



**CITY OF VINCENT**

**AGENDA**  
**Late Reports**  
**Council Briefing**  
**18 June 2019**

**Time: 6pm**  
**Location: Administration and Civic Centre**  
**244 Vincent Street, Leederville**

**David MacLennan**  
**Chief Executive Officer**



## Order Of Business

<b>5</b>	<b>Planning and Place</b> .....	<b>4</b>
5.4	No. 11 (Lot: 4; S/P: 7727) Douglas Street, Perth - Proposed Change of Use to Unlisted Use (Dog Day Care) .....	4
<b>7</b>	<b>Community and Business Services</b> .....	<b>85</b>
7.1	Investment Report as at 31 May 2019.....	85
7.2	Authorisation of Expenditure for the Period 1 May 2019 to 31 May 2019 .....	94
7.3	Financial Statements as at 31 May 2019.....	119
7.4	Adoption of 2019/20 Annual Budget [ABSOLUTE MAJORITY DECISION REQUIRED].....	206
7.6	City Homelessness Framework Committee - Draft Action Plan .....	316
<b>8</b>	<b>Chief Executive Officer</b> .....	<b>332</b>
8.2	Community Budget Submissions 2019/20 .....	332
8.7	Report and minutes of Audit Committee meeting held on 11 June 2019 .....	357
<b>9</b>	<b>Motions of Which Previous Notice Has Been Given</b> .....	<b>378</b>
9.1	Notice of Motion - Mayor Cole - Request to Modify Delegated Authority Register for Waiving Cash-in-Lieu of Car Parking for up to Five Bays .....	378

**5 PLANNING AND PLACE****5.4 NO. 11 (LOT: 4; S/P: 7727) DOUGLAS STREET, PERTH - PROPOSED CHANGE OF USE TO UNLISTED USE (DOG DAY CARE)****TRIM Ref:** D19/78781**Author:** Fiona Atkins, Urban Planner**Authoriser:** Jay Naidoo, Manager Development & Design**Ward:** South

**Attachments:**

1. Consultation and Location Map [↓](#) 
2. Daily Operations and Procedures [↓](#) 
3. Waste Management Plan [↓](#) 
4. Site Plan [↓](#) 
5. Traffic Impact Report [↓](#) 
6. Strata Plan [↓](#) 
7. Signage Plans [↓](#) 
8. Acoustic Report [↓](#) 
9. Administration Response to Summary of Submissions [↓](#) 
10. Applicant's Response to Summary of Submissions [↓](#) 
11. Determination Advice Notes [↓](#) 

**RECOMMENDATION:**

That Council, in accordance with Section 31 of the *State Administrative Tribunal Act 2004*, the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, SETS ASIDE the City's decision of 18 March 2019 and APPROVES the application for the Change of Use to an Unlisted Use (Dog Day Care) at No. 11 (Lot: 4; S/P:7727) Douglas Street, Perth, in accordance with plans provided in Attachment 4, subject to the following conditions, with the associated determination advice notes in Attachment 11:

**1. Use of Premises**

- 1.1 The premises shall be used for the purposes of the care of dogs as detailed in the Daily Operations and Procedures date stamped 28 April 2019;
- 1.2 A maximum of 35 dogs per day shall be cared for at any one time;
- 1.3 The hours of operation shall be limited to between 6:30am and 5:30pm Monday to Friday;
- 1.4 The overnight boarding of dogs shall not permitted on the premises;
- 1.5 Dogs shall not be permitted in common areas on the site other than for access to and from the premises, and must be on a leash; and
- 1.6 The pick up and drop off of dogs shall be scheduled, being no less than 10 minutes apart, and for no more than four dogs being scheduled to be picked up or dropped off at any time;

**2. Time Limited Approval**

This approval is granted for a term of 12 months from the date the use commences, after which time the use shall cease to operate unless a further approval is sought;

**3. Operational Management**

Use of the premises shall be carried out in accordance with the Daily Operations and Procedures date stamped 28 April 2019 or any revised Procedure approved by the City. The Procedure shall be reviewed in within the first six months of the use commencing, with any changes identified during this review or by the City, being incorporated into an updated Procedure approved by the City as part of the review;

#### 4. Waste Management

4.1 Waste shall be managed in accordance with the Waste Management Plan date stamped 3 December 2018; and

4.2 A plan indicating the location of a bin store of sufficient size and suitably accessible to accommodate the City's bin requirement shall be lodged with and approved by the City prior to the commencement of the use. The bin store shall be provided in accordance with the plan approved by the City prior to the occupation or use of the development and to the satisfaction of the City; and

#### 5. Bicycle Parking

A minimum of four bicycle bays are to be provided onsite. Bicycle bays must be provided at a location convenient for staff to access. The bicycle facility shall be designed in accordance with AS2890.3.

### PURPOSE OF REPORT:

To reconsider the City's decision of 18 March 2019 to refuse an application for development approval for a Change of Use to an Unlisted Use (Dog Day Care) at No. 11 Douglas Street, Perth, as invited by the State Administrative Tribunal (SAT).

### PROPOSAL:

The application proposes a Dog Day Care for a maximum of 35 dogs at any time within a tenancy that has two floors. The dogs would be managed by a maximum of four staff at any one time. The Dog Day Care is proposed to offer grooming, behavioural training and general day to day care of dogs that would include socialising with other dogs, feeding and playing.

The applicant has proposed the following as part of the operation of the use:

#### *Operating Hours*

Dogs would be present on-site Monday to Friday between 6:45am and 5:30pm, aside from dogs on their first day of dog day care that would arrive at 6:30am. The applicant is not proposing for the premises to be open on public holidays or on weekends.

#### *New Clients*

All new dogs would be required to arrive at 6.30am on their first day and would be assessed by a dog behaviourist/ day care supervisor to observe the dog's behaviour and ability to interact with other dogs. This would take approximately an hour. The behaviourist/ day care supervisor would apply discretion as to whether a dog would be accepted.

#### *Drop Off and Pick Up*

The Dog Day Care would require clients to use an online booking system to confirm the dates and times in which their dog would attend the day care. The system would be set up with 10 minute intervals so that only a pre-arranged number of dogs could be dropped off between 6:45am and 9:00am and picked up between 4:00pm and 5:30pm. This is to assist with managing parking and to minimise the number of dogs being picked up and dropped off at any time.

Dogs that visit the premises for grooming only would also be booked in for day care, and would be required to also pre-book drop off and pick up dates and times. It is intended for grooming dogs to be picked up by

2:00pm to assist with managing parking when the majority of other dogs on the premises are collected from 4:00pm.

There are seven marked bays available on-site, plus available on-street parking along Newcastle Street and Douglas Street.

#### *Rules and Requirements*

All dogs attending the Dog Day Care are to be:

- At least 5 months of age;
- Up to date with all immunisations;
- Non-aggressive and non-protective over food or toys;
- Sterilised/ de-sexed;
- Using effective flea control;
- Dog and people friendly (no aggressive, dangerous and/ or dominant behaviour); and
- In good general health (no limping, lameness, contagious disease, parasites, illness or the like).

#### *Dog Behaviour*

If a dog becomes aggressive, barks excessively or seems distressed the following steps are taken:

- They are removed from the situation.
- Taken to the vacant playroom by the supervisor until calm.
- They are then encouraged back to the play area.
- If the situation persists the owner is contacted.
- Dog would be secluded until owner has arrived.
- Conduct report given to the owner upon pick up and the dog would not be welcome back.

The Daily Operations and Procedures setting out the management regime for the proposed Dog Day Care is included as **Attachment 2**. Floor plans of the proposal are included as **Attachment 4**.

The applicant is also proposing four bicycle racks to the rear of the premises and has advised that they are intending to install acoustic insulation on the common wall shared with neighbouring tenancy No. 9 Douglas Street. Details of this additional acoustic insulation has been not been provided to enable Administration to consider its appropriateness to effectively reduce noise emanating from the premises, and was not accounted for in the acoustic report submitted in support of the application. The additional acoustic insulation has not been included in the assessment of this proposal.

#### **BACKGROUND:**

<b>Landowner:</b>	Brunswick Holdings Pty Ltd
<b>Applicant:</b>	Amanda Deurloo
<b>Date of Application:</b>	4 December 2018
<b>Zoning:</b>	MRS: Industrial LPS2: Zone: Commercial R Code: N/A
<b>Built Form Area:</b>	Mixed Use
<b>Existing Land Use:</b>	Warehouse
<b>Proposed Use Class:</b>	Unlisted Use (Dog Day Care)
<b>Lot Area:</b>	446m <sup>2</sup>
<b>Right of Way (ROW):</b>	No
<b>Heritage List:</b>	No

An application for development approval was submitted to the City on 4 December 2018. The application proposed the following:

- Four staff at any one time;
- A maximum of 45 dogs at any one time;
- Hours of operation being from Monday to Friday, 6:45am till 5:30pm; and
- Four parking bays provided for the exclusive use of the premises.

The proposal was advertised in accordance with Policy No. 4.1.5 - Community Consultation for a period of 21 days. A total of five objections were received, one submission expressing concern and one submission in support of the proposal.

The application was determined under delegated authority as not more than five objections were received. On 18 March 2019, Administration resolved to refuse the application for the following reasons:

1. *The proposed use does not satisfy the objectives of the City of Vincent's Local Planning Scheme No. 2 for the Commercial zone, as the development is proposed to operate at a scale and intensity that is not compatible or complimentary to the adjoining commercial development; and*
2. *Having regard to clause 67(m) and 67(n) of the Planning and Development (Local Planning Scheme) Regulations 2015, the proposed development is not considered compatible with the adjoining commercial uses due to the proposed scale and intensity of the use, which is considered to have a detrimental impact on the adjoining commercial tenancies.*

On 5 April 2019, the applicant lodged an application for review with the State Administrative Tribunal (SAT) pursuant to Section 31 of the *State Administrative Tribunal Act 2004*. Through the SAT mediation process, the applicant has modified the proposal to address the reasons for refusal and the City has been invited to reconsider the modified proposal.

## DETAILS:

### Summary Assessment

The table below summarises the planning assessment of the proposal against the provisions of the City of Vincent Local Planning Scheme No. 2 (LPS2), the City's Policy No. 7.1.1 – Built Form and the Perth Parking Policy 2014. In each instance where the proposal requires the discretion of Council, the relevant planning element is discussed in the Detailed Assessment section following from this table.

Planning Element	Use Permissibility/ Deemed-to-Comply	Requires the Discretion of Council
Land Use		✓
Car Parking	✓	
Bicycle Facilities	✓	
Signage		✓

### Detailed Assessment

The deemed-to-comply assessment of the element that requires the discretion of Council is as follows:

Land Use	
Deemed-to-Comply Standard	Proposal
Local Planning Scheme No. 2 "P" Use	Unlisted Use (Dog Day Care)
Advertising Signs	
Deemed-to-Comply Standard	Proposal
Policy No. 7.5.2 – Signs and Advertising <u>Wall signs</u> Where placed directly over door openings, to have a minimum clearance of 2.7m from the finished ground level.	The proposed signage would have a minimum clearance of approximately 2.0m above finished ground level.

The above elements of the proposal do not meet the specified deemed-to-comply standards and are discussed in the Comments section below.

**CONSULTATION/ADVERTISING:**

Community consultation for the original application was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 21 days commencing on 9 January 2019 and concluding on 30 January 2019. Community consultation was undertaken by means of a sign on-site, a notice in the local newspaper, a notice on the City's website and 19 letters being mailed to all adjoining owners and occupiers as shown in **Attachment 1**, in accordance with the City's Policy No. 4.1.5 – Community Consultation.

A total of seven submissions were received, comprising five objections, one submission expressing concern and one submission of support. A summary of the concerns raised within the submissions is as follows:

- Concerns regarding noise;
- Concerns regarding odour;
- Parking issues, particularly during drop off and pick up time; with a high demand for street parking in the area;
- Dogs getting loose and becoming a nuisance; and
- Other tenants leaving due to the noise produced and intensity of proposed use.

The amended proposal that is the subject of this report was advertised for a period of 14 days, commencing 1 May 2019 and concluding on 15 May 2019. The application was advertised for a 14 day period as established with the SAT during mediation. Community consultation was undertaken by means of written notification being mailed to all adjoining owners and occupiers that were previously consulted with and a notice on the City's website.

A total of eight submissions were received, comprising seven objections and one submission in support. A summary of the main concerns raised within the submissions is as follows:

- The number of dogs cared for on site would exceed 35;
- The lack of suitable car parking available on site for pick up/ drop off and resultant parking issues with a high demand for street parking in the area;
- Health and hygiene concerns;
- Concerns regarding noise;
- Concerns regarding odour, health and hygiene, including inadequate storage of faeces;
- Dogs getting loose and becoming a nuisance;
- Impact on the rear yard which is a shared space with other tenancies;
- Unsuitability of the use in the area; and
- The use being inconsistent with the objectives of the Commercial zone, and incompatible and detrimental to the amenity of the adjoining commercial properties and residential properties in the locality.

The applicant has provided a response to the submissions and this is included as **Attachment 9**. A summary of submissions and Administration's comments are provided in **Attachment 10**.

**Design Review Panel (DRP):**

Referred to DRP: No

**LEGAL/POLICY:**

- *Planning and Development Act 2005*;
- *Planning and Development (Local Planning Schemes) Regulations 2015*;
- City of Vincent Local Planning Scheme No. 2;
- Policy No. 4.1.5 – Community Consultation;
- Policy No. 7.5.2 - Signs and Advertising; and
- Perth Parking Policy 2014.

Local Planning Scheme No. 2

The proposed land use is not specifically identified in the land use table in LPS2 and could not reasonably be determined as falling within the interpretation of one of the listed uses in LPS2. The proposal is considered

as an Unlisted Use. In accordance with Clause 18(4) where a use class is not specifically referred to in the zoning table, the City is to:

- (a) *Determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or*
- (b) *Determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
- (c) *Determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.*

Council is required to consider if the use is consistent with the objectives of the Commercial zone. LPS2 includes the following objectives for the Commercial zone:

- *To facilitate a wide range of compatible commercial uses that support sustainable economic development within the City.*
- *To ensure development design incorporates sustainability principles, with particular regard to waste management and recycling and including but not limited to solar passive design, energy efficiency and water conservation.*
- *To maintain compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.*
- *To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.*

#### **Delegation to Determine Applications:**

This matter has been referred to Council in accordance with the City's Delegated Authority Register as the application received more than five objections during the community consultation period.

#### **RISK MANAGEMENT IMPLICATIONS:**

There are minimal risks to Council and the City's business function when Council exercises its discretionary power to determine a planning application.

#### **STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

##### Innovative and Accountable

*We are open and accountable to an engaged community.*

#### **SUSTAINABILITY IMPLICATIONS:**

Nil.

#### **FINANCIAL/BUDGET IMPLICATIONS:**

Nil.

#### **COMMENTS:**

##### Land Use

The application proposes a day care for up to 35 dogs, with a maximum of four staff. Activities on site would include grooming, behavioural training and general day to day care of dogs including playing, resting and

feeding. The dogs would be accommodated within numerous rooms over two levels within the subject tenancy.

Objections were received during the community consultation period identifying the use as being a source of noise and odour emissions and incompatible with other existing land uses sensitive to these emissions.

The subject tenancy abuts an interior design business at 9 Douglas Street, and beyond this a coffee roasting business at No. 7 Douglas Street. Office tenancies are located to the north of the site on Newcastle Street. The subject tenancy is located within a Commercial zone as per LPS2, and is also within the City's West End Arts Precinct. The surrounding commercial area is reasonably well tenanted and contains a variety of commercial and industrial uses, including art galleries, offices, and panel beating shops. The locality is bound by Newcastle Street, Loftus Street and Leederville Parade, with the Graham Farmer Freeway also in close proximity.

An objective of the Commercial zone in LPS2 is 'to ensure that development is not detrimental to the amenity of the adjoining owners or residential properties in the locality'. The City's reasons for refusal of the original application were related to the number of dogs proposed at the site and the potential impacts of the proposal on the surrounding area not being adequately managed. The management plans provided by the applicant were not considered to satisfactorily mitigate the potential issues created by 45 dogs at the subject site. For these reasons, Administration determined that 45 dogs on site with the management regime proposed at the time would not be compatible or complimentary to the adjoining land uses.

The applicant has made changes to their proposal in order to address the reasons for refusal. The revised proposal includes a reduction in the maximum number of dogs to 35. The Daily Operations and Procedures, included as **Attachment 2**, has also been updated to provide further detail of how dogs would be managed, particularly in relation to antisocial dogs or behaviour which may be considered to cause a nuisance, as well as adopting an approach of online bookings in order to stagger pick up and drop off to address car parking availability.

The proposed use is considered to meet the objectives of the Commercial zone for the following reasons:

- The revised proposal to accommodate a reduced number of 35 dogs is supported by an updated detailed operational procedure and management plan that would reduce the scale and intensity of the Dog Day Care use;
- The site is located within an established Commercial area that accommodates a wide range of non-residential land uses. These uses have varying scales and intensities, and varying degrees of impact on the amenity of the area. The modified proposal would be consistent and compatible with the prevailing non-residential land uses in the area;
- The applicant has prepared and provided reports and management plans relating to traffic, noise and waste to demonstrate compliance with relevant requirements, and to reduce and minimise adverse off-site impacts on the amenity of adjoining owners. The Dog Day Care conducted in accordance with the management practices proposed to be put in place would not compromise the amenity of the locality;
- The nearest residential property to the subject site is approximately 60 metres to the north across Newcastle Street and the use would not have adverse impacts on these residents; and
- There is existing ambient noise from the area's location adjacent and nearby to major transport corridors which produce transport noise from passing traffic, and from existing non-residential land uses.

### Signage

The application proposes signage at the front and rear of the property to advertise the business logo and name, being 'Happy Tails Doggy Daycare'. Plans of the signage are included in **Attachment 7**.

The signage is proposed to have a minimum clearance of 2.0 metres in lieu of the required 2.7 metres between the bottom of the sign and the natural ground level as per the requirements of the City's signage policy. The purpose of this policy requirement is to ensure that signage is of sufficient height above ground level to allow clearance and to ensure that it does not pose a safety threat to passing pedestrians.

The signs are supported for the following reasons:

- The signs are proposed to be positioned clear from the top of the entry and exit doors, and to be fixed flat against the external walls of the tenancies;

- The number and size of the walls signs are consistent with that permitted under the Policy No. 7.5.2 – Signs and Advertising;
- The signage is commensurate with the need for advertising activities offered from the premises;
- The signage is not proposed to be illuminated or contain flashing or running lights; and
- The colour and design of the signage would not be detrimental to the quality of the Commercial area.

#### Vehicle Parking and Bicycle Parking

The subject tenancy is located within the Department of Transport's Perth Parking Management Area. The City's Policy No. 7.7.1 - Non Residential Parking Requirements do not apply. The Perth Parking Management Area has a requirement for a maximum number of bays dependant on the location of the site. The maximum number of bays required for this site is 200 bays.

Objections were received during community consultation identifying that the arrangements for car parking and drop off and pick up of dogs were uncertain, difficult to manage and would result in inadequate car parking.

The applicant has stated that the subject tenancy shares eight parking bays with the two other tenancies on the site, being Nos. 7 and 9 Douglas Street. The applicant is of the view that the tenant of No. 11 Douglas Street is entitled to 54 per cent of the parking bays, with Nos. 7 and 9 Douglas Street entitled to 23 per cent each. This would equate to four bays being allocated to No. 11 Douglas Street and two bays each to Nos. 7 and 9. Of the bays available on-site, one is a disabled access bay and one is a loading bay.

There are seven marked bays on-site. The area on-site accommodating car parking is shown as common property on the strata plan, included as **Attachment 6**. The allocation of bays is to be determined by the strata owners. In the absence of any documentation confirming alternative arrangements, it is not clear what right the applicant has to exclusively use four car parking bays on-site. There are no bays sign posted or marked on-site for exclusive use by tenancies.

The car parking arrangements for the use is supported having regard for the following:

- The Dog Day Care would increase the traffic coming and going from the site during drop off and pick up times. The application proposes that dogs would be dropped off between 6:45am and 9:00am (aside from new dogs that would be dropped off at 6.30am) and picked up between 4:00pm and 5:30pm, Monday to Friday (excluding public holidays). No dogs would be kept on-site overnight. The amended proposal includes the need for clients to book online so as they are allocated a 10-15 minute drop off and pick up window, in an effort to reduce the potential for traffic and parking issues. The applicant has advised that there would not be more than four dogs scheduled to be dropped off or pick up at any time. The reduction in the number of maximum dogs from 45 to 35 would decrease the number of trips to and from the site, and staggered pick up and drop off times would limit the maximum number of clients on the premises at any one time. This would assist in reducing the impact on parking and traffic around the site.
- Aside from on-site car parking bays available to all tenancies, clients dropping and picking up their dogs would be able to utilise on-street parking which is available in the surrounding area, including:
  - Eight half-hour parking bays available on Douglas Street;
  - Two quarter-hour parking bays on Newcastle Street near the corner of Douglas Street;
  - Seven two-hour parking bays on Newcastle Street between Douglas Street and Tandy Street;
  - 12 two-hour parking bays along Drummond Street, in close proximity to the Douglas Street entrance; and
  - Additional time limited parking located further along Drummond Street.The time limit of these street parking bays applies from 8:00am to 5:30pm Monday to Friday. The City's survey data on the street parking on Douglas Street collected for three separate days in November 2018 indicates that the occupancy rate was approximately 75 percent. It is considered that there are sufficient car parking bays in close proximity to the site to support the pick up and drop off of dogs.
- The subject tenancy's location in Perth means that it is accessible by foot for clients in the surrounding area, and this provides an alternate mode of transport for pick up and drop off for customers. The site is accessible via public transport, with the nearest bus stops on Newcastle Street being approximately 100 metres from the subject site and City West and Leederville train stations each being 900 metres away from the subject site. Although public transport may not assist for the pickup and drop off of the dogs, the availability of public transport would assist in alleviating the demand for staff parking at the site. Four bicycle racks for staff use are also proposed to be installed at the rear of the property. The applicant has

confirmed that staff would be required to catch public transport or cycle to the site, with only the manager's car intended to be on-site. Though it is difficult to mandate that all staff must use alternate modes of transport to attend the site, the accessibility of the site may encourage this and reduce the reliance on driving.

- The proposed Unlisted Use (Dog Day Care) is compliant with the requirements of the Perth Parking Management Area, presenting no variation to the required maximum number of bays permitted.

The accessible nature of the site, pick up and drop off arrangements and the prevalence of time limited street parking in the area means that the impacts of car parking and traffic can be adequately managed so as to not have a negative impact on the amenity of the surrounding area.

### Waste Management

Objections were received during community consultation regarding odour from dog faeces.

The applicant has submitted a Waste Management Plan to demonstrate how dog faeces would be managed and removal from the site. A copy of the Waste Management Plan is included as **Attachment 3**.

The applicant is intending to immediately collect all faeces during the day using a plastic bag and store the faeces in a large freezer, which would be used as a storage receptacle until the rubbish collection days. The freezing would decrease any odour or disease that may otherwise be generated by the proposed amount of waste. The applicant would be contracting Cleartech Waste Management for the dog faeces removal. The faeces would be collected on Tuesdays and Fridays, so as not to coincide with the waste and recycling collection by the City that occurs on Wednesday. The applicant has also provided a list of their hygiene and cleaning standards and requirements to ensure that odour is controlled and pests are effectively managed.

Administration is satisfied that the Waste Management Plan would mitigate the potential for odour from the proposed business, and is compliant with the relevant health and environment legislation. A condition of approval has been recommended to require the on-going implementation of the identified waste management measures by the operator, to the satisfaction of the City. A bin enclosure is also required to be provided on-site for the storage, cleaning and maintenance of bins as required under the City's Health Local Law 2004. This has been recommended as a condition of development approval.

### Safety and Nuisance

Concerns were raised during community consultation regarding the safety and nuisance associated with having a Dog Day Care in this location and that some dogs may not be controlled in common areas outside of the tenancy in common areas and demonstrate aggressive behaviour.

The subject tenancy has numerous rooms within the building that would allow the dogs to be contained to ensure they would not escape from the building and onto public streets or other properties. All dogs would be required to be on leash when entering and exiting the premises to further limit the risk of dogs escaping from an owner's control.

The applicant has advised that aggressive dogs would not be accepted at the Dog Day Care and that all new dogs would be assessed by a staff member trained in animal behaviour prior to being accepted.

The applicant has confirmed that the common area at the rear of Nos. 7-11 Douglas Street is not going to be used by the dogs and does not form part of the proposal. The applicant has advised that the staff may use the rear area to sit during their breaks, but would not be used for play or toileting of the dogs.

It is recommended that any approval granted includes a condition that dogs are not permitted into the common areas of the strata lot except for entry and exit to the site, and must be on a leash when doing so.

### Noise

Objections were received during community consultation regarding noise emitted from barking dogs and how this would be managed.

The applicant submitted an acoustic report prepared by a qualified acoustic consultant, Acoustics & Audio Production dated 30 November 2018, in support of the proposed use. The report was updated during the assessment process to include specific reference to noise impacts on Nos. 7 and No. 9 Douglas Street and has been included as **Attachment 8**.

The acoustic assessment has been prepared on the assumption that well managed dog care facilities that have adequate management practices would limit noise emissions from barking dogs and that dog barking is restricted. The report findings are based on 10 dogs barking at the same time and present for less than 10 percent of the time. The report sets out that this is an unlikely event as the dogs would be under constant supervision of a carer.

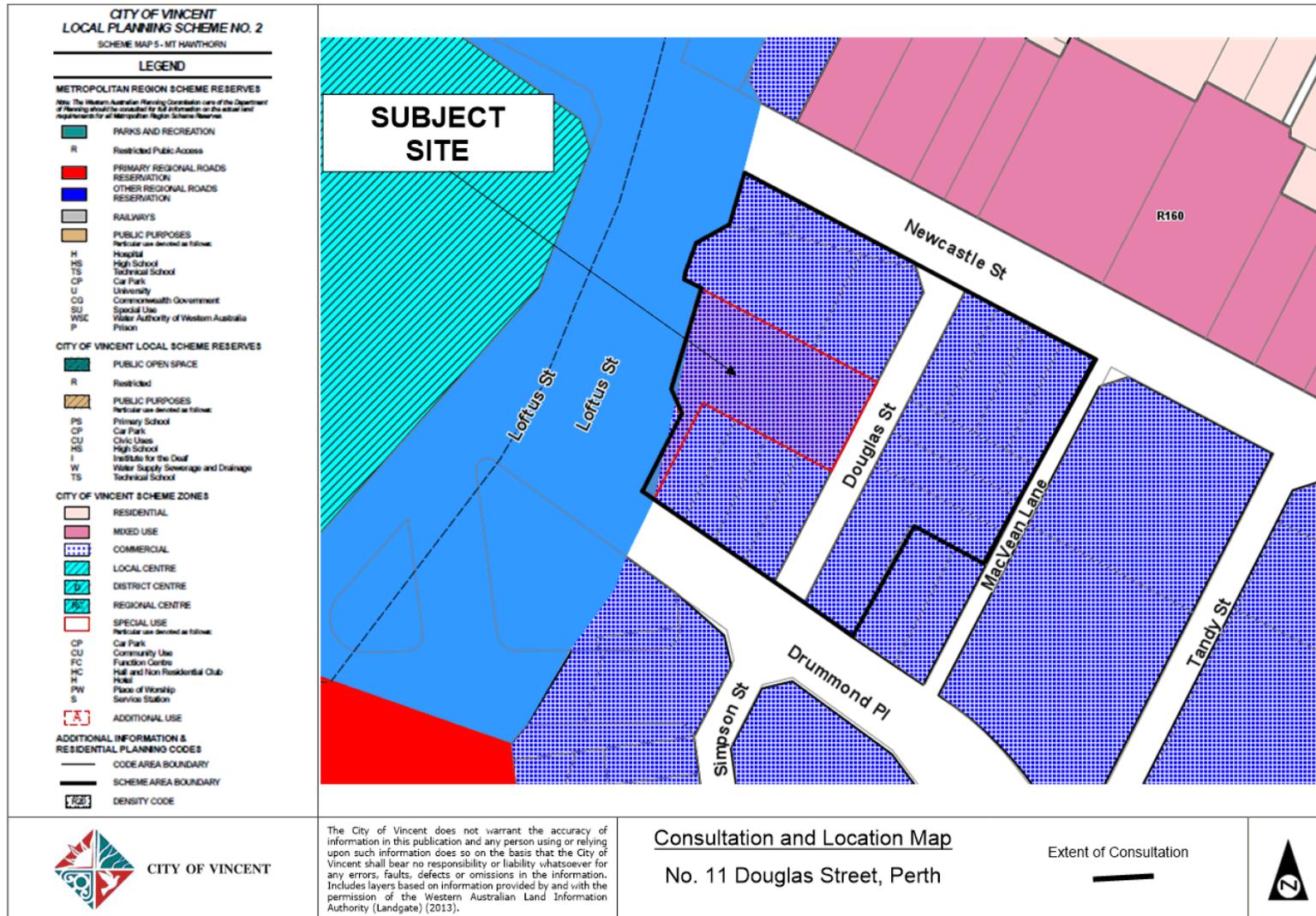
The level of noise permitted within a Commercial area under the *Environmental Protection (Noise) Regulations 1997* is higher than the noise level permitted within a residential area, allowing varied uses to operate within these areas. The report concludes that the proposed Dog Day Care would comply with the required noise levels as per the *Environmental Protection (Noise) Regulations 1997* when measured at nearby and adjoining commercial properties, including Nos. 7 and 9 Douglas Street. Although the subject tenancy does share a wall with a tenancy accommodating an interior design showroom and office, the noise generated would still remain compliant with the requirements of the *Environmental Protection (Noise) Regulations 1997*. The report was prepared in support of the previous application and is based on noise generated from 45 dogs on-site. As the amended application proposes a reduced number of up to 35 dogs, the noise produced from the site would continue to comply with noise limits.

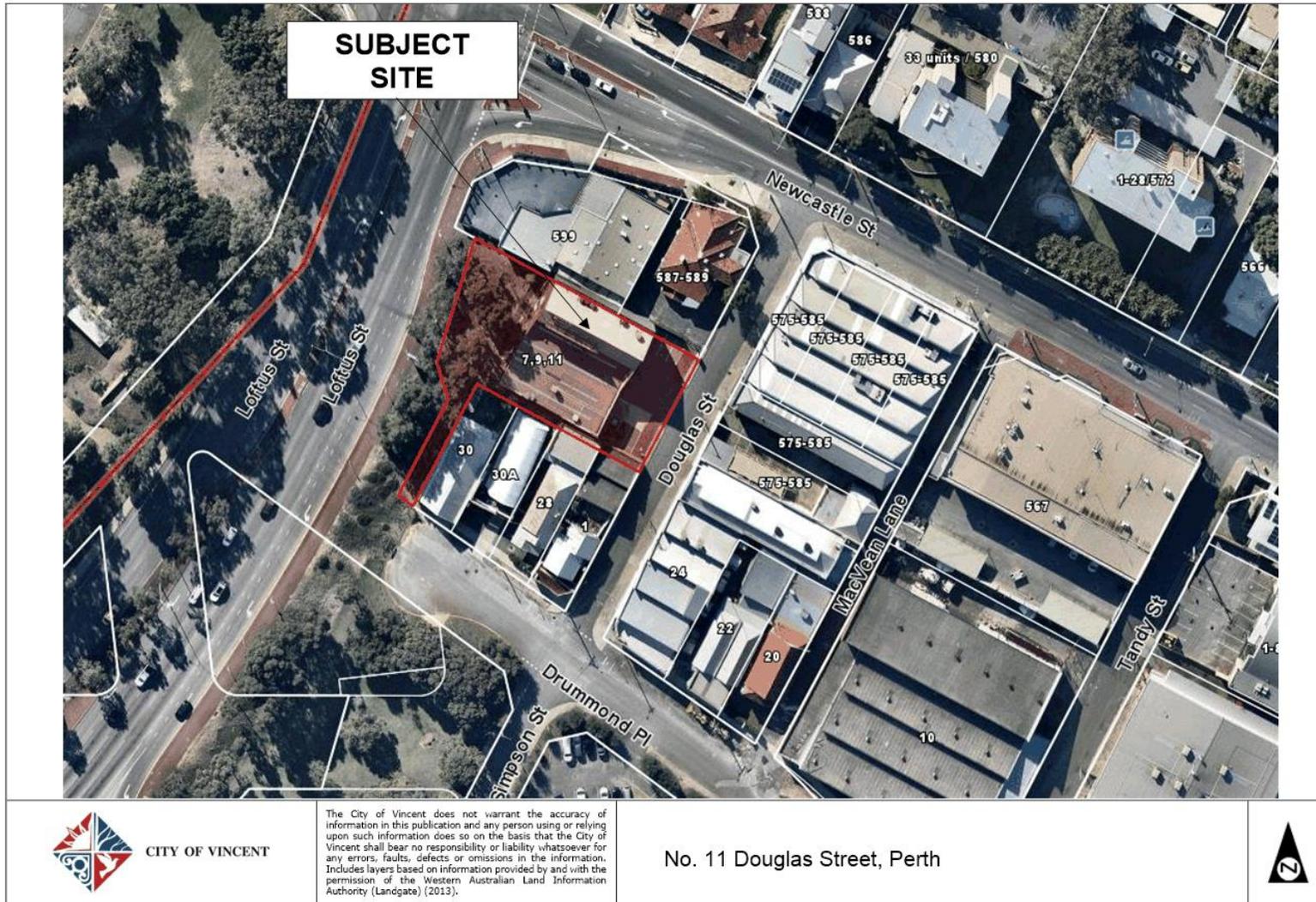
In relation to dog behaviour and management, the applicant has also advised that if a dog does not settle at the day care centre and continues to bark and/ or whine it would be provided with one on one time with a staff member to calm the dog and address the behaviour. Staff would have knowledge of dog behaviour and training techniques. If the situation with the dog cannot be resolved the owners would be contacted to collect the dog.

#### Time Limited Approval

The Dog Day Care use could be conducted without generating nuisance detrimental to the amenity of the area through the implementation of the detailed operational and management regime set out by the applicant. The use is supported on this basis. The proposal is reliant on the application of the detailed management arrangements to control noise, odour and parking availability. Having regard for community concerns, it is acknowledged that there is no certainty that the management practices would be maintained at a level that would avoid nuisance to neighbouring properties, as well as the practicality of its implementation day to day, such as the staggered pick up and drop off arrangements.

A time limited approval is available to Council and it is recommended that an initial approval be issued for a 12 month period. This would allow the applicant to demonstrate that the use can be managed successfully and provides an opportunity to monitor its operation so that the management procedure can be reviewed. The applicant would be required after the 12 month period to re-apply for development approval to continue to operate. Any such application would be advertised to the surrounding owners and occupants before being determined.







## DAILY OPERATIONS AND PROCEDURES

### A Day at Happy Tails Dog Day Care

#### ONLINE BOOKINGS AND APPOINTMENTS

- Clients submit forms through Happy Tails Website
- All forms to be checked over by Amanda Deurloo/Manager
- All client and Pet details entered into the system.
- Time slots are allocated at the time of online booking and a Calendar date is confirmed to the client for their first orientation and also for ongoing bookings.
- Online payments and cash payments can be made prior to day care attendance.

#### PARKING ALLOCATED TIMES FOR ARRIVAL

- All bookings online will be allocated a 10-15 minute window gap for Drop off.
- Drop off is from 6.45am and all dogs must have arrived by 9am
- Late arrivals will be accepted however notice must be given.

#### UPON ARRIVAL TO HAPPY TAILS

- All dogs must wear a collar with pets name and contact number and also be on a lead at reception.
- The dogs lead will be hung on the wall under its name and hook for the day.
- Dog Behaviourist will take the dog through to the area where they have been allocated to for their orientation or for the area that was deemed most suitable.
- Dogs are grouped appropriately.
- If clients are paying cash all payments are made before the dog enters the areas.
- If a Dog needs to be fed or medication given, a container with the dog's name and instructions must be given.

CITY OF VINCENT  
RECEIVED  
28 April 2019

DURING DAY CARE HOURS

- 1 staff member is allocated to every 10-12 dogs a maximum 35 total for the day.
- Dogs will have areas to promote stimulation including behaviour training, obstacles, rest area, play area and Dog Party room.
- **Aggressive Play, Dominant Behaviour and excessive Barking rules**
  1. Dog will be removed from the situation
  2. Dog is taken to the vacant playroom by the supervisor until calm
  3. They are then encouraged back to the play area
  4. Positive Reinforcement given when back to the play area
  5. If the situation persists the owner is contacted.
  6. The dog will be secluded and away from other dogs until owner has arrived
  7. Conduct Report is given to the owner upon pick up.
- Grooming is located at the rear of the Day care. All grooming bookings must be picked up by 2pm for Traffic and parking rules.
- **WASTE MANAGEMENT**
  1. All Dog Waste is bagged and placed in a freezer located on each floor.
  2. Area is immediately disinfected
  3. Urine is soaked up and also disinfected so that odour is non-existent.
  4. If a dog has diarrhoea the owner is contacted and a vet is recommended to rule out any possible bugs.
- **ILLNESS OR INJURY OCCURRED AT DAY CARE**
  1. Monthly Flea control should be up to date
  2. If a dog shows any signs of illness the owner is contacted immediately.
  3. We provide an emergency vet call or can transport the dog to the vet if the owner wishes. Waivers must be signed.
  4. The dog health and safety is of the utmost importance.
  5. Emergency contact numbers must be on file.

PICK UP PROCEDURE

- Customer will arrive to collect their dog and the dog is called to come to the gate.
- One dog at a time is permitted through to reception for pick up.
- Lead will be allocated back to the dog for departure
- All dogs must be on a lead when they leave Happy Tails Reception.
- Any minor concerns the day care supervisors have for the dog will be informed to the owner once dog is collected.
- Pick up for the full day is between 4pm and 5.30pm again allocated time slots for convenience and easier access.
- Any late pickups will incur a \$20 fee if notice isn't given.
- If someone other than the owner is coming to collect the dog the name of who was given prior must be ticked off.

CITY OF VINCENT  
RECEIVED  
28 April 2019



## Policies and Procedures

**Day care Weekday hours: Monday-Friday 6.45 a.m. – 5.30 p.m.**

**Weekends Closed.**

### NEW CLIENT INFORMATION

Click Here to Access a PDF of our New Client Form which you will need to fill out the required fields such as your dog's behaviour, vaccination records and owner's information before you submit to Happy Tails. We will then make an appointment suitable to you for your dog's first day.

On your first day, please bring your dog to Happy Tails for 6.30 a.m. This early arrival time gives your dog a chance to explore the day care environment before the rest of the dogs arrive. Our Key is for your dog to have a good experience on his or her first day, and meeting the pack a few dogs at a time will give your dog a chance to acclimate to our facility.

On your first day, our staff will escort your dog into the day care so that they can observe your dog for an hour with a dog Behaviourist/Day care supervisor. Please note that clients are not permitted in the day care unless escorted by a staff member. This will enable the behaviourist to assess the dog's ability to interact with other dogs gradually as they come in.

All dogs must wear a collar with Pets name and contact number and also be on a lead when they come through the entrance to day care and also when they depart Happy Tails for the day.

If a dog becomes aggressive, barks excessively or seems distressed these steps are taken:

- They are removed from the situation
- Taken to the vacant playroom by the supervisor until calm
- They are then encouraged back to the play area
- If the situation persists the owner is contacted
- Dog will be secluded until owner has arrived.
- Conduct report given to the owner upon pick up.

CITY OF VINCENT  
RECEIVED  
28 April 2019

Our Facility is 2 storeys with 4 areas including play areas, comfy couches for rest time, grooming room, behavioural training and dog party room. We provide a safe, fun and loving environment for your pooch and we provide a supervisor per 10-12 dogs.

**CLIENT PICK UP AND DROP OFF:**

Once your dog has been accepted into Happy Tails and has had their orientation and first day clients are able to book online the day/s they would like to bring their dog.

You will be required to select a time to drop off your dog for day care with 10-minute max blocks so that we can manage parking and make it convenient to you.

We provide 5 car bays at the front of the building and there are also various parking spots on Newcastle and Douglas streets.

Please enter through the front door to the Reception and a Day Care supervisor will take your dog to their appropriate area for the day.

Those who are dropping off for Grooming all dogs must be picked up by 2pm to avoid any parking issues as the lot will be vacant until 4pm.

**IMPORTANT HEALTH & SAFETY NOTICE**

Dogs with contagious diseases or parasites are not accepted into Happy Tails Dog Day Care.

Common diseases or parasites include, but are not limited to: kennel cough, conjunctivitis, and intestinal parasites/worms. Symptoms of disease include: coughing, vomiting, diarrhoea, discharge from the eyes, nose, mouth, and/or visible parasites in the stool.

If a dog shows signs of disease or parasites while in our care, we will isolate them from the other dogs and the owner will be contacted to collect for a vet check-up. The dog is welcome to come back to Happy Tails after it has been cleared by a vet and is declared healthy and free of disease.

If a dog arrives at the Happy Tails showing signs of disease or parasites, or if a dog is actively being treated for disease or parasites, the dog is not accepted for the day. This is for the comfort, health, and safety of your dog and the other dogs at the Happy Tails.

Please let us know if your dog has any health issues that would impact their time in our day care. Examples include: injuries, recent surgery/stitches, skin conditions, illness, history of seizures, allergies, etc. We will do our best to accommodate any special health needs your dog may have.

CITY OF VINCENT  
RECEIVED  
28 April 2019

## RULES AND REQUIREMENTS FOR EACH DOG

- Least 5 months of age
- Completely up to date with all immunisations
- Non-Aggressive and non-protective over food or toys
- Sterilised/DE sexed
- Effective Flea control
- Dog and People Friendly
- In good general health, no limping or lameness

**BEHAVIOUR REQUIREMENTS**

Happy Tails are made up of many different types of dogs. The majority of dogs that come to day care are playful, happy, and friendly, and we also welcome shy or nervous dogs, as long as they are able to acclimate to the pack during their introductory period. Every dog is given a chance to adjust to the pack, and our trained staff will be able to determine if your dog will be a happy member of our pack.

**We do not allow aggressive or dangerous dogs.** We do not allow aggressive play, barking, or dominant behaviour, and our staff uses positive reinforcement techniques to maintain a calm energy within the day care. We understand that many dogs may be over-excited on their first day, and we will work with your dog to teach him or her the rules.

Most People will note that their dog's behavioural problems at home are eased or even erased after experiencing the calm energy at Happy Tails.

**ADDITIONAL INFORMATION**

If your dog requires feeding during the day, please bring the food in a container labelled with your dog's name and feeding instructions. We are also able to administer most medications throughout the day. Please call us for details.

If your dog excretes before they enter Happy Tails we request all owners clean up after your dog. Waste bags will be provided at reception and also, we are able to dispose of this. Please do not walk your dog to neighbouring businesses and allow them to excrete on their property.

Thank you for helping to keep our neighbourhood clean!

CITY OF VINCENT  
RECEIVED  
28 April 2019

WASTE MANAGEMENT PLAN  
11 Douglas St, West Perth  
HAPPY TAILS DOG DAY CARE

### **Introduction**

Happy Tails Dog Day Care is a Dog Day Care facility proposed to be based at 11 Douglas St, West Perth where dogs will have the opportunity to socialise, learn behavioural skills and play in a safe and supported environment.

11 Douglas St, West Perth resides in the City of Vincent and is zoned a mixed commercial zone. The premises will be used for a private single use dwelling. The nature of the business is to care and entertain up to 45 dogs per day with grooming as an option in the future.

The development is a total of 446 sqm with an office space of 80sqm and warehouse of approx. 366sqm. The large space is spread across two levels.

Happy Tails Dog Day Care PTY LTD is owned by Miss Amanda Deurloo and Mrs Lucinda Cunningham. It will be managed five days per week by Miss A. Deurloo. One-two more animal assistants will be onsite. Ms Lucinda Cunningham will be involved in the management and administrative component of the business.

We have contacted several other Dog Day Care facilities in the City of Stirling/Bayswater and they have informed us that they hire a special waste bin for the Dog waste which is collected twice a week to eliminate odour build up.

### **Waste Generation**

Waste Generation has been formulated based on an office building, as there are no other suitable comparisons (Appendix 1 from the WALGA guidelines.) Using the total land size (including Front Car park area) the calculation is 10L/100SqM/Day which equates to 46.6L per day for general waste and recycle bins.

There will not be this much waste generated as there will be a maximum of four employees and the rest dogs. We will have an extra bin supplied especially for the dog waste.

CITY OF VINCENT  
RECEIVED  
3 December 2018

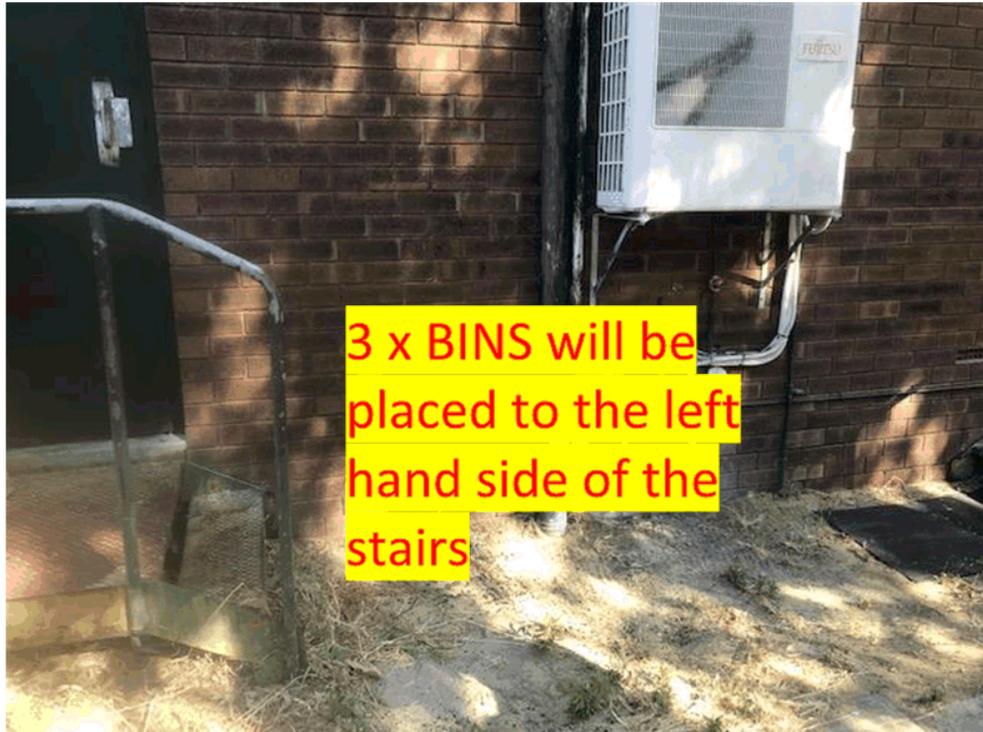
## Waste Management Process:

1. 4 x two litre bins with lids will be placed on both levels at the rear of the premises near the bathrooms for dog faeces disposal. These bins will have large plastic bags inside.
2. When a dog defecates, this is picked up by a staff member in a bag and placed in any of these four bins.
3. These bins are emptied at the end of the day in a large freezer located at the back of the premises in a room that can be sealed and away from view of customers. (see picture below of freezer and location picture).
4. On the morning of rubbish removal from the front of the premises, the frozen faeces will be placed in the "special" dog bin which is collected twice weekly.
5. The four bins on each level will be disinfected at the end of each day and new rubbish bags placed inside.
6. Staff will maintain hand hygiene and wear gloves when handling bags and bins.



CITY OF VINCENT  
RECEIVED  
3 December 2018

## Waste Management System – Bin Storage Area



This Picture shows the rear of the premises for access to the waste storage area outside the rear back door.

Bins will be located out the back until the specific collection day where they will be wheeled to the front of the property the night before pickup.

The size of this area is approximately 10 sqm.

The proposed number of bins will be three - one green general waste bin, one yellow recycling bin and one dog waste bin which the frozen faeces will be placed for pick up from the front of the premises.

The bins will be stored here as they are hidden from customer's vision, they are against a 5m high brick wall and they can be easily accessed by staff from the back of the premises via a rear door.

To ensure better practice waste management, the freezer with the dog waste will be emptied twice weekly. Each faeces will be individually bagged to prevent odour and to maintain hygiene and health safety. Staff will be educated on maintaining proper hand

CITY OF VINCENT  
RECEIVED  
3 December 2018

hygiene after handling the faeces. There will be minimal general waste and recycling as there is only likely to be that created by food from staff and some recycling from everyday supplies such as milk cartons etc.

#### *Access*

The bins can be accessed from the back of the property through the rear door shown in the picture below. This door will be locked at all other times except for when the bins are taken to the front of the premises for collection.



#### *Collection*

According to the City of Vincent's waste management, Douglas St is in Area 3, therefore the rubbish bin collection day will be on a Wednesday weekly. The Recycling bins will be collected fortnightly. The dog waste bin will be collected by ClearTech twice weekly on a Tuesday and Friday as to not coincide with the council collection days.

The bins will be collected from the front of the premises on the right side of the premises, away from the entrance (Please see diagram below).

The dog waste bin will be picked up from the same location twice weekly.

CITY OF VINCENT  
RECEIVED  
3 December 2018



#### *Education*

Each individual staff member will be educated on the waste management system upon commencement of their employment at "Happy Tails". One staff member will be responsible to putting the bins out at the end of the day and bringing them in the following day. A copy of the City of Vincent's waste management will be kept onsite for employees to familiarise themselves with.

#### *Auditing and Monitoring*

Manager, Ms Amanda Deurloo will be responsible for monitoring the waste at Happy Tails and ensuring bins are put out on the required days.

#### *Floor washing/drainage*

The indoor play areas are equip with medical grade flooring which will be mopped down with medical grade disinfectant (used at Veterinary practices) at the end of each day and after a dog urinates. Sewer drains are located at the back of the property servicing both upper and lower toilets.

All water/mopped waste will be emptied into this sewerage system and flushed away. Below is a picture of the current sewer pipe system visible from the rear of the property which backs onto Loftus St.

CITY OF VINCENT  
RECEIVED  
3 December 2018



CITY OF VINCENT  
RECEIVED  
3 December 2018

***Hygiene, Cleaning and Disinfection Standards for Happy Tails***

- Inside dog areas must be cleaned at least once daily.
- All areas must be disinfected at least once weekly, noting that some disinfectants are dangerous and toxic to dogs and therefore we will use one that does not contain any coal or wool products.
- All couches/rugs/and bedding must be cleaned or changed at least once daily and disinfected at least once a week.
- Paths and exercise areas must be pressure washed and cleaned daily
- Faeces and waste materials must be disposed of in accordance with the requirements of the appropriate authority and placed in the freezer provided. Faeces must not be disposed of in sewer or septic systems.
- Disposable bedding, food containers and general waste from the facility/establishment/centre must be placed in a waste disposal device.
- Collection drains must be cleaned daily.
- Toys used in socialization and environmental enrichment must be washed in hot soapy water and disinfected at the end of every week.
- MSDS sheets for all chemical and industrial products used in the facility/establishment/centre must be prominently displayed throughout the facility/establishment/centre including feeding and storage areas.

**Pest Control:**

- Efforts must be made to effectively control pests including flies and rodents.
- Chemicals used for pest control must be registered with Australian Pesticides and Veterinary Medicines Authority for purpose and use only in accordance with the manufacturer's instructions.

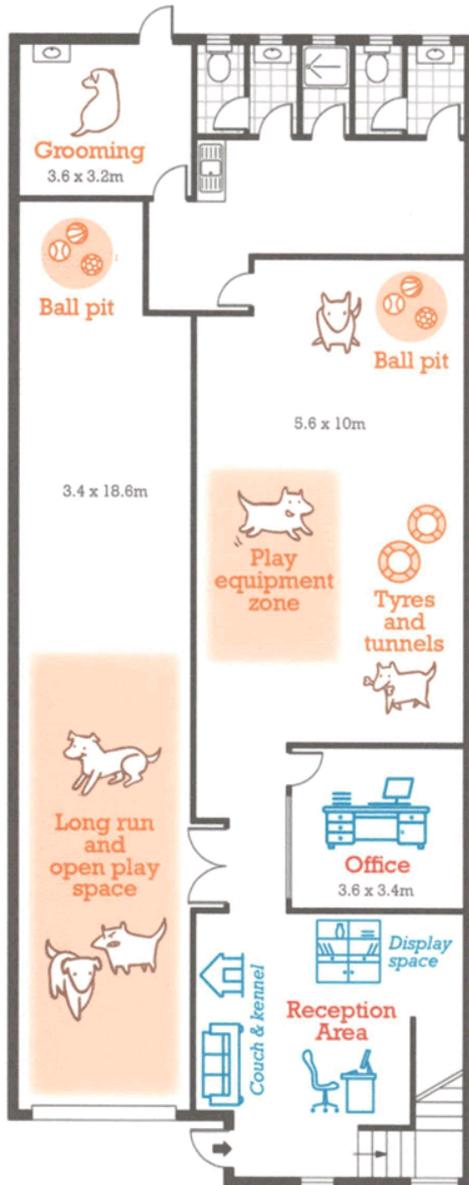
**Guidelines**

- All animal waste products such as faeces, bedding and food waste should be disposed of promptly and hygienically and in accordance with the requirements of the City of Vincent.
- A trade waste service will be used for collection and disposal of wastes.
- Specialist advice will be sought before pest control operations are conducted in order to protect the health and safety of the staff and the animals kept.

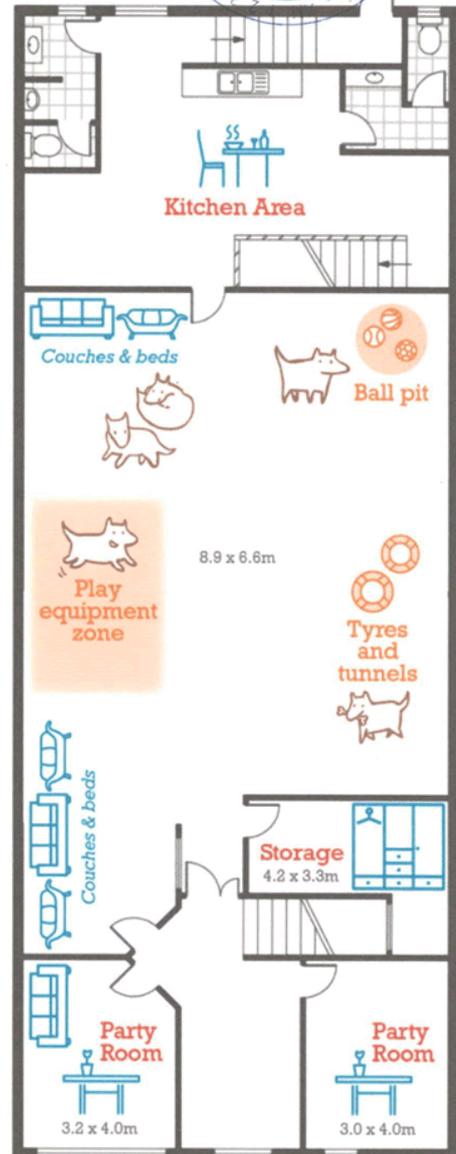
Staff's health must be protected by the provision of or access to:

- induction upon commencing work in the facility/establishment/centre
- adequate hot and cold hand washing facilities
- hand disinfectant placed at various locations around the facility/establishment/centre
- immunization against tetanus
- provision of personal protective equipment e.g. disposable gloves.

CITY OF VINCENT  
RECEIVED  
3 December 2018



LOWER LEVEL



UPPER LEVEL



Scale in metres. Indicative only. Dimensions are approximate. All information contained herein is gathered from sources we believe to be reliable. However we cannot guarantee its accuracy and interested persons should rely on their own enquiries



**11 DOUGLAS STREET, WEST PERTH**



DOG DAY CARE CENTRE

11 DOUGLAS STREET, WEST PERTH

TRANSPORT IMPACT STATEMENT



Final 1-0

Prepared by i3 consultants WA for  
Mses L Cunningham & A Deurloo



[www.i3consultants.com](http://www.i3consultants.com)

Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



**Project details**

Project Dog Day Care Centre  
 Location 11 Douglas Street, West Perth  
 Project ID 17803  
 Client Mses L Cunningham & A Deurloo  
 Description A Transport Impact Statement for a change of use from Office/ Warehouse to Dog Dare Care Centre at Street Number 11 Douglas Street in the City of Vincent suburb of West Perth prepared in accordance with the 2016 WAPC Transport Impact Assessment Guidelines.

**Document control**

Author David Wilkins  
 Status Final 1-0  
 File name 17803 SN11 Douglas St DDC TIS (F1-0)

Distribution & Publication Record	Draft			Final				
	22/11/18			23/11/18				
	D1-0	D2-0	D2-1	F1.0	F2-0	F2-2	F3-0	F3-1
amandadeurloo@hotmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
lucinda_rider@hotmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Revision status comments: D1-0 issued as a draft to client for confirmation of background data. F1-0: Address corrected (7 to 11) and cycle parking details included.

This is not an approved document unless certified here.

 Digitally signed by David Wilkins  
 Date: 2018.11.23 12:51:44 +08'00'

**© Copyright, i3 consultants WA, November 2018**

This work is copyright. Copyright in all drawings, reports, specifications, calculations and other documents provided by i3 consultants WA in connection with the Project (as described above) shall remain the property of i3 consultants WA. Mses L Cunningham & A Deurloo shall have a licence to use these documents for the purpose of completing the Project but shall not use, or make copies of such documents in connection with any work not included in the Project, unless written approval is obtained from i3 consultants WA.

Apart from any use as permitted under the Copyright Amendment Act 2006, no part may be reproduced without written permission of i3 consultants WA. Nearmap aerial photographs are used under licence 2575579.

**Disclaimer**

Neither i3 consultants WA nor any member or sub consultants to i3 consultants WA takes responsibility in any way whatsoever to any person or organisation, other than that for which this report has been prepared, in respect of the information set out in this report, including any errors or omissions therein. i3 consultants WA is not liable for errors in plans, specifications, documentation or other advice not prepared or designed by i3 consultants WA.

PO Box 1638 Subiaco WA 6904 | T 08 9467 7478 | dwilkins@i3consultants.com | www.i3consultants.com | ABN 53 745 566 923

Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Ms L Cunningham & A Deurloo



**CONTENTS**

**1 Introduction..... 5**

**2 Existing development..... 6**

**3 Proposed development..... 8**

    3.1 Repurposed site..... 8

    3.2 Dog Day Care activities..... 8

**4 Context with surrounds..... 9**

**5 Vehicle access and parking ..... 11**

**6 Provision for service vehicles..... 14**

**7 Operating hours..... 16**

**8 Traffic volumes and vehicle types..... 17**

**9 Traffic management on frontage street ..... 19**

**10 Public transport access..... 20**

**11 Pedestrian and cycle access..... 21**

    11.1 Proposed pedestrian and cycle facilities within the development ..... 21

    11.2 Existing pedestrian and cycle facilities on surrounding roads ..... 21

    11.3 Proposals to improve pedestrian or cycle access ..... 21

**12 Site specific issues..... 21**

**13 Safety issues ..... 22**

**References ..... 23**

**APPENDIX A WAPC Transport Impact Statement Checklist..... 24**

**Appendix B Parking Management Plan Framework..... 26**



PO Box 1638 Subiaco WA 6904 | T 08 9467 7478 | dwilkins@i3consultants.com | www.i3consultants.com | ABN 53 745 566 923

Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Mses L Cunningham & A Deurloo



#### ABOUT THE AUTHOR

David Wilkins has over 35 years of practical experience in traffic engineering, road safety and transport planning in both the UK and Australia and is an RTA NSW Certified Level 3 Lead Auditor (RSA-08-0178) and Main Roads Western Australia (MRWA) accredited Senior Road Safety Auditor (SRSA 0101). In addition to this, David is an MRWA accredited Crash Investigation Team Leader and Roadworks Traffic Manager (MRWA-RTM-10-RTM20). David has undertaken 98 road safety audits in the last five years and 240 road safety audits since 2001 across the full range of stages from feasibility through to pre-opening, including roadworks, existing roads, schools and mine sites.

David's specialist skills are in the management and development of transport infrastructure and planning, particularly with respect to road safety engineering, roadworks traffic management, traffic engineering, crash investigation, road safety audits, alternative transport systems (TravelSmart, shared paths, cycle facilities), transport statements, transport assessments, parking demand management, local area traffic management, speed management, accessible environments and innovation.

David specialises in undertaking and preparing traffic impact assessments in accordance with either the WAPC document 'Transport Impact Assessment Guidelines' or Austroads 'Guide to Traffic Management Part 12: Traffic Impacts of Developments'. In the last 7 years, David has personally prepared over 170 traffic and transport impact reports in accordance with these guidelines.

Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Mses L Cunningham & A Deurloo



## 1 INTRODUCTION

This Transport Impact Assessment report has been prepared in accordance with the WAPC publication Transport Impact Assessment Guidelines (1). These guidelines indicate that a Transport Impact Statement (TIS) is required for those developments that would be likely to generate moderate volumes of traffic and therefore would have a moderate overall impact on the surrounding land uses and transport networks.

A development that generates between 10 and 100 additional vehicle trips in the peak hour is classified as Moderate Impact and requires a Transport Impact Statement (TIS). A development that generates more than 100 additional vehicle trips in the peak hour is classified as High Impact and requires a Transport Impact Assessment.

The term “additional vehicular trips” has been used as the transport impact is the difference between the previous trip generation of the site and the forecast trip generation on the site.

The Dog Day Care Centre is expected to generate no more than 46 car trips during its busiest hour. The existing office warehouse use is likely to have generated around 2 car trips and hence the ‘impact’ is around 44 car trips in the busiest hour. On this basis the proposed change of use is classified as a moderate impact (less than 100) requiring a Transport Statement. Refer **Section 8** for further details regarding trip generation.



Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



## 2 EXISTING DEVELOPMENT

The existing development is a 446 m<sup>2</sup> partitioned and air-conditioned double storey office/ warehouse on the right-hand side of two other office/ warehouse businesses (Coffee Roaster and Interior Design). Whilst it shares a car park and access driveway with the other businesses, it has its own on-site parking allocation of 4 bays plus a brick paved loading bay.

An annotated aerial photograph of the site dated 23 September 2018 is provided as Photograph 1 below. Annotated street view photographs taken by the author during the site visit on 22<sup>nd</sup> November 2018 are provided as Photograph 2 and Photograph 3 on the following page.

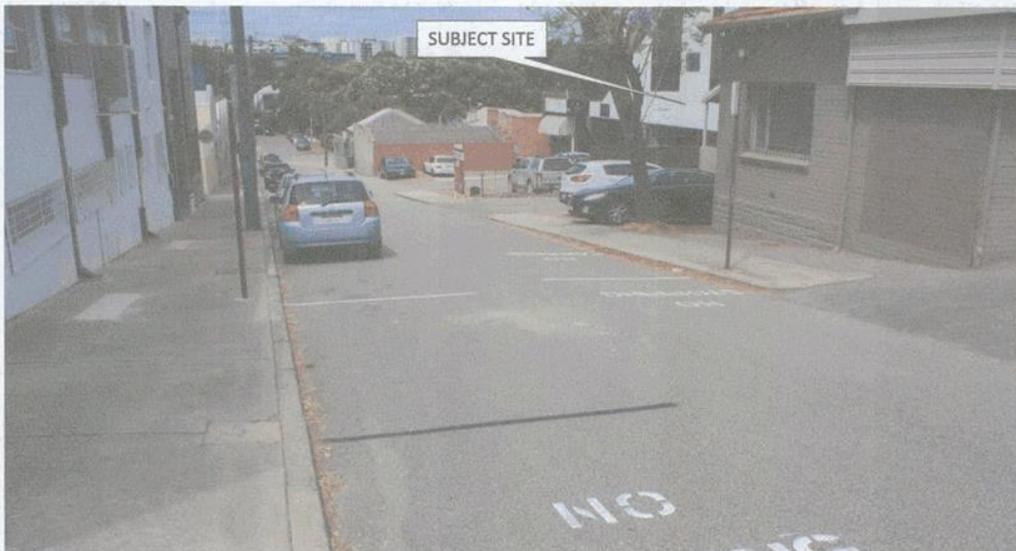


Photograph 1 – Existing site development

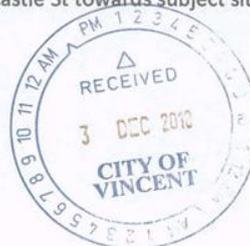
Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Mses L Cunningham & A Deurloo



Photograph 2 – View of subject site from Douglas St showing extent of No 11 excluding shared driveway



Photograph 3 – Looking down Douglas St from Newcastle St towards subject site on right



Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Ms L Cunningham & A Deurloo



### 3 PROPOSED DEVELOPMENT

#### 3.1 REPURPOSED SITE

The proponent has indicated that the existing site will be repurposed as a Dog Day Care Centre and that:

- There will be a maximum of 45 dogs on the premises at any one time;
- There will be a minimum of two staff members on site at any one time;
- Dogs will be trained and entertained on both levels of the property;
- Operating times 6.45 am – 5.30 pm Monday to Friday only:
  - 6.45 am – 9.00 am drop-off; and
  - 4.00 pm - 5.30 pm pick up
- There will be no dogs kept onsite overnight.

#### 3.2 DOG DAY CARE ACTIVITIES

A minimum of 2 staff will arrive on site each weekday prior to 6.45 AM.

Dog owners will drop off their dogs between 6.45 AM and 9.00 AM and pick them up between 4.00 PM and 5.30 PM. The 2 staff will leave after 5.30 PM.

Upon arrival the dogs run, play and socialise and meet and greet everybody. During the day the dogs alternate between play activities, behavioural training and resting.

Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



#### 4 CONTEXT WITH SURROUNDS

The subject site is located within a 'Commercial' zoned area that adjoins Loftus St and Newcastle St with the remaining area on the east side commercial, as shown in the annotated extract from the current Town Planning Scheme 2, provided as Figure 1 below.

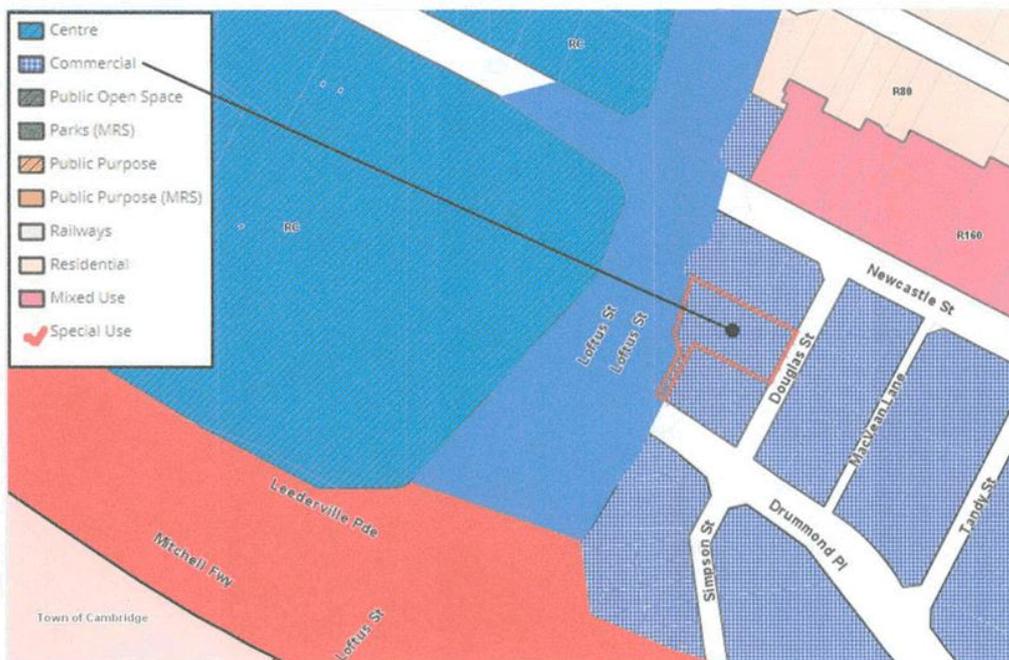


Figure 1 – Annotated extract from City of Vincent Town Planning Scheme 2

Douglas Street comprises a mixture of commercial businesses such as technology, recruitment and design consultants.

The City of Vincent is located in the Perth’s inner-city area, 3km north of the Perth GPO, and covers approximately 11.3km<sup>2</sup>. The City of Vincent is bordered by the City of Stirling to the north, the Town of Cambridge to the west, the City of Perth to the south and the City of Bayswater and the Swan River to the east.

In 2007, as part of the Local Government boundary changes, an area of West Perth was acquired by the City. The area is bounded by Loftus Street, Newcastle Street, Charles Street and the Graham Farmer Freeway, and is characterised by light industrial uses and is zoned Industrial under the Metropolitan Region Scheme.

According to on-line demographic data, the majority of residents in West Perth are Childless Couples (69%) aged between 20 and 40 (46%).



Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Ms L Cunningham & A Deurloo



The subject site, in the context of 400 m (5 min) and 800 m (10 min) ped sheds\*, along with the locations of the Leederville, City West and West Leederville Train Stations, is shown in Figure 2 below. Refer Section 10 for public transport details.

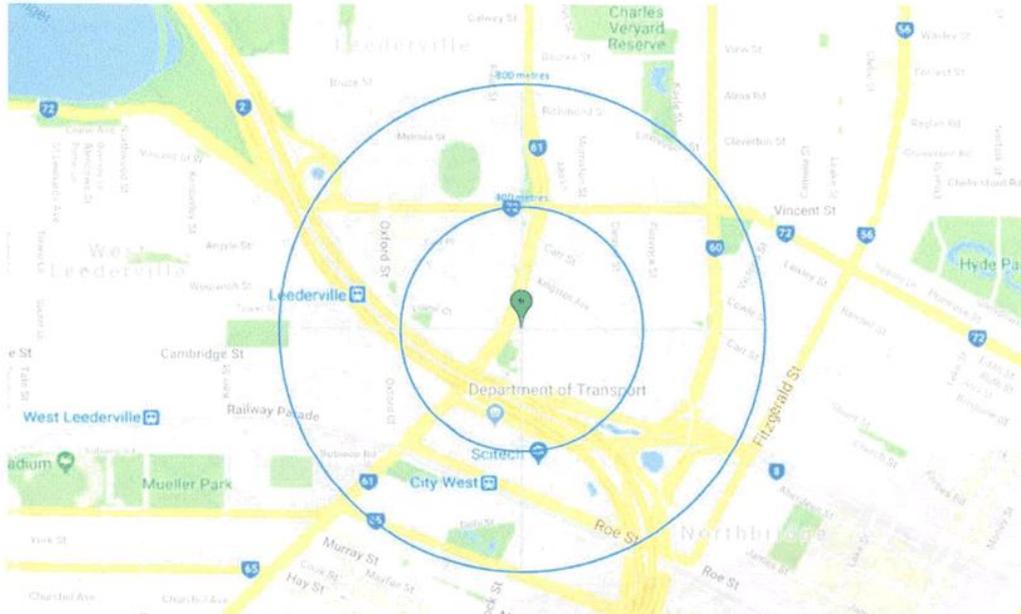


Figure 2 – Subject site context map showing 400 m (5 min) and 800 m (10 min) ped sheds

\* Ped shed is short for pedestrian shed, the basic building block of walkable, and hence Liveable Neighbourhoods. A ped shed is the area encompassed by the walking distance from a pedestrian attractor or generator. Ped sheds are often defined as the area covered by a 5-minute walk (400 metres) and 10-minute walk (800 metres). They are usually drawn as perfect circles, but in practice ped sheds have irregular shapes because they cover the actual distance walked, not the linear (aerial) distance. A synonym for ped shed is walkable catchment.

Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



## 5 VEHICLE ACCESS AND PARKING

Douglas Street is classified as an Access Road within the Main Roads WA Metropolitan Functional Road Classification system. The subject site is only 50 m south of Newcastle Street, a Distributor A road. This provides full movements in all directions allowing for easy access to the north via Loftus St or the Mitchell Fwy northbound, to the west via Vincent St, to the east via Newcastle St and to the south via Loftus St and the Mitchell Fwy southbound with traffic signal control at all access points, as shown in Figure 3 below.

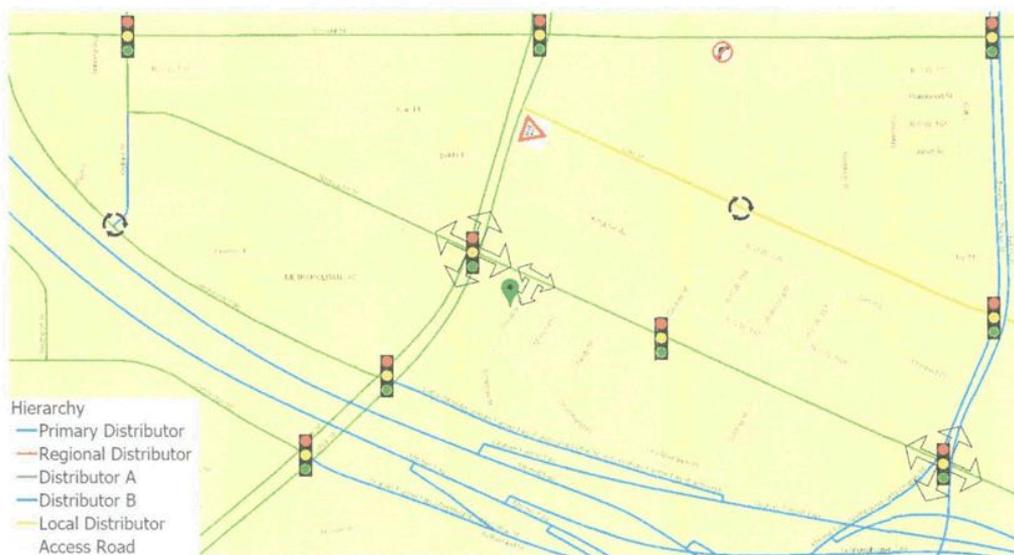


Figure 3 – Assessed Arrival & Departure Routes via distributor roads and traffic control

Douglas Street is a **Local Access Road** that comes under the care and control of the City of Vincent. It is a single sealed and kerb carriageway with a width of 6.0 m and paths on both sides. All local streets in this area are subject to the default urban speed limit of 50 km/h.

Newcastle St and Loftus St are **Distributor A** roads that comes under the care and control of the City of Vincent. Loftus Street is a dual carriageway with three through lanes in each direction whilst Newcastle St is a single carriageway with two lanes in each direction, although the kerbside lanes are used for on-street parking. They are both subject to a posted speed limit of 60 km/h.

As stated previously, there will be a maximum of 45 dogs and minimum of 2 staff at any one time between 6.45 AM and 5.30 PM on site.

The City of Vincent does not include “animal establishment”, “pet day care” or “dog day care” as a land use in any of its Planning Schemes or policies. Some Councils assess parking requirements for Dog Dare Care Centres as they would Child Day Care Centres, which would equate to 1 space per 5 dogs (City of Vincent Policy 7.7.1 Parking and Access (2)). Whilst this can be considered the closest similar land use, the parking

Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Ms L Cunningham & A Deurloo



demand can be quite different due to significantly higher staff numbers required for Child Care Centres, particularly those caring for babies, and hence significantly higher parking demand.

As indicated in **Section 2**, the existing site has 4 on-site parking bays (refer Photograph 4 below). The proponent has indicated that these bays will be set aside for use as drop-off and pick-up bays only, i.e. staff will use public car parks, street parking outside set-down/pick-up times, public transport or be dropped off and picked up if they do not live locally. The proponent has also adopted an early opening time, i.e. 6.45 AM, to allow for a staggered drop-off arrangement. In the unlikely event that all four drop-off/bays are occupied, there is a paved area on-site currently signed as a **LOADING AND UNLOADING BAY**, as shown in Photograph 5 below. An assessment based on likely demand is included in **Section 8**.



Photograph 4 – Existing parking bays allocated to No 11 Douglas St i.e. 4 bays



Photograph 5 – Existing signed **LOADING AND UNLOADING BAY**

Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Mses L Cunningham & A Deurloo

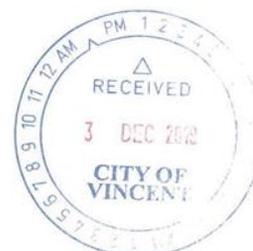


In order to maximise the use of the four on-site parking bays and meet the forecast drop-off/ pick-up and staff parking demands, it is recommended that these bays are managed through signed time restrictions as shown in the example provided as Figure 4 below. The times can be adjusted to suit indicated or observed peak drop-off and pick-up times.



Figure 4 – Example of Dog Drop-off/ Pick-up parking management sign

In addition to the on-site bays, there are six (6) 15 min parking bays on Newcastle St within 150 m of the site and a total of 73 on-street bays on Douglas St, Drummond Pl and Newcastle St with 2 hour parking limits between 8 AM-5.30 PM Monday to Friday and 8 AM – 12 noon Saturdays.



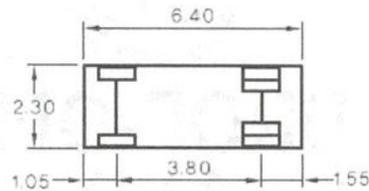
Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



## 6 PROVISION FOR SERVICE VEHICLES

The proponent has indicated that the site will be serviced by small Coles/ Woolworths type delivery vehicles. Waste collection is kerbside off Douglas Street using 240l MGBs that will be placed on the verge on collection days by on-site staff.

Based on the above, the largest service vehicle to use the site is the Small Rigid Vehicle (SRV), as described in AS 2890.2 and shown in Figure 5 and Photograph 6 below.



(a) Small rigid vehicle  
 Clearance height 3.50  
 Design turning radius 7.1

Figure 5 – Standard Service vehicle dimensions



Photograph 6 – Typical SRV observed on Douglas St

The site will be serviced from Douglas St using the Loading Zone located 15 m south of the subject site on the opposite side, as shown in Photograph 7 on the following page. In the event that the Loading Zone is occupied, the service vehicle can enter the site in a forward direction, reverse in the parking area and leave in a forward direction, as shown in the swept path assessment provided as Figure 6 on the following page.

Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Ms L Cunningham & A Deurloo



Photograph 7 – Loading Zone 8AM-5.30PM Mon-Fri 8AM-12NOON SAT

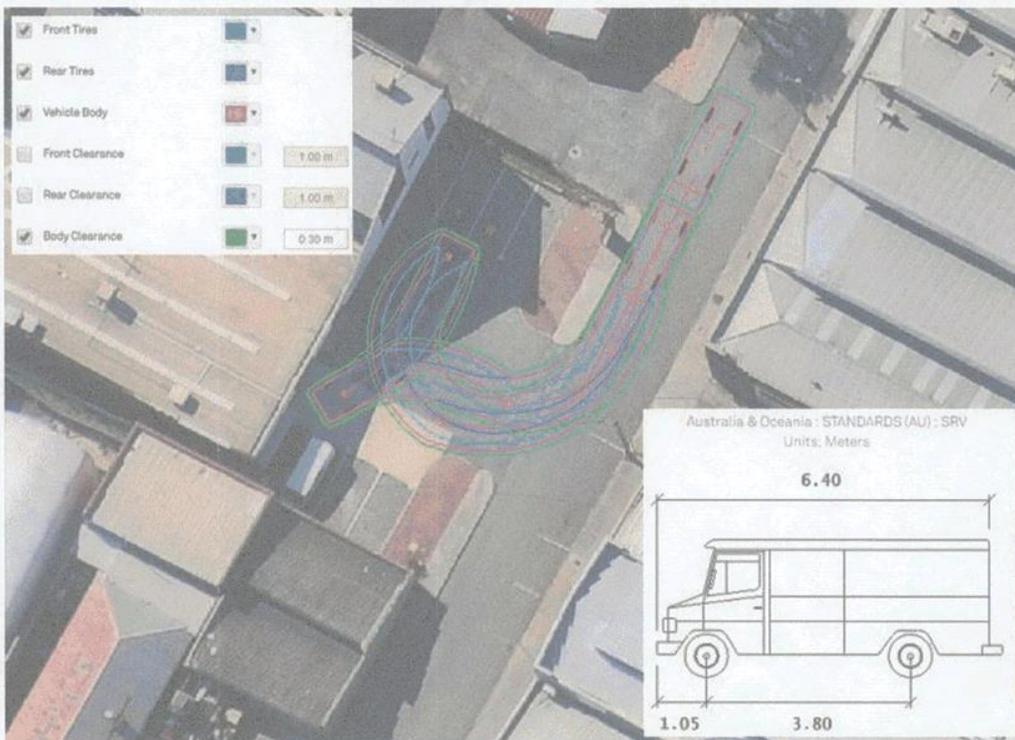
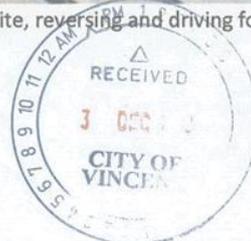


Figure 6 – Assessed swept path of SRV forward into site, reversing and driving forward out



Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Ms L Cunningham & A Deurloo



## 7 OPERATING HOURS

The proponent has indicated that the site will be staffed from 6.45 am – 5.30 pm Monday to Friday and that there will be no dogs on the premises overnight or on weekends.

Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



## 8 TRAFFIC VOLUMES AND VEHICLE TYPES

There is no known traffic volume data for Douglas Street. Based on 'Business Park' trip generation rates, hourly volumes are likely to be less than 50 trips during the morning and afternoon peak hours and around 300 vehicles per day. This is consistent with observations during the site visit.

Newcastle St currently carries approximately 10,800 vehicles per weekday and no more than 600 vehicles in any one direction during its peak hours. Loftus St currently carries approximately 35,250 vehicles per weekday and around 2,000 vehicles in any one direction during its peak hours. Hourly volume profiles for these roads are shown in Figure 7 below. Approximately 3.5% of traffic on these roads are Heavy Vehicles. These volumes are consistent with the classification and function of these roads.

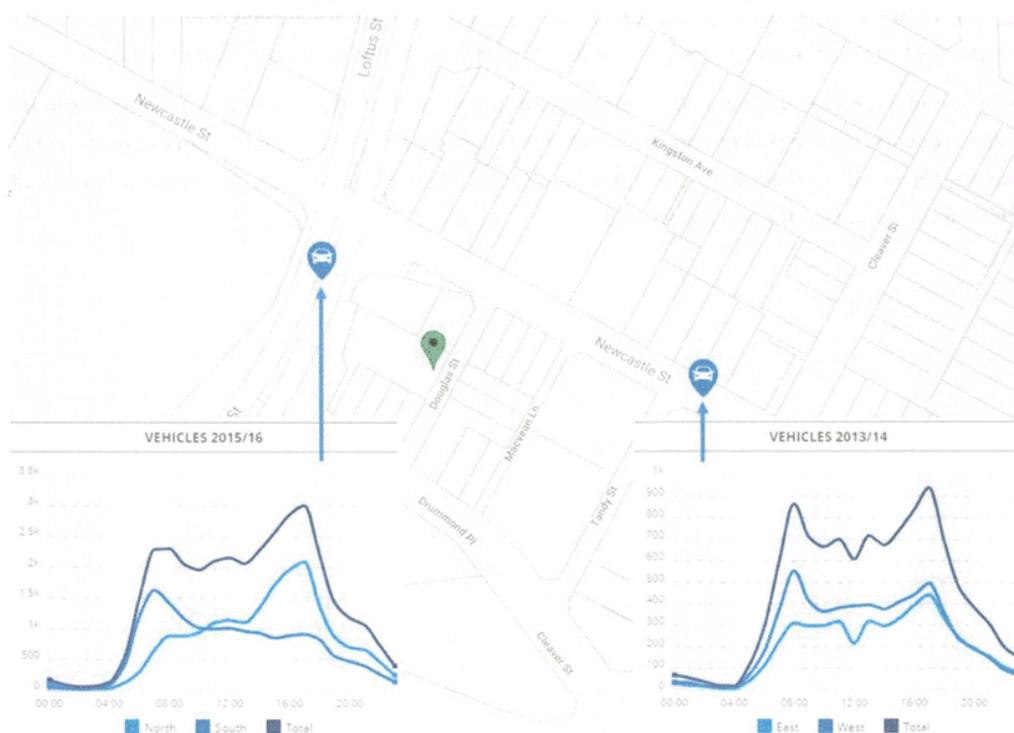


Figure 7 – Average Weekday Traffic Volumes on Newcastle St and Loftus St in vicinity of the site

Trip generation rates for Dog Day Care Centres can be determined from dog accommodation numbers, drop-off/ pick-up duration times and the number of parking bays as all dog owners/ carers are expected to arrive by car as the nature of the service is not suitable for public transport, walking or cycling trips.

A review of other Dog Day Care Centre's (i.e. Kalmpets Animal Behaviour Centre in Balcatta and Billy's Day-Care for Dogs in Belmont) has revealed that up to 45% of dogs are dropped off in the first 2 hours and that 50% of dogs are picked up in the last hour of operation. Based on this, the greatest traffic volume likely to be

Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Ms L Cunningham & A Deurloo



generated by the proposed Dog Day Care Centre is that associated with picking up 23 dogs between 4.30 pm and 5.30 pm, which equates to 23 trips IN and 23 trips OUT (assuming that each dog is picked up separately and that the two staff depart after this peak hour). The Dog Day Care Centre data also indicates that the drop-off and pick-up duration is less than 10 minutes. Based on 4 available car bays, the capacity of the car park for drop-off and pick-up is 24 cars which exceeds the assessed peak hour demand of 23.

The previous office/ warehouse use is likely to have generated up to 2 car trips during the peak hours and hence the 'impact' is approximately 44 car trips in the busiest hour and is classified as a moderate impact (less than 100) that does not require detailed assessment or traffic modelling. The maximum additional hourly traffic likely to be generated by the development at the Douglas St/ Newcastle St intersection is likely to be around 44 trips as all vehicular traffic to and from the subject site is expected to travel through this intersection. This represents 4.7% of the Newcastle St traffic volumes at this time (939 vehicles) which is significantly less than the 10% warrant threshold indicated in the WAPC Guidelines for detailed assessment.

As indicated in **Section 4**, demographic data indicates that the majority of residents in West Perth are Childless Couples (69%) aged between 20 and 40 (46%). This suggests that there is likely to be an element of local residents walking their dogs to and from the centre which in turn reduces the assessed number of vehicular trips as well as the parking demand.

Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Mses L Cunningham & A Deurloo



## 9 TRAFFIC MANAGEMENT ON FRONTAGE STREET

Traffic management on Douglas Street consists of:

- NO STOPPING and NO PARKING signs and pavement markings on the west side for its full length;
- ½ P parking for up to 7 cars on the east side between 8 AM-5.30 PM Mon-Fri & 8 AM – 12 NOON SAT;
- 1 Loading Zone (COMMERCIAL VEHICLES ONLY) on the east side approximately 15 m south of the subject site between 8 AM-5.30 PM Mon-Fri & 8 AM – 12 NOON SAT; and
- NO STOPPING and NO PARKING signs and pavement markings on the east side for the remainder of its length, including across access driveways.

The provision of on-street parking bays on the east side with NO STOPPING and NO PARKING areas at each access driveway results in a traffic calmed street as the 6.0 m carriageway is reduced to segments of 3.6 m width past parked cars.



Page 19 of 29

Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



## 10 PUBLIC TRANSPORT ACCESS

Whilst it is unlikely that patrons will use public transport to access the site, staff may.

Public Transport is provided by the Public Transport Authority (PTA) via Transperth bus and train services.

There are two bus stops within a 2-minute walk of the subject site, both on Newcastle Street with one for eastbound and one for westbound services, as shown in Figure 8 below.

The stops are serviced by bus route 15 which travels between Perth Busport to the southeast and Glendalough Train Station to the north. There are 58 services between 6.30 AM and 11.30 PM at each bus stop during the week at intervals of between 7 minutes during peak times and 1 hour late at night.

Based on the above assessment, the site is well served by public transport and this is an attractive option for staff to use.

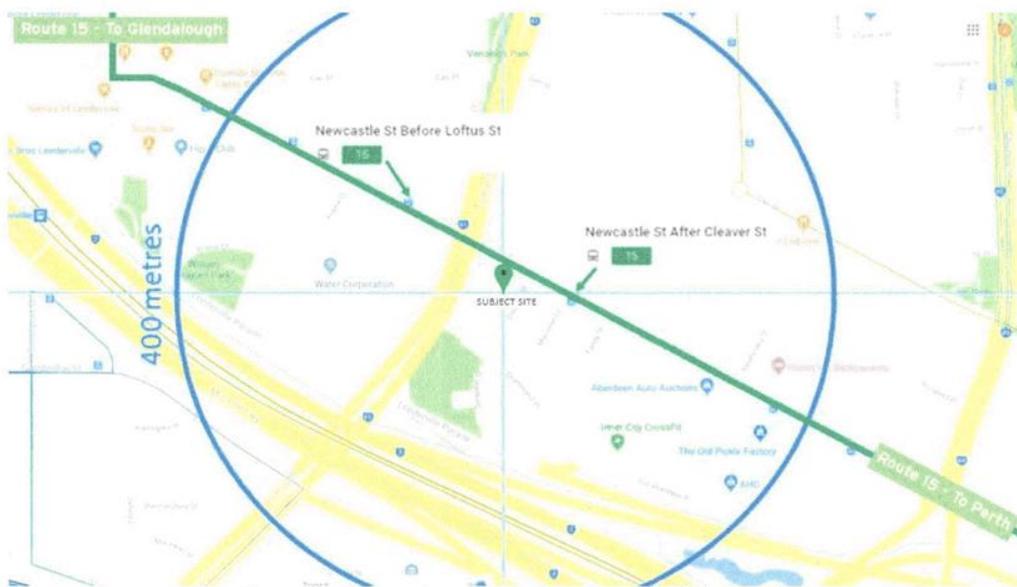


Figure 8 – Nearest bus stops and routes to the Subject Site

Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Mses L Cunningham & A Deurloo



## 11 PEDESTRIAN AND CYCLE ACCESS

### 11.1 PROPOSED PEDESTRIAN AND CYCLE FACILITIES WITHIN THE DEVELOPMENT

There are no existing pedestrian and cycle facilities on site. The parking area operates as a shared area similar to many other developments in the area.

### 11.2 EXISTING PEDESTRIAN AND CYCLE FACILITIES ON SURROUNDING ROADS

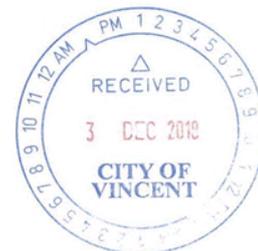
Existing cycle and pedestrian facilities on the road network are considered adequate for the proposed use with paths on both sides of Douglas St and Newcastle St and a dedicated off-street share path on the east side of Loftus Street. There are also formal pedestrian crossing facilities within the traffic signals at the Newcastle St/ Loftus St intersection, allowing for an appropriate link to the Leederville Train Station and parking areas.

### 11.3 PROPOSALS TO IMPROVE PEDESTRIAN OR CYCLE ACCESS

The proponent has indicated a desire to install 4 bike racks at the rear of the premises, i.e. safe and secure, where staff can use one of the three showers located on site.

## 12 SITE SPECIFIC ISSUES

There are no specific traffic, transport or parking issues relevant to the site other than those already identified in this assessment.



Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Ms L Cunningham & A Deurloo



### 13 SAFETY ISSUES

A review of the five-year crash record for the period ending 31<sup>st</sup> December 2017 has revealed that there have not been any reported crashes in Douglas St or at its intersection with Newcastle St, as shown in Figure 9 below. Note that each marker represents a crash location and not a single crash, i.e. some crash locations are where more than one crash have been reported.

There are no assessed vehicular safety issues with the existing site due to the ‘traffic calming’ provided by parked cars and the relatively narrow carriageway, as discussed in Section 9. The crash record supports this view.

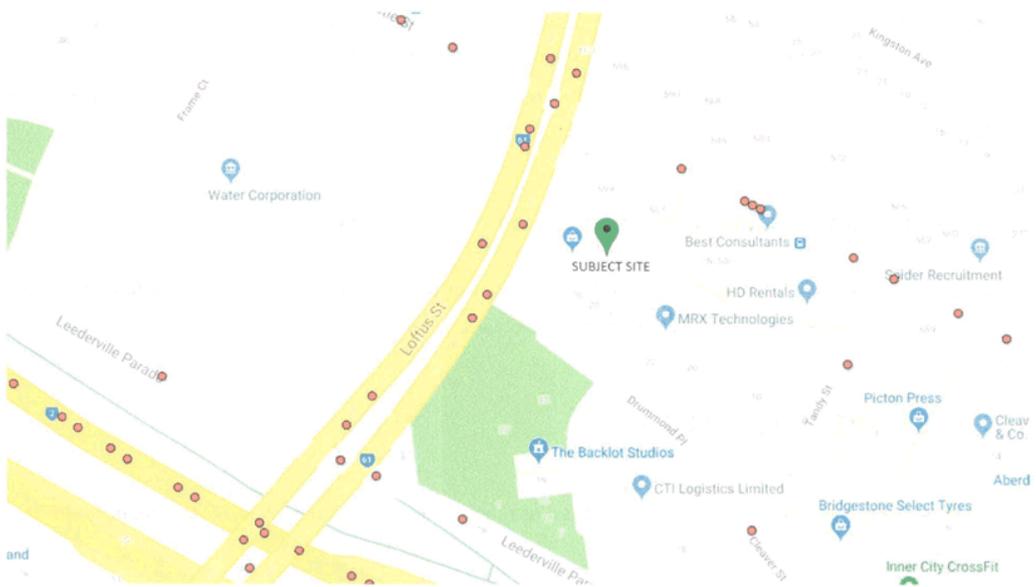


Figure 9 – 5-year crash location plot in vicinity of the subject site

Transport Impact Statement  
Dog Day Care Centre 11 Douglas Street, West Perth  
Prepared for Ms L Cunningham & A Deurloo



## REFERENCES

1. **Western Australian Planning Commission.** *Transport Impact Assessment Guidelines*. Department of Planning, Government of Western Australia. Perth, Western Australia : Western Australian Planning Commission, August 2016. p. 182, Revised August 2016. The current version of the TIA guidelines (August 2016) has been endorsed by the WAPC..
2. **City of Vincent.** *Policy No: 7.7.1 Non-residential Development Parkign Requirements Part 1 - Policy Operation*. s.l. : City of Vincent. p. 14.
3. **Standards Australia.** *AS/NZS 2890.1 - 2004 Parking facilities Part 1: Off-street car parking*. Sydney : Standards Australia/ Standards New Zealand, 2004. p. 77. (Incorporating Ammdment No 1). ISBN 0 7337 5742 1.
4. —. *AS 2890.3:2015 - Parking facilities Part 3: Bicycle parking*. Sydney : SAI Global Limited under licence from Standards Australia Ltd, 2015. Vol. 3. ISBN 9781760352295.
5. **Roads and Traffic Authority NSW.** *Guide to Traffic Generating Developments*. Transport Planning Section. Sydney : Roads and Traffic Authority NSW, October 2002. p. 174. Version 2.2. ISBN 0 7305 9080 1.
6. **Institute of Transportation Engineers (USA).** *Trip Generation Manual, 9th Edition*. 9th Edition. Washington : Institute of Transportation Engineers (USA), September 2012. ISBN-13: 978-1-933452-64-7; ISBN-10: 1-933452-64-1.
7. **Standards Austarlia/ Standards New Zealand.** *AS/ NZS 2890.6-2009: Parking facilities Part 6: Off-street parking for people with disabilities*. Sydney & Wellington : Standards Australia and Standards New Zealand, 2009. p. 25. Vol. 6. ISBN 0 7337 9285 5.
8. **Government of Western Australia.** *City of Vincent Town Planning Scheme No. 2*. Department of Planning, Lands and Heritage, Government of Western Australia. Perth : Department of Planning, Lands and Heritage, 2018. p. 39, Updated to include AMD 1 GG 3/08/2018.



Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



**APPENDIX A WAPC TRANSPORT IMPACT STATEMENT CHECKLIST**

Checklist for a transport impact statement for individual development

- Tick the provided column for items for which information is provided.
- Enter N/A in the provided column if the item is not appropriate and enter reason in comment column.
- Provide brief comments on any relevant issues.
- Provide brief description of any proposed transport improvements, for example, new bus routes or signalisation of an existing intersection.

ITEM	PROVIDED	COMMENTS/PROPOSALS
<b>Proposed development</b>		
existing land uses	Section 2	Office/ warehouse
proposed land use	Section 3	Dog Day Care
context with surrounds	Section 4	
<b>Vehicular access and parking</b>		
access arrangements	Section 5	
public, private, disabled parking set down/pick up	Section 5	
<b>Service vehicles (non-residential)</b>		
access arrangements	Section 6	
on/off-site loading facilities	Section 6	
<b>Service vehicles (residential)</b>		
rubbish collection and emergency vehicle access	na	
<b>Hours of operation (non-residential only)</b>	Section 7	6.45 AM – 5.30 PM Monday to Friday
<b>Traffic volumes</b>		
daily or peak traffic volumes	Section 8	Daily and peak hour volumes assessed
type of vehicles (for example, cars, trucks)	Section 8	Development predominantly cars.
<b>Traffic management on frontage streets</b>	Section 9	Traffic calming via parked vehicles and narrow carriageway
<b>Public transport access</b>		
nearest bus/train routes	Section 10	Figure 2 & Figure 8; Leederville Train Station & Bus Route 15 Perth-Glendalough
nearest bus stops/train stations	Section 10 Section 4	2 bus stops within 5 min walk. Leederville Train Station 600 m (Figure 2)
pedestrian/cycle links to bus stops/train station	Sections 10&11	Good. Paths both side all roads and formal crossing facilities at Loftus St/ Newcastle St intersection.

Transport Impact Statement  
 Dog Day Care Centre 11 Douglas Street, West Perth  
 Prepared for Mses L Cunningham & A Deurloo



ITEM		
<b>Pedestrian access/ facilities</b>		
existing pedestrian facilities within the development (if any)	Section 11.1	Limited - na
proposed pedestrian facilities within development	Section 11.1	Limited - na
existing pedestrian facilities on surrounding roads	Section 11.2	Good. Paths both side all roads and formal crossing facilities at Loftus St/ Newcastle St intersection.
proposals to improve pedestrian access	Section 11.3	No identified need or warrant.
<b>Cycle access/facilities</b>		
existing cycle facilities within the development (if any)	Section 11.1	Limited - na
proposed cycle facilities within development	Section 11.1	Limited - na
existing cycle facilities on surrounding roads	Section 11.2	Good. Paths both side all roads and formal crossing facilities at Loftus St/ Newcastle St intersection.
proposals to improve cycle access	Section 11.3	No identified need or warrant.
<b>Site specific issues</b>	Section 12	None identified.
<b>Safety issues</b>	Section 13	No current crashes and no identified potential for this to change.
identify issues		Drop-off/ Pick-up demands may not be met concurrently with desired staff parking on-site. There are no cycle parking facilities currently on-site.
remedial measures		It is recommended that the four on-site bays are designated for use as drop-off/ pick-up use only at peak times and that secure cycle parking is provided on site four bicycles.

Proponent's name *Ms L Cunningham & Ms A Deurloo*

Company *Happy Tails Dogs* Date *23/11/18*

Transport assessor's name *David Wilkins* Company *i3 consultants WA* Date *23/11/18*



**S7727**

<u>Lot Number</u>	<u>Part</u>	<u>Register Number</u>	<u>Unit Entitlement</u>	<u>Lot Number</u>	<u>Part</u>	<u>Register Number</u>	<u>Unit Entitlement</u>
1		2075/247	23	2		2075/248	23
4		2075/249	54				

LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 13 10:00:39 2018 JOB 56207139



**Landgate**  
www.landgate.wa.gov.au

WESTERN



AUSTRALIA

REGISTER NUMBER <b>4/SP7727</b>	
DUPLICATE EDITION <b>3</b>	DATE DUPLICATE ISSUED <b>28/8/2009</b>

VOLUME  
**2075** FOLIO  
**249**

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893 AND THE  
STRATA TITLES ACT OF 1985

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 4 ON STRATA PLAN 7727  
TOGETHER WITH A SHARE IN ANY COMMON PROPERTY AS SET OUT ON THE STRATA PLAN

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

BRUNSWICK HOLDINGS PTY LTD OF 202 EMPIRE AVENUE, CHURCHLANDS  
(T I689797 ) REGISTERED 10/11/2003

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

1. INTERESTS NOTIFIED ON THE STRATA PLAN AND ANY AMENDMENTS TO LOTS OR COMMON PROPERTY NOTIFIED THEREON BY VIRTUE OF THE PROVISIONS OF THE STRATA TITLES ACT NO.33 OF 1985 AS AMENDED.
2. \*K552039 CAVEAT BY OMNISTAR PTY LTD LODGED 1/4/2008.
3. K996397 LEASE TO APN OUTDOOR (TRADING) PTY LTD OF LEVEL 4, BUILDING C, 33 SAUNDERS STREET, PYRMONT, NEW SOUTH WALES AS TO PORTION ONLY. EXPIRES: SEE LEASE. REGISTERED 2/7/2009.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: SP7727  
PREVIOUS TITLE: 1556-199, SP7727  
PROPERTY STREET ADDRESS: 11 DOUGLAS ST, WEST PERTH.  
LOCAL GOVERNMENT AUTHORITY: CITY OF VINCENT

NOTE 1: K849527 SECTION 138D TLA APPLIES TO CAVEAT G861854

LANDGATE COPY OF ORIGINAL NOT TO SCALE Fri Jan 19 14:56:30 2018 JOB 55807705

Landgate
   
www.landgate.wa.gov.au

PLAN OF LOT 3 AND COMMON PROPERTY ON STRATA  
PLAN 7727

CERTIFICATE OF TITLE Volume 1556 Folio 199

LOCAL AUTHORITY CITY OF PERTH 24.51

LOCALITY WEST PERTH INDEX PLAN PERTH 1000 24.52

NAME OF BUILDING 7 to 11 DOUGLAS STREET WEST PERTH

NAME OF BODY CORPORATE  
 (IF STRATA PLAN OF SUBDIVISION  
 OR CONSOLIDATION)

ADDRESS FOR SERVING OF 7-11 DOUGLAS STREET

NOTICES ON COMPANY WEST PERTH WA 6005

PURPOSE

CA 1

STRATA PLAN **7727**



OFFICE USE ONLY

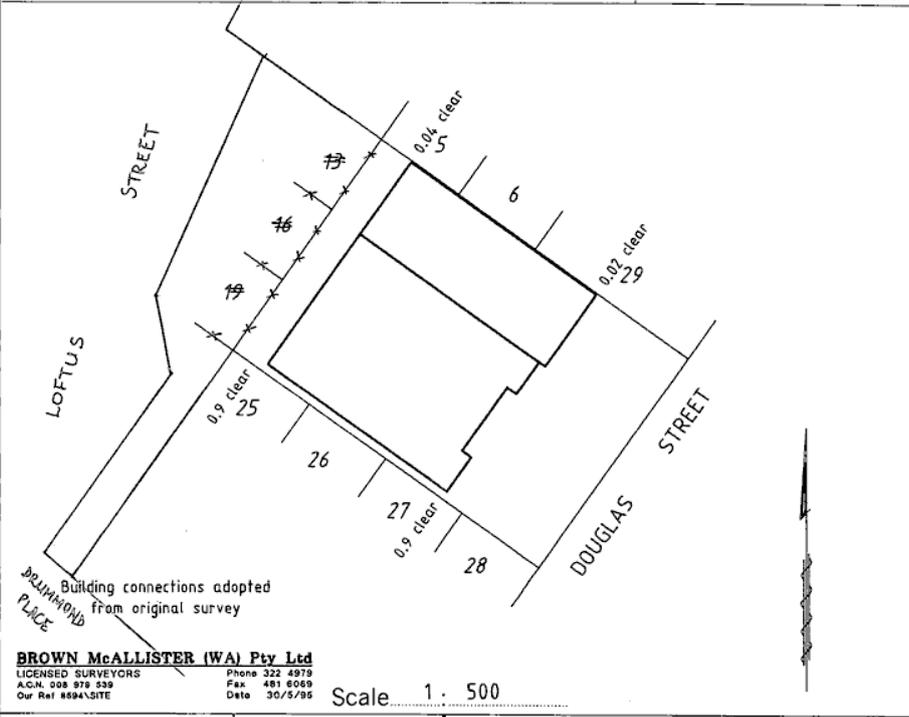
LODGED 5.10.95 103869

EXAMINED 25.10.95 ll

REGISTERED 17.5.96 App.G180611



*[Signature]*  
 REGISTRAR OF TITLES



Building connections adopted from original survey

**BROWN McALLISTER (WA) Pty Ltd**  
 LICENSED SURVEYORS  
 A.C.N. 308 975 339 Phone 322 4979  
 Our Ref 8594/SITE Fax 481 6069  
 Date 30/5/95

Scale 1 : 500

SCHEDULE OF UNIT ENTITLEMENT		OFFICE USE ONLY CURRENT Cs. of TITLE	
LOT No.	UNIT ENTITLEMENT	VOL.	FOL.
1	23	1556-197,	2075-247
2	23	1556-198,	2075-248
3	NOW SUBDIVIDED		
4	54	2075-	249
AGGREGATE	100		

**CERTIFICATE OF LICENSED VALUER**

I, DONALD EFTOS being a Licensed Valuer licensed under the Land Valuers Licensing Act 1978 do hereby certify that the unit entitlement of each Lot, as stated in the schedule bears in relation to the aggregate unit entitlement of all Lots delineated on the strata plan a proportion not greater than 5 per cent more or 5 per cent less than the proportion that the capital value of that Lot bears to the aggregate capital value of all the Lots delineated on the plan.

4.10.95  
 Date  
  
 Signed

02181/5/91-2M-S/7652 8594

LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 13 10:00:39 2018 JOB 56207139



CA 3

STRATA PLAN No. 7727

DESCRIPTION OF PARCEL AND BUILDING

A ONE AND TWO STOREY BRICK BUILDING WITH METAL DECKING ROOF.

COMPRISING THREE COMMERCIAL UNITS.

SITUATED ON: LOT 30 ON DIAGRAM 57345

TO BE KNOWN AS: 7 TO 11 DOUGLAS STREET WEST PERTH WA 6005

THE POSTAL ADDRESS IS: 7 - 11 DOUGLAS STREET WEST PERTH WA 6005

CERTIFICATE OF SURVEYOR

I, CRAIG DOUGLAS McALLISTER, being a licensed surveyor registered under the Licensed Surveyors Act 1909, as amended, hereby certify that:-

- (a) each lot that is not wholly within a building shown on the plan is within the external surface boundaries of the parcel; and either
- (b) each building referred to above is within the external surface boundaries of the parcel; or
- ~~(c) in a case where a part of a wall or building, or material attached thereto, encroaches beyond the external surface boundaries of the parcel-~~
  - (i) all lots shown on the plan are within the external surface boundaries of the parcel;
  - (ii) the plan clearly indicates the existence of the encroachment and its nature and extent; and
  - (iii) where the encroachment is not on to a public road, street or way, that an appropriate ~~encroachment has been granted and registered as an appurtenance of the parcel.~~

*buw*

17<sup>th</sup> August 1995  
Date

Delete whichever is inapplicable

*Craig Douglas McAllister*  
Licensed Surveyor

CERTIFICATE OF LOCAL AUTHORITY

CITY OF PERTH, the local authority hereby certifies that-

- (1) (a) the building and the parcel referred to above has been inspected and that it is consistent with the building plans and specifications in respect of the building thereof that have been approved by the local authority; or
- CB* (b) ~~the building has been inspected and the modification is consistent with the approved building plans and specifications relating to the modification;~~
- (2) the building, in the opinion of the local authority, is of sufficient standard and suitable to be divided into lots pursuant to the Strata Titles Act 1985;
- CB* (3) ~~where a part of a wall or building or material attached thereto encroaches beyond the external surface boundaries of the parcel on to a public road, street or way the Local authority is of the opinion that retention of the encroachment in its existing state will not endanger public safety or unreasonably interfere with the amenity of the neighbourhood and the local authority does not object to the encroachment;~~
- CB* (4) (a) any conditions imposed by the State Planning Commission have been complied with;
- (b) ~~the within strata scheme is exempt from the requirement of approval by the State Planning Commission.~~

12.9.95  
Date

Delete whichever is inapplicable

*Shade*  
Town/Shire Clerk  
Delegated Officer  
Section 23(5) Strata Titles Act 1985

CP39568-1/95-1000

CA 7

STRATA PLAN No. 1727

STRATA TITLES ACT 1985

WESTERN AUSTRALIAN PLANNING COMMISSION  
CERTIFICATE OF APPROVAL BY STATE PLANNING COMMISSION  
TO A STRATA PLAN

WESTERN AUSTRALIAN PLANNING COMMISSION

It is hereby certified that the approval of the ~~State Planning Commission~~ has been granted pursuant to the provisions of abovementioned Act to:

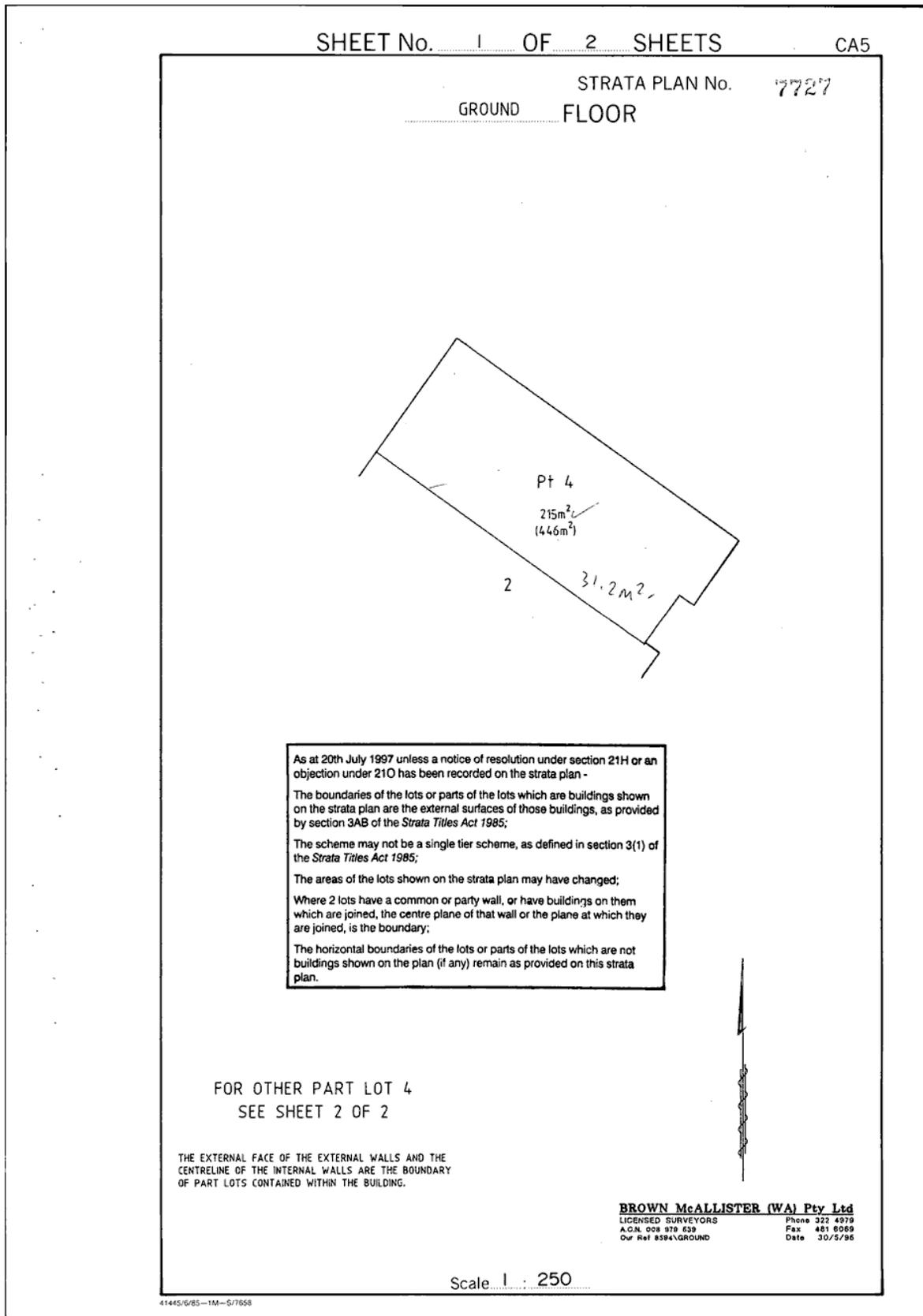
- (i) the Strata Plan submitted on 2 1 AUG 1995 and relating to the property described below;
- (ii) to the sketch submitted on \_\_\_\_\_ of the proposed subdivision of the property described below into lots on a Strata Plan subject to the following conditions:

Property Description: Whole/~~Part~~ Lot(s) 30  
 Location(s) PERTH SUB LOT 60 1/2  
 Town WEST PERTH  
 Local Authority District CITY OF PERTH  
 Property Owner BRUNSWICK HOLDINGS PTY LTD

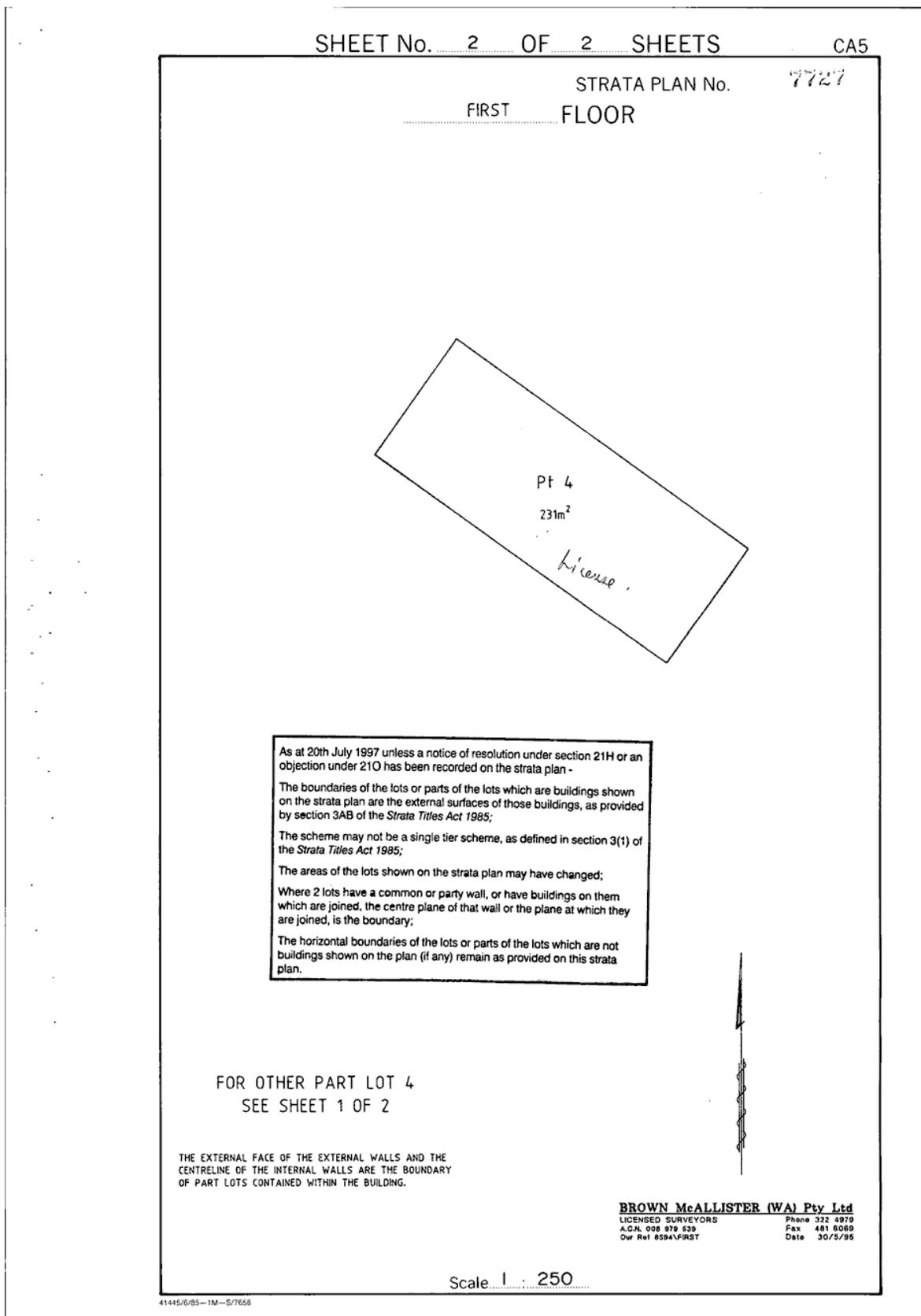
*Janet Robinson*  
 For Chairman,  
 STATE PLANNING COMMISSION  
 WESTERN AUSTRALIAN PLANNING COMMISSION

Date - 5 SEP 1995  
 (\*To be deleted as appropriate)

E77163/9/90-1500-S/7660



LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 13 10:00:39 2018 JOB 56207139



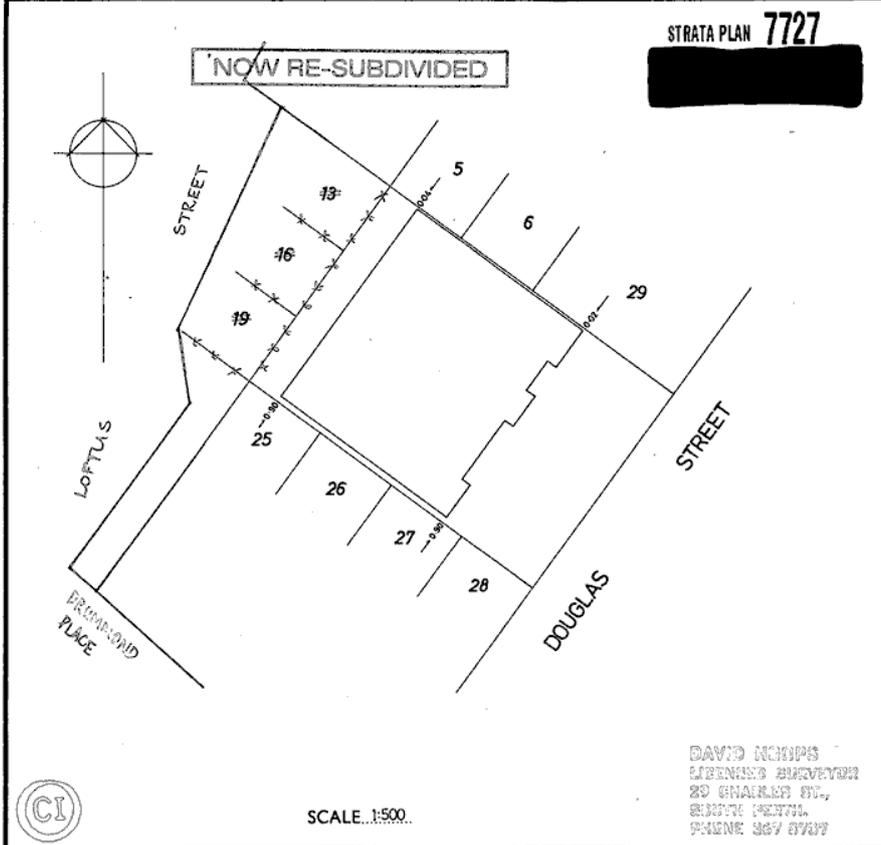
LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 13 10:00:39 2018 JOB 56207139



FORM I

Ca. I

PARCEL OF LAND	Pt PERTH SUBURBAN LOT 60½ AND BEING LOT 20 ON DIAGRAM 52245 Lot 500 on Deposited Plan 46696 1549-225 See Transfer K924760	STRATA PLAN 7727
CERTIFICATE OF TITLE	CITY OF PERTH PERTH 24.51 WEST PERTH INDEX PLAN 1000 24.52	OFFICE USE ONLY
LOCAL AUTHORITY	7 TO 11 DOUGLAS STREET WEST PERTH	LODGED 11.1.80
LOCALITY	7 TO 11 DOUGLAS STREET WEST PERTH	EXAMINED 14.1.80
NAME OF BUILDING	7 TO 11 DOUGLAS STREET WEST PERTH	REGISTERED App. 8.870745 26.2.80
ADDRESS FOR SERVING OF NOTICES ON COMPANY		REGISTRAR OF TITLES



DAVID HOOPS  
LICENSED SURVEYOR  
29 CHARLES ST.  
SHEPPHARDT  
PHONE 367 8707

LOT No.	UNIT ENTITLEMENT	OFFICE USE ONLY	
		CURRENT C. OF TITLE	VOL. FOL.
1	1	1556-197	
2	1	1556-198	
3	1	1556-199	
SEE FURTHER SHEET OF PLAN OF RE-SUBDIVISION			
AGGREGATE	3		

**SURVEYOR'S CERTIFICATE**

I hereby certify that the building shown on the plan is within the external surface boundaries of the parcel and where eaves or guttering project beyond those boundaries, that a registered easement has been granted as an appurtenance of the parcel or, where the projection is over a road that the Local Authority has consented thereto.

DATE 11.10.79 LICENSED SURVEYOR.

APPROVED BY THE TOWN PLANNING BOARD FOR THE PURPOSES OF THE STRATA TITLES ACT 39 OF 1966

DATE 8 JAN 80 CHAIRMAN.

64942/3/77-2M-MS/893

LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 13 10:00:39 2018 JOB 56207139

**Landgate**  
www.landgate.wa.gov.au

C.A. 3

FORM 3

**STRATA PLAN No. 7727**

**CERTIFICATE OF LOCAL AUTHORITY**

FOR THE PURPOSES OF THE STRATA TITLES ACT 39 OF 1966

CITY OF PERTH, THE LOCAL AUTHORITY,

**HEREBY CERTIFIES THAT:-**

- (1) The building shown on the plan has been inspected and that it is consistent with the building plans and specifications in respect thereof that have been approved by the Local Authority.
- (2) The building, in the opinion of the local authority, is of sufficient standard and suitable to be divided into lots pursuant to the Strata Titles Act, 1966.

**DESCRIPTION OF BUILDING:-**

BRICK AND METAL DECK ROOFED BUILDING COMPRISING THREE (3) FACTORY UNITS.

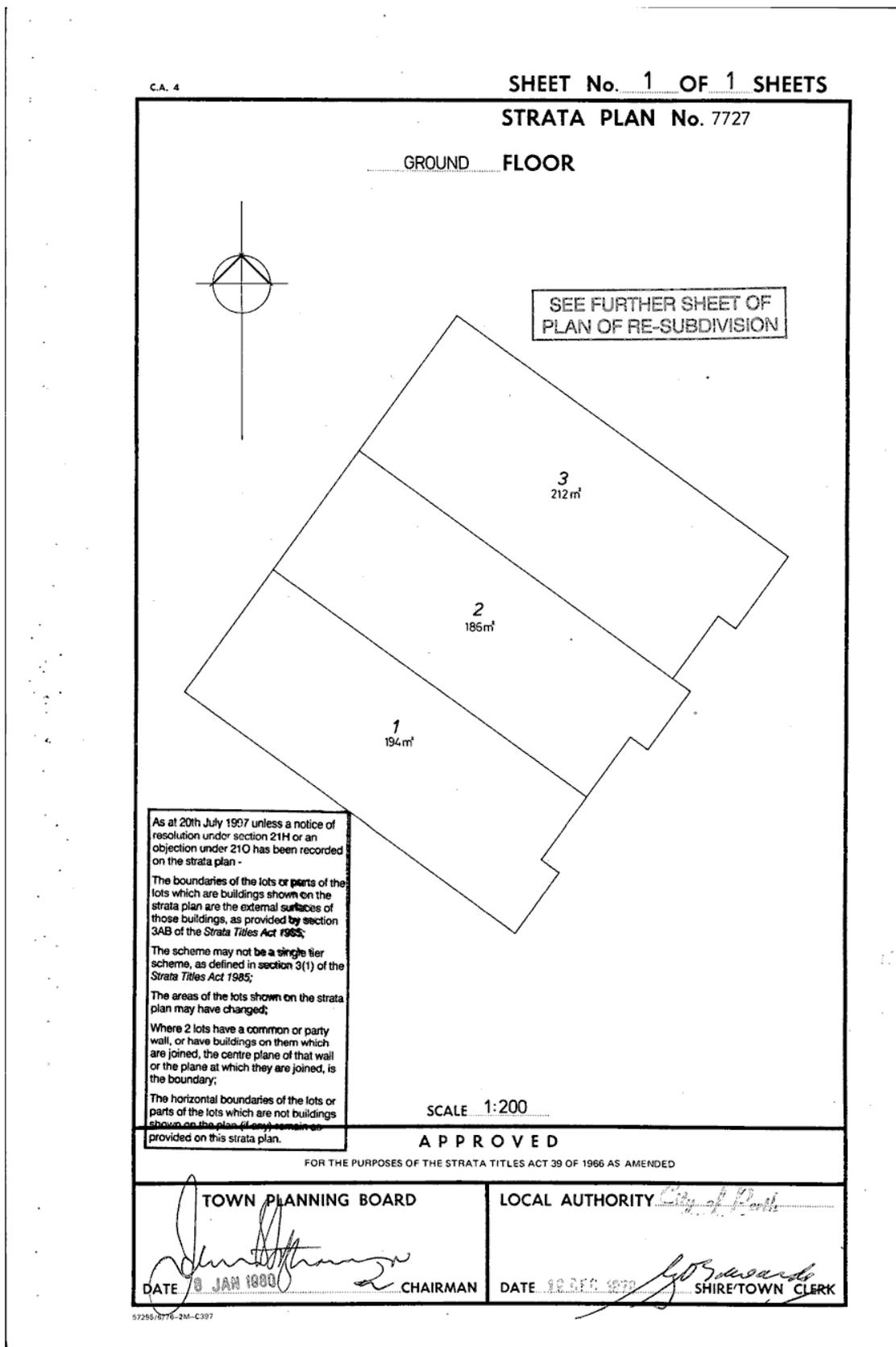
THE NAME AND ADDRESS OF THE BUILDING IS -  
7 TO 11 DOUGLAS STREET, WEST PERTH.

DATE 20 FEB 2018 *[Signature]*  
SHIRE/TOWN CLERK

62067/1/69-200 - F892

LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 13 10:00:39 2018 JOB 56207139





LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 13 10:00:39 2018 JOB 56207139

LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 13 10:00:39 2018 JOB 56207139



Ca. 5

ANNEXURE A OF STRATA PLAN No. 7727		REGISTRAR OF TITLES		
SCHEDULE OF REGISTERED PROPRIETORS				
REGISTERED PROPRIETOR	INSTRUMENT			SIGNATURE OF REGISTRAR OF TITLES
	NATURE	NUMBER	REGIST'D	
Portion of common property included into Lot 4.	Transfer	G180612	17.5.96	<i>[Signature]</i>
Subdivision of Strata Lot 3 and common property into Lot 4.	Application	G180611	17.5.96	<i>[Signature]</i>
The common property herein is amended by inclusion of that parts of Lots 13,16, 19 and 24 on Plan 200 as is now comprised in Deposited Plan 46696	Transfer	K924760	30.4.09	<i>[Signature]</i>

SCHEDULE OF ENCUMBRANCES, ETC.								
INSTRUMENT		PARTICULARS	REGIST'D	SIGNATURE OF REGISTRAR OF TITLES	CANCELLATION			
NATURE	NUMBER							
<del>Caveat</del>	<del>D535125</del>	<del>Lodged 10.8.87 at 1.56 o/c.</del>			Withdrawn	G180614	17.5.96	<i>[Signature]</i>
<del>Notification</del>	<del>G180613</del>	<del>Notification of Change of By-Laws.</del>	17.5.96	<i>[Signature]</i>				
		Easement Burden created under Section 167 of the P & D Act for sewerage purposes to the Water Corporation - See Deposited Plan 46696		<i>[Signature]</i>				
<del>Covenant</del>	<del>K924762</del>	<del>Restrictive Covenant Burden to Town of Vincent - See Deposited Plan 46696</del>	30.4.09	<i>[Signature]</i>				

NOTE : ENTRIES RULED THROUGH AND AUTHENTICATED BY THE SIGNATURE OF THE REGISTRAR OF TITLES ARE CANCELLED.

63673/10/69-900-0472







Acoustics & Audio Production  
ABN: 42 797 265 577  
Phone: 0466 660 629  
acoustics.ap@gmail.com  
www.acoustics-ap.com.au

---

Ref: CUNN0001.2018  
12<sup>th</sup> June 2019

## ACOUSTIC ASSESSMENT

### DOG CARE FACILITY

11 DOUGLAS STREET, WEST PERTH WA 6005

Ref: CUNN0001.2018 – 11 Douglas Street, WEST PERTH WA 6005  
Dog Day Care Acoustic Report  
12<sup>th</sup> JUNE 2019

1

Our Ref: CUNN0001.2018 Rev1

**CONTENTS**

<b>INTRODUCTION</b>	<i>Page 3</i>
<b>SUMMARY</b>	<i>Page 3</i>
<b>CRITERIA</b>	<i>Page 4</i>
<b>METHODOLOGY</b>	<i>Page 6</i>
<b>RESULTS</b>	<i>Page 7</i>
<b>ASSESSMENT</b>	<i>Page 8</i>
<b>CONCLUSION</b>	<i>Page 9</i>

Ref: CUNN0001.2018 – 11 Douglas Street, WEST PERTH WA 6005  
Dog Day Care Acoustic Report  
12<sup>th</sup> JUNE 2019

2

Our Ref: CUNN0001.2018 Rev1

## INTRODUCTION

Acoustics & Audio Production has been engaged to undertake an acoustic assessment of the proposed dog care facility, located at 11 Douglas Street, WEST PERTH.

It is understood approval is being sought from the City of Vincent to operate the dog care facility with a maximum of 45 dogs at any one time. Dog sizes range from small to larger dogs by which will be housed in separate levels of the facility and are intended to be split evenly between sizes (maximum 22 at each level), with each staff member responsible for 8 to 10 dogs at any given time.

The proposed hours of operation are Monday to Friday, 6:45am – 5:30pm, with any early arriving dogs kept inside with the doors and windows shut until 7am and all dogs required to be picked up by 5:30pm.

Whilst comparable to a dog day-care operation, the proposed facility in this application offers a broader range of services which potentially impact on the noise assessment. Traditional dog day-cares are generally the housing of dogs, whereas this facility offers one on one training, grooming, bathing, playtime, social interaction between dogs and rest time. Given the nature of the service, expectations are that behavioural issues such as continual barking will be negated. Equipment such as internal treadmills will be utilized to exercise dogs, which will also elevate boredom and misbehaviour.

This report contains the results of noise levels calculated at neighbouring locations for a 45-dog scenario housed inside the purpose fitted facility. Background noise level measurements of the exiting environment have also been measured at the proposed site.

Results from this assessment have been assessed for compliance against the *Environmental Protection (Noise) Regulations 1997*.

## SUMMARY

The objective of this assessment was to establish noise levels attributable to the dog care facility, particularly dogs barking and assess against the regulatory criteria.

Well managed kennels that have adequate practices in place will limit noise emissions from dogs barking. This being the case, dog barking is restricted and is present for less than 10% of the time. Assessment of the  $L_{A1}$  criteria has been used for the purpose of this study as it represents the most practical situations.

Noise levels for periods of dogs barking at the nearest premises has been calculated to be 41 dB(A) for a scenario of 10 dogs barking at one time, inside the facility and 63 dB(A) for one dog outside. This can be compared to the regulatory criteria where noise emissions are not to exceed 65 dB(A) at the nearest residence and 75 dB(A) at the neighbouring commercial premises. Hence compliance with the Environmental Protection (Noise) Regulations 1997.

**CRITERIA**

The acoustic criteria required, is stipulated in the *Environmental Protection (Noise) Regulations 1997*. These regulations stipulate the maximum allowable external noise levels determined by the calculation of an Influencing Factor, which is then added to the base levels shown in Table 1.1 below. The Influencing Factor is calculated for the usage of land thin the two circles, having radii of 100m and 450m from the premises of concern.

**TABLE 1.1 – BASELINE ASSIGNED OUTDOOR LEVEL**

Premises Receiving Noise	Time of Day	Assigned Level (dB)		
		L <sub>A10</sub>	L <sub>A1</sub>	L <sub>Amax</sub>
Residential	0700 – 1900 hours Monday to Saturday	45 + IF	55 + IF	65 + IF
	0900 – 1900 hours Sunday and Public Holidays	40 + IF	50 + IF	65 + IF
	1900 – 2200 hours all days	40 + IF	50 + IF	65 + IF
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and Public Holidays	35 + IF	45 + IF	55 + IF
Commercial	All hours	60	75	80
Industrial	All hours	65	80	90

Note: L<sub>A10</sub> is the noise level exceeded for 10% of the time.  
 L<sub>A1</sub> is the noise level exceeded for 1% of the time.  
 L<sub>Amax</sub> is the maximum noise level.  
 IF is the influencing factor.

It is a requirement that noise from the site, when received from other premises, be free of annoying characteristics (tonality, modulation and impulsiveness), defined below as per Regulation 9.

**“impulsiveness”** means a variation in the emission of a noise where the difference between L<sub>Apeak</sub> and L<sub>Amax(Slow)</sub> is more than 15 dB when determined for a single representative event;

**“modulation”** means a variation in the emission of noise that –  
 a) is more than 3 dB L<sub>A Fast</sub> or is more than 3 dB L<sub>A Fast</sub> in any one-third octave band;  
 b) is present for more than at least 10% of the representative assessment period; and  
 c) is regular, cyclic and audible;

**“tonality”** means the presence in the noise emission of tonal characteristics where the difference between –  
 a) the A-weighted sound pressure level in any one-third octave band; and  
 b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands,

is greater than 3dB when the sound pressure levels re determined as L<sub>Aeq,T</sub> levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as L<sub>A Slow</sub> levels.

If the above characteristics exist and cannot be practically removed, then any measured level is adjusted according to Table 1.2 below.

**TABLE 1.2 – ADJUSTMENTS TO MEASURED LEVELS**

Where <b>tonality</b> is present	Where <b>modulation</b> is present	Where <b>impulsiveness</b> is present
+5 dB(A)	+5 dB(A)	+10 dB(A)

The influencing factor for the various receivers in the surrounding area has been assessed based on the following calculations.



**FIGURE 1 – Receivers Locations and Layout Map**

- R1 = 9 Douglas Street (Commercial)
- R2 = 7 Douglas Street (Commercial)
- R3 = Lot 18 (575 - 585) Newcastle Street (Commercial)
- R4 = Lot 15 (575 - 585) Newcastle Street (Commercial)
- R5 = 580 Newcastle Street (Unit Accommodation – Noise Sensitive)

**MAJOR ROADS (Loftus street and Newcastle street) within inner circle**

R5 +6dB

**Commercial zoning in inner circle**

R5 45%

**Commercial Zoning in outer circle**

R5 30%

**Total IF for R5 = 10**

Ref: CUNN0001.2018 – 11 Douglas Street, WEST PERTH WA 6005  
 Dog Day Care Acoustic Report  
 12<sup>th</sup> JUNE 2019

5

Our Ref: CUNN0001.2018 Rev1

The application criterion for the neighbouring commercial premises to the proposed site is “commercial to commercial”. Confirmation of the zoning was confirmed through the City of Vincent Intra-maps, Public Planning Scheme.

The Assigned Noise Level at various times of the day are listed in Table 1.3 below.

**TABLE 1.3 – ASSIGNED OUTDOOR LEVEL**

Premises Receiving Noise	Time of Day	Assigned Level (dB)		
		L <sub>A10</sub>	L <sub>A1</sub>	L <sub>A1max</sub>
Noise sensitive premises within 15 metres of a dwelling	0700 – 1900 hours Monday to Saturday	55	65	75
Neighbouring a Commercial Premises	All hours	60	75	80

Note: L<sub>A10</sub> is the noise level exceeded for 10% of the time.  
 L<sub>A1</sub> is the noise level exceeded for 1% of the time.  
 L<sub>Amax</sub> is the maximum noise level.

From previous experience, well-managed dog centres such as this facility, have adequate practices in place which will limit noise emissions associated with dogs barking. This being the case, dog barking is restricted and is present for less than 10% of the time. Therefore, assessment against the L<sub>A1</sub> criteria has been used for the purpose of this study, as it represents the most realistic situation.

**METHODOLOGY**

As part of the study, noise level measurements of the existing acoustical environment were conducted during the site visit on 26 November 2018. Measurements were carried out at the boundary locations of the proposed facility. Results of the measured noise levels are shown in the RESULTS section.

Noise imissions<sup>1</sup> at the nearest neighbouring premises, due to noise associated with the proposed dog day care facility, were modelled with the computer program *SoundPLAN*. Sound Power levels used for the calculations are based on measured sound level of a medium/large sized dog (Labrador/Collie).

The modelling of the noise levels has been based on noise sources and sound power levels shown in Table 2.1.

**TABLE 2.1 – SOUND POWER LEVEL – NOISE SOURCES**

Element Name	Unit	31.5Hz	63Hz	125Hz	250Hz	500Hz	1kHz	2kHz	4kHz	8kHz	16kHz	Sum dB(A)
Medium/Large sized dog barking	dB	-	-	66	71	83	99	86	71	60	-	101
		-	-	68	70	96	88	83	73	60	-	
		-	-	72	80	92	81	81	72	59	-	

Based on noise emissions<sup>2</sup> from the above dog barking, two operating scenarios have been developed.

**SCENARIO 1 (S1) INSIDE**

This scenario represents a period of ‘worst-case’ noise emissions for the facility operations. The scenario contains the dogs to be housed at the site contained within the purpose fitted facility. It allows for 10 dogs barking at the same time. It should be noted that this is an unlikely event s the dogs will be in constant supervision of a handler, which will limit any barking, particularly for prolonged periods.

Ref: CUNN0001.2018 – 11 Douglas Street, WEST PERTH WA 6005  
 Dog Day Care Acoustic Report  
 12<sup>th</sup> JUNE 2019

Information provided, is that the dogs are to be kept inside the facility, only being let outside for toileting which occurs for a short duration. The above noise sources have been located inside the proposed site. Internal to external calculations have been conducted, based on the transmission of each component of the building i.e. roof, walls etc. The resultant external noise emissions were then used to calculate e noise level at the nearest noise sensitive receivers.

**SCENARIO 2 (S2) OUTSIDE**

This scenario represents one dog barking out in the open while out in the toileting area. This also is a conservative scenario, as the dogs are to be kept inside the facility.

The following input data as used in the calculations:

- Locality site plan, as shown on page 5 of this report; and
- Sound Power Levels, listed in Table 2.1.

Weather conditions for the modelling were as stipulated in the Environmental Protection Authority’s “Draft Guidance for Assessment of Environmental Factors No.8 – Environmental Noise” and for the day periods are as listed in Table 2.2 below.

**TABLE 2.2 – Weather Conditions**

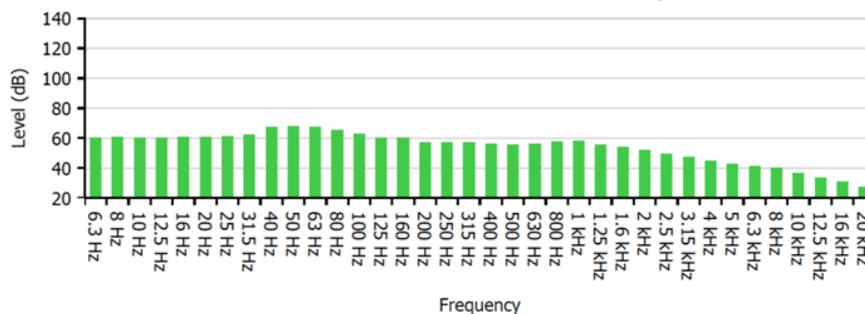
Condition	Day
Temperature	20°C
Relative Humidity	50%
Pasquil Stability Class	E
Wind Speed	4m/s*

\* From sources, towards receivers.

**RESULTS**

Resultant background measurements conducted to establish the existing acoustical environment are shown below.

Figure 2 - Measured Background noise level (L<sub>Aeq</sub>)



Calculated results have been summarised for ease of reporting, with the single receiver locations shown in Table 3.1 below. The L<sub>A1</sub> parameter has been used due to the intermittent nature of dogs barking.

TABLE 3.1 – CALCULATED NOISE LEVEL RESULTS

Scenario	Description	Location	Calculated Noise Level, dB(A)
S1	10 Dogs Barking Inside	R1 – Commercial	41
		R2 – Commercial	41
		R3 – Commercial	39
		R4 – Commercial	38
		R5 – Residential	35
S2	1 Dog Barking Outside	R1 – Commercial	62
		R2 – Commercial	63
		R3 – Commercial	60
		R4 – Commercial	59
		R5 – Residential	50

## ASSESSMENT

The applicable adjustments to the calculated noise levels, in accordance with the *Environmental Protection (Noise) Regulations 1997*, are listed in Table 4.1. Based on calculated noise levels relative to the measured background noise levels, at the nearest premises, noise levels are not likely to contain “annoying” characteristics in accordance with the *Environmental Protection (Noise) Regulations 1997* for Scenario 1 (10 dogs barking inside). For Scenario 2 (one dog barking outside) noise emissions have been considered tonal, however, as the dogs are managed, the duration of barking will not be sufficient to contain other annoying characteristics in accordance with the Regulations.

TABLE 4.1 – APPLICABLE ADJUSTMENTS AND ASSESSABLE LEVEL OF NOISE EMISSIONS, dB(A)

Scenario	Receiver	Calculated Noise Level, dB(A)	Applicable Adjustments to Measured Noise Levels, dB(A)			Assessable Noise Level, dB(A)
			Where Noise Emission is Not Music			
			Tonality	Modulation	Impulsiveness	
S1	R1	41	-	-	-	41
	R2	41	-	-	-	41
	R3	39	-	-	-	39
	R4	38	-	-	-	38
	R5	35	-	-	-	35
S2	R1	62	+5	-	-	67
	R2	63	+5	-	-	68
	R3	60	+5	-	-	65
	R4	59	+5	-	-	64
	R5	50	+5	-	-	55

TABLE 4.2 – ASSESSMENT OF NOISE LEVELS

Scenario	Receiver	Assessable Noise Level, dB(A)	Applicable Time of Day	Applicable L <sub>A1</sub> Assigned Noise Level	Exceedance to Assigned Noise Level (dB)
S1	R1	41	Day	75	Complies
	R2	41			Complies
	R3	39			Complies
	R4	38			Complies
	R5	35			Complies
S2	R1	67		75	Complies
	R2	68			Complies
	R3	65			Complies
	R4	64			Complies
	R5	55			65

Well managed kennels that have adequate practices in place will limit noise emissions from dogs barking. This being the case, dog barking is restricted and is present for less than 10% of the time. Assessment against the L<sub>A1</sub> criteria has been used for the purpose of this study as it represents the most practical situation.

**CONCLUSION**

The objective of this assessment was to establish noise levels attributable to the proposed dog care facility, particularly dogs barking and assess against the regulatory criteria.

Noise levels for periods of dogs barking at the nearest premises have been calculated to be 41 dB(A) for a scenario of 10 dogs barking at the same time, inside the facility and 63 dB(A) for one dog barking outside. This can be compared to the regulatory criteria where noise emissions are not to exceed 65 dB(A) at the nearest residence and 75 dB(A) at the neighbouring commercial premises. Hence compliance to the *Environmental Protection (Noise) Regulations 1997* is expected at all times during its operation.

I trust the above meets your requirements on the matter. Should you have any queries do not hesitate to contact our office.

Regards,



Ian Burman

**ACOUSTICS & AUDIO PRODUCTION**

**Member of the Australian Acoustical Society**



Scale in metres. Indicative only. Dimensions are approximate. All information contained herein is gathered from sources we believe to be reliable. However we cannot guarantee its accuracy and interested persons should rely on their own enquiries



### 11 Douglas Street, West Perth

**Summary of Submissions:**

The tables below summarise the comments received during the advertising period of the proposal, together with the City's response to each comment.

Comments Received in Support:	Officer's Comment:
<ul style="list-style-type: none"> <li>• Effort made by applicant to minimise any disruption for neighbouring tenants.</li> <li>• There are no residential properties near the site and would only be used Monday to Friday during daylight hours.</li> </ul>	<p>Administration acknowledges that the applicant has modified the Dog Day Care proposal through the SAT mediation process to address impacts on adjoining commercial tenancies.</p> <p>The nearest residential property to the subject site is approximately 60 metres to the north across Newcastle Street and the use would not have adverse impacts on these residents.</p>
Comments Received in Objection:	Officer's Comment:
<p><u>Noise</u></p> <ul style="list-style-type: none"> <li>• Capacity for the proposed Dog Day Care to be detrimental to the adjoining tenancies in terms of noise.</li> <li>• How does the applicant propose to control barking dogs and any sound proofing proposed for inside the building?</li> <li>• Great concern about noise generated by 35 dogs barking and crying from a neighbouring unit.</li> </ul>	<p>The applicant submitted an acoustic report prepared by a qualified acoustic consultant. The report concludes that, with management practices in place, the proposed Dog Day Care would comply with the required noise levels as per the <i>Environmental Protection (Noise) Regulations 1997</i> when measured at nearby and adjoining commercial properties. The acoustic report does not recommend any modifications to the building or additional sound proofing.</p> <p>In relation to responding to dog behaviour, the submitted Daily Operations and Procedures sets out steps to minimise dogs barking that includes removing the dog from the situation and the staff member calming the dog. The dog owner would be contacted to collect the dog in the circumstances where the dog cannot settle.</p>
<p><u>Parking and Traffic</u></p> <ul style="list-style-type: none"> <li>• Concerned that owners picking up or dropping off their dogs will not be able to adhere always to their allocated time slot, if they are running early or late.</li> <li>• Concerns from the traffic congestions caused by 35 dog owners trying to get a parking spot on a daily basis on a very narrow Douglas Street causing disruption to tenants and surrounding businesses.</li> </ul>	<p>The subject tenancy is located within the Department of Transport's Perth Parking Management Area, and therefore the City's Policy No. 7.7.1 – Non-Residential Parking Requirements does not apply. The Perth Parking Management Area sets out that the maximum number of bays required for this site is 200 bays, with no minimum applicable.</p>

**Summary of Submissions:**

Comments Received in Objection:	Officer's Comment:
<ul style="list-style-type: none"> <li>Four car bays are not sufficient to sustain the potential 35 dog owner pick up and drop off allocations as well as two to four permanent staff. As a busy, single lane thoroughfare, Douglas Street will not be able to handle the traffic or allow for safe entering and exiting of existing tenant vehicles.</li> <li>The proposal of up to 35 cars dropping off and picking up on a daily basis on the narrow Douglas Street, will without doubt cause severe traffic congestion. The proposal to allocate a 10 minute window would seem impossible to enforce. As traffic flow would vary depending on service – day care, training, grooming etc. The business will have exclusive use of four car bays, however will also have a maximum of four staff, which would potentially not leave any bays available for client use.</li> </ul>	<p>There are seven marked parking bays available on-site. These bays are in common property and shared between the subject tenancy and two other tenancies on the site, being Nos.7 and 9 Douglas Street.</p> <p>Dogs are proposed to be dropped off between 6:45am and 9:00am (aside from new dogs that would be dropped off at 6.30am) and picked up between 4:00pm and 5:30pm, Monday to Friday (excluding public holidays). Clients are required to schedule ahead of time an allocated a 10-15 minute drop off and pick up window, with no more than four attending the site at any given time. This would stagger arrival times to the site, and reduce the potential for traffic and parking issues. Customers of the proposed Dog Day Care are also likely to be from nearby areas and may walk their dogs to and from the site.</p> <p>There are time limited additional on-street parking bays on Douglas Street and nearby streets for overflow customer parking. Alternative modes of transport is available for staff, with the site well serviced by public transport (bus stop located on Newcastle Street approximately 100 metres away) and four bicycle parking bays being proposed to the rear of the site.</p>
<p><u>Odour</u></p> <p>Concerns that defecation in the carpark areas posing an offensive odour, and can deter business and be unpleasant for the business and the customers who attend.</p>	<p>Dogs are not proposed to be outside of the building, unless they are being picked up or dropped off. If dogs defecate in the car park, the owner is responsible to pick it up and remove it, as is required for all dog owners in public areas.</p>
<p><u>Sanitation</u></p> <p>Great concern about the potential harm to employees nearby and unsanitary conditions that would be created by the Dog Day Care operating in such close proximity.</p>	<p>Administration is satisfied that there are no health and sanitary concerns having a Dog Day Care in close proximity to a coffee roasting business (No. 7 Douglas Street), particularly as the dogs would be contained inside the premises and would not be utilising the common area at the rear of the property.</p>
<p><u>Dogs off Lead</u></p> <ul style="list-style-type: none"> <li>Possibility of dogs running loose causing further disruptions.</li> <li>Dogs may present with disruptive behaviour such as running onto road, or urinating in the car park or on the footpath, as there is no adequate fencing surrounding the unit.</li> </ul>	<p>The applicant has advised that all dogs are required to be on leash when arriving at and leaving the premises.</p>

**Summary of Submissions:**

Comments Received in Objection:	Officer's Comment:
<p><u>Lease Agreements/Common Area</u></p> <ul style="list-style-type: none"> <li>• Our tenants lease has a clause stating that their business procedures during normal operating times should not affect surrounding occupiers within the complex. The noise and odour pollution from the proposed Dog Dare Care business will jeopardise our client's current lease due to this proposal.</li> <li>• The submitter's rear door which adjoins the tenancy and the front roller door needs to be open to reduce the excess heat created by the coffee roasting process and ensure a comfortable working environment for our employees. The risk of a dog being able to enter through either of these points and cause illness or injury to themselves, staff or customers is entirely unsatisfactory.</li> <li>• The rear yard at No. 7-11 Douglas Street is used as an area to sit, have lunch and as a planting/gardening space. The back doors of Nos. 7 and 9 Douglas Street that opens into the yard are often open. It is highly inappropriate for the rear yard to be utilised as a dog toileting area. This small yard does not in any way provide adequate space and ventilation for dog toileting. The proximity between the dog grooming space and our kitchen when doors are open are also too close.</li> <li>• All the land to the front and the back of the building is owned by the complex and cannot be included in the proposed Dog Dare Care, which states usage for up to 35 dogs exercising and defecation. We do not provide consent and object to the use of this area for dogs to exercise, and constant barking and disruption to our tenant's business and this also would compromise the health department requirements.</li> </ul>	<p>The application does not propose to use the rear yard area for activities associated with the Dog Day Care. A recommended condition of approval restricts dogs from being in the common areas, except for the purpose of arriving at and leaving the premises through the car park.</p>

**Summary of Submissions:**

Comments Received in Objection:	Officer's Comment:
<p><u>Use Compatibility</u></p> <ul style="list-style-type: none"> <li>• The proposed Dog Day Care is not compatible for commercial use, as it proposes to operate at a greater scale and intensity than the currently operating adjoining commercial businesses.</li> <li>• The use would be detrimental to adjoining tenants, having 35 dogs barking and defecating all day, the putrid smell and attraction of flies, cockroaches, rats and many other pests would greatly intensify and create a menace and diseases to all the surrounds of Douglas Street and adjoining streets. Of concern also is the storage of dog faeces in the rubbish bins in our business areas before they are collected. The rancid smell and swarming flies would be outrageous.</li> <li>• The proposed use is inconsistent with the objectives of the Commercial zone in the City of Vincent Local Planning Scheme No. 2 as it will be detrimental to the amenity of the adjoining commercial properties and residential properties in the locality as a result of noise associated with the development.</li> <li>• The proposed use does not meet the requirements of Clause 67(m) and (n) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> as it is considered incompatible with the surrounding commercial and residential uses.</li> <li>• This incompatible business will put my business at risk and diminish our image.</li> <li>• The business does not seem to be the best fit for an area that is fast emerging as an exciting arts hub - the West End Arts Precinct.</li> <li>• The best suitability for a Dog Day Care would be in a heavy commercial or rural zoning, where impact to others would be low, better parking/street access and suitable yard space for toilet/exercise use.</li> <li>• Being located next to busy roads with regular trucks and sirens could upset the dogs and the property does not have big grassy spaces that a facility of this nature should provide.</li> </ul>	<p>The Dog Day Care proposal was previously refused by the City, as the management plans provided by the applicant were not considered to adequately mitigate potential issues associated with 45 dogs on-site, and would result in a scale and intensity of development that is not compatible or complimentary to adjoining land uses.</p> <p>The proposal has since been revised through the SAT mediation process and is to accommodate a reduced number of 35 dogs, supported by an updated detailed operational procedure and management plan that would reduce the scale and intensity of the Dog Day Care use.</p> <p>The site is located within an established Commercial area that accommodates a wide range of non-residential land uses. These uses have varying scales and intensities, and varying degrees of impact on the amenity of the area, including the emission of noise. The modified proposal would be consistent with the prevailing non-residential land uses and character of the area and would be compatible.</p> <p>The applicant has provided reports and management plans relating to traffic, noise and waste to demonstrate compliance with relevant requirements, and to reduce and minimise adverse off-site impacts on the amenity of adjoining owners. The Dog Day Care conducted in accordance with the management practices proposed to be put in place would not compromise the amenity of the locality.</p> <p>A condition of development approval has been recommended that the premises be operated in accordance with the detailed operational procedure.</p>

Note: Submissions are considered and assessed by issue rather than by individual submitter.

**Summary of Submissions:**

The tables below summarise the comments received during the advertising period of the proposal, together with the City's response to each comment.

Comments Received in Support:	Applicant's Comment:
<ul style="list-style-type: none"> <li>• Effort made by applicant to minimise any disruption for neighbouring tenants.</li> <li>• There are no residential properties near the site and would only be used Monday to Friday during daylight hours.</li> </ul>	<p>Great news especially after meeting with the Mayor herself and in contact with councillors this was the area that was recommended to apply. Meetings and inspections were also taken place by planning Department to look for a suitable area within the City of Vincent.</p>
Comments Received in Objection:	Applicant's Comment:
<p><u>Noise</u></p> <ul style="list-style-type: none"> <li>• Capacity for the proposed Dog Day Care to be detrimental to the adjoining tenancies in terms of noise.</li> <li>• How does the applicant propose to control barking dogs and any sound proofing proposed for inside the building?</li> <li>• Great concern about noise generated by 35 dogs barking and crying from a neighbouring unit.</li> </ul>	<ul style="list-style-type: none"> <li>• Our Application states extensive noise control (from an Acoustic Engineer) within the Building and there are policies and procedures in place. Considering our business is well within acoustic requirements already this is to provide even further control of noise.</li> <li>• Acoustic Barriers will be placed on the adjoining walls to further reduce our noise and also this then becomes well under what we had to comply with. Again our policy and procedure for noise control eliminates continued barking.</li> <li>• Having a Dog Day Care actually stimulates the dogs and keeps them entertained. They bark because they are provoked, untrained, lonely or bored, sick, hungry, neglected or victims of abuse. Providing a caring, playful and loving environment this growing industry benefits the community in more ways than one.</li> </ul>
<p><u>Parking and Traffic</u></p> <ul style="list-style-type: none"> <li>• Concerned that owners picking up or dropping off their dogs will not be able to adhere always to their allocated time slot, if they are running early or late.</li> <li>• Concerns from the traffic congestions caused by 35 dog owners trying to get a parking spot on a daily basis on a very narrow Douglas Street causing disruption to tenants and surrounding businesses.</li> <li>• Four car bays are not sufficient to sustain the potential 35 dog owner pick up and drop off allocations as well as two to four permanent staff. As a busy, single lane thoroughfare, Douglas Street will not be able to handle the traffic or allow for safe entering and exiting of existing tenant vehicles.</li> <li>• The proposal of up to 35 cars dropping off and picking up on a daily basis on the narrow Douglas Street, will without doubt cause severe traffic congestion. The proposal to allocate a 10 minute window would seem impossible to enforce. As traffic flow would vary depending on</li> </ul>	<ul style="list-style-type: none"> <li>• Our traffic impact reports states this complies well within the requirements. We have 4 bays and there is also a loading bay which can be used. Bookings are done online and there is a 10-15 min time slot they can provide on approximate arrival.</li> <li>• This building was once an office building occupying 20-30 staff, parking would have been a major issue considering they would have had to park all over the street etc. No one is there during the day. Drop off and pick up is only within 2-3 hours in the morning and 2 in the afternoon.</li> <li>• The traffic impact report states there is no issues with parking of traffic within and around Douglas Street. As an owner of a dog that has been to a day care for over 6 years people are no longer than 5 mins and no congestion.</li> <li>• Grooming won't be operating for around 6 months and staff don't park onsite until all dogs are in for the day which frees up our client drop off.</li> <li>• All bays are free to have clients drop off before 9am. Businesses won't be</li> </ul>

Page 1 of 3

**Summary of Submissions:**

Comments Received in Objection:	Applicant's Comment:
<p>service - day care, training, grooming etc. The business will have exclusive use of four car bays, however will also have a maximum of four staff, which would potentially not leave any bays available for client use.</p>	<p>affected during the day as everyone is settled in.</p>
<p><u>Odour</u></p> <ul style="list-style-type: none"> <li>Concerns that defecation in the carpark areas posing an offensive odour, and can deter business and be unpleasant for the business and the customers who attend.</li> </ul>	<ul style="list-style-type: none"> <li>Odour will be managed by a comprehensive waste management plan involving freezing of the dog faeces as soon as it happens and daily disinfectant and deodorisation procedures.</li> <li>There are bags placed at reception and it's picked up straight away. Freezing it eliminates odour and therefore will not affect people and surrounding neighbours. If it's not there it cannot smell.</li> </ul>
<p><u>Sanitation</u></p> <ul style="list-style-type: none"> <li>Great concern about the potential harm to employees nearby and unsanitary conditions that would be created by the Dog Day Care operating in such close proximity.</li> </ul>	<ul style="list-style-type: none"> <li>Again as above our comprehensive waste management plan eliminates unsanitary conditions. We have special bins that are collected twice a week and as everything is frozen there is no odour. This was one of our biggest concerns that we have addressed.</li> </ul>
<p><u>Dogs off Lead</u></p> <ul style="list-style-type: none"> <li>Possibility of dogs running loose causing further disruptions.</li> <li>Dogs may present with disruptive behaviour such as running onto road, or urinating in the car park or on the footpath, as there is no adequate fencing surrounding the unit.</li> </ul>	<ul style="list-style-type: none"> <li>Dogs won't be able to run loose before or after they enter the day care. They arrive and they are taken through the holding area. Dogs aren't allowed to enter or leave without a lead. There is a holding area before they get to the exit and their lead is fitted before they go through to the second gate.</li> <li>Speaking to the surrounding businesses they were aware the dogs won't be outside when we met to discuss this concern.</li> </ul>
<p><u>Lease Agreements/Common Area</u></p> <ul style="list-style-type: none"> <li>Our tenants lease has a clause stating that their business procedures during normal operating times should not affect surrounding occupiers within the complex. The noise and odour pollution from the proposed Dog Dare Care business will jeopardise our client's current lease due to this proposal.</li> <li>The submitter's rear door which adjoins the tenancy and the front roller door needs to be open to reduce the excess heat created by the coffee roasting process and ensure a comfortable working environment for our employees. The risk of a dog being able to enter through either of these points and cause illness or injury to themselves, staff or customers is entirely unsatisfactory.</li> <li>The rear yard at No. 7-11 Douglas Street is used as an area to sit, have lunch and as a planting/gardening space. The back doors of Nos. 7 and 9 Douglas Street that opens into the yard are often open. It is highly inappropriate for the rear yard to be utilised as a dog toileting area. This small yard does not in any way provide adequate space and ventilation for dog toileting. The proximity between the dog grooming space and our</li> </ul>	<ul style="list-style-type: none"> <li>As there will not be major noise and no odour this won't have a negative impact on the neighbouring businesses. Coffee Roasters within the same complex have their roller doors open all day with roasting machines operating continuously creating constant noise. When speaking to the tenants here they were welcoming to our business and open to working with each other to make it a positive working environment.</li> <li>As far as having minimal impact on the amenity in the immediate neighbourhood this will be far less than the odour and heat generated from the Coffee Roasting Business which by their own admission they must have the roller doors open. Our Business is self-contained and not required to have both doors open to vent heat and odours into the immediate environment.</li> <li>Dogs are going to be inside our premises. They don't have any access to adjoining land outside and therefore there will be no risk at causing injury to anyone.</li> <li>Our use of the common land at the back isn't used for dogs at all. This eliminates the concern that they were going to be out there. As the owner</li> </ul>

**Summary of Submissions:**

Comments Received in Objection:	Applicant's Comment:
<p>kitchen when doors are open are also too close.</p> <ul style="list-style-type: none"> <li>All the land to the front and the back of the building is owned by the complex and cannot be included in the proposed Dog Dare Care, which states usage for up to 35 dogs exercising and defecation. We do not provide consent and object to the use of this area for dogs to exercise, and constant barking and disruption to our tenant's business and this also would compromise the health department requirements.</li> </ul>	<p>ones 54% of the land we are able to be within the limits of this property which doesn't affect the other land owners.</p> <ul style="list-style-type: none"> <li>All requirements given to us by the council have complied.</li> </ul>
<p><u>Use Compatibility</u></p> <ul style="list-style-type: none"> <li>The proposed Dog Day Care is not compatible for commercial use, as it proposes to operate at a greater scale and intensity than the currently operating adjoining commercial businesses.</li> <li>The use would be detrimental to adjoining tenants, having 35 dogs barking and defecating all day, the putrid smell and attraction of flies, cockroaches, rats and many other pests would greatly intensify and create a menace and diseases to all the surrounds of Douglas Street and adjoining streets. Of concern also is the storage of dog faeces in the rubbish bins in our business areas before they are collected. The rancid smell and swarming flies would be outrageous.</li> <li>The proposed use is inconsistent with the objectives of the Commercial zone in the City of Vincent Local Planning Scheme No. 2 as it will be detrimental to the amenity of the adjoining commercial properties and residential properties in the locality as a result of noise associated with the development.</li> <li>The proposed use does not meet the requirements of Clause 67(m) and (n) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> as it is considered incompatible with the surrounding commercial and residential uses.</li> <li>This incompatible business will put my business at risk and diminish our image.</li> <li>The business does not seem to be the best fit for an area that is fast emerging as an exciting arts hub - the West End Arts Precinct.</li> <li>The best suitability for a Dog Day Care would be in a heavy commercial or rural zoning, where impact to others would be low, better parking/street access and suitable yard space for toilet/exercise use.</li> <li>Being located next to busy roads with regular trucks and sirens could upset the dogs and the property does not have big grassy spaces that a facility of this nature should provide.</li> </ul>	<ul style="list-style-type: none"> <li>Dogs don't bark constantly when they are stimulated. 17 other day cares across Perth in high residential areas have been approved and running positively within the community. Our extensive waste management plan eliminates odour, flies and other pests. Nothing is left behind as it's cleared away as soon as it's done.</li> <li>As everything is frozen the rubbish isn't taken out until the bin is collected therefore again eliminating odour. This is stated extensively in our waste management plan.</li> <li>This business does comply with the regulations and we have accommodated our plan and reduced numbers when weren't even needed.</li> <li>By meeting with the town planner to go through the best location within the City of Vincent we were provided with a map and this precinct/area located along the major roads and Graham Farmer FWY was considered the best area. We were encouraged by council to look here. This business is an exciting modern concept which is becoming more and more popular.</li> <li>We have engaged in multiple impact reports for noise, waste and parking and demonstrated that the business complies with these regulations. This business model has been successfully implemented by other owners in neighboring councils of Stirling and Bayswater, in similar site locations to our current application at Douglas St West Perth with little effort. These businesses are thriving and most are at full capacity therefore only highlighting the need for new premises in Perth.</li> <li>As dogs are inside and are well stimulated this facility like many others being inside only helps it being a positive environment not only for the dogs but for businesses as it's less disruptive.</li> <li>Many other locations are inside and closer to residents and adjoining land users. They have been received exceptionally well and it's becoming a popular and much needed business for this day and age.</li> </ul>

Note: Submissions are considered and assessed by issue rather than by individual submitter.

**Determination Advice Notes:**

1. All other signage that does not comply with the City's Policy No. 7.5.2 – Signs and Advertising is subject to a separate Development Application and Building Permit application, being submitted and approved prior to the erection of the signage.
2. The car parking at Nos. 7-11 Douglas Street Perth is shown as common property on Strata Plan 7727. The parking allocation is to be determined by the strata owners.
3. Noise emanating from the premises is to comply with the requirements of the *Environmental Protection (Noise) Regulations 1997*.
4. Where the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
5. If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
6. This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.

## 7 COMMUNITY AND BUSINESS SERVICES

## 7.1 INVESTMENT REPORT AS AT 31 MAY 2019

TRIM Ref: D19/83592  
 Author: Nirav Shah, Coordinator Financial Services  
 Authoriser: Michael Quirk, Executive Director Community and Business Services  
 Attachments: 1. Investment Report 31 May 2019  

**RECOMMENDATION:**

That Council **NOTES** the Investment Report for the month ended 31 May 2019 as detailed in Attachment 1.

**PURPOSE OF REPORT:**

To advise Council of the nature and value of the City's investments as at 31 May 2019 and the interest earned year to date.

**BACKGROUND:**

The City's surplus funds are invested in bank term deposits for various terms to facilitate maximum investment returns in accordance to the City's Investment Policy (No. 1.2.4).

Details of the investments are included in **Attachment 1** and outline the following information:

- Investment performance and policy compliance charts;
- Investment portfolio data;
- Investment interest earnings; and
- Current investment holdings.

**DETAILS:**

The City's investment portfolio is diversified across several accredited financial institutions.

As at 31 May 2019, the total funds held in the City's operating account (including on call) is \$33,384,520, compared to \$30,338,407 for the period ending 31 May 2018. This position is as a result of year to date capital expenditure being underspent relative to the year to date budget.

Total term deposit investments for the period ending 31 May 2019 are \$29,469,158 compared to \$31,019,902 in the previous month. The decrease in the balance of term deposits is to ensure cash flows are managed effectively to accommodate operational needs.

The following Table shows funds under management for the previous and current year:

Month Ended	2017/18		2018/19	
	Total funds held	Total term deposits	Total funds held	Total term deposits
July	\$23,433,728	\$21,212,649	\$26,826,861	\$23,990,516
August	\$30,161,860	\$27,714,651	\$44,327,708	\$37,499,275
September	\$40,305,364	\$37,944,911	\$44,209,274	\$40,651,147
October	\$41,087,462	\$38,947,823	\$44,463,021	\$41,180,325
November	\$41,716,473	\$39,482,047	\$44,188,761	\$42,678,504
December	\$38,768,084	\$37,065,389	\$40,977,846	\$38,667,039
January	\$39,498,741	\$36,147,499	\$42,109,674	\$35,225,189
February	\$39,217,278	\$36,665,928	\$44,227,308	\$36,178,794
March	\$36,377,700	\$34,622,001	\$39,157,958	\$32,739,750
April	\$33,647,074	\$31,177,278	\$36,427,902	\$31,019,902

May	\$30,338,407	\$28,712,736	\$33,384,520	\$29,469,158
June	\$28,409,157	\$24,687,341	-	-

Total accrued interest earned on investments as at 31 May 2019 is:

	Annual Budget	YTD Budget	YTD Actual	% of YTD Budget
Municipal	\$420,000	\$404,600	\$501,154	123.86%
Reserve	\$226,060	\$206,000	\$268,488	130.33%
<b>Sub-total</b>	<b>\$646,060</b>	<b>\$610,600</b>	<b>\$769,642</b>	<b>126.05%</b>
Leederville Gardens Inc. Surplus Trust*	\$0	\$0	\$129,660	N/A

\*Interest estimates for Leederville Gardens Inc. Surplus Trust were not included in the 2018/19 Budget as actual interest earned is held in trust that is restricted.

The City has obtained a weighted average interest rate of 2.47% for current investments including the operating account and 2.70% excluding the operating account. The Reserve Bank 90 days accepted bill rate for May 2019 is 1.54%. As summarised in the table above, year to date actual interest earnings are tracking higher than the year to date budgeted amount.

#### Sustainable investments

The City's Investment Policy states that preference "is to be given to investments with institutions that have been assessed to have no current record of funding fossil fuels, providing that doing so will secure a rate of return that is at least equal to alternatives offered by other institutions". Administration currently uses [Marketforces.org.au](http://Marketforces.org.au) to assist in assessing whether a bank promotes non-investments in fossil fuel related entities.

As at 31 May 2019, 37.36% of the City's investments are held in financial institutions considered to be investing in non-fossil fuel related activities.

#### CONSULTATION/ADVERTISING:

Nil.

#### LEGAL/POLICY:

The power to invest is governed by the *Local Government Act 1995*.

##### 6.14. Power to invest

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds under the *Trustees Act 1962 Part III*.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
  - (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b) deleted]
  - (c) prescribe circumstances in which a local government is required to invest money held by it; and
  - (d) provide for the application of investment earnings; and
  - (e) generally provide for the management of those investments.

Further controls are established through the following provisions in the *Local Government (Financial Management) Regulations 1996*:

##### 19. Investments, control procedures for

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —

- (a) *the nature and location of all investments; and*
- (b) *the transactions related to each investment.*

**19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) *In this regulation —*  
**authorised institution** means —
- (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
  - (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*
- foreign currency** means a currency except the currency of Australia.
- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
- (a) *deposit with an institution except an authorised institution;*
  - (b) *deposit for a fixed term of more than 3 years;*
  - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
  - (d) *invest in bonds with a term to maturity of more than 3 years;*
  - (e) *invest in a foreign currency.*

Council has delegated the authority to invest surplus funds to the Chief Executive Officer or his delegate to facilitate prudent and responsible investment.

Administration has established guidelines for the management of the City's investments, including maximum investment ratios as shown in the following table:

Short Term Rating (Standard & Poor's) or Equivalent	Direct Investments Maximum % with any one institution		Managed Funds Maximum % with any one institution		Maximum % of Total Portfolio	
	Policy	Current position	Policy	Current position	Policy	Current position
A1+	30%	24.7%	30%	Nil	90%	52.8%
A1	25%	3.0%	30%	Nil	80%	3.0%
A2	20%	19.8%	n/a	Nil	60%	44.2%

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** Administration has developed effective controls to ensure funds are invested in accordance with the City's Investment Policy. This report enhances transparency and accountability for the City's investments.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

*Our resources and assets are planned and managed in an efficient and sustainable manner.*

*Our community is aware of what we are doing and how we are meeting our goals.*

*Our community is satisfied with the service we provide.*

*We are open and accountable to an engaged community.*

**SUSTAINABILITY IMPLICATIONS:**

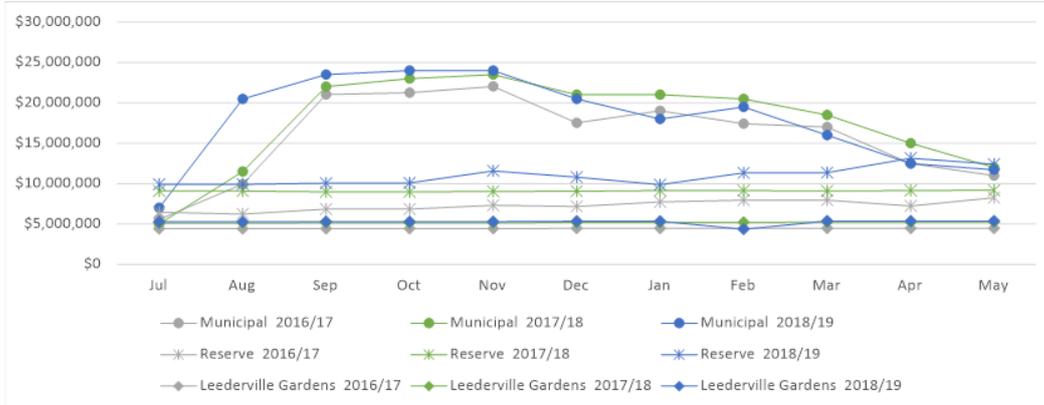
Nil.

**FINANCIAL/BUDGET IMPLICATIONS:**

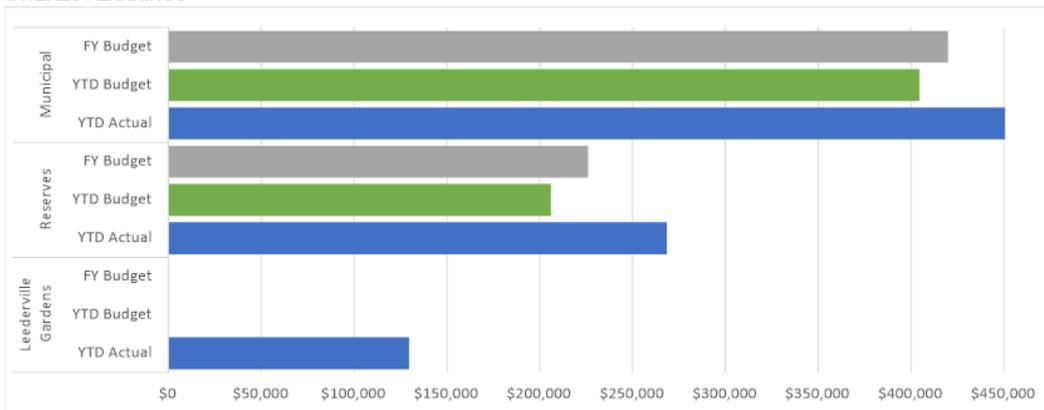
The financial implications of this report are as noted in the details section of the report. Administration is satisfied that appropriate and responsible measures are in place to protect the City's financial assets.

**CITY OF VINCENT  
INVESTMENT PERFORMANCE  
AS AT 31 MAY 2019**

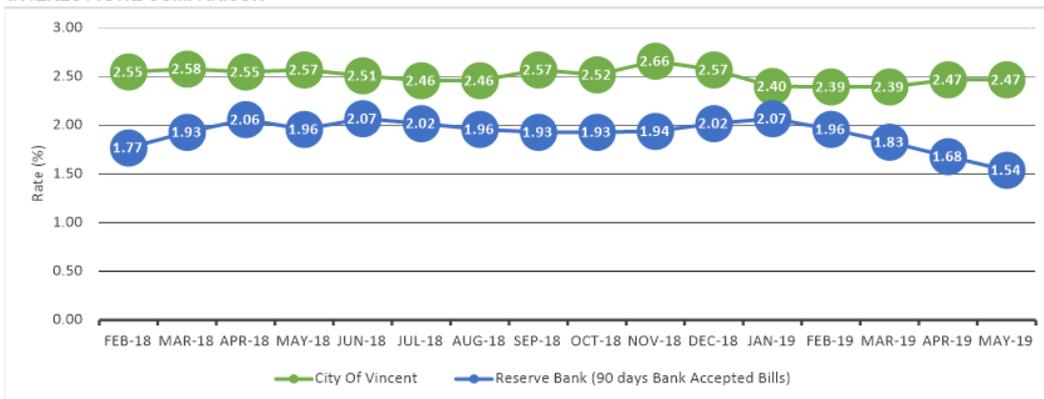
**FUNDS INVESTED OVER 3 YEARS**



**INTEREST EARNINGS**

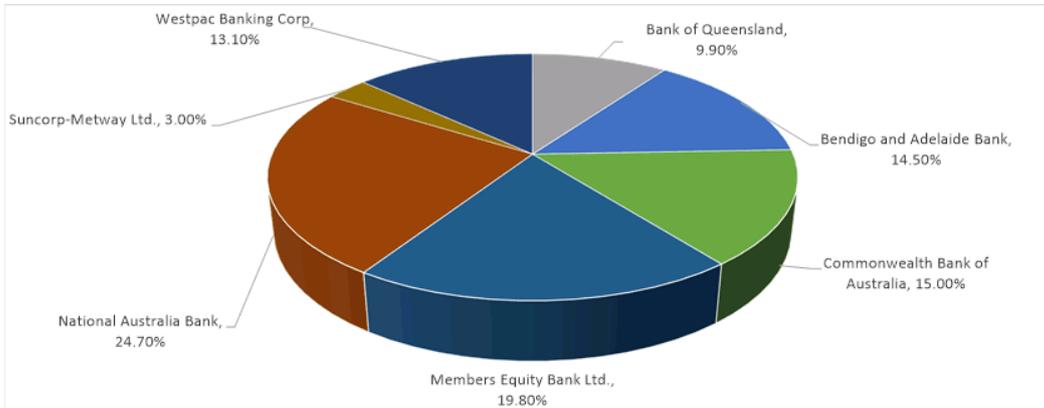


**INTEREST RATE COMPARISON**

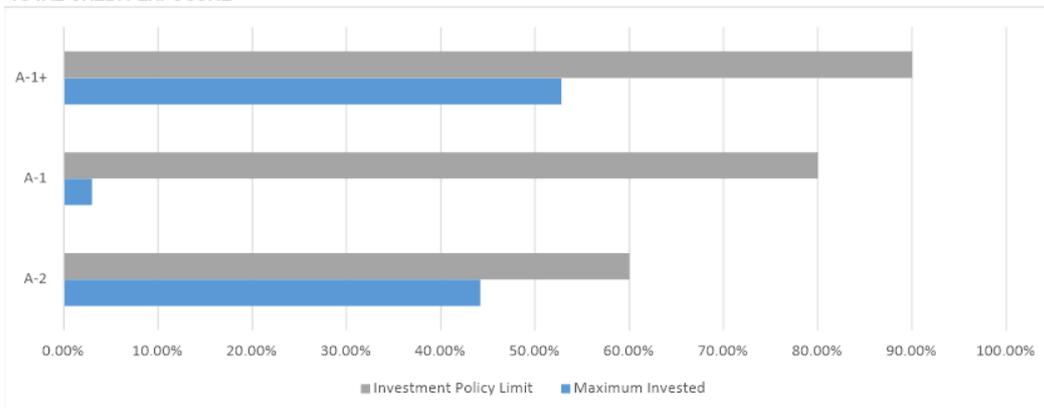


**CITY OF VINCENT  
INVESTMENT POLICY COMPLIANCE  
AS AT 31 MAY 2019**

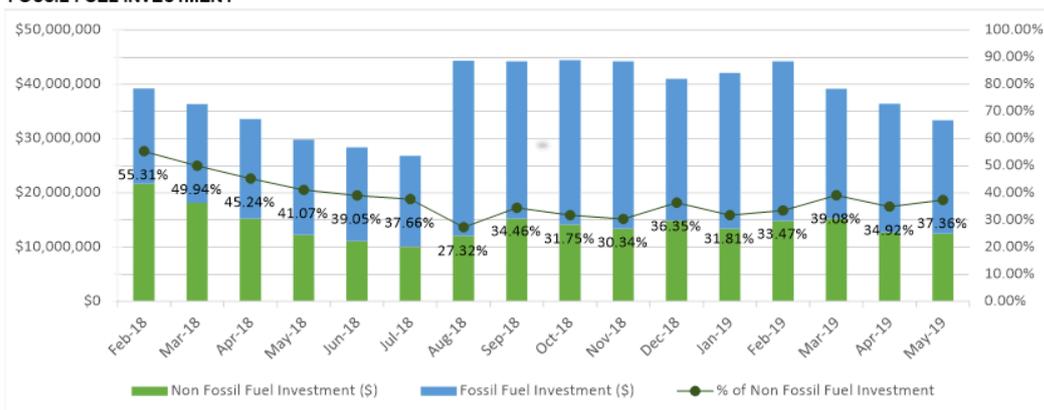
**TOTAL PORTFOLIO EXPOSURE**



**TOTAL CREDIT EXPOSURE**



**FOSSIL FUEL INVESTMENT**



\* Selection of non fossil fuel investments is based on information provided by [www.marketforces.org.au](http://www.marketforces.org.au).

**CITY OF VINCENT  
INVESTMENT PORTFOLIO  
AS AT 31 MAY 2019**

	Municipal	Reserve	Trust	Leederville Gardens Inc Surplus Trust	Total	Total
	\$	\$	\$	\$	\$	%
<b>BY INVESTMENT HOLDINGS</b>						
Operating Accounts	1,863,944	39,616	2,011,802	0	3,915,362	11.7%
Term Deposits	11,700,000	12,390,732	0	5,367,426	29,458,158	88.3%
Equity Shares	11,000	0	0	0	11,000	0.0%
	<b>13,574,944</b>	<b>12,430,348</b>	<b>2,011,802</b>	<b>5,367,426</b>	<b>33,384,520</b>	<b>100.0%</b>
<b>BY INSTITUTION</b>						
Bank of Queensland	1,500,000	989,287	0	798,109	3,287,396	9.9%
Bendigo and Adelaide Bank	1,700,000	3,140,063	0	0	4,840,063	14.5%
Commonwealth Bank of Australia	1,863,944	39,616	2,011,802	1,074,655	4,990,017	15.0%
Members Equity Bank Ltd.	1,500,000	3,045,618	0	2,074,359	6,619,977	19.8%
National Australia Bank	4,000,000	2,855,674	0	1,420,303	8,275,977	24.7%
North Perth Community Bank	11,000	0	0	0	11,000	0.0%
Suncorp-Metway Ltd.	1,000,000	0	0	0	1,000,000	3.0%
Westpac Banking Corp	2,000,000	2,360,090	0	0	4,360,090	13.1%
	<b>13,574,944</b>	<b>12,430,348</b>	<b>2,011,802</b>	<b>5,367,426</b>	<b>33,384,520</b>	<b>100.0%</b>
<b>BY CREDIT RATINGS (SHORT-TERM ISSUE)</b>						
A-1+	7,863,944	5,255,380	2,011,802	2,494,958	17,626,084	52.8%
A-1	1,000,000	0	0	0	1,000,000	3.0%
A-2	4,711,000	7,174,968	0	2,872,468	14,758,436	44.2%
	<b>13,574,944</b>	<b>12,430,348</b>	<b>2,011,802</b>	<b>5,367,426</b>	<b>33,384,520</b>	<b>100.0%</b>
<b>BY TERMS</b>						
0-30 days	1,863,944	39,616	2,011,802	0	3,915,362	11.7%
31-90 days	2,200,000	0	0	0	2,200,000	6.6%
91-180 days	8,200,000	2,406,456	0	798,110	11,404,566	34.1%
181-270 days	0	2,360,090	0	2,074,359	4,434,449	13.3%
270-365 days	1,300,000	7,624,186	0	2,494,957	11,419,143	34.3%
> 1 year	11,000	0	0	0	11,000	0.0%
	<b>13,574,944</b>	<b>12,430,348</b>	<b>2,011,802</b>	<b>5,367,426</b>	<b>33,384,520</b>	<b>100.0%</b>
<b>BY MATURITY</b>						
0-30 days	7,863,944	2,454,636	2,011,802	1,420,303	13,750,685	41.1%
31-90 days	4,700,000	3,770,661	0	2,074,359	10,545,020	31.6%
91-180 days	500,000	2,855,674	0	1,872,764	5,228,438	15.7%
181-270 days	500,000	3,349,377	0	0	3,849,377	11.6%
270-365 days	0	0	0	0	0	0.0%
> 1 year	11,000	0	0	0	11,000	0.0%
	<b>13,574,944</b>	<b>12,430,348</b>	<b>2,011,802</b>	<b>5,367,426</b>	<b>33,384,520</b>	<b>100.0%</b>
<b>BY FOSSIL FUEL EXPOSURE (as determined by <a href="http://www.marketforces.org.au">www.marketforces.org.au</a>)</b>						
Fossil Fuel Lending	9,363,944	6,244,667	2,011,802	3,293,067	20,913,480	62.6%
Non Fossil Fuel Lending	4,211,000	6,185,681	0	2,074,359	12,471,040	37.4%
	<b>13,574,944</b>	<b>12,430,348</b>	<b>2,011,802</b>	<b>5,367,426</b>	<b>33,384,520</b>	<b>100.0%</b>

**CITY OF VINCENT  
INVESTMENT INTEREST EARNINGS  
AS AT 31 MAY 2019**

	YTD 31/05/2019 \$	YTD 31/05/2018 \$	FY 2018/19 \$	FY 2017/18 \$
<b>MUNICIPAL FUNDS</b>				
Budget	404,600	412,909	420,000	423,000
Interest Earnings	501,154	471,500	501,154	506,274
% Income to Budget	123.86%	114.19%	119.32%	119.69%
<b>RESERVE FUNDS</b>				
Budget	206,000	204,803	226,060	220,000
Interest Earnings	268,488	220,255	268,488	240,110
% Income to Budget	130.33%	107.54%	118.77%	109.14%
<b>LEEDERVILLE GARDENS INC SURPLUS TRUST</b>				
Budget	0	0	0	0
Interest Earnings	129,660	128,521	129,660	139,939
% Income to Budget	0.00%	0.00%	0.00%	0.00%
<b>TOTAL</b>				
Budget	610,600	617,712	646,060	643,000
Interest Earnings	899,302	820,276	899,302	886,323
% Income to Budget	147.28%	132.79%	139.20%	137.84%
Variance	288,702	202,564	253,242	243,323
% Variance to Budget	47.28%	32.79%	39.20%	37.84%
<b>TOTAL (EXCL. LEEDERVILLE GARDENS INC SURPLUS TRUST)</b>				
Budget	610,600	617,712	646,060	643,000
Interest Earnings	769,642	691,755	769,642	746,384
% Income to Budget	126.05%	111.99%	119.13%	116.08%
Variance	159,042	74,043	123,582	103,384
% Variance to Budget	26.05%	11.99%	19.13%	16.08%

CITY OF VINCENT  
CURRENT INVESTMENT HOLDING  
AS AT 31 MAY 2019

Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
<b>OPERATING ACCOUNTS</b>						
Municipal	Commonwealth Bank of Australia					1,863,945
Reserve	Commonwealth Bank of Australia					39,616
Trust	Commonwealth Bank of Australia					2,011,802
<b>Total Operating Funds</b>						<b>3,915,363</b>
<b>EQUITY SHARES</b>						
Municipal	North Perth Community Bank	23/11/2001				11,000
<b>Total Shares</b>						<b>11,000</b>
<b>TERM DEPOSITS</b>						
Municipal	Bank of Queensland	04/09/2018	01/04/2019	209	2.75%	0
Reserve	Members Equity Bank Ltd.	12/04/2018	08/04/2019	361	2.75%	0
Municipal	Suncorp-Metway Ltd.	20/09/2018	08/04/2019	200	2.70%	0
Municipal	National Australia Bank	11/10/2018	15/04/2019	186	2.70%	0
Municipal	Suncorp-Metway Ltd.	20/09/2018	23/04/2019	215	2.70%	0
Municipal	National Australia Bank	11/10/2018	29/04/2019	200	2.71%	0
Reserve	Members Equity Bank Ltd.	08/05/2018	06/05/2019	363	2.80%	0
Municipal	National Australia Bank	11/10/2018	06/05/2019	207	2.71%	0
Municipal	National Australia Bank	30/11/2018	13/05/2019	164	2.73%	0
Municipal	National Australia Bank	30/11/2018	20/05/2019	171	2.73%	0
Municipal	Bendigo and Adelaide Bank	20/12/2018	27/05/2019	158	2.75%	0
Municipal	Bendigo and Adelaide Bank	20/12/2018	04/06/2019	166	2.75%	1,000,000
Municipal	National Australia Bank	14/06/2018	11/06/2019	362	2.80%	300,000
Leederville Gardens Inc	National Australia Bank	14/06/2018	11/06/2019	362	2.80%	1,420,303
Reserve	Bendigo and Adelaide Bank	29/06/2018	11/06/2019	347	2.85%	2,415,020
Municipal	Bendigo and Adelaide Bank	20/12/2018	11/06/2019	173	2.75%	500,000
Municipal	Bendigo and Adelaide Bank	20/12/2018	11/06/2019	173	2.75%	200,000
Municipal	Westpac Banking Corp	19/12/2018	17/06/2019	180	2.80%	1,500,000
Leederville Gardens Inc	Members Equity Bank Ltd.	19/12/2018	15/07/2019	208	2.80%	2,074,359
Reserve	Bendigo and Adelaide Bank	17/08/2018	29/07/2019	346	2.75%	725,042
Reserve	Members Equity Bank Ltd.	05/09/2018	26/08/2019	355	2.75%	639,162
Municipal	Members Equity Bank Ltd.	05/09/2018	02/09/2019	362	2.75%	500,000
Leederville Gardens Inc	Commonwealth Bank of Australia	19/09/2018	02/09/2019	348	2.72%	1,074,654
Reserve	National Australia Bank	11/10/2018	23/09/2019	347	2.75%	648,681
Reserve	National Australia Bank	08/11/2018	14/10/2019	340	2.72%	727,443
Reserve	National Australia Bank	30/11/2018	25/11/2019	360	2.78%	1,479,550
Municipal	Westpac Banking Corp	19/12/2018	19/12/2019	365	2.80%	500,000
Municipal	National Australia Bank	08/02/2019	24/06/2019	136	2.70%	2,500,000
Reserve	Members Equity Bank Ltd.	11/02/2019	08/07/2019	147	2.75%	2,406,456
Reserve	Bank of Queensland	06/03/2019	16/12/2019	285	2.65%	989,287
Leederville Gardens Inc	Bank of Queensland	19/03/2019	02/09/2019	167	2.68%	798,109
Municipal	Bank of Queensland	19/03/2019	08/07/2019	111	2.60%	1,500,000
Municipal	Members Equity Bank Ltd.	19/03/2019	15/07/2019	118	2.65%	1,000,000
<b>Total Term Deposits</b>						<b>29,458,158</b>
<b>Total Investment Including At Call</b>						<b>33,384,521</b>

## 7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 MAY 2019 TO 31 MAY 2019

TRIM Ref: D19/80024  
 Author: Nikki Hirrill, Accounts Payable Officer  
 Authoriser: Michael Quirk, Executive Director Community and Business Services  
 Attachments: 1. Payments by EFT, BPAY and Payroll May 19 [↓](#)   
 2. Payments by Cheque May 19 [↓](#)   
 3. Payments by Direct Debit May 19 [↓](#) 

**RECOMMENDATION:**

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 May 2019 to 31 May 2019 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT and BPAY payments, including payroll	\$5,696,313.85
Cheques	\$27,453.34
Direct debits, including credit cards	\$209,023.79
<b>Total payments for May 2019</b>	<b>\$5,932,790.98</b>

**PURPOSE OF REPORT:**

To present to Council the expenditure and list of accounts paid for the period 1 May 2019 to 31 May 2019.

**BACKGROUND:**

Council has delegated to the Chief Executive Officer (Delegation No. 1.14) the power to make payments from the City's Municipal and Trust funds. In accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The list of accounts paid must be recorded in the minutes of the Council Meeting.

**DETAILS:**

The Schedule of Accounts paid for the period 1 May 2019 to 31 May 2019, covers the following:

FUND	CHEQUE NUMBERS/ BATCH NUMBER	AMOUNT
<b>Municipal Account (Attachment 1, 2 and 3)</b>		
EFT and BPAY Payments	2398 - 2412	\$4,314,670.61
Payroll by Direct Credit	May 2019	\$1,381,643.24
<b>Sub Total</b>		<b>\$5,696,313.85</b>
<b>Cheques</b>		
Cheques	82501 - 82518	\$27,528.94
Cancelled cheque	82505	-\$75.60
<b>Sub Total</b>		<b>\$27,453.34</b>

**Direct Debits, including credit cards**

Lease Fees	\$25,423.21
Loan Repayments	\$149,997.22
Bank Charges – CBA	\$24,913.58
Credit Cards	\$8,689.78
<b>Sub Total</b>	<b>\$209,023.79</b>

**Total Payments** **\$5,932,790.98**

**CONSULTING/ADVERTISING:**

Not applicable.

**LEGAL/POLICY:**

Regulation 12(1) and (2) of the *Local Government (Financial Management) Regulations 1996* refers, i.e. -

12. *Payments from municipal fund or trust fund, restrictions on making*

- (1) *A payment may only be made from the municipal fund or the trust fund —*
  - *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
  - *otherwise, if the payment is authorised in advance by a resolution of Council.*
- (2) *Council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to Council.*

Regulation 13(1) and (3) of the *Local Government (Financial Management) Regulations 1996* refers, i.e. -

13. *Lists of Accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared -*
  - *the payee's name;*
  - *the amount of the payment;*
  - *the date of the payment; and*
  - *sufficient information to identify the transaction.*
- (3) *A list prepared under sub regulation (1) is to be —*
  - *presented to Council at the next ordinary meeting of Council after the list is prepared; and*
  - *recorded in the minutes of that meeting.*

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** Management systems are in place which establish satisfactory controls, supported by the internal and external audit functions. Financial reporting to Council increases transparency and accountability.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

*Our resources and assets are planned and managed in an efficient and sustainable manner.*

*Our community is aware of what we are doing and how we are meeting our goals.*

*Our community is satisfied with the service we provide.*

*We are open and accountable to an engaged community.*

**SUSTAINABILITY IMPLICATIONS:**

Not applicable.

**FINANCIAL/BUDGET IMPLICATIONS:**

All municipal fund expenditure included in the list of payments is in accordance with Council's annual budget.

<b>Creditors Report - Payments by EFT, BPAY and Payroll</b>			
<b>01/05/19 to 31/05/19</b>			
<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
01/05/2019	Westnet Pty Ltd	IT ADSL link	\$ 39.95
02/05/2019	M Slater	Fitness instructor fees	\$ 270.87
02/05/2019	Eclipse Soils Pty Ltd	Supply of mulch - Hyde Park	\$ 3,377.00
02/05/2019	Claremont Pool Service	Pool equipment repairs - BPLC	\$ 2,225.85
02/05/2019	WA Profiling & Stabilisation Pty Ltd	Profiling services - various locations	\$ 9,437.34
02/05/2019	Aluminium Leisure Furniture Pty Ltd	Office furniture supplies - Admin	\$ 4,492.40
02/05/2019	GFG Consulting	Consultant and design fee - Brisbane Street car park	\$ 7,451.08
02/05/2019	Darryl Bellotti	Digital artwork	\$ 750.00
02/05/2019	Mike House	Staff training - Professional development and leadership coaching	\$ 8,690.00
02/05/2019	The Patron Beverage Co	Hire of coffee van - CoV park opening at Admin Centre	\$ 550.00
02/05/2019	DNX Energy Pty Ltd	Solar photovoltaic system - Library	\$ 33,792.00
02/05/2019	CabCar Pty Ltd	Supply and fit Bluetooth to vehicle	\$ 390.00
02/05/2019	A Ripani	Refund - Well and Wise event	\$ 32.00
02/05/2019	L Ward	Fitness instructor fees	\$ 56.84
02/05/2019	Expo Signage and Digital Pty Ltd	Printing services - various departments	\$ 9,053.55
02/05/2019	A Terribile	Refund for Seniors bus outing - cancelled by COV	\$ 78.00
02/05/2019	E C Zambotti	Refund for Seniors bus outing - cancelled by COV	\$ 78.00
02/05/2019	E Walker	Refund for Seniors bus outing - cancelled by COV	\$ 39.00
02/05/2019	NR & P Langan	Refund of planning application fee	\$ 295.00
02/05/2019	Anglican Parish of North Perth	Reimbursement from heritage assistance fund	\$ 5,000.00
02/05/2019	Premier One Constructions	Refund of planning application fee	\$ 1,479.60
02/05/2019	I Pham	Refund of grounds hire fee	\$ 82.00
02/05/2019	M Schubert	Part refund of dog registration	\$ 150.00
02/05/2019	T Ladiges	Part refund of Beatty Park Leisure Centre fees	\$ 113.91
02/05/2019	K Moore	Part refund of Beatty Park Leisure Centre fees	\$ 880.00
02/05/2019	S A Ridgeway	Part refund of Beatty Park Leisure Centre fees	\$ 173.21
02/05/2019	E Cecchele	Refund of infrastructure bond	\$ 2,000.00
02/05/2019	A Pabian	Refund for Seniors bus outing - cancelled by COV	\$ 32.00
02/05/2019	G P Testar	Crossover subsidy	\$ 475.00
02/05/2019	Otter River Pty Ltd	Refund of infrastructure bond	\$ 20,000.00
02/05/2019	W R Kent	Refund of infrastructure bond	\$ 275.00
02/05/2019	Alinta Energy	Electricity and gas charges - various locations	\$ 288.15
02/05/2019	Bunnings Trade	Hardware supplies - various departments	\$ 4,652.10
02/05/2019	Benara Nurseries	Supply of plants	\$ 11,988.16
02/05/2019	BOC Limited	Forklift gas - Depot	\$ 79.23

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
02/05/2019	Chadson Engineering Pty Ltd	Supply of pool testing photometer	\$ 1,012.00
02/05/2019	City Of Perth	BA/DA archive retrievals	\$ 189.42
02/05/2019	Cobblestone Concrete	Install concrete pram ramp - Doris/Selkirk Street	\$ 880.00
02/05/2019	Coca-Cola Amatil (Aust) Pty Limited	Beatty Park Café supplies	\$ 2,037.02
02/05/2019	Landgate	Land enquiries and gross rental valuations for interims	\$ 1,008.90
02/05/2019	Eastern Metropolitan Regional Council	Sorting and disposal of general bulk verge waste	\$ 19,167.42
02/05/2019	Department of Fire and Emergency Services (DFES)	Two false fire alarm fees - Admin	\$ 1,840.00
02/05/2019	Programmed Integrated Workforce Ltd	Temporary staff - Waste	\$ 5,401.40
02/05/2019	LO-GO Appointments	Temporary staff - various departments	\$ 3,686.15
02/05/2019	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 1,938.86
02/05/2019	Major Motors Pty Ltd	Truck repairs	\$ 341.74
02/05/2019	Mayday Earthmoving	Bobcat, truck and mini excavator hire - various locations	\$ 40,708.25
02/05/2019	Midland Brick Company	Supply of brick pavers	\$ 481.47
02/05/2019	Mindarie Regional Council	Processable and non processable waste	\$ 57,001.95
02/05/2019	Perth Patterned Concrete Pty Ltd	Concrete stencilling services - various locations	\$ 13,889.70
02/05/2019	Pro Turf Services	Plant repairs and maintenance - various	\$ 4,070.99
02/05/2019	Running Bare Australia Pty Ltd	Merchandise - BPLC	\$ 299.75
02/05/2019	SAS Locksmiths	Key cutting and lock maintenance service - various locations	\$ 1,039.81
02/05/2019	Sigma Chemicals	Pool chemicals and pool equipment repairs - BPLC	\$ 4,785.19
02/05/2019	Civica Pty Limited	Trim and Ezescan licences	\$ 18,652.10
02/05/2019	Speedo Australia Pty Ltd	Merchandise - BPLC	\$ 5,130.40
02/05/2019	Sportsworld Of WA	Merchandise - BPLC	\$ 3,455.65
02/05/2019	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 578.90
02/05/2019	Turfmaster Facility Management	Turf maintenance - Leederville Oval	\$ 4,891.77
02/05/2019	W.A. Hino Sales & Service	Plant repairs and maintenance	\$ 676.00
02/05/2019	Water Corporation	Water charges - various locations	\$ 2,091.81
02/05/2019	Zipform	Rates 4th quarter final notices 2018/19 and envelopes	\$ 2,482.53
02/05/2019	Bollinger & Co Pty Ltd	Repair automatic gate - Depot	\$ 358.00
02/05/2019	European Foods Wholesalers Pty Ltd	Beatty Park Café supplies	\$ 1,327.64
02/05/2019	The Royal Life Saving Society Western Australia Inc	Staff training courses and watch around water wristbands - BPLC	\$ 4,041.30
02/05/2019	WALGA	Staff training - Planning practices (The essentials and advanced)	\$ 1,030.00
02/05/2019	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 809.89
02/05/2019	Coates Hire Operations Pty Ltd	Equipment hire - various	\$ 2,231.75
02/05/2019	Domus Nursery	Supply of plants	\$ 427.90
02/05/2019	Award Contracting	Locating services - various locations	\$ 10,763.50
02/05/2019	Actimed Australia	Gym equipment supplies	\$ 71.50
02/05/2019	RPG Auto Electrics	Plant repairs and maintenance	\$ 93.50
02/05/2019	Nyoongar Patrol Systems Inc.	Nyoongar patrol services	\$ 13,750.00
02/05/2019	Ed Art Supplies	Library supplies	\$ 526.35

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
02/05/2019	Fuji Xerox Australia Pty Ltd	Copy costs - various departments	\$ 1,222.36
02/05/2019	Australasian Performing Right Association Ltd	Music licence fees - BPLC	\$ 4,975.88
02/05/2019	CSP Group Pty Ltd	Plant repairs and maintenance	\$ 486.65
02/05/2019	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$ 228.12
02/05/2019	Di Lena Metal Sales	Hardware supplies - Depot	\$ 64.00
02/05/2019	City of Stirling	Meals on Wheels and green waste tipping fees	\$ 9,227.30
02/05/2019	Tim Eva's Nursery	Supply of plants	\$ 533.50
02/05/2019	Western Resource Recovery Pty Ltd	Grease trap maintenance - BPLC	\$ 529.10
02/05/2019	J & K Hopkins	Office furniture supplies - Admin	\$ 3,902.90
02/05/2019	Moore Stephens (WA) Pty Ltd	Staff training - Budget workshop	\$ 935.00
02/05/2019	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance and water treatment - BPLC	\$ 2,123.00
02/05/2019	Local Government Planners Association	Staff training - A Practitioner's guide to DesignWA	\$ 170.00
02/05/2019	Wanneroo Plant Farm	Supply of plants	\$ 280.50
02/05/2019	Instant Windscreens	Vehicle repairs and maintenance	\$ 245.00
02/05/2019	G Burgess	Distribution services - What's on in waste flyers	\$ 4,200.00
02/05/2019	Kerbing West	Kerbing services - various locations	\$ 9,661.85
02/05/2019	Suez Recycling & Recovery Pty Ltd	Waste collection - BPLC	\$ 809.62
02/05/2019	Downer EDI Engineering Power Pty Ltd	Repair and service CCTV network in Beaufort Street and Avenue car park	\$ 4,419.94
02/05/2019	Temptations Catering	Catering services - Audit committee meeting	\$ 124.30
02/05/2019	Academy Services WA Pty Ltd	Cleaning services and cleaning materials - various locations	\$ 50,506.07
02/05/2019	Blackwoods	Hardware supplies - Depot	\$ 2,618.78
02/05/2019	QuickMail	Printing services - Community engagement	\$ 1,390.94
02/05/2019	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 3,483.70
02/05/2019	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 23,121.58
02/05/2019	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 924.00
02/05/2019	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations; purchase of handsets - various departments	\$ 13,807.83
02/05/2019	Jackson McDonald	Legal services - advice regarding asbestos	\$ 4,705.58
02/05/2019	Officeworks Ltd	Office consumables	\$ 79.22
02/05/2019	The Good Guys	Supply of fridge - Admin	\$ 397.00
02/05/2019	Totally Workwear	Uniform supplies - various departments	\$ 3,020.95
02/05/2019	Bolinda Publishing Pty Ltd	Library books	\$ 47.03
02/05/2019	Holcim (Australia)	Concrete supplies	\$ 1,837.22
02/05/2019	Protector Fire Services Pty Ltd	Fire equipment maintenance - various locations	\$ 308.00
02/05/2019	Parker Black & Forrest Pty Ltd	Hardware supplies - BPLC	\$ 132.00
02/05/2019	A Team Printing	Printing services - BPLC	\$ 310.20
02/05/2019	Kott Gunning	Legal services - prosecution fees	\$ 519.20
02/05/2019	McLeods Barristers & Solicitors	Legal services - property and underground power advice	\$ 9,128.68
02/05/2019	WA Safety Tape & Mesh	Supply of barricade tape	\$ 924.00

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
02/05/2019	Perth Dishwashers	Dishwasher repairs - Admin	\$ 308.00
02/05/2019	Youth Affairs Council Of WA	Refund of waived hall hire booking fee	\$ 227.50
02/05/2019	Workwear Group Pty Ltd	Uniform supplies - various departments	\$ 270.30
02/05/2019	Structerre Consulting Engineers	Consultancy - BPLC solar panel inspection	\$ 663.30
02/05/2019	Total Eden Pty Ltd	Reticulation supplies	\$ 36.96
02/05/2019	PowerVac Pty Ltd	Cleaning equipment repairs - BPLC	\$ 198.00
02/05/2019	Australian Library & Information Association	Library supplies - posters and stickers	\$ 85.00
02/05/2019	Manheim Pty Ltd	Towing services	\$ 1,089.00
02/05/2019	Kleen West Distributors	Graffiti removal supplies	\$ 1,209.12
02/05/2019	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies	\$ 37.82
02/05/2019	PFD Food Services Pty Ltd	Beatty Park Café supplies	\$ 1,810.40
02/05/2019	Boral Construction Materials Group Limited	Concrete supplies - Fairfield Street	\$ 276.76
02/05/2019	Devco Builders	Maintenance and repairs - various locations	\$ 226,221.96
02/05/2019	R Haynes and T Hughes	Reimbursement from heritage assistance fund	\$ 236.50
02/05/2019	Department of Transport	Vehicle ownership searches	\$ 1,740.80
02/05/2019	PriceMark Pty Ltd	Bar-lock band supplies for spa and sauna	\$ 907.50
02/05/2019	Joe Crisafio Kia	Vehicle service and repairs	\$ 729.00
02/05/2019	Action Asbestos Removals	Asbestos removal services	\$ 297.00
02/05/2019	Beaufort Street Network Inc.	Festival funding	\$ 4,000.00
02/05/2019	LGIS Risk Management	Asbestos register review and risk management services	\$ 9,900.00
02/05/2019	APARC	Meter maintenance and reinstall ticket machine	\$ 24,265.00
02/05/2019	Red Spear Pty Ltd	Welcome to Country - Citizenship ceremony	\$ 550.00
02/05/2019	Enviroblast Cannington	Pressure cleaning services - various locations	\$ 9,548.00
02/05/2019	Australian Paper	Supply of envelopes	\$ 422.95
02/05/2019	Atom Supply	Hardware supplies	\$ 343.60
02/05/2019	Hans Andresen	Banner installation - Anzac Day	\$ 1,122.00
02/05/2019	Hudson Global Resources (Aust) Pty Ltd	Temporary staff - HR	\$ 3,797.96
02/05/2019	C Wood Distributors	Beatty Park Café supplies	\$ 1,072.50
02/05/2019	Steann Pty Ltd	Verge green waste collection; collect and dispose of illegally dumped goods	\$ 18,073.00
02/05/2019	Plantercraft	Supply of planter pots - Parks	\$ 3,312.80
02/05/2019	Turf Developments (WA) Pty Ltd	Turf maintenance and returfing works - various locations	\$ 15,118.90
02/05/2019	LGISWA	Professional indemnity excess payments	\$ 14,760.00
02/05/2019	Vorgee Pty Ltd	Merchandise - BPLC	\$ 1,214.40
02/05/2019	Briskleen Supplies	Toiletry and cleaning products - BPLC; sanipod service	\$ 2,070.65
02/05/2019	Leederville Hotel (T/A Pent Pty Ltd)	Parking revenue distribution	\$ 18,402.82
02/05/2019	Regents Commercial	Variable outgoings - Barlee Street car park	\$ 12,414.17
02/05/2019	Northsands Resources	Construction waste disposal services and sand supplies	\$ 1,650.00
02/05/2019	Compu-Stor	Records digitisation and off-site storage	\$ 3,469.81
02/05/2019	Action Logistics (WA) Pty Ltd t/a Action Couriers	Courier services - BPLC	\$ 44.67

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
02/05/2019	Yoshino Sushi	Beatty Park Café supplies	\$ 266.20
02/05/2019	Centropak	Beatty Park Café supplies	\$ 2,435.02
02/05/2019	Worldwide East Perth	Printing services - various departments	\$ 247.50
02/05/2019	Anna Cappelletta	Fitness instructor fees	\$ 482.32
02/05/2019	Soundtown	Repairs to PA system - BPLC	\$ 79.20
02/05/2019	Richard Harrison	Bee removal services - various locations	\$ 600.00
02/05/2019	Talis Consultants Pty Ltd - ATF Talis Unit Trust	Consultancy - Waste strategy implementation	\$ 921.25
02/05/2019	Heady Enterprises	Electric vehicle display - sustainability pop up hub	\$ 1,100.00
02/05/2019	Rawlicious Delights	Beatty Park Café supplies	\$ 169.40
02/05/2019	Synergy	Electricity and gas charges - various locations	\$ 27,010.25
02/05/2019	Rosemount Hotel	Parking revenue distribution	\$ 13,327.67
02/05/2019	Cat Haven	Cat impound fees	\$ 125.00
02/05/2019	CS Legal	Debt recovery services	\$ 207.35
02/05/2019	Marketforce Pty Ltd	Advertising services - various departments	\$ 1,057.64
02/05/2019	Leo Heaney Pty Ltd	Street tree services - various locations	\$ 37,053.30
02/05/2019	MESA Australia	Plant room maintenance - BPLC	\$ 330.00
02/05/2019	IAP2 Australasia	Staff training - Engagement essentials	\$ 715.00
02/05/2019	3 Monkeys Audiovisual Pty Ltd	Supply of additional speakers - Council chambers	\$ 2,450.57
02/05/2019	Charmaine Amanda Magness	Fitness instructor fees	\$ 284.20
02/05/2019	Courtney Hahipene	Fitness instructor fees	\$ 60.29
02/05/2019	Flex Fitness Equipment	Supply of fitness equipment - BPLC	\$ 298.00
02/05/2019	Scorpion Training Solutions	Staff training - Health and safety	\$ 880.00
02/05/2019	Cr J Murphy	Expense reimbursement - child care	\$ 1,456.25
02/05/2019	Innovations Catering	Catering services - various meetings	\$ 1,361.50
02/05/2019	Perth Electric Bike Centre	Purchase of electric bikes - Depot	\$ 6,247.20
02/05/2019	Wheeler's Books	Library books	\$ 319.37
02/05/2019	Window Shading Solutions Pty Ltd	Install blinds - Admin	\$ 300.00
02/05/2019	AWB Building Co.	Plumbing services - various locations	\$ 656.01
02/05/2019	Tree Amigos	Street trees and parks pruning/removal - various locations	\$ 591.54
02/05/2019	Boyan Electrical Services	Electrical services - various locations	\$ 17,570.85
02/05/2019	GC Sales (WA)	Supply of waste bin wheels	\$ 4,334.00
02/05/2019	All Aussie Carpet Clean	Carpet cleaning services - BPLC	\$ 550.00
02/05/2019	Domain Catering Pty Ltd	Catering service - EAG meeting	\$ 185.00
02/05/2019	Apollo Plumbing and Gas Pty Ltd	Plumbing services - BPLC	\$ 600.00
02/05/2019	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 558.00
02/05/2019	Brownes Foods Operations Pty Ltd	Beatty Park Café supplies	\$ 1,130.33
02/05/2019	Ip Khalsa Pty Ltd	Mail delivery service	\$ 86.66
02/05/2019	Unilever Australia Ltd	Beatty Park Café supplies	\$ 2,772.45
02/05/2019	Konica Minolta Business Solutions Australia Pty Ltd	Copy costs - various departments	\$ 2,483.01

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
02/05/2019	Yolande Gomez	Fitness instructor fees	\$ 90.00
02/05/2019	Kevin Baruffi & Associates	Parking revenue distribution - 375 William Street (3 months)	\$ 27,853.31
02/05/2019	Elyse Amy Johnstone	Fitness instructor fees	\$ 431.04
02/05/2019	StrataGreen	Fertiliser supplies	\$ 1,073.30
02/05/2019	Shane McMaster Surveys	Surveying services - various locations	\$ 1,100.00
02/05/2019	InterStream Pty Ltd	Webcast and hosting service	\$ 1,386.00
02/05/2019	Gymcare	Gym equipment repairs and maintenance	\$ 583.28
02/05/2019	The Owners of Musbury Terrace	Reimbursement from heritage assistance fund	\$ 4,397.04
02/05/2019	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$ 1,741.19
02/05/2019	Information Proficiency	Content Manager licences and annual maintenance	\$ 9,560.32
02/05/2019	Cirrus Networks	Professional services - senior voice engineer	\$ 2,200.00
02/05/2019	SJR Civil Consulting Pty Ltd	Consultancy services - MRRG submissions for 2020/21	\$ 2,552.00
02/05/2019	Quayclean Australia Pty Ltd	Cleaning services - BPLC	\$ 10,420.81
02/05/2019	Atmos Foods Pty Ltd	Beatty Park Café supplies	\$ 237.60
02/05/2019	J W Parker	Reimbursement from heritage assistance fund	\$ 2,062.50
02/05/2019	M.A. Lalli & Associates	Structural inspection - Braithwaite Hall and Admin building	\$ 1,155.00
02/05/2019	KP Electric (Australia) Pty Ltd	Electrical services - various locations	\$ 941.54
02/05/2019	Smoke and Mirrors AV	Supply of PA system - Citizenship ceremony	\$ 823.00
02/05/2019	New Dimension Mechanical Services	Cool room and freezer room maintenance - BPLC	\$ 1,237.50
02/05/2019	Securus	Security services - various locations	\$ 697.49
02/05/2019	Cr A Castle	Expense reimbursement - child care	\$ 550.00
02/05/2019	The Event Mill	Hire of staging - Mount Hawthorn Streets and Lanes Festival	\$ 962.50
02/05/2019	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$ 23,714.74
02/05/2019	Signbiz WA Pty Ltd	Sign supplies - Admin	\$ 583.00
02/05/2019	Traffic Systems West (Ennis Traffic Safety Solutions Pty Ltd)	Supply and install bollards - Beaufort Street	\$ 876.70
02/05/2019	EcoAdvance	Consultancy services - Sustainable environment	\$ 7,700.00
02/05/2019	Daniel Bullen	Fitness instructor fees	\$ 378.94
02/05/2019	Zimbulis Foods	Beatty Park Café supplies	\$ 777.51
02/05/2019	Edge Transport Solutions Pty Ltd	Video traffic survey - various locations	\$ 2,640.00
02/05/2019	Sid Thoo	Witness statement for SAT hearing	\$ 1,386.00
02/05/2019	Bonfire Digital Pty Ltd	Marketing services - BPLC	\$ 8,547.00
02/05/2019	Muchea Tree Farm	Supply of plants for native plant sale	\$ 4,519.80
02/05/2019	West Australian Pet Project Inc	Refund of hall bond	\$ 2,000.00
02/05/2019	R Bala	Distribution services - ANZAC Day parade flyers	\$ 356.00
02/05/2019	A Bertram	Fitness instructor fees	\$ 110.00
02/05/2019	L F Media	Supply of floor graphic - Admin	\$ 1,342.00
02/05/2019	CSE Crosscom Pty Ltd	Software and network access for hand held radios; repairs and maintenance to vehicle 2 way radios	\$ 7,126.90
02/05/2019	Cormac Cashen	Fitness instructor fees	\$ 341.04

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
02/05/2019	Enzed Welshpool	Plant repairs and maintenance	\$ 107.71
02/05/2019	Flick Anticimex Pty Ltd	Pest control services - Earlybirds Playgroup	\$ 330.00
02/05/2019	AMS Installation & Maintenance Solutions WA	Upgrade of main boiler - BPLC progress claim	\$ 55,690.37
02/05/2019	National Tools Pty Ltd	Plant service - hydraulic power pack	\$ 423.50
02/05/2019	Grand Toyota	Purchase of vehicle	\$ 24,048.70
02/05/2019	RU Development Pty Ltd	Refund of infrastructure bond	\$ 3,000.00
02/05/2019	Picton Press Pty Ltd	Printing services - various departments	\$ 827.36
02/05/2019	B Fiebig	Fitness instructor fees	\$ 113.68
02/05/2019	M Humich	Fitness instructor fees	\$ 170.52
02/05/2019	S Byford	Maintenance of sculpture - Admin	\$ 1,200.00
02/05/2019	Connect Call Centre Services	After hours calls service	\$ 1,811.92
02/05/2019	S Patchett	Fitness instructor fees	\$ 315.00
02/05/2019	Jessica Wyld Photography Pty Ltd	Photography services - Mayoral portraits	\$ 1,276.00
02/05/2019	Raymond Thai	Instagram influencer for COV Summer events	\$ 200.00
14/05/2019	M Slater	Fitness instructor fees	\$ 120.58
14/05/2019	The Naturopath Shop	Fitness instructor fees	\$ 60.29
14/05/2019	Rhys Scott	Graphic design services - various locations	\$ 2,175.00
14/05/2019	2M Language Services	Translation services - Artwork MUDS trial	\$ 1,716.00
14/05/2019	Audhu Pty Ltd t/a Nu Change Building	Refund of infrastructure bond	\$ 2,000.00
14/05/2019	Building Corporation WA Pty Ltd	Refund of development application fee	\$ 5,012.14
14/05/2019	T Tipoki	Dance workshop - Youth week	\$ 300.00
14/05/2019	Adage Furniture	Supply of café furniture - BPLC	\$ 2,278.10
14/05/2019	Darryl Bellotti	Digital artwork	\$ 1,500.00
14/05/2019	Creative Kids Play	Supply of pool equipment - BPLC	\$ 874.98
14/05/2019	Esther McDowell	Artist fee - Reconciliation week workshops	\$ 720.00
14/05/2019	N E Rawlings	Refund of building application fee	\$ 61.65
14/05/2019	DNX Energy Pty Ltd	Solar photovoltaic system - Depot (deposit)	\$ 18,700.00
14/05/2019	Patio Perfect	Refund of building application fee	\$ 61.65
14/05/2019	Workshop Consultancy	Terrarium workshop - Youth week	\$ 600.00
14/05/2019	E Clarke	Artist fee - Lightbox laneway exhibition	\$ 1,000.00
14/05/2019	The Human Connection	Facilitator - Community funding and grant workshops	\$ 935.00
14/05/2019	Swanview Plant Farm Pty Ltd	Supply of plants	\$ 750.20
14/05/2019	W R Kent	Crossover subsidy	\$ 600.00
14/05/2019	R A Del Bianco	Refund for Seniors bus outing - cancelled by COV	\$ 39.00
14/05/2019	C Panaia	Refund for Seniors bus outing - cancelled by COV	\$ 39.00
14/05/2019	J Chandler	Rates refund - overpayment	\$ 599.48
14/05/2019	T Jones	Performance fee - Bagpiper at Anzac Day ceremony	\$ 100.00
14/05/2019	Specialized Tilt Tray and Towing Services Pty Ltd	Towing services	\$ 99.00
14/05/2019	H P Marshall	Rates refund - due to pension rebate	\$ 1,983.58

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
14/05/2019	Charber Pty Ltd atf Sheridan Property Trust	Rates refund - overpayment	\$ 176.76
14/05/2019	K L Hayes	Part refund of dog registration	\$ 30.00
14/05/2019	R Gizzarelli	Refund of archive search fee	\$ 70.00
14/05/2019	Quality Dolphin Pools	Refund of building application fee	\$ 61.65
14/05/2019	A Cox	Refund of incorrect building application fee	\$ 200.00
14/05/2019	S Jamieson	Expense reimbursement - catering for TravelSmart breakfast	\$ 125.13
14/05/2019	C Frazer	Refund of parking permit	\$ 175.30
14/05/2019	Y Premont	Refund of parking permit	\$ 28.00
14/05/2019	C Chung	Part refund of Beatty Park Leisure Centre fees	\$ 135.00
14/05/2019	C N Hair	Refund of archive search fee	\$ 70.00
14/05/2019	J Vojkovich	Crossover subsidy	\$ 915.00
14/05/2019	L Sayadelmi	Crossover subsidy	\$ 560.00
14/05/2019	K Venrooy	Refund of obstruction permit application	\$ 53.00
14/05/2019	Q L Nguyen	Refund of infrastructure bond	\$ 2,000.00
14/05/2019	D Hall	Refund of infrastructure bond	\$ 2,500.00
14/05/2019	Matthew & Claire Townsend	Refund of infrastructure bond	\$ 2,000.00
14/05/2019	Great Aussie Patios	Refund of infrastructure bond	\$ 500.00
14/05/2019	M Boros	Refund of Beatty Park Membership	\$ 680.63
14/05/2019	A Reimers	Part refund of Beatty Park Leisure Centre fees	\$ 380.00
14/05/2019	Australian Outdoor Living (WA) Pty Ltd	Refund of infrastructure bond	\$ 1,000.00
14/05/2019	V L Vu	Part refund of development application fee	\$ 220.50
14/05/2019	J Korczynskij	Expense reimbursement - Senior first aid course	\$ 160.00
14/05/2019	Silver Sponge Car Wash East Perth	Payment for vehicle damage caused by COV works	\$ 350.00
14/05/2019	Australia Post (Agency Commission)	Commission charges	\$ 111.18
14/05/2019	Chadson Engineering Pty Ltd	Repairs to aquatic wheel chair - BPLC	\$ 114.50
14/05/2019	Cobblestone Concrete	Concrete works - Admin Centre	\$ 5,346.00
14/05/2019	Coca-Cola Amatil (Aust) Pty Limited	Beatty Park Café supplies	\$ 2,385.70
14/05/2019	Landgate	Land valuations - various locations	\$ 7,150.00
14/05/2019	Programmed Integrated Workforce Ltd	Temporary staff - Waste	\$ 2,057.49
14/05/2019	Kleenheat Gas	Forklift gas supplies - Depot	\$ 192.39
14/05/2019	Line Marking Specialists	Line marking services - various locations	\$ 12,849.81
14/05/2019	LO-GO Appointments	Temporary staff - Waste	\$ 4,342.36
14/05/2019	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 743.49
14/05/2019	Mayday Earthmoving	Bobcat, truck and mini excavator hire - various locations	\$ 3,007.40
14/05/2019	Mindarie Regional Council	Processable and non processable waste	\$ 133,189.46
14/05/2019	Civica Pty Limited	BPoint configuration, conversion and training	\$ 2,963.13
14/05/2019	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 457.71
14/05/2019	Water Corporation	Water charges - various locations	\$ 13,959.65
14/05/2019	Rentokil Initial Pty Ltd	Pest control services - BPLC	\$ 1,959.31

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
14/05/2019	St John Ambulance Western Australia Ltd	First aid kit supplies - various locations	\$ 720.80
14/05/2019	European Foods Wholesalers Pty Ltd	Beatty Park Café supplies	\$ 646.04
14/05/2019	The Royal Life Saving Society Western Australia Inc	Pool lifeguard challenge entry fee 2019; service of AIDS memorial fountain and water testing - Hyde Park water playground; CPR models for staff training	\$ 2,966.80
14/05/2019	Sam's Repairs & Maintenance	Sign installation and maintenance	\$ 2,085.60
14/05/2019	TJ Depiazzi & Sons	Supply of mulch	\$ 3,259.85
14/05/2019	Caltex Australia Petroleum Pty Ltd	Fuel & Oils	\$ 33,128.14
14/05/2019	Local Government Professionals Australia WA	Staff training - Age friendly communities	\$ 120.00
14/05/2019	Coates Hire Operations Pty Ltd	Equipment hire - electric breaker	\$ 452.94
14/05/2019	Initial Hygiene	Sharps disposal services - 9 months	\$ 7,909.31
14/05/2019	Domus Nursery	Supply of plants	\$ 7,157.98
14/05/2019	Les Mills Asia Pacific	Licence fees for fitness classes - BPLC	\$ 1,585.49
14/05/2019	Securepay Pty Ltd	Online web payment fees	\$ 1,101.38
14/05/2019	Award Contracting	Locating services - Hyde Park	\$ 621.50
14/05/2019	LIWA Aquatics	Annual membership renewal - BPLC	\$ 240.00
14/05/2019	RPG Auto Electrics	Plant repairs and maintenance	\$ 634.70
14/05/2019	CSP Group Pty Ltd	Plant repairs and maintenance	\$ 3,120.60
14/05/2019	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$ 92.36
14/05/2019	Winc Australia Pty Ltd	Office supplies and consumables	\$ 2,105.01
14/05/2019	Donegan Enterprises Pty Ltd	Playground inspections and maintenance - various locations	\$ 5,812.40
14/05/2019	Chittering Valley Worm Farm	Worms and castings	\$ 220.00
14/05/2019	Cleanaway	Recycling contract	\$ 34,494.68
14/05/2019	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance - BPLC	\$ 581.90
14/05/2019	Asphalttech Pty Ltd	Asphalt supplies - various locations	\$ 98,264.50
14/05/2019	Local Government Planners Association	Staff training - The importance of place	\$ 145.00
14/05/2019	West-Sure Group Pty Ltd	Cash collection services - Admin and BPLC	\$ 501.60
14/05/2019	Main Roads WA	Line marking and sign installation - Shakespeare Street	\$ 85,977.64
14/05/2019	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 14,765.30
14/05/2019	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 7,744.90
14/05/2019	Malcolm Thompson Pumps Pty Ltd	Pool pump repairs - BPLC	\$ 5,223.12
14/05/2019	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 5,439.50
14/05/2019	David Gray & Co Pty Ltd	Weed control supplies	\$ 792.00
14/05/2019	Stratco (WA) Pty Ltd	Refund of development application fee	\$ 147.00
14/05/2019	Alsco Pty Ltd	Mat supplies	\$ 396.22
14/05/2019	Statewide Oil Distributors	Supply of hydraulic oil	\$ 574.70
14/05/2019	Repco	Auto part supplies	\$ 70.53
14/05/2019	ATF Services Pty Ltd	Security fence - Cheriton Street	\$ 144.21
14/05/2019	H L Smither	Expense reimbursement - milk for café due to no delivery	\$ 84.00

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
14/05/2019	T-Quip	Plant repairs and maintenance - various	\$ 316.20
14/05/2019	Massey's Herd	Milk supplies	\$ 512.55
14/05/2019	Directimage Digital Printing Pty Ltd	Printing services - Anzac Day banners	\$ 1,573.00
14/05/2019	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies	\$ 281.99
14/05/2019	ZIP Heaters Aust Pty Ltd	Hydrotap maintenance - Library	\$ 332.59
14/05/2019	PFD Food Services Pty Ltd	Beatty Park Café supplies	\$ 2,338.95
14/05/2019	Devco Builders	Maintenance and repairs - various locations	\$ 29,609.37
14/05/2019	Sanderson's Outdoor Power Equipment	Plant repairs and maintenance	\$ 218.00
14/05/2019	Australian HVAC Services Pty Ltd	Airconditioning maintenance and repairs - various locations	\$ 2,268.20
14/05/2019	Joe Crisafio Kia	Vehicle service and repairs	\$ 730.81
14/05/2019	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$ 3,073.30
14/05/2019	APARC	Central management system and software licensing; meter and sensors maintenance	\$ 13,096.87
14/05/2019	Mackay Urbandesign	Design advisory fee	\$ 440.00
14/05/2019	JBA Surveys	Surveying services - Newcastle Street	\$ 1,320.00
14/05/2019	Hudson Global Resources (Aust) Pty Ltd	Temporary staff - HR	\$ 1,661.61
14/05/2019	C Wood Distributors	Beatty Park Café supplies	\$ 342.10
14/05/2019	Catek Equipment Repairs	Dishwasher repairs - BPLC	\$ 258.50
14/05/2019	Christou Nominees Pty Ltd	Design advisory fee	\$ 1,100.00
14/05/2019	Steann Pty Ltd	Verge green waste collection; collect and dispose of illegally dumped goods	\$ 18,073.00
14/05/2019	Chindarsi Architects	Design advisory fee	\$ 440.00
14/05/2019	CCA Productions	Stage and PA hire - Anzac Day ceremony	\$ 3,000.00
14/05/2019	Canningvale Flooring Xtra	Supply and install carpet - DSR (progress payment)	\$ 114,728.00
14/05/2019	Scott Print	Printing services - waste brochures	\$ 1,681.90
14/05/2019	Northsands Resources	Construction waste disposal services	\$ 5,894.90
14/05/2019	Compu-Stor	Records digitisation and off-site storage	\$ 25,115.97
14/05/2019	Action Logistics (WA) Pty Ltd t/a Action Couriers	Courier services - BPLC	\$ 56.21
14/05/2019	Yoshino Sushi	Beatty Park Café supplies	\$ 219.34
14/05/2019	Centropak	Beatty Park Café supplies	\$ 802.20
14/05/2019	Worldwide East Perth	Printing services - various departments	\$ 1,402.50
14/05/2019	Raymond Sleeman	Fitness instructor fees	\$ 284.20
14/05/2019	Anna Cappelletta	Fitness instructor fees	\$ 422.03
14/05/2019	AO Lets Go Poster Distribution Pty Ltd	Refund of obstruction permit application	\$ 132.00
14/05/2019	Rawlicious Delights	Beatty Park Café supplies	\$ 127.05
14/05/2019	Synergy	Electricity and gas charges - various locations	\$ 107,969.30
14/05/2019	Cat Haven	Community support grant	\$ 1,350.00
14/05/2019	CS Legal	Debt recovery services	\$ 4,398.10
14/05/2019	Marketforce Pty Ltd	Advertising services - various departments	\$ 2,170.82
14/05/2019	Precious Breath Yoga	Fitness instructor fees	\$ 180.87

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
14/05/2019	Leo Heaney Pty Ltd	Street tree services - various locations	\$ 1,584.00
14/05/2019	Vendpro	Vending machine hire - BPLC	\$ 235.40
14/05/2019	Perth Sail Shades & Umbrellas	Supply and install shade sail - BPLC; remove and bag shade sails for Winter	\$ 2,504.70
14/05/2019	C Mooney	Expense reimbursement - craft supplies	\$ 140.59
14/05/2019	3 Monkeys Audiovisual Pty Ltd	Supply and install belt and lapel package - Admin	\$ 2,134.63
14/05/2019	Yoga Inspiration	Fitness instructor fees	\$ 361.74
14/05/2019	Charmaine Amanda Magness	Fitness instructor fees	\$ 170.52
14/05/2019	Jean-Paul Barbier	Fitness instructor fees	\$ 356.00
14/05/2019	Corsign WA Pty Ltd	Sign supplies - various	\$ 922.35
14/05/2019	Scorpion Training Solutions	Staff training - Health and safety	\$ 396.00
14/05/2019	Innovations Catering	Catering services - Council briefing meeting	\$ 532.00
14/05/2019	Subthermal	Engineering consultancy - BPLC	\$ 3,850.00
14/05/2019	Wheelers Books	Library books	\$ 39.98
14/05/2019	Institute of Public Administration Australia WA	Staff training - Creating and leading healthy teams	\$ 605.00
14/05/2019	AWB Building Co.	Plumbing services - various locations	\$ 4,108.22
14/05/2019	Work Metrics Pty Ltd	Online inductions - BPLC	\$ 110.00
14/05/2019	Tree Amigos	Street trees and parks pruning/removal - various locations	\$ 1,774.61
14/05/2019	Colleagues Nagels	Integrated transferable parking permits	\$ 168.08
14/05/2019	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 496.00
14/05/2019	Brownes Foods Operations Pty Ltd	Beatty Park Café supplies	\$ 641.62
14/05/2019	Dale Alcock Homes Pty Ltd	Refund of infrastructure bond	\$ 3,000.00
14/05/2019	Yolande Gomez	Fitness instructor fees	\$ 236.84
14/05/2019	Jackie Barron	Fitness instructor fees	\$ 390.00
14/05/2019	Elyse Amy Johnstone	Fitness instructor fees	\$ 431.04
14/05/2019	StrataGreen	Garden equipment supplies - Depot	\$ 1,072.16
14/05/2019	Boya Equipment	Plant repairs and maintenance	\$ 60.02
14/05/2019	Nightlife Music Pty Ltd	Crowd DJ - BPLC	\$ 568.09
14/05/2019	My Media Intelligence Pty Ltd	Media monitoring	\$ 688.94
14/05/2019	Metal Artwork Creations	Supply of staff name badges - various	\$ 61.00
14/05/2019	Assured Certification Services	Certification services - Banks Reserve master plan	\$ 313.50
14/05/2019	KP Electric (Australia) Pty Ltd	Electrical services - various locations	\$ 7,998.74
14/05/2019	New Dimension Mechanical Services	Cool room, freezer room and air conditioning maintenance - BPLC	\$ 4,460.50
14/05/2019	Janet Verburg	Fitness instructor fees	\$ 180.00
14/05/2019	GTA Consultants (WA) Pty Ltd	Traffic study - North Perth precinct report	\$ 5,651.25
14/05/2019	Stott Hoare	Supply of computer monitors and ICT infrastructure - Admin	\$ 4,524.30
14/05/2019	Securus	Security services - various locations; supply of proximity cards	\$ 907.63
14/05/2019	Ashleigh Nicolau	Video production - BPLC	\$ 1,354.00
14/05/2019	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$ 9,542.25
14/05/2019	Ward Packaging	Supply of paper cups	\$ 147.40

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
14/05/2019	Daniel Bullen	Fitness instructor fees	\$ 622.88
14/05/2019	Leederville Tennis Club	Hire of hall - Community funding and grant workshops	\$ 75.00
14/05/2019	Zimbulis Foods	Beatty Park Café supplies	\$ 131.90
14/05/2019	Edge Transport Solutions Pty Ltd	Video traffic survey - various locations	\$ 7,293.00
14/05/2019	SpacetoCo Pty Ltd	Facilities weekly reporting and financial handling	\$ 825.00
14/05/2019	Arcologic Design	Sustainable design advice services	\$ 495.00
14/05/2019	K A Balm	Expense reimbursement - canvas for banners	\$ 66.20
14/05/2019	K Roach	Fitness instructor fees	\$ 113.68
14/05/2019	Australian Renovation Group Pty Ltd	Refund of infrastructure bond	\$ 2,000.00
14/05/2019	Balcatta Mowers & Chainsaws Pty Ltd	Purchase of gardening equipment	\$ 1,869.00
14/05/2019	A Bertram	Fitness instructor fees	\$ 55.00
14/05/2019	L F Media	Supply of signs - various events	\$ 771.29
14/05/2019	Sia Sasha Ivanovich Architects	Design advisory fee	\$ 550.00
14/05/2019	Department of Planning Lands and Heritage	Amended DAP fees	\$ 241.00
14/05/2019	Perth Auto Alliance Pty Ltd	Vehicle service and repairs	\$ 1,187.15
14/05/2019	W & D Meredith Holdings Pty Ltd	Refund of infrastructure bond	\$ 3,000.00
14/05/2019	Conway Highbury Pty Ltd	Professional services - review of delegations of authority	\$ 1,815.00
14/05/2019	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 1,475.86
14/05/2019	Pennant House	Flag supplies - various locations	\$ 990.00
14/05/2019	S Iuliano	Expense reimbursement - events and display supplies	\$ 251.96
14/05/2019	N Brooks	Expense reimbursement - glasses for Council meetings	\$ 71.70
14/05/2019	Picton Press Pty Ltd (Administrators Appointed)	Printing services - various departments	\$ 308.19
14/05/2019	M Humich	Fitness instructor fees	\$ 284.20
14/05/2019	M G Jajko	Fitness instructor fees	\$ 113.68
14/05/2019	Tom's Towbars	Vehicle repairs	\$ 1,425.00
14/05/2019	Pixel Poetry	Photography services - Citizenship ceremony	\$ 400.00
14/05/2019	S Patchett	Fitness instructor fees	\$ 225.00
14/05/2019	A Kristancic	Refund for cancellation of extra bin pick up	\$ 105.00
09/05/2019	SuperChoice Services Pty Ltd	Superannuation	\$ 210,035.33
14/05/2019	Australian Taxation Office	Payroll deduction	\$ 192,395.00
14/05/2019	Australian Services Union	Payroll deduction	\$ 310.80
14/05/2019	Child Support Agency	Payroll deduction	\$ 824.44
14/05/2019	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
14/05/2019	City of Vincent	Payroll deduction - staff contributions to vehicles	\$ 1,296.77
14/05/2019	City of Vincent Staff Social Club	Payroll deduction	\$ 504.00
14/05/2019	Depot Social Club	Payroll deduction	\$ 80.00
14/05/2019	Health Insurance Fund of WA	Payroll deduction	\$ 260.60
14/05/2019	Selectus Employee Benefits Pty Ltd	Payroll deduction	\$ 1,416.60
15/05/2019	Cr J Topelberg	Council meeting fee	\$ 1,916.66

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
15/05/2019	Cr R Harley	Council meeting fee	\$ 1,916.66
15/05/2019	Mayor E Cole	Council meeting fee	\$ 7,797.33
15/05/2019	Cr D Loden	Council meeting fee	\$ 1,916.66
15/05/2019	Cr S Gontaszewski	Council meeting fee	\$ 3,223.49
15/05/2019	Cr J Murphy	Council meeting fee	\$ 1,916.66
15/05/2019	Cr J Hallett	Council meeting fee	\$ 1,916.66
15/05/2019	Cr A Castle	Council meeting fee	\$ 1,916.66
15/05/2019	Cr J Fotakis	Council meeting fee	\$ 1,916.66
15/05/2019	TeamViewer	Software subscription - IT remote access to computers and mobile devices	\$ 1,199.00
15/05/2019	Matt O'Mara	Developing an information management strategy workshop	\$ 750.00
21/05/2019	Department of Mines, Industry Regulation and Safety	Building services levy collection	\$ 11,310.27
15/05/2019	Mercer Spectrum	Superannuation	\$ 3,354.59
16/05/2019	Mercer Spectrum	Superannuation	\$ 3,499.88
22/05/2019	Australian Taxation Office	Payroll deduction	\$ 247,509.00
22/05/2019	Australian Services Union	Payroll deduction	\$ 310.80
22/05/2019	Child Support Agency	Payroll deduction	\$ 824.44
22/05/2019	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
22/05/2019	City of Vincent	Payroll deduction - staff contributions to vehicles	\$ 1,214.19
22/05/2019	City of Vincent Staff Social Club	Payroll deduction	\$ 493.00
22/05/2019	Depot Social Club	Payroll deduction	\$ 80.00
22/05/2019	Health Insurance Fund of WA	Payroll deduction	\$ 362.05
22/05/2019	Selectus Employee Benefits Pty Ltd	Payroll deduction	\$ 1,416.60
24/05/2019	Culture Counts (Australia) Pty Ltd	Data collection and reports - Summer events 2019	\$ 8,107.00
24/05/2019	Stanton International	Professional services - probity advice	\$ 103.40
24/05/2019	Premier Workplace Solutions	Install retractable bollards - Leederville shared space	\$ 17,701.53
24/05/2019	Geared Construction Pty Ltd	Refurbishment - Mount Hawthorn Lesser Hall (2nd claim)	\$ 260,974.18
24/05/2019	GFG Consulting	Consultant and design fee - Brisbane Street car park	\$ 8,366.61
24/05/2019	DNX Energy Pty Ltd	Solar photovoltaic system - Depot (balance)	\$ 18,491.29
24/05/2019	Renrui Ventures Pty Ltd	Junior robotics workshop - Library	\$ 300.00
24/05/2019	Maxima Group Training	School based trainees - Apprenticeship Cert II in business	\$ 1,200.90
24/05/2019	Print and Sign Co	Printing services - various events	\$ 2,418.90
24/05/2019	S Tweedie	Design and delivery of elected member training	\$ 880.00
24/05/2019	Priority Management Perth	Staff training - Microsoft Outlook workshop	\$ 7,480.00
24/05/2019	Leytan Family Trust	Fitness instructor fees	\$ 60.00
24/05/2019	Jenny & Vivian Carre	Refund for Seniors bus outing - cancelled by COV	\$ 78.00
24/05/2019	R Passmore	Fitness instructor fees	\$ 180.00
24/05/2019	S M Motahar	Rates refund - overpayment	\$ 846.92
24/05/2019	Animal Sense	Assessments and reports of dogs in COV pound	\$ 900.00
24/05/2019	M Van Bockxmeer	Refund for Seniors bus outing - cancelled by COV	\$ 39.00

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
24/05/2019	M E Frodsham	Refund for Seniors bus outing - cancelled by COV	\$ 39.00
24/05/2019	C Lomond	Refund of infrastructure bond	\$ 3,000.00
24/05/2019	Loftyco Pty Ltd	Refund of infrastructure bond	\$ 8,000.00
24/05/2019	K Freeman	Refund of incorrect building application fee	\$ 168.34
24/05/2019	Brizel Pty Ltd	Supply of canvas printer pouches - Rangers	\$ 1,260.00
24/05/2019	S M Ardagh	Part refund of 6 week wellness challenge	\$ 40.00
24/05/2019	Ian Taylor Homes	Refund of infrastructure bond	\$ 2,000.00
24/05/2019	B Vasilic	Crossover subsidy	\$ 705.00
24/05/2019	Nature Calls Portable Toilets	Hire of portable toilets - Anzac Day ceremony	\$ 955.00
24/05/2019	G Carter	Expense reimbursement - padlock and chains	\$ 58.76
24/05/2019	Alliance Builders Pty Ltd	Refund of development application fee	\$ 147.00
24/05/2019	S K O'Connor	Part refund of Beatty Park Leisure Centre fees	\$ 730.06
24/05/2019	D Trettel	Crossover subsidy	\$ 305.00
24/05/2019	S J Devahasdin	Reimbursement from heritage assistance fund	\$ 4,397.04
24/05/2019	Aline Brick Paving	Brick paving services - Newcastle Street	\$ 6,072.00
24/05/2019	Alinta Energy	Electricity and gas charges - various locations	\$ 1,372.75
24/05/2019	Bunnings Trade	Hardware supplies - BPLC	\$ 109.90
24/05/2019	BOC Limited	Oxygen supplies & CO2 for beverage - BPLC; forklift gas & cylinder - Depot	\$ 1,816.37
24/05/2019	City Of Perth	Cycle lane cleaning services; collection of food waste bins - Admin; collection of cardboard - various locations; BA/DA archive retrievals	\$ 1,027.77
24/05/2019	Cobblestone Concrete	Concrete path repairs - Brisbane Street	\$ 7,326.00
24/05/2019	Coca-Cola Amatil (Aust) Pty Limited	Beatty Park Café supplies	\$ 1,240.14
24/05/2019	Landgate	Land enquiries, gross rental valuations for interims and aerial imagery extraction	\$ 980.41
24/05/2019	Farinosi & Sons Pty Ltd	Hardware supplies	\$ 308.95
24/05/2019	Programmed Integrated Workforce Ltd	Temporary staff - Waste	\$ 2,447.14
24/05/2019	J Van Den Bok	Expense reimbursement - staff recognition awards	\$ 372.50
24/05/2019	Line Marking Specialists	Line marking services - various locations	\$ 11,059.17
24/05/2019	LO-GO Appointments	Temporary staff - Waste	\$ 2,696.53
24/05/2019	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 7,940.14
24/05/2019	Major Motors Pty Ltd	Truck repairs	\$ 985.71
24/05/2019	Mayday Earthmoving	Bobcat, truck and mini excavator hire - various locations	\$ 28,194.10
24/05/2019	Mindarie Regional Council	Non processable waste	\$ 5,163.97
24/05/2019	Galvins Plumbing Supplies	Plumbing supplies	\$ 125.70
24/05/2019	SAS Locksmiths	Key cutting and lock maintenance service - various locations	\$ 279.61
24/05/2019	Sigma Chemicals	Pool chemicals and pool equipment repairs - BPLC	\$ 11,594.58
24/05/2019	Speedo Australia Pty Ltd	Merchandise - BPLC	\$ 8,650.40
24/05/2019	Sportsworld Of WA	Merchandise - BPLC	\$ 1,430.00
24/05/2019	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 572.05
24/05/2019	Water Corporation	Water charges - various locations	\$ 27,003.47

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
24/05/2019	St John Ambulance Western Australia Ltd	First aid kit supplies - Depot	\$ 277.52
24/05/2019	Sam's Repairs & Maintenance	Sign installation and maintenance	\$ 1,738.00
24/05/2019	Forestvale Trees	Supply of trees	\$ 3,993.00
24/05/2019	TJ Depiazzi & Sons	Supply of mulch	\$ 3,259.85
24/05/2019	WALGA	Staff training - Effective supervision and dealing with difficult customers	\$ 2,591.00
24/05/2019	KS Black Pty Ltd	Electrical works - various locations	\$ 1,382.15
24/05/2019	Coates Hire Operations Pty Ltd	Equipment hire - jack hammer	\$ 132.84
24/05/2019	Domus Nursery	Supply of plants	\$ 1,746.53
24/05/2019	My Best Friend Veterinary Centre	Vet services	\$ 1,733.19
24/05/2019	Award Contracting	Locating services - various locations	\$ 1,661.00
24/05/2019	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 10,906.50
24/05/2019	Baileys Fertilisers	Fertiliser supplies	\$ 10,364.20
24/05/2019	RPG Auto Electrics	Plant repairs and maintenance	\$ 3,809.74
24/05/2019	Ed Art Supplies	Library supplies	\$ 358.49
24/05/2019	CSP Group Pty Ltd	Plant repairs and maintenance	\$ 559.30
24/05/2019	West Australian Newspapers Limited	Newspapers for resale - BPLC; admin newspaper delivery	\$ 668.34
24/05/2019	City of Stirling	Meals on Wheels, green waste tipping fees and mattress recycling	\$ 21,963.55
24/05/2019	Winc Australia Pty Ltd	Office supplies and consumables	\$ 379.07
24/05/2019	Aquawellbeing.com	Fitness instructor fees	\$ 650.00
24/05/2019	Donegan Enterprises Pty Ltd	Playground inspections and maintenance - various locations	\$ 11,671.00
24/05/2019	Crommelins Machinery	Plant repairs and maintenance	\$ 243.43
24/05/2019	J & K Hopkins	Office furniture supplies - Admin	\$ 1,805.00
24/05/2019	Keston Australia Pty Ltd	Library supplies	\$ 297.55
24/05/2019	Kennards Hire	Equipment hire - various departments	\$ 7,178.40
24/05/2019	Chittering Valley Worm Farm	Worms and castings	\$ 175.00
24/05/2019	Moore Stephens (WA) Pty Ltd	Staff training - Financial reporting workshop	\$ 1,760.00
24/05/2019	Cleanaway	Waste education program - Kyilla Primary School	\$ 1,884.30
24/05/2019	Trisley's Hydraulic Services Pty Ltd	Water treatment - BPLC	\$ 594.00
24/05/2019	Asphaltech Pty Ltd	Asphalt supplies - various locations	\$ 34,757.38
24/05/2019	W.A. Limestone Co	Limestone supplies	\$ 6,969.16
24/05/2019	Kerbing West	Kerbing services - various locations	\$ 7,877.10
24/05/2019	Suez Recycling & Recovery Pty Ltd	Waste collection - BPLC	\$ 809.62
24/05/2019	Academy Services WA Pty Ltd	Cleaning services - various locations	\$ 26,611.04
24/05/2019	West-Sure Group Pty Ltd	Cash collection services - parking	\$ 3,659.04
24/05/2019	Blackwoods	Hardware supplies - Depot	\$ 893.08
24/05/2019	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 2,432.10
24/05/2019	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 30,079.41
24/05/2019	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 5,797.00
24/05/2019	Cockburn Cement Limited	Cement and pallets	\$ 885.72

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
24/05/2019	Officeworks Ltd	Purchase of barcode scanner - Library	\$ 99.95
24/05/2019	WA Police	Staff training - Road safety leader program 2019	\$ 660.00
24/05/2019	Totally Workwear	Uniform supplies - various departments	\$ 900.54
24/05/2019	Alisco Pty Ltd	Air freshener supplies	\$ 56.82
24/05/2019	Repco	Auto part supplies	\$ 363.79
24/05/2019	Protector Fire Services Pty Ltd	Fire equipment maintenance - various locations	\$ 1,423.95
24/05/2019	Subiaco Football Club Inc.	Festival and event sponsorship 2018/19; expense reimbursement - clean and restock public toilet	\$ 11,306.75
24/05/2019	A Team Printing	Printing services - BPLC and Admin	\$ 1,339.80
24/05/2019	McLeods Barristers & Solicitors	Legal services - property advice	\$ 2,038.85
24/05/2019	Phonographic Performance Company of Australia Ltd	Music licence in fitness classes - BPLC	\$ 2,380.70
24/05/2019	T-Quip	Plant repairs and maintenance	\$ 71.20
24/05/2019	Erections (WA)	Fencing repairs - various locations	\$ 4,075.56
24/05/2019	Total Eden Pty Ltd	Reticulation supplies	\$ 217.80
24/05/2019	Jack Lockers	Locker hire - BPLC	\$ 1,237.00
24/05/2019	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$ 688.00
24/05/2019	Manheim Pty Ltd	Towing services	\$ 242.00
24/05/2019	Media Tonic	Advertising services - Football budget magazine	\$ 357.50
24/05/2019	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies	\$ 310.74
24/05/2019	ZIP Heaters Aust Pty Ltd	Hydrotap maintenance - Admin	\$ 293.00
24/05/2019	PFD Food Services Pty Ltd	Beatty Park Café supplies	\$ 4,291.60
24/05/2019	Boral Construction Materials Group Limited	Concrete supplies - various locations	\$ 6,674.57
24/05/2019	Devco Builders	Maintenance and repairs - various locations	\$ 166,865.20
24/05/2019	T&H Wilkes Pty Ltd	Gravel supplies	\$ 1,100.00
24/05/2019	Dulux Australia	Paint supplies	\$ 276.11
24/05/2019	WC Convenience Management Pty Ltd	Maintenance of exelooos - various locations	\$ 3,992.44
24/05/2019	Pirtek Malaga	Plant repairs and maintenance	\$ 231.92
24/05/2019	The BBQ Man	BBQ, bin and pressure cleaning services - various locations	\$ 7,070.68
24/05/2019	Department of Transport	Vehicle ownership searches	\$ 4,539.00
24/05/2019	Blue Heeler Trading	Uniform supplies - BPLC	\$ 5,680.00
24/05/2019	iSUBSCRiBE Pty Ltd	Library magazine subscriptions	\$ 605.28
24/05/2019	Sean Cappeau	Installation of stickers on signage - HBF Park	\$ 1,209.00
24/05/2019	Action Asbestos Removals	Asbestos removal services	\$ 363.00
24/05/2019	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$ 6,198.41
24/05/2019	APARC	Meter maintenance and pay by plate upgrade	\$ 30,417.50
24/05/2019	Sonic HealthPlus Pty Ltd	Employee medical assessment	\$ 217.50
24/05/2019	Hans Andresen	Banner removal - Anzac Day	\$ 2,183.50
24/05/2019	Hudson Global Resources (Aust) Pty Ltd	Temporary staff - HR	\$ 4,718.46
24/05/2019	C Wood Distributors	Beatty Park Café supplies	\$ 671.55

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
24/05/2019	Christou Nominees Pty Ltd	Design advisory fees	\$ 1,320.00
24/05/2019	Chindarsi Architects	Design advisory fee	\$ 440.00
24/05/2019	Search Tech Pty Ltd	Image hosting for library website	\$ 1,100.00
24/05/2019	Repeat Plastics (WA)	Supply of wheel stops and spikes	\$ 3,692.73
24/05/2019	MASTEC Australia Pty Ltd	Supply of green bins	\$ 2,108.78
24/05/2019	Turf Developments (WA) Pty Ltd	Turf maintenance - Beatty Park	\$ 5,961.33
24/05/2019	Vorgee Pty Ltd	Merchandise - BPLC	\$ 4,400.00
24/05/2019	Briskleen Supplies	Toiletry and cleaning products - BPLC	\$ 2,950.52
24/05/2019	Regents Commercial	Rent and variable outgoings - Barlee Street car park	\$ 12,098.48
24/05/2019	Northsands Resources	Construction waste disposal services and sand supplies	\$ 3,047.55
24/05/2019	Natural Area Holdings Pty Ltd	Weed control - various locations	\$ 6,080.42
24/05/2019	Yoshino Sushi	Beatty Park Café supplies	\$ 353.54
24/05/2019	Centropak	Beatty Park Café supplies	\$ 524.18
24/05/2019	Worldwide East Perth	Printing services - various departments	\$ 429.00
24/05/2019	Anna Cappelletta	Fitness instructor fees	\$ 482.32
24/05/2019	Acurix Networks Pty Ltd	Public Wi Fi service - various locations	\$ 2,319.90
24/05/2019	Soundtown	Repairs to PA system - BPLC	\$ 132.00
24/05/2019	Daniela Toffali	Fitness instructor fees	\$ 195.00
24/05/2019	Mount Hawthorn Hub Inc	Youth event funding 2018/19	\$ 5,896.50
24/05/2019	Alerton Australia	Building management system contract - BPLC 3 months	\$ 6,395.40
24/05/2019	Talis Consultants Pty Ltd - ATF Talis Unit Trust	Consultancy - Asset management plan review & waste strategy implementation	\$ 4,906.00
24/05/2019	Rawlicious Delights	Beatty Park Café supplies	\$ 127.05
24/05/2019	Synergy	Electricity and gas charges - various locations	\$ 31,970.20
24/05/2019	Marketforce Pty Ltd	Advertising services - various departments	\$ 6,153.75
24/05/2019	North Perth Dynamites Netball Club Inc	Grant - Female participation in sport	\$ 980.00
24/05/2019	Leo Heaney Pty Ltd	Street tree services - various locations	\$ 77,489.28
24/05/2019	North Perth Business & Community Association Inc.	Balance of grant - Historic walking trail project	\$ 906.50
24/05/2019	Noongar Media Enterprises	Radio advertising - 40kmh trial campaign	\$ 550.00
24/05/2019	MessageMedia	SMS integrating for Phoenix	\$ 154.23
24/05/2019	Courtney Hahipene	Fitness instructor fees	\$ 120.58
24/05/2019	Urbis Pty Ltd	Professional fee - Unsolicited development proposal; UDIA WA luncheon	\$ 6,269.00
24/05/2019	Technology One Ltd	Staff training - Intramaps administration	\$ 3,296.70
24/05/2019	Clever Patch	Library supplies	\$ 124.85
24/05/2019	Corsign WA Pty Ltd	Sign supplies - various	\$ 1,218.80
24/05/2019	Innovations Catering	Catering services - Council meeting	\$ 532.00
24/05/2019	Wheeler's Books	Library books	\$ 22.49
24/05/2019	Stephen Carrick Architects Pty Ltd	Design advisory fee	\$ 440.00
24/05/2019	Window Shading Solutions Pty Ltd	Supply and install blinds - Admin	\$ 3,867.50
24/05/2019	AWB Building Co.	Plumbing services - various locations	\$ 1,173.45

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
24/05/2019	Solo Resource Recovery	Pressure cleaning services - various locations	\$ 1,611.50
24/05/2019	Kuditj (as a partner of Sodexo)	Catering services - Kaya Wandjoo festival	\$ 2,113.98
24/05/2019	Colleagues Nagels	Integrated transferable parking permits	\$ 388.00
24/05/2019	GC Sales (WA)	Supply of lockable bin posts	\$ 2,497.00
24/05/2019	All Aussie Carpet Clean	Carpet cleaning services - BPLC	\$ 550.00
24/05/2019	IGA Mt Lawley (Gil Family Trust)	Reimbursement of electricity usage for COV CCTV camera network	\$ 924.00
24/05/2019	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 620.00
24/05/2019	Brownes Foods Operations Pty Ltd	Beatty Park Café supplies	\$ 899.91
24/05/2019	Nordic Fitness Equipment	Cleaning wipes for gym	\$ 995.00
24/05/2019	Roof Safety Solutions Pty Ltd	Supply and install height safety equipment - Library	\$ 10,754.70
24/05/2019	Unilever Australia Ltd	Beatty Park Café supplies	\$ 1,370.81
24/05/2019	Konica Minolta Business Solutions Australia Pty Ltd	Copy costs - various departments	\$ 2,384.20
24/05/2019	StrataGreen	Garden equipment supplies - Depot	\$ 698.69
24/05/2019	Access Icon Pty Ltd	Supply of wave grates	\$ 2,200.00
24/05/2019	Safari Building Products	Hardware supplies	\$ 250.80
24/05/2019	Australia Post	Postage charges	\$ 9,751.40
24/05/2019	InterStream Pty Ltd	Webcast and hosting service	\$ 1,386.00
24/05/2019	Gymcare	Gym equipment repairs and maintenance	\$ 832.20
24/05/2019	Quayclean Australia Pty Ltd	Cleaning services - BPLC	\$ 10,420.81
24/05/2019	PeopleSense by Altius	Counselling services	\$ 3,971.00
24/05/2019	Altus Planning	Cost of planning appeals	\$ 1,848.00
24/05/2019	Source Separation Systems Pty Ltd	Supply of compostable envelopes	\$ 5,163.77
24/05/2019	KP Electric (Australia) Pty Ltd	Electrical services - various locations	\$ 2,914.65
24/05/2019	Janet Verburg	Fitness instructor fees	\$ 90.00
24/05/2019	Regal Cement & Sales Pty Ltd	Supply of soakwells	\$ 1,420.00
24/05/2019	Securus	Supply of proximity cards - BPLC	\$ 557.63
24/05/2019	Monica Defendi Photography	Photography services - Citizenship ceremony	\$ 462.00
24/05/2019	Cr A Castle	Expense reimbursement - child care	\$ 450.00
24/05/2019	Danica Zuks Photography	Photography services - Anzac Day ceremony	\$ 420.00
24/05/2019	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$ 46,470.04
24/05/2019	Traffic Systems West (Ennis Traffic Safety Solutions Pty Ltd)	Replacement of hazard bollards - Bulwer Street	\$ 352.00
24/05/2019	Daniel Bullen	Fitness instructor fees	\$ 521.04
24/05/2019	Park Motor Body Builders	Plant repairs and maintenance	\$ 4,928.00
24/05/2019	Zimbulis Foods	Beatty Park Café supplies	\$ 664.10
24/05/2019	Simba Retail Pty Ltd	Merchandise - BPLC	\$ 656.70
24/05/2019	A Lazarus	Fitness instructor fees	\$ 170.52
24/05/2019	Powerlux WA	Supply and install lights - various locations	\$ 9,643.70
24/05/2019	Ausblue Pty Ltd	Ad blue supplies - additive to reduce truck carbon emissions	\$ 950.40
24/05/2019	M Tognini	Family history writing workshops- Library	\$ 2,400.00

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
24/05/2019	North City Holden	Vehicle service & repairs	\$ 3,035.45
24/05/2019	L F Media	Supply of signs - Pop up play park	\$ 165.00
24/05/2019	CSE Crosscom Pty Ltd	Reprogramming of 2 way radios - BPLC	\$ 561.00
24/05/2019	Cormac Cashen	Fitness instructor fees	\$ 227.36
24/05/2019	St Basils Aged Care Services	Refund of overpayment of hall hire	\$ 230.00
24/05/2019	Sia Sasha Ivanovich Architects	Design advisory fees	\$ 1,210.00
24/05/2019	Department of Planning Lands and Heritage	Amended DAP fees	\$ 19,897.00
24/05/2019	Perth Auto Alliance Pty Ltd	Vehicle service and repairs	\$ 1,255.05
24/05/2019	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 1,371.75
24/05/2019	Diabolik Books	Gift vouchers - Youth Events	\$ 200.00
24/05/2019	Mills Oakley	Legal services - employment law advice	\$ 4,106.30
24/05/2019	Enzed Malaga	Plant repairs and maintenance	\$ 42.44
24/05/2019	B Fiebig	Fitness instructor fees	\$ 113.68
24/05/2019	M G Jajko	Fitness instructor fees	\$ 56.84
24/05/2019	Connect Call Centre Services	After hours calls service	\$ 1,328.69
24/05/2019	S Patchett	Fitness instructor fees	\$ 360.00
24/05/2019	Dushong Art	Photography services - Innovate RAP	\$ 200.00
28/05/2019	Westnet Pty Ltd	IT ADSL link	\$ 39.95
			<b>\$ 4,314,670.61</b>
<b>Payroll</b>			
09/05/2019	Ad hoc		\$ 135,558.64
14/05/2019	Pay 23		\$ 627,573.38
28/05/2019	Pay 24		\$ 616,442.90
30/05/2019	Ad hoc		\$ 2,068.32
<b>Total Payroll</b>			<b>\$ 1,381,643.24</b>
<b>Total Payments</b>			<b>\$ 5,696,313.85</b>

<b>Creditors Report - Payments by Cheque</b>				
<b>01/05/2019 to 31/05/19</b>				
<b>Creditor</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
00082501	13/05/2019	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup	\$ 343.30
00082502	13/05/2019	Petty Cash - Finance	Petty cash recoup	\$ 423.45
00082503	13/05/2019	Petty Cash - Library	Petty cash recoup	\$ 64.05
00082504	13/05/2019	Q T Do	Part refund of Beatty Park Leisure Centre fees	\$ 114.75
00082505	16/05/2019	K Freeman	Refund of BCITF levy	\$ 75.60
00082506	16/05/2019	Magistrates Court of WA	Payment of 4 parking prosecution notices	\$ 513.20
00082507	23/05/2019	BCITF Building & Construction Industry Training Fund	Levy collection	\$ 11,620.99
00082508	23/05/2019	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup	\$ 319.45
00082509	23/05/2019	Petty Cash - Library	Petty cash recoup	\$ 84.35
00082510	23/05/2019	Magistrates Court of WA	Payment of 6 parking prosecution notices	\$ 769.80
00082511	29/05/2019	Leederville Toy Library Inc	Environmental grant - Toy renewal and maintenance program	\$ 2,000.00
00082512	29/05/2019	Leederville Cricket Club	Environmental grant - Energy efficiency upgrade	\$ 2,000.00
00082513	29/05/2019	Mount Hawthorn Primary School	Environmental grant - Tree legacy project	\$ 1,800.00
00082514	29/05/2019	Repair Cafe Perth Incorporated	Environmental grant - Repair Café	\$ 2,000.00
00082515	29/05/2019	Transition Town Vincent	Environmental grant - Perth Bike Hub	\$ 1,100.00
00082516	29/05/2019	Transition Town Vincent	Environmental grant - 'No junk mail' stickers	\$ 2,000.00
00082517	29/05/2019	Transition Town Vincent	Environmental grant - Community compost station equipment	\$ 500.00
00082518	29/05/2019	Transition Town Vincent	Environmental grant - Community movie nights	\$ 1,800.00
				<b>\$ 27,528.94</b>
<b>Cancelled Cheques</b>				
00082505	16/05/2019	K Freeman	Entered as a non creditor, in error	-\$ 75.60
<b>Total Cancelled Cheques</b>				<b>-\$ 75.60</b>
<b>Total Nett Cheque Payments</b>				<b>\$ 27,453.34</b>

<b>Creditors Report - Payments by Direct Debit</b>				
<b>01/05/2019 to 31/05/19</b>				
<b>Credit Card Transactions for the Period 06 April 2019 - 06 May 2019</b>				
<b>Card Holder</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Director Development Services	12/04/2019	ASIC	Company search	\$ 9.00
	30/04/2019	ASIC	Company search	\$ 9.00
	01/05/2019	Local Government Planners Association	Staff training - The importance of place	\$ 80.00
				<b>\$ 98.00</b>
Director Community & Business Services	20/04/2019	East Village Whitfords	Used in error for personal expense, now repaid	<b>\$ 27.00</b>
Manager Community Partnerships	06/04/2019	JB Hi-Fi	DVDs for library	\$ 106.31
	06/04/2019	Sanity	DVDs for library	\$ 16.38
	08/04/2019	State Library of WA	Digital image purchase - Local History Centre	\$ 25.00
	08/04/2019	CPP Council House	Parking - Homelessness framework working group	\$ 10.10
	08/04/2019	State Library of WA	Digital image purchase - Local History Centre	\$ 25.00
	10/04/2019	Sanity	CDs for library	\$ 60.45
	13/04/2019	Sanity	CD for library	\$ 20.16
	15/04/2019	North Metropolitan Tafe	Staff training - Resource, description and access	\$ 399.00
	15/04/2019	Wembley Police Station	Road closure application	\$ 80.90
	15/04/2019	Sanity	CD for library	\$ 20.16
	17/04/2019	Bunnings	Library storeroom shelving	\$ 50.43
	18/04/2019	Booktopia	Book for library	\$ 20.45
	18/04/2019	Dymocks	Book refund	-\$ 16.95
	18/04/2019	Book Depository	Books for library	\$ 105.51
	23/04/2019	Booktopia	Books for library	\$ 899.85
	24/04/2019	Sanity	CD for library	\$ 20.15
	29/04/2019	Dyslexia Speld Foundation	Books for library	\$ 868.40
	30/04/2019	Boomerang Books	Book for library	\$ 21.51
	30/04/2019	Magshop Online	Library magazine subscription	\$ 69.99
				<b>\$ 2,802.80</b>
Manager Marketing and Communications	10/04/2019	The Cabin Small Bar	Catering - Citizenship ceremony function (deposit)	\$ 1,500.00
	10/04/2019	The Cabin Small Bar	Catering - Citizenship ceremony function (balance)	\$ 1,640.50
	10/04/2019	The Chamber of Arts and Culture WA	Local government associate membership	\$ 385.00
	10/04/2019	Mailchimp	Email campaign	\$ 212.36
	10/04/2019	The Chamber of Arts and Culture WA	Staff training - Public art commissions	\$ 88.00

<b>Card Holder</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
	22/04/2019	Asana.com	Marketing project management task tool subscription	\$ 105.20
	22/04/2019	International transaction fee	Marketing project management task tool subscription	\$ 2.63
	24/04/2019	Shutterstock	Image download subscription	\$ 108.90
	01/05/2019	Createsend.com	Email campaign	\$ 31.38
	02/05/2019	Woolworths	GoPro batteries	\$ 90.00
	03/05/2019	The Print Bar	Team uniform - Local Government Challenge	\$ 323.57
				<b>\$ 4,487.54</b>
Procurement and Contracts Officer	06/04/2019	Sai Global Limited	Purchase of Australian standards	\$ 166.39
	06/04/2019	PSN Events Pty Ltd	Staff training - Local Government transformation series	\$ 661.85
	08/04/2019	Landgate	Landgate registration fee	\$ 171.20
	09/04/2019	Sai Global Limited	Purchase of Australian standards	\$ 103.00
	11/04/2019	Golden Bakery WA	Catering - Depot rewards and recognition	\$ 172.00
				<b>\$ 1,274.44</b>
<b>Total Corporate Credit Cards</b>				<b>\$ 8,689.78</b>
<b>Direct Debits</b>				
Lease Fees	02/05/2019	Neopost 1659932	Franking machine	\$ 385.00
	27/05/2019	All Leasing 279258	Longer life gym equipment	\$ 24,430.54
			Beatty Park Leisure Centre gym equipment	\$ 607.67
			<b>Total All Leasing</b>	<b>\$ 25,038.21</b>
			<b>Total Lease Fees</b>	<b>\$ 25,423.21</b>
Loan Repayments		Treasury Corporation	Department Sport and Recreation Building, Loftus Centre, Loftus Underground Car Park and Beatty Park Leisure Centre	\$ 149,997.22
Bank Fees and Charges		Commonwealth Bank	Bank fees	\$ 24,913.58
<b>Total Direct Debits including Credit Cards</b>				<b>\$ 209,023.79</b>

## 7.3 FINANCIAL STATEMENTS AS AT 31 MAY 2019

TRIM Ref: D19/86582  
 Author: Nirav Shah, Coordinator Financial Services  
 Authoriser: Michael Quirk, Executive Director Community and Business Services  
 Attachments: 1. Financial Statements as at 31 May 2019 [↓](#) 

**RECOMMENDATION:**

That Council **RECEIVES** the financial statements for the month ended 31 May 2019 as shown in Attachment 1.

**PURPOSE OF REPORT:**

To present the statement of financial activity for the period ended 31 May 2019.

**BACKGROUND:**

Regulation 34 (1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity including the sources and applications of funds, and as compared to the budget.

**DETAILS:**

The following documents, included as **Attachment 1**, comprise the statement of financial activity for the period ending 31 May 2019:

Note	Description	Page
1.	Statement of Financial Activity by Program Report and Graph	1-3
2.	Statement of Comprehensive Income by Nature or Type Report	4
3.	Net Current Funding Position	5
4.	Summary of Income and Expenditure by Service Areas	6-64
5.	Capital Expenditure and Funding and Capital Works Schedule	65-77
6.	Cash Backed Reserves	78
7.	Rating Information and Graph	79-80
8.	Debtors Report	81
9.	Beatty Park Leisure Centre Financial Position	82

**Comments on the Statement of Financial Activity (as at Attachment 1):**

Operating revenue is reported separately by 'Program' and 'Nature or Type' respectively. The significant difference between the two reports is that operating revenue by 'Program' includes 'Profit on sale of assets' and the report for 'Nature or Type' includes 'Rates revenue'.

**Revenue by Program** is tracking higher than the year to date budgeted revenue by \$1,171,084 (6%). The following items materially contribute to this position: -

- Interest Earnings from investments relating to Municipal & Reserve funds are tracking higher by \$160,692 (**General Purpose funding**);
- Parking Infringements and fines increased by \$248,913 (**Transport**);
- Recognition of monies transferred from trust for contributions relating to Percent of Art (**Community Amenities**); and
- Recognition of additional income due to unclaimed monies that have been held in trust for greater than 10 years - \$321,248 (**Community Amenities**).

**Revenue by Nature or Type** is tracking higher than the budgeted revenue by \$777,909 (1%). The following items materially contributed to this position: -

- **‘Operating grants, subsidies and contributions’** reflects a budget to actual surplus of \$434,726 that is materially contributed from the receipt of monies from percentage of art contributions (\$200,050);
- **‘Other revenue’** reflects a budget to actual surplus of \$151,513 that is mainly due to the recognition of unclaimed monies from the trust fund (\$321,248). However, this increase is offset by \$206,000 over budget of recoups for ongoing variable for Leederville oval; and
- **‘Interest earnings’** reflects a budget to actual surplus of \$188,095 as a result of higher than anticipated interest earnings from investments.

**Expenditure by Program** reflects an under-spend of \$833,240 (2%) compared to the year to date budget. All programs excluding **‘Other Property and services’** reflects an under-spend largely contributed by operating projects being carried forward to next financial year.

**‘Other Property and services’** reflects an over-spend of \$211,077 largely contributed by budget timing variances.

**Expenditure by Nature or Type** reflects an under-spend of \$659,758 (1%) compared to the year to date budget. The following items materially contributed to this position: -

- **Materials and contracts** reflects an under-spend of \$1,592,487. This variance is largely contributed by timing of on-going works and operating projects that have not commenced as yet resulting in the works being carried forward to 2019/20; and
- **Employee costs** reflects an over-spend of \$873,355 largely contributed to labour costs being under budgeted in some services areas, timing variances and one-off redundancy payments made during the year.

#### Opening Surplus Bought Forward – 2018/19

The opening net surplus position brought forward for 2018/19 was \$5,524,405 as stated in the 2017/2018 audited financial statements.

As at 31 May 2019, the surplus amount is \$10,925,749 compared to the year to date budgeted amount of \$6,061,660. This variance is largely comprised of a reduction in expenditure for works relating to capital works. The table in *Note 5* provides a summarised breakdown of the expenditure activity in each asset category.

#### **Content of Statement of Financial Activity**

An explanation of each report in the Statement of Financial Activity (**Attachment 1**), along with some commentary, is below:

1. Statement of Financial Activity by Program Report (Note 1 Page 1)

This statement of financial activity shows operating revenue and expenditure classified by Program.

2. Statement of Comprehensive Income by Nature or Type Report (Note 2 Page 4)

This statement of financial activity shows operating revenue and expenditure classified by Nature or Type.

3. Net Current Funding Position (Note 3 Page 5)

‘Net current assets’ is the difference between the current assets and current liabilities; less committed assets and restricted assets.

4. Summary of Income and Expenditure by Service Areas (Note 4 Page 6 – 64)

This statement shows a summary of operating revenue and expenditure by service unit including variance commentary.

5. Capital Expenditure and Funding Summary (Note 5 Page 65 - 77)

The Table below summarises the '2018/2019 capital expenditure budget by program' as at 31 May 2019. The full capital works program is listed in detail in Note 5 of **Attachment 1**.

	Current Budget	YTD Budget	YTD Actual	Remaining Budget
	\$	\$	\$	%
Land and Buildings	2,535,542	2,340,519	1,559,616	38.5%
Infrastructure Assets	7,474,682	7,188,405	4,440,347	40.6%
Plant and Equipment	2,972,882	2,105,614	863,014	71.0%
Furniture and Equipment	969,870	874,142	98,551	89.8%
<b>Total</b>	<b>13,952,976</b>	<b>12,508,680</b>	<b>6,961,527</b>	<b>50.1%</b>

FUNDING	Current Budget	YTD Budget	YTD Actual	Remaining Budget
	\$	\$	\$	%
Own Source Funding - Municipal	9,603,667	8,337,049	4,668,700	51.4%
Cash Backed Reserves	1,996,478	1,818,800	854,476	57.2%
Capital Grant and Contribution	1,872,868	1,872,868	1,131,780	39.6%
Other (Disposals/Trade In)	479,963	479,963	306,571	36.1%
<b>Total</b>	<b>13,952,976</b>	<b>12,508,680</b>	<b>6,961,527</b>	<b>50.1%</b>

*Note: Detailed analysis is included on page 65 - 77 of Attachment 1.*

6. Cash Backed Reserves (Note 6 Page 78)

The cash backed reserves schedule provides a detailed summary of the movements in the reserves portfolio, including transfers to and from the reserve. The balance as at 31 May 2019 is \$12,430,347.

7. Rating Information (Note 7 Page 79 – 80)

The notices for rates and charges levied for 2018/19 were issued on 26 July 2018.

*The Local Government Act 1995* provides for ratepayers to pay rates by four instalments. The due dates for each instalment are:

First Instalment	31 August 2018
Second Instalment	31 October 2018
Third Instalment	04 January 2019
Fourth Instalment	04 March 2019

Total rates collected, as at 31 May 2019 is \$35,153,293. Furthermore, the outstanding rates debtors balance is \$730,670 including deferred rates (\$95,513).

Final instalment notices have been issued to ratepayers that have defaulted on their instalment payments. Thereafter the debt will be handed over for further debt collection.

8. Receivables (Note 8 Page 81)

Trade receivables outstanding as at 31 May 2019 is \$2,392,896, of which \$1,622,437 has been outstanding for over 90 days. Administration has been regularly following up all outstanding items by issuing reminders when they are overdue, subsequently initiating a formal debt collection process for when payments remain outstanding for long periods of time.

Below is a summary of the items that have been outstanding for over 90 days:

- \$1,297,980 (80.0%) relates to unpaid infringements (plus costs) over 90 days. Infringements that remain unpaid for more than two months are sent to the Fines Enforcement Registry (FER), which then collects the outstanding balance on behalf of the City for a fee. The debtor balance has reduced by \$28,107 compared to last month.

Due to the aged nature of some of the unpaid infringements, the provision for doubtful debts has been increased this year and an amount of \$1,066,403 has been transferred to long term infringement debtors (non-current portion); and

- \$225,300 (13.9%) relates to cash in lieu of car parking debtors. Administration has entered into special payment arrangements with long outstanding cash in lieu parking debtors to enable them to pay over a fixed term of five years.

9. Beatty Park Leisure Centre – Financial Position report (Note 9 Page 82)

As at 31 May 2019, the operating deficit for the centre is \$1,669,631 compared to the year to date budgeted amount of \$1,572,628.

10. Explanation of Material Variances (Note 4 Page 6 – 64)

The materiality thresholds used for reporting variances are 10% and/or \$20,000 respectively. This means that variances will be analysed and separately reported when they are more than 10% (+/-) of the year to date budget or where that variance exceeds \$20,000 (+/-). This threshold was adopted by Council as part of the budget adoption for 2018/19 and is used in the preparation of the statements of financial activity when highlighting material variance in accordance with *Financial Management Regulation 34(1) (d)*.

In accordance to the above, all material variances as at 31 May 2019 have been detailed in the variance comments report in **Attachment 1**.

11. Treatment of assets less than \$5,000

The following amendment has been made to s6.10 Regs.17 (A) (5) of the Local Government Act:

*An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000.*

As a result, Administration has reallocated the expenditure relating to the affected assets under this new threshold from capital to operating. The impact of this change is an increase in year to date operating expenditure by \$255,211 resulting in a negative impact on the net position for the year.

Administration will perform a similar exercise for prior year acquisitions to ensure full compliance with the new legislative requirements.

**CONSULTATION/ADVERTISING:**

Not applicable.

**LEGAL/POLICY:**

*Section 6.4 of the Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and other financial reports as prescribed.

*Regulation 34 (1) of the Local Government (Financial Management) Regulations 1996* requires the local government to prepare a statement of financial activity each month, reporting on the source and application of funds as set out in the adopted annual budget.

A statement of financial activity and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statement relates.

*Section 6.8 of the Local Government Act 1995*, specifies that a local government is not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority decision of Council.

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** Provision of monthly financial reports to Council fulfils relevant statutory requirements and is consistent with good financial governance.

**STRATEGIC IMPLICATIONS:**

Reporting on the City's financial position is aligned to with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

*Our resources and assets are planned and managed in an efficient and sustainable manner.*

*Our community is aware of what we are doing and how we are meeting our goals.*

*Our community is satisfied with the service we provide.*

*We are open and accountable to an engaged community.*

**SUSTAINABILITY IMPLICATIONS:**

Not applicable.

**FINANCIAL/BUDGET IMPLICATIONS:**

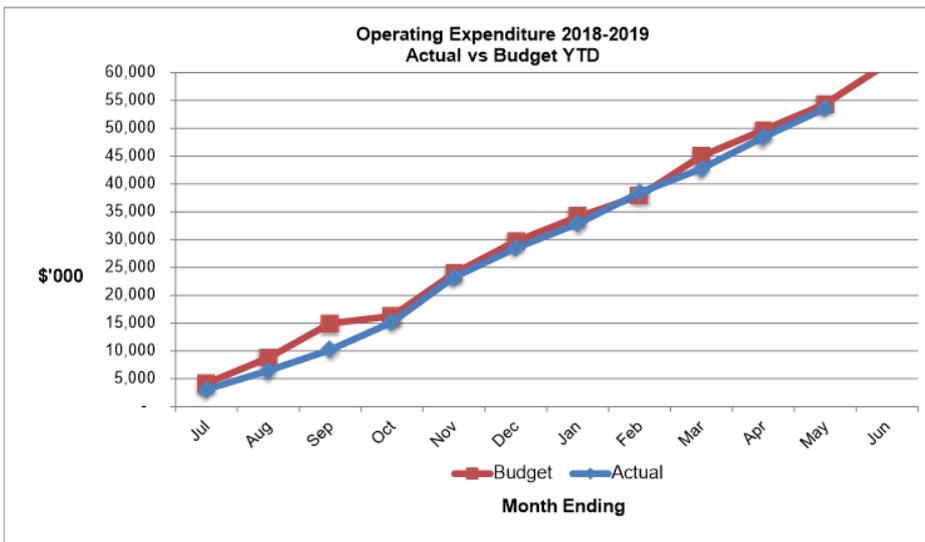
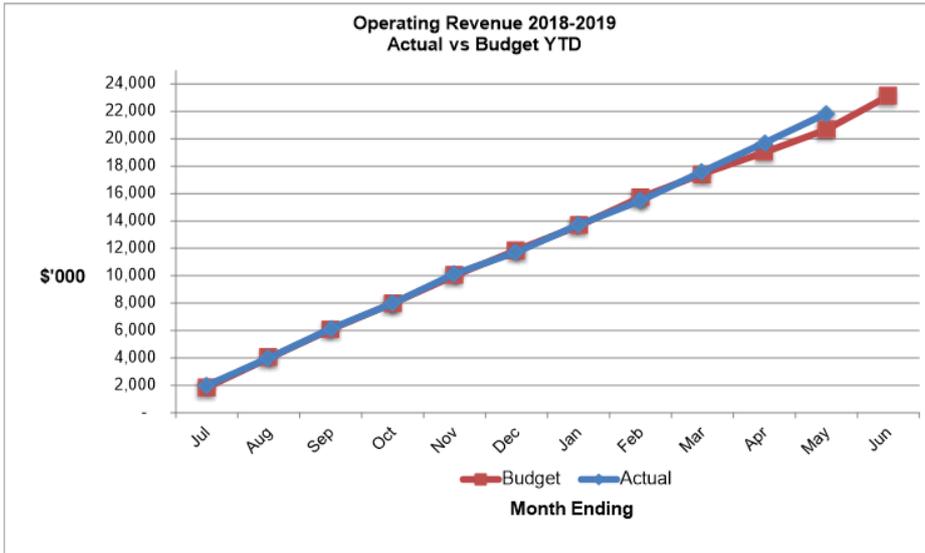
Not applicable.

CITY OF VINCENT  
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY  
BY PROGRAM  
AS AT 31 MAY 2019

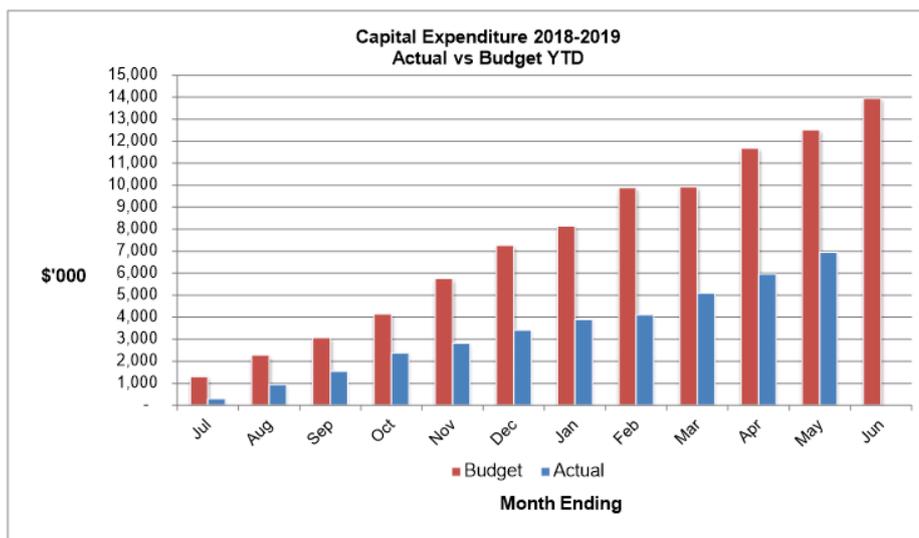
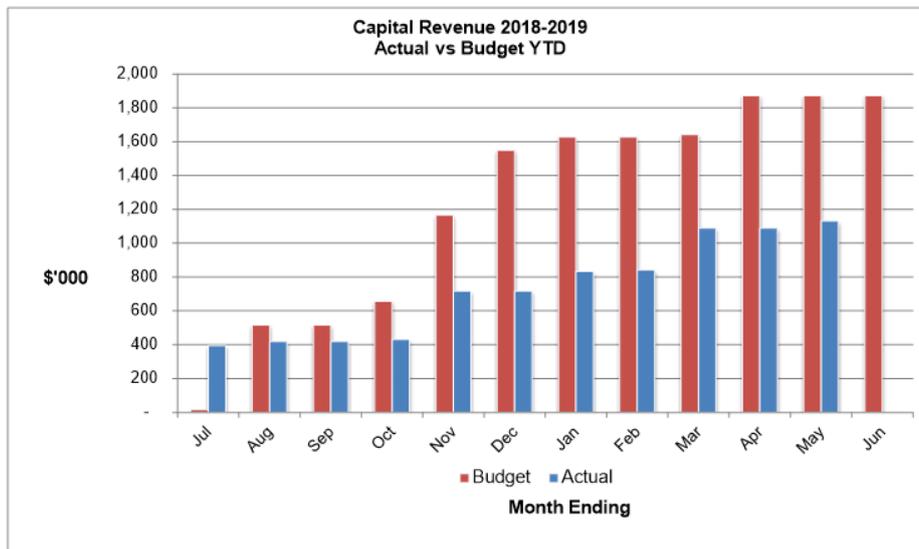


	Current Budget 2018/19 \$	YTD Budget 2018/19 \$	YTD Actual 2018/19 \$	YTD Variance 2018/19 \$	YTD Variance 2018/19 %
<b>REVENUE FROM OPERATING ACTIVITIES (EXCLUDING RATES)</b>					
Governance	56,240	51,140	42,012	(9,128)	-18%
General Purpose Funding	1,952,021	1,893,997	2,062,973	168,976	9%
Law, Order, Public Safety	195,385	185,343	148,725	(36,618)	-20%
Health	370,165	351,380	378,290	26,910	8%
Education and Welfare	224,115	207,208	180,948	(26,260)	-13%
Community Amenities	999,846	918,071	1,637,873	719,802	78%
Recreation and Culture	10,289,607	9,324,744	8,985,010	(339,734)	-4%
Transport	8,068,090	7,374,918	7,498,171	123,253	2%
Economic Services	261,500	237,170	293,166	55,996	24%
Other Property and Services	708,273	137,835	625,722	487,887	354%
	<b>23,125,242</b>	<b>20,681,806</b>	<b>21,852,890</b>	<b>1,171,084</b>	<b>6%</b>
<b>EXPENDITURE FROM OPERATING ACTIVITIES</b>					
Governance	(2,664,421)	(2,440,090)	(2,459,613)	(19,523)	1%
General Purpose Funding	(881,463)	(775,569)	(754,296)	21,273	-3%
Law, Order, Public Safety	(1,593,050)	(1,466,527)	(1,261,770)	204,757	-14%
Health	(1,356,368)	(1,233,785)	(1,112,779)	121,006	-10%
Education and Welfare	(1,224,491)	(1,137,289)	(893,375)	243,914	-21%
Community Amenities	(12,926,490)	(10,487,080)	(10,093,669)	393,411	-4%
Recreation and Culture	(24,370,082)	(22,150,956)	(22,087,040)	63,916	0%
Transport	(13,969,209)	(12,488,769)	(12,472,172)	16,597	0%
Economic Services	(785,489)	(724,267)	(725,301)	(1,034)	0%
Other Property and Services	(1,842,794)	(1,516,815)	(1,727,892)	(211,077)	14%
	<b>(61,613,857)</b>	<b>(54,421,147)</b>	<b>(53,587,907)</b>	<b>833,240</b>	<b>-2%</b>
<b>NET RESULT EXCLUDING GENERAL RATES</b>	<b>(38,488,615)</b>	<b>(33,739,341)</b>	<b>(31,735,016)</b>	<b>2,004,325</b>	<b>-6%</b>
<b>OPERATING ACTIVITIES EXCLUDED FROM BUDGET</b>					
<b>NON-CASH EXPENDITURE AND REVENUE</b>					
Add Deferred Rates Adjustment	0	0	25,541	25,541	0%
(Profit)/Loss on Asset Disposals	(437,908)	82,925	(388,190)	(471,115)	-568%
"Percent for Art" and "Cash in Lieu" Funds					
Adjustment	0	0	0	0	0%
Add Back Depreciation	11,157,341	10,027,587	10,267,025	239,438	2%
<b>AMOUNT ATTRIBUTABLE TO OPERATING ACTIVITIES</b>	<b>10,719,433</b>	<b>10,110,512</b>	<b>9,904,376</b>	<b>(206,136)</b>	<b>-2%</b>
<b>INVESTING ACTIVITIES</b>					
Non-Operating Grants, Subsidies and Contributions	1,872,868	1,872,868	1,131,780	(741,088)	-40%
Purchase Land and Buildings	(2,535,542)	(2,340,519)	(1,559,616)	780,903	-33%
Purchase Infrastructure Assets	(7,474,682)	(7,273,395)	(4,440,347)	2,833,048	-39%
Purchase Plant and Equipment	(2,972,882)	(2,020,624)	(863,014)	1,157,610	-57%
Purchase Furniture and Equipment	(969,870)	(874,142)	(98,551)	775,591	-89%
Proceeds from Joint Venture Operations	333,333	291,667	166,667	(125,000)	-43%
Proceeds from Disposal of Assets	479,963	479,963	306,571	(173,392)	-36%
	<b>(11,266,812)</b>	<b>(9,864,182)</b>	<b>(5,356,510)</b>	<b>4,507,672</b>	<b>-46%</b>
<b>FINANCING ACTIVITIES</b>					
Repayments of Debentures	(1,017,424)	(924,244)	(866,486)	57,758	-6%
Proceeds from New Debentures	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	(1,892,713)	(1,425,772)	(1,865,439)	(439,667)	31%
Transfers from Reserves (Restricted Assets)	1,996,478	1,818,800	854,476	(964,324)	-53%
	<b>(913,659)</b>	<b>(531,216)</b>	<b>(1,877,449)</b>	<b>(1,346,233)</b>	<b>253%</b>
Plus: Surplus/(Deficiency) Brought Fwd 1 July 2018	5,524,402	5,524,402	5,524,405	3	0%
Surplus/(Deficiency) before General Rates	(34,425,251)	(28,499,825)	(23,540,194)	4,959,631	-17%
Total Amount raised from General Rates	<b>34,561,485</b>	<b>34,561,485</b>	<b>34,465,943</b>	<b>(95,542)</b>	<b>0%</b>
Restricted Grant	0	0	0	0	0%
<b>NET CURRENT ASSETS C/FWD - SURPLUS/(DEFICIT)</b>	<b>136,234</b>	<b>6,061,660</b>	<b>10,925,749</b>	<b>4,864,089</b>	<b>80%</b>

CITY OF VINCENT  
 NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY  
 BY PROGRAM - GRAPH  
 AS AT 31 MAY 2019



CITY OF VINCENT  
 NOTE 1 - CAPITAL REVENUE / EXPENDITURE PROGRAM  
 AS AT 31 MAY 2019



CITY OF VINCENT  
 NOTE 2 - STATEMENT OF COMPREHENSIVE INCOME  
 BY NATURE OR TYPE  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget May-19 \$	YTD Actual May-19 \$	YTD Variance May-19 \$	YTD Variance May-19 %
<b>REVENUE</b>					
Rates	34,561,485	34,561,485	34,465,943	(95,542)	0%
Operating Grants, Subsidies and Contributions	659,633	625,032	738,510	113,478	18%
Fees and Charges	19,411,921	17,900,296	17,999,414	99,118	1%
Interest Earnings	961,260	912,887	1,100,982	188,095	21%
Other Revenue	1,462,365	1,134,361	1,607,122	472,761	42%
	<b>57,056,664</b>	<b>55,134,061</b>	<b>55,911,970</b>	<b>777,909</b>	<b>1%</b>
<b>EXPENDITURE</b>					
Employee Costs	(27,167,931)	(24,830,847)	(25,704,202)	(873,355)	4%
Materials and Contracts	(18,686,189)	(16,164,932)	(14,572,445)	1,592,487	-10%
Utilities Charges	(1,912,150)	(1,619,440)	(1,616,696)	2,744	0%
Interest Expenses	(954,449)	(712,772)	(758,606)	(45,834)	6%
Insurance Expenses	(675,216)	(612,575)	(648,680)	(36,105)	6%
Depreciation on Non-Current Assets	(11,157,341)	(10,027,587)	(10,267,025)	(239,438)	2%
Other Expenditure	(868,426)	(260,839)	(1,580)	259,259	-99%
	<b>(61,421,702)</b>	<b>(54,228,992)</b>	<b>(53,569,234)</b>	<b>659,758</b>	<b>-1%</b>
Non-Operating Grants, Subsidies and Contributions	1,872,868	1,872,868	1,131,780	(741,088)	-40%
Profit on Asset Disposals	630,063	109,230	406,863	297,633	272%
Loss on Asset Disposals	(192,155)	(192,155)	(18,673)	173,482	-90%
	<b>2,310,776</b>	<b>1,789,943</b>	<b>1,519,970</b>	<b>(269,973)</b>	<b>-15%</b>
<b>NET RESULT</b>	<b>(2,054,262)</b>	<b>2,695,012</b>	<b>3,862,706</b>	<b>1,167,694</b>	<b>43%</b>
<b>OTHER COMPREHENSIVE INCOME</b>					
Changes on Revaluation of Non-Current Assets	-	-	-	-	0%
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>	<b>(2,054,262)</b>	<b>2,695,012</b>	<b>3,862,706</b>	<b>1,167,694</b>	<b>43%</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(2,054,262)</b>	<b>2,695,012</b>	<b>3,862,706</b>	<b>1,167,694</b>	<b>43%</b>

CITY OF VINCENT  
NOTE 3 - NET CURRENT FUNDING POSITION  
AS AT 31 MAY 2019



	Ref Note	Actual 31-May-19 \$	Actual 30-Jun-18 \$
<b>Current Assets</b>			
Cash - Unrestricted		13,417,374	9,434,051
Cash - Restricted Reserves		12,430,347	11,431,969
Trade and Other Receivables - Rates	7	730,670	488,384
Trade and Other Receivables - Other Debtors	8	2,392,897	2,651,072
Inventories		192,336	184,342
<b>Total Current Assets</b>		<b>29,163,623</b>	<b>24,189,818</b>
<b>Less: Current Liabilities</b>			
Sundry and Other Creditors		(2,803,138)	(4,332,747)
Provisions - Current		(3,470,792)	(3,367,101)
<b>Total Current Liabilities</b>		<b>(6,273,930)</b>	<b>(7,699,847)</b>
<b>Less:</b>			
Reserves - Restricted Cash	6	(12,430,347)	(11,431,969)
Trade and Other Receivables - Other Debtors - Restricted Grant		(600,000)	(600,000)
Infringement Debtors transferred to non current asset		1,066,403	1,066,403
<b>Net Current Funding Position</b>		<b>10,925,750</b>	<b>5,524,405</b>

CITY OF VINCENT  
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
BY SERVICE AREAS  
AS AT 31 MAY 2019



	Current Budget 2018/19 \$	May 2019 Budget YTD \$	May 2019 Actual YTD \$	% YTD Budget
<b>Operating Revenue By Service Area</b>				
Chief Executive Officer	(200)	(187)	(28)	15%
Human Resources	(50,040)	(50,040)	(34,529)	69%
Director Corporate Services	(1,348,421)	(1,272,924)	(1,502,007)	118%
Other Governance	0	0	0	0%
Record Management	(1,000)	(913)	(500)	55%
Rates Services	(35,307,085)	(35,284,521)	(35,197,093)	100%
Finance Services	700	513	(1,476)	-288%
Marketing and Communications	(5,000)	0	(6,956)	6956%
Beatty Park Leisure Centre	(7,777,860)	(7,214,993)	(6,997,726)	97%
Community Partnerships	(44,800)	(37,824)	(52,920)	140%
Library & Local History Services	(18,200)	(17,125)	(27,059)	158%
Ranger Services	(8,147,940)	(7,492,851)	(7,600,281)	101%
Health Services	(365,160)	(346,375)	(378,290)	109%
Compliance Services	(41,200)	(34,356)	(34,855)	101%
Statutory Planning Services	(523,892)	(522,953)	(1,185,089)	227%
Policy and Place Services	(1,800)	(1,613)	(1,948)	121%
Building Services	(259,500)	(235,170)	(291,942)	124%
Engineering Design Services	(90,750)	(40,182)	(93,690)	233%
Environment Services	(26,000)	(19,500)	(29,217)	150%
Parks Services	(2,618,977)	(2,208,125)	(2,024,450)	92%
Waste Management Services	(330,839)	(285,284)	(316,355)	111%
Works & Operations Services	(98,700)	(69,638)	(135,561)	195%
<b>Operating Revenue By Service Area Total</b>	<b>(57,056,664)</b>	<b>(55,134,061)</b>	<b>(55,911,970)</b>	<b>101%</b>
<b>Operating Expenditure By Service Area</b>				
Chief Executive Officer	533,093	482,821	534,307	111%
Human Resources	50,040	50,040	34,529	69%
Director Corporate Services	64,000	24,538	54,186	221%
Other Governance	600,508	547,843	533,294	97%
Record Management	1,000	913	500	55%
Rates Services	881,463	775,569	754,296	97%
Finance Services	(700)	(513)	1,476	-288%
Information Systems	0	0	(0)	0%
Marketing and Communications	1,472,605	1,351,211	1,351,202	100%
Beatty Park Leisure Centre	10,772,059	9,825,531	9,707,300	99%
Customer Services	0	0	(0)	0%
Community Partnerships	1,441,293	1,319,369	1,223,422	93%
Library & Local History Services	1,728,568	1,586,871	1,569,941	99%
Ranger Services	6,538,605	5,997,678	5,888,715	98%
Director Development Services	0	0	0	0%
Health Services	1,356,368	1,233,785	1,112,779	90%
Compliance Services	673,034	613,161	642,819	105%
Statutory Planning Services	2,029,106	1,825,550	1,992,412	109%
Policy and Place Services	2,478,641	1,966,270	1,610,530	82%
Building Services	742,489	683,517	676,485	99%
Engineering Design Services	2,234,226	1,923,632	1,849,124	96%
Environment Services	354,742	322,304	296,607	92%
Parks Services	13,699,149	12,452,377	12,370,409	99%
Waste Management Services	6,812,624	5,226,764	5,196,196	99%
Works & Operations Services	6,116,454	5,214,624	5,669,729	109%
Director Community Engagement2	0	0	0	0%
Community Connections	483,231	448,022	222,305	50%
Director Engineering Services	0	0	0	0%
Art and Culture	359,104	357,115	276,672	77%
<b>Operating Expenditure By Service Area Total</b>	<b>61,421,702</b>	<b>54,228,992</b>	<b>53,569,234</b>	<b>99%</b>

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Chief Executive Officer</b>						
Chief Executive Officer Expenditure						
Employee Costs	461,693	441,058	439,767	(1,291)	0%	
Other Employee Costs	18,432	17,059	15,273	(1,786)	-10%	
Other Expenses	137,050	127,350	79,630	(47,720)	-37%	Timing variance on management programs - strategic community plan.
Operating Projects	200,000	133,400	6,897	(126,504)	-95%	Beatty park options project still in planning stage, to be carried forward to FY 2019-20.
<b>Chief Executive Officer Expenditure Total</b>	<b>817,175</b>	<b>718,867</b>	<b>541,567</b>	<b>(177,300)</b>	<b>-25%</b>	
Chief Executive Officer Indirect Costs						
Allocations	(817,175)	(718,867)	(541,567)	177,300	-25%	
<b>Chief Executive Officer Indirect Costs Total</b>	<b>(817,175)</b>	<b>(718,867)</b>	<b>(541,567)</b>	<b>177,300</b>	<b>-25%</b>	
<b>Chief Executive Officer Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>	
<b>Members of Council</b>						
Members Of Council Revenue						
Revenue	(200)	(187)	(28)	160	-85%	
<b>Members Of Council Revenue Total</b>	<b>(200)</b>	<b>(187)</b>	<b>(28)</b>	<b>160</b>	<b>-85%</b>	
Members Of Council Expenditure						
Employee Costs	92,476	81,964	78,064	(3,900)	-5%	
Other Employee Costs	10,000	10,000	2,646	(7,354)	-74%	
Other Expenses	385,490	350,239	336,019	(14,220)	-4%	
<b>Members Of Council Expenditure Total</b>	<b>487,966</b>	<b>442,203</b>	<b>416,729</b>	<b>(25,474)</b>	<b>-6%</b>	
Members Of Council Indirect Costs						
Allocations	45,127	40,618	117,578	76,960	189%	
<b>Members Of Council Indirect Costs Total</b>	<b>45,127</b>	<b>40,618</b>	<b>117,578</b>	<b>76,960</b>	<b>189%</b>	
<b>Members of Council Total</b>	<b>532,893</b>	<b>482,634</b>	<b>534,279</b>	<b>51,645</b>	<b>11%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Other Governance</b>						
Other Governance Revenue						
Revenue	0	0	0	0		
<b>Other Governance Revenue Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Other Governance Expenditure</b>						
Other Governance Expenditure						
Employee Costs	260,078	240,046	289,024	48,978	20%	Additional part time staff required in procurement area due to increase work.
Other Employee Costs	10,000	8,837	6,658	(2,179)	-25%	
Other Expenses	148,800	129,951	71,963	(57,988)	-45%	Timing variance of \$23,000 on internal audit fees & \$10,000 on external audit fees
Operating Projects	50,800	50,800	39,666	(11,134)	-22%	Timing variance, to be completed by June 2019.
<b>Other Governance Expenditure Total</b>	<b>469,678</b>	<b>429,634</b>	<b>407,312</b>	<b>(22,322)</b>	<b>-5%</b>	
<b>Other Governance Indirect Costs</b>						
Other Governance Indirect Costs						
Allocations	130,830	118,209	125,982	7,773	7%	
<b>Other Governance Indirect Costs Total</b>	<b>130,830</b>	<b>118,209</b>	<b>125,982</b>	<b>7,773</b>	<b>7%</b>	
<b>Other Governance Total</b>	<b>600,508</b>	<b>547,843</b>	<b>533,294</b>	<b>(14,549)</b>	<b>-3%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Director Corporate Services</u></b>						
Director Corporate Services Expenditure						
Employee Costs	515,532	472,579	641,301	168,722	36%	\$189,440 for termination of employment for Director Corporate Services
Other Employee Costs	8,776	8,128	6,997	(1,131)	-14%	
Other Expenses	26,700	16,701	3,592	(13,109)	-78%	Consultant costs not required as yet
<b>Director Corporate Services Expenditure Total</b>	<b>551,008</b>	<b>497,408</b>	<b>651,890</b>	<b>154,482</b>	<b>31%</b>	
Director Corporate Services Indirect Costs						
Allocations	(551,008)	(497,408)	(651,890)	(154,482)	31%	
<b>Director Corporate Services Indirect Costs Total</b>	<b>(551,008)</b>	<b>(497,408)</b>	<b>(651,890)</b>	<b>(154,482)</b>	<b>31%</b>	
<b>Director Corporate Services Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>100%</b>	
<b><u>Human Resources</u></b>						
Human Resources Revenue						
Revenue	(50,040)	(50,040)	(34,529)	15,511	-31%	Paid parental leave lower than budgeted estimates.
<b>Human Resources Revenue Total</b>	<b>(50,040)</b>	<b>(50,040)</b>	<b>(34,529)</b>	<b>15,511</b>	<b>-31%</b>	
Human Resources Expenditure						
Employee Costs	671,353	606,643	682,505	75,862	13%	Year to date actual paid parental leave was higher than forecasted by \$30,015. \$3,855 incorrectly costed, to be corrected in June 2019.
Other Employee Costs	85,630	80,363	70,249	(10,114)	-13%	
Other Expenses	114,235	102,764	89,824	(12,940)	-13%	Underspent due to \$7,983 legal costs and \$20,370 consultants costs not required as yet.
<b>Human Resources Expenditure Total</b>	<b>871,218</b>	<b>789,770</b>	<b>842,578</b>	<b>52,808</b>	<b>7%</b>	
Human Resources Indirect Costs						
Allocations	(821,178)	(739,730)	(808,049)	(68,319)	9%	
<b>Human Resources Indirect Costs Total</b>	<b>(821,178)</b>	<b>(739,730)</b>	<b>(808,049)</b>	<b>(68,319)</b>	<b>9%</b>	
<b>Human Resources Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Insurance Premium</u></b>						
Insurance Premium Expenditure						
Other Expenses	675,216	612,575	648,680	36,105	6%	
<b>Insurance Premium Expenditure Total</b>	<b>675,216</b>	<b>612,575</b>	<b>648,680</b>	<b>36,105</b>	<b>6%</b>	
Insurance Premium Recovery						
Allocations	(675,216)	(610,606)	(639,143)	(28,537)	5%	
<b>Insurance Premium Recovery Total</b>	<b>(675,216)</b>	<b>(610,606)</b>	<b>(639,143)</b>	<b>(28,537)</b>	<b>5%</b>	
<b>Insurance Premium Total</b>	<b>0</b>	<b>1,969</b>	<b>9,537</b>	<b>7,568</b>	<b>384%</b>	
<b><u>Insurance Claim</u></b>						
Insurance Claim Recoup						
Revenue	(50,000)	(42,291)	(83,274)	(40,983)	97%	Recoup of insurance claim for vehicle write-off and stolen CCTV cameras.
<b>Insurance Claim Recoup Total</b>	<b>(50,000)</b>	<b>(42,291)</b>	<b>(83,274)</b>	<b>(40,983)</b>	<b>97%</b>	
Insurance Claim Expenditure						
Other Expenses	15,000	6,937	18,380	11,443	165%	
<b>Insurance Claim Expenditure Total</b>	<b>15,000</b>	<b>6,937</b>	<b>18,380</b>	<b>11,443</b>	<b>165%</b>	
<b>Insurance Claim Total</b>	<b>(35,000)</b>	<b>(35,354)</b>	<b>(64,894)</b>	<b>(29,540)</b>	<b>84%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Mindarie Regional Council</u></b>						
Mindarie Regional Council Revenue						
Revenue	(92,000)	(59,672)	(86,910)	(27,238)	46%	\$26,033 ATO GST credit from land sales part of Tamala Park.
<b>Mindarie Regional Council Revenue Total</b>	<b>(92,000)</b>	<b>(59,672)</b>	<b>(86,910)</b>	<b>(27,238)</b>	<b>46%</b>	
Mindarie Regional Council Expenditure						
Other Expenses	49,000	15,632	26,268	10,636	68%	Timing variance on budget phasing.
<b>Mindarie Regional Council Expenditure Total</b>	<b>49,000</b>	<b>15,632</b>	<b>26,268</b>	<b>10,636</b>	<b>68%</b>	
<b>Mindarie Regional Council Total</b>	<b>(43,000)</b>	<b>(44,040)</b>	<b>(60,643)</b>	<b>(16,603)</b>	<b>38%</b>	
<b><u>General Purpose Revenue</u></b>						
General Purpose Revenue						
Revenue	(1,206,421)	(1,170,961)	(1,331,823)	(160,862)	14%	\$160,682 favourable variance on interest relating to investments.
<b>General Purpose Revenue Total</b>	<b>(1,206,421)</b>	<b>(1,170,961)</b>	<b>(1,331,823)</b>	<b>(160,862)</b>	<b>14%</b>	
<b>General Purpose Revenue Total</b>	<b>(1,206,421)</b>	<b>(1,170,961)</b>	<b>(1,331,823)</b>	<b>(160,862)</b>	<b>14%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Rates Services</b>						
Rates Services Revenue						
Revenue	(35,307,085)	(35,284,521)	(35,197,093)	87,428	0%	
<b>Rates Services Revenue Total</b>	<b>(35,307,085)</b>	<b>(35,284,521)</b>	<b>(35,197,093)</b>	<b>87,428</b>	<b>0%</b>	
Rates Services Expenditure						
Employee Costs	242,938	224,227	239,510	15,283	7%	
Other Expenses	503,400	429,864	386,175	(43,689)	-10%	Unfavourable variance due to timing of \$95,542 relating to exempt rates refunds and \$22,611 favourable variance on penalty interest.
<b>Rates Services Expenditure Total</b>	<b>746,338</b>	<b>654,091</b>	<b>625,685</b>	<b>(28,406)</b>	<b>-4%</b>	
Rates Services Indirect Costs						
Allocations	135,125	121,478	128,610	7,132	6%	
<b>Rates Services Indirect Costs Total</b>	<b>135,125</b>	<b>121,478</b>	<b>128,610</b>	<b>7,132</b>	<b>6%</b>	
<b>Rates Services Total</b>	<b>(34,425,622)</b>	<b>(34,508,952)</b>	<b>(34,442,797)</b>	<b>66,155</b>	<b>0%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Finance Services</b>						
Finance Services Revenue						
Revenue	700	513	(1,476)	(1,989)	-388%	
<b>Finance Services Revenue Total</b>	<b>700</b>	<b>513</b>	<b>(1,476)</b>	<b>(1,989)</b>	<b>-388%</b>	
<b>Finance Services Expenditure</b>						
Employee Costs	791,696	736,508	667,434	(69,074)	-9%	Savings due to vacant employee position that has now been filled.
Other Employee Costs	11,510	11,124	68,484	57,360	516%	\$59,079 relates to external recruitment.
Other Expenses	201,010	146,178	150,109	3,931	3%	
<b>Finance Services Expenditure Total</b>	<b>1,004,216</b>	<b>893,810</b>	<b>886,027</b>	<b>(7,783)</b>	<b>-1%</b>	
<b>Finance Services Indirect Costs</b>						
Allocations	(1,004,916)	(894,323)	(884,552)	9,771	-1%	
<b>Finance Services Indirect Costs Total</b>	<b>(1,004,916)</b>	<b>(894,323)</b>	<b>(884,552)</b>	<b>9,771</b>	<b>-1%</b>	
<b>Finance Services Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Information Technology</b>						
Information Technology Expenditure						
Employee Costs	500,725	472,515	465,131	(7,384)	-2%	
Other Employee Costs	37,500	34,375	20,493	(13,882)	-40%	\$11,613 agency labour costs not required as yet.
Other Expenses	848,872	819,649	812,477	(7,172)	-1%	Favourable variance of \$70,334 consultants costs and \$12,838 in hardware maintenance costs not required as yet. \$32,152 timing variance on software annual maintenance. However, \$105,556 is over spent on purchase of furniture and equipment because assets less than \$5,000 that were costed to the capital account, have now been expensed to the operating account.
Operating Projects	300,000	225,000	49,647	(175,353)	-78%	Variance due to vacant position and project still in initial stages.
<b>Information Technology Expenditure Total</b>	<b>1,687,097</b>	<b>1,551,539</b>	<b>1,347,748</b>	<b>(203,791)</b>	<b>-13%</b>	
Information Technology Indirect Costs						
Allocations	(1,687,097)	(1,551,539)	(1,347,748)	203,791	-13%	
<b>Information Technology Indirect Costs Total</b>	<b>(1,687,097)</b>	<b>(1,551,539)</b>	<b>(1,347,748)</b>	<b>203,791</b>	<b>-13%</b>	
<b>Information Technology Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Records Management</b>						
Records Management Revenue						
Revenue	(1,000)	(913)	(500)	413	-45%	
<b>Records Management Revenue Total</b>	<b>(1,000)</b>	<b>(913)</b>	<b>(500)</b>	<b>413</b>	<b>-45%</b>	
Records Management Expenditure						
Employee Costs	293,319	270,715	263,412	(7,303)	-3%	
Other Employee Costs	20,150	18,469	2,246	(16,223)	-88%	\$13,750 agency labour cost not yet required.
Other Expenses	56,400	52,711	49,315	(3,396)	-6%	
Operating Projects	7,200	7,200	0	(7,200)	-100%	
<b>Records Management Expenditure Total</b>	<b>377,069</b>	<b>349,095</b>	<b>314,973</b>	<b>(34,122)</b>	<b>-10%</b>	
Records Management Indirect Costs						
Allocations	(376,069)	(348,182)	(314,473)	33,709	-10%	
<b>Records Management Indirect Costs Total</b>	<b>(376,069)</b>	<b>(348,182)</b>	<b>(314,473)</b>	<b>33,709</b>	<b>-10%</b>	
<b>Records Management Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Director Community Engagement</b>						
Director Community Engagement Expenditure						
Employee Costs	281,528	259,839	266,136	6,297	2%	
Other Employee Costs	8,566	8,017	9,685	1,668	21%	
Other Expenses	6,300	4,875	5,853	978	20%	
<b>Director Community Engagement Expenditure Total</b>	<b>296,394</b>	<b>272,731</b>	<b>281,674</b>	<b>8,943</b>	<b>3%</b>	
Director Community Engagement Indirect Costs						
Allocations	(296,394)	(272,731)	(281,674)	(8,943)	3%	
<b>Director Community Engagement Indirect Costs Total</b>	<b>(296,394)</b>	<b>(272,731)</b>	<b>(281,674)</b>	<b>(8,943)</b>	<b>3%</b>	
<b>Director Community Engagement Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Marketing and Communications</u></b>						
Marketing and Communications Revenue						
Revenue	(5,000)	0	(6,956)	(6,956)	100%	
<b>Marketing and Communications Revenue Total</b>	<b>(5,000)</b>	<b>0</b>	<b>(6,956)</b>	<b>(6,956)</b>	<b>100%</b>	
Marketing and Communications Expenditure						
Employee Costs	726,858	670,342	753,137	82,795	12%	Due to additional \$42,975 graphic designer contractor costs.
Other Employee Costs	19,750	17,025	6,466	(10,559)	-62%	\$5,657 conference and seminars, \$2,893 training course and \$2,013 telephone allowance not yet required.
Other Expenses	407,003	373,110	339,382	(33,728)	-9%	
Operating Projects	37,000	37,000	3,050	(33,950)	-92%	Project at planning stage and will be completed by June 2019.
<b>Marketing and Communications Expenditure Total</b>	<b>1,190,611</b>	<b>1,097,477</b>	<b>1,102,035</b>	<b>4,558</b>	<b>0%</b>	
Marketing and Communications Indirect Costs						
Allocations	281,994	253,734	249,167	(4,567)	-2%	
<b>Marketing and Communications Indirect Costs Total</b>	<b>281,994</b>	<b>253,734</b>	<b>249,167</b>	<b>(4,567)</b>	<b>-2%</b>	
<b>Marketing and Communications Total</b>	<b>1,467,605</b>	<b>1,351,211</b>	<b>1,344,246</b>	<b>(6,965)</b>	<b>-1%</b>	
<b><u>Art and Culture</u></b>						
Art and Culture						
Other Expenses	315,023	317,454	239,269	(78,185)	-25%	Sponsorships - \$25,000 Beaufort St Festival, \$20,000 on Revelation Film Festival and \$20,909 on Holmes a Court Gallery.
<b>Art and Culture Total</b>	<b>315,023</b>	<b>317,454</b>	<b>239,269</b>	<b>(78,185)</b>	<b>-25%</b>	
Art and Culture Indirect Costs						
Allocations	44,081	39,661	37,403	(2,258)	-6%	
<b>Art and Culture Indirect Costs Total</b>	<b>44,081</b>	<b>39,661</b>	<b>37,403</b>	<b>(2,258)</b>	<b>-6%</b>	
<b>Art and Culture Total</b>	<b>359,104</b>	<b>357,115</b>	<b>276,672</b>	<b>(80,443)</b>	<b>-23%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Customer Service Centre</b>						
Customer Services Centre Expenditure						
Employee Costs	358,720	331,680	344,205	12,525	4%	
Other Employee Costs	29,750	29,700	2,602	(27,098)	-91%	\$15,000 in agency labour costs not required as yet.
Other Expenses	46,800	43,584	25,259	(18,325)	-42%	\$7,700 timing variance on telephone charges and \$5,000 on furniture and equipment not required as yet.
<b>Customer Services Centre Expenditure Total</b>	<b>435,270</b>	<b>404,964</b>	<b>372,066</b>	<b>(32,898)</b>	<b>-8%</b>	
Customer Services Centre Indirect Costs						
Allocations	(435,270)	(404,964)	(372,066)	32,898	-8%	
<b>Customer Services Centre Indirect Costs Total</b>	<b>(435,270)</b>	<b>(404,964)</b>	<b>(372,066)</b>	<b>32,898</b>	<b>-8%</b>	
<b>Customer Service Centre Total</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Beatty Park Leisure Centre Administration</u></b>						
Beatty Park Leisure Centre Admin Revenue						
Revenue	(2,614,300)	(2,395,194)	(2,385,939)	9,255	0%	
<b>Beatty Park Leisure Centre Admin Revenue Total</b>	<b>(2,614,300)</b>	<b>(2,395,194)</b>	<b>(2,385,939)</b>	<b>9,255</b>	<b>0%</b>	
Beatty Park Leisure Centre Admin Indirect Revenue						
Allocations	2,614,300	2,395,194	2,385,939	(9,255)	0%	
<b>Beatty Park Leisure Centre Admin Indirect Revenue Total</b>	<b>2,614,300</b>	<b>2,395,194</b>	<b>2,385,939</b>	<b>(9,255)</b>	<b>0%</b>	
Beatty Park Leisure Centre Admin Expenditure						
Employee Costs	948,948	878,096	823,945	(54,151)	-6%	
Other Employee Costs	13,631	13,527	9,466	(4,061)	-30%	
Other Expenses	348,144	323,893	412,555	88,662	27%	Unfavourable variance because \$76,612 transferred from capital account as items purchased were below the asset threshold value of \$5,000. Timing variance on \$8,000 consultant costs and \$12,821 overspending on displays/promotions.
Operating Projects	180,000	180,000	0	(180,000)	-100%	Project to be carried forward to 2019/20.
<b>Beatty Park Leisure Centre Admin Expenditure Total</b>	<b>1,490,723</b>	<b>1,395,516</b>	<b>1,245,966</b>	<b>(149,550)</b>	<b>-11%</b>	
Beatty Park Leisure Centre Admin Indirect Costs						
Allocations	(1,490,723)	(1,395,516)	(1,245,966)	149,550	-11%	
<b>Beatty Park Leisure Centre Admin Indirect Costs Total</b>	<b>(1,490,723)</b>	<b>(1,395,516)</b>	<b>(1,245,966)</b>	<b>149,550</b>	<b>-11%</b>	
<b>Beatty Park Leisure Centre Administration Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Beatty Park Leisure Centre Building</u></b>						
Beatty Park Leisure Centre Building Revenue						
Revenue	(159,260)	(145,981)	(146,392)	(411)	0%	
<b>Beatty Park Leisure Centre Building Revenue Total</b>	<b>(159,260)</b>	<b>(145,981)</b>	<b>(146,392)</b>	<b>(411)</b>	<b>0%</b>	
<b>Beatty Park Leisure Centre Occupancy Costs</b>						
Beatty Park Leisure Centre Occupancy Costs						
Building Maintenance	546,650	503,795	563,213	59,418	12%	Additional plumbing and maintenance works due to an audit risk assessment.
Ground Maintenance	52,200	48,437	56,928	8,491	18%	
Other Expenses	2,076,360	1,792,830	1,904,721	111,891	6%	
<b>Beatty Park Leisure Centre Occupancy Costs Total</b>	<b>2,675,210</b>	<b>2,345,062</b>	<b>2,524,862</b>	<b>179,800</b>	<b>8%</b>	
<b>Beatty Park Leisure Centre Indirect Costs</b>						
Beatty Park Leisure Centre Indirect Costs						
Allocations	(2,515,950)	(2,199,081)	(2,378,470)	(179,389)	8%	
<b>Beatty Park Leisure Centre Indirect Costs Total</b>	<b>(2,515,950)</b>	<b>(2,199,081)</b>	<b>(2,378,470)</b>	<b>(179,389)</b>	<b>8%</b>	
<b>Beatty Park Leisure Centre Building Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Swimming Pool Areas</b>						
Swimming Pool Areas Revenue						
Revenue	(1,798,800)	(1,705,497)	(1,630,380)	75,117	-4%	
<b>Swimming Pool Areas Revenue Total</b>	<b>(1,798,800)</b>	<b>(1,705,497)</b>	<b>(1,630,380)</b>	<b>75,117</b>	<b>-4%</b>	
Swimming Pool Areas Indirect Revenue						
Allocations	(738,092)	(676,233)	(673,551)	2,682	0%	
<b>Swimming Pool Areas Indirect Revenue Total</b>	<b>(738,092)</b>	<b>(676,233)</b>	<b>(673,551)</b>	<b>2,682</b>	<b>0%</b>	
Swimming Pool Areas Expenditure						
Employee Costs	1,009,900	936,171	955,885	19,714	2%	
Other Employee Costs	21,000	21,000	16,461	(4,539)	-22%	
Other Expenses	255,345	232,375	286,861	54,486	23%	Breakdown of geothermal unit requiring extensive repairs as well as increased general maintenance costs due to age of equipment and unexpected failures.
<b>Swimming Pool Areas Expenditure Total</b>	<b>1,286,245</b>	<b>1,189,546</b>	<b>1,259,206</b>	<b>69,660</b>	<b>6%</b>	
Swimming Pool Areas Indirect Costs						
Allocations	1,681,695	1,513,432	2,425,625	912,193	60%	
<b>Swimming Pool Areas Indirect Costs Total</b>	<b>1,681,695</b>	<b>1,513,432</b>	<b>2,425,625</b>	<b>912,193</b>	<b>60%</b>	
<b>Swimming Pool Areas Total</b>	<b>431,048</b>	<b>321,248</b>	<b>1,380,901</b>	<b>1,059,653</b>	<b>330%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Swim School</b>						
Swim School Revenue						
Revenue	(1,572,000)	(1,437,781)	(1,410,610)	27,171	-2%	
<b>Swim School Revenue Total</b>	<b>(1,572,000)</b>	<b>(1,437,781)</b>	<b>(1,410,610)</b>	<b>27,171</b>	<b>-2%</b>	
Swim School Indirect Revenue						
Allocations	(732,102)	(670,744)	(668,063)	2,681	0%	
<b>Swim School Indirect Revenue Total</b>	<b>(732,102)</b>	<b>(670,744)</b>	<b>(668,063)</b>	<b>2,681</b>	<b>0%</b>	
Swim School Expenditure						
Employee Costs	853,872	788,398	785,497	(2,901)	0%	
Other Employee Costs	7,500	7,500	3,494	(4,006)	-53%	
Other Expenses	32,520	30,572	29,016	(1,556)	-5%	
<b>Swim School Expenditure Total</b>	<b>893,892</b>	<b>826,470</b>	<b>818,007</b>	<b>(8,463)</b>	<b>-1%</b>	
Swim School Indirect Costs						
Allocations	1,666,480	1,499,720	811,986	(687,734)	-46%	
<b>Swim School Indirect Costs Total</b>	<b>1,666,480</b>	<b>1,499,720</b>	<b>811,986</b>	<b>(687,734)</b>	<b>-46%</b>	
<b>Swim School Total</b>	<b>256,270</b>	<b>217,665</b>	<b>(448,680)</b>	<b>(666,345)</b>	<b>-306%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Café</b>						
Cafe Revenue						
Revenue	(707,000)	(669,290)	(631,247)	38,043	-6%	
<b>Cafe Revenue Total</b>	<b>(707,000)</b>	<b>(669,290)</b>	<b>(631,247)</b>	<b>38,043</b>	<b>-6%</b>	
Cafe Indirect Revenue						
Allocations	(305,309)	(279,721)	(278,678)	1,043	0%	
<b>Cafe Indirect Revenue Total</b>	<b>(305,309)</b>	<b>(279,721)</b>	<b>(278,678)</b>	<b>1,043</b>	<b>0%</b>	
Cafe Expenditure						
Employee Costs	423,168	392,270	396,378	4,108	1%	
Other Employee Costs	1,000	1,000	447	(553)	-55%	
Other Expenses	317,950	307,563	277,897	(29,666)	-10%	
<b>Cafe Expenditure Total</b>	<b>742,118</b>	<b>700,833</b>	<b>674,722</b>	<b>(26,111)</b>	<b>-4%</b>	
Cafe Indirect Costs						
Allocations	695,698	626,096	328,226	(297,870)	-48%	
<b>Cafe Indirect Costs Total</b>	<b>695,698</b>	<b>626,096</b>	<b>328,226</b>	<b>(297,870)</b>	<b>-48%</b>	
<b>Café Total</b>	<b>425,507</b>	<b>377,918</b>	<b>93,023</b>	<b>(284,895)</b>	<b>-75%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Retail</b>						
Retail Revenue						
Revenue	(520,000)	(486,995)	(457,860)	29,135	-6%	
<b>Retail Revenue Total</b>	<b>(520,000)</b>	<b>(486,995)</b>	<b>(457,860)</b>	<b>29,135</b>	<b>-6%</b>	
Retail Indirect Revenue						
Allocations	(58,284)	(53,399)	(53,206)	193	0%	
<b>Retail Indirect Revenue Total</b>	<b>(58,284)</b>	<b>(53,399)</b>	<b>(53,206)</b>	<b>193</b>	<b>0%</b>	
Retail Expenditure						
Employee Costs	58,299	52,888	55,613	2,725	5%	
Other Employee Costs	1,500	1,500	480	(1,020)	-68%	
Other Expenses	286,650	267,890	240,926	(26,964)	-10%	Timing variance on stock purchase.
<b>Retail Expenditure Total</b>	<b>346,449</b>	<b>322,278</b>	<b>297,019</b>	<b>(25,259)</b>	<b>-8%</b>	
Retail Indirect Costs						
Allocations	132,631	119,359	142,106	22,747	19%	
<b>Retail Indirect Costs Total</b>	<b>132,631</b>	<b>119,359</b>	<b>142,106</b>	<b>22,747</b>	<b>19%</b>	
<b>Retail Total</b>	<b>(99,204)</b>	<b>(98,757)</b>	<b>(71,942)</b>	<b>26,815</b>	<b>-27%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Health and Fitness</b>						
Health and Fitness Revenue						
Revenue	(181,500)	(169,931)	(150,950)	18,981	-11%	Timing variance.
<b>Health and Fitness Revenue Total</b>	<b>(181,500)</b>	<b>(169,931)</b>	<b>(150,950)</b>	<b>18,981</b>	<b>-11%</b>	
Health and Fitness Indirect Revenue						
Allocations	(381,054)	(349,118)	(347,870)	1,248	0%	
<b>Health and Fitness Indirect Revenue Total</b>	<b>(381,054)</b>	<b>(349,118)</b>	<b>(347,870)</b>	<b>1,248</b>	<b>0%</b>	
Health and Fitness Expenditure						
Employee Costs	539,199	497,966	505,925	7,959	2%	
Other Employee Costs	8,500	8,500	2,475	(6,025)	-71%	
Other Expenses	167,211	159,942	166,541	6,599	4%	
<b>Health and Fitness Expenditure Total</b>	<b>714,910</b>	<b>666,408</b>	<b>674,941</b>	<b>8,533</b>	<b>1%</b>	
Health and Fitness Indirect Costs						
Allocations	868,478	781,591	811,996	30,405	4%	
<b>Health and Fitness Indirect Costs Total</b>	<b>868,478</b>	<b>781,591</b>	<b>811,996</b>	<b>30,405</b>	<b>4%</b>	
<b>Health and Fitness Total</b>	<b>1,020,834</b>	<b>928,950</b>	<b>988,118</b>	<b>59,168</b>	<b>6%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Group Fitness</b>						
Group Fitness Revenue						
Revenue	(171,500)	(156,345)	(133,478)	22,867	-15%	Revenue lower than anticipated.
<b>Group Fitness Revenue Total</b>	<b>(171,500)</b>	<b>(156,345)</b>	<b>(133,478)</b>	<b>22,867</b>	<b>-15%</b>	
Group Fitness Indirect Revenue						
Allocations	(151,706)	(138,991)	(138,384)	607	0%	
<b>Group Fitness Indirect Revenue Total</b>	<b>(151,706)</b>	<b>(138,991)</b>	<b>(138,384)</b>	<b>607</b>	<b>0%</b>	
Group Fitness Expenditure						
Employee Costs	270,873	257,479	252,300	(5,179)	-2%	
Other Employee Costs	1,000	1,000	549	(451)	-45%	
Other Expenses	118,639	107,591	106,146	(1,445)	-1%	
<b>Group Fitness Expenditure Total</b>	<b>390,512</b>	<b>366,070</b>	<b>358,995</b>	<b>(7,075)</b>	<b>-2%</b>	
Group Fitness Indirect Costs						
Allocations	347,243	312,529	279,736	(32,793)	-10%	
<b>Group Fitness Indirect Costs Total</b>	<b>347,243</b>	<b>312,529</b>	<b>279,736</b>	<b>(32,793)</b>	<b>-10%</b>	
<b>Group Fitness Total</b>	<b>414,549</b>	<b>383,263</b>	<b>366,869</b>	<b>(16,394)</b>	<b>-4%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Aqua Fitness</u></b>						
Aqua Fitness Revenue						
Revenue	(33,000)	(29,749)	(28,334)	1,415	-5%	
<b>Aqua Fitness Revenue Total</b>	<b>(33,000)</b>	<b>(29,749)</b>	<b>(28,334)</b>	<b>1,415</b>	<b>-5%</b>	
Aqua Fitness Indirect Revenue						
Allocations	(24,477)	(22,425)	(22,428)	(3)	0%	
<b>Aqua Fitness Indirect Revenue Total</b>	<b>(24,477)</b>	<b>(22,425)</b>	<b>(22,428)</b>	<b>(3)</b>	<b>0%</b>	
Aqua Fitness Expenditure						
Employee Costs	31,886	28,585	25,460	(3,125)	-11%	
Other Expenses	5,852	6,091	6,390	299	5%	
<b>Aqua Fitness Expenditure Total</b>	<b>37,738</b>	<b>34,676</b>	<b>31,850</b>	<b>(2,826)</b>	<b>-8%</b>	
Aqua Fitness Indirect Costs						
Allocations	56,110	50,503	182,803	132,300	262%	
<b>Aqua Fitness Indirect Costs Total</b>	<b>56,110</b>	<b>50,503</b>	<b>182,803</b>	<b>132,300</b>	<b>262%</b>	
<b>Aqua Fitness Total</b>	<b>36,371</b>	<b>33,005</b>	<b>163,891</b>	<b>130,886</b>	<b>397%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Crèche</b>						
Crèche Revenue						
Revenue	(20,500)	(18,230)	(22,537)	(4,307)	24%	
<b>Crèche Revenue Total</b>	<b>(20,500)</b>	<b>(18,230)</b>	<b>(22,537)</b>	<b>(4,307)</b>	<b>24%</b>	
Crèche Indirect Revenue						
Allocations	(223,276)	(204,563)	(203,759)	804	0%	
<b>Crèche Indirect Revenue Total</b>	<b>(223,276)</b>	<b>(204,563)</b>	<b>(203,759)</b>	<b>804</b>	<b>0%</b>	
Crèche Expenditure						
Employee Costs	241,455	209,722	196,320	(13,402)	-6%	
Other Employee Costs	1,250	1,250	646	(605)	-48%	
Other Expenses	2,075	2,072	949	(1,123)	-54%	
<b>Crèche Expenditure Total</b>	<b>244,780</b>	<b>213,044</b>	<b>197,914</b>	<b>(15,130)</b>	<b>-7%</b>	
Crèche Indirect Costs						
Allocations	507,820	456,995	265,777	(191,218)	-42%	
<b>Crèche Indirect Costs Total</b>	<b>507,820</b>	<b>456,995</b>	<b>265,777</b>	<b>(191,218)</b>	<b>-42%</b>	
<b>Crèche Total</b>	<b>508,824</b>	<b>447,246</b>	<b>237,395</b>	<b>(209,851)</b>	<b>-47%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Community Partnership Mgmt Administration</u></b>						
Community Partnerships Management Administration						
Employee Costs	692,048	638,581	600,527	(38,054)	-6%	
Other Expenses	187,350	171,754	80,389	(91,365)	-53%	Timing variance on consultant costs not required as yet.
<b>Community Partnerships Management Administration Total</b>	<b>879,398</b>	<b>810,335</b>	<b>680,916</b>	<b>(129,419)</b>	<b>-16%</b>	
Community Partnerships Mgmt Admin Indirect Costs						
Allocations	84,338	76,405	75,785	(620)	-1%	
Library Occupancy Costs Allocations	5,865	5,402	0	(5,402)	-100%	
Community Partnerships Mgmt Admin Recove	(969,601)	(892,142)	(756,701)	135,441	-15%	
<b>Community Partnerships Mgmt Admin Indirect Costs Total</b>	<b>(879,398)</b>	<b>(810,335)</b>	<b>(680,916)</b>	<b>129,419</b>	<b>-16%</b>	
<b>Community Partnership Mgmt Administration Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>100%</b>	
<b><u>Community Connections</u></b>						
Community Connections Expenditure						
Employee Costs	86,309	79,669	83,401	3,732	5%	
Other Employee Costs	5,200	3,900	4,783	883	23%	
Other Expenses	77,400	76,213	68,609	(7,604)	-10%	
<b>Community Connections Expenditure Total</b>	<b>168,909</b>	<b>159,782</b>	<b>156,793</b>	<b>(2,989)</b>	<b>-2%</b>	
Community Connections Indirect Costs						
Allocations	66,854	60,536	65,512	4,976	8%	
Community Partnerships Mgmt Admin Alloca	242,403	223,039	0	(223,039)	-100%	
Library Occupancy Costs Allocations	5,065	4,665	0	(4,665)	-100%	
<b>Community Connections Indirect Costs Total</b>	<b>314,322</b>	<b>288,240</b>	<b>65,512</b>	<b>(222,728)</b>	<b>-77%</b>	
<b>Community Connections Total</b>	<b>483,231</b>	<b>448,022</b>	<b>222,305</b>	<b>(225,717)</b>	<b>-50%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Recreation, Arts and Culture</u></b>						
Recreation, Arts and Culture Revenue						
Revenue	(19,800)	(16,074)	(43,000)	(26,926)	168%	\$25,000 funding received for Leederville masterplan.
<b>Recreation, Arts and Culture Revenue Total</b>	<b>(19,800)</b>	<b>(16,074)</b>	<b>(43,000)</b>	<b>(26,926)</b>	<b>168%</b>	
<b><u>Recreation, Arts and Culture Expenditure</u></b>						
Employee Costs	88,394	81,579	91,147	9,568	12%	
Other Employee Costs	4,422	4,043	4,055	12	0%	
Other Expenses	171,870	146,948	106,187	(40,761)	-28%	Timing variance on donation/sponsorship and reconciliation programmes.
<b>Recreation, Arts and Culture Expenditure Total</b>	<b>264,686</b>	<b>232,570</b>	<b>201,389</b>	<b>(31,181)</b>	<b>-13%</b>	
<b><u>Recreation, Arts and Culture Indirect Costs</u></b>						
Allocations	149,872	135,718	143,003	7,285	5%	
Community Partnerships Mgmt Admin Alloca	181,802	167,278	340,515	173,237	104%	
Library Occupancy Costs Allocations	11,133	10,253	0	(10,253)	-100%	
<b>Recreation, Arts and Culture Indirect Costs Total</b>	<b>342,807</b>	<b>313,249</b>	<b>483,519</b>	<b>170,270</b>	<b>54%</b>	
<b>Recreation, Arts and Culture Total</b>	<b>587,693</b>	<b>529,745</b>	<b>641,907</b>	<b>112,162</b>	<b>21%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Senior, Disability and Youth Services</b>						
Senior, Disability and Youth Services Revenue						
Revenue	(25,000)	(21,750)	(9,920)	11,830	-54%	\$6k grants applied but not received.
<b>Senior, Disability and Youth Services Revenue Total</b>	<b>(25,000)</b>	<b>(21,750)</b>	<b>(9,920)</b>	<b>11,830</b>	<b>-54%</b>	
<b>Senior, Disability and Youth Services Expenditure</b>						
Senior, Disability and Youth Services Expenditure						
Employee Costs	147,326	135,979	112,043	(23,936)	-18%	Variance due to vacant position.
Other Employee Costs	1,260	1,145	697	(448)	-39%	
Other Expenses	202,600	193,151	70,604	(122,547)	-63%	Timing variance on collaborative grants program and seniors program.
<b>Senior, Disability and Youth Services Expenditure Total</b>	<b>351,186</b>	<b>330,275</b>	<b>183,343</b>	<b>(146,932)</b>	<b>-44%</b>	
<b>Senior, Disability and Youth Serv Indirect Costs</b>						
Senior, Disability and Youth Serv Indirect Costs						
Allocations	54,363	49,228	52,492	3,264	7%	
Community Partnerships Mgmt Admin Alloca	424,197	390,313	302,680	(87,633)	-22%	
Library Occupancy Costs Allocations	4,054	3,734	0	(3,734)	-100%	
<b>Senior, Disability and Youth Serv Indirect Costs Total</b>	<b>482,614</b>	<b>443,275</b>	<b>355,172</b>	<b>(88,103)</b>	<b>-20%</b>	
<b>Senior, Disability and Youth Services Total</b>	<b>808,800</b>	<b>751,800</b>	<b>528,595</b>	<b>(223,205)</b>	<b>-30%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Library Services</b>						
Library Services Revenue						
Revenue	(18,200)	(17,125)	(27,059)	(9,934)	58%	
<b>Library Services Revenue Total</b>	<b>(18,200)</b>	<b>(17,125)</b>	<b>(27,059)</b>	<b>(9,934)</b>	<b>58%</b>	
Library Services Expenditure						
Employee Costs	874,393	806,658	801,810	(4,848)	-1%	
Other Employee Costs	7,510	6,883	6,194	(689)	-10%	
Other Expenses	107,000	98,008	87,633	(10,375)	-11%	favourable variance, however breakdown is individually immaterial.
<b>Library Services Expenditure Total</b>	<b>988,903</b>	<b>911,549</b>	<b>895,636</b>	<b>(15,913)</b>	<b>-2%</b>	
Library Services Indirect Costs						
Allocations	375,219	339,784	329,108	(10,676)	-3%	
Community Partnerships Mgmt Admin Alloca	121,199	111,512	113,505	1,993	2%	
Library Occupancy Costs Allocations	27,757	25,563	0	(25,563)	-100%	
<b>Library Services Indirect Costs Total</b>	<b>524,175</b>	<b>476,859</b>	<b>442,613</b>	<b>(34,246)</b>	<b>-7%</b>	
<b>Library Services Total</b>	<b>1,494,878</b>	<b>1,371,283</b>	<b>1,311,190</b>	<b>(60,093)</b>	<b>-4%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Library Building</u></b>						
Library Occupancy Costs						
Building Maintenance	89,000	80,253	74,378	(5,875)	-7%	
Ground Maintenance	0	0	258	258	100%	
Other Expenses	175,354	163,229	152,457	(10,772)	-7%	\$8,636 timing variance on electricity expense and \$11,781 favourable variance on depreciation costs.
<b>Library Occupancy Costs Total</b>	<b>264,354</b>	<b>243,482</b>	<b>227,094</b>	<b>(16,388)</b>	<b>-7%</b>	
Library Indirect Costs						
Allocations	5,010	4,598	4,598	0	0%	
Library Occupancy Costs Recovery	(53,874)	(49,617)	0	49,617	-100%	
<b>Library Indirect Costs Total</b>	<b>(48,864)</b>	<b>(45,019)</b>	<b>4,598</b>	<b>49,617</b>	<b>-110%</b>	
<b>Library Building Total</b>	<b>215,490</b>	<b>198,463</b>	<b>231,692</b>	<b>33,229</b>	<b>17%</b>	
<b><u>Ranger Services Administration</u></b>						
Ranger Services Administration Revenue						
Revenue	(2,800)	(2,563)	(3,002)	(439)	17%	
<b>Ranger Services Administration Revenue Total</b>	<b>(2,800)</b>	<b>(2,563)</b>	<b>(3,002)</b>	<b>(439)</b>	<b>17%</b>	
Ranger Services Administration Expenditure						
Employee Costs	2,299,588	2,122,954	2,236,023	113,069	5%	
Other Employee Costs	49,491	44,527	25,595	(18,932)	-43%	\$9,163 in agency labour costs and \$6,897 training costs not required as yet.
Other Expenses	200,220	182,150	160,082	(22,068)	-12%	\$13,858 legal costs and \$11,326 printing and photocopying not yet required.
<b>Ranger Services Administration Expenditure Total</b>	<b>2,549,299</b>	<b>2,349,631</b>	<b>2,421,700</b>	<b>72,069</b>	<b>3%</b>	
Ranger Services Administration Indirect Costs						
Allocations	(2,546,499)	(2,347,068)	(2,418,698)	(71,630)	3%	
<b>Ranger Services Administration Indirect Costs Total</b>	<b>(2,546,499)</b>	<b>(2,347,068)</b>	<b>(2,418,698)</b>	<b>(71,630)</b>	<b>3%</b>	
<b>Ranger Services Administration Total</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Fire Prevention</u></b>						
Fire Prevention Revenue						
Revenue	(2,500)	(2,087)	(402)	1,685	-81%	
<b>Fire Prevention Revenue Total</b>	<b>(2,500)</b>	<b>(2,087)</b>	<b>(402)</b>	<b>1,685</b>	<b>-81%</b>	
Fire Prevention Indirect Costs						
Allocations	32,295	29,608	207,710	178,102	602%	
<b>Fire Prevention Indirect Costs Total</b>	<b>32,295</b>	<b>29,608</b>	<b>207,710</b>	<b>178,102</b>	<b>602%</b>	
<b>Fire Prevention Total</b>	<b>29,795</b>	<b>27,521</b>	<b>207,307</b>	<b>179,786</b>	<b>653%</b>	
<b><u>Animal Control</u></b>						
Animal Control Revenue						
Revenue	(90,700)	(85,089)	(86,206)	(1,117)	1%	
<b>Animal Control Revenue Total</b>	<b>(90,700)</b>	<b>(85,089)</b>	<b>(86,206)</b>	<b>(1,117)</b>	<b>1%</b>	
Animal Control Expenditure						
Other Expenses	19,000	16,958	18,016	1,058	6%	
<b>Animal Control Expenditure Total</b>	<b>19,000</b>	<b>16,958</b>	<b>18,016</b>	<b>1,058</b>	<b>6%</b>	
Animal Control Indirect Costs						
Allocations	335,843	307,892	206,169	(101,723)	-33%	
<b>Animal Control Indirect Costs Total</b>	<b>335,843</b>	<b>307,892</b>	<b>206,169</b>	<b>(101,723)</b>	<b>-33%</b>	
<b>Animal Control Total</b>	<b>264,143</b>	<b>239,761</b>	<b>137,980</b>	<b>(101,781)</b>	<b>-42%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Local Laws (Law and Order)</b>						
Local Laws (Law and Order) Revenue						
Revenue	(46,350)	(42,569)	(45,130)	(2,561)	6%	
<b>Local Laws (Law and Order) Revenue Total</b>	<b>(46,350)</b>	<b>(42,569)</b>	<b>(45,130)</b>	<b>(2,561)</b>	<b>6%</b>	
Local Laws (Law and Order) Expenditure						
Other Expenses	0	0	0	0		
<b>Local Laws (Law and Order) Expenditure Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Local Laws (Law and Order) Indirect Costs						
Allocations	491,281	450,379	412,339	(38,040)	-8%	
<b>Local Laws (Law and Order) Indirect Costs Total</b>	<b>491,281</b>	<b>450,379</b>	<b>412,339</b>	<b>(38,040)</b>	<b>-8%</b>	
<b>Local Laws (Law and Order) Total</b>	<b>444,931</b>	<b>407,810</b>	<b>367,209</b>	<b>(40,601)</b>	<b>-10%</b>	
<b>Abandoned Vehicles</b>						
Abandoned Vehicles Revenue						
Revenue	(19,000)	(17,000)	(11,245)	5,755	-34%	
<b>Abandoned Vehicles Revenue Total</b>	<b>(19,000)</b>	<b>(17,000)</b>	<b>(11,245)</b>	<b>5,755</b>	<b>-34%</b>	
Abandoned Vehicles Expenditure						
Other Expenses	10,000	12,663	7,908	(4,755)	-38%	
<b>Abandoned Vehicles Expenditure Total</b>	<b>10,000</b>	<b>12,663</b>	<b>7,908</b>	<b>(4,755)</b>	<b>-38%</b>	
Abandoned Vehicles Indirect Costs						
Allocations	415,325	380,745	206,169	(174,576)	-46%	
<b>Abandoned Vehicles Indirect Costs Total</b>	<b>415,325</b>	<b>380,745</b>	<b>206,169</b>	<b>(174,576)</b>	<b>-46%</b>	
<b>Abandoned Vehicles Total</b>	<b>406,325</b>	<b>376,408</b>	<b>202,832</b>	<b>(173,576)</b>	<b>-46%</b>	

CITY OF VINCENT  
NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
BY SERVICE AREAS  
AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Inspectorial Control</u></b>						
Inspectorial Control Revenue Revenue	(2,427,400)	(2,226,592)	(2,477,960)	(251,368)	11%	Due to increase in revenue from parking infringements and fines.
<b>Inspectorial Control Revenue Total</b>	<b>(2,427,400)</b>	<b>(2,226,592)</b>	<b>(2,477,960)</b>	<b>(251,368)</b>	<b>11%</b>	
Inspectorial Control Expenditure Other Expenses	1,193,200	1,115,213	983,427	(131,786)	-12%	Timing variance of \$43,362 for fines for lodgement fees, \$42,885 for software licences, \$41,250 for bad debts and \$14,179 for depreciation. \$22,202 parking ticket supplies and \$13,736 legal fees not required as yet. In addition, unfavourable variance of \$35,000 for bank charges.
<b>Inspectorial Control Expenditure Total</b>	<b>1,193,200</b>	<b>1,115,213</b>	<b>983,427</b>	<b>(131,786)</b>	<b>-12%</b>	
Inspectorial Control Indirect Costs Allocations	2,477,733	2,271,454	2,405,308	133,854	6%	
<b>Inspectorial Control Indirect Costs Total</b>	<b>2,477,733</b>	<b>2,271,454</b>	<b>2,405,308</b>	<b>133,854</b>	<b>6%</b>	
<b>Inspectorial Control Total</b>	<b>1,243,533</b>	<b>1,160,075</b>	<b>910,775</b>	<b>(249,300)</b>	<b>-21%</b>	
<b><u>Car Park Control</u></b>						
Car Park Control Revenue Revenue	(2,913,040)	(2,668,708)	(2,670,622)	(1,914)	0%	
<b>Car Park Control Revenue Total</b>	<b>(2,913,040)</b>	<b>(2,668,708)</b>	<b>(2,670,622)</b>	<b>(1,914)</b>	<b>0%</b>	
Car Park Control Expenditure Ground Maintenance Other Expenses	169,830 821,334	155,296 732,111	176,107 788,573	20,811 56,462	13% 8%	Additional \$19,000 Loftus centre car park maintenance works.
<b>Car Park Control Expenditure Total</b>	<b>991,164</b>	<b>887,407</b>	<b>964,680</b>	<b>77,273</b>	<b>9%</b>	
<b>Car Park Control Total</b>	<b>(1,921,876)</b>	<b>(1,781,301)</b>	<b>(1,705,942)</b>	<b>75,359</b>	<b>-4%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Kerbside Parking Control</u></b>						
Kerbside Parking Control Revenue						
Revenue	(2,646,150)	(2,448,243)	(2,305,714)	142,529	-6%	
<b>Kerbside Parking Control Revenue Total</b>	<b>(2,646,150)</b>	<b>(2,448,243)</b>	<b>(2,305,714)</b>	<b>142,529</b>	<b>-6%</b>	
Kerbside Parking Control Expenditure						
Other Expenses	546,964	500,154	469,387	(30,767)	-6%	
<b>Kerbside Parking Control Expenditure Total</b>	<b>546,964</b>	<b>500,154</b>	<b>469,387</b>	<b>(30,767)</b>	<b>-6%</b>	
<b>Kerbside Parking Control Total</b>	<b>(2,099,186)</b>	<b>(1,948,089)</b>	<b>(1,836,327)</b>	<b>111,762</b>	<b>-6%</b>	
<b><u>Dog Pound Expenditure</u></b>						
Dog Pound Expenditure						
Building Maintenance	23,000	22,642	4,600	(18,042)	-80%	No major maintenance required as yet.
<b>Dog Pound Expenditure Total</b>	<b>23,000</b>	<b>22,642</b>	<b>4,600</b>	<b>(18,042)</b>	<b>-80%</b>	
<b>Dog Pound Expenditure Total</b>	<b>23,000</b>	<b>22,642</b>	<b>4,600</b>	<b>(18,042)</b>	<b>-80%</b>	
<b><u>Director Development Services</u></b>						
Director Development Services Expenditure						
Employee Costs	425,993	393,166	358,419	(34,747)	-9%	
Other Employee Costs	3,540	2,443	1,647	(796)	-33%	
Other Expenses	3,880	3,358	1,683	(1,675)	-50%	
<b>Director Development Services Expenditure Total</b>	<b>433,413</b>	<b>398,967</b>	<b>361,748</b>	<b>(37,219)</b>	<b>-9%</b>	
Director Development Services Indirect Costs						
Allocations	(433,413)	(398,967)	(361,748)	37,219	-9%	
<b>Director Development Services Indirect Costs Total</b>	<b>(433,413)</b>	<b>(398,967)</b>	<b>(361,748)</b>	<b>37,219</b>	<b>-9%</b>	
<b>Director Development Services Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Health Administration and Inspection</b>						
Health Administration and Inspection Revenue						
Revenue	(344,475)	(327,085)	(362,569)	(35,484)	11%	Revenue higher than anticipated.
<b>Health Administration and Inspection Revenue Total</b>	<b>(344,475)</b>	<b>(327,085)</b>	<b>(362,569)</b>	<b>(35,484)</b>	<b>11%</b>	
Health Administration and Inspection Expenditure						
Employee Costs	735,986	679,273	604,461	(74,812)	-11%	Positive variance due to positions for Manager Health services and health officer being vacant.
Other Employee Costs	26,056	23,693	23,069	(625)	-3%	
Other Expenses	108,300	92,214	49,614	(42,600)	-46%	Favourable variance of \$3,785 on syringe disposal strategy, \$4,500 on health program, \$4,000 on equipment maintenance and \$4,587 on Vincent accord. In addition, \$9,718 legal fees not yet required.
<b>Health Administration and Inspection Expenditure Total</b>	<b>870,342</b>	<b>795,180</b>	<b>677,143</b>	<b>(118,037)</b>	<b>-15%</b>	
Health Administration and Inspection Indirect Cost						
Allocations	388,548	350,016	349,789	(227)	0%	
<b>Health Administration and Inspection Indirect Cost Total</b>	<b>388,548</b>	<b>350,016</b>	<b>349,789</b>	<b>(227)</b>	<b>0%</b>	
<b>Health Administration and Inspection Total</b>	<b>914,415</b>	<b>818,111</b>	<b>664,363</b>	<b>(153,748)</b>	<b>-19%</b>	
<b>Food Control</b>						
Food Control Revenue						
Revenue	(1,000)	(913)	(273)	640	-70%	
<b>Food Control Revenue Total</b>	<b>(1,000)</b>	<b>(913)</b>	<b>(273)</b>	<b>640</b>	<b>-70%</b>	
Food Control Expenditure						
Other Expenses	20,500	17,538	9,449	(8,089)	-46%	
<b>Food Control Expenditure Total</b>	<b>20,500</b>	<b>17,538</b>	<b>9,449</b>	<b>(8,089)</b>	<b>-46%</b>	
<b>Food Control Total</b>	<b>19,500</b>	<b>16,625</b>	<b>9,176</b>	<b>(7,449)</b>	<b>-45%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Health Clinics</b>						
Health Clinics Revenue						
Revenue	(19,685)	(18,377)	(15,448)	2,929	-16%	
<b>Health Clinics Revenue Total</b>	<b>(19,685)</b>	<b>(18,377)</b>	<b>(15,448)</b>	<b>2,929</b>	<b>-16%</b>	
Health Clinics Expenditure						
Building Maintenance	12,850	11,480	15,292	3,812	33%	
Ground Maintenance	0	0	2,814	2,814	100%	
Other Expenses	62,312	57,899	56,808	(1,091)	-2%	
<b>Health Clinics Expenditure Total</b>	<b>75,162</b>	<b>69,379</b>	<b>74,913</b>	<b>5,534</b>	<b>8%</b>	
Health Clinics Indirect Costs						
Allocations	1,816	1,672	1,485	(187)	-11%	
<b>Health Clinics Indirect Costs Total</b>	<b>1,816</b>	<b>1,672</b>	<b>1,485</b>	<b>(187)</b>	<b>-11%</b>	
<b>Health Clinics Total</b>	<b>57,293</b>	<b>52,674</b>	<b>60,950</b>	<b>8,276</b>	<b>16%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Statutory Planning Services</b>						
Statutory Planning Services Revenue						
Revenue	(523,892)	(522,953)	(1,185,089)	(662,136)	127%	\$321,248 cash in lieu contribution for parking and \$225,183 percent of art trust deposits being recognised as income. \$50,466 development application fees revenue higher than anticipated.
<b>Statutory Planning Services Revenue Total</b>	<b>(523,892)</b>	<b>(522,953)</b>	<b>(1,185,089)</b>	<b>(662,136)</b>	<b>127%</b>	
Statutory Planning Services Expenditure						
Employee Costs	1,191,956	1,080,126	1,256,385	176,259	16%	Redundancy payment of \$130,000 and \$26,000 relating to temporary employee costs (to cater for vacancies and other business requirements).
Other Employee Costs	20,588	18,876	15,605	(3,271)	-17%	
Other Expenses	337,500	295,113	285,888	(9,225)	-3%	
<b>Statutory Planning Services Expenditure Total</b>	<b>1,550,044</b>	<b>1,394,115</b>	<b>1,557,877</b>	<b>163,762</b>	<b>12%</b>	
Statutory Planning Services Indirect Costs						
Allocations	479,062	431,435	434,535	3,100	1%	
<b>Statutory Planning Services Indirect Costs Total</b>	<b>479,062</b>	<b>431,435</b>	<b>434,535</b>	<b>3,100</b>	<b>1%</b>	
<b>Statutory Planning Services Total</b>	<b>1,505,214</b>	<b>1,302,597</b>	<b>807,323</b>	<b>(495,274)</b>	<b>-38%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Compliance Services</u></b>						
Compliance Services Revenue						
Revenue	(41,200)	(34,356)	(34,855)	(499)	1%	
<b>Compliance Services Revenue Total</b>	<b>(41,200)</b>	<b>(34,356)</b>	<b>(34,855)</b>	<b>(499)</b>	<b>1%</b>	
Compliance Services Expenditure						
Employee Costs	380,448	350,840	386,156	35,316	10%	Due to hiring of temporary staff to fill in whilst employee's on leave.
Other Employee Costs	6,152	5,892	5,232	(660)	-11%	
Other Expenses	77,195	68,086	52,199	(15,887)	-23%	Legal costs not yet required
<b>Compliance Services Expenditure Total</b>	<b>463,795</b>	<b>424,818</b>	<b>443,588</b>	<b>18,770</b>	<b>4%</b>	
Compliance Services Indirect Costs						
Allocations	209,239	188,343	199,231	10,888	6%	
<b>Compliance Services Indirect Costs Total</b>	<b>209,239</b>	<b>188,343</b>	<b>199,231</b>	<b>10,888</b>	<b>6%</b>	
<b>Compliance Services Total</b>	<b>631,834</b>	<b>578,805</b>	<b>607,964</b>	<b>29,159</b>	<b>5%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Policy and Place Services</b>						
Policy and Place Services Revenue						
Revenue	(1,800)	(1,613)	(1,948)	(335)	21%	
<b>Policy and Place Services Revenue Total</b>	<b>(1,800)</b>	<b>(1,613)</b>	<b>(1,948)</b>	<b>(335)</b>	<b>21%</b>	
Policy and Place Serv Expenditure						
Employee Costs	1,114,237	1,003,029	957,966	(45,063)	-4%	
Other Employee Costs	13,427	12,335	12,069	(266)	-2%	
Other Expenses	853,845	501,895	205,871	(296,024)	-59%	Portion of works to be completed by June 2019 and the remainder will be carried forward to 2019/20. Donations/sponsorships and heritage grants not yet acquitted.
Operating Projects	11,659	11,995	3,659	(8,336)	-69%	
<b>Policy and Place Serv Expenditure Total</b>	<b>1,993,168</b>	<b>1,529,254</b>	<b>1,179,565</b>	<b>(349,689)</b>	<b>-23%</b>	
Policy and Place Services Indirect Cost						
Allocations	485,473	437,016	430,965	(6,051)	-1%	
<b>Policy and Place Services Indirect Cost Total</b>	<b>485,473</b>	<b>437,016</b>	<b>430,965</b>	<b>(6,051)</b>	<b>-1%</b>	
<b>Policy and Place Services Total</b>	<b>2,476,841</b>	<b>1,964,657</b>	<b>1,608,581</b>	<b>(356,076)</b>	<b>-18%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Building Control</u></b>						
Building Control Revenue						
Revenue	(259,500)	(235,170)	(291,942)	(56,772)	24%	Revenue higher than anticipated.
<b>Building Control Revenue Total</b>	<b>(259,500)</b>	<b>(235,170)</b>	<b>(291,942)</b>	<b>(56,772)</b>	<b>24%</b>	
Building Control Expenditure						
Employee Costs	400,838	377,958	385,912	7,954	2%	
Other Employee Costs	39,575	32,805	36,064	3,259	10%	
Other Expenses	37,200	34,263	17,497	(16,766)	-49%	Consultant fees not required as yet.
<b>Building Control Expenditure Total</b>	<b>477,613</b>	<b>445,026</b>	<b>439,474</b>	<b>(5,552)</b>	<b>-1%</b>	
Building Control Indirect Costs						
Allocations	264,876	238,491	237,012	(1,479)	-1%	
<b>Building Control Indirect Costs Total</b>	<b>264,876</b>	<b>238,491</b>	<b>237,012</b>	<b>(1,479)</b>	<b>-1%</b>	
<b>Building Control Total</b>	<b>482,989</b>	<b>448,347</b>	<b>384,544</b>	<b>(63,803)</b>	<b>-14%</b>	
<b><u>Director Engineering Expenditure</u></b>						
Director Engineering Expenditure						
Employee Costs	400,773	369,891	392,001	22,110	6%	
Other Employee Costs	20,775	17,710	8,464	(9,246)	-52%	
Other Expenses	74,200	57,600	37,133	(20,467)	-36%	\$8,193 favourable variance on consultant cost and \$5,625 legal costs not yet required.
<b>Director Engineering Expenditure Total</b>	<b>495,748</b>	<b>445,201</b>	<b>437,598</b>	<b>(7,603)</b>	<b>-2%</b>	
Director Engineering Indirect Costs						
Allocations	(495,748)	(445,201)	(437,598)	7,603	-2%	
<b>Director Engineering Indirect Costs Total</b>	<b>(495,748)</b>	<b>(445,201)</b>	<b>(437,598)</b>	<b>7,603</b>	<b>-2%</b>	
<b>Director Engineering Expenditure Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Engineering Design Services</u></b>						
Engineering Design Services Revenue						
Revenue	(8,250)	(2,557)	(5,884)	(3,327)	130%	
<b>Engineering Design Services Revenue Total</b>	<b>(8,250)</b>	<b>(2,557)</b>	<b>(5,884)</b>	<b>(3,327)</b>	<b>130%</b>	
<b><u>Engineering Design Services Expenditure</u></b>						
Engineering Design Services Expenditure						
Employee Costs	499,109	460,660	549,791	89,131	19%	Contract staff used while employee on annual leave, also an employee was budgeted under Statutory planning and now paid from Engineering design.
Other Employee Costs	30,871	23,874	16,099	(7,775)	-33%	
Other Expenses	266,550	204,164	169,574	(34,590)	-17%	\$20,541 on consultants and contractors not required as yet \$14,992 timing variance on traffic survey.
<b>Engineering Design Services Expenditure Total</b>	<b>796,530</b>	<b>688,698</b>	<b>735,463</b>	<b>46,765</b>	<b>7%</b>	
<b><u>Engineering Design Services Indirect Costs</u></b>						
Engineering Design Services Indirect Costs						
Allocations	309,436	279,722	245,659	(34,063)	-12%	
<b>Engineering Design Services Indirect Costs Total</b>	<b>309,436</b>	<b>279,722</b>	<b>245,659</b>	<b>(34,063)</b>	<b>-12%</b>	
<b>Engineering Design Services Total</b>	<b>1,097,716</b>	<b>965,863</b>	<b>975,238</b>	<b>9,375</b>	<b>1%</b>	
<b><u>Bike Station Expenditure</u></b>						
Bike Station Expenditure						
Other Expenses	8,000	6,000	699	(5,301)	-88%	
<b>Bike Station Expenditure Total</b>	<b>8,000</b>	<b>6,000</b>	<b>699</b>	<b>(5,301)</b>	<b>-88%</b>	
<b>Bike Station Expenditure Total</b>	<b>8,000</b>	<b>6,000</b>	<b>699</b>	<b>(5,301)</b>	<b>-88%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Street Lighting</u></b>						
Street Lighting Revenue						
Revenue	(24,500)	(1,125)	(23,998)	(22,873)	2033%	Timing variance on budget phasing for main road grant.
<b>Street Lighting Revenue Total</b>	<b>(24,500)</b>	<b>(1,125)</b>	<b>(23,998)</b>	<b>(22,873)</b>	<b>2033%</b>	
Street Lighting Expenditure						
Other Expenses	785,000	651,713	570,619	(81,094)	-12%	Timing variance on invoice for electricity.
<b>Street Lighting Expenditure Total</b>	<b>785,000</b>	<b>651,713</b>	<b>570,619</b>	<b>(81,094)</b>	<b>-12%</b>	
<b>Street Lighting Total</b>	<b>760,500</b>	<b>650,588</b>	<b>546,620</b>	<b>(103,968)</b>	<b>-16%</b>	
<b><u>Underground Power Project</u></b>						
Underground Power Project Revenue						
Revenue	0	0	(100)	(100)	100%	
<b>Underground Power Project Revenue Total</b>	<b>0</b>	<b>0</b>	<b>(100)</b>	<b>(100)</b>	<b>100%</b>	
<b>Underground Power Project Total</b>	<b>0</b>	<b>0</b>	<b>(100)</b>	<b>(100)</b>	<b>100%</b>	
<b><u>Bus Shelter</u></b>						
Bus Shelter Revenue						
Revenue	(58,000)	(36,500)	(63,708)	(27,208)	75%	Increase in revenue due to change in contract.
<b>Bus Shelter Revenue Total</b>	<b>(58,000)</b>	<b>(36,500)</b>	<b>(63,708)</b>	<b>(27,208)</b>	<b>75%</b>	
Bus Shelter Expenditure						
Other Expenses	116,260	104,014	103,618	(396)	0%	
<b>Bus Shelter Expenditure Total</b>	<b>116,260</b>	<b>104,014</b>	<b>103,618</b>	<b>(396)</b>	<b>0%</b>	
<b>Bus Shelter Total</b>	<b>58,260</b>	<b>67,514</b>	<b>39,910</b>	<b>(27,604)</b>	<b>-41%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Parking and Street Name Signs Expenditure</u></b>						
Parking and Street Name Signs Expenditure						
Other Expenses	86,000	75,593	66,979	(8,614)	-11%	
<b>Parking and Street Name Signs Expenditure Total</b>	<b>86,000</b>	<b>75,593</b>	<b>66,979</b>	<b>(8,614)</b>	<b>-11%</b>	
<b>Parking and Street Name Signs Expenditure Total</b>	<b>86,000</b>	<b>75,593</b>	<b>66,979</b>	<b>(8,614)</b>	<b>-11%</b>	
<b><u>Crossovers</u></b>						
Crossovers Expenditure						
Other Expenses	13,000	11,913	12,944	1,031	9%	
<b>Crossovers Expenditure Total</b>	<b>13,000</b>	<b>11,913</b>	<b>12,944</b>	<b>1,031</b>	<b>9%</b>	
<b>Crossovers Total</b>	<b>13,000</b>	<b>11,913</b>	<b>12,944</b>	<b>1,031</b>	<b>9%</b>	
<b><u>Roads Linemarking Expenditure</u></b>						
Roads Linemarking Expenditure						
Other Expenses	65,000	53,070	60,396	7,326	14%	
<b>Roads Linemarking Expenditure Total</b>	<b>65,000</b>	<b>53,070</b>	<b>60,396</b>	<b>7,326</b>	<b>14%</b>	
<b>Roads Linemarking Expenditure Total</b>	<b>65,000</b>	<b>53,070</b>	<b>60,396</b>	<b>7,326</b>	<b>14%</b>	
<b><u>Tree Lighting Leederville Expenditure</u></b>						
Tree Lighting Leederville Expenditure						
Other Expenses	50,000	48,534	49,339	805	2%	
<b>Tree Lighting Leederville Expenditure Total</b>	<b>50,000</b>	<b>48,534</b>	<b>49,339</b>	<b>805</b>	<b>2%</b>	
<b>Tree Lighting Leederville Expenditure Total</b>	<b>50,000</b>	<b>48,534</b>	<b>49,339</b>	<b>805</b>	<b>2%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Parklets Expenditure</u></b>						
Parklets Expenditure						
Other Expenses	5,000	4,375	3,408	(967)	-22%	
<b>Parklets Expenditure Total</b>	<b>5,000</b>	<b>4,375</b>	<b>3,408</b>	<b>(967)</b>	<b>-22%</b>	
<hr/>						
<b>Parklets Expenditure Total</b>	<b>5,000</b>	<b>4,375</b>	<b>3,408</b>	<b>(967)</b>	<b>-22%</b>	
<b><u>Environmental Services</u></b>						
Environmental Services Revenue						
Revenue	(26,000)	(19,500)	(29,217)	(9,717)	50%	
<b>Environmental Services Revenue Total</b>	<b>(26,000)</b>	<b>(19,500)</b>	<b>(29,217)</b>	<b>(9,717)</b>	<b>50%</b>	
Environmental Services Expenditure						
Employee Costs	89,608	82,702	77,420	(5,282)	-6%	
Other Employee Costs	1,500	1,125	0	(1,125)	-100%	
Other Expenses	225,730	204,142	183,778	(20,364)	-10%	\$22,697 timing variance on environmental program.
<b>Environmental Services Expenditure Total</b>	<b>316,838</b>	<b>287,969</b>	<b>261,198</b>	<b>(26,771)</b>	<b>-9%</b>	
Environmental Services Indirect Costs						
Allocations	37,904	34,335	35,409	1,074	3%	
<b>Environmental Services Indirect Costs Total</b>	<b>37,904</b>	<b>34,335</b>	<b>35,409</b>	<b>1,074</b>	<b>3%</b>	
<hr/>						
<b>Environmental Services Total</b>	<b>328,742</b>	<b>302,804</b>	<b>267,390</b>	<b>(35,414)</b>	<b>-12%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Property Management Administration</u></b>						
Property Management Administration Revenue						
Revenue	(2,000)	(1,837)	(2,227)	(390)	21%	
<b>Property Management Administration Revenue Total</b>	<b>(2,000)</b>	<b>(1,837)</b>	<b>(2,227)</b>	<b>(390)</b>	<b>21%</b>	
Property Management Administration Expenditure						
Employee Costs	263,541	243,240	222,829	(20,411)	-8%	
Other Employee Costs	5,534	5,071	4,716	(355)	-7%	
Other Expenses	44,102	40,414	28,324	(12,090)	-30%	\$36,663 advertising fees not required as yet.
<b>Property Management Administration Expenditure Total</b>	<b>313,177</b>	<b>288,725</b>	<b>255,868</b>	<b>(32,857)</b>	<b>-11%</b>	
Property Management Administration Indirect Costs						
Allocations	146,437	131,910	139,142	7,232	5%	
<b>Property Management Administration Indirect Costs Total</b>	<b>146,437</b>	<b>131,910</b>	<b>139,142</b>	<b>7,232</b>	<b>5%</b>	
<b>Property Management Administration Total</b>	<b>457,614</b>	<b>418,798</b>	<b>392,783</b>	<b>(26,015)</b>	<b>-6%</b>	
<b><u>Civic Centre Building</u></b>						
Civic Centre Building Expenditure						
Building Maintenance	244,900	217,327	279,417	62,090	29%	Variance due to office renovation.
Ground Maintenance	58,900	53,988	42,498	(11,490)	-21%	
Other Expenses	842,395	739,226	764,178	24,952	3%	
<b>Civic Centre Building Expenditure Total</b>	<b>1,146,195</b>	<b>1,010,541</b>	<b>1,086,093</b>	<b>75,552</b>	<b>7%</b>	
Civic Centre Building Indirect Costs						
Allocations	(1,146,195)	(1,010,541)	(1,086,093)	(75,552)	7%	
<b>Civic Centre Building Indirect Costs Total</b>	<b>(1,146,195)</b>	<b>(1,010,541)</b>	<b>(1,086,093)</b>	<b>(75,552)</b>	<b>7%</b>	
<b>Civic Centre Building Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Child Care Centres and Play Groups</u></b>						
Child Care Centres and Play Groups Revenue						
Revenue	(18,757)	(17,193)	(10,247)	6,946	-40%	
<b>Child Care Centres and Play Groups Revenue Total</b>	<b>(18,757)</b>	<b>(17,193)</b>	<b>(10,247)</b>	<b>6,946</b>	<b>-40%</b>	
Child Care Centres and Play Groups Expenditure						
Building Maintenance	8,800	8,398	4,880	(3,518)	-42%	
Ground Maintenance	0	0	2,057	2,057	100%	
Other Expenses	47,415	43,004	43,355	351	1%	
<b>Child Care Centres and Play Groups Expenditure Total</b>	<b>56,215</b>	<b>51,402</b>	<b>50,292</b>	<b>(1,110)</b>	<b>-2%</b>	
Child Care Centres and Play Groups Indirect Costs						
Allocations	1,999	1,826	1,826	0	0%	
<b>Child Care Centres and Play Groups Indirect Costs Total</b>	<b>1,999</b>	<b>1,826</b>	<b>1,826</b>	<b>0</b>	<b>0%</b>	
<b>Child Care Centres and Play Groups Total</b>	<b>39,457</b>	<b>36,035</b>	<b>41,871</b>	<b>5,836</b>	<b>16%</b>	
<b><u>Pre Schools and Kindergartens</u></b>						
Pre Schools and Kindergartens Revenue						
Revenue	(53,685)	(49,214)	(41,811)	7,403	-15%	
<b>Pre Schools and Kindergartens Revenue Total</b>	<b>(53,685)</b>	<b>(49,214)</b>	<b>(41,811)</b>	<b>7,403</b>	<b>-15%</b>	
Pre Schools and Kindergartens Expenditure						
Building Maintenance	9,375	9,189	4,330	(4,859)	-53%	
Ground Maintenance	350	319	0	(319)	-100%	
Other Expenses	50,945	46,695	48,577	1,882	4%	
<b>Pre Schools and Kindergartens Expenditure Total</b>	<b>60,670</b>	<b>56,203</b>	<b>52,907</b>	<b>(3,296)</b>	<b>-6%</b>	
Pre Schools and Kindergartens Indirect Costs						
Allocations	1,468	1,353	1,353	0	0%	
<b>Pre Schools and Kindergartens Indirect Costs Total</b>	<b>1,468</b>	<b>1,353</b>	<b>1,353</b>	<b>0</b>	<b>0%</b>	
<b>Pre Schools and Kindergartens Total</b>	<b>8,453</b>	<b>8,342</b>	<b>12,449</b>	<b>4,107</b>	<b>49%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Community and Welfare Centres</u></b>						
Community and Welfare Centres Revenue						
Revenue	(91,673)	(84,051)	(67,860)	16,191	-19%	Timing variance of \$19,032 for recouping maintenance costs.
<b>Community and Welfare Centres Revenue Total</b>	<b>(91,673)</b>	<b>(84,051)</b>	<b>(67,860)</b>	<b>16,191</b>	<b>-19%</b>	
Community and Welfare Centres Expenditure						
Building Maintenance	31,350	29,513	28,950	(563)	-2%	
Ground Maintenance	9,250	8,481	2,824	(5,657)	-67%	
Other Expenses	223,143	208,911	210,657	1,746	1%	
<b>Community and Welfare Centres Expenditure Total</b>	<b>263,743</b>	<b>246,905</b>	<b>242,432</b>	<b>(4,473)</b>	<b>-2%</b>	
Community and Welfare Centres Indirect Costs						
Allocations	6,596	6,050	6,050	0	0%	
<b>Community and Welfare Centres Indirect Costs Total</b>	<b>6,596</b>	<b>6,050</b>	<b>6,050</b>	<b>0</b>	<b>0%</b>	
<b>Community and Welfare Centres Total</b>	<b>178,666</b>	<b>168,904</b>	<b>180,622</b>	<b>11,718</b>	<b>7%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Department of Sports and Recreation Building</u></b>						
Dept of Sports and Recreation Building Revenue						
Revenue	(727,091)	(681,554)	(672,742)	8,812	-1%	
<b>Dept of Sports and Recreation Building Revenue Total</b>	<b>(727,091)</b>	<b>(681,554)</b>	<b>(672,742)</b>	<b>8,812</b>	<b>-1%</b>	
Dept of Sports and Recreation Building Expenditure						
Building Maintenance	94,550	86,550	120,914	34,364	40%	Variance due to maintenance of elevator and replacement of emergency exit lights.
Ground Maintenance	10,200	9,350	7,180	(2,170)	-23%	
Other Expenses	655,784	538,295	573,664	35,369	7%	
<b>Dept of Sports and Recreation Building Expenditure Total</b>	<b>760,534</b>	<b>634,195</b>	<b>701,757</b>	<b>67,562</b>	<b>11%</b>	
Dept of Sports and Recreation Building Indirect Costs						
Allocations	11,521	10,560	10,560	0	0%	
<b>Dept of Sports and Recreation Building Indirect Costs Total</b>	<b>11,521</b>	<b>10,560</b>	<b>10,560</b>	<b>0</b>	<b>0%</b>	
<b>Department of Sports and Recreation Building Total</b>	<b>44,964</b>	<b>(36,799)</b>	<b>39,575</b>	<b>76,374</b>	<b>-208%</b>	
<b><u>nib Stadium</u></b>						
nib Stadium Revenue						
Revenue	(27,150)	(27,150)	(27,409)	(259)	1%	
<b>nib Stadium Revenue Total</b>	<b>(27,150)</b>	<b>(27,150)</b>	<b>(27,409)</b>	<b>(259)</b>	<b>1%</b>	
nib Stadium Expenditure						
Other Expenses	17,800	16,313	16,349	36	0%	
<b>nib Stadium Expenditure Total</b>	<b>17,800</b>	<b>16,313</b>	<b>16,349</b>	<b>36</b>	<b>0%</b>	
<b>nib Stadium Total</b>	<b>(9,350)</b>	<b>(10,837)</b>	<b>(11,060)</b>	<b>(223)</b>	<b>2%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Leederville Oval</b>						
Leederville Oval Revenue						
Revenue	(490,591)	(297,900)	(151,234)	146,666	-49%	Year to date budgeted income is overstated by \$134,571.
<b>Leederville Oval Revenue Total</b>	<b>(490,591)</b>	<b>(297,900)</b>	<b>(151,234)</b>	<b>146,666</b>	<b>-49%</b>	
<b>Leederville Oval Expenditure</b>						
Building Maintenance	36,100	34,850	34,880	30	0%	
Ground Maintenance	100,000	89,552	86,485	(3,067)	-3%	
Other Expenses	455,408	417,197	421,216	4,019	1%	
<b>Leederville Oval Expenditure Total</b>	<b>591,508</b>	<b>541,599</b>	<b>542,582</b>	<b>983</b>	<b>0%</b>	
<b>Leederville Oval Indirect Costs</b>						
Allocations	10,969	10,054	10,054	0	0%	
<b>Leederville Oval Indirect Costs Total</b>	<b>10,969</b>	<b>10,054</b>	<b>10,054</b>	<b>0</b>	<b>0%</b>	
<b>Leederville Oval Total</b>	<b>111,886</b>	<b>253,753</b>	<b>401,401</b>	<b>147,648</b>	<b>58%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Loftus Centre</b>						
Loftus Centre Revenue						
Revenue	(664,125)	(600,145)	(593,653)	6,492	-1%	
<b>Loftus Centre Revenue Total</b>	<b>(664,125)</b>	<b>(600,145)</b>	<b>(593,653)</b>	<b>6,492</b>	<b>-1%</b>	
Loftus Centre Expenditure						
Building Maintenance	97,100	89,788	96,115	6,327	7%	
Ground Maintenance	28,900	26,488	27,439	951	4%	
Other Expenses	848,590	760,461	777,744	17,283	2%	
Operating Projects	140,000	140,000	0	(140,000)	-100%	Painting project not commenced as yet. Carry forward
<b>Loftus Centre Expenditure Total</b>	<b>1,114,590</b>	<b>1,016,737</b>	<b>901,298</b>	<b>(115,439)</b>	<b>-11%</b>	
Loftus Centre Indirect Costs						
Allocations	20,044	18,370	18,370	0	0%	
<b>Loftus Centre Indirect Costs Total</b>	<b>20,044</b>	<b>18,370</b>	<b>18,370</b>	<b>0</b>	<b>0%</b>	
<b>Loftus Centre Total</b>	<b>470,509</b>	<b>434,962</b>	<b>326,015</b>	<b>(108,947)</b>	<b>-25%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Public Halls</b>						
Public Halls Revenue						
Revenue	(163,125)	(124,675)	(146,764)	(22,089)	18%	Timing variance.
<b>Public Halls Revenue Total</b>	<b>(163,125)</b>	<b>(124,675)</b>	<b>(146,764)</b>	<b>(22,089)</b>	<b>18%</b>	
Public Halls Expenditure						
Building Maintenance	140,000	134,002	100,039	(33,963)	-25%	Lower reactive maintenance expended relative to budget.
Ground Maintenance	2,500	2,500	0	(2,500)	-100%	
Other Expenses	212,765	198,532	201,126	2,594	1%	
Operating Projects	8,000	8,000	7,200	(800)	-10%	
<b>Public Halls Expenditure Total</b>	<b>363,265</b>	<b>343,034</b>	<b>308,365</b>	<b>(34,669)</b>	<b>-10%</b>	
Public Halls Indirect Costs						
Allocations	5,304	4,862	4,862	0	0%	
<b>Public Halls Indirect Costs Total</b>	<b>5,304</b>	<b>4,862</b>	<b>4,862</b>	<b>0</b>	<b>0%</b>	
<b>Public Halls Total</b>	<b>205,444</b>	<b>223,221</b>	<b>166,462</b>	<b>(56,759)</b>	<b>-25%</b>	
<b>Reserves Pavilions and Facilities</b>						
Reserves Pavilions and Facilities Revenue						
Revenue	(75,390)	(56,765)	(75,446)	(18,681)	33%	Revenue higher than budget estimates due to higher demand.
<b>Reserves Pavilions and Facilities Revenue Total</b>	<b>(75,390)</b>	<b>(56,765)</b>	<b>(75,446)</b>	<b>(18,681)</b>	<b>33%</b>	
Reserves Pavilions and Facilities Expenditure						
Building Maintenance	404,705	380,179	303,736	(76,443)	-20%	Lower reactive maintenance expenditure than anticipated.
Ground Maintenance	5,500	5,500	0	(5,500)	-100%	
Other Expenses	316,377	287,550	293,474	5,924	2%	
Operating Projects	53,000	53,000	68,537	15,537	29%	Additional electrical infrastructure required after demolition at Beatty park pavilion.
<b>Reserves Pavilions and Facilities Expenditure Total</b>	<b>779,582</b>	<b>726,229</b>	<b>665,747</b>	<b>(60,482)</b>	<b>-8%</b>	
Reserves Pavilions and Facilities Indirect Costs						
Allocations	6,828	6,259	6,259	0	0%	
<b>Reserves Pavilions and Facilities Indirect Costs Total</b>	<b>6,828</b>	<b>6,259</b>	<b>6,259</b>	<b>0</b>	<b>0%</b>	
<b>Reserves Pavilions and Facilities Total</b>	<b>711,020</b>	<b>675,723</b>	<b>596,560</b>	<b>(79,163)</b>	<b>-12%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Sporting Clubs Buildings</u></b>						
Sporting Clubs Buildings Revenue						
Revenue	(174,590)	(160,420)	(127,449)	32,971	-21%	Timing variance on maintenance and lease agreement.
<b>Sporting Clubs Buildings Revenue Total</b>	<b>(174,590)</b>	<b>(160,420)</b>	<b>(127,449)</b>	<b>32,971</b>	<b>-21%</b>	
Sporting Clubs Buildings Expenditure						
Building Maintenance	54,050	53,100	48,917	(4,183)	-8%	
Ground Maintenance	2,000	2,000	0	(2,000)	-100%	
Other Expenses	792,648	726,207	729,987	3,780	1%	
Operating Projects	40,000	40,000	0	(40,000)	-100%	Timing variance on demolition of Litis stadium.
<b>Sporting Clubs Buildings Expenditure Total</b>	<b>888,698</b>	<b>821,307</b>	<b>778,904</b>	<b>(42,403)</b>	<b>-5%</b>	
Sporting Clubs Buildings Indirect Costs						
Allocations	25,797	23,661	23,661	0	0%	
<b>Sporting Clubs Buildings Indirect Costs Total</b>	<b>25,797</b>	<b>23,661</b>	<b>23,661</b>	<b>0</b>	<b>0%</b>	
<b>Sporting Clubs Buildings Total</b>	<b>739,905</b>	<b>684,548</b>	<b>675,116</b>	<b>(9,432)</b>	<b>-1%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Parks and Reserves Administration</u></b>						
Parks and Reserves Administration Revenue						
Revenue	(3,200)	(2,937)	(3,062)	(125)	4%	
<b>Parks and Reserves Administration Revenue Total</b>	<b>(3,200)</b>	<b>(2,937)</b>	<b>(3,062)</b>	<b>(125)</b>	<b>4%</b>	
Parks and Reserves Administration Expenditure						
Employee Costs	1,094,817	1,010,534	975,218	(35,316)	-3%	
Other Employee Costs	56,025	51,370	51,275	(95)	0%	
Other Expenses	120,644	93,060	88,952	(4,108)	-4%	
<b>Parks and Reserves Administration Expenditure Total</b>	<b>1,271,486</b>	<b>1,154,964</b>	<b>1,115,446</b>	<b>(39,518)</b>	<b>-3%</b>	
Parks and Reserves Administration Indirect Costs						
Allocations	1,314,710	1,193,912	1,069,370	(124,542)	-10%	
On Costs Recovery	(1,377,619)	(1,377,619)	(1,265,072)	112,547	-8%	
<b>Parks and Reserves Administration Indirect Costs Total</b>	<b>(62,909)</b>	<b>(183,707)</b>	<b>(195,702)</b>	<b>(11,995)</b>	<b>7%</b>	
<b>Parks and Reserves Administration Total</b>	<b>1,205,377</b>	<b>968,320</b>	<b>916,682</b>	<b>(51,638)</b>	<b>-5%</b>	
<b><u>Parks and Reserves</u></b>						
Parks and Reserves Revenue						
Revenue	(61,550)	(54,248)	(46,460)	7,788	-14%	
<b>Parks and Reserves Revenue Total</b>	<b>(61,550)</b>	<b>(54,248)</b>	<b>(46,460)</b>	<b>7,788</b>	<b>-14%</b>	
Parks and Reserves Expenditure						
Ground Maintenance	2,097,100	1,934,203	2,181,620	247,417	13%	Additional park maintenance required due to weather conditions.
Other Expenses	692,660	654,269	644,911	(9,358)	-1%	
<b>Parks and Reserves Expenditure Total</b>	<b>2,789,760</b>	<b>2,588,472</b>	<b>2,826,531</b>	<b>238,059</b>	<b>9%</b>	
Parks and Reserves Indirect Costs						
Allocations	299	275	275	0	0%	
<b>Parks and Reserves Indirect Costs Total</b>	<b>299</b>	<b>275</b>	<b>275</b>	<b>0</b>	<b>0%</b>	
<b>Parks and Reserves Total</b>	<b>2,728,509</b>	<b>2,534,499</b>	<b>2,780,347</b>	<b>245,848</b>	<b>10%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Sporting Grounds</u></b>						
Sporting Grounds Revenue						
Revenue	(64,050)	(48,036)	(56,861)	(8,825)	18%	
<b>Sporting Grounds Revenue Total</b>	<b>(64,050)</b>	<b>(48,036)</b>	<b>(56,861)</b>	<b>(8,825)</b>	<b>18%</b>	
Sporting Grounds Expenditure						
Ground Maintenance	1,159,500	1,063,026	1,094,123	31,097	3%	
Other Expenses	564,288	513,858	518,039	4,181	1%	
<b>Sporting Grounds Expenditure Total</b>	<b>1,723,788</b>	<b>1,576,884</b>	<b>1,612,162</b>	<b>35,278</b>	<b>2%</b>	
<b>Sporting Grounds Total</b>	<b>1,659,738</b>	<b>1,528,848</b>	<b>1,555,301</b>	<b>26,453</b>	<b>2%</b>	
<b><u>Road Reserves Expenditure</u></b>						
Road Reserves Expenditure						
Ground Maintenance	407,550	376,548	407,874	31,326	8%	
Other Expenses	14,010	12,837	16,158	3,321	26%	
<b>Road Reserves Expenditure Total</b>	<b>421,560</b>	<b>389,385</b>	<b>424,032</b>	<b>34,647</b>	<b>9%</b>	
<b>Road Reserves Expenditure Total</b>	<b>421,560</b>	<b>389,385</b>	<b>424,032</b>	<b>34,647</b>	<b>9%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Parks Other</u></b>						
Parks Other Revenue						
Revenue	(2,000)	(2,000)	(1,224)	776	-39%	
<b>Parks Other Revenue Total</b>	<b>(2,000)</b>	<b>(2,000)</b>	<b>(1,224)</b>	<b>776</b>	<b>-39%</b>	
Parks Other Expenditure						
Other Expenses	2,093,540	1,954,890	1,834,146	(120,744)	-6%	\$94,497 timing variance on street trees labour, contractor and materials.
Money/Monger Street Trees Surgery	14,880	13,660	14,880	1,220	9%	
<b>Parks Other Expenditure Total</b>	<b>2,108,420</b>	<b>1,968,550</b>	<b>1,849,026</b>	<b>(119,524)</b>	<b>-6%</b>	
<b>Parks Other Total</b>	<b>2,106,420</b>	<b>1,966,550</b>	<b>1,847,802</b>	<b>(118,748)</b>	<b>-6%</b>	
<b><u>Processable Waste Collection</u></b>						
Processable Waste Collection Revenue						
Revenue	(327,339)	(282,659)	(309,766)	(27,107)	10%	
<b>Processable Waste Collection Revenue Total</b>	<b>(327,339)</b>	<b>(282,659)</b>	<b>(309,766)</b>	<b>(27,107)</b>	<b>10%</b>	
Processable Waste Collection Expenditure						
Employee Costs	854,740	788,996	795,180	6,184	1%	
Other Employee Costs	13,907	11,912	11,303	(609)	-5%	
Other Expenses	4,340,536	3,260,571	3,393,764	133,193	4%	
<b>Processable Waste Collection Expenditure Total</b>	<b>5,209,183</b>	<b>4,061,479</b>	<b>4,200,246</b>	<b>138,767</b>	<b>3%</b>	
Processable Waste Collection Indirect Costs						
Allocations	745,755	689,044	646,106	(42,938)	-6%	
On Costs Recovery	(630,519)	(630,519)	(670,632)	(40,113)	6%	
<b>Processable Waste Collection Indirect Costs Total</b>	<b>115,236</b>	<b>58,525</b>	<b>(24,526)</b>	<b>(83,051)</b>	<b>-142%</b>	
<b>Processable Waste Collection Total</b>	<b>4,997,080</b>	<b>3,837,345</b>	<b>3,865,954</b>	<b>28,609</b>	<b>1%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Other Waste Services</u></b>						
Other Waste Services Revenue						
Revenue	(3,500)	(2,625)	(6,588)	(3,963)	151%	
<b>Other Waste Services Revenue Total</b>	<b>(3,500)</b>	<b>(2,625)</b>	<b>(6,588)</b>	<b>(3,963)</b>	<b>151%</b>	
Other Waste Services Expenditure						
Other Expenses	664,350	382,669	486,082	103,413	27%	Timing variance for \$121,467 on general maintenance and \$18,054 favourable variance on waste management programs.
<b>Other Waste Services Expenditure Total</b>	<b>664,350</b>	<b>382,669</b>	<b>486,082</b>	<b>103,413</b>	<b>27%</b>	
<b>Other Waste Services Total</b>	<b>660,850</b>	<b>380,044</b>	<b>479,493</b>	<b>99,449</b>	<b>26%</b>	
<b><u>Recycling Expenditure</u></b>						
Recycling Expenditure	823,855	724,091	534,394	(189,697)	-26%	Timing variance.
<b>Recycling Expenditure Total</b>	<b>823,855</b>	<b>724,091</b>	<b>534,394</b>	<b>(189,697)</b>	<b>-26%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Public Works Overhead</b>						
Public Works Overhead Revenue						
Revenue	(48,700)	(44,638)	(123,657)	(79,019)	177%	favourable because fuel tax credit amounts were under claimed for past four years.
<b>Public Works Overhead Revenue Total</b>	<b>(48,700)</b>	<b>(44,638)</b>	<b>(123,657)</b>	<b>(79,019)</b>	<b>177%</b>	
Public Works Overhead Expenditure						
Employee Costs	315,663	291,360	383,989	92,629	32%	Salary of an employee budgeted in engineering design account.
Other Employee Costs	36,784	35,764	30,849	(4,915)	-14%	
Other Expenses	33,000	22,000	46,507	24,507	111%	\$23,000 loose tools purchased which is budgeted as capital expenditure.
<b>Public Works Overhead Expenditure Total</b>	<b>385,447</b>	<b>349,124</b>	<b>461,346</b>	<b>112,222</b>	<b>32%</b>	
Public Works Overhead Indirect Costs						
Allocations	482,374	445,253	469,905	24,652	6%	
On Costs Recovery	(483,911)	(483,911)	(487,377)	(3,466)	1%	
<b>Public Works Overhead Indirect Costs Total</b>	<b>(1,537)</b>	<b>(38,658)</b>	<b>(17,472)</b>	<b>21,186</b>	<b>-55%</b>	
<b>Public Works Overhead Total</b>	<b>335,210</b>	<b>265,828</b>	<b>320,217</b>	<b>54,389</b>	<b>20%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b>Plant Operating</b>						
Plant Operating Expenditure						
Other Expenses	1,519,260	1,314,217	1,378,257	64,040	5%	
<b>Plant Operating Expenditure Total</b>	<b>1,519,260</b>	<b>1,314,217</b>	<b>1,378,257</b>	<b>64,040</b>	<b>5%</b>	
Plant Operating Indirect Costs						
Allocations	(1,375,622)	(1,255,956)	(1,117,949)	138,007	-11%	
<b>Plant Operating Indirect Costs Total</b>	<b>(1,375,622)</b>	<b>(1,255,956)</b>	<b>(1,117,949)</b>	<b>138,007</b>	<b>-11%</b>	
<b>Plant Operating Total</b>	<b>143,638</b>	<b>58,261</b>	<b>260,308</b>	<b>202,047</b>	<b>347%</b>	
<b>Recoverable Works</b>						
Recoverable Works Revenue						
Revenue	(50,000)	(25,000)	(11,662)	13,338	-53%	No major recoverable works carried out to date.
<b>Recoverable Works Revenue Total</b>	<b>(50,000)</b>	<b>(25,000)</b>	<b>(11,662)</b>	<b>13,338</b>	<b>-53%</b>	
Recoverable Works Expenditure						
Other Expenses	50,000	25,000	14,808	(10,192)	-41%	No major recoverable works carried out to date.
<b>Recoverable Works Expenditure Total</b>	<b>50,000</b>	<b>25,000</b>	<b>14,808</b>	<b>(10,192)</b>	<b>-41%</b>	
<b>Recoverable Works Total</b>	<b>0</b>	<b>0</b>	<b>3,146</b>	<b>3,146</b>	<b>100%</b>	
<b>Drainage Expenditure</b>						
Drainage Expenditure						
Other Expenses	345,440	315,717	310,847	(4,870)	-2%	Timing variance on general maintenance.
<b>Drainage Expenditure Total</b>	<b>345,440</b>	<b>315,717</b>	<b>310,847</b>	<b>(4,870)</b>	<b>-2%</b>	
<b>Drainage Expenditure Total</b>	<b>345,440</b>	<b>315,717</b>	<b>310,847</b>	<b>(4,870)</b>	<b>-2%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Footpaths/Cycleways Expenditure</u></b>						
Footpaths/Cycleways Expenditure						
Other Expenses	948,190	842,734	878,476	35,742	4%	
<b>Footpaths/Cycleways Expenditure Total</b>	<b>948,190</b>	<b>842,734</b>	<b>878,476</b>	<b>35,742</b>	<b>4%</b>	
<b>Footpaths/Cycleways Expenditure Total</b>	<b>948,190</b>	<b>842,734</b>	<b>878,476</b>	<b>35,742</b>	<b>4%</b>	
<b><u>Rights of Way Expenditure</u></b>						
Rights of Way Expenditure						
Other Expenses	286,530	246,329	229,808	(16,521)	-7%	Timing variance on general maintenance.
<b>Rights of Way Expenditure Total</b>	<b>286,530</b>	<b>246,329</b>	<b>229,808</b>	<b>(16,521)</b>	<b>-7%</b>	
<b>Rights of Way Expenditure Total</b>	<b>286,530</b>	<b>246,329</b>	<b>229,808</b>	<b>(16,521)</b>	<b>-7%</b>	
<b><u>Roads Expenditure</u></b>						
Roads Expenditure						
Other Expenses	3,044,746	2,627,382	2,788,757	161,375	6%	
<b>Roads Expenditure Total</b>	<b>3,044,746</b>	<b>2,627,382</b>	<b>2,788,757</b>	<b>161,375</b>	<b>6%</b>	
<b>Roads Expenditure Total</b>	<b>3,044,746</b>	<b>2,627,382</b>	<b>2,788,757</b>	<b>161,375</b>	<b>6%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Street Cleaning Expenditure</u></b>						
Street Cleaning Expenditure						
Other Expenses	747,500	672,701	632,620	(40,081)	-6%	
<b>Street Cleaning Expenditure Total</b>	<b>747,500</b>	<b>672,701</b>	<b>632,620</b>	<b>(40,081)</b>	<b>-6%</b>	
<b>Street Cleaning Expenditure Total</b>						
	<b>747,500</b>	<b>672,701</b>	<b>632,620</b>	<b>(40,081)</b>	<b>-6%</b>	
<b><u>Traffic Control for Roadworks Expenditure</u></b>						
Traffic Control for Roadworks Expenditure						
Other Expenses	166,000	115,546	109,370	(6,176)	-5%	
<b>Traffic Control for Roadworks Expenditure Total</b>	<b>166,000</b>	<b>115,546</b>	<b>109,370</b>	<b>(6,176)</b>	<b>-5%</b>	
<b>Traffic Control for Roadworks Expenditure Total</b>						
	<b>166,000</b>	<b>115,546</b>	<b>109,370</b>	<b>(6,176)</b>	<b>-5%</b>	
<b><u>Roadwork Signs and Barricades Expenditure</u></b>						
Roadwork Signs and Barricades Expenditure						
Other Expenses	500	488	0	(488)	-100%	
<b>Roadwork Signs and Barricades Expenditure Total</b>	<b>500</b>	<b>488</b>	<b>0</b>	<b>(488)</b>	<b>-100%</b>	
<b>Roadwork Signs and Barricades Expenditure Total</b>						
	<b>500</b>	<b>488</b>	<b>0</b>	<b>(488)</b>	<b>-100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Sump Expenditure</u></b>						
Sump Expenditure						
Other Expenses	0	0	620	620	100%	
<b>Sump Expenditure Total</b>	<b>0</b>	<b>0</b>	<b>620</b>	<b>620</b>	<b>100%</b>	
<hr/>						
<b>Sump Expenditure Total</b>	<b>0</b>	<b>0</b>	<b>620</b>	<b>620</b>	<b>100%</b>	
<b><u>Works Depot</u></b>						
Works Depot Expenditure						
Employee Costs	226,886	209,403	168,058	(41,345)	-20%	Timing variance on salaries.
Other Employee Costs	3,000	2,750	1,638	(1,112)	-40%	
Other Expenses	9,750	6,250	7,220	970	16%	
<b>Works Depot Expenditure Total</b>	<b>239,636</b>	<b>218,403</b>	<b>176,916</b>	<b>(41,487)</b>	<b>-19%</b>	
Works Depot Indirect Costs						
Allocations	(239,636)	(218,403)	(176,674)	41,729	-19%	
<b>Works Depot Indirect Costs Total</b>	<b>(239,636)</b>	<b>(218,403)</b>	<b>(176,674)</b>	<b>41,729</b>	<b>-19%</b>	
<hr/>						
<b>Works Depot Total</b>	<b>0</b>	<b>0</b>	<b>242</b>	<b>242</b>	<b>100%</b>	
<b><u>Works Depot Revenue</u></b>						
Works Depot Revenue						
Revenue	0	0	(242)	(242)	100%	
<b>Works Depot Revenue Total</b>	<b>0</b>	<b>0</b>	<b>(242)</b>	<b>(242)</b>	<b>100%</b>	
<hr/>						
<b>Works Depot Revenue Total</b>	<b>0</b>	<b>0</b>	<b>(242)</b>	<b>(242)</b>	<b>100%</b>	

CITY OF VINCENT  
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE  
 BY SERVICE AREAS  
 AS AT 31 MAY 2019

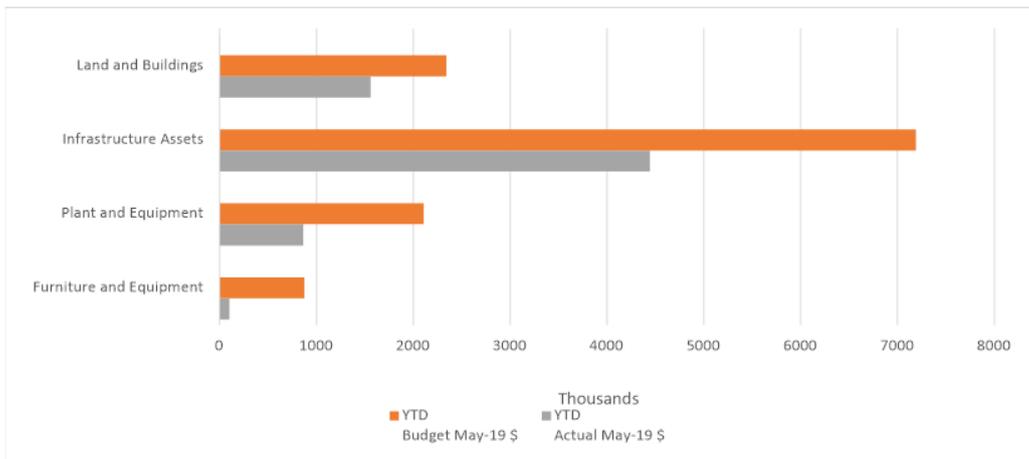


	Current Budget 2018/19 \$	YTD Budget 31/05/2019 \$	YTD Actual 31/05/2019 \$	YTD Variance \$	Variance %	Variance Commentary
<b><u>Depot Building</u></b>						
Depot Occupancy Costs						
Building Maintenance	101,350	87,900	95,952	8,052	9%	
Ground Maintenance	5,100	4,763	12,379	7,616	160%	
Other Expenses	253,105	232,482	233,953	1,471	1%	
<b>Depot Occupancy Costs Total</b>	<b>359,555</b>	<b>325,145</b>	<b>342,284</b>	<b>17,139</b>	<b>5%</b>	
Depot Indirect Costs						
Allocations	(359,555)	(325,145)	(342,284)	(17,139)	5%	
<b>Depot Indirect Costs Total</b>	<b>(359,555)</b>	<b>(325,145)</b>	<b>(342,284)</b>	<b>(17,139)</b>	<b>5%</b>	
<b>Depot Building Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Operating</b>	<b>4,365,038</b>	<b>(905,069)</b>	<b>(2,342,736)</b>	<b>(1,437,667)</b>	<b>159%</b>	

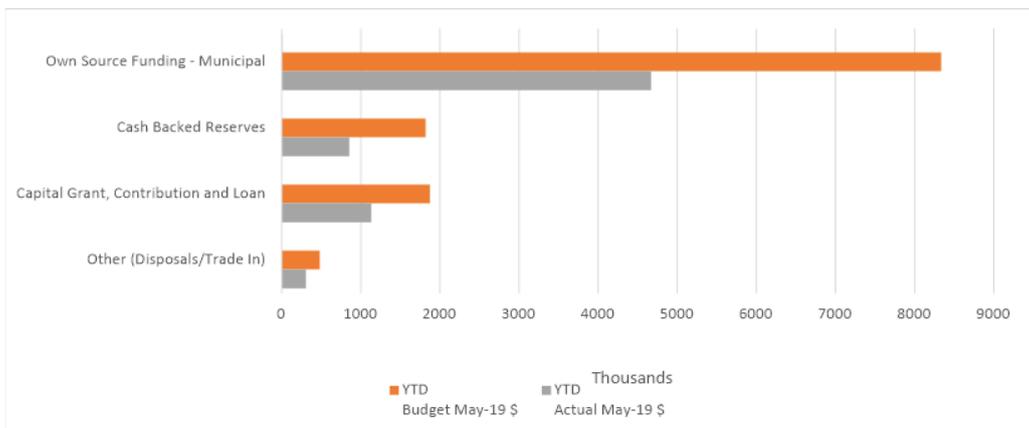
CITY OF VINCENT  
NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
AS AT 31 MAY 2019



CAPITAL EXPENDITURE	Current Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2018/19 \$	May-19 \$	May-19 \$	\$	%
Land and Buildings	2,535,542	2,340,519	1,559,616	(780,903)	-33%
Infrastructure Assets	7,474,682	7,188,405	4,440,347	(2,748,058)	-38%
Plant and Equipment	2,972,882	2,105,614	863,014	(1,242,600)	-59%
Furniture and Equipment	969,870	874,142	98,551	(775,591)	-89%
<b>Total</b>	<b>13,952,976</b>	<b>12,508,680</b>	<b>6,961,527</b>	<b>(5,547,153)</b>	<b>-44%</b>



FUNDING	Current Budget	YTD Budget	YTD Actual	YTD Variance	Variance
	2018/19 \$	May-19 \$	May-19 \$	\$	%
Own Source Funding - Municipal	9,603,667	8,337,049	4,668,700	(3,668,349)	-44%
Cash Backed Reserves	1,996,478	1,818,800	854,476	(964,324)	-53%
Capital Grant, Contribution and Loan	1,872,868	1,872,868	1,131,780	(741,088)	-40%
Other (Disposals/Trade In)	479,963	479,963	306,571	(173,392)	-36%
<b>Total</b>	<b>13,952,976</b>	<b>12,508,680</b>	<b>6,961,527</b>	<b>(5,547,153)</b>	<b>-44%</b>



CITY OF VINCENT  
 NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
 AS AT 31 MAY 2019



	Current Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Variance	Commentary
<b>LAND &amp; BUILDING ASSETS</b>						
<b>ADMINISTRATION &amp; CIVIC CENTRE</b>						
Administration and Civic Centre - Workforce Accommodation Upgrade/Renewal	240,000	210,000	208,504	(1,496)	-1%	Works completed.
<b>BEATTY PARK LEISURE CENTRE</b>						
Beatty Park Leisure Centre - Risk Renewals	492,609	492,609	92,716	(399,893)	-81%	Air handling unit project to be carried forward to FY19/20 (\$370k).
Beatty Park Leisure Centre - Plumbing Compliance	66,746	65,061	66,746	1,685	3%	
Beatty Park Leisure Centre - Remedial Works	60,831	60,831	60,831	0	0%	
Beatty Park Leisure Centre - Changeroom Tiles Replacement	2,970	2,970	2,970	0	0%	
<b>DEPARTMENT OF SPORTS AND RECREATION</b>						
Carpet Replacement - DSR □	150,000	150,000	105,529	(44,471)	-30%	Project will not be completed in FY 2018/19 due to an onsite adverse condition. Project will be carried forward to 2019/20.
<b>LOFTUS RECREATION CENTRE</b>						
Loftus Centre Stormwater Infrastructure Renewal	5,742	5,742	5,742	0	0%	
Renewal of ceiling fabric and upgrade of lights throughout centre	112,485	109,136	108,792	(344)	0%	
Refrigerated A/C Plant Renewal	3,159	3,159	3,159	0	0%	
<b>LEEDERVILLE OVAL</b>						
Leederville Oval - Miscellaneous Structural Renewal	60,000	60,000	48,306	(11,694)	-19%	Works completed.
Carpet Replacement - Leederville Oval Buildings (East Perth Football Club) □	30,000	30,000	16,050	(13,950)	-47%	Works completed
<b>WORKS DEPOT</b>						
Depot - Resurfacing and Reconstruction of Front Bin Bays	75,000	75,000	53,362	(21,638)	-29%	Works to be completed by June 2019.

CITY OF VINCENT  
 NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
 AS AT 31 MAY 2019



	Current Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2018/19	2018/19	2018/19			
<b>MISCELLANEOUS</b>						
Braithwaite Park public toilet block upgrade and refurbishment	99,512	99,512	99,111	(401)	0%	
Mens Shed - Macerator Sewer Upgrade	46,200	46,200	34,862	(11,338)	-25%	Works completed.
Child Health Centres - Yield Up to Lease Renewal, Leederville Child Health Clinic	9,038	9,038	10,963	1,925	21%	Works completed.
North Perth Main Hall - A/C New	100,000	100,000	94,265	(5,735)	-6%	Works completed.
North Perth Bowling Club - Timber Floor Renewal	19,837	19,837	19,837	0	0%	
Miscellaneous Building Renewal	86,681	77,510	92,643	15,133	20%	Project to be completed by June 2019.
Mt Hawthorn Community Centre - Hub Upgrade	320,637	220,637	258,537	37,900	17%	Project to be completed by June 2019.
Loton Park Tennis Club - Compliance and Structure Renewal	20,000	20,000	0	(20,000)	-100%	Work completed, awaiting invoice from supplier (PO raised).
Sports Club - Forrest Park Croquet Ceiling and Lighting Renewal	80,000	80,000	30,153	(49,847)	-62%	Work commenced, to be completed by June 2019.
Solar Photovoltaic Panel System Installation - Library	39,100	39,100	24,760	(14,340)	-37%	Project complete.
Solar Photovoltaic Panel System Installation - Beatty Park	144,670	135,254	5,738	(129,517)	-96%	Project to be carried forward to 2019/20.
Solar Photovoltaic Panel System Installation - Administration and Civic Centre	112,643	112,643	13,220	(99,424)	-88%	Project to be carried forward to 2019/20.
Solar Photovoltaic Panel System Installation - Depot	39,100	0	39,770	39,770	100%	
Library - Reception Desk Fit-Out Renewal	35,000	35,000	4,250	(30,750)	-88%	Works in progress. Remainder project to be carried forward
Airconditioner Renewal Program	25,000	25,000	0	(25,000)	-100%	Project to be completed by June 2019.
Woodville Reserve - Power upgrade	9,205	6,903	9,424	2,521	37%	Work completed.
<b>FOR LAND &amp; BUILDING ASSETS</b>	<b>2,535,542</b>	<b>2,340,519</b>	<b>1,559,616</b>	<b>(780,903)</b>	<b>-33%</b>	

CITY OF VINCENT  
NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
AS AT 31 MAY 2019



	Current Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Variance Variance Commentary
<b>INFRASTRUCTURE ASSETS</b>					
<b>TRAFFIC MANAGEMENT</b>					
Improvements at Vincent/Oxford Streets	5,500	5,500	0	(5,500)	-100% Work completed - awaiting outstanding invoice (PO raised).
Intersections at Bourke and Loftus Streets	33,955	33,955	33,602	(353)	-1% Works completed.
Improved pedestrian crossings at signalised intersections	180,000	0	9,122	9,122	0% Project to be carried forward. Works to commence in FY19-20.
40kph area wide speed zone trial	150,000	150,000	31,502	(118,498)	-79% Works commenced & partially to be completed by June 2019. \$35k to be carried forward
Intersection Modifications Scarborough Beach Road, Green, Main and Brady Streets	30,000	30,000	0	(30,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Retractable Bollards Leederville Town Centre	60,000	60,000	60,000	0	0% Works completed.
Miscellaneous Traffic Management Requests	80,000	80,000	71,276	(8,724)	-11% Works completed.
Safety Balustrade Beaufort Street, Highgate	5,257	5,256	4,541	(715)	-14% Works completed.
Signalised Pedestrian Crossings Program	250,000	250,000	3,100	(246,900)	-99% Main Road WA has appointed a Contractor and works expected to be completed by June 2019.
<b>BLACK SPOT PROGRAM</b>					
Newcastle and Palmerston Streets	16,000	16,000	16,000	0	0% Work completed.
Ruby and Fitzgerald Streets	10,626	10,626	11,470	844	8% Work completed.
Intersection Lincoln and Wright Streets Roundabout	150,000	150,000	52,072	(97,928)	-65% Partially completed. Remainder to be carried forward dependant on timing of invoices
<b>STREETSCAPE IMPROVEMENTS</b>					
Greening (Streetscapes)	335,268	320,000	163,250	(156,750)	-49% Project to be carried forward. Works to commence in FY19-20.
North Perth Public Open Space	718,744	718,744	488,029	(230,715)	-32% Works to be completed by June 2019.
Oxford street/Newcastle street shared space	310,000	310,000	276,378	(33,622)	-11% Project complete, awaiting final invoices.
Planned Fitzgerald Street Upgrades	15,000	15,000	5,624	(9,376)	-63% Works in progress. Remainder to be carried forward.
Streetscape Improvements/Place Making - Miscellaneous Renewals	31,392	31,044	31,346	302	1% Works completed

CITY OF VINCENT  
 NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
 AS AT 31 MAY 2019



	Current Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2018/19	2018/19	2018/19			
<b>ROADWORKS - LOCAL ROADS PROGRAM</b>						
Cleaver St - Carr St - Roundabout	52,283	52,283	49,913	(2,370)	-5%	Works completed.
Norfolk Street - Vincent St to Chelmsford Rd	49	49	49	0	0%	
Hutt Street - Grosvenor Rd to Raglan Rd	1,003	1,003	1,003	(0)	0%	
Summers Street - Joel to River	12,214	12,214	12,214	0	0%	
Magnolia Street - Farmer to Waugh	60,000	60,000	49,836	(10,164)	-17%	Works completed.
Mignonette Street - Farmer to Waugh	60,000	60,000	49,986	(10,014)	-17%	Works completed.
Marian Street - Oxford to Scott	90,779	90,779	76,150	(14,629)	-16%	Works completed.
Rae Street - Marian to Tennyson	61,474	61,474	61,474	0	0%	Works completed.
Bondi Street - Scar Bch Rd to Merredin	24,545	24,033	24,545	512	2%	Works completed.
Brentham St - Slow point near school to Namatjira	131,000	131,000	99,257	(31,743)	-24%	Works completed.
Elven Street - Richmond to Emmerson	13,261	13,261	13,261	(0)	0%	Works completed.
Curtis Street - Walcott to Harold	20,848	20,848	20,848	(0)	0%	Works completed.
Cleaver Street - Carr to Newcastle	24,395	22,797	24,395	1,598	7%	Works completed.
<b>ROADWORKS - REHABILITATION (MRRG PROGRAM)</b>						
Beaufort/Brisbane Street Intersection Improvements	360,000	304,444	0	(304,444)	-100%	Project to be carried forward. Works to commence in FY19-20.
Bulwer Street, Lord Street to Brisbane Street	156,600	156,600	144,401	(12,199)	-8%	Work completed.
Newcastle Street, Loftus Street to Charles Street	226,600	226,600	174,766	(51,834)	-23%	Works completed. Awaiting final invoices
Smith Street - Lincoln Street to Harold Street	227,680	226,810	210,685	(16,125)	-7%	Works completed.
<b>ROADWORKS - ROADS TO RECOVERY PROGRAM</b>						
Newcastle Street - Oxford Street to Carr Place	880	660	0	(660)	-100%	Awaiting invoice from supplier (PO raised).
Curtis Street - Walcott to Harold	53,091	49,663	66,606	16,943	34%	Works completed.
Cleaver Street - Carr to Newcastle	86,007	86,006	86,007	1	0%	Works completed.
Randell Street - Fitzgerald St to Palmerston St	5,221	3,915	5,221	1,306	33%	Timing variance on budget phasing, works completed.

CITY OF VINCENT  
NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
AS AT 31 MAY 2019



	Current Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Variance Commentary
<b>RIGHTS OF WAY</b>					
Rights of Way Renewal Program	64,374	64,374	44,905	(19,469)	-30% Works to be completed by June 2019.
<b>SLAB FOOTPATH PROGRAMME</b>					
Footpath Prog - Kalgoorlie St	0	0	(95)	(95)	100% 2017-18 project, refund received.
Newcastle St - Water Corp to Loftus St	22,500	22,500	20,255	(2,245)	-10% Works completed.
Walcott St - Alma Rd to Raglan Rd	8,000	8,000	7,405	(595)	-7% Works completed.
Anzac Rd - Loftus St to Scarborough Bch Road	19,000	19,000	11,210	(7,790)	-41% Works completed.
Bourke St - Deague Court to Charles St	12,500	12,500	11,688	(812)	-6% Works completed.
Golding St - Newcastle St to Old Aberdeen Place	13,000	13,000	0	(13,000)	-100% Works to be completed by 30 June 2019.
Green St - Matlock St to Bus Stop	25,000	25,000	22,111	(2,889)	-12% Works completed.
Tactile Paving Town Centres	10,000	10,000	9,612	(388)	-4%
Ellesmere Street path extension - Stage 3	52,000	52,000	62,092	10,092	19% Works completed.
<b>BICYCLE NETWORK</b>					
Bicycle Network Oxford - Anzac to Scarb Bch Rd	190,000	190,000	220,506	30,506	16% Works complete.
Bike Boulevard Stage 2	76,397	76,397	255,579	179,182	235% Project overspent, Department of Transport to provide additional funding.
Bike Network Plan 2015-16 Implementation (Loftus Street - Vincent to Richmond St)	420,000	420,000	53,346	(366,654)	-87% Works commenced, project to be carried forward to FY19-20.
Swan River PSP Upgrade - Summers St to Windan Bridge Link	135,000	135,000	95,668	(39,332)	-29% Project complete.
Bike Parking	30,000	22,500	17,232	(5,268)	-23% Ongoing project, to be completed by June 2019.

CITY OF VINCENT  
 NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
 AS AT 31 MAY 2019



	Current Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2018/19	2018/19	2018/19			
<b>CAR PARK DEVELOPMENT</b>						
Chelmsford Road Car Park	42,512	42,511	42,512	1	0%	
North Perth Parking	98,800	98,800	13,660	(85,140)	-86%	Works completed.
North Perth ACROD Parking Bays	1,045	1,045	1,045	0	0%	Works completed.
Parking Restriction Implementation	75,000	75,000	0	(75,000)	-100%	Project will not proceed.
Chelmsford Road Car Park Rehabilitation Works Stage 2	10,000	10,000	6,934	(3,066)	-31%	Works completed.
Dunedin Street Car Park Rehabilitation Works	46,000	46,000	45,837	(163)	0%	
Frame Court Car Park Rehabilitation Works - Stage 1	45,285	43,963	45,285	1,322	3%	Timing variance on budget phasing, works completed.
Raglan Road Car Park Rehabilitation Works Stage 2	83,000	74,250	92,883	18,633	25%	Works completed.
The Avenue Car Park Rehabilitation Works - Stage 1	34,715	34,715	35,824	1,109	3%	Works completed.
Beatty Park Reserve car park - Lighting	2,936	2,936	2,936	0	0%	Works completed.
Raglan Road Car Park - Resurfacing & Lighting	31,236	31,236	31,236	0	0%	Works completed.
<b>DRAINAGE</b>						
Beatty Park Reserve - Drainage Improvements	150,000	150,000	57,442	(92,558)	-62%	Ongoing project. Project might be carried forward pending the result of the hydraulic report.
Lawler Street Sump - Infill	1,120	1,120	1,120	0	0%	Works completed.
Gully Soakwell Program	80,000	80,000	50,568	(29,432)	-37%	Work in progress, to be completed by June 2019.
Drainage - Miscellaneous Improvements	40,000	40,000	7,915	(32,085)	-80%	Work in progress, to be completed by June 2019.
Drainage - Britannia Road Drain Inspection	25,000	25,000	679	(24,321)	-97%	Work in progress, to be completed by June 2019.

CITY OF VINCENT  
 NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
 AS AT 31 MAY 2019



	Current Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2018/19	2018/19	2018/19			
<b>PARKS AND RESERVES</b>						
Axford Park - Redevelopment	165,000	165,000	179,704	14,704	9%	Work in progress, to be completed by June 2019.
Kylla Park	274	274	274	0	0%	Project complete.
Les Lilleyman Reserve - Eco-zoning	181	181	709	528	292%	Project complete.
Menzies Park - Replace groundwater bore	9,562	9,562	9,562	0	0%	Project complete.
Loftus Rec Centre - Synthetic Soccer Pitch Surface	38,460	38,460	38,460	0	0%	Project complete.
Playgrounds for under 4yo	40,000	40,000	76	(39,924)	-100%	Project to be carried forward. Works to commence in FY19-20.
Hyde Park Lighting Improvement	45,000	38,750	21,379	(17,371)	-45%	Project to be completed by June 2019.
Central Control Irrigation System	60,000	60,000	58,291	(1,709)	-3%	Project complete.
Stuart Street Reserve - Replace Groundwater Bore	45,000	45,000	27,110	(17,890)	-40%	Project complete.
Public Open Space Strategy Implementation	250,000	250,000	2,340	(247,660)	-99%	Project to be carried forward. Works to commence in FY19-20.
Banks Reserve Master Plan Implementation - Stage 1	450,000	450,000	51,343	(398,657)	-89%	Project to be carried forward. Works to commence in FY19-20.
Les Lilleyman Reserve - Installation of perimeter path (Stage 2)	59,220	59,220	92,372	33,152	56%	Project complete.
Forrest Park - Replacement Playground Shade Sails	12,000	12,000	7,390	(4,610)	-38%	Project complete.
Les Lilleyman Reserve - Replace Playground Softfall	47,390	46,044	40,000	(6,044)	-13%	Project complete.
Parks Furniture - Replacement	20,000	20,000	19,202	(798)	-4%	Project complete.
Woodville Reserve - Extension to Perimeter Fencing	24,000	24,000	23,094	(906)	-4%	Project complete.
Jack Marks Reserve - Installation of additional paving	15,000	15,000	17,290	2,290	15%	Project complete.
Jack Marks Reserve - Installation of Seating (Dog Park)	25,000	25,000	20,837	(4,163)	-17%	Project complete.
Netball Installation Public Open Space	12,000	12,000	0	(12,000)	-100%	Project to be carried forward. Works to commence in FY19-20.
Banks Reserve - Foreshore restoration stage 2	23,710	23,710	7,750	(15,960)	-67%	Project to be completed by June 2019.
Robertson Park - Fencing of Dog Exercise Area	11,000	11,000	0	(11,000)	-100%	Project to be completed by June 2019.

CITY OF VINCENT  
 NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
 AS AT 31 MAY 2019



	Current Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2018/19	2018/19	2018/19			
<b>MISCELLANEOUS</b>						
Bus Shelters	1,210	1,210	1,210	0	0%	Project complete.
Leederville Tennis Club - Bore Motor Replacement	3,590	3,590	3,588	(2)	0%	Project complete.
North Perth Community Garden (NPCG)	10,000	10,000	11,733	1,733	17%	Project complete.
Oxford Skate Park - Metal Halfpipe Renewal	58,000	56,000	45,925	(10,075)	-18%	Project complete.
Install Recycling Bins in Public Areas	35,000	35,000	6,848	(28,152)	-80%	Bins have been ordered. Invoices to be paid in June 2019.
Upgrade and Install New Street Lighting	9,993	9,993	22,485	12,492	125%	Project to be completed by June 2019.
Bus Shelters- Replace and Upgrade	40,000	40,000	33,250	(6,750)	-17%	Project to be completed by June 2019.
Regrade and Resurface Verge Parking for Church Adjacent 49 Jugan Street, Mt Hawthorn	70,000	70,000	2,803	(67,197)	-96%	Project to be completed by June 2019.
<b>TOTAL EXPENDITURE</b>						
<b>FOR INFRASTRUCTURE ASSETS</b>	<b>7,474,682</b>	<b>7,188,405</b>	<b>4,440,347</b>	<b>(2,748,058)</b>	<b>-38%</b>	

CITY OF VINCENT  
NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
AS AT 31 MAY 2019



	Current Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Variance Commentary
<b><u>PLANT &amp; EQUIPMENT ASSETS</u></b>					
<b>LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME</b>					
Light Fleet - Annual Changeovers	543,407	550,978	448,496	(102,482)	-19% Two vehicles to be purchased in FY 19-20.
<b>MAJOR PLANT REPLACEMENT PROGRAMME</b>					
Single Axle Truck (Flocon)	230,000	230,000	0	(230,000)	-100% Purchase order raised, carry forward as delivery date set for next year
All Terrain Vehicle (ATV) - Parks	30,000	30,000	27,227	(2,773)	-9% Project complete.
Single Axle Truck (Parks Mowing Operations)	170,000	170,000	0	(170,000)	-100% Purchase order raised, carry forward as delivery date set for next year
Replace Existing Rear Loader (Rubbish Truck)	430,000	0	0	0	0% Carried forward.
Replace Existing Hydraulic Breaker	30,000	30,000	10,332	(19,668)	-66% Project complete.
Renew Existing Plant: Depot Forklift	40,000	40,000	30,901	(9,099)	-23% Project complete.
Replace Existing Side Loader (Rubbish Truck)	430,000	0	0	0	0% Carry forward. Tender has been finalised and delivery to take place in FY 2019-20.
Tractor/Front End Loader (FEL) - Hyde Park	70,000	70,000	58,700	(11,300)	-16% Project complete.
Miscellaneous Minor Plant & Equipment - Works & Operations Services	30,000	15,000	0	(15,000)	-100% Plant less than \$5,000 are transferred to operating account.
<b>ADMINISTRATION &amp; CIVIC CENTRE</b>					
Multiple Sites - CCTV Upgrade/New	62,282	62,282	0	(62,282)	-100% Project will not proceed as scoping has not been undertaken
<b>BEATTY PARK LEISURE CENTRE</b>					
Boiler Replacement	171,201	171,201	110,092	(61,109)	-36% Work in progress, to be completed by June 2019.
Upgrade fire panel	6,180	6,180	0	(6,180)	-100% Project will not proceed.
Switchboard in top level of plantroom	11,934	11,934	11,934	0	0% Project complete.
Beatty Park Leisure Centre - Safety Fence - New	25,000	25,000	20,963	(4,037)	-16% Project complete.

CITY OF VINCENT  
 NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
 AS AT 31 MAY 2019



	Current Budget	YTD Budget	YTD Actual	YTD Variance	Variance	Variance Commentary
	2018/19	2018/19	2018/19			
<b>COMMUNITY SERVICES</b>						
Parking Machines Asset Replacement Program	40,000	40,000	8,850	(31,150)	-78%	Project to be completed by June 2019.
Rosemount Hotel Car Park - ticket parking machines	17,700	17,700	17,700	0	0%	Project complete.
Replace Autocite Units (mobile infringement hardware)	318	318	0	(318)	-100%	
Parking Machines Asset Replacement Program	4,600	4,600	5,040	440	10%	Project complete.
<b>WORKS DEPOT</b>						
Works Depot - APAC HVAC Renewal	25,000	25,000	15,497	(9,503)	-38%	Project complete.
High Pressure Cleaner for Depot	15,000	15,000	11,525	(3,475)	-23%	Project complete.
<b>MISCELLANEOUS</b>						
Water and Energy Efficiency Initiatives	75,000	75,000	64,463	(10,537)	-14%	Works completed, plant less than \$5,000 are transferred to operating account.
Loftus Recreation Centre - Asset Renewal Program (Lease) Belgravia Leisure	50,000	50,000	21,293	(28,707)	-57%	Project to be completed by June 2019.
Laneway Lighting Program (Right of Way)	84,990	84,990	0	(84,990)	-100%	Project to be carried forward. Works to commence in FY19-20.
Relocate UMS supply for the CCTV Camera in Oxford street	20,000	20,000	0	(20,000)	-100%	Project to be completed by June 2019 subject to meeting with owner/landlord.
Beaufort Street CCTV Network Upgrade	305,510	305,510	0	(305,510)	-100%	Project to be carried forward. Works to commence in FY19-20.
<b>COMMUNITY SERVICES</b>						
Parking Sensors Pilot Project	51,410	51,410	0	(51,410)	-100%	Project to be carried forward. Works to commence in FY19-20.
<b>LIBRARY</b>						
Library - Split System Renewal	3,350	3,511	0	(3,511)	-100%	Works completed, plant less than \$5,000 are transferred to operating account.
<b>TOTAL EXPENDITURE</b>						
<b>FOR PLANT &amp; EQUIPMENT ASSETS</b>	<b>2,972,882</b>	<b>2,105,614</b>	<b>863,014</b>	<b>(1,242,600)</b>	<b>-59%</b>	

CITY OF VINCENT  
NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
AS AT 31 MAY 2019



	Current Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Variance Commentary
<b><u>FURNITURE &amp; EQUIPMENT ASSETS</u></b>					
<b>ADMINISTRATION &amp; CIVIC CENTRE</b>					
<b>INFORMATION TECHNOLOGY</b>					
Replacement of CARs system	40,000	30,000	11,853	(18,148)	-60% Project to be completed by June 2019.
Upgrade of IT Firewall	69,000	69,000	0	(69,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Upgrade IT Network Remote Access Facility	20,000	20,000	0	(20,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Online Lodgement of Applications	70,000	70,000	0	(70,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Upgrade Two Way Radio Fleet	106,033	104,524	0	(104,524)	-100% Actual expenditure transferred to operating account as below asset capitalisation threshold i.e. \$5,000.
Backup Server	40,000	40,000	0	(40,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Disc for Storage System	10,000	10,000	0	(10,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Replacement of the old printers	20,000	20,000	0	(20,000)	-100% Project complete, awaiting invoices from supplier (PO raised).
Renew Switches	35,000	35,000	0	(35,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Wi-Fi Installation	60,000	60,000	0	(60,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Computers - Additional to Fleet PC's	20,000	17,500	0	(17,500)	-100% Actual expenditure transferred to operating account as below asset capitalisation threshold i.e. \$5,000.
Redevelopment of Website (stage 2)	18,309	16,590	22,021	5,431	33% Project complete.
Graffiti Reporting Equipment	11,617	11,617	0	(11,617)	-100% Project to be carried forward. Works to commence in FY19-20.
<b>BEATTY PARK LEISURE CENTRE</b>					
Beatty Park Leisure Centre - Strength Equipment	102,000	102,000	23,190	(78,810)	-77% Remainder of the expenditure has been transferred to the operating account as purchases are below asset capitalisation threshold i.e. \$5,000.
Beatty Park Leisure Centre - NFA Renewals	20,000	20,000	6,053	(13,947)	-70% Remainder of the expenditure has been transferred to the operating account as purchases are below asset capitalisation threshold i.e. \$5,000.
<b>MARKETING &amp; COMMUNICATIONS</b>					
Mount Lawley/ Highgate Town Centre Streetscape Upgrades	75,000	75,000	0	(75,000)	-100% Project to be carried forward. Works to commence in FY19-20.
Public Art Project	200,000	120,000	0	(120,000)	-100% Project to be carried forward. Works to commence in FY19-20.

CITY OF VINCENT  
 NOTE 5 - CAPITAL WORKS SCHEDULE 2018/19  
 AS AT 31 MAY 2019



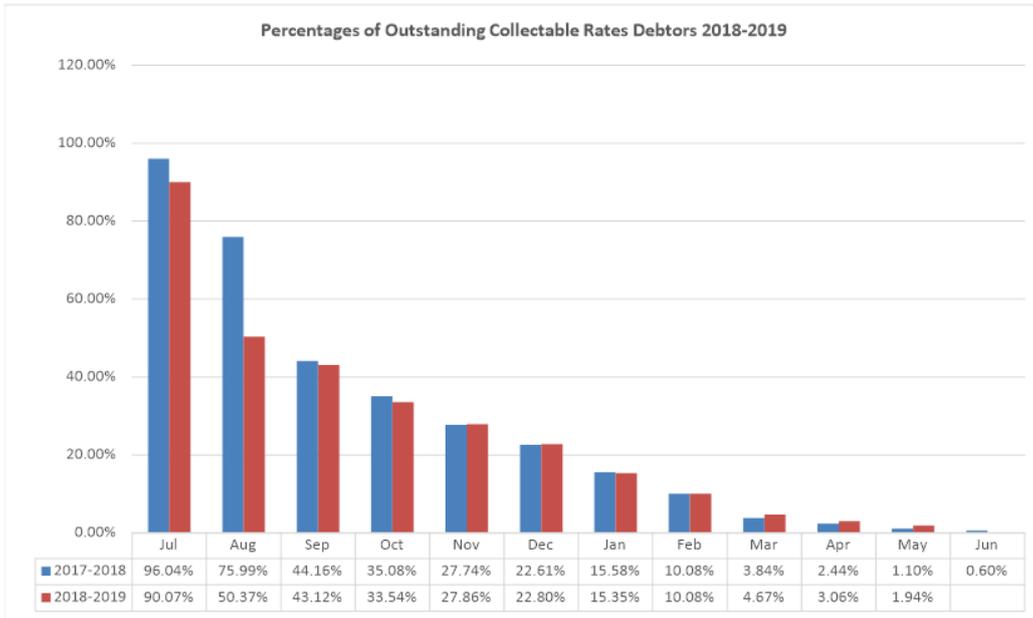
	Current Budget 2018/19	YTD Budget 2018/19	YTD Actual 2018/19	YTD Variance	Variance Variance	Commentary
<b>PUBLIC HALLS</b>						
Halls, Pavilions and Operational Buildings - Non Fixed Assets - Renewal	29,911	29,911	13,136	(16,775)	-56%	Actual expenditure transferred to operating account as is below asset capitalisation threshold i.e. \$5,000.
<b>COMMUNITY SERVICES</b>						
AV Display Unit - Council Chamber	10,000	10,000	12,430	2,430	24%	
<b>HEALTH SERVICES</b>						
Replacement and upgrade of Sound Level Meters	13,000	13,000	9,867	(3,133)	-24%	
<b>TOTAL EXPENDITURE</b>						
FOR FURNITURE & EQUIPMENT ASSETS	969,870	874,142	98,551	(775,591)	-89%	
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>13,952,976</b>	<b>12,508,680</b>	<b>6,961,527</b>	<b>(5,547,153)</b>	<b>-44%</b>	

CITY OF VINCENT  
NOTE 6 - CASH BACKED RESERVES  
AS AT 31 MAY 2019



Reserve Particulars	Budget Opening Balance 01/07/2018 \$	Actual Opening Balance 01/07/2018 \$	Budget Transfers to Reserve 30/06/2019 \$	YTD Actual Transfers to Reserve 31/05/2019 \$	Budget Interest Earned 30/06/2019 \$	YTD Actual Interest Earned 31/05/2019 \$	Budget Transfers from Reserve 30/06/2019 \$	YTD Actual Transfers from Reserve 31/05/2019 \$	Budget Closing Balance 30/06/2019 \$	Actual Closing Balance 31/05/2019 \$
Administration Centre Reserve	325	363	0	0	8	1	(333)	(364)	0	0
Asset Sustainability Reserve	3,896,088	3,896,230	663,585	662,175	91,212	94,043	(1,090,715)	(462,153)	3,560,170	4,190,295
Beatty Park Leisure Centre Reserve	158,558	149,681	0	0	3,712	4,214	(55,000)	(55,000)	107,270	98,895
Capital Reserve	7,707	7,671	0	0	1,807	17	(7,887)	(7,688)	0	0
Cash in Lieu Parking Reserve	775,156	1,688,491	0	123,093	18,148	34,433	(83,800)	(13,660)	709,504	1,819,771
Electronic Equipment Reserve	54,098	54,004	0	0	1,267	119	(55,365)	(54,123)	0	0
Hyde Park Lake Reserve	152,430	152,168	0	0	3,569	3,643	0	0	155,999	155,811
Land and Building Acquisition Reserve	284,705	284,213	0	0	6,665	6,801	0	0	291,370	291,014
Leederville Oval Reserve	221,911	222,530	0	0	5,195	5,323	(90,000)	(64,356)	137,106	163,497
Leederville Tennis Reserve	3,021	3,024	14,345	14,371	71	265	(16,386)	(16,384)	1,051	1,276
Loftus Community Centre Reserve	24,562	24,544	6,250	6,230	575	643	0	0	31,387	31,417
Loftus Recreation Centre Reserve	58,188	58,631	57,415	52,899	1,362	1,737	0	0	116,965	113,267
North Perth Tennis Reserve	47,992	47,925	4,770	227	1,124	1,150	(47,992)	(47,992)	5,894	1,310
Office Building Reserve - 246 Vincent Street	535,380	536,594	0	0	12,534	12,870	(150,000)	(105,529)	397,914	443,935
Parking Facility Reserve	98,720	100,899	0	0	2,311	2,416	0	0	101,031	103,315
Percentage For Public Art Reserve	0	0	200,000	200,000	0	0	(200,000)	0	0	200,000
Plant and Equipment Reserve	208,302	210,436	0	0	4,877	5,034	(199,000)	(27,227)	14,179	188,243
State Gymnastics Centre Reserve	75,314	83,757	10,790	15,124	1,763	2,196	0	0	87,867	101,077
Strategic Waste Management Reserve	21,440	21,402	0	0	502	513	0	0	21,942	21,915
Tamala Park Land Sales Reserve	3,478,477	3,478,572	689,498	522,831	81,437	83,238	0	0	4,249,412	4,084,641
Underground Power Reserve	201,035	200,690	0	0	4,707	4,803	0	0	205,742	205,493
Waste Management Plant and Equipment Reserve	206,768	210,145	0	0	4,841	5,030	0	0	211,609	215,175
	<b>10,510,177</b>	<b>11,431,970</b>	<b>1,646,653</b>	<b>1,596,950</b>	<b>246,060</b>	<b>268,489</b>	<b>(1,996,478)</b>	<b>(854,476)</b>	<b>10,406,412</b>	<b>12,430,347</b>

CITY OF VINCENT  
 NOTE 7 - RATING INFORMATION  
 AS AT 31 MAY 2019



CITY OF VINCENT  
 NOTE 7 - RATING INFORMATION  
 FOR THE MONTH ENDED 31 MAY 2019



	Rateable Value	Rate in Dollar Cents	Budget	Actual	Rates Levied to Budget
	\$		\$	\$	%
<b>Rate Revenue</b>					
General Rate					
11,268 Residential	289,005,644	6.4750	18,713,135	18,713,136	100.0%
1627 Other	128,714,926	6.6190	8,519,642	8,519,642	100.0%
39 Vacant Other	2,410,700	12.6280	304,423	304,423	100.0%
<b>Minimum Rate</b>					
5664 Residential @ \$1,180	86,742,992	6.4750	6,683,520	6,683,520	100.0%
150 Other @ \$1,180	1,794,734	6.6190	177,000	177,000	100.0%
4 Vacant Other @ \$1,494	41,700	12.6280	5,976	5,976	100.0%
Interim Rates	0		300,000	204,458	68.2%
Rates Waiver	0		(135,841)	(142,212)	104.7%
<b>Total Amount Made up from Rates</b>	<b>508,710,696</b>		<b>34,567,855</b>	<b>34,465,943</b>	
<b>Non Payment Penalties</b>					
Instalment Interest @ 5.5%			162,000	181,186	111.8%
Penalty Interest @ 11%			110,000	145,211	132.0%
Administration Charge - \$13 per instalment			252,000	255,158	101.3%
Legal Costs Recovered			45,000	37,818	84.0%
Other Reimbursements			(5,000)	5,000	-100.0%
Interest Write Off			(1,000)	0	0.0%
			<b>35,130,855</b>	<b>35,090,315</b>	
<b>Other Revenue</b>					
Exempt Bins - Non Rated Properties			147,819	147,732	99.9%
Commercial / Residential Additional Bins			176,820	159,140	90.0%
Swimming Pools Inspection Fees			14,000	13,111	93.7%
			<b>35,469,494</b>	<b>35,410,299</b>	
<b>Opening Balance</b>				<b>432,241</b>	
<b>Total Collectable</b>			<b>35,469,494</b>	<b>35,842,539</b>	<b>101.05%</b>
<b>Less</b>					
Cash Received				34,097,425	
Rebates Allowed				1,055,868	
Refunds Allowed				0	
<b>Rates Balance To Be Collected</b>			<b>35,469,494</b>	<b>689,246</b>	<b>1.94%</b>
<b>Add</b>					
ESL Debtors				69,429	
Pensioner Rebates Not Yet Claimed				60,316	
ESL Rebates Not Yet Claimed				7,192	
<b>Less</b>					
Deferred Rates Debtors				(95,513)	
<b>Current Rates Debtors Balance</b>				<b>730,670</b>	

**CITY OF VINCENT  
NOTE 8 - DEBTOR REPORT  
FOR THE MONTH ENDED 31 MAY 2019**



DESCRIPTION	CURRENT	31-59 DAYS	60-89 DAYS	OVER 90 DAYS	BALANCE
	\$	\$	\$	\$	\$
DEBTOR CONTROL - HEALTH LICENCES	1,024	(318)	459	46,179	47,345
DEBTOR CONTROL - RUBBISH CHARGES	0	0	0	0	0
DEBTOR CONTROL - CASH IN LIEU CAR PARKING *	10,430	0	123	225,300	235,853
DEBTOR CONTROL - PROPERTY INCOME	(26,978)	9,554	20,761	35,851	39,189
DEBTOR CONTROL - RECOVERABLE WORKS	(9,606)	0	0	0	(9,606)
DEBTOR CONTROL - BEATTY PARK LEISURE CENTRE	1,350	0	0	0	1,350
DEBTOR CONTROL - OTHER	11,033	0	6,576	65,055	82,665
DEBTOR CONTROL - % ART CONTRIBUTIONS	0	0	25,133	0	25,133
DEBTOR CONTROL - GST	(97,770)	230,593	(98,904)	98,904	132,823
DEBTOR CONTROL - INFRINGEMENT *	220,410	94,529	127,646	1,297,980	1,740,565
PROVISION FOR DOUBTFUL DEBT	(139,788)	0	0	(146,832)	(286,620)
<b>TOTAL DEBTORS OUTSTANDING AS AT 31/05/2019</b>	<b>(29,895)</b>	<b>334,360</b>	<b>81,794</b>	<b>1,622,437</b>	<b>2,008,696</b>

UNDERGROUND POWER (currently being investigated as probable write off)	0
ACCRUED INCOME	65,350
ACCRUED INTEREST	267,424
PREPAYMENTS	51,426
<b>TOTAL TRADE AND OTHER RECEIVABLES</b>	<b>2,392,896</b>

DATE	DEBTOR OVER 90 DAYS	AMOUNT	DEBT DETAILS	Comments
25/02/2015	Subiaco Football Club	16,202.10	Turf maintenance & top dressing	Negotiations between DCS, DCE and the club.
25/02/2015	East Perth Football Club	19,398.04	Turf maintenance & top dressing	Negotiations between DCS, DCE and the club.
04/11/2016	C Caferelli	28,600.00	Breaches of Planning Development Act	Have been handed over to FER.
22/08/2018	C D Hunter	14,655.25	Cost for court case	Have been handed over to FER.
21/01/2019	Matthew Slinger	21,800.30	Cost for court fine	Have been handed over to FER.
<b>BALANCE OF 60 DAY DEBTORS OVER \$500.00</b>		<b>100,655.69</b>		

\* Administration has created an action plan to resolve these debtors.

CITY OF VINCENT  
NOTE 9 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION  
AS AT 31 MAY 2019



	Current Budget 2018/19 \$	YTD Budget May-19 \$	YTD Actuals May-19 \$	YTD Actuals May-18 \$	Month Actuals May-19 \$	Month Actuals May-18 \$
<b>ADMINISTRATION</b>						
Revenue	0	0	0	0	0	(0)
Expenditure	0	0	0	4,513	0	0
Surplus/(Deficit)	0	0	0	4,513	0	0
<b>SWIMMING POOLS AREA</b>						
Revenue	2,536,892	2,381,730	2,303,930	2,024,447	183,954	147,073
Expenditure	(2,967,940)	(2,702,978)	(3,684,831)	(3,669,077)	(322,643)	(323,119)
Surplus/(Deficit)	(431,048)	(321,248)	(1,380,901)	(1,644,630)	(138,688)	(176,045)
<b>SWIM SCHOOL</b>						
Revenue	2,304,102	2,108,525	2,078,673	1,336,639	199,400	125,861
Expenditure	(2,560,372)	(2,326,190)	(1,629,993)	(981,304)	(148,174)	(92,420)
Surplus/(Deficit)	(256,270)	(217,665)	448,680	355,335	51,225	33,441
<b>CAFÉ</b>						
Revenue	1,012,309	949,011	909,925	630,250	76,668	42,511
Expenditure	(1,437,816)	(1,326,929)	(1,002,947)	(780,422)	(74,129)	(60,797)
Surplus/(Deficit)	(425,507)	(377,918)	(93,023)	(150,172)	2,539	(18,286)
<b>RETAIL SHOP</b>						
Revenue	578,284	540,394	511,066	458,589	31,891	23,670
Expenditure	(479,080)	(441,637)	(439,124)	(348,001)	(41,324)	(26,065)
Surplus/(Deficit)	99,204	98,757	71,942	110,588	(9,433)	(2,395)
<b>HEALTH &amp; FITNESS</b>						
Revenue	562,554	519,049	498,820	1,426,748	48,294	123,699
Expenditure	(1,583,388)	(1,447,999)	(1,486,938)	(1,225,880)	(134,605)	(99,846)
Surplus/(Deficit)	(1,020,834)	(928,950)	(988,118)	200,868	(86,311)	23,853
<b>GROUP FITNESS</b>						
Revenue	323,206	295,336	271,862	579,565	26,328	51,626
Expenditure	(737,755)	(678,599)	(638,731)	(525,060)	(57,664)	(52,488)
Surplus/(Deficit)	(414,549)	(383,263)	(366,869)	54,505	(31,336)	(861)
<b>AQUAROBICS</b>						
Revenue	57,477	52,174	50,762	206,636	3,608	17,152
Expenditure	(93,848)	(85,179)	(214,653)	(138,998)	(18,450)	(11,560)
Surplus/(Deficit)	(36,371)	(33,005)	(163,891)	67,638	(14,843)	5,592
<b>CRECHE</b>						
Revenue	243,776	222,793	226,296	57,289	23,885	4,856
Expenditure	(752,600)	(670,039)	(463,691)	(293,776)	(39,432)	(25,775)
Surplus/(Deficit)	(508,824)	(447,246)	(237,395)	(236,488)	(15,547)	(20,919)
Net Surplus/(Deficit)	(2,994,199)	(2,610,538)	(2,709,574)	(1,237,843)	(242,394)	(155,621)
Less: Depreciation	(1,125,852)	(1,037,910)	(1,039,943)	(1,041,927)	(94,669)	(96,766)
Cash Surplus/(Deficit)	(1,868,347)	(1,572,628)	(1,669,631)	(195,915)	(147,725)	(58,855)

## 7.4 ADOPTION OF 2019/20 ANNUAL BUDGET

TRIM Ref: D19/86827

Author: John Paton, Executive Manager - Office of the CEO

Authoriser: David MacLennan, Chief Executive Officer

Attachments:

1. Draft Budget 2019/20 - Commentary [↓](#) 
2. Financial Statements 2019/20 Budget [↓](#) 
3. Draft Capital Budget 2019/20 [↓](#) 
4. Summary of Draft Income and Expenditure by Directorate [↓](#) 
5. Fees and Charges Schedule 2019/20 [↓](#) 

## RECOMMENDATION:

That Council BY ABSOLUTE MAJORITY:

## 1. BUDGET:

Pursuant to the provisions of Section 6.2(1) of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the City of Vincent Annual Budget as detailed in Attachments 2 and 3 for the 2019/20 financial year, which includes:

- 1.1 Statement of Comprehensive Income by Nature or Type showing a net result for that year of (\$2,177,557) as detailed on Attachment 2 page 2;
- 1.2 Statement of Comprehensive Income by Program showing a net result for that year of (\$2,177,557) as detailed on Attachment 2 page 4;
- 1.3 Statement of Cash Flows showing a net cash provided by operations of \$7,136,927 and net decrease in cash held of \$10,372,597 as detailed on Attachment 2 page 6;
- 1.4 Rate Setting Statement by Program showing an amount required to be raised from rates of \$35,520,228 as detailed on Attachment 2 page 7;
- 1.5 Transfers to/from Reserves as detailed on the Cash Backed Reserves Statement showing a 30 June 2020 Closing Balance of \$8,139,442 as detailed on Attachment 2 page 20;
- 1.6 Notes to and forming part of the Budget as included in Attachment 2; and
- 1.7 Capital Works Program showing a total of \$14,775,377 (including 2018/19 carry forward projects) as detailed on Attachment 3 pages 1 – 4.

## 2. RATES:

NOTES consideration of the submission received in response to the Notice published in accordance with section 6.36(1) of the *Local Government Act 1995* and for the purpose of yielding up the deficiency disclosed by the Budget adopted in 1 above, Council pursuant to Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*, IMPOSES the following differential general rates and minimum payments on Gross Rental Values:

## 2.1 General Rates

- Residential 6.663 cents in the dollar
- Commercial Vacant 12.817 cents in the dollar
- Other 6.718 cents in the dollar

## 2.2 Minimum Payments

- Residential \$1,214.30
- Commercial Vacant \$1,537.40
- Other \$1,214.30

## 2.3 RATE PAYMENT OPTIONS:

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the following due dates for payment in full by instalments:

	INSTALMENT	DATE
(a)	Due Date/First instalment	26 August 2019
(b)	Second instalment	29 October 2019
(c)	Third instalment	7 January 2020
(d)	Fourth instalment	10 March 2020

## 2.4 INSTALMENT AND ARRANGEMENTS, ADMINISTRATION FEES AND INTEREST CHARGES:

2.4.1 Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS an instalment administration charge of \$13.00 per instalment for payment of rates by instalments, to apply to the second, third and fourth instalment; and

2.4.2 Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS an interest rate of 5.5% where the owner has elected to pay rates through an instalment option;

## 2.5 LATE PAYMENT INTEREST ON OVERDUE RATES AND AMOUNTS:

ADOPTS an interest rate of 11% per annum, calculated daily from the due date and continuing until the date of payment on overdue:

2.5.1 rates in accordance with Section 6.51(1) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, subject to Section 6.51(4) of the *Local Government Act 1995*; and

2.5.2 amounts due to the City in accordance with Section 6.13 of the *Local Government Act 1995*;

Subject to the following exclusions - deferred rates, current instalment amounts not yet due under instalment payment options, registered pensioner portions and current government pensioner rebate amounts;

## 3. RUBBISH CHARGE:

Pursuant to Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, ADOPTS the following annual charges for the removal of domestic waste and recycling for all non-rateable properties receiving the service:

- 660L weekly waste collection \$1,064

- 240L weekly waste collection \$386
- 140L weekly waste collection \$243
- 240L fortnightly recycling collection \$101
- 360L fortnightly recycling collection \$133

#### 4. REPORTING OF BUDGET VARIANCES:

Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the monthly reporting variance for the 2019/20 financial year of 10% or more, where that variance is also more than \$20,000;

#### 5. FEES AND CHARGES:

Pursuant to Section 6.16 of the *Local Government Act 1995*, ADOPTS the Schedule of Fees and Charges included in Attachment 5; and

#### 6. RATES WAIVER:

Pursuant to Section 6.47 of the *Local Government Act 1995*, WAIVES the 2019/20 local government rates for the following groups:

• Floreat Athena Soccer Club	Litis Stadium	\$24,367.53
• Leederville Cricket Club Inc	Britannia Reserve	\$2,384.89
• Earlybirds Playgroup Inc	87 The Boulevarde	\$1,214.30
• Highgate Forrest Park Playgroup	Forrest Park	\$2,072.50
• Volleyball WA	Royal Park	\$3,749.99
• North Perth Community Garden	Woodville Reserve	\$1,214.30
• Vincent Men's Shed	Woodville Reserve	\$1,356.36
• North Perth Bowling Club	Woodville Reserve	\$3,559.87
• North Perth Tennis Club	Woodville Reserve	\$2,583.07
• Tennis Seniors WA	Robertson Park	\$6,220.87
• Forrest Park Croquet Club	Forrest Park	\$5,072.09
• Perth Soccer Club	Forrest Park	\$1,615.68
• Perth Soccer Club	Dorrien Gardens	\$18,612.89
• Azzurri Bocce Club	Dorrien Gardens	\$4,804.04
• Loftus Community Centre	Loftus Centre	\$6,368.33
• Gymnastics WA Inc.	Loftus centre	\$13,730.58
• Loton Park Tennis Club	Loton Park	\$2,855.15
• Leederville Tennis Club	Richmond St Leederville	\$3,352.28
• East Perth Football Club Inc	Leederville Oval	\$10,837.45
• Subiaco Football Club Inc	Leederville Oval	\$12,794.61
• North Perth Playgroup Inc	15 Haynes Street, North Perth	\$1,214.30
• Mount Hawthorn Toy Library Inc	Mt Hawthorn Community Centre	\$1,214.30
• Mount Hawthorn Playgroup Inc	Mt Hawthorn Community Centre	\$1,214.30
• Floreat Athena Soccer Club Inc	Britannia Reserve	\$2,384.89
• Swimming WA Inc	Beatty Park	\$3,775.52
	<b>TOTAL</b>	<b>\$138,570.09</b>

#### PURPOSE OF REPORT:

To consider for adoption the City's Budget for the 2019/20 financial year, including imposition of differential and minimum rates, adoption of fees and charges and other consequential matters arising from the budget papers.

#### BACKGROUND:

Between 1 June and 31 August each year, local governments are required to prepare and adopt a budget for the financial year. As in past years, in preparing the budget, Administration has compiled and analysed relevant information, held a series of budget workshops with Council Members and invited Community Budget Submissions (CBS) aligned to the priorities in the City's Strategic Community Plan 2018 – 2028

(SCP). The Draft Budget was therefore progressively compiled, in consideration of current circumstances, community submissions and the annual review of the Corporate Business Plan (CBP).

A key part of the budget development is identifying the 'budget deficiency' to be made up from the levying of council rates. Once an estimate of that budget deficiency is known, local governments are required to give local public notice of any intention to levy differential rates.

At the Special Meeting of Council held on 21 May 2019, Council considered a report (Item 4.1) dealing with a proposal to introduce Differential and Minimum Rates in order to fund the budgeted deficit of \$35,466,820.

The following rating strategy was considered:

- 0.5% of the increase would be generated from the annual growth in the rate base;
- 2.9% increase in the rate in the dollar for Residential;
- 1.5% increase to Vacate Commercial and the Other (Commercial/Industrial) category; and
- 2.9% increase to minimum rates.

As a result, the following resolution was adopted:

*That Council:*

1. *ADVERTISES by local public notice, in accordance with Section 6.36(1) of the Local Government Act 1995 for a period of 21 days its intention to levy the following differential rates and minimum rates in 2019/20 and invites submissions on the proposal from electors and ratepayers:*

	<b>2019/20</b>	
<b>Rating Category</b>	<b>Rate in the dollar</b>	<b>Minimum rate</b>
<i>Residential</i>	<i>0.06663</i>	<i>\$1,214.30</i>
<i>Commercial Vacant</i>	<i>0.12817</i>	<i>\$1,537.40</i>
<i>Other</i>	<i>0.06718</i>	<i>\$1,214.30</i>

2. *NOTES any public submissions received in response to 1 above will be presented to Council for consideration.*

The Budget Commentary document has been updated (**Attachment 1**) to monitor progression and provide a consistent overview of the financial position, budget influences and sustainability strategies of the City.

#### **DETAILS:**

The 2019/20 Draft Budget as presented, includes the following components:

- Statutory Budget Statements (**Attachment 2**)
  - Statement of Comprehensive Income by Nature or Type – this statement details the operating income and expenditure categorised by the nature of the income or expenditure, together with non-operating (capital) grants and profit/loss on asset disposal. Details of the 2018/19 Adopted Budget, together with projected (forecast) Actual are included for comparative purposes.
  - Statement of Comprehensive Income by Program – this statement categorises the income and expenditure by the Program (function) it applies to. This schedule also details the distribution of the profit and loss and capital grants by Program.
  - Rate Setting Statement (RSS) – identifies the amount of rates that need to be levied to allow the City to undertake all annual activities, once all income is recognised, non-cash items are adjusted back, Reserve transfers are incorporated and opening and closing balances are factored in.
  - Statement of Cash Flows – this statement reflects how cash and cash equivalents have been generated and used over the reporting period.
  - Explanatory notes to the Statements.
- 2019/20 Draft Capital Budget (**Attachment 3**)
- Summary of Income and Expenditure by Directorate (**Attachment 4**).

- Fees and Charges Schedule (**Attachment 5**)

## Operating Budget

	INCOME STATEMENT BY NATURE OR TYPE								
	2014/15 Audited Actual	2015/16 Audited Actual	2016/17 Audited Actual	2017/18 Audited Actual	2018/19		2019/20	Variance to:	
					Revised Budget	Forecast Actual	Draft Budget	2018/19 Actual	Revised Budget
<b>REVENUE</b>									
Rates	27,478,028	29,601,379	31,234,580	33,377,748	34,561,485	34,157,867	35,586,543	4.2%	3.0%
Operating Grants, Subsidies & Contributions	2,138,565	966,658	1,990,993	2,217,799	659,633	1,673,751	947,389	-43.4%	43.6%
Fees and Charges	19,654,668	19,285,579	18,382,601	18,873,789	19,411,921	19,558,735	19,680,225	0.6%	1.4%
Interest Earnings	907,919	1,106,722	959,203	1,028,880	961,260	1,008,142	1,033,288	2.5%	7.5%
Other Revenue	1,418,990	1,503,562	1,324,228	1,429,638	1,462,365	1,355,878	1,226,243	-9.6%	-16.1%
	<b>51,598,170</b>	<b>52,463,900</b>	<b>53,891,605</b>	<b>56,927,854</b>	<b>57,056,664</b>	<b>57,754,373</b>	<b>58,473,688</b>	1.2%	2.5%
<b>EXPENDITURE</b>									
Employee Costs	(23,287,895)	(24,323,430)	(21,835,574)	(23,248,963)	(24,675,882)	(25,493,467)	(25,440,892)	-0.2%	3.1%
Materials and Contracts	(14,237,564)	(14,999,747)	(15,829,592)	(17,274,514)	(18,686,189)	(16,683,962)	(19,559,718)	17.2%	4.7%
Utility Charges	(1,913,034)	(1,927,414)	(1,808,666)	(1,933,363)	(1,912,150)	(1,953,561)	(1,718,630)	-12.0%	-10.1%
Depreciation on Non-Current Assets	(11,214,551)	(10,089,839)	(9,094,953)	(10,386,679)	(11,157,341)	(11,197,359)	(11,191,787)	0.0%	0.3%
Interest Expenses	(1,163,983)	(1,093,320)	(1,045,540)	(997,101)	(954,449)	(948,240)	(723,058)	-23.7%	-24.2%
Insurance Expenses	(1,137,988)	(923,484)	(874,147)	(829,909)	(675,216)	(707,651)	(534,879)	-24.4%	-20.8%
Other Expenditure	(173,107)	206,804	(2,573,538)	(2,974,253)	(3,360,475)	(2,846,892)	(3,359,584)	18.0%	0.0%
	<b>(53,128,122)</b>	<b>(53,150,430)</b>	<b>(53,062,010)</b>	<b>(57,644,782)</b>	<b>(61,421,702)</b>	<b>(59,831,132)</b>	<b>(62,528,548)</b>	4.5%	1.8%
<b>UNDERLYING OPERATING RESULT</b>	<b>(1,529,952)</b>	<b>(686,530)</b>	<b>829,595</b>	<b>(716,928)</b>	<b>(4,365,038)</b>	<b>(2,076,759)</b>	<b>(4,054,860)</b>		
Non-Operating Grants & Contributions	1,000,136	1,384,622	2,594,651	2,610,635	1,872,868	1,545,504	1,843,230		
Profit/Loss on Asset Disposal	6,694,802	3,487,327	397,062	836,070	437,908	530,474	34,073		
Revaluation	(814,891)	0	0	(3,572,563)					
<b>NET RESULT</b>	<b>5,350,095</b>	<b>4,185,419</b>	<b>3,821,308</b>	<b>(842,786)</b>	<b>(2,054,262)</b>	<b>(781)</b>	<b>(2,177,557)</b>		

The above Table shows the movements in the Operating Budget since 2014/15, with the percentage variation between 2018/19 and the Draft Budget. Key factors contributing to the variations are detailed below:

### REVENUE

Rates:	The budget is reflecting an overall increase of 3.0%, attributed to a 0.5% increase in the rate base and a 2.9% and 1.5% increase in the rate-in-\$ and minimum rate for the Residential and Other category respectively. Growth for 2019/20 is expected to remain similar to 2018/19.
Grants/Subsidies/Contributions:	50% of the 2019/20 Financial Assistance Grant is forecast to be received in advance and recorded as revenue for 2018/19, which is inconsistent with the Revised Budget. A corresponding value has been factored into the Opening Balance for 2019/20. There is also revenue of \$260,000 to recognise a transfer from Trust of Percent for Art contributions, which will in turn be transferred to Reserve.
Fees and Charges	The budget is reflecting a 1.4% increase over the 2018/19 Budget.
Interest Earnings	Overall interest revenue is forecast to increase by 2.5% on the 2018/19 forecast result.
Other Revenue:	Attributable to reimbursements and sundry income. This income area can vary each year depending on circumstances contributing to sundry income.

### EXPENDITURE

Employee Costs:	The Budget is reflecting a 3.1% increase on the prior year Revised Budget, but is closely aligned to the Forecast Actual for 2018/19. The Budget includes a provision for annual salary increments plus a component for additional positions to assist in delivering and enhancing City services.
Materials and Contracts:	A 4.7% increase is proposed, with increases spread across a variety of operational areas, including one-off expenses for the 2019 local government elections and triennial GRV revaluation. This budget also commits significant funding towards a range of new operating initiatives, with a component carried forward from 2018/19, contributing to the variance between 2018/19 Forecast Actual and Draft Budget.

Utility Charges	A 10% reduction is directly related to savings attributed to the installation of solar panels on four of the city's major buildings.
Interest Expenses	A key feature of the budget is a \$4.2m principal repayment on one of the City's loans. As a result, interest expenses are forecast to reduce by 24% in 2019/20.
Other Expenditure:	Budget is consistent with the previous year.

### Non-Operating Budget

As detailed in the Statement of Comprehensive Income by Nature or Type (and Program), the following Non-Operating transactions are proposed for 2019/20:

- Capital Grants directly associated with the Capital Works Program (including carry forward funding) totalling \$1,843,230;
- Profit on asset disposals of \$241,185. This takes into account the current 'book value' of assets being sold against the total proceeds from the sale. This is a non-cash transaction.
- Loss on asset disposals of \$207,112. As with the above 'profit', this item reflects those assets where the proceeds are lower than the current book value.
- The RSS specifies \$555,000 for Proceeds from Disposal of Assets, which relates to the actual sale/trade-in of plant listed for replacement in the 2019/20 Capital Works Program.

### Financing Activities

The Rate Setting Statement lists the following annual financing activities scheduled for 2019/20:

- Repayment of long term borrowings - loan principal repayments of \$6,132,377, which includes a \$5.2m 'balloon' repayment on Loan No. 2 – 246 Vincent Street, Leederville.
- Proceeds from new borrowings – the above balloon repayment is being funded from a \$4.2m transfer from Reserve, with the residual balance being refinanced over 5 years.
- Transfers to Reserves of \$1,088,515 including a \$500,000 contribution towards the cost of implementation of the FOGO (Food Organic Garden Organics) initiative in 2020/21 and a \$280,000 transfer of cash in lieu contributions for parking and percent for art to the respective reserves. The balance is the transfer and allocation of interest earnings.
- Transfer from Reserves of \$5,597,436, with \$1,380,000 funding capital projects and \$4,217,436 for the loan repayment.

### Capital Budget

The 2019/20 Draft Capital Works Program (**Attachment 3**) lists total new projects to the value of \$10,090,992 as summarised below:

Capital Works Budget 2019/20		Funding Source			
Category	Total	Municipal	Reserve	Grant	Contribution
Land & Buildings	2,326,000	1,942,000	150,000	234,000	0
Infrastructure Assets	5,392,492	3,676,882	450,000	1,265,610	0
Plant and Equipment	1,988,500	1,537,500	0	55,000	396,000
Furniture and Equipment	384,000	384,000	0	0	0
	<b>10,090,992</b>	<b>7,540,382</b>	<b>600,000</b>	<b>1,554,610</b>	<b>396,000</b>

Following a review of the progress of works in 2018/19 an additional amount of Carry Forward projects to the value of \$4,684,385, has been added to the Capital Works Budget. The following Table then summarises the full budget for capital expenditure in 2019/20.

Draft Capital Works Budget 2019/20		Funding Source				23%	58%	19%
Category	Total	Municipal	Reserve	Grant	Contribution	Upgrade	Renew	New
Land & Buildings	3,019,133	2,225,133	560,000	234,000	0	750,000	1,831,000	438,133
Infrastructure Assets	7,297,661	5,314,051	450,000	1,533,610	0	2,078,500	3,624,161	1,595,000
Plant and Equipment	3,608,036	2,544,676	170,000	348,360	545,000	460,510	3,033,786	113,740
Furniture and Equipment	850,547	650,547	200,000	0	0	86,547	142,000	622,000
	<b>14,775,377</b>	<b>10,734,407</b>	<b>1,380,000</b>	<b>2,115,970</b>	<b>545,000</b>	<b>3,375,557</b>	<b>8,630,947</b>	<b>2,768,873</b>

Whilst the carry forward total is significant, it is noted that of the \$1.62m carried forward under Plant and Equipment, orders to the value of \$1.47m have been raised with delivery expected early in 2019/20.

It is also important to note that carry forward projects come forward with their relevant funding, so they have no impact on the demand for rates in 2019/20. In the case of the Municipal funded projects, the equivalent funding is factored into the Opening Balance, whereas the receipt of a Grant and Reserve funding is transferred to be recognised in 2019/20.

### Cash Backed Reserves

The Reserve Fund Statement (**Attachment 2** page 20) and Rate Setting Statement reflect transfers to Reserves of \$1,088,515 (including \$278,688 interest earnings), with the transfer from Reserves totalling \$5,597,436, thereby providing in 2019/20 for a net outflow from the City's Reserves of \$4,508,921.

The transfers from Reserve are funding specific projects listed in the Draft Capital Budget to the value of \$1,380,000, with \$4,217,436 being applied towards the balloon loan repayment referenced above under Financing Activities.

Transfers to Reserves are made up of the following:

- \$278,688 interest earnings from the Reserves and reflects the anticipated income listed in the Operating Budget.
- \$260,200 transfer from Trust to the Percentage for Public Art Reserve.
- \$50,000 transfer to Cash in Lieu Parking Reserve from contributions received.
- \$500,000 transfer to Strategic Waste Management Reserve to contribute towards the implementation costs of the Food Organics Garden Organics (FOGO) service in 2020/21.

### CONSULTATION/ADVERTISING:

Two consultation processes have been implemented in the lead-up to consideration of the annual budget.

#### CONSULTATION 1 Community Budget Submissions aligned to Council Priorities

At the Ordinary Meeting of Council held 16 October 2018, Council adopted the current SCP, which established six strategic priority areas. As in previous years, submissions were invited from the community, aligned to the six Priorities for consideration in the development of the 2019/20 Annual Budget.

Notices were published in the Voice News (9 February) and Guardian Express (12 February), the City's Facebook page, Twitter, E-News and the City's website, with submissions closing on 5 March 2019.

A separate report is listed under this agenda dealing with the outcome of the Community Budget Submissions.

#### CONSULTATION 2 Intention to Implement Differential and Minimum Rates - Section 6.36(1) of the Act

Notices which included relevant details of Council's intention to impose Differential and Minimum Rates and an invitation for submissions from electors and ratepayers in respect to the proposed differential rates were published in the:

- Perth Voice: Saturday, 25 May and 4 June; and
- Guardian Newspapers: Tuesday, 28 May and 1 June.

Additionally, the information was published on the following website pages:

- News item/public notice - <https://www.vincent.wa.gov.au/news/>
- Rates information page - <https://www.vincent.wa.gov.au/council/rates/rates-information.aspx>
- Community Consultations page - <https://www.vincent.wa.gov.au/consultations/>

Submissions were required to be made in writing and provided by 4pm 14 June 2019.

At the time of preparing this report, the submission was still open, so the information below relates to the submissions received to date. An update will be provided for the Briefing Session.

In response to the invitation, two submissions were received. As Council is required to consider any submissions received before imposing differential rates, a copy of the full submissions have been provided separately to all Council Members, however the key issues raised have been summarised below, along with Administration's comments:

#### **Payam Golestani – Beaufort Street, Mount Lawley (Submission Attached)**

Business conditions for all retailers have been quite challenging ever since the GFC. Over the last several years we have witnessed the permanent closure of some 25 small businesses on Beaufort Street. For the first time in decades, we have vacant properties on Beaufort Street that have been vacant for more than 2 years.

The 2015 Valuer General's GRV valuation of a some 80-100sqm C grade retail space on Beaufort Street is \$40,000 - \$50,000 PA. If that valuation was taken to be correct why is it that we cannot achieve a successful lease at that rate or even at 50% of that amount since 2015?

Despite the tough retail environment the variable outgoings which largely comprised of Council Rates have become a major impediment once its factored into the overall cost of leasing a vacant space.

It is on these basis that I propose if Vincent Council is not prepared to help us to increase the foot traffic on Beaufort Street, please please remove the shackles which hinders the very survival of day trading on Beaufort Street.

I urge the Council to reduce the rates by 50% - 80% for businesses directly fronting Beaufort Street to let them survive and allow new business to get established – in time you will be proven that as a result of your foresight you will help creating a vibrant ribbon development, which we all love to see - we will see more business activity more residential developments increased investments in capital and labour and general improvements in statics and street appeal of business thus increasing inflow of more residents in the area - this will translate directly into more revenue for Vincent Council in fullness of time.

#### Administration Comment

Rates are levied based on land use or zoning, not by location, therefore it is not possible to impose a differential rate based on a specific location or area. In addition, whilst the budget deficiency equates to a requirement for an additional 3%, of which growth will deliver 0.5%, consideration was given to the economic climate and therefore the rating strategy recommended a modest 1.5% increase to commercial properties and a 2.9% increase for residential.

#### **John Siamos – Salisbury Street, Leederville (Submission Attached)**

I write to request that the City of Vincent review the change to the differential rates advertised and submitted to council on 21 May 2019 at a Special Council Meeting.

The meeting stated that the City intends to increase rates by 2.9% for the 2019/20 year. The document also shows that the council has increased rates since 2017 by 2.9%, 2.7% and 3.0% last year. I believe that the City is not managing its funds and expenditure prudently with such increases well above Perth Inflation and Perth wages growth rates. As ratepayers we expect the council to manage within the economic conditions that present themselves each and every year, just as landowners and families are expected to do.

I therefore request that for the 2019/20 year, the City reduce the stated increase to be in line with Perth inflation rate, as the City has already charged well over that benchmark for the past three years.

Administration Comment

The Consumer Price Index (CPI) measures changes in the prices paid by consumers for a basket of goods and services. Whilst that may be a useful indicator of price changes for the average consumer, it is not a consistent and accurate measure of the cost increases impacting on a local government due to the broad range of services provided. In view of that, a Local Government Cost index (LGCI) has been developed which takes into account components such as WA Wage Price Index, Road and Bridge Construction, Non-Residential Building, CPI, Machinery and Equipment, Electricity and Street Lighting.

The Western Australian Local government Association (WALGA), in its 24 May 2019 Economic Briefing publication, provided an updated LGCI forecast which provided:

Year	LGCI
2018/19	1.7%
2019/20	1.8%
2020/21	2.7%
2021/22	3.5%

As with any Index, it is indicative only and each local government has its own factors that need to be considered. One important factor is revenue levels, which can vary significantly. In this respect it is noted that the City of Vincent has been experiencing relatively stable growth for a number of years, which has delivered on average a 1.7% increase to rate revenue each year, however the rate base has only grown by 0.5% during 2018/19.

**LEGAL/POLICY:**

The following clauses from the *Local Government Act 1995* are relevant to the preparation of the Annual Budget.

**6.2. Local government to prepare annual budget**

- (1) *During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt\*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

\* *Absolute majority required.*

- (2) *In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —*
- (a) *the expenditure by the local government; and*
  - (b) *the revenue and income, independent of general rates, of the local government; and*
  - (c) *the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.*
- (3) *For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.*
- (4) *The annual budget is to incorporate —*
- (a) *particulars of the estimated expenditure proposed to be incurred by the local government; and*
  - (b) *detailed information relating to the rates and service charges which will apply to land within the district including —*
    - (i) *the amount it is estimated will be yielded by the general rate; and*
    - (ii) *the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;*

and

- (c) *the fees and charges proposed to be imposed by the local government; and*
  - (d) *the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and*
  - (e) *details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and*
  - (f) *particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and*
  - (g) *such other matters as are prescribed.*
- (5) *Regulations may provide for —*
- (a) *the form of the annual budget; and*
  - (b) *the contents of the annual budget; and*
  - (c) *the information to be contained in or to accompany the annual budget.*

### **6.36. Local government to give notice of certain rates**

- (1) *Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.*
- (2) *A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).*
- (3) *A notice referred to in subsection (1) –*
- (a) *may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and*
  - (b) *is to contain –*
    - (i) *details of each rate or minimum payment the local government intends to impose; and*
    - (ii) *an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and*
    - (iii) *any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed; and*
  - (c) *is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.*
- (4) *The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.*
- (5) *Where a local government —*
- (a) *in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or*
  - (b) *proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),*

*it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.*

### **Fees and Charges**

The fees and charges schedule has been reviewed in conjunction with the Budget development. The following provisions are relevant to the implementation of fees and charges.

### **6.16. Imposition of fees and charges**

- (1) *A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

\* *Absolute majority required.*

(3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) *imposed\* during a financial year; and*
- (b) *amended\* from time to time during a financial year.*

\* *Absolute majority required.*

#### **RISK MANAGEMENT IMPLICATIONS:**

**Moderate:** The 2019/20 Budget is based on the best information available and considered to be a reasonable and prudent representation of the financial performance for the year ahead.

#### **STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

##### Innovative and Accountable

*Our resources and assets are planned and managed in an efficient and sustainable manner.*

*Our community is aware of what we are doing and how we are meeting our goals*

*We are open and accountable to an engaged community*

#### **SUSTAINABILITY IMPLICATIONS:**

A review of the Long term Financial Plan (LTFP) is being undertaken, based on available data, to gain a general understanding of the City's financial position going forward based on maintaining service levels and the capacity to manage the activities detailed in the Corporate Business Plan, together with a projected capital works program.

Administration notes that the robustness of the LTFP is impacted by the extent of asset data available to support the City's asset management planning, in order to define and effectively plan for asset renewal/replacement requirements over the longer term. Updated asset data is being compiled for inclusion in the current review of the LTFP.

#### **FINANCIAL/BUDGET IMPLICATIONS:**

Subject to Adoption of the Budget on 25 June 2019, the Rates notices will be distributed from 19 July 2019.

Fees and Charges will be updated following the Budget adoption, unless otherwise set by a statutory authority to commence on any other date.

#### **COMMENTS:**

The 2019/20 Draft Budget is continuing to build on a prudent and sustainable approach.

The Capital Budget includes a total level of planned expenditure of \$14,775,377 which is fully funded within the City's Rate Setting Statement.

It is of note that the RSS included with the Differential Rating Strategy report presented to the Special Meeting of Council held 8 May 2018, identified an amount to be raised from rates of \$35,466,820 assuming an Opening Balance of \$1,404,397.

The current RSS (**Attachment 2**) identifies a demand for rates is \$34,520,228. Key changes from that presented to Council on 21 May 2019 are:

- Total Rates of \$35,586,543, delivering an end of year surplus of \$66,315.
- Carry forward capital projects to the value of \$4,684,385 have been added to the existing works program listed under Investing Activities;

- Non-operating Grants include grant funding directly linked to the carry forward projects totalling \$1,843,230;
- Proceeds from sale of plant and equipment increased from \$406,000 to \$555,000 to add to proceeds related to sale of plant carried forward from 2018/19;
  - 1.
- Transfers from Reserve have been increased to add funding directly linked to the carry forward projects bringing the total to \$5,597,436;
- Transfer to Reserves increased to \$1,088,515;
- The surplus Opening Balance for 2019/20 has been increased from \$1,404,397 to \$5,929,991. The opening surplus balance of \$5,929,991 is attributable to:
  - \$4,072,693 Municipal funding for carry forward operating and capital projects
  - \$811,472 Estimated surplus from 2018/19 Capital Works program
  - \$522,726 Restricted grants received in advance
  - \$522,360 50% advance of the 2019/20 Financial Assistance Grant

The Closing Balance for 2018/19 is an estimate, as is the forecast for carry forward projects. Each of these will be submitted to Council for review following the annual audit of the 2018/19 Financial Statements. In the interim, the estimates are considered reasonable for calculation of the 2019/20 Opening Balance. Excluding the carry forward funding and Financial Assistance Grant, which is essentially income received in advance, the Opening Balance is bringing forward approximately \$811,472 funding to offset demand from rates.

#### Local Government Properties - Rates Waiver

The Act provides that:

##### 6.26. *Rateable land*

(1) *Except as provided in this section all land within a district is rateable land.*

Subsection (2) then goes on to specify the nature of properties that are exempt, which in essence includes:

- (a) Crown Land being used for a public purpose or is unoccupied;
- (b) Local government land used for a local government purpose;
- (c) Regional local government land used for that Regional Local Government's purposes;
- (d) Land used exclusively for a religious body as a place of worship, residence of a minister, a convent, nunnery or monastery or occupied exclusively by a religious brotherhood or sisterhood;
- (e) Land used exclusively by a religious body as a school;
- (f) Land used exclusively as a non-government school;
- (g) Land used exclusively for charitable purposes;
- (h) Land vested in trustees for agricultural and horticultural show purposes;
- (i) Land owned by Co-operative Bulk Handling Limited;
- (j) Land exempt from rates under any other written law;
- (k) Land which is declared by the Minister to be exempt from rates.

Notwithstanding whether the land can be exempt from rates under the above, Council is entitled to consider waiving a rate in accordance with section 6.47 of the Act:

##### 6.47. *Concessions*

*Subject to the Rates and Charges (Rebates and Deferrals) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive\* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

\* Absolute majority required.

In recent years, Council has waived the rate on a range of City properties leased to various community and sporting groups. This approach is not uncommon with other local governments, although there is a range of treatments applied. If a waiver is to be considered, it is necessary for it to be considered at the time of the adoption of the budget. Accordingly, Administration has proposed a recommendation to give Council the opportunity to expressly waive the rates for individual leased local government properties that do not meet any of the defined exemption criteria under section 6.26 (2) of the Act.

It should be noted, that the value of these rates (totalling \$138,570.09) has been calculated into the Rates modelling. Also, waiving of the Rates does not impact on the liability for the Emergency Services Levy or the City's Waste Collection Service provided.



**CITY OF VINCENT**

**2019/20**

**BUDGET DEVELOPMENT**

**COMMENTARY**

## 2019/20 DRAFT BUDGET - COMMENTARY

## TABLE OF CONTENTS

EXECUTIVE SUMMARY .....	2
1 BUDGET PREPARATION.....	3
1.1 Budget Process and Timetable .....	3
2. BUDGET DEVELOPMENT FRAMEWORK .....	4
2.1 Legislative Requirements .....	4
3 STATUTORY BUDGET .....	5
4 2018/19 FORECAST FINANCIAL OUTCOMES.....	6
5 OPERATING BUDGET 2019/20 .....	7
5.1 Income statement – revenue and expenditure.....	7
5.2 Financing Activities.....	8
5.3 Non-Operating Budget .....	8
6 CAPITAL BUDGET 2019/20.....	9
6.1 General Observation .....	9
6.2 2019/20 Capital Works Programme .....	9
7 RATING STRATEGY .....	10
7.1 Legislation.....	10
7.2 Background.....	10
7.3 Minimum Rates .....	11
7.4 Differential Rates.....	11
7.5 Rating Benchmark .....	12
7.6 2019/20 Rates .....	13
7.7 Pensioner Concession.....	13

## 2019/20 DRAFT BUDGET - COMMENTARY

### EXECUTIVE SUMMARY

---

The 2019/20 draft budget is being developed in an environment of identified immediate and longer term responses to maintenance and upgrade of the City of Vincent's infrastructure, and a need to drive costs down based on improved efficiencies of practices and use of resources. The 2019/20 draft budget is a prudent budget, which will provide for the City to continue to deliver to the standard our ratepayers and residents expect while concurrently demonstrating sensible use of funds available from various sources including rates revenue.

The following is contained within this Budget Commentary document, to assist in understanding the process and outcomes of the 2019/20 budget development:

- A summary timeline of the workshops and meetings held with Council to finalise the detail of the budget
- A summary of the legislative requirements for local government budget development frameworks
- An overview of the financial statements contained within the statutory budget document
- Information on the 2018/19 forecast financial outcomes
- Summaries of the operating and capital budgets for 2019/20
- An overview of the 2019/20 rating strategy.

The 2019/20 draft budget is one element of a framework that facilitates robust financial management while acknowledging the importance of the outcomes of the City of Vincent. Other elements of this framework include:

- Community Budget Submissions process and outcomes (25 June 2019 Council Agenda)
- Corporate Business Plan process and outcomes (currently being reviewed)
- Strategic Community Plan 2018 – 2028 (adopted by Council 16 October 2018)
- Long Term Financial Plan (currently being reviewed)

**2019/20 DRAFT BUDGET - COMMENTARY****1 BUDGET PREPARATION****1.1 Budget Process and Timetable****30 January 2019 - Budget Workshop 1**

- Budget process overview and timeline
- Separate waste charge discussion
- Asset Management Plan update
- Councillor and community budget submissions

**19 February 2019 - Budget Workshop 2**

- Capital and New Operating Initiatives submissions

**19 March 2019 – Budget Workshop 3**

- Workforce Plan update
- Proposed Fees and Charges
- Council Member Budget Submissions
- Community Budget Submissions
- Capital and new operating initiatives

**7 May 2019 – Budget Workshop 4**

- Rate Setting Statement and Rates modelling
- Capital and new operating initiatives
- Council Member budget submissions
- Community budget submissions
- Review Festival and Events Sponsorship

**21 May 2019 – Special Council Meeting**

- Differential and Minimum Rates (S6.36 of the Act). Approval for advertising (21 day public submission period).

**11 June 2019 – Budget Workshop 5**

- Budget Update with rating submissions
- Budget Newsletter Review
- Workforce Plan Update
- Rate Setting Statement

**18 June 2019 – Council Briefing**

- Draft Budget presented to Council Briefing

**25 June 2019 – Council Meeting**

- Proposed adoption of the Annual Budget, including Differential/Minimum Rates and Fees and Charges.

## 2019/20 DRAFT BUDGET - COMMENTARY

### 2. BUDGET DEVELOPMENT FRAMEWORK

#### 2.1 Legislative Requirements

Section 6.2 of the *Local Government Act 1995* (the Act), prescribes that during the period 1 June and 31 August, local governments are required to prepare and adopt "in the form and manner prescribed" a budget for its municipal fund for the financial year ending 30 June.

In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of –

- (a) the expenditure by the local government; and
- (b) the revenue and income, independent of general rates, of the local government; and
- (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.

The requirements for the Plan for the Future are prescribed in Division 3 Part 5 of the *Local Government (Administration) Regulations 1996*, which prescribes the requirement for:

- the preparation, adoption and periodic review of a Strategic Community Plan for each financial year after 30 June 2013; and
- the preparation, adoption and periodic review of a Corporate Business Plan for each financial year after 30 June 2013.

(see following section on Integrated Planning and Reporting Framework).

The annual budget is to incorporate (S6.2(4)) –

- (a) particulars of the estimated expenditure proposed to be incurred by the local government; and
- (b) detailed information relating to the rates and service charges which will apply to land within the district including –
  - (i) the amount it is estimated will be yielded by the general rate; and
  - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges; and
- (c) the fees and charges proposed to be imposed by the local government; and
- (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and
- (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and
- (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
- (g) such other matters as are prescribed.

## 2019/20 DRAFT BUDGET - COMMENTARY

### 3 STATUTORY BUDGET

The following is a brief description of the key financial tables included in the Draft Budget, contained at **Attachment 2** to the Council Budget Report.

#### **Rate Setting Statement:**

The Rate Setting Statement (RSS) provides a comprehensive overview of the local government's annual financial activity and is pivotal in determining the amount required to be made up from rates and whether a balanced, surplus or deficit budget is being considered for adoption. The RSS includes operating revenue and expenditure (presented at 'program' or function level) inclusive of profit/loss on asset disposal and non-operating grant income, non-cash adjustments, capital income and expenditure, reserve transfers and the anticipated opening and closing balances. The result of all other transactions is the budget deficiency to be made up from rates.

The closing balance for one year corresponds with the opening balance for the subsequent year and is taken into account when calculating the amount needed to be generated from rates.

#### **Statement of Comprehensive Income by Nature or Type:**

This statement focuses purely on operating revenue and expenditure and is disclosed according to nature or type rather than program or function. Expenses are disclosed according to their nature such as depreciation, transports costs, rent expense, wages and salaries etc.

This statement is presented at **Attachment 2** to the draft budget report to Council.

#### **Statement of Comprehensive Income By Program:**

The purpose of the Statement of Comprehensive Income by Program is to enable users to identify the cost of goods and services provided, and the extent to which that cost was recovered from revenues, during the reporting period. The nature of local government is that its major revenue item of general rates is tied, by legislation, to a balance of cash requirements for the municipality for the year. Accordingly, a local government's Statement of Comprehensive Income does not attempt to show a profit or loss on operations.

This statement is presented at **Attachment 2** to the draft budget report to Council.

#### **Statement of Cash Flows:**

Cash flow information provides users of the statement with a basis to assess the ability of an entity to generate cash and cash equivalents and the needs of the City to use those cash flows. The Statement of Cash Flows attempts to predict or profile the local government's cash inflows and outflows, by period, for the coming year.

All cash inflows and outflows should be incorporated into the cash flow forecast including draw downs on loan facilities/loan redemption and capital purchases/asset sales.

This statement is presented at **Attachment 2** to the draft budget report to Council.

## 2019/20 DRAFT BUDGET - COMMENTARY

## 4 2018/19 FORECAST FINANCIAL OUTCOMES

An important element of budgeting is reviewing the current budget (2018/19) and forecasting the anticipated end of year position.

Local Government Operational Guideline Number 08, published by the Department of Local Government and Communities is entitled *Net Current Assets (Opening and Closing Funds) Used in the Annual Budget and the Annual Financial Report*.

The guideline includes the following introduction:

*Elected members and senior staff are well aware of the need for sound financial management of their local government's resources. It is essential that local governments have meaningful and accurate financial information on which to base decisions. A key element of sound financial management is the preparation of the annual budget and this guideline addresses an integral element of the budget process – net current assets (opening funds) carried forward from the previous financial year and closing funds.*

*The calculations of opening funds brought forward at 1 July from the previous financial year, and closing funds carried forward at 30 June into the next financial year in the rate setting statement of the budget, have a direct impact in the determination of the amount of rates to be raised, and whether it is a balanced, surplus or deficit budget.*

The table below demonstrates budgeted against actual opening balances for the previous four years, and the budgeted surplus to be carried forward into 2019/20. It is noted that a major budget correction was required in 2014/15 to deal with the deficit in funding from the prior year.

	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Budget 1 July Opening Balance - Surplus / (Deficit)	\$3,914,577	\$3,199,779	\$576,865	\$4,259,422	\$4,035,268	\$4,829,483
Actual 1 July Opening Balance - Surplus / (Deficit)	(\$3,803,161)	(\$4,758,710)	\$1,007,891	\$4,251,223	\$4,475,025	\$5,524,402
Rating Surplus / (Shortfall)	(\$7,717,738)	(\$7,958,489)	\$431,026	(\$8,199)	\$439,757	\$694,919
Budget 30 June Closing Balance - Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$201,897
Actual 30 June Surplus/(Deficit)	(\$4,758,710)	\$1,007,891	\$4,251,223	\$4,475,025	\$5,524,402	\$5,929,991
Value of Municipal funded carry forwards	\$3,159,827	\$2,065,879	\$1,974,499	\$2,663,776	\$2,083,624	\$4,112,693
Underlying 30 June Surplus/(Deficit)	(\$7,918,537)	(\$1,057,988)	\$2,276,724	\$1,811,249	\$3,440,778	\$1,817,298

\* Actual 30 June 2019 is the estimated end of year result including carry forward funding

The 30 June 2019 estimated surplus includes an unbudgeted provision of \$522,360 in anticipation of receipt of a 50% advance on the 2019/20 Financial Assistance Grant.

## 2019/20 DRAFT BUDGET - COMMENTARY

1

## 5 OPERATING BUDGET 2019/20

## 5.1 Income statement – revenue and expenditure

	INCOME STATEMENT BY NATURE OR TYPE									
	2014/15	2015/16	2016/17	2017/18	2018/19		2019/20	Variance to:		
	Audited Actual	Audited Actual	Audited Actual	Audited Actual	Revised Budget	Forecast Actual	Draft Budget	2018/19 Actual	Revised Budget	
<b>REVENUE</b>										
Rates	27,478,028	29,601,379	31,234,580	33,377,748	34,561,485	34,157,867	35,586,543	4.2%	3.0%	
Operating Grants, Subsidies & Contributions	2,138,565	966,658	1,990,993	2,217,799	659,633	1,673,751	947,389	-43.4%	43.6%	
Fees and Charges	19,654,668	19,285,579	18,382,601	18,873,789	19,411,921	19,558,735	19,680,225	0.6%	1.4%	
Interest Earnings	907,919	1,106,722	959,203	1,028,880	961,260	1,008,142	1,033,288	2.5%	7.5%	
Other Revenue	1,418,990	1,503,562	1,324,228	1,429,638	1,462,365	1,355,878	1,226,243	-9.6%	-16.1%	
	<b>51,598,170</b>	<b>52,463,900</b>	<b>53,891,605</b>	<b>56,927,854</b>	<b>57,056,664</b>	<b>57,754,373</b>	<b>58,473,688</b>	1.2%	2.5%	
<b>EXPENDITURE</b>										
Employee Costs	(23,287,895)	(24,323,430)	(21,835,574)	(23,248,963)	(24,675,882)	(25,493,467)	(25,440,892)	-0.2%	3.1%	
Materials and Contracts	(14,237,564)	(14,999,747)	(15,829,592)	(17,274,514)	(18,686,189)	(16,683,962)	(19,559,718)	17.2%	4.7%	
Utility Charges	(1,913,034)	(1,927,414)	(1,808,666)	(1,933,363)	(1,912,150)	(1,953,561)	(1,718,630)	-12.0%	-10.1%	
Depreciation on Non-Current Assets	(11,214,551)	(10,089,839)	(9,094,953)	(10,386,679)	(11,157,341)	(11,197,359)	(11,191,787)	0.0%	0.3%	
Interest Expenses	(1,163,983)	(1,093,320)	(1,045,540)	(997,101)	(954,449)	(948,240)	(723,058)	-23.7%	-24.2%	
Insurance Expenses	(1,137,988)	(923,484)	(874,147)	(829,909)	(675,216)	(707,651)	(534,879)	-24.4%	-20.8%	
Other Expenditure	(173,107)	206,804	(2,573,538)	(2,974,253)	(3,360,475)	(2,846,892)	(3,359,584)	18.0%	0.0%	
	<b>(53,128,122)</b>	<b>(53,150,430)</b>	<b>(53,062,010)</b>	<b>(57,644,782)</b>	<b>(61,421,702)</b>	<b>(59,831,132)</b>	<b>(62,528,548)</b>	4.5%	1.8%	
<b>UNDERLYING OPERATING RESULT</b>	<b>(1,529,952)</b>	<b>(686,530)</b>	<b>829,595</b>	<b>(716,928)</b>	<b>(4,365,038)</b>	<b>(2,076,759)</b>	<b>(4,054,860)</b>			
Non-Operating Grants & Contributions	1,000,136	1,384,622	2,594,651	2,610,635	1,872,868	1,545,504	1,843,230			
Profit/Loss on Asset Disposal	6,694,802	3,487,327	397,062	836,070	437,908	530,474	34,073			
Revaluation	(814,891)	0	0	(3,572,563)						
<b>NET RESULT</b>	<b>5,350,095</b>	<b>4,185,419</b>	<b>3,821,308</b>	<b>(842,786)</b>	<b>(2,054,262)</b>	<b>(781)</b>	<b>(2,177,557)</b>			

The above table shows the movements in the Operating Budget since 2014/15, with the percentage variation from 2018/19. Key factors contributing to the variations are detailed below:

**REVENUE**

Rates:

The budget is reflecting an overall increase of 3.0%, attributed to a 0.5% increase in the rate base and a 2.9% and 1.5% increase in the rate-in-\$ and minimum rate for the Residential and Other category respectively. Growth for 2019/20 is expected to remain similar to 2018/19.

Grants/Subsidies/Contributions:

50% of the 2019/20 Financial Assistance Grant is forecast to be received in advance and recorded as revenue for 2018/19, which is inconsistent with the Revised Budget. A corresponding value has been factored into the Opening Balance for 2019/20. There is also revenue of \$260,000 to recognise a transfer from Trust of Percent for Art contributions, which will in turn be transferred to Reserve.

Fees and Charges

The budget is reflecting a 1.4% increase over the 2018/19 Budget.

Interest Earnings

Overall interest revenue is forecast to increase by 2.5% on the 2018/19 forecast result.

Other Revenue:

Attributable to reimbursements and sundry income. This income area can vary each year depending on circumstances contributing to sundry income.

## 2019/20 DRAFT BUDGET - COMMENTARY

### EXPENDITURE

Employee Costs:	The Budget is reflecting a 3.1% increase on the prior year Revised Budget, but is closely aligned to the Forecast Actual for 2018/19. The Budget includes a provision for annual salary increments plus a component for additional positions to assist in delivering and enhancing City services.
Materials and Contracts:	A 4.7% increase is proposed, with increases spread across a variety of operational areas, including one-off expenses for the 2019 local government elections and triennial GRV revaluation. This budget also commits significant funding towards a range of new operating initiatives, with a component carried forward from 2018/19, contributing to the variance between 2018/19 Forecast Actual and Draft Budget.
Utility Charges	A 10% reduction is directly related to savings attributed to the installation of solar panels on four of the city's major buildings.
Interest Expenses	A key feature of the budget is a \$4.2m principal repayment on one of the City's loans. As a result, interest expenses are forecast to reduce by 24% in 2019/20.
Other Expenditure:	Budget is consistent with the previous year.

### 5.2 Financing Activities

The Rate Setting Statement lists the following annual financing activities scheduled for 2019/20:

- Repayment of long term borrowings - loan principal repayments of \$6,132,377, which includes a \$5.2m 'balloon' repayment on Loan No. 2 – 246 Vincent Street, Leederville.
- Proceeds from new borrowings – the above balloon repayment is being funded from a \$4.2m transfer from Reserve, with the residual balance being refinanced over 5 years.
- Transfers to Reserves of \$1,088,515 including a \$500,000 contribution towards the cost of implementation of the FOGO (Food Organic Garden Organics) initiative in 2020/21 and a \$280,000 transfer of cash in lieu contributions for parking and percent for art to the respective reserves. The balance is the transfer and allocation of interest earnings.
- Transfer from Reserves of \$5,597,436, with \$1,380,000 funding capital projects and \$4,217,436 for the loan repayment.

### 5.3 Non-Operating Budget

As detailed in the Statement of Comprehensive Income by Nature or Type (and Program), the following Non-Operating transactions are proposed for 2019/20:

- Capital Grants directly associated with the Capital Works Program (including carry forward funding) totalling \$1,843,230;
- Profit on asset disposals of \$241,185. This takes into account the current 'book value' of assets being sold against the total proceeds from the sale. This is a non-cash transaction.
- Loss on asset disposals of \$207,112. As with the above 'profit', this item reflects those assets where the proceeds are lower than the current book value.
- The RSS specifies \$555,000 for Proceeds from Disposal of Assets, which relates to the actual sale/trade-in of plant listed for replacement in the 2019/20 Capital Works Program.

## 2019/20 DRAFT BUDGET - COMMENTARY

### 6 CAPITAL BUDGET 2019/20

#### 6.1 General Observation

The City of Vincent has historically prepared a 12 month capital works program for incorporation into the annual budget. Best practice would indicate that a minimum 10 year capital works program should be developed for incorporation into the City's 10 Year Long Term Financial Plan (LTFP).

The City is continuing to develop processes to improve the robustness of the capital works program, informed by a comprehensive Asset Maintenance Plan. In line with this, a four year capital works plan was presented during budget workshops that reflected an average capital works program of \$9.0m each year.

#### 6.2 2019/20 Capital Works Programme

The 2019/20 Draft Capital Works Program (**Attachment 3**) lists total new projects to the value of \$10,090,992 as summarised below:

Capital Works Budget 2019/20		Funding Source			
Category	Total	Municipal	Reserve	Grant	Contribution
Land & Buildings	2,326,000	1,942,000	150,000	234,000	0
Infrastructure Assets	5,392,492	3,676,882	450,000	1,265,610	0
Plant and Equipment	1,988,500	1,537,500	0	55,000	396,000
Furniture and Equipment	384,000	384,000	0	0	0
	<b>10,090,992</b>	<b>7,540,382</b>	<b>600,000</b>	<b>1,554,610</b>	<b>396,000</b>

Following a review of the progress of works in 2018/19 and addition of the Carry Forward projects to the value of \$ 4,684,385, the full budget for capital expenditure in 2019/20 is.

Draft Capital Works Budget 2019/20		Funding Source				23%	58%	19%
Category	Total	Municipal	Reserve	Grant	Contribution	Upgrade	Renew	New
Land & Buildings	3,019,133	2,225,133	560,000	234,000	0	750,000	1,831,000	438,133
Infrastructure Assets	7,297,661	5,314,051	450,000	1,533,610	0	2,078,500	3,624,161	1,595,000
Plant and Equipment	3,608,036	2,544,676	170,000	348,360	545,000	460,510	3,033,786	113,740
Furniture and Equipment	850,547	650,547	200,000	0	0	86,547	142,000	622,000
	<b>14,775,377</b>	<b>10,734,407</b>	<b>1,380,000</b>	<b>2,115,970</b>	<b>545,000</b>	<b>3,375,557</b>	<b>8,630,947</b>	<b>2,768,873</b>

The following table provides a comparison of the level of carry forward projects included in previous budgets:

	2016/17 Adopted Budget	2017/18 Adopted Budget	2018/19 Adopted Budget	2019/20 Draft Budget
Total Capital Budget	13,761,598	13,411,320	14,789,424	14,775,377
Carry Forward	3,894,600	3,206,465	3,169,772	4,684,385
Carry Forward %	28.3%	23.9%	21.4%	31.7%

Whilst the carry forward total is significant, it is noted that of the \$1.62m carried forward under Plant and Equipment, orders to the value of \$1.47m have been raised with delivery expected early in 2019/20.

Carry forward projects come forward with their relevant funding, so they have no impact on the demand for rates in 2019/20. In the case of the Municipal funded projects, the equivalent funding is factored into the Opening Balance, whereas the receipt of a Grant and Reserve funding is transferred to be recognised in 2019/20.

## 2019/20 DRAFT BUDGET - COMMENTARY

### 7 RATING STRATEGY

#### 7.1 Legislation

The *Local Government Act 1995* (Part 6, Division 6) and the *Local Government (Financial Management) Regulations 1996* (Part 5) provide the legislative power and framework for the levying of local government rates. Key aspects of the legislation impacting on a rating strategy include:

- Section 6.26 Except as provided in Section 6.26, all land within a district is rateable land;
- Section 6.32 In order to make up the 'budget deficiency', a local government is to impose a general rate which may be imposed either uniformly or differentially. A local government may also impose a specified area rate, a minimum rate and a service charge;
- Section 6.33 A local government may impose a differential general rate (DGR) according to land zoning, land use, whether the land is vacant or not, or a combination of each characteristic;
- Section 6.33 No DGR in each category (UV or GRV) is to be more than twice the lowest DGR, unless approved by the Minister;
- Section 6.34 The amount shown in the Annual Budget as being the amount estimated to be yielded by the general rate is not to vary by +/-10% of the budget deficiency;
- Section 6.35 The local government can impose differential minimum rates, however it is not to be applied to more than 50% of the properties within the district or within each category;
- Section 6.35 A minimum is to be applied separately for each differential rating category where a differential rate is imposed.
- Section 6.35 If a separate DGR is imposed on the basis of vacant land status, a separate minimum rate can be imposed with the approval of the Minister not in accordance with the 50% requirement; and
- Section 6.35 A lesser minimum charge can be applied to any portion of the district, providing the total is less than 50% of the properties on minimum rates (within the district or within the particular category).
- Section 6.36 Before imposing any differential general rates or minimum rates a local government is required to give local public notice of its intention to do so and invite public submissions for a minimum period of 21 days.

#### 7.2 Background

All rateable properties are assigned a value by the Valuer General's Office (VGO) on the basis of either an Unimproved Value or Gross Rental Value (GRV). In Vincent, all rateable properties are assessed by the GRV method. Every three years the VGO undertakes a review of all GRVs and issues the values to local government to apply in the following financial year. The VGO last undertook this exercise for Vincent in 2017/18.

The Rate Setting Statement (RSS) is used to determine the amount of rates required to be raised in any year. This factors in the following financial information:

1. all operating revenue to be received from other sources, including increases in fees and charges and grants etc;
2. forecast operating and capital expenditure;
3. transfers to and from Reserves;
4. other funding sources such as loan funding;
5. forecast Opening position (surplus or deficit).

## 2019/20 DRAFT BUDGET - COMMENTARY

The balance is the Budget Deficiency, which is required to be generated from Rates. Once the amount to be raised from Rates is identified, an equitable rating strategy can then be considered. This involves:

1. determining whether the rate base has changed (increased);
2. considering the effect of a triennial GRV review (if applicable);
3. calculating the preliminary percentage increase from the previous year;
4. considering any changes to the rate distribution model and minimum rates.

### Growth

Vincent has been experiencing a moderate level of growth in the number of rateable properties, which therefore increases the rate base and level of income able to be generated from rates. Whilst an average annual increase of 1.7% has been achieved between 2010 – 2018, the following table reflects a slow down to 0.55%, the lowest increase in rateable properties since 2011/12:

Year (30 June)	Rateable		Increase	
	Properties	Number		%
2019	18834	103		0.55%
2018	18731	383		2.09%
2017	18348	481		2.69%
2016	17867	313		1.78%
2015	17554	283		1.64%
2014	17271	539		3.22%
2013	16732	129		0.78%
2012	16603	31		0.19%
2011	16572	246		1.51%
2010	16326	256		1.59%

### 7.3 Minimum Rates

Minimum rates are imposed to establish the minimum amount any property must pay to contribute to the cost of services provided by a local government, regardless of the value (GRV) of their property. Whilst the Act establishes limits on the percentage of properties to be minimum rated, an optimised Minimum Rate has the potential of delivering a higher yield by category from a lower rate-in-the-dollar. The following table demonstrates the level of minimum rates imposed by the City over the past seven years.

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
Total Rateable Properties	16,603	16,732	17,271	17,554	17867	18,348	18731	18834
Total Rate Revenue (\$)	\$25,362,390	\$27,302,021	\$26,909,021	\$29,396,786	\$30,725,530	\$32,768,090	\$34,403,696	\$35,511,543
Minimum Rate (\$)	\$655.00	\$681.00	\$707.00	\$907.00	\$1,007.00	\$1,100.00	\$1,180.00	\$1,214.30
Number on Minimum Rates	791	761	907	2,125	3,230	4,417	5,818	5,834
Minimum Rates Paid (\$)	\$518,110	\$518,241	\$642,663	\$1,928,896	\$3,252,610	\$4,859,956	\$6,866,496	\$7,085,519
Percentage increase	5.0%	4.0%	3.8%	28.3%	11.0%	9.2%	7.3%	2.9%
\$ Increase	\$31.00	\$26.00	\$26.00	\$200.00	\$100.00	\$93.00	\$80.00	\$34.30

### 7.4 Differential Rates

The rating system is used to determine the share of revenue contributed by each property. Importantly, a reduction provided to any group of ratepayers through the use of differential rates must be borne by increases to other ratepayers. Similarly, a pricing policy for fees and charges that provides high levels of concession for users (low user-pays pricing), will require a corresponding increase from the rating system.

## 2019/20 DRAFT BUDGET - COMMENTARY

Whilst a simple rating system is preferable, in that it is easily communicated, simpler to administer and more readily understood by the community that does not mean a Uniform General Rate is appropriate in all instances. Prior to 2014/15, the City levied a single General Rate and Minimum Rate, however a Differential Rate was adopted as part of the 2014/15 annual budget.

The stated object of the higher Vacant Commercial rate was to encourage the development of vacant land, to increase the street appeal of suburbs and the vibrancy of town centres.

The Act provides that a local government may impose a differential general rate (DGR) according to land zoning, land use, whether the land is vacant or not, or a combination of each characteristic. Although it is not possible to overcome revaluation variations within a use or zoning type such as 'residential', other than separating vacant residential, it is possible to compensate for the variations in values between use or zoning types through the differential rating system.

### 7.5 Rating Benchmark

In developing an equitable rating model, it is useful to undertake a comparison with other metropolitan local governments. The following table details how the rate in the dollar and waste collection charges (where they are applied separately) imposed in 2018/19 impact on the rate levied on an individual residential property at a nominated Gross Rental Value (GRV) of \$22,245.

2018/19 Residential Rating Category Comparison table								
Council	Rate in \$	Minimum Rates	Waste Charge	Security	Total		Ranking based on:	
					Total Minimum Payable	Rates based on a GRV of \$22,245	Minimum	\$22,245
Perth	5.740300	\$ 705.00	\$ 313.65		\$ 1,018.65	\$ 1,590.58	1	11
East Fremantle	6.831000	\$ 1,080.00	\$ -		\$ 1,080.00	\$ 1,519.56	2	8
Cottesloe	6.182000	\$ 1,122.00	\$ -		\$ 1,122.00	\$ 1,375.19	3	1
Belmont	5.242300	\$ 825.00	\$ 313.32		\$ 1,138.32	\$ 1,479.47	4	7
Vincent	6.475000	\$ 1,180.00	\$ -		\$ 1,180.00	\$ 1,440.36	5	5
Mosman Park	6.635200	\$ 885.00	\$ 322.50		\$ 1,207.50	\$ 1,798.50	6	18
Stirling	4.967000	\$ 845.00	\$ 345.00	\$ 30.00	\$ 1,220.00	\$ 1,449.91	7	6
Bayswater	6.210000	\$ 880.00	\$ 347.85		\$ 1,227.85	\$ 1,729.26	8	15
Canning	4.537000	\$ 800.00	\$ 374.00	\$ 55.50	\$ 1,229.50	\$ 1,383.26	9	2
Victoria Park	8.400000	\$ 1,233.00	\$ -		\$ 1,233.00	\$ 1,868.58	10	22
Joondalup	5.465600	\$ 889.00	\$ 346.00		\$ 1,235.00	\$ 1,561.82	11	10
South Perth	6.661200	\$ 984.00	\$ 305.00		\$ 1,289.00	\$ 1,786.78	12	17
Swan	7.412400	\$ 880.00	\$ 418.00		\$ 1,298.00	\$ 2,066.89	13	27
Claremont	6.354700	\$ 1,302.00	\$ -		\$ 1,302.00	\$ 1,413.60	14	3
Gosnells	6.391000	\$ 962.00	\$ 341.00		\$ 1,303.00	\$ 1,762.68	15	16
Fremantle	7.203000	\$ 1,320.00	\$ -		\$ 1,320.00	\$ 1,602.31	16	12
Kwinana	7.999000	\$ 1,036.00	\$ 286.00		\$ 1,322.00	\$ 2,065.38	17	26
Melville	6.436998	\$ 1,269.47	\$ -	\$ 56.40	\$ 1,325.87	\$ 1,431.91	18	4
Mundaring	8.194800	\$ 841.00	\$ 495.00		\$ 1,336.00	\$ 2,317.93	19	29
Wanneroo	6.496300	\$ 971.00	\$ 410.00		\$ 1,381.00	\$ 1,855.10	20	20
Peppermint Grove	7.769000	\$ 1,385.00	\$ -		\$ 1,385.00	\$ 1,728.21	21	14
Cockburn	7.458000	\$ 1,328.00	\$ -	\$ 80.00	\$ 1,408.00	\$ 1,659.03	22	13
Kalamunda	5.931000	\$ 884.00	\$ 539.00		\$ 1,423.00	\$ 1,858.35	23	21
Cambridge	5.841440	\$ 953.00	\$ 500.00		\$ 1,453.00	\$ 1,799.43	24	19
Bassendean	7.230000	\$ 1,095.00	\$ 365.00		\$ 1,460.00	\$ 1,973.31	25	25
Armadale	8.485000	\$ 1,161.00	\$ 377.50		\$ 1,538.50	\$ 2,264.99	26	28
Rockingham	7.009580	\$ 1,158.00	\$ 370.00	\$ 35.50	\$ 1,563.50	\$ 1,929.28	27	23
Subiaco	6.559000	\$ 1,165.00	\$ 505.00		\$ 1,670.00	\$ 1,964.05	28	24
Nedlands	5.626400	\$ 1,401.00	\$ 298.00		\$ 1,699.00	\$ 1,549.59	29	9

City of Vincent Residential category median GRV (excluding group housing) is \$20,020

City of Vincent Residential Category mean average GRV is \$22,245

### 2019/20 DRAFT BUDGET - COMMENTARY

In a Residential rating context, the above table demonstrates, that when the Waste Collection charge is factored in, in 2018/19 the City of Vincent:

1. had the fifth lowest Minimum Rate in the metropolitan area; and
2. had the fifth lowest combined Rates/Waste Charge of the 29 local governments listed for a residential property with a GRV of \$22,245 (Vincent's mean GRV).

#### 7.6 2019/20 Rates

The Budget deficit presented on the Rate Setting Statement (**Attachment 2**) is \$35,520,228. This represents an increase of approximately 3% on the City's rate revenue of \$34,157,867 in 2018/19. As properties are developed throughout the year, the City is provided updated valuation data, which is then utilised to issue interim rates. In 2019/20, it is anticipated this growth offset by Rates waivers will provide approximately \$75,000, therefore the balance of the Budget Deficiency will need to be derived from the levying of the Annual Rates.

Approximately 0.5% of this increase will be generated from the annual growth in the rate base. For the balance it is proposed that:

- a 2.9% increase be applied to the 2018/19 rate in the dollar for Residential properties;
- a 1.5% increase be applied to the Other and Commercial Vacant categories; and
- increase the minimum rate for Residential and Other be increased to \$1,214.30 and Commercial Vacant to \$1,537.40; and

Based on the above, the following table demonstrates the Differential and Minimum Rates proposed for 2019/20, with a comparison over the last three years:

Rating Category	2016/17		2017/18		2018/19		Draft 2019/20	
	Rate-in-\$	Minimum	Rate-in-\$	Minimum	Rate-in-\$	Minimum	Rate-in-\$	Minimum
Commercial Vacant	0.11914	\$1,414.00	0.12236	\$1,414.00	0.12628	\$1,494.00	0.12817	\$1,537.40
Residential	0.06124	\$1,007.00	0.06289	\$1,100.00	0.06475	\$1,180.00	0.06663	\$1,214.30
Other	0.06463	\$1,007.00	0.06489	\$1,100.00	0.06619	\$1,180.00	0.06718	\$1,214.30
INCREASE								
Commercial Vacant	2.9%	0.00%	2.7%	0.0%	3.2%	5.7%	1.5%	2.9%
Residential	2.9%	11.0%	2.7%	9.2%	3.2%	7.3%	2.9%	2.9%
Other	2.9%	11.0%	0.4%	9.2%	2.0%	7.3%	1.5%	2.9%

#### 7.7 Pensioner Concession

The Pensioners and Seniors Rebate Scheme is established under *the Rates and Charges (Rebates and Deferments) Act 1992*. The purpose of this scheme is to provide concessions to pensioners and seniors on their local government rates, water service charge and Emergency Service Levy. The concessions available are either a rebate on, or the deferment of, these charges.

**CITY OF VINCENT**  
**DRAFT BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**TABLE OF CONTENTS**

Statement of Comprehensive Income by Nature or Type	2
Basis of Preparation	3
Statement of Comprehensive Income by Program	4
Statement of Cash Flows	6
Rate Setting Statement by Program	7
Rate Setting Statement by Nature or Type	8
Rates and Service Charges	9
Net Current Assets	12
Reconciliation of Cash	14
Fixed Assets	15
Asset Depreciation	17
Borrowings	18
Cash Backed Reserves	20
Fees and Charges	22
Grant Revenue	22
Other Information	23
Interests in Joint Arrangements	24
Trust	25
Significant Accounting Policies - Other	26
Significant Accounting Policies - Change in Accounting Policies	27

**CITY'S VISION**

A sustainable and caring community built with vibrance and diversity.

CITY OF VINCENT

STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30TH JUNE 2020

## BY NATURE OR TYPE

		2019/20	2018/19	2018/19
	NOTE	Budget	Estimated Actual	Budget
		\$	\$	\$
<b>Revenue</b>				
Rates	1(a)	35,586,543	34,157,867	34,717,855
Operating grants, subsidies and contributions	9	947,389	1,673,751	779,453
Fees and charges	8	19,680,225	19,558,735	19,251,366
Interest earnings	10(a)	1,033,288	1,008,142	941,260
Other revenue	10(b)	1,226,243	1,355,878	1,546,630
		58,473,688	57,754,373	57,236,564
<b>Expenses</b>				
Employee costs		(25,440,892)	(25,493,467)	(24,316,824)
Materials and contracts		(19,559,718)	(16,683,962)	(18,617,433)
Utility charges		(1,718,630)	(1,953,561)	(1,852,150)
Depreciation on non-current assets	5	(11,191,787)	(11,197,359)	(10,289,210)
Interest expenses	10(d)	(723,058)	(948,240)	(954,449)
Insurance expenses		(534,879)	(707,651)	(675,216)
Other expenditure		(3,359,584)	(2,846,892)	(2,960,894)
		(62,528,548)	(59,831,132)	(59,666,176)
<b>Subtotal</b>		(4,054,860)	(2,076,759)	(2,429,612)
Non-operating grants, subsidies and contributions	9	1,843,230	1,545,504	1,829,854
Profit on asset disposals	4(b)	241,185	215,814	296,730
Loss on asset disposals	4(b)	(207,112)	(18,673)	(192,155)
Profit on Assets Held for Sale (TPRC Joint Venture)		0	333,333	583,333
		1,877,303	2,075,978	2,517,762
<b>Net result</b>		<b>(2,177,557)</b>	<b>(781)</b>	<b>88,150</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>		<b>(2,177,557)</b>	<b>(781)</b>	<b>88,150</b>

This statement is to be read in conjunction with the accompanying notes.

## FOR THE YEAR ENDED 30TH JUNE 2020

**BASIS OF PREPARATION**

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City of Vincent controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the budget.

**2018/19 ACTUAL BALANCES**

Balances shown in this budget as 2018/19 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

**CHANGE IN ACCOUNTING POLICIES**

On the 1 July 2019 the following new accounting policies are to be adopted and have impacted on the preparation of the budget:

- AASB 15 - Revenue from Contracts with Customers;
- AASB 16 - Leases; and
- AASB 1058 - Income of Not-for-Profit Entities.

Explanation of the changes arising from these standards is provided at Note 14.

**KEY TERMS AND DEFINITIONS - NATURE OR TYPE****REVENUES****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**REVENUES (CONTINUED)****OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**FEES AND CHARGES**

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

**EXPENSES****EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

CITY OF VINCENT

STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30TH JUNE 2020

## BY REPORTING PROGRAM

		2019/20	2018/19	2018/19
	NOTE	Budget	Estimated Actual	Budget
<b>Revenue</b>	1, 8, 9, 10(a),(b)	\$	\$	\$
Governance		41,000	42,012	91,240
General purpose funding		37,607,831	36,721,857	36,669,763
Law, order, public safety		128,950	149,340	162,350
Health		379,280	415,311	350,385
Education and welfare		135,903	139,200	196,115
Community amenities		1,402,345	1,745,640	830,189
Recreation and culture		10,045,133	9,684,786	10,281,322
Transport		8,127,427	8,213,835	8,222,300
Economic services		358,300	324,426	238,250
Other property and services		247,519	317,965	194,650
		58,473,688	57,754,372	57,236,564
<b>Expenses excluding finance costs</b>	5,10(c)(e)(f)(g)			
Governance		(3,861,338)	(2,907,499)	(2,913,252)
General purpose funding		(839,040)	(586,599)	(594,429)
Law, order, public safety		(1,435,802)	(1,633,422)	(1,583,001)
Health		(1,689,208)	(1,138,695)	(1,390,935)
Education and welfare		(1,356,463)	(1,009,676)	(1,239,601)
Community amenities		(13,246,867)	(11,185,726)	(12,714,195)
Recreation and culture		(22,105,297)	(23,425,299)	(22,688,147)
Transport		(13,987,463)	(13,434,545)	(12,839,008)
Economic services		(639,026)	(725,622)	(919,837)
Other property and services		(2,644,986)	(2,835,808)	(1,829,322)
		(61,805,490)	(58,882,891)	(58,711,727)
<b>Finance costs</b>	6, 10(d)			
Recreation and culture		(723,058)	(948,240)	(953,324)
Other property and services		0	0	(1,125)
		(723,058)	(948,240)	(954,449)
<b>Subtotal</b>		(4,054,860)	(2,076,759)	(2,429,612)
Non-operating grants, subsidies and contributions	9	1,843,230	1,545,504	1,829,854
Profit on disposal of assets	4(b)	241,185	215,814	296,730
(Loss) on disposal of assets	4(b)	(207,112)	(18,673)	(192,155)
Reversal of prior year loss on revaluation of assets		0	333,333	583,333
		1,877,303	2,075,978	2,517,762
<b>Net result</b>		<b>(2,177,557)</b>	<b>(781)</b>	<b>88,150</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>		<b>(2,177,557)</b>	<b>(781)</b>	<b>88,150</b>

This statement is to be read in conjunction with the accompanying notes.

| 4

## FOR THE YEAR ENDED 30TH JUNE 2020

**KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

**Governance**

This schedule details costs and revenues associated with Governance of the City. These include Members of Council and other costs involved in supporting members and governing the City.

**General Purpose Funding**

This schedule records details of rate revenue and general purpose grants allocated by the WA Local Government Grants Commission as well as expenditures associated with this (rates collection, investment of funds).

**Law, Order and Public Safety**

This program covers costs associated with animal control, fire prevention and other law, order and public safety services generally associated with local law control.

**Health**

This program covers health administration and inspection, child health clinics, immunisation clinics, food control and pest control services.

**Education and Welfare**

The major costs in this program relate to staff involved in coordinating welfare, disability and youth services and donations to various community welfare groups serving the City. The costs of maintaining pre-school premises are also included.

**Community Amenities**

This program covers activities of household refuse and recycling, other sanitation including public litter bins and bulk rubbish collections as well as town planning and regional development administration, protection of the environment and bus shelters and street furniture.

**Recreation and Culture**

This program covers activities associated with public halls, recreation administration, sportsgrounds, parks and reserves. Beatty Park Leisure Centre, Vincent Library and cultural activities are included.

**Transport**

The principal operating areas here relate to maintenance of paths, drains, street cleaning, verges and medians, roads and kerbs, rights of way, crossovers, street trees and road reserves. Parking control and operation of car parks is also covered.

**Economic Services**

This program covers costs associated with building control and area promotion.

**Other Property and Services**

This program is principally a clearing area where costs associated with public works overheads are accumulated and then subsequently dispersed to other expense areas. Other activities include general administration overheads, plant operation costs, insurance claims and properties held for civic purposes.

CITY OF VINCENT

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30TH JUNE 2020

## BY NATURE OR TYPE

NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget	
	\$	\$	\$	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates	35,586,543	34,157,867	34,725,855	
Operating grants, subsidies and contributions	947,389	1,673,751	779,453	
Fees and charges	19,680,225	19,558,735	19,572,366	
Interest earnings	1,033,288	1,008,142	941,260	
Goods and services tax	0	0	1,013,564	
Other revenue	1,226,243	1,355,878	1,521,630	
	58,473,688	57,754,373	58,554,128	
<b>Payments</b>				
Employee costs	(25,440,892)	(25,493,467)	(23,955,821)	
Materials and contracts	(19,559,718)	(16,683,962)	(19,554,559)	
Utility charges	(1,718,630)	(1,953,561)	(1,852,150)	
Interest expenses	(723,058)	(948,240)	(954,449)	
Insurance expenses	(534,879)	(707,651)	(675,216)	
Goods and services tax	0	0	(1,013,564)	
Other expenditure	(3,359,584)	(2,846,892)	(2,960,894)	
	(51,336,761)	(48,633,773)	(50,966,653)	
<b>Net cash provided by (used in) operating activities</b>	3	7,136,927	9,120,600	7,587,475
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment	4(a)	(7,477,716)	(3,699,078)	(7,009,922)
Payments for construction of infrastructure	4(a)	(7,297,661)	(5,569,513)	(7,779,502)
Non-operating grants, subsidies and contributions used for the development of assets	9	1,843,230	1,545,504	1,829,854
Proceeds from joint venture		0	333,333	583,333
Proceeds from sale of plant & equipment	4(b)	555,000	306,571	475,000
<b>Net cash provided by (used in) investing activities</b>		(12,377,147)	(7,083,183)	(11,901,237)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of borrowings	6(a)	(6,132,377)	(948,228)	(1,017,424)
Proceeds from new borrowings	6(b)	1,000,000	0	428,000
<b>Net cash provided by (used in) financing activities</b>		(5,132,377)	(948,228)	(589,424)
<b>Net increase (decrease) in cash held</b>		(10,372,597)	1,089,189	(4,903,186)
Cash at beginning of year		21,955,208	20,866,019	20,149,537
<b>Cash and cash equivalents at the end of the year</b>	3	<b>11,582,611</b>	<b>21,955,208</b>	<b>15,246,351</b>

This statement is to be read in conjunction with the accompanying notes.

| 6

CITY OF VINCENT

**RATES SETTING STATEMENT  
FOR THE YEAR ENDED 30TH JUNE 2020**
**BY REPORTING PROGRAM**

NOTE	2019/20	2018/19	2018/19	
	Budget	Actual	Budget	
	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>				
<b>Net current assets at start of financial year - surplus/(deficit)</b>	2 (b)(i)	5,929,991	5,524,402	4,829,483
		5,929,991	5,524,402	4,829,483
<b>Revenue from operating activities (excluding rates)</b>				
Governance		41,000	42,012	91,240
General purpose funding		2,021,288	2,563,990	1,951,908
Law, order, public safety		168,751	158,089	215,385
Health		386,779	415,311	355,390
Education and welfare		135,903	190,310	231,115
Community amenities		1,408,540	1,749,211	836,304
Recreation and culture		10,045,133	9,698,704	10,302,207
Transport		8,127,427	8,213,835	8,222,300
Economic services		366,171	324,426	238,250
Other property and services		427,338	789,765	954,673
		23,128,330	24,145,653	23,398,772
<b>Expenditure from operating activities</b>				
Governance		(3,861,338)	(2,913,780)	(2,921,427)
General purpose funding		(839,040)	(586,599)	(594,429)
Law, order, public safety		(1,435,802)	(1,633,422)	(1,583,001)
Health		(1,689,208)	(1,138,695)	(1,390,935)
Education and welfare		(1,356,463)	(1,009,676)	(1,239,601)
Community amenities		(13,246,867)	(11,185,726)	(12,714,195)
Recreation and culture		(22,828,355)	(24,373,539)	(23,641,471)
Transport		(13,988,232)	(13,434,545)	(12,839,008)
Economic services		(639,026)	(738,014)	(919,837)
Other property and services		(2,851,329)	(2,835,808)	(2,014,427)
		(62,735,660)	(59,849,804)	(59,858,331)
Non-cash amounts excluded from operating activities	2 (b)(ii)	11,157,714	11,199,677	9,601,302
<b>Amount attributable to operating activities</b>		(22,519,625)	(18,980,072)	(22,028,774)
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions	9	1,843,230	1,545,504	1,829,854
Proceed from joint venture		0	333,333	583,333
Purchase property, plant and equipment	4(a)	(7,477,716)	(3,699,078)	(7,009,922)
Purchase and construction of infrastructure	4(a)	(7,297,661)	(5,569,513)	(7,779,502)
Proceeds from disposal of assets	4(b)	555,000	306,571	475,000
<b>Amount attributable to investing activities</b>		(12,377,147)	(7,083,183)	(11,901,237)
<b>FINANCING ACTIVITIES</b>				
Repayment of borrowings	6(a)	(6,132,377)	(948,228)	(1,017,424)
Proceeds from new borrowings	6(b)	1,000,000	0	428,000
Transfers to cash backed reserves (restricted assets)	7(a)	(1,088,515)	(2,073,454)	(1,542,713)
Transfers from cash backed reserves (restricted assets)	7(a)	5,597,436	857,062	1,546,190
<b>Amount attributable to financing activities</b>		(623,456)	(2,164,620)	(585,947)
<b>Budgeted deficiency before general rates</b>		(35,520,228)	(28,227,875)	(34,515,958)
<b>Estimated amount to be raised from general rates</b>	1	35,586,543	34,157,867	34,717,855
<b>Net current assets at end of financial year - surplus/(deficit)</b>	2 (b)(i)	<b>66,315</b>	<b>5,929,991</b>	<b>201,897</b>

This statement is to be read in conjunction with the accompanying notes.

| 7

CITY OF VINCENT

RATES SETTING STATEMENT  
FOR THE YEAR ENDED 30TH JUNE 2020

BY NATURE OR TYPE

NOTE	2019/20 Budget	2018/19 Actual	2018/19 Budget	
	\$	\$	\$	
<b>OPERATING ACTIVITIES</b>				
<b>Net current assets at start of financial year - surplus/(deficit)</b>	2 (b)(i)	5,929,991	5,524,402	4,829,483
		5,929,991	5,524,402	4,829,483
<b>Revenue from operating activities (excluding rates)</b>				
Operating grants, subsidies and contributions	9	947,389	1,673,751	779,453
Fees and charges	8	19,680,225	19,558,735	19,251,366
Interest earnings	10(a)	1,033,288	1,008,142	941,260
Other revenue	10(b)	1,226,243	1,355,878	1,546,630
Profit on asset disposals	4(b)	241,185	215,814	296,730
		23,128,330	23,812,320	22,815,439
<b>Expenditure from operating activities</b>				
Employee costs		(25,440,892)	(25,493,467)	(24,316,824)
Materials and contracts		(19,559,718)	(16,683,962)	(18,617,433)
Utility charges		(1,718,630)	(1,953,561)	(1,852,150)
Depreciation on non-current assets	5	(11,191,787)	(11,197,359)	(10,289,210)
Interest expenses	10(d)	(723,058)	(948,240)	(954,449)
Insurance expenses		(534,879)	(707,651)	(675,216)
Other expenditure		(3,359,584)	(2,846,892)	(2,960,894)
Loss on asset disposals	4(b)	(207,112)	(18,673)	(192,155)
Reversal of prior year loss on revaluation of assets		0	333,333	583,333
		(62,735,660)	(59,516,472)	(59,274,998)
<b>Operating activities excluded from budgeted deficiency</b>				
Non-cash amounts excluded from operating activities	2 (b)(ii)	11,157,714	11,199,677	9,601,302
<b>Amount attributable to operating activities</b>		(22,519,625)	(18,980,073)	(22,028,774)
<b>INVESTING ACTIVITIES</b>				
Non-operating grants, subsidies and contributions	9	1,843,230	1,545,504	1,829,854
Purchase property, plant and equipment	4(a)	(7,477,716)	(3,699,078)	(7,009,922)
Purchase and construction of infrastructure	4(a)	(7,297,661)	(5,569,513)	(7,779,502)
Proceeds from joint venture		0	333,333	583,333
Proceeds from disposal of assets	4(b)	555,000	306,571	475,000
<b>Amount attributable to investing activities</b>		(12,377,147)	(7,083,183)	(11,901,237)
<b>FINANCING ACTIVITIES</b>				
Repayment of borrowings	6(a)	(6,132,377)	(948,228)	(1,017,424)
Proceeds from new borrowings	6	1,000,000	0	428,000
Transfers to cash backed reserves (restricted assets)	7(a)	(1,088,515)	(2,073,454)	(1,542,713)
Transfers from cash backed reserves (restricted assets)	7(a)	5,597,436	857,062	1,546,190
<b>Amount attributable to financing activities</b>		(623,456)	(2,164,620)	(585,947)
<b>Budgeted deficiency before general rates</b>		(35,520,228)	(28,227,876)	(34,515,958)
<b>Estimated amount to be raised from general rates</b>	1	35,586,543	34,157,867	34,717,855
<b>Net current assets at end of financial year - surplus/(deficit)</b>	2 (b)(i)	66,315	5,929,991	201,897

This statement is to be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2019/20 Budgeted rate revenue	2019/20 Budgeted interim rates	2019/20 Budgeted total revenue	2018/19 Actual total revenue	2018/19 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$
<b>Differential general rate or general rate</b>								
GRV - Residential	0.066630	11,349	291,826,984	19,444,435	190,000	19,634,435	18,609,517	19,103,135
GRV- Other	0.067180	1,619	128,957,461	8,663,362	25,000	8,688,362	8,519,642	8,569,642
GRV- Vacant Commercial	0.128170	41	2,482,850	318,227	5,000	323,227	304,423	314,423
<b>Sub-Totals</b>		<b>13,009</b>	<b>423,267,295</b>	<b>28,426,024</b>	<b>220,000</b>	<b>28,646,024</b>	<b>27,433,582</b>	<b>27,987,200</b>
<b>Minimum</b>								
<b>Minimum payment</b>								
	\$							
GRV - Residential	1,214.30	5,679	86,934,020	6,896,010	0	6,896,010	6,683,520	6,682,340
GRV- Other	1,214.30	151	1,835,559	183,359	0	183,359	177,000	178,180
GRV- Vacant Commercial	1,537.40	4	41,700	6,150	0	6,150	5,976	5,976
<b>Sub-Totals</b>		<b>5,834</b>	<b>88,811,279</b>	<b>7,085,519</b>	<b>0</b>	<b>7,085,519</b>	<b>6,866,496</b>	<b>6,866,496</b>
		<b>18,843</b>	<b>512,078,574</b>	<b>35,511,543</b>	<b>220,000</b>	<b>35,731,543</b>	<b>34,300,078</b>	<b>34,853,696</b>
Waiver/concessions (Refer note 1 (g))						(145,000)	(142,211)	(135,841)
<b>Total amount raised from general rates</b>						<b>35,586,543</b>	<b>34,157,867</b>	<b>34,717,855</b>

All land (other than exempt land) in the City of Vincent is rated according to its Gross Rental Value (GRV).

The general rates detailed for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increases in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one	26/08/2019	0	0.0%	0.0%
Option three	26/08/2019	39	5.5%	11.0%
	29/10/2019		5.5%	11.0%
	07/01/2020		5.5%	11.0%
	10/03/2020		5.5%	11.0%

	2019/20 Budget revenue	2018/19 Estimated Actual revenue	2018/19 Budget revenue
Instalment plan admin charge revenue	\$ 260,000	\$ 255,158	\$ 252,000
Instalment plan interest earned	185,000	197,658	162,000
Unpaid rates and service charge interest earned	145,000	159,019	110,000
	590,000	611,835	524,000

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the City the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Given the Gross Rental Value (GRV) of properties is reviewed every three years, different use or zoning categories can be impacted to different degrees by applicable market forces. By rating residential properties at the same rate as commercial and industrial properties, significant variations in valuations can result in substantial shifts in the rate burden.

To avoid this, it is proposed to separate Residential properties from other categories of use such as Commercial and Industrial.

Residential Category

The Residential rate imposes a differential rate on land primarily used for residential purposes.

The object of this differential rate is to ensure that all ratepayers make a reasonable contribution towards the services and facilities provided and maintained by the City. The proposed rate is 6.6630 cents in the dollar and a minimum payment of \$1,214.30.

(d) Variation in Adopted Differential Rates to Local Public Notice

The Other rate is imposed on non-residential properties that are primarily used for commercial or industrial purposes. Examples of properties that fall within this category are retail shops, warehouses, offices, garages, and properties generally for business purposes.

The object of this differential rate is to manage the impact of significant variations in valuations between the categories, which can result in substantial shifts in the rate burden. This includes the provision and maintenance of infrastructure used by commercial or industrial businesses. The adopted rate in this category is 6.718 cents in the dollar and a minimum rate of \$1,214.30.

Vacant Commercial

The Vacant Commercial rate is imposed on vacant or undeveloped non-residential properties that are zoned either commercial or industrial.

The object of the higher Vacant-Commercial land rate is to encourage the development of vacant land. The main reason for this differential rate is that, vacant land is often unsightly and unkempt and it can be used for the illegal dumping of rubbish and other illegal purposes which can be a burden to the residents in the City. The City considers the development of Vacant Commercial properties to be in the best interests of the community as it will increase the street appeal of suburbs and the vibrancy of town centres. The adopted rate in this category is 12.817 cents in the dollar and a minimum payment of \$1,537.40.

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

1. RATES AND SERVICE CHARGES (CONTINUED)

(e) Differential Minimum Payment

Rates are calculated by multiplying a property's assessed GRV by the adopted rate-in-the-dollar. However, councils can apply a minimum rate, which recognises that all ratepayers have an equal opportunity to enjoy the facilities and services provided by Council, regardless of the value of their property. It is generally accepted that a property's value bears little relation to the landowner's use of Council facilities and services, therefore the application of a minimum rate is considered to be a fairer outcome.

The balance between the rate in the dollar and level of the Minimum Rate is important in establishing equity and ensuring an optimal level of revenue from a nominated rating level.

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

Differential general rate	Adopted Rate in \$	Reasons for the difference
GRV - Residential	0.06663	
GRV- Other	0.06718	
GRV- Vacant Commercial	0.12817	

Minimum payment	Adopted Minimum \$	Proposed Minimum \$
GRV - Residential	1,214	
GRV- Other	1,214	
GRV- Vacant Commercial	1,537	

(f) Service Charges

The city will not raise service charges for the year ended 30th June 2020.

(g) Waivers or concessions

Rate or fee and charge to which the waiver or concession is granted	Type	Discount (\$)	2019/20 Budget	2018/19 Actual	2018/19 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
Rate	Waiver	\$	145,000	142,212	142,212	Various community groups	waiver has been provided for not-for-profit organisations that have a community and/or sporting purpose
			145,000	142,212	142,212		

CITY OF VINCENT

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

## 2 (a). NET CURRENT ASSETS

Note	2019/20 Budget 30 June 2020	2019/20 Budget 01 July 2019	2018/19 Estimated Actual 30 June 2019	2018/19 Budget 30 June 2019
	\$	\$	\$	\$
<b>Composition of estimated net current assets</b>				
<b>Current assets</b>				
Cash - unrestricted	3,243,169	9,306,845	9,306,845	4,539,651
Cash - restricted reserves	8,339,442	12,648,363	12,648,363	10,706,700
Receivables	5,338,533	4,996,216	4,996,216	4,748,953
Inventories	0	152,123	152,123	195,152
	16,921,144	27,103,547	27,103,547	20,190,456
<b>Less: current liabilities</b>				
Trade and other payables	(4,698,643)	(4,746,862)	(4,746,862)	(5,389,099)
Short term borrowings	(647,170)	(948,228)	(948,228)	(914,943)
Provisions	(3,816,744)	(3,778,331)	(3,778,331)	(3,892,760)
	(9,162,557)	(9,473,421)	(9,473,421)	(10,196,802)
<b>Net current assets</b>	<b>7,758,587</b>	<b>17,630,126</b>	<b>17,630,126</b>	<b>9,993,654</b>

## (b). EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

**Operating activities excluded from budgeted deficiency**

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

Note	2019/20 Budget 30 June 2020	2019/20 Budget 01 July 2019	2018/19 Estimated Actual 30 June 2019	2018/19 Budget 30 June 2019
	\$	\$	\$	\$
<b>(i) Current assets and liabilities excluded from budgeted deficiency</b>				
<b>Net current assets</b>	7,758,587	17,630,126	17,630,126	9,993,654
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.				
<b>Adjustments to net current assets</b>				
Less: Cash - restricted reserves	(8,339,442)	(12,648,363)	(12,648,363)	(10,706,700)
Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings	647,170	948,228	948,228	914,943
<b>Adjusted net current assets - surplus/(deficit)</b>	<b>66,315</b>	<b>5,929,991</b>	<b>5,929,991</b>	<b>201,897</b>
<b>(ii) Operating activities excluded from budgeted deficiency</b>				
The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.				
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	(241,185)	(215,814)	(215,814)	(296,730)
Less: Reversal of prior year loss on revaluation of non-current assets	0	(333,333)	(333,333)	(583,333)
Add: Loss on disposal of assets	207,112	18,673	18,673	192,155
Add: Movement in employee benefit provisions	0	532,792	532,792	0
Add: Depreciation on assets	11,191,787	11,197,359	11,197,359	10,289,210
<b>Non cash amounts excluded from operating activities</b>	<b>11,157,714</b>	<b>11,199,677</b>	<b>11,199,677</b>	<b>9,601,302</b>

| 12

**NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020**

**2 (c). NET CURRENT ASSETS (CONTINUED)**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the City's intentions to release for sale.

**TRADE AND OTHER PAYABLES**

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City of Vincent becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**CONTRACT ASSETS**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**PROVISIONS**

Provisions are recognised when the City has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**INVENTORIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Superannuation**

The City of Vincent contributes to a number of superannuation funds on behalf of employees.

All funds to which the City of Vincent contributes are defined contribution plans.

**TRADE AND OTHER RECEIVABLES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**CONTRACT LIABILITIES**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

**EMPLOYEE BENEFITS**

**Short-term employee benefits**

Provision is made for the City of Vincent's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City of Vincent's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City of Vincent's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**LAND HELD FOR RESALE**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

CITY OF VINCENT

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

## 3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Cash - unrestricted	3,243,169	9,306,845	4,539,651
Cash - restricted	8,339,442	12,648,363	10,706,700
	11,582,611	21,955,208	15,246,351
The following restrictions have been imposed by regulation or other externally imposed requirements:			
Asset Sustainability Reserve	3,865,800	4,198,844	3,350,885
Beatty Park Leisure Centre Reserve	101,959	99,278	107,270
Cash In Lieu Parking Reserve	1,622,556	1,846,678	709,504
246 Vincent Street Building Reserve	334,423	445,105	397,914
Hyde Park Lake Reserve	160,358	156,142	155,999
Land and Building Acquisition Reserve	299,506	291,632	291,370
Leederville Oval Reserve	36,653	163,981	137,106
Leederville Tennis Reserve	0	0	12,632
Loftus Community Centre Reserve	32,325	31,475	31,387
Loftus Recreation Centre Reserve	121,125	117,941	116,965
North Perth Tennis Reserve	0	0	53,886
Parking Facility and Equipment Reserve	106,330	103,535	101,031
Percentage For Public Art Reserve	265,600	200,000	0
Plant and Equipment Reserve	22,266	188,701	14,179
State Gymnastics Centre Reserve	105,424	102,652	87,867
Strategic Waste Management Reserve	532,680	21,962	21,942
Tamala Park Land Sales Reserve	99,493	4,258,875	4,499,412
Underground Power Reserve	211,490	205,930	205,742
Waste Management Plant and Equipment Reserve	221,454	215,632	211,609
Main Roads WA - signalised pedestrian crossing	200,000	0	200,000
	8,339,442	12,648,363	10,706,700
<b>Reconciliation of net cash provided by operating activities to net result</b>			
<b>Net result</b>	(2,177,557)	(781)	88,150
Depreciation	11,191,787	11,197,359	10,289,210
(Profit)/loss on sale of asset	(34,073)	(197,141)	(687,908)
(Increase)/decrease in receivables	575,463	602,187	(446,003)
(Increase)/decrease in inventories	(20,036)	(32,219)	(27,500)
Increase/(decrease) in payables	(555,427)	(583,213)	(59,620)
Increase/(decrease) in employee provisions	0	(320,088)	261,000
Grants/contributions for the development of assets	(1,843,230)	(1,545,504)	(1,829,854)
<b>Net cash from operating activities</b>	<b>7,136,927</b>	<b>9,120,600</b>	<b>7,587,475</b>

## SIGNIFICANT ACCOUNTING POLICES

## CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

| 14

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program											2019/20 Budget total	2018/19 Actual total	2018/19 Budget total	
	Governance	General purpose funding	Law, order, public safety	Health	Education and welfare	Housing	Community amenities	Recreation and culture	Transport	Economic services	Other property and services				
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<i>Property, Plant and Equipment</i>															
Buildings - non-specialised	0	0	0	0	130,000	0	0	2,763,133	0	0	126,000	3,019,133	1,842,409	2,729,200	
Furniture and equipment	0	491,547	275,000	0	0	0	84,000	0	0	0	0	850,547	503,323	1,219,911	
Plant and equipment	0	72,000	305,510	92,000	0	0	209,750	361,990	23,000	2,543,786	3,608,036	1,353,346	3,060,811		
	0	563,547	580,510	92,000	130,000	0	0	3,056,883	361,990	23,000	2,669,786	7,477,716	3,699,078	7,009,922	
<i>Infrastructure</i>															
Infrastructure - Roads	0	0	0	0	0	0	189,669	3,040,992	0	0	0	3,230,661	3,310,900	5,797,912	
Infrastructure - Footpaths	0	0	0	0	0	0	0	1,086,000	0	0	0	1,086,000	149,000	162,000	
Infrastructure - Drainage	0	0	0	0	0	0	0	160,000	0	0	0	160,000	266,120	305,000	
Infrastructure - Park Developmen	0	0	0	0	0	0	2,054,000	0	0	0	0	2,054,000	850,797	1,291,000	
Infrastructure - Rights of Way	0	0	0	0	0	0	0	75,000	0	0	0	75,000	64,374	0	
Infrastructure - Car Park Develop	0	0	0	0	0	0	0	240,000	0	0	0	240,000	470,529	0	
Infrastructure - Other	0	0	0	0	0	60,000	330,000	62,000	0	0	0	452,000	457,793	223,590	
	0	0	0	0	0	60,000	2,573,669	4,663,992	0	0	0	7,297,661	5,569,513	7,779,502	
<b>Total acquisitions</b>	0	563,547	580,510	92,000	130,000	0	60,000	5,630,552	5,025,982	23,000	2,669,786	14,775,377	9,268,591	14,789,424	

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

CITY OF VINCENT

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

4. FIXED ASSETS (CONTINUED)

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss	2018/19 Actual Net Book Value	2018/19 Actual Sale Proceeds	2018/19 Actual Profit	2018/19 Actual Loss	2018/19 Budget Net Book Value	2018/19 Budget Sale Proceeds	2018/19 Budget Profit	2018/19 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>By Program</b>												
Governance		0	0	0	49,125	42,844	0	(6,281)	33,176	25,001	0	(8,175)
Law, order, public safety	11,698	51,499	39,801	0	851	9,600	8,749	0	5,965	59,000	53,035	0
Health	48,671	56,170	7,499	0		0	0	0	5,997	11,002	5,005	0
Education and welfare		0	0	0	13,234	64,344	51,110	0	0	35,000	35,000	0
Community amenities	3,305	9,500	6,195	0	7,697	11,268	3,571	0	3,888	10,003	6,115	0
Recreation and culture		0	0	0	0	13,918	13,918	0	11,116	32,001	20,885	0
Transport	15,269	14,500	0	(769)		0	0	0		0	0	0
Economic services	5,129	13,000	7,871	0	12,392	0	0	(12,392)		0	0	0
Other property and services	436,855	410,331	179,819	(206,343)	26,130	164,597	138,467	0	310,283	302,993	176,690	(183,980)
	520,927	555,000	241,185	(207,112)	109,429	306,571	215,815	(18,673)	370,425	475,000	296,730	(192,155)
<b>By Class</b>												
<i>Property, Plant and Equipment</i>												
Plant and equipment	520,927	555,000	241,185	(207,112)	109,429	306,571	215,815	(18,673)	370,425	475,000	296,730	(192,155)
	520,927	555,000	241,185	(207,112)	109,429	306,571	215,815	(18,673)	370,425	475,000	296,730	(192,155)

NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30TH JUNE 2020

5. ASSET DEPRECIATION

By Program

Health  
 Education and welfare  
 Community amenities  
 Recreation and culture  
 Transport  
 Other property and services

By Class

Land and Buildings  
 Infrastructure - Roads  
 Furniture and equipment  
 Plant and equipment

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Health	50,479	50,875	53,569
Education and welfare	251,447	251,447	249,958
Community amenities	150,283	150,283	156,954
Recreation and culture	5,472,122	5,474,776	5,546,011
Transport	4,382,730	4,383,332	3,274,810
Other property and services	884,726	886,646	1,007,908
	<b>11,191,787</b>	<b>11,197,359</b>	<b>10,289,210</b>
Land and Buildings	3,988,247	3,988,247	3,959,391
Infrastructure - Roads	5,673,893	5,673,893	4,693,505
Furniture and equipment	430,030	435,602	372,770
Plant and equipment	1,099,617	1,099,617	1,263,544
	<b>11,191,787</b>	<b>11,197,359</b>	<b>10,289,210</b>

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 75 years
Furniture & Equipment	3 to 40 years
Plant & Equipment	2.5 to 35 years
Sealed Roads and Streets	
Subgrade Structure	1,000 to 10,000 years
Pavement Structure	20 to 120 years
Surface Structure	20 to 120 years
Footpaths	13 to 113 years
Surface Water Channels	50 years
Drainage Systems	120 years
Car Parks Infrastructure	
Car Park Pavement	100 to 999 years
Car Park Seals	30 to 50 years
Car Park Other Infrastructure	20 to 60 years
Parks Infrastructure	
Reticulation	20 years
Parks Other Infrastructure	3 to 80 years

DEPRECIATION (CONTINUED)

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2019

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	2019/20	2019/20	2019/20	Budget	2018/19	2018/19	2018/19	Actual	Budget	2018/19	2018/19	2018/19	Budget		
	Budget Principal 1 July 2019	Budget New loans	Budget Principal repayments	Budget Interest repayments	Principal outstanding 30 June 2020	Actual Principal 1 July 2018	Actual New loans	Actual Principal repayments	Actual Interest repayments	Principal outstanding 30 June 2019	Budget Principal 1 July 2018	Budget New loans	Budget Principal repayments	Budget Interest repayments	Principal outstanding 30 June 2019
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Recreation and culture</b>															
Loan 2 246 Vincent Street DLGSC building	5,343,970	1,000,000	5,379,051	209,644	964,919	5,576,577		232,607	392,859	5,343,970	5,576,577		232,607	392,859	5,343,970
Loan 5 Loftus Centre Redevelopment	1,673,285	0	163,646	112,905	1,509,639	1,826,889		153,604	123,871	1,673,285	1,826,889		153,604	123,871	1,673,285
Loan 6 Underground Car Park Loftus Rec	798,302	0	241,679	31,718	556,623	1,030,867		232,565	42,243	798,302	1,030,867		232,565	42,243	798,302
Loan 10 Beatty Park Redevelopment	6,132,799	0	348,001	368,791	5,784,798	6,462,251		329,452	389,267	6,132,799	6,462,251		329,452	389,267	6,132,799
Solar - Admin, Library, Beatty Park												350,500	56,666	5,085	293,834
<b>Other property and services</b>															
Solar - Depot											0	77,500	12,530	1,124	64,970
	13,948,356	1,000,000	6,132,377	723,058	8,815,979	14,896,584	0	948,228	948,240	13,948,356	14,896,584	428,000	1,017,424	954,449	14,307,160
	13,948,356	1,000,000	6,132,377	723,058	8,815,979	14,896,584	0	948,228	948,240	13,948,356	14,896,584	428,000	1,017,424	954,449	14,307,160

All borrowing repayments will be financed by general purpose revenue with exception of the following loans:

- Loan 2 246 Vincent Street - Loan payments funded from rent from Department of Local Government Sport and Cultural Industries
- Loan 5 Loftus Centre Redevelopment - Loan repayments repaid by Belgravia Leisure as part of their Management agreement.
- Loan 6 Underground Car Park - Loan refinanced after first five years.

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

6. INFORMATION ON BORROWINGS (CONTINUED)

(b) New borrowings - 2019/20

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
Loan 2 246 Vincent Street DLGSC building-refinance			10	2.36%	\$ 1,000,000	\$ 11,600	\$ 1,000,000	\$ 0
					1,000,000	11,600	1,000,000	0

(c) Unspent borrowings

The City had no unspent borrowing funds as at 30th June 2019 nor is it expected to have unspent borrowing funds as at 30th June 2020.

(d) Credit Facilities

	2019/20 Budget	2018/19 Actual	2018/19 Budget
<b>Loan facilities</b>	\$	\$	\$
Loan facilities in use at balance date	8,815,979	13,948,356	14,307,160

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

CITY OF VINCENT

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance	2018/19 Actual Opening Balance	2018/19 Actual Transfer to	2018/19 Actual Transfer (from)	2018/19 Actual Closing Balance	2018/19 Budget Opening Balance	2018/19 Budget Transfer to	2018/19 Budget Transfer (from)	2018/19 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration Centre Reserve	0			0	363	1	(364)	0	325	8	(333)	0
Asset Sustainability Reserve	4,198,844	106,956	(440,000)	3,865,800	3,896,230	764,767	(462,153)	4,198,844	3,896,088	154,797	(700,000)	3,350,885
Beatty Park Leisure Centre Reserve	99,278	2,681		101,959	149,681	4,597	(55,000)	99,278	158,558	3,712	(55,000)	107,270
Capital Reserve	0			0	7,671	17	(7,688)	0	7,707	180	(7,887)	0
Cash In Lieu Parking Reserve	1,846,678	95,878	(320,000)	1,622,556	1,688,491	171,847	(13,660)	1,846,678	775,156	18,148	(83,800)	709,504
246 Vincent Street Building Reserve	445,105	9,318	(120,000)	334,423	536,594	14,040	(105,529)	445,105	535,380	12,534	(150,000)	397,914
Electronic Equipment Reserve	0			0	54,004	119	(54,123)	0	54,098	1,267	(55,365)	0
Hyde Park Lake Reserve	156,142	4,216		160,358	152,168	3,974		156,142	152,430	3,569		155,999
Land and Building Acquisition Reserve	291,632	7,874		299,506	284,213	7,419		291,632	284,705	6,665		291,370
Leederville Oval Reserve	163,981	2,672	(130,000)	36,653	222,530	5,807	(64,356)	163,981	221,911	5,195	(90,000)	137,106
Leederville Tennis Reserve	0			0	3,024	14,636	(17,660)	0	3,021	14,416	(4,805)	12,632
Loftus Community Centre Reserve	31,475	850		32,325	24,544	6,931		31,475	24,562	6,825		31,387
Loftus Recreation Centre Reserve	117,941	3,184		121,125	58,631	59,310		117,941	58,188	58,777		116,965
North Perth Tennis Reserve	0			0	47,925	1,377	(49,302)	0	47,992	5,894		53,886
Parking Facility and Equipment Reserve	103,535	2,795		106,330	100,899	2,636		103,535	98,720	2,311		101,031
Percentage For Public Art Reserve	200,000	265,600	(200,000)	265,600	0	200,000		200,000		200,000	(200,000)	0
Plant and Equipment Reserve	188,701	3,565	(170,000)	22,266	210,436	5,492	(27,227)	188,701	208,302	4,877	(199,000)	14,179
State Gymnastics Centre Reserve	102,652	2,772		105,424	83,757	18,895		102,652	75,314	12,553		87,867
Strategic Waste Management Reserve	21,962	510,718		532,680	21,402	560		21,962	21,440	502		21,942
Tamala Park Land Sales Reserve	4,258,875	58,054	(4,217,436)	99,493	3,478,572	780,303		4,258,875	3,478,477	1,020,935		4,499,412
Underground Power Reserve	205,930	5,560		211,490	200,690	5,240		205,930	201,035	4,707		205,742
Waste Management Plant and Equipment Reserve	215,632	5,822		221,454	210,145	5,487		215,632	206,768	4,841		211,609
	12,648,363	1,088,515	(5,597,436)	8,139,442	11,431,971	2,073,454	(857,062)	12,648,363	10,510,177	1,542,713	(1,546,190)	10,506,700

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

7. CASH BACKED RESERVES (CONTINUED)

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Purpose of the reserve
Administration Centre Reserve	For providing for major renovation, maintenance, repairs and replacement of the fixtures and fittings associated with the City's Administration and Civic Centre.
Asset Sustainability Reserve	For assisting Council in funding its long term asset management objectives and provide a means to spread the cost of intergenerational assets over multiple years.
Beatty Park Leisure Centre Reserve	For the major upgrade and redevelopment of the Beatty Park Leisure Centre including the replacement or purchase of major plant, equipment, fixtures and fittings.
Capital Reserve	For future major capital works and projects.
Cash In Lieu Parking Reserve	This reserve is established from payment of cash-in-lieu of car parking from development applicants and is to be used for providing and/or upgrading existing and proposed Transport infrastructure as defined in the City's Parking and Access Policy 7.7.1.
246 Vincent Street Building Reserve	For major building upgrade, maintenance, repairs, renovation and replacement of floorcovering, fixtures and fittings associated with the new Office Building and Land.
Electronic Equipment Reserve	For the replacement and major upgrade of electronic equipment including, but not limited to computer hardware and software, information technology and communication equipment.
Hyde Park Lake Reserve	For works associated with the investigation, maintenance, remedial works and the rehabilitation of the Hyde Park Lakes and surrounds.
Land and Building Acquisition Reserve	To ensure that proceeds of real assets disposed of are restricted to purchase other land and buildings for civic purposes.
Leederville Oval Reserve	For the works associated with the maintenance, repairs, upgrade and replacement of Leederville Oval buildings, fixtures, fittings and associated land.
Leederville Tennis Reserve	For the upgrade, renewal and replacement of the water bore and/or pump at the Leederville tennis courts, with funds contributed by the Lessee in accordance with the Special Condition - Sinking Fund provision of the Lease.
Loftus Community Centre Reserve	Annual expenditure level (or variations) should not warrant the retention of the Reserve. Review with LTFF. Not to retain.
Loftus Recreation Centre Reserve	This reserve is for the purpose of capital improvements, including replacing major items of plant and equipment or renewal and modifications to the Centre.
North Perth Tennis Reserve	For the upgrade, renewal and replacement of the North Perth tennis courts, with funds contributed by the Lessee in accordance with the Special Condition - Sinking Fund provision of the Lease.
Parking Facility and Equipment Reserve	This reserve is for the purchase and replacement of parking ticket machines, provision and improvement of parking information systems, security lighting, improved pathways and associated infrastructure to access parking areas and associated works.
Percent for Public Art Reserves	This reserve is funded from payment of public art contributions from development applicants and is to be used for the acquisition and provision of Public Art and associated infrastructure.
Plant and Equipment Reserve	For the purchase of replacement plant and equipment associated with City's works.
State Gymnastics Centre Reserve	This reserve is for the purpose of capital improvements, including replacing major items of plant and equipment or renewal and modifications to the Centre.
Strategic Waste Management Reserve	Investigation and implementation of integrated waste management strategies/programmes and initiatives, (including secondary waste treatment and costs associated with the redevelopment of Lot 118 Tamala Park).
Tamala Park Land Sales Reserve	For future significant/major capital works, infrastructure, project or debt reduction programme for the benefit of the City.
Underground Power Reserve	For the purpose of funding the City's contribution to approved underground power projects.
Waste Management Plant and Equipment Reserve	For the purpose of replacing plant and equipment associated with the City's waste management, minimisation and recycling operations.

CITY OF VINCENT

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

### 8. FEES & CHARGES REVENUE

	2019/20 Budget	2018/19 Actual	2018/19 Budget
	\$	\$	\$
Governance	1,000	527	1,200
General purpose funding	375,000	361,460	380,000
Law, order, public safety	125,950	146,088	159,550
Health	373,943	408,524	336,055
Education and welfare	94,598	100,615	123,922
Community amenities	1,122,845	1,149,735	783,639
Recreation and culture	9,084,843	8,805,310	9,042,820
Transport	8,052,177	8,173,640	8,099,180
Economic services	351,300	316,607	234,500
Other property and services	98,569	96,228	90,500
	19,680,225	19,558,734	19,251,366

### 9. GRANT REVENUE

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

**By Program:**

**Operating grants, subsidies and contributions**

Governance	0	6,956	0
General purpose funding	530,000	1,112,361	547,248
Law, order, public safety	3,000	3,252	2,800
Health	1,500	2,151	1,500
Community amenities	275,500	271,447	45,350
Recreation and culture	86,189	140,687	134,355
Transport	24,500	23,998	23,000
Economic services	2,000	1,945	250
Other property and services	24,700	110,954	24,950
	947,389	1,673,751	779,453

**Non-operating grants, subsidies and contributions**

Law, order, public safety	0	232,740	275,304
Recreation and culture	0	61,603	15,000
Transport	1,843,230	1,251,161	1,539,550
	1,843,230	1,545,504	1,829,854

| 22

NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020

## 10. OTHER INFORMATION

	2019/20 Budget	2018/19 Actual	2018/19 Budget
<b>The net result includes as revenues</b>	\$	\$	\$
<b>(a) Interest earnings</b>			
Investments			
- Reserve funds	278,688	210,678	246,060
- Other funds	424,600	440,787	423,200
Other interest revenue (refer note 1b)	330,000	356,677	272,000
	1,033,288	1,008,142	941,260
<b>(b) Other revenue</b>			
Reimbursements and recoveries	1,226,243	1,355,878	1,546,630
	1,226,243	1,355,878	1,546,630
<b>The net result includes as expenses</b>			
<b>(c) Auditors remuneration</b>			
Audit services	0	51,611	35,000
Other services	30,000	10,000	23,100
	30,000	61,611	58,100
<b>(d) Interest expenses (finance costs)</b>			
Borrowings (refer Note 6(a))	723,058	948,240	954,449
	723,058	948,240	954,449
<b>(e) Elected members remuneration</b>			
Meeting fees	216,989	214,840	208,130
Mayor/President's allowance	63,354	62,727	62,730
Deputy Mayor/President's allowance	15,839	15,682	15,680
Travelling expenses	500	544	1,500
Telecommunications allowance	22,850	22,611	22,500
Childcare	6,000	5,787	3,000
Stationery and Office Consumables	3,500	3,082	3,150
Printing and Photocopying	500	0	500
Parking	300	0	300
Miscellaneous Expenses	500	0	500
	330,332	325,273	317,990
<b>(f) Write offs</b>			
General rate	20,000	100,000	5,000
Fees and charges	0	0	1,000
	20,000	100,000	6,000
<b>(g) Low Value lease expenses</b>			
Plant and equipment	363,429	392,464	377,654
	363,429	392,464	377,654

## SIGNIFICANT ACCOUNTING POLICIES

## LEASES

At inception of a contract, an entity shall assess whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a lessee shall recognise a right-of-use asset and a lease liability.

At the commencement date, a lessee shall measure the right-of-use asset at cost.

## LEASES (CONTINUED)

At the commencement date, a lessee shall measure the lease liability at the present value of the lease payments that are not paid at that date. The lease payments shall be discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the lessee shall use the lessee's incremental borrowing rate.

**NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020****11. INTERESTS IN JOINT ARRANGEMENTS****Mindarie Regional Council**

The Mindarie Regional Council was formally constituted in December 1987. The City of Vincent (along with the Cities of Perth, Wanneroo, Joondalup, Stirling and Towns of Victoria Park and Cambridge) is a member of the Mindarie Regional Council. The primary function of the Regional Council under the constitution agreement is for the orderly and efficient treatment and/or disposal of waste. City of Vincent is a participant in the Mindarie Regional Council (MRC) and has one twelfth (1/12) equity in the land and assets of the refuse disposal facility as per the constitution amendment (dated 25 November 1996) that recognises the City as a member of the Mindarie Regional Council.

**Tamala Park Regional Council**

The City is a participant (along with the Cities of Joondalup, Perth, Stirling, Wanneroo and the Towns of Cambridge and Victoria Park) in the operations of the Tamala Park Regional Council (TPRC). The TPRC was created in 2006 to develop approximately 173 hectares of land for sale immediately north of the land leased by the Mindarie Regional Council. The City has a one twelfth (1/12) equity in the assets and liabilities of the development; as well as a one twelfth (1/12) equity in the assets and liabilities of TPRC as the operator of the development; and a one twelfth (1/12) share in the asset of the lands held for development.

**SIGNIFICANT ACCOUNTING POLICIES****INTERESTS IN JOINT ARRANGEMENTS**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City of Vincent's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

CITY OF VINCENT

**NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020**

**12. TRUST FUNDS**

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance	Estimated	Estimated	Estimated
	1 July 2019	amounts received	amounts paid	balance 30 June 2020
	\$	\$	\$	\$
Key Deposits	10,300	1,050	(4,250)	7,100
Hall Deposits	39,746	19,550	(26,550)	32,746
City of Vincent Work Bonds	1,710,374	533,470	(518,050)	1,725,794
Unclaimed Monies	174,706	4,816	(3,135)	176,387
City of Vincent Planning bonds	36,700	2,000	0	38,700
City of Vincent Beatty Park Bond	250	0	0	250
Percent for Art Collection	298,740	0	0	298,740
Ground Bonds	22,930	13,864	(12,550)	24,244
	2,293,746	574,750	(564,535)	2,303,961

CITY OF VINCENT

**NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020**

**13. SIGNIFICANT ACCOUNTING POLICIES - OTHER  
INFORMATION**

**GOODS AND SERVICES TAX (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**COMPARATIVE FIGURES**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**BUDGET COMPARATIVE FIGURES**

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

**REVENUE RECOGNITION**

Accounting Policies for the recognition of income and revenue from contracts with customers is described in Note 14.

CITY OF VINCENT

**NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30TH JUNE 2020****14. SIGNIFICANT ACCOUNTING POLICIES - CHANGE  
IN ACCOUNTING POLICIES**

This note explains the impact of the adoption of AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income for Not-for-Profit Entities.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

The City of Vincent adopted AASB 15 on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the City of Vincent has adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019.

**LEASES**

On adoption of AASB 16, for leases which had previously been classified as an 'operating lease' when applying AASB 117, the City of Vincent is not required to make any adjustments on transition for leases for which the underlying asset is of low value. Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5).

**INCOME FOR NOT-FOR-PROFIT ENTITIES**

The City of Vincent has adopted AASB 1058 from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions AASB 1058, the City of Vincent has adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods shall not be restated in accordance with AASB 1058 transition requirements.

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance give rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised by the City of Vincent. When the taxable event occurs the financial liability is extinguished and the City of Vincent recognises income for the prepaid rates that have not been refunded.

| 27

**CITY OF VINCENT  
DRAFT CAPITAL BUDGET**

		Carry Forward 2018/19 \$	New Capital 2019/20 \$	Total Budget 2019/20 \$
<b>LAND &amp; BUILDING ASSETS</b>				
<b>ADMIN CENTRE</b>				
Solar Photovoltaic Panel System Installation - Administration and Civic Centre	New	109,201	70,000	179,201
Administration & Civic Centre Upgrade/Renewals - Workforce Accommodation Upgrade	Upgrade		225,000	225,000
<b>BEATTY PARK LEISURE CENTRE</b>				
Beatty Park Leisure Centre - Risk Renewals	Renewal	370,000		370,000
Solar Photovoltaic Panel System Installation - Beatty Park	New	138,932		138,932
Beatty Park - Ceiling renewal passive pool slides	Renewal		60,000	60,000
Beatty Park - Landscape renewal passive pool	Renewal		30,000	30,000
Beatty Park - Roof sheet and screw renewal	Renewal		100,000	100,000
Beatty Park - Ground floor switchboards and cabling	Upgrade		250,000	250,000
Beatty Park - Replacement of gym carpet	Renewal		70,000	70,000
Beatty Park - Replacement of studio 2 carpet	Renewal		30,000	30,000
<b>LIBRARY</b>				
Library - Reception Desk Fit-Out Renewal	Renewal	35,000		35,000
Co-location of reception to library	Upgrade		225,000	225,000
<b>DEPARTMENT OF SPORTS AND RECREATION</b>				
Carpet Replacement - DSR □	New	40,000	80,000	120,000
<b>MISCELLANEOUS</b>				
Mt Hawthorn main hall Renewal	Renewal		122,500	122,500
Mt Hawthorn main hall Upgrade	Renewal		52,500	52,500
Mt Hawthorn - Additional Flooring	Renewal		20,000	20,000
Loftus Recreation Centre - Change room upgrade	Renewal		184,000	184,000
Charles Veryard - Change Room Upgrade	Upgrade		40,000	40,000
Charles Veryard - Change Room Renewal	Upgrade		10,000	10,000
Leederville Oval Stadium - Electrical renewal - 3 boards	Renewal		130,000	130,000
Loftus Community Centre - Ceiling Fabric and Lighting Renewal	Renewal		60,000	60,000
Loftus Community Centre - Ceiling Fabric and Lighting Upgrade	Renewal		60,000	60,000
Air Conditioning & HVAC Renewal - Depot	Renewal		75,000	75,000
Air Conditioning & HVAC Renewal - Belgravia Leisure	Renewal		96,000	96,000
Air Conditioning & HVAC Renewal - Menzies Pavilion	Renewal		10,000	10,000
Air Conditioning & HVAC Renewal - Mt Hawthorn main hall	Renewal		49,000	49,000
North Perth bowling club-removal of ACM and reinstatement of soffit	Renewal		60,000	60,000
Belgravia Leisure - Non-fixed assets renewal	Renewal		50,000	50,000
Public Toilet - Hyde park east - renewal	Renewal		65,000	65,000
Roof Renewal - Menzies Pavilion	Renewal		51,000	51,000
Roof Renewal - Depot	Renewal		51,000	51,000
<b>FOR LAND &amp; BUILDING ASSETS</b>		<b>693,133</b>	<b>2,326,000</b>	<b>3,019,133</b>
<b>INFRASTRUCTURE ASSETS</b>				
<b>TRAFFIC MANAGEMENT</b>				
Improved pedestrian crossings at signalised intersections	Upgrade	180,000		180,000
40kph area wide speed zone trial	Renewal	35,000		35,000
Intersection Modifications Scarborough Beach Road, Green, Main and Brady Streets	Upgrade	30,000		30,000
Minor Traffic Management Improvement Program	Renewal		85,000	85,000
Alma/Claverton Local Area Traffic Management	Renewal		50,000	50,000
Britannia Rd Traffic Calming - Seabrook St to Federation St	Renewal		62,000	62,000
Clevedon and Hunter St Intersection	Renewal		30,000	30,000
Harold and Lord St Intersection	Renewal		25,000	25,000
<b>LOCAL ROADS PROGRAM</b>				
Norfolk St - North Perth/Mt Lawley - Burt to Monmouth St	Renewal		119,000	119,000
Blake St - North Perth - Knutsford St to Norham St	Renewal		47,000	47,000
East St - Mt Hawthorn - Berryman St to Ashby St	Renewal		98,000	98,000
East St - Mt Hawthorn - Ashby St to Anzac Rd	Renewal		119,000	119,000
Larne St - Mt Hawthorn - The Boulevard to Matlock St	Renewal		41,000	41,000
Wylie Pl - Leederville - Oxford to Cul-de-Sac	Renewal		38,000	38,000
Egina St - Mt Hawthorn - Anzac Rd to Britannia Rd	Renewal		61,000	61,000
Buxton - Mt Hawthorn - Anzac Rd to Britannia Rd	Renewal		57,000	57,000

**CITY OF VINCENT  
DRAFT CAPITAL BUDGET**

		Carry Forward 2018/19	New Capital 2019/20	Total Budget 2019/20
<b>BLACK SPOT PROGRAM</b>				
Intersection Lincoln and Wright Streets Roundabout	New	132,000		132,000
Vincent - Fitzgerald St to Chelmsford Rd	New		75,000	75,000
Vincent - Beaufort St to Grosvenor Rd	New		12,000	12,000
<b>STREETSCAPE IMPROVEMENTS</b>				
Greening (Streetscapes)	Renewal	189,669		189,669
Planned Fitzgerald Street Upgrades	New	9,000		9,000
Streetscape Improvements/Place Making - Miscellaneous Renewals	Upgrade	6,500		6,500
Minor streetscape improvements	Renewal		30,000	30,000
Barlee St shared space, project initiation, design and construction (staged over 2 yrs)	Renewal		20,000	20,000
<b>ROADWORKS - REHABILITATION (MRRG PROGRAM)</b>				
Beaufort/Brisbane Street Intersection Improvements	Upgrade	360,000		360,000
Newcastle Street, Loftus Street to Charles Street	Renewal	50,000		50,000
Bulwer St - Beaufort St to Williams St	Renewal		194,400	194,400
Newcastle St EB - Fitzgerald St to Money St	Renewal		192,100	192,100
Vincent St - Loftus St to Morrison St	Renewal		76,700	76,700
Loftus St - Bourke St to Scarborough Beach Rd	Renewal		619,300	619,300
<b>RIGHTS OF WAY</b>				
Annual review based upon the most recent condition assessment survey	Renewal		75,000	75,000
<b>ROADS TO RECOVERY</b>				
R2R - Ellesmere St - Mt Hawthorn - Scar Bch to matlock St	Renewal		186,992	186,992
<b>SLAB FOOTPATH PROGRAMME</b>				
Golding St - Newcastle St to Old Aberdeen Place	Renewal	13,000		13,000
Florence/Carr bike network plan construction	New		450,000	450,000
Footpath upgrade and construction	Renewal		180,000	180,000
Footpath - Ellesmere St shared path-stage 4	Renewal		55,000	55,000
Tactile Indicators Installation Program	Renewal		20,000	20,000
<b>BICYCLE NETWORK</b>				
Bike Network Plan 2015-16 Implementation (Loftus Street - Vincent to Richmond St)	New	368,000		368,000
<b>DRAINAGE</b>				
Beatty Park Reserve - Drainage Improvements	Upgrade	30,000		30,000
Minor drainage improvement program	Upgrade		50,000	50,000
Gully Soak-well program	Upgrade		80,000	80,000
<b>CAR PARK DEVELOPMENT</b>				
The Avenue carpark, stage 1 upgrade lights to LED, stage 2 resurfacing	Renewal		30,000	30,000
Frame court carpark, stage 1 upgrade lights to LED, stage 2 resurfacing	Renewal		30,000	30,000
Brisbane St carpark WSUD Project	Renewal		180,000	180,000
<b>PARKS AND RESERVES</b>				
Playgrounds for under 4yo	New	40,000		40,000
Public Open Space Strategy Implementation	Upgrade	220,000	280,000	500,000
Banks Reserve Master Plan Implementation - Stage 1	Upgrade	230,000	457,000	687,000
Central Control Irrigation System	New		60,000	60,000
Netball Installation Public Open Space	New	12,000		12,000
Greening Plan - Brisbane St carpark redevelopment (stage 2)	New		200,000	200,000
Greening Plan - Redfern St	New		25,000	25,000
Greening Plan - Clieveden St	New		25,000	25,000
Greening Plan - Sydney St	New		25,000	25,000
Greening Plan - Berryman St	New		25,000	25,000
Synthetic cricket wicket surfaces replacement - Various Locations	Renewal		25,000	25,000
Brenthan st reserve - installation of pathways (greenway link)	New		80,000	80,000
Blackford st reserve - replace playground rubber soft fall	Renewal		25,000	25,000
Les Lilleyman Reserve - Fencing	New		25,000	25,000
Lynton Street Park Upgrade	Upgrade		25,000	25,000
Leederville Oval - Various assets renewal work	Renewal		245,000	245,000
Eco Zoning - Brentham St reserve	Upgrade		30,000	30,000

**CITY OF VINCENT  
DRAFT CAPITAL BUDGET**

		Carry Forward 2018/19	New Capital 2019/20	Total Budget 2019/20
<b>PARKS FURNITURE</b>				
Gladstone St reserve - replace electric BBQ	Renewal		15,000	15,000
Fencing - Beatty park reserve - replacement bollard fencing	Renewal		25,000	25,000
Fencing - Keith frame reserve - replacement bollard fencing	Renewal		15,000	15,000
Fencing - Leake/Alma reserve - replacement pine-log fencing	Renewal		15,000	15,000
Fencing - Birdwood square - replacement chain wire fencing	Renewal		70,000	70,000
Hyde park - replacement of existing high pressure sodium park lights with LED (stage 2 of 2)	Upgrade		50,000	50,000
<b>PLAYGROUND EQUIPMENT</b>				
Playground Equipment - Forrest park - replace exercise equipment	Renewal		60,000	60,000
<b>RETICULATION</b>				
Reticulation - Aukland/Hobart st reserve - upgrade irrigation system	Renewal		50,000	50,000
Reticulation - Robertson park reserve - replace irrigation cubicle	Renewal		15,000	15,000
Reticulation - Brisbane/Wase st reserve - replace irrigation cubicle	Renewal		15,000	15,000
<b>STREET FURNITURE</b>				
Bike parking	New		20,000	20,000
Scarborough Beach road and Oxford streets - Bus Shelter	Renewal		40,000	40,000
Upgrade lighting at Oxford st/Anzac Rd roundabout	New		12,000	12,000
Street Lighting - Kadina, Albert St and Tay Place, North Perth	Upgrade		50,000	50,000
<b>FOR INFRASTRUCTURE ASSETS</b>		<b>1,905,169</b>	<b>5,392,492</b>	<b>7,297,661</b>
<b>PLANT &amp; EQUIPMENT ASSETS</b>				
<b>LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME</b>				
Light Fleet - Annual Changeover		72,000	643,500	715,500
<b>MAJOR PLANT REPLACEMENT PROGRAMME</b>				
Single Axle Truck (Flocon)	Renewal	215,000		215,000
Single Axle Truck (Parks Mowing Operations)	Renewal	129,000		129,000
Replace Existing Rear Loader (Rubbish Truck)	Renewal	392,368		392,368
Replace Existing Side Loader (Rubbish Truck)□	Renewal	420,668		420,668
Ride on Mower	Renewal		35,000	35,000
Single Axle Tipper Truck	Renewal		170,000	170,000
Gang Mower	Renewal		55,000	55,000
Road Sweeper	Renewal		380,000	380,000
Rubbish Compactor 10T Lge Rear Loader	Renewal		470,000	470,000
Single Axle Truck	Renewal		80,000	80,000
<b>MISCELLANEOUS</b>				
Water and Energy Efficiency Initiatives	Upgrade		100,000	100,000
Laneway Lighting Program (Right of Way)	New	84,990		84,990
Beaufort Street CCTV Network Upgrade	Upgrade	305,510		305,510
Laneway Lighting Between Fairfield st & Oxford st, leederville. Laneway	Upgrade		13,750	13,750
Laneway Lighting Between Pennant st and Coronation st North Perth	Upgrade		13,750	13,750
Laneway 3	Upgrade		13,750	13,750
Laneway 4	Upgrade		13,750	13,750
<b>TOTAL EXPENDITURE</b>				
<b>FOR PLANT &amp; EQUIPMENT ASSETS</b>		<b>1,619,536</b>	<b>1,988,500</b>	<b>3,608,036</b>
<b>FURNITURE &amp; EQUIPMENT ASSETS</b>				
<b>ADMINISTRATION &amp; CIVIC CENTRE</b>				
<b>INFORMATION TECHNOLOGY</b>				
Upgrade of IT Firewall	Upgrade	39,000		39,000
Upgrade IT Network Remote Access Facility	Upgrade	20,000		20,000
Online Lodgement of Applications	Upgrade	27,547		27,547
Backup Server	Renewal	35,000		35,000
Renew Switches	Renewal	35,000		35,000
Wi-Fi Installation	New	35,000		35,000
ICT Strategy Implementation	New		300,000	300,000

**CITY OF VINCENT  
DRAFT CAPITAL BUDGET**

		Carry Forward 2018/19	New Capital 2019/20	Total Budget 2019/20
<b>MARKETING &amp; COMMUNICATIONS</b>				
Mount Lawley/ Highgate Town Centre Streetscape Upgrades	New	75,000		75,000
Public Art Project	New	200,000		200,000
<b>MISCELLANEOUS</b>				
Purchase of portable water fountain/refill station	New		7,000	7,000
Install colour change LED up-lights for Albert square Ficus tree	Renewal		12,000	12,000
Install additional Christmas tree lights in large spotted gum inter. Carr place and Newcastle st	Renewal		10,000	10,000
Installation of public recycling stations	New		5,000	5,000
Miscellaneous Assets Renewal	Renewal		50,000	50,000
<b>TOTAL EXPENDITURE FOR FURNITURE &amp; EQUIPMENT ASSETS</b>				
		<b>466,547</b>	<b>384,000</b>	<b>850,547</b>
<b>TOTAL CAPITAL EXPENDITURE</b>				
		<b>4,684,385</b>	<b>10,090,992</b>	<b>14,775,377</b>
<b>SUMMARY BY ASSET CLASS</b>				
		<b>Carry Forward</b>	<b>New Capital</b>	<b>Total Budget</b>
Land and Building Assets		693,133	2,326,000	3,019,133
Infrastructure Assets		1,905,169	5,392,492	7,297,661
Plant and Equipment Assets		1,619,536	1,988,500	3,608,036
Furniture and Equipment Assets		466,547	384,000	850,547
		<b>4,684,385</b>	<b>10,090,992</b>	<b>14,775,377</b>
<b>FUNDING SOURCE</b>				
		<b>Carry Forward</b>	<b>New Capital</b>	<b>Total Budget</b>
Municipal		3,194,025	7,540,382	10,734,407
Reserve		780,000	600,000	1,380,000
Grants		561,360	1,554,610	2,115,970
Contribution		149,000	396,000	545,000
		<b>4,684,385</b>	<b>10,090,992</b>	<b>14,775,377</b>
<b>EXPENDITURE TYPE</b>				
		<b>Carry Forward</b>	<b>New Capital</b>	<b>Total Budget</b>
Upgrade		1,448,557	1,927,000	3,375,557
Renewal		1,991,705	6,639,242	8,630,947
New		1,244,123	1,524,750	2,768,873
		<b>4,684,385</b>	<b>10,090,992</b>	<b>14,775,377</b>
<b>ASSET CLASS / EXPENDITURE TYPE</b>				
		<b>Upgrade</b>	<b>Renewal</b>	<b>New</b>
Land and Building Assets		750,000	1,831,000	438,133
Infrastructure Assets		2,078,500	3,624,161	1,595,000
Plant and Equipment Assets		460,510	3,033,786	113,740
Furniture and Equipment Assets		86,547	142,000	622,000
		<b>3,375,557</b>	<b>8,630,947</b>	<b>2,768,873</b>



**CITY OF VINCENT**

**Summary of Draft Income and Expenditure  
by Directorate**

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate		Chief Executive Office			
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19	
<b>CEO Section</b>	<b>644,528</b>	<b>662,366</b>	<b>533,398</b>	<b>516,150</b>	
<b>Chief Executive Officer</b>	<b>8</b>	<b>97,933</b>	<b>338</b>	<b>0</b>	
Chief Executive Officer Expenditure	1,099,667	586,601	817,175	835,971	
Chief Executive Officer Indirect Costs	(1,099,659)	(488,668)	(816,837)	(835,971)	
<b>Members Of Council</b>	<b>644,520</b>	<b>564,433</b>	<b>533,060</b>	<b>516,150</b>	
Members Of Council Revenue	0	(28)	(200)	(200)	
Members Of Council Expenditure	592,358	451,470	487,966	468,274	
Members Of Council Indirect Costs	52,162	112,991	45,294	48,076	
<b>Sustainability</b>	<b>289,471</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Chief Executive Officer</b>	<b>289,471</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Sustainability and Environment	217,796	0	0	0	
Sustainability and Environment Indirect Cost	71,675	0	0	0	
<b>Grand Total</b>	<b>933,999</b>	<b>662,366</b>	<b>533,398</b>	<b>516,150</b>	

Attachment 4

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate Corporate Services				
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19
<b>Director Corporate Services</b>	<b>(1,397,257)</b>	<b>(1,562,812)</b>	<b>(1,283,383)</b>	<b>(1,314,308)</b>
<b>Director Corporate Services</b>	<b>0</b>	<b>269,199</b>	<b>1,038</b>	<b>0</b>
Director Corporate Services Expenditure	0	708,943	551,008	576,446
Director Corporate Services Indirect Costs	0	(439,744)	(549,970)	(576,446)
<b>General Purpose</b>	<b>(1,267,688)</b>	<b>(1,798,405)</b>	<b>(1,206,421)</b>	<b>(1,251,308)</b>
General Purpose Revenue	(1,267,688)	(1,798,405)	(1,206,421)	(1,251,308)
<b>Insurance Claim</b>	<b>(60,000)</b>	<b>(64,894)</b>	<b>(35,000)</b>	<b>(20,000)</b>
Insurance Claim Expenditure	5,000	18,380	15,000	25,000
Insurance Claim Recoup	(65,000)	(83,274)	(50,000)	(45,000)
<b>Insurance Premium</b>	<b>0</b>	<b>74,211</b>	<b>0</b>	<b>0</b>
Insurance Premium Expenditure	534,879	707,651	675,216	675,216
Insurance Premium Recovery	(534,879)	(633,440)	(675,216)	(675,216)
<b>Mindarie Regional Council</b>	<b>(69,569)</b>	<b>(42,923)</b>	<b>(43,000)</b>	<b>(43,000)</b>
Mindarie Regional Council Revenue	(118,569)	(91,923)	(92,000)	(92,000)
Mindarie Regional Council Expenditure	49,000	49,000	49,000	49,000
<b>Finance Services</b>	<b>0</b>	<b>223,169</b>	<b>1,171</b>	<b>0</b>
<b>Finance Services</b>	<b>0</b>	<b>223,169</b>	<b>1,171</b>	<b>0</b>
Finance Services Revenue	(250)	(1,476)	700	(700)
Finance Services Expenditure	873,291	997,194	1,004,216	911,304
Finance Services Indirect Costs	(873,041)	(772,549)	(1,003,745)	(910,604)
<b>Human Resources</b>	<b>0</b>	<b>136,644</b>	<b>972</b>	<b>0</b>
<b>Human Resources</b>	<b>0</b>	<b>136,644</b>	<b>972</b>	<b>0</b>
Human Resources Revenue	(40,000)	(34,529)	(50,040)	(50,040)
Human Resources Expenditure	1,221,779	898,850	871,218	897,802
Human Resources Indirect Costs	(1,181,779)	(727,677)	(820,206)	(847,762)
<b>Information System</b>	<b>0</b>	<b>130,633</b>	<b>920</b>	<b>0</b>
<b>Information Technology</b>	<b>0</b>	<b>130,633</b>	<b>920</b>	<b>0</b>
Information Technology Expenditure	1,927,532	1,414,981	1,687,097	1,470,788
Information Technology Indirect Costs	(1,927,532)	(1,284,348)	(1,686,177)	(1,470,788)
<b>Other Governance</b>	<b>1,381,348</b>	<b>587,393</b>	<b>600,876</b>	<b>571,596</b>
<b>Other Governance</b>	<b>1,381,348</b>	<b>587,393</b>	<b>600,876</b>	<b>571,596</b>
Other Governance Revenue	0	0	0	(35,000)
Other Governance Expenditure	987,426	471,453	469,678	469,317
Other Governance Indirect Costs	393,922	115,940	131,198	137,279
<b>Rates Services</b>	<b>10,440</b>	<b>(34,336,851)</b>	<b>(34,425,121)</b>	<b>(34,823,548)</b>
<b>Rates Services</b>	<b>10,440</b>	<b>(34,336,851)</b>	<b>(34,425,121)</b>	<b>(34,823,548)</b>
Rates Services Revenue	(828,600)	(34,923,451)	(35,307,085)	(35,418,455)
Rates Services Expenditure	682,693	471,763	746,338	450,995
Rates Services Indirect Costs	156,347	114,837	135,626	143,912
<b>Record Management</b>	<b>0</b>	<b>64,631</b>	<b>602</b>	<b>0</b>
<b>Records Management</b>	<b>0</b>	<b>64,631</b>	<b>602</b>	<b>0</b>
Records Management Revenue	(1,000)	(500)	(1,000)	(1,000)
Records Management Expenditure	332,999	348,723	377,069	373,657
Records Management Indirect Costs	(331,999)	(283,592)	(375,467)	(372,657)
<b>Grand Total</b>	<b>(5,469)</b>	<b>(34,757,193)</b>	<b>(35,103,963)</b>	<b>(35,566,260)</b>

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate		Community Services			
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19	
<b>Director Community Engagement</b>	<b>0</b>	<b>50,572</b>	<b>335</b>	<b>0</b>	
<b>Director Community Engagement</b>	<b>0</b>	<b>50,572</b>	<b>335</b>	<b>0</b>	
Director Community Engagement Expenditure	303,483	305,958	296,394	294,994	
Director Community Engagement Indirect Costs	(303,483)	(255,386)	(296,059)	(294,994)	
<b>Beatty Park Leisure Centre</b>	<b>1,588,674</b>	<b>2,820,244</b>	<b>3,020,211</b>	<b>2,687,847</b>	
<b>Beatty Park Leisure Centre Administration</b>	<b>0</b>	<b>(308,963)</b>	<b>4,729</b>	<b>0</b>	
Beatty Park Leisure Centre Administration Revenue	(2,662,200)	(2,602,424)	(2,614,300)	(2,614,800)	
Beatty Park Leisure Centre Administration Ind Rev	2,662,200	2,130,980	2,614,300	2,614,800	
Beatty Park Leisure Centre Administration Exp	1,440,199	1,339,712	1,490,723	1,385,187	
Beatty Park Leisure Centre Administration Ind Cost	(1,440,199)	(1,177,231)	(1,485,994)	(1,385,187)	
<b>Beatty Park Leisure Centre Building</b>	<b>0</b>	<b>516,343</b>	<b>2,451</b>	<b>0</b>	
Beatty Park Leisure Centre Building Revenue	(162,907)	(159,700)	(159,260)	(159,260)	
Beatty Park Leisure Centre Occupancy Costs	2,647,070	2,847,898	2,701,224	2,633,505	
Beatty Park Leisure Centre Indirect Costs	(2,484,163)	(2,171,855)	(2,539,513)	(2,474,245)	
<b>Aqua Fitness</b>	<b>(44,359)</b>	<b>150,047</b>	<b>36,548</b>	<b>61,142</b>	
Aqua Fitness Revenue	(33,000)	(30,910)	(33,000)	(31,000)	
Aqua Fitness Indirect Revenue	(211,647)	(20,031)	(24,477)	(24,481)	
Aqua Fitness Expenditure	69,423	34,504	37,738	62,175	
Aqua Fitness Indirect Costs	130,865	166,484	56,287	54,448	
<b>Café</b>	<b>140,425</b>	<b>110,297</b>	<b>427,705</b>	<b>381,859</b>	
Cafe Revenue	(724,000)	(688,633)	(707,000)	(714,000)	
Cafe Indirect Revenue	(4,524)	(248,899)	(305,309)	(305,369)	
Cafe Expenditure	752,170	747,742	742,118	726,262	
Cafe Indirect Costs	116,779	300,087	697,896	674,966	
<b>Creche</b>	<b>293,265</b>	<b>250,528</b>	<b>510,433</b>	<b>486,625</b>	
Creche Revenue	(24,500)	(24,586)	(20,500)	(16,500)	
Creche Indirect Revenue	(40,999)	(181,986)	(223,276)	(223,316)	
Creche Expenditure	245,518	214,296	244,780	233,783	
Creche Indirect Costs	113,246	242,804	509,429	492,658	
<b>Group Fitness</b>	<b>(113,371)</b>	<b>376,051</b>	<b>415,642</b>	<b>403,508</b>	
Group Fitness Revenue	(162,000)	(145,612)	(171,500)	(171,500)	
Group Fitness Indirect Revenue	(499,959)	(123,597)	(151,706)	(151,734)	
Group Fitness Expenditure	333,277	389,881	390,512	389,803	
Group Fitness Indirect Costs	215,311	255,379	348,336	336,939	
<b>Health and Fitness</b>	<b>(283,448)</b>	<b>1,003,435</b>	<b>1,023,579</b>	<b>956,499</b>	
Health and Fitness Revenue	(170,500)	(164,672)	(181,500)	(195,500)	
Health and Fitness Indirect Revenue	(1,472,463)	(310,697)	(381,054)	(381,130)	
Health and Fitness Expenditure	699,683	738,140	714,910	690,530	
Health and Fitness Indirect Costs	659,832	740,664	871,223	842,599	
<b>Retail</b>	<b>(72,178)</b>	<b>26,945</b>	<b>(98,785)</b>	<b>(91,274)</b>	
Retail Revenue	(535,000)	(499,483)	(520,000)	(520,000)	
Retail Indirect Revenue	(797)	(47,521)	(58,284)	(58,292)	
Retail Expenditure	366,942	444,383	346,449	358,347	
Retail Indirect Costs	96,677	129,566	133,050	128,671	

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate		Community Services			
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19	
<b>Swim School</b>	<b>(421,610)</b>	<b>(503,390)</b>	<b>261,543</b>	<b>167,526</b>	
Swim School Revenue	(1,575,000)	(1,538,848)	(1,572,000)	(1,549,000)	
Swim School Indirect Revenue	(4,524)	(596,675)	(732,102)	(732,242)	
Swim School Expenditure	929,584	890,008	893,892	832,004	
Swim School Indirect Costs	228,330	742,125	1,671,753	1,616,764	
<b>Swimming Pool Areas</b>	<b>2,089,950</b>	<b>1,198,951</b>	<b>436,366</b>	<b>321,962</b>	
Swimming Pool Areas Revenue	(1,784,100)	(1,779,935)	(1,798,800)	(1,785,800)	
Swimming Pool Areas Indirect Revenue	(427,287)	(601,576)	(738,092)	(738,236)	
Swimming Pool Areas Expenditure	1,316,749	1,369,839	1,286,245	1,214,436	
Swimming Pool Areas Indirect Costs	2,984,588	2,210,623	1,687,013	1,631,562	
<b>Community Partnerships</b>	<b>1,474,317</b>	<b>1,442,458</b>	<b>1,396,493</b>	<b>1,359,378</b>	
<b>Community Partnerships Management Administration</b>	<b>0</b>	<b>205,552</b>	<b>0</b>	<b>0</b>	
Community Partnerships Management Administration	760,196	838,102	879,398	876,187	
Community Partnerships Mgmt Admin Indirect Cost	(760,196)	(632,550)	(879,398)	(876,187)	
<b>Recreation and Facilities</b>	<b>502,153</b>	<b>620,574</b>	<b>587,693</b>	<b>540,289</b>	
Recreation, Arts and Culture Revenue	(3,000)	(43,348)	(19,800)	(44,800)	
Recreation, Arts and Culture Expenditure	254,869	220,646	264,686	244,808	
Recreation, Arts and Culture Indirect Costs	250,284	443,276	342,807	340,281	
<b>Senior, Disability and Youth Services</b>	<b>972,164</b>	<b>616,332</b>	<b>808,800</b>	<b>819,089</b>	
Senior, Disability and Youth Services Revenue	(12,000)	(10,822)	(25,000)	(32,000)	
Senior, Disability and Youth Services Expenditure	438,200	299,526	351,186	370,922	
Senior, Disability and Youth Serv Indirect Costs	545,964	327,628	482,614	480,167	
<b>Community Connections</b>	<b>405,616</b>	<b>228,299</b>	<b>483,231</b>	<b>488,278</b>	
<b>Community Connections</b>	<b>405,616</b>	<b>228,299</b>	<b>483,231</b>	<b>488,278</b>	
Community Connections Expenditure	134,372	170,999	168,909	175,790	
Community Connections Indirect Costs	271,244	57,300	314,322	312,488	
<b>Marketing and Communications</b>	<b>1,723,787</b>	<b>1,425,392</b>	<b>1,468,643</b>	<b>1,735,267</b>	
<b>Marketing and Communications</b>	<b>1,723,787</b>	<b>1,425,392</b>	<b>1,468,643</b>	<b>1,735,267</b>	
Marketing and Communications Revenue	0	(6,956)	(5,000)	(5,000)	
Marketing and Communications Expenditure	1,304,253	1,211,582	1,190,611	1,440,051	
Marketing and Communications Indirect Costs	419,534	220,766	283,032	300,216	
<b>Art and Culture</b>	<b>524,815</b>	<b>293,837</b>	<b>359,271</b>	<b>371,780</b>	
<b>Art and Culture</b>	<b>524,815</b>	<b>293,837</b>	<b>359,271</b>	<b>371,780</b>	
Art and Culture	524,815	261,021	315,023	324,750	
Art and Culture Indirect Costs	0	32,816	44,248	47,030	
<b>Customer Services</b>	<b>0</b>	<b>54,190</b>	<b>1,086</b>	<b>0</b>	
<b>Customer Services Centre</b>	<b>0</b>	<b>54,190</b>	<b>1,086</b>	<b>0</b>	
Customer Services Centre Expenditure	645,834	399,478	435,270	426,815	
Customer Services Centre Indirect Costs	(645,834)	(345,288)	(434,184)	(426,815)	

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate Community Services				
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19
<b>Library &amp; Local History Services</b>	<b>1,839,812</b>	<b>1,678,231</b>	<b>1,710,916</b>	<b>1,703,558</b>
<b>Library Services</b>	<b>1,600,723</b>	<b>1,418,988</b>	<b>1,494,878</b>	<b>1,476,024</b>
Library Services Revenue	(19,700)	41,903	(18,200)	(21,300)
Library Services Expenditure	1,018,798	978,287	988,903	978,042
Library Services Indirect Costs	601,625	398,798	524,175	519,282
<b>Library Occupancy Costs</b>	<b>239,089</b>	<b>259,243</b>	<b>216,038</b>	<b>227,534</b>
Library Occupancy Costs	293,437	254,645	264,902	279,408
Library Indirect Costs	(54,348)	4,598	(48,864)	(51,874)
<b>Ranger Services</b>	<b>(1,955,995)</b>	<b>(2,048,298)</b>	<b>(1,552,550)</b>	<b>(1,831,381)</b>
<b>Ranger Services Administration</b>	<b>0</b>	<b>413,274</b>	<b>2,005</b>	<b>0</b>
Ranger Services Administration Revenue	(3,000)	(3,252)	(2,800)	(2,800)
Ranger Services Administration Expenditure	2,490,008	2,630,076	2,549,299	2,514,243
Ranger Services Administration Indirect Costs	(2,487,008)	(2,213,550)	(2,544,494)	(2,511,443)
<b>Abandoned Vehicles</b>	<b>400,210</b>	<b>183,881</b>	<b>406,325</b>	<b>416,361</b>
Abandoned Vehicles Revenue	(13,500)	(12,245)	(19,000)	(24,000)
Abandoned Vehicles Expenditure	9,000	8,627	10,000	31,000
Abandoned Vehicles Indirect Costs	404,710	187,499	415,325	409,361
<b>Animal Control</b>	<b>227,277</b>	<b>110,933</b>	<b>264,143</b>	<b>244,072</b>
Animal Control Revenue	(74,100)	(96,017)	(90,700)	(103,200)
Animal Control Expenditure	12,300	19,451	19,000	16,250
Animal Control Indirect Costs	289,077	187,499	335,843	331,022
<b>Car Park Control</b>	<b>(2,068,981)</b>	<b>(1,861,820)</b>	<b>(1,867,430)</b>	<b>(2,038,067)</b>
Car Park Control Revenue	(2,891,579)	(2,919,892)	(2,913,040)	(2,979,830)
Car Park Control Expenditure	822,598	1,058,072	1,045,610	941,763
Car Park Control Indirect Costs	0	0	0	0
<b>Dog Pound</b>	<b>1,300</b>	<b>4,692</b>	<b>23,334</b>	<b>23,000</b>
Dog Pound Expenditure	1,300	4,692	23,334	23,000
<b>Fire Prevention</b>	<b>33,120</b>	<b>188,600</b>	<b>29,795</b>	<b>26,832</b>
Fire Prevention Revenue	(3,000)	(439)	(2,500)	(5,000)
Fire Prevention Indirect Costs	36,120	189,039	32,295	31,832
<b>Inspectorial Control</b>	<b>1,012,242</b>	<b>587,530</b>	<b>1,243,533</b>	<b>1,190,134</b>
Inspectorial Control Revenue	(2,627,750)	(2,730,433)	(2,427,400)	(2,428,920)
Inspectorial Control Expenditure	1,067,195	1,130,479	1,193,200	1,176,900
Inspectorial Control Indirect Costs	2,572,797	2,187,484	2,477,733	2,442,154
<b>Kerbside Parking Control</b>	<b>(1,974,837)</b>	<b>(2,000,753)</b>	<b>(2,099,186)</b>	<b>(2,126,586)</b>
Kerbside Parking Control Revenue	(2,525,598)	(2,515,324)	(2,646,150)	(2,683,550)
Kerbside Parking Control Expenditure	550,761	514,571	546,964	556,964
<b>Local Laws (Law and Order)</b>	<b>413,674</b>	<b>325,365</b>	<b>444,931</b>	<b>432,873</b>
Local Laws (Law and Order) Revenue	(48,850)	(49,632)	(46,350)	(51,350)
Local Laws (Law and Order) Indirect Costs	462,524	374,997	491,281	484,223
<b>Grand Total</b>	<b>5,601,026</b>	<b>5,944,925</b>	<b>6,887,636</b>	<b>6,514,727</b>

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate		Development Services			
Service Area	Draft Budget 2019/20	Estimated Actual	Revised Budget	Adopted Budget	
<b>Director Development Services</b>	<b>0</b>	<b>59,971</b>	<b>501</b>	<b>0</b>	<b>0</b>
<b>Director Development Services</b>	<b>0</b>	<b>59,971</b>	<b>501</b>	<b>0</b>	<b>0</b>
Director Development Services Revenue	0	0	0	0	0
Director Development Services Expenditure	329,631	390,394	433,413	431,563	
Director Development Services Indirect Costs	(329,631)	(330,423)	(432,912)	(431,563)	
<b>Building Services</b>	<b>238,726</b>	<b>362,672</b>	<b>483,926</b>	<b>640,584</b>	
<b>Building Control</b>	<b>238,726</b>	<b>362,672</b>	<b>483,926</b>	<b>640,584</b>	
Building Control Revenue	(356,300)	(323,202)	(259,500)	(236,250)	
Building Control Expenditure	396,000	473,385	477,613	595,509	
Building Control Indirect Costs	199,026	212,489	265,813	281,325	
<b>Compliance Services</b>	<b>804,375</b>	<b>615,882</b>	<b>632,589</b>	<b>641,256</b>	
<b>Compliance Services</b>	<b>804,375</b>	<b>615,882</b>	<b>632,589</b>	<b>641,256</b>	
Compliance Services Revenue	(19,800)	(38,008)	(41,200)	(20,750)	
Compliance Services Expenditure	557,159	477,021	463,795	439,503	
Compliance Services Indirect Costs	267,016	176,869	209,994	222,503	
<b>Health Services</b>	<b>1,309,928</b>	<b>723,382</b>	<b>993,591</b>	<b>1,040,073</b>	
<b>Health Administration and Inspection</b>	<b>1,236,908</b>	<b>650,322</b>	<b>915,753</b>	<b>951,643</b>	
Health Administration and Inspection Revenue	(359,520)	(394,999)	(344,475)	(329,700)	
Health Administration and Inspection Expenditure	1,054,766	734,398	870,342	869,285	
Health Administration and Inspection Indirect Cost	541,662	310,923	389,886	412,058	
<b>Food Control</b>	<b>15,000</b>	<b>9,959</b>	<b>19,500</b>	<b>19,500</b>	
Food Control Revenue	(500)	(298)	(1,000)	(1,000)	
Food Control Expenditure	15,500	10,257	20,500	20,500	
<b>Health Clinics</b>	<b>58,020</b>	<b>63,101</b>	<b>58,338</b>	<b>68,930</b>	
Health Clinics Revenue	(19,260)	(20,015)	(19,685)	(19,685)	
Health Clinics Expenditure	75,529	81,631	76,207	86,799	
Health Clinics Indirect Costs	1,751	1,485	1,816	1,816	
<b>Policy and Place Services</b>	<b>2,328,043</b>	<b>1,983,456</b>	<b>2,478,581</b>	<b>2,494,116</b>	
<b>Policy and Place Services</b>	<b>2,328,043</b>	<b>1,983,456</b>	<b>2,478,581</b>	<b>2,494,116</b>	
Policy and Place Services Revenue	(1,800)	(2,111)	(1,800)	(1,600)	
Policy and Place Serv Expenditure	1,777,878	1,604,514	1,993,168	1,979,689	
Policy and Place Services Indirect Cost	551,965	381,053	487,213	516,027	
<b>Statutory Planning Services</b>	<b>1,082,047</b>	<b>832,957</b>	<b>1,506,892</b>	<b>1,307,575</b>	
<b>Statutory Planning Services</b>	<b>1,082,047</b>	<b>832,957</b>	<b>1,506,892</b>	<b>1,307,575</b>	
Statutory Planning Services Revenue	(919,551)	(1,240,702)	(523,892)	(374,000)	
Statutory Planning Services Expenditure	1,416,329	1,686,246	1,550,044	1,173,054	
Statutory Planning Services Indirect Costs	585,269	387,413	480,740	508,521	
<b>Grand Total</b>	<b>5,763,119</b>	<b>4,578,320</b>	<b>6,096,080</b>	<b>6,123,604</b>	

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate		Engineering Services			
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19	
<b>Director Engineering Services</b>	<b>0</b>	<b>73,022</b>	<b>501</b>	<b>0</b>	<b>0</b>
<b>Director Engineering</b>	<b>0</b>	<b>73,022</b>	<b>501</b>	<b>0</b>	<b>0</b>
Director Engineering Services Revenue	0	0	0	0	0
Director Engineering Expenditure	486,233	476,628	495,748	472,195	
Director Engineering Indirect Costs	(486,233)	(403,606)	(495,247)	(472,195)	
<b>Engineering Design Services</b>	<b>2,500,281</b>	<b>1,926,361</b>	<b>2,148,534</b>	<b>2,142,411</b>	
<b>Engineering Design Services</b>	<b>1,505,417</b>	<b>1,027,515</b>	<b>1,098,524</b>	<b>1,115,502</b>	
Engineering Design Services Revenue	(7,500)	(6,138)	(8,250)	(8,250)	
Engineering Design Services Expenditure	1,184,922	815,445	796,530	803,865	
Engineering Design Services Indirect Costs	327,995	218,208	310,244	319,887	
<b>Bike Station</b>	<b>5,000</b>	<b>1,000</b>	<b>8,000</b>	<b>8,000</b>	
Bike Station Expenditure	5,000	1,000	8,000	8,000	
<b>Bus Shelter</b>	<b>9,864</b>	<b>28,855</b>	<b>61,298</b>	<b>40,409</b>	
Bus Shelter Revenue	(109,000)	(84,944)	(58,000)	(59,000)	
Bus Shelter Expenditure	118,864	113,799	119,298	99,409	
<b>Crossovers</b>	<b>15,000</b>	<b>12,944</b>	<b>13,000</b>	<b>13,000</b>	
Crossovers Revenue	0	0	0	0	
Crossovers Expenditure	15,000	12,944	13,000	13,000	
<b>Parking and Street Name Signs</b>	<b>86,000</b>	<b>74,635</b>	<b>87,212</b>	<b>86,000</b>	
Parking and Street Name Signs Expenditure	86,000	74,635	87,212	86,000	
<b>Parklets</b>	<b>3,500</b>	<b>3,408</b>	<b>5,000</b>	<b>2,500</b>	
Parklets Expenditure	3,500	3,408	5,000	2,500	
<b>Roads Linemarking</b>	<b>65,000</b>	<b>65,041</b>	<b>65,000</b>	<b>65,000</b>	
Roads Linemarking Expenditure	65,000	65,041	65,000	65,000	
<b>Street Lighting</b>	<b>740,500</b>	<b>663,733</b>	<b>760,500</b>	<b>762,000</b>	
Street Lighting Revenue	(24,500)	(23,998)	(24,500)	(23,000)	
Street Lighting Expenditure	765,000	687,731	785,000	785,000	
Street Lighting Indirect Costs	0	0	0	0	
<b>Tree Lighting Leederville</b>	<b>70,000</b>	<b>49,339</b>	<b>50,000</b>	<b>50,000</b>	
Tree Lighting Leederville Expenditure	70,000	49,339	50,000	50,000	
<b>Underground Power Project</b>	<b>0</b>	<b>(109)</b>	<b>0</b>	<b>0</b>	
Underground Power Project Revenue	0	(109)	0	0	
Underground Power Project Expenditure	0	0	0	0	
<b>Environmental Services</b>	<b>360,247</b>	<b>297,667</b>	<b>328,811</b>	<b>331,692</b>	
<b>Environmental Services</b>	<b>360,247</b>	<b>297,667</b>	<b>328,811</b>	<b>331,692</b>	
Environmental Services Revenue	(17,000)	(31,301)	(26,000)	(26,000)	
Environmental Services Expenditure	331,689	297,116	316,838	320,426	
Environmental Services Indirect Costs	45,558	31,852	37,973	37,266	
<b>Parks Services</b>	<b>11,148,819</b>	<b>11,806,779</b>	<b>11,165,775</b>	<b>10,702,538</b>	
<b>Child Care Centres and Play Groups</b>	<b>43,069</b>	<b>45,857</b>	<b>39,668</b>	<b>36,781</b>	
Child Care Centres and Play Groups Revenue	(11,686)	(11,300)	(18,757)	(18,757)	
Child Care Centres and Play Groups Expenditure	52,584	55,331	56,426	53,539	
Child Care Centres and Play Groups Indirect Cos	2,171	1,826	1,999	1,999	
<b>Civic Centre Building</b>	<b>0</b>	<b>236,651</b>	<b>1,453</b>	<b>(555,202)</b>	
Civic Centre Building Expenditure	1,159,985	1,182,855	1,164,999	951,673	
Civic Centre Building Indirect Costs	(1,159,985)	(946,204)	(1,163,546)	(1,506,875)	
<b>Community and Welfare Centres</b>	<b>196,589</b>	<b>194,116</b>	<b>180,063</b>	<b>179,907</b>	
Community and Welfare Centres Revenue	(64,784)	(71,187)	(91,673)	(91,673)	
Community and Welfare Centres Expenditure	254,228	259,253	265,140	264,984	
Community and Welfare Centres Indirect Costs	7,145	6,050	6,596	6,596	

Attachment 4

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate		Engineering Services			
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19	
<b>Department of Sports and Recreation Building</b>	<b>(161,779)</b>	<b>80,250</b>	<b>48,922</b>	<b>102,355</b>	
Department of Sports and Recreation Building Re	(770,115)	(734,685)	(727,091)	(727,091)	
Department of Sports and Recreation Building Ex	595,867	804,375	764,492	817,925	
Department of Sports and Recreation Building Inc	12,469	10,560	11,521	11,521	
<b>Leederville Oval</b>	<b>364,897</b>	<b>463,072</b>	<b>114,481</b>	<b>110,300</b>	
Leederville Oval Revenue	(242,274)	(151,820)	(490,591)	(490,591)	
Leederville Oval Expenditure	595,299	604,838	594,103	589,922	
Leederville Oval Indirect Costs	11,872	10,054	10,969	10,969	
<b>Loftus Centre</b>	<b>327,919</b>	<b>506,515</b>	<b>488,348</b>	<b>523,831</b>	
Loftus Centre Revenue	(660,984)	(654,618)	(664,125)	(664,125)	
Loftus Centre Expenditure	967,218	1,142,763	1,132,429	1,167,912	
Loftus Centre Indirect Costs	21,685	18,370	20,044	20,044	
<b>nib Stadium</b>	<b>(9,930)</b>	<b>(9,574)</b>	<b>(9,350)</b>	<b>(9,350)</b>	
nib Stadium Revenue	(27,765)	(27,409)	(27,150)	(27,150)	
nib Stadium Expenditure	17,835	17,835	17,800	17,800	
nib Stadium Indirect Costs	0	0	0	0	
<b>Parks and Reserves</b>	<b>2,899,401</b>	<b>3,037,859</b>	<b>3,386,932</b>	<b>2,854,809</b>	
Parks and Reserves Revenue	(50,950)	(46,460)	(61,550)	(61,550)	
Parks and Reserves Expenditure	2,950,027	3,084,044	3,448,183	2,916,060	
Parks and Reserves Indirect Costs	324	275	299	299	
<b>Parks and Reserves Administration</b>	<b>1,077,673</b>	<b>906,053</b>	<b>(57,631)</b>	<b>1,229,639</b>	
Parks and Reserves Administration Revenue	(3,200)	(3,317)	(3,200)	(3,200)	
Parks and Reserves Administration Expenditure	1,124,021	1,218,210	1,271,486	1,315,971	
Parks and Reserves Administration Indirect Costs	(43,148)	(308,840)	(1,325,917)	(83,132)	
<b>Parks Other</b>	<b>2,249,465</b>	<b>2,137,112</b>	<b>2,358,923</b>	<b>2,129,420</b>	
Parks Other Revenue	(2,000)	(1,224)	(2,000)	(2,000)	
Parks Other Expenditure	2,251,465	2,138,336	2,360,923	2,131,420	
<b>Pre Schools and Kindergartens</b>	<b>8,738</b>	<b>14,171</b>	<b>8,453</b>	<b>7,703</b>	
Pre Schools and Kindergartens Revenue	(47,433)	(45,891)	(53,685)	(53,685)	
Pre Schools and Kindergartens Expenditure	54,580	58,709	60,670	59,920	
Pre Schools and Kindergartens Indirect Costs	1,591	1,353	1,468	1,468	
<b>Property Management Administration</b>	<b>526,436</b>	<b>394,238</b>	<b>458,115</b>	<b>466,058</b>	
Property Management Administration Revenue	(2,000)	(2,413)	(2,000)	(2,000)	
Property Management Administration Expenditure	312,188	274,239	313,177	312,812	
Property Management Administration Indirect Co:	216,248	122,412	146,938	155,246	
<b>Public Halls</b>	<b>191,832</b>	<b>203,002</b>	<b>206,242</b>	<b>226,235</b>	
Public Halls Revenue	(164,319)	(146,952)	(163,125)	(163,125)	
Public Halls Expenditure	350,409	345,092	364,063	384,056	
Public Halls Indirect Costs	5,742	4,862	5,304	5,304	
<b>Reserves Pavilions and Facilities</b>	<b>613,682</b>	<b>658,801</b>	<b>711,390</b>	<b>690,991</b>	
Reserves Pavilions and Facilities Revenue	(77,631)	(80,723)	(75,390)	(80,390)	
Reserves Pavilions and Facilities Expenditure	683,921	733,265	779,952	764,553	
Reserves Pavilions and Facilities Indirect Costs	7,392	6,259	6,828	6,828	
<b>Residential House</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Residential House Revenue	0	0	0	0	
Residential House Expenditure	0	0	0	0	
Residential House Indirect Costs	0	0	0	0	
<b>Road Reserves</b>	<b>428,190</b>	<b>462,479</b>	<b>517,783</b>	<b>421,560</b>	
Road Reserve Revenue	0	0	0	0	
Road Reserves Expenditure	428,190	462,479	517,783	421,560	
Road Reserves Indirect Costs	0	0	0	0	

Attachment 4

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate		Engineering Services			
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19	
<b>Sporting Clubs Buildings</b>	<b>663,651</b>	<b>778,353</b>	<b>739,974</b>	<b>648,197</b>	
Sporting Clubs Buildings Revenue	(132,988)	(142,847)	(174,590)	(174,590)	
Sporting Clubs Buildings Expenditure	768,704	897,539	888,767	796,990	
Sporting Clubs Buildings Indirect Costs	27,935	23,661	25,797	25,797	
<b>Sporting Grounds</b>	<b>1,728,986</b>	<b>1,697,824</b>	<b>1,972,009</b>	<b>1,639,304</b>	
Sporting Grounds Revenue	(57,000)	(57,297)	(64,050)	(64,050)	
Sporting Grounds Expenditure	1,785,986	1,755,121	2,036,059	1,703,354	
Sporting Grounds Indirect Costs	0	0	0	0	
<b>Waste Management Services</b>	<b>6,606,437</b>	<b>5,452,159</b>	<b>6,128,390</b>	<b>6,614,299</b>	
<b>Other Waste Services</b>	<b>611,409</b>	<b>489,133</b>	<b>664,374</b>	<b>673,050</b>	
Other Waste Services Revenue	(5,750)	(7,267)	(3,500)	(4,500)	
Other Waste Services Expenditure	617,159	496,400	667,874	677,550	
Other Waste Services Indirect Costs	0	0	0	0	
<b>Processable Waste Collection</b>	<b>5,223,611</b>	<b>4,379,460</b>	<b>4,640,161</b>	<b>4,866,249</b>	
Processable Waste Collection Revenue	(323,944)	(337,915)	(327,339)	(327,339)	
Processable Waste Collection Expenditure	5,418,677	4,813,277	5,521,695	5,089,388	
Processable Waste Collection Indirect Costs	128,878	(95,902)	(554,195)	104,200	
<b>Recycling</b>	<b>771,417</b>	<b>583,566</b>	<b>823,855</b>	<b>1,075,000</b>	
Recycling Revenue	0	0	0	0	
Recycling Expenditure	771,417	583,566	823,855	1,075,000	
<b>Works &amp; Operations Services</b>	<b>6,657,944</b>	<b>6,216,210</b>	<b>5,875,794</b>	<b>5,050,451</b>	
<b>Works Depot</b>	<b>0</b>	<b>29,944</b>	<b>138</b>	<b>0</b>	
Works Depot Revenue	0	(262)	0	0	
Works Depot Expenditure	199,508	191,199	239,636	239,302	
Works Depot Indirect Costs	(199,508)	(160,993)	(239,498)	(239,302)	
<b>Depot Occupancy</b>	<b>0</b>	<b>63,019</b>	<b>240</b>	<b>0</b>	
Depot Occupancy Costs	368,284	376,553	366,143	349,553	
Depot Indirect Costs	(368,284)	(313,534)	(365,903)	(349,553)	
<b>Drainage</b>	<b>370,435</b>	<b>334,832</b>	<b>362,801</b>	<b>338,022</b>	
Drainage Revenue	0	0	0	0	
Drainage Expenditure	370,435	334,832	362,801	338,022	
Drainage Indirect Costs	0	0	0	0	
<b>Footpaths/Cycleways</b>	<b>988,195</b>	<b>957,423</b>	<b>1,047,587</b>	<b>915,914</b>	
Footpaths/Cycleways Expenditure	988,195	957,423	1,047,587	915,914	
Footpaths/Cycleways Indirect Costs	0	0	0	0	
<b>Plant Operating</b>	<b>227,550</b>	<b>409,333</b>	<b>143,638</b>	<b>293,648</b>	
Plant Operating Revenue	0	0	0	0	
Plant Operating Expenditure	1,481,092	1,499,318	1,519,260	1,669,270	
Plant Operating Indirect Costs	(1,253,542)	(1,089,985)	(1,375,622)	(1,375,622)	
<b>Public Works Overhead</b>	<b>823,069</b>	<b>288,875</b>	<b>(151,407)</b>	<b>327,648</b>	
Public Works Overhead Revenue	(56,200)	(134,893)	(48,700)	(48,700)	
Public Works Overhead Expenditure	543,566	490,238	385,447	385,334	
Public Works Overhead Indirect Costs	335,703	(66,470)	(488,154)	(8,986)	
<b>Recoverable Works</b>	<b>0</b>	<b>1,379</b>	<b>5,199</b>	<b>(50,000)</b>	
Recoverable Works Revenue	(50,000)	(15,225)	(50,000)	(100,000)	
Recoverable Works Expenditure	50,000	16,604	55,199	50,000	
<b>Right of Way</b>	<b>286,532</b>	<b>255,563</b>	<b>298,322</b>	<b>220,510</b>	
Rights of Way Expenditure	286,532	255,563	298,322	220,510	
Right of Ways Indirect Costs	0	0	0	0	

Attachment 4

CITY OF VINCENT  
DRAFT INCOME AND EXPENDITURE BY DIRECTORATE  
FOR THE YEAR ENDED 30 JUNE 2020



Directorate		Engineering Services			
Service Area	Draft Budget 2019/20	Estimated Actual 2018/19	Revised Budget 2018/19	Adopted Budget 2018/19	
<b>Roads</b>	<b>3,041,958</b>	<b>3,038,891</b>	<b>3,079,418</b>	<b>2,090,709</b>	
Roads Expenditure	3,041,958	3,038,891	3,079,418	2,090,709	
Road Indirect Costs	0	0	0	0	
<b>Roadwork Signs and Barricades</b>	<b>5,000</b>	<b>0</b>	<b>500</b>	<b>500</b>	
Roadwork Signs and Barricades Expenditure	5,000	0	500	500	
<b>Street Cleaning</b>	<b>749,205</b>	<b>706,521</b>	<b>922,015</b>	<b>747,500</b>	
Street Cleaning Expenditure	749,205	706,521	922,015	747,500	
<b>Sump</b>	<b>0</b>	<b>744</b>	<b>0</b>	<b>0</b>	
Sump Expenditure	0	744	0	0	
<b>Traffic Control for Roadworks</b>	<b>166,000</b>	<b>129,686</b>	<b>167,343</b>	<b>166,000</b>	
Traffic Control for Roadworks Expenditure	166,000	129,686	167,343	166,000	
<b>Grand Total</b>	<b>27,273,728</b>	<b>25,772,198</b>	<b>25,647,805</b>	<b>24,841,391</b>	



**CITY OF VINCENT**  
**FEES AND CHARGES**  
**2019/2020**  
**Contents**

	<b>Page No.</b>
Library	1
Rates & Governance	2
Rangers & Community Safety Services	3-5
Parking	6-8
Health Services	9-12
Building & Planning	13-24
Waste Services	23-24
Works Fees & Charges	25
Hire of Hall & Community Centres	26
Sportsgrounds & Reserves	27-30
Beatty Park Leisure Centre	31-40



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>LIBRARY</b>							
<b>Photocopying</b>							
<b>Library (coin operated)</b>							
Black and white	per copy	\$ 0.30	\$ 0.30	Y	Local Govt Act 1995 S6.16	0%	
Colour A4	per copy	\$ 2.50	\$ 2.50	Y		0%	
Colour A3	per copy	\$ 4.00	\$ 4.00	Y		0%	
<b>General</b>							
Replace lost membership card		\$ 10.50	\$ 6.00	N		-43%	
Administration fee on overdue notices		\$ 5.00	\$ 5.00	N		0%	
Earbuds for playaway books		\$ 2.00	\$ 3.00	Y		50%	
Printing pages from internet	per page	\$ 0.30	\$ 0.30	Y		0%	
"Early Businesses" book - softcover		\$ 35.00	\$ 20.00	Y		-43%	
"Beatty Park" book - softcover		\$ 10.00	\$ 5.00	Y		-50%	
"Beatty Park" book - hardcover		\$ 15.00	\$ 7.50	Y		-50%	
Red library bags	each	\$ 1.00	\$ 1.00	Y		0%	
Coffee machine	per cup	\$ 3.00	\$ 3.00	Y		0%	
Local history photographs (for private use)		\$ 10.00	\$ 10.00	Y	0%		
Local history photographs (for commercial use)		\$ 20.00	\$ 20.00	Y	0%		
Lost & Damaged Library Items		Various as per State Libraries of Western Australia (SLWA) Price Tables	Various as per State Libraries of Western Australia (SLWA) Price Tables	N	N/A		
State Library external loan fee		\$ 16.50	\$ 16.50	N	N/A		
Refund administration fee		\$ 10.00	\$ 5.00	Y	-50%		
<b>Media Room Hire</b>							
Commercial use	per hour	\$ 40.00	\$ 43.00	Y	Local Govt Act 1995 S6.16	8%	
Community Groups	per hour	\$ 20.00	\$ 22.00	Y		10%	
Interview Room Hire - Commercial use	per hour	\$ 15.00	\$ 18.00	Y		20%	



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>RATES</b>						
<b>Settlement Enquiries</b>						
Orders and requisitions settlement	per Lot	\$ 121.00	\$ 121.00	Y	Local Govt. Act 1995 S6.16	0%
Rates settlement enquiry fee only	per Lot	\$ 31.00	\$ 31.00	Y		0%
Settlement enquiry letter (includes orders, requisitions and rate enquiry)	per Lot	\$ 151.00	\$ 151.00	Y		0%
<b>General Charges</b>						
Provision of historical rating data per financial year (2002-03 rating year onwards)	per year	\$ 9.00	\$ 9.00	Y	Local Govt. Act 1995 s6.16, s5.94, s6.45 & s6.51 Local Govt. (Financial Management) Regs 1996 s68 & s70	0%
Provision of historical rating data per financial year (2001-02 rating year & before)	per hour	\$ 56.00	\$ 56.00	Y		0%
Re-print of annual rate notice		\$ 12.00	\$ 12.00	Y		0%
Instalment administration fee		\$ 39.00	\$ 39.00	N		0%
Special payment arrangement administration fee		\$ 40.00	\$ 40.00	N		0%
Special payment arrangement administration fee - direct debit		\$ 30.00	\$ 30.00	N		0%
Notice of Discontinuance - Issue notification or Notice of Discontinuance		At cost	At cost	Y		N/A
Dishonoured cheque / Direct Debit dishonoured fee		At cost	At cost	N		N/A
Legal fees		At cost	At cost	Y		N/A
Street directory USB format		\$ 25.00	\$ 40.00	Y		60%
<b>GOVERNANCE</b>						
Electoral rolls (Ward) USB		\$ 25.00	\$ 40.00	Y	Local Govt. Act 1995 S6.16, s5.94 & S5.95	60%
Freedom of Information request (FOI)		\$ 30.00	\$ 30.00	N	Freedom of Information Act Regulations 1993.	0%



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>RANGERS AND COMMUNITY SAFETY SERVICES</b>						
<b>DOGS</b>						
<b>Sterilised Dog</b>						
1 Year	\$ 20.00	\$ 20.00	N	Dog Act 1976, Dog Regs. 2013	0%	
3 Years	\$ 42.50	\$ 42.50	N		0%	
1 Year (Pensioner)	\$ 10.00	\$ 10.00	N		0%	
3 Years (Pensioner)	\$ 21.25	\$ 21.25	N		0%	
Lifetime registration period	\$ 100.00	\$ 100.00	N		0%	
Lifetime registration period (pensioner)	\$ 50.00	\$ 50.00	N		0%	
<b>Unsterilised Dog</b>						
1 Year	\$ 50.00	\$ 50.00	N		0%	
3 Years	\$ 120.00	\$ 120.00	N		0%	
1 Year (Pensioner)	\$ 25.00	\$ 25.00	N		0%	
3 Years (Pensioner)	\$ 60.00	\$ 60.00	N	0%		
Lifetime registration period	\$ 250.00	\$ 250.00	N	0%		
Lifetime registration period (pensioner)	\$ 125.00	\$ 125.00	N	0%		
<b>CATS</b>						
Annual registration of a cat	\$ 20.00	\$ 20.00	N	Cat Act 2011, Cat Regs. 2012	0%	
3 Years	\$ 42.50	\$ 42.50	N		0%	
3 Years (Pensioner)	\$ 21.25	\$ 21.25	N		0%	
Lifetime registration period	\$ 100.00	\$ 100.00	N		0%	
Lifetime registration period (Pensioner)	\$ 50.00	\$ 50.00	N		0%	
Registration after 31 May in any year, for that registration year	50% of fee payable otherwise		N			
Annual application for approval or renewal of approval to breed cats (per cat)	\$ 100.00	\$ 100.00	N	0%		
<b>ANIMALS</b>						
Replacement of registration tags	\$ 5.00	\$ 5.00	Y	Local Govt. Act 1995 S6.16	0%	



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>RANGERS AND COMMUNITY SAFETY SERVICES</b>					
<b>DOG POUND</b>					
Seizure and impounding	\$ 87.00	\$ 87.00	N	Dog Act 1976, Local Law 2007, Local Govt. Act 1995 S6.16	0%
Daily Maintenance (after 24 hours)	\$ 28.00	\$ 28.00	N		0%
Euthanasia	\$ 71.00	\$ 71.00	N		0%
Administration charge (Microchipping impounded Dog)	\$ 55.00	\$ 35.00	N		-36%
<b>Release of dogs or cats outside normal working hours – Additional Fee</b>					
On shift	\$ 65.00	\$ 65.00	N	Dog Act 1976, Local Law 2007, Local Govt. Act 1995 S6.16	0%
Call out	\$ 137.00	\$ 152.00	N		11%
<b>ABANDONED VEHICLES</b>					
Towage	\$ 130.00	\$ 130.00	Y	Local Govt. Act 1995 S3.39/S3.46, Local Law 2007	0%
Administration fee	\$ 270.00	\$ 270.00	Y		0%
Daily impound fee	\$ 23.00	\$ 23.00	N		0%
<b>RESIDENTIAL VERGE SIGNAGE</b>					
Sign	\$ 18.00	\$ 18.00	Y	Local Govt. Act 1995 S6.16 & Property Local Law 2008	0%
Clamp (Sold 2 at a time)	\$ 2.00	\$ 2.00	Y		0%
Pole	\$ 30.00	\$ 30.00	Y		0%
<b>BUSKING FEES (Public Entertainers)</b>					
One-off permit	\$ -	\$ -	N	Local Govt. Act 1995 S6.16	
Three month permit	\$ -	\$ -	N		
Annual permit	\$ -	\$ -	N		
<b>RELEASE FEES (Impounded Items)</b>					
Shopping trolleys, signage etc.	\$ 75.00	\$ 75.00	N	Local Government Act 1995 - Sect 3.46	0%
Daily impound fee	\$ 23.00	\$ 23.00	N		0%



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>RANGERS AND COMMUNITY SAFETY SERVICES</b>					
<b>PERMITS</b>					
<b>Verge</b>					
Filming	\$ 105.00	\$ 105.00	N	Local Govt. Act 1995 S6.16 & Property Local Law 2008	0%
<b>Work Zones</b>					
Establishment fee	\$ 686.00	\$ 686.00	N	Property Local Law 2008	0%
Operating fees daily rate/bay	\$ 22.00	\$ 22.00	N		0%
Non-refundable administration fee (Skip bin) Verge	\$ 42.00	\$ 42.00	N		0%
Non-refundable administration fee (Skip bin) Road	\$ 53.00	\$ 53.00	N		0%
Non-refundable administration fee (Closure requiring Traffic Management Plans)	\$ 132.00	\$ 132.00	N		0%
Non-refundable administration fee (Long Term Permits requiring Monthly Inspections)	\$ 76.00	\$ 80.00	N		5%



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>PARKING</b>							
<b>CAR PARKING FEES</b>							
<b>Hourly Rate</b>							
Frame Court Car Park	1st hr free	\$ 2.80	\$ 2.90	Y	Local Govt Act 1995 S6.16, Parking Facility Local Law 2007	4%	
The Avenue Car Park	1st hr free	\$ 2.80	\$ 2.90	Y		4%	
Barlee Street Car Park	1st hr free	\$ 2.80	\$ 2.90	Y		4%	
Brisbane Street Car Park	1st hr free	\$ 2.80	\$ 2.90	Y		4%	
Chelmsford Road Car Park	1st hr free	\$ 2.80	\$ 2.90	Y		4%	
Raglan Road Car Park	1st hr free	\$ 2.80	\$ 2.90	Y		4%	
Leederville Hotel Car Park		\$ 2.80	\$ 2.90	Y		4%	
View Street Car Park	1st hr free	\$ 2.80	\$ 2.90	Y		4%	
Wasley Street Car Park	1st hr free	\$ 2.80	\$ 2.90	Y		4%	
nib Stadium Car Park (8am to 10pm Daily)		\$ 2.80	\$ 2.90	Y		4%	
375 William Street Car Park (8am to 10pm Daily)		\$ 4.20	\$ 4.20	Y		0%	
Rosemount Hotel Car Park	1st hr free	\$ 2.80	\$ 2.90	Y		4%	
<b>All Day Fee</b>							
Frame Court Car Park	1st hr free	\$ 18.40	\$ 18.50	Y		Local Govt Act 1995 S6.16, Parking Facility Local Law 2007	1%
The Avenue Car Park (No Maximum)		N/A	N/A	Y			N/A
Barlee Street Car Park	1st hr free	\$ 18.40	\$ 18.50	Y			1%
Brisbane Street Car Park	1st hr free	\$ 18.40	\$ 18.50	Y			1%
Chelmsford Road Car Park	1st hr free	\$ 18.40	\$ 18.50	Y	1%		
Raglan Road Car Park	1st hr free	\$ 18.40	\$ 18.50	Y	1%		
Leederville Hotel Car Park		\$ 18.40	\$ 18.50	Y	1%		
View Street Car Park	1st hr free	\$ 14.60	\$ 18.50	Y	27%		
Wasley Street Car Park	1st hr free	\$ 14.60	\$ 18.50	Y	27%		
nib Stadium Car Park (8am to 10pm Daily)		\$ 18.40	\$ 18.50	Y	1%		
Rosemount Hotel Car Park	1st hr free	\$ 14.60	\$ 18.50	Y	27%		



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>PARKING</b>					
<b>KERBSIDE PARKING FEES - DAY HOURLY RATE</b>					
William Street (Kerbside)	\$ 4.20	\$ 4.20	Y	Local Govt Act 1995 S6.16, Parking Facility Local Law 2007	0%
Brewer Street	\$ 2.90	\$ 2.90	Y		0%
Pier Street	\$ 2.90	\$ 2.90	Y		0%
Stirling Street	\$ 2.90	\$ 2.90	Y		0%
Stuart Street	\$ 2.90	\$ 2.90	Y		0%
Newcastle Street - West of Loftus St.	\$ 2.90	\$ 2.90	Y		0%
Barlee Street	\$ 2.90	\$ 2.90	Y		0%
Beaufort Street	\$ 2.90	\$ 2.90	Y		0%
Braid Street	\$ 2.90	\$ 2.90	Y		0%
Brisbane Street	\$ 2.90	\$ 2.90	Y		0%
Broome Street	1st hr free \$ 2.90	\$ 2.90	Y		0%
Chelmsford Road	\$ 2.90	\$ 2.90	Y		0%
Clarence Street	\$ 2.90	\$ 2.90	Y		0%
Fitzgerald Street	\$ 2.90	\$ 2.90	Y		0%
Forbes Road	\$ 4.20	\$ 4.20	Y		0%
Frame Court	\$ 2.90	\$ 2.90	Y		0%
Grosvenor Road	\$ 2.90	\$ 2.90	Y		0%
Harold Street	1st hr free \$ 2.90	\$ 2.90	Y		0%
Leederville Parade	\$ 2.90	\$ 2.90	Y		0%
Lindsay Street	\$ 2.90	\$ 2.90	Y		0%
Mary Street	1st hr free \$ 2.90	\$ 2.90	Y		0%
Money Street	\$ 2.90	\$ 2.90	Y		0%
Monger Street	\$ 2.90	\$ 2.90	Y		0%
Newcastle Street - East of Fitzgerald Street	\$ 4.20	\$ 4.20	Y		0%
Oxford Street	\$ 2.90	\$ 2.90	Y	0%	
Parry Street	\$ 2.90	\$ 2.90	Y	0%	



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>PARKING</b>							
<b>KERBSIDE PARKING FEES - DAY HOURLY RATE Cont'd</b>							
Raglan Road		\$ 2.90	\$ 2.90	Y	Local Govt Act 1995 S6.16, Parking Facility Local Law 2007	0%	
Richmond Street		\$ 2.90	\$ 2.90	Y		0%	
Vincent Street		\$ 2.90	\$ 2.90	Y		0%	
<b>PARKING PERMITS</b>							
Frame Court Car Park	per month	\$ 175.30	\$ 180.00	Y		3%	
The Avenue Car Park	per month	\$ 175.30	\$ 180.00	Y		3%	
Barlee Street Car Park	per month	\$ 175.30	\$ 180.00	Y		3%	
Brisbane Street Car Park	per month	\$ 175.30	\$ 180.00	Y		3%	
Commercial parking permits - all other areas	per annum	\$ 1,736.00	\$ 1,736.00	Y		0%	
Replacement residential parking permits	each	\$ 28.00	\$ 28.00	Y		0%	
Replacement commercial parking permits	each	\$ 28.00	\$ 28.00	Y	0%		
<b>PRIVATE CAR PARK REGISTRATION</b>							
Annual registration fee		\$ 200.00	\$ 200.00	N	0%		
Cost of parking sign	each	\$ 35.00	\$ 35.00	Y	0%		
Infringement notice - withdrawal fee	each	\$ 50.00	\$ 50.00	N	0%		
<b>LOTON PARK TEMPORARY EVENT PARKING</b>							
Vehicle - Flat rate		\$ 20.00	\$ 20.00	Y	0%		
Vehicle - ACROD permit holder		\$ 10.00	\$ 10.00	Y	0%		



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>HEALTH SERVICES</b>						
<b>FOOD BUSINESSES</b>						
Notification fee	\$ 50.00	\$ 50.00	N	Health Local Law 2004, Local Govt. Act 1995 S6.16	0%	
Registration fee	\$ 100.00	\$ 100.00			0%	
Application for fit-out or alteration (where building permit not required)	\$ 170.00	\$ 200.00	N		18%	
Annual Assessment - High Risk	\$ 640.00	\$ 640.00	N		0%	
Annual Assessment - Medium Risk	\$ 530.00	\$ 530.00	N		0%	
Annual Assessment - Low Risk	\$ 200.00	\$ 200.00	N		0%	
Food Condemnation assessment per hour	\$ 80.00	\$ 80.00	N		0%	
Food Safe Pack	\$ 100.00	\$ 100.00	N		0%	
<b>Food Stallholders - Annual (venue specific including markets)</b>						
Annual Permit - Medium or High Risk	\$ 390.00	\$ 390.00	N		Local Govt. Act 1995 S6.16, Trading in public places Local Law 2008	0%
Annual Permit - Low Risk	\$ 130.00	\$ 130.00	N	0%		
Not-for-profit/Charitable Organisations (i.e. fundraising events)	NIL	NIL	N	N/A		
<b>Food Stallholders - Event Based (e.g. festivals, miscellaneous)</b>						
Application (assessment only) For a maximum of four occasions in any 12 month period (Food stalls that do not require an inspection)	\$ 50.00	\$ 50.00	N	0%		
Medium or High Risk	\$ 80.00	\$ 80.00	N	0%		
Low risk	\$ 60.00	\$ 60.00	N	0%		
Not-for-profit/Charitable organisations (i.e. fundraising events)	NIL	NIL	N	N/A		
<b>Mobile Food Vendor 'Vending Vincent'</b>						
Vending Vincent Annual Permit	\$ 900.00	\$ 700.00	N	-22%		



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>HEALTH SERVICES</b>					
<b>PUBLIC BUILDINGS</b>					
<b>Annual Building Assessments:</b>					
Risk Type – High	\$ 390.00	\$ 390.00	N	Local Govt. Act 1995 S6.16	0%
Risk Type - Med	\$ 240.00	\$ 240.00	N		0%
Risk Type - Low	\$ 120.00	\$ 120.00	N		0%
Discount on Annual Building Assessment if a registered food business	25%	25%	N		0%
<b>Applications to construct, extend or alter:</b>					
Medium or High Risk	\$ 640.00	\$ 871.00	N	Health (Miscellaneous Provisions) Act 1911 S.176, Health (Public Buildings) Regulations 1992 Schedule 1	36%
Low risk	\$ 350.00	\$ 350.00	N		0%
<b>Temporary Public Buildings:</b>					
500 attendees and above	\$ 871.00	\$ 871.00	N	Health (Public Buildings) Regulations 1992 Schedule 1	0%
499 attendees or less	\$ 320.00	\$ 320.00	N		0%
Not-for-profit/Charitable Organisations (i.e. fundraising events)	NIL	NIL	N		N/A
<b>OFFENSIVE TRADES</b>					
Laundries and Dry cleaning Establishments	Fees as per Offensive Trades Fees Regulations 1976	Fees as per Offensive Trades Fees Regulations 1976	N	Fees as per Offensive Trades Fees Regulations 1976	N/A
Poultry Processing establishments	Fees as per Offensive Trades Fees Regulations 1976	Fees as per Offensive Trades Fees Regulations 1976	N		N/A
Fish Processing Establishment in which fish are cleaned and prepared	Fees as per Offensive Trades Fees Regulations 1976	Fees as per Offensive Trades Fees Regulations 1976	N		N/A
Shellfish and Crustacean Processing Establishments	Fees as per Offensive Trades Fees Regulations 1976	Fees as per Offensive Trades Fees Regulations 1976	N		N/A



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>HEALTH SERVICES</b>						
Other Offensive Trades not specified	Fees as per Offensive Trades Fees Regulations 1976	Fees as per Offensive Trades Fees Regulations 1976	N	Fees as per Offensive Trades Fees Regulations 1976	N/A	
<b>OTHER</b>						
<b>Lodging Houses</b>						
Annual Registration	\$ 440.00	\$ 530.00	N	Local Govt. Act 1995 S6.16	20%	
<b>Morgues</b>						
Annual Licence	\$ 210.00	\$ 210.00	N		0%	
<b>Skin Penetration Premises</b>						
Inspection Fee (per inspection)	\$ 140.00	\$ 140.00	N	Local Govt. Act 1995 S6.16	0%	
<b>Water Sampling/Audits</b>						
Annual Assessment - 1 water body	\$ 400.00	\$ 400.00	N		0%	
Each additional water body (per water body)	\$ 240.00	\$ 240.00	N	0%		
Second re-sample within the month due to non-compliance	\$ 80.00	\$ 80.00	N	0%		
<b>Liquor and Gaming Control</b>						
Section 39 Certification	\$ 200.00	\$ 200.00	N	Local Govt. Act 1995 S6.16	0%	
<b>Liquor and Gaming Permits</b>						
One-offs	\$ 100.00	\$ 100.00	N		0%	
Long term (minimum 1 year)	\$ 300.00	\$ 300.00	N	0%		
Not-for-profit/Charitable Organisations (i.e. fundraising events)	NIL	NIL	N	N/A		
<b>Noise</b>						
Regulation 18 (non-conforming event e.g. concerts) Application	Fee as per Environmental Protection (Noise) Regs 1997	Fee as per Environmental Protection (Noise) Regs 1997	N	Fee as per Environmental Protection (Noise) Regs 1997	N/A	
Regulation 18 (non-conforming event e.g. concerts) Late Fee	Fee as per Environmental Protection (Noise) Regs 1997	Fee as per Environmental Protection (Noise) Regs 1997	N		N/A	
Regulation 13 (out-of-hours construction) Application where work is conducted by a business	\$ 130.00	\$ 130.00	N	Local Govt. Act 1995 S6.16	0%	
Regulation 13 (out-of-hours construction) Not-for-profit/Charitable Organisations (i.e. fundraising events)	NIL	NIL	N		N/A	



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>HEALTH SERVICES</b>						
<b>GENERAL</b>						
Transfer of an annual permits, licences and registrations (e.g. Lodging Houses)	\$ 100.00	\$ 100.00	N	Local Govt. Act 1995 S6.16	0%	
Reinspection due to incomplete/unsatisfactory work; second follow up; non-compliance with formal directions/notices	per hour \$ 80.00	\$ 80.00	N		0%	
Late payment of Health Services fees	per month after second request \$ 60.00	\$ 60.00	N		0%	
Health Work Order/Settlement Enquiry (i.e. Food business, Lodging houses)	\$ 190.00	\$ 200.00	N		5%	
<b>Sampling &amp; Inspections (at discretion of Manager):</b>						
Officer Time	per hour \$ 80.00	\$ 80.00	Y	Local Govt. Act 1995 S6.16	0%	
Analytical costs	At cost	At cost	Y		N/A	
Fees for annual permits, licences and registrations (excluding Offensive Trades) charged on a monthly pro-rata basis, minimum 1 month, up to 30 June						
<b>Disposal of Effluent and Liquid Waste</b>						
Application for the approval of an apparatus by Local Governments under the Regulations like Grey water Reuse Systems		Fees as per Health Act 1911-Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974	Fees as per Health Act 1911-Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974	N	Fees as per Health Act 1911-Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974	N/A
Issuing of 'Permit to Use an Apparatus'		Fees as per Health Act 1911-Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974	Fees as per Health Act 1911-Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974	N	Fees as per Health Act 1911-Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974	N/A



FEES AND CHARGES 2019/2020

		2018/19	2019/20	Reference (Act, GST Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BUILDING AND PLANNING</b>					
<b>ARCHIVE SEARCHES</b>					
Plan search and/or retrieval from archives. Note: The plans provided as part of the search fee include architectural site, floor & elevation plans only. Any additional plans will be charged in Accordance with Part 2 below.					
City of Vincent only (1993 - current)	10 business days	\$ 70.00	\$ 75.00	N	7%
City of Vincent and City of Stirling/ City of Perth Combined	10 business days	\$ 100.00	\$ 110.00	N	10%
Commercial / Mixed Use Development Combined	10 business days	N/A	\$140.00	N	N/A
Scanning charge when more than 10 pages (A2-A0) per page	per page (over 10)	N/A	\$1.00	N	N/A
Supply of USB with plans		N/A	\$10.00	N	N/A
<b>BUILDING AND PLANNING APPROVAL HARD COPIES</b>					
A4 - black and white	per copy	\$ 0.55	\$ 0.55	Y	0%
A3 - black and white	per copy	\$ 0.75	\$ 0.75	Y	0%
<b>A2 - black and white</b>					
1 - 5 copies	per copy	\$ 4.00	\$ 4.00	Y	0%
6 - 10 copies	per copy	\$ 3.45	\$ 3.45	Y	0%
21 or more copies	per copy	\$ 2.80	\$ 2.80	Y	0%
<b>A1 - black and white</b>					
1 - 5 copies	per copy	\$ 4.65	\$ 4.65	Y	0%
6 - 10 copies	per copy	\$ 4.10	\$ 4.10	Y	0%
21 or more copies	per copy	\$ 3.55	\$ 3.55	Y	0%
<b>A0 - black and white</b>					
1 - 5 copies	per copy	\$ 6.85	\$ 6.85	Y	0%
6 - 10 copies	per copy	\$ 6.35	\$ 6.35	Y	0%
21 or more copies	per copy	\$ 5.55	\$ 5.55	Y	0%
Delivery & collection of plans from a printer where applicable		\$ 93.50	\$ 93.50	Y	0%
Administration fee associated with the preparation of a subdivision/amalgamation legal agreement		\$ 377.00	\$ 377.00	Y	0%
<b>BUILDING AND PLANNING APPROVAL SOFT COPIES</b>					
A4 Black & White or Colour (297x210 mm)	per page	\$ 0.45	\$ 0.45	Y	0%
A3 Black & White or Colour (420x297 mm)	per page	\$ 0.45	\$ 0.45	Y	0%
A2 Black & White or Colour (594x420 mm)	per page	\$ 1.60	\$ 1.60	Y	0%
Administration Fee associated with the arrangement of other planning, building or heritage related legal documentation.		\$ 90.00	\$ 90.00	N	0%
<b>HERITAGE FEES</b>					
Hire of Brookman and Moir Street Lacework		\$ 36.40	\$ 36.40	N	0%
Bond for Brookman and Moir Street Lacework		\$ 520.00	\$ 520.00	N	0%



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	Reference (Act, GST Regulation, Local Law, Policy)	Fee Comparison % Change		
<b>BUILDING AND PLANNING</b>						
<b>FORM 24 – CERTIFICATE OF APPROVAL</b>						
Built Strata Form 24 fee (1 – 5 allotments)		Strata Titles Act 1985 and Strata Titles General Regulations 1996	Strata Titles Act 1985 and Strata Titles General Regulations 1996	N	Strata Titles Act 1985 and Strata Titles General Regulations 1996	N/A
Built Strata Form 24 fee (6 – 100 allotments)		Strata Titles Act 1985 and Strata Titles General Regulations 1996	Strata Titles Act 1985 and Strata Titles General Regulations 1996	N	Strata Titles Act 1985 and Strata Titles General Regulations 1996	N/A
Built Strata Form 24 fee (in excess of 100 allotments)		Strata Titles Act 1985 and Strata Titles General Regulations 1996	Strata Titles Act 1985 and Strata Titles General Regulations 1996	N	Strata Titles Act 1985 and Strata Titles General Regulations 1996	N/A
<b>APPLICATIONS FOR BUILDING PERMITS, DEMOLITION PERMITS</b>						
<b>Item 1. Form BA1 - Certified application for a building permit (S. 16(l))</b>						
(a) for building work for a class 1 or class 10 building or incidental structure		In accordance with the Building Regulations 2012, Schedule 2, Division 1	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
(b) for building work for a class 2 to class 9 building or incidental structure		In accordance with the Building Regulations 2012, Schedule 2, Division 1	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
<b>Item 2. Form BA2 - Uncertified application for a building permit (S. 16(l))</b>		In accordance with the Building Regulations 2012, Schedule 2, Division 1	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
<b>Item 3. Form BA5 - Application for a demolition permit (S. 16(l))</b>						
(a) for demolition work in respect of a class 1 or class 10 building or incidental structure		In accordance with the Building Regulations 2012, Schedule 2, Division 1	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
(b) for demolition work in respect of a class 2 to class 9 building		In accordance with the Building Regulations 2012, Schedule 2, Division 1	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
<b>Item 4. Form BA22 - Application to extend the time during which a building or demolition permit has effect (S. 32(3)(f))</b>		In accordance with the Building Regulations 2012, Schedule 2, Division 1	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
<b>APPLICATION FOR OCCUPANCY PERMITS, BUILDING APPROVAL CERTIFICATES</b>						
<b>Item 1. Form BA9 - Application for an occupancy permit for a completed building (class 2-9) (S. 46)</b>		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
<b>Item 2. Form BA9 - Application for a temporary occupancy permit for an incomplete building (class 2-9) (S. 47)</b>		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	Reference (Act, GST Regulation, Local Law, Policy)	Fee Comparison % Change		
<b>BUILDING AND PLANNING</b>						
Item 3. Form BA9 - Application for modification of an occupancy permit for additional use of a building on a temporary basis (class 2-9)(S. 48)		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
Item 4. Form BA9 - Application for a replacement occupancy permit for permanent change of the building's use, classification (class 2-9)(S. 49)		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
Item 5. Form BA11 - Application for an occupancy permit for registration of strata scheme, plan of re-subdivision (class 2-9) (S. 50(1) and (2))		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
Item 5. Form BA15 - Application for building approval certificate for registration of strata scheme, plan of re-subdivision (class 1-10) (S. 50(1) and (2))		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
Item 6. Form BA9 - Application for an occupancy permit for a building in respect of which UNAUTHORISED work has been done (class 2 to 9) (S. 51(2))		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
Item 7. Form BA13 - Application for a building approval certificate for a building in respect of which unauthorised work has been done (class 1 or 10) (S. 51(3))		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
<b>APPLICATION FOR OCCUPANCY PERMITS, BUILDING APPROVAL CERTIFICATES</b>						
Item 8. Form BA9 - Application to replace an occupancy permit for an existing building (class 2-9) (S. 52(1))		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
Item 9. Form BA13 - Application for a building approval certificate for an existing building where unauthorised work has not been done (class 1 or 10) (S. 52(2))		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
Item 10. Application to extend the time during which an occupancy permit or building approval certificate has effect (S. 65(3)(a))		In accordance with the Building Regulations 2012, Schedule 2, Division 2	In accordance with the Building Regulations 2012, Schedule 2, Division 1	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A
<b>OTHER APPLICATIONS</b>						
Item 1. Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)		In accordance with the Building Regulations 2012, Schedule 2, Division 3	In accordance with the Building Regulations 2012, Schedule 2, Division 3	N	Building Act 2011 & Building Regulations 2012 Schedule 2	N/A



FEES AND CHARGES 2019/2020

	2018/19	2019/20	Reference (Act, GST Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>BUILDING AND PLANNING</b>					
<b>BUILDING SERVICES LEVY</b>					
<i>*The Building Services Levy is payable to the Permit Authority when the application is made.</i>					
Building Permit		In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(2)	In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(2)	N Building Services (Complaint Resolution and Administration) Regulations 2011	N/A
Demolition Permit		In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(3)	In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(3)	N	N/A
<b>BUILDING SERVICES LEVY</b>					
<i>*The Building Services Levy is payable to the Permit Authority when the application is made.</i>					
Occupancy Permit or Building Approval Certificate		In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(4)	In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(4)	N Building Services (Complaint Resolution and Administration) Regulations 2011	N/A
Occupancy Permit or Building Approval Certificate for unauthorised work		In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(5)	In accordance with the Building Services (Complaint Resolution and Administration) Regulations 2011, Part 3, Division 2, Regulation 12(5)	N Building Services (Complaint Resolution and Administration) Regulations 2011	N/A



FEES AND CHARGES 2019/2020

		2018/19	2019/20		Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BUILDING AND PLANNING</b>						
<b>BUILDING CONSTRUCTION INDUSTRY TRAINING FUND (BCITF)</b>						
*The BCITF Levy is payable to the Permit Authority or to BCITF (proof of payment is required) when the application is made.						
BCITF Fee		0.2% of the value of construction works, for all works valued at more than \$20,000	0.2% of the value of construction works, for all works valued at more than \$20,000	N	Building and Construction Industry Training Fund and Levy Collection Act 1990	N/A
<b>OTHER INSPECTION FEE</b>						
Swimming Pool Inspection Fee	per 4 year cycle	\$57.45	\$58.45	N	Building Regulations 2012 r53(2)	2%
	Per year	\$ 14.36	\$ 14.61	N		0%
<b>Swimming Pool Fencing Inspection Fee</b>						
Reinspection due to incomplete/unsatisfactory work; second follow up; non-compliance with formal directions/notices	per hour	\$ 80.00	\$ 80.00	N	Local Govt. Act 1995 S6.16	N/A
Preliminary Strata Inspection and Report	per unit	\$ 10.00 (\$50.00 minimum)	\$ 10.00 50 Minimum	N	Local Govt Act 1995 S6.16	0%
Preliminary Strata Inspection and Report - Archive Search Fee	per unit	\$ 10.00 plus \$50.00 (\$100.00 minimum)	\$ 10.00	N	Local Govt Act 1995 S6.16	0%
<b>FEES FOR PLANNING SERVICES</b>						
Determining a development application (other than for an extractive industry) where the development has not commenced		The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N	Planning and Development Regulations 2009	N/A
Determining a development application (other than for an extractive industry) where the development has commenced or been carried		The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N		N/A
Determining a development application for an extractive industry where the development has not commenced or been carried out		The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N		N/A



FEES AND CHARGES 2019/2020

	2018/19	2019/20	Reference (Act, GST Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BUILDING AND PLANNING</b>				
Determining a development application for an extractive industry where the development has commenced or been carried out	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N Planning and Development Regulations 2009	N/A
Determining an application to amend development approval	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N	N/A
Determining an application to cancel development approval	N/A	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2 5A	N	N/A
Determining an initial application for approval of a home occupation where the home occupation has not commenced	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N Planning and Development Regulations 2009	N/A
Determining an initial application for approval of a home occupation where the home occupation has commenced	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N	N/A



FEES AND CHARGES 2019/2020

		2018/19	2019/20		Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BUILDING AND PLANNING</b>						
<b>FEES FOR PLANNING SERVICES</b>						
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use, where the change or the alteration, extension or change has not commenced or been carried out		The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N	Planning and Development Regulations 2009	N/A
Determining an application for a change of use or for an alteration or extension or change of a non-conforming use, where the change or the alteration, extension or change has commenced or been carried out		The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N		N/A
Providing a Zoning Certificate or Replying to a property settlement questionnaire	per property	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N	Planning and Development Regulations 2009	N/A
Providing written planning advice	per property	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedule 2	N		N/A
Planning scheme amendments, structure plans, activity centre plans or local development plans		The maximum fee in accordance with the Planning and Development Regulations 2009, Schedules 3 an 4	The maximum fee in accordance with the Planning and Development Regulations 2009, Schedules 3 an 4	N		N/A
A DAP application where the estimated cost of the development is not less than \$3 million and less than \$7 million		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	N	Planning and Development (Development Assessment Panels) Regulations 2011	N/A



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	Reference (Act, GST Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BUILDING AND PLANNING</b>				
A DAP application where the estimated cost of the development is not less than \$3 million and less than \$7 million		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	N Planning and Development (Development Assessment Panels) Regulations 2011 N/A
<b>FEEES FOR PLANNING SERVICES</b>				
A DAP application where the estimated cost of the development is not less than \$10 million and less than \$12.5 million		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	N N/A
A DAP application where the estimated cost of the development is not less than \$12.5 million and less than \$15 million		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	N Planning and Development (Development Assessment Panels) Regulations 2011 N/A
A DAP application where the estimated cost of the development is not less than \$15 million and less than \$17.5 million		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	N N/A



FEES AND CHARGES 2019/2020

		2018/19	2019/20	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BUILDING AND PLANNING</b>					
A DAP application where the estimated cost of the development is not less than \$17.5 million and less than \$20 million		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	N	Planning and Development (Development Assessment Panels) Regulations 2011 N/A
A DAP application where the estimated cost of the development is \$20 million or more		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	N	Planning and Development (Development Assessment Panels) Regulations 2011 N/A
An application under regulation 17 for reconsideration of an application		The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	The maximum fee in accordance with the Planning and Development (Development Assessment Panels) Regulations 2011	N	Planning and Development (Development Assessment Panels) Regulations 2011 N/A
<b>GENERAL PLANNING FEES</b>					
Issue of written heritage Advice	per property	\$ 88.00	\$ 88.00	Y	0%
Issue of heritage advice - Involves preliminary heritage check	per property	\$ 138.00	\$ 138.00	Y	0%
Issue of heritage advice - Involves full heritage assessment	per property	\$ 192.50	\$ 192.50	Y	Local Govt Act 1995 S6.16 0%
Cash in lieu payment for car parking	per car parking bay, or part thereof	\$ 5,400.00	\$ 5,400.00	N	0%
Cash in lieu payment for car parking for development application that meet the optional DAP application.	per car parking bay, or part thereof	Double the 'Cash in lieu payment for car parking' charge above.		N	Local Govt Act 1995 S6.16 N/A
Percentage for Public Art Threshold Value		\$ 1,092,000.00	\$ 1,092,000.00		0%
Change of Property Numbering & Addressing Application		\$ 105.00	\$ 105.00	N	0%
Development Application Pre-Lodgement Fee (max of 2 DRP meetings only)		\$ 690.00	\$ 705	Y	Local Govt Act 1995 S6.16 2%
Commercial Partitioning Application		\$ 350.00	\$ -	N	N/A
Space marking & Signage of car share space	per car bay	\$ 800.00	\$ 800.00		0%
Making good of car bays after cessation of use for car sharing	per car bay	\$ 700.00	\$ 700.00		0%



FEES AND CHARGES 2019/2020

	2018/19	2019/20	Reference (Act, GST Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BUILDING AND PLANNING</b>				
<b>Mail out fees</b>				
11-50 letters	\$ -	\$100	N	N/A
51-100 letters	\$ -	\$180	N	N/A
101-150 letters	\$ -	\$270	N	N/A
151+ letters	\$ -	\$350	N	N/A
<b>GENERAL FEES</b>				
Application of an over height dividing Fence	\$ 90.00	\$ 97.70	N	9%
<b>Administration and Advertising planning related matters not requiring a planning application - Low Impact Telecommunication Facilities</b>				
≤ 500 mailout letters	\$ 1,250.00	\$ 1,250.00	Y	0%
>501 mailout letters	\$ 1,875.00	\$ 1,875.00	Y	0%



FEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>WASTE SERVICES</b>						
<b>RUBBISH CHARGE PER BIN</b>						
Non Rate Properties Garbage 660L (weekly collection)	per annum	\$ 1,013.00	\$ 1,064.00	N	Waste Avoidance and Resources Recovery Act 2007 s67	5%
Non Rated Properties Garbage 240L (weekly collection)	per annum	\$ 368.00	\$ 386.00	N		5%
Non Rated Properties Garbage 140L (weekly collection)	per annum	\$ 231.00	\$ 243.00	N		5%
Non Rated Properties Recycling 240L (fortnightly collection)	per annum	\$ 100.00	\$ 101.00	N		1%
Non Rated Properties Recycling 360L (fortnightly collection)	per annum	\$ 131.00	\$ 133.00	N		2%
One-Off additional Garbage Collection 140L	per bin	\$ 63.00	\$ 66.00	Y		5%
One-Off additional Garbage Collection 240L	per bin	\$ 105.00	\$ 110.00	Y		5%
One-Off additional Garbage Collection 660L	per bin	\$ -	\$ 303.00	Y		N/A
One-off additional Recycling Collection (both 240L and 360L)	per bin	\$ 37.00	\$ 37.00	Y		0%
Confiscated Bin Return - both Garbage and Recycling	per bin	\$ 79.00	\$ 80.00	Y		1%
Additional Garbage Collection* 140L (weekly collection) - Rated Properties	per annum	\$ 268.00	\$ 281.00	N		5%
Additional Garbage Collection* 240L (weekly collection) - Rated Properties * An exemption may be granted in extenuating circumstances, i.e. special needs/medical	per annum	\$ 452.00	\$ 475.00	N		5%
Existing additional Recycling Services 240L (fortnightly collection) - Rated Properties	per annum	\$ 84.00	\$ 85.00	N		1%
Upgrade Recycling Collection from 240L to 360L (fortnightly collection) - Rated Properties	per annum	\$ 42.00	\$ 43.00	N		2.4%
Additional Recycling Collection 360L (fortnightly collection) - Rated Properties	per annum	\$ 126.00	\$ 128.00	N		2%
Event Bins Hire - 240L Garbage (including disposal)	A pair	\$ 105.00	\$ 110.00	Y		5%
Event Bins Hire - 240L Recycling (including disposal)	A pair	\$ 52.50	\$ 55.00	Y		5%
Event Bins Recycling Disposal - Contamination fee (Deducted from bond)	per bin	\$ 53.00	\$ 56.00	Y		6%
Event Bins Bond for less than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated).	per event (refundable)	\$ 263.00	\$ 266.00	N		1%
Event Bins Bond for more than 10 pairs hired (not refunded if bins are damaged, lost, overfull or contaminated).	per event (refundable)	\$ 525.00	\$ 532.00	N	1%	



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>WASTE SERVICES</b>						
<b>ENVIRONMENTALLY FRIENDLY WASTE DISPOSAL</b>						
Compost Bin	per item	\$ 30.00	\$ 30.00	Y	Waste Avoidance and Resources Recovery Act 2007 s67	0%
Aerator	per item	\$ 10.00	\$ 10.00	Y		0%
In Ground Worm Farm	per item	\$ 15.00	\$ 15.00	Y		0%
Bokashi Bucket	per item	\$ 25.00	\$ 25.00	Y		0%
Mattress Recycling Collection Fee	per item	\$ 20.00	\$ 20.00	Y		0%
White Good Collection	per item	\$ -	At Cost (current market rate circa \$25 )	Y		N/A
<b>Worm Farms</b>						
Total factory	1Kg	\$ 120.00	\$ 122.00	Y		2%
Factory only	each	\$ 75.00	\$ 76.00	Y	Local Govt Act 1995 S6.16	1%
Worms Only	1Kg	\$ 70.00	\$ 71.00	Y		1%
Worms Only	½ Kg	\$ 50.00	\$ 51.00	Y		2%
<b>Native Plant Sales</b>						
Native Tubestock	Each	\$ 1.00	\$ 1.00	Y		0%
Kangaroo Paws	Each per 130mm pot	\$ 5.00	\$ 5.00	Y		0%
Small trees	140mm pot	\$ -	\$ 5.00	Y		N/A
Native Fertiliser	500g	\$ 5.00	\$ 5.00	Y		0%



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>WORKS FEES AND CHARGES</b>						
<b>WORKS BONDS - ENGINEERING</b>						
Works Bond Inspection Fee	\$ 100.00	\$ 100.00	N	Local Govt Act 1995 S6.16	0%	
<b>Value of Development</b>						
Less than \$10,000 to be assessed on a case by case basis	Maximum \$500 based on scope	Maximum \$500 based on scope	N		N/A	
\$10,001 - \$50,000	\$ 1,000.00	\$ 1,000.00	N		0%	
\$50,001 - \$500,000	\$ 3,000.00	\$ 3,000.00	N		0%	
\$50,001 - \$500,000 (adjoining a sealed ROW)	\$ 5,000.00	\$ 5,000.00	N		0%	
\$500,001 and above to be assessed on a case by case basis	Maximum \$5000	Minimum \$5000	N		N/A	
<b>ROW Bonds</b>						
Sewer & Water supply extensions in Road Reserve	\$ 2,500.00	\$ 2,500.00	N		0%	
Sewer & Water supply extensions on Private Property	\$ 2,000.00	\$ 2,000.00	N		0%	
Demolitions - residential	\$ 2,000.00	\$ 2,000.00	N		0%	
Demolitions - commercial - less than \$500,000	\$ 3,000.00	\$ 3,000.00	N		0%	
Demolitions - commercial \$500,001 and above to be assessed on a case by case basis	Maximum \$5000	Minimum \$5000	N	N/A		
<b>Verge Tree Preservation Bond</b>						
Tree less than 5 years old	\$ 1,500.00	\$ 1,500.00	N	0%		
Tree 5 to 10 years old	\$ 3,000.00	\$ 3,000.00	N	0%		
Tree over 10 years old	\$ 6,000.00	\$ 6,000.00	N	0%		
Non refundable administration fee	N/A	N/A	N	N/A		
NB: If any assessment of additional risk is apparent, an additional bond amount may be applied to any of the above.						
<b>PERMITS</b>						
<b>Management of Rights of Way</b>						
Closure - Non-refundable application fee	\$ 200.00	\$ 200.00	N	Local Govt Act 1995 S6.16	0%	
Dedication - Non-refundable application fee	\$ 200.00	\$ 200.00	N		0%	
Obstruction - Non-refundable application fee	\$ 200.00	\$ 200.00	N		0%	
Obstruction - Refundable bond	\$ 500.00	\$ 500.00	N		0%	
<b>Parklet Fees</b>						
Preliminary Application Fee	\$ 200.00	\$ 200.00	N	Local Govt Act 1995 S6.16	0%	
Approval Fee (one off payment)	\$ 1,000.00	\$ 1,000.00	N		0%	
Annual Renewal Fee	\$ 500.00	\$ 500.00	N		0%	



FEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>HIRE OF HALLS AND COMMUNITY CENTRES</b>						
<b>COMMUNITY FACILITIES</b>						
<b>Category One (incorporates Mount Hawthorn Main Hall, North Perth Main Hall)</b>						
Community use	per hour	\$ 32.50	\$ 32.50	Y	Local Govt. Act 1995 S6.16	0%
Commercial use	per hour	\$ 65.00	\$ 65.00	Y		0%
Wedding ceremony/reception	per hour	\$ 72.50	\$ 75.00	Y		3%
<b>Category Two (incorporates Mount Hawthorn Lesser Hall, North Perth Lesser Hall, Royal Park Hall)</b>						
Community use	per hour	\$ 25.00	\$ 25.00	Y	Local Govt. Act 1995 S6.16	0%
Commercial use	per hour	\$ 50.00	\$ 50.00	Y		0%
Wedding ceremony/reception	per hour	\$ 65.00	\$ 65.00	Y		0%
<b>Category Three (incorporates Menzies Pavilion, Banks Reserve Pavilion)</b>						
Community use	per hour	\$ 20.00	\$ 20.00	Y	Local Govt. Act 1995 S6.16	0%
Commercial use	per hour	\$ 40.00	\$ 40.00	Y		0%
Wedding ceremony/reception	per hour	\$ 57.50	\$ 60.00	Y		4%
<b>Category Four (incorporates Woodville Reserve Pavilion, Beatty Park Reserve Pavilion, Birdwood Square Pavilion)</b>						
Community use	per hour	\$ 15.00	\$ 15.00	Y	Local Govt. Act 1995 S6.16	0%
Commercial use	per hour	\$ 30.00	\$ 30.00	Y		0%
Wedding ceremony/reception	per hour	\$ 46.50	\$ 50.00	Y		8%
<b>Bonds and Other Charges</b>						
Facility Bond		\$0.0 min - \$5000 max	\$0.0 min - \$5000 max	N	Local Govt. Act 1995 S6.16	N/A
Replacement of lost key	per key	\$ 25.00	\$ 25.00	Y		0%
Cancellation fee - once booking has been completed and confirmation sent	per booking	\$ 20.00	\$ 20.00	Y		0%
Late booking fee - booking taking place within 24 hours of event/meeting	per booking	\$ 20.00	-	Y		N/A
NEW Replacement facility swipe card	per card	-	\$35.00	Y		N/A



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>SPORTSGROUNDS AND RESERVES</b>							
<b>CASUAL HIRE OF SPORTSGROUNDS</b>							
With facilities (Category Four Facilities)	half day (8am to 1pm or 1pm-6pm)	\$ 237.00	\$ 240.00	Y	Local Govt Act 1995 S6.16	1%	
With facilities (Category Four Facilities)	full day (8am-6pm)	\$ 411.00	\$ 415.00	Y		1%	
Without facilities (Category Four Facilities)	half day (8am to 1pm or 1pm-6pm)	\$ 162.00	\$ 165.00	Y		2%	
Without facilities (Category Four Facilities)	full day (8am-6pm)	\$ 261.00	\$ 265.00	Y		2%	
<b>SEASONAL HIRE OF SPORTSGROUNDS</b>							
<b>Senior Sportsground Usage Charges</b>							
Matchplay or training (per person per season)		\$ 40.00	\$ 40.00	Y			0%
Matchplay and training (per person per season)		\$ 80.00	\$ 80.00	Y			0%
Local Sporting Club Casual Sportsground Facility Hire (facility only)	per hour	\$ 5.00	\$ 5.00	Y		0%	
<b>Community objective rebates up to a maximum of 25% as determined by the Director Community Engagement Juniors</b>							
Percentage of Juniors Residing within City of Vincent							
60% or greater		no charge					
40% - 60%	per junior	\$ 2.00	\$ 2.00	Y		0%	
20% - 40%	per junior	\$ 3.00	\$ 3.00	Y		0%	
0% - 20%	per junior	\$ 5.00	\$ 5.00	Y		0%	
Local sporting club casual sportsground facility hire (facility only)	per hour	\$ 5.00	\$ 5.00	Y		0%	
<b>Floodlights</b>							
Charles Veryard Reserve*	per hour	\$ 20.00	\$ 20.00	Y		0%	
Les Lilleyman Reserve*	per hour	\$ 20.00	\$ 20.00	Y		0%	
Britannia Reserve*	per hour	\$ 10.00	\$ 10.00	Y		0%	
Birdwood Square*	per hour	\$ 5.00	\$ 5.00	Y		0%	
Beatty Park*	per hour	\$ 20.00	\$ 20.00	Y		0%	
Menzies Park*	per hour	\$ 10.00	\$ 10.00	Y		0%	
Forrest Park*	per hour	\$ 20.00	\$ 20.00	Y		0%	
* Based on estimated usage and annual maintenance costs							



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>SPORTSGROUNDS AND RESERVES</b>							
<b>SCHOOL HIRE OF SPORTSGROUNDS</b>							
<b>During school hours</b>							
Schools within City of Vincent	per hour	Free	Free	N	Local Govt Act 1995 S6.16	N/A	
Schools within City of Vincent	half day	Free	Free	N		N/A	
Schools within City of Vincent	full day	Free	Free	N		N/A	
Schools not within City of Vincent	per hour	\$ 42.00	\$ 42.00	Y		0%	
Schools not within City of Vincent	half day	\$ 121.50	\$ 121.50	Y		0%	
Schools not within City of Vincent	full day	\$ 243.00	\$ 243.00	Y		0%	
<b>After school hours</b>							
Schools within City of Vincent	per hour	\$ 42.00	\$ 42.00	Y		0%	
Schools within City of Vincent	half day	\$ 121.50	\$ 121.50	Y		0%	
Schools within City of Vincent	full day	\$ 243.00	\$ 243.00	Y		0%	
<b>CASUAL HIRE OF RESERVES</b>							
<b>Casual park hire (including Town Centres)</b>							
Community Rate	per hour	\$ 36.00	\$ 36.00	Y	Local Govt Act 1995 S6.16	0%	
Commercial Rate	per hour	\$ 100.00	\$ 100.00	Y		0%	
<b>Gazebo Hire</b>							
Community Rate	per hour	\$ 54.00	\$ 55.00	Y	Local Govt Act 1995 S6.16	2%	
Commercial Rate	per hour	\$ 150.00	\$ 150.00	Y		0%	
<b>Dog Training Classes</b>							
Charge per six month season		\$ 375.00	\$ 375.00	Y	Local Govt Act 1995 S6.16	0%	
<b>Group Fitness Classes (per 6 month season)</b>							
Up to 5 Persons		\$ 330.00	\$ 330.00	Y		0%	
5 to 10 Persons		\$ 660.00	\$ 660.00	Y	0%		
10 to 20 Persons		\$ 1,370.00	\$ 1,370.00	Y	0%		
<b>EVENTS</b>							
<b>Event Application Fee</b>							
Events up to 1 day		\$ 250.00	\$ 250.00	Y	Local Govt Act 1995 S6.16	0%	
Events 2 days or more		\$ 500.00	\$ 500.00	Y		0%	
Community Rate	half day	\$ 625.00	\$ 625.00	Y	Local Govt Act 1995 S6.16	0%	
Commercial Rate	half day	\$ 1,750.00	\$ 1,750.00	Y		0%	
Community Rate	full day	\$ 1,250.00	\$ 1,000.00	Y		-20%	
Commercial Rate	full day	\$ 3,500.00	\$ 3,500.00	Y		0%	
Bump in / Bump out		Half of the fee	Half of the fee	Y	0%		



FEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>SPORTSGROUNDS AND RESERVES</b>							
<b>Wedding Bookings</b>							
Photography / Ceremony on parks	per hour	\$ 75.00	\$ 75.00	Y		0%	
<b>LEEDERVILLE OVAL</b>							
<b>Casual Hire of Sportsground</b>							
Without facilities half day	half day (8am to 1pm or 1pm-6pm)	\$ 175.00	\$ 175.00	Y	Local Govt Act 1995 S6.16	0%	
Without facilities full day	full day (8am-6pm)	\$ 275.00	\$ 275.00			0%	
<b>Half Day Event</b>							
Community Rate	half day	\$ 625.00	\$ 625.00			0%	
Under 1000 people - Commercial Rate	half day	\$ 2,500.00	\$ 2,500.00			0%	
Bump in / Bump out		Half of the fee	Half of the fee	Y		0%	
<b>Full Day Event</b>							
Community Rate	full day	\$ 1,250.00	\$ 1,250.00			0%	
Under 1000 people - Commercial Rate	full day	\$ 5,000.00	\$ 5,000.00			0%	
Bump in / Bump out		Half of the fee	half of the fee	Y		0%	
<b>Floodlights</b>	per hour	\$ 275.00	\$ 275.00		0%		
<b>LEEDERVILLE OVAL CONCERTS / COMMERCIAL EVENTS</b>							
Event Application Fee	per booking	\$ 500.00	\$ 500.00	Y	0%		
1000 - 5000 patrons	per day	\$ 7,900.00	\$ 7,900.00	Y	0%		
5000 - 12000 patrons	per day	\$ 12,600.00	\$ 12,600.00	Y	0%		
Bump-in/Bump-out	per day	half the applicable day fee	half of the fee	Y	0%		



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>SPORTSGROUNDS AND RESERVES</b>						
<b>BONDS / CANCELLATION / ADMINISTRATION FEES - SPORTSGROUND AND RESERVES</b>						
General Bond (Refundable)		\$0.00 min - \$5000 max	\$0.00 min-\$5000 max	N	Local Govt Act 1995 S6.16	N/A
Event Bond (Refundable)		\$500.00 min - \$15,000.00 max	\$500 min-\$15,000 max	N		N/A
Cancellation fee - once booking has been completed and confirmation sent	per booking	\$ 20.00	\$ 20.00	Y		0%
Late booking fee - booking taking place within 24 hours of event/meeting	per booking	\$ 20.00	\$ 20.00	Y		0%
Extra Key		\$ 25.00	\$ 25.00	Y	Local Govt Act 1995 S6.16	0%
Unauthorised use of halls and/or reserves (prior permission or confirmation not given by Council)		Applicable usage fee plus 100% penalty	applicable usage fee plus 100% penalty	Y		N/A



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>BEATTY PARK LEISURE CENTRE FEES</b>						
<b>ADMISSION TO POOL PREMISES AND USE OF POOL</b>						
A person 16 years of age and above	\$ 7.00	\$ 7.20	Y	Local Govt Act 1995 S6.16	3%	
A person 5 years of age and under 16 years of age	\$ 5.00	\$ 4.50	Y		-10%	
A child aged 3 or 4 years of age (Pre-schooler)	\$ 2.00	\$ 2.50	Y		25%	
A child 0-2 years of age (Baby)	Free	Free	N			
An adult supervising a child aged 0-4 years	\$ 7.00	-	Y		-100%	
Any person under the control of a City of Vincent licensed swimming coach (Trainer)	\$ 3.50	\$ 4.00	Y		14%	
A pensioner/senior card holder	\$ 4.20	\$ 4.50	Y		7%	
Full time students producing proof of student status	\$ 5.50	\$ 5.50	Y		0%	
Family Pass (2 Adults, 2 Children or 1 Adult, 3 Children or 1 Spectator, 4 children)	\$ 18.00	\$ 18.00	Y		0%	
Extra Child	\$ 3.00	\$ 3.00	Y		0%	
Child - Weeknights 6.30pm to 9pm	\$ 2.00	\$ 3.00	Y		50%	
Family - Weeknights 6.30pm to 9pm	\$ 10.00	\$ 10.00	Y		0%	
Locker hire (wallet locker casual rates)	From \$1.00	From \$1.00	Y		N/A	
Hire of swim aids	\$ 2.00	\$ 2.00	Y		0%	
Shower fee	\$ -	\$ 3.00	Y		N/A	
Bike cage fee	\$ -	\$ 5.00	Y		N/A	
<b>Sauna/Spa/Steam Room/Swim</b>						
Adult	\$ 11.50	\$ 12.00	Y		4%	
Pensioner/Senior	\$ 8.50	\$ 8.50	Y		0%	
Student	\$ 10.50	\$ 10.50	Y		0%	
<b>Upgrade Swim to Sauna/Spa/Steam Room</b>						
Adult	\$ 4.50	\$ 4.80	Y	7%		
Pensioner/Senior	\$ 4.10	\$ 4.00	Y	-2%		
Student	\$ 5.00	\$ 5.00	Y	0%		



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>BEATTY PARK LEISURE CENTRE FEES</b>						
<b>FITNESS CLASSES</b>						
Group Fitness/Swim - 1 hour or 45 minute class	\$ 17.00	\$ 17.00	Y	Local Govt Act 1995 S6.16	0%	
Group Fitness/Swim - 30 minute class	\$10.00 to \$20.00	\$10.00 to \$20.00	Y			
Aqua Fitness/Swim	\$ 17.00	\$ 17.00	Y		0%	
Cycling Fitness	\$ 17.00	\$ 17.00	Y		0%	
<b>Fitness Class (Pensioner/Senior)</b>	<b>\$ 10.00</b>	<b>\$ 10.00</b>	<b>Y</b>		0%	
<b>HEALTH &amp; FITNESS</b>						
Casual Gym/swim	\$ 17.00	\$ 17.00	Y		0%	
Casual Gym/swim (Pensioner/Senior)	\$ 10.00	\$ 10.00	Y		0%	
Casual Gym/swim/spa/sauna/steam room	\$ 24.50	\$ 21.80	Y		-11%	
Casual Gym/swim/spa/sauna/steam room (Pensioner/Senior)	\$ 14.00	\$ 14.00	Y		0%	
Casual appraisal or workout with gym instructor	\$ 60.00	\$ 60.00	Y	0%		
Energy Wise (Seniors Program) per session	\$ 10.00	\$ 10.00	Y	0%		
Energy Wise (Seniors Program) per term - 20 sessions pass	\$ 155.00	\$ 170.00	Y	10%		
<b>Personal Training 1 to 1</b>						
½ hour session - member & non-member	\$ 50.00	\$ 50.00	Y	0%		
1 hour session - member	\$ 80.00	\$ 80.00	Y	0%		
1 hour session - non-member	\$ 85.00	\$ 85.00	Y	0%		
<b>Personal Training 2 to 1</b>						
1 hour session - member	\$ 50.00	\$ 50.00	Y	0%		
1 hour session - non-member	\$ 60.00	\$ 60.00	Y	0%		
<b>Personal Training group session (4+ participants)</b>						
1 hour session - member	\$ 30.00	\$ 30.00	Y	0%		
1 hour session - non-member	\$ 35.00	\$ 35.00	Y	0%		



FEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>BEATTY PARK LEISURE CENTRE FEES</b>						
<b>FULL MEMBERSHIP</b>						
Individual 12 months	\$ 960.00	\$ 990.00	Y	Local Govt Act 1995 S6.16	1%	
Individual 12 months - Pensioner/Senior discount 15%	\$ 833.00	\$ 841.50	Y		1%	
Individual 12 months - Student discount 10%	\$ 882.00	\$ 891.00	Y		1%	
Individual 12 months - Ratepayer discount 10%	\$ 882.00	\$ 891.00	Y		1%	
Individual 3 months	\$ 380.00	\$ 384.00	Y		1%	
Individual 3 months - Pensioner/Senior discount 15%	\$ 323.00	\$ 326.40	Y		1%	
Individual 3 months - Student discount 10%	\$ 342.00	\$ 345.60	Y		1%	
Individual 3 months - Ratepayer discount 10%	\$ 342.00	\$ 345.60	Y		1%	
Individual 1 month	\$ 135.00	\$ 136.00	Y		1%	
Individual 1 month - Pensioner/Senior discount 15%	\$ 114.75	\$ 115.60	Y		1%	
Individual 1 month - Student discount 10%	\$ 121.50	\$ 122.40	Y		1%	
Individual 1 month - Ratepayer discount 10%	\$ 121.50	\$ 122.40	Y		1%	
<b>Pool only membership</b>						
Individual 12 months	\$ 650.00	\$ 656.00	Y		1%	
Individual 12 months - Pensioner/Senior discount 15%	\$ 552.50	\$ 557.60	Y		1%	
Individual 12 months - Student discount 10%	\$ 585.00	\$ 590.40	Y		1%	
Individual 12 months - Ratepayer discount 10%	\$ 585.00	\$ 590.40	Y		1%	
Individual 3 months	\$ 250.00	\$ 252.50	Y		1%	
Individual 3 months - Pensioner/Senior discount 15%	\$ 212.50	\$ 214.65	Y		1%	
Individual 3 months - Student discount 10%	\$ 225.00	\$ 227.25	Y		1%	
Individual 3 months - Ratepayer discount 10%	\$ 225.00	\$ 227.25	Y	1%		
Individual 1 month	\$ 90.00	\$ 91.00	Y	1%		
Individual 1 month - Pensioner/Senior discount 15%	\$ 76.50	\$ 77.35	Y	1%		
Individual 1 month - Student discount 10%	\$ 81.00	\$ 81.90	Y	1%		
Individual 1 month - Ratepayer discount 10%	\$ 81.00	\$ 81.90	Y	1%		



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BEATTY PARK LEISURE CENTRE FEES</b>					
<b>Monthly Debiting Membership</b>					
<i>*Direct debit plan. Payment is taken monthly. Our direct debit is processed once a month from a nominated bank account or credit card.</i>					
Administration Fee	\$ 35.00	\$ -	Y		N/A
Suspension Fee	\$ 10.00	\$ -	Y		N/A
Full Membership Monthly	\$ 85.71	\$ 86.55	Y		1%
Full Membership Monthly - Pensioner/Senior discount 15%	\$ 72.98	\$ 73.60	Y		1%
Full Membership Monthly - Student discount 10%	\$ 77.22	\$ 77.90	Y		1%
Full Membership Monthly - Ratepayer discount 10%	\$ 77.22	\$ 77.90	Y		1%
Pool only Direct Debit	\$ 54.90	\$ 55.45	Y		1%
Pool only Direct Debit - Pensioner/Senior discount 15%	\$ 46.79	\$ 47.13	Y		1%
Pool only Direct Debit - Student discount 10%	\$ 49.50	\$ 49.90	Y		1%
Pool only Direct Debit - Ratepayer discount 10%	\$ 49.50	\$ 49.90	Y		1%
Fly in Fly Out Direct Debit - 50% discount on normal rate(max 6 months - proof of employment required)	50% discount	\$ 43.27	Y		N/A
<b>Child Pool only membership</b>					
Individual 6 months	\$ 240.00	\$ 240.00	Y	Local Govt Act 1995 S6.16	0%
Pool only Direct Debit	\$ 40.00	\$ 40.00	Y		0%
<b>Direct Debit Membership Monthly with Personal Training</b>					
1 session per week (30 minute)	\$ 250.37	\$ -	Y		N/A
2 sessions per week (30 minute)	\$ 415.04	\$ -	Y		N/A
<b>Corporate Memberships (minimum of 5 people join together)</b>					
12 months	\$ 840.00	\$ 848.31	Y		1%
Ongoing Direct Debit payment (minimum 12 months)	\$ 70.00	\$ 70.69	Y		1%
<b>NEW Seniors/Pensioners Off Peak Memberships (10am to 3pm Mon to Fri, 10am to close Sat, All day Sunday and Public Holidays) - Entertainment book cannot be used with this offer</b>					
12 month Full Membership	\$ -	\$ 504.90	Y		N/A
Full Membership Direct Debit monthly	\$ -	\$ 44.16	Y		N/A
12 month Pool membership	\$ -	\$ 334.56	Y		N/A
Pool only Direct Debit monthly	\$ -	\$ 28.27	Y		N/A



FEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BEATTY PARK LEISURE CENTRE FEES</b>					
<b>NEW Off Peak Memberships (10am to 3pm Mon to Fri, 10am to close Sat, All day Sunday and Public Holidays)- Entertainment book cannot be used with this offer</b>					
12 month Full Membership	\$ -	\$ 594.00	Y		N/A
Full Membership Direct Debit monthly	\$ -	\$ 51.93	Y		N/A
12 month Pool membership	\$ -	\$ 393.60	Y		N/A
Pool only Direct Debit monthly	\$ -	\$ 33.27	Y		N/A
<b>Renewing Member</b>					
12 months - full (12.5% discount)	\$ 857.50	\$ 866.25	Y		1%
12 months - pool (12.5% discount)	\$ 568.75	\$ 574.00	Y		1%
<b>Lost Card fee (Member or Swim School)</b>	<b>\$ 5.00</b>	<b>\$ 5.00</b>	Y		0%
<b>Special Promotions</b>					
2 for 1 promotions	✓	✓	Y		N/A
10-25% discount promotions on any BPLC fee at BPLC Managers discretion to achieve budget	✓	✓	Y		N/A
5/7 day free trial	✓	✓	Y		N/A
12 months - direct debit (10% discount - one time only conditions apply)	✓	✓	Y		N/A
No administration fee on membership	-	-	N/A		N/A
Gym retention challenges (\$80 to \$150 per challenge)	-	✓	Y	Local Govt Act 1995 S6.16	N/A
Over 70, 80 and 90 yrs, up to 50% discount on membership fees	-	✓	Y		N/A
<b>Multi Entry Cards (valid for 24 months from date of purchase)</b>					
<b>Adult Swim</b>					
10 entries	\$ 63.00	\$ 63.00	Y		0%
20 entries	\$ 119.00	\$ 119.00	Y		0%
<b>Child Swim</b>					
10 entries	\$ 45.00	\$ 38.00	Y		-16%
20 entries	\$ 85.00	\$ 72.00	Y		-15%
<b>Pensioner/Senior Swim</b>					
10 entries	\$ 38.00	\$ 38.00	Y		0%
20 entries	\$ 72.00	\$ 72.00	Y		0%
<b>Student Swim</b>					
10 entries	\$ 49.50	\$ 49.50	Y		0%
20 entries	\$ 93.50	\$ 93.50	Y		0%
<b>Trainers</b>					
10 entries	\$ 31.50	\$ 36.00	Y		14%
20 entries	\$ 59.50	\$ 68.00	Y		14%
50 entries	\$ 148.75	\$ 170.00	Y		14%



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>BEATTY PARK LEISURE CENTRE FEES</b>						
<b>Adult Swim/Sauna/Spa/Steam Room</b>						
10 entries	\$ 103.50	\$ 108.00	Y	Local Govt Act 1995 S6.16	4%	
20 entries	\$ 195.50	\$ 204.00	Y		4%	
<b>Pensioner Swim/Sauna/Spa/Steam room</b>						
10 entries	\$ 76.50	\$ 76.50	Y		0%	
20 entries	\$ 144.50	\$ 144.50	Y		0%	
<b>Student Swim/Sauna/Spa/Steam room</b>						
10 entries	\$ 94.50	\$ 94.50	Y		0%	
20 entries	\$ 178.50	\$ 178.50	Y		0%	
<b>Group Fitness/Swim (30 minute class)</b>						
10 entries	\$ 90.00	\$ 90.00	Y		0%	
20 entries	\$ 170.00	\$ 170.00	Y		0%	
<b>Group Fitness/Swim (1 hour or 45 minute class)</b>						
10 entries	\$ 153.00	\$ 153.00	Y		0%	
20 entries	\$ 289.00	\$ 289.00	Y		0%	
<b>Aqua Fitness/Swim</b>						
10 entries	\$ 153.00	\$ 153.00	Y		0%	
20 entries	\$ 289.00	\$ 289.00	Y		0%	
<b>Gym/Swim</b>						
10 entries	\$ 153.00	\$ 153.00	Y		0%	
20 entries	\$ 289.00	\$ 289.00	Y		0%	
<b>RPM/Swim</b>						
10 entries	\$ 153.00	\$ 153.00	Y	0%		
20 entries	\$ 289.00	\$ 289.00	Y	0%		
<b>Fitness Class/Swim (Pensioner/Senior) or Gym/Swim (Pensioner/Senior)</b>						
10 entries	\$ 90.00	\$ 90.00	Y	0%		
20 entries	\$ 170.00	\$ 170.00	Y	0%		
<b>Personal Training 1 to 1 (1/2 hour session)</b>						
10 sessions – member/non-member - Discount 15%	\$ 425.00	\$ 425.00	Y	0%		
20 sessions – member/non-member - Discount 20%	\$ 800.00	\$ 800.00	Y	0%		



FEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BEATTY PARK LEISURE CENTRE FEES</b>					
<b>Personal Training 1 to 1 (1 hour session)</b>					
10 sessions - member	\$ 680.00	\$ 680.00	Y		0%
20 sessions - member	\$ 1,280.00	\$ 1,280.00	Y		0%
10 sessions - non-member	\$ 722.50	\$ 722.50	Y		0%
20 sessions - non-member	\$ 1,360.00	\$ 1,360.00	Y		0%
<b>Personal Training 2 to 1 (1 hour session)</b>					
10 sessions - member	\$ 425.00	\$ 425.00	Y		0%
20 sessions - member	\$ 800.00	\$ 800.00	Y		0%
10 sessions - non-member	\$ 510.00	\$ 510.00	Y		0%
20 sessions - non-member	\$ 960.00	\$ 960.00	Y		0%
<b>Special group training programs (i.e. Bootcamps, challenges, 4+ participants)</b>					
10 sessions - member	\$ 250.00	\$ 250.00	Y		0%
20 sessions - member	\$ 400.00	\$ 400.00	Y		0%
10 sessions - non-member	\$ 300.00	\$ 300.00	Y		0%
20 sessions - non-member	\$ 500.00	\$ 500.00	Y		0%
<b>Crèche</b>					
10 entries - member	\$ 25.00	\$ 25.00	Y	Local Govt Act 1995 S6.16	0%
20 entries - member	\$ 50.00	\$ 50.00	Y		0%
10 entries - non-member	\$ 75.00	\$ -	Y		N/A
20 entries - non-member	\$ 150.00	\$ -	Y		N/A
<b>VACATION CLASSES/IN TERM CLASSES</b>					
<b>In term Swimming</b>					
Term 1 & 4	\$ 3.40	\$ 3.50	N		3%
Term 2 & 3	\$ 2.90	\$ 3.00	N		3%
<b>Vacation Swimming</b>					
10 entry Child & 4 Adult (20% discount)	\$ 45.00	\$ 40.00	N		-11%
Child Single Entry	\$ 4.00	\$ 4.00	N		0%
<b>CRÈCHE (PER 1.5 HR SESSION)</b>					
Non-member - 1st child	\$ 7.00	\$ 7.00	Y		0%
Non-member - 2nd child	\$ 6.00	\$ 6.00	Y		0%
Member - 1st child	\$ 2.50	\$ 2.50	Y		0%
Member - 2nd child	\$ 2.00	\$ 2.00	Y		0%



FEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BEATTY PARK LEISURE CENTRE FEES</b>						
<b>CARNIVAL FEES</b>						
Carnival entry fee (School Child & Adult Swimmer)		\$ 4.00	\$ 4.00	Y		0%
Carnival entry fee (Adult Spectator)		\$ 1.00	\$ 1.00	Y		0%
<b>LANE FEES</b>						
<b>Clubs/Groups/Carnivals</b>						
12m lane	per hour	\$ 7.00	\$ 7.25	Y		4%
25m lane	per hour	\$ 14.00	\$ 14.25	Y		2%
50m lane	per hour	\$ 16.00	\$ 16.25	Y		2%
<b>30m Pool</b>						
Lane	per hour	\$ 13.50	\$ 14.00	Y		4%
Half pool	per hour	\$ 33.00	\$ 34.00	Y		3%
Whole pool	per hour	\$ 50.00	\$ 51.25	Y		3%
<b>Commercial use &amp; casual Use by licensed coach</b>						
25m and 50m	Per hour	\$ 30.00	\$ 31.25	Y		4%
30m Pool	Per hour	\$ 24.00	\$ 25.00	Y		4%
12m Pool	Per hour	\$ 13.00	\$ 13.50	Y		4%
<b>Commercial Swimming/Coaching Fee</b>						
50m pool (lane per month)	Up to 150 hr/mth	\$ 270.00	\$ 270.00	Y	Local Govt Act 1995 S6.16	0%
<b>ROOM HIRE</b>						
<b>Indoor Cycling Room</b>						
Community Group (RPM Class)		\$ 120.00	\$ 120.00	Y		0%
Commercial Group		\$120 - \$350	\$120 - \$350	Y		
<b>Group Fitness Room (Studio 2)</b>						
Community Group	per hour	\$ 42.50	\$ 45.00	Y		6%
Commercial Group	per hour	\$ 65.00	\$ 70.00	Y		8%
<b>Club Room</b>						
Community Group	per hour	\$ 34.00	\$ 35.00	Y		3%
Commercial Group	per hour	\$ 55.00	\$ 60.00	Y		9%
<b>Crèche Room</b>						
Community Group	per hour	\$ 34.00	\$ 35.00	Y		3%
Commercial Group	per hour	\$ 55.00	\$ 60.00	Y		9%
<b>Lounge Café (Exclusive Use)</b>						
Community Group	per hour	\$ 17.00	\$ 18.00	Y		6%
Commercial Group	per hour	\$ 22.00	\$ 25.00	Y		14%



FEEES AND CHARGES 2019/2020

		2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change	
<b>BEATTY PARK LEISURE CENTRE FEES</b>							
<b>Wellness Rooms (2 Rooms)</b>							
Community Group	per hour	\$ 16.00	\$ 16.00	Y	Local Govt Act 1995 S6.16	0%	
Commercial Group	per hour	\$ 25.00	\$ 25.00	Y		0%	
<b>Film/Camera Shoot</b>							
Venue hire (during standard hours and applies to commercial operators only - does not include pool or room hire which are applicable at normal charges)		\$ 125.00	\$ 125.00	Y		0%	
Entry (per person)		\$ 10.00	\$ 10.00	Y		0%	
<b>Meeting beyond normal closing hours</b>							
First 2 hours		\$ 150.00	\$ 150.00	Y		0%	
Thereafter		\$ 200.00	\$ 200.00	Y		0%	
<b>Additional staff hire costs</b>							
Centre Supervisor	per hour	\$ -	\$ 70.00	Y		N/A	
Lifeguard	per hour	\$ -	\$ 45.00	Y		N/A	
Group Fitness Instructor	per hour	\$ -	\$ 40.00	Y		N/A	
Health and Fitness staff	per hour	\$ -	\$ 65.00	Y		N/A	
Café staff	per hour	\$ -	\$ 45.00	Y		N/A	
Security Staff (min 2 persons - per person per hour rate)	per hour	\$ -	\$ 55.00	Y		N/A	
<b>Equipment Hire</b>							
Marquee hire /per day		\$ -	\$ 10.00	Y		N/A	
Projector hire /per day		\$ -	\$ 35.00	Y		N/A	
<b>LEARN TO SWIM PROGRAMME</b>							
<b>Direct debit admin fees</b>							
Initial setup fee (all new enrolments)		\$ 10.00	\$ 10.00	N	0%		
Renew setup fee (re-joining students)		\$ 5.00	\$ 5.00	N	0%		
<b>Adults</b>							
One lesson per week		\$ 20.00	\$ 20.00	N	0%		
Adult multicultural		\$ 15.00	\$ 15.00	N	0%		



FEEES AND CHARGES 2019/2020

	2018/19	2019/20	GST	Reference (Act, Regulation, Local Law, Policy)	Fee Comparison % Change
<b>BEATTY PARK LEISURE CENTRE FEES</b>					
<b>Children (Direct debit 4 weekly billing)</b>					
One lesson per week	\$ 16.75	\$ 16.95	N		1%
Second child	\$ 15.60	\$ 15.75	N		1%
3 or more children	\$ 15.60	\$ 15.75	N		1%
2nd lesson per week for same student	\$ -	25% discount	N		N/A
*Pensioner/Senior discount (* only one discount can be applied)	\$ -	15% discount	N		N/A
One on one (Special needs)	\$ 28.50	\$ 29.00	N		2%
One on one	\$ 50.00	\$ 50.00	N		0%
Angelfish first enrolment	\$ 16.75	\$ 16.95	N		1%
<b>Squad (60 min session)</b>					
One (1) session per week	\$ 18.50	\$ -	N	Local Govt Act 1995 S6.16	N/A
Pool entry for current Swim School members outside lessons (normal fees apply for accompanying adults and children)	-	Free	N/A		N/A
<b>Special Promotions (Swim School)</b>					
2 for 1 promotions	-	✓	Y		N/A
Free trial (First lesson free)	-	✓	Y		N/A
No administration fee on Swim School membership	-	✓	Y		N/A

**7.6 CITY HOMELESSNESS FRAMEWORK COMMITTEE - DRAFT ACTION PLAN**

**TRIM Ref:** D19/82838  
**Author:** Sandra Watson, Manager Community Partnerships  
**Authoriser:** Michael Quirk, Executive Director Community and Business Services  
**Attachments:** 1. City Homelessness Framework Committee Action Plan [↓](#) 

**RECOMMENDATION:**

**That Council:**

1. **NOTES** the City Homelessness Framework Committee Action Plan (Attachment 1); and
2. **ENDORSES** the trial of the accreditation process for service providers working in the homelessness sector in the City of Vincent commencing August 2019.

**PURPOSE OF REPORT:**

To advise Council of the outcomes from the City Homelessness Framework Committee including the Action Plan aimed at providing solutions to current inner city homelessness trends and issues.

**BACKGROUND:**

At the Council Meeting on 16 October 2018 when granting Manna Inc. a further 12 month approval to operate a free meal service at Weld Square it was also resolved that Council:

- “3. *SUPPORTS Administration participating in the City of Perth Homelessness Framework Committee focussing on the coordination of unsolicited goods/services and development of a consolidated approach to homelessness services in the inner city which upon completion will be presented to Council for endorsement; and*
4. *NOTES that Administration will not consider any applications for additional goods/services for people who are experiencing homelessness or at risk of homelessness at Weld Square until Council has considered the findings of the City of Perth Homelessness Framework Committee.”*

The City Homelessness Framework Committee (CHFC) was formed as a result of the Perth City Summit held in 2017 to address the critical issue of homelessness within the inner city. Chaired jointly by John Carey MLA Member for Perth and Ms Gaye McMath Deputy Chair of Commissioners, City of Perth, the CHFC consists of key stakeholders working in the homeless sector including not-for-profits, service providers, and government and non-government organisations. The City of Perth has coordinated the administration of the committee and the City of Vincent has participated on the committee since its commencement. In mid-2018, the CHFC initiated three working groups to identify issues and develop potential solutions regarding the following:

- Coordination of services into a ‘housing plus’ model;
- Coordination of services within the inner city; and
- Unsolicited distribution of goods and services in the inner city.

The City of Perth and the City of Vincent took the lead on the third working group related to unsolicited goods and services given the challenges being faced at locations such as Wellington Square and Weld Square. The other two working groups were coordinated by service providers working in the fields of outreach, support and direct service provision. The working groups identified consistent themes and opportunities, with the most urgent being the need for sector collaboration and the development and strengthening of structures to better support collaboration, working towards the goal of ending homelessness.

The key theme that emerged from all three working groups was that the sector is doing what it can to end homelessness and rough sleeping within the limits and challenges of funding requirements, and the competitive nature of these programs. Collectively the CHFC identified that the Department of Communities

is best placed to lead this type of change by creating collaborative funding opportunities, which should then shift the focus from data outputs to real outcomes for people experiencing or at risk of homelessness.

#### DETAILS:

The outcomes of the three working groups were combined to subsequently create an Action Plan (**Attachment 1**) based around four key themes and with a total of 34 actions. The themes are as follows:

- The Accreditation Process (actions 1-10);
- The 'No Wrong Door' concept (actions 11-20);
- Aligning the homelessness sector (actions 21-28); and
- Future research/work (actions 29-34).

The Action Plan has been provided to the Hon. Simone McGurk, Minister for Child Protection; Women's Interests; Prevention of Family and Domestic Violence; and Community Services, and it has also been submitted to the Department of Communities as part of the consultation process for the development of the 'Direction Paper for the 10 Year Strategy on Homelessness in Western Australia 2019-2029'.

A key element of the Action Plan is to introduce an accreditation process for groups and organisations working in service delivery in the homelessness sector including food distribution, outreach and goods and services. The CHFC identified that an increasing number of service providers, religious organisations and members of the community are seeking to directly help those experiencing homelessness. The CHFC also identified a large degree of duplication of services in the inner city area, particularly food distribution, and also identified a large range of service delivery gaps. To address the current extent of unsolicited distribution of goods and services the introduction of an accreditation process for service providers is regarded as essential. The overarching intent of the goodwill accreditation process is to better coordinate resources, reduce duplication, identify and target gaps, and provide support to such goodwill groups. It will also better align goodwill groups with the broader strategic approach required by the homelessness sector.

It is intended that local government will manage and deliver the accreditation process with the *Local Government Property Local Law* likely providing the required regulatory framework through permits. The Cities of Perth and Vincent intend to implement the accreditation process on a trial basis from August 2019, which includes a number of actions below:

Action	Details	Responsibility
Establish a goodwill stakeholder group (completed)	Group to include goodwill groups, churches and volunteers	City of Perth City of Vincent
Educate the community and goodwill groups about homelessness	An education piece to address the current mindset of 'managing homelessness' to 'ending homelessness'.	City of Perth City of Vincent Volunteering WA WAAEH (WA Alliance to End Homelessness)
Options for the community to get involved with existing services to reduce duplication and over servicing	A platform to be hosted by Volunteering WA with clear pathways for community members who wish to volunteer	City of Perth City of Vincent Volunteering WA WAAEH
Coordinate inner city service delivery with goodwill groups and NGO's	Coordination is required with goodwill groups and established service providers to reduce duplication, identify and fill gaps in service delivery	City of Perth UCW RUAH Volunteering WA supported by WAAEH
Insurance, duty of care, standards and best practice	Accreditation process to include	City of Perth Volunteering WA
Implement a non-punitive incident reporting system	Accreditation process to ensure goodwill groups have an incident reporting system	Volunteering WA City of Perth

Action	Details	Responsibility
Clear referral process for pathways from crisis to sustainable supports	A clear referral process is required for goodwill groups to refer people into NFP or NGO services.	Department of Communities
Data collection and sharing processes	Accreditation to include processes to assist goodwill groups to record data	Department of Communities, WAAEH Volunteering WA City of Perth
Responsibilities regarding site clean-up including rubbish disposal and treatments	Accreditation to include the site conditions, expectations and responsibility including rubbish clean up.	City of Perth City of Vincent

The accreditation process will enable Administration in collaboration with the homelessness sector to better manage the extent of goods and services provided from Weld Square, and where appropriate redirect goodwill groups to other locations. From a City of Vincent perspective, the accreditation process is much needed as Administration has observed a marked increase in unapproved service providers at Weld Square. This has included (but not limited to) food distribution, mobile showers, religious services, outreach services, and clothes distribution. Manna Inc. is currently the only approved service provider offering a free weekday meal service with Nyoongar Outreach Services onsite at the same time providing support and outreach. Administration, through the City's Rangers, have moved-on a number of unapproved service providers although many simply reappear whereas others have simply refused to discontinue their efforts given the current extent of people experiencing homelessness. Rangers have continued to regularly attend Weld Square to manage unapproved service providers in a non-confrontational manner. With Administration being aware that a goodwill accreditation process was imminent, this approach was preferable rather than simply issuing Local Government Notices and infringements to service providers.

Given the proximity and density of residences/businesses surrounding Weld Square, the importance of Weld Square as a public open space for the local community, and the identified need to better coordinate resources for those experiencing homelessness it is likely that most unapproved service providers will not be accredited. Other key actions including the goodwill stakeholder group, education for the community and goodwill groups, Volunteering WA platform, and coordination between non-government organisations and goodwill groups will be important to manage any subsequent negativity.

#### **CONSULTATION/ADVERTISING:**

Through the City Homelessness Framework Committee a broad range of stakeholders have informed development of the Action Plan including State and Local Government, non-government organisations, service providers, not-for-profit organisations, and goodwill groups. Implementation of the accreditation process will require effective communication with goodwill groups to ensure awareness of the rationale and associated requirements.

#### **LEGAL/POLICY:**

The City's *Local Government Property Local Law 2008* provides for the regulation, control and management of activities on local government property, thoroughfares and public places within Vincent.

#### **RISK MANAGEMENT IMPLICATIONS:**

**Medium:** Homelessness is a significant issue within the inner city area. The accreditation process is a key element of the City Homelessness Framework Committee Action Plan. It could impact on the operation of some goodwill groups at Weld Square. There could be some negative community sentiment and media attention depending on how some providers respond to the accreditation process.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Connected Community

*We are an inclusive, accessible and equitable City for all.*

**SUSTAINABILITY IMPLICATIONS:**

Nil.

**FINANCIAL/BUDGET IMPLICATIONS:**

Management of the accreditation process will be undertaken using existing resources. There will be no cost associated with obtaining accreditation to provide goods/services for those experiencing homelessness and therefore no amendments are required to the 2019/20 Schedule of Fees & Charges (draft).

**COMMENTS:**

The City of Vincent has actively participated on the CHFC and fully supports the Action Plan aimed at providing solutions to current inner city homelessness trends and issues. It is expected that this Action Plan will inform the 10 Year Strategy on Homelessness being prepared by the State Government and will also provide a framework that can be used by Local Governments outside of the inner city area.

The goodwill accreditation process and 10 associated actions are particularly relevant to the City of Vincent and the current challenges being faced at Weld Square. Implementation of this accreditation process from August 2019 will ensure a consistent, collaborative approach with the City of Perth and the homelessness sector in response to the unsolicited distribution of goods and services.

Administration will remain actively involved on the CHFC to ensure a collaborative and coordinated approach towards strategies and actions aimed at ending homelessness. This includes supporting the State Government and the homelessness sector to deliver upon the other 24 actions within the Action Plan focussing on the 'No Wrong Door' concept, aligning the homelessness sector, and future research requirements.

### City Homelessness Framework Committee Action Plan

Identified through the key themes and opportunities captured from the Working Groups:

1. *Coordination of Services into Housing Plus Model;*
2. *Coordination of Services within the Inner City; and*
3. *Unsolicited Distribution of Goods and Services in the Inner City.*

The below Action Plan has merged the key themes for all three working groups to identify the current issue, action required for success, estimated timelines and the proposed responsibility, where these total 34 actions and are a combination of four key themes:

- *The Accreditation Process (Actions 1-10);*
- *The No Wrong Door Concept (Actions 11-20);*
- *Aligning the Homelessness Sector (Actions 21-28); and*
- *Future research / work (Actions 29-34).*

#### 1. Accreditation - Goodwill Accreditation Process

Issue	Action	Timeline	Responsibility
An accreditation process is required to assist goodwill groups to coordinate their service delivery and to best support their volunteers and people experiencing homelessness.	To create and implement an inner city accreditation process for goodwill groups to coordinate resources, reduce duplication, identify gaps, assist with best practice and provide a process to support goodwill groups. Further assisting in aligning them with the strategic direction of the homelessness sector.	12 months	City of Perth (lead) and City of Vincent

#### 2. Accreditation - Establish goodwill stakeholder group

Issue	Action	Timeline	Responsibility
A goodwill stakeholder group is required for consultation for the goodwill accreditation process and to assist in the delivery of the accreditation process.	A stakeholder group to include goodwill groups, churches and volunteers to capture their knowledge, experience and feedback to assist in aligning their volunteerism with the sectors needs and to assist in coordinating their service delivery.	6 months	City of Perth (lead) and City of Vincent

**3. Accreditation - Educate community and goodwill groups about homelessness**

Issue	Action	Timeline	Responsibility
Current community perception of 'feeding the homeless' is not aligned with 'ending homelessness' and supporting people out of their homelessness journey.	An education piece is required to shift the current mindset of 'managing homelessness' to 'ending homelessness'. Current perceptions can indirectly enable homelessness by providing people only crisis supports without offering them a structured pathway out of their current set of circumstances.	12 months	City of Perth, City of Vincent, Volunteering WA and WA Alliance to End Homelessness (WAAEH).

**4. Accreditation - Options for community to get involved with existing services instead of looking to create new services**

Issue	Action	Timeline	Responsibility
Community members are wanting to offer their goodwill to assist people experiencing homelessness and are creating their own groups or services instead of looking to work with established support and service providers.	The education piece from Action 3, needs to be coupled with an online platform to have clear pathways for community members who wish to volunteer. Potential to support smaller goodwill groups, merge or have Partnership Understanding Agreement's with not-for-profits (NFP).	12 months	City of Perth, City of Vincent, Volunteering WA and WAAEH.

**5. Accreditation - Coordinate inner city service delivery with goodwill groups and NGO's**

Issue	Action	Timeline	Responsibility
Goodwill groups and NGO's / NFP's are currently over-servicing during business hours, with afterhours and weekends having a gap in service delivery which is not being addressed.	Coordination is required with goodwill groups and more established NGO's and NFP's to reduce duplication, identify and fill gaps in service delivery. Weekend options are being explored with UCW's Tranby and Ruah where a 7 day 'day centre' needs to be explored.	12 months	City of Perth, UCW, Ruah, Volunteering WA and supported by WAAEH.

**6. Accreditation - Correct insurance, duty of care, standards and best practice**

Issue	Action	Timeline	Responsibility
There is currently foreseeable risk regarding the likeliness of an incident involving a volunteer with a person experiencing homelessness. These volunteers are often not trained and are ill-equipped for conflict situations.	Accreditation process to cover what the correct insurances are required by goodwill groups and what standards are required to be complied with. These standards to include recommended volunteer basic training that include; duty of care, confidentiality, vicarious trauma, de-escalation, alcohol and other drug, mental health and first aid.	12 months	City of Perth with Volunteering WA

**7. Accreditation - Implement a non-punitive incident reporting system**

Issue	Action	Timeline	Responsibility
Incidents involving volunteers and people experiencing homelessness are not being reported due to unclear reporting processes and a fear of punitive action.	Accreditation process to ensure goodwill groups have an incident reporting system that allows them to report incidents that can be investigated without fear of it leading to punitive actions that hinder their sustainability and service delivery.	12 months	Volunteering WA with the City of Perth

**8. Accreditation - Clear referral process for pathways from crisis to sustainable supports**

Issue	Action	Timeline	Responsibility
Goodwill groups are doing a great service of providing crisis support but are not referring people to more sustainable support options to assist them out of needing crisis support.	A clear and user-friendly referral process is required for goodwill groups to refer people into NFP or NGO services. The standardised sector referral process in Action 17 will assist this. Action 3 mentions the education piece that will support the 'why' with Action 17 supporting the 'how'.	12 months	Department of Communities

**9. Accreditation - Data collection and sharing processes**

Issue	Action	Timeline	Responsibility
Often goodwill groups are not required to capture statistics. Previous statistics quoted in the media appear to fluctuate based on opinion instead of captured data.	Accreditation to include a data capture system or processes to assist goodwill groups record data. This is to assist their own resourcing, help identify trends to also feed into the collective data of the homelessness sector. The 'By-Name List' concept by Community Solutions 'Built for Zero' may assist via their data capture systems when clarified through the WAAEH.	18 months	Department of Communities, WAAEH, Volunteering WA with the City of Perth

**10. Accreditation - Responsibilities regarding sites and rubbish**

Issue	Action	Timeline	Responsibility
Rubbish is being left on sites utilised by goodwill groups with feedback including, 'that the City of Perth could clean it up as their part', as goodwill groups are providing their service for free.	Accreditation to include the site conditions, expectations and responsibility of rubbish being left behind after service deliver. Goodwill groups and all service providers to leave sites clean of rubbish and as they found it.	12 months	City of Perth, City of Vincent.

**11. No Wrong Door - No Wrong Door concept**

Issue	Action	Timeline	Responsibility
The Homelessness Sector is difficult to navigate. Neither service worker or people needing support can identify available services; which programs have capacity or the admission criteria. This currently relies on services having individual relationships instead of having a transparent pathway for all available support options.	The No Wrong Door concept being led by the Department of Communities looking to be implemented from a person-centred approach. The Department of Communities to 'roll out' the No Wrong Door concept and campaign throughout the state of Western Australia, where there is potential to have an inner city No Wrong Door pilot. The No Wrong Door concept needs to be supported by LGA's, NFP's and NGO's, the WAAEH and to detailed and mandated in Department of Communities contracts and funding.	12 months	Department of Communities with City of Perth

**12. No Wrong Door - Physical Location**

<b>Issue</b>	<b>Action</b>	<b>Timeline</b>	<b>Responsibility</b>
There is no physical location for a face-to-face No Wrong Door point for people experiencing homelessness to attend, to link them to the most appropriate service or support.	A specific inner city facility either to be identified or to utilise the existing day centre 'Tranby' to be the physical location to support the No Wrong Door face-to-face point of contact. Here, staff would be trained in the No Wrong Door concept and would use the created triage model to best refer people to the most appropriate service.	12 months	Department of Communities with UnitingCare West / Tranby

**13. No Wrong Door - 24/7 Phone Support**

<b>Issue</b>	<b>Action</b>	<b>Timeline</b>	<b>Responsibility</b>
There is no 24/7 phone contact triage point or centralised 'first point of call' phone support option that supports a No Wrong Door concept.	A No Wrong Door type of central phone support option is required. This could be a new initiative or to add to the existing Entrypoint model. The model needs a 24 hour, 7 day per week phone contact support with No Wrong Door trained telephone support.	12 months	Department of Communities with Entrypoint

**14. No Wrong Door - Community Directory**

<b>Issue</b>	<b>Action</b>	<b>Timeline</b>	<b>Responsibility</b>
Accommodation options and criteria are not clear, nor are the referral pathways required for entry. This is difficult to navigate for both support workers and people who require access to support.	One community directory platform, either new or working with the Infoxchange 'Askizzy' platform to both have clear tailored options of support, and the ability to capture the data of what the users are searching on the directory to best direct future resourcing.	12 months	Department of Communities with Infoxchange

**15. No Wrong Door - Data Management System**

Issue	Action	Timeline	Responsibility
A person currently needs to repeat their situation at every step in their support journey, potentially retraumatising people, where services also lose vital information about the person and rely on their disclosure at that time of interaction only.	A centralised information online data sharing system is required for all services and programs funded by Department of Communities. This system could be built new or on top of an existing system similar to the 'My Health Record' system. This would be a locked system, where only services approved / with consent will have the person's information visible to provide support.	18 months	Department of Communities with Australian Digital Health Agency

**16. No Wrong Door - Sector Training**

Issue	Action	Timeline	Responsibility
Staff are not trained or informed of all the available services and options for a person who needs to access support. Staff are trained specifically in the programs offered by their specific organisation.	No Wrong Door training will be required by the entire homelessness, where support workers and organisations will need to be informed about how a person-centred approach to the No Wrong Door concept and supported by funding, will supersede the past models of a more service-centred approach.	24 months	Department of Communities with City of Perth

**17. No Wrong Door - Standardised referral forms and process**

Issue	Action	Timeline	Responsibility
Each service has their own referral form which is often outdated or updated, are not user friendly and often require more information than is needed or capture unnecessary information.	A standardised sector referral form is required to support the No Wrong Door concept. One sector supported referral form that was structured with similarities to assist referrals to and from periphery sectors of homelessness would assist internal and external sector referrals.	24 months	Department of Communities, Shelter WA, WACOSS, WAAMH, WANADA and supported by WAAEH

**18. No Wrong Door - Standardised 'service ban' process**

Issue	Action	Timeline	Responsibility
Services are issuing 'life bans' to complex and comorbid clients without offering pathways of how to re-engage with support.	A standardised sector process is required for 'service bans' where 'pathways to return to support' is required and is more appropriate to support complex and comorbid people. This process to be built into current contracts and future tenders.	24 months	Department of Communities with Shelter WA, WACOSS, WAAMH and WANADA supported by WAAEH

**19. No Wrong Door - Sector accepted definitions**

Issue	Action	Timeline	Responsibility
There are no clear definitions of terminology used in the homelessness sector with different services having a different understanding of the same terminology.	Clear definitions for terms including; 'housing-first', 'housing-plus', 'wrap-around support', 'crisis accommodation', 'transitional accommodation', 'service bans', etc. need to be documented and accepted definitions across the sector.	12 months	Shelter WA with WAAEH

**20. No Wrong Door - 50 Homes / 50 Lives PUA / MOU for 'Wrap-around support'**

Issue	Action	Timeline	Responsibility
Support services are unclear on how to resource the 50 Homes / 50 Lives Housing First Model and 'wrap-around support' without a clear agreement.	A Partnership Understanding Agreement / Memorandum of Understanding is required to define what 'Housing First' and 'wrap-around support' is required by service providers to have consistent and effectively resources available to support the wrap-around support component of the 50 Homes / 50 Lives model.	6 months	RUAH

**21. Aligning the sector - Work of the WA Alliance to End Homelessness**

<b>Issue</b>	<b>Action</b>	<b>Timeline</b>	<b>Responsibility</b>
The work of the WA Alliance to End Homelessness is not reaching all parts of the sector.	The WAAEH to have their website regularly updated and link their website to supporting organisations and visa versa. A sector newsletter or email required to keep the sector up to date, avoid duplication of work and maintain the strategic sector focus.	6 months	WA Alliance to End Homelessness

**22. Aligning the sector - Local government forum to educate local government authorities**

<b>Issue</b>	<b>Action</b>	<b>Timeline</b>	<b>Responsibility</b>
Local governments need to deliver a consistent message so there is a structured process across local government authorities.	A local government forum to be held to education local government authorities on the inner city goodwill accreditation process and to have an aligned local government approach to support ending homelessness in WA.	18 months	City of Perth

**23. Aligning the sector - Inner City Assertive Outreach Role**

<b>Issue</b>	<b>Action</b>	<b>Timeline</b>	<b>Responsibility</b>
Assertive Outreach role needs to be defined as it is now missing from the inner city due to bottlenecks occurring from ineffective case management models and unclear referral pathways.	The Assertive Outreach role needs to be defined to provide outreach to the rough sleepers and street present people in the inner city. A review of the Street to Home program is required to identify the bottlenecks, with either this model updated or a new model required to have consistent assertive outreach in the inner city.	24 months	Department of Communities with Street to Home Program

**24. Aligning the sector - Sector Review to align to strategic direction**

Issue	Action	Timeline	Responsibility
Sector services have an operational and crisis focus without aligning their service to the strategic direction of ending homelessness.	A review of existing services and positions are required where current funded programs and service models do not align to the direction of the sector. Service managers and strategic positions are also providing case management support to clients where positional KPI's that separate strategic from operational roles are required to maintain services strategic focus.	48 months	Funding bodies, Department of Communities and WAPHA

**25. Aligning the sector - Audit of data capturing, requirements and use of funding**

Issue	Action	Timeline	Responsibility
Service data is often not accurate due to not having clear and standardised processes. Current data capture methods both miss capturing data they require and capture data they do not.	An audit of services data capture systems is required. Services need to demonstrate how their captured data and current process aligns to the required progress report and the service contractual obligations. Action 15 regarding a centralised data system that supports the No Wrong Door concept supports this action.	24 months	Funding Bodies / Department of Communities and WAPHA

**26. Aligning the sector - Contracts and future tenders to support collaboration**

Issue	Action	Timeline	Responsibility
There is an expectation that services will work in collaboration when the current funding model creates a competitive market that pins collaboration directly against service funding and organisational sustainability.	Funding bodies need to create a collaborative procurement process that incentivises collaboration and collectives. If over-servicing arises from the efficiency caused by collaboration, a strategy to transition crisis workers and programs to ongoing support workers and programs is required.	24 months	Funding Bodies / Department of Communities and WAPHA

**27. Aligning the sector - Contracts to measure outcomes as well as outputs**

Issue	Action	Timeline	Responsibility
Tenders and existing contracts are 'output' focused instead of 'outcome' focused, where these statistics are not reflective of a person's homelessness journey.	Updated measurement tools to better capture the longer-term outcomes from a person-centred approach out of homelessness are required as well as the current output data. A measurement tool that aligns with the outcome focus of 'ending homelessness' is required.	24 months	Funding Bodies / Department of Communities and WAPHA

**28. Aligning the sector - Map housing stock in the inner city**

Issue	Action	Timeline	Responsibility
It is not known how much accommodation, housing options or land is required in the Perth area without what we currently have being mapped.	Data is required to specifically identify how much more housing is needed, what type and where. Research required to map the entire amount of housing options in the Perth area against the projected amount of people needing housing, this piece needs to focus on crisis and rough sleeping and not to be combined with social and affordable housing.	24 months	City of Perth with the Department of Communities.

**29. Further Research - Open space night shelter**

Issue	Action	Timeline	Responsibility
There is no night shelter or open space area for rough sleepers in the inner city area.	Option to build a purpose-built area to support rough sleepers that also supports the Rangers and WA Police. This could incorporate an artistic and culturally appropriate design. There is an option to include a toilets, showers and shade incorporated with a safety and security design.  Further, research is required to ascertain what the most appropriate model for 'overflow' accommodation and support options would be.	24 months	City of Perth

**30. Further Research - Common Ground model or another low barrier model**

Issue	Action	Timeline	Responsibility
A low barrier / low threshold model is required to assist people at the complex and entrenched end of the housing continuum.	The Common Ground model would work in WA and fits a part of the housing continuum of housing options. If the Common Ground model is decided to not fit Perth, another low barrier housing model is still required for the complex and entrenched people who are rough sleeping.	24 months	Department of Communities, Shelter WA, City of Perth

**31. Further Research - Low barrier housing option for youth accommodation**

Issue	Action	Timeline	Responsibility
There is a gap in the housing continuum for low barrier / low threshold accommodation for young people.	A low barrier housing option for youth in the inner city, a 'Tom Fisher for Youth' is required where organisations with the risk appetite for low barrier models needs to be supported by funding bodies.	24 months	Department of Communities with consultation from St Vincent de Paul.

**32. Further Research - Private rental market initiatives / landlord guarantees**

Issue	Action	Timeline	Responsibility
There are not enough accommodation options, where the private market needs to be engaged to assist supply.	There is a need to create incentives and landlord guarantees to entice the private rental market. Private accommodation, including hotels could be more involved and form part of the solution.	36 months	Department of Communities

**33. Further Research - Align and coordinate corporate and developer's goodwill**

Issue	Action	Timeline	Responsibility
There is no clear strategy on what housing development is required in the inner city and what the next development is, so developers can assist.	A clear plan to identify opportunities for property developers and capture their goodwill contribution is required and needed to be added into the strategic alignment of the sector.	36 months	Department of Communities with the City of Perth

**34. Further Research - Concept to 'roll over' transition housing to permanent**

<b>Issue</b>	<b>Action</b>	<b>Timeline</b>	<b>Responsibility</b>
People that thrive in transitional accommodation are not able to remain in that accommodation even if it is a good community fit.	Some housing could be identified to be adaptable with the option to 'roll over' from transitional to permanent housing, dependent on the tenancy. This would support a person-centred approach and assist the sustainability of the tenancy.	24	Housing Authority with the Department of Communities

**8 CHIEF EXECUTIVE OFFICER****8.2 COMMUNITY BUDGET SUBMISSIONS 2019/20**

**TRIM Ref:** D19/78187

**Author:** John Paton, Executive Manager - Office of the CEO

**Authoriser:** David MacLennan, Chief Executive Officer

**Attachments:** 1. **Community Budget Submissions 2019/20** [↓](#) 

**RECOMMENDATION:**

**That Council:**

1. **RECEIVES** the 2019/20 Community Budget Submissions and **ENDORSES** Administration's responses to those submissions as detailed in Attachment 1; and
2. **Subject to adoption of the 2019/20 Annual Budget, NOTIFIES** the persons and groups who made a Community Budget Submission of the outcome of their proposal.

**PURPOSE OF REPORT:**

To consider the community budget submissions received for consideration in the development of the City's 2019/20 Budget, aligned to the endorsed Priorities in the Strategic Community Plan.

**BACKGROUND:**

At its Ordinary Meeting on 16 October 2018, Council adopted the City of Vincent Strategic Community Plan 2018 – 2028 (SCP). The SCP represents the community's long term vision, values, aspirations and priorities and recognises that the vision will be achieved through six key priority areas each with associated outcomes and actions:

Enhanced Environment – *the natural environment contributes greatly to our inner-city community. We want to protect it, making best use of our natural resources for the benefit of current and future generations.*

Accessible City – *we want to be a leader in making it safe, easy, environmentally friendly and enjoyable to get around Vincent.*

Connected Community – *we are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.*

Thriving Places – *our vibrant places and spaces are integral to our identity, economy and appeal. We want to create, enhance and promote great places and spaces for everyone to enjoy.*

Sensitive Design – *design that 'fits in' to our neighbourhoods is important to us. We want to see unique, high quality developments that respect our character and identify and respond to specific local circumstances.*

Innovative & Accountable – *the City of Vincent has a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.*

Community budget submissions aligned to the above Strategic Priorities were invited for consideration in the development of the 2019/20 draft budget – consistent with the approach taken by Council when developing the 2016/17, 2017/18 and 2018/19 draft budgets.

**DETAILS:**

In response to the invitation for community budget submissions, the City received a total of 48 individual submissions raising 54 proposals for consideration. Administration's summary of submissions received and comments on each is included as **Attachment 1** to this report.

A breakdown of the number of proposals received by Strategic Priority area is listed in the Table below:

SCP Priorities	No. of Proposals
1. Enhanced Environment	16
2. Accessible City	8
3. Connected Community	14
4. Thriving Places	11
5. Sensitive Design	2
6. Innovative and Accountable	3

Administration has assessed each of the community budget submissions for alignment with the SCP and against the City's capacity to deliver on the proposals raised now and in the future. In conjunction with the budget development, these submissions have been presented through the Budget Workshop process to ensure integration. As a result of this exercise, all submissions have been colour-coded in **Attachment 1** for ease of reference into the four categories of – Supported; Supported in Part; Already being done; and Not Supported.

In total, Administration is recommending that:

- 6 proposals are Supported (equating to 11.1% of all proposals);
- 19 proposals are Supported in Part (equating to 35.2% of all proposals);
- 15 proposal are already being provided (equating to 27.8% of all proposals); and
- 14 proposals are Not Supported (equating to 25.9% of all proposals).

The 25 proposals that are Supported or Supported in Part have an estimated implementation value in excess of \$340,000 in 2018/19 (representing approximately 1% of the City's rates revenue) and have already been incorporated in the draft 2019/20 Budget.

In summary, three quarters of all proposals raised through the 2019/20 Community Budget Submissions are either Supported, Supported in Part or Already being done elsewhere.

Where a proposal was not supported for funding through the community budget submissions process and an alternative funding method was a possibility, the relevant individual/group will be advised.

**CONSULTATION/ADVERTISING:**

Community budget submissions were invited throughout February (closing on 5 March 2019), by way of notices published in local newspapers and online promotion on the City's website and social media channels.

All persons and groups who made a community budget submission have been contacted, provided with an electronic link to this report and notified that the matter is being presented to the 18 June Council Briefing and 25 June Council Meeting.

**LEGAL/POLICY:**

Nil.

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** The invitation for community budget submissions provides all members of the Vincent community with a meaningful opportunity to contribute to development of the City's current and future annual budgets in order to assist with the achievement of Council's Strategic Priorities for the year ahead.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Connected Community

*We have enhanced opportunities for our community to build relationships and connections with each other and the City.*

Innovative and Accountable

*We are open and accountable to an engaged community.*

**FINANCIAL/BUDGET IMPLICATIONS:**

There are approximately \$340,000 worth of community budget submission proposals that have been included in the draft 2019/20 Annual Budget.

**COMMENTS:**

The community budget submissions have been well thought out and the submissions have contained sufficient details to be meaningfully assessed by Administration. This process has assisted Administration and Council in understanding current community needs aligned to the Priorities embedded in the 2018 – 2028 SCP and developing an Annual Budget that responds well to the submissions received.

It is recommended that Council receives and endorses Administration's assessment of the Community Budget Submissions and notifies the community members who made a submission of the outcome of the process.

## City of Vincent Community Budget Submissions 2019/20

### 1. Enhanced Environment

The natural environment contributes greatly to our inner-city community. We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
1.1 The Menzies Park netball ring that was installed a couple of budgets ago is well used, however the height of the ring is only suitable for adults and teenagers. I would like to see a smaller ring installed that is the requirements for net-set-go which is the game that children from 7-11 play.  Ms Alison Wilmot Mount Hawthorn	An additional low netball ring was installed and completed in 18/19.	Infrastructure and Environment					Nil
1.2 Road to Park Identify and implement another 'road to park'. East-west roads in Mt Hawthorn would be the first area I would look at. Roads like Ashby Street or Hawthorn Street. House frontages in that area are predominantly on the north-south roads, with the east-west roads being property side streets, albeit with some driveways coming off them.  Mr Dudley Maier Highgate	Conversion of underperforming or surplus road reserves is a key action within the POS Strategy in the short to medium term.	Infrastructure and Environment					Nil
1.3 Transition Town Vincent proposes a Partnership with the City of Vincent to run a Living Smart (LS) course for its residents. The LS course is an education program which focuses on community sustainability through behaviour change. The course empowers participants to take action in their own homes and community to improve their quality of life and reduce their environmental impact. 10 LS course modules: (1) Water Smart, (2) Waste Smart, (3) Power Smart, (4) Travel Smart, (5) Simple Living, (6) Gardening for Food, (7) Gardening for Biodiversity, (8) Healthy You, (9) Healthy Homes and (10) Community Smart. The course is run over 7-8 workshop sessions (2-2.5hrs each) and 1-2 field trips.  The LS course is innovative program for five main reasons. <ul style="list-style-type: none"> <li>• Course prompts behaviour change through in-class goal setting and regular sharing of intended and achieved actions.</li> <li>• Course facilitators are trained in adult learning principles using cooperative learning, sharing of participant knowledge and hands on activities to teach content.</li> <li>• Course has wide breadth of sustainability topics so behaviour change is multi-faceted.</li> <li>• Course content/field trips are adapted for local relevance and to address needs/expertise within the group.</li> <li>• Course concludes with inspiration of what communities can achieve, participants often form post-course Living Smarties Groups which meet-up to connect and make further changes within the community.</li> </ul> The LS course content and structure builds commitment to act. Ongoing research has shown that participants become champions of lifestyle change and typically encourage 10 members of their network on the sustainability journey. The funding impact is seen through immediate local action, sustained behavioural changes, and other positive externalities for individuals and the community.  Laura Monisse Mount Hawthorn	Investigation required to determine if this would complement our existing and future planned education programs. To be considered for inclusion in the 2020/21 Budget.	Infrastructure and Environment		✓			Nil

## City of Vincent Community Budget Submissions 2019/20

### 1. Enhanced Environment

The natural environment contributes greatly to our inner-city community. We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
1.4 The pump house in the Lynton St Park is an eyesore and screens antisocial behaviour. The pump house should be fenced across the back, and have an amazing mural painted on it. The area in front of the pump house could be improved with a more visually appealing low fence.  Linda Hoedemaker Mount Hawthorn	The pump house is located on the adjoining Water Corporation land.  Upgrades will be implemented at the Lynton Street Park in 2019/20 in line with the POS Strategy levels of service subject to consultation with the Water Corporation and local residents.	Infrastructure and Environment	✓				\$25,000
1.5 Provide power points in Hyde Park near the playground at the western end of the park for mobile food trucks  Bruce Mohan Perth	Will be considered following the review of the Mobile Food Vendors Policy and future implementation of the Hyde Park redevelopment master plan as per the POS Strategy.	Infrastructure and Environment	✓				Nil
1.6 Imagine a City of Vincent without rubbish strewn in the streets, footpaths and verges. Instead of spending council funds on more infrastructure how about giving some love to what we already have. I am aware that the COV do a regular sweep of the streets and footpaths, can the frequency be increased? Same for the parks and gardens, Hyde Park is generally very good because it has a full time staff but Robertson and Stuart do get a lot of rubbish dropped. The closer to Northbridge the more rubbish unfortunately. How do I know? I walk the streets regularly with my dog and have taken to collecting rubbish myself with my picker upper - it is amazing how much can be collected even on a short walk. Where does it come from? 1. Overfull bins 2. People accidentally dropping rubbish 3. Birds pulling rubbish out of bins 4. People being careless and deliberately dropping rubbish 5. Junk mail falling or blowing out of overfull mailboxes. 6. Rubbish being thrown out of moving cars particularly fast food packaging.  This is not a criticism of COV just an observation and a comment that we could all do better.  George Allingham Perth	Operational schedules already provide for all town centres to be cleaned on a daily basis.  The City has a dedicated graffiti service that responds quickly to reports of graffiti.  The City pressure wash town centre areas periodically.  Most of our public litter bins have lids or are in enclosures, and we are in the process of phasing out the remaining open bins.	Infrastructure and Environment					Nil
1.7 We would like to see more money set aside and funds claimed from state government for power cables to be put underground throughout the whole city. I understand that a number of persons who own property in the city don't like putting their hands into their pockets to pay for anything, but I'm sure the majority of owners would be only too happy to make a contribution to the cost over a period of time through their rates. The city should embark on having all power underground by 2025. The longer you leave it the more it will cost and the less inclined that owners will be to contribute. Bite the bullet like Subiaco and just get on with it!  Claude Scivolo Mount Hawthorn	Significant financial and logistical impost upon the City and residents. A desktop estimate to underground the remainder of the City (still with overhead power) is \$120 million.  We have engaged Western Power to provide a quote to bundle cables to inform future strategy in regard to overhead power.  Average cost per single dwelling is \$10,000+.	Infrastructure and Environment					Nil
1.8 Underground power - Currently our street trees throughout our town centres and residential streets are constrained by overhead power lines. It does not matter how many trees we plant in our town centres, new open spaces or residential verges, we will never achieve shade and full mature trees on both side of our streets while we have overhead power lines. A plan should be implemented over the next 10 years to progressively put our power lines underground. It should start with our shared spaces and then move through our neighbourhoods. Many houses in our neighbourhoods already have their house connection underground. Underground power will improve our environment, mitigate the heat sink effect with more shade, reduce costs of bi-annual pruning and improve safety.  Dean Campbell Mount Lawley	Significant financial and logistical impost upon the City and residents. A desktop estimate to underground the remainder of the City (still with overhead power) is \$120 million.  We have engaged Western Power to provide a quote to bundle cables to inform future strategy in regard to overhead power.  Average cost per single dwelling is \$10,000+.	Infrastructure and Environment					Nil

## City of Vincent Community Budget Submissions 2019/20

### 1. Enhanced Environment

The natural environment contributes greatly to our inner-city community. We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
1.9 We suggest the building of a small bridge over the water inflow at Robertson Park. This was first proposed by the City when the plans for the apartment building on the adjacent block were being developed but the bridge has not yet been erected. We have noticed that people are crossing the stream and in the process damaging vegetation. A bridge would prevent this and also improve access to the park for disabled people. We expect that plans for its structure and probable cost still exist somewhere in the City's archives although we have been unable to find them.  Jennifer Hopwood Leederville	This proposal will be further considered through the Robertson Park development plan which is being prepared in 2019/20.	Infrastructure and Environment	✓				Nil
1.10 The City should use the grassed verge area on the corner of Flinders Street and Scarborough Beach Road (adjacent Tredways) in the Mt Hawthorn Town centre to create a water wise native plant garden. This is literally the ONLY piece of grassed verge in the Town centre and next to a prominent crosswalk. A native garden would enhance the look and feel of the town centre and show residents what can be accomplished with their own verges, while also promoting the city's 'adopt a verge' program.  Graham Congdon Mount Hawthorn	Not currently prioritised as neighbouring properties have not supported it at this stage. Will be further considered.	Infrastructure and Environment					Nil
1.11 Use local native species for landscaping. Also include a lot more Black Cockatoo food plants such as Banksia menziesii, B attenuate, B prionotes, local Eucalypts and especially Euc. calophylla (Marri). Plantings around large reserves need enhancing with these species. They also provide wildlife habitat for lots of other native species - lovely small honey eaters and insectivorous birds. Roadside and street trees should also be suitable local species. Please STOP planting deciduous street trees. If the City were to commence underground power - especially for local streets, then planting much more canopy of street trees, shade will improve the 'urban forest canopy' with more cooling. Encourage householders to plant a native tree on their block. Especially along our old back lanes - as in North Perth.  Celia Gray North Perth	This issue is addressed in the City's Greening Plan which includes a number of actions to increase the use of local native species for landscaping, including for Black Cockatoo feeding habitat.  Vincent plants predominantly Australian and/or local native species in parks and streets, however there are still some European style parks or specific streets where exotic or deciduous trees are preferred or have been recommended following Council decisions.  There are a number of events each year delivered by the City's Parks Team to assist and encourage resident to contribute to the 'greening' of Vincent both in private and public land. The City also promotes residents planting of native species through its subsidised Native Plant Sales twice per year.	Infrastructure and Environment					Nil

## City of Vincent Community Budget Submissions 2019/20

### 1. Enhanced Environment

The natural environment contributes greatly to our inner-city community. We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>1.12 Killarney Street - Greening Project is one of the major projects as part of Mount Hawthorn Primary School's landscape master plan. The Master Plan is based on a thorough site analysis of the existing campus and coordinates various sub-projects in order to define priorities and establish a staging approach that will assist the school in future budgeting over the next 5-10 Years.</p> <p>Killarney Street Greening Project aims to enhance shade provision and reduce surface temperatures, increase native vegetation and enhance visual and environmental appeal for the school and neighbourhood on Killarney Street. This project aims to fit within the scope of the City of Vincent's Greening Plan.</p> <p>The suggested works are as follows: To plant trees along the length of Killarney Street, between the footpath and school. To accommodate trees on the corner of Matlock and Killarney (no sightline issues due to one-way street) however, adjustments to the garden area to enable pedestrian traffic to cross.</p> <p>The training of volunteers, scheduling of rides and more would be run by volunteers, overseen by the organisation Cycling Without Age. There is no cost for rides as per the ethos of the organisation.</p> <p>If City of Vincent permits, to cut triangular tree wells into the angled parking at every third bay, to provide additional shade canopy.</p> <p>The tree wells will be designed with WSUD (Water Sensitive Urban Design) principles. Lower soil level to below level of the road to create swales.</p> <p>Removal of existing mulberry trees and to replace with low-growing natives and trees.</p> <p>Investigate and incorporate WSUD concepts into the existing islands on Killarney Street - this can be achieved by removing all of the hardstand and putting in flush curbing.</p> <p>Natalia D'Abrew Mount Hawthorn</p>	<p>Staff have been liaising with the School in regards this project and whilst Killarney Street is already tree lined, the project will significantly increase canopy and green space and contribute to the City's greening objectives.</p> <p>Further liaison required to develop the streetscape concept and subject to agreement, City works could be funded from the existing Greening Plan budget.</p>	Infrastructure and Environment	✓				Nil
<p>1.13 This submission is for a bike pump track at the western side of Britannia Reserve. I am making this submission on behalf of the young people of the City of Vincent.</p> <p>"A pump track is a type of off-road terrain for cycle sport consisting of a circuit of banked turns and features designed to be ridden completely by riders "pumping" - creating momentum by up and down body movements. They are relatively simple and cheap to construct, and cater to a wide variety of rider skill levels, so are popular in council owned parks and schools" Wikipedia</p> <p>A bike pump track can be designed for a range of bike riding abilities and therefore can be used by a big range of people in the community. It would add a unique recreation feature in the City of Vincent as the nearest pump track is in Kingsley. There are no other pump tracks in the Perth metropolitan area.</p> <p>Britannia Park has two fenced playgrounds for younger children and the there are multiple exercise equipment for the adults. And all we have for the tweens and teens (in between 10 and 17) is the skateboard park at the YMCA HQ. Many parents of the children don't let them go there because they feel it's unsafe.</p> <p>Felix Cooley Leederville</p>	Staged delivery supported as part of the Pop-Up Play initiative.	Community Engagement		✓			Nil

## City of Vincent Community Budget Submissions 2019/20

### 1. Enhanced Environment

The natural environment contributes greatly to our inner-city community. We want to protect and enhance it, making best use of our natural resources for the benefit of current and future generations.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>1.14 That funding be allocated in the 2019/2020 Budget for a long term Robertson Park Master Plan.</p> <p>Following the consultation process for the proposed relocation of the State Tennis Centre to Robertson Park, the need for a Master Plan was raised via a motion and carried at the City's Annual General Meeting: "The City of Vincent develop a masterplan for Robertson Park as soon as possible, and that it be based on meaningful consultation with local residents and the broader community to ensure that the environmental, recreational, cultural and heritage values of Robertson Park are respected, developed and maintained."</p> <p>Robertson Park is a unique and highly valued historic park located between Palmerston and Fitzgerald Streets, Perth. Given those unique values, the Park is listed on the State Heritage Register and is a registered Aboriginal heritage place.</p> <p>A Master Plan is proposed, not the investigation of a "development plan" in partnership with the State Government and Tennis West referred to at Key Action 25 (p.36) of the City's Public Open Space Strategy. The Park is no longer proposed for the State Tennis Centre, which proposal the development plan was connected to.</p> <p>The Master Plan would include consideration of current and future community demands, respect the Park's unique history and features, maximise use by and for the public, and align with the City's Greening Plan and Open Public Space policy.</p> <p>Jacqueline Brienne Perth</p>	<p>Funding for the preparation of a Master Plan for Robertson Park has been included for consideration in the draft 2019/20 budget.</p>	Community Engagement	✓				\$30,000
<p>1.15 On Lynton Street, there is a small park, which also contains a pump station. Although this park has significant potential, it is under-utilised and screams anti-social behaviour. Local residents have expressed a strong interest in developing the facilities and appearance of this park, to improve its' use, for both children and for the wider community.</p> <p>Some suggested ideas include: removal of the chain link fence for a friendlier appearance, installation of a low fence, adequate lighting for the path connecting Brady Street, mural painted on the pump house, upgrade of gardens and landscaping, community vegetable garden, shade sail for the playground and the installation of some seating and paved areas.</p> <p>Ryan Gray Mount Hawthorn</p>	<p>Upgrades will be implemented in 2019/20 in line with the POS Strategy levels of service subject to consultation with the Water Corporation and local residents.</p> <p>The City will also seek support from the Water Corporation for a mural to reduce the visual impact of the pump station.</p>	Infrastructure and Environment	✓				\$25,000
<p>1.16 Update Lynton Street Pumping Station and park so it is a useable space. Suggestions: LIGHTING, mural, fixed soccer nets, new play equipment, picnic table, BBQ, remove ugly fencing, fence park on both sides including entry from footpath to deter unsavoury people - example - Braithwaite Park fencing, clean up large tree (reduce the mess it leaves) Painted mural on Pumping station - Melski McVee art. This artist is local and amazing. I feel that her artwork really ties in with the Mount Hawthorn Vibe and she isn't overly expensive. Please check out her murals here <a href="https://www.melskiart.com">https://www.melskiart.com</a></p> <p>Pippa Candido Mount Hawthorn</p>	<p>Upgrades will be implemented in 2019/20 in line with the POS Strategy levels of service subject to consultation with the Water Corporation and local residents.</p> <p>The City will also seek support from the Water Corporation for a mural to reduce the visual impact of the pump station.</p>	Infrastructure and Environment	✓				

## City of Vincent Community Budget Submissions 2019/20

### 2. Accessible City

We want to be a leader in making it safe, easy, environmentally friendly and enjoyable to get around Vincent.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
2.1 Install drains and soak wells at dog water fountains (Britannia x 2, Menzies x 1, potentially other parks).  Dog water bowls are usually constructed on a concrete hardstand. But with no drainage this creates pooling, mud and often large holes when water runs off the concrete and onto the soil.  The dog water bowls and fountains are located in areas of high use by children, sporting groups and pedestrians. Dog water bowls are paired with drinking water fountains and the muddy areas caused by the runoff creates a messy and unpleasant environment and may even impede use of the drinking water fountains.  Jodie Ferdinando Mount Hawthorn	Soak wells at these specific locations Britannia Reserve and Menzies Park have now been installed.	Infrastructure and Environment					Nil
2.2 Litis carpark to Britannia - Install a crushed earth path through trees behind stadium  I would like to request that a crushed earth path be installed through the small bush section bounded by the Litis Stadium carpark, the freeway/bike path and Britannia Reserve.  Although this section is a well-used cut through for pedestrians and dog walkers, there is no defined pathway. In winter it becomes boggy with footprints along an informal track. This is made worse by people diverting around the obvious boggy sections, which exacerbates the problem. Also, in the last few years, prior to winter, a lot of lawn clippings have been spread across the flat area behind the cricket nets, these don't break down and make the boggy area worse.  Jodie Ferdinando Mount Hawthorn	A crushed gravel compacted pathway has now been constructed.	Infrastructure and Environment					Nil
2.3 Install pedestrian crossings (and perhaps traffic calming measures) at some key locations, namely:  1) Crossing Brentham street, south of Aranmore primary, north of Namatjira Place in Leederville, linking the pedestrian path leading from Britannia Reserve towards Brentham Reserve opposite  2) Crossing Anzac Rd near The Boulevard intersection, Mt Hawthorn  3) Crossing Anzac Rd near Kalgoorlie St intersection, Mt Hawthorn  Clive Cullen Leederville	Requires further investigation, in particular the travel path of pedestrians. The suggested Anzac Road locations may not be the primary crossing points. It should be noted that Zebra crossings are not generally supported by Main Roads WA, therefore the only option is a signalised pedestrian crossing, which would be at a significant cost.  The school already has a 40kph school zone restriction. In addition, the City's 40kph trial for Vincent South will provide valuable data as to the effectiveness of a lower speed limit.  Investigations will take place in 19/20 and will be used to inform capital works program for future years. Therefore not supported for inclusion in 19/20 program.	Infrastructure and Environment	✓				Nil
2.4 Funding is sought to either implement the measures included in this submission, or for Council to commission a suitable consultant to carry out consultation with residents, the North Perth Primary School, business proprietors and other stakeholders to develop a comprehensive plan for this area and then implement the resulting initiatives.  During the development of this plan, the City's Pedestrian and Cycling Advisory Committee should be given the opportunity to review and provide feedback.  Andrew Main North Perth	The City has engaged a consultant to review road safety within the precinct in 2018/19, with findings presented to the Urban Mobility Advisory Group and a report will be taken to Council. A budget provision has been allowed in the 2019/20 Draft Capital Works program.	Infrastructure and Environment	✓				50,000

## City of Vincent Community Budget Submissions 2019/20

### 2. Accessible City

We want to be a leader in making it safe, easy, environmentally friendly and enjoyable to get around Vincent.

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
2.5 My proposal is to improve Transperth bus stops in Mt Hawthorn in the following ways.  1. Improve the kerbing so that it sits at the correct height when the passengers alight from the rear door of the bus. Currently, at some bus stops e.g. Stop id 11448 cnr Oxford St and Scarborough Beach Rd, going north, I have to jump from the bus to the pavement. 2. Ensure that there are no tree beds that partially obstruct the passenger when alighting from the rear door of the bus. One example of this type of obstruction is stop id 11447, Scarborough Beach Rd before Faraday St.  Carolyn Mitchell Mount Hawthorn	Bus stop boarding areas are the responsibility of the PTA (Department of Transport) who have an on-going program to progressively upgrade all boarding to comply with the current DDA standards. At this time they are concentrating on Town and Activity Centres. The positioning of street trees will be assessed on a case by case basis and stop 11447 has been checked.	Infrastructure and Environment					Nil
2.6 Through this project, Cahoots will educate staff members of the City of Vincent, as well as local business' on Access and Inclusion through a series of workshops. Cahoots is a charity organisation, our primary service is running camps and programs for young people with a disability but we also provide training services to raise community awareness of disability. Cahoots will empower the participants to identify, understand and then respond appropriately to the environment and behaviours around them that may include or exclude people living with disability. Cahoots will educate participants through Kolb's Cycle of Experiential Learning, using real life stories and practical experiences of people with a disability. We will deliver a total of 5 workshops (2hours each) on the following topics; - Understanding "access" and "inclusion" and knowing the difference - Accessible communication (communicating with people with a disability) - Ensuring physical access to facilities and events - Making places and events more inclusive to people with a disability - Employing people with disability - Develop greater empathy and knowledge of different disabilities - Language around disability The workshops will be led by two experienced facilitators, one of which has the lived experience of disability.  Sophia Stante Osborne Park	Administration are already delivering these services in accordance with the City's DAIP.	Community Engagement					Nil
2.7 Angove Street in North Perth is a bustling community hub with a range of cafes and shops, however there is no zebra crossings to give pedestrians right of way. Many times I myself have had to wait for traffic, including trucks, when crossing the Angove St with my baby son in his pram. I have even seen elderly people struggle to cross, because no one gave way to them. There are currently speed bumps to slow down traffic, which is positive, we want to encourage pedestrians to feel safe and be able to access both sides of the strip easily and a zebra crossing would help promote this.  Nathan Calleja North Perth	Studies have shown Zebra Crossings are no longer an effective or a safe crossing point due to lack of attention/observance of drivers and pedestrians choosing to cross elsewhere.  They tend to give the pedestrian a false sense of security. Traffic calming, and therefore low impact accidents are a more effective control.  This year we have made improvements to the crossing at Angove and Charles Streets.	Infrastructure and Environment					Nil
2.8 Milton and Eucla Streets (between Federation and Brady St, Mount Hawthorn) are currently the main thoroughfare for cars trying to avoid the Green St/Scarborough Beach Rd/Brady St intersection, resulting in a large amount of unwanted and unnecessary traffic on our residential streets. Other alternative routes such as Purslowe and Tasman St have existing strategies to improve safety, making Eucla and Milton streets a more attractive route with shorter and easier access to the freeway and to avoid the problematic above-mentioned intersection. We are proposing that the Council budget for works to be undertaken to deter drivers from using this street and work with the residents to design a safer street that encourages the community to engage with each other.  Belinda Owen Mount Hawthorn	The City of Vincent, in conjunction with the City of Stirling, is in the process of engaging a Consultant to progress design options to upgrade the intersection of Scarborough Beach Road, Main, Green and Brady Streets to improve road safety (inclusive of pedestrians and cyclists) and traffic flow.  Designs are currently at 15% and will be released for public comment in July/August.  To be funded by the State Government, with likely construction in 2020/21. This should result in fewer vehicles using the local road network to avoid the intersection.	Infrastructure and Environment	✓	✓			Nil

Supported
  Supported in Part
  Already being done
  Not Supported

City of Vincent Community Budget Submissions 2019/20

3. Connected Community

We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>3.1 YMCA HQ exists to provide a dynamic music, arts and youth services hub in the Leederville town centre for young people and the broader community to engage in ways that encourage personal growth, the development of relevant and transferable life skills and encourage full, active and healthy life-styles.</p> <p>Key areas of operation as applicable to this application are;</p> <ul style="list-style-type: none"> <li>• HQ Youth Squad (formerly the Youth Leadership Group): This program provides opportunities for young people to be actively involved in the work of HQ, providing leadership development opportunities, youth consultation base for events and activities at HQ, opportunities to develop and run events, participate in and volunteer at events and activities held at HQ and it also serves as a recruitment pool for casual employment at HQ. In 2018 the HQ Youth Squad has engaged more than 300 young people from diverse backgrounds in the activities at HQ, including Indigenous and CALD youth.</li> </ul> <p>YCreate: Creative programs, spaces and events for young people to engage in activities and areas of interest, particularly focused on creative industries, music and arts.</p> <p>These program areas work cooperatively within HQ and in the broader YMCA WA context to deliver programs and services that are relevant and responsive to the needs of young people living, working and playing in the Perth metropolitan area.</p> <p>Each year more than 10,000 young people attend YMCA HQ in Leederville for events, to participate in programs and to access services delivered - and this number is growing.</p> <p>Andrew Rigg Leederville</p>	<p>The HQ Youth Squad and YCreate Program and ongoing activation of YMCA is supported.</p>	<p>Community and Business Services</p>	<p>✓</p>				<p>\$50,000</p>
<p>3.2 The proposal is for the City of Vincent to have a Tool Library. A Tool Library operates in the same way as a book lending library with membership fees and late fees except it lends out tools. There are over 1200 tool Libraries in the world. Australia has a few with the newest and possibly biggest being the Brisbane Tool Library attached to the state Library of Queensland.</p> <p>Tool Libraries started with the realization that many tools in domestic ownership were very infrequently used. Figures were produced that the average electric drill was used for only 12 minutes of its life time. Collections of tools take up domestic space which not everyone has in abundance. In terms of consumerism and sustainability it makes sense for one drill to be used by ten persons rather than ten drills be owned by ten persons.</p> <p>Tools stocked by tool libraries can vary immensely from a small screw driver to a laser cutter or 3D printer. Space is set aside in the tool libraries for demonstrations and instruction around tool use and safety. Community projects can be supported from this space and the library should be able to support community renovation and development projects with a fleet of wheel barrows and many hand tools.</p> <p>The tool library could be quite a big project so it is envisaged that the first stage would be to secure a venue. Then to go on the road, judge how much support there would be and create even more support.</p> <p>As tools or rather the use of tools used or misused can be dangerous it is important to know what insurance and legal waivers are available.</p> <p>It would seem sensible to send a volunteer to Brisbane Tool Library to work there for a week and gain valuable knowledge of the reality. Brisbane TL have agreed to this in principal.</p> <p>Phil Brown North Perth</p>	<p>To be progressed in collaboration with Vincent Men's Shed.</p>	<p>Community Engagement</p>	<p>✓</p>				<p>Nil</p>

City of Vincent Community Budget Submissions 2019/20

3. Connected Community

We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>3.3 Social Connection in City of Vincent - Establishing Baseline Data.</p> <p>I love that the City of Vincent provides so many social events for the community, but it got me wondering about all the many people who don't attend these events.</p> <p>A question to get us thinking: What percentage of City of Vincent's social program budget is spent on events for people who are already well-connected?</p> <p>Social events and festivals are vibrant, fun, and should be kept! But I wonder about the people who never attend these events because they don't have anyone to go with.</p> <p>If we were to have more social programs for disconnected people in the community, the first thing we'd want to have is some baseline data on social connectedness and loneliness in City of Vincent.</p> <p>A baseline established through research or a survey would validate some changes that may need to be made to social programs in Vincent.</p> <p>Karen Wellington Mount Hawthorn</p>	<p>Administration will further investigate this project and any money required will be funded from the Marketing and Communications operating budget.</p>	<p>Community Engagement</p>	<p>✓</p>				<p>Nil</p>

**City of Vincent Community Budget Submissions 2019/20**

**3. Connected Community**

**We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.**

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>3.4 Our community, Mount Hawthorn Playgroup would like to create a clean and fresh indoor area. We would like to replace the indoor flooring with a more child friendly option so our members and guests can more easily enjoy and maintain the space and paint our interior walls.</p> <p>New, easy to clean floors that are appropriate for babies and children would make it viable for the groups and parties who must maintain it. The floors have been our biggest issue for the past few years and are an ongoing concern due to its specific and challenging cleaning requirements. The centre was renovated some years ago and is showing signs of wear given the high traffic of people who utilise it.</p> <p>Due to the flooring we currently have, there is a daily build up of dirt and grime that cannot be removed by a regular method of mopping. A mechanical scrub is the only option that gets it clean, but they are expensive, and our budget only allows it to be done twice a year. Then within a short while, the dirt begins to build up again, and is particularly noticeable when we have babies crawling on it. An easy to clean and more modern flooring alternative would assist the multiple groups who attend each day as well as our local community families who hire the space for birthday parties and other events on the weekends.</p> <p>Painting of the interior walls would ensure small marks and chips could be eliminated and new colours would brighten and freshen the whole atmosphere of the playgroup.</p> <p>New flooring and painting and a few other touches would rejuvenate and improve the indoor area dramatically and provide a much more practical, easy to clean, maintainable, hygienic and fresh surfaces for all to use.</p> <p>Danielle Power Mount Hawthorn</p>	Administration supports in principle.	Community Engagement	✓				\$20,000
<p>3.5 Brentham St Reserve – Path</p> <p>While many of those who visit this reserve and playground are able bodied, however, one group is excluded because many of the residents of Rosewood Care rely on walking aids like walkers or wheel chairs for mobility.</p> <p>My mother Barbara Fruin who is 95 years old has lived at Rosewood since November 2017. She relies on a wheel chair for mobility. Access is restricted because there is no path that extends from Wavertree Place, through the reserve and playground to Brentham Street.</p> <p>Rosewood Care is a significant and important neighbour in this locality with 112 residents and their carers bringing a valuable intergenerational element into this community. The elderly often are invisible and isolated in our community and access to this reserve will provide an opportunity for Rosewood residents engage in life next to their home, to be seen and be present.</p> <p>To be excluded from the simple, pleasures of life such as observing children play, listening to their laughter, being able sit on a park bench to breathe the fresh air and chat with friends, to hear birds high in the trees and to smell the eucalyptus fragrance brings joy to the heart and a smile.</p> <p>Pamela Fruin Perth</p>	Funding for the pathway (greenway link) has been included in the Draft Budget 2019/20.	Infrastructure and Environment	✓				\$80,000

**City of Vincent Community Budget Submissions 2019/20**

**3. Connected Community**

**We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.**

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
-------------------	------------------------	-------------------------	-------	-------	-------	-------	--------------------

Supported
  Supported in Part
  Already being done
  Not Supported

<p>3.6 Loftus Community Centre – Subsidy</p> <p>Support for a meeting place for every individual within the local and greater community. A welcoming, safe and dynamic community space where individuals, families and friends can belong, connect and create. A recent survey demonstrates the high degree of recognition of the social impact LCC has in the local community.</p> <p>Loftus Community Centre will continue to offer new programs, support community need, accommodate emerging trends, facilitate access to relevant services and partner with our local community and businesses to ensure our strategic direction and the City's priorities are met.</p> <p>This will be achieved by reporting on measured outcomes to be jointly agreed with the City of Vincent. Focusing on, but not limited to the following:</p> <ol style="list-style-type: none"> <li>1. Participation numbers</li> <li>2. Number of programs on offer</li> <li>3. Demographics</li> <li>4. Marketing - measuring the impact of social media</li> <li>5. Financial Sustainability</li> <li>6. Social Impact and user satisfaction</li> </ol> <p>In summary, this application seeks the support of the City of Vincent to fund 20% (\$84,000) of the operational costs of our Not-For-Profit Association. This support will ensure this community hub is sustainable.</p> <p>Jodi Lendrum Loftus Community Centre</p>	<p>Revised Loftus Community Centre management model being negotiated between Administration and LCC.</p>	<p>Community Engagement</p>	<p>✓</p>				<p>\$50,000</p>
<p>3.7 North Perth Community Hub and Learning Centre (NP Hub)</p> <p>COV to conduct a feasibility study and work towards the establishment of a Community Hub and Learning Centre in North Perth.</p> <p>Community Hubs improve people's quality of life by contributing to the social, physical, economic, educational and environmental well-being of community members as they provide opportunities for people to be involved in a wide range of sharing, learning, social and physical activities. Community hubs connect local people with each other, building community.</p> <p>The NP Hub to become a focus point for the local community, open 7 days a week as a free meeting place and learning place, that focuses on creativity and engagement. The hub will also offer space for local not for profit groups to meet, be creative and develop for a peppercorn rent. The hub will offer resident led and active citizens programs that focus on connecting people while complementing existing local activities and facilities like the community garden, men's shed and tennis club.</p> <p>However, co-location with existing groups would be beneficial. Proximity to the North Perth Common is desirable. The hub to also offer space for local groups and initiative that do currently not have a location, like Transition Town Vincent, Repair Café North Perth, Tool Library, Community Music Collaboration, Vincent Community Kitchen, become the site of community pot luck dinners, skill shares, food share cooperative, mentor programs for new gardeners or craft enthusiasts and host information sessions for new residents.</p> <p>The hub is to operate under a waste free scheme.</p> <p>Irma Lachmund Mount Lawley</p>	<p>Such a proposal requires considerable investigation and planning given the need for ongoing management existing facilities could be repurposed.</p> <p>The principle of a meeting place/community hub may be considered within the Woodville Reserve Master Plan in 2019/20. Alternatively there are existing community buildings in North Perth available for hire.</p>	<p>Community Engagement</p>					<p>Nil</p>

City of Vincent Community Budget Submissions 2019/20

3. Connected Community

We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>3.8 With Cycling Without Age, a lack of mobility is no longer an obstacle to getting on a bike. The world-wide volunteer program provides the elderly and lesser able the opportunity to remain active and valued in their community by taking them out on safe routes in ergonomically designed trishaw ebikes, piloted by trained volunteers.</p> <p>Cycling Without Age encourages people ageing in a positive context, using slow cycling as a means to promote interaction with the local community and environment. It also promotes active citizenship, across all ages by facilitating volunteering participation and social inclusion. As a local affiliate of the organisation I would love to bring this special project to the local Vincent area, and as a starting point to purchase a trishaw ebike and house it in the surrounds of Hyde Park so it is accessible to the community – as I believe this would be an ideal place to take those with limited mobility out for slow rides and provides a beautiful opportunity for those normally isolated to mingle, talk and be a part of communal life in verdant surrounds.</p> <p>Maya Dominice Perth</p>	Administration will liaise with Cycling without Age to better understand the concept.	Infrastructure and Environment					Nil
<p>3.9 It would be fantastic to see better lighting within Hyde Park (on the Northern side). It would be even better if CCTV could be set up to discourage those wishing to harm/threaten/just to make those who value and utilise the park more safer.</p> <p>My partner and I are both runners and have noticed that the lighting on the southern side of the water is acceptable and safe. However, the northern side of the lake is seriously lacking proper lighting.</p> <p>Kathleen Fisher Mount Lawley</p>	Lighting upgrade program has now been completed at Hyde Park.	Infrastructure and Environment					Nil

City of Vincent Community Budget Submissions 2019/20

3. Connected Community

We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>3.10 'Cooking From Home' provides the opportunity for people from different cultures to reflect on sentimental memories around sharing food and celebrate being in Australia. In four workshops, nine multicultural home cooks will share special dishes from home with each other and the stories and memories behind each dish.</p> <p>Recall tools include smell, sight and touch. (A recall therapy psychologist will be on hand to assist anyone that may find it traumatic to recall their past) Participants will be given a personalised apron and journal for use during their participation. Then in three long table community dinners (up to 100 diners each), these dishes will be showcased and the stories and memories behind them shared through photography, film and didactics.</p> <p>There is a no wastage policy - working with local stores to access perishables otherwise removed from shelves prior to expiration date and in collaboration with Secondbite and Foodbank. Leftovers will be packaged up for those in need and a proportion of seats at the dinners will be reserved for clients of the local homeless charity.</p> <p>Local schools are engaged to exhibit art at the dinners, celebrating multicultural food and eating together.</p> <p>Chef Sophie Budd will attend all workshops and events as kitchen manager and ensure that the dishes have proper methodologies and are scalable.</p> <p>'Recipe postcards will also be available, which harness app technology allowing the film of stories and memories behind each dish to be played again and again from home.</p> <p>Project impact:</p> <ul style="list-style-type: none"> <li>-Nine home cooks and their families – sense of belonging and value, new skill sets, new networks, feeling included.</li> <li>-300+ community members learning about other cultures living in their community, increasing awareness and sense of community connection.</li> <li>-Broader community incorporating new cultural dishes into their everyday cuisine and celebrating this newly identified part of the community's identity.</li> </ul> <p>Helena Cohen-Robertson Beaconsfield</p>	Will be considered as part of the annual Community Grants program.	Community Engagement					Nil

City of Vincent Community Budget Submissions 2019/20

3. Connected Community

We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>3.11 Aboriginal Cultural Understanding in Vincent</p> <p>Disclaimer: I am not Aboriginal. I am not seeking funding for a project that I would do. I just would love for this idea to be funded. I am a working mother with a small family and don't have sufficient time to complete this survey properly. I thought it better to submit a brief idea, than not at all!</p> <p>Things that I would love to see funded that would fall under a title of "Aboriginal Cultural Understanding in Vincent".</p> <ul style="list-style-type: none"> <li>An illustrated, interactive and very detailed map of Aboriginal places of significance throughout Vincent. Would be great if this included all public spaces and any place with any nature left on it. What was the Aboriginal name for that place, and what significance does that place have?</li> <li>Funded, regular, Aboriginal cultural walks throughout Vincent, funded by the council that residents could attend for free or a small fee. Aboriginal people telling the stories of landmarks.</li> <li>A bigger focus on improving local residents understanding of local flora and fauna. What flora and fauna are endemic to this particular area? These should be known by everyone. We all have a responsibility to promote the health of our natural ecosystem. Knowledge of local birds and plants would help. I hate seeing artificial grass, people trying to kill trees. Many people don't understand that we depend upon ecosystems.</li> </ul> <p>Karen Wellington Mount Hawthorn</p>	<p>Initiatives are already being implemented as per the Reflect and recently adopted Innovate RAP.</p>	Community Engagement					Nil
<p>3.12 Proposal - Build a kids (target 6 to 12 yo) mountain bike trail at Britannia Reserve.</p> <p>The term "mountain bike trail" is used to describe a lot of different types of trails; everything from a smooth, mellow &amp; wide unpaved bike paths to the extremely steep, rocky trails that traverse down the sides of mountain.</p> <p>To kids though, it simply means some dirt with a few small humps and bumps to roll over on their bikes.</p> <p>My request is for Council to develop a schematic design and concept proposal for a low scale, dirt bike trail (with some sand sculpting, truck tire hills or log runs), at Britannia Reserve in the newly created 'garden bed area' or other appropriate location.</p> <p>I understand that there is/will soon be a Britannia Reserve Master Plan undertaken. I am hoping that the proposed concept development for the bike trail could feed into and form part of the capital works proposals likely to come out of this Master Plan.</p> <p>Christine Hounsham Mount Hawthorn</p>	<p>Staged delivery supported as part of the Pop-Up Play initiative.</p>	Community Engagement					Nil

City of Vincent Community Budget Submissions 2019/20

3. Connected Community

We are a diverse, welcoming and engaged community. We want to celebrate what makes us unique and connect with those around us to enhance our quality of life.

Budget Submission	Administration Comment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>3.13 Mount Hawthorn has a rich and varied history that has developed through a strong community spirit that still exists today.</p> <p>This project aims to share that heritage through the development of a heritage walk around the suburb of Mount Hawthorn, recognising buildings, landmarks and historic sites. The walks will be supported by a self guided brochure, but could also be the basis for guided walks. In addition, the Mount Hawthorn walk could be featured on a number of websites that are connected to the suburb and/or the City of Vincent.</p> <p>Anne Chapple Mount Hawthorn</p>	<p>Will be considered as part of the annual Community Grants program.</p>	<p>Community Engagement</p>					<p>Nil</p>
<p>3.14 The Tuart Hill Cricket Club moved to Charles Veryard Reserve in 1999 and this season marks the club's 20th year at the venue. While the Club is proud of its heritage in Tuart Hill it will be undertaking a name change to North Perth Cricket Club for the 2019/20 season. Aligning our name to our prime location enhances the promotion of the Club and connection to the community where we reside.</p> <p>To promote the newly named Club we are seeking to host a "Festival of Cricket" in the form of a day long 6-a-side tournament in September or October 2019. The format would see 8-12 teams play a short round robin tournament (5 over innings – games 50mins duration) throughout the day finishing with a final.</p> <p>The event will be open to the whole community and will be free of charge. The intent is to have local community groups or businesses nominate a team as it will be focused on fun rather than being particularly competitive. While targeted at teens/adults, participants of all cricket abilities will be encouraged.</p> <p>The event is planned to have a family friendly carnival type atmosphere that will be enjoyable for both players and spectators. A kid's zone with cricket skill classes, jumping castle, face painting and other outdoor games/rides etc is planned as well as an outdoor alfresco lounge area catered by local food trucks. Depending on extent of funding greater entertainment opportunities may be investigated.</p> <p>The Club has goals to grow and diversify by re-creating our Women's and Juniors programs and promoting our location and high quality facilities is seen as key to the success of this. The Club looks forward to working with the City of Vincent on this event.</p> <p>Jack Hobbs North Perth</p>	<p>In kind support for this proposal was approved through the Festival and Events sponsorship Program. Financial support will be considered as part of the Community Support Grants Program.</p>	<p>Community Engagement</p>					<p>Nil</p>

City of Vincent Community Budget Submissions 2019/20

**4. Thriving Places**

**Our vibrant places and spaces are integral to our identity, economy and appeal. We want to create, enhance and promote great places and spaces for everyone to enjoy.**

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>4.1 Enhancement of green space on Leake Street (between Raglan and Alma Rds).</p> <p>This space currently contains 1 swing set. It is not fenced. Numerous large trees provide shade.</p> <p>This space is in close proximity to North Perth primary school meaning many children and parents pass through on the way to a from school. It is rarely utilised other than a thoroughfare.</p> <p>This under-utilised space would benefit greatly from additional play equipment, seating and/or BBQs to increase its use.</p> <p>The large grass area should be replaced with a water wise native landscape.</p> <p>This proposal addresses the enhanced environment, connected community, thriving places strategic priorities.</p> <p>Lauren Grayson North Perth</p>	<p>Landscaping and seating upgrades will be considered as part of the POS Strategy Implementation in 2019/20, however a BBQ will not proceed as per levels of service outlined in the POS Strategy. Additional eco-zoning of this reserve is programmed as part of the eco-zoning program in 2024/25.</p>	<p>Infrastructure and Environment</p>	✓				Nil
<p>4.2 We would like to see the playground and nature scape area extended along Leake Street between Alma and Raglan Road. Ideally it would include a nature play area, bbq and lighting but with the safety of similar park to that on Hyde Street Reserve.</p> <p>Janelle Roussos North Perth</p>	<p>Landscaping, lighting and seating upgrades will be considered as part of the POS Strategy Implementation in 2019/20, however a BBQ will not proceed as per levels of service outlined in the POS Strategy. Additional eco-zoning of this reserve is programmed as part of the eco-zoning program in 2024/25.</p>	<p>Infrastructure and Environment</p>	✓				Nil

City of Vincent Community Budget Submissions 2019/20

4. Thriving Places

Our vibrant places and spaces are integral to our identity, economy and appeal. We want to create, enhance and promote great places and spaces for everyone to enjoy.

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>4.3 The Small Business Lounge has been a welcoming hub for Perth's small business entrepreneurs since its inception in 2017.</p> <p>Our unique space attracts a diverse range of small business owners seeking engagement, education, business services and growth strategies.</p> <p>Our SBL memberships bring business owners together in one place where they can gain the knowledge and skills to run successful businesses that contribute to the local economy.</p> <p>Our memberships:                      Support: Unlimited tickets to our networking events and workshops                      Ignite: Selection of services including business advisory, accounting, HR, social media strategy plus networking and workshops                      Succeed: Ignite inclusions with Social Media Marketing for 3 months, additional networking and workshop tickets for teams</p> <p>Despite the value we offer, not all local small businesses have budgets to access our services or memberships. Our proposal helps make us more accessible to local businesses.</p> <p>We have developed two options that would demonstrate the City of Vincent's commitment to business support initiatives, business growth and community interaction.</p> <p>Option 1 – SBL Memberships as prizes in competitions run for local businesses that encourage ideas to increase community engagement.</p> <ul style="list-style-type: none"> <li>Suggested funding Impact \$70,000</li> </ul> <p>This option gives 35 local small businesses access to networking, upskilling, business growth opportunities and advice for themselves, or their team members.</p> <p>Option 2</p> <ul style="list-style-type: none"> <li>Funding of \$60,000 to provide business growth and connection opportunities for local small businesses through:</li> </ul> <p>Brooke Arnott Mount Hawthorn</p>	<p>The City supports small business through the adoption of the Small Business Friendly Local Governments Charter and the existing Business Engagement Program. The City has included \$10,000 in the 2019/20 operating budget to assist small business by hosting business workshops, running events and providing a scholarship to Curtin's Ignition Program.</p> <p>The City is also currently preparing an Economic Development Strategy that will be the guiding vehicle for any actions that will be undertaken for the purpose of economic development between 2020 and 2024. It is anticipated that the Economic Development Strategy will include further actions to provide support and additional training to local businesses within the City.</p> <p>This may include partnering or engaging with The Small Business Lounge and/or other training and support providers through the required procurement process. Further detail regarding this will be included in the final Economic Development Strategy.</p>	Community Engagement	✓				\$10,000 proposed in operating budget

City of Vincent Community Budget Submissions 2019/20

4. Thriving Places

Our vibrant places and spaces are integral to our identity, economy and appeal. We want to create, enhance and promote great places and spaces for everyone to enjoy.

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>4.4 Permanent Soccer Goalposts at Charles Veryard Reserve. Currently there are no soccer nets for the kids to practice anywhere on the local parks. Charles Veryard has plenty of space down the near the cricket nets where soccer goals could be placed, with a net behind to stop the balls. The existing lights make this useable well into the evenings. This would encourage more kids onto the park to play. Soccer is the biggest participation sport in the country, but is not facilitated for outside of the clubs which are not open for general public use.</p> <p>Marti Hughes North Perth</p>	<p>Charles Veryard reserve is heavily used by formal sport (hockey, AFL and cricket) and is not catering to soccer at the present time - soccer infrastructure is available at Woodville Reserve in North Perth.</p>	Community Engagement					Nil
<p>4.5 Install a roundabout at Brewer/Pier Street. The section of Pier Street is wide with no traffic lights and used as a rat run for traffic.</p> <p>Sean Morrison Perth</p>	<p>Estimated cost &gt;\$150,000. Currently doesn't qualify for grant funding. Geometry of intersection difficult and would encourage pedestrians from HBF Stadium to walk diagonally across intersection.</p> <p>Signalised pedestrian crossing is currently being investigated along Lord Street.</p>	Infrastructure and Environment					Nil
<p>4.6 Replace the ageing playground and exercise equipment at the south end of Britannia Reserve in Leederville, and replace with a nature playground similar to Braithwaite Park in Mt Hawthorn, along with toilet and bbq/picnic facilities to activate this underutilised space, and give Leederville residents and community a fantastic space within walking/riding distance of their homes.</p> <p>Clive Cullen Leederville</p>	<p>Will be considered during the preparation of the Britannia Reserve masterplan in 2020/21.</p>	Infrastructure and Environment		✓			Nil
<p>4.7 Les Lilleyman Reserve has had a recent upgrade including a new footpath around the oval. I am suggesting CoV now include a 'pool fence' around the perimeter of the reserve on the Western Side of the reserve to ensure stray balls, children and dogs do not end up on London Street. The footpath and reserve are very close to the edge of London Street in the Western side of the park.</p> <p>Melissa Ledger Mount Hawthorn</p>	<p>Funds have been allocated in the Draft Budget. Exact alignment and scale of fence to be determined.</p>	Infrastructure and Environment	✓				\$25,000
<p>4.8 Shade (trees or shade sails) on the raised grassed areas at Oxford Reserve, with lighting at night (warm, atmospheric festoon lighting perhaps, such as the lane by funky bunches in Leederville - including over the ping pong table for evening games.</p> <p>Clive Cullen Leederville</p>	<p>Lighting is already installed throughout Oxford Street Reserve and existing large trees to the north provide adequate shade coverage over the lawn area in the afternoons. Installing shade sails over this area would see the turf decline and die creating large sand patches.</p>	Infrastructure and Environment					Nil

City of Vincent Community Budget Submissions 2019/20

4. Thriving Places

Our vibrant places and spaces are integral to our identity, economy and appeal. We want to create, enhance and promote great places and spaces for everyone to enjoy.

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>4.9 Tuart Hill Cricket Club has been the summer tenant at Charles Veryard Reserve since 1999 and expects to remain so in the long term. Such is our commitment to this place, we have recently taken a decision with the overwhelming support of our members to change the club name to North Perth Cricket Club with effect from the 2019-20 cricket season.</p> <p>The club is affiliated with the Western Australian Suburban Turf Cricket Association (WASTCA). We field six teams in the WASTCA Saturday competition and two teams in the WASTCA T20 competition. We are also endeavouring to form a women's team and exploring ways to develop junior teams playing under the club's name.</p> <p>During our 20-year tenure at Charles Veryard Reserve we have held four night games of cricket. This has necessitated hiring in eight light towers to ensure sufficient lighting for match play, which comes at significant expense and complications with set up, pack down and transport.</p> <p>Our host association – WASTCA – is keen to explore options for night games in its T20 competition. Furthermore, if the club is successful in its endeavours to form a women's team, their games could also be suitable for night cricket.</p> <p>Advice received is that the existing floodlights on the east side of the reserve currently have a capacity of 50 lux. This submission seeks to upgrade the floodlights on the existing towers to their maximum capacity within the existing infrastructure.</p> <p>In doing so, lighting capacity would be increased to at least 100 lux, which would decrease the requirement for portable light towers for night cricket to be held at Charles Veryard Reserve.</p> <p>A quote received in May 2018, which included cleaning the existing floodlights, was \$54,375 (GST exclusive). Allowing for a 10% contingency plus escalation brings the current day cost estimate to approximately \$61,000.</p> <p>Graeme Doyle North Perth</p>	Requires further project planning with other sporting clubs and CSRFF submission.	Community Engagement					Nil
<p>4.10 I would like to propose that a mural is painted on the red-brick structure adjacent to the disabled parking spaces at the Scarborough Beach Road end of Kalgoorlie Street, near Braithwaite Park in Mount Hawthorn.</p> <p>The mural could be designed to wrap around the lower half of the structure, which I believe conceals a sub-station or similar. This would likely be a cheaper option than painting the full walls on at least three sides. An example of a 'wrap-around' mural can be seen at the junction of Scarborough Beach Road and Oxford Street in Mount Hawthorn.</p> <p>The mural could be designed to reflect the natural setting of the adjacent park, with its abundant trees, grassed areas and nature-inspired playground. A mural wrapping around the lower portion of the brick structure would leave clear space for the disabled parking sign.</p> <p>Disclaimer: My partner and I are building a property opposite the brick structure.</p> <p>Paula Aubin Mount Hawthorn</p>	<p>A mural has recently been installed opposite the playground. Other locations have been prioritised within the Murals 2019/20 budget.</p> <p>Further murals in this location will be considered in future years.</p>	Community Engagement					Nil
<p>4.11 Build the proposed mountain bike trails along the edge of Britannia Reserve as proposed in last year's submissions. It is critical that we provide infrastructure of teenagers within the city that keeps them active and safe.</p> <p>Marti Hughes North Perth</p>	Staged delivery supported as part of the Pop-Up Play initiative.	Community Engagement		✓			Nil

City of Vincent Community Budget Submissions 2019/20

**5. Sensitive Design**

Design that 'fits in' to our neighbourhoods is important to us. We want to see unique, high quality developments that respect our character and identity and respond to specific local circumstances.

Budget Submission	Administration Assessment	Responsible Team	19/20	20/21	21/22	22/23	Recommended Budget
5.1 It is good to see the upgrades to Axford Park and street planting along Oxford Street near Scarborough Beach Road. The Telstra building on the corner is an eyesore. Any chance of putting a hedge around the building to improve the streetscape? The mural is also not in keeping with the murals in the area.  Michelle Glaser Mount Hawthorn	The building is owned/managed by Telstra, not the City and any modifications would have to be undertaken with their approval. There is no area available within the City's verge to install a hedge.  The City will write to Telstra to request improvements to the site.	Infrastructure and Environment					Nil
5.2 The submission is for a fence to be installed on the west side of Les Lilleyman Reserve (London Street side). Some parts of the new path that was built is dangerously close to the main road for both children and our dogs. I appreciate that dogs should be kept under control by their owners, however, unless the dog is on a lead (which defeats the purpose), this is not always possible. It would also protect drivers should a child or a dog run out onto the road. Thanks in advance.  Anna Dinelli North Perth	Funds have been allocated in the Draft Budget. Exact alignment and scale of fence to be determined.	Infrastructure and Environment	✓				\$25,000

## City of Vincent Community Budget Submissions 2019/20

### 6. Innovative and Accountable

**The City of Vincent has a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.**

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
<p>6.1 With a successful acquittal of a Cultural Quickstart grant in mid 2018 and further Vincent funding relief, the Vincent Writing Centre has been able to hold its regular 2 hourly Thursday meetings until the end of April 2019. To continue this into 2019/2020 we need further function of a similar nature.</p> <p>Peter Jeffery Mount Lawley</p>	Will be consider as part of the annual Community Grants program.	Community Engagement					Nil
<p>6.2 In an era of stagnant wages and rising cost of living pressures, I believe the City should focus its efforts on keeping rates affordable. As a resident of Vincent since 2006, I have seen my rates rise beyond CPI and wages growth for many years, despite the downturn over the last several years. For example between 2012 (the start of the downturn) and 2018, my rates went up by 35% compared to a CPI increase of only 14%. Rates increases were therefore between double and triple the inflation rate.</p> <p>There is an unchallenged assumption that the majority of ratepayers find it acceptable for Council to consistently increase rates above CPI and wages growth, and that the extra money generated from these rate increases can be spent on special interest projects that may be of interest or benefit to a minority of residents. Affordable rates are a significant concern for all ratepayers, along with the delivery of quality essential local government services such as waste disposal, roadworks, planning, public parks and libraries.</p> <p>My 'idea' is to not fund any discretionary special interest projects proposed under this call for submissions, and instead focus on efficiently delivering high quality core local government services and reducing costs to ratepayers. With increasing density, there should be economies of scale in delivering essential services which could allow decreases in costs. Likewise in the currently slow economy, the city should have bargaining power to reduce costs for key service contracts.</p> <p>Rob Braaten North Perth</p>	<p>CPI is not an accurate indicator of cost increases that impact on local governments, due to the diverse range of activities and services provided. However, affordability is a key consideration when developing a rating strategy and opportunities are taken to identify areas where operational efficiencies can be achieved. It is noted that the City of Vincent rates are one of the lowest in the metropolitan area and considered to represent value given the standard of service provided.</p> <p>Community Budget submissions are an opportunity to seek input from our community and are assessed in the context of our broader budget deliberations.</p>	ALL	0				Nil

City of Vincent Community Budget Submissions 2019/20

**6. Innovative and Accountable**

The City of Vincent has a significant role to play in supporting our community to realise its vision. To achieve this, we will be an innovative, honest, engaged and responsible organisation that manages resources well, communicates effectively and takes our stewardship role seriously.

Budget Submission	Administration Assessment	Responsible Directorate	19/20	20/21	21/22	22/23	Recommended Budget
6.3 Review all policies and restructure/rewrite  Most Vincent policies are poorly structured with a lack of focus on the underlying principles, and either too much meaningless padding or too much implementation detail. The City should employ somebody to go through them to rewrite them as simple policy statements, with possible implementation details as attachments if required. Restructuring them would lead to consistency and a provide focus on the 'what are we trying to do' and 'how are we trying to do it' questions rather than jumbling everything up.  Dudley Maier Highgate	A review is currently underway.	CEO					Nil

**8.7 REPORT AND MINUTES OF AUDIT COMMITTEE MEETING HELD ON 11 JUNE 2019**

**TRIM Ref:** D19/82092

**Author:** Natasha Brooks, Governance and Council Support Officer

**Authoriser:** Meluka Bancroft, Manager Governance, Property and Contracts

**Attachments:** 1. Minutes from the Audit Committee meeting of 11 June 2019 [↓](#) 

**RECOMMENDATION:**

That Council **RECEIVES** this report from the Audit Committee meeting of 11 June 2019 and the minutes of that meeting at Attachment 1.

**PURPOSE OF REPORT:**

To report to Council the proceedings of the Audit Committee at its meeting held on 11 June 2019 in accordance with clause 2.21(1) of the City's Meeting Procedures Local Law 2008.

**BACKGROUND:**

The City's Audit Committee is a statutory committee of Council, established in accordance with section 7.1A of the *Local Government Act 1995*. The primary objectives of the Audit Committee are to:

- accept responsibility for the annual external audit; and
- liaise with the local government's internal and external auditors so that Council can be satisfied with the performance of the local government in managing its affairs.

The Audit Committee meets approximately every two months and comprises of two external independent members and four Elected Members.

**DETAILS:**

At its meeting on 11 June 2019, the Audit Committee considered three agenda items as follows:

- 5.1 Update on the City's Risk Management Framework
- 5.2 External audit interim management letter 2018/19
- 5.3 Review of the City of Vincent audit log

**5.1 Update on the City's Risk Management Framework**

The City has engaged BDO Pty Ltd (BDO) to review and develop the City's risk maturity and appetite and to develop and implement an Operational Risk Register (ORR) and Strategic Risk Register. BDO met with the Executive Management Committee on 5 June 2019 to discuss the City's risk maturity, risk appetite and operational risks. As a result of this workshop the City's current key risks were identified. BDO is in the process of reviewing the key risks identified and developing the ORR.

**5.2 External audit interim management letter 2018/19**

Moore Stephens has been appointed by the Office of the Auditor General to conduct the City's external audit for the 2018/19 financial year. The interim external audit was completed in May 2019 and an audit management letter summarising the following findings was issued to the City on 5 June 2019:

- Management of interest on trust funds;
- Reconciliation of payroll to the general ledger not reviewed;
- Journals not independently reviewed;
- Purchase order issued after invoice date; and
- Fixed assets below \$5,000 not recorded.

Administration has commenced working to resolve the audit findings. The progress is tracked via the audit log. It is proposed that a number of these items will be finalised prior to the completion of the external audit.

**CONSULTATION/ADVERTISING:**

Nil.

**LEGAL/POLICY:**

Clause 2.21 of the City's Meeting Procedures Local Law 2008 states:

**"2.21 Presentation of committee reports**

- (1) *Every committee is to cause:-*
- (a) *a report with recommendations and suitable preamble;*
  - (b) *minutes of the committee's proceedings and transactions;*  
*to be presented to the Council by the presiding member of each committee concerned, or in his or her absence, a member of the committee in the form of a motion; "That the report be received and the recommendation be adopted".*
- (2) *No objection to the receipt of a report of any committee, or any part of it, shall be raised when such reports are presented to the Council, except for reasons arising out of such reports.*
- (3) *The presiding member is to:-*
- (a) *put the motion that the report be received;*
  - (b) *call for a motion to be moved by any member pursuant to clause 5.6(1), with the exception of item (a) of that clause, with respect to any recommendation contained in the report;*
  - (c) *put the motion that the recommendation be adopted in relation to the recommendations contained in the report, apart from a recommendation or recommendations which are the subject of a motion by a member pursuant to the preceding item of this sub-clause; and*
  - (d) *ensure that the motions are debated and dealt with in accordance with these Standing Orders in relation to a recommendation or those recommendations in the report which are the subject of a motion or motions by a member or members pursuant to clause 5.6."*

Regulation 16(c) of the *Local Government (Audit) Regulations 1996* states:

**"16. Audit committee, functions of**

*An audit committee —*

- (c) *is to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to —*
  - (i) *report to the council the results of that review; and*
  - (ii) *give a copy of the CEO's report to the council.*

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** Reporting the outcomes of the Audit Committee meeting on 11 June 2019 to Council aligns with good corporate governance.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

*Our resources and assets are planned and managed in an efficient and sustainable manner.*

*We are open and accountable to an engaged community.*

**SUSTAINABILITY IMPLICATIONS:**

Nil.

**FINANCIAL/BUDGET IMPLICATIONS:**

Nil.



**CITY OF VINCENT**

# **MINUTES**

**Audit Committee**

**11 June 2019**

**Table of Contents**

<b>1</b>	<b>Introduction and Welcome .....</b>	<b>3</b>
<b>2</b>	<b>Apologies / Members on Approved Leave of Absence .....</b>	<b>3</b>
<b>3</b>	<b>Declarations of Interest .....</b>	<b>3</b>
<b>4</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>5</b>	<b>Business Arising .....</b>	<b>4</b>
5.1	Update on the City's Risk Management Framework .....	4
5.2	External audit interim management letter 2018/19 .....	7
5.3	Review of the City of Vincent audit log .....	15
<b>6</b>	<b>General Business .....</b>	<b>18</b>
<b>7</b>	<b>Next Meeting .....</b>	<b>18</b>
<b>8</b>	<b>Closure .....</b>	<b>18</b>

## AUDIT COMMITTEE MINUTES

11 JUNE 2019

MINUTES OF CITY OF VINCENT  
AUDIT COMMITTEE  
HELD AT THE COMMITTEE ROOM, ADMINISTRATION AND CIVIC CENTRE  
244 VINCENT STREET, LEEDERVILLE  
ON TUESDAY, 11 JUNE 2019 AT 1PM

**PRESENT:** Cr Dan Loden Presiding Member  
Mr Conley Manifis  
Cr Susan Gontaszewski  
Cr Joshua Topelberg (from approx. 1.15pm)

**IN ATTENDANCE:** David MacLennan Chief Executive Officer  
Vanisha Govender Manager Finance  
Natasha Brooks Governance and Council Support Officer

## 1 INTRODUCTION AND WELCOME

The Presiding Member, Dan Loden, declared the meeting open at 1.03pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging".

## 2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Mayor Emma Cole, Ms Elizabeth Hunt.

## 3 DECLARATIONS OF INTEREST

Nil.

## 4 CONFIRMATION OF MINUTES

### COMMITTEE DECISION

Moved: Mr Manifis, Seconded: Cr Gontaszewski

That the minutes of the Audit Committee held on 9 April 2019 be confirmed.

CARRIED UNANIMOUSLY (3-0)

**For:** Cr Loden, Mr Manifis and Cr Gontaszewski

**Against:** Nil

(Cr Topelberg was absent for this decision).

AUDIT COMMITTEE MINUTES

11 JUNE 2019

**5 BUSINESS ARISING****5.1 UPDATE ON THE CITY'S RISK MANAGEMENT FRAMEWORK**

TRIM Ref: D19/74348

Author: Meluka Bancroft, Manager Governance, Property and Contracts

Authoriser: David MacLennan, Chief Executive Officer

Attachments: 1. Risk management maturity model

**RECOMMENDATION:**

That the Audit Committee RECEIVES the update on the development and implementation of the City's Risk Management Framework.

**COMMITTEE DECISION ITEM 5.1****Moved:** Cr Gontaszewski, **Seconded:** Mr Manifis

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (4-0)****For:** Cr Loden, Mr Manifis, Cr Gontaszewski and Cr Topelberg**Against:** Nil

**Maturity Model: Where are we now? Where do we want to be?**

Risk is the effect of uncertainty on objectives. Risk management refers to the architecture (principles, framework and process) for managing risk effectively.  
 The City of Vincent policy and guidelines are based on the International Standards on Risk Management AS/NZ ISO 3100:2009 Risk Management.

**Levels of Risk Management Maturity**

Maturity Matrix Rating Scale	
Maturity Rating	Description
Initial	There is no or minimal awareness of the importance of risk management and there are no processes in place across the entity. Risk management is usually left to individuals and performed on an ad hoc basis. Risk management is more reactive than proactive.
Inconsistent	There is organisational awareness of the importance of risk management. There are some formal processes in place for a few risks. There is limited standardization of risk management processes and risk management is conducted inconsistently across each risk and across each business area.
Consistent – Designed	An enterprise risk management framework exists covering all major risks. Standardised risk management principles are defined and documented, basic training conducted. Consistent risk management processes with communication and accountability exist throughout the business but not all processes have been fully implemented.
Consistent – Implemented	Enterprise risk management is fully implemented across the business, consistently applied and used in decision making and day to day management. Risk management processes are measured, evaluated and fed back into continuous improvement. Principles and policies are implemented and aggregated reports are prepared and reported to those charged with governance. Risk management is proactive. Key Risk indicators are collected and monitored consistently.
Optimised	Risk management is fully addressed and embedded into day to day management. Sophisticated and advanced risk management processes are used for all major risk types. Risk management is used as a key value driver supporting decision making and pursuit of opportunities. Risks, including emerging risks are proactively identified and monitored through key risk indicators and predictive risk analytics.

AUDIT COMMITTEE MINUTES

11 JUNE 2019

Risk Maturity Matrix

Assessment Criteria	Initial	Inconsistent	Consistent – Designed	Consistent – Implemented	Optimised
<b>Strategy and governance</b>	Risk not addressed as a strategic opportunity. The organisation provides little risk management direction.	There is a high level risk management methodology articulated. There is a separate audit function but no separate risk management function. Risk appetite statement is articulated qualitatively and no reporting exists.	Annual risk management plans created. Risk appetite statement and risk tolerance is established. There is a well articulated risk management methodology together with relevant policies. No specific procedures exist. The three lines of defence <sup>1</sup> are recognized across the organisation.	Strategic and risk management plans and policies drive actions in all levels of the organisation. There is organisational buy in of risk management procedures. A Chief Risk Officer or equivalent is in place and known across the organisation.	Leading edge, aligned risk management and mitigation strategies are in place. Accountability and responsibilities for risk management functions are clearly defined. Regular assessment of the risk management across the department is undertaken. Three lines of defence is articulated and implemented. Risk management is incorporated into daily operations. Risk appetite and tolerance levels are well communicated and understood by all employees and key stakeholders.
<b>Process</b>	No standard risk management processes and procedures. No definition formalised and communicated to staff. Lack of operational controls leads to uncontrolled risk loss. Risk management often ad-hoc and reactive. No formal Key Risk Indicator process to track current levels of risk.	Risk management processes and control management applied inconsistently. Some use of risk management and control assessment templates and risk register. Controls testing is conducted on an ad hoc basis.	Risk and risk components are defined. Risk management processes defined at the business unit or division level. Aggregated Key Risk Indicators are produced. Key Risk indicators include some leading indicators.	Risk management processes are standardized and enforced at all levels. Stress testing is used in risk quantification and contingency planning. Risk management practices deliverables are sustained. Key Risk Indicators are used as an early warning system.	Loss prevention and risk management processes are standardized and integrated organisation wide. Proactive audit and enforcement is undertaken relating to risk management. Formal and comprehensive program of stress testing is conducted regularly on strategic and other key risks. Key risk indicators are used extensively across the department. Best practices are achieved for risk management.
<b>Systems and Intelligence</b>	Critical information is not available. No capacity to track risk management and exposure through incidents and events. No capacity to evaluate operational controls and compliance. Risk compliance and performance measured sporadically. Manual risk reporting with limited data integrity. No capability to conduct risk analytics.	A range of systems used with minimum tailoring capability. No integration of risk systems. Reports produced from various systems in excel and/or word. Limited analytics on historical data. Compliance and performance measured manually on an annual basis.	Some capacities to track key milestones and compliance. Coverage of data is not extensive and not real time. Some availability of risk incidents, issues and trend reports are available. Risk analytics process is not fully implemented across the organisation.	A single main enterprise risk management system is in place. High quality reporting of risk incidents, issues and activity is available through enabling technology solutions. Improved controls and compliance reporting is available for resource deployment and decision making.	Highly automated and reliable information sharing capability department-wide, enabling quick response, remediation and mitigation or risk incidents/issues. Fully integrated and advanced enterprise risk management system is implemented and adopted by all staff. Use of sophisticated tools and data collection is undertaken to quantify risks and controls. Predictive analytics are used extensively across the risk management framework.
<b>Monitoring and Review</b>	Corporate Executive and senior management have no, or a very small level of involvement in risk related matters. No risk compliance or performance monitoring methodology. No process for continuous improvement for risk management in the organisation. Unable to achieve predictive analysis.	Simple tools used inconsistently. Risk management often captured on spreadsheet and risk control strategies reliant on "word of mouth" delivery. Some areas of the organisation use risk incidents and issues to develop actions but are applied inconsistently.	Formalised risk monitoring and review methodologies allow improved analysis and response for critical decision making. Effective system of formal risk incident reporting and tracking and data repositories. Formal escalation process for risk related matters exist but not fully operational.	Targeted and specialized programs focusing on risk elimination of root causes of loss/risk incident implemented. Exception reporting and predictive analysis improved resource allocation.	Aligned strategic methodologies that emphasis continuous improvement exists. Fully implemented formal escalation processes for all key risks across the organisation on a real time basis is fully implemented and working. Risk appetite delegations exist for all levels of the agency and used as a basis for risk acceptance or rejection. Corporate executive and senior management oversight and monitoring is active and visible to staff and stakeholders.
<b>Culture</b>	No formal risk management and mitigation strategies. There is no clear ownership of risks and controls. Risk management serves to achieve organisational compliance. Risk management is considered a hindrance and an overhead.	Corporate Executive discusses some risk matters but there is no specific agenda item for risk. Some risks do not have specific owners. Poorly communicated, risk management may be misunderstood and taken as proxy for conservatism and risk avoidance. Some risk related KPIs exist while most are qualitative.	Systematic risk monitoring occurs. The Enterprise risk management framework includes the requirement for all risks and controls to have an assigned owner. Most employees are neutral regarding the value or risk management as it is not fully understood or practiced. Process of including risk related staff KPIs are not fully embedded.	Corporate Executive has a specific focus on risk management. Risk incidents are dealt with consistently. Risk management is an explicit part of business planning. Effective education and communication strategies integrated into the department's governance and risk programs.	Risk profiles linked to corporate and strategic goals. Corporate executive and senior management lead in risk management awareness and adoption across the department. Key risk indicators are related to strategic and corporate goals. Risk is considered an opportunity as well as a threat. Risk management is seen as an enabler. Staff have component of their individual job descriptions and Performance and Development Agreements related to risk.

<sup>1</sup> The first line of defence is provided by front line staff and operational management. The systems, internal controls, the control environment and culture developed and implemented by these business units is crucial in anticipating and managing operational risks.  
 • The second line of defence is provided by the risk management and compliance functions. These functions provide the oversight and the tools, systems and advice necessary to support the first line in identifying, managing and monitoring risks.  
 • The third line of defence is provided by the internal audit function. This function provides a level of independent assurance that the risk management and internal control framework is working as designed.

---

AUDIT COMMITTEE MINUTES

11 JUNE 2019

## 5.2 EXTERNAL AUDIT INTERIM MANAGEMENT LETTER 2018/19

TRIM Ref: D19/74343

Authors: Vanisha Govender, Manager Financial Services  
Meluka Bancroft, Manager Governance, Property and Contracts

Authoriser: David MacLennan, Chief Executive Officer

Attachments: 1. External Audit Interim Management Letter 2018/19

## RECOMMENDATION:

That the Audit Committee:

1. NOTES the external audit interim management letter for 2018/19 at Attachment 1; and
2. APPROVES the addition of the findings and recommendations to the City's audit log.

COMMITTEE DECISION ITEM 5.2Moved: Mr Manifis, Seconded: Cr Topelberg

That the recommendation be adopted.

CARRIED UNANIMOUSLY (4-0)

For: Cr Loden, Mr Manifis, Cr Gontaszewski and Cr Topelberg

Against: Nil



City Of Vincent Records  
RECEIVED

06 JUN 2019

CTN Ref: \_\_\_\_\_  
REC No: \_\_\_\_\_



Our Ref: 8382

Mr David MacLennan  
Chief Executive Officer  
City of Vincent  
PO Box 82  
LEEDERVILLE WA 6902

7th Floor, Albert Facey House  
469 Wellington Street, Perth

Mail to: Perth BC  
PO Box 8489  
PERTH WA 6849

Tel: (08) 6557 7500  
Fax: (08) 6557 7600  
Email: info@audit.wa.gov.au

Dear Mr MacLennan

**ANNUAL FINANCIAL REPORT  
INTERIM AUDIT RESULTS FOR THE YEAR ENDING 30 JUNE 2019**

We have completed the interim audit for the year ending 30 June 2019. We performed this phase of the audit in accordance with our audit plan. The focus of our interim audit was to evaluate your overall control environment, but not for the purpose of expressing an opinion on the effectiveness of internal control, and to obtain an understanding of the key business processes, risks and internal controls relevant to our audit of the annual financial report.

**Management Control Issues**

I would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the course of the interim audit. These matters have been discussed with management and their comments have been included on the attachment. The matters reported are limited to those deficiencies that were identified during the interim audit that we have concluded are of sufficient importance to merit being reported to management. Some of the matters may be included in our auditor's report in accordance with section 7.9(2) of the *Local Government Act 1995* or regulation 10(3)(a) and (b) of the Local Government (Audit) Regulations 1996. If so, we will inform you before we finalise the report.

An audit is not designed to identify all internal control deficiencies that may require management's attention. It is possible that irregularities and deficiencies may have occurred and not been identified as a result of our audit.

This letter has been provided for the purposes of your local government and may not be suitable for other purposes.

We have forwarded a copy of this letter to the Mayor. A copy will also be forwarded to the Minister for Local Government when we forward our auditor's report on the annual financial report to the Minister on completion of the audit.

Feel free to contact me on 6557 7674 if you would like to discuss these matters further.

Yours faithfully

ARAM MADNACK  
DIRECTOR FINANCIAL AUDIT  
5 June 2019

Attach

ATTACHMENT

CITY OF VINCENT  
 PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2019  
 FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Interest on trust funds	✓		
2. Reconciliation of payroll to the general ledger not reviewed		✓	
3. Journals not independently reviewed		✓	
4. Purchase order dated after invoice date		✓	
5. Fixed Assets below \$5,000	✓		

**KEY TO RATINGS**

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant** - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly.
- Moderate** - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor** - Those findings that are not of primary concern but still warrant action being taken.

## ATTACHMENT

CITY OF VINCENT  
 PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2019  
 FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

**1. Interest on trust funds**

**Finding**

We noted that interest earnings on trust fund moneys were not retained in trust or provided back to the entitled recipient on return of their moneys. Rather the City keeps these earnings as their own.

The *Local Government Act 1995* (Act) requires:

Where money or other property is held in the trust fund, the local government is to - in the case of money, pay it to the person entitled to it together with, if the money has been invested, any interest earned from that investment.

We note that Management have identified this issue and as of February 2019, have withdrawn all investments of trust funds, and transferred these trust monies to non-interest bearing accounts.

**Rating: Significant  
 Implication**

In retaining interest earned on invested trust fund moneys, the City is keeping and utilising moneys that it is not entitled to under the Act.

As a further consequence, the disclosure of trust fund money within the annual financial report is not accurate.

**Recommendation**

The City needs to account and manage trust fund moneys and associated interest in accordance with the Act.

The City should undertake the necessary steps to identify any obligations it has to return moneys that it has incorrectly retained from the current and previous years.

The City must also quantify the cumulative effect of the interest earned and may be required to perform a prior year adjustment to reduce income and cash balances accordingly.

**Management Comment**

The City is investigating if the trust ledger can be reconstructed to include all trust transactions for the past 10 years. This will include consultations with CIVICA.

In the interim, the City shall transfer \$350,000 from the Municipal funds to Trust to reflect the realistic probability that customers will request a refund of their interest.

**Responsible Person:** Manager Financial Services  
**Completion Date:** October 2019

ATTACHMENT

CITY OF VINCENT  
PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2019  
FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

**2. Reconciliation of payroll to the general ledger not reviewed**

**Finding**

There was no evidence that payroll reconciliations were being independently reviewed.  
This finding was also noted in the June 2018 interim management report.

**Rating: Moderate**

**Implication**

If this important reconciliation is not reviewed, significant errors may go undetected. This could have various consequences, including misreporting to Council and in the annual financial report.

**Recommendation**

The payroll reconciliations should be subject to supervisory review and sign-off.

**Management Comment**

The Finance team reconciles the payroll suspense account however there is no formal sign-off process. Therefore, a formal sign-off process will be introduced hereon.

**Responsible Person:** Coordinator Financial Services  
**Completion Date:** June 2019

## ATTACHMENT

CITY OF VINCENT  
PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2019  
FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

3. Journals not independently reviewed

**Finding**

We noted no evidence of review of monthly journals processed by an independent officer.

**Rating: Moderate**

**Implication**

If journals are not independently reviewed and approved, there is a risk that erroneous or fraudulent transactions may pass undetected. Accounting journals can represent significant adjustments to previously approved accounting transactions and should therefore be appropriately reviewed and approved.

**Recommendation**

Although journals are reviewed when prepared and posted, we recommend that an independent senior officer perform a sample review of the monthly list of journals processed, to ensure appropriate procedures have been followed when journals were initially prepared.

**Management Comment**

All journals are being reviewed when prepared and posted by a senior officer.

Moreover, the system generated journals register report will be reviewed and signed off as part of the month end process by an independent senior officer.

**Responsible Person:** Manager Financial Services  
**Completion Date:** June 2019

## ATTACHMENT

CITY OF VINCENT  
PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2019  
FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

**4. Purchase order dated after invoice date**

**Finding**

During our sample testing of payments made throughout the year, we identified an instance where the authorised purchase order was dated after the date of the corresponding supplier's invoice.

A similar finding was also noted in the June 2018 interim management report.

**Rating: Moderate**

**Implication**

There is no evidence that the ordering of goods was approved prior to ordering.

**Recommendation**

Purchase orders should be approved for all applicable items prior to ordering.

**Management Comment**

Mandatory online procurement training was provided to all staff at the start of April 2019 to reinforce the importance of following the correct procurement procedures including raising purchase orders prior to the ordering of goods and/or services.

The Procurement and Contracts team will conduct monthly audits on purchase orders raised after invoices being received commencing from May 2019 with the intent to remove requisitioning abilities from officers who repeatedly (i.e. three or more times) do not adhere to the correct process.

**Responsible Person:** Procurement & contracts Officer

**Completion Date:** October 2019

## ATTACHMENT

CITY OF VINCENT  
PERIOD OF AUDIT: YEAR ENDING 30 JUNE 2019  
FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

5. Fixed Assets below \$5,000

**Finding**

From 1 July 2018, Regulation 17A(5) of the *Local Government (Financial Management) Regulations 1996* now requires assets with a fair value at the date of acquisition of less than \$5,000 to be excluded from the assets of a local government entity.

We noted that the City's capitalisation threshold for expenditure on items of equipment has been \$1,000.

**Rating: Significant  
Implication**

Non-compliance with Regulation 17A(5) of the *Local Government (Financial Management) Regulations 1996* and risk of misstatement of fixed assets in the financial report.

**Recommendation**

Management should review the asset register and ensure any assets acquired with a fair value under \$5,000 are excluded from the register.

**Management Comment**

Noted. Management is in the process of identifying and removing all assets below \$5000 from the assets register.

**Responsible Person:** Manager Financial services  
**Completion Date:** September 2019

---

**AUDIT COMMITTEE MINUTES****11 JUNE 2019**

---

**5.3 REVIEW OF THE CITY OF VINCENT AUDIT LOG****TRIM Ref:** D19/74349**Author:** Natasha Brooks, Governance and Council Support Officer**Authoriser:** Meluka Bancroft, Manager Governance, Property and Contracts**Attachments:** 1. Audit Log**RECOMMENDATION:**

That the Audit Committee NOTES the status of the City's Audit Log at Attachment 1.

**COMMITTEE DECISION ITEM 5.3****Moved:** Mr Manifis, **Seconded:** Cr Gontaszewski

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (4-0)****For:** Cr Loden, Mr Manifis, Cr Gontaszewski and Cr Topelberg**Against:** Nil

AUDIT COMMITTEE MINUTES

11 JUNE 2019

AUDIT DETAILS	MANAGEMENT RESPONSE	ACTION	PROPOSED COMPLETION DATE
<p>IA 2015/3.2.3 Internal Audit 2015 - Payroll</p> <p><b>Findings:</b> Written payroll procedures were not formalised and based on an organisation wide standard template.</p> <p><b>Recommendation:</b> Payroll procedures should be documented based on an organisation wide template. The procedures should be reviewed and updated as required. This will allow employees to clearly understand their roles and responsibilities within predefined limits and allow management to guide operations without constant management intervention, as well as help ensure staff involved give due consideration to appropriate risk management for processing the payroll.</p> <p><b>Risk Rating:</b> Low</p>	<p><b>Responsible Officer:</b> Executive Manager Human Resources</p> <p>The Payroll Officer currently maintains two sets of procedures – a lengthy step by step instruction and an abridged version.</p> <p>The MFS and the MGR will work with the rest of the organisation to develop and implement a standard process for the development, approval, appropriate storage/access and standard template for administration procedures.</p>	<p><b>Action Item 7.1</b> The MFS and the MHR will work with the rest of the organisation to develop and implement a standard process for the development, approval, appropriate storage/access and standard template for administration procedures.</p> <p><b>November 2016</b> A standard template for Administration Procedures (D16/121564) has been developed along with standard guidelines for development, approval and storage (D16/121564).</p> <p><b>March 2017</b> An additional payroll support officer commenced on 7 March 2017 which has provided the capacity to address this item. Proposed new timeframe - August 2017.</p> <p><b>July 2017</b> A Payroll procedure and working instructions are currently being drafted. On track for proposed completion date.</p> <p><b>September 2017</b> A payroll procedure and working instructions have been drafted and are being reviewed by the Manager HR. These will be reviewed by the CEO for approval along with all of the HR policies.</p> <p><b>November 2017</b> Payroll procedure working instructions have been drafted and are being reviewed by the Manager HR. Proposed new timeframe – 31 December 2017.</p> <p><b>March 2018</b> Payroll procedure working instructions have been drafted and have been reviewed by the Manager HR. These are required to be transitioned into the standard format for all HR work instructions which is targeted to be completed by June 2018.</p> <p><b>July 2018</b> Payroll procedure working instructions are still to be finalised, and have been delayed due to HR team workload. This is the first priority to be completed post year end activities.</p> <p><b>Proposed new timeframe – September 2018.</b></p> <p><b>October 2018</b> Progress has been made towards finalisation of appropriate payroll procedures, however the continuing HR team workload has impacted on the priority of this task. Proposed new timeframe – December 2018.</p> <p><b>January 2019</b> Internal Audit Payroll will commence in February 2019 and include Beatty Park. Proposed new timeframe – March 2019.</p> <p><b>March 2019</b> Audit commences end March. New HR Manager will review all payroll processes.</p>	<p>30/06/2019</p> <p>31/03/2019</p> <p>31/03/2019</p> <p>30/06/2018</p> <p>30/06/2018</p> <p>31/12/2017</p> <p>31/08/2017</p>
<p>IA 2018/5.1b Purchasing, payments and credit cards - Purchases</p> <p><b>Findings:</b> We obtained and reviewed all quotes where quotes were required. We ensured the quotes for the supply of goods or services were adequate and matched the purchase order raised and invoice paid.</p> <p><b>Recommendation:</b> We noted nine items, the City did not obtain the required number of written quotes as specified in the purchasing policy.</p> <p>Failure to obtain the required number of quotes reduces the City's ability to obtain goods and services at the most competitive rate or best value for money.</p> <p>We recommend the City obtain the required number of quotes where required as well as adequately documenting where quotes have been obtained. We may also recommend the City implement a procedure which documents the decision making process in considering and selecting quotes.</p> <p><b>Risk Rating:</b> Medium</p>	<p><b>Responsible Officer:</b> Procurement Officer</p> <p>Agreed.</p>	<p>The City will incorporate into its purchasing procedures:</p> <ol style="list-style-type: none"> <li>1) A requirement to document the decision making process in considering and selecting quotes.</li> <li>2) A process for identifying and escalating instances of non-compliance with respect to obtaining quotes.</li> <li>3) Investigate systems changes to Authority to enable explanation /clarification of decision making.</li> </ol> <p><b>July 2018</b> 1) Complete 2) On track in line with completion timeframes. 3) Investigating system processes to prevent non-compliance occurring.</p> <p><b>September 2018</b> Will be undertaken by newly appointed Procurement Officer. Proposed new timeframe – November 2018.</p> <p><b>January 2019</b> 2) Complete 3) System and training elements still to be progressed.</p> <p><b>Proposed new timeframe – March 2019.</b></p> <p><b>March 2019</b> Increasing awareness of requirements surrounding quotations, however system changes are not able to be undertaken due to other system priorities. Proposed new timeframe - August 2019.</p>	<p>31/08/2019</p> <p>31/03/2019</p> <p>30/11/2018</p> <p>31/08/2018</p>
<p>EA 2018/3 Interim Audit 2018 - Purchase Orders after invoice date</p> <p><b>Findings:</b> Whilst testing purchases, we noted 1 instance in a sample of 8 where the purchase order was dated after the invoice date.</p> <p><b>Recommendation:</b> To help ensure proper budgetary controls, compliance with the City's purchasing policy, goods invoiced are ordered and prices invoiced were as quoted, purchase orders should be issued prior to goods/services being sourced. They should also contain all the necessary details in relation to them (including quantity and price).</p> <p><b>Risk Rating:</b> Medium</p>	<p><b>Responsible Officer:</b> Procurement Officer</p> <p>Management is aware of this issue as it was discussed in FY2017 audit.</p>	<p>The Finance team is implementing a new process whereby an officer is responsible for obtaining an explanation of non-compliances. Repeated non-compliance will result in escalation to executive management and potentially loss of procurement responsibilities for the offender.</p> <p><b>September 2018</b> Will be undertaken by newly appointed Procurement Officer. Proposed new timeframe – October 2018.</p> <p><b>January 2019</b> Procurement Officer to update procedures. Proposed new timeframe – June 2019.</p> <p><b>March 2019</b> Increasing awareness of requirements surrounding quotations, however system changes are not able to be undertaken due to other system priorities. Proposed new timeframe - August 2019.</p> <p><b>June 2019</b> All staff have completed purchasing training which reinforces the importance of raising a PO prior to an invoice. The Procurement Team are conducting monthly audits beginning May 2019 to identify non-compliance and seek explanations.</p>	<p>Complete</p> <p>30/06/2019</p> <p>31/10/2018</p> <p>30/09/2018</p>

AUDIT COMMITTEE MINUTES

11 JUNE 2019

AUDIT DETAILS	MANAGEMENT RESPONSE	ACTION	PROPOSED COMPLETION DATE
<p>EA 2018/5 External Audit 2018 - Fixed Asset Register</p> <p><b>Findings:</b> As a result of the revaluation process a number of the non-current assets recorded in the City's asset register were identified as not actually being City assets. These have been corrected and documented accordingly in the Financial Report as at 30 June 2018.</p> <p><b>Recommendation:</b> To help ensure non-current assets are fairly stated in the Financial Report and asset management practices are improved, in addition to reconciling the Fixed Asset Register to the General Ledger, management should perform periodic physical inspections of all material assets and related documents to ensure existence and ownership of assets.</p> <p><b>Risk Rating:</b> -</p>	<p><b>Responsible Officer:</b> Manager Finance</p> <p>A more robust asset management system is being investigated and implemented by Administration, with a due date of April 2018.</p>	<p>January 2019 A more robust asset management system is being investigated and implemented by Administration. Expected timeframe - April 2018.</p> <p>March 2019 Manager Finance is considering a process to reconcile assets as a system solution is not planned for the future. Proposed new timeframe - September 2019.</p>	<p>30/09/2019</p> <p>30/04/2018</p>
<p>EA 2018/8 External Audit 2018 - Asset Sustainability Ratio</p> <p><b>Findings:</b> The asset sustainability ratio is below target and is reflecting that the City is not investing sufficient monies in upgrade/new assets.</p> <p><b>Recommendation:</b> -</p> <p><b>Risk Rating:</b> -</p>	<p><b>Responsible Officer:</b> Director Engineering</p> <p>Noted. Administration will be engaging a consultant to update the City's asset management plans. This work is expected to be completed by April 2019.</p>	<p>January 2019 Administration will be engaging a consultant to update the City's asset management plans. Proposed timeframe - April 2019.</p> <p>June 2019 Consultant has not yet provided the City's asset management plans. Proposed new timeframe - end June 2019.</p>	<p>30/06/2019</p> <p>30/04/2019</p>
<p>Asbestos Review 2019 LGIS Asbestos Register Review</p> <p><b>Findings:</b> The City is currently in breach of OSH legislation as they have not developed and implemented an Asbestos Management Plan (Plan). Register ACM - The document provided by the City to LGIS for review and feedback has identified some asbestos within the workplace however this is incomplete.</p> <p><b>Recommendation:</b> In order for the City to meet legislative requirements a Plan should be developed to state the City's clear goals to provide a workplace free of ACM and any health hazards associated with asbestos. The Plan should be effectively implemented within the City and communicated to relevant parties. Currently the document is missing key components that must be included within a register. As a minimum an asbestos register should include the following: - Dates - Location, type, condition, equipment - Material, access, testing - Risk assessment - Control measures - Maintenance</p> <p><b>Risk Rating:</b> -</p>	<p><b>Responsible Officer:</b> Director Engineering</p> <p>City to engage LGIS to update the City's asbestos register to comply with Occupational Safety and Health legislation.</p>	<p>Review of the City's asbestos register.</p> <p>March 2019 Review completed to comply with OSH legislation.</p> <p>April 2019 At its meeting on 9 April 2019, the Audit Committee requested Administration to reopen this item and provide further advice prior to October 2019 detailing how the City's asbestos management framework will meet legislative requirements.</p>	<p>30/09/2019</p>

AUDIT COMMITTEE MINUTES

11 JUNE 2019

**6 GENERAL BUSINESS**

Mr Manifis noted that he would be an apology for the next meeting on 27 August 2019.

**7 NEXT MEETING**

27 August 2019

**8 CLOSURE**

1.58pm

These Minutes were confirmed by the Audit Committee as a true record and accurate of the Audit Committee meeting held on 11 June 2019.

Signed: ..... Cr Dan Loden

Dated this ..... day of .....2019

**9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****9.1 NOTICE OF MOTION - MAYOR COLE - REQUEST TO MODIFY DELEGATED AUTHORITY REGISTER FOR WAIVING CASH-IN-LIEU OF CAR PARKING FOR UP TO FIVE BAYS**

TRIM Ref: D19/87802

Attachments: Nil

**That Council:**

1. **DELEGATES BY ABSOLUTE MAJORITY the authority to not require cash-in-lieu of car parking or reciprocal parking arrangements on development approvals where the application proposes a parking shortfall of five bays or less, in accordance with Policy No. 7.7.1 – Non-Residential Development Parking Requirements; and**
2. **REQUESTS Administration prepare an Information Package for businesses seeking to change the approved use of a building, including how to address car parking requirements, and promote this with the local business community.**

**REASON**

The proposed delegation would reduce the time it takes for new businesses to receive the necessary approvals from the City by allowing Administration to determine minor shortfalls in car parking, rather than requiring these proposals to be presented to a full Meeting of Council.

This motion also requests Administration develop and promote an information package for new businesses seeking to open in the City. This information package would explain how to address the City's parking requirements, including what is required to justify a car parking shortfall and how to fill in the parking management plan template.

These initiatives streamline the planning process, reducing the impediments for starting a new business in the City of Vincent.

**ADMINISTRATION COMMENTS**

The proposed motion is supported and would allow Administration to fast track minor change of use applications that address the parking management plan requirements of the City's Policy No. 7.7.1 - Non-Residential Development Parking Requirements. This aligns with the Thriving Places theme under the City's Strategic Community Plan by "*Streamlining systems and policies to reduce red tape and barriers to business*".