

9.2 LATE REPORT: CORPORATE BUSINESS PLAN PROGRESS UPDATE

TRIM Ref: D19/22489

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Attachments: 1. Corporate Business Plan 2018/19 - 2021/22

RECOMMENDATION:

That Council **RECEIVES** the Progress Report for the City of Vincent Corporate Business Plan 2018/19 – 2021/22 included as Attachment 1.

PURPOSE OF REPORT:

To consider a progress update on the City's Corporate Business Plan 2018/19 – 2021/22 (see **Attachment 1**).

BACKGROUND:

Council adopted the City of Vincent Corporate Business Plan 2018/19 – 2021/22 (CBP) at its meeting of 26 June 2018 (Agenda Item 13.3). This report represents the first progress update on the CBP since its adoption.

DETAILS:

As part of the City's recently introduced project management framework, a 'Project on a Page' (POAP) or 'Program on a Page' (PROAP) has been created for each of the CBP items, except those deemed an operational task. Each POAP and PROAP will be used to report on the progress of each item, including an overall health tracker (health - time, cost, quality). This information has been used to assist Administration to review the status of each CBP item, as at 20 February 2019, and the results of that review are included in the Progress Update Table included as **Attachment 1**.

The Table in **Attachment 1** includes the same action item information as contained in the CBP, except for inclusion of the following two columns:

- An Overall Health column with a colour coded dot applied to each line item, to enable the reader to identify "at a glance" the project status or health, as follows – a green dot denotes the project has been completed or is on track; an orange dot denotes 'caution' as the item has been delayed/extended or there is a cost/quality risk; and a red dot would denote the project is at risk of not being completed (at this stage there are no red dots); and
- A "Progress Update" column provides commentary on the progress of each CBP item.

Where no action was required or planned in the CBP for a particular project in 2018/19, the "Progress Update" column states "No action required in 2018/19" and a dash (-) is shown in the right-hand at a glance 'health' column.

The CBP reflects a significant amount of work to be undertaken by the City over the course of four years. Of the 58 projects listed in the CBP, 50 are listed for commencement or completion in 2018/19 and therefore have a resourcing implication on the organisation. Based on the health tracker, 30 of the items are on track and 20 are reflecting caution mainly due to a likely delay in finalising the item, with several still awaiting clarity on the funding requirement for future years.

CONSULTATION/ADVERTISING:

All relevant staff have contributed to the Progress Update Table shown in **Attachment 1**.

LEGAL/POLICY:

Requirements relating to the review of the CBP are set out in Regulation 19DA of the *Local Government (Administration) Regulations 1996*, with the following sub-regulations relevant:

- (4) *A local government is to review the current corporate business plan for its district every year.*
- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*

The annual review of the CBP will occur separately to this progress report and prior to or concurrent with Council's adoption of the 2019/20 Budget.

RISK MANAGEMENT IMPLICATIONS:

Low: This Progress Update does not propose any additional initiatives or change to the City's Corporate Business Plan.

Corporate business planning helps to manage risk to the City of Vincent by ensuring that commitments align with Council's strategic direction and are sufficiently matched to the City's resourcing capability to deliver projects and services successfully.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

Our community is aware of what we are doing and how we are meeting our goals

SUSTAINABILITY IMPLICATIONS:

N/A

FINANCIAL/BUDGET IMPLICATIONS:

The Corporate Business Plan priorities are reflected in the Annual Budget for 2018/19 and Long Term Financial Plan for future financial years.

COMMENTS:

As stated on page 7 of the CBP, the CBP is not a representation of *all* the City's planned efforts and activities. Rather, it reflects the key strategic initiatives to be undertaken that will contribute to achieving Council's priorities adopted in the Strategic Community Plan 2018 - 2028. As part of the proposed review of the CBP, it is intended to broaden its scope to incorporate functional responsibilities and key elements in the range of services provided to better reflect the overall service delivery to the community.

ATTACHMENT 1

CITY OF VINCENT CORPORATE BUSINESS PLAN 2018/19 - 2021/22													FEBRUARY PROGRESS REPORT	
Title of works	Description of works	Source / Mandate	Responsible Directorate	Support Directorate	Operating / Capital	Cost (Year 1)	18/19	19/20	20/21	21/22	Projected Budget Impact	Comments	Overall Health	Progress Update
1. Enhanced Environment														
1.1 Sustainable Environment Strategy	Review and implement the Sustainable Environment Strategy in liaison with Council's Environmental Advisory Group.	Former CBP Item 6.2	Development Services		O	Additional Cost	\$15,000	✓	✓	✓	\$15,000	Review commenced in 2017/18 and to be concluded in 2018/19 with consultant input.	⚠	Draft Sustainable Environment Strategy (SES) document to be presented to OMC in June. Delay is due to difficulty in appointing consultant.
1.2 Minimise Single Use Plastics	Implement the recommendations of the single use plastics investigation completed in 2017/18 relating to advertising banners, bottled water, balloons, event waste, and disposable plastics used within the City's hired and leased facilities.	Council Resolution 22 August 2017	Development Services	Engineering	O	Existing Operational	✓	✓	✓	✓	TBD	To be commenced in 2018/19, with the budget for years 2019/20 to 2021/22 to be determined by investigations in 2018/19 and subject to future Council approval.	✓	Current year projects being implemented, with a program of works for future years being developed for budget consideration.
1.3 Solar Photovoltaic Panel System Installation	Installation of large-scale solar photovoltaic panels at various sites.	Capital Works Program	Development Services	Engineering	C	Additional Cost	\$428,000	✓	✓	✓	TBD	2018/19 budget is based on a consultant quote. The full budget impact, including operational savings and funding model to continue rollout of the project in future years is yet to be determined.	✓	Tender approved for the current project and due for completion on time and budget.
1.4 Water and Energy Efficiency Initiatives	Implementation of various water and energy efficiency measures across City buildings.	Capital Works Program	Engineering	Development Services	C	Additional Cost	\$60,000	\$100,000	\$100,000		\$260,000	Measures to be implemented based on energy and water efficiency audits undertaken in 2012.	⚠	Project commenced, with program of works for future years being developed for budget consideration.
2. Accessible City														
2.1 Prepare an urban design concept for View Street Car Park and surrounds.	Prepare an urban design concept and business case for improvements to the View Street car park and adjoining View Street road reserve. In order to enhance the amenity and attractiveness of the area and pedestrian connectivity between View Street and Angrave Street. As reported to Council in July 2017.	Former CBP Item 6.5	Development Services	Engineering	O	Additional Cost		\$90,000			\$90,000		✓	Site investigations proposed in preparation for the concept development phase being implemented during 2019/20.
2.2 Car Parking Strategy & Integrated Transport Plan	Review the City's Car Parking Strategy and prepare an Integrated Transport Plan	Former CBP Item 7.1	Development Services	Community Engagement	O	Additional Cost	\$310,000	✓			\$310,000	2018/19 budget of \$310,000. Includes \$60,000 for parking surveys. Project to be completed in 2019/20.	✓	Project in progress and on target for finalisation mid 2019/20.
2.3 Implement 40km/h Speed Zone Trial	Undertake community consultation to determine the level of community support for implementing a 40km/h speed zone trial in the south of Vincent. Subject to community support and Council approval implement the trial in 2018/19.	Former CBP Item 7.5	Engineering	Community Engagement	C	Additional Cost	\$150,000				\$150,000		✓	Trial to commence in April 2019.
2.4 Prepare a Right of Way Hierarchy Study/Strategy	Prepare a Right of Way Hierarchy Study/Strategy in response to 2017/18 Community Budget Submission 6.7.	2017/18 Community Budget Submission 6.7	Development Services	Engineering	O	Additional Cost			\$150,000		\$150,000		-	No action required in 2018/19.
2.5 New Signalled Pedestrian Crossings Program	Install new signalled pedestrian crossings.	Former CBP Item 7.6 and Capital Works Program	Engineering		C	Additional Cost	\$250,000	\$250,000	\$250,000		\$750,000	Inclusive of \$200,000 State government funding contribution for each project (\$600,000 in total). Locations are: 2018/19 - Vincent Street (Florence St) 2019/20 - Charles Street (TBD) 2020/21 - Lomb Street (Brewer St)	✓	Contractor appointed for the Vincent Street project and due to be completed by June 2019.
2.6 Bicycle Network	Design and Implementation of the Bicycle Network Plan - includes pathways and bike lanes.	Former CBP Item 7.13 and Capital Works Program	Engineering		C	Additional Cost	\$678,000	\$420,000	\$20,000	✓	\$1,018,000	2018/19 includes Loftus Street bike lanes. 2019/20 is for Carr/Cleaver Street bike lanes, subject to WA Bicycle Network Grant.	✓	2018/19 projects on schedule for completion by June 2019.
2.7 Road Maintenance Program	Road maintenance and upgrade, including State Blackspot, Local Roads, Metropolitan Regional Roads and Roads to Recovery programs.	Capital Works Program	Engineering		C	Additional Cost	\$1,503,189	\$1,450,000	\$1,450,000	✓	\$4,403,189	Grant funding is received for each of these programs.	✓	Works program on schedule
2.8 Traffic Management Improvements	Various traffic management improvements	Capital Works Program	Engineering		C	Additional Cost	\$185,000	\$150,000	\$80,000	✓	\$415,000		✓	Works program on schedule
2.9 Car Parking Upgrade/Renewal Program	Various carpark improvements	Capital Works Program	Engineering		C	Additional Cost	\$304,000	\$66,000			\$360,000		✓	Works program on schedule

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2.10 Charging point at Banks Reserve	Request to have a power point installed along the Banks Reserve river foreshore for recharging electric scooters and other personal mobility devices.	Community Budget Submission 3.1	Community Engagement	Engineering	C	Additional Cost	\$10,000					\$10,000	The cost of this project can be funded from the Banks Reserve Master Plan Implementation (CBP Item 4.5) provisional sum included in the 2018/19 capital budget.		To be implemented in conjunction with the Banks Reserve Master Plan implementation project.
2.11 Parking permit technology	Implement electronically readable parking permits (barcode, QR code etc) and subsequently e-permit technology to further simplify and streamline the customer experience associated with Council's revised Parking Permits Policy.	Former CBP Item 5.7	Community Engagement	Corporate Services	O	Existing Operational & Additional Cost	\$-	\$40,000	\$40,000			\$60,000	E-permit technology options to be investigated/determined in 2018/19 in preparation for implementation across 2019/20 and 2020/21.		On schedule.
2.12 Review and Upgrade the City's Parking Management Systems and Infrastructure	Identify and implement contemporary systems and infrastructure to improve the City's parking management capabilities.	Former CBP Item 5.8	Community Engagement	Corporate Services	C	Additional Cost	\$60,000	\$370,000	\$90,000	✓		\$520,000	2018/19 - Parking Machine Asset Replacement Program (\$40,000) and Additional North Perth Town Centre Pay-By-Plate Parking machines (\$20,000). 2019/20 - Parking Machine Asset Replacement Program (\$40,000) and Parking Sensors Implementation (\$350,000). 2020/21 - Parking Machine Asset Replacement Program (\$40,000) and Parking Sensors Implementation (\$60,000).		Audit being finalised to develop the replacement program. 2018/19 replacement due by end financial year.
3 Connected Community															
3.1 Prepare a Community Partnerships Strategy	Prepare a Community Partnerships Strategy (formerly Community Development Strategy) based upon key findings within the Strategic Community Plan that will provide the basis for service delivery by the City's Community Partnerships Team.	Former CBP Item 2.1	Community Engagement		O	Additional Cost	\$25,000					\$25,000	Scheduled for commencement in 2018/19. Funding reduced on the basis that significant community data has been captured from the Strategic Community Plan review. The strategy should consider (among other things) the City's role in connecting volunteers with organisations/groups needing volunteers.		Currently in the research stage and on schedule for completion in 2018/19.
3.2 Prepare an 'Innovate' Reconciliation Action Plan	Prepare and implement an 'Innovate' Reconciliation Action Plan as part of the City's ongoing commitment to reconciliation and cultural development.	Council Decision - April 2017	Community Engagement	CEO's Office Corporate Services Development Services Engineering	O	Existing Operational & Additional Cost	\$25,000	✓	✓	✓		TBD	Finalise implementation of the 'Reflect' RAP, raise with Reconciliation Australia to review learnings and achievements, and prepare an 'Innovate' RAP for endorsement.		The Innovate RAP has been drafted and reviewed by Reconciliation Australia in December 2018. Required additions / changes have been incorporated into the draft and the document sent back to RA for final approval.
3.3 Prepare Town Centre Branding and Marketing Plans	Develop key brand identities, social media and website strategies, and other marketing initiatives to support Town Centre activation and economic development.	Former CBP Item 6.9	Community Engagement	Development Services	O	Additional Cost	\$20,000	\$20,000	\$20,000	\$20,000		\$60,000	Establish a unique branding and marketing strategy for each Town Centre (as per adopted Place Plans) commencing in 2018/19 to align with the City's Marketing Plan (CBP Item 6.1).		On schedule.
3.4 Prepare a Community Engagement Charter for Implementation through Policy	Prepare a Community Engagement Charter as part of a new Community Engagement Policy that will establish the framework and tools to guide how we speak with and listen to our community.	Former CBP Item 3.2	Community Engagement		O	Existing Operational	\$-					\$-	Project commenced in 2017/18 and will be finalised in 2018/19.		Community Engagement Framework being developed with finalisation now scheduled for 2019/20.
3.5 Prepare and Implement an Arts Strategy	Prepare an Arts Strategy to guide creative communities, activities and spaces, as identified in the City's Arts Priorities endorsed by Council in May 2017.	Council Decision - May 2017	Community Engagement		O	Additional Cost	\$20,000	✓	✓	✓		TBD	Scheduled for commencement in 2018/19.		Art Development Action Plan 2018 - 2020 adopted by Council on 21 August 2018, with implementation to commence in 2019/20.
3.6 Prepare and Implement a new Community Safety and Crime Prevention Plan	Prepare a new Community Safety and Crime Prevention Plan in collaboration with the community and key stakeholders.	New Initiative	Community Engagement	Engineering	O	Existing Operational	\$-	✓	✓	✓		TBD	The City's current Community Safety and Crime Prevention Plan 2015 - 2018 requires review, and a new Plan must then be developed and adopted by Council. The Plan will be developed by the Community Partnerships and Community Safety Teams.		Preparation of a new plan progressing and on schedule for completion by end of 2018/19.
3.7 Deliver a new, high quality and iconic public artwork	Procure and install a new public artwork within Vincent	Council Decision - May 2017	Community Engagement	Engineering	C	Additional Cost	\$200,000					\$200,000	To be funded through the Percent For Art Reserve.		Project delayed - artwork to be delivered in 2019/20.

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3.8 Review and Upgrade the City's CCTV Network	Upgrade the City's existing CCTV network to better meet community needs and align with the State CCTV Strategy.	Former CBP Item 7.3	Community Engagement	Corporate Services	C	Additional Cost Grant Funding	\$427,500	\$178,000	✓	✓	TBD	Upgrade to Beaufort Street CCTV Network in 2018/19 (grant funding approved). Provisional sum included in 2018/20 for upgrade/renewal of existing CCTV infrastructure, with full budget and funding model to be developed for potential expansion of Toan Centre CCTV Networks.	⚠	Tender for upgrade of Beaufort Street CCTV being evaluated with works to commence in 2018/19 and be completed in 2019/20 in accordance with Federal Government Grant Agreement.
3.9 Laneway Lighting Program	Installation of solar laneway lighting within priority locations in Mt Hawthorn and Mt Lawley/Highbate.	New Initiative	Community Engagement	Engineering	C	Additional Cost	\$43,000	✓	✓	✓	TBD		✓	Works to commence in March 2019.
4. Thriving Places														
4.1 Review, Prepare and Implement Woodville Reserve Master Plan	Review the 2012 Woodville Reserve Master Plan and prepare a revised Plan that effectively responds to current/future community needs, maximises land use and asset sustainability, and aligns with Council's focus on creating more inviting green and open spaces.	Former CBP Item 1.4	Community Engagement	Engineering	O	Additional Cost		\$50,000	✓	✓	TBD	Review of Master Plan brought forward to commence in 2019/20. The full budget impact and funding model will be determined through the Review.	-	No action required in 2018/19.
4.2 Review, Prepare and Implement the Britannia Reserve Master Plan	Review the 2013 Britannia Reserve Master Plan and prepare a revised Plan that effectively responds to current/future community demands, maximises land use and asset sustainability, and aligns with Council's focus on more inviting green and open spaces.	Former CBP Item 1.5	Community Engagement	Engineering	O	Additional Cost			\$60,000	✓	TBD	Review of Master Plan moved back to commence in 2020/21. The full budget impact and funding model will be determined through the Review.	-	No action required in 2018/19.
4.3 Review the Economic Development Strategy 2013-2016.	Review and renew the City's Economic Development Strategy in liaison with Council's Business Advisory Group and in accordance with Council's endorsement of the Business Advisory Group's Key Priorities from 26 June 2018.	Former CBP Item 6.6	Development Services	CEO's Office	O	Additional Cost	\$30,000				\$30,000	Scoping for a new Strategy to be prepared in 2018/19 with funding for additional consultancy expertise.	✓	Scoping completed. Consultant appointed. Draft to be presented to OMC in May 2019.
4.4 Prepare and Implement the Leederville Oval Master Plan	Prepare a detailed Master Plan to guide the future development and management of Leederville Oval as multi-use venue within Leederville Town Centre.	Former CBP Item 1.10	Community Engagement	Engineering Corporate Services Development Services	O	Additional Cost Funding Contribution	\$90,000	✓	✓	✓	TBD	Master Plan scheduled for completion in 2018/19 with \$60,000 contribution from DGR and WA Football Commission. The full budget impact and funding model for implementation beyond 2018/19 will be determined through the Review.	⚠	Master Plan has commenced although timeline for completion extended to 2019/20.
4.5 Implement Public Open Space Strategy Outcomes	Implement key outcomes upon completion of the Public Open Space Strategy, adoption by Council and finalisation of a capital funding model.	POS Strategy	Engineering	Community Engagement	C	Additional Cost	\$290,000	✓	✓	✓	TBD	Provisional sum included in the 2018/19 capital budget. The full budget impact and funding model are yet to be determined for future years.	✓	POS Strategy adopted in December 2018 and works planned to commence implementation. Implementation plan for subsequent years being prepared for budget consideration.
4.6 Implement Banks Reserve Master Plan	Implement key outcomes upon completion of the Master Plan, adoption by Council and finalisation of a capital funding model.	Banks Reserve Master Plan	Engineering	Community Engagement	C	Additional Cost	\$490,000	✓	✓		TBD	Staged implementation of Master Plan with a provisional sum included in the 2018/19 capital budget. The full budget impact and funding model are yet to be determined for future years.	⚠	Master Plan due for adoption. 2019/20 implementation subject to Budget consideration.
4.7 Jack Marks Reserve Playground Upgrade	Upgrade of playground equipment and softfall.	Former CBP Item 1.8	Engineering	Community Engagement	C	Additional Cost			\$130,000		\$130,000		✓	2020/21 listed project.
4.8 Deliver North Perth Common	Implementation of former CBP Item 5.7 and report to Council on the same in July 2017.	Former CBP Item 6.4	Development Services	Engineering	C	Additional Cost Grant Funding	\$627,000				\$627,000	Inclusive of a \$250,000 funding contribution from State Government.	✓	Construction on target for completion by June 2019.
4.9 Parks Upgrade/Renewal Program	Routine parks upgrade/renewal works	Capital Works Program	Engineering		C	Additional Cost	\$448,000	\$260,000	\$160,000		\$868,000		✓	Works program on schedule
4.10 Streetscape Improvements Program	Streetscape improvements at various locations	Capital Works Program	Engineering		C	Additional Cost	\$688,000	\$488,000	\$402,000		\$1,478,000		✓	Works program on schedule

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4.11 Mount Hawthorn Community Centre Upgrade	Mount Hawthorn Community Centre redevelopment to enhance its use and functionality; better cater for current and future community needs; improve its fitness for purpose and asset condition; and better integrate with Brathwaite Park.	Former CBP Item 7.4 Asset Renewal	Engineering	Community Engagement Corporate Services	C	Additional Cost	\$350,000	\$175,000			\$525,000		🟢	Tender for stage 1 approved and construction scheduled for completion June 2019. Stage 2 subject to 2019/20 Budget.
4.12 North Perth Town Hall Upgrades	Installation of air-conditioning and boundary fence renewal.	Capital Works Program	Engineering		C	Additional Cost	\$100,000	\$25,000			\$125,000		🟢	Air-conditioning due for completion in February 2019.
5. Sensitive Design														
5.1 Prepare Draft Leederville Activity Centre Plan.	State Planning Policy 4.2 - Activity Centres.	Former CBP Item 6.1	Development Services		O	Additional Cost	\$200,000	✓			\$200,000		---	Project due for completion in 2019/20.
5.2 Investigate a Planning Framework for each of the City's Town Centres and Classroom.	Local Planning Strategy, Action 1.4.2 - Economy and Employment: Appropriately zone and/or prepare structure plans or area specific plans for planned growth areas to facilitate a mix of compatible residential and commercial development opportunities.	Former CBP Item 6.7	Development Services		O	Additional Cost	\$ -	\$50,000	\$50,000		\$100,000	Internal scoping to be undertaken in 2018/19 to review scale, capacity and funding requirement to undertake two Town Centres each year, commencing 2019/20.	🟢	Preliminary investigation has commenced.
5.3 Heritage Strategic Plan	Review and renew the City's Heritage Strategic Plan 2013-2017.	Former CBP Item 6.11	Development Services		O	Additional Cost	\$15,000				\$15,000		🟡	Draft being prepared. Project timeline extended into 2019/20.
5.4 Develop a Water Sensitive Urban Design (WSUD) Plan	Develop a Water Sensitive Urban Design Plan in response to 2017/18 Community Budget Submission 8.6.	2017/18 Community Budget Submission 8.6	Engineering	Development Services	O	Existing Operational			\$80,000		\$80,000		-	No action required in 2018/19.
5.5 Character Retention and Precinct Planning	Implement a proactive approach to character retention within Vincent, identifying high value/high risk areas, engaging/assisting residents and, based on lessons learnt to date, improving the policy/process to further streamline the approach (e.g. develop a baseline set of guidelines covering height, setbacks, visibility of additions from the primary street etc.).	Council endorsement on 6 January 2018 of response to 2018 AGM questions.	Development Services		O	Additional Cost	\$95,000				\$95,000	Funding included in 2018/19 Operating Budget.	🟡	Available options and character streets identified. Project timeline for finalisation of the planning framework extended into 2019/20.
6. Innovative and Accountable														
6.1 Prepare a City of Vincent Marketing Plan	Develop a detailed three year marketing plan based on key outcomes within the Strategic Community Plan that reflects Council's objectives and community aspirations, along with a structured annual planner of all key events and activities.	Former CBP Item 3.3	Community Engagement		O	Additional Cost	\$25,000	\$10,000	\$5,000		\$40,000	This will be progressed in 2018/19 to align with the Strategic Community Plan and Place Plans.	🟡	Project planning in progress, with the marketing plan scheduled for completion 2019/20.
6.2 Finalise and Implement Community Buildings Lease and License Framework	Finalise and implement a new lease and license framework for the City's community buildings, addressing community and social impacts, asset management and lifecycle cost implications, and statutory and legal considerations.	New Initiative	Community Engagement	Corporate Services	O	Existing Operational	\$ -				\$ -	Prepare lease and license framework for adoption by Council to directly inform future tenancy arrangements and asset decision making.	🟢	Due for finalisation by end 2018/19.
6.3 Review and upgrade the City's Website, Council Portal and Intranet	Phased implementation of further improvements to the City's website including online payments, self-service tools and further enhanced mobile functionality for customers, as well as a dedicated Councilor portal and improved Administration Intranet.	New Initiative	Community Engagement	Corporate Services	O	Additional Cost	\$40,000	\$20,000			\$60,000	Next phase (phase 4) of website development and implementation including a range of digital tools to improve functionality.	🟢	
6.4 Information Technology Upgrade/Renewal	Various IT equipment replacement and upgrades, including installation of corporate WIFI system.	Capital Works Program	Corporate Services		C	Additional Cost	\$185,000	\$70,000	\$30,000		\$285,000		🟡	Work in progress.

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6.5 Beatty Park Leisure Centre - Options Project	Development of options to resolve known and any yet to be identified issues related to Beatty Park Leisure Centre. Inclusive of heritage, structural and business model solution development.	New Initiative	CEO's Office	Corporate Services Engineering	O	Additional Cost	\$200,000				\$200,000		🔴	Investment Logic Mapping exercise scheduled for March 2019, to define the problem, identify benefits and possible strategic solutions. Development of concept plans and community engagement extended into 2019/20.
6.6 Beatty Park Leisure Centre Structural and Condition Upgrade	Prepare and Implement Beatty Park Leisure Centre structural and condition upgrades through consideration of heritage, asset management, commercial development options, business performance and community values.	Capital Works Program	Community Engagement	CEO's Office Corporate Services Development Services Engineering	C	Additional Cost	\$700,000	✓	✓	✓	TBD	Year 1 - Air Handling Unit (AHU) Renewal and re-design indoor pool toilets. Full budget impact and funding model for implementation beyond 2018/19 are yet to be determined and will be informed by the Beatty Park Leisure Centre - Options Project (CBP Item 6.5).	🔴	Tender being prepared for AHU renewal, with installation delayed to 2019/20. Full project pending outcome of the Options Project (CBP 6.5).
6.7 Implement electronic lodgement and assessment of development applications	Upgrade corporate systems and software to enable on-line lodgement and tracking of development applications.	Former CBP Item 5.6	Development Services	Corporate Services Community Engagement	O	Additional Cost	\$20,000				\$20,000		🔴	Work in progress.
6.8 Vincent Leisure & Recreation Facilities Management Model	Determine the most effective management model for leisure/recreation facility management based upon the Beatty Park Leisure Centre Review and in preparation for the Lotus Recreation Centre Deed of Contract and Lease expiry.	Former CBP Item 4.4	Community Engagement		O	Additional Cost		\$50,000			\$50,000		-	No action required in 2018/19.
6.9 Implement Improvement Plan for Risk Management, Internal Controls and Legislative Compliance	Continued implementation of the Improvement Plan adopted by the Audit Committee in July 2016 (subsequently endorsed by Council) and revised by the Committee in March 2017.	Former CBP Item 4.6	Corporate Services	All Directorates	O	Additional Cost	\$15,000	\$15,000	\$15,000		\$45,000		🔴	Plan being progressed.
6.10 Ward Review	Carry out a Ward Review as required by the Local Government Act 1995 (Schedule 2.2, Clause 6).	Legislative Requirement	Corporate Services		O	Additional Cost	\$20,000				\$20,000		🟢	Completed
6.11 Upgrade / Replacement of the City's Enterprise Applications & Financial Management System	Upgrade/Replace the City's Corporate Operating System. Including addition of systems such as Asset Management (Including Mobility), Human Resource Modules, electronic Invoice approvals etc.	Former CBP Item 4.8	Corporate Services	All Directorates	C	Additional Cost	\$300,000	\$870,000	\$300,000		\$1,470,000	Scope, timing and cost of project to be informed by the results of consultant report to evaluate the effectiveness and gaps in the City's current corporate operating system against the City's future needs and community expectations expressed through the Strategic Community Plan.	🔴	ICT Strategy being developed.
6.12 Strategic Community Plan Review	Carry out a desktop review in 2019/20 and a full review in 2021/22.	Legislative Requirement	CEO's Office	All Directorates	O			✓		\$100,000	\$100,000		-	Desktop review to be done within existing operational budget.
6.13 Triennial GRV Review	Implement the Triennial Gross Rental Value review into the rating system. Valuations provided by Valuer General's Office.	Statutory Requirement	Corporate Services		O					\$200,000	\$200,000		-	Landgate has advised that the next review will be delayed by 12 months.
6.14 Business Continuity Plan	Develop and implement business continuity plans for the City including recovery of IT systems	New Initiative	Corporate Services	All Directorates	O	Additional Cost	\$20,000	\$50,000	\$50,000		\$120,000	Develop the plan in year one and implement, including IT disaster recovery solution in years 2 and 3.	🔴	Development of the Business Continuity Plan extended into 2019/20.
6.15 Asset Rationalisation Plan	Develop and implement a plan for rationalisation of City building assets in accordance with Council's decision of 29 May 2016.	New Initiative	Community Engagement	Engineering	O	Additional Cost	\$93,000	✓	✓	✓	TBD	Future implementation and funding implications to be informed by the Plan and priorities adopted by Council.	🟢	Work in progress.
6.16 Administration and Civic Centre Upgrade/Revenues	Various upgrades/renewals to Administration and Civic Centre building.	Capital Works Program	Engineering		C	Additional Cost	\$100,000	✓	✓		TBD	The full budget impact and funding model for implementation beyond 2018/19 to be informed by concepts to be developed in 2018/19.	🔴	Works progressing and a program of works for subsequent years being developed for budget consideration.
6.17 Digitise Aged Hardcopy Records	Digitisation of hardcopy files due to become State Archive records in 2019.	New Initiative	Corporate Services		O	Additional Cost	\$38,800				\$38,800	In June 2016, the General Disposal Authority for Source Records was amended so that any hardcopy permanent records < 25 years old can be destroyed if first digitised, while records >25 years must be kept in hardcopy in perpetuity, which incurs long-term storage costs to the City.	🟢	Contractor appointed to undertake digitisation of relevant records.