beatty Park Leisure Centre including major plant and equipment purchases. Transfers represent the before depreciation operating surplus of the Centre. The exact amount transferred will depend upon the surplus achieved.

(c) *Public Open Space Development Reserve*

This reserve is established for the acquisition and development of land to provide additional public open space in the Town.

(d) *Loftus Recreation Centre Reserve*

Contributions are made to the Council by the lessee of the Loftus Recreation Centre. These funds are held in a cash backed reserve for the purpose of replacing major items of plant and equipment or modifications to the Centre.

(e) *Loftus Community Centre Reserve*

Contributions are made to the Council by the lessee of the Loftus Community Centre. These funds are held in a cash backed reserve for the purpose of replacing major items of plant and equipment or modifications to the Centre.


**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS (cont)**
*for the year ended 30th June 2000*
**(f) Plant and Equipment Reserve**

This reserve was established for the purchase of replacement plant and equipment associated with Council's works. An annual transfer is made to this reserve to minimise the impact of major purchases in any one year.

**(g) Waste Management Reserve**

This reserve was established for the purpose of replacing plant and equipment associated with Council's waste management operations. An annual transfer is made to this reserve to minimise the impact of major purchases in any one year.

**(h) Land and Building Asset Acquisition Reserve**

This reserve was established from proceeds of sale of land. The purpose of the reserve is to ensure that proceeds of real assets disposed of are restricted to purchase other land and buildings for civic purposes. This reserve was fully expended during the year for the purchase of the depot at Roberts Street.

**(i) Capital Reserve**

This was established in 1995/96 with the allocation of \$1,000,000 from the Infrastructure Account established under the City of Perth Restructuring Act. The reserve exists for future major capital works.

**(j) Administration Centre Reserve**

This reserve was established for the purpose of providing for major renovation and maintenance/repairs associated with the new Administration and Civic Centre.

**(k) Carparking Development Reserve**

This reserve was established from payment of cash-in-lieu of carparking from developers and is to be used to upgrade existing car parks or the establishment of new car parks.

**(l) Electronic Equipment Reserve**

This reserve was established for the purpose of replacement and major upgrade of computing equipment owned by the Town.

**(m) Aged Persons Senior Citizens Reserve**

This is a new reserve established in 1997/98 from a contribution from the Board of Leederville Gardens Retirement Village for the purpose of the acquisition, provision, maintenance, management or extension of the existing Leederville Gardens Village, or the purchase or construction of a similar type of village for senior citizens or provision of aged or senior citizens facilities, within the Town's boundaries.

**(n) Leederville Oval Reserve**

This reserve was established in 1998/99 with the allocation of \$1,000,000 from the Infrastructure Account established under the City of Perth Restructuring Act. The purpose of this reserve is for the redevelopment of Leederville Oval.

**(o) Len Fletcher Pavilion Reserve**

This reserve was established in 1998/99 with the allocation of \$250,000 from the Infrastructure Account established under the City of Perth Restructuring Act. The purpose of this reserve is for works associated with the renovation/maintenance/repairs/demolition of Len Fletcher Pavilion and associated land.

**(p) Heritage Loan Reserve**

This reserve was established in 1998/99 with the allocation of \$20,000 to the newly created Heritage Loan Reserve. The purpose of the Heritage Loan Reserve is to be changed to the Heritage Low Interest Loan Scheme and the funds held to be applied to that new Reserve to enable the funds to be transferred to the proposed Western Australian Municipal Association scheme.

**(q) Underground Power Reserve**

This reserve was established in 1998/99 with the allocation of \$20,000 for the purpose of funding Council's possible contribution to underground power projects considered by State Government.

The following reserve funds will be used as and when the need arises: -

- Administration Centre Reserve
- Land and Building Asset Acquisition Reserve
- Capital Reserve
- Land Acquisition Road Widening Reserve
- Aged Persons Senior Citizens Reserve
- Leederville Oval
- Len Fletcher Pavilion Reserve
- Heritage Loan Interest Scheme Reserve



The following reserve funds are established to minimise the impact of major expenditure on any one budget and varying levels of expenditure will occur from year to year as required: -

- Beatty Park Leisure Centre Reserve
- Carparking Development Reserve
- Electronic Equipment Reserve
- Loftus Community Centre Reserve
- Loftus Recreation Centre Reserve
- Plant & Equipment Reserve
- Public Open Space Reserve
- Waste Management Reserve
- Underground Power Reserve

1998/99 Actual \$		1999/00 Budget \$	1999/00 Actual \$
	<b>Land Acquisition Road Widening</b>		
973,724	Opening Balance 1 <sup>st</sup> July	1,022,900	1,022,900
49,176	Transfer from Accumulated Surplus	48,150	0
0	Transfer to Accumulated Surplus	0	(1,022,900)
<u>1,022,900</u>	<b>Closing Balance 30<sup>th</sup> June</b>	<u>1,071,050</u>	<u>0</u>
	<b>Beatty Park Leisure Centre</b>		
434,296	Opening Balance 1 <sup>st</sup> July	396,845	396,845
54,650	Transfer from Accumulated Surplus	75,400	78,517
(92,101)	Transfer to Accumulated Surplus	(114,286)	(159,269)
<u>396,845</u>	<b>Closing Balance 30<sup>th</sup> June</b>	<u>357,959</u>	<u>316,093</u>
	<b>Public Open Space Development</b>		
1,384,578	Opening Balance 1 <sup>st</sup> July	1,172,917	1,172,917
64,597	Transfer from Accumulated Surplus	32,885	65,369
(276,258)	Transfer to Accumulated Surplus	(973,575)	(638,030)
<u>1,172,917</u>	<b>Closing Balance 30<sup>th</sup> June</b>	<u>232,227</u>	<u>600,256</u>
	<b>Loftus Recreation Centre</b>		
89,384	Opening Balance 1 <sup>st</sup> July	73,482	73,482
46,395	Transfer from Accumulated Surplus	45,130	46,096
(62,297)	Transfer to Accumulated Surplus	(29,780)	0
<u>73,482</u>	<b>Closing Balance 30<sup>th</sup> June</b>	<u>88,832</u>	<u>119,578</u>
	<b>Loftus Community Centre</b>		
44,159	Opening Balance 1 <sup>st</sup> July	29,756	29,756
6,672	Transfer from Accumulated Surplus	6,375	6,602
(21,075)	Transfer to Accumulated Surplus	(28,500)	0
<u>29,756</u>	<b>Closing Balance 30<sup>th</sup> June</b>	<u>7,631</u>	<u>36,358</u>
	<b>Plant &amp; Equipment Reserve</b>		
593,145	Opening Balance 1 <sup>st</sup> July	826,760	826,760
233,615	Transfer from Accumulated Surplus	238,900	246,077
0	Transfer to Accumulated Surplus	(33,000)	(46,161)
<u>826,760</u>	<b>Closing Balance 30<sup>th</sup> June</b>	<u>1,032,660</u>	<u>1,026,676</u>
	<b>Waste Management Reserve</b>		
615,794	Opening Balance 1 <sup>st</sup> July	613,567	613,567
212,612	Transfer from Accumulated Surplus	208,955	214,195
(214,839)	Transfer to Accumulated Surplus	0	0
<u>613,567</u>	<b>Closing Balance 30<sup>th</sup> June</b>	<u>822,522</u>	<u>827,762</u>



## NOTES TO &amp; FORMING PART OF THE FINANCIAL STATEMENTS (cont)

for the year ended 30th June 2000

794,344 90,103 (50,517) <u>833,930</u>	<b>Land &amp; Building Asset Acquisition</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	833,930 36,925 (49,485) <u>821,370</u>	833,930 1,097,662 (1,931,592) <u>0</u>
1,192,965 60,248 (82,108) <u>1,171,105</u>	<b>Capital Reserve</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	1,171,105 4,047,864 (1,307,170) <u>3,911,799</u>	1,171,105 1,154,719 (456,586) <u>1,869,238</u>
84,340 34,808 0 <u>119,148</u>	<b>Administration Centre Reserve</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	119,148 35,605 0 <u>154,753</u>	119,148 36,641 0 <u>155,789</u>
119,861 87,206 (77,000) <u>130,067</u>	<b>Carparking Development Reserve</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	130,067 26,290 (36,000) <u>120,357</u>	130,067 37,596 (800) <u>166,863</u>
162,311 33,145 (28,779) <u>166,677</u>	<b>Electronic Equipment Reserve</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	166,677 32,760 0 <u>199,437</u>	166,677 34,289 0 <u>200,966</u>
947,039 70,367 (49,570) <u>967,836</u>	<b>Aged Persons Senior Citizens</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	967,836 44,945 (12,990) <u>999,791</u>	967,836 201,848 (13,078) <u>1,156,606</u>
0 1,000,000 0 <u>1,000,000</u>	<b>Leederville Oval Reserve</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	1,000,000 47,105 0 <u>1,047,105</u>	1,000,000 55,732 0 <u>1,055,732</u>
0 251,022 0 <u>251,022</u>	<b>Len Fletcher Pavilion Reserve</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	251,022 11,775 0 <u>262,797</u>	251,022 13,990 0 <u>265,012</u>
0 20,302 0 <u>20,302</u>	<b>Heritage Loan Reserve</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	20,302 955 (20,000) <u>1,257</u>	20,302 1,132 0 <u>21,434</u>
0 20,302 0 <u>20,302</u>	<b>Underground Power Reserve</b> Opening Balance 1 <sup>st</sup> July Transfer from Accumulated Surplus Transfer to Accumulated Surplus <b>Closing Balance 30<sup>th</sup> June</b>	20,302 955 0 <u>21,257</u>	20,302 1,132 0 <u>21,434</u>
<u>\$8,816,616</u>	<b>Total Cash Reserves at 30<sup>th</sup> June</b>	<u>\$11,152,804</u>	<u>\$7,839,797</u>



## 12 RECONCILIATION OF CASH

For the purposes of the statement of cash flows the Town of Vincent considers cash to include cash on hand and in banks and investments net of outstanding bank overdrafts and non cash investments. Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:-

1998/99 \$		1999/00 \$
0	Overdraft	(144,239)
571,359	Cash on Hand/Cash Advances	4,264
12,552,960	Short Term Investments	11,505,846
<u>\$13,124,319</u>		<u>\$11,365,871</u>

## 13 NOTES TO THE STATEMENT OF CASH FLOWS

(a) *Reconciliation of Net Cash Provided by Operating Activities to Operating Surplus for the Year Ended 30<sup>th</sup> June 2000*

1998/99 \$		1999/00 \$
3,516,587	Change in Net Assets Resulting from Operations	495,161
3,354,366	Adjustment for items not involving the movement of Cash:	
	Depreciation	3,544,040
	(Gain)/Loss on Sale of	
45,165	Property, Plant & Equipment	(15,257)
<u>6,916,118</u>		<u>4,023,944</u>
	Revenues Provided by:	
(1,063,105)	Extraordinary Items	0
(21,739)	Abnormal Items	(147,909)
(106,666)	Contributions from Other Parties	(578)
(249,470)	Contributions from Community Groups	(497,099)
(649,249)	Government Grants - Operating	(589,588)
(978,725)	Government Grants - Non Operating	(443,230)
<u>(3,068,954)</u>		<u>(1,678,404)</u>
	Change in Operating Assets and Liabilities	
5,488	Increase/(Decrease) in Provisions	89,485
(6,427)	Increase/(Decrease) Income Received in Advance	(17,725)
(31,872)	Increase/(Decrease) in Accrued Expenses	(33,454)
(71,366)	Increase/(Decrease) in Bonds	176,008
(108,283)	Increase/(Decrease) in Creditors	(499,458)
(71,419)	Decrease/(Increase) in Debtors	171,329
(8,817)	Decrease/(Increase) in Deferred Debtors	(9,073)
(12,880)	(Decrease)/Increase in Prepaid Receivables	38,623
3,090	Decrease/(Increase) in Prepayments	(9,032)
(97,667)	(Increase)/Decrease in Stock on Hand	(31,734)
(17,638)	(Increase)/Decrease in Accrued Interest	(15,298)
<u>(417,791)</u>		<u>(140,326)</u>
<u>\$3,429,373</u>	Net Cash Provided by Operating Activities	<u>\$2,205,214</u>



for the year ended 30th June 2000

**13 NOTES TO THE STATEMENT OF CASH FLOWS (CONT)***(b) Taxation*

The activities of the Town are exempt from taxation.

*(c) Abnormal Items***Leederville Gardens (Inc)**

Leederville Gardens (Inc) transferred the sum of \$147,909 (1998/99 \$21,739) to the Town of Vincent, in accordance with their constitution. The funds are held in a the reserve entitled 'Aged Persons and Senior Citizen's Reserve Fund'

*(d) Extraordinary Items***City of Perth**

During the 1999/00 year there were no Extraordinary Items to report on.

During the 1998/99 year the Minister for Local Government instructed the City of Perth to pay certain amounts to the Town of Vincent under Section 7A (3) of the City of Perth Parking Facilities Act contributing towards Leederville Oval (\$1,000,000), Dog Pound (\$50,000) and Lt Col Garden Competition (\$13,105).

**14 SUPERANNUATION**

The Town of Vincent complies with the minimum obligations under federal law and contributes in respect of its employees to one of the following superannuation plans: -

***WA Local Government Superannuation Plan***

The Council contributes in respect of certain of its employees to an accumulated benefit superannuation fund established in respect of all Municipalities in the State. In accordance with statutory requirements, the Council contributes to the W.A. Local Government Superannuation Plan ('the plan') amounts nominated by the Council. As such, assets are accumulated in the plan to meet members' benefits as they accrue. The audited financial report of the plan as at 30<sup>th</sup> June 2000, which was not subject to audit qualification, indicates that the assets of the plan are sufficient to meet accrued benefits. No liability of the Council has been recognised as at the reporting date in respect of superannuation benefits for its employees.

***City of Perth Superannuation Fund***

The Council contributes in respect of certain former City of Perth employees to a defined benefit superannuation plan. In accordance with statutory requirements, the Council contributes to the City of Perth Superannuation Fund ('the plan') amounts determined by the plan actuary in respect of contributory members. In respect of non-contributory members, the Council contributes at the minimum Award/SGC contribution rate. As such, assets are accumulated in the plan to meet members' benefits as they accrue. The latest available audited financial report of the plan as at 30<sup>th</sup> June 1999, which was not subject to audit qualification, indicated that the assets of the plan are sufficient to meet accrued benefits. The last full actuarial assessment of the plan was undertaken as at 30<sup>th</sup> June 1999 by PricewaterhouseCoopers.

The employer contribution rate for contributory members is 11% of salary.

The amount of superannuation contributions paid by the Council during the reporting period was \$642,437. During the 1998/99 year the contributions were \$531,761.

**15 CONTINGENT LIABILITIES**

At the reporting date the Town of Vincent had no contingent liabilities.

**16 COMMITMENTS FOR CAPITAL EXPENDITURE**

At the reporting date the Town of Vincent had no capital expenditure commitments.

**17 FINANCE LEASE COMMITMENTS**

At the reporting date the Town of Vincent had no obligations under finance leases.



## 18 OPERATING LEASE COMMITMENTS

At the reporting date, the Town of Vincent had the following obligations under non-cancellable operating leases (these obligations are not recognised as liabilities):

1998/99		1999/00
\$		\$
1,162	Not longer than one year	10,795
8,558	Longer than one year and not longer than two years	4,077
0	Longer than two years and not longer than five years	0
0	Longer than five years	0
<u>\$9,720</u>		<u>\$14,872</u>

## 19 TRUST FUNDS

Funds over which the Town has no control and which are not included in the Financial Statements are as follows:

1998/99		1999/00
\$		\$
1,291,716	<b>Opening Balance</b>	605,135
	<b>Receipts</b>	
90,941	BCITF Collections	98,347
1,148	Unclaimed Monies	2,470
52,562	Macedonian Community	20,193
<u>144,651</u>	<b>Total Receipts</b>	<u>121,010</u>
	<b>Payments</b>	
83,259	BCITF Collections	105,734
747,973	Macedonian Community	492,890
<u>831,232</u>	<b>Total Payments</b>	<u>598,624</u>
<u>\$605,135</u>	<b>Closing Balance</b>	<u>\$127,521</u>

As the Town performs only a custodial role in respect of these monies and because the monies cannot be used for Council purposes, they are excluded from the Financial Statements.


**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS (cont)**
*for the year ended 30th June 2000*
**20 INTEREST IN REGIONAL COUNCIL**

The Town of Vincent, along with the City of Perth, Town of Victoria Park, Town of Cambridge, City of Wanneroo and City of Stirling, is a member of the Mindarie Regional Council. The Mindarie Regional Council's objective is to establish and operate a long term refuse disposal site on Mindarie Superlot 17.

The Town of Vincent has contributed one twelfth (1/12) of the land and establishment costs of the refuse disposal facility.

**21 FEES AND CHARGES BY PROGRAM**

Program	1998/99 \$	1999/00 \$
Governance	2,453	1,354
General Purpose Funding	56,150	67,407
Law Order & Public Safety	45,418	41,951
Health	65,700	50,357
Education & Welfare	16,069	15,661
Community Amenities	228,573	250,062
Recreation & Culture	4,073,396	4,063,051
Transport	804,284	852,026
Economic Services	162,989	176,240
Other Property & Services	12,971	89,144
	<u>\$5,468,003</u>	<u>\$5,607,253</u>

**22 MAJOR LAND TRANSACTIONS**

	Budget 1999/00 \$	Actual 1999/00 \$
Possible Sale of Surplus Land on Corner of Palmerston and Stuart Streets Perth.		
Lot 247 Stuart Street		
Lot 246 Palmerston Street		
Lot Pt 246 Palmerston Street		
<b>Estimated Revenue</b>	3,145,000	0
<b>Estimated Expenditure</b>	242,170	15,603
<b>Estimated Net Proceeds of Sale to be used for Future Infrastructure/Capital Works</b>	<b>2,902,830</b>	<b>(15,603)</b>
<b>ESTIMATED GAIN ON SALE</b>		
Estimated Sale Proceeds	3,145,000	0
Less Book Value of Land	876,000	0
<b>Estimated Gain on Sale</b>	<b>\$2,269,000</b>	<b>\$0</b>

Expenditure of \$15,603 was funded from the Capital Reserve which will be returned to Reserve on the sale of land.

Council has resolved to sell this land and this is now expected to occur during the 2000/01 financial year.



## 23 MEMBERS FEES AND ALLOWANCES

	Fee \$	Budget 1999/00 \$	Actual 1999/00 \$
<b>Annual Meeting Fee (Section 5.99)</b>			
Mayor	12,000		
Councillors	6,000		
<b>Total Annual Meeting Fee</b>		<u>\$60,000</u>	<u>\$59,500</u>
<b>Annual Entertainment Allowance (Section 5.98 (5)(b))</b>			
Mayor	25,000	25,000	25,000
<b>Total Annual Entertainment</b>		<u>\$25,000</u>	<u>\$25,000</u>
<b>Prescribed Expense Reimbursement (Section 5.98 (2))</b>			
Telephone Rental/Call Costs/ Connection/Reconnection		15,000	18,903
Travelling Expenses		2,600	2,789
Child Care		1,000	87
Stationery		6,500	5,600
Other expenses		1,000	596
<b>Total Expense Reimbursement</b>		<u>\$26,100</u>	<u>\$27,975</u>


**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS (cont)**
*for the year ended 30th June 2000*
**24 STATEMENT OF RATING INFORMATION**

Actual 1998/99 \$		Rateable Value \$	Rate in Dollar Cents	Budget 1999/00 \$	Actual 1999/00 \$
<b>RATE REVENUE</b>					
<b>Gross Rental Values</b>					
8,583,520	General Rate 11,039 Assessments	114,383,995	7.86	8,990,580	8,990,582
786,660	Minimum Rate 2,144 Assessments @ \$440	9,268,806	n/a	943,360	939,840
91,981	Interim Rates	2,085,153	( 7.86	50,000	163,893
			(		
1,556	Back Rates		( Various	5,000	23,924
<u>9,463,717</u>	<b>Total General Rates Levied</b>	<u>125,737,954</u>		<u>9,988,940</u>	<u>10,118,239</u>
48,805	Ex Gratia Rates 63 Assessments	601,306	7.86	45,000	47,590
<u>9,512,522</u>		<u>126,339,260</u>		<u>10,033,940</u>	<u>10,165,829</u>
32,678	Plus Non Payment Penalties Instalment Interest @ 5.5%			32,680	31,511
80,200	Penalty Interest @ 11%			45,000	63,171
28,693	Administration Charge - \$4 per instalment			28,625	32,364
(19,296)	Less Rates Written Off			(20,000)	(27,210)
<u>\$9,634,797</u>	<b>Total Amount Made Up From Rates</b>			<u>\$10,124,755</u>	<u>\$10,265,665</u>

Council issued rates on the 18<sup>th</sup> August 1999, with payment to be made either in full by 1<sup>st</sup> October 1999 (35 Days from date of issue of notices) or by four instalments as provided for in the Local Government Act 1995.

The due dates for each instalment were:

- First Instalment 1<sup>st</sup> October 1999
- Second Instalment 1<sup>st</sup> December 1999
- Third Instalment 31<sup>st</sup> January 2000
- Fourth Instalment 31<sup>st</sup> March 2000



## 25 FINANCIAL INSTRUMENTS

### *Significant Accounting Policies*

Details of the significant policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which revenues and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument are disclosed in note 1 to the accounts.

### *Interest Rate Risk*

The following table details the Council's exposure to interest rate risk as at the reporting date.

2000	Average Interest Rate	Variable Interest Rate	Fixed Interest Rate Less Than 1 Year	Non- Interest Bearing	Total
	%	\$	\$	\$	\$
<b>Financial Assets</b>					
Cash	4.6	-	4,264	-	4,264
Trade Receivables	-	-	-	1,208,325	1,208,325
Investments	6.2	-	11,505,846	-	11,505,846
		-	<u>11,510,110</u>	<u>1,208,325</u>	<u>12,718,435</u>
<b>Financial Liabilities</b>					
Overdraft			144,239	-	144,239
Trade Payables			-	1,296,350	1,296,350
Employee Entitlements			-	819,783	819,783
			<u>144,239</u>	<u>2,116,133</u>	<u>2,260,372</u>
<b>1999</b>					
	Average Interest Rate	Variable Interest Rate	Fixed Interest Rate Less Than 1 Year	Non- Interest Bearing	Total
	%	\$	\$	\$	\$
<b>Financial Assets</b>					
Cash	3.5	-	571,359	-	571,359
Trade Receivables	-	-	-	1,635,763	1,635,763
Investments	4.9	-	12,552,960	-	12,552,960
		-	<u>13,124,319</u>	<u>1,635,763</u>	<u>14,760,082</u>
<b>Financial Liabilities</b>					
Trade Payables			-	1,705,816	1,705,816
Employee Entitlements			-	717,792	717,792
			<u>-</u>	<u>2,423,608</u>	<u>2,423,608</u>


**NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS (cont)**
*for the year ended 30th June 2000*
**25 FINANCIAL INSTRUMENTS (CONT)**
**CREDIT RISK**

Credit Risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Council. The Council has adopted the policy of only dealing with creditworthy counterparties, and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults. The Council measures credit risk on a fair value basis.

The Council does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics.

**NET FAIR VALUE**

The carrying amount of financial assets and financial liabilities recorded in the financial statements represents their respective net fair values, determined in accordance with the accounting policies disclosed in note 1 to the accounts.

**26 REMUNERATION OF AUDITORS**

1998/99		1999/00
\$		\$
9,500	Auditing the Financial Report	9,500
0	Other Services	5,000
<u>\$9,500</u>		<u>\$14,500</u>

**27 STOCK**

1998/99		1999/00
\$		\$
78,240	Stock held at the Depot	67,313
114,625	Retail Stock - Beatty Park	157,286
<u>\$192,865</u>		<u>\$224,599</u>

**28 FINANCIAL RATIOS OF THE ACCOUNTS**

	1997	1998	1999	2000
<i>a) Current Ratio</i>				
(current assets minus restricted assets)				
(current liabilities minus liabilities associated with restricted assets)	1.84	2.4	2.78	2.74
	Times	Times	Times	Times

Purpose: To assess liability to meet current commitments

**b) Debt Ratio**

$\frac{\text{total liabilities}}{\text{total assets}}$

1.66%	2.24%	2.20%	2.14%
-------	-------	-------	-------

Purpose: To identify the exposure of the Town to debt, and as an indicator of the 'solvency' of the Town.

**c) Outstanding Rates Ratio**

$\frac{\text{rates outstanding}}{\text{rates collectable}}$

5.37%	5.26%	5.66%	4.11%
-------	-------	-------	-------

Purpose: To assess rate collection

**d) Rate Coverage Ratio**

$\frac{\text{net rate revenue}}{\text{operating revenue}}$

55.63%	53.42%	50.92%	55.19%
--------	--------	--------	--------

Purpose: To assess the dependence on rate income



	1997	1998	1999	2000
<i>e) Debt Service Ratio</i>				
<u>debt service cost</u>				
available operating revenue				
	N/A	N/A	N/A	N/A

Purpose: To assess the capacity of the Town to meet total debt commitments from rate income. This ratio is not applicable as the Town is debt free.

## 29 CASH FLOW RATIOS

<i>f) Reinvestment</i>				
<u>asset purchases</u>				
cash from operations				
	60.19%	116.56%	130.96%	278.94%

Purpose: Outlay ratio measure for discretionary investments

<i>g) Depreciation Impact</i>				
<u>depreciation</u>				
cash from operations				
	45%	106.21%	97.81%	160.71%

Purpose: Ratio of non cash item (depreciation) to cash from operations

Comparison of this ratio with the reinvestment ratio can indicate the adequacy of the Council's reinvestment and the maintenance of its asset base.

<i>h) Cash Flow to Rate Revenue</i>				
<u>cash from operations</u>				
rate revenue				
	39.26%	36.69%	35.59%	21.42%

Purpose: Ratio of rates dollar realised as cash from operations.

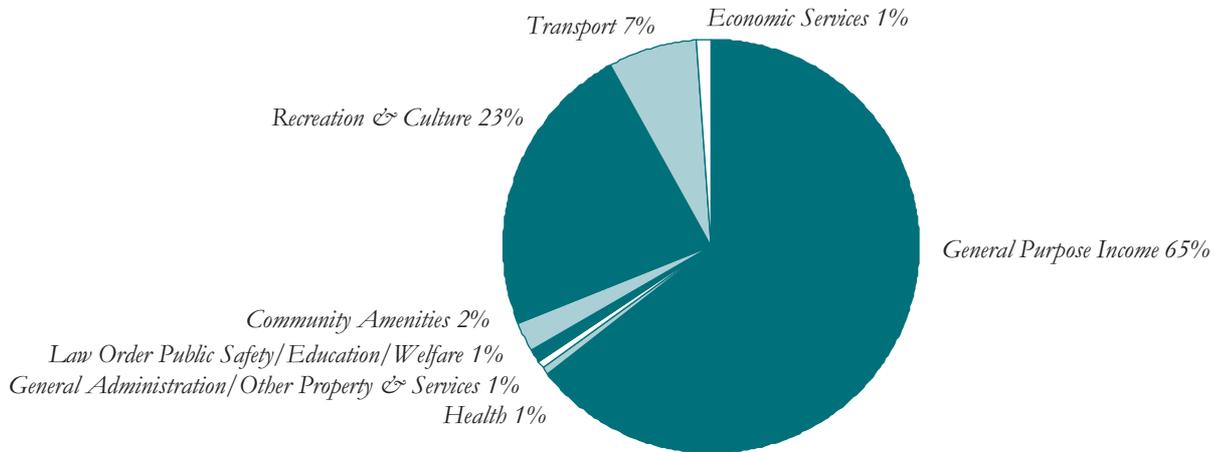
<i>i) Cash Flow Return on Assets</i>				
<u>cash from operations</u>				
total assets				
	2.70%	3.02%	3.12%	2.09%

Purpose: Measure return on assets (on cash generation basis).



**SUMMARY OF FINANCES 1999 - 2000**

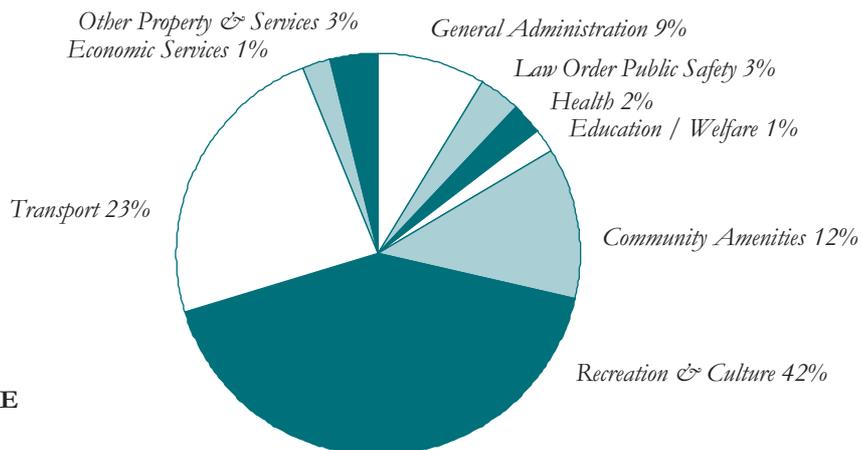
**1999/2000 INCOME**



**OPERATING INCOME**

Income Type	Amount \$
General Purpose Income	\$11,733,171
General Administration/Other Property & Services	\$119,511
Health	\$65,079
Law Order Public Safety/Education/Welfare	\$194,418
Community Amenities	\$429,453
Recreation & Culture	\$4,189,398
Transport	\$1,287,197
Economic Services	\$178,034
	<hr/>
	\$18,196,261

**1999/2000 EXPENDITURE**



**OPERATING EXPENDITURE**

Expense Type	Amount \$
General Administration	\$1,595,913
Law Order Public Safety	\$585,261
Health	\$459,612
Education/Welfare	\$378,378
Community Amenities	\$2,225,394
Recreation & Culture	\$7,627,697
Transport	\$4,299,325
Economic Services	\$398,142
Other Property & Services	\$731,592
	<hr/>
	\$18,301,314

Nurturing our diverse community



**MISSION STATEMENT**  
Nurturing our diverse community

**VISION**

Our Vision is for Vincent to continue to be a vibrant, multicultural community.

People of the Town will have a strong sense of belonging and will relate to Vincent as a special place which has its own distinctive identity.

We will be a safe urban village, rich in history and heritage.

Trees, gardens and parks will create a Town that is leafy and green.

Our buildings will achieve a successful blend of old and new. Our dwellings, businesses, restaurants, cafes, entertainment areas, and sporting and recreational facilities will give the Town its own style and character.

We will create a prosperous and dynamic business environment.

Festivals and events will bring the community together and celebrate our history, heritage and culture.

Vincent will be a place of opportunity for all people.

The Council will reflect the diversity, informality and passion of Vincent's people.

Working together, Council and community will create the future we want for the Town of Vincent.

**VALUES**

The Council upholds these guiding principles:-

The interests of ratepayers, residents, visitors and users of our Town are paramount.

Our employees are the heart of the organisation.

Cooperation and teamwork are vital components in the delivery of quality services to the community.

Learning from the experience underpins constant improvement.

With persistence comes success.

Providing facilities and services in ways which meet individuals' needs  
and values of all members of the community.



# TOWN OF VINCENT

**TOWN OF VINCENT  
ADMINISTRATION AND CIVIC CENTRE**

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