

**12.10 ELECTED MEMBERS PROFESSIONAL DEVELOPMENT - 2019/2020**

**TRIM Ref:** D20/120007

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**Attachments:** 1. Elected Members Professional Development Register

**Recommendation:**

**That Council:**

1. **NOTES** the professional development completed for the 2019/2020 financial year as recorded in the Elected Member Professional Development Register at Attachment 1; and
2. **APPROVES** publication of this register on the City's website in accordance with Section 5.127 of the *Local Government Act 1995* and the [Elected Member Continuing Professional Development Policy](#).

**PURPOSE OF REPORT:**

To consider the training completed by Elected Members for the 2019/2020 financial year as recorded in **Attachment 1**.

**BACKGROUND:**

On 27 June 2019 changes to the *Local Government Act 1995* (LGA) were passed by Parliament which requires all Elected Members to complete five mandatory training courses within the first 12 months of being elected.

Section 5.127 of the LGA requires a local government to prepare a report for each financial year on the training completed by Elected Members and publish the report on the local government's official website.

In accordance with section 5.127 of the LGA the Elected Members Professional Development Register (Register) at **Attachment 1** has been prepared and includes the training completed in the 2019/20 financial year.

The Register also includes training completed by the current Elected Members between 2016 to 2019.

**DETAILS:**

The following Elected Members were elected at the 19 October 2019 local government election and must complete the mandatory courses by October 2020.

- Mayor Cole
- Cr Gontaszewski
- Cr Wallace
- Cr Smith
- Cr Loden

The mandatory courses are:

- Understanding Local Government;
- Serving on Council;
- Meeting Procedures;
- Conflicts of Interests; and
- Understanding financial reports and budgets.

The Register at **Attachment 1** sets out the mandatory courses and the progress towards completion of each mandatory course by each of the above Elected Members.

**CONSULTATION/ADVERTISING:**

The Register will be updated on the City's website throughout the year as further training is completed by Elected Members.

**LEGAL/POLICY:**

The City is required to prepare and publish a report for each financial year on the training completed by Elected Members in accordance with Section 5.127 of the LGA.

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** It is low risk for Council to publish the Elected Members Professional Development Register.

**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

*Our community is aware of what we are doing and how we are meeting our goals.*

*We are open and accountable to an engaged community.*

**SUSTAINABILITY IMPLICATIONS:**

Nil.

**FINANCIAL/BUDGET IMPLICATIONS:**

Nil.

# Elected Member Professional Development Register



## 2019/2020 Financial Year

Elected Member	Course Title	Mandatory Training*	Progress
Mayor Emma Cole	WALGA - Serving on Council	Y	In progress
Mayor Emma Cole	WALGA - Meeting Procedures	Y	In progress
Mayor Emma Cole	WALGA - Understanding Local Government	Y	In progress
Mayor Emma Cole	WALGA - Conflicts of Interest	Y	In progress
Mayor Emma Cole	WALGA - Understanding Financial Reports and Budgets	Y	Course completed - assessment required
Cr Joanne Fotakis	WALGA - Planning Practices - The Essentials	N	Completed 18/09/2019
Cr Joanne Fotakis	WALGA - Integrated Strategic Planning - The Essentials	N	Completed 22/10/2019
Cr Joanne Fotakis	WALGA - Local Government and Mental Health Forum	N	Completed 25/10/2019
Cr Joanne Fotakis	Stakeholder Engagement Masterclass	N	Completed 09/08/2018
Cr Susan Gontaszewski	WALGA - Serving on Council	Y	In progress
Cr Susan Gontaszewski	WALGA - Meeting Procedures	Y	In progress
Cr Susan Gontaszewski	WALGA - Understanding Local Government	Y	In progress
Cr Susan Gontaszewski	WALGA - Conflicts of Interest	Y	In progress
Cr Susan Gontaszewski	WALGA - Understanding Financial Reports and Budgets	Y	Course completed - assessment required
Cr Dan Loden	WALGA - Serving on Council	Y	In progress
Cr Dan Loden	WALGA - Meeting Procedures	Y	Completed 23/01/2020
Cr Dan Loden	WALGA - Understanding Local Government	Y	Completed 17/01/2020
Cr Dan Loden	WALGA - Conflicts of Interest	Y	Completed 17/01/2020
Cr Dan Loden	WALGA - Understanding Financial Reports and Budgets	Y	In progress

## Elected Member Professional Development Register



Elected Member	Course Title	Mandatory Training*	Progress
Cr Sally Smith	WALGA - Serving on Council	Y	Course completed 04/11/2019 & 05/11/2019
Cr Sally Smith	WALGA - Meeting Procedures	Y	Course completed - 07/11/2019
Cr Sally Smith	WALGA - Understanding Local Government	Y	In progress
Cr Sally Smith	WALGA - Conflicts of Interest	Y	In progress
Cr Sally Smith	WALGA - Understanding Financial Reports and Budgets	Y	Course completed 09/12/2019
Cr Ashley Wallace	WALGA - Serving on Council	Y	Course completed 04/11/2019 & 05/11/2019
Cr Ashley Wallace	WALGA - Meeting Procedures	Y	Course completed 10/12/2019
Cr Ashley Wallace	WALGA - Understanding Local Government	Y	In progress
Cr Ashley Wallace	WALGA - Conflicts of Interest	Y	In progress
Cr Ashley Wallace	WALGA - Understanding Financial Reports and Budgets	Y	Course completed 09/12/2019
Elected Members	Planning presentation by McLeods Solicitors	N	29/10/2019

\* The mandatory Elected Member Essentials Training comprises of five courses and all courses must be completed by Elected Members elected from October 2019 onwards within one year of election.

# Elected Member Professional Development Register



2016 to 2019

Elected Member	Course Title	Progress
Mayor Emma Cole	WALGA - Professionally Speaking	Completed 20/06/2016
Mayor Emma Cole	WALGA - Understanding Financial Reports and Budgets	Completed 16/02/2016
Mayor Emma Cole	WALGA - Meeting Procedures & Debating	Completed 24/04/2014
Cr Alex Castle	WALGA - Understanding Financial Reports and Budgets	Completed 14/03/2018
Cr Alex Castle	WALGA - Planning Practices - Advanced	Completed 06/02/2018
Cr Alex Castle	WALGA - Meeting Procedures & Debating	Completed 02/02/2018
Cr Alex Castle	WALGA - Planning Practices - The Essentials	Completed 28/11/2017
Cr Alex Castle	WALGA - Introduction to Planning (eLearning)	Completed Online
Cr Alex Castle	WALGA - Conflicts of Interest (CLOSED)	Completed Online
Cr Joanne Fotakis	WALGA - Serving on Council	Completed 20/06/2018
Cr Joanne Fotakis	WALGA - Understanding Financial Reports and Budgets	Completed 14/03/2018
Cr Joanne Fotakis	WALGA - Meeting Procedures & Debating	Completed 02/02/2018
Cr Joanne Fotakis	WALGA - Conflicts of Interest (CLOSED)	Completed Online
Cr Joanne Fotakis	WALGA - Understanding Local Government for Elected Members (CLOSED)	Completed Online
Cr Susan Gontaszewski	WALGA - Understanding Financial Reports and Budgets	Completed 16/02/2016
Cr Jonathan Hallett	WALGA - Planning Practices - Advanced	06/02/2018
Cr Jonathan Hallett	WALGA - Planning Practices - The Essentials	05/02/2018
Cr Jonathan Hallett	WALGA - Serving on Council	01/02/2018
Cr Jonathan Hallett	WALGA - Meeting Procedures & Debating	11/12/2017
Cr Jonathan Hallett	WALGA - Understanding Financial Reports and Budgets	24/11/2017
Cr Jonathan Hallett	WALGA - Conflicts of Interest (CLOSED)	Completed Online
Cr Jonathan Hallett	WALGA - Understanding Local Government for Elected Members (CLOSED)	Completed Online