



CITY OF VINCENT

ATTACHMENTS

Ordinary Council Meeting

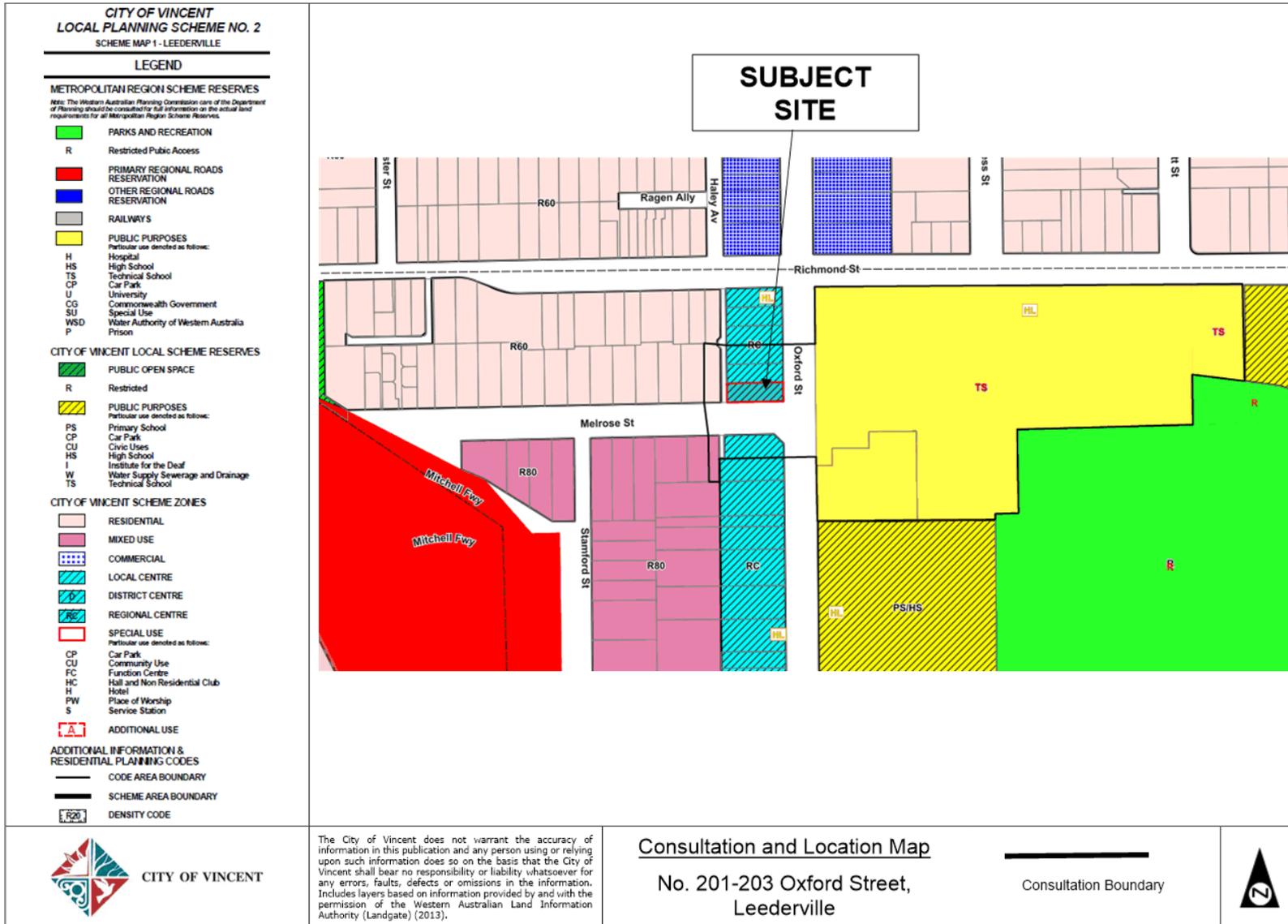
16 February 2021

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 <p>CITY OF VINCENT</p>	<p>The City of Vincent does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the City of Vincent shall bear no responsibility or liability whatsoever for any errors, faults, defects, or omissions in the information. Includes layers based on information provided by and with the permission of the Western Australian Land Information Authority (Landgate) (2013).</p>	<p>No. 201-203 Oxford Street, Leederville</p> 

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30 October 2020

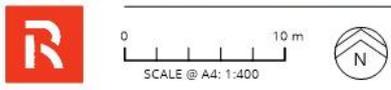
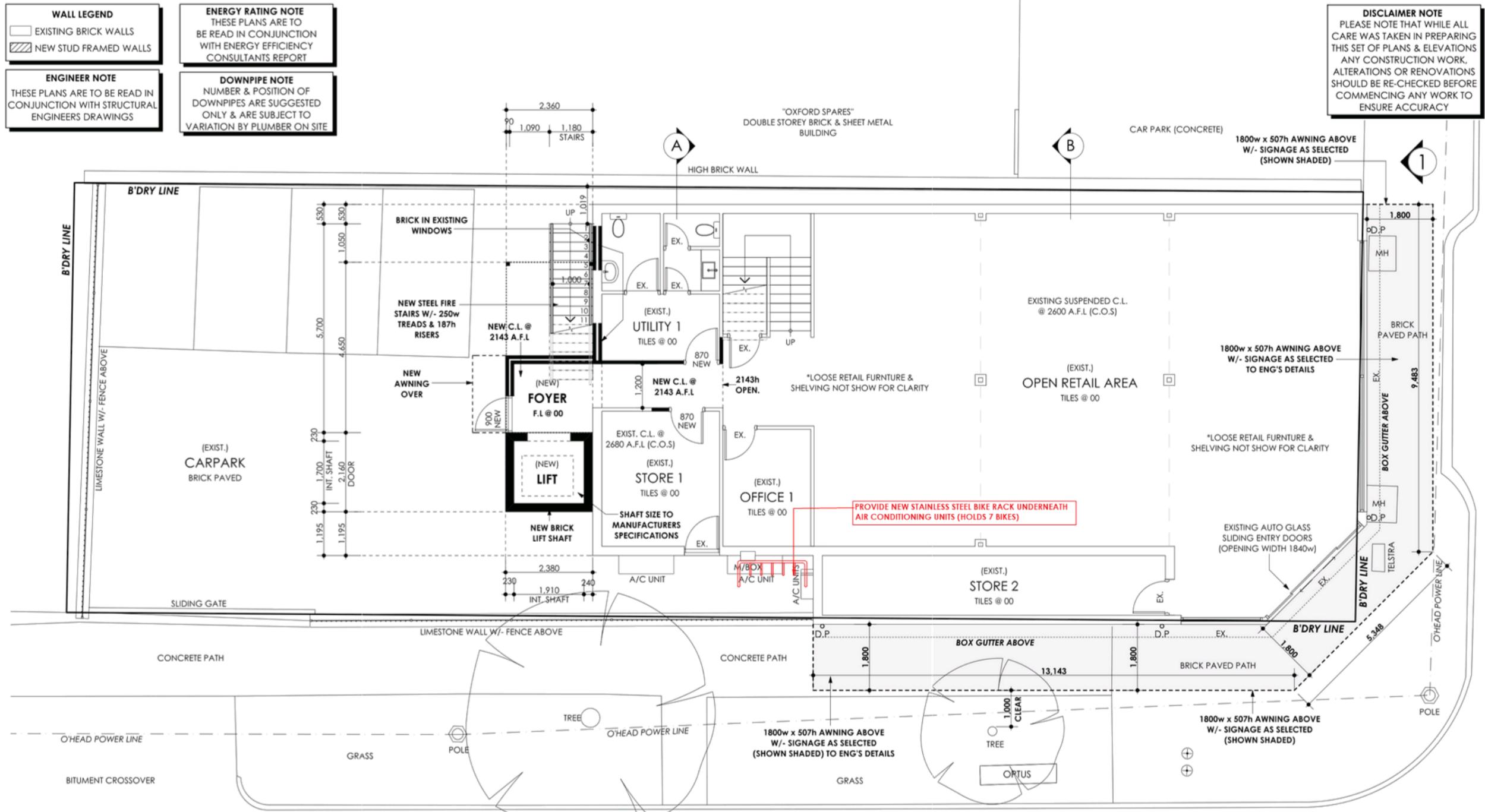


FIGURE 3
SITE PLAN



PROPOSED GROUND FLOOR PLAN
SCALE 1:100

MELROSE STREET

BUILDING AREAS

1. Existing Ground Floor	227.38
2. Existing First Floor	204.88
3. Existing First Floor Balcony	22.49
4. Existing Second loor	186.45
Proposed Lift Shaft	5.12
Total	646.32 m²

PRELIMINARY BUILDING
Thursday, 24 September 2020

ELEMENT
DRAFTING & DESIGN

PROPOSED TERRACE ADDITIONS
CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

JOB No: 117-15 ISSUE DATE: 24/09/2020 SHEET: 6 of 14

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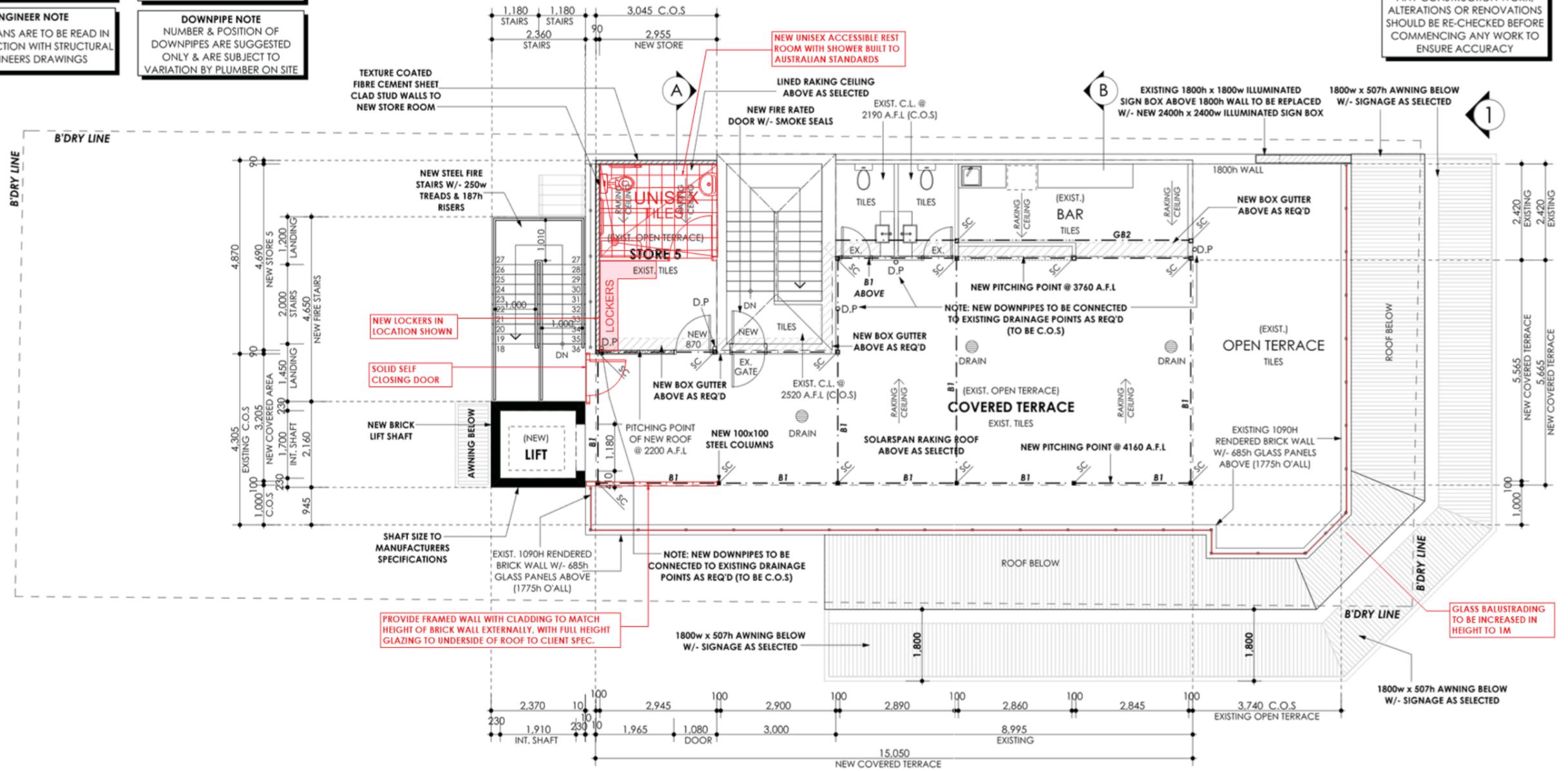
WALL LEGEND
 [Symbol] EXISTING BRICK WALLS
 [Symbol] NEW STUD FRAMED WALLS

ENGINEER NOTE
 THESE PLANS ARE TO BE READ IN CONJUNCTION WITH STRUCTURAL ENGINEERS DRAWINGS

ENERGY RATING NOTE
 THESE PLANS ARE TO BE READ IN CONJUNCTION WITH ENERGY EFFICIENCY CONSULTANTS REPORT

DOWNPIPE NOTE
 NUMBER & POSITION OF DOWNPIPES ARE SUGGESTED ONLY & ARE SUBJECT TO VARIATION BY PLUMBER ON SITE

DISCLAIMER NOTE
 PLEASE NOTE THAT WHILE ALL CARE WAS TAKEN IN PREPARING THIS SET OF PLANS & ELEVATIONS ANY CONSTRUCTION WORK, ALTERATIONS OR RENOVATIONS SHOULD BE RE-CHECKED BEFORE COMMENCING ANY WORK TO ENSURE ACCURACY



PROPOSED SECOND FLOOR PLAN

SCALE 1:100

BUILDING AREAS

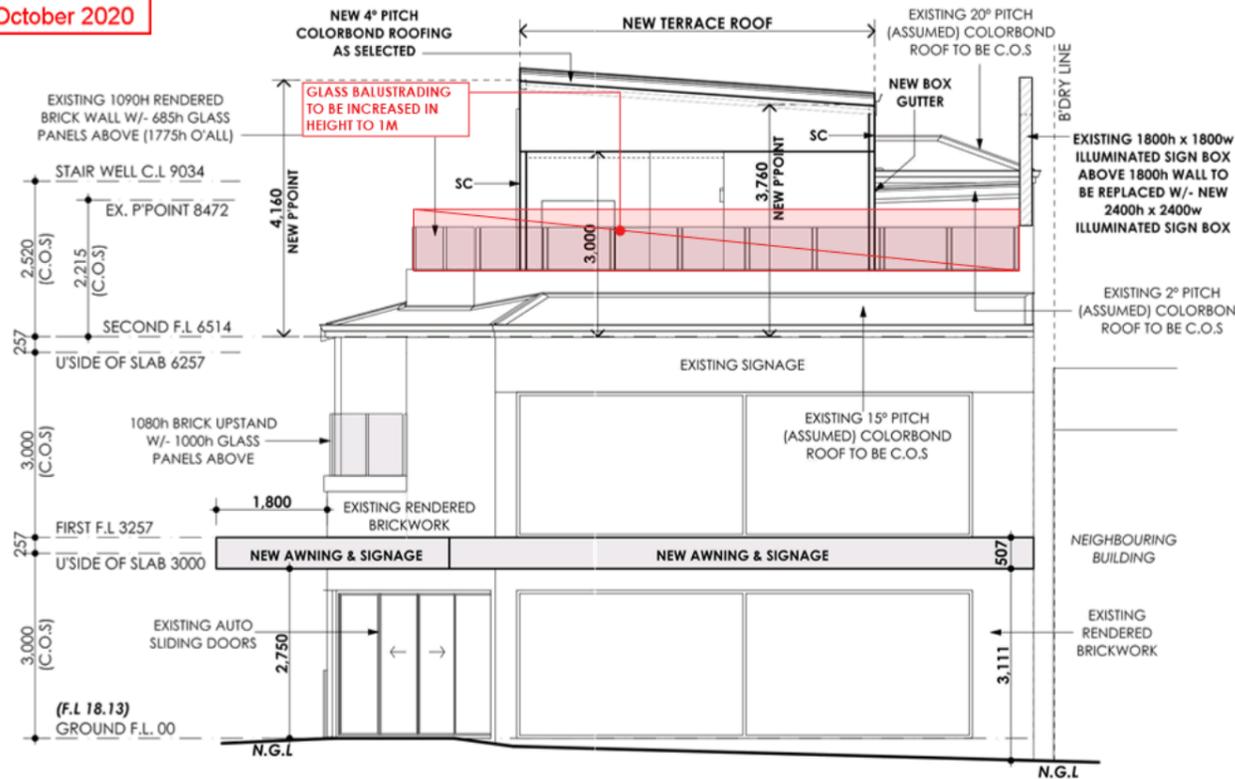
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3. Existing First Floor Balcony	22.49
4. Existing Second floor	186.45
Proposed Lift Shaft	5.12
Total	646.32 m²

PRELIMINARY BUILDING
Thursday, 24 September 2020

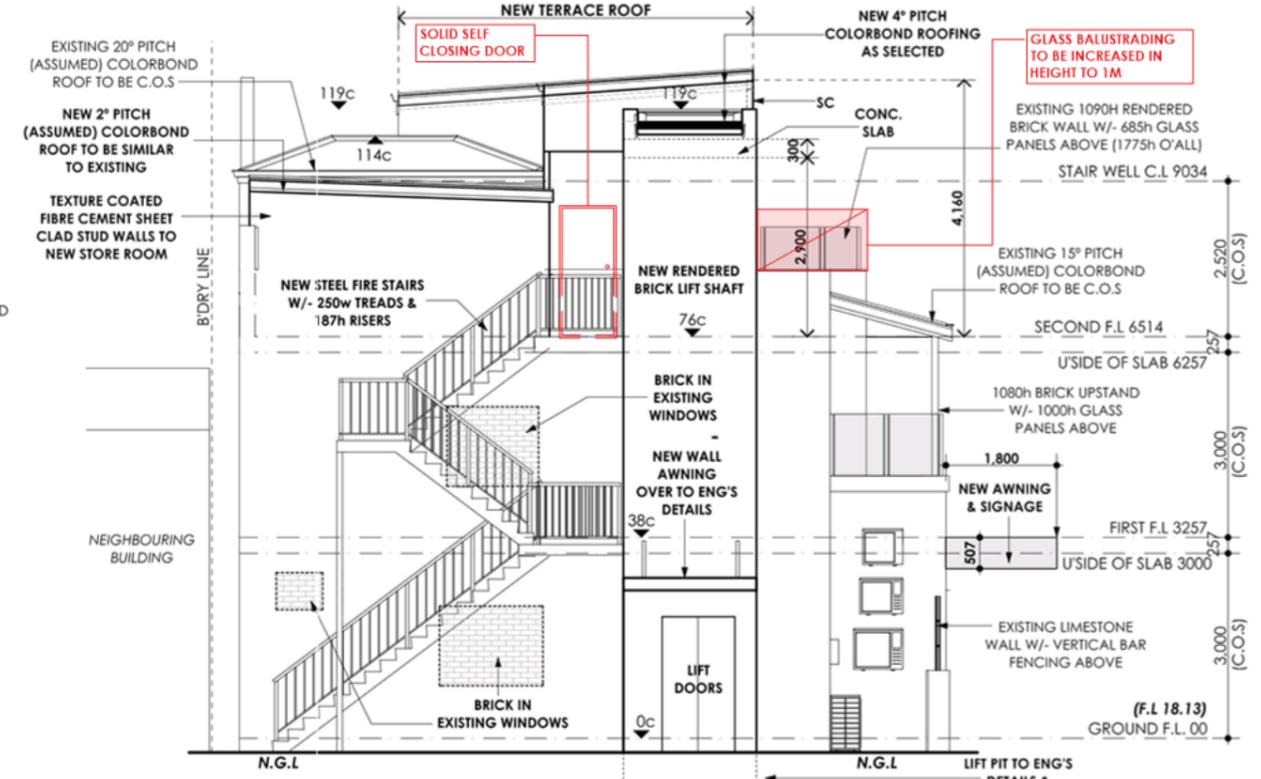
PROPOSED TERRACE ADDITIONS
CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

JOB No: 117-15 ISSUE DATE: 24/09/2020 SHEET: 8 of 14

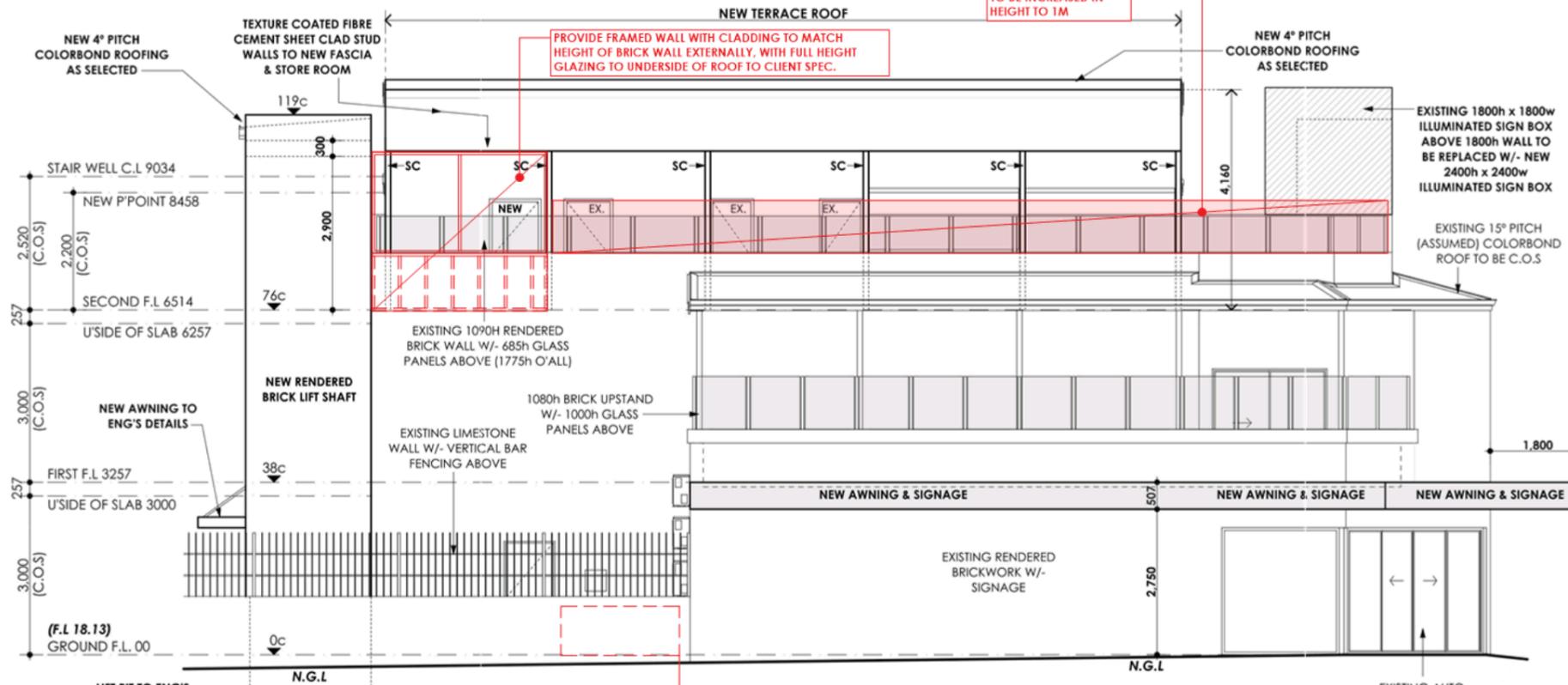
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EXISTING ELEVATION 1 - EAST
SCALE 1:100



EXISTING ELEVATION 2 - WEST
SCALE 1:100



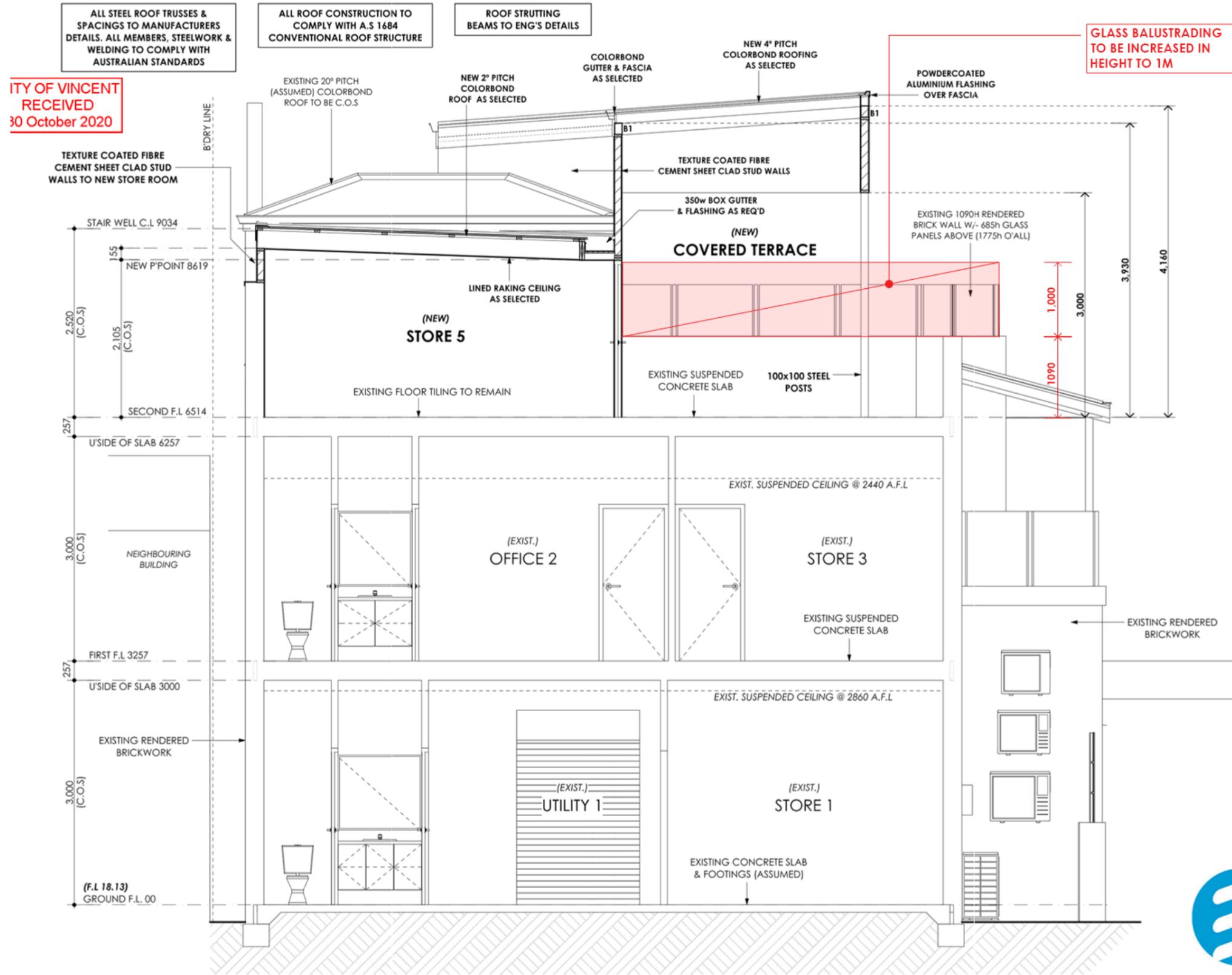
ELEVATION 3 - SOUTH
SCALE 1:100

- INSULATION NOTE**
BUILDER TO INCLUDE MIN. R4.0 INSULATION BATTS IN ACCORDANCE WITH B.C.A. THROUGHOUT ROOF SPACE
- ENERGY RATING NOTE**
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 - EXISTING BRICK WALLS
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PRELIMINARY BUILDING
Thursday, 24 September 2020

PROPOSED TERRACE ADDITIONS
CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

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GLASS BALUSTRADING
TO BE INCREASED IN
HEIGHT TO 1M

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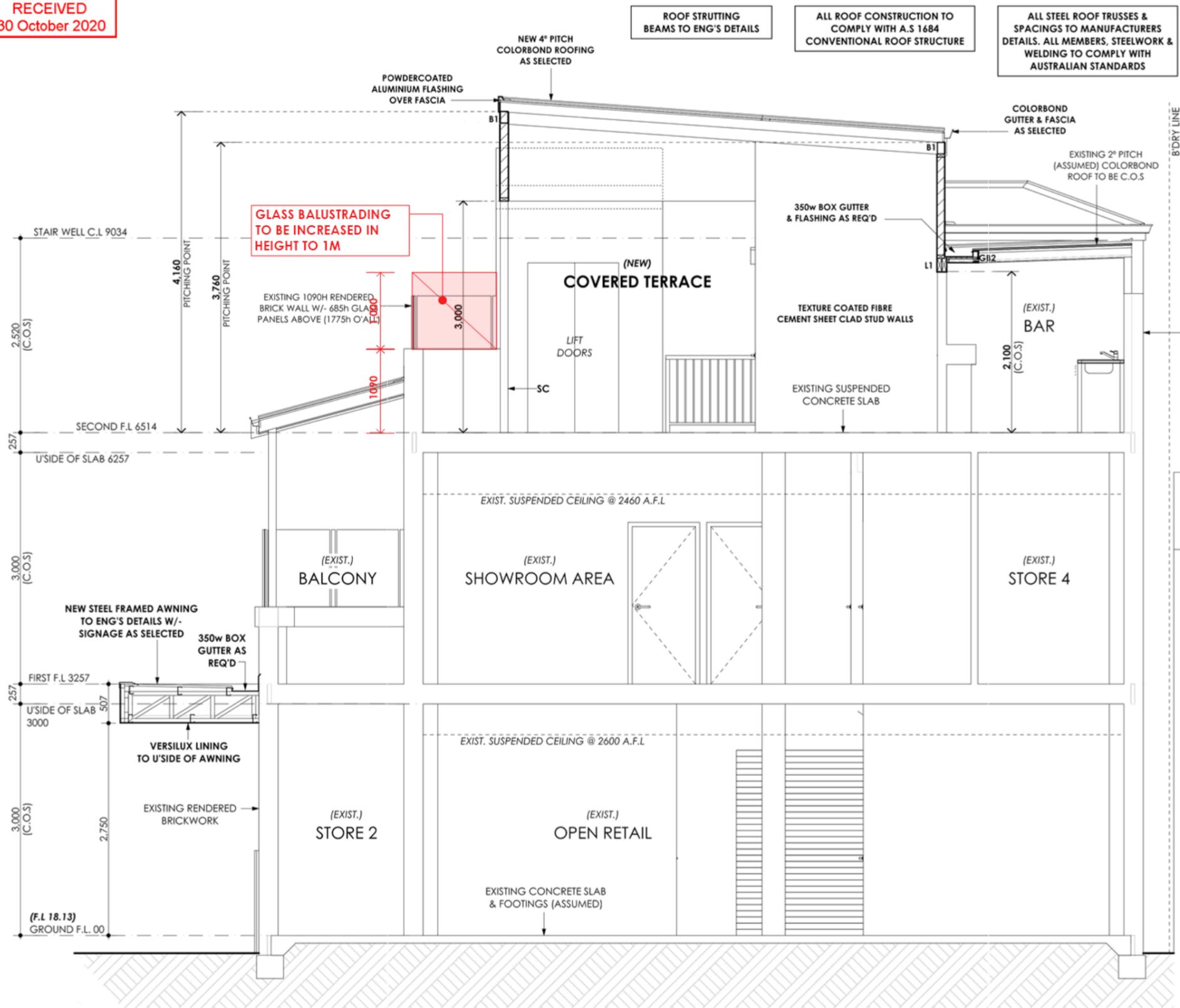
SECTION A - A
SCALE 1: 50

PRELIMINARY BUILDING
Thursday, 24 September 2020

PROPOSED TERRACE ADDITIONS
CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

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SECTION A - A
SCALE 1: 50

ROOF STRUTTING
BEAMS TO ENG'S DETAILS

ALL ROOF CONSTRUCTION TO
COMPLY WITH A.S 1684
CONVENTIONAL ROOF STRUCTURE

ALL STEEL ROOF TRUSSES &
SPACINGS TO MANUFACTURERS
DETAILS. ALL MEMBERS, STEELWORK &
WELDING TO COMPLY WITH
AUSTRALIAN STANDARDS

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ENSURE ACCURACY

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□ EXISTING BRICK WALLS
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Thursday, 24 September 2020

PROPOSED TERRACE ADDITIONS
CAMERA HOUSE (#201) OXFORD STREET, LEEDERVILLE

JOB No: 117-15 ISSUE DATE: 24/09/2020 SHEET: 11 of 14

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Venue Management Plan – Club Premises Lot 1 (No. 201-203) Oxford Street, Leederville

1.0 Introduction

The private club premises proposed on the existing rooftop terrace of Lot 1 (No. 201-203) Oxford Street, Leederville (the 'subject site') will operate on a membership basis whereby patrons will pay an annual fee for the right to use the club subject to a number of other criteria.

It is intended that the private club premises will service people who are from the local community and customers of the existing business at the subject site. The club will provide a space for members to use for meetings for a variety of purposes.

This Venue Management Plan provides guidance on the operation of the facility and is provided to all club members.

2.0 Hours of Operation

The Private Rooftop Terrace Club will be open for access by members between 7:00am and 10:00pm. No access to the club premises will be allowed outside of the prescribed hours of operation.

3.0 Patron Capacity

The Private Rooftop Terrace Club will have up to 100 members however the capacity of the premises will be limited to a maximum of 50 members. It is anticipated that there will be significantly less people using the space at any one time – likely to be between 0 to 10 people.

4.0 Patron Management

The use of the proposed club premises will be carefully managed to ensure that it can only be accessed by members and their guests, with a strict limitation on the number of guests that are permitted. This approach will ensure that appropriate monitoring of activities can be undertaken and actions implemented (membership revoked) in the event that members do not follow the conditions of use.

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Page 1
Venue Management Plan
v3



Members will be required to pre-book use of the space via a mobile app. They will be provided with an electronic swipe card that will be used to enable access to the building.

The swipe card will be activated based on the booking schedule. Access to the premises will be monitored both through visual/camera recording and electronic recording of use of the swipe cards.

This will allow management to assess and police behaviour with the ability for membership to be cancelled should members not abide by the rules for use of the premises.

Contact details of the venue manager will be provided to all surrounding businesses and residences.

5.0 Membership

It is intended that the private club will operate on a membership basis whereby patrons will pay an annual fee for the right to use to club subject to a number of criteria. The criteria include:

- Access to the club area is only permitted between 7am to 10pm
- A member may have a maximum of two (2) guests unless otherwise approved by management
- By entering into the club membership, members agree to being recorded via the on site camera system
- Whilst low level background music may be played through the existing ceiling speakers (given it does not exceed the noise level outlined in the Acoustic Report), no amplified music is permitted unless otherwise approved by management (see section 10.0)
- Access may be denied if the occupancy is at maximum levels
- Members must leave immediately if instructed to do so by management

Before membership is granted, members will be required to sign a legal document agreeing to the terms of use and Code of Conduct for the club premises. Members that do not abide by the Code of Conduct will have their membership terminated immediately.

The Code of Conduct will be posted at the front of the entrance with all emergency contacts.

6.0 Use of the Premises

The private club premises will provide a space for members to use for meetings for a variety of purposes. It is anticipated that people who reside in the locality and work from home may use the venue as a business meeting space, as may members who share a common interest (i.e. photography, astronomy etc).

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The venue may on occasion be used to host meetings for specific purposes (e.g. photography / astronomy club meetings). Given such gatherings would exceed the maximum number of guests for any single club member, any such meeting would require the prior approval of management and would be communicated to the membership via the mobile app.

7.0 Supply and Consumption of Food and Alcohol

The premises will not be the subject of a liquor licence however members may choose to bring their own alcohol. Likewise, members will have the ability to have catering at the premises.

The private club premises will not be used for parties or for events where large quantities of alcohol are involved, but rather club members may bring some alcohol for responsible/light consumption at meetings.

Members will be provided with a Code of Conduct upon membership and must sign an agreement to the terms of use which will require the responsible consumption of alcohol on the premises.

8.0 Anti-Social Behaviour

Management will be able to assess and police behaviour at the premises by requiring the space to be pre-booked via the mobile app and by monitoring access to the site both through visual/camera recording and electronic recording of use of swipe cards.

Behaviour that is considered anti-social or does not comply with the Code of Conduct, will result in membership being cancelled should members not abide by the rules for use of the premises.

A security guard that lives locally will be available at request to remove any patron from the venue.

9.0 Access and Egress

The proposed Private Rooftop Club will be accessed and egressed from the car park area via the existing lift and the existing stairs at the rear elevation of the building.

Guests are encouraged to enter and leave the premises using the enclosed lift to ensure that any potential noise impacts to adjoining properties are avoided.

It is not anticipated that large numbers of patrons will be entering or exiting the premises at once but will rather be on a sporadic basis (i.e. 1 – 2 patrons) as it is unlikely that the venue will be at full capacity.

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10.0 Noise Attenuation Measures

Noise levels associated with the private club premises have been calculated to comply with the relevant assigned noise levels for the area.

The existing balustrading on the terrace area is to be increased in height and the existing louvered door is to be replaced with a solid door to ensure that any off-site noise impacts are avoided.

Music, if any, is to be played through the existing speaker system on the roof terrace and limited to background noise levels only. Music levels are to be restricted to 77dB(A) at a distance of 1 metre from the speakers located in the ceiling of the roof terrace, which will not be audible outside the premises of the rooftop terrace. No separate speaker system or amplified music is permitted.

Members will be required to request prior approval from management via the mobile app if low level background music is intended to be played.

Refer **Attachment One - Acoustic Assessment.**

11.0 Parking

The existing development currently contains four (4) car parking bays to service the site. The landowner and manager of the building will be responsible for the management, operation and maintenance of the parking facilities.

Sufficient alternative public street parking is also available to meet the demands of the development in addition to the existing parking already provided within the development.

Refer **Attachment Two - Parking Management Plan.**

12.0 Waste Management

The current waste collection measures for the existing development are not at capacity and as such it is anticipated that there is sufficient capacity to accommodate any additional waste generated by the club. Should it transpire that the amount of waste generated by the club exceeds the capacity of the existing infrastructure, the frequency of collection by the private contractor will be increased accordingly.

The emptying of glass bottles and other waste associated with the club premises will be carried out on the rooftop behind a closed door (rather than outside the venue) to mitigate potential noise impacts associated with the activity. However it is not anticipated that there will be many glass bottles or other waste associated with the club premises given the nature of activities.

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Code of Conduct – Club Premises Lot 1 (No. 201-203) Oxford Street, Leederville

1.0 Policy Brief and Purpose

Our Member Code of Conduct policy outlines our expectations regarding members' behaviour towards other members, venue management, surrounding residences and businesses.

We promote use of our private club premises for various purposes but it is expected that all members and their guests follow this code of conduct. They should avoid offending, participating in serious disputes or disrupting our venue or the surrounding area. We expect all members and their guests to foster a well-organised, respectful and collaborative social environment.

2.0 Scope

This Code of Conduct applies to all members and their guests.

3.0 Policy Elements

Club members are bound by their contract to follow our Member Code of Conduct while using the club premises. We outline the components of our Code of Conduct below:

1. Consumption of alcohol will only be permitted at low levels by members and guests over the age of 18 years.
2. No access to the premises is permitted outside of the prescribed hours of operation (7am-10pm). All members must vacate the premises by 10pm.
3. Music shall not be played unless otherwise approved by management. If approved, music is to be limited to background noise levels only and shall not be played above 77dB(A) from the existing roof terrace speaker system to ensure compliance with acoustic regulations.
4. Members are permitted to have a maximum of two (2) guests unless otherwise approved by management.
5. All guests must be registered via the mobile app and accompanied by a member to enter the premises.

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Code of Conduct

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19 January 2021



6. Members and their guests must be mindful and respectful towards the community and neighbourhood.
7. Members and their guests must enter and leave the venue in a quiet and respectful manner.
8. Members and their guests must enter and leave the venue promptly and shall not loiter on the street.
9. Members must leave immediately if instructed to do so by management.
10. Members and their guests must respect others using the venue.
11. Members and their guests are expected to dress in smart attire and to present a clean, professional appearance. Clothing with offensive or inappropriate designs or stamps, shorts, singlets and thongs are not permitted. Clothing and grooming styles dictated by religion or ethnicity are exempt.
12. Drunk and disorderly behaviour will not be tolerated inside or outside of the premises.
13. A relaxed and enjoyable social environment is encouraged.
14. Anti-social behaviour will not be tolerated.

4.0 Disciplinary Actions

Our club may have to take disciplinary action against members or their guests who repeatedly or intentionally fail to follow our code of conduct. Disciplinary actions will vary depending on the violation.

Possible consequences include:

- Members are given a maximum of two (2) warnings for misconduct prior to access to the club being denied and their membership revoked.
- At the discretion of venue management, membership and access to the premises may be terminated immediately without warning following a serious breach of the Code of Conduct by a member or their guests.
- Any instances of theft, vandalism or other unlawful behaviour will be reported to the relevant authorities.

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30 October 2020

Job Ref: 9271
29 October 2020

City of Vincent
244 Vincent Street
LEEDERVILLE WA 6902

Attention: Karsen Reynolds – Senior Urban Planner

Dear Ms Reynolds

**Application for Development Approval – Club Premises
Lot 1 (No. 201-203) Oxford Street, Leederville**

Rowe Group acts on behalf of Mont Blanc Pty Ltd, the landowner of Lot 1 (No. 201-203) Oxford Street, Leederville (the 'subject site'). Please find enclosed the following document in support of the Application seeking Development Approval for a 'Club Premises' lodged with the City of Vincent on Friday 16 October 2020:

- Parking Management Plan
- Details regarding Waste Management

Further background and justification in support of this application is provided below for your consideration.

PARKING MANAGEMENT PLAN

The Parking Management Plan has been prepared in accordance with the requirements of the City of Vincent Local Planning Policy 7.7.1 – Non-Residential Development Parking Requirements ('LPP 7.7.1').

Substantial on street parking via Oxford Street and Melrose Street are available and from communications between our Client and Mr Craig Wilson at the City of Vincent, it is our understood that an additional seven (7) street parking bays are proposed to be constructed adjacent to the development. Refer **Attachment One – Parking Management Plan**.

WASTE MANAGEMENT

The development is currently serviced by the following waste collection services:

- Four (4) standard green bins, collected weekly by Council.
- Four (4) yellow recycling bins, collected weekly by Council.
- One (1) large yellow recycling bin, collected weekly by a private contractor.



**ROWE
GROUP**

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- One (1) large general waste bin, collected weekly by a private contractor.

The current waste collection is not at capacity and as such it is anticipated that there is sufficient capacity to accommodate any additional waste generated by the club. Should it transpire that the amount of waste that is generated by the club exceeds the capacity of the existing infrastructure, the frequency of collection by the private contractor will be increased accordingly.

We trust the information contained within this correspondence and within the attached parking management plan, is sufficient to allow the City of Vincent to favourably determine the proposal. Should you require any further information or clarification in relation to this matter, please contact George Hajigabriel or the undersigned on 9221 1991.

Yours faithfully,

Ella Compton
Rowe Group

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Attachment One

Parking Management Plan

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Parking Management Plan

OWNER/APPLICANT DETAILS	
Name:	Rowe Group – George Hajigabriel
Address:	3/369 Newcastle Street, Northbridge
Phone:	08 9221 1991
Email:	george.hajigabriel@rowegroup.com.au
Applicant Signature:	

PROPERTY DETAILS	
Lot Number:	Lot 1
Address:	201-203 Oxford Street, Leederville

Parking Allocation

PARKING ALLOCATION	
Total Number Car Parking Spaces:	Four (4) car parking spaces on site
Total Number Short Term Bicycle Parking Spaces:	Seven (7) bicycle parking spaces in total
Total Number Long Term Bicycle Parking Spaces:	
Total Number Other Bays:	N/A

DEVELOPMENT TYPE	DEVELOPMENT USERS	PARKING ALLOCATION			
		TYPE / DURATION	NO. CAR SPACES	NO. BICYCLE SPACES	NO. OTHER SPACES
Existing Shop	Staff	Employee (>3 hours)	0	4	-
	Customers	Visitor (< 30 minutes)	3	1	-
Club Premises	Staff (none)	-	-	-	-
	Members	Club Member (<3 hours)	1	2	-

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Alternative Transport

TRANSPORT OPTION	TYPE AND LEVEL OF SERVICE
PUBLIC TRANSPORT	
Train	Leederville Train Station (540 metres from site)
Bus	Oxford Street: Leederville Tafe Bus Stops (25m) – Number 15 Bus approx. every 15 minutes. Loftus Street: Bus Numbers 96, 402, 403, 404, approx. every 15 minutes. Newcastle Street: Newcastle St before Oxford St Stop – Number 15 Bus approx.. every 15 minutes.
PEDESTRIAN	
Paths	Principal Shared Path – 250m Pedestrian Paths on Melrose Street and Oxford Street
Facilities	
CYCLING	
Paths	Principal Shared Path – 250m
Facilities	
Secure Bicycle Parking	7 bicycle parking bays provided within the development
Lockers	10 Lockers Provided for Club Premises
Showers/Change Room	1 x Shower and Disabled Toilet / Change Room

Public Parking

	NO. MARKED SPACES	LOCATION	PARKING RESTRICTIONS
ON STREET PARKING	32 Bays	Oxford Street	1 hour ticketed parking
	11 Bays	Melrose Street	2 hour parking
	8 Bays	Melrose Street	1 hour parking
OFF STREET PARKING	210 Bays	Frame Court Car Park (515m)	Ticketed Parking 7am-7pm
	360 Bays	The Avenue Car Park (300m)	Ticketed Parking 7am-7pm

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Parking Management Strategies

The landowner and manager of the building will be responsible for the management, operation and maintenance of the parking facilities.

The existing parking facilities adequately service the development. Addition of the Private Club Premises to the roof terrace area will not result in a significant increase to the number of patrons entering the site. Members of the Private Rooftop Terrace Club will be required to pre-book use of the space via a mobile app. This will allow management to assess and ensure that adequate parking is available for members of the Private Club and customers using the Camera House.

End of trip facilities are available for club members including a disabled toilet, shower and changing facilities. The Private Club will primarily service members from the local community and as such additional car parking is not necessary.

The existing Camera House currently employs 12 full time staff and 5 casual staff, all of whom use public transport modes to get to the subject site and therefore do not generate a requirement for use of the on-site parking bays. The site has good access to high frequency public transport modes such as the Leederville Train Station and is in close proximity to bus stops on Oxford Street. Approximately ten (10) staff work at the Camera House at any one time.

Substantial on street parking via Oxford Street and Melrose Street are available and from communications between our Client and Mr Craig Wilson at the City of Vincent, it is our understood that an additional seven (7) street parking bays are proposed to be constructed adjacent to the development.



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OXFORD RETAIL PTY LTD

LEEDERVILLE CAMERA HOUSE
ROOFTOP PRIVATE CLUB

ACOUSTIC ASSESSMENT

DECEMBER 2020

OUR REFERENCE: 26351-3-20262

Rochdale Holdings Pty Ltd A.B.N. 85 009 049 067 trading as:
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DOCUMENT CONTROL PAGE

ACOUSTIC ASSESSMENT
LEEDERVILLE

Job No: 20262

Document Reference: 26351-3-20262

ROOFTOP PRIVATE CLUB

DOCUMENT INFORMATION				
Author:	George Watts	Checked By:	Tim Reynolds	
Date of Issue :	22 September 2020			
REVISION HISTORY				
Revision	Description	Date	Author	Checked
1	Revision following council feedback	11/12/2020	GW	TR
2	Revision following Rowe Group feedback	16/12/2020	GW	
DOCUMENT DISTRIBUTION				
Copy No.	Version No.	Destination	Hard Copy	Electronic Copy
1	1	Attn : Lidio Fiore Email: lidio.fiore@leedervillecameras.com.au		✓
1	2	Attn : Lidio Fiore Email: lidio.fiore@leedervillecameras.com.au		✓
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APPENDICIES

A	Noise Contour Plots
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Herring Storer Acoustics
Our ref: 26351-3-20262

EXECUTIVE SUMMARY

Herring Storer Acoustics have been commissioned to carry out an acoustical assessment of noise emissions associated with the proposed private club on the roof terrace of the Leederville Camera House.

Noise levels associated with the private club have been calculated to comply with the relevant assigned noise levels under the following conditions :

- The louvred door and screen are to be replaced with a solid construction (i.e. solid door and barrier). Door is to remain normally closed (i.e. self-closer and not to be propped open).
- Music, if any, is to be played through the existing speaker system on the roof terrace and be played at background noise levels only. This is to be restricted to 77 dB(A) at a distance of 1m from the speakers located in the ceiling of the roof terrace. It is understood that music is not proposed to be included in the operations of the development, however, at the levels stipulated here music noise emissions are not audible outside the premises of the roof terrace.
- Given the decrease in calculated noise levels attained by the increase in the balustrading height by 1m, it is recommended to implement this noise control measure.
- Whilst it is understood that the private club is not proposed to be operated past 10pm on any night, given the calculated noise levels, no time restrictions on operations are required - from a compliance with the Environmental Protection (Noise) Regulations 1997 perspective.
- Management measures as listed in the Discussion section below is recommended to be included in any management plan associated with the venue.

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1.0 INTRODUCTION

Herring Storer Acoustics have been commissioned by Oxford Retail Pty Ltd, to carry out an acoustical assessment of noise emissions associated with the proposed rooftop private club at the Leederville Camera House, located at 201 Oxford Street, Leederville.

The objectives of the study were to:

- Construct a predictive noise model for noise levels of associated with the proposed rooftop private club.
- Assess the predicted noise levels received at the closest noise sensitive premises, for compliance with the *Environmental Protection (Noise) Regulations 1997*.
- If exceedances are predicted, investigate possible noise control options that will reduce noise emissions to achieve compliance with the regulations.

The work was commissioned to accompany the development application.

2.0 CRITERIA

The *Environmental Protection (Noise) Regulations 1997* stipulate the allowable noise levels at any noise sensitive premises from other premises. The allowable noise level is determined by the calculation of an influencing factor, which is added to the baseline criteria set out in Table 1 of the Regulations. The baseline assigned noise levels are listed in Table 2.1.

TABLE 2.1 – ASSIGNED NOISE LEVELS

Premises Receiving Noise	Time of Day	Assigned Level (dB)		
		L _{A 10}	L _{A 1}	L _{A max}
Noise sensitive premises within 15 metres of a dwelling	0700 - 1900 hours Monday to Saturday	45 + IF	55 + IF	65 + IF
	0900 - 1900 hours Sunday and Public Holidays	40 + IF	50 + IF	65 + IF
	1900 - 2200 hours all days	40 + IF	50 + IF	55 + IF
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and Public Holidays	35 + IF	45 + IF	55 + IF

Note: The L_{A10} noise level is the noise that is exceeded for 10% of the time.
 The L_{A1} noise level is the noise that is exceeded for 1% of the time.
 The L_{Amax} noise level is the maximum noise level recorded.

It is a requirement that noise from the site be free of annoying characteristics (tonality, modulation and impulsiveness) at other premises, defined below as per Regulation 9.

- “impulsiveness”** means a variation in the emission of a noise where the difference between L_{Apeak} and $L_{Amax Slow}$ is more than 15dB when determined for a single representative event;
- “modulation”** means a variation in the emission of noise that –
 - (a) is more than 3dB $L_{A Fast}$ Or is more than 3dB $L_{A Fast}$ in any one-third octave band;
 - (b) is present for more at least 10% of the representative assessment period; and
 - (c) is regular, cyclic and audible;
- “tonality”** means the presence in the noise emission of tonal characteristics where the difference between –
 - (a) the A-weighted sound pressure level in any one-third octave band; and
 - (b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands,

is greater than 3 dB when the sound pressure levels are determined as $L_{Aeq,T}$ levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as $L_{A Slow}$ levels.

Where the above characteristics are present and cannot be practicably removed, the following adjustments are made to the measured or predicted level at other premises.

TABLE 2.2 – ADJUSTMENTS FOR ANNOYING CHARACTERISTICS

Where tonality is present	Where modulation is present	Where impulsiveness is present
+ 5 dB	+ 5 dB	+ 10 dB

Where the noise emission is music, then any measured level is adjusted according to Table 2.3 below.

TABLE 2.3 – ADJUSTMENTS TO MEASURED MUSIC NOISE LEVELS

Where impulsiveness is not present	Where impulsiveness is present
+10 dB(A)	+15 dB(A)

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The nearest noise sensitive premises considered in our assessment are as shown in Figure 1 below. It is noted that "R3" is understood to be student accommodation and has been assumed at a height of approximately 7m above ground level.



FIGURE 1 – DEVELOPMENT LOCATION AND SURROUNDS

The influencing factor at the identified noise sensitive premises has been determined at +8 dB, with the calculation based on the following

Secondary Road within Inner Circle	
Oxford Street	+ 2 dB
Major Roads within Outer Circle	
Mitchell Freeway	+ 2 dB
Vincent Street	+ 2 dB
Commercial Premises within Inner Circle	
20%	+ 1 dB
Commercial Premises with Outer Circle	
20%	+ 1 dB

Therefore, the assigned noise levels are listed in Table 2.4.

TABLE 2.4 - ASSIGNED OUTDOOR NOISE LEVELS : R1

Premises Receiving Noise	Time of Day	Assigned Level (dB)		
		L _{A10}	L _{A1}	L _{Amax}
Noise sensitive premises within 15 metres of a dwelling	0700 - 1900 hours Monday to Saturday	53	63	73
	0900 - 1900 hours Sunday and Public Holidays	48	58	73
	1900 - 2200 hours all days	48	58	63
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and Public Holidays	43	53	63

Note: L_{A10} is the noise level exceeded for 10% of the time.
 L_{A1} is the noise level exceeded for 1% of the time.
 L_{Amax} is the maximum noise level.

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3.0 METHODOLOGY

Noise modelling of the noise propagation from the proposed development was carried out using the environmental noise modelling computer program, "SoundPlan".

Input data for computer modelling included:

- Construction of the rooftop terrace, as observed during a site visit on 16th September 2020.
- EPA standard weather condition for the day and night periods (see Table 6.1).
- Sound power levels, as summarised in Table 6.2.
- Height and structure of the roof terrace above the surrounds.

TABLE 6.1 - WEATHER CONDITIONS

Condition	Day Period	Night Period
Temperature	20 °C	15 °C
Relative humidity	50%	50%
Pasquil Stability Class	E	F
Wind speed	4 m/s*	3 m/s*

* From source to receiver

TABLE 6.2 – SOUND POWER LEVELS OF DELIVERY VEHICLES

DESCRIPTION	dB(A)
Patrons on Rooftop Terrace	66/m2

The noise level assumed in our noise model is akin to a beer garden on a "per square metre" basis for the entirety of the roof terrace space. This assumed noise level is considered to be a very conservative (i.e. over-estimation) of the noise level emissions associated with patrons in this space, when compared to the intended use. Given the "per square metre" basis of the noise source within the rooftop terrace, our calculations are the equivalent of 85 people within the rooftop area. This is understood to be a further conservative assumption in the calculation as it is understood that the premises will only hold 50 people.

The rooftop terrace is understood to operate as a private club, where music (if any) will be played at a background noise level only – i.e. patron noise would be the most significant contributor to noise levels at neighbouring premises. It is further understood that whilst no music is proposed to be utilised within the terrace, there are two speakers within the ceiling of the rooftop area. If the noise level at a distance of 1m from these speakers is set at 77 dB(A), music would not be audible in outside the immediate vicinity of the rooftop and would not be considered audible external to the premises at all.

The speakers are located in the ceiling of the rooftop terrace area, facing downward. This has been factored into the calculation of noise impact.

Noise levels with the current construction of the roof terrace was calculated at the identified neighbouring noise sensitive premises, and additionally with a 1m increase in height to the existing balustrading. The increase in height is proposed to be undertaken with glass pool fencing material (or the like).

Hence, the following scenarios were considered :

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Scenario 1 : Roof terrace at maximum occupancy with existing construction.

Scenario 2 : Roof terrace at maximum occupancy with 1m height extension to balustrading.

Note : The louvred door facing west (as shown in Figure 2 below) has been assumed to be replaced with a solid door for the calculations. Similarly, the louvred section facing south has also been assumed to be replaced with a solid structure.

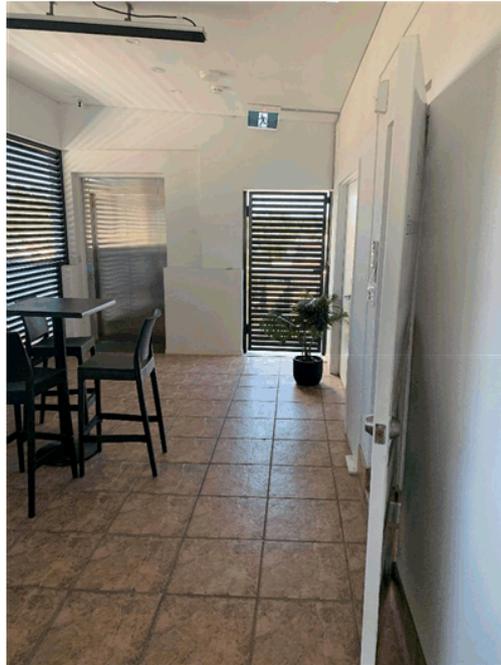


FIGURE 2 – LOUVRED DOOR AND BARRIER

4.0 RESULTS

Noise levels at the identified noise sensitive premise associated with the proposed function centre operations are as listed below in Table 4.1. Noting "R3" is at approximately 6m.

TABLE 4.1 – CALCULATED NOISE LEVELS AT NOISE SENSITIVE PREMISES

Location	Scenario	
	1 : Current Construction	2 : 1m increase in balustrading height
R1	38	32
R2	38	32
R3	39	33

Noise contour plots at both 2m above ground level and 6m above ground level are included for information purposes in Appendix A, noting the single point noise levels above are more accurate, with the noise contour plots being an approximation over the area.

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5.0 ASSESSMENT

Noise levels associated with the various scenarios considered have been examined for the potential to contain annoying characteristics in accordance with the 97.

As music on the roof terrace is to be controlled such that it will be background noise levels only (i.e. conversation would be the dominant noise source on the terrace) no adjustments are applicable to the calculated noise levels..

Hence, Tables 5.1 –and 5.2 summarise the assessment of the calculated noise levels against the pertinent Assigned Noise Levels.

TABLE 5.1 – ASSESSMENT – SCENARIO 1

Location	Assessable Noise Level, dB(A)	Applicable Times of Day	Applicable L _{A10} Assigned Level (dB)	Exceedance to Assigned Noise Level (dB)
R1	38	Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
		Evening	48	Complies
		Night	43	Complies
R2	38	Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
		Evening	48	Complies
		Night	43	Complies
R3	39	Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
		Evening	48	Complies
		Night	43	Complies

TABLE 5.2 – ASSESSMENT – SCENARIO 2

Location	Assessable Noise Level, dB(A)	Applicable Times of Day	Applicable L _{A10} Assigned Level (dB)	Exceedance to Assigned Noise Level (dB)
R1	32	Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
		Evening	48	Complies
		Night	43	Complies
R2	32	Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
		Evening	48	Complies
		Night	43	Complies
R3	33	Day	53	Complies
		Sunday / Public Holiday Day Period	48	Complies
		Evening	48	Complies
		Night	43	Complies

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6.0 CONDITIONS FOR COMPLIANCE TO BE ACHIEVED

As can be seen from the assessment in Section 5, noise level emissions associated with the proposed roof terrace private club have been calculated to comply with the relevant assigned noise levels.

To achieve compliance, the following measures need to be implemented :

Louvred Doors/Screen

The louvred door and screen shown in Figure 2 above are to be replaced with a solid construction (i.e. solid door and barrier). Door is to remain normally closed (i.e. self-closer and not to be propped open).

Music

Music, if any, is to be played through the existing speaker system on the roof terrace and be played at background noise levels only. This can be set at a noise level of 77 dB(A) at a distance of 1m from the speakers in the ceiling of the roof terrace. It is noted that it is understood that no music is proposed to be utilised in the roof terrace area.

Balustrading

Given the decrease in calculated noise levels attained by the increase in the balustrading height by 1m, it is recommended to implement this noise control measure.

7.0 DISCUSSION

The following commentary is provided in terms of the potential noise impact of the proposed development on the area :

No noise measurement of existing ambient noise levels have been undertaken in the area, as the Assigned Noise Levels stipulated by the Regulations does not account for the current existing ambient noise environment. However, it is noted that noise levels in the area are considered highly likely to be higher than the Assigned Noise Levels in the area surrounding the proposed development due to both traffic and breakout noise from venues in the vicinity.

Patrons exiting the premises have not been assessed in this report, as the noise emissions associated with these events are outside the responsibility of the venue. Notwithstanding this, it is recommended that management measures be put in place to ensure patrons leave the venue in a responsible fashion, with signage reminding personnel of this need at the exit points. Further, it is understood that the external staircase to the east of the roof terrace is proposed to be utilised in the event of an emergency only.

Mechanical plant has not been considered in this assessment as no additional services are proposed to be included within the development. Further, any existing mechanical services are associated with the commercial premises below the roof terrace and are switch off during the "day period" as stipulated by the Regulations (i.e. prior to 7pm).

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8.0 CONCLUSION

Based on the above assessment, noise level emissions associated with the roof terrace private club comply with the relevant assigned noise levels stipulated by the *Environmental Protection (Noise) Regulations 1997*.

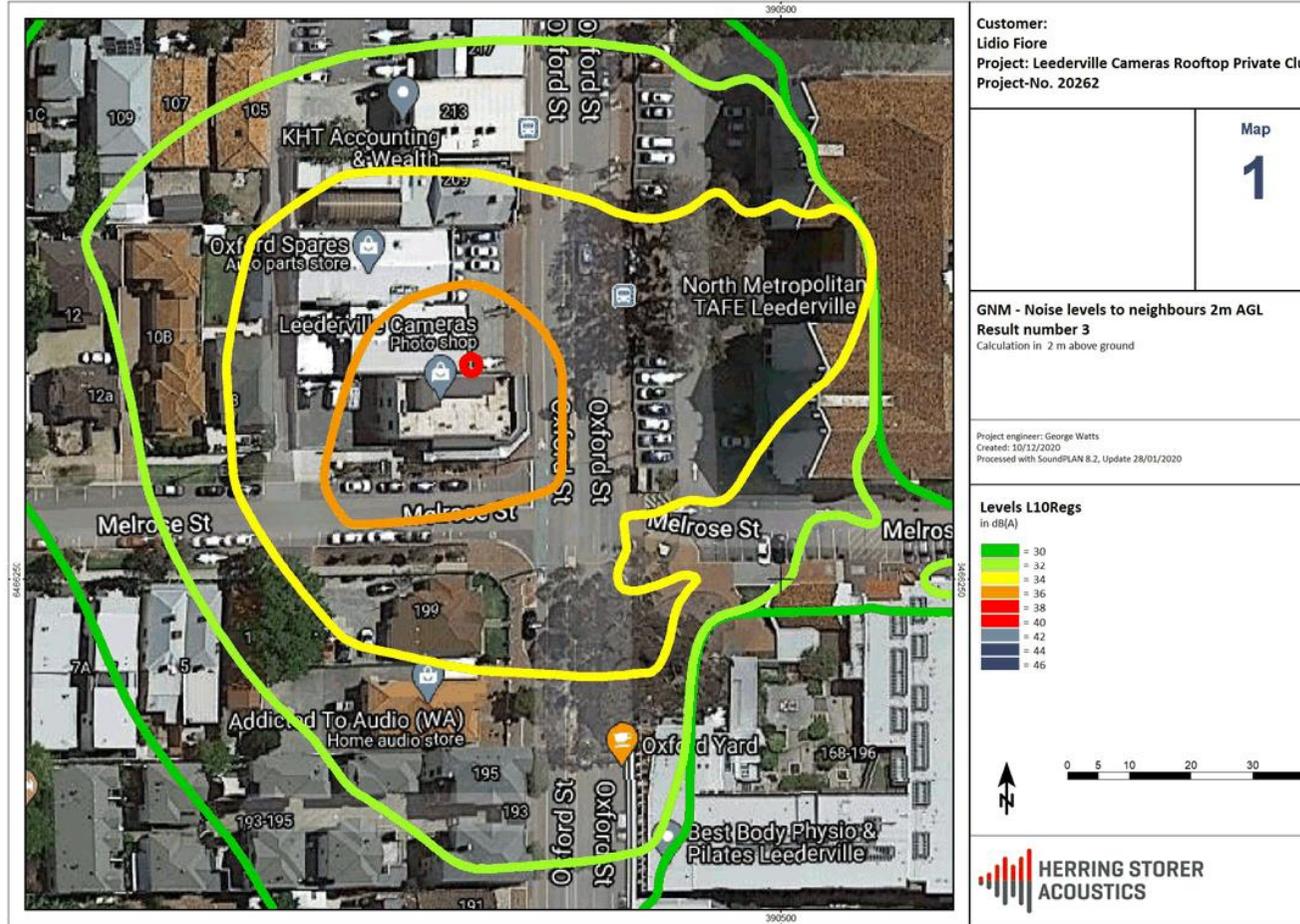
It is noted that for the above finding to hold true, the operational restrictions and construction measures listed above must be implemented and followed.

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APPENDIX A

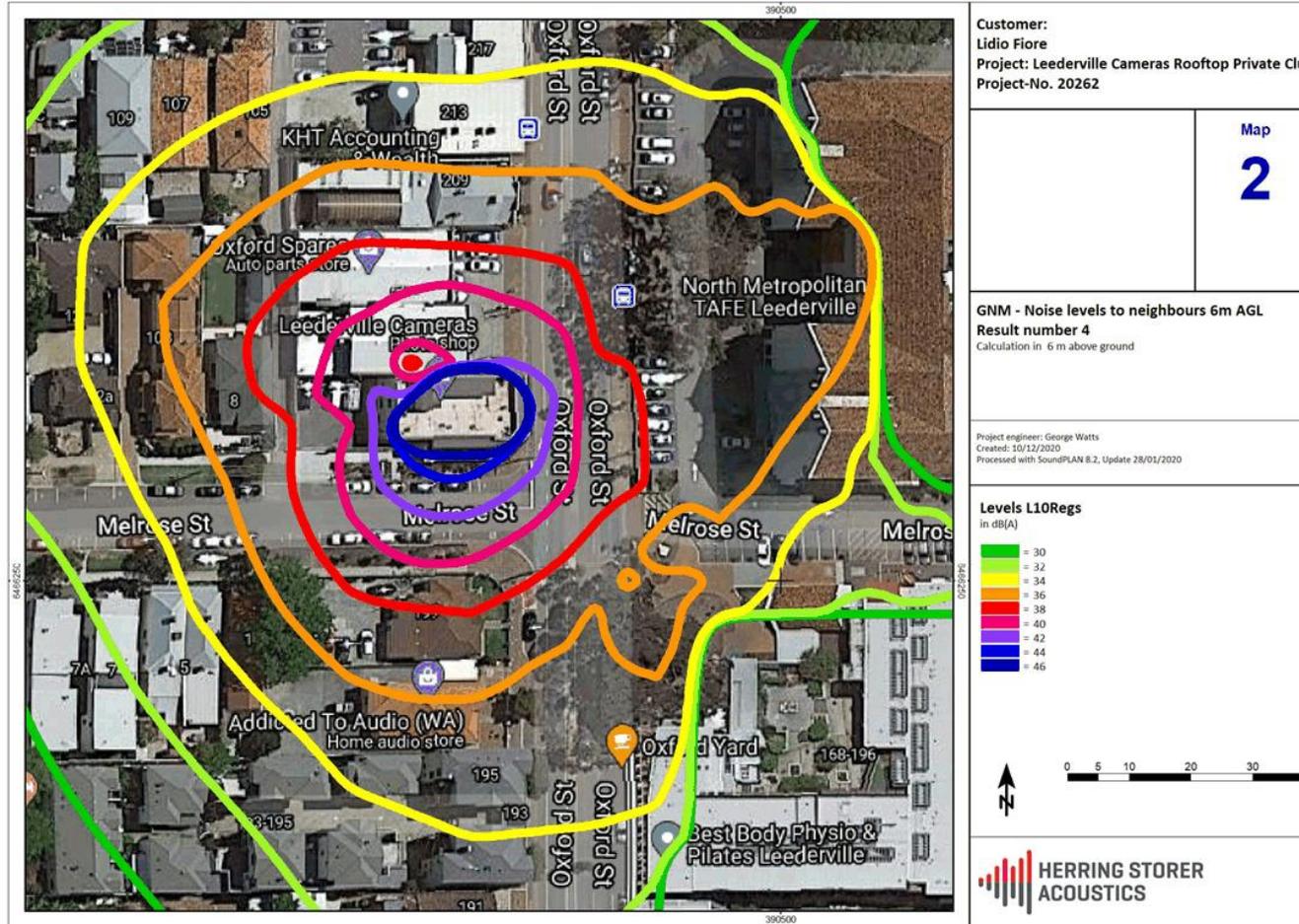
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PROPOSED CLUB PREMISES

LOT 1 (NO. 201-203) OXFORD STREET
LEEDERVILLE

OUR REF: 9271 16/10/2020

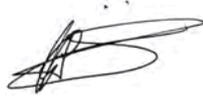
DOCUMENT CONTROL

Printed 27 January 2021

9271_20Oct03R_ec

VERSION	FILE NAME	PREPARED BY	APPROVED BY	DATE
1	9271_20Oct03R_ec	Ella Compton	George Hajigabriel	16 Oct 2020

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DEVELOPMENT APPLICATION LEEDERVILLE
9271_20OCT05R_EC 16/10/2020

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- 1. CERTIFICATE OF TITLE
- 2. DEVELOPMENT PLANS
- 3. ACOUSTIC ASSESSMENT



1. INTRODUCTION

Rowe Group acts on behalf of Mont Blanc Group Pty Ltd, the owners of Lot 1 (No. 201-203) Oxford Street, Leederville (the 'subject site'). We have been engaged to prepare and lodge a Development Application for the subject site, seeking approval for modifications to the existing building and a change of the approved use of the site to include a club premises on the roof top terrace area.

The use of the proposed club premises will be carefully managed to ensure that it can only be accessed by members and their guests with a strict limitation on the number of guests that are permitted. This approach will ensure that appropriate monitoring of activities can be undertaken and actions implemented (membership revoked) in the event that members do not follow the required conditions of use. The premises will not be available for use or hire by the general public and no amplified music will be permitted unless otherwise approved by management.

This report includes a description of the following matters:

- ▲ Location of the subject site;
- ▲ Description of the existing land use;
- ▲ Overview of relevant planning and design issues;
- ▲ Detailed explanation of the proposed development; and
- ▲ Justification for the proposed development.



2. DESCRIPTION OF SITE

2.1 LOCATION

The subject site is located in the municipality of the City of Vincent, approximately 2.8 kilometres north west of the Perth Central Area.

Refer **Figure 1 - Regional Location**.

The subject site is situated in Leederville and bound by Oxford Street to the east, Melrose Street to the south, residential development to the west and commercial development to the north. All of the aforementioned roads are sealed, gazetted roads.

Refer **Figure 2 - Local Location**.

2.2 CADASTRAL INFORMATION

The subject site comprises one land parcel, being:

- ▲ Lot 1 on Certificate of Title 1239 Volume 1311 Folio 42.

The subject site has a total land area of 414 square metres, with frontages of 11.74 metres to Oxford Street and 35.2 metres to Melrose Street.

Refer **Figure 3 - Site Plan** and **Attachment One - Certificates of Title**.

2.3 EXISTING IMPROVEMENTS

The subject site is currently occupied by an existing three storey building containing an open retail area, showroom and ancillary offices, and covered terrace. The primary activity undertaken on the site is that of a retail establishment focused on (but not limited to) photographic and multi-media products. The existing building is a relatively new building of high quality. Four (4) bays are provided on site at the rear (western) lot boundary.

The proposal the subject of this application is related to the roof top terrace area on the third level of the building. The roof top terrace is currently approved for the use of activities that are associated with the existing shop. The roof top terrace is able to be accessed from both within the building and from an external access at the rear (car park end) of the building.



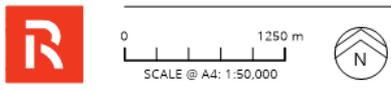
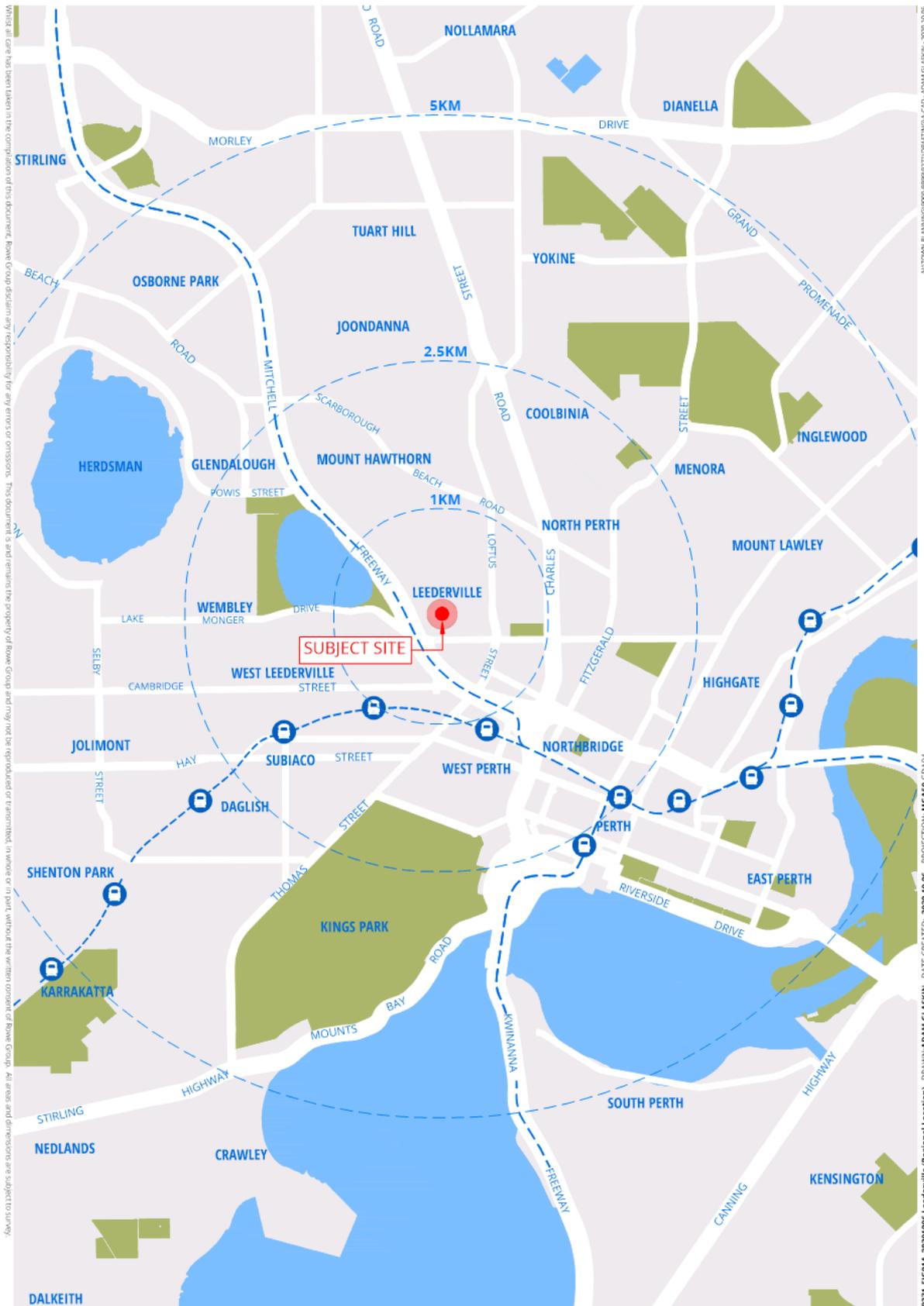


FIGURE 1
REGIONAL LOCATION

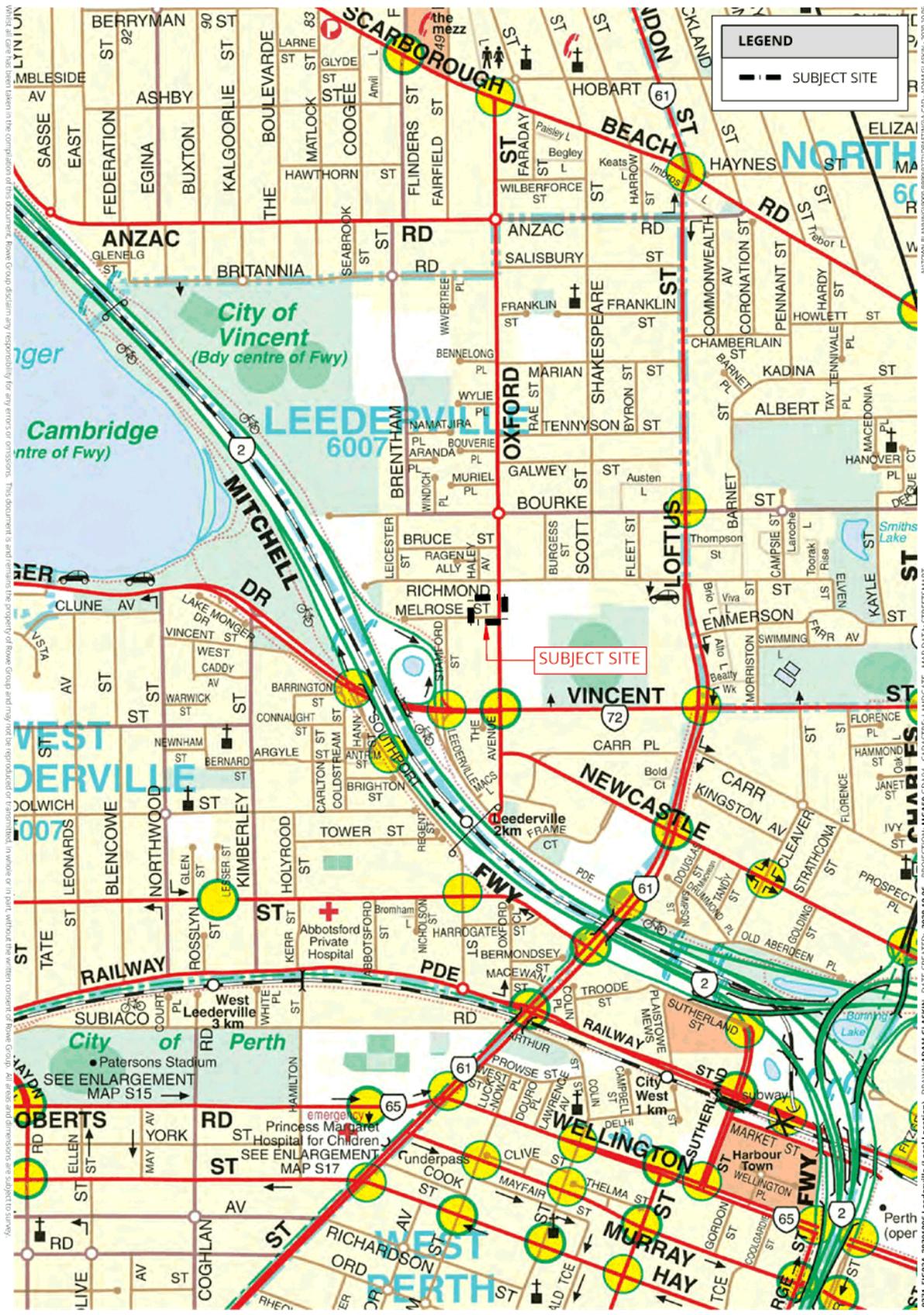




FIGURE 3
SITE PLAN

3. DESCRIPTION OF PROPOSAL

This Development Application seeks approval to modify the existing building to facilitate the use of the existing roof top terrace as a private club. The private club will operate on a membership basis whereby patrons will pay an annual fee for the right to use the club subject to a number of criteria. The criteria include:

- Access to the club area is only permitted between 7am to 10pm
- A member may have a maximum of two (2) guests unless otherwise approved by management
- No amplified music is permitted unless otherwise approved by management. If approved, music is to be limited to background noise levels only and shall not be played above 77dB(A) from the existing roof terrace speaker system to ensure compliance with acoustic regulations
- Access may be denied if the occupancy is at maximum levels
- Members must leave immediately if instructed to do so by management

The proposed private club will be accessed from the car park area via the existing lift and the existing stairs at the rear elevation of the building.

The balustrading on the terrace area is proposed to be increased in height and the existing louvered door is to be replaced with a solid door. Although these modifications are not specifically required, they are proposed to ensure that any potential off site impacts are avoided.

An existing store room area is proposed to be modified to contain end of trip facilities (disabled toilet and shower) and lockers for the use of members of the private club.

It is intended that the private club premises will service people who are from the local community and customers of the existing business. The club will provide a space for members to use for a variety of purposes, sharing the common interest of business and associated networking. The club will facilitate business by providing members with a space to establish, strengthen and utilise personal business relationships. It is anticipated that people who reside in the locality and work from home may use the venue as a meeting space as may members who share a common interest.

The premises will not be the subject of a liquor licence however members may choose to bring their own alcohol for responsible consumption at low levels. Likewise members will have the ability to have catering at the premises.

The venue may on occasion be used to host meetings for specific purposes and may only be organised by an existing member. Any such meeting would require the prior approval of management and would be communicated to the membership via the mobile app.

Refer **Attachment Two – Development Application Plans**.



3.1 HOURS OF OPERATION

The Private Roof Terrace Club is proposed to be open for access by members between 7:00am and 10:00pm. No access to the club premises will be allowed outside of the prescribed hours of operation.

3.2 STAFF

No additional staff are proposed beyond those who already attend the site as part of the other existing approved uses on the site. The private club premises will not be staffed and will only be available for private use by members and guests as approved by management. The management of the premises will be undertaken by the manager of the existing shop. As such, only routine cleaning services will be required to service the club premises.

On site supervision will be available when required by the venue manager (Lidio Fiore) or a chosen representative during business hours and will be available after business hours if required, living in close proximity to the venue.

A security guard that lives locally will be available at request to remove any patron from the venue.

3.3 PROPOSED PATRONAGE

The Private Rooftop Terrace Club will have up to 100 members. Whilst the capacity of the premises will be limited to a maximum of 50 members, it is anticipated that there would be significantly less people using the space at any one time – likely to be between 0 to 10 people.

Members will be required to pre-book use of the space via a mobile app. They will be provided with an electronic swipe card that will be used to enable access to the building. The swipe card will be activated based on the booking schedule. Access to the premises will be monitored both through visual/camera recording and electronic recording of use of the swipe cards. This will allow management to assess and police behaviour with the ability for membership to be cancelled should members not abide by the rules for use of the premises.



4. TOWN PLANNING CONSIDERATIONS

4.1 ZONING

4.1.1 METROPOLITAN REGION SCHEME

Under the provisions of the Metropolitan Region Scheme ('MRS'), the subject site is zoned "Urban".

Refer **Figure 4 – MRS Zoning Plan**.

4.1.2 CITY OF VINCENT LOCAL PLANNING SCHEME NO. 2

Under the provisions of the City of Vincent Local Planning Scheme No. 2 ('LPS 2'), the subject is zoned "Regional Centre".

The objectives of the "Regional Centre" zone, as stated in LPS 2 are as follows:

- *To provide a range of services and uses to cater for the local and regional community, including but not limited to specialty shopping, restaurants, cafes and entertainment;*
- *To provide a broad range of employment opportunities to encourage diversity and self-sufficiency within the Centre;*
- *To encourage high quality, pedestrian-friendly, street-orientated development that responds to and enhances the key elements of the Regional Centre, and to develop areas for public interaction;*
- *To ensure levels of activity, accessibility and diversity of uses and density is sufficient to sustain public transport and enable casual surveillance of public spaces;*
- *To provide residential opportunities within the Regional Centre including high density housing, affordable housing, social and special needs housing, tourist accommodation and short term accommodation; and*
- *To ensure the centres are developed with due consideration to State Planning Policy 4.2 – Activity Centres for Perth and Peel.*

Whilst the proposed club premises does not incorporate a residential component, it is considered to be consistent with the above mentioned objectives given it will provide a service for the local community, promoting public interaction and activation which is suitable within the Regional Centre. We viewed in a broader context, there is a mixture of uses in the locality including existing residential development. Indeed the proximity of the site to the established residential area has been considered and the proposed modifications to the building go well beyond any measures required with respect to potential acoustic impacts.

Refer **Figure 5 – LPS 2 Zoning Plan**.



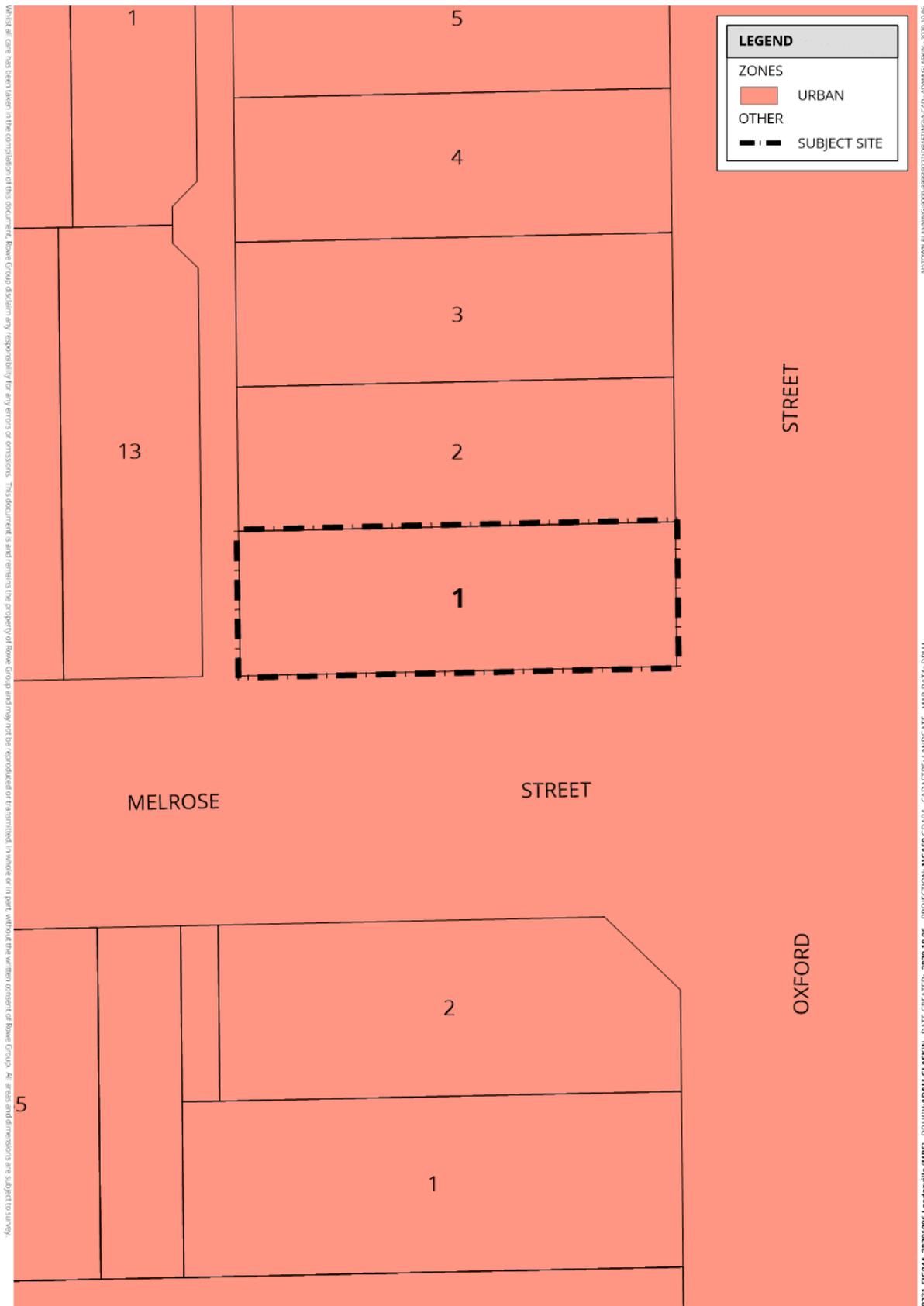
4.1.3 LAND USE PERMISSIBILITY

The proposed use of the private club falls within the use class of “club premises”, which is defined in LPS 2 as:

“means premises used by a legally constituted club or association or other body of persons united by a common interest.”

Table 1 - Zoning Table of LPS 2 lists the club premises use class as a 'A' use class in the Regional Centre zone, meaning that the use is capable of approval within the Regional Centre zone subject to public advertising.





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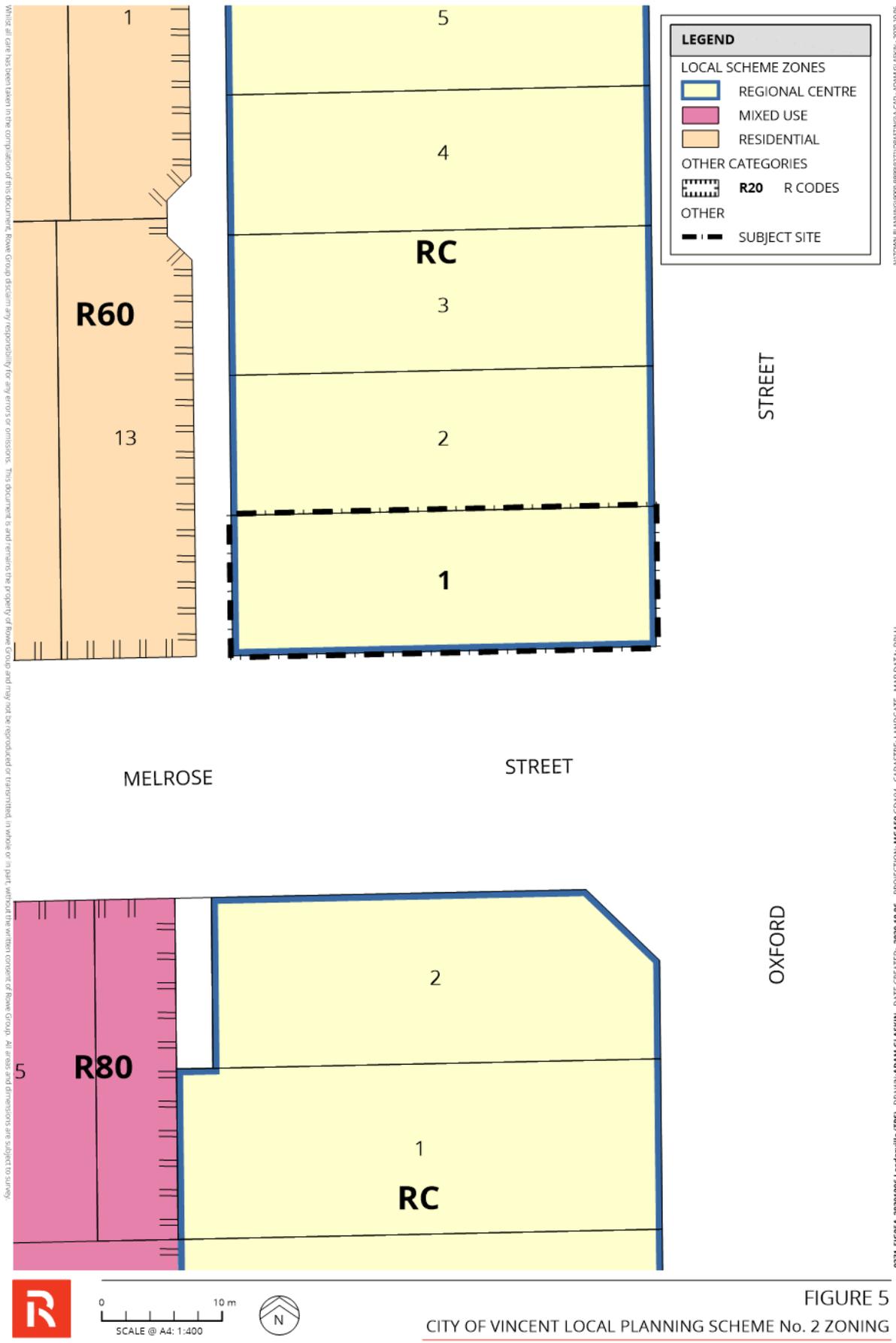
9271 FIG044, 20201006 Leederville (MRS) - DRAWN: ADAM GLASKIN - DATE CREATED: 2020.10.06 - PROJECTION: MGA50 GDAS4 - CADASTRE: LANDGATE - MAP DATA: DPLH



0 10 m
SCALE @ A4: 1:400



FIGURE 4
METROPOLITAN REGION SCHEME ZONING



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9271 FIG5A_20201006 Leederville (FPS) | DRAWN: ADAM GLASHIN - DATE CREATED: 2020.10.06 - PROJECTION: MGA50 GDA94 - CADASTRE: LANDGATE - MAP DATA: DRHL

FIGURE 5
CITY OF VINCENT LOCAL PLANNING SCHEME No. 2 ZONING

4.2 DEVELOPMENT STANDARDS

Local Planning Policy 7.1.1 – Built Form ('LPP 7.1.1'), Local Planning Policy 7.7.1 – Non-Residential Development Parking Requirements ('LPP 7.7.1') and LPS 2 set out specific development standards for land uses within the City of Vincent. The following development standards apply to the subject site.

4.2.1 SETBACKS

No modifications to setbacks are proposed as the club premises involves only alterations to the existing roof terrace area.

4.2.2 BUILDING HEIGHT

LPP 7.1.1 contemplates a maximum building height limit for the subject site of five (5) storeys. The proposed additions to the existing building do not alter the building height and maintain an overall building height of three (3) storeys, or a maximum building height to the skillion roof terrace of 10 metres.

On this basis, the proposal is consistent with the building height limits contemplated by LPP 7.1.1.

4.2.3 CAR AND BICYCLE PARKING

LPP 7.7.1 sets out the parking requirements for non-residential development within the City of Vincent, which notes the applicable car parking rate within the 'Town Centre' built form area for a 'Club Premises' is a minimum of 0.15 car bays per persons.

Notwithstanding that there would be up to 100 club members, it is anticipated that the typical patronage levels will be in the order of 0 to 10 at any one time with the premises having a maximum capacity of 60 people.

On this basis, the club premises would generate a parking requirement of approximately 9 bays at maximum capacity, however this is unlikely to occur at any one time. As such, ten (10) members present at the club premises would generate the requirement for 1.5 car parking bays.

The existing development currently contains four (4) car parking bays to service the site. No additional car parking bays are proposed as part of this application as the private club premises will primarily service members from the local community and therefore demand for parking facilities will be low. On this basis, the current car parking provision is considered sufficient to service the development.

The following objectives are detailed in LPP 7.71 that can be considered where a proposal does not meet the standards of the policy:

- *The development provides adequate parking and/or transport infrastructure to service the needs of its users;*
- *Alternative public car parking, bicycle parking and/or end of trip facilities are already provided and is available and accessible to meet the demands of the development during the hours of operation, for the life of the development;*
- *Reciprocal car parking, bicycle parking and/or end of trip facilities are provided in accordance with Clause 5;*



- *Alternative transport modes are convenient and adequate enough to meet the demand of the development during the hours of operation;*
- *Cash-in-lieu of parking is provided in accordance with Clause 6; and*
- *An alternative arrangement is agreed in writing between the applicant and the City, through an approved Parking Management Plan.*

Sufficient alternative public street parking is available to meet the demands of the development in addition to the existing parking already provided within the development. Discussions with Craig Wilson at the City of Vincent indicate that an additional 7 street parking bays are proposed to be constructed adjacent to the development.

The proposed club premises is in close proximity to a number of alternative transport modes, such as the Leederville Train Station (540 metres from the development), a number of high frequency bus routes along Oxford Street, Vincent Street, Loftus Street and Newcastle Street, and the Principal Shared Path for cyclists and pedestrians.

Further to the four existing car parking spaces, this proposal also seeks approval for the installation of five (5) short term and two (2) long term bicycle parking spaces to meet the demands of the development. End of trip facilities are provided to serve users of the building, including a disabled toilet, shower, changing facilities and lockers.

In light of the above, the proposal is considered to meet a number of the abovementioned objectives. It is considered that the existing car parking provision, bicycle parking, end of trip facilities and surrounding public parking and transport facilities are sufficient to meet the demands of the development.



5. NOISE CONSIDERATIONS

An acoustic assessment of the subject site was undertaken by Herring Storer Acoustics to review the noise emissions associated with the proposed private club on the building's roof terrace area.

The acoustic assessment noted that the noise levels associated with the private club have been calculated to comply with the relevant assigned noise levels under the following conditions:

- ▲ The louvred door and screen are to be replaced with a solid construction (i.e. solid door and barrier). Door is to remain normally closed (i.e. self-closer and not to be propped open).
- ▲ Music, if any, is to be played through the existing speaker system on the roof terrace and be played at background noise levels only.
- ▲ Given the decrease in calculated noise levels attained by the increase in the balustrading height by 1 metre, it is recommended to implement this noise control measure.
- ▲ Whilst it is understood that the private club is not proposed to be operated past 10pm on any night, given the calculated noise levels, no time restrictions on operations are required - from a compliance with the Environmental Protection (Noise) Regulations 1997 perspective.

The noise mitigation measures detailed in the Acoustic Report have been included in the proposed development. We confirm that the club premises proposes glass balustrading to be a total height of 1 metre, the louvred door is to be replaced by a solid, self-closing door and the use of amplified music will not be permitted. On this basis, the proposal satisfies noise requirements for the proposed private club on the roof terrace.

Refer **Attachment Three - Acoustic Assessment**.



6. SUMMARY

The Private Club Premises and modifications to the roof terrace area of the existing building proposed at Lot 1 (No. 201-203) Oxford Street, Leederville are considered to be consistent with the relevant provisions of LPS 2 and the relevant policies of the City of Vincent. The proposed use will provide a facility that is consistent with the objectives of the 'Regional Centre' zone and will contribute to the desired evolution of the locality as an activated hub.

We trust the information contained within this report is satisfactory to enable the City to issue an approval for the proposed club premises development at the subject site.



Summary of Submissions:

The tables below summarise the comments received during the advertising period of the proposal, together with the Administration’s response to each comment.

Comments Received in Support:	Administration Comment:
<p><u>Positive contribution to area</u></p> <ul style="list-style-type: none"> • The venue to hold meetings of various purposes would provide a positive contribution to the area and members of the local community. • Support for the rooftop being a private members club for business networking meetings. • Meetings involving the City voluntarily hosted at this venue previously and supported. <p><u>Appropriate location for land use</u></p> <ul style="list-style-type: none"> • The premises is located on a growing activity corridor in the City of Vincent, with increasing activation and mixed-use developments such as cafes, restaurants and small bars. This would be a suitable location for a Club Premises. • The subject Regional Centre zoning contemplates the Club Premises use and the zone provides for high level of activity. • Clear controls to ensure orderly operation as a Club Premises are proposed relating to amplified music, operating hours and capacity of the venue. 	<p>Comments received in support are noted by Administration.</p>
Comments Received in Objection:	Administration Comment:
<p><u>Anti-social behaviour and alcohol consumption</u></p> <ul style="list-style-type: none"> • The application indicates that there is no license to sell alcohol, however BYO is permitted. • Concern in relation to management of drunken patrons on the premises. • Concern about a future application for liquor license and potential impacts on the students attending the Tafe campus. • Disorderly behaviour may disrupt the campus through noise and anti-social behaviour. 	<p>The applicant is not seeking the ability to sell alcohol as part of this proposal and no liquor licence is required.</p> <p>Should an operator seek to sell liquor from a premises, they would be required to apply for a liquor licence under the <i>Liquor Control Act 1988</i>. As part of this application, a 'Public Interest Assessment' (PIA) will be required to be submitted to the Department of Racing, Gaming and Liquor. The public interest test is based on the principle that licenced premises must operate within the interests of the local community. The assessment would outline how the premises would impact the community and provide an outline of how the applicant would manage any impact. Following assessment of the PIA, it would be at the Department of Racing, Gaming and Liquor’s discretion as to whether the liquor licence would be supported and granted. Community impact of any such request for a liquor licence if sought for the subject premises would be most appropriately addressed through public interest considerations as part of the liquor licencing process.</p>

Summary of Submissions:

	Measures to manage patron behaviour and activities occurring on site are detailed in the applicant's Venue Management Plan and Code of Conduct. This includes membership for the club and associated screening process, pre-booking attendance to venue via a mobile app and restricted swipe card access, monitoring of the venue by management through camera recording, and behaviour and conduct standards with disciplinary actions for breaches to these terms.
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Note: Submissions are considered and assessed by issue rather than by individual submitter.

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9.1.4 Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville – Proposed Change of Use from Two-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Unlisted Use (Art Gallery), Warehouse and Ancillary Tea House and Associated Alterations and Additions

Ward:	South	Date:	21 September 2010
Precinct:	Oxford Centre; P04	File Ref:	PRO2011; 5.2010.324.1
Attachments:	001 ; 002 ; 003		
Reporting Officer:	D Pirone, Statutory Planning Officer		
Responsible Officer:	R Boardman, Director Development Services		

OFFICER RECOMMENDATION:*That the Council;*

in accordance with the provisions of the Town of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, APPROVES the application submitted by Burgess Design Group on behalf of the owner Cameraland WA Pty Ltd for proposed Change of Use from Two-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Unlisted Use (Art Gallery), Warehouse and Ancillary Tea House and Associated Alterations and Additions, at Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville, and as shown on plans stamp-dated 2 September 2010, subject to the following conditions:

- (i) the gross floor area of the proposed:

 - (a) shop shall be limited to a maximum of 355 square metres;*
 - (b) art gallery shall be limited to a maximum of 221 square metres;*
 - (c) warehouse shall be limited to 108 square metres; and*
 - (d) ancillary tea house shall be limited to 41 square metres.**
- Any increase in floor space or change of use for the subject land shall require a separate Planning Approval to be applied to and obtained from the Town;*
- (ii) all external fixtures, such as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive from Oxford Street and Melrose Street;*
 - (iii) all signage that does not comply with the Town's Policy relating to Signs and Advertising shall be subject to a separate Planning Application, and all signage shall be subject to a separate Sign Licence application, being submitted to and approved by the Town prior to the erection of the signage;*
 - (iv) windows, doors and adjacent areas fronting Oxford Street and Melrose Street shall maintain an active and interactive relationship with these streets;*
 - (v) first obtaining the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land, the owners of the subject land shall finish and maintain the surface of the boundary (parapet) walls facing Nos. 205-207 Oxford Street in a good and clean condition;*

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- (vi) *no street verge tree(s) shall be removed. The street verge tree(s) is to be retained and protected from any damage including unauthorised pruning;*
- (vii) *power is required to be undergrounded across both the Oxford Street and Melrose Street frontages of the development. All costs associated with the provision of this underground power shall be met by the owner(s);*
- (viii) **WITHIN TWENTY-EIGHT (28) DAYS OF THE ISSUE DATE OF THIS 'APPROVAL TO COMMENCE DEVELOPMENT', the owner(s) or the applicant on behalf of the owner(s) shall comply with the following requirements:**
- (a) *pay a cash-in-lieu contribution of \$14,460 for the equivalent value of 4.82 car parking spaces, based on the cost of \$3,000 per bay as set out in the Town's 2010/2011 Budget; OR*
- (b) *lodge an appropriate assurance bond/bank guarantee of a value of \$14,460 to the satisfaction of the Town. This assurance bond/bank guarantee will only be released in the following circumstances:*
- (1) *to the Town at the date of issue of the Building Licence for the development, or first occupation of the development, whichever occurs first; or*
 - (2) *to the owner(s)/applicant following receipt by the Town of a Statutory Declaration of the prescribed form endorsed by the owner(s)/applicant and stating that they will not proceed with the subject 'Approval to Commence Development'; or*
 - (3) *to the owner(s)/applicant where the subject 'Approval to Commence Development' did not commence and subsequently expired.*

The car parking shortfall and consequent cash-in-lieu contribution can be reduced as a result of a greater number of car bays being provided on-site and to reflect the new changes in the car parking requirements;

- (ix) **PRIOR TO THE ISSUE OF A BUILDING LICENCE, the following shall be submitted to and approved by the Town:**
- (a) **Construction Management Plan**
- A Construction Management Plan shall be submitted to and approved by the Town, addressing the following issues:*
1. *public safety, amenity and site security;*
 2. *contact details of essential site personnel;*
 3. *construction operating hours;*
 4. *noise control and vibration management;*
 5. *Dilapidation Reports of nearby properties;*
 6. *air and dust management;*
 7. *stormwater and sediment control;*
 8. *soil excavation method (if applicable);*
 9. *waste management and materials re-use;*
 10. *traffic and access management;*
 11. *parking arrangements for contractors and subcontractors;*
 12. *Consultation Plan with nearby properties; and*
 13. *any other matters deemed appropriate by the Town;*

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(b) Refuse Management

A Refuse Management Plan shall be submitted to and approved by the Town prior to commencement of works. The Plan should include details of refuse bin location, vehicle access and manoeuvring.

Revised plans and details shall be submitted demonstrating a bin compound being provided in accordance with the Town's Health Services Specifications;

Commercial:

General Waste: One (1) 240 litre MGB per commercial unit or per 200sqm of floor space (collected weekly); and

Recycle Waste: One (1) 240 litre MRB per commercial unit or per 200sqm of floor space (collected fortnightly);

(c) Landscape and Reticulation Plan

A detailed landscape and reticulation plan for the development site and adjoining road verge shall be submitted to the Town's Parks and Property Services Section for assessment and approval.

For the purpose of this condition, a detailed landscape and irrigation plan shall be drawn to a scale of 1:100 and show the following:

- 1. the location and type of existing and proposed trees and plants;*
- 2. all vegetation including lawns;*
- 3. areas to be irrigated or reticulated;*
- 4. proposed watering system to ensure the establishment of species and their survival during the hot and dry months; and*
- 5. separate soft and hard landscaping plans (indicating details of plant species and materials to be used).*

The Council encourages landscaping methods and species selection which do not rely on reticulation.

All such works shall be undertaken prior to the first occupation of the development, and maintained thereafter by the owner(s)/occupier(s);

(d) Schedule of External Finishes

A detailed schedule of external finishes (including materials and colour schemes and details) shall be submitted;

(e) Awnings

Continuous and complementary awnings being provided over the Oxford Street and Melrose Street footpath in accordance with the Town's Local Law relating to Verandahs and Awnings over Streets, with the awnings being a minimum height of 3.3 metres from the footpath level to the underside of the awning and a maximum extension of 500 millimetres from the kerb line of Oxford Street and Melrose Street;

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(f) Right of Way Widening

No development shall occur within 1.5 metre of the western boundary of Nos. 201-203 Oxford Street, to facilitate future right of way widening; and

(g) Verge Upgrade

In keeping with the Town's practice for multiple dwellings, commercial, retail and similar developments, the footpaths adjacent to the subject land are to be upgraded, by the applicant, to the Town's specification. If the proposed works are to include the angled parking as shown in the applicant's submission, the cash in-lieu payment can be used as a part contribution toward the cost. However, as the scope of works is yet to be determined, and will exceed the cash in-lieu payment, a further sum of \$20,000 shall be lodged with the Town, as a bond, prior to the issue of a Building Licence. The bond will be held until such time as the Town enters into an agreement with the applicant in respect of the extent of the verge works, which shall be designed and constructed in consultation with the Town; and

(x) **PRIOR TO THE FIRST OCCUPATION OF THE DEVELOPMENT**, the following shall be completed to the satisfaction of the Town:

(a) Bicycle Parking Facilities

Two (2) class one or two and five (5) class 3 bicycle facilities shall be provided at a location convenient to the entrances and within the approved development. Details of the design and layout of the bicycle parking facilities shall be submitted to and approved by the Town prior to installation of such facilities; and

(b) Car Parking

The car parking area(s) on the subject land shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner(s)/occupier(s) to the satisfaction of the Town.

COUNCIL DECISION ITEM 9.1.4

Moved Cr Topelberg, Seconded Cr Farrell

That the recommendation be adopted.

Debate ensued.

Cr McGrath departed the Chamber at 7.52pm.

Debate ensued.

Cr McGrath returned to the Chamber at 7.55pm.

Debate ensued.

MOTION PUT AND CARRIED (9-0)

MINUTES OF MEETING HELD ON 28 SEPTEMBER 2010 TO BE CONFIRMED ON 12 OCTOBER 2010

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9.1.1 Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville – Proposed Alterations and Additions to Existing Three-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises

Ward:	South	Date:	7 December 2012
Precinct:	Oxford Centre; P4	File Ref:	PRO2011; 5.2012.215.2
Attachments:	001 – Property Information Report and Development Application Plans 002 – Applicants Justification received 10 May 2012		
Tabled Items:	Nil		
Reporting Officer:	S Radosevich, Planning Officer (Statutory)		
Responsible Officer:	C Eldridge, Director Planning Services		

CORRECTED OFFICER RECOMMENDATION:

That the Council;

in accordance with the provisions of the City of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, APPROVES the application submitted by Concept Building Design on behalf of the owner, Cameraland (WA) Pty Ltd, for Proposed Alterations and Additions to Existing Three-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises at Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville, and as shown on plans stamp-dated 18 October 2012, subject to the following conditions:

1. the maximum gross floor area of the shop and warehouse shall be limited to 328.25 square metres and 177.7 square metres respectively. Any increase in floor space or change of use for the subject land shall require Planning Approval to be applied to and obtained from the City;
2. the doors, windows and adjacent floor areas fronting Oxford Street and Melrose Street shall maintain an active and interactive relationship with these streets;
3. continuous and complementary awnings being provided over the Oxford Street and Melrose Street footpaths for the full length of Oxford Street and Melrose Street to the carpark driveway in accordance with the City's Local Laws relating to Verandahs and Awnings over Streets, with the awnings being a minimum height of 3.3 metres from the footpath level to the underside of the awning and a minimum of 500 millimetres and a maximum of 750 millimetres from the kerb line of Oxford Street and Melrose Street to be approved by the City;
4. ~~the owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land,~~ the owners of the subject land shall finish and maintain the surface of the boundary (parapet) wall facing Nos. 205-207 Oxford Street in a good and clean condition. The finish of the wall is to be fully rendered or face brickwork;"
5. no street verge tree(s) shall be removed. The street verge tree(s) is to be retained and protected from any damage including unauthorised pruning;
6. all signage that does not comply with the City's Policy relating to Signs and Advertising shall be subject to a separate Planning Application and all signage shall be subject to a separate Sign Licence application, being submitted to and approved by the City prior to the erection of the signage;
7. all external fixtures, such as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive from Oxford Street and Melrose Street;

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(TO BE CONFIRMED ON 12 FEBRUARY 2013)

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8. **PRIOR TO THE SUBMISSION OF A BUILDING PERMIT APPLICATION, the following shall be submitted to and approved by the City:**

8.1 **Construction Management Plan**

A Construction Management Plan, detailing how the construction of the development will be managed to minimise the impact on the surrounding area, shall be submitted to and approved by the City, in accordance with the requirements of the City's Policy No. 3.5.23 relating to Construction Management Plans, and Construction Management Plan Guidelines and Construction Management Plan Application for approval Proforma;

8.2 **Acoustic Report**

Prepare and submit to the City an Acoustic Report in accordance with the City's Policy No. 3.5.21 relating to Sound Attenuation. The recommended measures of the acoustic report shall be implemented and certification from an acoustic consultant that the measures have been undertaken, prior to the first occupation of the development, and the applicant/owners shall submit a further report from an acoustic consultant 6 months from first occupation of the development certifying that the development is continuing to comply with the measures of the subject acoustic report;

8.3 **Privacy Screening**

The western side of the roof terrace, being screened with a permanent obscure material and be non-openable to a minimum of 1.6 metres above the finished first floor level. A permanent obscure material does not include a self-adhesive material or other material that is easily removed;

8.4 **Refuse Management**

A Refuse and Recycling Management Plan shall be submitted and approved by the City prior to commencement of any works. The Plan shall include details of refuse bin location, number of rubbish and recycling receptacles, vehicle access and manoeuvring.

Revised plans and details shall be submitted demonstrating a bin compound being provided in accordance with the City's Health Services Specifications:

Commercial:

1 x mobile garbage bin per unit; and
1 x paper recycle bin per unit, or per 200 square metres of floor space;

8.5 **Schedule of External Finishes**

A detailed schedule of external finishes (including materials and colour schemes and details) shall be submitted; and

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8.6 Artwork/Design Features

- 8.6.1 the artwork for the full extent of the southern wall, as per drawing E01, being submitted and approved by the City's Art Advisory Committee and installed;
- 8.6.2 the artwork as per drawing E02 or a minimum of two (2) appropriate significant design features are to be incorporated into the western elevation of the building; and
- 8.6.3 no advertising material is to be used on either the southern or western walls;

9. PRIOR TO THE FIRST OCCUPATION OF THE DEVELOPMENT, the following shall be completed to the satisfaction of the City:

9.1 Car Parking

The car parking area(s) on the subject land shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner(s)/occupier(s) to the satisfaction of the City; and

9.2 Bicycle Parking Facilities

One (1) class one or two and two (2) class three bicycle facilities shall be provided at a location convenient to the entrances and within the approved development. Details of the design and layout of the bicycle parking facilities shall be submitted to and approved by the City prior to installation of such facility; and

10. the development is to comply with all Building, Health, Engineering and Parks Services conditions and requirements to the satisfaction of the City's Chief Executive Officer.

ADVICE NOTE

- 1. the owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land.**

Note: The above Officer Recommendation was corrected and distributed prior to the meeting. Changes are indicated by strike through and underline.

Moved Cr Maier, Seconded Cr Buckels

That the recommendation be adopted.

Debate ensued.

Cr Harley departed the Chamber at 8.27pm.

Debate ensued.

Cr Harley returned to the Chamber at 8.29pm.

Debate ensued.

MINUTES OF MEETING HELD ON 18 DECEMBER 2012

(TO BE CONFIRMED ON 12 FEBRUARY 2013)

ORDINARY MEETING OF COUNCIL
18 DECEMBER 2012

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CITY OF VINCENT
MINUTES

AMENDMENT

Moved Cr Maier, Seconded Cr McGrath

"That a new Clause 8.7 be inserted to read as follows:

8.7 Amended Plans

Amended floor plans are required denoting the area on the second floor as "private camera club roof terrace;"

Debate ensued.

AMENDMENT PUT AND CARRIED (8-1)

For: Mayor Hon. MacTiernan, Cr Buckels, Cr Carey, Cr Harley, Cr Maier, Cr McGrath
Cr Topelberg, Cr Wilcox
Against: Cr Pintabona

MOTION PUT AND CARRIED (8-1)

For: Mayor Hon. MacTiernan, Cr Buckels, Cr Carey, Cr Harley, Cr Maier, Cr McGrath
Cr Topelberg, Cr Wilcox
Against: Cr Pintabona

COUNCIL DECISION ITEM 9.1.1

OFFICER RECOMMENDATION:

That the Council;

in accordance with the provisions of the City of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, APPROVES the application submitted by Concept Building Design on behalf of the owner, Cameraland (WA) Pty Ltd, for Proposed Alterations and Additions to Existing Three-Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises at Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville, and as shown on plans stamp-dated 18 October 2012, subject to the following conditions:

- 1. the maximum gross floor area of the shop and warehouse shall be limited to 328.25 square metres and 177.7 square metres respectively. Any increase in floor space or change of use for the subject land shall require Planning Approval to be applied to and obtained from the City;**
- 2. the doors, windows and adjacent floor areas fronting Oxford Street and Melrose Street shall maintain an active and interactive relationship with these streets;**
- 3. continuous and complementary awnings being provided over the Oxford Street and Melrose Street footpaths for the full length of Oxford Street and Melrose Street to the carpark driveway in accordance with the City's Local Laws relating to Verandahs and Awnings over Streets, with the awnings being a minimum height of 3.3 metres from the footpath level to the underside of the awning and a minimum of 500 millimetres and a maximum of 750 millimetres from the kerb line of Oxford Street and Melrose Street to be approved by the City;**
- 4. the owners of the subject land shall finish and maintain the surface of the boundary (parapet) wall facing Nos. 205-207 Oxford Street in a good and clean condition. The finish of the wall is to be fully rendered or face brickwork;"**
- 5. no street verge tree(s) shall be removed. The street verge tree(s) is to be retained and protected from any damage including unauthorised pruning;**

ORDINARY MEETING OF COUNCIL
18 DECEMBER 2012

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CITY OF VINCENT
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6. all signage that does not comply with the City's Policy relating to Signs and Advertising shall be subject to a separate Planning Application and all signage shall be subject to a separate Sign Licence application, being submitted to and approved by the City prior to the erection of the signage;
7. all external fixtures, such as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive from Oxford Street and Melrose Street;
8. **PRIOR TO THE SUBMISSION OF A BUILDING PERMIT APPLICATION, the following shall be submitted to and approved by the City:**

8.1 **Construction Management Plan**

A Construction Management Plan, detailing how the construction of the development will be managed to minimise the impact on the surrounding area, shall be submitted to and approved by the City, in accordance with the requirements of the City's Policy No. 3.5.23 relating to Construction Management Plans, and Construction Management Plan Guidelines and Construction Management Plan Application for approval Proforma;

8.2 **Acoustic Report**

Prepare and submit to the City an Acoustic Report in accordance with the City's Policy No. 3.5.21 relating to Sound Attenuation. The recommended measures of the acoustic report shall be implemented and certification from an acoustic consultant that the measures have been undertaken, prior to the first occupation of the development, and the applicant/owners shall submit a further report from an acoustic consultant 6 months from first occupation of the development certifying that the development is continuing to comply with the measures of the subject acoustic report;

8.3 **Privacy Screening**

The western side of the roof terrace, being screened with a permanent obscure material and be non-openable to a minimum of 1.6 metres above the finished first floor level. A permanent obscure material does not include a self-adhesive material or other material that is easily removed;

8.4 **Refuse Management**

A Refuse and Recycling Management Plan shall be submitted and approved by the City prior to commencement of any works. The Plan shall include details of refuse bin location, number of rubbish and recycling receptacles, vehicle access and manoeuvring.

Revised plans and details shall be submitted demonstrating a bin compound being provided in accordance with the City's Health Services Specifications:

Commercial:

1 x mobile garbage bin per unit; and

1 x paper recycle bin per unit, or per 200 square metres of floor space;

ORDINARY MEETING OF COUNCIL 245
18 DECEMBER 2012

CITY OF VINCENT
MINUTES

8.5 Schedule of External Finishes

A detailed schedule of external finishes (including materials and colour schemes and details) shall be submitted; and

8.6 Artwork/Design Features

8.6.1 the artwork for the full extent of the southern wall, as per drawing E01, being submitted and approved by the City's Art Advisory Committee and installed;

8.6.2 the artwork as per drawing E02 or a minimum of two (2) appropriate significant design features are to be incorporated into the western elevation of the building; and

8.6.3 no advertising material is to be used on either the southern or western walls; and

8.7 Amended Plans

Amended floor plans are required denoting the area on the second floor as "private camera club roof terrace";

9. PRIOR TO THE FIRST OCCUPATION OF THE DEVELOPMENT, the following shall be completed to the satisfaction of the City:

9.1 Car Parking

The car parking area(s) on the subject land shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner(s)/occupier(s) to the satisfaction of the City; and

9.2 Bicycle Parking Facilities

One (1) class one or two and two (2) class three bicycle facilities shall be provided at a location convenient to the entrances and within the approved development. Details of the design and layout of the bicycle parking facilities shall be submitted to and approved by the City prior to installation of such facility; and

10. the development is to comply with all Building, Health, Engineering and Parks Services conditions and requirements to the satisfaction of the City's Chief Executive Officer.

ADVICE NOTE:

1. The owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land.

PURPOSE OF REPORT:

The application is referred to Council for determination given it is an addition to a three-storey development.

ORDINARY MEETING OF COUNCIL
18 DECEMBER 2012

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CITY OF VINCENT
AGENDA

CE 17/12/12

AS

17/12/12

9.1.1 Nos. 201-203 (Lot 1; D/P 1239) Oxford Street, corner Melrose Street, Leederville – Proposed Alterations and Additions to Existing Two Storey Commercial Building with Shop and Ancillary Tea House to Three-Storey Commercial Building with Shop, Warehouse, Ancillary Tea House and Club Premises

Prepared by: Carlie Eldridge, Director Planning Services

CORRECTED OFFICER RECOMMENDATION:

1. That Clause 4 be corrected to read as follows:

“4. ~~the owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land,~~ the owners of the subject land shall finish and maintain the surface of the boundary (parapet) wall facing Nos. 205-207 Oxford Street in a good and clean condition. The finish of the wall is to be fully rendered or face brickwork;”

2. That a new Advice Note 1 be inserted to read as follows:

“ADVICE NOTE

1. the owners shall make application to obtain the consent of the owners of Nos. 205-207 Oxford Street for entry onto their land.”

Requested by: Councillor Dudley Maier
Prepared by: Carlie Eldridge, Director Planning Services

PROPOSED AMENDMENT:

That a new Clause 8.7 be added to read as follows:

“8.7 Amended Plans

Amended floor plans are required denoting the area on the second floor as “private camera club”;”

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Planning and Development Act 2005

City of Vincent

Notice of determination on application for development approval

Location: Nos. 201-203 Oxford Street, LEEDERVILLE

Lot, Plan/Diagram: LOT: 1 D/P: 1239

Vol. No: 1311

Folio No: 42

Application date: 15 July 2015

Received on: 24 July 2015

Serial No: 5.2015.332.1

Description of development: Alterations and Additions to Existing Shop including Ancillary Upper Roof Deck (Retrospective)

Plans dated: 21 September 2015

This application for development approval is approved subject to the following conditions:

1. **WITHIN TWENTY-EIGHT (28) DAYS OF THE ISSUE DATE OF THIS 'APPROVAL TO COMMENCE DEVELOPMENT'**, the owners or the applicant on behalf of the owners shall comply with the following requirements:
Occupancy Permit Unauthorised
A Occupancy Permit Unauthorised application along with structural details certified by a Practising Structural Engineer, including plans and specifications of the subject unauthorised development, shall be submitted to and approved by the City of Vincent Building Services as required under Sections 51, 52 & 54 of the Building Act 2011, and Regulation 4 of the Building Regulations 2012;
2. All storm water produced on the subject land shall be retained on site, by suitable means to the full satisfaction of the City;
3. The outdoor roof deck shall not be leased or used for private/public functions. The use of the outdoor roof deck shall be limited to activities associated with the existing shop;
4. No amplified music is to be used within the outdoor roof deck;
5. The awning shall maintain a minimum clearance of 2.75 metres above the footpath level at all times;
6. All car parking bays shall be dimensioned on the Building Permit application working drawings and all car parking facilities shall meet or exceed the minimum specifications of AS2890;
7. The street verge trees are to be retained and protected from any damage including unauthorised pruning and no street verge trees shall be removed; and
8. All external fixtures shall not be visually obtrusive from Oxford Street and Melrose Street and neighbouring properties. External fixtures are such things as television antennas (of a

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non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like.

ADVICE NOTES:

- 1. With regard to condition 2, no further consideration shall be given to the disposal of storm water 'off site' without the submission of a geotechnical report from a qualified consultant. Should approval to dispose of storm water 'off site' be subsequently provided, detailed design drainage plans and associated calculations for the proposed storm water disposal shall be lodged together with the building permit application working drawings.
- 2. All signage that does not comply with the City's Policy No. 7.5.2 relating to Signs and Advertising shall be subject to a separate Planning Application, and all signage shall be subject to a separate Building Permit application, being submitted to and approved by the City prior to the erection of the signage.

Date of determination: 15 December 2015

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Signed:  Dated: 

**RASARATNAM RASIAH
ACTING MANAGER
APPROVAL SERVICES**

for and on behalf of the City of Vincent

ORDINARY MEETING OF COUNCIL
13 DECEMBER 2016

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CITY OF VINCENT
MINUTES

9.1.9 Nos. 201-203 (Lot: 1; D/P: 1239) Oxford Street, Mount Hawthorn – Proposed Alterations and Additions to Existing Non-Residential Building (Stairwell and Lift)

Ward:	South	Date:	1 December 2016
Precinct:	Precinct 4 – Oxford Centre	File Ref:	5.2016.267.1
Attachments:	<ul style="list-style-type: none"> 1 – Location and Consultation Map 2 – Development Application Plans 3 – Car Parking Table 4 – Determination Advice Notes 5 – Summary of Submissions 		
Tabled Items:	Nil		
Reporting Officer:	A Dyson, Statutory Planning Officer		
Responsible Officer:	J Corbellini, Director Development Services		

RECOMMENDATION:

That Council **APPROVES** under Town Planning Scheme No. 1 and the Metropolitan Region Scheme, the application for development approval for alterations and additions to Existing Shop/Showroom (Stairwell, Lift and Awning) at Nos. 201-203 (Lot: 1; D/P: 1239) Oxford Street, Leederville in accordance with plans shown on Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 4:

1. **Car Parking and Access**

1.1 The car parking and access areas shall be sealed, drained, paved and line marked in accordance with the approved plans and are to comply with the requirements of AS2890.1 prior to the occupancy or use of the development;

1.2 A minimum of four commercial car bays shall be provided on site.

2. **External Fixtures**

All external fixtures and building plant, including air conditioning units, piping, ducting and water tanks, shall be located so as to minimise any visual and noise impact on surrounding landowners, and screened from view from the street, and where practicable from adjoining buildings;

3. **Verge Trees**

No verge trees shall be removed without the prior written approval of the City. The verge trees shall be retained and protected from any damage including unauthorised pruning, to the satisfaction of the City;

4. **Schedule of External Finishes**

A detailed schedule of external finishes (including materials and colour schemes and details) is to be lodged with and approved by the City prior to commencement of the development. The external finishes of the development shall be provided in accordance with the approved schedule prior to the occupancy or use of the development;

ORDINARY MEETING OF COUNCIL
13 DECEMBER 2016

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CITY OF VINCENT
MINUTES

5. Construction Management Plan

A Construction Management Plan that details how the construction of the development will be managed to minimise the impact on the surrounding area in accordance with the requirements of the City's Policy No. 7.5.23 – Construction Management Plans is to be lodged with and approved by the City prior to commencement of the development. Construction on and management of the site shall thereafter comply with the approved Construction Management Plan;

6. Awning

A minimum height clearance of 2.75 metres is to be provided from natural ground level as denoted on the approved plans;

7. Stormwater

Prior to occupancy or use of the development all storm water produced on the subject land shall be retained onsite by suitable means to the full satisfaction of the City. Stormwater shall thereafter be retained on site;

8. Cash-in-Lieu

Prior to occupancy or use of the development, a cash-in-lieu contribution shall be paid for the shortfall of 0.16 car bays, based on the cost of \$5,400 per bay as set out in the City's 2016/2017 Schedule of Fees and Charges being a contribution of \$864; and

9. General

Conditions that have a time limitation for compliance, and the condition is not met in the required time frame, the obligation to comply with the requirements of the condition continues whilst the approved development exists.

COUNCIL DECISION ITEM 9.1.9

Moved Cr Cole, Seconded Cr Murphy

That the recommendation be adopted.

CARRIED UNANIMOUSLY "EN BLOC" (8-0)

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Planning and Development Act 2005

City of Vincent

Notice of determination on application for development approval

Location: No. 201-203 Oxford Street LEEDERVILLE

Lot, Plan/Diagram: LOT: 1 D/P: 1239

Vol. No: 1311

Folio No: 42

Application date: 29/06/2018

Received on: 29/06/2018

Serial No: 5.2018.232.1

Description of proposed development: Alterations and Additions to Shop

Plans dated: 29 June 2018

This application for development approval is approved subject to the following conditions:

1. This approval is for the alterations and additions to shop as shown on the approved plans dated 29 June 2018
2. All external fixtures and building plant, including air conditioning units, piping, ducting and water tanks, shall be located so as to minimise any visual and noise impact on surrounding landowners, and screened from view from the street, and surrounding properties to the satisfaction of the City;

ADVICE NOTES:

1. This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.

Date of determination: - 31 August 2018

- Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

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Signed:  Dated: 31 August 2018

JOSLIN COLLI
COORDINATOR PLANNING SERVICES
for and on behalf of the City of Vincent

Image 1: Subject Site and roof terrace level looking north



Image 2: Subject Site and roof terrace level looking west



Image 3: Photo taken of outdoor section of roof terrace level

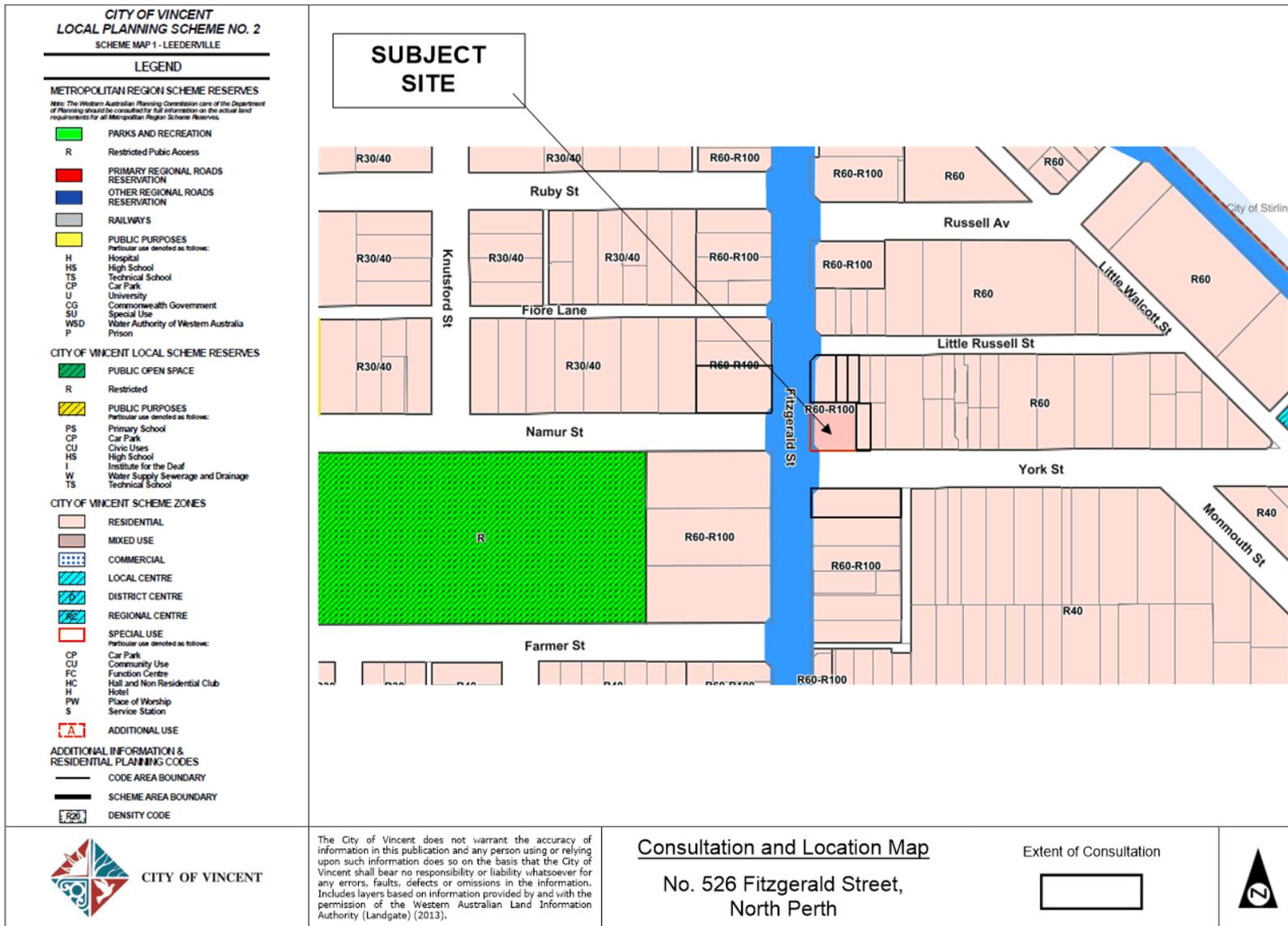


Image 4: Photo taken of roofed section of roof terrace level



Determination Advice Notes:

1. If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
2. If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
3. This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.
4. The obligation to comply with the requirements of the condition continues whilst the approved development exists.
5. The applicant should liaise with the acoustic consultant (Herring Storer) to confirm how a maximum of 77 db (A) can be achieved based on the specific sound system at the Club Premises venue. This should include the establishment of a maximum volume level which should be labelled on the sound system and be visible to patrons.
6. Smoking is not permitted anywhere on the roof terrace area under the *Tobacco Products Control Regulations 2006* that prohibits smoking within an enclosed public place or within 5 metres of the entrance to an enclosed public place.





SUBJECT SITE

Knutsford St
Namur St
Little Russell St
York St
Farmer St
Woodville St
Salas Lane
Venn St
Fitzgerald St
Little Walcott St



CITY OF VINCENT

The City of Vincent does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the City of Vincent shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information. Includes layers based on information provided by and with the permission of the Western Australian Land Information Authority (Landgate) (2013).

No. 526 Fitzgerald Street, North Perth



ORDINARY MEETING OF COUNCIL 35
22 SEPTEMBER 2015

CITY OF VINCENT
MINUTES

9.1.5 No. 526 (Lot: 118; D/P: 3660) Fitzgerald Street, Corner York Street, North Perth – Proposed Change of Use from Residential to Office and Consulting Room (Medical)

Ward:	South	Date:	4 September 2015
Precinct:	Precinct 10 – Norfolk	File Ref:	PR13525; 5.2014.690.1
Attachments:	1 – Consultation Map 2 – Development Application Plans 3 – Car Parking Table 4 – Department of Planning Comment		
Tabled Items:	Nil		
Reporting Officer:	A Dyson, Statutory Planning Officer		
Responsible Officer:	G Poezyn, Director Planning Services		

OFFICER RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Town Planning Scheme No. 1 and the Metropolitan Region Scheme, APPROVES the application submitted by P Nguyen on behalf of the owner V & T Nguyen, for the proposed Change of Use from Residential to Office and Consulting Room (Medical) at No. 526 (Lot: 118; D/P: 3660) Fitzgerald Street, Corner York Street, North Perth as shown on plans date stamped 9 December 2014 and amended plans dated 31 August 2015, included as Attachment 2, subject to the following conditions:

1. Use of Consulting Room
 - 1.1 A maximum of one consulting room are permitted to operate at any one time; and
 - 1.2 The operating hours shall be in accordance with the City's Policy No. 7.5.22 – Consulting Rooms;
2. Car Parking and Accessways
 - 2.1 A minimum of four car bays shall be provided onsite;
 - 2.2 The disabled bay to comply with the ACROD standards;
 - 2.3 Vehicle and pedestrian access points are required to match into existing footpath levels; and
 - 2.4 All new crossovers shall be constructed in accordance with the City's Standard Crossover;
3. Active Frontage

Commercial windows, doors and adjacent areas fronting Fitzgerald Street shall maintain an active and interactive relationship with the street;
4. External Fixtures

All external fixtures shall not be visually obtrusive from Fitzgerald and York Streets and neighbouring properties. External fixtures are such things as television antennas (of a non-standard type), radio and other antennas, satellite dishes, external hot water heaters, air conditioners, and the like;

ORDINARY MEETING OF COUNCIL
22 SEPTEMBER 2015

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MINUTES

5. Prior to the issue of an Occupancy Permit, the following shall be provided:

5.1 Bicycle Bays

One Class 1 or 2 and One Class 3 bicycle facility for the office/consulting room use shall be provided at a location convenient to the entrance and publicly accessible. The bicycle facilities shall be designed in accordance with AS2890.3; and

6. Prior to the first Occupation of the Development the following shall be completed to the satisfaction of the City:

6.1 Car Parking

The car parking areas which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans and maintained thereafter by the owner/occupier to the satisfaction of the City; and

ADVICE NOTES:

1. With reference to Condition 1, any increase in the number of consulting rooms will require approval of a further development application;
2. The applicant is required to obtain an Occupancy Permit from the City;
3. With reference to Condition 2.2, the disabled car parking bay shall be constructed to a minimum size of 4.8 metres by 5.4 metres;
4. All signage that does not comply with the City's Policy No. 7.5.2 – Signs and Advertising shall be subject to a separate Planning Application, and all signage subject to a separate Building Permit application shall be submitted to and approved by the City prior to the erection of the signage; and
5. The City requires that a Road and Verge security bond for the sum of \$1,000 is paid by the applicant, prior to the issue of a building permit, which will be held until all building/development works have been completed and any disturbance of, or damage to the City's infrastructure, including verge trees, has been repaired/reinstated to the satisfaction of the City. An application for the refund of the security bond shall be made in writing. The bond is non-transferable.

COUNCIL DECISION ITEM 9.1.5

Moved Cr Buckels, Seconded Cr Cole

That the recommendation be adopted.

Debate ensued.

Cr Wilcox departed the Chamber at 7.55pm.

Cr Wilcox returned to the Chamber at 7.58pm.

Cr Pintabona departed the Chamber at 8.00pm.

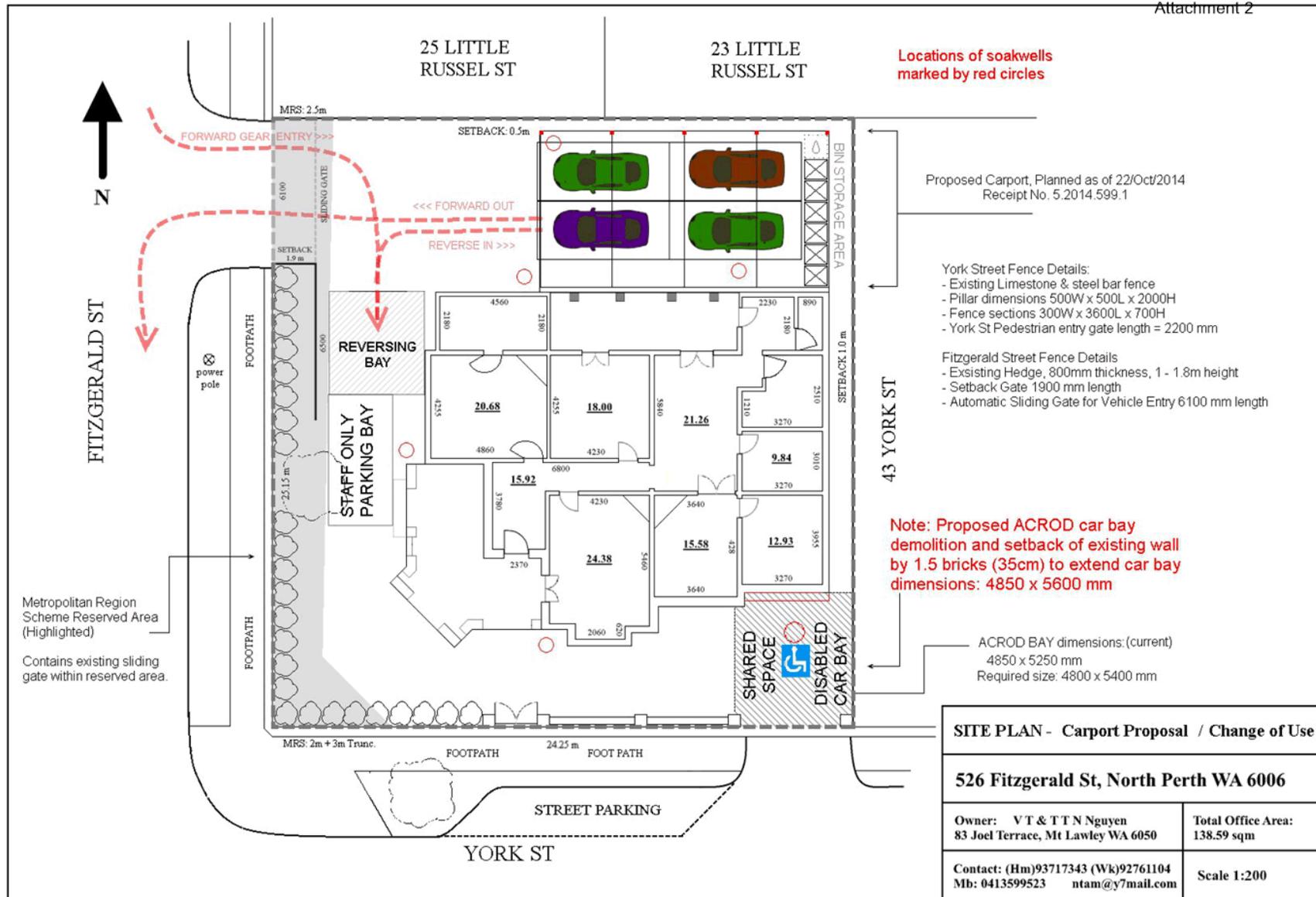
Cr Pintabona returned to the Chamber at 8.02 pm.

MOTION PUT AND CARRIED (5-2)

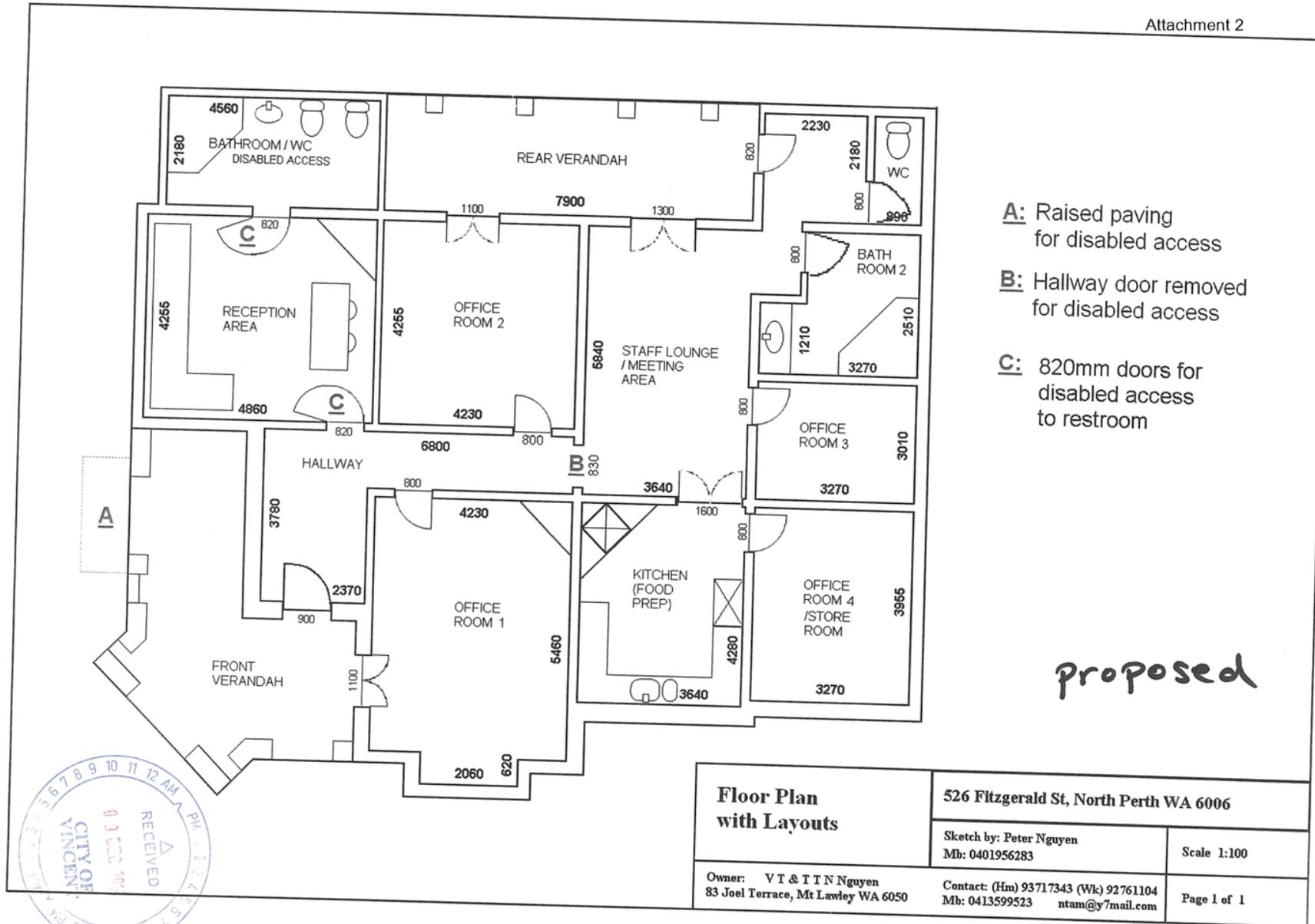
For: Presiding Member Mayor Carey, Cr Cole, Cr McDonald, Cr Pintabona and Cr Wilcox

Against: Cr Buckels and Cr Harley

(Cr Topelberg was on approved leave of absence.)

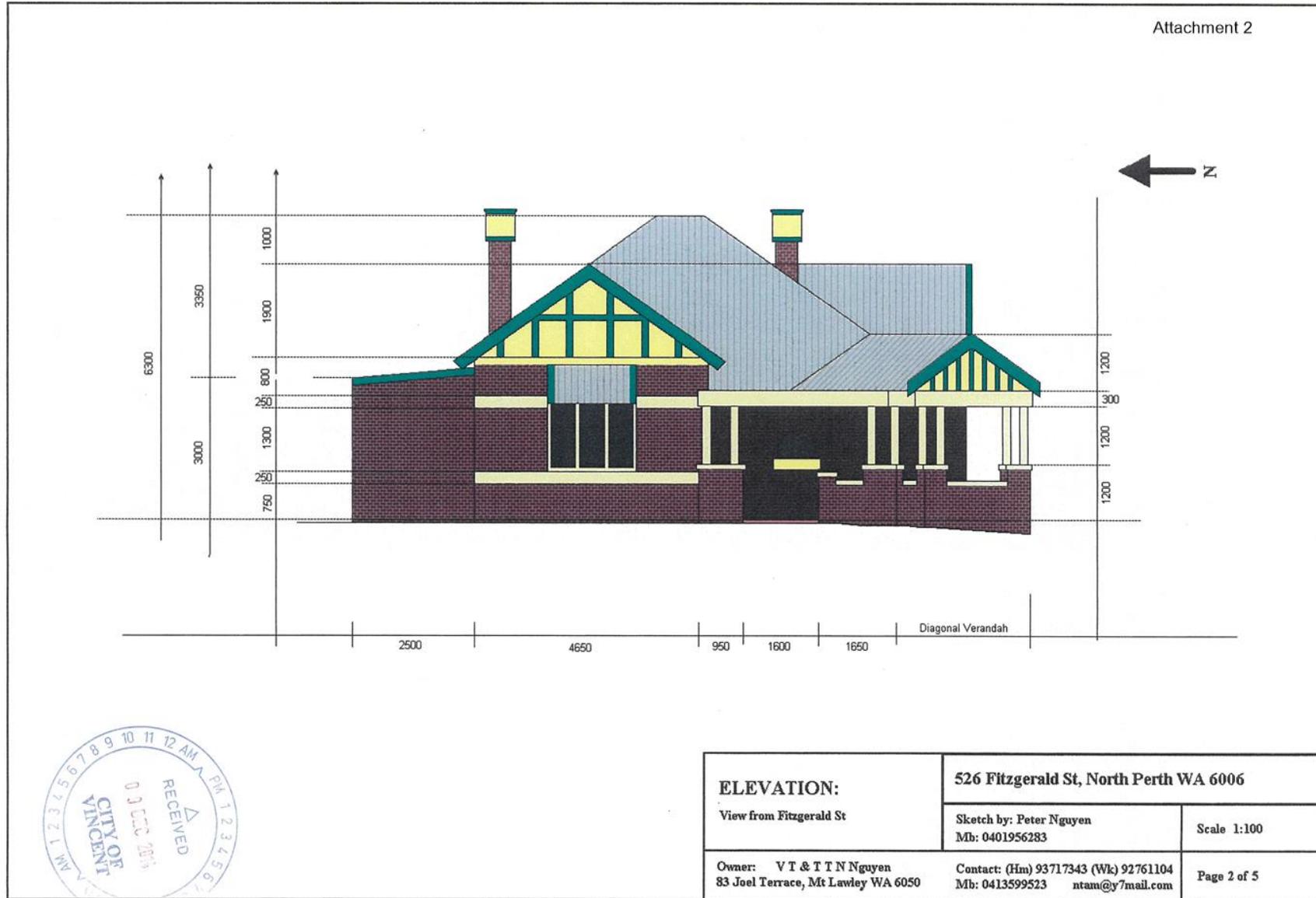


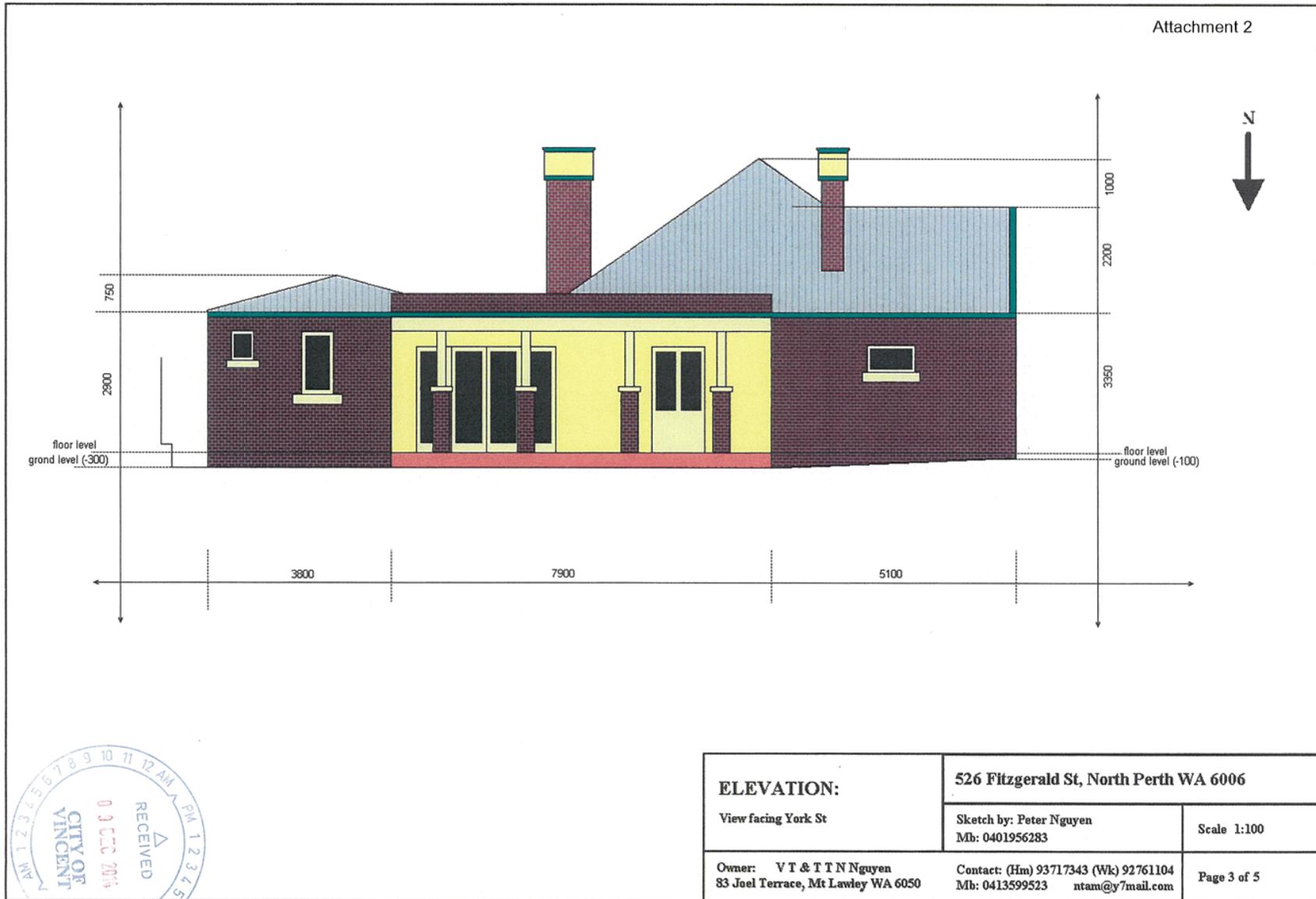
Attachment 2

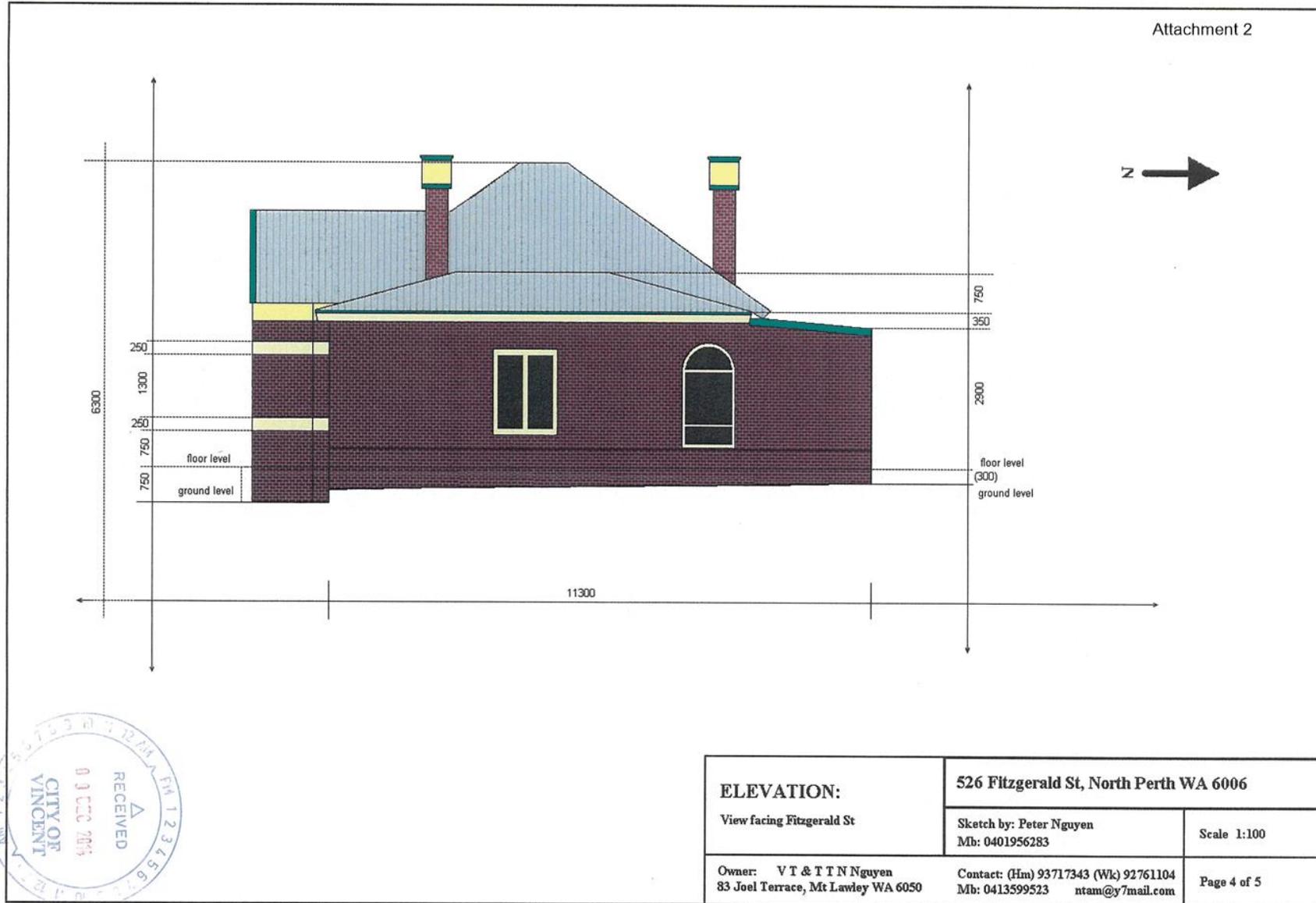


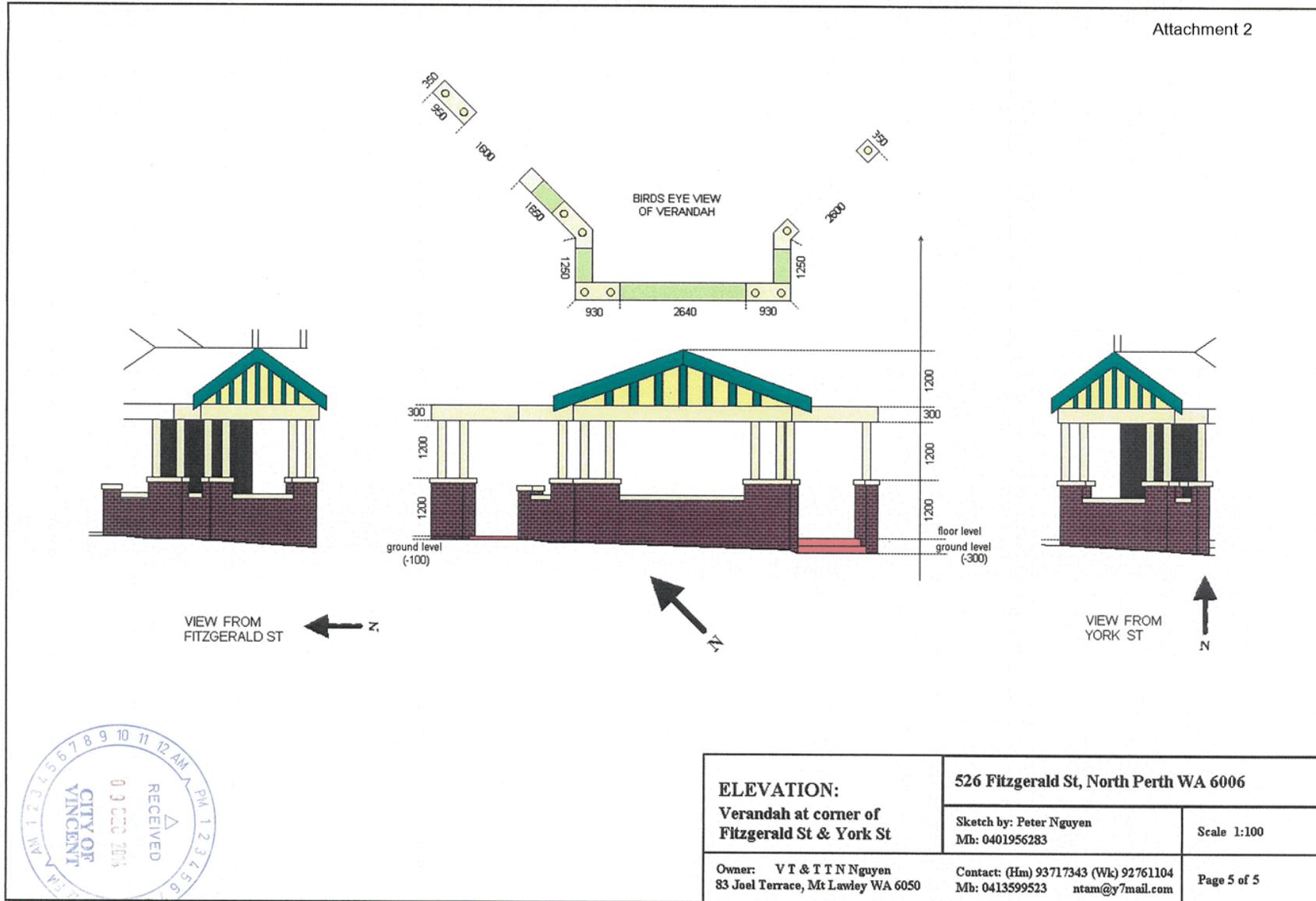
- A:** Raised paving for disabled access
- B:** Hallway door removed for disabled access
- C:** 820mm doors for disabled access to restroom



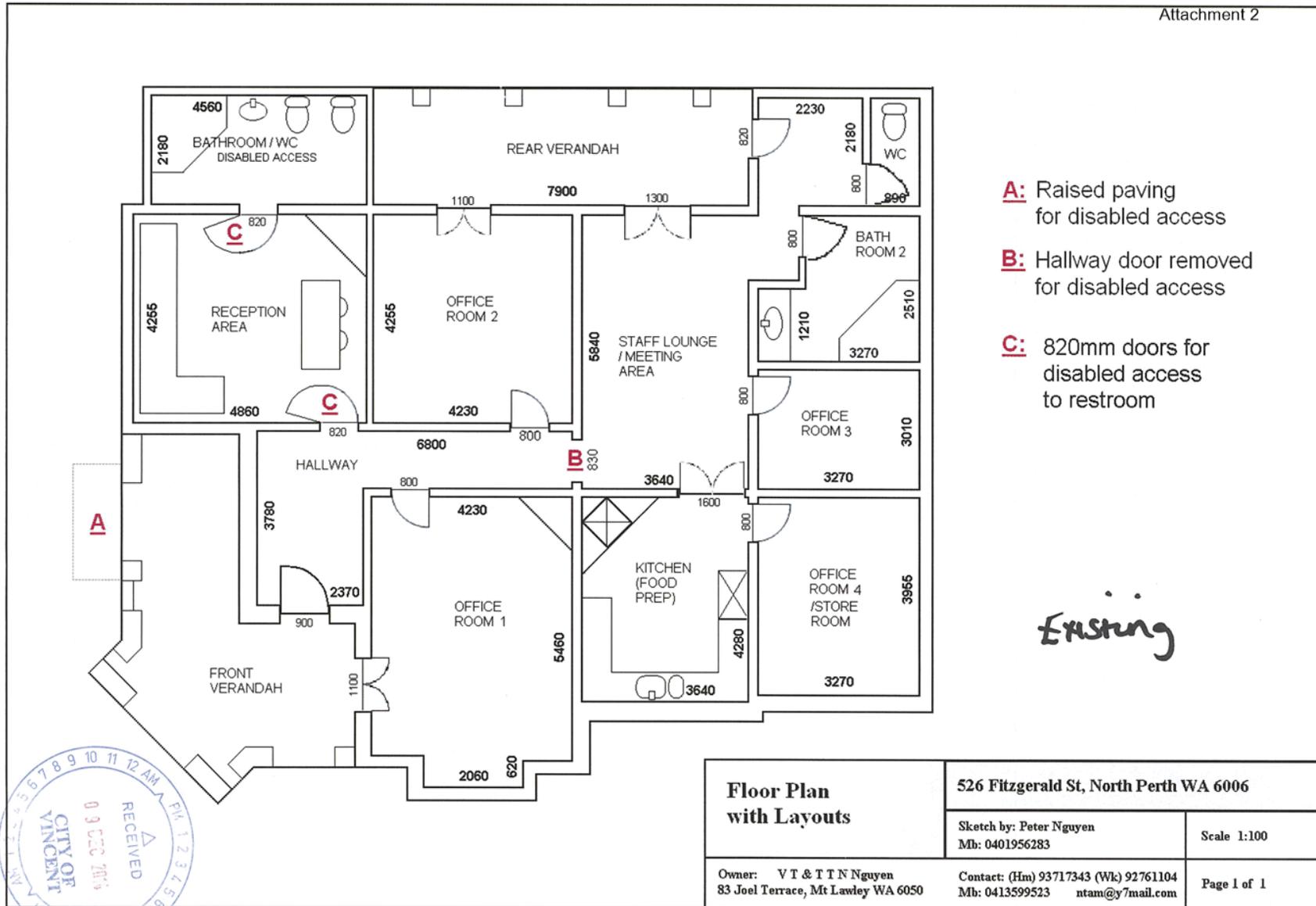


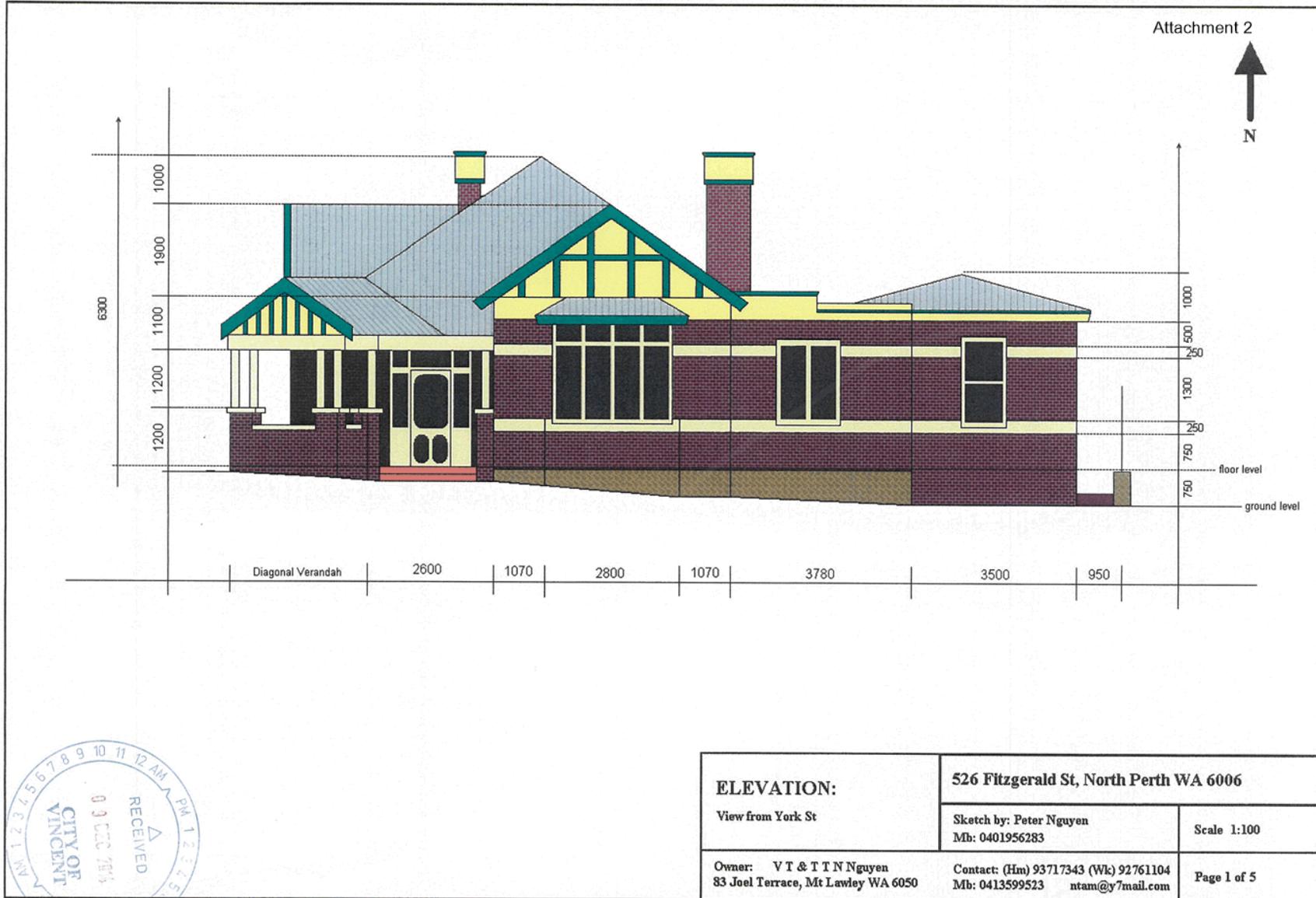


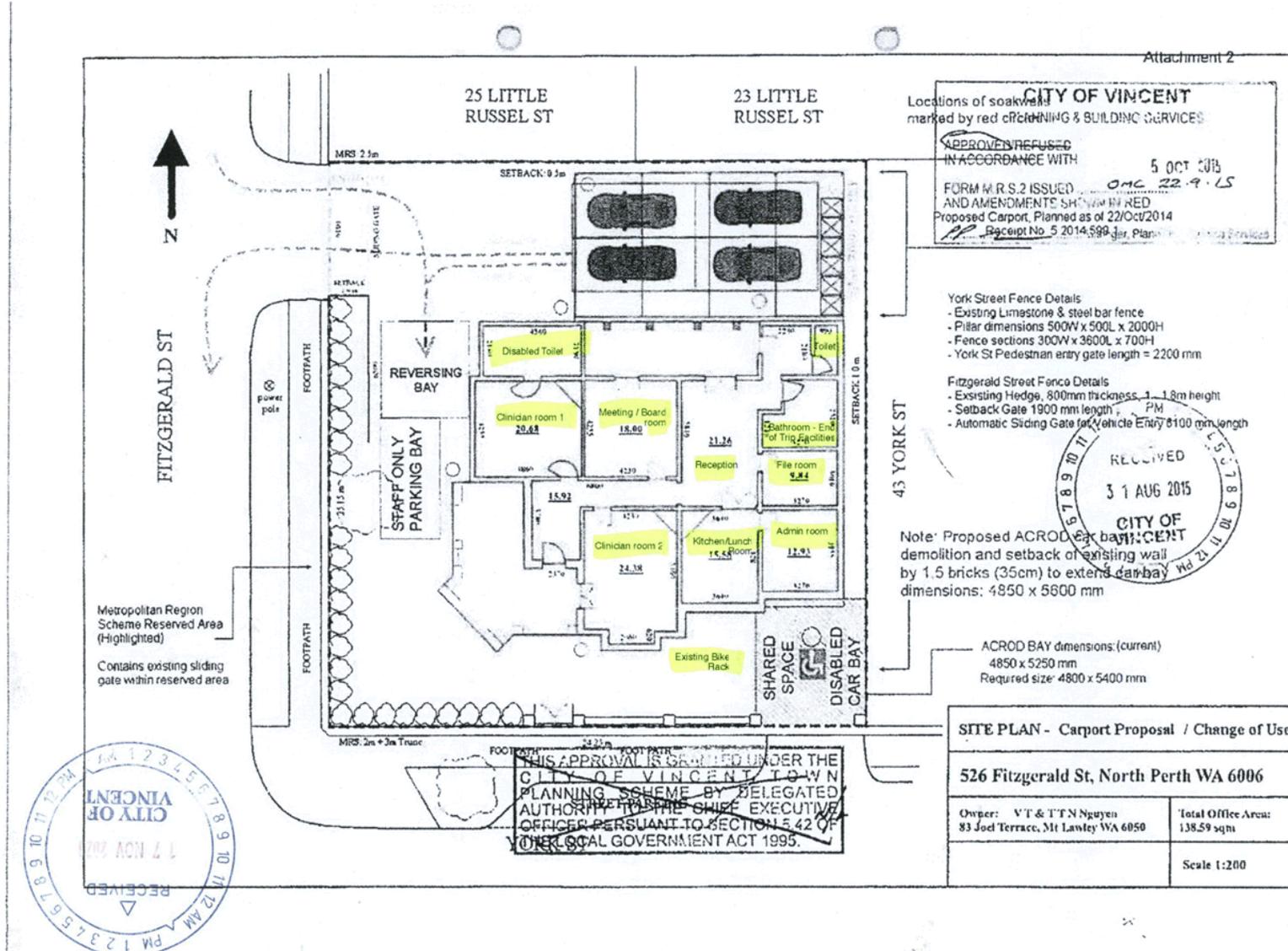




Attachment 2







Summary of Submissions:

The table below summarises the comments received during the advertising period of the proposal, together with the Administration’s response to each comment.

Comments Received in Objection:	Officer Technical Comment:
<p><u>Location of Car Parking Spaces</u></p> <p>Concerns regarding the impact of vehicle noise on the properties adjacent to the existing parking facilities as a result of increased use. Suggestion that no on-site car parking should be provided and that the development should utilise on-street parking facilities.</p>	<ul style="list-style-type: none"> • The development would be required to maintain ongoing compliance with the <i>Environmental Protection (Noise) Regulations 1997</i>. Should any concerns be raised in relation to noise impacts from the development the City would investigate these accordingly. The City’s Compliance team have advised that no complaints have been received in relation to the site whilst it has been operating as a consulting room. • Whilst there would be sufficient on street parking to mitigate any adverse impacts of the proposed one bay car parking shortfall, the continued provision of parking on site would be appropriate to assist with future availability of on street parking bays along York Street.
<p><u>Security</u></p> <p>Concerns in relation to security of adjoining properties due to increase in the number of parking bays.</p>	<p>The development will continue to be provided with a secure front fence and vehicle access gate to provide security for the on-site parking facilities. The application proposes to maintain the same number of on-site parking spaces and the increased use of these bays would not have an adverse impact on the security of adjoining properties.</p>
<p><u>Privacy</u></p> <p>Concerns in relation to privacy of adjoining properties due to increase in the number of parking bays.</p>	<p>The application does not propose any changes to the existing building envelope or built form, all existing floor levels remain unchanged and the development would not result in any adverse impact on the adjoining property in relation to privacy and overlooking.</p>
<p><u>Property Values</u></p> <p>Concerns in relation to declining property values of adjoining properties due to increase in the number of parking bays.</p>	<p>As outlined in the City’s Community Consultation Guidelines, the effect of an individual development on adjoining property values is not a valid planning consideration in decision making. Notwithstanding, the proposed land use is existing and the increase from one consulting room to two does not represent a significant increase in the intensity of the use.</p>

Note: Submissions are considered and assessed by issue rather than by individual submitter.

Summary of Submissions:

The table below summarises the comments received during the first advertising period of the proposal, together with the Applicant's response to each comment.

Comments Received in Objection:	Applicant's Response:
<p><u>Location of Car Parking Spaces</u></p> <ul style="list-style-type: none"> Concerns regarding the impact of vehicle noise on the properties adjacent to the existing parking facilities as a result of increased use. Suggestion that no on-site car parking should be provided and that the development should utilise on-street parking facilities. 	<ul style="list-style-type: none"> As a Psychology practice, the traffic we generate is quite low compared to other medical practices. Our clients are in sessions for 1 hour and therefore we have lower attendance to the practice compared to a General Practitioner who sees clients every 10 minutes. In addition, we have 10-15 minutes between client sessions which allows a gap between clients leaving and attending sessions. We are utilising parking onsite for team members only to limit the impact on the area. We have not increased the number of car parking bays from previous use. (See Parking instruction diagram given to clients – attached) The property is on Fitzgerald street and thus has a large ambient noise level due to the excessive traffic on this major arterial road. As a Psychology practice we aim to reduce the noise level we generate as we need a calm and quiet area for our clients. Thus, we are quieter than most clinics/offices due to the requirements for our clients. The previous tenants were a pop-up wedding venue, and we are a drastic reduction in noise and traffic level.
<p><u>Security</u></p> <ul style="list-style-type: none"> Concerns in relation to security of adjoining properties due to increase in the number of parking bays. 	<ul style="list-style-type: none"> The property has screens and high fences, thus limiting the interference with neighbouring properties. We are utilising parking onsite for team members only to limit the impact on the area. We have not increased the number of car parking bays from previous use. (see photos and parking instruction diagram given to clients – attached).
<p><u>Privacy</u></p> <ul style="list-style-type: none"> Concerns in relation to privacy of adjoining properties due to increase in the number of parking bays. 	<ul style="list-style-type: none"> The property has screens and high fences, thus limiting the interference with neighbouring properties. We are utilising parking onsite for team members only to limit the impact on the area. We have not increased the number of car parking bays from previous use. (see photos and parking instruction diagram given to clients – attached).
<p><u>Property Values</u></p> <ul style="list-style-type: none"> Concerns in relation to declining property values of adjoining properties due to increase in the number of parking bays. 	<ul style="list-style-type: none"> The previous tenants were a pop-up wedding venue and would have had more transient traffic than we generate. We are utilising parking onsite for team members only to limit the impact on the area. We have not increased the number of car parking bays from previous use. (see photos and parking instruction diagram given to clients – attached).

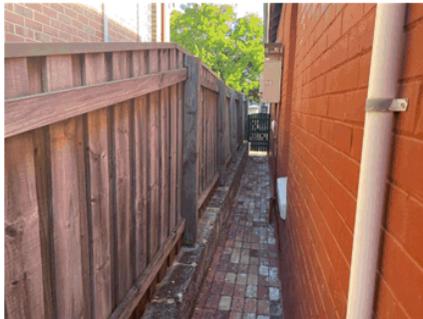
Summary of Submissions:

Note: Submissions are considered and assessed by issue rather than by individual submitter.

From front property facing rear neighbour



Rear of building – High fence



Summary of Submissions:

Rear of Parking area – Blocked view



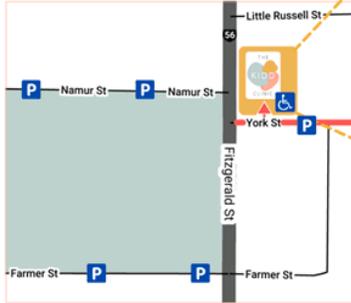
Left side of building facing neighbours – blocked view



Summary of Submissions:

Parking Instructions given to Clients:

The Kidd Clinic
526 Fitzgerald Street, North Perth



- ▲ Enter via gate on York St.
- Free street parking
- ♿ ACROD parking (on-site)
Please contact us in advance if you require accessible parking.

**CITY OF VINCENT PLANNING AND BUILDING POLICY MANUAL
POLICY NO: 7.7.1
NON-RESIDENTIAL DEVELOPMENT PARKING REQUIREMENTS**

APPENDIX 2 – PARKING MANAGEMENT PLAN FRAMEWORK

Owner/Applicant Details	
Name:	Karl Smith
Address:	46 Pointer Way, Girrawheen WA 6064
Phone:	0430959673
Email:	karl@theresakidd.com.au
Applicant Signature:	

Property Details	
Lot Number:	88
Address:	526 Fitzgerald Street, North Perth WA 6006

Parking Allocation:

The following table should be prepared for inclusion in this Parking Management Plan to outline the parking available for the different users of this development application.

Parking Allocation	
Total Number Car Parking Spaces:	6
Total Number Short Term Bicycle Parking Spaces:	2
Total Number Long Term Bicycle Parking Spaces:	3 – Proposed Bike Shed (see attached image)
Total Number Other Bays:	1 reversing bay

Development Type	Development Users	Parking Allocation			
		Type / Duration	No. Car spaces	No. Bicycle Spaces	No. Other Spaces
E.g. Psychology Practice	Staff	Employee (> 3 hours)	5	3	
	Customers	Visitor (< 3 hours)	2 Road/Public	2	Public Parking 2
	Other	Service (15 minute)			Public Parking 1
	Other	Disabled	1		

Note: In a mixed use development the parking allocation for residential and non-residential portions must be provided separately in the above table.

Alternative Transport:

The following table should be prepared for inclusion in this Parking Management Plan to outline the alternative transport options available to users of this development application.

Transport Option	Type & Level of Service
Public Transport	
Train	With connection from Bus No. 960 on Fitzgerald Street, within 25 Metres of front door, on both sides of the street.
Bus	Bus No. 960, runs every 13 Mins to Perth, Bus stop on both sides of Fitzgerald street, within 25 Metres of front door.
Pedestrian	
Paths	Walk paths down both sides of Fitzgerald Street
Facilities	Toilet and Bathroom on property
Cycling	
Paths	Bike path from Freeway bike path to Fitzgerald Street Along Scarborough Beach Road and Angove Street.
Facilities	End of Trip includes 2 x Shower, 2 x Toilet
Secure Bicycle Parking	Bike rack – for 2 bikes and proposed 3 bike storage shed to be erected onsite – See attached photo
Lockers	Locker with 4 compartments
Showers/Change Room	2 x Shower – Changer room, 2 x Toilet

Public Parking:

Identify the number of on street and off street public parking in the vicinity in the following table.

	No. Marked Spaces	Location	Parking Restrictions
On Street Parking	2	In front of building on York Street	None
	Additional public parking bays at reserve and street parking.	Woodville reserve on Namur Street and Farmer Streets – with Zebra Crossing directly opposite property on Fitzgerald street for safety.	
Off Street Parking	6	On property	

Parking Management Strategies

Parking management strategies providing implementation details must be provided to ensure that the 'Parking Allocation' is used as demonstrated in this Parking Management Plan.

The allocation of bays as specified in the Parking Management Plan shall be included in the development application and planning approval.

The following information shall be provided, where applicable, within the Parking Management Plan:

1. Details of who will be responsible for management, operation and maintenance of parking (inclusive of car stackers);

Karl Smith as the Business Manager is responsible for ensuring all staff and clients are aware of the correct locations to park. A diagram is included in our welcome emails for new clients. (This attached below)

2. Management of allocation of parking bays as specified in this Parking Management Plan including signage and enforcement;

A diagram is included in our welcome emails to clients, and is enforced by reception staff and management. (see attached image)

3. Management of Tandem Parking for staff/tenants;

All Staff are inducted into the correct locations to park and we have assigned bays to morning and afternoon team members so that the movement of vehicles is kept to a minimum.

4. Way finding measures to ensure efficient use of parking facilities; and

We encourage the use of public transport and cycling, thus reducing the need for parking. We have low volume of cliental, hourly appointments with 10-15 minute gaps which allows for clients leaving and attending sessions.

5. Promotion of alternative transport modes such as the provision of well-maintained bicycle and end of trip facilities, use of active transport initiatives or public transport promotion.

Short term bicycle spaces for 2 bikes and proposed Long term bicycle storage for 3 bikes. We have 2 lots of End of Trip facilities – which includes 2 showers/bathrooms on the property and 2 toilets. We also have lockers for storage of riding gear (4 spaces). We encourage all team members to have a healthy lifestyle and lead by example with riding and or walking to work. The public transport to the property is excellent as the Bus No. 960 travels along Fitzgerald Street and stops on both sides withing 25 metres of the property.

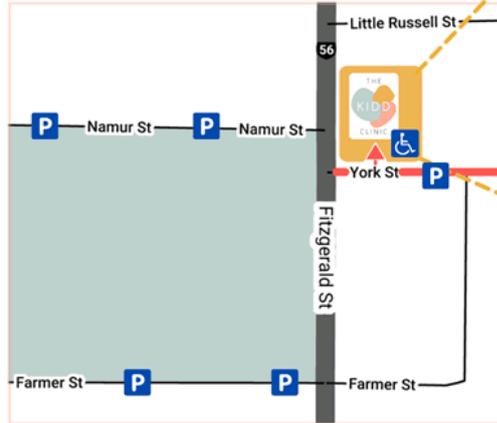
Images of proposed Bike Storage:

Keter Store 1.90m x 1.09m x 1.32m



Parking Instructions for Clients:

The Kidd Clinic
526 Fitzgerald Street, North Perth

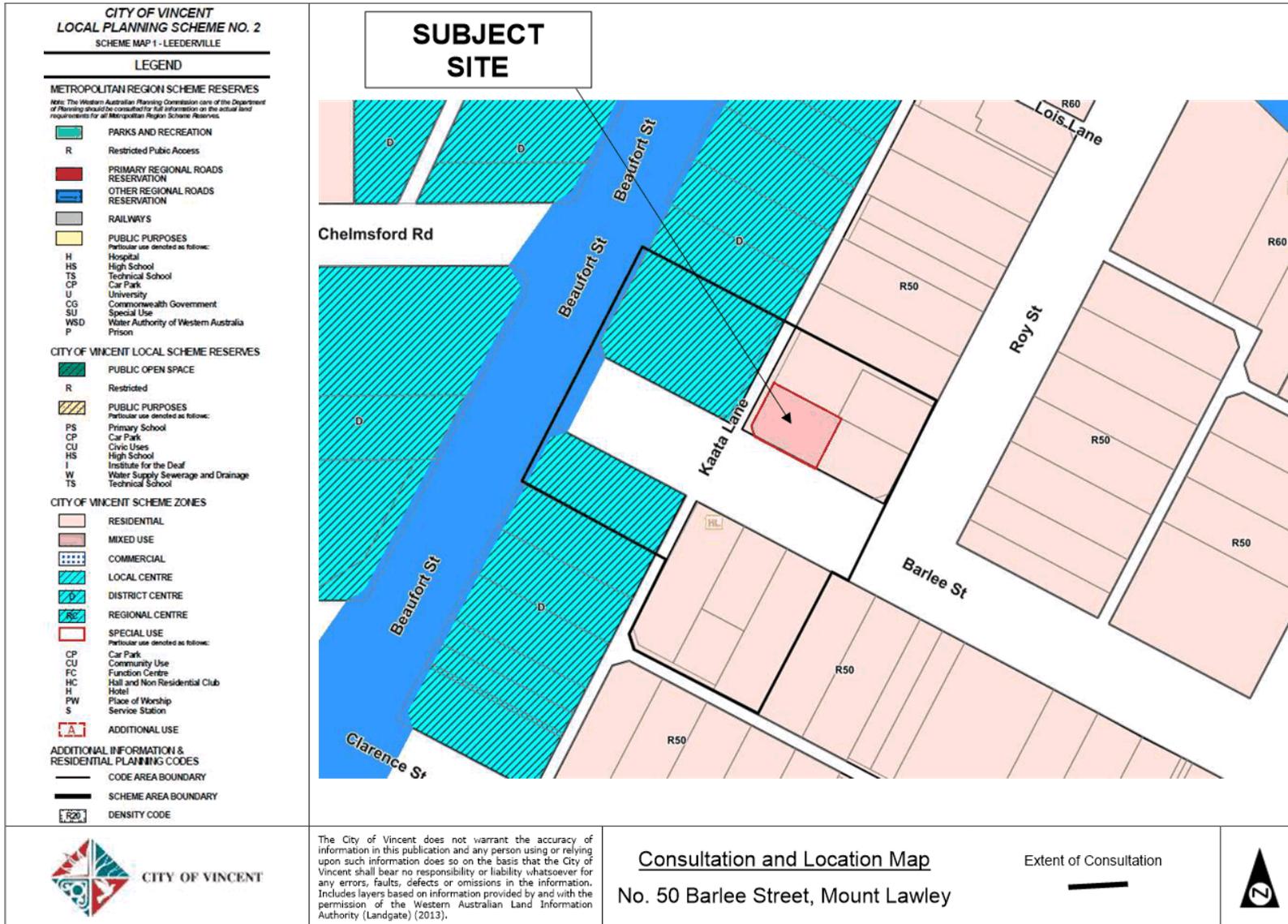


▲ Enter via gate on York St.

P Free street parking

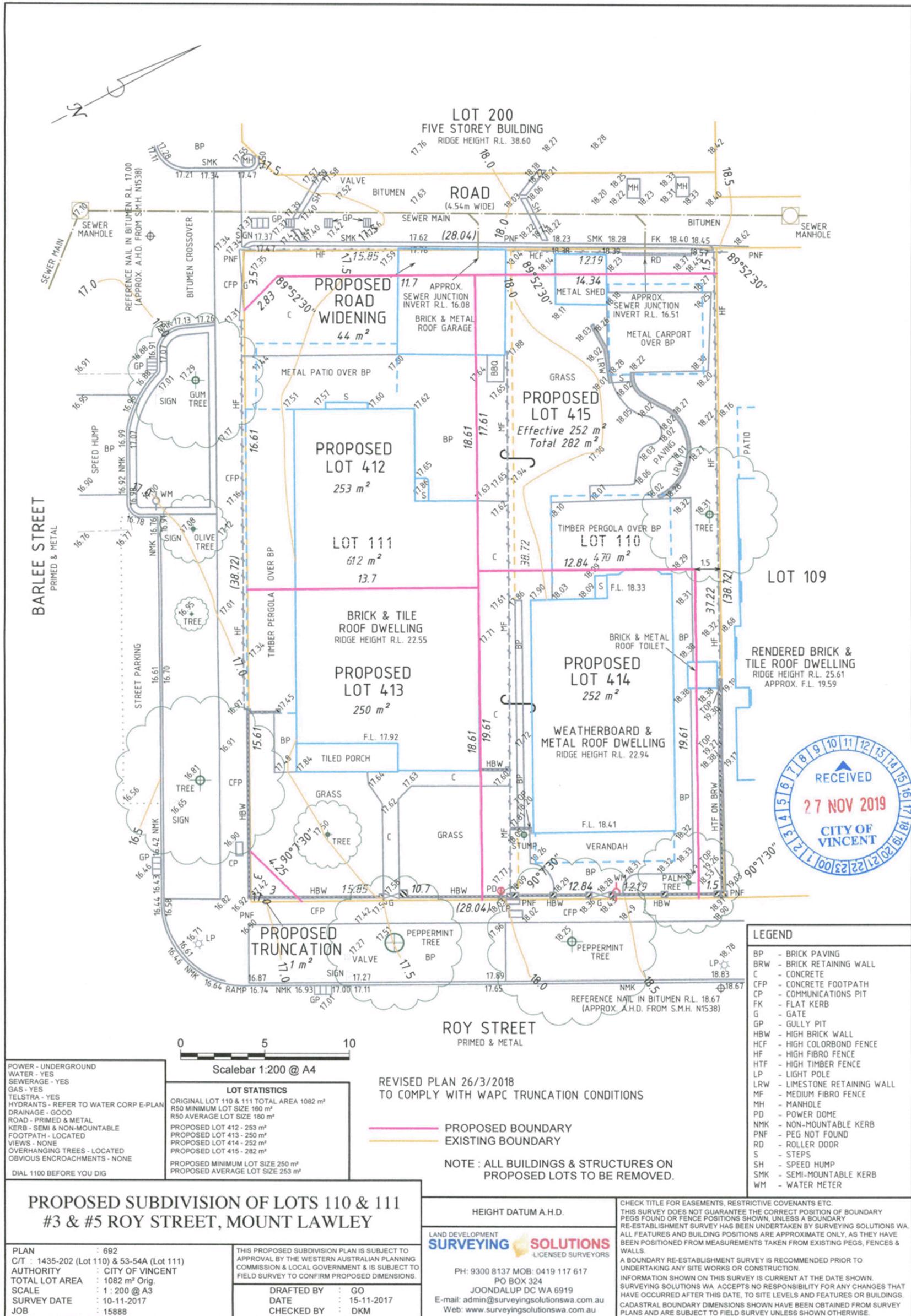
♿ ACROD parking (on-site)

Please contact us in advance if you require accessible parking.





	<p>CITY OF VINCENT</p>	<p>The City of Vincent does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that the City of Vincent shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information. Includes layers based on information provided by and with the permission of the Western Australian Land Information Authority (Landgate) (2013).</p>	<p>No. 50 Barlee Street, Mount Lawley</p>	
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POWER - UNDERGROUND
 WATER - YES
 SEWERAGE - YES
 GAS - YES
 TELSTRA - YES
 HYDRANTS - REFER TO WATER CORP E-PLAN
 DRAINAGE - GOOD
 ROAD - PRIMED & METAL
 KERB - SEMI & NON-MOUNTABLE
 FOOTPATH - LOCATED
 VIEWS - NONE
 OVERHANGING TREES - LOCATED
 OBVIOUS ENCROACHMENTS - NONE
 DIAL 1100 BEFORE YOU DIG

LOT STATISTICS	
ORIGINAL LOT 110 & 111 TOTAL AREA	1082 m²
R50 MINIMUM LOT SIZE	180 m²
R50 AVERAGE LOT SIZE	180 m²
PROPOSED LOT 412	253 m²
PROPOSED LOT 413	250 m²
PROPOSED LOT 414	252 m²
PROPOSED LOT 415	282 m²
PROPOSED MINIMUM LOT SIZE	250 m²
PROPOSED AVERAGE LOT SIZE	253 m²

REVISED PLAN 26/3/2018
 TO COMPLY WITH WAPC TRUNCATION CONDITIONS

— PROPOSED BOUNDARY
 — EXISTING BOUNDARY

NOTE : ALL BUILDINGS & STRUCTURES ON PROPOSED LOTS TO BE REMOVED.

**PROPOSED SUBDIVISION OF LOTS 110 & 111
 #3 & #5 ROY STREET, MOUNT LAWLEY**

PLAN : 692
 C/T : 1435-202 (Lot 110) & 53-54A (Lot 111)
 AUTHORITY : CITY OF VINCENT
 TOTAL LOT AREA : 1082 m² Orig.
 SCALE : 1 : 200 @ A3
 SURVEY DATE : 10-11-2017
 JOB : 15888

THIS PROPOSED SUBDIVISION PLAN IS SUBJECT TO APPROVAL BY THE WESTERN AUSTRALIAN PLANNING COMMISSION & LOCAL GOVERNMENT & IS SUBJECT TO FIELD SURVEY TO CONFIRM PROPOSED DIMENSIONS.

DRAFTED BY : GO
 DATE : 15-11-2017
 CHECKED BY : DKM

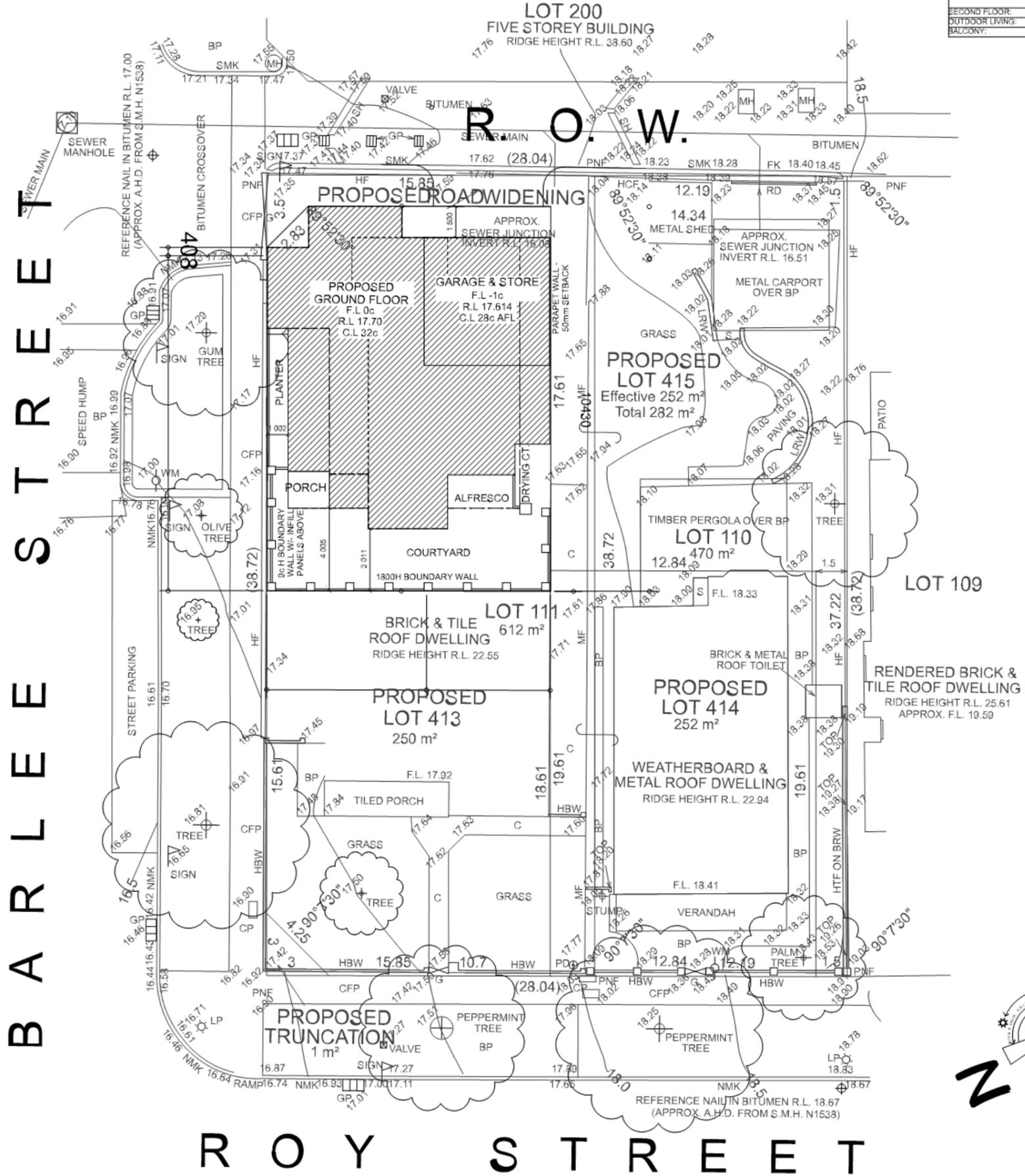
HEIGHT DATUM A.H.D.
 LAND DEVELOPMENT
SURVEYING SOLUTIONS
 LICENSED SURVEYORS
 PH: 9300 8137 MOB: 0419 117 617
 PO BOX 324
 JOONDALUP DC WA 6919
 E-mail: admin@surveyingsolutionswa.com.au
 Web: www.surveyingsolutionswa.com.au

CHECK TITLE FOR EASEMENTS, RESTRICTIVE COVENANTS ETC.
 THIS SURVEY DOES NOT GUARANTEE THE CORRECT POSITION OF BOUNDARY PEGS FOUND OR FENCE POSITIONS SHOWN, UNLESS A BOUNDARY RE-ESTABLISHMENT SURVEY HAS BEEN UNDERTAKEN BY SURVEYING SOLUTIONS WA. ALL FEATURES AND BUILDING POSITIONS ARE APPROXIMATE ONLY, AS THEY HAVE BEEN POSITIONED FROM MEASUREMENTS TAKEN FROM EXISTING PEGS, FENCES & WALLS.
 A BOUNDARY RE-ESTABLISHMENT SURVEY IS RECOMMENDED PRIOR TO UNDERTAKING ANY SITE WORKS OR CONSTRUCTION.
 INFORMATION SHOWN ON THIS SURVEY IS CURRENT AT THE DATE SHOWN. SURVEYING SOLUTIONS WA ACCEPTS NO RESPONSIBILITY FOR ANY CHANGES THAT HAVE OCCURRED AFTER THIS DATE, TO SITE LEVELS AND FEATURES OR BUILDINGS. CADASTRAL BOUNDARY DIMENSIONS SHOWN HAVE BEEN OBTAINED FROM SURVEY PLANS AND ARE SUBJECT TO FIELD SURVEY UNLESS SHOWN OTHERWISE.

LEGEND	
BP	- BRICK PAVING
BRW	- BRICK RETAINING WALL
C	- CONCRETE
CFP	- CONCRETE FOOTPATH
CP	- COMMUNICATIONS PIT
FK	- FLAT KERB
G	- GATE
GP	- GULLY PIT
HBW	- HIGH BRICK WALL
HCF	- HIGH COLORBOND FENCE
HF	- HIGH FIBRO FENCE
HTF	- HIGH TIMBER FENCE
LP	- LIGHT POLE
LRW	- LIMESTONE RETAINING WALL
MF	- MEDIUM FIBRO FENCE
MH	- MANHOLE
PD	- POWER DOME
NMK	- NON-MOUNTABLE KERB
PNF	- PEG NOT FOUND
RD	- ROLLER DOOR
S	- STEPS
SH	- SPEED HUMP
SMK	- SEMI-MOUNTABLE KERB
WM	- WATER METER

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RECEIVED
21 Jan 2021**

AREAS TABLE	
LOT AREA:	282.78m ²
SITE COVERAGE:	66.4%
GROUND FLOOR:	128.49m ²
GARAGE & STORE:	37.63m ²
PORCH:	5.58m ²
ALFRESCO:	5.1m ²
COURTYARD:	43.34m ²
FIRST FLOOR:	140.67m ²
BALCONY:	20.53m ²
SECOND FLOOR:	94.7m ²
OUTDOOR LIVING:	37.22m ²
BALCONY:	8.75m ²



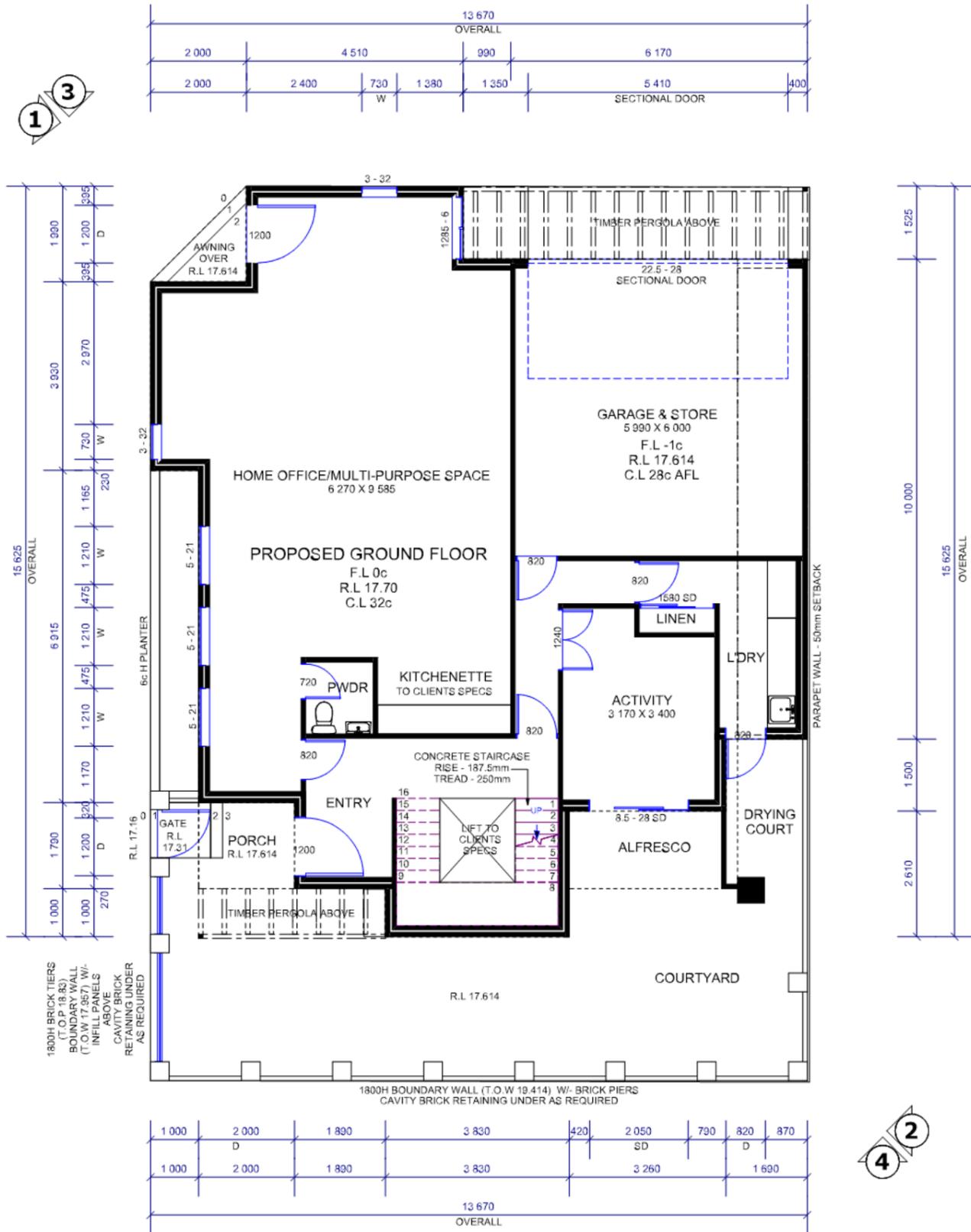
JOB No. 20-006	DWG TITLE	SCALE	DATE: 21/01/2021	PAGE: 1 OF 13
CLIENT DAVOR NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St, MOUNT LAWLEY			

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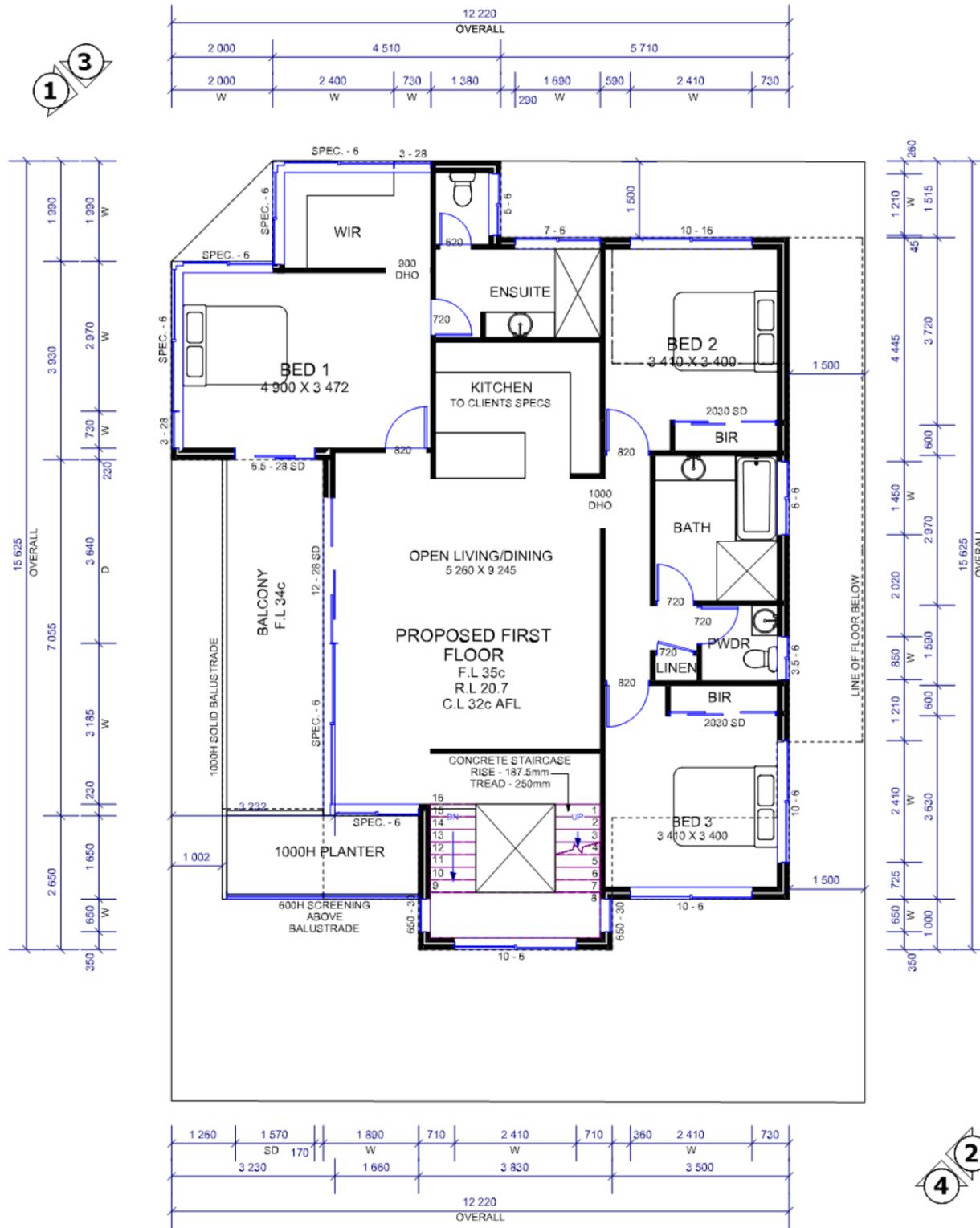
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CLIENT DAVOR NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St, MOUNT LAWLEY			

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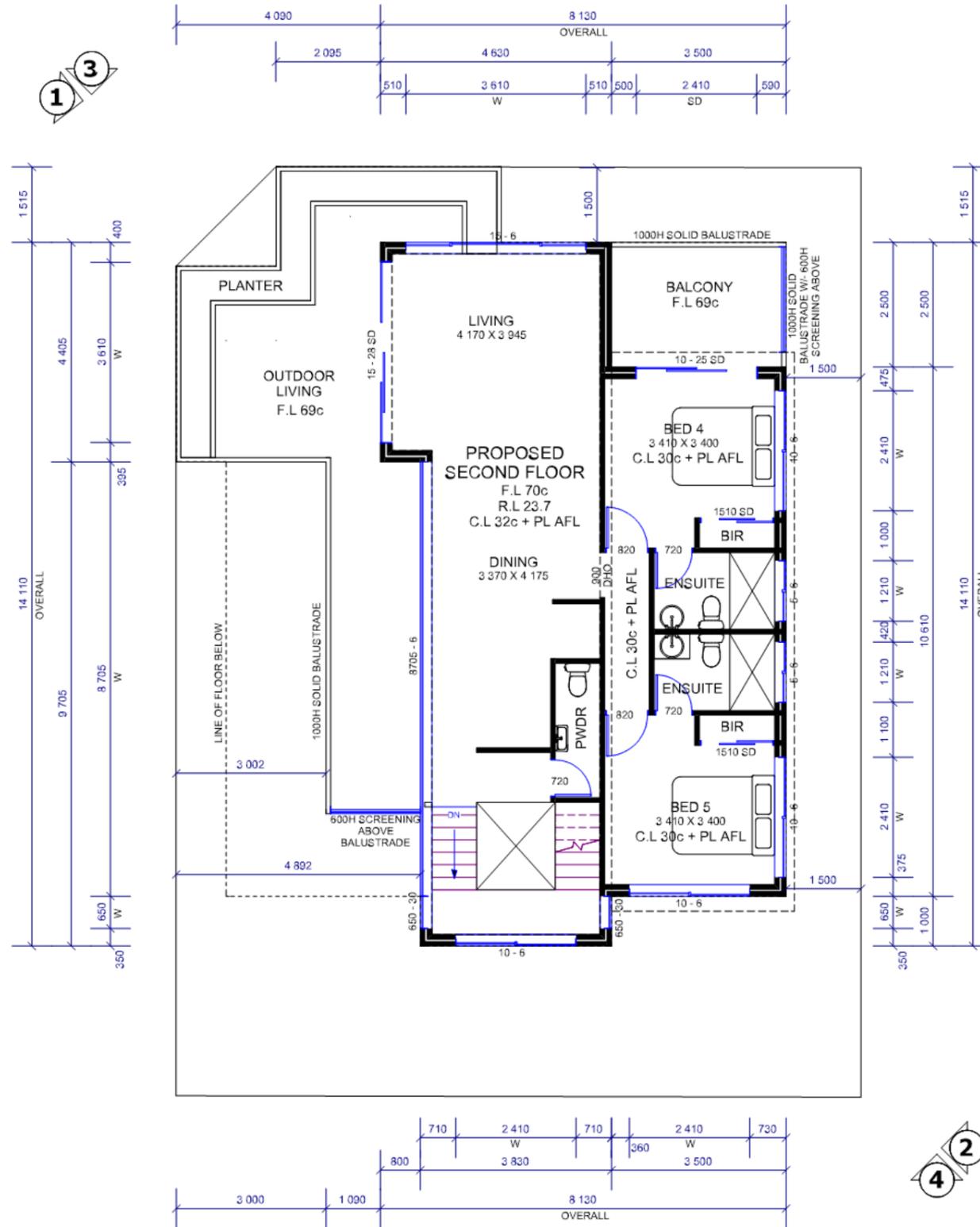


JOB No. 20-006	DWG TITLE FIRST FLOOR PLAN	SCALE 1:100	DATE: 21/01/2021	PAGE: 3 OF 13
CLIENT DAVOR NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St, MOUNT LAWLEY			



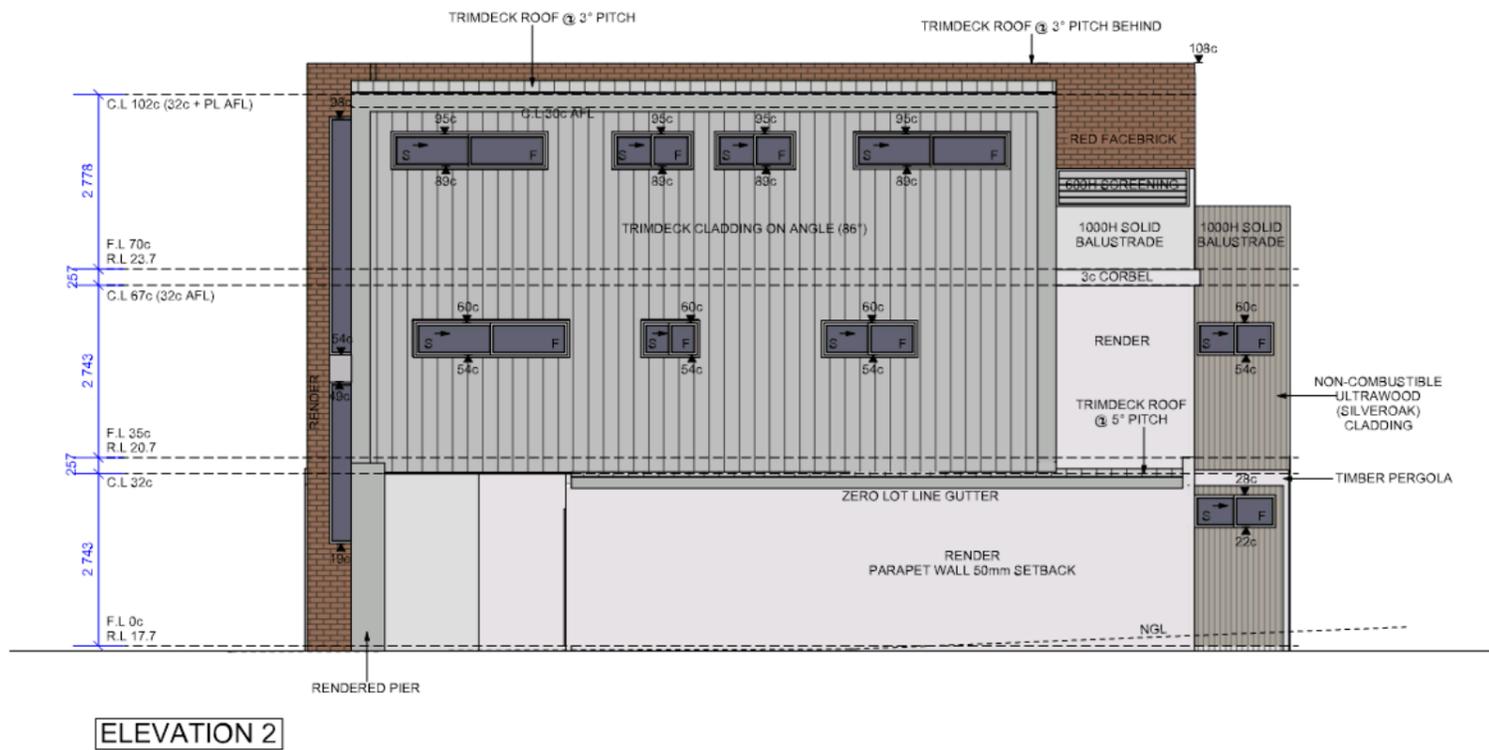
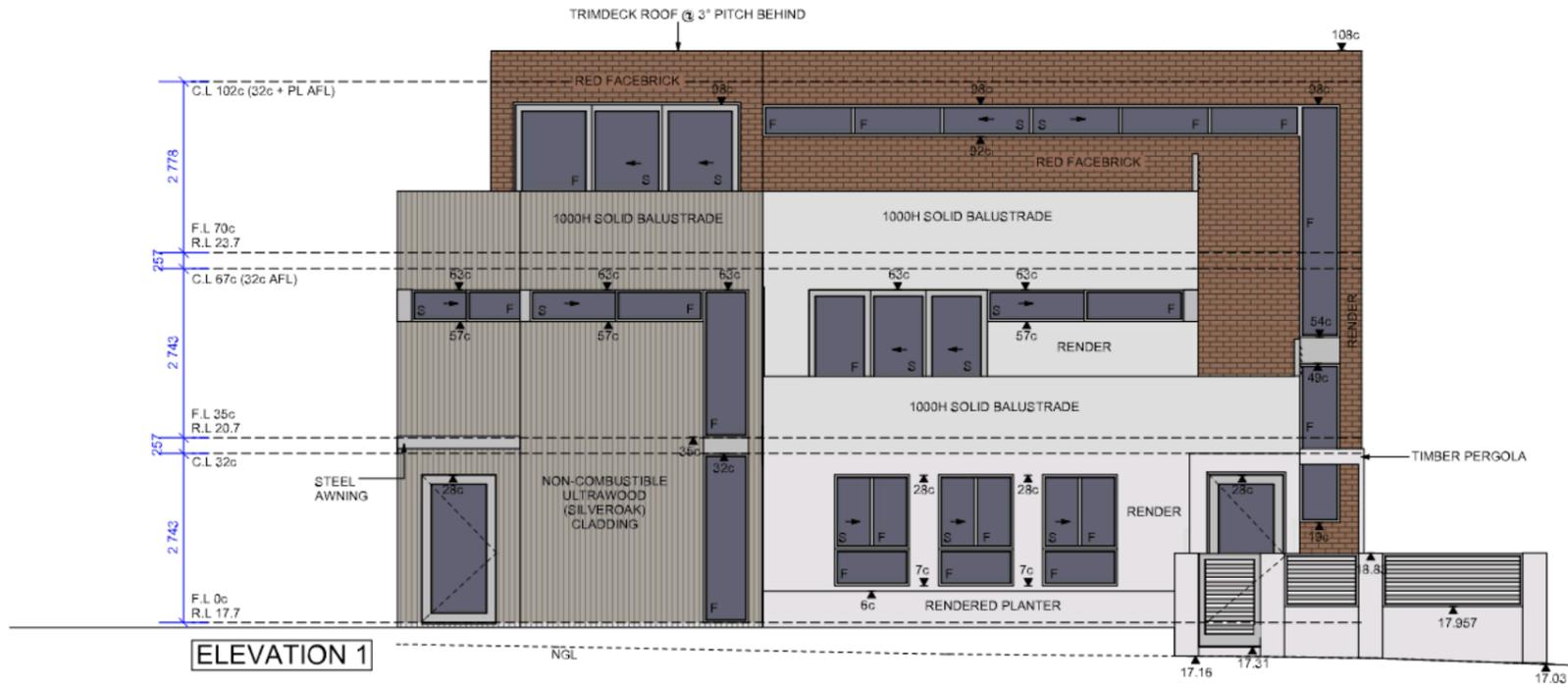
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BALCONY:	8.75m ²



JOB No. 20-006	DWG TITLE SECOND FLOOR PLAN	SCALE 1:100	DATE: 21/01/2021	PAGE: 4 OF 13
CLIENT DAVOR NIKOLIC		PROJECT ADDRESS Lot 412, Barlee St, MOUNT LAWLEY		

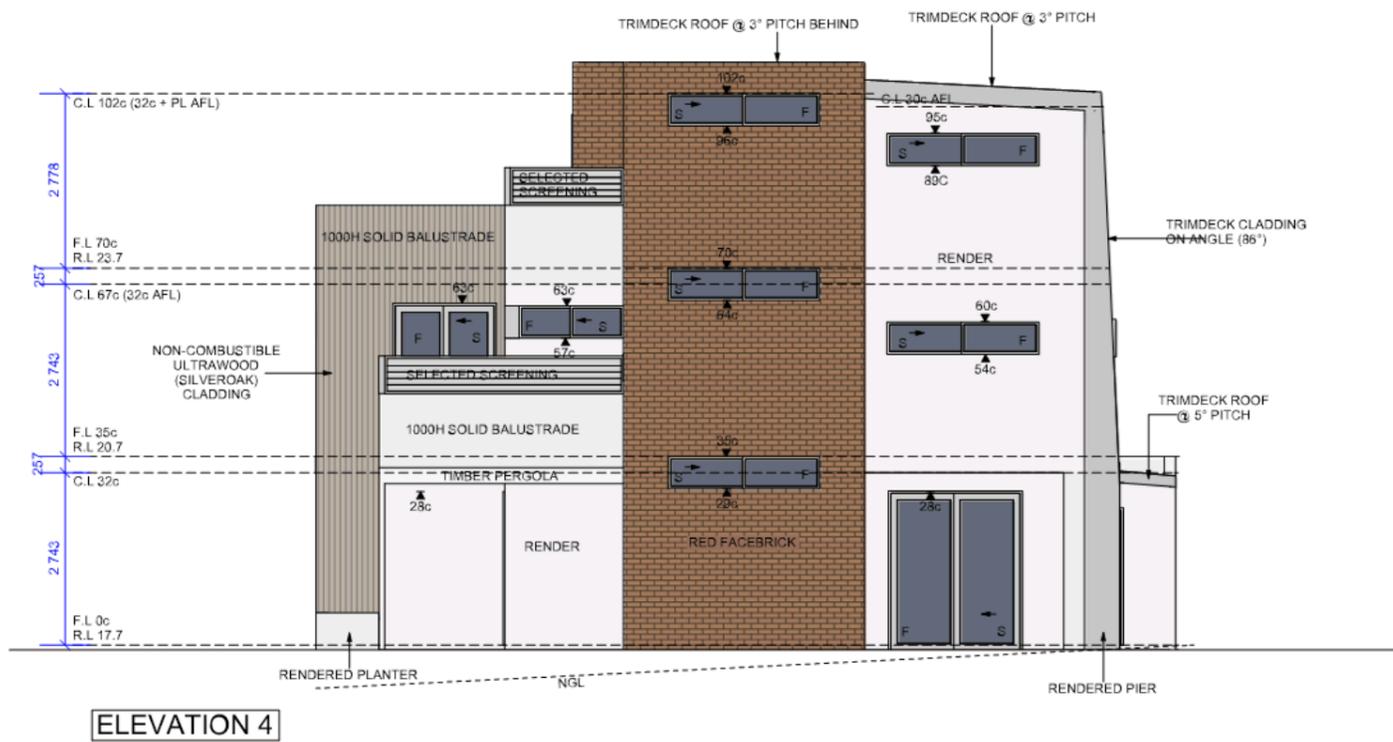
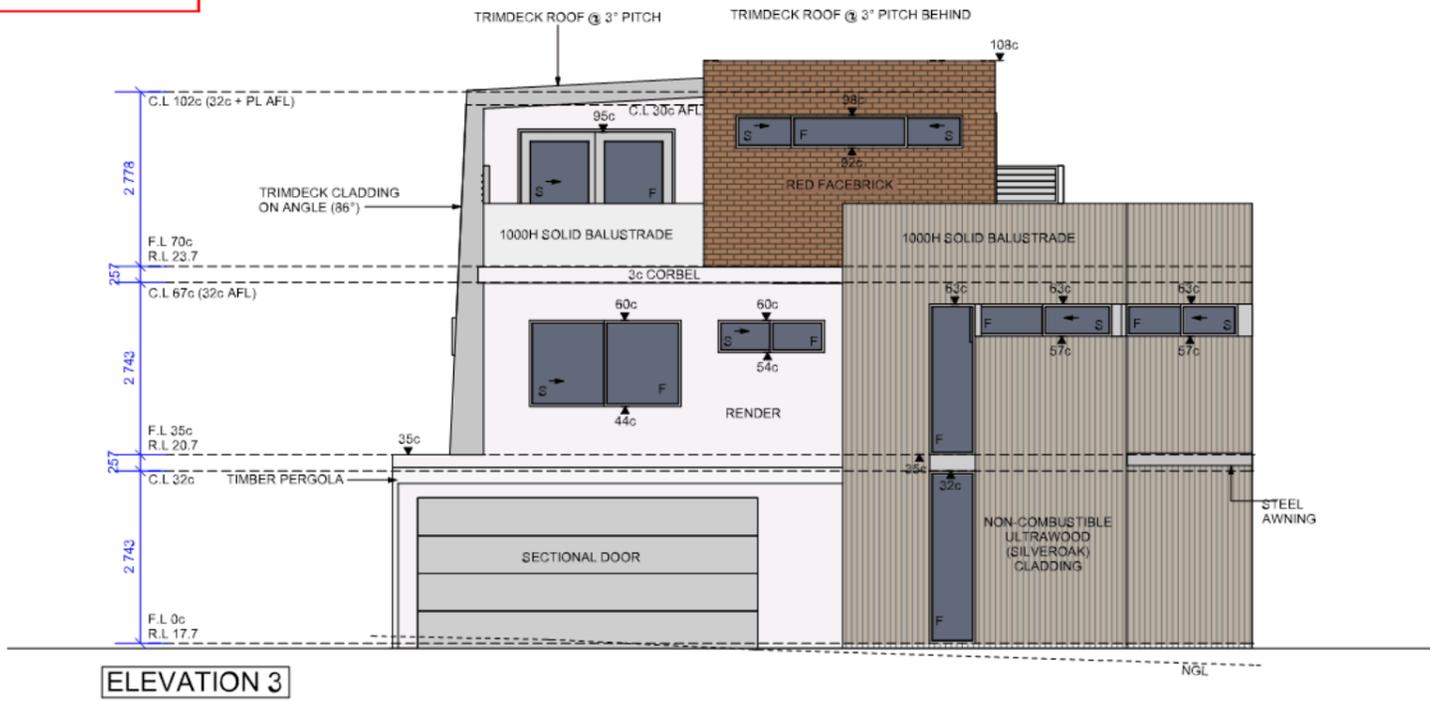
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JOB No. 20-006	DWG TITLE ELEVATIONS 1 & 2	SCALE 1:100	DATE: 21/01/2021	PAGE: 5 OF 13
CLIENT DAVOR NIKOLIC		PROJECT ADDRESS Lot 412, Barlee St, MOUNT LAWLEY		

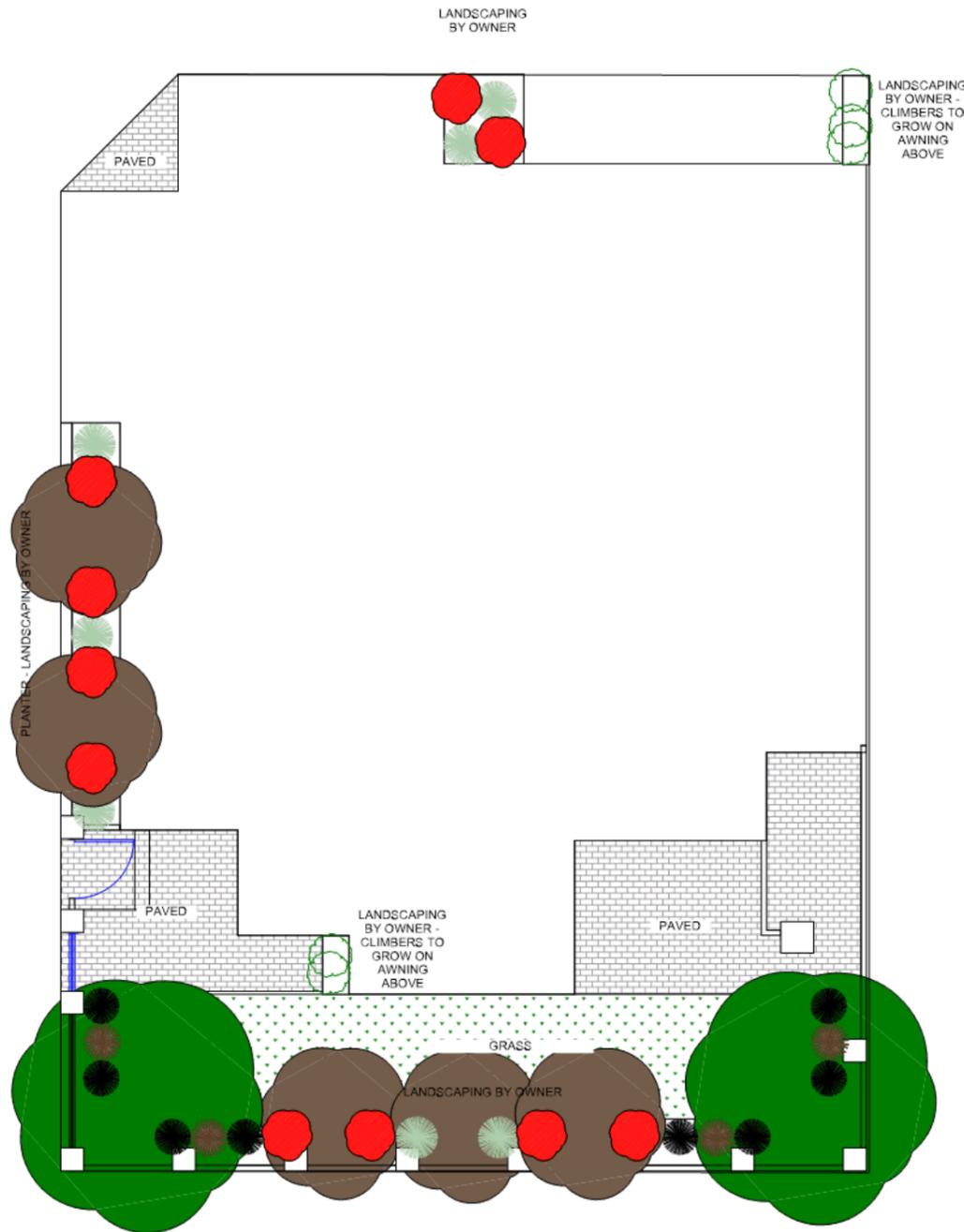
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JOB No. 20-006	DWG TITLE ELEVATIONS 3 & 4	SCALE 1:100	DATE: 21/01/2021	PAGE: 6 OF 13
CLIENT DAVOR NIKOLIC		PROJECT ADDRESS Lot 412, Barlee St, MOUNT LAWLEY		

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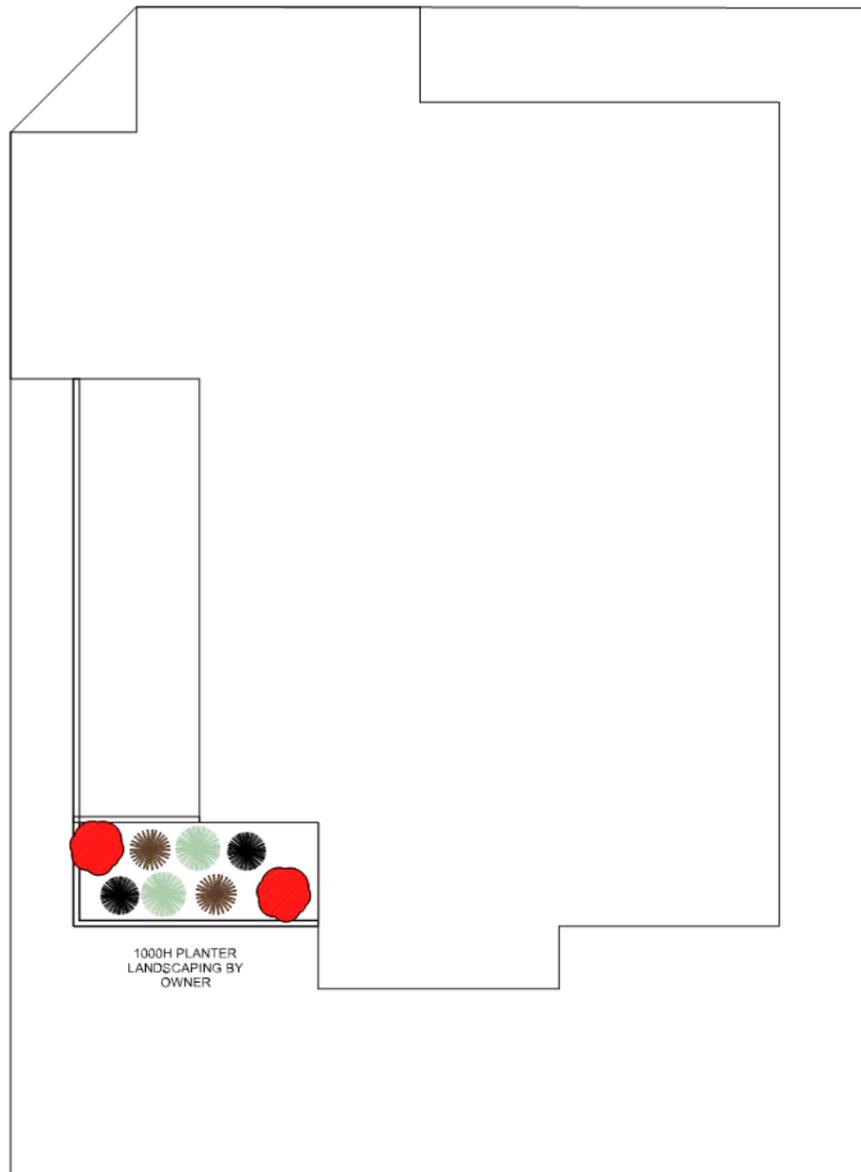


LANDSCAPING LEGEND	
ICON	PLANT SPECIES OR MATERIAL
	TREE - ORNAMENTAL PEAR (PYRU CALLERYANA 'CAPITAL')
	SHRUB - SMALL LEAF LILLY PILLY (SYZYGIUM LVEHMANNII)
	FLOWER - BLACK KANGAROO PAW (MACROPIDIA FULIGINOSA)
	FLOWER - KANGAROO PAW RED (ANIGOZANTHOS BIG RED)
	TREE - COTTONWOOD HIBISCUS
	FLOWER - CONOSTYLIS (CONOSTYLIS CANICANS - ENABBA FORM)
	SHRUB - CORDYLIN DWARF - GREEN STAR (CORDYLIN AUSTRALIS HYBRID)
	TREE - MAGNOLIA 'TEDDY BEAR' (MAGNOLIA GRANDIFLORA)
	SHRUB - DIANELLA COOLVISTA (DIANELLA REVOLUTA COOLVISTA)
	SHRUB - DIANELLA COOLVISTA (DIANELLA REVOLUTA COOLVISTA)
	PAVING
	GRASS LAWN - SPECIES TO BE SELECTED

JOB No. 20-006	DWG TITLE GROUND FLOOR LANDSCAPING	SCALE 1:100	DATE: 21/01/2021	PAGE: 7 OF 13
CLIENT DAVOR NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

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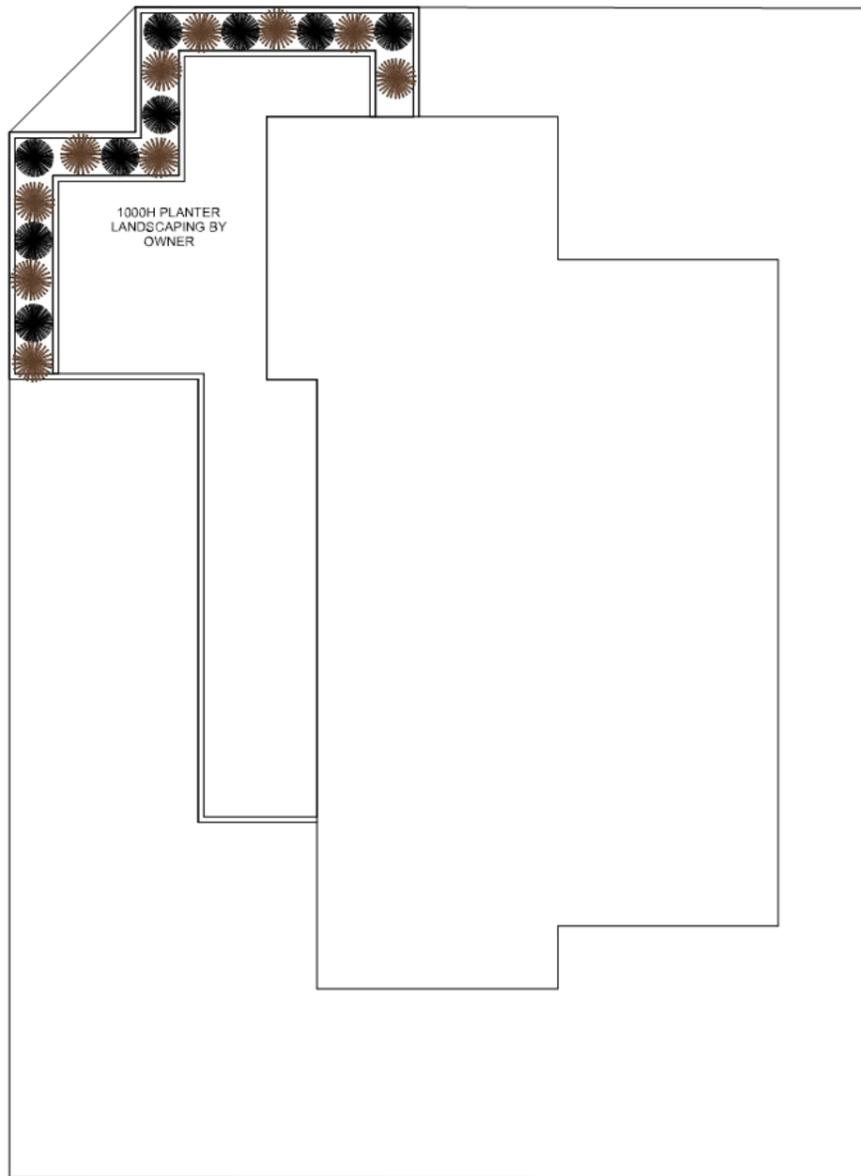


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JOB No. 20-006	DWG TITLE FIRST FLOOR LANDSCAPING	SCALE 1:100	DATE: 21/01/2021	PAGE: 8 OF 13
CLIENT DAVOR NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

CITY OF VINCENT
RECEIVED
21 Jan 2021



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JOB No. 20-006	DWG TITLE SECOND FLOOR LANDSCAPING	SCALE 1:100	DATE: 21/01/2021	PAGE: 9 OF 13
CLIENT DAVOR NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

9.3 NO. 50 (LOT: 412 D/P: 415381) BARLEE STREET, MOUNT LAWLEY - PROPOSED SINGLE HOUSE

Ward: South

- Attachments:
1. Consultation and Location Map 
 2. Development Plans 
 3. 3D Perspectives 
 4. Applicant's Written Justification 
 5. Superseded Advertised Plans 
 6. Detailed Streetscape Analysis 

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, REFUSES the application for the proposed Single House at No. 50 (Lot: 412; D/P: 415381) Barlee Street, Mount Lawley, in accordance with the plans in Attachment 2, for the following reasons:

1. The proposed primary street setback does not satisfy the Local Housing Objective of Clause 5.2 of the City's Policy No. 7.1.1 - Built Form and the Design Principles of Clause 5.1.2 of State Planning Policy 7.3: Residential Design Codes – Volume 1. The setback of the building from Barlee Street would result in building mass that has not been mitigated due to the massing, materials and detailing of the building design. This appearance of building bulk and scale associated with the development would not contribute to, preserve or enhance the existing streetscape;
2. The proposed building height does not satisfy the Local Housing Objectives of Clause 5.6 of the City's Policy No. 7.1.1 – Built Form (P5.6.1, P5.6.2 and P5.6.5) and the Design Principle of Clause 5.1.6 of State Planning Policy 7.3: Residential Design Codes – Volume 1. The building height and overall building design would result in building bulk and scale that would have an adverse impact on, and is inconsistent with the existing streetscape;
3. As a consequence of the street setback, building height and building design (relating to massing, materials, detailing and roof form), the proposal:
 - 3.1 Would result in a bulk, scale and appearance that is not compatible with its setting in the Residential zone (Clause 67(m) of the deemed provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*);
 - 3.2 Would detract from the amenity and character of the residential locality (Clause 67(n) of the deemed provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*); and
 - 3.3 Would result in a scale and mass that is not respectful of the heritage listed place at No. 69 Barlee Street, Mount Lawley (Clause 5 of the City's Policy No. 7.6.1 – Heritage Management – Development Guidelines for Heritage and Adjacent Properties); and
4. The proposed development would not provide for adequate landscaping on site and would not result in a high quality landscaping outcome (Clause 67(p) of the deemed provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*).

ORDINARY COUNCIL MEETING MINUTES

16 JUNE 2020

COUNCIL DECISION ITEM 9.3

Moved: Cr Topelberg, Seconded: Cr Hallett

That the recommendation be adopted.

CARRIED UNANIMOUSLY (9-0)

For: Mayor Cole, Cr Gontaszewski, Cr Castle, Cr Fotakis, Cr Hallett, Cr Loden, Cr Topelberg, Cr Smith and Cr Wallace

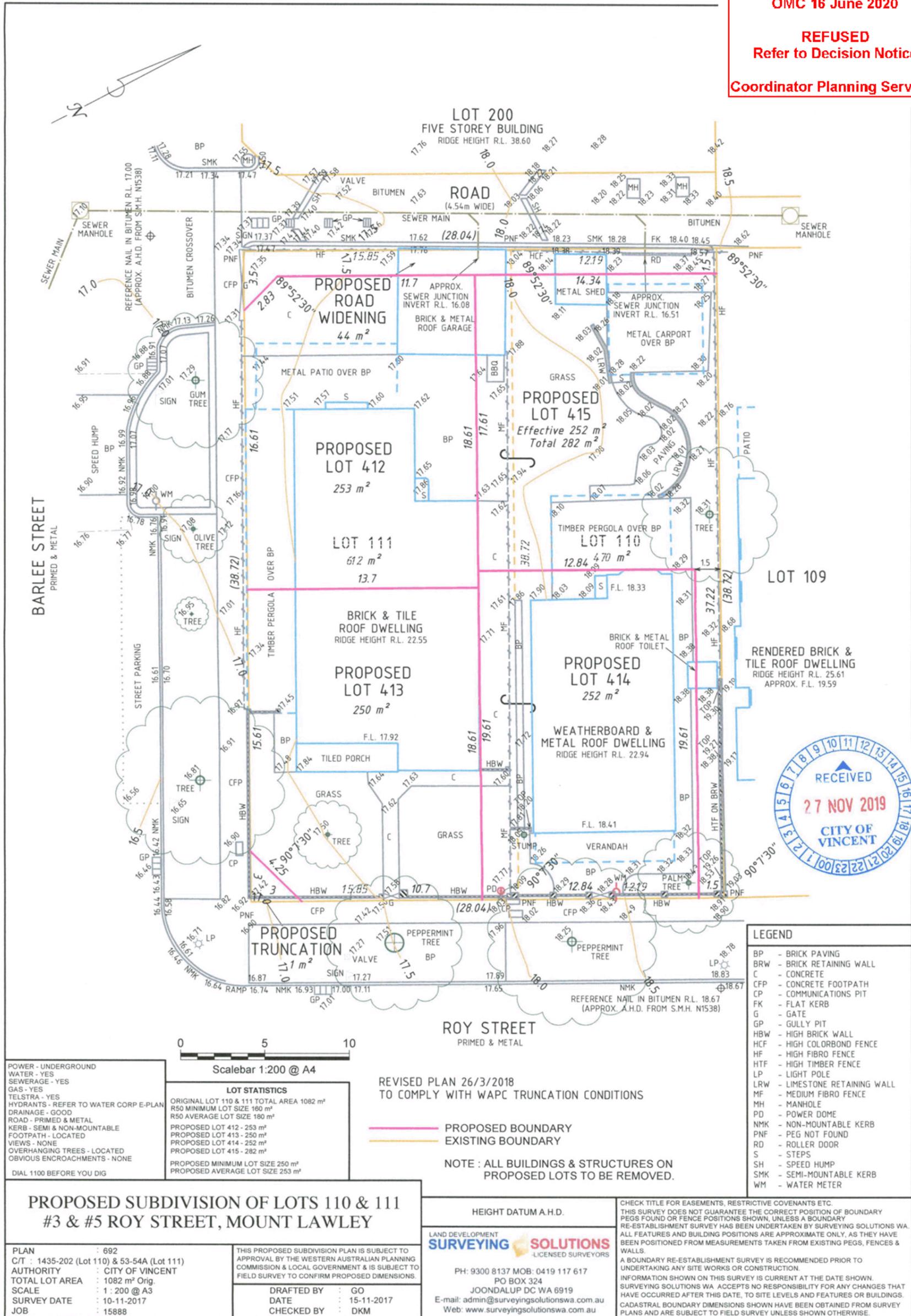
Against: Nil

CITY OF VINCENT
DA No. 5.2019.453.1

OMC 16 June 2020

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POWER - UNDERGROUND
WATER - YES
SEWERAGE - YES
GAS - YES
TELSTRA - YES
HYDRANTS - REFER TO WATER CORP E-PLAN
DRAINAGE - GOOD
ROAD - PRIMED & METAL
KERB - SEMI & NON-MOUNTABLE
FOOTPATH - LOCATED
VIEWS - NONE
OVERHANGING TREES - LOCATED
OBVIOUS ENCROACHMENTS - NONE
DIAL 1100 BEFORE YOU DIG

LOT STATISTICS
ORIGINAL LOT 110 & 111 TOTAL AREA 1082 m²
R50 MINIMUM LOT SIZE 180 m²
R50 AVERAGE LOT SIZE 180 m²
PROPOSED LOT 412 - 253 m²
PROPOSED LOT 413 - 250 m²
PROPOSED LOT 414 - 252 m²
PROPOSED LOT 415 - 252 m²
PROPOSED MINIMUM LOT SIZE 250 m²
PROPOSED AVERAGE LOT SIZE 253 m²

REVISED PLAN 26/3/2018
TO COMPLY WITH WAPC TRUNCATION CONDITIONS

— PROPOSED BOUNDARY
— EXISTING BOUNDARY

NOTE : ALL BUILDINGS & STRUCTURES ON PROPOSED LOTS TO BE REMOVED.

LEGEND
BP - BRICK PAVING
BRW - BRICK RETAINING WALL
C - CONCRETE
CFP - CONCRETE FOOTPATH
CP - COMMUNICATIONS PIT
FK - FLAT KERB
G - GATE
GP - GULLY PIT
HBW - HIGH BRICK WALL
HCF - HIGH COLORBOND FENCE
HF - HIGH FIBRO FENCE
HTF - HIGH TIMBER FENCE
LP - LIGHT POLE
LRW - LIMESTONE RETAINING WALL
MF - MEDIUM FIBRO FENCE
MH - MANHOLE
PD - POWER DOME
NMK - NON-MOUNTABLE KERB
PNF - PEG NOT FOUND
RD - ROLLER DOOR
S - STEPS
SH - SPEED HUMP
SMK - SEMI-MOUNTABLE KERB
WM - WATER METER

**PROPOSED SUBDIVISION OF LOTS 110 & 111
#3 & #5 ROY STREET, MOUNT LAWLEY**

PLAN : 692
C/T : 1435-202 (Lot 110) & 53-54A (Lot 111)
AUTHORITY : CITY OF VINCENT
TOTAL LOT AREA : 1082 m² Orig.
SCALE : 1 : 200 @ A3
SURVEY DATE : 10-11-2017
JOB : 15888

THIS PROPOSED SUBDIVISION PLAN IS SUBJECT TO APPROVAL BY THE WESTERN AUSTRALIAN PLANNING COMMISSION & LOCAL GOVERNMENT & IS SUBJECT TO FIELD SURVEY TO CONFIRM PROPOSED DIMENSIONS.

DRAFTED BY : GO
DATE : 15-11-2017
CHECKED BY : DKM

LAND DEVELOPMENT
SURVEYING SOLUTIONS
LICENSED SURVEYORS

PH: 9300 8137 MOB: 0419 117 617
PO BOX 324
JOONDALUP DC WA 6919
E-mail: admin@surveyingsolutionswa.com.au
Web: www.surveyingsolutionswa.com.au

CHECK TITLE FOR EASEMENTS, RESTRICTIVE COVENANTS ETC.
THIS SURVEY DOES NOT GUARANTEE THE CORRECT POSITION OF BOUNDARY PEGS FOUND OR FENCE POSITIONS SHOWN, UNLESS A BOUNDARY RE-ESTABLISHMENT SURVEY HAS BEEN UNDERTAKEN BY SURVEYING SOLUTIONS WA. ALL FEATURES AND BUILDING POSITIONS ARE APPROXIMATE ONLY, AS THEY HAVE BEEN POSITIONED FROM MEASUREMENTS TAKEN FROM EXISTING PEGS, FENCES & WALLS.
A BOUNDARY RE-ESTABLISHMENT SURVEY IS RECOMMENDED PRIOR TO UNDERTAKING ANY SITE WORKS OR CONSTRUCTION.
INFORMATION SHOWN ON THIS SURVEY IS CURRENT AT THE DATE SHOWN. SURVEYING SOLUTIONS WA ACCEPTS NO RESPONSIBILITY FOR ANY CHANGES THAT HAVE OCCURRED AFTER THIS DATE, TO SITE LEVELS AND FEATURES OR BUILDINGS. CADASTRAL BOUNDARY DIMENSIONS SHOWN HAVE BEEN OBTAINED FROM SURVEY PLANS AND ARE SUBJECT TO FIELD SURVEY UNLESS SHOWN OTHERWISE.

SITE ZONING	R50
TOTAL AREA OF SITE	253.78m ²
AREA OF BUILDING	146.90m ²
ROAD WIDENING/TRUNC.	22.55m ²
SITE COVERAGE	59.98%
ALLOWABLE COVERAGE	60.00%

Colour and Material Schedule:

1. Slab/ Suspended Slab - Concrete
2. Roof Tiles - Cement/ Clay-Red
3. Outside Brick - Standard - Red
4. Windows/ Frames - Dbl Glazed - White

Photo Provided

Prelay

All plumbing, electrical, stormwater and irrigation conduits to be installed prior to pouring concrete or laying paving

Paving

Extent of paving shown indicative only; Paving to be confirmed prior to commencement of works

Termite treatment

Supply and install Termite rust management system as per BCA clause 3.13 and to comply with AS 3660.1-2014 & manufacturers specification

Stormwater

Soakwell location shown as a guide only & to be confirmed by contractor prior to commencement. Refer to floor plans for downpipe locations and ensure all downpipes are connected to soakwells

15000 x 1200 deep conc. soakwell with trafficable lid grate to be exposed

15000 x 1200 deep conc. soakwell

Stormwater Calculation

Impervious area	245.31m ²
Rate	0.0125
Volume	245.31m ² x 0.0125 = 3.066m ³
15000 x 1200 deep conc. soakwell	= 2.10m ³
Total soakwell capacity	2 x 2.10m ³ = 4.20m ³

twinside retaining wall

shadow cast @ 12 noon 21st June shown hatched all falls mainly on road and verge

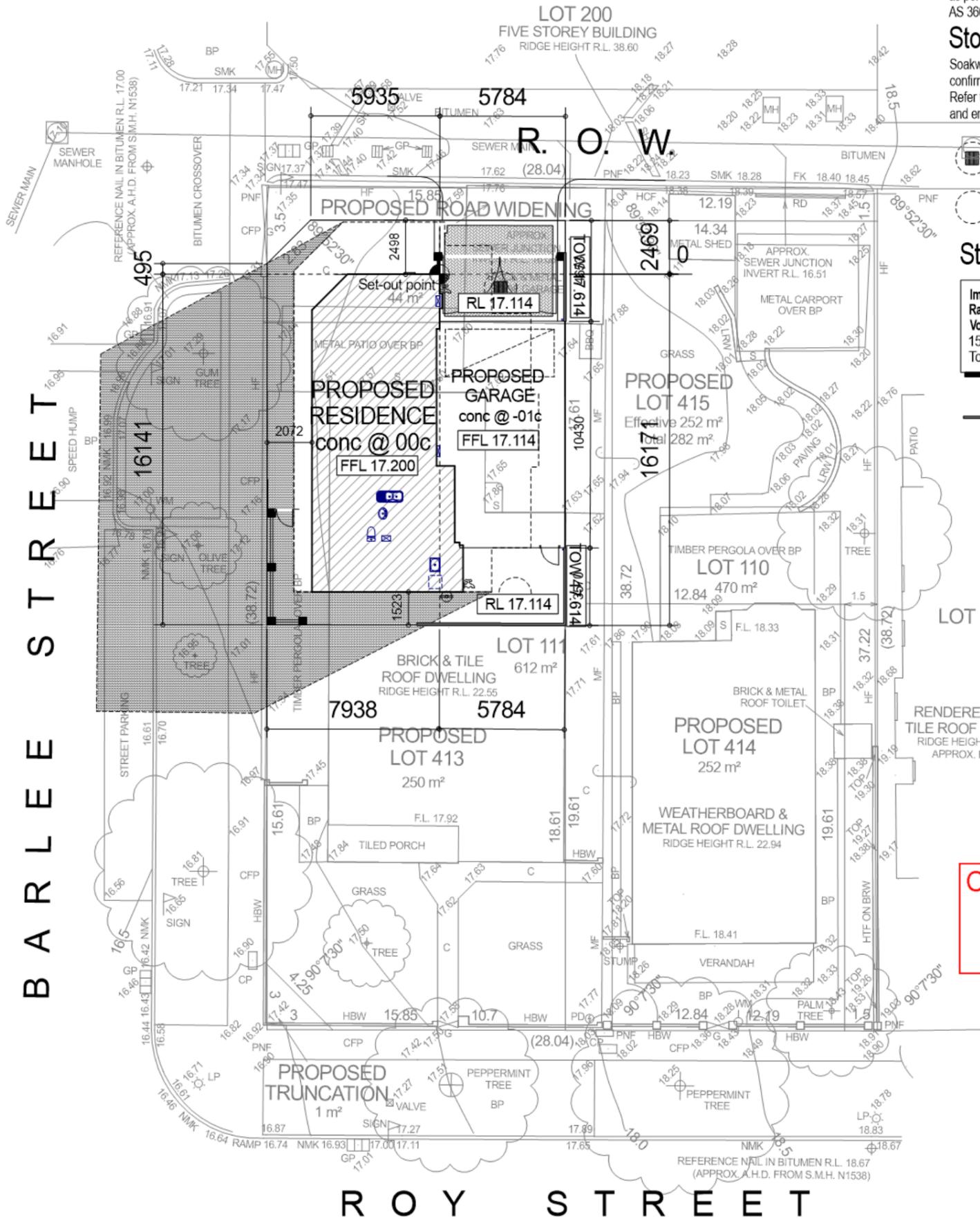
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ROY STREET

Site Plan
Scale 1:200 @ A3

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	BUILDING PERMIT	18 - 894				
	CONFIRM ALL DIMENSIONS ON SITE PRIOR TO COMMENCING ANY WORK. USE WRITTEN DIMENSIONS IN PREFERENCE TO SCALING. NOTIFY THE DESIGNER IF ANY DISCREPANCIES OCCUR TO BE READ IN CONJUNCTION WITH ALL CONSULTANT DWGS	SHEET No.				
		A01 of 10				

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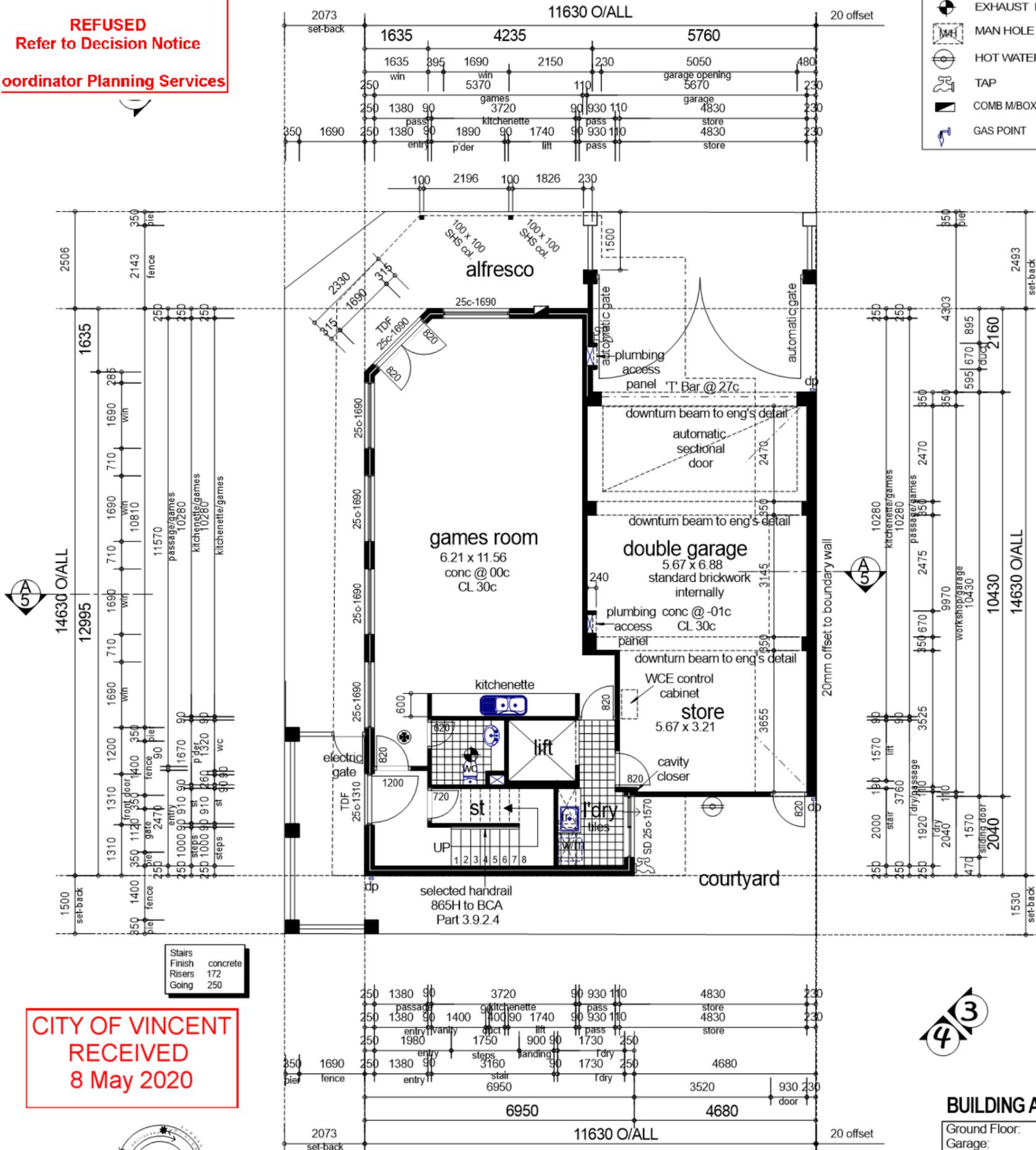
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SYMBOL LEGEND

- SMOKE DETECTOR
- EXHAUST FAN
- MAN HOLE
- HOT WATER UNIT
- TAP
- COMB M/BOX
- GAS POINT



Stairs	concrete
Finish	172
Risers	172
Going	250

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Ground Floor Plan

Scale 1:100 @ A3



BUILDING AREA

Ground Floor:	88.67m ²
Garage:	58.23m ²
Upper Floor:	135.94m ²
UF Balcony:	33.86m ²
Loft Floor:	103.76m ²
Loft Balcony:	12.75m ²
Total Floor Area:	433.21m²
Perimeter (GF):	52.411m
Roof Area:	189.52m²

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	BUILDING PERMIT				
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- TAP
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- GAS POINT



Stairs	Finish	concrete
	Risers	172
	Going	250

3
4

BUILDING AREA

Ground Floor:	88.67m ²
Garage:	58.23m ²
Upper Floor:	135.94m ²
UF Balcony:	33.86m ²
Loft Floor:	103.76m ²
Loft Balcony:	12.75m ²
Total Floor Area:	433.21m²
Perimeter (UF):	49.84lm
Roof Area:	189.52m ²

Upper Floor Plan

Scale 1:100 @ A3

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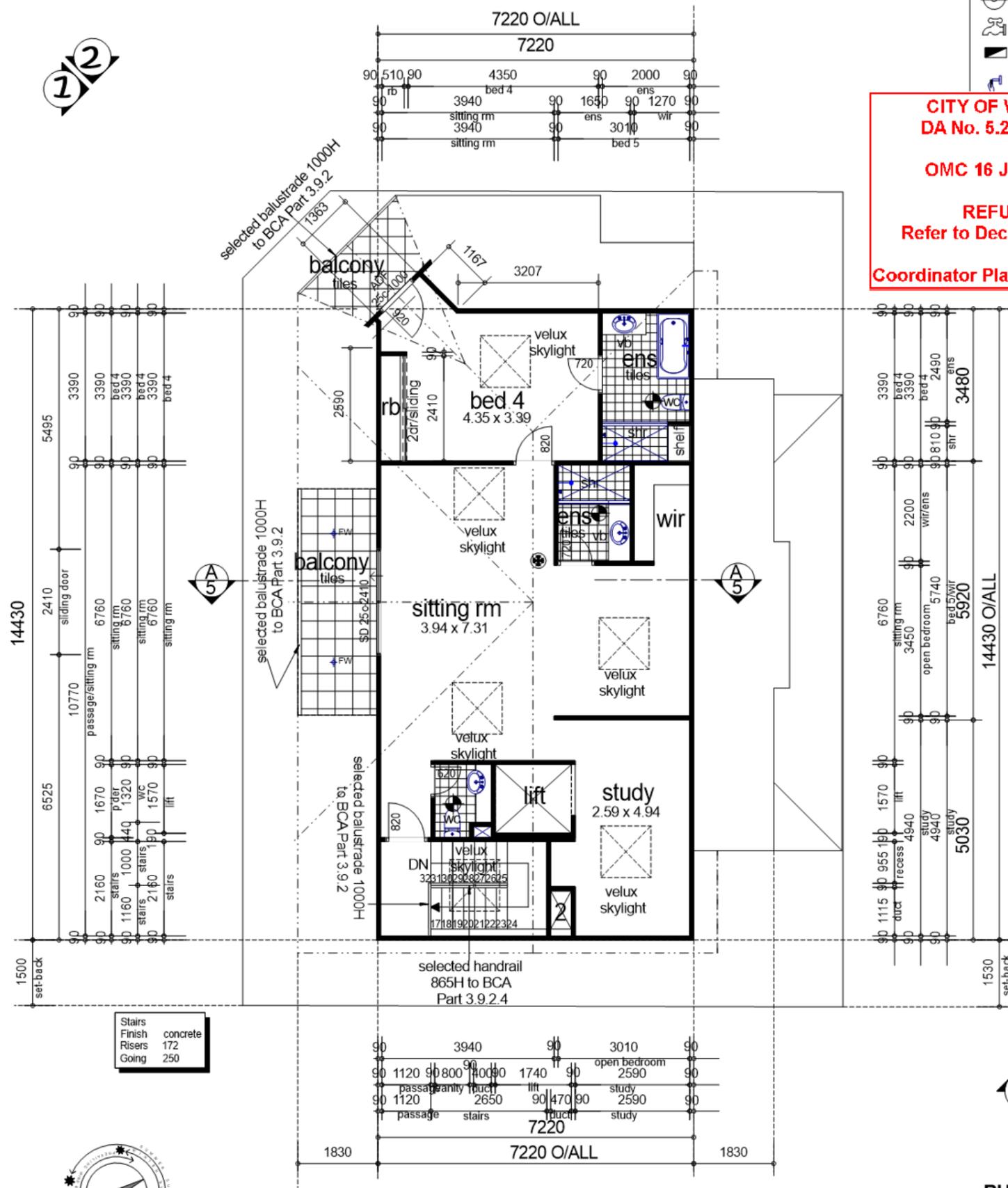
client NIKOLIC site Proposed Single Dwelling Lot 412, Hn 50, Barlee St, MT LAWLEY	DATE:	17/04/2020	JOB No.	REV. DATE:	DESCRIPTION:	
	BUILDING PERMIT		18 - 894			
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SYMBOL LEGEND

- SMOKE DETECTOR
- EXHAUST FAN
- MAN HOLE
- HOT WATER UNIT
- TAP
- COMB M/BOX
- GAS POINT

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Stairs	Finish	concrete
	Risers	172
	Going	250

BUILDING AREA

Ground Floor:	88.67m ²
Garage:	58.23m ²
Upper Floor:	135.94m ²
UF Balcony:	33.86m ²
Loft Floor:	103.76m ²
Loft Balcony:	12.75m ²
Total Floor Area:	433.21m²
Perimeter (GF):	43.87Im
Roof Area:	189.52m ²

Loft Floor Plan

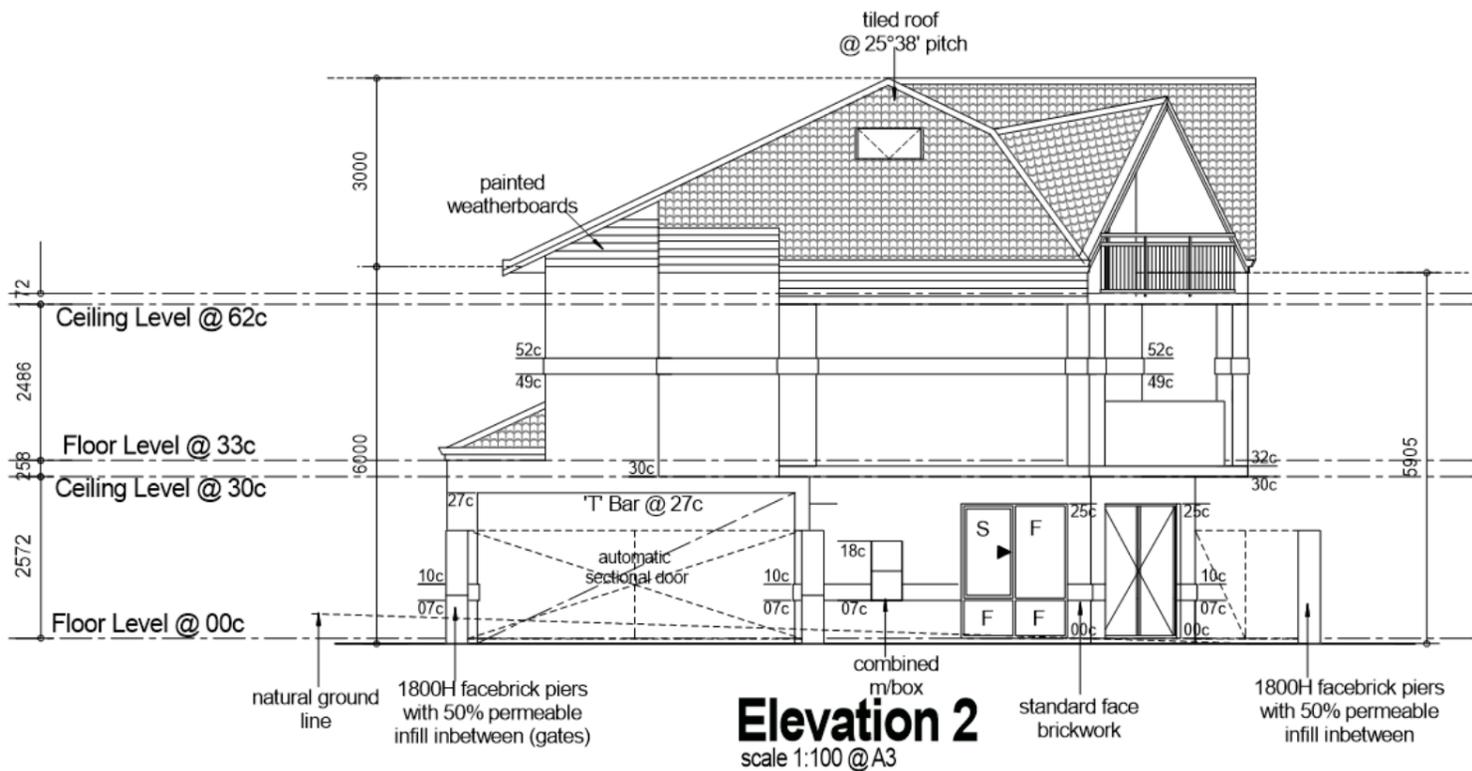
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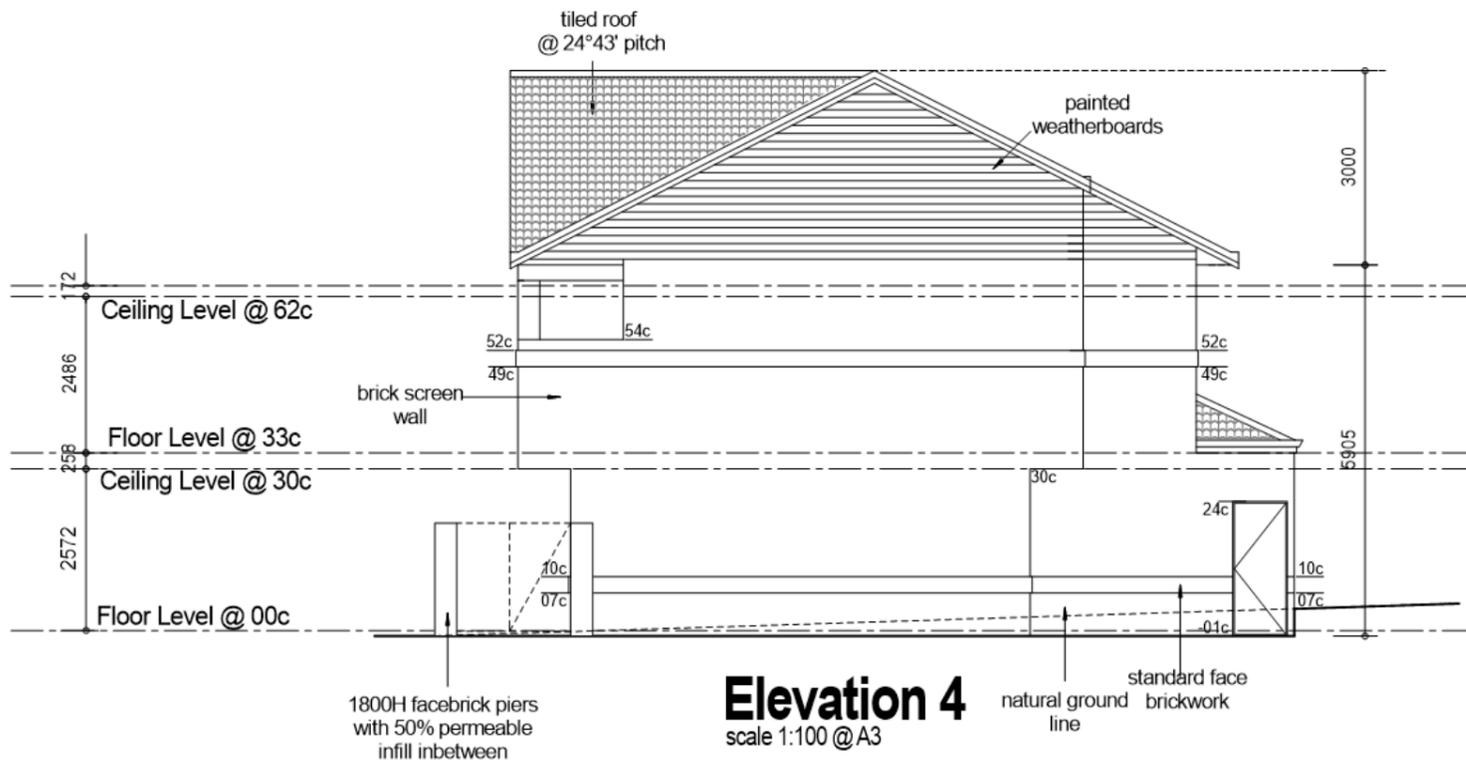
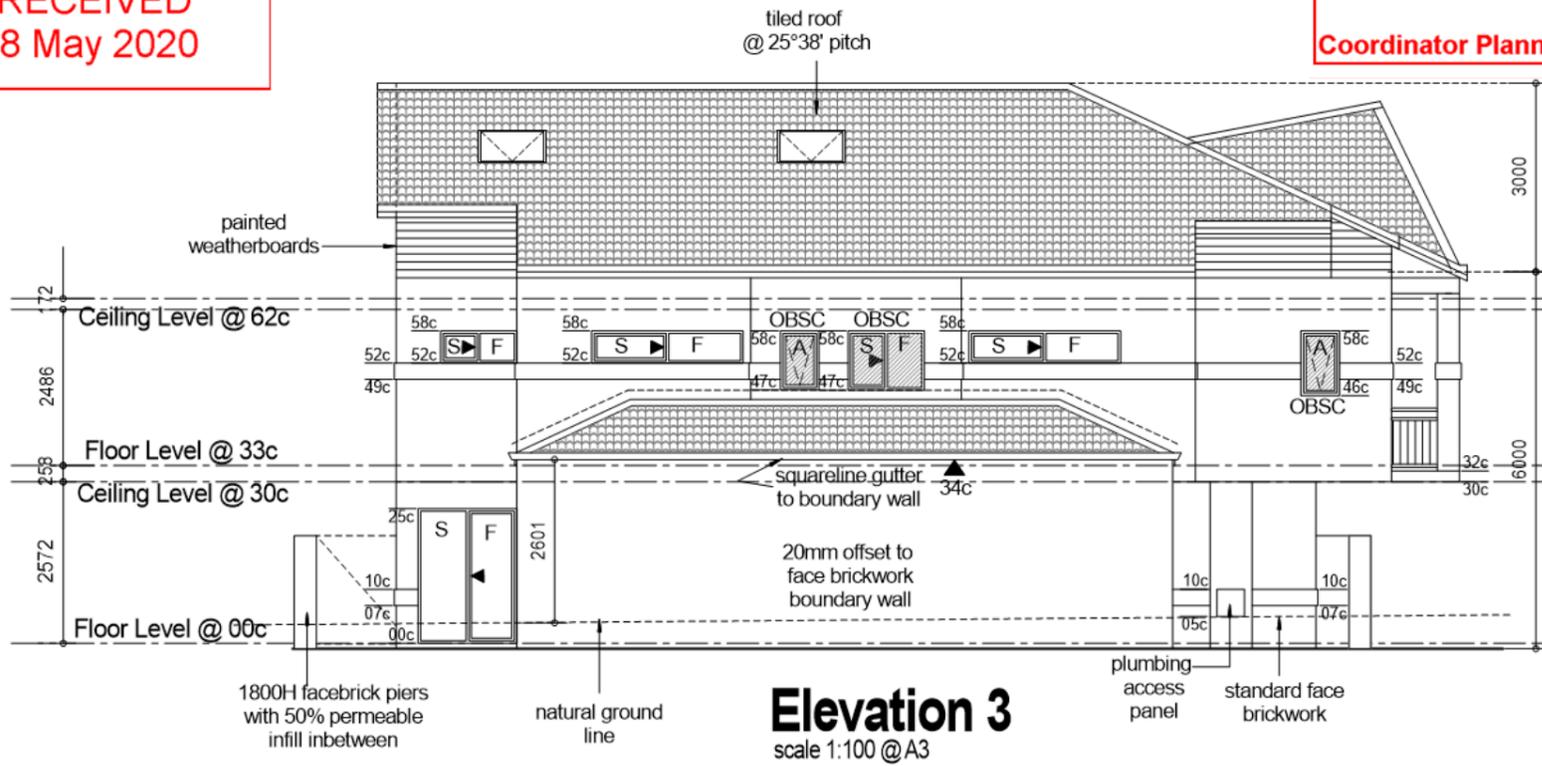
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client
NIKOLIC
site
Proposed Single Dwelling
Lot 412, Hn 50, Barlee St,
MT LAWLEY

DATE: 17/04/2020
BUILDING PERMIT
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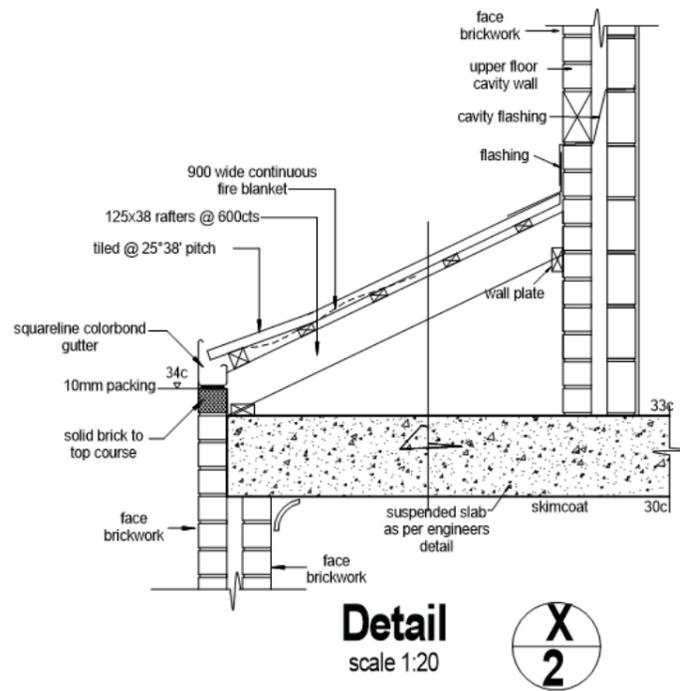
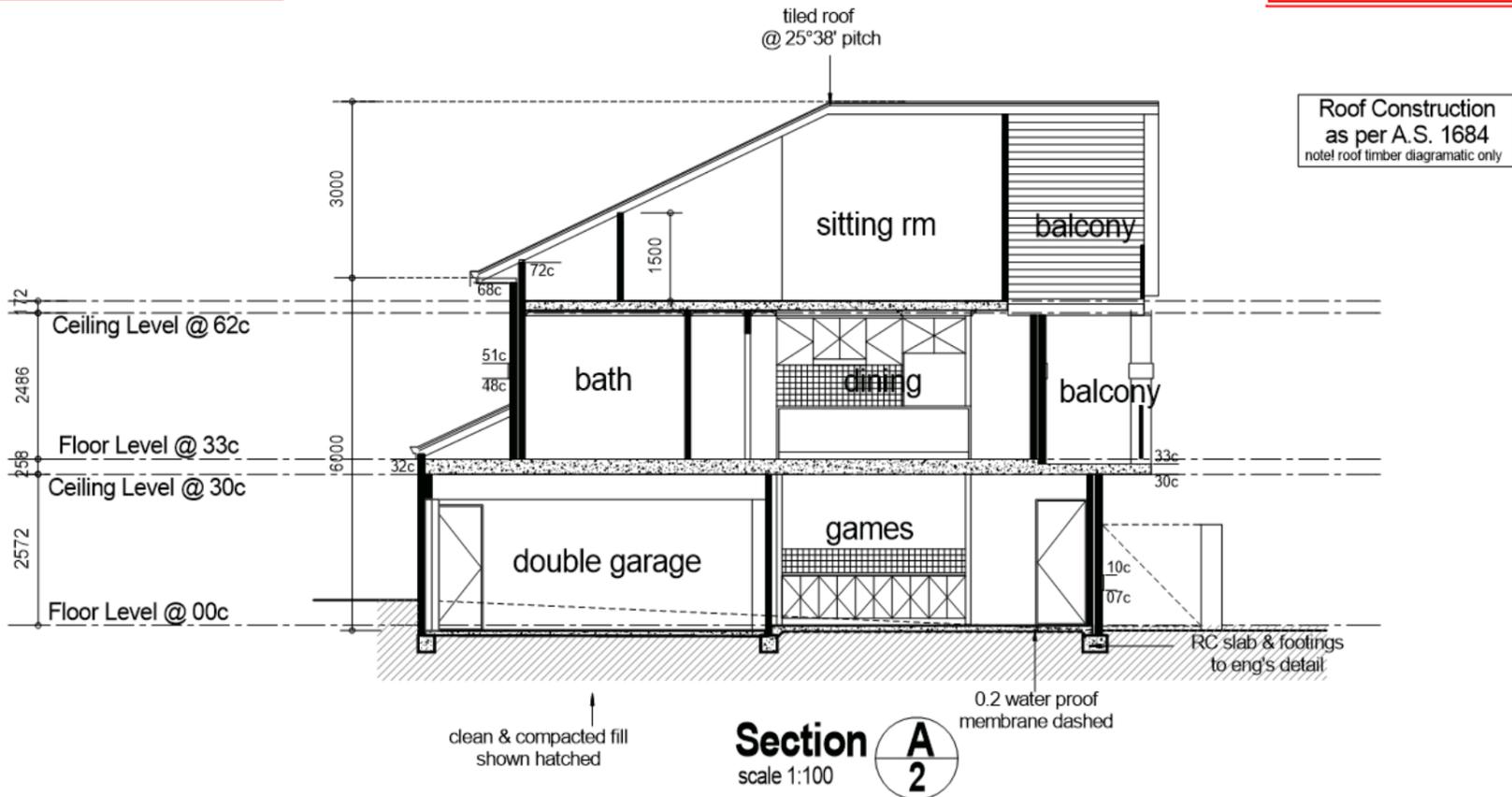
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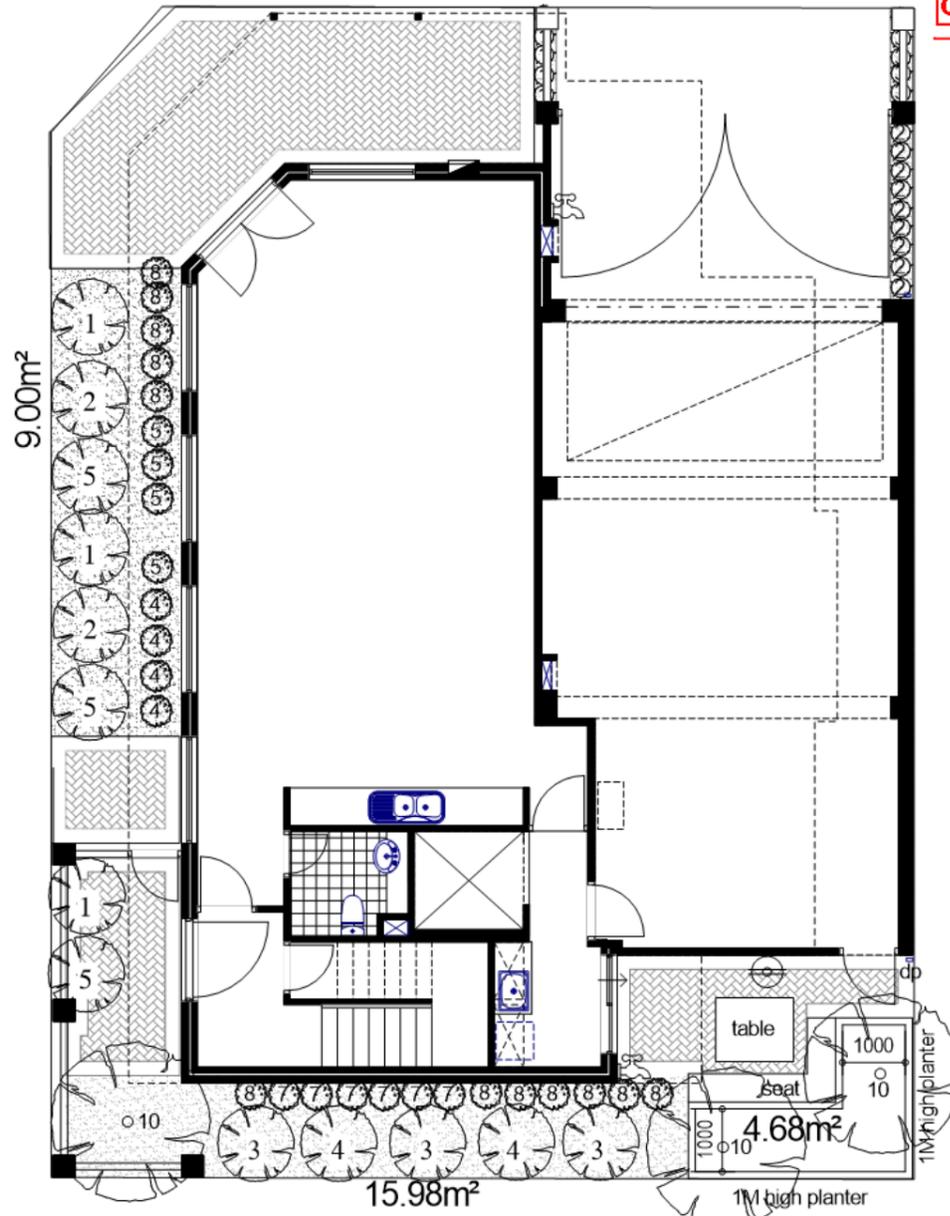
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R. O. W.

B A R L E E S T R E E T



List of dwarf fruit tree species is:

1. Dwarf Mulberry - Red Shahtoot (Grafted) (medium sun)
2. Lime - Sweet Lime (medium sun)
3. Dwarf Avocado - Lamb Hass (A) (Seedling) (full sun)
4. Dwarf Lemon - Meyer (Cutting) (full sun)
5. Dwarf Nectarine - Nectazee (Grafted) (medium sun)



Ground Floor Landscape Plan

Scale 1:100 @ A3

PLANTING SCHEDULE

CODE	BOTANICAL NAME	QTY.	SIZE (ht x spdm)
SHRUBS			
1	Pittosporum Tenuifolium (Screen Master)	16	0.4 x 0.4m
2	Lomandra Lime Tuff	27	0.4 x 0.4m
3	Dianella Verigated (Destiny)	16	0.4 x 0.4m
4	Albany Wooly Bush	4	1-2m
5	Anigozathus Rainbow Bush	6	1-2m
6	Westringia Silver Lining	12	0.4 x 0.4m
7	Phormium Tenax	6	1-2m
8	Anigozathus Yellow Bush	12	1-2m
9	Syzygium Bush Christmas	0	0.4 x 0.4m
TREES			
10	Frangipanni	3	3 x 4m
11	Dwarf Fruit Tree	13	12 x 1.5m

NOTE:
 - All shrubs to have a minimum pot size of 200mm.
 - All planting areas to have a minimum 75mm organic mulch with top level with adjoining.
 - All planting areas to have automatic trickle irrigation.
 - All trees to have a minimum bag size 45L.

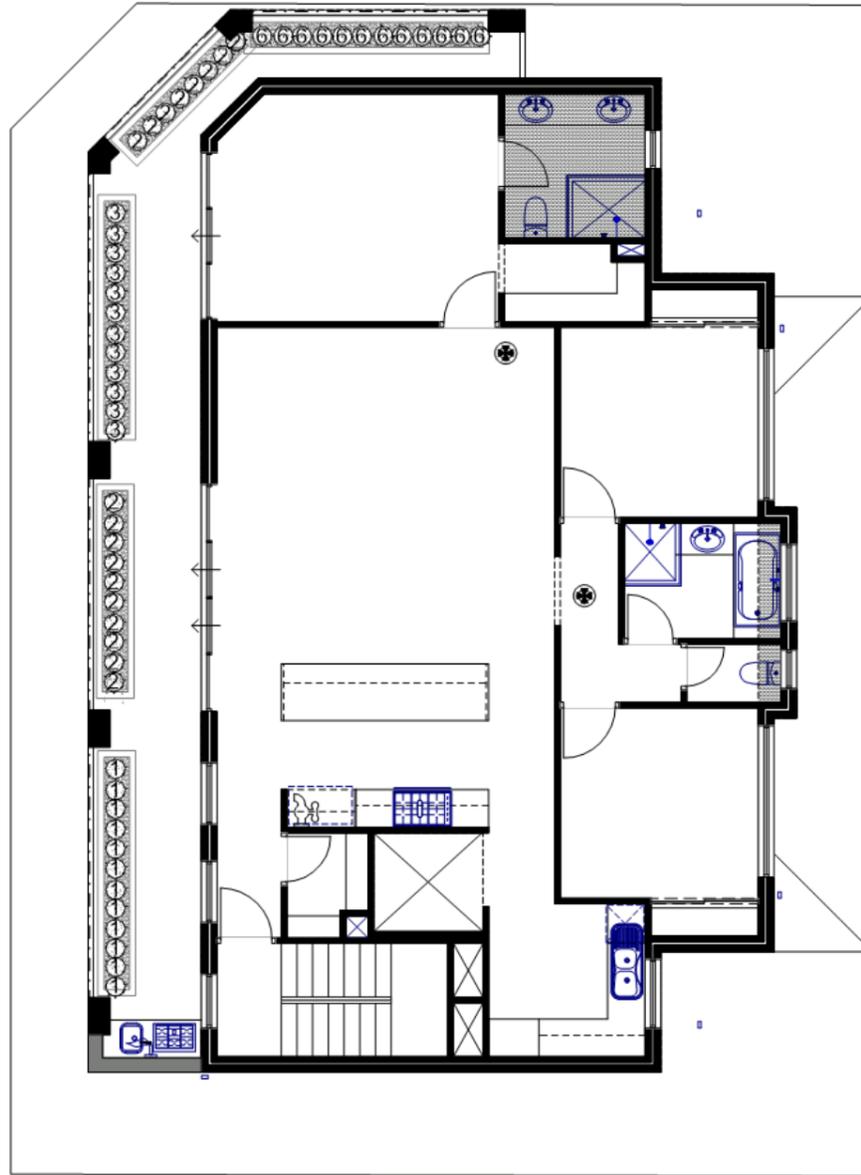
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client NIKOLIC site Proposed Single Dwelling Lot 412, Hn 50, Barlee St , MT LAWLEY	DATE: 28/04/2020	JOB No.	REV. DATE:	DESCRIPTION:	
	BUILDING PERMIT	18 - 894			
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B A R L E E S T R E E T



PLANTING SCHEDULE

CODE	BOTANICAL NAME	QTY.	SIZE (ht x spdm)
SHRUBS			
1	Pittosporum Tenuifolium (Screen Master)	16	0.4 x 0.4m
2	Lomandra Lime Tuff	27	0.4 x 0.4m
3	Dianella Verigated (Destiny)	16	0.4 x 0.4m
4	Albany Wooly Bush	4	1-2m
5	Anigozathus Rainbow Bush	6	1-2m
6	Westringia Silver Lining	12	0.4 x 0.4m
7	Phormium Tenax	6	1-2m
8	Anigozathus Yellow Bush	12	1-2m
9	Syzigium Bush Christmas	0	0.4 x 0.4m
TREES			
10	Frangipanni	3	3 x 4m
11	Dwarf Fruit Tree	13	12 x 1.5m

NOTE:
 - All shrubs to have a minimum pot size of 200mm.
 - All planting areas to have a minimum 75mm organic mulch with top level with adjoining
 - All planting areas to have automatic trickle irrigation.
 - All trees to have a minimum bag size 45L



Upper Floor Landscape Plan
Scale 1:100 @ A3

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JOB No. 20-006	DWG TITLE 3D PERSPECTIVES	SCALE NTS	DATE: 21/01/2021	PAGE: 10 OF 13
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JOB No. 20-006	DWG TITLE 3D PERSPECTIVES	SCALE NTS	DATE: 21/01/2021	PAGE: 11 OF 13
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JOB No. 20-006	DWG TITLE 3D PERSPECTIVES	SCALE NTS	DATE: 21/01/2021	PAGE: 12 OF 13
CLIENT DAVOR NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

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JOB No. 20-006	DWG TITLE 3D PERSPECTIVES	SCALE NTS	DATE: 21/01/2021	PAGE: 13 OF 13
CLIENT DAVOR NIKOLIC	PROJECT ADDRESS Lot 412, Barlee St , MOUNT LAWLEY			

Urban Design Study:

Please outline how each of the following elements have been addressed and attach any relevant or supporting photos, images, diagrams or drawings where applicable.

Description	Applicant comment
Context & Character <i>Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.</i>	
Demonstrate how you have reviewed the natural environment including topography, local flora and fauna.	Gentle slope to the site though is relatively flat. Barlee street itself slopes down towards the East which is in keeping with the stepping effect of the proposal as will be explained below. Street Trees along the verge all the way down Barlee street which will be maintained. Some landscaping that will be visible on the Barlee street facade but isn't dominant or in the form of larger trees. this is in keeping with the rest of the residences on the street which do not tend to have large trees at the frontage due to the smaller street frontages.
Demonstrate consideration of the site's streetscape character.	The streetscape seeks to respond to the modernisation of the street whilst also giving a nod to the heritage elements through materiality. The actual design itself, is quite modern with the nod
Demonstrate review of the built and natural environment of the local context to a radius of 400m – 1000m.	<ul style="list-style-type: none"> - commercial properties to the West along Beaufort street including eateries, offices etc.. - Numerous Multi-residential buildings in the area which has increased density - Majority residential to the East including a mix of modernised housing and older character homes. Most homes - Many subdivisions along Barlee street which have created homes with smaller street frontages - Carpark in the immediate vicinity - Security a concern due to the proximity of car park as well as surrounding bars and eateries
Demonstrate how the site's context and character influenced the development.	<p>The area which surrounds the site is an interesting mix of commercial buildings, multi-residential complexes, old character homes and new homes. The proposal seeks to incorporate some of the heritage elements from the older character homes such as recycled red brickwork and natural timbers into a modern design that is in keeping with some of the other residences and multi-residential complexes in the area. The other primary material is a texture render which will be white so as not to be too dominant for the area.</p> <p>The proposal seeks to respond to the context by providing a stepping effect down from the 6 storey apartment complex to the West and the majority 2 storey residential buildings to the East.</p> <p>By including a residential space as well as a multi-purpose space on the ground floor that could potentially be used as a commercial office space in future (subject to further planning approval) the proposal seeks to combine the 2 major usages of the area into one efficient proposal.</p>
Landscape quality <i>Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.</i>	
Demonstrate review of the existing landscaping of the site and the street including mature trees, species and natural features	The existing site has a council crossover to Barlee street that includes 2 mature trees and some planting though is currently not well maintained.
Demonstrate how the landscape quality of the streetscape and surrounding context has been incorporated into the building and landscape design.	The proposal seeks to incorporate visible landscaping on all levels with the focus being visibility from the Barlee street facade. planters have been included to both the first and second floor balconies with a planter also adjoining the footpath on Barlee street to the ground floor. We have included awning elements that are both visible from Barlee street and the laneway that adjoins the property to the West. The intention is to plant climbers to grow around both of these awnings. Plants will all be natives.

Description	Applicant comment
Built Form & Scale <i>Good design provides development with massing and height that is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.</i>	
What is the building massing and height of the streetscape? How has this been incorporated into the design?	As previously discussed with the city the site represents a unique location with a 6 storey apartment complex to the West and a 2 storey residential building to the East. As such the proposal is 3 stories as permitted though demonstrates a stepping effect down to the East. The first and second floors are setback from Barlee street to reduce the impact of the bulk and scale from the street facade. As such we believe the proposal
How does the development respond and contribute to the built form and scale of the streetscape?	As previously stated the proposal seeks to incorporate a stepping effect to create a step down in the street scape from the 6 storey apartment complex to the West and the majority 2 story built form from the rest of the Barlee street to the East.
Demonstrate how the development encourages an activated and vibrant streetscape environment.	<ul style="list-style-type: none"> - The garage entrance being to the adjoining laneway to the west means that the Barlee street facade becomes more engaging and reduces vehicular traffic to the street. - The proposal seeks to activate Barlee street with the inclusion of 2 balconies to the north, both of which will be heavily used by the residents. - The proposal seeks to play with different materiality and openings to Barlee street to create interest in the facade. Landscaping has also been used to soften the facade.
Functionality & Build Quality <i>Good design meets the needs of users efficiently and effectively, balancing functional requirements to deliver optimum benefit and performing well over the full life-cycle.</i>	
Demonstrate how the proposed design complements the use of the building.	The proposal seeks to take advantage of the opportunity for future commercial office space to the ground floor in visibility of the busy Beaufort street.
Sustainability <i>Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.</i>	
Demonstrate how the building performance has been optimised using suitable orientation and layout of internal spaces.	<ul style="list-style-type: none"> - recycled and natural materials used where possible - Cavity brickwork and light roof material with sufficient insulation - Whilst it has been stipulated that the garage has to be to the north and the setback restricts the height of openings to this boundary we have included as many northern openings as possible. - Proposal offers a sustainable financial design moving forward with the capability of commercial space to the ground floor (subject to further planning approval). Internal layout allows for this. - Large balconies orientated towards the city creating effective outdoor living spaces and sustaining social connection.
Amenity <i>Good design optimises internal and external amenity for occupants, visitors and neighbours, contributing to living and working environments that are comfortable and productive.</i>	
Demonstrate how the development optimises amenity for occupants, adjoining neighbours and onlookers	As previously stated the proposal seeks to operate as single residential house. All amenities are included to satisfy this requirement. by providing separate spaces we are optimising the design for the client increasing the livability. The ground floor office space can be a multi-functional room that can be used to house large family gatherings that the client often has or if it were to become a commercial space in the future provide a viable office space for the area (subject to further planning approval). The use of materiality creates interest for onlookers and neighbours.
Legibility <i>Good design results in buildings and places that are legible, with clear connections and memorable elements to help people find their way around.</i>	
Demonstrate how the design allow users and visitors to navigate through the development.	The proposal has a feature stairwell and lift shaft immediately connected to the entrance which provides easy access throughout all 3 floors. This entrance is connected to both the office space and activity space directly. If the office space were to become a commercial space this entrance could be sealed with the entrance to the commercial space instead occurring through the other entrance on the truncation of the lot (subject to further planning approval).
Safety <i>Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.</i>	
Demonstrate how the layout of buildings on site provides safe and high level of amenity for residents.	The inclusion of both the lift and stairs allows for safe and easy access between all 3 floors at all occasions for residents of all ages. The boundary wall surrounding the courtyard provides security to the rear of the development. All balconies have sufficient balustrades as per the NCC and Australian standards. Upper floor windows will have opening restrictors as per the Australian standards if required.

Description	Applicant comment
<p>Community <i>Good design responds to local community needs as well as the wider social context, providing buildings and spaces that support a diverse range of people and facilitate social interaction.</i></p>	
<p>Demonstrate how the development contributes to a sense of community, encouraging social engagement and enabling stronger communities.</p>	<p>The proposal seeks to respond directly to it's context and engage with the community whilst also understanding that as a residence there needs to be a certain element of privacy and security maintained. The large open ground floor area has the ability to host large functions, not only for family but neighbours etc.. If this were to become a commercial office space it would be a direct response to the building context in a busy and prestigious area of Mount Lawley with a good view towards Beaufort street (subject to further planning approval). This space could potentially engage with the community in a number of ways with the potential to be hired/leased out as the client see's fit.</p>
<p>Aesthetics <i>Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.</i></p>	
<p>Demonstrate how the surrounding context and character has been incorporated into the design of the development.</p>	<p>The major element of the design is the stepping effect towards the East which is a direct response to the context as previously discussed. Materiality has been used to create character. the selected materials allow what is quite a modern design to give a nod to the heritage of the area.</p>

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Environmentally Sustainable Design Requirements for Single Houses and Grouped Dwellings

The City’s Built Form Policy includes Local Housing Objectives related to achieving a development which incorporates Environmentally Sustainable Design (ESD) principles.

These principles seek to achieve new developments which have a reduced environmental impact, improved energy and water efficiency, and reduced reliance on non-renewable energy sources. The development of energy efficient buildings also delivers medium to long-term savings for owners and occupants.

By considering these principles of ESD through the development application process, a more holistic approach can be taken towards incorporating ESD principles into the building design, rather than retrospectively once the building design has been completed.

The Local Housing Objectives in the Built Form Policy are performance-based, which requires consideration as to how each of these have been achieved.

To assist landowners and applicants in preparing a development application, the below table outlines the Local Housing Objectives applicable to Single Houses and Grouped Dwellings, and information on how these can be addressed through principles of ESD.

For further information and further examples of what you could provide, please refer to the City’s Environmentally Sustainable Design Information Sheet [HERE](#). Alternatively, feel free to contact the City’s Development and Design team on 9273 6000.

Please outline how each of the following elements have been addressed and attach any relevant or supporting photos, images, diagrams or drawings where applicable.

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<p>Environmental Impact <i>Development that considers the whole of life environmental impact of the building and incorporates measures to reduce this impact.</i></p>	
<p>The environmental impact of developments can be impact by considerations such as building orientation, design and construction materials. Construction materials which are durable and are low maintenance generally have a low environmental impact.</p> <p>Some examples of building materials and design choices with reduced environmental impacts include:</p> <ul style="list-style-type: none"> • Incorporating an east-west orientation (where possible); • Minimising the extent of the building footprint; 	<ul style="list-style-type: none"> - Low maintenance construction materials used including recycled brick, rendered brickwork and ultrawood cladding. - Appropriate and effective insulation will be installed during the building phase - Large openings utilised to the south to take advantage of variable cool breezes - Aluminium awnings used to the majority of northern openings for shading

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<ul style="list-style-type: none"> • Incorporating good solar-passive design; • Reverse brick veneer (internal thermal mass, external insulation); • Low emission concrete; • Lightweight, recycled, non-toxic, minimally processed and recyclable materials; • Gabion walls filled with demolition waste; • High quality (durable), energy and water saving fixtures and fittings (such as reversible ceiling fans, water efficient taps and toilets); and • Installation of appropriate and effective insulation. 	<ul style="list-style-type: none"> - Minimal openings to east where there is no shading, biggest opening occurring go the alfresco which is shaded - Planting used heavily throughout the South, South-east and South-West sides of the development
<p>Thermal Performance <i>Development that optimises thermal performance of the building throughout the year through design elements and material selection.</i></p>	
<p>Thermal performance relates to the efficiency of buildings and materials to retain or transmit heat. In summer, a development with poor thermal performance will often absorb and retain more heat, resulting in the inside of the building feeling hotter.</p> <p>Design elements which can assist with achieving a high level of thermal performance relate to solar-passive design and includes the orientation and layout of the building, the placement of thermal mass, and the use of insulation.</p> <p>Material selection which can assist with achieving a high level of thermal performance can include those which have thermal mass (such as concrete, brick, tile, rammed earth) and insulation properties (such lightweight cladding, wood, recycled plastic composite, range of insulation materials, strategic use of air gaps).</p>	<ul style="list-style-type: none"> - Concrete and Brick construction - Insulation to cavity brickwork and roof structure - Large openings to southern side to maximise variable cool breeze
<p>Solar Passive Design <i>Development shall incorporate site planning principles that maximise solar passive design opportunities for both summer and winter</i></p>	
<ul style="list-style-type: none"> • Where the long axis of building runs east-west, the majority of glazing being provided to the north, with limited glazing provided to the east and west; and/or 	<ul style="list-style-type: none"> - Limited glazing provided to east and west - Setback requirements and required garage orientation has unfortunately meant that large openings to the north have not been achievable however openings maximised as best as

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<ul style="list-style-type: none"> The inclusion of a central light well or courtyard can help to maximise access to northern light. 	<p>possible and appropriately shaded.</p>
<p>Sunlight and Ventilation</p>	
<p><i>The provision of natural ventilation and daylight penetration to reduce energy consumption</i></p>	
<ul style="list-style-type: none"> Rooms provided with ventilation openings on both sides to allow cross-flow of air; Maximum glazing provided to north-facing living areas; Bedrooms being located on the south; and/or Utility rooms and garages being located on east and west sides of a dwelling. 	<ul style="list-style-type: none"> Lot requirements (setbacks, crossover location, bulk and scale) as well as natural advantages of the lot such as views to the south have meant that living areas are location on the southern side. Large openings have been included to this areas to attempt to maximise light and take advantage of breezes. Where possible rooms include openings in 2 directions to maximise cross ventilation.
<p>Solar Heating</p>	
<p><i>The provision of daytime areas with north-facing glazing to allow passive solar heating during winter</i></p>	
<ul style="list-style-type: none"> Up to 80% of the glazing provided to north facing living areas being unshaded in winter, and fully shaded by external structures in summer. 	<ul style="list-style-type: none"> Aluminium awnings included to the majority of northern openings to shade in summer
<p>Cross Ventilation</p>	
<p><i>The provision of openable windows and/or ceiling fans to habitable rooms or occupied spaces that allow natural and cross ventilation</i></p>	
<ul style="list-style-type: none"> Windows located on north and south side of the dwelling being openable to utilise cooling breezes in summer; and/or Reversible ceiling fans facilitate cooling in summer and improve air dispersion for more efficient heating in winter. 	<ul style="list-style-type: none"> All openings to the north and south side of the dwelling are openable except for those located in the stairwell. Ceiling fans will be considered
<p>Water Re-use</p>	
<p><i>The provision of recovery and re-use of rainwater, storm water, grey water and/or black water for non-potable water applications</i></p>	
<ul style="list-style-type: none"> Rainwater captured in tank/s above or below ground and plumbed into toilet and laundry; Greywater used for garden irrigation, or hand basin draining into toilet cistern for flushing; and/or Soft landscaping is maximised to increase on-site stormwater infiltration. 	<ul style="list-style-type: none"> Significant soft landscaping utilised in the development of all levels including planters to balconies. Other re-use systems will be considered if budget allows
<p>Solar Gain</p>	
<p><i>Incorporation of shading devices to reduce unwanted solar gain in summer and increase passive solar gain in winter</i></p>	

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<ul style="list-style-type: none"> Eaves, pergolas and other external shade structures designed to the correct depth to provide 0% shading in mid-winter and 100% shading in mid-summer. Such structures may also be movable, (e.g. mobile screens and adjustable pergolas) to allow increased control over light and heat gain. 	<ul style="list-style-type: none"> Aluminium awnings utilised as a shade structure due to the development proposing a low pitch roof with minimal eaves. Eaves utilised to some openings to the north-west and East
<p>Energy Consumption <i>Integration of renewable energy and energy storage systems to optimise energy consumption.</i></p>	
<ul style="list-style-type: none"> Solar photovoltaic system (with or without battery storage) for electricity generation; Solar or heat pump hot water system; and/or Smart-wired home to enable automated diversion of excess solar energy to power air conditioners and other appliances and reduce energy use at other times. 	<ul style="list-style-type: none"> Solar hot water system to be considered with the proposed roof allowing for a good number of solar panels
<p>Solar Absorptance <i>Flat roof structures that are not visible from the street or adjacent properties shall have a maximum solar absorptance rating of 0.4</i> or <i>Pitched roof structures or roof structures that are visible from the street or adjacent properties shall have a maximum solar absorptance rating of 0.5, unless a suitable alternative is identified in the Urban Design Study</i></p>	
<p>Solar absorptance rating is a measure of how much solar energy a material absorbs and therefore how hot it gets when exposed to the sun. A rating of zero means no absorption and the material remains cool. A rating of 1 is 100% absorption and the material becomes very hot.</p> <p>As a general rule, light roof colours have lower absorptance values than dark roof colours. Roofing material suppliers can provide the absorptance values of their colour range.</p> <p>Roofs that are visible from the street or adjacent properties are permitted a higher absorptance value because lighter colours (which have lower absorptance values) may be visually less comfortable for some neighbours.</p>	<ul style="list-style-type: none"> Light roof colour utilised to minimise solar absorption
<p>Environmental Performance</p>	

What Does This Mean and How Can I Achieve This?	Applicant Comment – How I have achieved this objective
<p>Demonstrate that the development is capable of achieving the following performance standards when compared against the Perth statistical average for residences:</p> <ul style="list-style-type: none"> • 50% reduction in global warming potential (greenhouse gas emissions); and • 50% reduction in net fresh water use. <p>The acceptable method for demonstrating this is an independently reviewed EN15978 compliant Target Setting life cycle assessment (LCA) with a 20% factor of safety applied to improvement strategies</p>	
<p>Applications for new Single Houses and Grouped Dwellings should be accompanied by a target setting LCA which measures the environmental performance of the building over its lifetime, to understand how the design contribute towards reduced environmental impacts.</p> <p>You can find an LCA assessor by contacting the Australian Life Cycle Assessment Society (ALCAS) or by doing a general internet search. Please ensure that you or the assessor you engage use methodologies compliant with:</p> <ul style="list-style-type: none"> • Environmental standard EN15978 – Sustainability of construction works – Assessment of environmental performance of buildings – Calculation method; and • That the system boundary includes all Life Cycle Modules (A1-2, B1-7, C1-4 and D) in addition to non-integrated energy (plug loads). <p>As an alternative to the LCA for Single and Grouped Dwellings, the City may accept an 8 star NatHERS rating, in conjunction with the development meeting the other local housing objectives listed above.</p> <p>The City can also consider other environmental sustainable design reports, however it is recommended these be discussed with the City prior to engaging someone, to ensure that the report will be accepted by the City.</p>	

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Detailed Streetscape Analysis

Proposed Single House

No. 50 Barlee Strete, MOUNT LAWLEY



A



- No. 1/602-610 Beaufort Street MOUNT LAWLEY – Six Storey Mixed Use Development (left)
 - No. 50 Barlee Street, MOUNT LAWLEY – Vacant Subject Site (right)

B



- No. 69 Barlee Street MOUNT LAWLEY – Former Salvation Army Citadel (left)
 - No. 596 Beaufort Street MOUNT LAWLEY – Car Park (right)

C



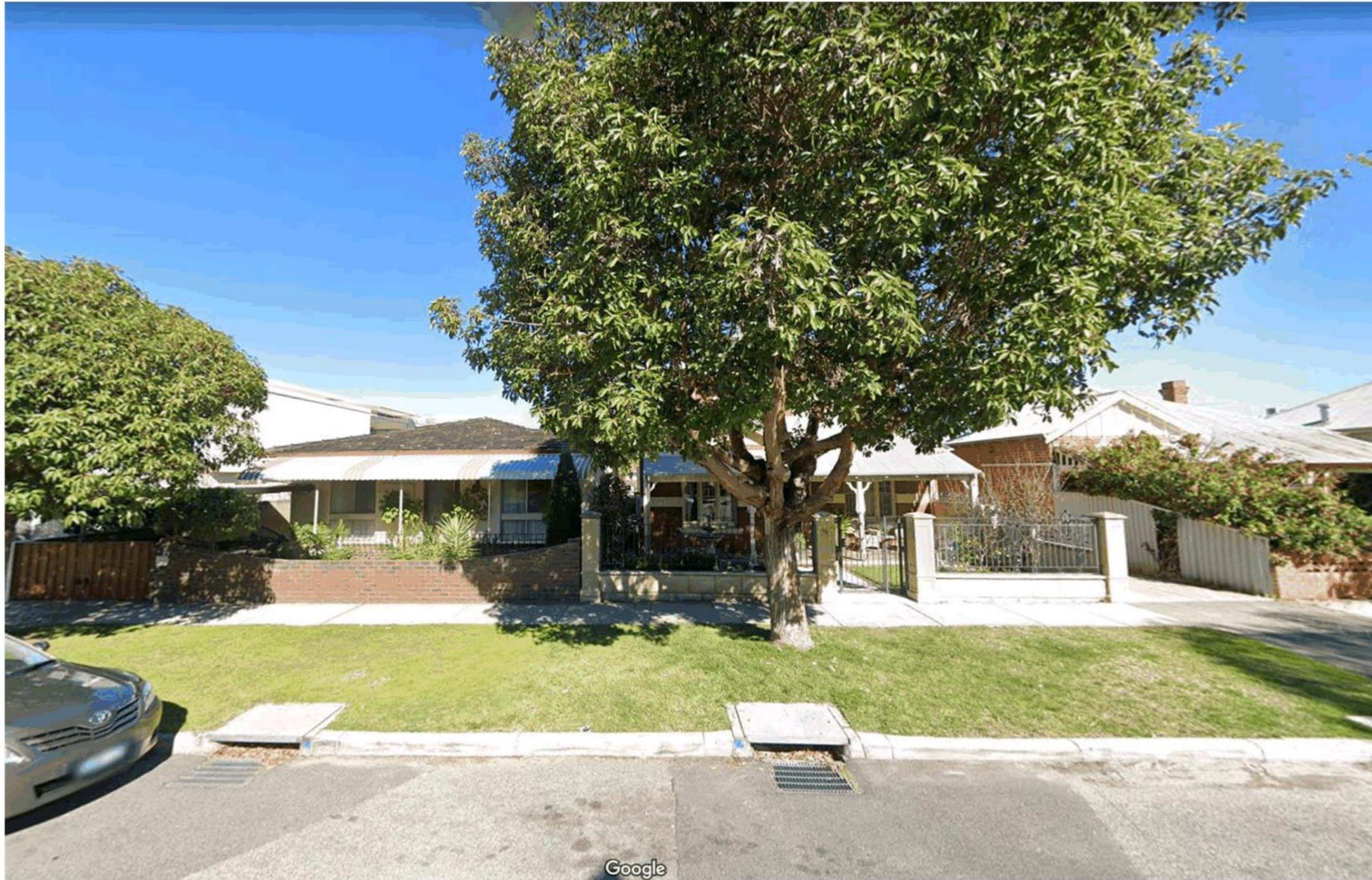
- No. 50 Barlee Street, MOUNT LAWLEY – Vacant Subject Site (left)
- No. 3 Roy Street, MOUNT LAWLEY – Vacant Site (right)

D



- Nos. 67, 65 and 63 Barlee Street, MOUNT LAWLEY (right to left)

E



- Nos. 65, 63 and 57 Barlee Street, MOUNT LAWLEY (right to left)

F



- No. 2 Roy Street, MOUNT LAWLEY – Corner of Roy and Barlee Streets

G



- Nos. 57, 55, 53 and 45 Barlee Street, MOUNT LAWLEY (right to left)

H



• Nos. 45 and 39 Barlee Street, MOUNT LAWLEY (right to left)



- Nos. 30, 34, 38 and 42 Barlee Street, MOUNT LAWLEY (left to right)

J



- Nos. 31, 27 and 25 Barlee Street, MOUNT LAWLEY (right to left)

K



- Nos. 17, 15, 13 and 9 Barlee Street, MOUNT LAWLEY (right to left)

L



• Nos. 16 and 12 Barlee Street, MOUNT LAWLEY (left to right)

M



- Nos. 3 and 1 Barlee Street, MOUNT LAWLEY (right to left)

Determination Advice Notes:

1. This is a development approval issued under the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme only. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/owner to obtain any other necessary approvals and to commence and carry out development in accordance with all other laws.
2. If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
3. In relation to advice note 2, a further two years is added to the date by which the development shall be substantially commenced, pursuant to Schedule 4, Clause 4.2 of the Clause 78H Notice of Exemption from Planning Requirements During State of Emergency signed by the Minister for Planning on 8 April 2020. For further information regarding the Ministerial direction, please contact the City on (08) 9273 6000.
4. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
5. No verge trees shall be removed. The verge trees shall be retained and protected from any damage including unauthorised pruning.
6. With reference to Condition 2, the owners of the subject land shall obtain the consent of the owners of relevant adjoining properties before entering those properties in order to make good the boundary walls.
7. With reference to Condition 4, Clause 5.4.1 C1.2 Visual Privacy requirements of the R Codes states that screening devices such as obscure glazing, timber screens, external blinds, window hoods and shutters are to be at least 1.6 metres in height, at least 75 percent obscure, permanently fixed, made of durable material and restrict view in the direction of the overlooking into any adjoining property.
8. In reference to Condition 6, visually permeable is defined as “in reference to a wall, gate, door or fence that the vertical surface has continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area; continuous vertical or horizontal gaps less than 50 millimetres in width, occupying at least one half of the total surface area in aggregate; or a surface offering equal or lesser obstruction to view; as viewed directly from the street”.
9. With reference to Condition 7, the City encourages landscaping methods and species selection which do not rely on reticulation.
10. With reference to Condition 8, no further consideration shall be given to the disposal of stormwater ‘offsite’ without the submission of a geotechnical report from a qualified consultant. Should approval to dispose of stormwater ‘offsite’ be subsequently provided, detailed design drainage plans and associated calculations for the proposed stormwater disposal shall be lodged together with the building permit application working drawings.
11. An Infrastructure Protection Bond together with a non-refundable inspection fee shall be lodged with the City by the applicant, prior to commencement of all building/development works, and shall be held until all building/development works have been completed and any disturbance of, or damage to the City’s infrastructure, including verge trees, has been repaired/reinstated to the satisfaction of the City. An application for the refund of the bond must be made in writing. This bond is non-transferable.
12. The movement of all path users, with or without disabilities, within the road reserve, shall not be impeded in any way during the course of the building works. This area shall be maintained in a safe and trafficable condition and a continuous path of travel (minimum width 1.5 metres) shall be maintained for all users at all times during construction works. Permits are required for placement of any material within the road reserve.
13. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.



CITY OF VINCENT

**LOCAL PLANNING
SCHEME NO. 2**

Amendment No. 6

Standard amendment to amend 'Table 1 – Zoning table' to the City of Vincent Local
Planning Scheme No. 2



FORM 2A

Planning and Development Act 2005

RESOLUTION TO PREPARE AMENDMENT TO LOCAL PLANNING SCHEME

CITY OF VINCENT LOCAL PLANNING SCHEME NO. 2
AMENDMENT NO. 6

RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005* (as amended), amend the above Local Planning Scheme by:

1. Amending 'Table 1 – Zoning Table' to insert the land use permissibility for Bed and Breakfast, Holiday Accommodation and Holiday House with the following land use permissibility:

USE CLASS	ZONES				
	Residential	Mixed Use	Local Centre	District Centre/ Regional Centre	Commercial
Bed and Breakfast	A	A	D	D	D
Holiday Accommodation	A	A	D	D	D
Holiday House	A	A	D	D	D

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- a) The land use permissibility in the zoning table is consistent with the relevant objectives identified for the zones within Local Planning Scheme No. 2;
- b) It does not result in any significant environmental, social, economic or governance impact on land in the scheme area; and
- c) The amendment is not a basic or complex amendment.

It is noted that the use classes are consistent with the land use terms contained within the Scheme and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Dated this 19 day of May 2020

CHIEF EXECUTIVE OFFICER



CITY OF VINCENT

LOCAL PLANNING SCHEME NO. 2

Amendment No. 6

COUNCIL RECOMMENDED/SUBMITTED FOR APPROVAL

Supported for submission to the Minister for Planning for approval by resolution of the City of Vincent at the Ordinary Meeting of the Council held on 16 February 2021 and the Common Seal of the City of Vincent was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

WAPC RECOMMENDED/SUBMITTED FOR APPROVAL

.....
DELEGATED UNDER S.16 OF
THE *PLANNING AND DEVELOPMENT ACT 2005*

DATE.....

APPROVAL GRANTED

.....
MINISTER FOR PLANNING
S.87 OF THE *PLANNING AND DEVELOPMENT ACT 2005*

DATE.....

1. Online Survey Responses

Q1 – Do you think that short term accommodation like bed & breakfasts, holiday houses and AirBnBs are beneficial to local neighbourhoods?		Yes – 5
		No – 1
		Unsure – 1
Why/Why not	Administration Response	Recommendation/Modification
Concerned about the damage caused by some people.	A significant objective of Policy 7.4.5 is to maintain the amenity of nearby residents by mitigating negative impacts resulting from Short Term Accommodation (STA) uses. The amended Planning Policy seeks to minimise negative impact by addressing issues like car parking, noise and antisocial behaviour. The requirement for STA premises to operate in accordance with a Management Plan and Code of Conduct should reduce the risks to adjoining residents. In the case that there are issues, the City can take compliance action, or there may be civil action that neighbours can initiate.	No modification.
Creates a richer more diverse community, ability for locals to house guests if they can't fit in their house, increased support for local businesses.	Noted.	No modification.
Accommodating tourists within suburban neighbourhoods is wonderful for local small business. Tourists usually eat all their meals at restaurants within walking distance. They also bring a cultural diversity to the neighbourhood.	Noted.	No modification.
Don't think it would increase or decrease economic activity, traffic or use of local amenities as long as length of stay remains restricted.	Noted.	No modification.
It gives visitors an opportunity to experience life in a range of Perth areas and gave a cheaper and more flexible alternative to hotel accommodation.	Noted.	No modification.
Q2 – Have you noticed any short term accommodation operating near where you live?		Yes – 6
		No – 1
Q3 – Have you experienced any issues with nearby short term accommodation?		Yes – 1
		No – 6
Further Explanation	Administration comment	Recommendation/Modification
Damage to common property and the impact of excess laundry by the operator.	The requirement for STA premises to operate in accordance with the objectives of the Policy, Management Plan and Code of Conduct will reduce the risk of antisocial behaviour and damage to adjoining residents. In situations where a STA operates in a Strata, it is also the responsibility of the Strata Body through their strata bylaws and management procedures.	No modification.

Q4 – Considering the City’s proposed changes, do you think that issues experienced as a result of short term accommodation uses will:		Increase? – 2
		Decrease? – 2
		Stay the same? – 3
Why/Why not	Administration comment	Recommendation/Modification
The property owner has illegally operated an Air B&B at their property and we have only been able to shut them down with persistent and constant persuasion to the City.	The City seeks to ensure that a STA premise operates in accordance with their Management Plan and Code of Conduct, however where a STA operates without the necessary approvals the Policy will support the City in seeking compliance against the unlawful use of a premise.	No modification.
In regard to residential, short term stays, I believe that property owners would already have high expectations and screening processes, to assess the kind of guests it would allow to stay in their property. All short stay booking platforms have a review process to minimise the risk of hosting a troublesome or careless guest.	Noted. The Planning Framework deals with the permissibility of STA land uses, a matter that is not provided for by online platforms. The Policy provides a standard for assessing and managing STA in the local context to ensure they are appropriately located and do not negatively impact the community regardless of individual operators or online platform requirements.	No modification.
A less restrictive and streamlined process will allow for more short stay rentals.	Noted.	No modification.
With the proposed changes, I would hope that there would be better management of homes and guests in place.	The amended Policy provides standards for assessing the suitability of STA and managing their operation to ensure negative impact to the community as a result of STA uses is mitigated.	No modification.
Q5 – Do you think the City’s proposed changes:		Aren’t restrictive/controlling enough? – 2
		Are too restrictive? – 1
		Strike the right balance between flexibility and control? – 4
Q6 – Are you a resident of the City of Vincent?		Yes – 6
		No – 1
Q7 – Are you the owner or operator of short term accommodation within the City of Vincent?		Yes – 1
		No – 6
Further Comments	Administration response	Recommendation/Modification
I think in Strata properties, there should be some type of bond or a percentage of their profits made from short term accommodation paid to the strata company for increased insurance premiums or potential damage. For the increased volume of foot traffic in other people’s homes. In a strata property, the owner needs to understand they share that home with other people. Having more strangers coming in and out is a security risk as well as an annoyance.	Noted. The City seeks to ensure the operation of STA is in line with the objectives of the Policy to reduce impact to adjoining neighbours through management plans and code of conduct, however the matter of a Strata levy is outside the scope of a Planning Policy. A recent Parliamentary enquiry addressed the issue in the report <i>Levelling the Playing Field - Managing the impact of the rapid increase of Short-Term Rentals in Western Australia</i> . Currently individual Strata bodies are responsible for addressing matters relating to common property, general wear and tear through their bylaws and management procedures, however the above report looks at recommendations to address these issues more universally.	No modification.
As someone who has been hosting guests via AIRBNB for almost 6 years, I am a bit confused if there are now regulations for short stay hosting? I have never had any issues in all the years of hosting guests in my home. I find the AIRBNB platform extremely transparent in helping to assess whether or not I	Notwithstanding the use of and requirements of online platforms, the operation of STA as it relates to the planning framework is a separate mechanism managed by the City. It is the responsibility of a Local Government to manage land uses throughout its municipality. STA land uses come in many different forms with	No modification.

<p>approve a guest to stay. It also allows me to stipulate my own house rules that the guest need to accept before confirming their stay. I think the use of a hosting platform already minimises a lot of risk. If we are to bring in more tools to evaluate short term hosting, then I think it's only fair to expect the same for long term rentals. I have had far more issues with long term renters in the neighbourhood, however what is the protocol to avoid disruptive long term tenants or even annoying home owners? Do we introduce a code of conduct for how people should behave in and around their own homes? I think this is going too far. We should allow people the freedom to maximise on their residential property investments. If they are willing to do the extra work out of hours (that hosting requires) and they have never had any complaints, then why change it?</p>	<p>potential issues that need to be managed to ensure minimal amenity impact to the community. Under the City's current planning framework all STA uses require a planning approval. The amended Policy seeks to include exemptions for STA that are low impact such as small scale or hosted accommodation with the purpose of streamlining the approval process.</p>	
<p>All nearby residents must be advised of any application made for a property to become short term rental and must be able to appeal against such an application. There must be a public register of all short term accommodation approved.</p>	<p>All STA will be required to register STA uses with the City. Nearby neighbours will be consulted in relation to applications for STA in accordance with the City's Consultation Policy. Information pertaining to approved and registered STA can be provided upon request.</p>	<p>No modification.</p>
<p>I don't understand point 3.1.3 of the policy re strata and survey-strata properties; does this mean that the by-laws can state that short-term accommodation can/cannot occur?</p>	<p>The Strata bylaw and Planning frameworks are independent of each other. The intention of this clause was primarily for advice, informing operators that a planning approval does not negate the requirements under any Strata bylaws. Where a strata bylaw states that STA is not permitted, a planning approval does not override this or vice versa. Given the confusion caused and that this clause was for information only, it is proposed that this clause be removed.</p>	<p>Remove cl. 3.1.3.</p>
<p>I fully support the proposal as far as it relates to hosted accommodation. Hosted accommodation does not displace long term renters, the consequences of bad behaviour can be dealt with swiftly, it financially benefits residents and increases density consequently helping local business. I do not support the use of investment properties as short term accommodation. Before considering the merits of individual applications I think it is necessary to take a broader view of the planning consequences of allowing long term rentals to be converted to short term rentals. When Council is asked to exercise its discretion, their decision must be orderly and the broader planning principles relevant to the application must be taken into account. Are the consequences of allowing long term rentals to be converted to short term rentals desirable? Is it in the interest of proper and orderly planning?</p>	<p>Noted. The City acknowledges that there is a need for all forms of accommodation types including long term rental tenancies and a variety of short term accommodation. LPP 7.4.5 seeks to ensure that short term accommodation is appropriately located and managed effectively. The proposed amendment to the City's Planning framework supports a preferred location of STA uses in Town Centres and commercial zones and elsewhere when accommodation is hosted.</p>	<p>No modification.</p>

2. Written Submissions

Submissions relating to the Policy provisions:			
No.	Submission	Administration comment	Proposed modification
Purpose & Application			
1	The policy should be more clearly structured to make a clear distinction between the different types of accommodation types.	This should have been sufficiently addressed indirectly through other proposed modifications to the structure.	No modification.
2	Serviced apartments, tourist accommodation, hotels and motels are mentioned in the 'purpose and application' section but are not addressed through the remainder of the policy.	Unless specified, all provisions relate to the land uses listed under the 'Purpose & Application' section.	No modification.
Objectives and Definitions			
3	Suggest including a new objective about car parking.	Agreed.	Include objective 6: <u>6. Provide sufficient car parking or access to alternative transport modes to minimise negative impact on the amenity of the area.</u>
4	Suggest inserting definitions for land uses into the policy to save people having to flip to LPS2.	If these amendments are adopted, the City will develop information sheets that will set out all of the requirements associated with STA, including not just this policy and LPS 2, but also the R-Codes as well as Health local law and Building requirements.	No modification.
Clause 2 - Exemptions			
5	The exemption section could be simplified to address all the exemptions under one clause. Some exemptions are covered more than once, this is confusing.	Agreed.	Convert text provisions into a table. Remove requirement for written notification, management plan and code of conduct for house swap arrangements.
6	The exemptions should state that the use must operate in accordance with the management plan <i>and</i> code of conduct.	Agreed.	Include code of conduct in exemption conditions.
7	Exemption 2.1 is unclear and seems to be a contradiction to the other exemptions.	Exemption 2.1 refers to one off house sit/swap scenarios. These short term uses are considered to be low impact and will not require a development approval or any notification to be provided to the City. The regular use of a premises for ongoing house sit/swaps do not fall within the exemption. This should be clearer by making the modification listed in point 5.	Remove requirement for written notification, management plan and code of conduct for house swap arrangements.
8	Bed and breakfast – There should be a 4 guest limit in all zones rather than limit to 2 guests in residential and mixed use zones. This is just adding unnecessary red tape.	Since the bed and breakfast use is quite rare in residential areas, it would be prudent to maintain a limit of 2 guests until this exemption can be tested for any impacts. Larger short term accommodation operations may still be acceptable, however they will require a development application and to be assessed against the Acceptable Development Criteria.	No modification.

Submissions relating to the Policy provisions:			
No.	Submission	Administration comment	Proposed modification
9	Holiday House – the limit for Holiday House in Residential/Mixed Use zone should remain at 2 guests as there may not be a host on site.	Noted.	No modification.
10	Works component – there is no need to say 'there is no works component'. If there is a works component requiring development approval it should be treated as a separate matter and assessed accordingly. It should not be a factor in a decision for a change of use.	The wording of this exemption is consistent with that set out under the Deemed Provisions, Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulation 2015</i> and has been included to ensure that any use that requires a works component that itself needs development approval, is not exempt.	No modification.
Clause 3 – General provisions			
11	Section 3 appears to be a catch all for all short term accommodation from bed and breakfast to motels/hotels and is confusing.	Yes, essentially any application for a short term accommodation use will be assessed against these requirements, the objectives of the policy, and the relevant Local Planning Scheme No. 2 provisions.	No modification.
	3.1 - The last sentence in section 2 should be moved to the start of section 3 as it provides the necessary introduction. It reads " <i>Unless exempt, proposals ...</i> "	Agreed.	Move "Unless exempt, proposals to operate short term accommodation require the submission and approval of an application for development approval in accordance with the following requirements." under section 3.
12	The Policy states that the preferred location for short term accommodation uses is in Local Centres/District Centres etc. While this might be true for motels and hotels, it is not true for Bed and Breakfast, Holiday Houses and Holiday Accommodation. These are better in residential zones as they are essentially just a form of single dwelling, residential accommodation – albeit one that charges per day rather than per week or month.	In terms of the actual building structure, not all short term accommodation comprises a standard detached house. Some operate within apartments or grouped dwellings. The Policy states a preference for commercial zones in order to utilise nearby entertainment, commercial and recreational facilities that are often sought after by tourists and visitors. Further, the State Administrative Tribunal has ruled that short term accommodation is considered a 'commercial' land use, rather than a 'residential' land use. Under the provisions of Local Planning Scheme No. 2, commercial land uses are preferred to operate in commercial zones.	No modification.
13	Section 3.1.1.2 says a host must be present on site. The need for host is required by the definition of a bed and breakfast but is not required for Holiday Houses or Holiday Accommodation – it should not be imposed for these uses. It is not required for exempt applications so why make it necessary here.	A host is not required on site for Holiday House and Holiday Accommodation. Proposals for short term accommodation assessed under Section 3 that include a host on site would be considered acceptable. Un-hosted accommodation not meeting the 'Acceptable Development Criteria' will be assessed against the Objectives of the Policy in conjunction with the Management Plan and Code of Conduct to determine suitability. It is proposed that this be clarified in the acceptable development standards.	Add the following "Proposals where a host is present on site <u>or the Management Plan and Code of Conduct achieves the objectives of the policy.</u> "

Submissions relating to the Policy provisions:											
No.	Submission	Administration comment	Proposed modification								
14	Section 3.1.1 Acceptable Development Criteria says that accommodation must be for a minimum of 2 days. This may prove to be too restrictive and is unjustified for all short term accommodation uses. A number of successfully run short term accommodation require a minimum one night stay and should not be penalised (i.e. visiting for medical appointments/work requirements etc).	Noted. On review of the overall policy provisions proposed by this amendment, there are now sufficient requirements to specifically address potential amenity impacts such that the minimum night stay requirement is no longer essential. This includes locational requirements, mandatory management plans and codes of conduct and requirements for a host or management plans that address any potential noise, traffic/parking, antisocial behaviour and complaints management issues that could occur from a specific proposal. It is recommended that two-night minimum stay be removed.	Remove minimum 2 night stay.								
15	A better approach to Compliance could include a condition that states that any verifiable complaint relating to noise/antisocial behaviour will result in automatic suspension for one week (say) in the first instance, and significantly more for subsequent verifiable complaints. It is important that it be 'verifiable complaints' to stop vexatious complaints driven by some unrelated level of animosity between neighbours.	Noted. Compliance procedures are currently adequate to address complaints relating to noise/antisocial behaviour with the support of Policy 7.4.5.	No modification.								
16	<p>1. Policy 7.7.1 does not include car parking requirements for Bed and Breakfast, Holiday House, Holiday Accommodation and Serviced Apartments.</p> <p>2. With regards to parking requirements for the 'three low impact' uses I feel that no extra parking requirements should be imposed and that applicants with a possible shortage of parking are given the option of advertising the place as having no parking.</p>	<p>Further clarity is required in the draft Policy to address parking for short term accommodation uses that are not addressed by Policy 7.7.1.</p> <p>Noted. Reference is proposed to be made to the R-Codes, which contains sufficient guidance on when to require additional bays.</p>	<p>Replace car parking section with the following:</p> <p>The following car parking requirements apply to all short term accommodation where a development application is required:</p> <table border="1"> <thead> <tr> <th>Use Class</th> <th>Parking Provisions</th> </tr> </thead> <tbody> <tr> <td>Bed and Breakfast, Holiday House and Holiday Accommodation</td> <td>In accordance with the R-Codes.</td> </tr> <tr> <td>Serviced Apartment</td> <td>In accordance with the R-Codes.</td> </tr> <tr> <td>Hotel, Motel, Park Home Park, Lodging House, Tourist Accommodation</td> <td>In accordance with the requirements of the City's <i>Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements (LPP 7.7.1)</i>.</td> </tr> </tbody> </table>	Use Class	Parking Provisions	Bed and Breakfast, Holiday House and Holiday Accommodation	In accordance with the R-Codes.	Serviced Apartment	In accordance with the R-Codes.	Hotel, Motel, Park Home Park, Lodging House, Tourist Accommodation	In accordance with the requirements of the City's <i>Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements (LPP 7.7.1)</i> .
Use Class	Parking Provisions										
Bed and Breakfast, Holiday House and Holiday Accommodation	In accordance with the R-Codes.										
Serviced Apartment	In accordance with the R-Codes.										
Hotel, Motel, Park Home Park, Lodging House, Tourist Accommodation	In accordance with the requirements of the City's <i>Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements (LPP 7.7.1)</i> .										

Submissions relating to the Policy provisions:			
No.	Submission	Administration comment	Proposed modification
17	The requirements for Lodging House and Residential Buildings don't make sense. There are conflicts between the policy and the local law. The policy should clarify which uses require registration as lodging houses.	A lodging house, as set out under the City's local law, is classified as a 'Residential Building' under the City's Local Planning Scheme No. 2. The requirements for Lodging Houses under the Local Law apply regardless of the planning requirements set out in the proposed Policy. If these amendments are adopted, the City will develop information sheets that will set out all of the requirements associated with STA, including not just this policy and LPS 2, but also the R-Codes as well as Health local law and Building requirements.	No modification.
18	Section 3.3.1 says that Serviced Apartments must comply with the provisions of the Built Form policy with regards to Multiple Dwellings in Residential Zones. Does this apply to Serviced Apartments in Town Centres etc.?	This clause is no longer required since Amendment 2 to the Built Form Policy has been finalised.	Modify 3.3.1 as follows: 1. Design Applications for Serviced Apartments shall be subject to the siting and design requirements applicable under the Residential Design Codes— Volume 2— Apartments, and the City's Policy No. 7.1.1 Built Form relating to Guidelines for Multiple Dwellings in Residential Zones. Serviced Apartments shall include a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur.
19	More houses being converted to short term accommodation increases the cost of rentals and decreases local trade. Concerned that by allowing the operation of short term accommodation, the City should consider the resulting impact to the long term residential tenancies in their assessment of orderly and proper planning. Short term rental areas haven't been planned and hubs have appeared contrary to the intent of the Local Planning Scheme.	The City acknowledges that there is a need for all forms of accommodation types including affordable long term rental tenancies and a variety of short term accommodation options. Amendment 1 to LPP 7.4.5 seeks to ensure that short term accommodation is appropriately located and effectively managed.	No modification.

POLICY NO: 7.4.5

SHORT TERM ACCOMMODATION

PART 1 – PRELIMINARY

POLICY DEVELOPMENT

This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the Planning and Development (Local Planning Schemes) Regulations 2015.

INTRODUCTION

The City of Vincent is situated within close proximity to the Perth Central Business District, public transport networks, tourist attractions and education facilities. As such, it is well located for the provision of appropriately located and managed short term accommodation.

The City encourages and supports a diversity in accommodation types to facilitate tourism and other activities within its locality. In considering applications for short term accommodation, the City will take into account the location and management of the accommodation to ensure compatibility with surrounding uses and to avoid any adverse impact of the amenity of surrounding areas.

PURPOSE & APPLICATION

The purpose of this policy is to provide clear direction on the requirements for short term accommodation within the City of Vincent and the responsibilities and obligations of operators.

This policy applies to Bed and Breakfast, Holiday House, Holiday Accommodation, Hotel, Residential Building, Motel, Park Home Park, Serviced Apartment, and Tourist Accommodation Development, and Residential Building or any unlisted use that is used on a for short term basis accommodation.

POLICY OBJECTIVES

The objectives of this policy are to ensure short term accommodation in the City of Vincent:

1. Positively contributes to the geographic locations surrounding locality and diversity of accommodation types offered in the area.
2. Are managed in a manner that protects the amenity of the surrounding community to the level necessary for its context.
3. Are located, designed and operate in a manner that minimises the level of noise generated by guests and impact that noise has on the surrounding community.
4. Do not negatively impact on the heritage integrity of a place or its historical and social value.
5. Do not have an undue impact on the amenity of the area, including surrounding residential properties and businesses.

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6. Provide sufficient car parking or access to alternative transport modes to minimise negative impact on the amenity of the area.

PART 2 – POLICY PROVISIONS

1. Definitions

Family means a group of one or more parents/care givers and their children residing together as a unit.

Guest means a person who occupies a building for short term accommodation but is not covered by a Residential Tenancy Agreement.

Host means a person who permanently resides at a building used for short term accommodation and is responsible for its upkeep and management.

Short term accommodation/short stay accommodation means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.

Strata Company means a body corporate constituted under section 32 of the *Strata Titles Act 1985* whether for a strata scheme or a survey-strata scheme.

Land uses listed in this policy have the same meaning as defined in *Local Planning Scheme No. 2*.

2. Exemption from Development Approval

Short Term Accommodation uses in the following instances do not require Development Approval:

<u>Bed and Breakfast, Holiday House and Holiday Accommodation:</u>		
<u>Zone</u>	<u>Maximum No. of Guests</u>	<u>Requirements</u>
<u>Residential or Mixed Use</u>	<u>Two adult guests or one family</u>	<u>1. There is no works component or development approval is not required for any works component;</u> <u>2. Written notification is provided to the City, including a management plan and code of conduct that accord with Clause 3.3; and</u> <u>3. The use operates in accordance with the Management Plan and Code of Conduct.</u>
<u>Local Centre, District Centre, Regional Centre or Commercial</u>	<u>Four adult guests or one family</u>	
<u>Holiday House and Holiday Accommodation</u>		
<u>Zone</u>	<u>Maximum No. of Guests</u>	<u>Requirements</u>
<u>All zones</u>	<u>Two guests or one family</u>	<u>The use operates on no more than one occasion every 12 months, i.e. for a single house swap or house sit arrangement.</u>

Exemptions are made ~~in accordance with the provisions of~~ pursuant to Clause 61(2)(e) of ~~Schedule 2 of the~~ *Planning and Development (Local Planning Schemes) Regulations 2015*.

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SHORT TERM ACCOMMODATION

1. ~~Holiday House and Holiday Accommodation where:~~
 - a) ~~There is a maximum of 2 guests (or one family) on one occasion in any 12 month period for a maximum of 3 consecutive months;~~
 - b) ~~There is no works component or development approval is not needed for any works component;~~
 - c) ~~Written notification is provided to the City, including a management plan and code of conduct that accords with Clause 3.1.4; and~~
 - d) ~~The use operates in accordance with the management plan.~~
2. ~~Bed and Breakfast in a Local Centre, District Centre, Regional Centre or Commercial Zone where:~~
 - a) ~~There is a maximum of 4 guests (or one family);~~
 - b) ~~There is no works component or development approval is not needed for any works component;~~
 - c) ~~Written notification is provided to the City, including a management plan and code of conduct that accord with Clause 3.1.4; and~~
 - d) ~~The use operates in accordance with the management plan.~~
3. ~~Holiday House and Holiday Accommodation in a Local Centre, District Centre, Regional Centre or Commercial Zone where:~~
 - a) ~~There is a maximum of 4 guests (or one family);~~
 - b) ~~There is no works component or development approval is not needed for any works component;~~
 - c) ~~Written notification is provided to the City, including a management plan and code of conduct that accords with Clause 3.1.4; and~~
 - d) ~~The use operates in accordance with the management plan.~~
4. ~~Bed and Breakfast in a Residential and Mixed Use zone where:~~
 - a) ~~There is a maximum of 2 guests (or one family);~~
 - b) ~~There is no works component or development approval is not needed for any works component;~~
 - c) ~~Written notification is provided to the City, including a management plan and code of conduct that accords with Clause 3.1.4; and~~
 - d) ~~The use operates in accordance with the management plan.~~
5. ~~Holiday House and Holiday Accommodation in a Residential and Mixed Use zone where:~~
 - a) ~~There is a maximum of 2 guests (or one family);~~
 - b) ~~There is no works component or development approval is not needed for any works component;~~

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- c) ~~Written notification is provided to the City, including a management plan and code of conduct that accords with Clause 3.1.4; and~~
- d) ~~The use operates in accordance with the management plan.~~

~~Unless exempt, proposals to operate short term accommodation require the submission and approval of an application for development approval in accordance with the following requirements.~~

3. Development Approval Requirements

~~Unless exempt, proposals to operate short term accommodation require the submission and approval of an application for development approval in accordance with the following requirements.~~

3.1 General Requirements for all Short short Term term Accommodation- accommodation that require development approval

3.1.1 General

1. Local Centre, District Centre, Regional Centre and Commercial Zones

- a) The preferred location for short term accommodation uses is on land zoned Local Centre, District Centre, Regional Centre and Commercial, in proximity to entertainment, commercial and recreational facilities and public transport routes.
- b) Proposals for short term accommodation shall demonstrate that the use is compatible with and would not negatively impact on the amenity of surrounding uses by addressing the following Acceptable Development criteria.
- c) In assessing proposals for short term accommodation on land zoned Local Centre, District Centre, Regional Centre and Commercial zones, the City will have due regard to the following Acceptable Development Provisionscriteria:

Acceptable Development - Local Centre, District Centre, Regional Centre and Commercial	
Heritage	a) Proposals that are respectful of the heritage significance of a place listed on the City of Vincent's Municipal Heritage Inventory or the State Heritage Register as detailed in the Statement of Heritage Significance do not negatively impact on the heritage integrity of a place in the context of built form/physical works as well as the historical and social value.
Locational context	a) Accommodation that proposes sufficient distance and separation from the outdoor living areas of adjoining properties to minimise noise generated by guests.
	a) Accommodation that has a direct interface with noise generating (non-residential) uses or where ambient noise/activity already exists.

2. Residential and Mixed Use zones

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- a) Proposals for short term accommodation shall demonstrate that the use is compatible with and would not negatively impact on the amenity of surrounding residential properties.
- b) In assessing proposals for short term accommodation in Residential and Mixed Use zones, the City will have due regard to the following Acceptable Development Provisions criteria:

Acceptable Development - Residential and Mixed Use zones	
Form	a) Proposals where a host is present on site <u>or the Management Plan and Code of Conduct achieve the objectives of the policy.</u>
Duration	a) <u>Accommodation requiring a minimum 2 night stay.</u>
Locational context	a) Proposals in medium/high density areas.
	b) Proposals within 400m of major public transport services or a range of commercial, entertainment or tourist activities or within 1km of the Perth CBD.
	<u>c) Accommodation that proposes sufficient distance and separation from the outdoor living areas of adjoining properties to minimise noise generated by guests.</u>
	<u>c</u> <u>d</u>) Accommodation that has a direct interface with noise generating (non-residential) uses or where ambient noise/activity already exists.
	<u>d</u> <u>e</u>) Proposals that demonstrate that the use would positively contribute to the geographic location or diversity of accommodation types offered in the area.
Appearance	a) Proposals that do not involve works that alter the external appearance of the building.
Heritage	a) Proposals that <u>are respectful of the heritage significance of a place listed on the City of Vincent's Municipal Heritage Inventory or the State Heritage Register as detailed in the Statement of Heritage Significance, do not negatively impact on the heritage integrity of a place in the context of built-form/physical works as well as the historical and social value.</u>

- c) Applications seeking variations to the Acceptable Development Provisions shall be determined in accordance with how the proposal meets the Objectives of the this policy and consideration of the management-Management planPlan, code-Code of conduct-Conduct and parking-Parking management-Management planPlan.

3.2 Car Parking

The following car parking requirements apply to all short term accommodation where a development application is required:

Use Class	Parking Provisions
<u>Bed and Breakfast, Holiday House and Holiday Accommodation</u>	<u>In accordance with the R-Codes.</u>

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Serviced Apartment	In accordance with the R-Codes.
Hotel, Motel, Park Home Park, Tourist Accommodation, Residential Building or any unlisted use that is used for short term accommodation.	In accordance with the requirements of the City's <i>Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements (LPP 7.7.1)</i> .

~~3. Car parking standards for all short term accommodation uses are to comply with the requirements of the City of Vincent's *Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements*.~~

~~4. A Parking Management Plan may be required in accordance with *Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements*.~~

3.1.3 Strata and Survey-Strata Properties

~~Development approval does not affect the rights and obligations of an owner or occupier under the by-laws of a Strata Company or Strata Scheme.~~

3.23.3 Management Plan and Code of Conduct

All applications for short term accommodation require a detailed Management Plan and Code of Conduct to be submitted with the development application.

1. Management Plan

The Management Plan shall address, at a minimum, the following:

- a) Control of noise and other disturbances such that at a minimum the use accords with the *Environmental Protection (Noise) Regulations 1997*;
- b) Screening and assessment procedures for all prospective guests;
- c) Complaints management procedures, which are to include:
 - after hours complaints procedures including expected response times;
 - the provision of the telephone number of the accommodation owner and operator for during and after hours complaints to adjoining and adjacent neighbours prior to the use commencing;
 - that guests are provided with the code of conduct prior to and on arrival; and
 - that guests are made aware that anti-social behaviour and breaches of the code of conduct will not be tolerated.
- d) The premises are secure and guests are aware of emergency phone numbers and protocols; and
- e) Control of parking in accordance with 3.1.2 and that all guests are made aware, verbally and in writing, of the parking rules and regulations and the acceptable parking requirements.

2. Code of Conduct

A Code of Conduct shall be prepared by the applicant detailing the expected behaviour of guests in order to minimise any impact on adjoining residents that

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 SHORT TERM ACCOMMODATION

includes:

- a) Contact details of owner/operator;
- b) Parking rules and regulations and acceptable parking requirements (details are to include any relevant car parking restrictions applicable to the area in relation to parking vehicles on surrounding properties and within the local streets and any parking arrangements required for the development to comply with Clause 3.1.2);
- c) Requirements around noise and antisocial behaviour; **and**
- d) House rules for guests; **and**
- e) Guests must be made aware of the **Code Code of conductConduct**, which must be displayed in a prominent position within the premises at all times.

~~2.1.4 — Public Advertising~~

~~All applications for Short Term Accommodation must be advertised in accordance with City's Policy No. 4.1.5 – Community Consultation..~~

3.33.4 Residential Building - Specific Requirements

Residential Buildings are subject to the requirements for Lodging Houses set out in the *Health Act 1911* and the City's Health Local Law relating to Lodging Houses.

3.43.5 Serviced Apartments – Specific Requirements

1. Design

~~Applications for Serviced Apartments shall be subject to the siting and design requirements applicable under the Residential Design Codes — Volume 2 – Apartments, and the City's Policy No. 7.1.1 Built Form relating to Guidelines for Multiple Dwellings in Residential Zones.~~

Serviced Apartments shall include a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur.

2. Servicing Strategy

~~In addition to the required Management Plan in accordance with Clause 2.1.4, a~~All applications for Serviced Apartments shall include a Servicing Strategy detailing the level of servicing containing, at a minimum:

- a) Opening hours for guest check-ins and checkouts;
- b) Method of reservations/bookings;
- c) Means of attending to guest complaints;

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- d) Cleaning and laundry services, where available;
- e) Company name and relevant experience of management/operator; and
- f) Management and accommodation of service vehicles within the context of the overall car parking for the development.

4. Public Advertising

If advertising is required for applications for Short Term Accommodation, it will be undertaken in accordance with the City's Policy No. 4.1.5 – Community Consultation.

4.5. Time Limited Approvals

Where a sShort tTerm aAccommodation proposal does not meet the Acceptable Development criteria any approval may be subject to a time limitation. The City will consider the setting and potential impact on adjoining land uses in determining whether an approval is to be time limited and for what period of time.

Date Initially Adopted:	26 February 2013
Date Amended:	16 February 2021
Date of Next Review:	February 2025

LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



Legislation / local law requirements	This Policy has been prepared under the provisions of Schedule 2, Part 2 and 3 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Relevant delegations	16.1.1 Determination of various applications for development approval under the City's Local Planning Scheme
Related policies, procedures and supporting documentation	Nil

PART 1 – PRELIMINARY

INTRODUCTION

The City of Vincent is situated within close proximity to the Perth Central Business District, public transport networks, tourist attractions and education facilities. As such, it is well located for the provision of appropriately located and managed short term accommodation.

The City encourages and supports a diversity in accommodation types to facilitate tourism and other activities within its locality. In considering applications for short term accommodation, the City will take into account the location and management of the accommodation to ensure compatibility with surrounding uses and to avoid any adverse impact of the amenity of surrounding areas.

PURPOSE

The purpose of this policy is to provide clear direction on the requirements for short term accommodation within the City of Vincent and the responsibilities and obligations of operators.

OBJECTIVE

The objectives of this policy are to ensure short term accommodation in the City of Vincent:

1. Positively contributes to the surrounding locality and diversity of accommodation types offered in the area.
2. Are managed in a manner that protects the amenity of the surrounding community to the level necessary for its context.
3. Are located, designed and operate in a manner that minimises the level of noise generated by guests and impact that noise has on the surrounding community.
4. Do not negatively impact on the heritage integrity of a place or its historical and social value.
5. Do not have an undue impact on the amenity of the area, including surrounding residential properties and businesses.
6. Provide sufficient car parking or access to alternative transport modes to minimise negative impact on the amenity of the area.

LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



SCOPE

This policy applies to Bed and Breakfast, Holiday House, Holiday Accommodation, Hotel, Motel, Park Home Park, Serviced Apartment, Tourist Development, and Residential Building or any unlisted use that is used for short term accommodation.

PART 2 – POLICY PROVISIONS

1. DEFINITIONS

Family means a group of one or more parents/care givers and their children residing together as a unit.

Guest means a person who occupies a building for short term accommodation but is not covered by a Residential Tenancy Agreement.

Host means a person who permanently resides at a building used for short term accommodation and is responsible for its upkeep and management.

Short term accommodation/short stay accommodation means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.

Strata Company means a body corporate constituted under section 32 of the *Strata Titles Act 1985* whether for a strata scheme or a survey-strata scheme.

2. EXEMPTION FROM DEVELOPMENT APPROVAL

Short term accommodation uses in the following instances do not require Development Approval:

Bed and Breakfast; Holiday House and Holiday Accommodation:		
Zone	Maximum No. of Guests	Requirements
Residential or Mixed Use	Two adult guests or one family	1. There is no works component or development approval is not required for any works component; 2. Written notification is provided to the City, including a Management Plan and Code of Conduct that accord with Clause 3.3; and 3. The use operates in accordance with the Management Plan and Code of Conduct.
Local Centre, District Centre, Regional Centre or Commercial	Four adult guests or one family	
Holiday House and Holiday Accommodation		
Zone	Maximum No. of Guests	Requirements
All zones	Two guests or one family	The use operates on no more than one occasion every 12 months, i.e. for a single house swap or house sit arrangement.

Exemptions are made pursuant to Clause 61(2)(e) of Schedule 2 of *Planning and Development (Local Planning Schemes) Regulations 2015*.

3. DEVELOPMENT APPROVAL REQUIREMENTS

Unless exempt, proposals to operate short term accommodation require the submission and approval of an application for development approval in accordance with the following requirements.

LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



3.1 General requirements for all short term accommodation that require development approval

1. Local Centre, District Centre, Regional Centre and Commercial Zones

- a) The preferred location for short term accommodation uses is on land zoned Local Centre, District Centre, Regional Centre and Commercial, in proximity to entertainment, commercial and recreational facilities and public transport routes.
- b) Proposals for short term accommodation shall demonstrate that the use is compatible with and would not negatively impact on the amenity of surrounding uses by addressing the following Acceptable Development criteria.
- c) In assessing proposals for short term accommodation on land zoned Local Centre, District Centre, Regional Centre and Commercial, the City will have due regard to the following Acceptable Development criteria:

Acceptable Development - Local Centre, District Centre, Regional Centre and Commercial	
Heritage	a) Proposals that are respectful of the heritage significance of a place listed on the City of Vincent's Municipal Heritage Inventory or the State Heritage Register as detailed in the Statement of Heritage Significance. .
Locational context	a) Accommodation that has a direct interface with noise generating (non-residential) uses or where ambient noise/activity already exists.

2. Residential and Mixed Use zones

- a) Proposals for short term accommodation shall demonstrate that the use is compatible with and would not negatively impact the amenity of surrounding residential properties.
- b) In assessing proposals for short term accommodation in Residential and Mixed Use zones, the City will have due regard to the following Acceptable Development criteria:

Acceptable Development - Residential and Mixed Use zones	
Form	a) Proposals where a host is present on site or the Management Plan and Code of Conduct achieve the objectives of the policy.
Locational context	a) Proposals in medium/high density areas.
	b) Proposals within 400m of major public transport services or a range of commercial, entertainment or tourist activities or within 1km of the Perth CBD.
	c) Accommodation that has a direct interface with noise generating (non-residential) uses or where ambient noise/activity already exists.
	d) Proposals that demonstrate that the use would positively contribute to the geographic location or diversity of accommodation types offered in the area.
Appearance	a) Proposals that do not involve works that alter the external appearance of the building.
Heritage	a) Proposals that are respectful of the heritage significance of a place listed on the City of Vincent's Municipal Heritage Inventory or the State Heritage Register as detailed in the Statement of Heritage Significance.

- c) Applications seeking variations to the Acceptable Development Provisions shall be determined in accordance with how the proposal meets the Objectives of this policy and consideration of the Management Plan, Code of Conduct and Parking Management Plan.

LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



3.2 Car Parking

The following car parking requirements apply to all short term accommodation where a development application is required:

Use Class	Parking Provisions
Bed and Breakfast, Holiday House and Holiday Accommodation	In accordance with the R-Codes.
Serviced Apartment	In accordance with the R-Codes.
Hotel, Motel, Park Home Park, Tourist Accommodation and Residential Building or any unlisted use that is used for short term accommodation.	In accordance with the requirements of the City's <i>Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements (LPP 7.7.1)</i> .

3.3 Management Plan and Code of Conduct

All applications for short term accommodation require a detailed Management Plan and Code of Conduct to be submitted with the development application.

1. Management Plan

The Management Plan shall address, at a minimum, the following:

- (a) Control of noise and other disturbances such that at a minimum the use accords with the *Environmental Protection (Noise) Regulations 1997*;
- (b) Screening and assessment procedures for all prospective guests;
- (c) Complaints management procedures, which are to include:
 - after hours complaints procedures including expected response times;
 - the provision of the telephone number of the accommodation owner and operator for during and after hours complaints to adjoining and adjacent neighbours prior to the use commencing;
 - that guests are provided with the code of conduct prior to and on arrival; and
 - that guests are made aware that anti-social behaviour and breaches of the code of conduct will not be tolerated.
- (d) The premises are secure and guests are aware of emergency phone numbers and protocols; and
- (e) Control of parking in accordance with 3.1.2 and that all guests are made aware, verbally and in writing, of the parking rules and regulations and the acceptable parking requirements.

2. Code of Conduct

A Code of Conduct shall be prepared by the applicant detailing the expected behaviour of guests in order to minimise any impact on adjoining residents that includes:

- (a) Contact details of owner/operator;
- (b) Parking rules and regulations and acceptable parking requirements (details are to include any relevant car parking restrictions applicable to the area in relation to parking vehicles on surrounding properties and within the local streets and any parking arrangements required for the development to comply with Clause 3.1.2);

LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



- (c) Requirements around noise and antisocial behaviour;
- (d) House rules for guests; and
- (e) Guests must be made aware of the Code of Conduct, which must be displayed in a prominent position within the premises at all times.

3.4 Residential Building – Specific Requirements

Residential Buildings are subject to the requirements for Lodging Houses set out in the *Health Act 1911* and the City's Health Local Law relating to Lodging Houses.

3.5 Serviced Apartments – Specific Requirements

1. Design

Serviced Apartments shall include a reception desk which shall be attended by staff at all times when apartment check-ins and check-out can occur.

2. Servicing Strategy

All applications for Serviced Apartments shall include a Servicing Strategy detailing the level of servicing containing, at a minimum:

- (a) Opening hours for guest check-ins and checkouts;
- (b) Method of reservations/bookings;
- (c) Means of attending to guest complaints;
- (d) Cleaning and laundry services, where available;
- (e) Company name and relevant experience of management/operator; and
- (f) Management and accommodation of service vehicles within the context of the overall car parking for the development

4. PUBLIC ADVERTISING

If advertising is required for applications for Short Term Accommodation, it will be undertaken in accordance with the City's *Policy No. 4.1.5 – Community Consultation*.

5. TIME LIMITED APPROVALS

Where a short term accommodation proposal does not meet the Acceptable Development criteria any approval may be subject to a time limitation. The City will consider the setting and potential impact on adjoining land uses in determining whether an approval is to be time limited and for what period of time.

OFFICE USE ONLY	
Responsible Officer	Manager Policy & Place
Initial Council Adoption	26/02/2013
Previous Title	Local Planning Policy 7.4.5 Temporary Accommodation
Reviewed / Amended	16/02/2021

LOCAL PLANNING POLICY: SHORT TERM ACCOMMODATION



Next Review Date

February 2025

ENQUIRIES TO: Sean Foster
 Coordinator Civil Design (9273 6519)
 OUR REF: CW:th SC1201 / SC715 / D20/221786



CITY OF VINCENT

20 November 2020

To whom it may concern

Dear Resident/Occupier

PROPOSED INTRODUCTION OF PARKING RESTRICTIONS – BROOME STREET, HIGHGATE, LORD STREET TO SMITH STREET

As part of our decision making process we'd love to know what you think about the possible introduction of timed parking restrictions in your street.

Below is a summary of why we are doing this, what is proposed and how you can provide your comments.

Why are we consulting?

Over the past several months the City has spoken to a number of residents about their concerns in regards to parking in your area.

Currently there are no parking restrictions in sections of Broome and Wright Streets, unlike the majority of the surrounding streets.

Due to the increased parking demand, generated by recent developments in the area, and evidence of CBD commuters using your streets for 'free' parking, we are proposing to introduce time restrictions as a means of better controlling parking availability.

What's proposed?

The City has assessed the parking restrictions in surrounding streets and reasons of continuity is proposing the following restrictions for those sections of Broome Street which are currently unrestricted:

A three hour time restriction (3P) between 8AM and 5.30PM from Monday to Friday.

The City is also consulting with the residents of Wright Street about the same restrictions being applied in their street.

The 'hbf' Stadium events residents only restrictions would remain.

Note: Residents vehicles, and that of your visitors, would be eligible for parking permits exempting you from the restrictions. The City is in the process of introducing a new 'E' Permit system that would apply should the restrictions be approved. Detailed information about 'E' Permits can be found on the City's website at www.vincent.wa.gov.au.

Administration & Civic Centre

244 Vincent Street, (Cnr Loftus),
 Leederville, Western Australia 6007

PO Box 82,
 Leederville WA 6902

Tel: (08) 9273 6000
 Fax: (08) 9273 6099

Email: mail@vincent.wa.gov.au
www.vincent.wa.gov.au

How to tell us what you think? Comments on the proposed parking restriction modification need to be provided in writing **no later than 5pm on Friday 4 December 2020** by:

- *Mail* – addressed to the Chief Executive Officer, City of Vincent, PO Box 82, Leederville WA 6902; or
- *E-Mail* – To: mail@vincent.wa.gov.au quoting 'Broome Street Parking Restrictions' in the subject line of your message; or
- *Online* – Visit the 'Community Consultation' section of our website, scroll down to the relevant item – click and submit your comments using the form; or
- *In Person* – Write your comments on a Submission Form and lodge them in person at our Administration and Civic Centre during office hours.

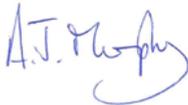
Where can I find further information? You can also visit the Community Consultation section of our website to explore the relevant information and documents – www.vincent.wa.gov.au/communityconsultation

Should you require any further information please contact the City's Engineering Services on 9273 6000 or via email: mail@vincent.wa.gov.au

What happens after the comment period? After the comment period closes, City staff will summarise all written comments received on this proposal and will present them to Council to make a final decision on the project. Everyone who provides their comments will be notified in advance of when this issue will be considered by Council and will have the opportunity to come along to the Council Briefing and Council meeting when the project is being discussed, and also to provide their comments and questions directly to Council at that time.

Thank you for taking the time to provide us with your comments on this proposal.

Yours sincerely



Andrew Murphy
EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT

Encl.

Please note:

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CITY OF VINCENT

COMMUNITY CONSULTATION FORM » Have your say	
File No:	SC1201 / SC715
LOCATION OF PROPOSAL:	Broome Street, Highgate
PROPOSAL:	Proposed 3P Parking Restrictions – Broome Street, Highgate, Between Lord And Smith Streets
COMMENT PERIOD:	[20 November to 4 December 2020]
CONTACT OFFICER (if you require further information):	Infrastructure & Environment Administration Tel: 08 9273 6000 Email: mail@vincent.wa.gov.au

» Please tick the appropriate box:		
<input type="checkbox"/> I SUPPORT the proposal	<input type="checkbox"/> I DO NOT SUPPORT the proposal	<input type="checkbox"/> I NEITHER support or object the proposal - but I do wish to provide feedback

» Your personal details			
Full Name:			
Affected Address:			
Postal address: (if different to above)			
Contact number(s):		Email:	
Signature:		Date:	
In accordance with the City of Vincent <i>Privacy Management Policy No. 4.1.31</i> , your personal information will not be disclosed, made public or included in any agenda report - unless your consent is provided.			
<input type="checkbox"/> I am an OWNER and OCCUPIER	<input type="checkbox"/> I am an OWNER	<input type="checkbox"/> I am an OCCUPIER	

» Please Note

If you need further information on this process or how to submit your comments, feel free to contact the Officer above or you can read the City's *Community Consultation Policy 4.1.5* by visiting this section on our website: www.vincent.wa.gov.au/communityconsultation

ATTACHMENT 2

BROOME STREET SURVEY (10)

Web Survey

- 1) **Comments:**
 - In favour
- 2) **Comments:**
 - In favour
 - Please also add the restrictions to Stirling Street. There are no restrictions on Stirling Street and people park there all day to work in the city. Adding restrictions to Broome and Wright street will only increase congestion on Stirling Street.
- 3) **Comments:**
 - In favour
 - You should also introduce this all along Stirling Street from Bulwer to Harold Streets, especially with the new Woolies.
- 4) **Comments:**
 - In favour
 - Too many all-day parkers causing difficulty for short term parking in the street. Fully support proposed 3P restrictions.

General Correspondence

- 5) **Comments:**
 - In favour + Permit System in place.
 - The past few years have seen a significant increase in street parking by non-residents on these streets and with significant infill development occurring at the moment in Wright St with a number of high density developments being built or recently completed, this will only increase the demands on street parking in this area so it is important that residents' ability to park in front of or close to their houses is preserved and preferenced over general visitors' or CBD commuters' rights.
- 6) **Comments:**
 - In favour
- 7) **Comments:**
 - In favour
 - No attachment of comments provided.
- 8) **Comments:**
 - In favour
 - Can you consider adding 'no verge parking'. I've noticed a number of cars regularly parking on the verges.
- 9) **Comments:**
 - In favour
- 10) **Comments:**
 - In favour
 - 40 Unit Wright St construction causing issues.
 - Prefer extend beyond 5:30, not just 9-5.
 - Solution will not address local issues of lack of parking.

ENQUIRIES TO: Sean Foster
 Coordinator Civil Design (9273 6519)
 OUR REF: CW:th SC1201 / SC1006 / D20/221778



CITY OF VINCENT

20 November 2020

To whom it may concern

Dear Resident/Occupier

PROPOSED INTRODUCTION OF PARKING RESTRICTIONS – WRIGHT STREET, HIGHGATE, LINCOLN STREET TO HAROLD STREET

As part of our decision making process we'd love to know what you think about the possible introduction of timed parking restrictions in your street.

Below is a summary of why we are doing this, what is proposed and how you can provide your comments.

Why are we consulting?

Over the past several months the City has spoken to a number of residents about their concerns in regards to parking in your area.

Currently there are no parking restrictions in sections of Wright and Broome Streets, unlike the majority of the surrounding streets.

Due to the increased parking demand, generated by recent developments in the area, and evidence of CBD commuters using your streets for 'free' parking, we are proposing to introduce time restrictions as a means of better controlling parking availability.

What's proposed?

The City has assessed the parking restrictions in surrounding streets and reasons of continuity is proposing the following restrictions for those sections of Wright Street which are currently unrestricted:

A three hour time restriction (3P) between 8AM and 5.30PM from Monday to Friday.

The City is also consulting with the residents of Broome Street about the same restrictions being applied in their street.

The 'hbf' Stadium events residents only restrictions would remain.

Note: Residents vehicles, and that of your visitors, would be eligible for parking permits exempting you from the restrictions. The City is in the process of introducing a new 'E' Permit system that would apply should the restrictions be approved. Detailed information about 'E' Permits can be found on the City's website at www.vincent.wa.gov.au.

How to tell us what you think?

Comments on the proposed parking restriction modification need to be provided in writing **no later than 5pm on Friday 4 December 2020** by:

Administration & Civic Centre
 244 Vincent Street, (Cnr Loftus),
 Leederville, Western Australia 6007

PO Box 82,
 Leederville WA 6902

Tel: (08) 9273 6000
 Fax: (08) 9273 6099

Email: mail@vincent.wa.gov.au
www.vincent.wa.gov.au

- *Mail* – addressed to the Chief Executive Officer, City of Vincent, PO Box 82, Leederville WA 6902; or
- *E-Mail* – To: mail@vincent.wa.gov.au quoting 'Wright Street Parking Restrictions' in the subject line of your message; or
- *Online* – Visit the 'Community Consultation' section of our website, scroll down to the relevant item – click and submit your comments using the form; or
- *In Person* – Write your comments on a Submission Form and lodge them in person at our Administration and Civic Centre during office hours.

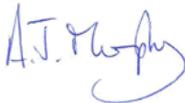
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Should you require any further information please contact the City's Engineering Services on 9273 6000 or via email: mail@vincent.wa.gov.au

What happens after the comment period? After the comment period closes, City staff will summarise all written comments received on this proposal and will present them to Council to make a final decision on the project. Everyone who provides their comments will be notified in advance of when this issue will be considered by Council and will have the opportunity to come along to the Council Briefing and Council meeting when the project is being discussed, and also to provide their comments and questions directly to Council at that time.

Thank you for taking the time to provide us with your comments on this proposal.

Yours sincerely

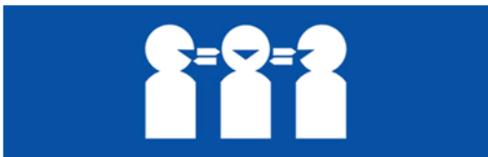


Andrew Murphy
EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT

Encl.

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COMMUNITY CONSULTATION FORM » Have your say	
File No:	SC1201 / SC1006
LOCATION OF PROPOSAL:	Wright Street, Highgate
PROPOSAL:	Proposed 3P Parking Restrictions – Wright Street, Highgate, Between Lincoln And Harold Streets
COMMENT PERIOD:	[20 November to 4 December 2020]
CONTACT OFFICER (if you require further information):	Infrastructure & Environment Administration Tel: 08 9273 6000 Email: mail@vincent.wa.gov.au

» Please tick the appropriate box:		
<input type="checkbox"/> I SUPPORT the proposal	<input type="checkbox"/> I DO NOT SUPPORT the proposal	<input type="checkbox"/> I NEITHER support or object the proposal - but I do wish to provide feedback

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Full Name:			
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» Please Note

If you need further information on this process or how to submit your comments, feel free to contact the Officer above or you can read the City's *Community Consultation Policy 4.1.5* by visiting this section on our website: www.vincent.wa.gov.au/communityconsultation

ATTACHMENT 4

WRIGHT STREET (3)

Web Survey

1) **Comments:**

- In favour
- Please also add the restrictions to Stirling Street. There are no restrictions on Stirling St and people park there all day to work in the city. Adding restrictions to Broome and Wright St will only increase congestion on Stirling Street.

2) **Comments:**

- In favour
- You should also introduce this all along Stirling Street from Bulwer to Harold Streets, especially with the new Woolies.

General Correspondence

3) **Comments:**

- In favour

Local government waste plan

City of Vincent

Part 1 - services and performance

1.0 Introduction

Part 1 of the City of Vincent waste plan establishes the city's waste profile and baseline information in relation to the objectives and targets set out in the Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy):

Avoid - Western Australians generate less waste.

Recover - Western Australians recover more value and resources from waste.

Protect - Western Australians protect the environment by managing waste responsibly.

Where data was available, the Department of Water and Environmental Regulation (DWER) has pre-filled sections of Part 1. If any of the pre-filled information is incorrect, please amend accordingly and advise of the changes.

Please take the time to ensure that you complete each section, where relevant. In some tabs, you may need to scroll down to ensure that you have not missed any sections.

Part 1 - Services and performance

2.0 Integrated planning and reporting

All local governments plan for the future¹ through the development of strategic community plans and corporate business plans. Waste plans form part of local government integrated planning and reporting as an issue-specific informing strategy.

Table 1: Links between plan for the future and waste management. (Please complete the table, even if the answer is "waste isn't mentioned in our SCP or CBP")

Strategic Community Plan	
Title:	Strategic Community Plan 2018-2028
Came into force:	16-Oct-18
Date of next review:	2022
Waste-related priorities:	Improvement to resource efficiency and waste management to deliver a contemporary and sustainable waste service that minimises waste generation and increases recovery, reuse and recycling.
	https://www.vincent.wa.gov.au/documents/1545/strategic-community-plan-2018-2028
Corporate Business Plan	
Title:	Corporate Business Plan 2020/21 - 2023/24
Came into force:	2020
Date of next review:	annually
Waste-related priorities:	In accordance with WARR Strategy 2030 implement three bin FOGO system (Waste Strategy Project 1) and 'Develop and deliver waste and recycling education, awareness and promotional programs' (CBP Page 57)
	https://www.vincent.wa.gov.au/documents/1541/corporate-business-plan-202021-202324

¹ 'Plan for the future' means a plan made under section 5.56 of the *Local Government Act 1995* and Division 1 and 3 of Part 5 of the *Local Government (Administration) Regulations 1996*.

Part 1 - Services and performance

3.0 Avoid

Avoidance of waste generation is the preferred waste management option in the waste hierarchy. This section looks at waste generation rates and the reduction required to contribute to the state's waste generation reduction targets - **2025**: Reduction in MSW generation per capita by 5%, **2030**: Reduction in MSW generation per capita by 10%.

Reviewing this data is a critical element of waste planning as it can show how waste generation has changed, identify potential reasons for changes and indicate areas to target in *Part 2 – Implementation plan* (Table 21).

Table 2: City of Vincent population, households and waste generation compared with state averages and targets for 2025 and 2030

(Local government to review prefilled data)

	Actual				Targets	
	2014-15 (baseline)	2015-16	2016-17	2017-18	2024-25	2029-30
Population ⁽¹⁾	38,500	35,760	36,202	36,644	41,754	46,364
Households ⁽¹⁾	17,500	16,255	16,455	16,887	18,979	21,075
Total domestic waste generated ⁽²⁾	18,667	20,342	17,914	16,887		
Waste generation per capita/year (kg) ⁽²⁾	485	569	495	461	461	436

(1) Source (except 2014-15): Western Australia Tomorrow Population Report No. 11 <https://www.dph.wa.gov.au/information-and-services/land-supply-and-demography/western-australia-tomorrow-population-forecasts>. Population for 2014-15 from Western Australia Tomorrow Population Report No. 10. Population for intercensal years extrapolated. Households estimated using 'Average people per households' from 2016 ABS Census Quickstats.

(2) Source: Local Government Census data - domestic waste

Additional comments *(local government to insert any additional comments that may be applicable)*

Please note that information for total domestic waste collected does also contain commercial data as the City of Vincent currently collects domestic and commercial waste and recycling comingled.

Part 1 - Services and performance

4.0 Recover

Where waste generation is unavoidable, efforts should be made to maintain the circulation of materials within the economy. Table 3 gives the overall recovery rate for your local government compared to Waste Strategy targets and the state average. This is broken down into the proportion of the recovery which was materials recovery (reuse, reprocessing or recycling) or energy recovery. The Waste Strategy includes a target that from 2020, energy should only be recovered from residual waste (see *Guidance Document – Table 1*, for more information).

Table 3: City of Vincent population, households and recovery rate compared with state averages and targets for 2020, 2025 and 2030

(LG to review the pre-filled data and amend/update if necessary. Add additional comments if necessary.)

	2014-15	2015-16	2016-17	2017-18	2020 target	2025 target	2030 target
Population ⁽¹⁾	38,500	35,760	36,202	36,644			
Households ⁽¹⁾	17,500	16,255	16,455	16,887			
Overall recovery (%) ⁽²⁾	42%	33%	40%	45%	65%	67%	70%
Materials recovery	42%	33%	40%	45%	>80%	>80%	>80%
Energy recovery	0%	0%	0%	0%	<20%	<20%	<20%
Perth metro average ⁽³⁾	36%	38%	40%	41%			

(1) Source (except 2014-15): Western Australia Tomorrow Population Report No. 11 <https://www.dplh.wa.gov.au/information-and-services/land-supply-and-demography/western-australia-tomorrow-population-forecasts>. Population for 2014-15 from Western Australia Tomorrow Population Report No. 10. Population for intercensal years extrapolated. Households estimated using 'Average people per households' from 2016 ABS Census Quickstats.

(2) Source: Local Government Census data - domestic

(3) Source: Waste Authority data fact sheets <http://www.wasteauthority.wa.gov.au/programs/data/data-fact-sheets/>

Additional comments *(local government to insert any additional comments that may be applicable)*

The City has developed a Waste Strategy (2018-2023) with the target of sending zero waste to landfill by 2028. <https://www.vincent.wa.gov.au/documents/1588/waste-strategy-2018-2023> (or refer to Part 2 - Implementation Plan for the hyperlink)

Part 1 - Services and performance

5.0 Protect

Objective 3 of the Waste Strategy is to protect the environment by managing waste responsibly, with targets for achieving better practice, reducing litter and illegal dumping. By 2030 all waste is managed by and/or disposed to better practice facilities, by 2030 move towards zero illegal dumping and zero littering.

5.1 Better practice

Adoption of better practice approaches to waste management is an important way in which local government can better protect the environment from the impacts of waste, and contribute to achievement of the targets under objective 3 of the Waste Strategy. See *Guidance Document - 5.0 Better practice, Table 4* for a summary of the Waste Authority's current and planned better practice guidelines.

Table 4: Better practice approaches and programs adopted by the City of Vincent (LG to complete the table)

Waste management activity/service	Waste Authority better practice guideline or program	Date of adoption/implementation	Comment
Behaviour Change Programs and Initiatives	Waste Sorted communications toolkit	Oct-21	FOGO to be rolled out to all households from October 2021. Currently using toolkit for FOGO in MUDs trial project
Kerbside waste services (FOGO)	Better Bins Plus	Oct-21	FOGO roll out to all households from October 2021

5.2 Litter

The data in Table 5 was reported by your local government in the 2017-18 local government census. Additional information to be provided by the local government in Table 6 if available.

Table 5: 2017-18 litter data (LG to review pre-filled and complete the table)

	Response and comments
Litter hotspot used on a regular basis for littering in 17-18	4 (illegal dumping hotspots), no information for litter hotspots captured in 17-18
What are the main items littered at these hotspots?	See above
Current measures aimed at contributing towards the zero littering target	No specific programs in 2017-18 apart from Keep Australia Beautiful Campaign Keep Australia Beautiful information is being used. The City also created waste education material to address littering and illegal dumping issue. In 2018 our Sustainability Team investigated the use of single use plastics by the city and the users of it's facilities and at City events. Key findings are in the attached report.
Estimated cost of clean-up (due to collection, disposal, education, infrastructure and enforcement)	\$18,820, this cost also includes removal and disposal of illegal dumping

Source: Local government Census data 2017-18

Additional comments (local government to insert any additional comments that may be applicable)
Refer attachments: • Single Use Plastics Investigation Summary report 2018

Table 6: Additional litter information (LG to complete the table where information is available)

Is littering increasing or decreasing in your local government authority?	Increasing for illegal dumping and littering
How were the costs associated with cleaning up litter calculated? Employee time? Dollar value? Both?	No costs for 2017-18 available
Does the city have a litter strategy? If not, what is the ETA for completing one?	Not currently - there is no ETA at this stage to complete one as litter is not currently a major issue for the City. However, the new CRM process will help identify issues and can assist with creating a scope for a strategy.
Have any of the city's compliance and waste education officers undergone training on litter prevention? If so, what training?	No - the City would be interested in reviewing any training available/completed by other LGA's
What current policies and guidelines does your council enact to prevent litter? E.g. Event planning guidelines on the use of balloons in council facilities and the release of helium balloons; no cigarettes on the beach; no single use plastics at events.	Keep Australia Beautiful information is being used. The City also created waste education material to address littering and illegal dumping issue. In 2018 our Sustainability Team investigated the use of single use plastics by the city and the users of it's facilities and at City events. Key findings are in the attached report.
How does your local government measure the effectiveness and impact of programs designed to reduce littering and illegal dumping?	The City has now introduced CRM IT programs to assist with request management and reporting. From 2020/21 FY the City will be able to report on requests raised and action taken
Which division/unit/section of your organisation is responsible for litter management/prevention? Waste services? Compliance (e.g. Rangers)? Infrastructure?	Waste Services is responsible for removing illegal dumping and littering after Ranger Services have investigated incidents
How important is litter management to your organisation? (1 - Not at all important; 5 - Highly important).	4 - Important

5.3 Illegal dumping

The data in Table 7 was reported by your local government in the 2017-18 local government census. Additional information to be provided by the local government in Table 8 if available.

Table 7: 2017-18 Illegal dumping data (LG to review pre-filled data and complete the table)

	Response and Comments	
Cost of cleaning up illegally dumped waste during 2017-18	\$	18,820
Sites used on a regular basis for illegal dumping in 2017-18. Where possible, please provide site address/es	4 sites	
What are the main items dumped at these sites?	Furniture and general waste	
Current measures aimed at contributing towards the zero illegal dumping target	The City is working on these at the moment in conjunction with both WALGA and DWER.	

Source: Local government Census data 2017-18

Additional comments (local government to insert any additional comments that may be applicable)
<p>Table 9: No detailed data available for 2017/18.</p>

Table 9 indicates the type of detailed data local governments may collect to enable better targeted monitoring and enforcement of illegal dumping. Please provide this information here, if available.

Table 9: Detailed illegal dumping data collection by the City of Vincent

(LG to complete the table if data available)

Date of data collection: 2017/18

Waste Type	# of incidents	Total approximate Weight (tonnes)	Change from previous year	Regulatory notices issued
C&I				
C&D				
E-waste				
Household waste				
Mulch & green waste				
Scrap metal				
Soil & excavated material				
Hazardous/problem waste				
Other				
TOTAL				
Cleaned up by	% of total incidents		Clean-up costs (\$)	
Local government				
Land owner				
Offender				
TOTAL				

Table 8: Additional illegal dumping information (LG to complete the table where data is available)

Is illegal dumping increasing or decreasing in your local government authority?	Increasing
How does your local government measure the effectiveness and impact of programs designed to reduce illegal dumping?	The City has now introduced Customer Request Management (CRM) IT programs to assist with request management and reporting. From 2020/21 FY the City will be able to report on requests raised and action taken
Which division/unit/section of your organization is responsible for illegal dumping management/prevention? Waste services? Compliance (e.g. Rangers)? Infrastructure?	Waste Services is responsible for removing illegal dumping and littering after Ranger Services have investigated incidents

Part 1 - Services and performance

6.0 Waste management tools

6.1 Waste services

Local government data relating to the waste collected, recovered and landfilled is presented in Table 10. It is important to review this data when developing *Part 2 – Implementation Plan*, as it can:

- provide an understanding of how different systems are performing (e.g. recovery levels)
- highlight the need for any new collection systems or infrastructure
- identify the timing and capacity of any new collection systems or facilities required to meet the changing needs of local governments.

In working towards alignment with the Waste Strategy, the local government should focus on the materials resources with the greatest potential to support the objectives and targets of the Waste Strategy.

NB: DWER is currently developing a range of better practice guidelines. Better practice rates will need to be updated as the guidelines are released.

Table 10: Significant sources and generators of waste in 2017-18 (LG to review pre-filled data and amend/update if necessary. Add additional comments if necessary)

Service/Sources	Tonnes collected	Tonnes recovered	Recovery rate	Better Practice rate	Target rate 2025	Target rate 2030
Kerbside	mixed waste	11,710	4,083	46%	%	
	comingled recyclables	3,667	2,985			
	green waste	-	-			
	FOGO	-	-			
Vergeside	green waste	456	456	63%	%	
	hard waste	630	232			
Drop-off	mixed waste	-	-		55% major regional centres	60% major regional centres
	dry recyclables	-	-			
	green waste	-	-			
	hard waste	-	-			
	hazardous waste	-	-			
Public place	mixed waste	424	0	%	67% Perth and Peel	70% Perth and Peel
	comingled recyclables	-	-			
Special event	mixed waste	-	-	%		
	comingled recyclables	-	-			
Commercial	mixed waste	collected comingled with domestic	-	n/a		
	comingled recyclables	collected comingled with domestic	-			
	paper/cardboard	-	-			
Local government waste	illegal dumping clean up	-	-	%		
	street sweepings	-	-			
	roadworks	-	-			
	other C&D activities	-	-			
	roadside pruning	-	-			
other	-	-	-			
TOTAL	16,887	7,756	46%			

Source: Local Government Census Data 2017/18

Additional comments (local government to insert any additional comments that may be applicable)

Table 10:
Please note that total tonnes collected for kerbside services also contain commercial tonnages as the City currently collects domestic and commercial waste and recycling in the same vehicles. Illegal dumping and street sweeping tonnage not captured separately for 2017/18.

Table 11:
Only general waste audit undertaken in Census year 2017/18. No recycling audit undertaken in 2017/18, MRC audit undertaken 2018/19 (will be included in next year's data reporting). FOGO/GO bin audit for 2017/18 not applicable.

Table 11 provides space for the local government to include bin audit information for kerbside waste services, if available. Bin audits can help local governments understand the material composition in kerbside bins, highlight where additional efforts are required to increase performance and assist in planning for future service options such as FOGO collection. **See Appendix for full breakdown of composition categories**

Table 11: Compositional audit data for kerbside waste services (Complete if data is available. Add additional comments if necessary)

General waste bin	
Yield per household (kg/hh/week)	13.12
Per capita (kg/per capita/week)	no data
Audit year	2018
Composition	
	Total %
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)	27.00
Organics (organics, wood/timber, textiles, earth)	66.36
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries, fluorescent tubes, light bulbs, oil, building material)	5.31
Other (electronic waste, miscellaneous)	1.31

Recycling bin	
Yield per household (kg/hh/week)	no audit
Per capita (kg/per capita/week)	
Audit year	
Composition	
	Total %
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)	
Organics (organics, wood/timber, textiles, earth)	
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries, fluorescent tubes, light bulbs, oil, building material)	
Other (electronic waste, miscellaneous)	

Garden organics or FOGO bin	
Yield per household (kg/hh/week)	N/A
Per capita (kg/per capita/week)	
Audit year	
Composition	
	Total %
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)	
Organics (organics, wood/timber, textiles, earth)	
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries, fluorescent tubes, light bulbs, oil, building material)	
Other (electronic waste, miscellaneous)	

Part 1 - Services and performance

6.0 Waste management tools

6.2 Waste infrastructure

The number, type, capacity and location of key existing local government owned and/or operated waste and resource recovery infrastructure is required to understand the future need for different facility types. **This section is not relevant to local governments that do not own/operate waste facilities.**

Table 12: Current waste and resource recovery infrastructure operated by the local government (LG to complete the table)

Facility name (and licence number if applicable)	Facility Type	Location	Managed by	Licence category and approved production or design capacity	Material type	Service/activity	Remaining Capacity (if applicable)	Anticipated Closure (year)
N/A								
Other								

Table 13 provides space for local governments to provide information about planned waste and resource recovery infrastructure, if relevant.

Table 13: Planned waste and resource recovery infrastructure (LG to complete the table)

Location	Managed by	Licence category and approved production or design capacity (if known)	Waste type	Service/activity	Estimated operation start date
N/A					

Additional comments (local government to insert any additional comments that may be applicable)

The City does not own or operate any infrastructure and no new infrastructure is planned.

Part 1 - Services and performance

6.0 Waste management tools

6.3 Policy and procurement

6.3.1 Contracts

Information on your local government's existing waste contracts should be detailed in Table 14. When reviewing services, it is a good opportunity to evaluate how they are performing, opportunities for regional collaboration and to identify any opportunities for improvement, review or renegotiation.

Table 14: Existing waste management contracts (LG to complete the table)

Contractor	Services		Notes/comments
Cleanaway	Kerbside mixed recyclables collections	Stock and Inventory of recycling MGBs	Contract finishes on 16th September 2021 with the option of a one (1) year extension
Soft Landing	On-demand vergeside collections of whitegoods/mattresses		Services finish on the 30th June 2021 with new quotes required
Steann	Scheduled Green Waste Verge Collection		Contract finishes in March 2022 with the option of a twelve month extension

6.3.2 Waste local laws and policies

Information on your local government's existing local laws, strategies or policies that may complement/support this waste plan and contribute to the Waste Strategy objectives should be detailed in Table 15.

Table 15: Existing waste-related local laws, strategies and policies (LG to complete the table)

Type of local law, strategy or policy	Name of local law, strategy or policy	Came into force	Comments
Health Local Law	Health Local Law	2004	Part 4 - Food Waste and Refuse, Division 2 - Disposal of Refuse
Waste Policy 2.2.11	Waste Policy 2.2.11	1997	Will be reviewed after FOGO implementation and cease of Commercial Waste Services in 2021 https://www.vincent.wa.gov.au/documents/710/2211-waste-management

6.3.3 Land use planning instruments

Information on your local government's existing local planning instruments which contribute to the management of waste should be detailed in Table 16.

Table 16: Existing waste-related land use planning instruments related to waste management (LG to complete the table)

Local Planning Strategy	TITLE:	Local Planning Strategy - City of Vincent
	ENDORSED BY WAPC:	08-Nov-16
	NEXT REVIEW DUE:	2021
	Is waste considered and reflected in the Local Planning Strategy?	YES <u>NO</u> Please provide details below:
Local Planning Scheme	Does the Local Planning Strategy identify current and future waste facility sites?	YES <u>NO</u> Please provide details below:
	Does the Local Planning Strategy identify buffers around existing and/or future sites to avoid land use conflict?	YES <u>NO</u> Please provide details below:
	TITLE:	City Of Vincent Local Planning Scheme No 2
Local planning policies	GAZETTED:	16/05/2018
	NEXT REVIEW DUE:	
	Are resource recovery facilities, waste disposal facility and waste storage facility defined as land uses (as per <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>) and included in the council Local Planning Scheme zoning table, with either a P/I/D/A/X permissibility?	YES <u>NO</u> If NO please provide comments below: there are no such facilities in the City and none are planned.
	If these land uses are not defined and not in the zoning table, how does the Scheme deal with such land uses (i.e. is an alternative definition used to that in the <i>Regulations 2015</i> ? Or are these land uses zoned as "Use not listed")?	Please provide details below: There is a provision for Special Use Zones to facilitate categories of land uses which do not sit comfortably within any other zone and to enable the Council to impose specific conditions associated with the special use
Other	Does the Local Planning Scheme identify statutory buffers as Special Control Areas for strategic waste infrastructure facilities to avoid encroachment by incompatible land uses?	YES <u>NO</u> If NO please provide comments below: No area has been identified for future use as a waste facility.
	TITLE:	Policy 7.5.10 Sustainable Design
Other	ADOPTED BY COUNCIL:	22-Mar-11
	RELATIONSHIP TO WASTE STRATEGY OBJECTIVES:	Reduced levels of waste
	Does the local government have any local policies which relate to the objectives of the Waste Strategy (reduce generation, increase recovery, protect the environment)?	YES <u>NO</u> If YES please provide comments:
Other	TITLE:	Waste Guidelines for New Developments
	ADOPTED BY COUNCIL:	N/A, approved by Executive Director Infrastructure and Environment in May 2020
	RELATIONSHIP TO WASTE STRATEGY OBJECTIVES:	Long term waste management needs of each development are met in an efficient and sustainable manner and provides for waste minimisation in a manner that protects the environment. https://www.vincent.wa.gov.au/documents/1812/waste-guidelines-for-new-developments

6.3.4 Sustainable procurement

Local governments can be significant consumers whose purchasing decisions and procurement policies can have positive impacts. This section reviews activities relating to procurement of infrastructure, goods and services that avoid waste, promote resource recovery or encourage greater use of recyclable and recycled products. Information on existing sustainable procurement policies or practices that may contribute to the Waste Strategy objectives should be detailed in Table 17.

Table 17: Existing sustainable procurement policies and practices (LG to complete the table)

Sustainable procurement policy or practice	Date adopted by council	Actions implemented e.g. switching to recycled printer paper	Alignment with Waste Strategy targets, objectives or focus materials
Purchasing Policy	06/03/2018	Vinyl event/promotional banners replaced with recyclable cardboard banners; Portable water refill station used at events to replace bottled water; Event Kit with reusable crockery and cutlery has replaced disposable items at City-run events; All dog waste bags supplied in parks are compostable and a special dog waste bin is currently being trialled to facilitate diversion from landfill to composting; Invoice authorisation process has been digitised, avoiding large volumes of printing.	The City is committed to sustainable procurement and will adopt strategies to avoid unnecessary consumption and manage demand. Where appropriate, the City shall endeavour to design quotations and tenders to provide an advantage to goods, services and processes that minimise negative social and environmental impacts, while maximising social and environmental benefits. Refer Sustainable Environment Strategy (Page 34, Table 11 - Strategy 1 - via hyperlink below)
			City of Vincent Sustainable Environment Strategy

Additional comments *(local government to insert any additional comments that may be applicable)*

Part 1 - Services and performance

6.0 Waste management tools

6.4 Behaviour change programs and initiatives

Communication and engagement with waste generators and managers underpins many local government waste management activities, and are vital in driving behaviour change needed to achieve the objectives and targets of the Waste Strategy.

Behaviour change programs and initiatives refers to activities that increase awareness, skills and knowledge; provide consistent messaging; help people to use waste infrastructure; and encourage the adoption of specific, positive waste behaviours and attitudes.

Most local governments have existing behaviour change programs and initiatives and it is important to evaluate their effectiveness. This section includes an opportunity for a high level qualitative assessment process to understand what has worked and what has not. The results can be used to inform actions for *Part 2 – Implementation plan (Table 21)*.

Information on the local government’s existing waste behaviour change programs or initiatives should be detailed in Table 18. This may include participation in Waste Authority funded programs, or programs/initiatives run by the local government.

Table 18: Behaviour change programs and initiatives, including Waste Authority programs and other local government initiatives (LG to complete the table)

Local government program/initiative	Description	Outcomes achieved as a result of the program (Qualitative/quantitative)	Evaluation method	What’s worked/not worked	Suggested improvements
Environmental Grants for Schools, Local Groups, Individuals	Fund allocations for projects that include a reduction in the use of resources and production of waste within the City, and through the re-use and recycling of materials or a reduction in the use of toxic and hazardous materials within the City and facilitate the proper disposal of such materials.	Greater awareness of environmental impact caused by excessive waste being sent to landfill, the importance of recycling many household items and clothing, recycling kitchen scraps and greenwaste into compost through worm farms. Through the Repair Café many items (an estimated 320kg – Based on International Repair Café Measurements) were repaired and recycled, rather than disposal and purchasing of new items. Positive behavioural changes with schools, homes and the greater community.	To receive funding the program or project must demonstrate contributing to least one objective of the City’s Sustainable Environment Strategy.	Great projects have been established as part of this program, for example Repair Café and Community Composting Station.	Additional resources to enable follow up and discussion with applicants regarding outcomes.
Waste Education Program for Primary Schools	The free program is run by the City of Vincent in partnership with Cleanaway and aims to educate students about waste minimisation and management through implementing reduce, reuse and recycle principles.	Consistent messaging, targeting students (currently primary schools only) and parents, this will increase recovery rate (due to correct waste sorting)	Student participation, Number survey responses (parents are given a survey as part of the education sessions)	Worked: incentive given to students if they return survey (parents to fill)	Not all primary schools within the City (6 in total) have participated in the free program yet, suggestion to meet with Principal to explain initiative.
Alternative Waste Drop Off Sites and Collection	In 2019/20 FY the City received funding from the Waste Authority and WALGA to host a Household Hazardous Waste (HHW) Collection Day, over 14 tonnes of HHW material was collected. The City also has Recycling Stations for batteries, light globes, mobile phones and ink cartridges in local shopping centres and CoV administration buildings.	Reducing amount of HHW going to landfill	Tonnages collected, event participation (HHW day)	Contamination (mostly general waste) in Recycling Stations	More education (review existing signage)
FOGO in Multi-Unit-Dwellings (MUDs) Trial	Effective waste management and resource recovery in Multi Unit Dwellings (MUDs) have been an issue for Local Governments historically, and this issue will only intensify as the number of higher density developments increases. In order to combat this, the City of Vincent planned and implemented Project 3 of the City’s Waste Strategy 2018-2023- Improving Collection and Waste Recovery in MUDs. A component of Project 3 is to trial a Three Bin Food Organics and Garden Organics (FOGO) system in a selected number of MUDs throughout the City, record findings, deliver education to residents and highlight limitations directly related to the change of waste service at high density properties. Project objectives: Improving Collection and waste recovery in MUDs The City is using the WASTE SORTED TOOLKIT branding for stickers etc., recycling magnets etc.	This project allows the City to gain more insight in recycling habits in MUDs and improve resident participation in sustainable waste management, increase diversion from landfill and cleaner resource recovery in line with the City’s Waste Strategy target and the WA Waste Avoidance and Resource Recovery Strategy 2030. This also allows the opportunity to trial food waste recycling collection schemes in preparation for the council approved FOGO Roll-Out to all residential dwellings from October 2021. Project deliverables: Increased community engagement and opportunity for waste education and awareness. Establishing stronger relationships with residents, strata managers and Department of Housing.	In preparation for the citywide FOGO roll-out 2021/2022, the City of Vincent is currently doing a full assessment of all MUDs (450+ properties) including: 1. Site visits to inspect bin store areas/verge space etc. 2. Determine Strata company 3. Determine baseline – bins and behaviour 4. Identify demographics – language and other factors 5. Determine education approach (in line with WALGA recommendation) Post implementation (in 2021/22): 6. Determine Kerbside infrastructure (from Step 3, are more bins needed i.e.: if uptake of the FOGO system is low, general waste bins might be overflowing 7. Evaluation – did it work? 8. Monitoring – did it keep working?	Ongoing monitoring seems to be the key in improving resource recovery and behaviour change in MUDs. Due to the fact that there is reasonable degree of variability, it takes a MUD by MUD approach, which has been identified as a costly/time-consuming task.	As per <i>What’s Worked/Not Worked</i> column
Waste Education Material and Promoting Waste Education Campaigns	Annual Waste Guide for residents with sorting information, Recycling Info Fridge Magnets distributed to all households with artwork based on the Waste Sorted Toolkit, Quarterly DL <i>What’s on in Waste</i> containing education information and events info distributed to all households (currently on hold due to COVID-19) Additionally, the City, through its web page, is advertising and advocating for various volunteer, State and Regional Government campaigns and directing interested parties to their web pages, including: Own Your Impact, Plastic Free July, The Responsible Café Program, RENOME, The Last Straw and What’s Your Bag Plan?, Container Deposit Scheme (CDS).	All residents receive most up to date info and consistent messaging	Event participation and feedback. Monthly meetings with Marketing to discuss communication campaign methods, progress and lessons learnt.	Communications timelines impacted and adjusted due to COVID-19.	Ensure regular meetings with Stakeholders are maintained.

Garage Sale Trail	The City is currently in a 2-year signatory of the Garage Sale Trail (2019-2020)	Promotion of waste hierarchy to residents and community, with encouragement to reduce, reuse and recycle.	Number of Garage Sale Trails held across the City.	Low participation during COVID-19.	Ongoing evaluation of the program to determine if this the most appropriate and cost effective approach (including COVID-19 community safety considerations).
Composting	The City has a range of highly subsidised composting and worm farming equipment available for Vincent residents to purchase. This and advice on composting techniques promoted on the City's Webpage. The City also runs free composting and worm farming workshops for residents	Encouraging residents to recycle their food and garden waste, reducing the amount of waste being sent to landfill	Uptake of the initiative - equipment and workshop participation	Extremely successful program which was established in 2015, however this program will need to be monitored after FOGO roll-out.	Monitor uptake of the program after FOGO roll-out.

Additional comments (local government to insert any additional comments that may be applicable)
 Please provide comment if your regional council is undertaking the waste education function for your local government.

The City's Sustainable Management Strategy (2019 - 2024) has a vision to achieve zero waste to landfill by 2028 and aims to provide residents with cost effective, sustainable and contemporary waste services to achieve this. In line with this commitment the City increased diversion of waste from landfill from 39% in 2016/17 to 44% in 2017/18. The City's Waste Strategy 2018 – 2023 recognises that the management of waste poses a number of risks for the City through growing population, rising landfill costs, environmental impacts and increased multi-unit development, which poses its own set of waste management challenges. The Waste Strategy focusses not only on increasing recovery to decrease waste to landfill, but also on decreasing waste generation itself. To achieve this, the City has committed to community education and engagement that aims to progress waste behaviour through the waste hierarchy, toward waste avoidance and minimisation.

6.5 Data

Table 19 provides an opportunity to assess existing waste data practices, identify strengths and gaps and consider the kinds of data activities which could be included in the Part 2 – Implementation Plan to improve the local government's waste data. It should be completed based on the data/information covered in Part 1 of this document, as well as the individual experience of the officer/s responsible for collecting and using waste data.

Where 'no', please comment on:

- the kinds of data that is missing, where data gaps exist
- barriers to collecting or accessing adequate data
- the kinds of data collection, analysis or reporting practices that are not currently in place which would assist local government waste management functions.

Table 19: Assessment of waste data (LG to complete the table)

	Please ✓		Comment
	YES	NO	
Does the local government have access to adequate waste data to complete Part 1 of the waste plan?	yes		The City has prioritised data capture of all waste streams over the past 2 years and has made progress collating the information, however improvements in some areas can be made. This forms one of the City's Waste Strategy Projects and is currently being developed as part of the business system review and upgrade (CRM/waste register). Refer Implementation Plan (Waste Strategy - Project 7).
Does the local government use waste data when undertaking planning activities for waste projects/programs?	yes		as above
Does the local government have access to adequate waste data for this purpose?	yes		
Does the local government use waste data when monitoring or assessing waste projects/programs?	yes		as above
Does the local government have access to adequate waste data for this purpose?	yes		
Does the local government use adequate waste data to measure progress toward the targets and objectives of the Waste Strategy?	yes		as above
Does the local government have access to adequate waste data for this purpose?	yes		
Does the local government have access to adequate waste data to fulfil annual data reporting obligations under the WARR Regulations? (previously undertaken through the Waste and Recycling Census)	yes		as above
Are there any types of waste data that the local government does not currently collect or have access to that would be helpful/useful?		no	as above
Are there any ways which local government waste data collection, storage or use could be improved?	yes		Further improvements to be undertaken through business system upgrades
Is the data collected by the local government accurate? Are any new strategies needed to improve accuracy?	yes		Ensure consistent record keeping
Does the pre-filled data provided in this template align with the data the local government has? i.e. is this pre-filled data accurate?		no	As per comments in P1-Avoid
Any additional comments?			

Part 1 - Services and performance

7.0 Summary

The purpose of *Part 1* of the waste plan is to consolidate information about current waste management practices, to enable you to assess and identify:

- current waste management performance
- alignment between current waste management practices and the Waste Strategy
- strengths and successes, as well as gaps and opportunities for improvement.

Table 20 provides space to analyse the data and information presented in *Part 1*, and should be used to determine waste management priorities for the short, medium and long term, and translate these priorities into actions in *Part 2 – Implementation plan (Table 21)*.

Table 20: Assessment of current waste management performance and prioritisation of future actions *(Completing this table is optional)*

<p>Waste management achievements (for example, performance/achievement against Waste Strategy targets or objectives or where particular waste management objectives have already been met)</p>	<ul style="list-style-type: none"> • Approved Council decision to move to a FOGO system for all households from October 2021 • Waste Guidelines for New Developments, factoring in a 3-Bin System - released in May 2020 • Council decision to cease commercial waste services from July 2021: Commercial Businesses to move to a tailored waste service (suited to the individual business needs rather than a standard 2-bin system) which should increase resource recovery (Objective 1 Waste Strategy: Recover)
<p>Opportunities for improvement (for examples, where performance against Waste Strategy targets or objectives could be improved or where waste management objectives have not been met)</p>	<ul style="list-style-type: none"> • Improve verge side recycling/recovery rates (current Bulk Verge Options Appraisal - Waste Strategy Project 2) • Development of new policies and local laws (Waste Policy 2.2.11 outdated and scheduled for review 2021)
<p>Priority areas for action in Part 2 – Implementation plan</p>	<p>Ongoing (activities currently under way and/or continuously undertaken)</p> <ul style="list-style-type: none"> • FOGO in MUDs project • Educate Commercial Businesses - Improved resource recovery and prepare businesses for cease of Commercial Waste Services from 30 June 2021 (already commenced). • Bulk Verge Options Appraisal • Develop and implement behavioural change programs and programs targeting waste education, litter and illegal dumping. <p>Short term (within the next 1-2 years)</p> <ul style="list-style-type: none"> • Implementation of FOGO (phased roll-out from October 2021 to all Vincent households) • Cease of Commercial Waste Services from July 2021 • Review of Waste Policy 2.2.11 • Waste Strategy Project 5: Research into Alternative Waste Treatment Options <p>Medium term (within the next 3-5 years)</p> <p>Waste Strategy Project 5: Research into Alternative Waste Treatment Options</p> <p>Long term (more than five years)</p>

Waste Management Tool	Action (OR link to existing local government plan/document that details this activity)	Is the action new or existing?	Hyperlinks	Detailed actions/sub-actions (OR link to existing local government plan/document that details this activity)	Milestones (SMART - Specific, Measurable, Achievable, Relevant, Timed)	Target (SMART)	Timeframe for delivery (completion date)	Cost of implementation incorporated into annual budget and Corporate Business Plan? Y/N - (if not, why?)	Risks to Waste Strategy Objectives			Responsibility for implementation (branch, team or officer title, not the names of individual officers)	Identified risks (Impact/consequences and mitigation strategies)
									Avoid	Recover	Protect		
1	Waste Strategy 2018-2023 Project 1: Recovery of Organic Material Food and Green Options Appraisal.	Existing	Waste Strategy 2018-2023	Introduction of 3 bin FOGO system 1. In conjunction with Better Practice FOGO Kerbside Collection Guidelines develop a business case to identify preferred service options. 2. Present a business case identifying preferred service and processing options, implementation timeline and strategy to council. 3. Tender for FOGO processing/collection. 4. Engage with and educate local community on FOGO methodology and implementation timeline. 5. Roll out FOGO service. 6. Undertake monitoring and evaluation (Bin Tagging) Refer to Waste Strategy 2018-2023 Project 1 - Section 5.1 Page 15.	1. Better Practice FOGO reviewed and business case completed and preferred service process options established - March 19. 2. Presented to Council and approved - March 19. 3. Tender process Nov 2020 *please note initial roll-out was postponed due to Covid-19. 4. Local community engaged and informed - from July 2021 onwards 5. FOGO rollout commencing October 2021 6. Annual monitoring and evaluation completed - September 2022	100% of residents will have access to FOGO collection system by July 2022	Jul-22	Yes. This is a priority project identified in the Corporate Business Plan Strategic Projects (CBP Project No.2). The projects estimated capital and operational implementation costs have been identified and included in the City's CBP and Long Term Financial Plan and will be partially offset by Better Bins Plus Grant Funding.		✓		Waste Operations and Waste and Recycling Strategy Team.	Risks: Community resistant to change/uncooperative, contamination, lack of effective communication, poor rollout service, FOGO plant commissioning pushed out. Processing facility. Mitigation: Ensure ongoing and effective communication with all stakeholders and engage community, careful planning with effective milestones, have options for people with special needs/large families, bin audits/tagging to reduce contamination levels. Sufficient time for procurement/contract process to ensure processing facility is available.
2	Waste Strategy 2018-2023 Project 2: Bulk Hard Waste (junk) Service Options Appraisal to assess alternative means of collection that are suitable for our community.	Existing	Waste Strategy 2018-2023	Bulk Hard Waste (junk) Service Options Appraisal to assess alternative means of collection that are suitable for our community 1. Initial modelling on alternative options presented to council June 2019. 2. Detailed options report prepared by an external consultancy in 2019. 3. Community Engagement Panel Session held in March 2020. 4. Community Perception Survey carried out in August 2020. 5. Administration to prepare report with recommendation and present to Council March 2021 to approve next steps. Refer to Waste Strategy 2018-2023 Project 2 - Section 5.2 Page 16.	1. Detailed Options report - completed. 2. Community Engagement Panel Session - completed. 3. Community Perception Survey - completed. 4. Move to a new verge side service by July 2023.	To achieve the City's vision of zero waste to landfill by 2028	Jul-23	Yes - costs will be endorsed by Council as part of the annual budget review process	✓	✓	✓	Waste Operations and Waste and Recycling Strategy Team, Marketing	Risks: Community resistant to change/uncooperative, Contamination levels, Contract management Mitigation: Increase community education, Monitor contract and contamination levels.
3	Waste services and Behaviour Change & Initiatives Waste Strategy 2018-2023 Project 3: Improving collection and waste recovery in Multi-Unit Developments (MUDs)	Existing	Waste Strategy 2018-2023	In preparation for the citywide FOGO roll-out in 2021/2022, the City of Vincent is currently undertaking a full assessment of all MUDs (450+ properties) including: 1. Site visits to inspect and record various property and logistical considerations, including: bin store details, verge space, access/egress, etc. 2. Determine Strata company 3. Define baseline data - bins and behaviour 4. Identify demographics - language and other factors 5. Determine most appropriate education approach (in line with WALGA recommendation and above factors) Post implementation (in 2021/22): 6. Determine Kerbside infrastructure (from Step 3, are more bins needed i.e.: if uptake of the FOGO system is low, general waste bins might be overflowing 7. Evaluation - did it work? 8. Monitoring - did it keep working? Refer to Waste Strategy 2018-2023 Project 3 - Section 5.3 Page 17.	1. Site assessment all large MUDs - completed October 2020. 2. Community Engagement Panel Session - completed. 3. Report to go to Council workshop presenting MUDs trial results - March/April 2021. 3. Roll out FOGO to all remaining MUDs after SUDs roll out completed - by July 2022. 4. Ongoing education, monitoring and bin tagging.	1. Full site assessment of all large MUDs, (October 2020) 2. 100% MUDs serviced by CoV to have a FOGO collection system by July 2022.	Jul-22	Yes	✓	✓		Waste Operations and Waste and Recycling Strategy Team.	Risks: Community resistant to change/uncooperative, contamination, lack of effective communication, poor rollout service, FOGO plant commissioning pushed out. Processing facility. Support from external Stakeholders (Strata Management, Dep of Housing, Impact on staffing resources. Mitigation: Ensure ongoing and effective communication with all stakeholders, adequate supervision of project
4	Policies and procurement Waste Strategy 2018-2023 Project 4: Regional and Cross Boundary Collaborative Partnership Working to identify solutions to shared cross-boundary issues	Existing	Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 4: Regional and Cross Boundary Collaborative Partnership Working (Section 5.4 Page 18).	Ongoing collaboration with City of Perth, City of Stirling, WALGA and Mandarie Regional Council.	To identify solutions to shared issues (cross-boundary) To explore economies of scale Develop consistent approach in a region	ongoing		✓	✓	✓	Waste Strategy Team	
5	Policies and procurement Waste Strategy 2018-2023 Project 5: Research into Alternative Waste Treatment Options	Existing	Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 5: Research into Alternative Waste Treatment Options (Section 5.5 Page 19).	1. Develop Project Plan and GANTT timeline April 2021 2. Research available options June 2021 3. Liaise with external Stakeholders August 2021 4. Site visits August-September 2021 5. Prepare outcome report, Dec 2021	Zero waste to landfill by 2028	Jul-23	Yes		✓		Waste Strategy Team	Risks: Infrastructure Availability on time, Costs/budget, Facility location, Recovery Rate. Mitigation: Ensure ongoing and effective communication with all stakeholders, adequate supervision of project.
6	Behaviour change programs and initiatives/ Infrastructure Waste Strategy 2018-2023 Project 6: Waste and Recycling Education, Awareness and Promotional Programs	Existing	Project Management Framework	Refer to Waste Strategy 2018-2023 Project 6: Waste and Recycling Education, Awareness and Promotional Programs (Section 5.6 Page 20). Refer also Part 1, Section 6.4 Behaviour change programs and initiatives, for details of all on-going programs.	1. Develop Project on a Page Project Plan and GANTT timeline for all Waste Strategy Projects, in accordance with the City's Project Management Framework. 2. Prepare comprehensive consultation and engagement strategies for all Waste Strategy projects/programs resulting in a major service change - prepare at the "Project Planning" (initiation) stage of the City's Project Management Framework. 3. Continue to host Alternative Waste Drop Off Sites and Collections, as detailed in section 6.4	Ensure comprehensive consultation and engagement strategies are prepared for all Waste Strategy projects resulting in a major service change.	Aligned to individual Waste Strategy Project timelines	Yes	✓	✓		Waste Operations, Waste Education and Marketing	Risks: Insufficient/ineffective advertising or community engagement initiatives, Stakeholders unaware of current initiatives or grants available. Mitigation: - ongoing dialogue with WALGA and the Waste Authority to ensure contemporary initiatives, grants and information is available to the City for appropriate action, clear and meaningful messaging to actively encourage local community participation and feedback. - All Waste Strategy and Major Projects are supported by a Public Engagement and Communications Strategy

7	Data	Waste Strategy 2018-2023 Project 7: Develop Business Systems for Waste Services for Accurate Records and Reporting	Existing	Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 7: Develop Business Systems for Waste Services for Accurate Records and Reporting (Section 5.7 Page 21).	1. Set up meeting with internal Stakeholders to discuss project scope and functionality of existing systems Project to focus on two areas of work: Waste Register (Waste Asset Register) and Customer Request Management (CRM) System. 2018. 2. Assess existing data and undertake site audits (Waste Register). 2018/19. 3. Develop waste categories for CRM system and waste services workflows in CRM. 2019. 4. Establish cross-collaborative Project Control Group (PCG) for CRM. January 2020. 5. Test release and change management activities. CRM system go live 1 May 2020 (CRM) and 27 October 2020 (Waste Register) (delayed due to COVID-19).	Ensure business system availability ahead of major project implementation.(FOGO October 2021, postponed due to COVID-19. Discontinuation of Commercial Waste Services from 30 June 2021).	Jun-21	Yes		✓		Waste Strategy Team, IT, Customer Service and PCG project group	Risk: Systems not available in time. Lack of reliable asset/property data ahead of project implementation (Commercial Services and FOGO). Mitigation: Ensure ongoing and effective communication with all stakeholders, adequate supervision of project.
8	Waste services	Waste Strategy 2018-2023 Project 8: Commercial Waste Collections Options Appraisal.	Existing	Waste Strategy 2018-2023	Commercial Waste Collections Options Appraisal and Service Change The City currently provides a waste and recycling collection service inclusive of the businesses rateable charge, although this is not a statutory obligation of the WARR Act. Each rate-paying business has a bin capacity allowance, calculated using a historical method using the premises type and size. 1. Investigate the value of providing the existing service in this capacity and review alternative options (Complete). 2. Present a business case identifying issues and preferred options to council. (Sept. 2020) 3. Notify Businesses and educate on correct waste behaviours (from Nov 2020-July 2021). Cease service (from July 2021). Refer to Waste Strategy 2018-2023 Project 8 - Section 5.6 Page 22.	1. Options Appraisal Presented to Council (Sep 2020). 2. Notify Businesses and give guidance on best practice (Nov 2020-July 2021). 3. Remove bin infrastructure (July 2021). 4. Ongoing waste education businesses (from July 2021). 5. Implementation review report to Council on the discontinuation of the commercial waste service six months after implementation. The review report should include any financial and service impacts on commercial ratepayers and an assessment of any further transitional support that may be required for commercial ratepayers; to be considered as part of the 2022-2023 Annual Budget	End in-house Commercial Service to optimise resource recovery. Project will provide transparency of the costs associated with each sector (domestic & commercial) and waste management within the City. - Increased diversion from landfill (Annual Statutory Waste Data Reporting) - Better visual amenity – less bins presented for collection at kerbside (contractor offer larger infrastructure, multiple collections and property drive-on collection options). - Increased Customer Satisfaction - Commercial contractors are able to offer a full suite of waste collections, variable bin size options and at a desired collection frequency (including weekends/out of hours). Some providers also offer environmental reporting, which is of benefit for those Customers pursuing ISO Environmental Accreditation.	Jul-21	Yes	✓	✓	Waste Operations and Waste and Recycling Strategy Team.	Risks: There is a very low risk that a commercial business would not be able to find a private service provider. There is a medium risk of negative feedback from some commercial businesses if the City discontinued the waste service. Mitigation: - Education and Engagement to be provided as per Council approved Communications Strategy. - Providing early notice (circa 9 months) - Rebate of circa \$520 per rateable customer, to assist in transitioning to a new supplier - Providing implementation review report to Council six months after implementation, to identify any financial and service impacts on commercial ratepayers and assess any further transitional support that may be required (refer milestone 5).	
9	Waste Services	Waste Strategy 2018-2023 Project 9: Separate Waste Charge Options Appraisal	Existing	Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 9 - Section 5.9 Page 23.	On hold. Review scheduled after discontinuation of commercial waste service (July 2021).								
10	Policies and procurement	Waste Strategy 2018-2023 Project 10: Advocacy and lobbying for Change to State and Federal Waste Legislation and Policy	Existing	Waste Strategy 2018-2023	Refer to Waste Strategy 2018-2023 Project 10 - Section 5.10 Page 24.	Provide feedback on State/Federal Waste Legislations and Policy Changes (either directly or in collaboration with WALGA).	Defined by statutory deadlines/targets.	ongoing	Yes	✓	✓	✓	Waste Strategy Team	Risks: Concerns/feedback not considered by relevant State/Federal bodies. Mitigation: Regular review of WALGA notifications to ensure participation in all reviews.
11	Waste services	Waste services reviews	New	Corporate Business Plan	As per the City of Vincent Corporate Business Plan (CBP) 2020/2021 - 2023/2024 Key Performance Indicators (Number 6): Undertake Service Delivery Improvement Review Workshops with Councillors Refer CBP Page 32.	The following Service Reviews to be undertaken: 1. Waste Collection Services: Route rationalisation and optimisation analysis to identify efficiencies to allow for the implementation of a RDO for frontline personnel (January 2020- June 2020). 2. Bin delivery and maintenance services (2021) 3. Illegal dumping and littering (2021). 4. Graffiti management service review (2020/2021).	- Develop ongoing implementation plans focused on efficiency, effectiveness and long term financial sustainability – including actions to be delivered arising from the benchmarking of the City's operations against the LG Performance Excellence Program - Review findings to be presented to Council Workshops throughout 2021 (TBC - upon receipt of approved workshop dates).	30/06/2021	Yes	✓	✓	✓	Waste Strategy Team	Risk: Ineffective, inefficient, and unsustainable services which are not aligned with the City's Strategic Community Plan, Best Practice or Waste Strategy 2030 (WARR) Mitigation: Ensure ongoing and effective communication with all stakeholders, adequate supervision of projects.
12	Policies and procurement	Waste Policy Review	New	Waste Strategy 2018-2023	1. Review existing Waste Policy 2.2.11. 2. Update Policy 3. Present to Council.	1. Review - by June 2021 2. Initial Policy developed and circulated for feedback - October 2021 3. Submit to Council for approval - late 2021. 4. Initiate Policy.	Ensure updated Policy is in place to reflect service changes - FOGO and Commercial	31/10/2021	No - within existing resources	✓	✓	✓	Waste Services (supported by Governance).	Risks: Not endorse by council. Mitigation: Ensure recommendations are fully supported to enable council decision/endorsement.

Bin Audit Composition Category Details

Recyclable Components		4 Descriptors			
1	2	3	4		
Recyclables	Paper	Recyclable Paper	Newspaper	Newspapers, Newspaper like pamphlets,	
			Glossy Paper	magazines (glossy) pamphlets, present wrapping paper,	
			Office Paper	A4 document paper, writing pads, letters, stationery papers, Print / Writing Paper, envelopes	
			Coloured Paper	Coloured Paper	
		Non-Recyclable Paper	Composite Paper	Composite paper items where the weight of the paper is estimated to be greater the weight of the other materials, envelopes with transparent windows	
			Contaminated Paper	Paper towel, Paper Napkins, Contaminated Paper - soiled not recyclable	
			Other Paper	Non-Recyclable Paper, greaseproof paper, paper with wax coating, high wet strength papers, telephone books	
	Cardboard	Recyclable Cardboard	Corrugated Cardboard	Corrugated cardboard boxes,	
			Packaged Flat Cardboard	packing boxes etc, cereal boxes, business cards, folding cartons	
			Liquid Paper Board Foil Lined and Other	UHT / Long life milk, Soy Milk Cartons, some fruit juice cartons, Carbon barriers, Milk Cartons, Cardboard with wax coating, paper/disposable cups including biodegradable cups	
		Non-Recyclable Cardboard	Composite cardboard	Composite cardboard items where the weight of the cardboard is estimated to be greater the weight of the other materials, e.g. pringle boxes etc,	
			Contaminated Cardboard	Contaminated Cardboard e.g. pizza boxes	
			Other Cardboard	Non-Recyclable Cardboard	
	Plastics	Recyclable Plastics	PET #1	Soft drink bottles, juice bottles, some food & mouthwash containers (e.g. jam & sauce bottles, peanut butter jars) including coloured PET	
			HDPE#2	Milk and cream bottles, shampoo and cleaner bottles, HDPE bottles, including coloured HDPE	
			PVC#3	Cordial and juice bottles, blister packs, plumbing pipes and fittings, PVC labels	
			LDPE#4	Ice cream container lids, cream bottle lids, squeeze bottles, lids, builder's black plastic, black mulch film, plant nursery bags	
			Polypropylene#5	Ice cream containers, drinking straws, pot plant pots, some bottle caps, plastic garden settings, potato crisp bags, compost bins	
			Polystyrene #6	Yoghurt / sour cream containers, hot drink cups, take away containers, plastic cutlery, video/CD boxes, packaging foam, any foam	
			Plastic#7 Other	Tupperware, Mixed unidentifiable plastics, all other resins and multi-blend plastic materials	
		Non-Recyclable Plastics	Plastic Bags	Plastics Shopping Bags, Plastic Produce/Food Bags, Resealable Plastic Bags, Bin liners, Garbage bin liners, Compostable Plastics Bags	
			Plastic Film	Cling film	
			Composite (Mostly Plastic)	Composite plastic items where the weight of the plastic is estimated to be greater than the other material items	
		Glass	Recyclable Glass (CDS Glass)	Glass Bottles	Beer/Cider Mixed Drinks, Soft drink bottles, not broken glass
			Recyclable Glass	Glass Other	wine bottles, food and sauce jars,
			Non-Recyclable Glass	Miscellaneous/Other Glass	Plate glass (window and windscreen), broken light globes glass, glass particles, Black or ceramic lined glass, including broken glass that is recyclable more than 50mm in size
	Ferrous (Steel)	Steel	Steel Cans	Food cans, pet food cans, tins, empty paint tins,	
			Steel Aerosols	Aerosol cans	
			Composite Ferrous (Mostly Ferrous)	Composite ferrous items where the weight of the metal is estimated to be greater than the other material items	
Ferrous Other			Beer bottle tops, 100% ferrous items that are not cans / tins / packaging materials		
Aluminium Cans			Beer and soft drink cans,		
		Aluminium Aerosols	Aluminium aerosol cans		

	Non Ferrous (Aluminium)	Aluminium	Aluminium Foil	clean foil	
			Composite Non-Ferrous (Mostly Non-Ferrous)	Composite non-ferrous metal items where the weight of the metal is estimated to be greater than the other material items	
			Non-Ferrous Other	Copper / brass / bronze items, other metals (not ferrous / aluminium), Aluminium tamper proof seals	
Contaminants/Non-Recyclable Components					
Organic	Organic	Organic	Food Waste	Vegetable scraps, meat scraps, animal food, leftover food, Food particles, Bones	
			Green Waste	Grass clippings, tree trimmings / pruning's, flowers, tree wood	
			Packaged Food Waste	(Liquid containers - quarter full or more) and (Food Waste in containers or bags)	
	Other Organics	Other Organics	Other Putrescible	Animal excrement, mixed compostable items	
			Wood/Timber	Milled wood / timber, wooden skewers	
	Textiles	Textiles	Textiles	(Natural/Synthetic - Apparel/Bedding etc.), (Leather and Rubber)	
Earth	Earth	Earth	Other Textiles	Shoes, handbags, millinery etc	
			Soil/Dust 'n' Dirt and Inert and Broken Glass, Ash/Coal	Vacuum bag contents, soil, rocks, dirt, grit, mud, Broken Glass less than 50mm in size	
			Ceramics, Rocks/Stones, Bricks, Concrete	Bricks and stones, Cups, bowls, pottery items, concrete	
			Pharmaceuticals	Unused prescription medicine, vitamins and Minerals	
			Medical Waste	Band aids, Bandages, Used surgical gloves, Surgical Instruments, Medical aids/kits, Medical devices and radioactive materials, any solid waste generated from a diagnosis, treatment of humans or animals, /Medical Other	
Hazardous	Medical	Medical Waste	Hypodermic Syringes	Hypodermic Syringes, Epi Pens	
			Sanitary / Hygiene	used tissues (items with any bodily fluids), tampons/pads, cotton buds)	
	Pathogenic Infectious	Pathogenic Infectious	Nappies	Adult and Child disposable nappies	
			Chemicals	Bleach, Shampoo, Cleaning Products, (where the weight of the product is estimated to be greater than the weight of the container)	
	Hazardous	Hazardous	Hazardous	Paint	Wet/Dry Paint
				Batteries Household	Batteries (Single Use and Rechargeable), Mobile phone battery
				Batteries Other	Vehicle Batteries e.g. Car/Boat, Industrial batteries e.g. Power Supply (UPS)
				Fluorescent Tubes/Light Bulbs	
				Oil Household, Motor & Other	
				Building Material	
				Hazardous Other	Uncategorized hazardous waste
	Other	Electronic Waste	Electronic Waste	Toner Cartridges	Toner Cartridges
Computer Equipment				Computer Components, Peripheral Devices/Computer Printer or Photocopier/Printer	
Mobile Phones				Mobile phones	
Electrical Items				Electrical Products	
Miscellaneous		Miscellaneous	Miscellaneous (Specify)	Any items not applicable to other categories	

GLOSSARY

Avoidance	Avoidance refers to the prevention or reduction of waste generation and is the most preferred option in the waste hierarchy.	
Better practice	Better practice refers to practices and approaches that are considered by the Waste Authority to be outcomes-focussed, effective and high performing, which have been identified based on evidence and benchmarking against comparable jurisdictions	
Commercial and industrial waste (C&I)	Solid waste generated by the business sector, State and Federal Government entities, schools and tertiary institutions.	
Commercial waste services	<ul style="list-style-type: none"> Refers to drop-off, kerbside, vergeside or other waste services provided by the local government to commercial premises. Discretionary service, not offered by all local governments 	
Construction and demolition waste (C&D)	Solid waste produced by demolition and building activities, including road and rail construction and maintenance, and excavation of land associated with construction activities.	
Disposal	<ul style="list-style-type: none"> Disposal refers to the discharge of waste into the environment, either into landfill or another disposal route. Disposal is the least preferred option in the waste hierarchy. 	
Drop-off facilities and services	<ul style="list-style-type: none"> Drop-off collections are where reportable waste is delivered to the waste depot (drop-off facility) by the residents of the local government i.e. self-hauled waste. Services are provided to collect waste or recyclable materials. May be temporary or permanent standalone drop-off points for one or more materials, or may form part of other waste facilities (such as landfills or transfer stations). Note: this does not include HHW drop-off points 	
Energy recovery	The process of extracting energy from a waste stream through re-use, reprocessing, recycling or recovering energy from waste	
Household hazardous waste (HHW) facility	<ul style="list-style-type: none"> Refers to facilities for the drop-off and storage of HHW Includes consideration of the drop-off and storage procedures and infrastructure, staffing and resourcing, layout, operation and management HHW facilities, etc. 	
Illegal Dumping	Illegal dumping is the unauthorised discharging or abandonment of waste and is an offence under Section 49A of the <i>Environmental Protection Act 1986</i> .	
	Illegally dumped waste is generally considered to have the following attributes:	
	Volume	> 1 cubic metre
	Environmental impact	Contains items/substances that are potentially noxious or hazardous; potential for environmental harm if material leaks, spreads or degrades
	Type of waste	Commercial or industrial waste; larger-scale household waste
	Reason for offence	Premeditated decision; commercial benefit or avoidance of fee
Kerbside waste services	<ul style="list-style-type: none"> A regular, containerised collection service (often a wheelie bin) where the waste or recycling is collected from outside a resident's dwelling. Can apply to either recycling or general waste (and in a few instances green waste). 	
Landfill	<ul style="list-style-type: none"> Refers to inert or putrescible waste, registered or licenced landfills Activities related to the layout, operation, management and post closure of a landfill. Includes consideration of the technology and infrastructure on site, staffing and resourcing, and any other waste facilities or services at the landfill site (e.g. greenwaste or recycling drop off, mulching, tip shop, etc.) 	
Litter	Litter is defined in the <i>Litter Act 1979</i> as including:	
	<ul style="list-style-type: none"> all kinds of rubbish, refuse, junk, garbage or scrap; and any articles or material abandoned or unwanted by the owner or the person in possession thereof, 	
	but does not include dust, smoke or other like products emitted or produced during the normal operations of any mining, extractive, primary or manufacturing industry.	
	Litter is generally considered to have the following attributes:	
	Volume	< 1 cubic metre
	Environmental impact	Nil or minor actual or potential environmental impact
Type of waste	Personal litter	
Reason for offence	Unpremeditated, convenient disposal	

	Mode of deposition	Deposited by hand (includes dropping by hand from a vehicle)
Local government waste management	<ul style="list-style-type: none"> Refers to waste generated by a local government in performing its functions Includes materials such as construction and demolition waste from road and footpath building and maintenance; greenwaste from parks maintenance; waste generated at local government offices, depots, and facilities 	
Municipal solid waste (MSW)	Solid waste generated from domestic (residential) premises and local government activities	
Peel region	The Peel region is the area defined by the Peel Region Scheme.	
Perth metropolitan region	The Perth metropolitan region or the Perth region is the area defined by the Metropolitan Region Scheme.	
Public place services	Public place waste services refers to permanent bins provided by local government in public places to collect waste and/or recycling.	
Recovery	The process of extracting materials or energy from a waste stream through re-use, reprocessing, recycling or recovering energy from waste.	
Reuse	Reuse refers to using a material or item again.	
Reprocessing	Reprocessing refers to using an item or material that might otherwise become waste during the manufacturing or remanufacturing process.	
Recycling	The process by which waste is collected, sorted, processed (including through composting), and converted into raw materials to be used in the production of new products.	
Residual Waste	<ul style="list-style-type: none"> Waste that remains after the application of a better practice source separation process and recycling system, consistent with the waste hierarchy as described in section 5 of the WARR Act. Where better practice guidance is not available, an entity's material recovery performance will need to meet or exceed the relevant stream target (depending on its source - MSW, C&I or C&D) for the remaining non-recovered materials to be considered residual waste under this waste strategy. 	
Special event waste services	Special event waste management refers to temporary bins and/or waste collection services provided by local government to manage waste generated at events such as fireworks displays, music festivals, sports events, markets etc.	
Sustainable procurement	Sustainable procurement involves meeting a need for goods and services in a way that achieves value for money and generates benefits not only to the organisation, but also to society and the economy, while minimising damage to the environment.	
Transfer station	<ul style="list-style-type: none"> Refers to facilities which undertake large scale consolidation of waste or recyclable materials for transfer to another facility for processing or disposal Activities related to the layout, operation and management of a transfer station Includes consideration of the technology and infrastructure on site, staffing and resourcing, and any other waste facilities or services available at the site (e.g. greenwaste or recycling drop off, mulching, tip shop, etc.) 	
Vergeside waste services	<ul style="list-style-type: none"> Vergeside collection services are bulk, infrequent (~every 4-6 month or on demand) services. Material is collected from residential 'vergesides' either non-containerised or in a skip provided by the local government. Vergeside services may relate to green waste or hard waste Includes waste and/or recyclable materials that may be mixed or separated and the source and can include green waste or hard waste. 	
Waste services	<p>Waste services are defined by the <i>Waste Avoidance and Resource Recovery Act 2007</i> as the:</p> <ul style="list-style-type: none"> the collection, transport, storage, treatment, processing, sorting, recycling or disposal of waste; or the provision of receptacles for the temporary deposit of waste; or the provision and management of waste facilities, machinery for the disposal of waste and processes for dealing with waste. 	





ACKNOWLEDGEMENT OF COUNTRY

The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging.

We recognise the contribution the Whadjuk people have made and continue to make to our culture and in our community. We will continue to seek the input of the Traditional Owners.

The land on which we live, meet and thrive as a community always was and always will be Noongar land.

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ACRONYMS, TERMS AND DESCRIPTIONS

Acronym or Term	Description
C&D	Construction & Demolition
CBP	Corporate Business Plan
CDS	Container Deposit Scheme
CoP	City of Perth
CoS	City of Stirling
CoV	City of Vincent
DER	Department of Environmental Regulation
EPR	Extended Producer Responsibility
E-waste	Electronic waste
FOGO	Food Organic Green Organic
HHW	Household Hazardous Waste
MGB	Mobile Garbage Bin (240L household sized wheeled bins)
MRB	Mobile Recycling Bins (240L household sized wheeled bins)
MRC	Mindarie Regional Council
MRF	Materials Recovery Facility
MSW	Municipal solid waste. MSW is the solid waste generated from domestic (household) premises and local government activities
MUD	Multi-Unit Development
RRF	Resource Recovery Facility
SCP	Strategic Community Plan
WALGA	Western Australia Local Government Association
WARR Act	Waste Avoidance and Resource Recovery Act 2007

1. INTRODUCTION

The City has a vision to achieve zero waste to landfill by 2028 and recognises its statutory obligation in accordance with the WARR Act (Waste Avoidance and Resource Recovery Act, 2007). The City aims to provide residents with cost effective, sustainable and contemporary waste services.

There is an internationally recognised hierarchical preference of waste management methods due to the increasing impact waste has when it is managed toward the bottom of the hierarchy (Fig. 4.1). The higher up in the hierarchy the more preferred the method is and the City is committed to methods that move waste up the hierarchy such as avoidance and reuse. The City understands and commits to its role in community education and engagement, to progress waste behaviour through the waste hierarchy, to the preferred higher level of waste avoidance and minimisation.

The City's Waste Strategy 2018 – 2023 recognises that the management of waste is a significant risk for the City through rising costs and high community expectations, as well as having hugely significant impacts on the environment. As such, this Waste Strategy focusses not only on improving the City's management of waste by increasing recovery whilst decreasing waste to landfill, but also aims to decrease the waste generation within the City as a whole. The Strategy is intended to propose what residents, businesses and the City itself will need to explore, develop and implement to achieve this.

2. WHERE ARE WE NOW?

2.1 Tonnages and Diversion

The City currently invests approximately \$6.5 million per annum on a combined operational and strategic Waste and Recycling service. In 2016/17 the City collected 20,217 tonnes of waste (in total) and recovered 7,941 tonnes, achieving a recovery rate (landfill diversion rate) of 39%.

To achieve the State Target of 65% by 2020 and the City's vision of zero waste to landfill by 2028, the City will undertake 10 Projects (Section 5) that will increase

waste recovery and work to reduce the amount of waste generated and collected in the City as a whole.

2.2 Sources of the City's Waste

Waste management is a fundamental area of responsibility for local government. The City of Vincent receives waste through the following services:

- Kerbside collections for domestic rubbish and recycling;
- Vergeside collections of domestic bulk hard waste (junk) including white goods, metals, electronic waste (E-waste) and mattresses; and
- Vergeside collections of domestic green (garden) waste.
- Management of illegally dumped waste
- On-demand paid collection for mattresses
- Periodic drop-off locations for specific waste streams including Household Hazardous Waste (HHW)
- Waste and recycling bins in public spaces and street litter bins
- Provision of waste services at City and community events
- Managing the City's corporate waste
- Commercial rubbish and recycling collections

Main Sources of City Waste	Tonnage 2016/17	% Diverted From Landfill
Rubbish – green lid bin	12,782	29%
Recycling – yellow lid bin	3,750	82%
Bulk hard waste (junk)	670	15%
Bulk green waste	493	100%
Street litter bins	318	0%
Totals	20,217	1,140

Figure 2.1 Breakdown of waste tonnages and diversion for 2016/17

The City provides the following standard suite of waste collection services:

Service Option	Single-Unit Dwelling	Multi-unit Dwelling	Commercial
Rubbish Green Lid (kerbside)	240L weekly. 140L optional and additional 240L bins available with additional fee	240L weekly, with capacity and frequency of collection depending on storage facility. Additional bins/frequency of collection available for additional fee	240L weekly, with capacity depending on business type and size. Additional bins/frequency of collection available for additional fee
Recycling Yellow Lid (kerbside)	240L fortnightly. Additional bins or 360L available for increased fee	360L shared weekly or fortnightly – dependant on storage facility Additional bins/ frequency of collection is available for increased fee	240L/360L weekly or fortnightly depending on business type and size. Additional bins/frequency of collection is available for increased fee
Bulk Hard (vergeside)	Once per year scheduled, unlimited quantity including white goods and metals, E-waste	Once per year scheduled, unlimited quantity including white goods and metals, E-waste	Not provided
Bulk Green (vergeside)	Twice a year scheduled, unlimited quantity	Twice a year scheduled, unlimited quantity	Not provided
On-demand paid mattress collection	Unlimited number throughout the year	Unlimited number throughout the year	Not provided

Figure 2.1 Summary of domestic waste and recycling services in City of Vincent 2018

2.3 Kerbside Collections for Domestic Rubbish (Green Lid Bin)

The City's rubbish is collected and transported for disposal either to landfill or to the Resource Recovery Facility (RRF) in Neerabup. The RRF is a composting facility where all organic components of the waste collected in the (green lid) rubbish bins, is extracted and processed into a soil conditioner end-product. The residual (non-organic) waste is then transported to Tamala Park Landfill Site in Mindarie. If rubbish is collected in a vehicle that is unable to unload at the RRF, the waste is sent directly to Tamala Park Landfill site. In 2016/17 the City diverted 39% of its rubbish bin from landfill through the RRF.

2.4 Kerbside Collections for Domestic Recycling (yellow lid bin)

Residents are provided with a co-mingled recycling service for dry recyclables including paper, cardboard, liquid paperboard (juice and milk cartons), glass, steel, aluminium and plastics. All recyclable waste collected is transported to a Materials Recovery Facility (MRF) for processing. Once sorted into separate waste streams, the individual waste streams are sold and distributed to several reprocessing manufacturers both nationally and internationally.

2.5 Vergeside Bulk Hard Waste (Junk)

Residents receive a bulk hard waste collection service once a year providing residents with the opportunity to dispose of those items that cannot be collected through the weekly MGB or MRB kerbside services. There is currently no limit on the volume of waste that can be presented on the verge. There are some restrictions as to what residents can dispose of via this service e.g. construction and demolition (C&D) bricks, rubble, sand, cement, hazardous waste such as asbestos, tyres, HHW and organics are not permitted. Residents are provided two weeks' notice prior to the commencement of the annual scheduled collection.

Residents are advised to present E-waste, mattresses, scrap metal and white goods separate on the verge to the rest of the bulky hard waste. These items should be presented separately so they can be easily removed for recycling and reprocessing, whereas the remainder of the bulky waste is disposed of at the Tamala Park landfill. There is currently a modest 15% recovery rate with around 650 tonnes disposed to landfill each year from this service.

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2.6 Vergeside Green Waste (Garden)

Bi-annual greens only verge collection is provided to residents to recover the bulky green waste that cannot be placed into the MGB as part of the weekly kerbside collection. The City has traditionally provided reusable garden bags for residents to place loose leaves into. Up to four bags per household are provided with residents required to collect and return them to City. The verge green waste is removed and transported to Balcatta Transfer Station, from which it is transported and reprocessed into a mulch end-product. There is currently 100% recycling recovery rate for this service with zero waste to landfill.

2.7 Illegally Dumped Waste

The City responds to reports of illegal dumping, removing all dumped waste and disposing of it to Tamala Park Landfill Site. In 2016/ 17 the City received around 200 complaints of illegally dumped waste from the public, removing and disposing of approximately 40 tonnes to landfill, costing the City over \$48,000.

The City is currently part of a WALGA Better Practice Working Group for improvement in bulk verge hard waste collections and illegal dumping with an aim of improving these services across the region.

2.8 On-Demand Services

The City currently offers one on-demand service for the removal and subsequent recycling of mattresses. The service is chargeable and offered all year round. There is currently a 100% recovery rate for this service with zero waste to landfill.

2.9 Household Hazardous Waste

HHW is a small but problematic part of the waste stream for the City. HHW includes batteries, light globes/tubes, paint, household and garden chemicals and other hazardous materials can make up approximately 0.3% of the Municipal Solid Waste Stream (MSW). Through membership of the MRC, the City provides free, ongoing access to the two permanent HHW disposal sites for the safe disposal of items (with some volume and quantity limitations) such as these:

- Tamala Park, 1700 Marmion Avenue, Mindarie
- Balcatta Recycling and Transfer Station, 16 Natalie Way, Balcatta

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The State Waste Strategy recognises that specific solutions and further work may be needed to manage HHW, such as the product stewardship or Extended Producer Responsibility (EPR) whereby waste management costs are built into the product cost. A number of these schemes have been adopted in WA, such as drumMuster, PaintBack and TyreStewardship Australia. This is an area of waste management which is out of the City's direct control.

2.10 Waste and Recycling in Public Spaces and Street Litter Bins

The City is responsible for the management of all street litter bins across Vincent. The street litter bins are emptied by the City with 100% of the contents disposed of to Tamala Park Landfill site.

To investigate the effectiveness of recovering recycling from public spaces, the City installed public space recycling bins in Oxford Street Reserve area in August 2016. Initial indications show limited success as there are notable contamination issue in the public recycling bins and the separate collection of recycling adds additional cost. The City is investigating potential solutions, and will continue to work to remediate these issues whilst investigating the opportunity to position additional public space recycling bins.

2.11 Event Bins

The City of Vincent hosts several events within its Town Centre locations such as "Street and Laneways" and "Light up Leederville". Event organisers are required to contact the City to discuss waste management prior to the festival, where all interested partners including Rangers, Health and the Waste and Recycling team meet to discuss suitable arrangements. In previous years the City has been predominantly responsible for the management of waste generated at events held in the City. More recently the City has contracted waste collections for larger events generating an organics recovery rate of 39%. Resource recovery is improving with some events using voluntary organisations that assist in pre-sorting the waste prior to removal from site.

2.12 Corporate Waste

The City has a responsibility to lead by example in how it manages the waste generated through its daily operations. The City acknowledges the necessity of

addressing its waste in line with the Waste Hierarchy; minimising the overall amount of waste produced as well as maximising resource recovery and diverting waste from landfill. This responsibility is seen as business as usual not requiring a specific project and measures will continue to be introduced throughout the strategy.

In 2017, Beatty Park Leisure Centre with guidance from the City's Waste and Recycling Team introduced a Waste Management Plan to increase its overall waste diversion from landfill. Historically, Beatty Park Leisure Centre had zero waste recovery sending all of its waste to landfill. The City, in conjunction with the operational collections from the City of Perth has introduced co-mingled recycling, cardboard and food organic waste recovery. A two-step approach was adopted firstly targeting waste generated by staff and then focussing on resource recovery in the public space areas. Successful implementation of this initiative has observed a reduction of up to 50% of the waste sent to landfill from the Leisure Centre.

Corporate and public space recycling is also available for the collection of light globes, ink cartridges and household batteries and mobile phones at the City's Library and Administration buildings.

The City's Parks service recover green waste during pruning and parks/reserves/open spaces/verge management. This clean green waste is diverted from landfill, with a 100% recycling recovery rate and zero waste to landfill.

There is also significant waste generated through the City's civil construction works. The City carries out a range of civil engineering works including roadworks, drainage, car park constructions and footpath replacements. There is a significant resource recovery whereby old asphalt removed during road improvement works and resurfacing, is stored in the non-stock area of the depot and reused in construction as a base material. This is a sustainable approach to construction works across the City, preventing the use of virgin limestone, reducing waste and minimising costs for purchasing and disposal of materials.

2.13 Commercial Waste

The City currently offers a commercial waste collection service for both rubbish and recycling through its Business Rate. There is an entitlement-based system where a

capacity allowance is calculated based on the size and premises type. Commercial premises can request additional capacity for a fee.

A commercial rubbish truck trial was undertaken in 2018 to establish a representative rubbish tonnage for commercial premises only. This study was conducted to derive a more accurate cost profile for those businesses utilising the City's collection services.

2.14 Home Food Organic Green Organic Waste Management

The City provides a heavily subsidised waste management initiative for residents to encourage food organic and green organic waste management at home. The City provides subsidies for residents to buy home composting bins, worm-farms, in-ground worm farms and Bokashi Bin equipment. The City also provides supporting education and guidance materials on how to get the most out of their equipment.



Waste Strategy 2018 -2023

3. THE NEED FOR CHANGE

The Strategy recognises that the management of waste is a significant risk for the City through rising costs, high community expectations, as well as having hugely significant impacts on the environment.

The necessity for a new, revised and focussed Strategy has been driven by evolving opportunities, challenges and risks in the waste industry. There appears to be a period of significant evolution with several major facets of waste, changing now, or in the very near future. Some examples of these are:

- Rising cost of landfill due to the increasing landfill levy;
- A new State Waste Strategy (to be announced later 2018);
- New City of Vincent Strategic Community Plan (SCP);
- Changes to commodity markets e.g. China's 'National Sword 2017';
- Single use plastic bag ban (July 2018);
- Container Deposit Scheme (CDS) (late 2019/2020);
- The introduction of the Circular Economy (local solutions) as a concept; and
- The increase in Multi-Unit Developments (MUDs).

Aside from evolutionary and projected changes within the Waste Industry, the City itself will continue to evolve. The City must be able to respond to change and ensure that it continues to provide cost effective, sustainable and contemporary waste service to the Vincent community and its demographics therein.

3.1 Demographics and Waste

The City of Vincent population forecast for 2018 is 37,812 and is forecast to grow by nearly 37% to 51,726 by 2036. In addition, residential development forecasts assume the number of dwellings in the City will increase by an average of 388 dwellings per annum from today's 16,953 to 24,707 by 2036 also.

The City has a number of property types from smaller townhouses to multi-residential developments. This variation in property type requires specific attention when assessing how the service may be delivered. Continued growth in development and population means the City must consider the implications on its

waste services. High-density developments in particular present challenges to the City including: limited storage space for bins, increased frequency of collections, access issues and special collection fleet requirements. Shared bins in communal bin stores also increase contamination in the yellow lid recycling bin and leads to frequent illegal dumping of material that cannot be deposited in a bin.

The City also has a strong diversity of culture and language thus requiring specific attention as to how waste awareness messaging, education and communications be delivered in the City to ensure positive waste management and behaviour changes.

3.2 Alternative Waste Treatment

The City currently processes its rubbish through the RRF where possible, before landfill. The City currently has no alternative to landfilling its waste when it comes to the bottom of the Waste Hierarchy.



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4. OVERARCHING VISION AIMS, APPROACH AND TARGETS

4.1 Vision

The City has a vision to achieve zero waste landfill by 2028.

4.2 Aims and Approach

The City has identified a series of themes that must be considered, addressed and applied continuously throughout the implementation of this Strategy and the associated Projects. These themes have been identified as overarching Aims and Approaches to deliver the Strategy:

The City aims to achieve:

1. Zero waste to landfill through maximising recovery and avoidance
2. Engaged and informed community
3. Long-term planning to maximise opportunity
4. Cost effective, sustainable and contemporary waste services
5. Working in collaboration, locally and regionally

The City will approach the Strategy by:

1. Applying the “Waste Hierarchy” (Figure 4.1) in all Projects
2. Working towards zero waste to landfill throughout implementation
3. Investigating opportunities for the Circular Economy (local solutions)
4. Considering the carbon emissions which result from the management of waste

Application of the Waste Hierarchy in all projects and decision making is essential when attempting to move toward zero waste to landfill. There is an internationally recognised hierarchical preference of waste management methods due to the increasing impact waste has when it is managed toward the bottom of the hierarchy. The higher up in the hierarchy the more preferred the method is.



Figure 4.1 Waste Hierarchy

4.3 Targets

To ensure the City develops specific based targets (that are measurable, attainable, realistic and timely) a series of project based specific targets will be derived in Year 1 of the Strategy through delivery of the waste projects (below) and as key decisions on future services are made as part of that delivery process. Furthermore, the City's specific targets will be informed by and aligned with the new targets to be announced through the new State Waste Strategy later in 2018.

4.4 Waste Strategy 2018 – 2023 Review Process

The Waste Strategy is an evolving long term direction-setting tool that will be reviewed on an annual basis to ensure continuous progress towards the City's vision of zero waste to landfill by 2028.

The outcome of Projects 1, 2, 8 and 9 will inform subsequent annual reviews of this Strategy and may give rise to new or different focus, projects or activities than are contained herein.

All Projects with an "ongoing" status without a specified completion date (Projects 3, 4, 5, 6, and 10) will be reviewed annually and any arising actions will be captured and assessed through the reviews of the Strategy or the City's Corporate Business Plan.

Waste Strategy 2018 -2023





5. PROJECTS

The following 10 Projects will enable the City to improve the existing landfill diversion rate of 39% as well as guide the City in its vision of zero waste to landfill by 2028:

No.	Project
1	Recovery of Organic Material Food and Green Options Appraisal
2	Bulk Hard Waste (junk) Service Options Appraisal
3	Improving Collection and Waste Recovery in Multi-Unit Developments (MUDs)
4	Regional and Cross Boundary Collaborative Partnership Working
5	Research into Alternative Waste Treatment Options
6	Waste and Recycling Education, Awareness, and Promotional Programs
7	Develop Business Systems for Waste Services for Accurate Records and Reporting
8	Commercial Waste Collections Options Appraisal
9	Separate Waste Charge Options Appraisal
10	Advocacy and lobbying for Change to State and Federal Waste Legislation and Policy

5.1 PROJECT 1: RECOVERY OF ORGANIC MATERIAL FOOD AND GREEN OPTIONS APPRAISAL

Project 1: Recovery of Organic Material Food and Green Options Appraisal								
Project Driver Summary: Average of 50% of rubbish bin is organic								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
New	2018	June 2019		✓		✓		Future campaigns will include food waste reduction campaigns and aim to reduce recyclables in the rubbish bin.

Project Driver: A recent compositional analysis audit undertaken by Mindarie Regional Council (MRC) demonstrates that around 55% of a representative City rubbish truck (green lid bin) is organic waste. In addition, 29.5% of the rubbish bin is also recyclable waste. Of that 29.5%, 13% is glass (Figure 5.1).

Waste Type	Weight (kg)	Proportion (%)
Recyclables	1546.7	29.5
Organics	2922.1	55.7
Textiles	149.9	2.9
Hazardous	14.7	0.3
Inert (construction & demolition)	261.8	4.9
Medical, sanitary, nappies	275.2	5.2
Other (miscellaneous)	77.6	1.5

The City will undertake an Options Appraisal to explore the following options to improve the management of FOGO waste:

1. Better Bins System, a third domestic greens only bin;
2. Food organics and green organics (FOGO) bin;
3. Food organics only bin;
4. Increased home FOGO management; composting/worm-farming/Bokashi bins; and
5. FOGO waste minimisation waste education campaigns.

Figure 5.1 Summary MRC compositional analysis of rubbish truck, City of Vincent

5.2 PROJECT 2: BULK HARD WASTE (JUNK) SERVICE OPTIONS APPRAISAL

Project 2: Bulk Hard Waste (junk) Service Options Appraisal								
Project Driver Summary: Current 15% recovery is low								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
New	2018	June 2019		✓	✓	✓		Future campaigns will promote reuse, repurposing and avoidance

Project Driver: The existing bulk hard waste (junk) verge collection is considered now to be an “old-fashioned” method of collection. Residents are permitted to place all unwanted items or waste (with some restrictions as described in section 2.4), on the verge but with no limit on volume. A number of alternative methods of collecting bulk hard waste have been trialled in neighbouring Councils, with a significant improvement in waste recovery and decrease in waste sent to landfill. The Cities of Joondalup and Stirling have transitioned from the existing method used by the City of Vincent, to an on-demand means of collection, increasing their waste recovery and subsequent diversion from landfill, by up to 50%. The City currently sends around 620 tonnes of waste to landfill per annum with only a small percentage of 15% recovery through source segregation on the verge. There are a number of alternative methods of collection that the City could consider, that will improve waste recovery, reduce waste to landfill but also help to reduce the amount of waste placed for collection. To achieve the City’s vision of zero waste to landfill by 2028, the City will undertake an options appraisal to assess alternative means of collection that are suitable for our community.

Year	Tonnage
2014/15	610
2015/16	648
2016/17	570
2017/18	620
Total	2,448

Figure 5.2 Annual tonnage sent to landfill through the CoV Bulk Hard Waste (junk) collection service



Figure 5.3 A verge during a bulk verge collection, as per method used by the City of Vincent

5.3 PROJECT 3: IMPROVING COLLECTION AND WASTE RECOVERY IN MULTI-UNIT DEVELOPMENTS (MUDS)

Project 3: Improving Collection and Waste Recovery in Multi-Unit Developments (MUDs)								
Project Driver Summary: Reducing contamination, illegal dumping, improving collection and controlling cost								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
Current/Ongoing	2018	Ongoing		✓	✓	✓		Existing collaborative partnership initiative with CoP, CoS and WALGA investigating better practice solutions

Project Driver: Several factors require the City to consider the future of waste collections from MUDs within Vincent. The following are key factors that present both a challenge and a risk to the City:

- Large volumes of infrastructure (multiple 240L/360L bins) with difficult access requiring long-hauling
- Small bin stores requiring frequent collections drawing vehicles out of given collection rounds
- Anonymity in the usage of shared bins create issues with contamination
- High population of English second language residents in MUDs with limited education materials
- High frequency and number of instances of illegal dumping, likely due to high turnover in occupancies
- MUDs sharing bin stores with Commercial premises can confuse bin ownership and complicate CoV monitoring of compliance
- Limited bin storage areas can impact on introduction of additional recovery services such as food waste or other household items
- Location of MUDs can be in heavily used areas with limited parking and thus reduce space for parked trucks during collection

With our evolving and growing City and increasing number and demand for MUDs, the City must respond by investigating options for improving those waste services provided to MUDs. The City will continue with the cross boundary collaborative partnership program, investigating better practice solutions for MUDs with the City of Perth, City of Stirling and WALGA. This program will explore the issues listed above and will be supported by ongoing research by the City of Vincent across other Councils, regionally and interstate.

An improvement in those areas identified here associated with MUDs will assist the City in achieving significantly increased waste recovery and diversion from landfill. Just as importantly, this project will provide the City with a more comprehensive insight into what our MUDs community require to improve the quality and selection of services provided.

5.4 PROJECT 4: REGIONAL AND CROSS BOUNDARY COLLABORATIVE PARTNERSHIP WORKING

Project 4: Regional and Cross Boundary Collaborative Partnership Working								
Project Driver Summary: Economies of scale and better practice solutions								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
New	2017	June 2019		✓	✓	✓		

Project Driver: The City recognises the benefits of working in collaboration with other Councils and organisations. The City has committed in this Strategy to provide its ratepayers with the most cost effective, sustainable and contemporary waste services”. Collaboration and cross boundary working in Local Government, particularly in the waste and recycling industry has the potential:

- To identify solutions to shared issues (cross-boundary)
- To explore economies of scale
- Develop consistent approach in a region

The City is currently involved in the following Collaborative Partnership Initiatives:

- Investigating and developing better practice solutions for waste management in MUDs with City of Perth, City of Stirling and WALGA
- Vergeside Collection Working Group WALGA
- Shared service with the City of Perth trialling food waste collections in the City of Vincent
- Regional education campaigns through Mindarie Regional Council (MRC) e.g. Face your Waste, No Glass Campaign

A consistent regional approach to waste and recycling could provide far greater clarity to all that use these waste services across the Perth region. The City aspires to work collaboratively with a view to improve consistency. This is especially critical for the purpose of waste education; what can be recycled and how it should be recycled to ensure maximised recovery rates as well as public understanding and participation.

5.5 PROJECT 5: RESEARCH INTO ALTERNATIVE WASTE TREATMENT OPTIONS

Project 5: Research into Alternative Waste Treatment Options								
Project Driver Summary: Need to find alternatives to landfill in line with the waste hierarchy								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
Current/Ongoing	2018	Ongoing					✓	

Project Driver: The City aims to achieve zero waste to landfill by 2028, requiring alternative options to landfill in addition to avoidance, reuse and repurposing and recycling and composting. Project 6: Waste and Recycling Education, Awareness and Promotional Programs is about targeting behaviour change in waste management predominantly through avoidance and reuse/recovery. In addition, there is still a requirement to research alternatives to landfill. To achieve the target, zero waste to landfill by 2028, the City will continue to explore opportunities to improve the management of the waste collection and treatment higher up the waste hierarchy, as an alternative to landfill for final disposal.

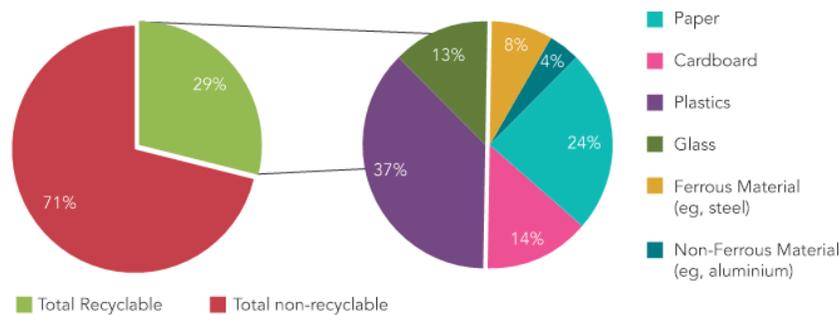


Figure 4.1 Waste Hierarchy

5.6 PROJECT 6: WASTE AND RECYCLING EDUCATION, AWARENESS, AND PROMOTIONAL PROGRAMS

Project 6: Waste and Recycling Education, Awareness and Promotional Programs								
Project Driver Summary: Essential for behaviour change and increased participation of community								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
Current/Ongoing	2018	Ongoing		✓	✓	✓		Future campaigns will promote reuse, repurposing, avoidance and reduction of contamination in bins

Project Driver: The compositional analysis audit undertaken by MRC (described above) indicated a “contamination rate” of 29.5%, where potential recyclable waste was disposed of in the MGB instead of the MRB. Recycling streams identified as contamination of MGB in MRC Audit extracted as the green segment (Figure 5.4). Typically, within a yellow lid recycling bin, there is a contamination rate of 15 – 20%. This is a clear indication that the City must increase engagement to ensure a well-informed Vincent community. The City will work to educate and embed waste awareness continuously through Project 6 whilst driving behaviour higher up the waste hierarchy to achieve waste avoidance and recovery. This Project will identify specific waste streams found in the bins that require alternative means of collection or drop-off including textiles and clothing, E-waste and HHW. The City will engage with residents to identify barriers, improve awareness and provide solutions to recover these items and divert them from landfill.



Waste Type	Weight (kg)	Proportion (%)
Recyclables	1546.7	29.5
Organics	2922.1	55.7
Textiles	149.9	2.9
Hazardous	14.7	0.3
Inert (construction & demolition)	261.8	4.9
Medical, sanitary, nappies	275.2	5.2
Other (miscellaneous)	77.6	1.5

Figure 5.4 Proportions of recyclable waste in a representative CoV rubbish truck (one load)

5.7 PROJECT 7: DEVELOP BUSINESS SYSTEMS FOR WASTE SERVICES FOR ACCURATE RECORDS AND REPORTING

Project 7: Develop Business Systems for Waste Services for Accurate Records and Reporting								
Project Driver Summary: Accurate data records and reporting to track target progress								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
New	2018	TBC						Existing business system cannot support the requirement for reporting of waste data.

Project Driver: The City’s existing business system used for the waste and recycling service area is unable to provide accurate reporting of data held in the system. The City is working to improve the access and utilisation of the business system in multiple service areas to improve reporting functions. This work will enable the waste area to recover important information regarding assets (bins), their location and details surrounding the requirements of individual collection arrangements. A more accurate recording and reporting systems will increase efficiency of the service area, enabling the following tasks:

- Accurate data for potential implementation of alternative service charge mechanisms
- Accurate reporting and monitoring of bin numbers, replacement and repair
- Accurate reporting and monitoring of stolen bins and bins chipped for disposal (beyond repair)
- Updated contact information for easy communication with City ratepayers and tenants
- Implementation of monitoring system for compliance issues
- Improve efficiency in officer time by improving system efficiency and reducing hours of manual administrative work
- Full and thorough records for each property to record exact number of bins and details of service provided e.g. frequency of service

It is essential that the City identify the improvement of the business system used by waste and recycling services as a project. An improved business system would ensure an improved level of customer service and service efficiency.

Once embedded, the City’s business system will provide accurate data to enable investigations into service options to improve the existing service. In addition, a system that releases staff from manual administrative activities presents time for increased waste education, research and project implementation.

5.8 PROJECT 8: COMMERCIAL WASTE COLLECTIONS OPTIONS APPRAISAL

Project 8: Commercial Waste Collections Options Appraisal								
Project Driver Summary: Need to review service provision and to consider a separate waste charge								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
Current/Ongoing	2018	June 2019		✓		✓		Future campaigns to assist waste behaviour in businesses could include food waste reduction initiatives.

Project Driver: The City recognises its statutory obligation in accordance with the WARR Act to manage MSW. The City currently provides a waste and recycling collection service inclusive of the businesses rateable charge, although this is not a statutory obligation of the WARR Act. Each rate-paying business has a bin capacity allowance, calculated using a historical method using the premises type and size. The City will investigate the value of providing the existing service in this capacity and review alternative options. Work undertaken by the City has determined a differentiation in commercial and domestic waste tonnage. This will provide transparency of the costs associated with each sector and waste management within the City.

The City values its commercial sector and the businesses that underpin it and, is driven to ensure the best service provisions the City can offer are in place. In conjunction with the investigations into service provisions of the City for commercial customers, a waste education program as part of Project 6, will be developed to assist businesses in reducing waste and subsequent costs.

An alternative charging mechanism could encourage a more conscientious waste behaviour, minimising waste collected and waste sent to landfill. Implementation of an alternative service charging mechanism could see significant cost benefits to the City.

5.9 PROJECT 9: SEPARATE WASTE CHARGE OPTIONS APPRAISAL

Project 9: Separate Waste Charge Options Appraisal								
Project Driver Summary: Potential to incentivise waste reduction and recovery								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
Current/Ongoing	2017	2018		✓		✓		

Project Driver: City currently provides waste and recycling services as part of the Rates payment. Some Local Governments have transitioned to a separate base waste charge, where additional waste services are a series of differently costed packages created to incentivise positive waste behaviour change. The rising cost of the landfill levy subsequently impacts on the cost of waste disposal to Local Government. The City's vision of zero waste to landfill by 2028 requires a significant decrease in waste generated in the City, presented for collection and then sent to landfill. A transparent charging mechanism provides opportunity to incentivise residents to minimise their waste to landfill.

There are multiple options for the City to progress with the structuring of the waste charge to residents. An options appraisal as part of this Project in conjunction with the progression of other Projects including Project 1 and 2, will be presented for discussion and implementation. Those decisions derived from business cases presented in Projects 1 and 2 will determine the future cost and parameters of the City's waste and recycling services. In turn the implementation of a separate waste charge could help residents maximise opportunities within the newly introduced services.

5.10 PROJECT 10: ADVOCACY AND LOBBYING FOR CHANGE TO STATE AND FEDERAL WASTE LEGISLATION AND POLICY

Project 10: Advocacy and Lobbying for Change to State and Federal Waste Legislation and Policy								
Project Driver Summary: To actively encourage change in waste management in aspects out of the City's control								
Project Status	Project Start	Completion Date	Waste Hierarchical Position	Avoidance	Reuse and repurposing	Recycling and composting	Recovery prior to final disposal	Other Comments
Current/Ongoing	2017	Ongoing		✓	✓	✓	✓	

Project Driver: There are some areas of waste management that the City is unable to influence directly e.g. Producer Responsibility Schemes, Packaging Covenant. However, the City, alone or in conjunction with WALGA can still provide feedback and lobby for changes in the waste and recycling industry. This approach has been highly successful for the WA introduction of the Plastic Bag Ban and the Container Deposit Scheme (CDS).

High-level decisions outside of the City's control such as the Plastic Bag Ban, will create changes in public perception and behaviour. These changes can have a positive impact on consumer thinking and its alignment with the waste hierarchy. The implementation of the Plastic Bag Ban in other countries such as the UK, has resulted in large scale consumer transition to avoiding and rethinking, using reusable bags or containers instead of single use bags.

The City supports and will advocate for consistent waste messages to be delivered across the region. This could complement the City's work locally to improve awareness and participation.

The City will continue to act individually and collaboratively to lobby for positive decision-making and changes in the waste industry at both State and Federal level. Such changes at State and Federal level will assist the City in achieving zero waste to landfill by 2028, by enabling, encouraging or imposing new/alternative approaches to waste production, manufacturing, management and disposal.

ENQUIRIES TO Ranger Administration 9273 6022
Ref: D21/1340



CITY OF VINCENT

13 January 2021

The Resident
[Address]
[Suburb] [State] [Postcode]

Dear Resident

REMINDER - ELECTRONIC PERMIT SYSTEM (E-PERMITS) IS NOW LIVE

The City is pleased to advise that the new electronic parking permit (e-Permits) system went live on 3 November 2020 for all current residential parking permit holders. The response to date has been excellent, with over 50% of eligible residential parking permit holders already signing up.

This letter serves as a reminder for you to create your e-Permits account as soon as possible, which you can do by visiting www.epermits.vincent.wa.gov.au. The website has a step-by-step guide and an instructional video to help you create and manage your account.

If you have any difficulty or concerns with accessing, setting up and/or managing your account, please contact the City's Ranger Administration team on 9273 6022 during the office hours of Monday to Friday 8am to 5pm or by email at mail@vincent.wa.gov.au; we would be happy to assist and welcome your feedback.

In order for your account to be created, you will be required to enter a unique access code at the time of setting up your account. Your unique access code is **[Unique_ID]**.

To assist you during this transition period, the City will continue to honour your current paper permits until the end of January 2021.

For everything you need to know about the new system, please visit www.vincent.wa.gov.au/e-permits.

Once you have set up your account, the City would very much welcome your feedback on the process by completion of a short 2 minute survey available at www.vincent.wa.gov.au/e-permits (located within the FAQs under "Tell us what you think about E-Permits". Alternatively, a hard copy of the survey can be requested at the City's Library and Local History Centre, 99 Loftus Street, Leederville.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ryan Daly'.

Ryan Daly
A/MANAGER RANGER SERVICES

Administration & Civic Centre
244 Vincent Street, (Cnr Loftus),
Leederville, Western Australia 6007

PO Box 82,
Leederville WA 6902

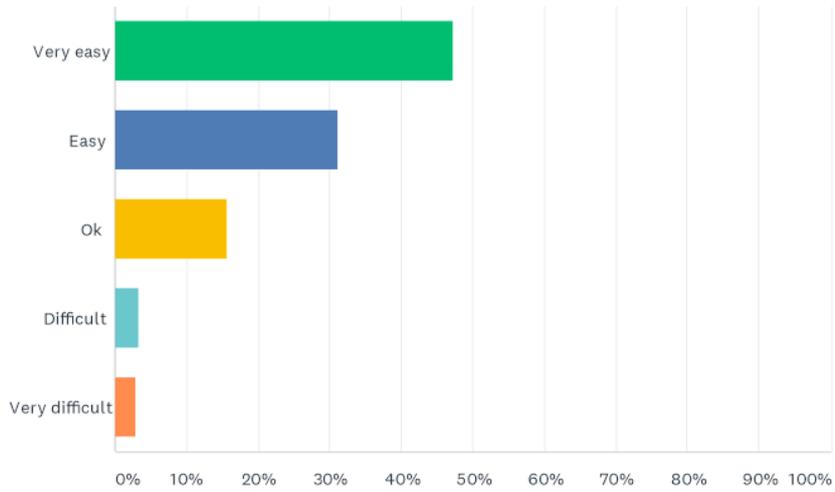
Tel: (08) 9273 6000
Fax: (08) 9273 6099

Email: mail@vincent.wa.gov.au
www.vincent.wa.gov.au

E-Permits Survey

Q1 How was your experience creating your e-permit account?

Answered: 209 Skipped: 1

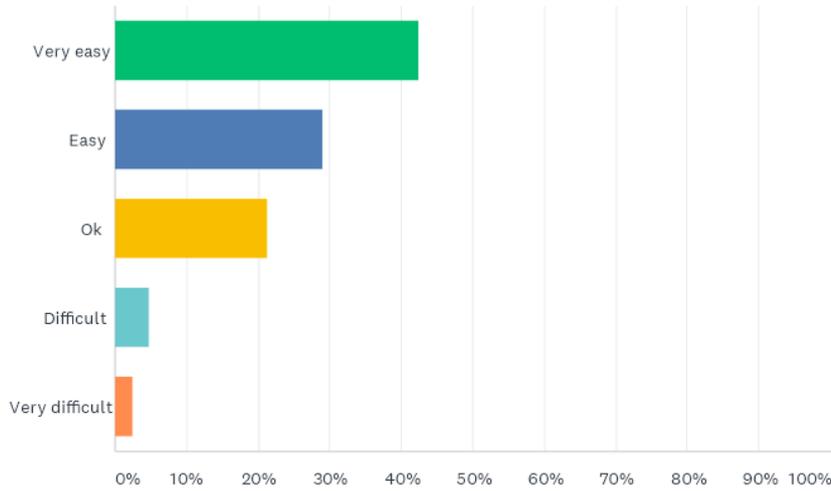


ANSWER CHOICES	RESPONSES	
Very easy	47.37%	99
Easy	31.10%	65
Ok	15.79%	33
Difficult	3.35%	7
Very difficult	2.87%	6
Total Respondents: 209		

E-Permits Survey

Q2 How was your experience managing your e-permit account once created?

Answered: 207 Skipped: 3

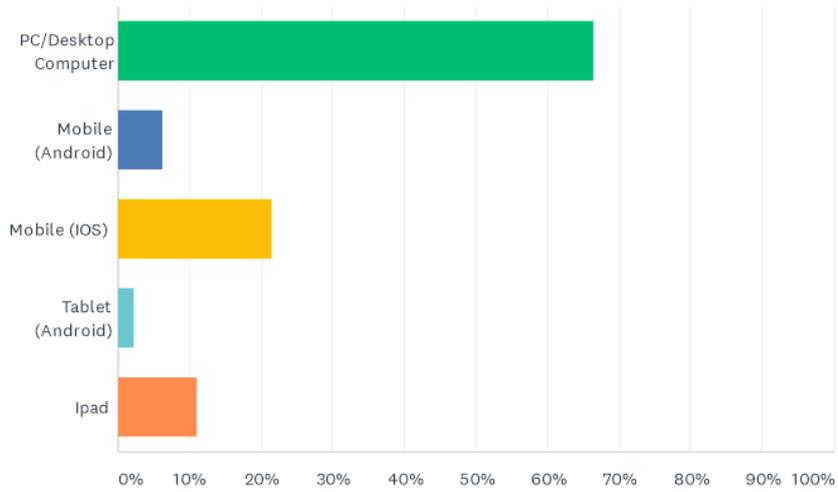


ANSWER CHOICES	RESPONSES	
Very easy	42.51%	88
Easy	28.99%	60
Ok	21.26%	44
Difficult	4.83%	10
Very difficult	2.42%	5
TOTAL		207

E-Permits Survey

Q3 What device did you use to create and/or manage your account?

Answered: 209 Skipped: 1

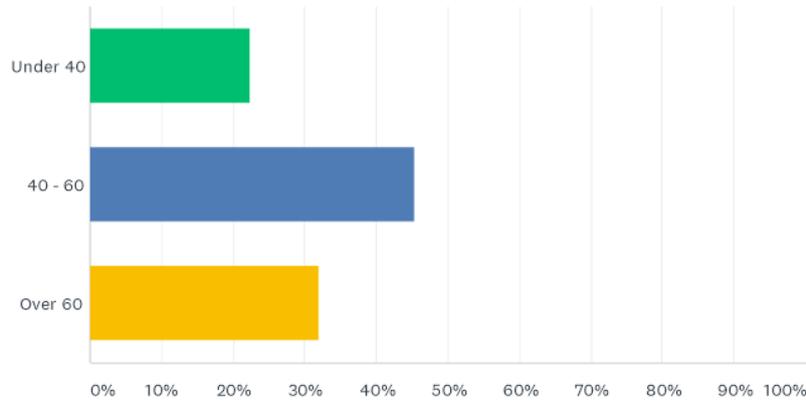


ANSWER CHOICES	RESPONSES	
PC/Desktop Computer	66.51%	139
Mobile (Android)	6.22%	13
Mobile (IOS)	21.53%	45
Tablet (Android)	2.39%	5
Ipad	11.00%	23
Total Respondents: 209		

E-Permits Survey

Q4 What age bracket do you belong to?

Answered: 209 Skipped: 1

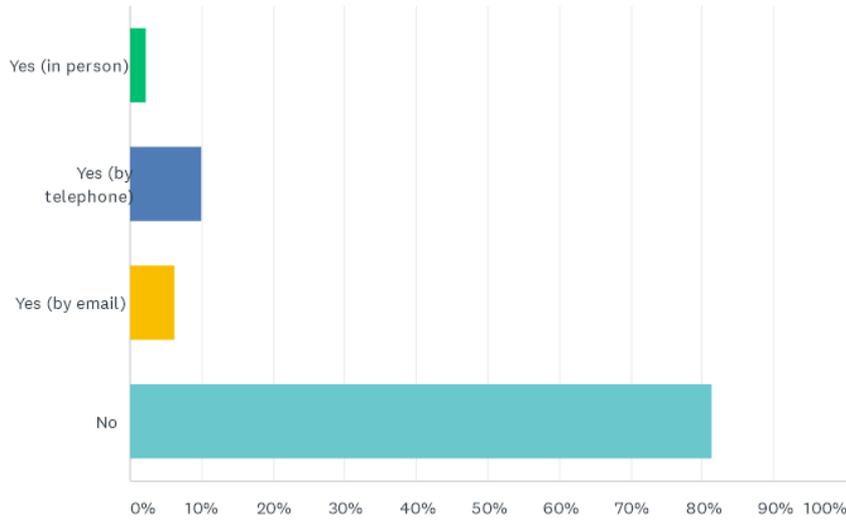


ANSWER CHOICES	RESPONSES	
Under 40	22.49%	47
40 - 60	45.45%	95
Over 60	32.06%	67
TOTAL		209

E-Permits Survey

Q5 Did you need to contact the City for assistance during the create/or manage account process?

Answered: 209 Skipped: 1

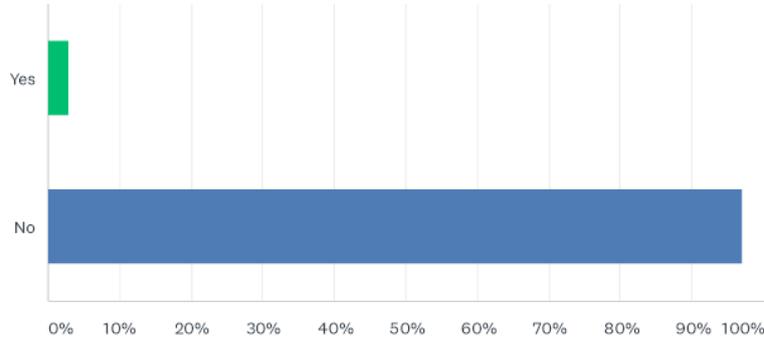


ANSWER CHOICES	RESPONSES	
Yes (in person)	2.39%	5
Yes (by telephone)	10.05%	21
Yes (by email)	6.22%	13
No	81.34%	170
TOTAL		209

E-Permits Survey

Q6 Did you require any assistance from a family member, friend or other, with creating your account?

Answered: 209 Skipped: 1

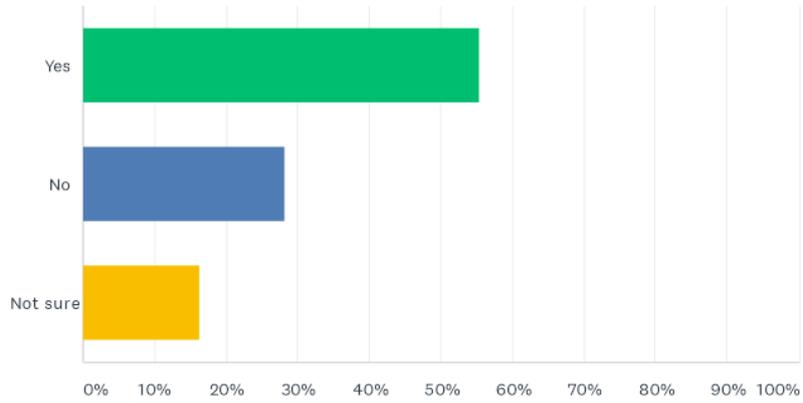


ANSWER CHOICES	RESPONSES	
Yes	2.87%	6
No	97.13%	203
TOTAL		209

E-Permits Survey

Q7 Do you think the e-permit system will make it easier for you to manage your residential parking permits?

Answered: 209 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	55.50%	116
No	28.23%	59
Not sure	16.27%	34
TOTAL		209

E-Permits Survey

Q8 Do you have any other comments or feedback you would like to make regarding your experience thus far with the system itself or City staff, or any suggestions you think could improve the system?

Answered: 162 Skipped: 48

**CITY OF VINCENT
INVESTMENT PORTFOLIO
AS AT 30 NOVEMBER 2020**

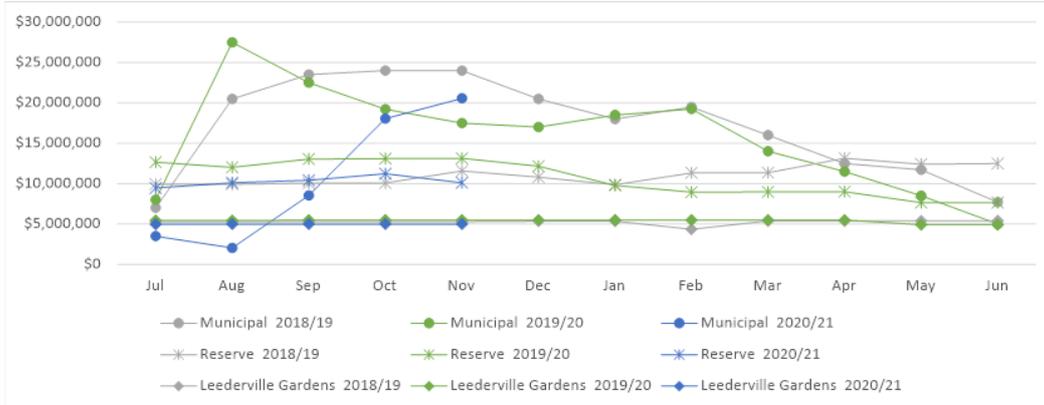
	Municipal	Reserve	Leederville Gardens Inc Surplus Trust	Total	Total
	\$	\$	\$	\$	%
BY INVESTMENT HOLDINGS					
Municipal Account	2,489,334	1,042,132	0	3,531,466	9.0%
Online Saver	6,057,240	0	0	6,057,240	15.5%
Term Deposits	14,500,000	10,114,166	4,980,146	29,594,312	75.5%
	23,046,574	11,156,298	4,980,146	39,183,018	100.0%
BY INSTITUTION					
Bank of Queensland	2,000,000	1,100,396	892,499	3,992,895	10.2%
Commonwealth Bank of Australia	8,546,574	1,042,132	0	9,588,706	24.5%
Members Equity Bank Ltd.	2,000,000	0	0	2,000,000	5.1%
National Australia Bank	8,000,000	0	0	8,000,000	20.4%
Westpac Banking Corp	0	2,696,315	4,087,647	6,783,962	17.3%
AMP Bank	2,500,000	3,725,729	0	6,225,729	15.9%
Macquarie Bank	0	2,591,726	0	2,591,726	6.6%
	23,046,574	11,156,298	4,980,146	39,183,018	100.0%
BY CREDIT RATINGS (SHORT-TERM ISSUE)					
A-1+	16,546,574	3,738,447	4,087,647	24,372,668	62.2%
A-1	0	2,591,726	0	2,591,726	6.6%
A-2	6,500,000	4,826,125	892,499	12,218,624	31.2%
	23,046,574	11,156,298	4,980,146	39,183,018	100.0%
BY TERMS					
0-30 days	8,546,574	1,042,132	0	9,588,706	24.5%
31-90 days	2,000,000	0	0	2,000,000	5.1%
91-180 days	10,500,000	0	0	10,500,000	26.8%
181-270 days	2,000,000	3,796,711	892,499	6,689,210	17.1%
270-365 days	0	6,317,455	4,087,647	10,405,102	26.5%
	23,046,574	11,156,298	4,980,146	39,183,018	100.0%
BY MATURITY					
0-30 days	8,546,574	3,633,858	0	12,180,432	31.1%
31-90 days	8,000,000	1,110,864	0	9,110,864	23.3%
91-180 days	6,500,000	4,485,847	892,499	11,878,346	30.3%
181-270 days	0	1,925,729	4,087,647	6,013,376	15.3%
270-365 days	0	0	0	0	0.0%
	23,046,574	11,156,298	4,980,146	39,183,018	100.0%
BY FOSSIL FUEL EXPOSURE (as determined by www.marketforces.org.au)					
Fossil Fuel Lending	21,046,574	11,156,298	4,980,146	37,183,018	94.9%
Non Fossil Fuel Lending	2,000,000	0	0	2,000,000	5.1%
	23,046,574	11,156,298	4,980,146	39,183,018	100.0%

CITY OF VINCENT
CURRENT INVESTMENT HOLDING
AS AT 30 NOVEMBER 2020

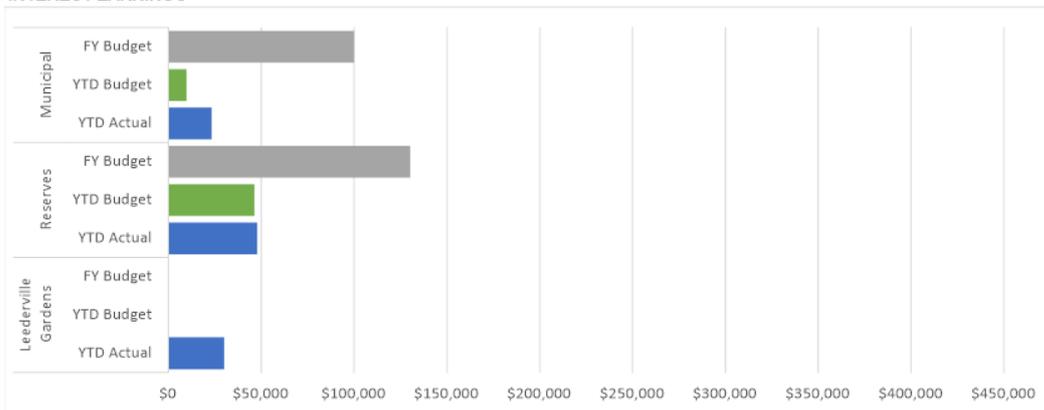
Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
<u>OPERATING ACCOUNTS</u>						
Municipal	Commonwealth Bank of Australia					2,489,334
Reserve	Commonwealth Bank of Australia					1,042,132
Total Operating Funds						3,531,466
<u>ONLINE SAVER</u>						
Municipal	Commonwealth Bank of Australia		Ongoing	180	0.45%	6,057,240
Total						6,057,240
<u>TERM DEPOSITS</u>						
Reserve	Macquarie Bank	12/03/2020	14/12/2020	277	1.65%	2,591,726
Reserve	Bank of Queensland	18/06/2020	15/03/2021	270	1.08%	1,100,396
Leederville Gardens Inc Surplus Trust	Bank of Queensland	18/06/2020	15/03/2021	270	1.08%	892,499
Reserve	Westpac Banking Corp	22/07/2020	25/01/2021	187	0.85%	1,110,863
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	22/07/2020	28/06/2021	341	0.95%	2,147,499
Reserve	Westpac Banking Corp	18/08/2020	12/04/2021	237	0.75%	1,585,451
Reserve	AMP Bank	18/08/2020	17/05/2021	272	0.80%	1,800,000
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	01/09/2020	16/08/2021	349	0.80%	1,940,148
Municipal	National Australia Bank	27/10/2020	26/02/2021	122	0.48%	2,000,000
Municipal	National Australia Bank	27/10/2020	08/02/2021	104	0.48%	2,000,000
Municipal	National Australia Bank	27/10/2020	01/02/2021	97	0.48%	2,000,000
Reserve	AMP Bank	27/10/2020	29/07/2021	275	0.55%	1,925,730
Municipal	National Australia Bank	27/10/2020	25/01/2021	90	0.48%	2,000,000
Municipal	Members Equity Bank Ltd.	27/10/2020	15/03/2021	139	0.50%	2,000,000
Municipal	Bank of Queensland	27/10/2020	27/04/2021	182	0.50%	2,000,000
Municipal	AMP Bank	25/11/2020	24/05/2021	180	0.70%	2,500,000
Total Term Deposits						29,594,312
Total Investment Including At Call						39,183,018

**CITY OF VINCENT
INVESTMENT PERFORMANCE
AS AT 30 NOVEMBER 2020**

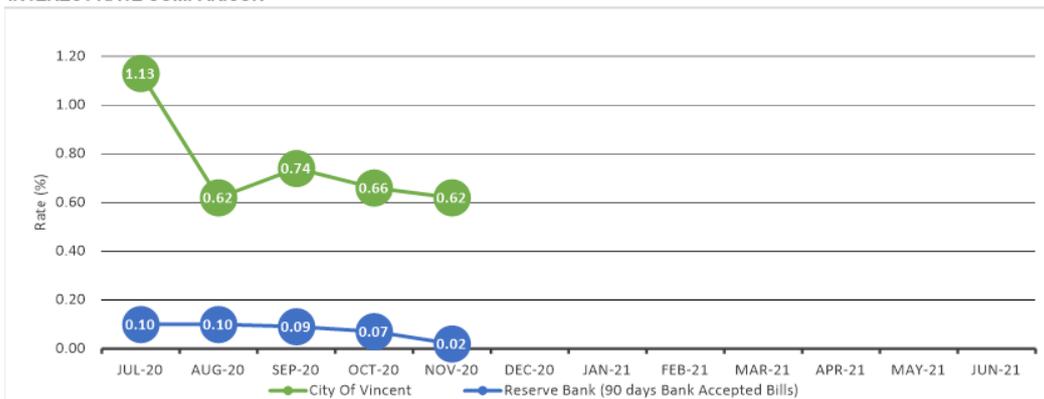
FUNDS INVESTED (ONLINE SAVER AND TERM DEPOSITS)



INTEREST EARNINGS

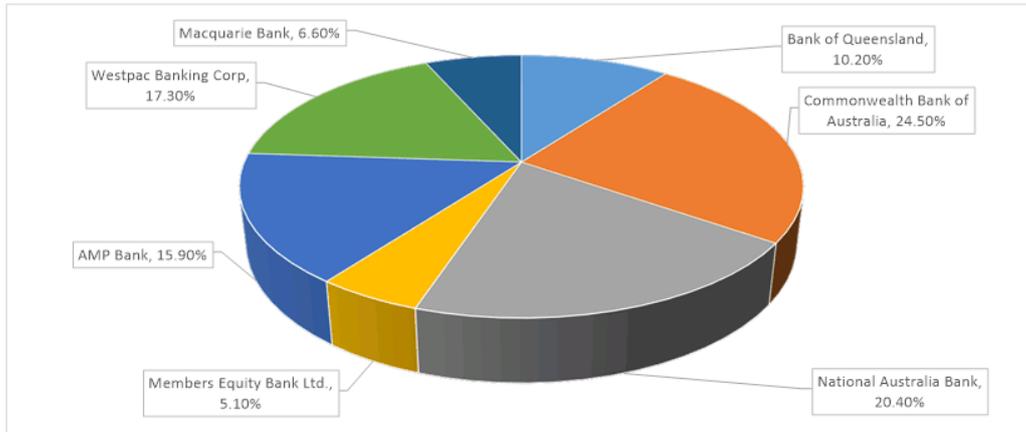


INTEREST RATE COMPARISON

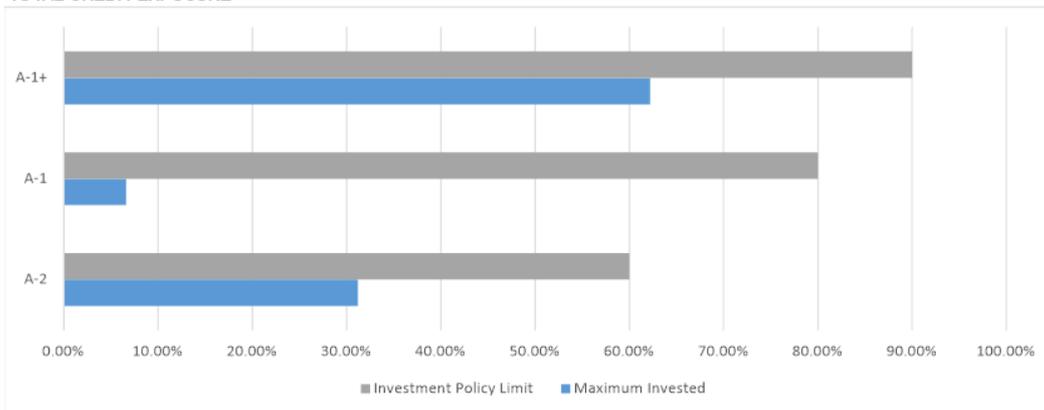


**CITY OF VINCENT
INVESTMENT POLICY COMPLIANCE
AS AT 30 NOVEMBER 2020**

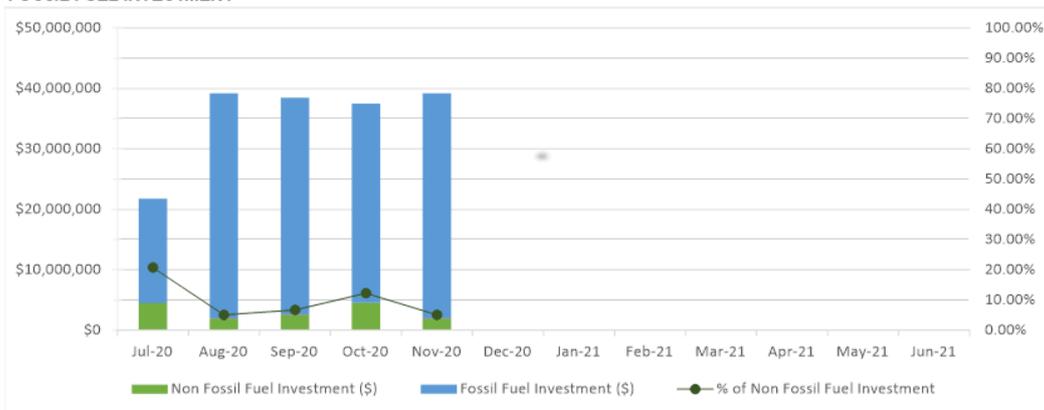
TOTAL PORTFOLIO EXPOSURE



TOTAL CREDIT EXPOSURE



FOSSIL FUEL INVESTMENT



* Selection of non fossil fuel investments is based on information provided by www.marketforces.org.au.

**CITY OF VINCENT
INVESTMENT INTEREST EARNINGS
AS AT 30 NOVEMBER 2020**

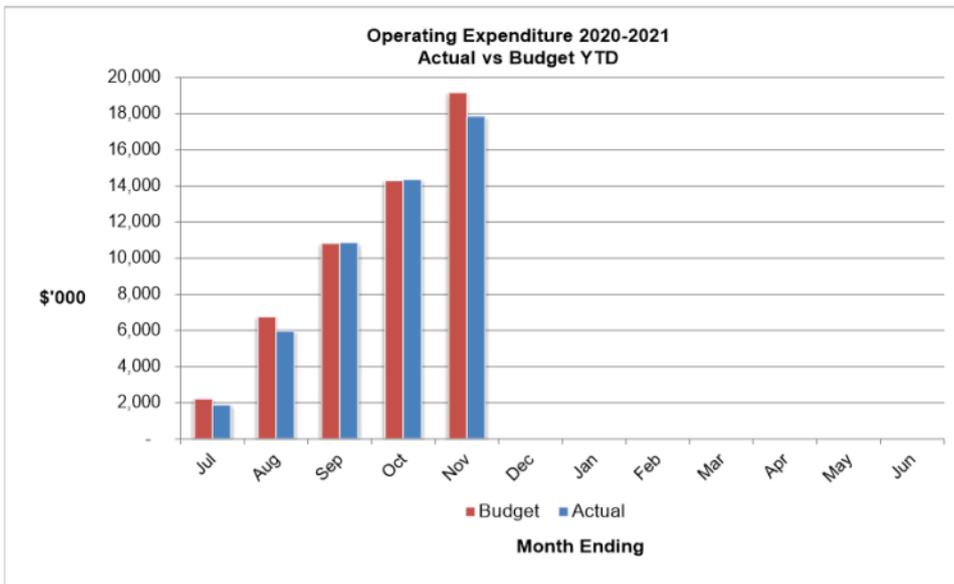
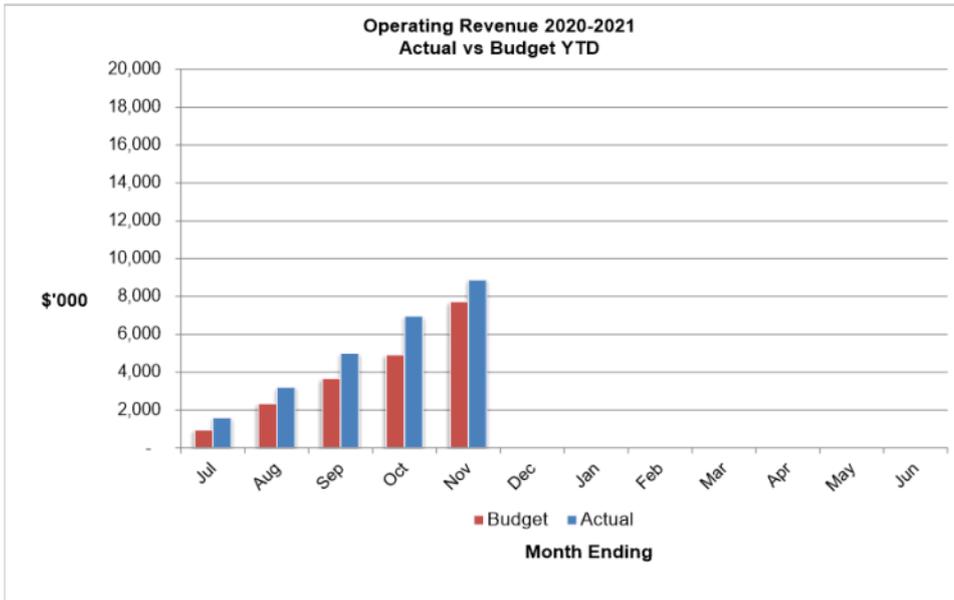
	YTD 30/11/2020 \$	YTD 30/11/2019 \$	FY 2020/21 \$	FY 2019/20 \$
MUNICIPAL FUNDS				
Budget	9,675	175,000	100,000	250,000
Interest Earnings	23,248	148,215	23,248	297,684
% Income to Budget	240.29%	84.69%	23.25%	119.07%
RESERVE FUNDS				
Budget	46,232	116,120	130,205	200,000
Interest Earnings	47,779	123,506	47,779	223,720
% Income to Budget	103.35%	106.36%	36.70%	111.86%
LEEDERVILLE GARDENS INC SURPLUS TRUST				
Budget	0	0	0	0
Interest Earnings	30,021	46,605	22,004	29,316
% Income to Budget	0.00%	0.00%	0.00%	0.00%
TOTAL				
Budget	55,907	291,120	230,205	450,000
Interest Earnings	101,048	318,326	93,031	550,720
% Income to Budget	180.74%	109.35%	40.41%	122.38%
Variance	45,141	27,206	(137,174)	100,720
% Variance to Budget	80.74%	9.35%	-59.59%	22.38%
TOTAL (EXCL. LEEDERVILLE GARDENS INC SURPLUS TRUST)				
Budget	55,907	291,120	230,205	450,000
Interest Earnings	71,027	271,721	71,027	521,404
% Income to Budget	127.04%	93.34%	30.85%	115.87%
Variance	15,120	(19,399)	(159,178)	71,404
% Variance to Budget	27.04%	-6.66%	-69.15%	15.87%

CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM
FOR THE PERIOD ENDED 30 NOVEMBER 2020

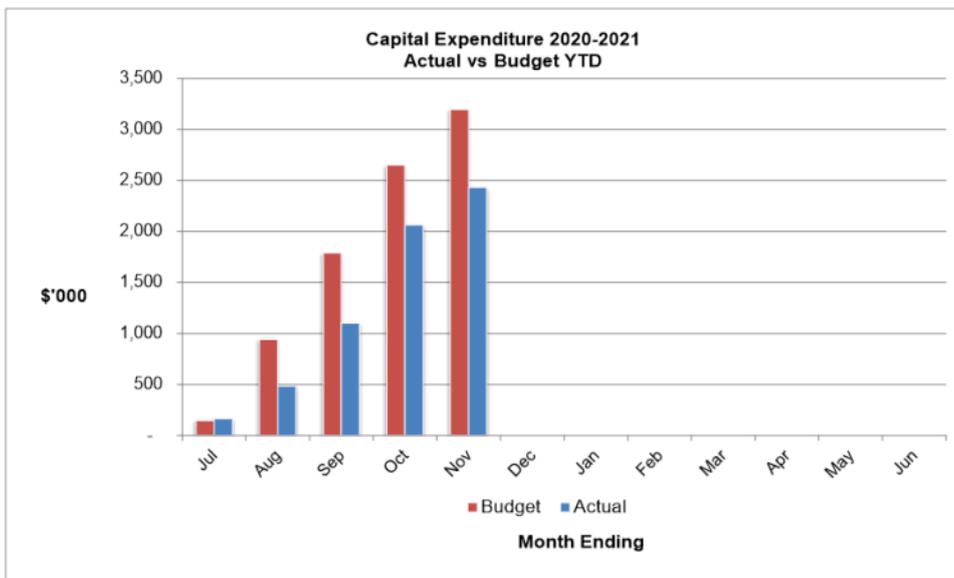
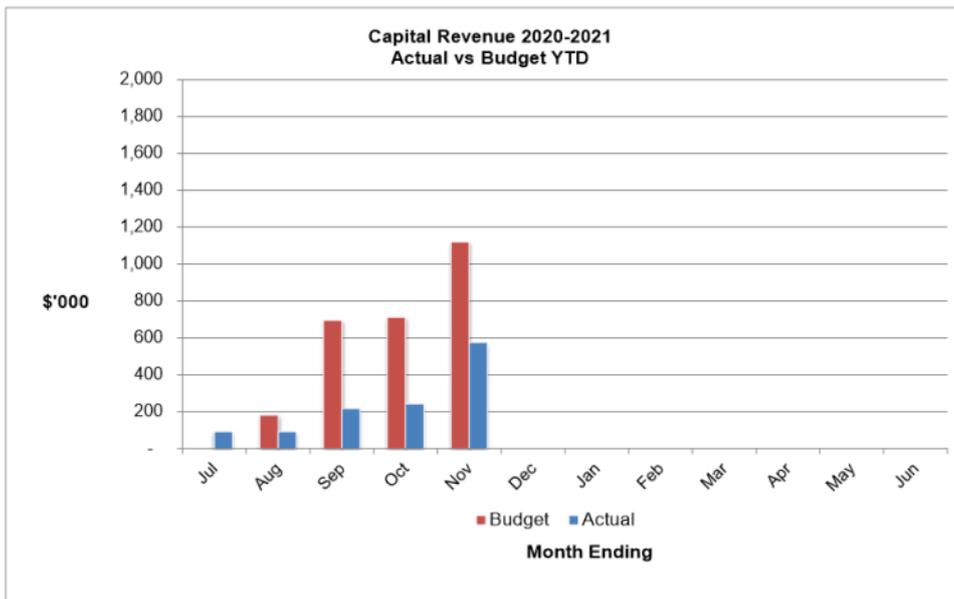


	Adopted Budget 2020/21 \$	Revised Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	YTD Variance %
Opening Funding Surplus/(Deficit)	1,615,763	1,615,763	1,615,763	2,122,499	506,736	31.4%
Revenue from operating activities						
Governance	43,000	43,186	35,186	36,373	1,187	3.4%
General Purpose Funding	1,566,205	1,301,757	738,576	781,972	43,396	5.9%
Law, Order and Public Safety	300,000	300,000	166,546	103,982	(62,564)	-37.6%
Health	261,517	321,517	274,148	327,589	53,441	19.5%
Education and Welfare	98,647	119,968	54,809	61,975	7,166	13.1%
Community Amenities	777,134	910,344	591,208	520,567	(70,641)	-11.9%
Recreation and Culture	4,911,558	6,813,961	3,236,806	3,481,483	244,677	7.6%
Transport	4,109,953	5,119,621	2,407,634	3,240,588	832,954	34.6%
Economic Services	199,960	249,960	108,560	115,954	7,394	6.8%
Other Property and Services	508,388	525,869	113,839	215,513	101,674	89.3%
	12,776,362	15,706,183	7,727,312	8,885,996	1,158,684	15.0%
Expenditure from operating activities						
Governance	(3,338,549)	(3,491,595)	(1,290,710)	(1,234,562)	56,148	-4.4%
General Purpose Funding	(817,358)	(835,052)	(252,219)	(265,205)	(12,986)	5.1%
Law, Order and Public Safety	(1,590,766)	(1,646,620)	(666,575)	(582,960)	83,615	-12.5%
Health	(1,715,207)	(1,725,084)	(629,796)	(559,432)	70,364	-11.2%
Education and Welfare	(354,944)	(352,855)	(42,408)	(58,600)	(16,192)	38.2%
Community Amenities	(12,202,555)	(12,410,533)	(4,450,222)	(4,005,197)	445,025	-10.0%
Recreation and Culture	(19,879,577)	(20,984,153)	(7,048,550)	(6,562,077)	486,473	-6.9%
Transport	(12,978,459)	(13,340,099)	(3,910,001)	(3,972,228)	(62,227)	1.6%
Economic Services	(544,015)	(626,226)	(280,689)	(204,013)	76,676	-27.3%
Other Property and Services	(2,365,855)	(2,402,572)	(590,310)	(411,795)	178,515	-30.2%
	(55,787,285)	(57,814,789)	(19,161,480)	(17,856,069)	1,305,411	-6.8%
Add Deferred Rates Adjustment	0	0	0	13,997	13,997	0.0%
Add Back Depreciation	11,875,779	11,857,595	0	0	0	0.0%
Adjust (Profit)/Loss on Asset Disposal	(243,199)	(79,199)	85,801	0	(85,801)	-100.0%
	11,632,580	11,778,396	85,801	13,997	(71,804)	-83.7%
Amount attributable to operating activities	(31,378,343)	(30,330,210)	(11,348,367)	(8,956,076)	2,392,291	-21.1%
Investing Activities						
Non-operating Grants, Subsidies and Contributions	1,777,283	1,704,483	1,121,150	575,574	(545,576)	-48.7%
Purchase Land and Buildings	(4,886,398)	(4,757,601)	(1,221,601)	(419,035)	802,566	-65.7%
Purchase Infrastructure Assets	(4,199,844)	(4,573,975)	(1,414,125)	(1,520,351)	(106,226)	7.5%
Purchase Plant and Equipment	(346,810)	(378,812)	(333,550)	(262,167)	71,383	-21.4%
Purchase Furniture and Equipment	(1,037,100)	(1,272,100)	(226,250)	(229,693)	(3,443)	1.5%
Proceeds from Joint Venture Operations	250,000	250,000	0	0	0	0.0%
Proceeds from Disposal of Assets	90,000	773,000	565,000	193,175	(371,825)	-65.8%
Amount attributable to investing activities	(8,352,869)	(8,255,005)	(1,509,376)	(1,662,497)	(153,121)	10.1%
Financing Activities						
Proceeds from Self Supporting Loan	0	2,500	0	0	0	0.0%
Principal elements of finance lease payments	(91,377)	(91,377)	(45,688)	(45,688)	0	0.0%
Repayment of Debentures	(887,431)	(887,431)	(325,501)	(325,499)	2	0.0%
Proceeds from New Debentures	0	0	0	0	0	0.0%
Transfer to Reserves	(809,450)	(1,692,450)	(791,435)	(1,065,748)	(274,313)	34.7%
Transfer from Reserves	4,057,183	4,051,183	1,730,485	885,975	(844,510)	-48.8%
Amount attributable to financing activities	2,268,925	1,382,425	567,861	(550,960)	(1,118,821)	-197.0%
Surplus/(Deficit) before general rates	(35,846,524)	(35,587,027)	(10,674,119)	(9,047,034)	1,627,085	-15.2%
Total amount raised from general rates	35,664,317	35,613,430	35,494,953	35,510,961	16,008	0.0%
Closing Funding Surplus/(Deficit)	(182,207)	26,403	24,820,834	26,463,927	1,643,093	6.6%

**CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM - GRAPH
AS AT 31 NOVEMBER 2020**



**CITY OF VINCENT
NOTE 1 - CAPITAL REVENUE / EXPENDITURE
PROGRAM AS AT 31 NOVEMBER 2020**



CITY OF VINCENT
 NOTE 2 - STATEMENT OF COMPREHENSIVE INCOME
 BY NATURE OR TYPE
 FOR THE PERIOD ENDED 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	YTD Variance %
Revenue					
Rates	35,613,430	35,494,953	35,510,961	16,008	0%
Operating Grants, Subsidies and Contributions	791,934	359,848	284,323	(75,525)	-21.0%
Fees and Charges	13,152,532	6,683,961	7,737,778	1,053,817	15.8%
Interest Earnings	483,205	246,142	291,362	45,220	18.4%
Other Revenue	1,022,010	430,859	572,533	141,674	32.9%
	<u>51,063,111</u>	<u>43,215,763</u>	<u>44,396,957</u>	<u>1,181,194</u>	<u>2.7%</u>
Expenses					
Employee Costs	(23,826,276)	(9,679,141)	(9,555,252)	123,889	-1.3%
Materials and Contracts	(16,289,825)	(6,817,108)	(5,977,368)	839,740	-12.3%
Utility Charges	(1,575,540)	(610,619)	(553,140)	57,479	-9.4%
Depreciation on Non-Current Assets	(11,857,595)	0	0	0	0.0%
Interest Expenses	(491,960)	(180,046)	(143,807)	36,239	-20.1%
Insurance Expenses	(512,653)	(209,459)	(209,459)	0	0.0%
Other Expenditure	(3,083,637)	(1,572,804)	(1,417,042)	155,762	-9.9%
	<u>(57,637,486)</u>	<u>(19,069,177)</u>	<u>(17,856,068)</u>	<u>1,213,109</u>	<u>-6.4%</u>
	<u>(6,574,375)</u>	<u>24,146,586</u>	<u>26,540,889</u>	<u>2,394,303</u>	<u>9.9%</u>
Non-operating Grants, Subsidies and Contributions	1,704,483	1,121,150	575,574	(545,576)	-48.7%
Profit on Disposal of Assets	6,502	6,502	0	(6,502)	-100.0%
Loss on Disposal of Assets	(177,303)	(92,303)	0	92,303	-100.0%
Profit on Assets Held for Sale (TPRC Joint Venture)	250,000	0	0	0	0.0%
	<u>1,783,682</u>	<u>1,035,349</u>	<u>575,574</u>	<u>(459,775)</u>	<u>-44.4%</u>
Net result	(4,790,693)	25,181,935	27,116,463	1,934,528	7.7%
Other comprehensive income					
<i>Items that will not be reclassified subsequently to profit or loss</i>					
Total other comprehensive income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
Total comprehensive income	(4,790,693)	25,181,935	27,116,463	1,934,528	7.7%

**CITY OF VINCENT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
NOTE 3 - NET CURRENT FUNDING POSITION
FOR THE PERIOD ENDED 30 NOVEMBER 2020**



	Note	YTD Actual 30/11/2020 \$	FY Actual 30/06/2020 \$
Current Assets			
Cash Unrestricted		23,080,345	9,206,624
Cash Restricted		11,156,298	10,976,522
Investments		11,000	11,000
Receivables - Rates	7	12,056,734	1,066,726
Receivables - Other	8	3,273,527	2,626,729
Inventories		227,047	185,473
		<u>49,804,951</u>	<u>24,073,074</u>
Less: Current Liabilities			
Payables		(9,048,838)	(7,934,281)
Provisions - employee		(4,492,813)	(4,378,760)
		<u>(13,541,651)</u>	<u>(12,313,041)</u>
Unadjusted Net Current Assets		36,263,300	11,760,033
Adjustments and exclusions permitted by FM Reg 32			
Less: Reserves - restricted cash	6	(11,156,298)	(10,976,525)
Less: Restricted- Sundry Debtors(Non-Operating Grant)		(600,000)	(600,000)
Less: Shares transferred from non current asset		(11,000)	(11,000)
Add: Current portion of long term borrowings		904,634	887,431
Add: Infringement Debtors transferred to non current asset		971,183	971,183
Add: Current portion of long term finance lease liabilities		92,108	91,377
		<u>(9,799,373)</u>	<u>(9,637,534)</u>
Adjusted Net Current Assets		26,463,927	2,122,499

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Chief Executive Officer						
Chief Executive Officer Revenue						
Revenue	0	0	0	0		
Chief Executive Officer Revenue Total	0	0	0	0		
Chief Executive Officer Expenditure						
Employee Costs	478,350	186,867	169,621	(17,246)	-9%	
Other Employee Costs	25,866	11,425	10,280	(1,145)	-10%	
Other Expenses	120,700	80,717	60,731	(19,966)	-25%	
Operating Projects	15,000	0	0	0		
Chief Executive Officer Expenditure Total	639,616	279,009	240,632	(38,377)	-14%	
Chief Executive Officer Indirect Costs						
Allocations	(639,615)	(279,009)	(240,632)	38,377	-14%	
Chief Executive Officer Indirect Costs Total	(639,615)	(279,009)	(240,632)	38,377	-14%	
Chief Executive Officer Total	1	0	0	(0)	100%	
Members of Council						
Members Of Council Revenue						
Revenue	0	0	0	0		
Members Of Council Revenue Total	0	0	0	0		
Members Of Council Expenditure						
Employee Costs	124,855	46,672	44,689	(1,983)	-4%	
Other Employee Costs	20,000	8,335	0	(8,335)	-100%	
Other Expenses	352,600	148,361	144,788	(3,573)	-2%	
Members Of Council Expenditure Total	497,455	203,368	189,478	(13,890)	-7%	
Members Of Council Indirect Costs						
Allocations	45,712	15,487	14,915	(572)	-4%	
Members Of Council Indirect Costs Total	45,712	15,487	14,915	(572)	-4%	
Members of Council Total	543,167	218,855	204,393	(14,462)	-7%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Corporate Strategy and Governance Revenue						
Corporate Strategy and Governance Revenue						
Revenue	0	0	0	0		
Corporate Strategy and Governance Revenue Total	0	0	0	0		
Corporate Strategy and Governance Expenditure						
Corporate Strategy and Governance Expenditure						
Employee Costs	718,502	284,624	295,070	10,446	4%	
Other Employee Costs	12,000	5,000	993	(4,007)	-80%	
Other Expenses	148,950	62,070	33,662	(28,408)	-46%	Timing variance relating to legal fees and internal audit program.
Operating Projects	67,000	23,000	18,101	(4,899)	-21%	
Corporate Strategy and Governance Expenditure Total	546,452	374,694	347,826	(26,868)	-7%	
Corporate Strategy and Governance Indirect Costs						
Corporate Strategy and Governance Indirect Costs						
Allocations	394,004	136,499	132,113	(4,386)	-3%	
Corporate Strategy and Governance Indirect Costs Total	394,004	136,499	132,113	(4,386)	-3%	
Corporate Strategy and Governance Indirect Costs Total						
Corporate Strategy and Governance Indirect Costs Total	394,004	136,499	132,113	(4,386)	-3%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Human Resources						
Human Resources Revenue						
Revenue	(35,000)	(35,000)	(36,187)	(1,187)	3%	
Human Resources Revenue Total	(35,000)	(35,000)	(36,187)	(1,187)	3%	
Human Resources Expenditure						
Employee Costs	774,611	357,252	369,763	12,511	4%	
Other Employee Costs	144,100	61,764	11,348	(50,416)	-62%	Favourable variance, however breakdown is individually immaterial.
Other Expenses	103,629	48,395	33,598	(14,797)	-31%	
Human Resources Expenditure Total	1,022,740	467,411	414,709	(52,702)	-11%	
Human Resources Indirect Costs						
Allocations	(987,740)	(432,411)	(378,521)	53,890	-12%	
Human Resources Indirect Costs Total	(987,740)	(432,411)	(378,521)	53,890	-12%	
Human Resources Total	0	0	(0)	0	100%	
Information Technology						
Information Technology Revenue						
Revenue	0	0	0	0		
Information Technology Revenue Total	0	0	0	0		
Information Technology Expenditure						
Employee Costs	476,432	186,420	181,728	(4,692)	-3%	
Other Employee Costs	6,000	1,500	527	(973)	-65%	
Other Expenses	1,489,900	723,290	783,604	60,314	8%	
Operating Projects	80,000	33,338	24,710	(8,629)	-26%	
Information Technology Expenditure Total	2,052,332	944,548	990,569	46,021	5%	
Information Technology Indirect Costs						
Allocations	(2,052,332)	(944,548)	(990,569)	(46,021)	5%	
Information Technology Indirect Costs Total	(2,052,332)	(944,548)	(990,569)	(46,021)	5%	
Information Technology Total	0	0	(0)	(0)	100%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Records Management						
Records Management Revenue						
Revenue	(186)	(186)	(186)	0	0%	
Records Management Revenue Total	(186)	(186)	(186)	0	0%	
Records Management Expenditure						
Employee Costs	286,399	112,160	114,379	2,219	2%	
Other Employee Costs	4,000	107	(141)	(248)	-232%	
Other Expenses	38,650	17,938	5,917	(12,021)	-67%	
Operating Projects	40,000	16,200	9,033	(7,167)	-44%	
Records Management Expenditure Total	369,049	146,405	129,189	(17,216)	-12%	
Records Management Indirect Costs						
Allocations	(368,863)	(145,219)	(129,003)	17,216	-12%	
Records Management Indirect Costs Total	(368,863)	(145,219)	(129,003)	17,216	-12%	
Records Management Total	0	0	0	0	100%	
Director Community and Business Services						
Director Community and Business Services						
Revenue	0	0	0	0		
Employee Costs	297,506	118,829	124,821	5,992	5%	
Other Employee Costs	3,671	1,530	946	(584)	-38%	
Other Expenses	4,280	1,765	577	(1,188)	-67%	
Director Community and Business Services Total	305,427	122,124	126,344	4,220	3%	
Director Community and Business Services Total	305,427	122,124	126,344	4,220	3%	
Director Community and Business Ser Indirect Costs						
Director Community and Business Ser Indirect Costs						
Allocations	(305,427)	(122,124)	(126,344)	(4,220)	3%	
Director Community and Business Ser Indirect Costs Total	(305,427)	(122,124)	(126,344)	(4,220)	3%	
Director Community and Business Ser Indirect Costs Total	(305,427)	(122,124)	(126,344)	(4,220)	3%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Finance Services						
Finance Services Revenue						
Revenue	(800)	(335)	(17,256)	(16,521)	5051%	
Finance Services Revenue Total	(800)	(335)	(17,256)	(16,321)	5051%	
Finance Services Expenditure						
Employee Costs	809,097	316,956	349,792	32,836	10%	Budget phasing variance.
Other Employee Costs	9,100	2,040	2,592	552	27%	
Other Expenses	207,400	(49,100)	(36,086)	13,014	-27%	
Finance Services Expenditure Total	1,025,597	269,896	316,298	46,402	17%	
Finance Services Indirect Costs						
Allocations	(1,024,797)	(269,561)	(299,042)	(29,481)	11%	
Finance Services Indirect Costs Total	(1,024,797)	(269,561)	(299,042)	(29,481)	11%	
Finance Services Total	0	0	0	0		
Insurance Premium						
Insurance Premium Expenditure						
Other Expenses	512,653	209,459	209,459	0	0%	
Insurance Premium Expenditure Total	512,653	209,459	209,459	0	0%	
Insurance Premium Recovery						
Allocations	(512,653)	(209,459)	(207,402)	2,057	-1%	
Insurance Premium Recovery Total	(512,653)	(209,459)	(207,402)	2,057	-1%	
Insurance Premium Total	0	0	2,057	2,057	100%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Insurance Claim						
Insurance Claim Recoup Revenue	(65,000)	(38,785)	(63,077)	(24,292)	63%	Insurance claim higher than anticipated.
Insurance Claim Recoup Total	(65,000)	(38,785)	(63,077)	(24,292)	63%	
Insurance Claim Expenditure Other Expenses	5,000	2,373	3,955	1,582	67%	
Insurance Claim Expenditure Total	5,000	2,373	3,955	1,582	67%	
Insurance Claim Total	(60,000)	(36,412)	(59,123)	(22,711)	62%	
Mindarie Regional Council						
Mindarie Regional Council Revenue	(141,110)	(52,919)	(108,133)	(55,214)	104%	Land sales withholding tax higher than anticipated.
Mindarie Regional Council Revenue Total	(141,110)	(52,919)	(108,133)	(55,214)	104%	
Mindarie Regional Council Expenditure Other Expenses	32,000	32,000	28,617	(3,383)	-11%	
Land - Revaluation Decrement	0	0	0	0		
Mindarie Regional Council Expenditure Total	32,000	32,000	28,617	(3,383)	-11%	
Mindarie Regional Council Total	(109,110)	(20,919)	(79,517)	(58,598)	280%	
General Purpose Revenue						
General Purpose Revenue Revenue	(808,757)	(354,183)	(368,602)	(14,419)	4%	
General Purpose Revenue Total	(808,757)	(354,183)	(368,602)	(14,419)	4%	
General Purpose Revenue Total	(808,757)	(354,183)	(368,602)	(14,419)	4%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Rates Services						
Rates Services Revenue						
Revenue	(35,106,430)	(35,879,346)	(35,924,331)	(44,985)	0%	
Rates Services Revenue Total	(35,106,430)	(35,879,346)	(35,924,331)	(44,985)	0%	
Rates Services Expenditure						
Employee Costs	258,785	101,314	106,191	4,877	5%	
Other Employee Costs	0	0	0	0		
Other Expenses	173,950	99,315	109,279	9,964	10%	
Operating Projects	250,000	0	0	0		
Rates Services Expenditure Total	682,735	200,629	215,470	14,841	7%	
Rates Services Indirect Costs						
Allocations	152,317	51,590	49,735	(1,855)	-4%	
Rates Services Indirect Costs Total	152,317	51,590	49,735	(1,855)	-4%	
Rates Services Total	(35,271,378)	(35,627,127)	(35,659,126)	(31,999)	0%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Marketing and Communications						
Marketing and Communications Revenue						
Revenue	(8,000)	0	0	0		
Marketing and Communications Revenue Total	(8,000)	0	0	0		
Marketing and Communications Expenditure						
Employee Costs	708,647	277,310	303,363	26,053	9%	
Other Employee Costs	1,000	500	68	(432)	-86%	
Other Expenses	437,643	112,772	77,717	(38,055)	-31%	Timing variance relating to advertising and public relation costs.
Operating Projects	50,000	7,800	10,000	2,200	28%	
Marketing and Communications Expenditure Total	1,197,290	398,382	391,148	(7,234)	-2%	
Marketing and Communications Indirect Costs						
Allocations	375,681	127,280	122,894	(4,386)	-3%	
Marketing and Communications Indirect Costs Total	375,681	127,280	122,894	(4,386)	-3%	
Marketing and Communications Total	1,564,971	525,662	514,043	(11,619)	-2%	
Art and Culture						
Art and Culture						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	46,000	7,000	14,175	7,175	102%	
Art and Culture Total	46,000	7,000	14,175	7,175	102%	
Art and Culture Indirect Costs						
Allocations	0	0	0	0		
Art and Culture Indirect Costs Total	0	0	0	0		
Art and Culture Total	46,000	7,000	14,175	7,175	102%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Community Partnerships Revenue						
Community Partnerships Revenue						
Revenue	(1,259)	(525)	(595)	(70)	13%	
Community Partnerships Revenue Total	(1,259)	(525)	(595)	(70)	13%	
Community Partnership Expenditure						
Community Partnership Expenditure						
Employee Costs	419,467	164,471	169,440	4,969	3%	
Other Employee Costs	9,430	6,845	1,845	(5,000)	-73%	
Other Expenses	252,300	66,560	37,211	(29,349)	-44%	Favourable variance, however breakdown is individually immaterial.
Community Partnership Expenditure Total	681,197	237,876	208,495	(29,381)	-12%	
Community Partnerships Indirect Costs						
Community Partnerships Indirect Costs						
Allocations	236,384	80,303	77,756	(2,547)	-3%	
Library Occupancy Costs Allocations	0	0	0	0		
Community Partnerships Indirect Costs Total	236,384	80,303	77,756	(2,547)	-3%	
Beatty Park Leisure Centre Administration						
Beatty Park Leisure Centre Admin Revenue						
Revenue	(1,894,500)	(1,002,214)	(1,004,813)	(2,599)	0%	
Beatty Park Leisure Centre Admin Revenue Total	(1,894,500)	(1,002,214)	(1,004,813)	(2,599)	0%	
Beatty Park Leisure Centre Admin indirect Revenue						
Allocations	1,894,500	1,002,214	1,004,813	2,599	0%	
Beatty Park Leisure Centre Admin Indirect Revenue Total	1,894,500	1,002,214	1,004,813	2,599	0%	
Beatty Park Leisure Centre Admin Expenditure						
Employee Costs	812,325	299,058	273,876	(25,182)	-8%	
Other Employee Costs	19,128	9,665	3,834	(5,831)	-60%	
Other Expenses	130,250	45,890	55,692	9,602	21%	
Beatty Park Leisure Centre Admin Expenditure Total	961,703	354,603	333,391	(21,212)	-6%	
Beatty Park Leisure Centre Admin indirect Costs						
Allocations	(961,703)	(354,603)	(333,391)	21,212	-5%	
Beatty Park Leisure Centre Admin Indirect Costs Total	(961,703)	(354,603)	(333,391)	21,212	-6%	
Beatty Park Leisure Centre Administration Total	0	0	(0)	(0)	100%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Beatty Park Leisure Centre Building						
Beatty Park Leisure Centre Building Revenue	(292,386)	(50,692)	(48,618)	2,074	-4%	
Beatty Park Leisure Centre Building Revenue Total	(292,386)	(50,692)	(48,618)	2,074	-4%	
Beatty Park Leisure Centre Occupancy Costs						
Building Maintenance	421,350	165,641	126,917	(38,724)	-23%	Timing variance of works.
Ground Maintenance	41,800	18,005	17,164	(841)	-5%	
Other Expenses	2,102,757	312,977	233,610	(79,367)	-25%	Timing variance relating to utilities expenses.
Beatty Park Leisure Centre Occupancy Costs Total	2,565,907	496,623	377,691	(118,932)	-24%	
Beatty Park Leisure Centre Indirect Costs						
Allocations	(2,273,521)	(445,931)	(329,073)	116,858	-26%	
Beatty Park Leisure Centre Indirect Costs Total	(2,273,521)	(445,931)	(329,073)	116,858	-26%	
Beatty Park Leisure Centre Building Total	0	0	0	0		
Swimming Pool Areas						
Swimming Pool Areas Revenue	(1,128,250)	(498,761)	(499,365)	(604)	0%	
Swimming Pool Areas Revenue Total	(1,128,250)	(498,761)	(499,365)	(604)	0%	
Swimming Pool Areas Indirect Revenue						
Allocations	(305,589)	(161,660)	(162,177)	(517)	0%	
Swimming Pool Areas Indirect Revenue Total	(305,589)	(161,660)	(162,177)	(517)	0%	
Swimming Pool Areas Expenditure						
Employee Costs	882,057	369,125	385,517	16,392	4%	
Other Employee Costs	14,500	9,250	6,212	(3,038)	-33%	
Other Expenses	140,470	59,200	68,229	9,029	15%	
Swimming Pool Areas Expenditure Total	1,037,027	437,575	459,958	22,383	5%	
Swimming Pool Areas Indirect Costs						
Allocations	2,515,969	647,689	545,382	(102,307)	-16%	
Swimming Pool Areas Indirect Costs Total	2,515,969	647,689	545,382	(102,307)	-16%	
Swimming Pool Areas Total	2,119,157	424,843	343,798	(81,048)	-19%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Swim School						
Swim School Revenue						
Revenue	(1,078,500)	(634,000)	(763,873)	(129,873)	20%	Revenue higher than anticipated.
Swim School Revenue Total	(1,078,500)	(634,000)	(763,873)	(129,873)	20%	
Swim School Indirect Revenue						
Allocations	(3,597)	(1,903)	(1,809)	94	-5%	
Swim School Indirect Revenue Total	(3,597)	(1,903)	(1,809)	94	-5%	
Swim School Expenditure						
Employee Costs	526,934	366,393	373,411	7,018	2%	
Other Employee Costs	6,000	2,250	833	(1,417)	-63%	
Other Expenses	27,750	11,108	11,845	737	7%	
Swim School Expenditure Total	560,684	379,751	386,089	6,338	2%	
Swim School Indirect Costs						
Allocations	183,075	52,977	49,080	(3,897)	-7%	
Swim School Indirect Costs Total	183,075	52,977	49,080	(3,897)	-7%	
Swim School Total	(338,338)	(203,175)	(330,513)	(127,338)	63%	
Cafe						
Cafe Revenue						
Revenue	0	0	0	0		
Cafe Revenue Total	0	0	0	0		
Cafe Indirect Revenue						
Allocations	0	0	0	0		
Cafe Indirect Revenue Total	0	0	0	0		
Cafe Expenditure						
Employee Costs	34,280	34,280	34,280	0	0%	
Other Employee Costs	0	0	0	0		
Other Expenses	0	0	714	714	100%	
Cafe Expenditure Total	34,280	34,280	34,995	715	2%	
Cafe Indirect Costs						
Allocations	0	0	0	0		
Cafe Indirect Costs Total	0	0	0	0		
Cafe Total	34,280	34,280	34,995	715	2%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Retail						
Retail Revenue						
Revenue	(355,000)	(207,000)	(237,467)	(30,467)	15%	Revenue higher than anticipated.
Retail Revenue Total	(355,000)	(207,000)	(237,467)	(30,467)	15%	
Retail indirect Revenue						
Allocations	(754)	(400)	(402)	(2)	0%	
Retail Indirect Revenue Total	(754)	(400)	(402)	(2)	0%	
Retail Expenditure						
Employee Costs	53,146	21,014	24,192	3,178	15%	
Other Employee Costs	250	125	0	(125)	-100%	
Other Expenses	147,700	98,951	93,683	(5,268)	-5%	
Retail Expenditure Total	201,096	120,090	117,876	(2,215)	-2%	
Retail indirect Costs						
Allocations	74,954	23,152	20,596	(2,556)	-11%	
Retail Indirect Costs Total	74,954	23,152	20,596	(2,556)	-11%	
Retail Total	(79,704)	(64,158)	(95,397)	(35,239)	55%	
Health and Fitness						
Health and Fitness Revenue						
Revenue	(116,600)	(52,000)	(61,187)	(9,187)	18%	
Health and Fitness Revenue Total	(116,600)	(52,000)	(61,187)	(9,187)	18%	
Health and Fitness indirect Revenue						
Allocations	(1,048,418)	(554,626)	(555,674)	(1,048)	0%	
Health and Fitness Indirect Revenue Total	(1,048,418)	(554,626)	(555,674)	(1,048)	0%	
Health and Fitness Expenditure						
Employee Costs	521,416	238,386	250,822	12,436	5%	
Other Employee Costs	8,700	4,350	437	(3,913)	-90%	
Other Expenses	90,000	29,850	32,178	2,328	8%	
Health and Fitness Expenditure Total	620,116	272,586	283,437	10,851	4%	
Health and Fitness indirect Costs						
Allocations	519,775	154,686	133,055	(21,631)	-14%	
Health and Fitness Indirect Costs Total	519,775	154,686	133,055	(21,631)	-14%	
Health and Fitness Total	(25,127)	(179,354)	(200,369)	(21,015)	12%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Group Fitness						
Group Fitness Revenue						
Revenue	(65,000)	(30,000)	(35,528)	(5,528)	18%	
Group Fitness Revenue Total	(65,000)	(30,000)	(35,528)	(5,528)	18%	
Group Fitness Indirect Revenue						
Allocations	(355,977)	(188,316)	(188,804)	(488)	0%	
Group Fitness Indirect Revenue Total	(355,977)	(188,316)	(188,804)	(488)	0%	
Group Fitness Expenditure						
Aqua Fitness						
Aqua Fitness Revenue						
Revenue	(12,000)	(6,188)	(6,418)	(230)	4%	
Aqua Fitness Revenue Total	(12,000)	(6,188)	(6,418)	(230)	4%	
Aqua Fitness Indirect Revenue						
Allocations	(150,802)	(79,775)	(79,983)	(208)	0%	
Aqua Fitness Indirect Revenue Total	(150,802)	(79,775)	(79,983)	(208)	0%	
Aqua Fitness Expenditure						
Employee Costs	18,284	7,241	9,680	2,439	34%	
Other Employee Costs	450	225	0	(225)	-100%	
Other Expenses	14,100	8,450	2,139	(6,311)	-75%	
Aqua Fitness Expenditure Total	32,814	15,916	11,818	(4,098)	-26%	
Aqua Fitness Indirect Costs						
Allocations	104,463	27,924	26,227	(1,697)	-5%	
Aqua Fitness Indirect Costs Total	104,463	27,924	26,227	(1,697)	-5%	
Aqua Fitness Total	(25,526)	(42,123)	(48,356)	(6,233)	15%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Crèche						
Crèche Revenue						
Revenue	(13,000)	(5,415)	(7,437)	(2,022)	37%	
Crèche Revenue Total	(13,000)	(5,415)	(7,437)	(2,022)	37%	
Crèche Indirect Revenue						
Allocations	(29,363)	(15,534)	(15,575)	(41)	0%	
Crèche Indirect Revenue Total	(29,363)	(15,534)	(15,575)	(41)	0%	
Crèche Expenditure						
Employee Costs	145,277	57,262	66,622	9,360	16%	
Other Employee Costs	750	375	423	48	13%	
Other Expenses	2,110	920	165	(755)	-82%	
Crèche Expenditure Total	148,137	58,557	67,209	8,652	15%	
Crèche Indirect Costs						
Allocations	91,546	24,020	21,277	(2,743)	-11%	
Crèche Indirect Costs Total	91,546	24,020	21,277	(2,743)	-11%	
Crèche Total	197,320	61,628	66,475	3,847	6%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Customer Services Centre Revenue						
Customer Services Centre Revenue						
Revenue	0	0	0	0		
Customer Services Centre Revenue Total	0	0	0	0		
Customer Service Centre						
Customer Services Centre Expenditure						
Employee Costs	549,095	215,303	193,529	(21,774)	-10%	Favourable variance due to vacant position.
Other Employee Costs	6,050	2,520	534	(1,986)	-79%	
Other Expenses	24,950	10,480	8,306	(2,174)	-21%	
Customer Services Centre Expenditure Total	580,095	228,303	202,368	(25,335)	-11%	
Customer Services Centre Indirect Costs						
Allocations	(580,095)	(228,303)	(202,368)	25,935	-11%	
Customer Service Centre Total	0	0	0	0		
Library Services						
Library Services Revenue						
Revenue	(10,100)	(4,205)	(6,642)	(2,437)	58%	
Library Services Revenue Total	(10,100)	(4,205)	(6,642)	(2,437)	58%	
Library Services Expenditure						
Employee Costs	973,812	381,009	388,271	7,262	2%	
Other Employee Costs	7,100	2,955	714	(2,241)	-76%	
Other Expenses	99,000	41,265	29,191	(12,074)	-29%	
Library Services Expenditure Total	1,079,912	425,229	418,176	(7,653)	-2%	
Library Services Indirect Costs						
Allocations	423,638	165,242	163,886	(1,356)	-1%	
Community Partnerships Mgmt Admin Alloca	0	0	0	0		
Library Occupancy Costs Allocations	12,814	2,997	12,994	9,997	334%	
Library Services Indirect Costs Total	436,452	168,239	176,880	8,641	5%	
Library Services Total	1,506,264	589,263	588,414	(849)	0%	
Library Building						
Library Occupancy Costs						
Building Maintenance	94,700	42,180	40,935	(1,245)	-3%	
Ground Maintenance	5,000	2,500	0	(2,500)	-100%	
Other Expenses	154,594	13,641	9,848	(3,793)	-28%	
Library Occupancy Costs Total	254,294	58,321	50,783	(7,538)	-13%	
Library Indirect Costs						
Allocations	6,185	2,575	2,575	0	0%	
Library Occupancy Costs Recovery	(52,089)	(12,179)	(52,843)	(40,664)	334%	
Library Indirect Costs Total	(45,904)	(9,604)	(50,268)	(40,064)	423%	
Library Building Total	208,390	48,717	515	(48,202)	-95%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Loftus Community Centre Revenue						
Loftus Community Centre Revenue						
Revenue	(46,000)	(19,165)	(29,165)	(10,000)	52%	
Loftus Community Centre Revenue Total	(46,000)	(19,165)	(29,165)	(10,000)	52%	
Loftus Community Centre Expenditure						
Loftus Community Centre Expenditure						
Employee Costs	89,460	35,073	54,983	19,910	57%	
Other Employee Costs	1,500	625	0	(625)	-100%	
Building Maintenance	16,272	6,780	0	(6,780)	-100%	
Other Expenses	26,160	13,615	4,985	(8,630)	-63%	
Loftus Community Centre Expenditure Total	143,392	56,093	59,968	3,875	7%	
Loftus Community Centre Indirect Costs						
Loftus Community Centre Indirect Costs						
Allocations	44,359	17,306	17,154	(153)	-1%	
Loftus Community Centre Indirect Costs Total	44,359	17,306	17,154	(153)	-1%	
Loftus Community Centre Indirect Costs Total	44,359	17,306	17,154	(153)	-1%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Senior and Disability Services Revenue						
Senior and Disability Services Revenue						
Revenue	(13,500)	(2,375)	(1,636)	739	-31%	
Senior and Disability Services Revenue Total	(13,500)	(2,375)	(1,636)	739	-31%	
Senior and Disability Services Expenditure						
Senior and Disability Services Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	17,000	2,500	2,346	(154)	-6%	
Operating Projects	0	0	0	0		
Senior and Disability Services Expenditure Total	17,000	2,500	2,346	(154)	-6%	
Senior and Disability Services Indirect Costs						
Senior and Disability Services Indirect Costs						
Allocations	0	0	91	91	100%	
Library Occupancy Costs Allocations	0	0	0	0		
Senior and Disability Services Indirect Costs Total	0	0	91	91	100%	
Director Strategy and Development Services revenue						
Director Strategy and Development Services revenue						
Revenue	0	0	0	0		
Director Strategy and Development Services revenue Total	0	0	0	0		
Director Strategy and Development Services						
Director Strategy and Development Services						
Employee Costs	316,345	123,921	136,642	12,721	10%	
Other Employee Costs	1,100	460	45	(415)	-90%	
Other Expenses	1,800	750	200	(550)	-73%	
Director Strategy and Development Services Total	319,245	125,131	136,887	11,756	5%	
Director Strategy and Development Ser Indirect Co						
Director Strategy and Development Ser Indirect Co						
Allocations	(319,245)	(125,131)	(136,887)	(11,756)	5%	
Director Strategy and Development Ser Indirect Co Total	(319,245)	(125,131)	(136,887)	(11,756)	5%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Health Administration and Inspection						
Health Administration and Inspection Revenue	(292,020)	(259,025)	(307,146)	(48,121)	15%	Revenue higher than anticipated as a result of operations commencing back to normal. Budget to be adjusted at March 2021 budget review.
Health Administration and Inspection Revenue Total	(292,020)	(259,025)	(307,146)	(48,121)	15%	
Health Administration and Inspection Expenditure						
Employee Costs	996,493	390,028	351,125	(38,903)	-10%	
Other Employee Costs	22,815	9,510	3,397	(6,113)	-64%	
Other Expenses	52,750	21,980	7,055	(14,915)	-68%	
Health Administration and Inspection Expenditure Total	1,072,058	421,518	361,587	(59,931)	-14%	
Health Administration and Inspection Indirect Cost						
Allocations	558,451	190,785	181,145	(9,640)	-5%	
Health Administration and Inspection Indirect Cost Total	558,451	190,785	181,145	(9,640)	-5%	
Health Administration and Inspection Total	1,338,489	353,278	235,586	(117,692)	-33%	
Food Control						
Food Control Revenue						
Revenue	(500)	(250)	0	250	-100%	
Food Control Revenue Total	(500)	(250)	0	250	-100%	
Food Control Expenditure						
Other Expenses	12,500	4,790	4,669	(121)	-3%	
Food Control Expenditure Total	12,500	4,790	4,669	(121)	-3%	
Food Control Total	12,000	4,540	4,669	129	3%	
Health Clinics						
Health Clinics Revenue						
Revenue	(28,997)	(14,873)	(20,443)	(5,570)	37%	
Health Clinics Revenue Total	(28,997)	(14,873)	(20,443)	(5,570)	37%	
Health Clinics Expenditure						
Building Maintenance	16,600	8,518	6,518	(2,000)	-23%	
Ground Maintenance	0	0	1,226	1,226	100%	
Other Expenses	61,507	3,365	3,466	101	3%	
Health Clinics Expenditure Total	80,107	11,883	11,211	(672)	-6%	
Health Clinics Indirect Costs						
Allocations	1,968	820	820	0	0%	
Health Clinics Indirect Costs Total	1,968	820	820	0	0%	
Health Clinics Total	53,078	(2,170)	(6,412)	(6,242)	288%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Statutory Planning Services						
Statutory Planning Services Revenue						
Revenue	(404,684)	(173,160)	(157,628)	15,532	-9%	
Statutory Planning Services Revenue Total	(404,684)	(173,160)	(157,628)	15,532	-9%	
Statutory Planning Services Expenditure						
Employee Costs	1,097,029	429,270	420,284	(8,985)	-2%	
Other Employee Costs	11,074	4,615	3,722	(893)	-19%	
Other Expenses	184,500	78,035	30,499	(47,536)	-61%	Timing variance relating to legal and consultancy fees.
Statutory Planning Services Expenditure Total	1,292,603	511,920	454,505	(57,415)	-11%	
Statutory Planning Services Indirect Costs						
Allocations	562,940	191,069	184,015	(7,054)	-4%	
Statutory Planning Services Indirect Costs Total	562,940	191,069	184,015	(7,054)	-4%	
Statutory Planning Services Total	1,450,859	528,829	480,892	(48,337)	-5%	
Compliance Services						
Compliance Services Revenue						
Revenue	(43,313)	(29,775)	(26,781)	2,994	-10%	
Compliance Services Revenue Total	(43,313)	(29,775)	(26,781)	2,994	-10%	
Compliance Services Expenditure						
Employee Costs	443,833	173,697	179,746	6,049	3%	
Other Employee Costs	8,221	3,425	2,822	(603)	-18%	
Other Expenses	67,100	27,955	23,489	(4,466)	-16%	
Compliance Services Expenditure Total	519,154	205,077	206,056	979	0%	
Compliance Services Indirect Costs						
Allocations	260,865	88,927	86,477	(2,450)	-3%	
Compliance Services Indirect Costs Total	260,865	88,927	86,477	(2,450)	-3%	
Compliance Services Total	736,706	264,229	265,752	1,523	1%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Policy and Place Services						
Policy and Place Services Revenue						
Revenue	(1,800)	(750)	(575)	175	-23%	
Policy and Place Services Revenue Total	(1,800)	(750)	(575)	175	-23%	
Policy and Place Serv Expenditure						
Employee Costs	1,229,521	481,467	488,014	6,547	1%	
Other Employee Costs	13,650	5,665	4,570	(1,095)	-19%	
Other Expenses	726,346	51,099	47,094	(4,005)	-8%	
Operating Projects	0	0	0	0	0%	
Policy and Place Serv Expenditure Total	1,969,467	538,231	539,677	1,446	0%	
Policy and Place Services Indirect Cost						
Allocations	686,210	232,942	224,786	(8,156)	-4%	
Policy and Place Services Indirect Cost Total	686,210	232,942	224,786	(8,156)	-4%	
Policy and Place Services Total	2,653,877	770,423	763,888	(6,535)	-1%	
Building Control						
Building Control Revenue						
Revenue	(246,050)	(104,650)	(115,954)	(11,304)	11%	
Building Control Revenue Total	(246,050)	(104,650)	(115,954)	(11,304)	11%	
Building Control Expenditure						
Employee Costs	317,088	124,191	135,656	11,465	9%	
Other Employee Costs	9,282	3,870	2,765	(1,105)	-29%	
Other Expenses	10,850	4,525	1,334	(3,191)	-71%	
Building Control Expenditure Total	337,220	132,586	139,756	7,170	5%	
Building Control Indirect Costs						
Allocations	188,006	64,103	62,595	(1,108)	-2%	
Building Control Indirect Costs Total	188,006	64,103	62,595	(1,108)	-2%	
Building Control Total	279,176	92,039	86,797	(5,242)	-6%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Director Infrastructure and Environment revenue						
Director Infrastructure and Environment revenue						
Revenue	0	0	0	0		
Director Infrastructure and Environment revenue Total	0	0	0	0		
Director Infrastructure and Environment revenue Total						
Director Infrastructure and Environment revenue Total	0	0	0	0		
Director Infrastructure and Environment Expe						
Director Infrastructure and Environment Expe						
Employee Costs	394,112	154,415	158,055	3,640	2%	
Other Employee Costs	7,518	3,130	3,668	538	17%	
Other Expenses	48,450	1,866	18,913	17,047	914%	
Director Infrastructure and Environment Expe Total	450,080	159,411	180,636	21,225	13%	
Director Infrastructure and Environment Expe Total						
Director Infrastructure and Environment Expe Total	450,080	159,411	180,636	21,225	13%	
Director Infrastructure and Environment Indirect						
Director Infrastructure and Environment Indirect						
Allocations	(450,080)	(159,411)	(180,636)	(21,225)	13%	
Director Infrastructure and Environment Indirect Total	(450,080)	(159,411)	(180,636)	(21,225)	13%	
Director Infrastructure and Environment Indirect Total						
Director Infrastructure and Environment Indirect Total	(450,080)	(159,411)	(180,636)	(21,225)	13%	
Ranger Services Administration						
Ranger Services Administration Revenue						
Revenue	(3,000)	(1,386)	(1,235)	151	-11%	
Ranger Services Administration Revenue Total	(3,000)	(1,386)	(1,235)	151	-11%	
Ranger Services Administration Expenditure						
Ranger Services Administration Expenditure						
Employee Costs	2,296,635	911,831	910,207	(1,624)	0%	
Other Employee Costs	51,034	23,297	12,490	(10,807)	-46%	
Other Expenses	196,000	79,664	64,556	(15,108)	-19%	
Lease Expenses	3,263	1,632	1,631	(1)	0%	
Ranger Services Administration Expenditure Total	2,546,832	1,016,424	988,884	(27,540)	-3%	
Ranger Services Administration Indirect Costs						
Ranger Services Administration Indirect Costs						
Allocations	(2,545,832)	(1,015,038)	(987,649)	27,389	-3%	
Ranger Services Administration Indirect Costs Total	(2,545,832)	(1,015,038)	(987,649)	27,389	-3%	
Ranger Services Administration Total						
Ranger Services Administration Total	0	0	0	(0)	100%	

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 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Fire Prevention						
Fire Prevention Revenue						
Revenue	(1,500)	0	(217)	(217)	100%	
Fire Prevention Revenue Total	(1,500)	0	(217)	(217)	100%	
Fire Prevention Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	100	0	0	0		
Fire Prevention Expenditure Total	100	0	0	0		
Fire Prevention Indirect Costs						
Allocations	35,148	13,890	15,188	1,298	9%	
Fire Prevention Indirect Costs Total	35,148	13,890	15,188	1,298	9%	
Fire Prevention Total	33,748	13,890	14,972	1,082	8%	
Animal Control						
Animal Control Revenue						
Revenue	(92,150)	(49,535)	(52,121)	(2,586)	5%	
Animal Control Revenue Total	(92,150)	(49,535)	(52,121)	(2,586)	5%	
Animal Control Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	14,500	7,130	10,043	2,913	41%	
Animal Control Expenditure Total	14,500	7,130	10,043	2,913	41%	
Animal Control Indirect Costs						
Allocations	281,290	111,158	110,236	(922)	-1%	
Animal Control Indirect Costs Total	281,290	111,158	110,236	(922)	-1%	
Animal Control Total	203,640	68,753	68,159	(594)	-1%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Local Laws (Law and Order)						
Local Laws (Law and Order) Revenue						
Revenue	(153,350)	(103,125)	(50,410)	\$2,715	-51%	Work zones licences and permits revenue was impacted during COVID-19, however as the economy improves it is expected that revenue will improve in the second half of the financial year.
Local Laws (Law and Order) Revenue Total	(153,350)	(103,125)	(50,410)	\$2,715	-51%	
Local Laws (Law and Order) Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	0	0	0	0		
Local Laws (Law and Order) Expenditure Total	0	0	0	0		
Local Laws (Law and Order) Indirect Costs						
Allocations	450,064	177,854	176,378	(1,476)	-1%	
Local Laws (Law and Order) Indirect Costs Total	450,064	177,854	176,378	(1,476)	-1%	
Local Laws (Law and Order) Total	296,714	74,729	125,968	\$1,239	69%	
Abandoned Vehicles						
Abandoned Vehicles Revenue						
Revenue	(9,500)	(1,356)	(6,411)	(5,055)	373%	
Abandoned Vehicles Revenue Total	(9,500)	(1,356)	(6,411)	(5,055)	373%	
Abandoned Vehicles Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	6,000	1,291	755	(536)	-42%	
Abandoned Vehicles Expenditure Total	6,000	1,291	755	(536)	-42%	
Abandoned Vehicles Indirect Costs						
Allocations	393,803	155,621	154,331	(1,290)	-1%	
Abandoned Vehicles Indirect Costs Total	393,803	155,621	154,331	(1,290)	-1%	
Abandoned Vehicles Total	390,303	155,556	148,675	(6,881)	-4%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Inspectorial Control						
Inspectorial Control Revenue						
Revenue	(1,528,250)	(897,514)	(935,539)	(38,025)	4%	
Inspectorial Control Revenue Total	(1,528,250)	(897,514)	(935,539)	(38,025)	4%	
Inspectorial Control Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	868,423	544,435	564,093	19,658	4%	
Inspectorial Control Expenditure Total	868,423	544,435	564,093	19,658	4%	
Inspectorial Control Indirect Costs						
Allocations	2,531,601	1,000,420	992,126	(8,294)	-1%	
Inspectorial Control Indirect Costs Total	2,531,601	1,000,420	992,126	(8,294)	-1%	
Inspectorial Control Total	1,871,774	647,341	620,680	(26,661)	-4%	
Car Park Control						
Car Park Control Revenue						
Revenue	(1,818,854)	(784,890)	(1,130,701)	(345,811)	44%	Revenue higher than anticipated as a result of increased visitor activity within the City.
Car Park Control Revenue Total	(1,818,854)	(784,890)	(1,130,701)	(345,811)	44%	
Car Park Control Expenditure						
Ground Maintenance	149,000	56,032	47,323	(8,709)	-16%	
Other Expenses	637,730	164,005	197,100	33,095	20%	Timing variance of works.
Car Park Control Expenditure Total	786,730	220,037	244,423	24,386	11%	
Car Park Control Total	(1,032,124)	(564,853)	(886,278)	(321,425)	57%	
Kerbside Parking Control						
Kerbside Parking Control Revenue						
Revenue	(1,627,608)	(673,975)	(1,132,144)	(458,169)	68%	Revenue higher than anticipated as a result of increased visitor activity within the City.
Kerbside Parking Control Revenue Total	(1,627,608)	(673,975)	(1,132,144)	(458,169)	68%	
Kerbside Parking Control Expenditure						
Other Expenses	490,252	131,176	135,276	4,100	3%	
Kerbside Parking Control Expenditure Total	490,252	131,176	135,276	4,100	3%	
Kerbside Parking Control Total	(1,137,356)	(542,799)	(996,868)	(454,069)	84%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Dog Pound Expenditure						
Dog Pound Expenditure						
Building Maintenance	1,500	750	380	(370)	-49%	
Ground Maintenance	0	0	24	24	100%	
Buildings - Revaluation Decrement	0	0	0	0		
Dog Pound Expenditure Total	1,500	750	404	(346)	-46%	
Community Connections Revenue						
Community Connections Revenue						
Revenue	(50,000)	(12,500)	0	12,500	-100%	
Community Connections Revenue Total	(50,000)	(12,500)	0	12,500	-100%	
Community Connections Expenditure						
Community Connections Expenditure						
Employee Costs	50,468	19,787	19,762	(26)	0%	
Other Employee Costs	0	0	0	0		
Other Expenses	98,880	40,626	18,423	(22,203)	-55%	Timing variance or works relating to community safety programmes.
Operating Projects	50,000	23,500	3,610	(19,890)	-65%	
Community Connections Expenditure Total	199,348	83,913	41,795	(42,118)	-50%	
Community Connections Indirect Costs						
Community Connections Indirect Costs						
Allocations	23,847	9,302	10,653	1,351	15%	
Community Partnerships Mgmt Admin Alloca	0	0	0	0		
Library Occupancy Costs Allocations	721	169	729	560	331%	
Community Connections Indirect Costs Total	24,568	5,471	11,382	1,911	20%	
Community Connections Total	223,916	93,384	53,177	(40,207)	-43%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Engineering Design Services						
Engineering Design Services Revenue	(5,000)	(1,125)	(1,311)	(186)	17%	
Revenue	(5,000)	(1,125)	(1,311)	(186)	17%	
Engineering Design Services Revenue Total	(5,000)	(1,125)	(1,311)	(186)	17%	
Engineering Design Services Expenditure						
Employee Costs	556,612	217,734	226,092	8,358	4%	
Other Employee Costs	37,713	16,000	37,041	21,041	132%	Unfavourable variance as a result of agency labour costs relating to a position within the section. This will be offset by the savings identified from the salaries budgeted for the same position.
Other Expenses	124,950	57,835	45,535	(11,900)	-21%	
Engineering Design Services Expenditure Total	719,275	291,569	308,668	17,459	6%	
Engineering Design Services Indirect Costs						
Allocations	299,957	105,170	104,424	(746)	-1%	
Engineering Design Services Indirect Costs Total	299,957	105,170	104,424	(746)	-1%	
Engineering Design Services Total	1,013,232	395,614	412,181	16,567	4%	
Bike Station Expenditure						
Bike Station Expenditure						
Other Expenses	6,000	3,000	420	(2,580)	-86%	
Bike Station Expenditure Total	6,000	3,000	420	(2,580)	-86%	
Bike Station Expenditure Total	6,000	3,000	420	(2,580)	-86%	
Street Lighting						
Street Lighting Revenue						
Revenue	(24,500)	0	0	0		
Street Lighting Revenue Total	(24,500)	0	0	0		
Street Lighting Expenditure						
Other Expenses	756,000	249,832	236,427	(13,405)	-5%	
Street Lighting Expenditure Total	756,000	249,832	236,427	(13,405)	-5%	
Street Lighting Total	731,500	249,832	236,427	(13,405)	-5%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Bus Shelter						
Bus Shelter Revenue						
Revenue	(64,000)	(13,750)	(5,055)	8,655	-63%	
Bus Shelter Revenue Total	(64,000)	(13,750)	(5,055)	8,655	-63%	
Bus Shelter Expenditure						
Other Expenses	97,005	5,250	10,402	5,152	98%	
Street Furniture - Revaluation Decrement	0	0	0	0		
Bus Shelter Expenditure Total	97,005	5,250	10,402	5,152	98%	
Bus Shelter Total	33,005	(8,500)	5,347	13,847	-163%	
Parking and Street Name Signs Expenditure						
Parking and Street Name Signs Expenditure						
Other Expenses	90,000	37,500	18,857	(18,643)	-50%	
Parking and Street Name Signs Expenditure Total	90,000	37,500	18,857	(18,643)	-50%	
Parking and Street Name Signs Expenditure Total	90,000	37,500	18,857	(18,643)	-50%	
Crossovers						
Crossovers Revenue						
Revenue	(500)	(125)	0	125	-100%	
Crossovers Revenue Total	(500)	(125)	0	125	-100%	
Crossovers Expenditure						
Other Expenses	15,000	6,250	6,959	709	11%	
Crossovers Expenditure Total	15,000	6,250	6,959	709	11%	
Crossovers Total	14,500	6,125	6,959	834	14%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Roads Linemarking Expenditure						
Roads Linemarking Expenditure						
Other Expenses	68,000	28,335	20,756	(7,579)	-27%	
Roads Linemarking Expenditure Total	68,000	28,335	20,756	(7,579)	-27%	
Roads Linemarking Expenditure Total	68,000	28,335	20,756	(7,579)	-27%	
Tree Lighting Leederville Expenditure						
Tree Lighting Leederville Expenditure						
Other Expenses	70,000	35,000	0	(35,000)	-100%	Timing variance relating to Leederville Christmas lighting.
Tree Lighting Leederville Expenditure Total	70,000	35,000	0	(35,000)	-100%	
Tree Lighting Leederville Expenditure Total	70,000	35,000	0	(35,000)	-100%	
Parklets Expenditure						
Parklets Expenditure						
Other Expenses	3,500	1,750	55	(1,695)	-97%	
Parklets Expenditure Total	3,500	1,750	55	(1,695)	-97%	
Parklets Expenditure Total	3,500	1,750	55	(1,695)	-97%	
Environmental Services						
Environmental Services Revenue						
Revenue	(14,000)	(7,000)	(5,262)	1,738	-25%	
Environmental Services Revenue Total	(14,000)	(7,000)	(5,262)	1,738	-25%	
Environmental Services Expenditure						
Employee Costs	90,170	35,214	35,234	20	0%	
Other Employee Costs	0	0	0	0		
Other Expenses	202,290	71,785	85,483	13,698	19%	
Environmental Services Expenditure Total	292,460	106,999	120,718	13,719	13%	
Environmental Services Indirect Costs						
Allocations	45,132	16,805	16,997	192	1%	
Environmental Services Indirect Costs Total	45,132	16,805	16,997	192	1%	
Environmental Services Total	325,592	116,804	132,452	15,648	13%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Property Management Administration						
Property Management Administration Revenue						
Revenue	(2,000)	(835)	(958)	(133)	15%	
Property Management Administration Revenue Total	(2,000)	(835)	(958)	(133)	15%	
Property Management Administration Expenditure						
Employee Costs	305,942	119,630	119,219	(411)	0%	
Other Employee Costs	5,100	2,125	2,125	0	0%	
Other Expenses	0	0	15,697	15,697	100%	
Property Management Administration Expenditure Total	311,042	121,755	137,040	15,285	13%	
Property Management Administration Indirect Costs						
Allocations	150,269	56,613	54,159	(2,454)	-4%	
Property Management Administration Indirect Costs Total	150,269	56,613	54,159	(2,454)	-4%	
Property Management Administration Total	455,311	177,533	190,231	12,658	7%	
Civic Centre Building						
Civic Centre Building Expenditure						
Building Maintenance	182,000	95,290	83,088	(12,202)	-13%	
Ground Maintenance	52,050	22,100	6,200	(15,900)	-72%	
Other Expenses	895,891	53,334	31,586	(21,748)	-41%	Timing variance relating to utilities.
Civic Centre Building Expenditure Total	1,129,941	170,724	120,875	(49,850)	-25%	
Civic Centre Building Indirect Costs						
Allocations	(1,129,941)	(170,724)	(120,875)	49,850	-29%	
Civic Centre Building Indirect Costs Total	(1,129,941)	(170,724)	(120,875)	49,850	-29%	
Civic Centre Building Total	0	0	(0)	(0)	100%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Child Care Centres and Play Groups						
Child Care Centres and Play Groups Revenue	(9,474)	(1,703)	(5,449)	(3,746)	220%	
Child Care Centres and Play Groups Revenue Total	(9,474)	(1,703)	(5,449)	(3,746)	220%	
Child Care Centres and Play Groups Expenditure						
Building Maintenance	7,150	3,575	21,069	17,494	489%	
Ground Maintenance	500	210	83	(127)	-61%	
Other Expenses	47,359	1,585	1,343	(242)	-15%	
Child Care Centres and Play Groups Expenditure Total	55,009	5,370	22,495	17,125	315%	
Child Care Centres and Play Groups Indirect Costs						
Allocations	2,441	1,020	1,020	0	0%	
Child Care Centres and Play Groups Indirect Costs Total	2,441	1,020	1,020	0	0%	
Child Care Centres and Play Groups Total	47,976	4,687	16,066	13,379	285%	
Pre Schools and Kindergartens						
Pre Schools and Kindergartens Revenue						
Revenue	(61,849)	(36,810)	(32,908)	3,902	-11%	
Pre Schools and Kindergartens Revenue Total	(61,849)	(36,810)	(32,908)	3,902	-11%	
Pre Schools and Kindergartens Expenditure						
Building Maintenance	2,725	1,367	2,387	1,020	75%	
Other Expenses	50,577	2,710	2,867	157	6%	
Pre Schools and Kindergartens Expenditure Total	53,302	4,077	5,254	1,177	25%	
Pre Schools and Kindergartens Indirect Costs						
Allocations	1,749	730	730	0	0%	
Pre Schools and Kindergartens Indirect Costs Total	1,749	730	730	0	0%	
Pre Schools and Kindergartens Total	(6,798)	(32,003)	(26,824)	5,079	-16%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Community and Welfare Centres						
Community and Welfare Centres Revenue						
Revenue	(35,145)	(13,921)	(21,981)	(8,060)	58%	
Community and Welfare Centres Revenue Total	(35,145)	(13,921)	(21,981)	(8,060)	58%	
Community and Welfare Centres Expenditure						
Building Maintenance	31,050	16,029	18,760	2,731	17%	
Ground Maintenance	8,350	3,480	350	(3,130)	-90%	
Other Expenses	176,277	6,002	4,355	(1,647)	-27%	
Community and Welfare Centres Expenditure Total	215,677	25,511	23,465	(2,046)	-8%	
Community and Welfare Centres Indirect Costs						
Allocations	7,677	3,200	3,200	0	0%	
Community and Welfare Centres Indirect Costs Total	7,677	3,200	3,200	0	0%	
Community and Welfare Centres Total	186,209	14,790	4,684	(10,106)	-6%	
Department of Sports and Recreation Building						
Dept of Sports and Recreation Building Revenue						
Revenue	(965,500)	(339,390)	(342,722)	(3,332)	1%	
Dept of Sports and Recreation Building Revenue Total	(965,500)	(339,390)	(342,722)	(3,332)	1%	
Dept of Sports and Recreation Building Expenditure						
Building Maintenance	97,000	46,835	32,583	(14,252)	-30%	
Ground Maintenance	8,250	3,435	146	(3,289)	-96%	
Other Expenses	863,005	574,425	558,865	(15,560)	-3%	
Dept of Sports and Recreation Building Expenditure Total	968,255	624,695	591,595	(33,100)	-5%	
Dept of Sports and Recreation Building Indirect Costs						
Allocations	12,811	5,340	5,340	0	0%	
Dept of Sports and Recreation Building Indirect Costs Total	12,811	5,340	5,340	0	0%	
Department of Sports and Recreation Building Total	15,566	290,645	254,213	(36,432)	-13%	

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nib Stadium						
nib Stadium Revenue						
Revenue	(27,847)	(27,847)	(27,847)	(0)	0%	
nib Stadium Revenue Total	(27,847)	(27,847)	(27,847)	(0)	0%	
nib Stadium Expenditure						
Other Expenses	17,786	0	0	0		
nib Stadium Expenditure Total	17,786	0	0	0		
nib Stadium Total	(10,061)	(27,847)	(27,847)	(0)	0%	
Leederville Oval						
Leederville Oval Revenue						
Revenue	(156,639)	(67,912)	(82,589)	(14,677)	22%	
Leederville Oval Revenue Total	(156,639)	(67,912)	(82,589)	(14,677)	22%	
Leederville Oval Expenditure						
Building Maintenance	19,700	9,650	9,145	(505)	-5%	
Ground Maintenance	100,000	41,665	21,714	(19,951)	-48%	
Other Expenses	453,697	49,740	25,324	(24,416)	-49%	Timing variance relating to utilities.
Leederville Oval Expenditure Total	573,397	101,055	56,183	(44,872)	-44%	
Leederville Oval Indirect Costs						
Allocations	13,365	5,570	5,570	0	0%	
Leederville Oval Indirect Costs Total	13,365	5,570	5,570	0	0%	
Leederville Oval Total	430,123	38,713	(20,836)	(59,545)	-154%	

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	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Loftus Centre						
Loftus Centre Revenue						
Revenue	(553,288)	(219,983)	(173,833)	46,150	-21%	Unfavourable variance due to the deferral of loan repayment as part of the COVID relief provided to tenants. The budget will be adjusted accordingly at the next review.
Loftus Centre Revenue Total	(553,288)	(219,983)	(173,833)	46,150	-21%	
Loftus Centre Expenditure						
Building Maintenance	227,500	104,540	55,631	(48,909)	-47%	Timing variance of works.
Ground Maintenance	41,450	20,100	788	(19,312)	-96%	
Other Expenses	787,850	73,966	43,431	(30,535)	-41%	Timing variance relating to ESL and bin charges. This will be processed in early 2021.
Loftus Centre Expenditure Total	1,056,800	198,606	99,850	(98,756)	-50%	
Loftus Centre Indirect Costs						
Allocations	24,424	10,180	10,180	0	0%	
Loftus Centre Indirect Costs Total	24,424	10,180	10,180	0	0%	
Loftus Centre Total	527,936	(11,197)	(63,803)	(52,606)	470%	
Public Halls						
Public Halls Revenue						
Revenue	(42,659)	(38,244)	(80,898)	(42,654)	112%	Revenue higher than anticipated. Budget to be adjusted at March 2021 budget review.
Public Halls Revenue Total	(42,659)	(38,244)	(80,898)	(42,654)	112%	
Public Halls Expenditure						
Building Maintenance	192,000	104,741	81,330	(23,411)	-22%	Timing variance of works.
Ground Maintenance	22,500	5,000	2,450	(2,350)	-51%	
Other Expenses	268,352	15,359	13,851	(1,508)	-10%	
Public Halls Expenditure Total	482,852	125,100	97,632	(27,468)	-22%	
Public Halls Indirect Costs						
Allocations	6,438	2,680	2,680	0	0%	
Public Halls Indirect Costs Total	6,438	2,680	2,680	0	0%	
Public Halls Total	446,631	85,536	19,414	(70,122)	-78%	

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Reserves Pavilions and Facilities						
Reserves Pavilions and Facilities Revenue						
Revenue	(10,415)	(7,027)	(8,799)	(1,772)	25%	
Reserves Pavilions and Facilities Revenue Total	(10,415)	(7,027)	(8,799)	(1,772)	25%	
Reserves Pavilions and Facilities Expenditure						
Building Maintenance	390,901	136,160	115,077	(21,083)	-15%	Timing variance of works.
Ground Maintenance	3,500	1,250	0	(1,250)	-100%	
Other Expenses	280,527	28,477	26,394	(2,083)	-7%	
Reserves Pavilions and Facilities Expenditure Total	674,928	165,887	141,471	(24,416)	-15%	
Reserves Pavilions and Facilities Indirect Costs						
Allocations	6,501	2,705	2,705	0	0%	
Reserves Pavilions and Facilities Indirect Costs Total	6,501	2,705	2,705	0	0%	
Reserves Pavilions and Facilities Total	671,014	161,565	135,377	(26,188)	-16%	
Sporting Clubs Buildings						
Sporting Clubs Buildings Revenue						
Revenue	(119,720)	(50,220)	(58,152)	(7,932)	16%	
Sporting Clubs Buildings Revenue Total	(119,720)	(50,220)	(58,152)	(7,932)	16%	
Sporting Clubs Buildings Expenditure						
Building Maintenance	172,200	95,311	39,746	(55,565)	-58%	
Ground Maintenance	2,000	1,000	0	(1,000)	-100%	
Other Expenses	739,965	36,295	31,501	(4,794)	-13%	
Sporting Clubs Buildings Expenditure Total	914,165	132,606	71,247	(61,359)	-46%	
Sporting Clubs Buildings Indirect Costs						
Allocations	31,149	12,975	12,975	0	0%	
Sporting Clubs Buildings Indirect Costs Total	31,149	12,975	12,975	0	0%	
Sporting Clubs Buildings Total	825,594	95,361	26,070	(69,291)	-73%	

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Parks and Reserves Administration						
Parks and Reserves Administration Revenue						
Revenue	(3,200)	(1,335)	(1,331)	4	0%	
Parks and Reserves Administration Revenue Total	(3,200)	(1,335)	(1,331)	4	0%	
Parks and Reserves Administration Expenditure						
Employee Costs	1,044,500	389,781	388,554	(1,227)	0%	
Other Employee Costs	72,825	30,350	26,031	(4,319)	-14%	
Other Expenses	151,758	37,495	30,589	(8,906)	-18%	
Parks and Reserves Administration Expenditure Total	1,269,083	457,626	445,174	(12,452)	-3%	
Parks and Reserves Administration Indirect Costs						
Allocations	1,470,046	552,438	546,260	(6,178)	-1%	
On Costs Recovery	(1,497,018)	(623,755)	(497,561)	126,194	-20%	
Parks and Reserves Administration Indirect Costs Total	(26,972)	(71,317)	48,699	120,016	-168%	
Parks and Reserves Administration Total	1,238,511	384,974	492,542	107,568	28%	
Parks and Reserves						
Parks and Reserves Revenue						
Revenue	(9,300)	(9,301)	(16,203)	(6,902)	74%	
Parks and Reserves Revenue Total	(9,300)	(9,301)	(16,203)	(6,902)	74%	
Parks and Reserves Expenditure						
Ground Maintenance	2,199,350	975,955	876,040	(99,915)	-10%	Timing variance of works.
Other Expenses	545,581	0	19,296	19,296	100%	
Parks and Reserves Expenditure Total	2,744,931	975,955	895,336	(80,615)	-8%	
Parks and Reserves Indirect Costs						
Allocations	364	150	150	0	0%	
Parks and Reserves Indirect Costs Total	364	150	150	0	0%	
Parks and Reserves Total	2,735,595	966,804	879,283	(87,521)	-9%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Sporting Grounds						
Sporting Grounds Revenue						
Revenue	(1,134)	(283)	(18,692)	(18,409)	6505%	
Sporting Grounds Revenue Total	(1,134)	(283)	(18,692)	(18,409)	6505%	
Sporting Grounds Expenditure						
Ground Maintenance	1,234,650	534,565	508,258	(26,307)	-5%	
Other Expenses	564,444	0	3,097	3,097	100%	
Sporting Grounds Expenditure Total	1,799,294	534,565	511,355	(29,210)	-4%	
Sporting Grounds Total	1,798,160	534,282	492,662	(41,620)	-8%	
Road Reserves Expenditure						
Road Reserves Expenditure						
Ground Maintenance	328,005	138,855	120,695	(18,160)	-13%	
Other Expenses	0	0	4,397	4,397	100%	
Road Reserves Expenditure Total	328,005	138,855	125,092	(13,763)	-10%	
Road Reserves Expenditure Total	328,005	138,855	125,092	(13,763)	-10%	
Parks Other						
Parks Other Revenue						
Revenue	(2,000)	(2,000)	0	2,000	-100%	
Parks Other Revenue Total	(2,000)	(2,000)	0	2,000	-100%	
Parks Other Expenditure						
Other Expenses	1,456,300	805,550	933,205	127,655	16%	Timing variance relating to maintenance of street trees and parks.
Money/Monger Street Trees Surgery	22,000	22,000	0	(22,000)	-100%	
Parks Other Expenditure Total	1,478,300	827,550	933,205	105,655	13%	
Parks Other Total	1,476,300	825,550	933,205	107,655	13%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance % %	Variance Commentary
Processable Waste Collection						
Processable Waste Collection Revenue	(375,654)	(366,899)	(320,123)	46,776	-13%	Unfavourable variance due to a reduction in revenue for additional rubbish bins. This will be reviewed on an on-going basis.
Processable Waste Collection Revenue Total	(375,654)	(366,899)	(320,123)	46,776	-13%	
Processable Waste Collection Expenditure						
Employee Costs	989,993	382,540	377,780	(4,760)	-1%	
Other Employee Costs	57,428	23,930	15,006	(8,924)	-37%	
Other Expenses	3,864,611	1,593,770	1,335,473	(258,297)	-16%	Timing variance relating to tipping costs.
Operating Projects	80,000	32,400	0	(32,400)	-100%	Timing variance relating to FOGO marketing campaign which will commence early 2021.
Processable Waste Collection Expenditure Total	4,992,222	2,032,640	1,728,259	(304,381)	-15%	
Processable Waste Collection Indirect Costs						
Allocations	868,438	325,252	323,585	(1,667)	-1%	
On Costs Recovery	(876,250)	(365,105)	(304,114)	60,991	-17%	
Processable Waste Collection Indirect Costs Total	(7,812)	(39,853)	19,471	59,324	-145%	
Processable Waste Collection Total	4,608,756	1,626,868	1,427,606	(198,282)	-12%	
Other Waste Services						
Other Waste Services Revenue	(10,065)	(4,190)	(3,994)	196	-5%	
Other Waste Services Revenue Total	(10,065)	(4,190)	(3,994)	196	-5%	
Other Waste Services Expenditure						
Other Expenses	580,192	315,300	259,089	(56,211)	-18%	Timing variance relating to waste management programmes and bulk waste collection.
Household Hazardous Waste Collection Day	2,200	2,200	0	(2,200)	-100%	
Other Waste Services Expenditure Total	582,392	317,500	259,089	(58,411)	-16%	
Other Waste Services Total	572,327	313,310	255,095	(58,215)	-15%	
Recycling Revenue						
Recycling Revenue	0	0	0	0		
Recycling Revenue Total	0	0	0	0		
Recycling Revenue Total	0	0	0	0		
Recycling Expenditure						
Recycling Expenditure	1,051,725	207,398	123,983	(83,415)	-40%	Timing variance relating to receipt of invoices from supplier.
Recycling Expenditure Total	1,051,725	207,398	123,983	(83,415)	-40%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Public Works Overhead						
Public Works Overhead Revenue						
Revenue	(61,700)	(20,150)	(25,300)	(5,150)	26%	
Public Works Overhead Revenue Total	(61,700)	(20,150)	(25,300)	(5,150)	26%	
Public Works Overhead Expenditure						
Employee Costs	436,713	167,868	161,742	(6,126)	-4%	
Other Employee Costs	45,059	18,775	11,105	(7,670)	-41%	
Other Expenses	58,850	27,020	15,227	(11,793)	-44%	
Public Works Overhead Expenditure Total	540,622	213,663	188,074	(25,589)	-12%	
Public Works Overhead Indirect Costs						
Allocations	636,045	239,184	235,285	(3,899)	-2%	
On Costs Recovery	(191,782)	(79,910)	(199,286)	(119,376)	149%	Reduction in plant operating costs.
Public Works Overhead Indirect Costs Total	444,263	159,274	36,000	(123,274)	-77%	
Public Works Overhead Total	923,185	352,787	198,773	(154,014)	-44%	
Plant Operating						
Plant Operating Expenditure						
Other Expenses	1,491,587	304,580	269,852	(34,728)	-11%	
Plant Operating Expenditure Total	1,491,587	304,580	269,852	(34,728)	-11%	
Plant Operating Indirect Costs						
Allocations	(1,102,377)	(506,030)	(531,571)	(25,541)	5%	
Plant Operating Indirect Costs Total	(1,102,377)	(506,030)	(531,571)	(25,541)	5%	
Plant Operating Total	389,210	(201,450)	(261,719)	(60,269)	30%	
Recoverable Works						
Recoverable Works Revenue						
Revenue	(12,309)	(5,130)	(5,672)	(542)	11%	
Recoverable Works Revenue Total	(12,309)	(5,130)	(5,672)	(542)	11%	
Recoverable Works Expenditure						
Other Expenses	12,309	5,130	10,898	5,768	112%	
Recoverable Works Expenditure Total	12,309	5,130	10,898	5,768	112%	
Recoverable Works Total	0	0	5,226	5,226	100%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Drainage Expenditure						
Drainage Expenditure						
Other Expenses	374,547	32,330	37,128	4,798	15%	
Drainage Expenditure Total	374,547	32,330	37,128	4,788	15%	
Footpaths/Cycleways Expenditure						
Footpaths/Cycleways Expenditure						
Other Expenses	1,041,319	131,543	166,279	34,736	26%	
Footpaths/Cycleways Expenditure Total	1,041,319	131,543	166,279	34,736	26%	
Rights of Way Expenditure						
Rights of Way Expenditure						
Other Expenses	281,467	31,670	26,073	(5,597)	-18%	
Rights of Way Expenditure Total	281,467	31,670	26,073	(5,597)	-18%	
Roads Expenditure						
Roads Expenditure						
Other Expenses	3,091,204	61,185	49,415	(11,770)	-19%	
Roads Expenditure Total	3,091,204	61,185	49,415	(11,770)	-19%	
Street Cleaning Expenditure						
Street Cleaning Expenditure						
Other Expenses	1,360,615	566,830	447,146	(119,784)	-21%	
Street Cleaning Expenditure Total	1,360,615	566,830	447,146	(119,784)	-21%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Traffic Control for Roadworks Expenditure						
Traffic Control for Roadworks Expenditure						
Other Expenses	85,000	44,743	56,349	11,606	26%	
Traffic Control for Roadworks Expenditure Total	85,000	44,743	56,349	11,606	26%	
Sump Expenditure						
Sump Expenditure						
Other Expenses	500	91	140	49	53%	
Sump Expenditure Total	500	91	140	49	53%	
Works Depot Revenue						
Works Depot Revenue						
Revenue	(1,259)	(525)	(436)	89	-17%	
Works Depot Revenue Total	(1,259)	(525)	(436)	89	-17%	
Works Depot Revenue Total	(1,259)	(525)	(436)	89	-17%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 30 NOVEMBER 2020

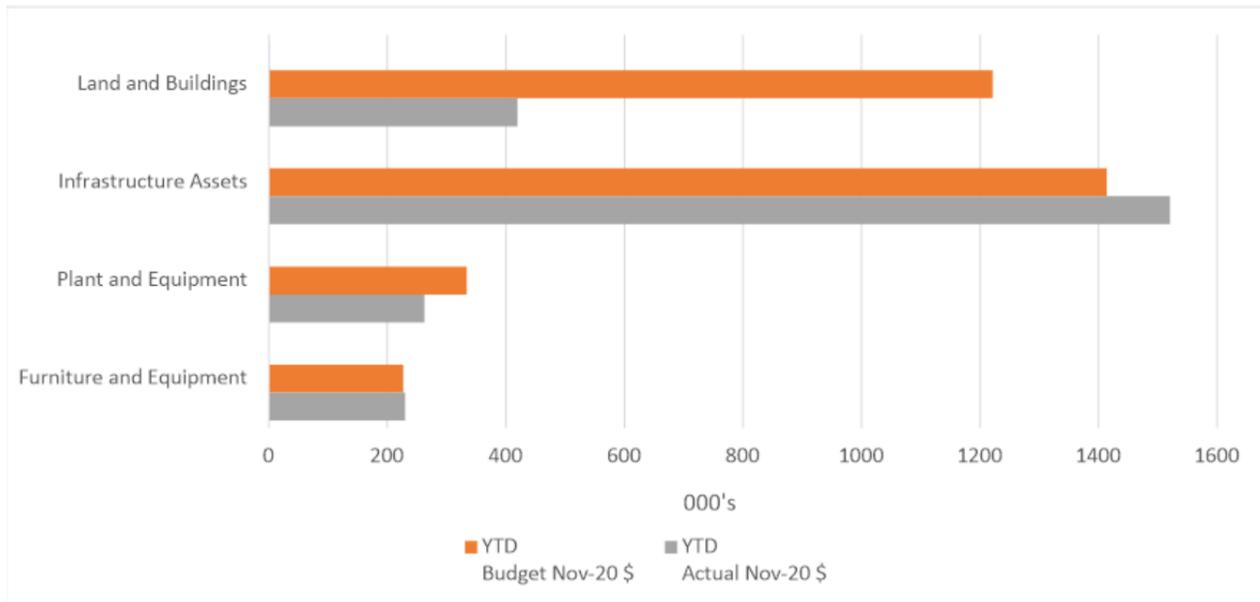


	Adopted Budget 2020/21 \$	YTD Budget 30/11/2020 \$	YTD Actual 30/11/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Works Depot						
Works Depot Expenditure						
Employee Costs	183,797	71,835	68,128	(3,707)	-5%	
Other Employee Costs	2,500	1,040	789	(251)	-24%	
Other Expenses	9,750	4,065	1,808	(2,257)	-55%	
Works Depot Expenditure Total	196,017	76,940	70,724	(6,216)	-8%	
Works Depot Indirect Costs						
Allocations	(194,758)	(76,415)	(70,288)	6,127	-8%	
Works Depot Indirect Costs Total	(194,758)	(76,415)	(70,288)	6,127	-8%	
Works Depot Total	1,259	525	436	(85)	-17%	
Depot Building						
Depot Occupancy Costs						
Building Maintenance	90,000	41,625	65,105	23,480	55%	
Ground Maintenance	0	0	186	186	100%	
Other Expenses	251,052	39,665	35,500	(4,065)	-10%	
Depot Occupancy Costs Total	341,052	81,290	100,890	19,600	24%	
Depot Indirect Costs						
Allocations	(341,052)	(81,290)	(100,890)	(19,600)	24%	
Depot Indirect Costs Total	(341,052)	(81,290)	(100,890)	(19,600)	24%	
Depot Building Total	0	0	0	0		
Net Operating	6,574,375	(24,146,586)	(26,540,889)	(2,394,303)	10%	

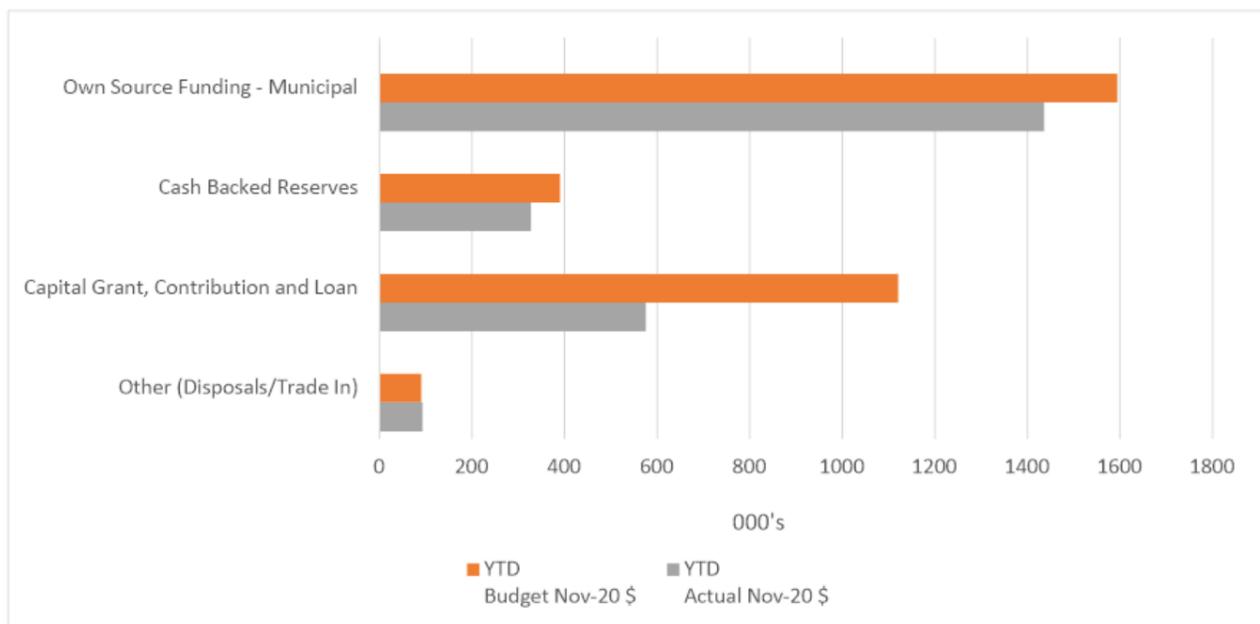
**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 NOVEMBER 2020**



CAPITAL EXPENDITURE	Revised Budget 2020/21	YTD Budget Nov-20	YTD Actual Nov-20	YTD Variance	Variance
	\$	\$	\$	\$	%
Land and Buildings	4,967,601	1,221,601	419,035	(802,566)	-66%
Infrastructure Assets	4,363,975	1,414,125	1,520,351	106,226	8%
Plant and Equipment	378,812	333,550	262,167	(71,383)	-21%
Furniture and Equipment	1,272,100	226,250	229,693	3,443	2%
Total	10,982,488	3,195,526	2,431,246	(764,280)	-24%



FUNDING	Revised Budget 2020/21	YTD Budget Nov-20	YTD Actual Nov-20	YTD Variance	Variance
	\$	\$	\$	\$	%
Own Source Funding - Municipal	5,822,155	1,594,376	1,436,078	(158,298)	-10%
Cash Backed Reserves	3,365,850	390,000	327,222	(62,778)	-16%
Capital Grant, Contribution and Loan	1,704,483	1,121,150	575,574	(545,576)	-49%
Other (Disposals/Trade In)	90,000	90,000	92,373	2,373	3%
Total	10,982,488	3,195,526	2,431,246	(764,280)	-24%



**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 NOVEMBER 2020**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
LAND & BUILDING ASSETS							
ADMIN CENTRE							
Air Conditioning & HVAC Renewal - Admin Building HVAC	300,000	20,000	-	(20,000)	-100%	-	Project at planning stage.
BEATTY PARK LEISURE CENTRE							
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	2,930,000	500,000	126,969	(373,031)	-75%	27,983	Works in progress.
Beatty Park - Replacement of gym carpet	9,851	9,851	9,345	(506)	-5%	506	Works completed.
LIBRARY							
Upgrade Library counter to enhance customer service delivery	50,000	-	1,500	1,500	100%	-	Project at the design stage.
LOFTUS CENTRE							
Loftus Community Centre – ceiling fabric, lighting and bathroom renewal	170,000	170,000	81,370	(88,630)	-52%	-	Works in progress.
Loftus Centre - Stormwater Retention tank	120,000	20,000	-	(20,000)	-100%	108,041	Works have been scheduled to commence in December 2020.
Loftus Recreation Centre - Change room upgrade	131,367	131,367	141,689	10,322	8%	-	Works completed.
DEPARTMENT OF SPORTS AND RECREATION							
DLGSC renewal/upgrade-Lease obligation	196,000	120,000	1,738	(118,262)	-99%	37,807	Works in progress.
MISCELLANEOUS							
Solar Photovoltaic Panel System Installation - Mt Hawthorn Community Centre	8,900	8,900	-	(8,900)	-100%	-	Quotes being sought in the market.
Solar Photovoltaic Panel System Installation - North Perth Town Hall	8,900	8,900	-	(8,900)	-100%	-	Quotes being sought in the market.
Solar Photovoltaic Panel System Installation - Vincent Community Centre	20,150	20,150	-	(20,150)	-100%	-	Quotes being sought in the market.
Solar Photovoltaic Panel System Installation - Britannia Reserve Pavilion	8,900	8,900	-	(8,900)	-100%	-	Quotes being sought in the market.
Solar Photovoltaic Panel System Installation - Perth Soccer Club	30,000	-	-	0	0%	-	Self supporting loan arrangement being developed for this piece of work.
LED floodlight upgrade - Leederville Tennis Club	21,548	21,548	21,548	0	0%	-	Works completed.
Royal Park Hall - Kitchen and amenities renewal	190,000	90,000	748	(89,252)	-99%	141,294	Works completed. Awaiting invoices from supplier.
Roofing Renewal-Loton Park Tennis Club Room	180,000	-	1,600	1,600	100%	-	Project at conceptual design stage.
Air Conditioning & HVAC Renewal - Belgravia Leisure Centre	50,000	-	-	0	0%	3,323	Project at planning stage.
Leederville Oval Stadium - Electrical renewal - 3 boards	300,000	60,000	543	(59,457)	-99%	1,080	Tender submissions at evaluation stage.
Public Toilet - Hyde park east - renewal	31,985	31,985	31,985	0	0%	-	Project complete.
Forrest Park Floodlight Renewal	130,000	-	-	0	0%	125,699	Works scheduled.
Birdwood Square Floodlight Renewal	20,000	-	-	0	0%	18,770	Works scheduled.
Minor infrastructure improvements	20,000	-	-	0	0%	9,983	Works scheduled.
Litis Stadium & Britannia Res End of Le	40,000	-	-	0	0%	-	Project at planning stage.
FOR LAND & BUILDING ASSETS	4,967,601	1,221,601	419,035	(802,566)	-66%	474,485	

**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 NOVEMBER 2020**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
INFRASTRUCTURE ASSETS							
LOCAL ROADS PROGRAM							
Newcastle, Loftus - Charles St Rd Rehabilitation	-	-	10,659	10,659	100%	-	Expense relating to Main Roads line marking works for project completed in FY2018-19. To be adjusted at March 2021 budget review.
Eton St - Gill St to Hobart St	61,029	61,029	58,484	(2,545)	-4%	-	Works completed.
Coronation St - Chamberlain St to Scarborough Beach Rd	111,500	20,000	40,987	20,987	105%	64,963	Works in progress.
Edinboro St-Hobart St to Scarborough Beach Rd	42,000	6,000	45,102	39,102	652%	12,029	Works completed.
Edinboro St-Hobart St to Edinboro St Reserve	108,000	50,000	107,819	57,819	116%	2,380	Works completed.
Seabrook St-Anzac Rd to Brentham St	27,238	27,238	26,318	(920)	-3%	-	Works completed.
Lake St-Glendower St to Bulwer St	69,500	10,000	18,037	8,037	80%	20,915	Works in progress.
Lake St-Stuart St to Brisbane St	94,500	10,000	54,267	44,267	443%	38,822	Works in progress.
Cantle St-Lord St to West Parade	74,500	30,000	34,542	4,542	15%	26,246	Works in progress.
Chapman St-Lord St to West Parade	89,000	10,000	33,518	23,518	235%	26,368	Works in progress.
Thorley St-Brewer St to Edward St	52,000	27,000	15,796	(11,204)	-41%	25,791	Works in progress.
Blackford St-Egina St to Cul-dee-sac	43,212	34,000	42,027	8,027	24%	1,185	Works completed.
The Boulevard-Scarborough Beach Rd to Berryman St	52,000	10,000	325	(9,675)	-97%	17,979	Works in progress.
Kalgoorlie St-Berryman St too Scarborough Beach Rd	69,259	69,259	69,259	0	0%	-	Works completed.
Ellesmere St-Matlock St to Flinders St	69,000	10,000	1,867	(8,133)	-81%	43,244	Works in progress.
Laneway Rear of Leederville Hotel-Oxford Street to rear of 226 Carr Place	23,500	-	-	0	0%	-	Project delayed.
Norfolk St-Burt St to Forrest St	88,000	10,000	325	(9,675)	-97%	1,520	Works in progress.
Kadina St-Pennant St to Bourke St	5,000	-	-	0	0%	-	Project at planning stage.
Howlett St-Pennant St to Hardy St	2,500	-	-	0	0%	-	Project at planning stage.
Chamberlain St-Coronation St to Pennant St	1,250	-	-	0	0%	-	Project at planning stage.
Eton St-Hobart St to Haynes St	2,500	-	-	0	0%	-	Project at planning stage.
Emmerson St-Morrison St to Loftus St	1,800	-	-	0	0%	-	Project at planning stage.
Cleaver St-Newcastle St to Old Aberdeen Place	88,950	-	2,613	2,613	100%	-	Works at design stage.
ROAD TO RECOVERY							
Sasse Avenue-Purslowe St to Anzac Rd	212,190	75,000	119,973	44,973	60%	89,297	Works in progress.
The Avenue-Vincent Street to Car Park	44,277	25,000	47,689	22,689	91%	-	Works completed.
Vincent St - Mitchell FW overpass to Leederville P	2,762	-	-	0	0%	2,762	Works scheduled.

**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 NOVEMBER 2020**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
TRAFFIC MANAGEMENT							
Improved pedestrian crossings at signalised intersections (Walcott St. & William St. , Bulwer St. Fitzgerald St.)	24,100	24,100	24,100	0	0%	-	Works completed.
Alma/Claverton Local Area Traffic Management	50,000	-	-	0	0%	-	Project at planning stage.
Harold and Lord St Intersection	26,000	-	-	0	0%	-	Project at planning stage.
BLACK SPOT PROGRAM							
Vincent - Fitzgerald St to Chelmsford Rd	72,800	-	40,625	40,625	100%	6,696	Works in progress.
Intersection of Brady and Milton St, Mt Hawthorn	30,000	-	3,620	3,620	100%	-	Works at design stage.
Intersection of Bulwer and Stirling St, Perth	100,000	-	4,040	4,040	100%	-	Works at design stage.
Intersection of Green, Tyler & Merredin St, Mt Hawthorn/Joondanna	30,000	-	3,620	3,620	100%	-	Works at design stage.
Intersection of Beaufort and Harold Streets, Highgate	100,000	-	2,820	2,820	100%	-	Works at design stage.
Intersection of Loftus and Vincent Streets, West Perth/Leederville	250,000	-	4,730	4,730	100%	-	Works at design stage.
Intersection of Fitzgerald Street & Raglan Road, North Perth	80,000	-	6,620	6,620	100%	-	Works at design stage.
Minor Traffic Management Improvement Program	80,000	19,500	6,577	(12,923)	-66%	177	Works in progress.
STREETSCAPE IMPROVEMENTS							
Minor streetscape improvements	30,000	12,500	16,334	3,834	31%	500	Works in progress.
Streetscape Improvements-Cleaver St	50,000	-	-	0	0%	-	Project at planning stage.
Streetscape Improvements-Angove St and Fitzgerald St	13,000	-	-	0	0%	-	Project at planning stage.
ROADWORKS - REHABILITATION (MRRG PROGRAM)							
Bulwer St - Beaufort St to Williams St	68,154	68,154	30,747	(37,407)	-55%	12,677	Works complete. Awaiting final invoice from Main Roads for line marking.
Loftus St - Bourke St to Scarborough Beach Rd	50,000	50,000	-	(50,000)	-100%	14,716	Works complete. Awaiting final invoice from Main Roads for line marking.
Newcastle St-Beaufort St to Lord St - Eastbound	143,800	143,800	141,606	(2,194)	-2%	11,288	Works complete. Awaiting final invoice from Main Roads for line marking.
Smith St-Bulwer to Lincoln St	127,500	127,500	66,885	(60,615)	-48%	5,437	Works in progress.
Brisbane St-Bulwer St to Stirling St	130,900	130,900	93,721	(37,179)	-28%	-	Works in progress.
RIGHTS OF WAY							
Annual review based upon the most recent condition assessment survey	75,000	0	3,479	3,479	100%	-	Works in progress.
SLAB FOOTPATH PROGRAMME							
Golding St-Newcastle St to Old Aberdeen St	38,180	0	0	0	0%	-	Works to be scheduled.
Brisbane Trc (North)-Lake St to Brisbane Plc	27,920	0	0	0	0%	-	Works to be scheduled.
Brisbane Trc (South)-Lake St to Brisbane Plc	26,761	0	0	0	0%	-	Works to be scheduled.
Lake St-Brisbane Trc to Robinson Avenue	5,603	0	2,811	2,811	100%	-	Works completed.
Lake St-Newcastle St to Forbes Rd	2,310	0	2,262	2,262	100%	-	Works completed.
Leeder St-Jugan St to Cul-de-sac	3,353	0	0	0	0%	-	Works to be scheduled.
Caversham St-Claisebrook Rd to Cul-de-sac	12,669	0	0	0	0%	-	Works to be scheduled.
Mary St (North)-William St to Mereny Lane	8,800	0	0	0	0%	-	Works to be scheduled.
Mary St (South)-William St to Mereny Lane	8,800	0	0	0	0%	-	Works to be scheduled.
Broome St-Smith St to Brigatti Gardens	5,500	0	0	0	0%	-	Works to be scheduled.
London St-Intersection of Scarborough Beach Road	60,104	0	0	0	0%	-	Works to be scheduled.

**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 NOVEMBER 2020**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
BICYCLE NETWORK							
Florence/Strathcona/Golding Safe Active Street	300,000	0	21,163	21,163	100%	-	Works in progress.
Design for Norfolk St N/S Route	50,000	0	0	0	0%	20,400	Project at planning stage.
Design for Glendalough to Brady	15,000	0	0	0	0%	5,470	Project at planning stage.
DRAINAGE							
Britannia Reserve Main Drain Renewal stage 1&2	80,000	0	0	0	0%	-	Works to be scheduled.
Minor drainage improvement program	50,000	0	0	0	0%	-	Works to be scheduled.
Gully Soak-well program	60,000	0	10,441	10,441	100%	1,438	Works in progress.
CAR PARK DEVELOPMENT							
Car Parking Upgrade-Melrose St angled parking	55,000	0	325	325	100%	11,405	Works scheduled.
Car Parking Upgrade-Strathcona St angled parking	20,000	0	0	0	0%	-	Project at planning stage.
Car Parking Upgrade-Albert St angled parking Stage 3	55,000	0	4,040	4,040	100%	-	Works in progress.
Depot - Car park lighting Renewal	60,000	60,000	32,979	(27,021)	-45%	16,124	Works in progress.
PARKS AND RESERVES							
Banks Reserve Master Plan Implementation - Stage 1	239,109	160,000	203,240	43,240	27%	171,057	Works in progress.
Greening Plan-Pansy Street carpark	25,000	25,000	0	(25,000)	-100%	-	Works scheduled for April 2021.
Greening Plan-Pansy Street	5,000	5,000	0	(5,000)	-100%	-	Works scheduled for April 2021.
Greening Plan-West End Arts Precinct	30,000	30,000	9,344	(20,656)	-69%	717	Works in progress.
Greening Plan-Norham Street	15,000	15,000	0	(15,000)	-100%	-	Project at planning stage.
Greening Plan-Highlands Road	10,000	10,000	0	(10,000)	-100%	-	Project at planning stage.
Greening Plan-Hawthorn Street	10,000	10,000	0	(10,000)	-100%	-	Project at planning stage.
Greening Plan-Little Walcott Street	5,000	5,000	0	(5,000)	-100%	-	Project at planning stage.
Lynton Street Park Upgrade	18,145	18,145	14,235	(3,910)	-22%	3,910	Works completed.
RETICULATION							
Britannia Reserve - renew groundwater bore (south) No,40	45,000	0	40,381	40,381	100%	-	Works completed.
Kyilla Park - replace irrigation cubicle	15,000	15,000	0	(15,000)	-100%	-	Works to be scheduled.
STREET FURNITURE							
Bus Shelter Replacement	20,000	0	0	0	0%	-	Project at planning stage.
Bus Shelter-William St	15,000	0	0	0	0%	6,080	Works to be scheduled.
FOR INFRASTRUCTURE ASSETS	4,363,975	1,414,125	1,520,351	106,226	21	661,594	

**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 30 NOVEMBER 2020**

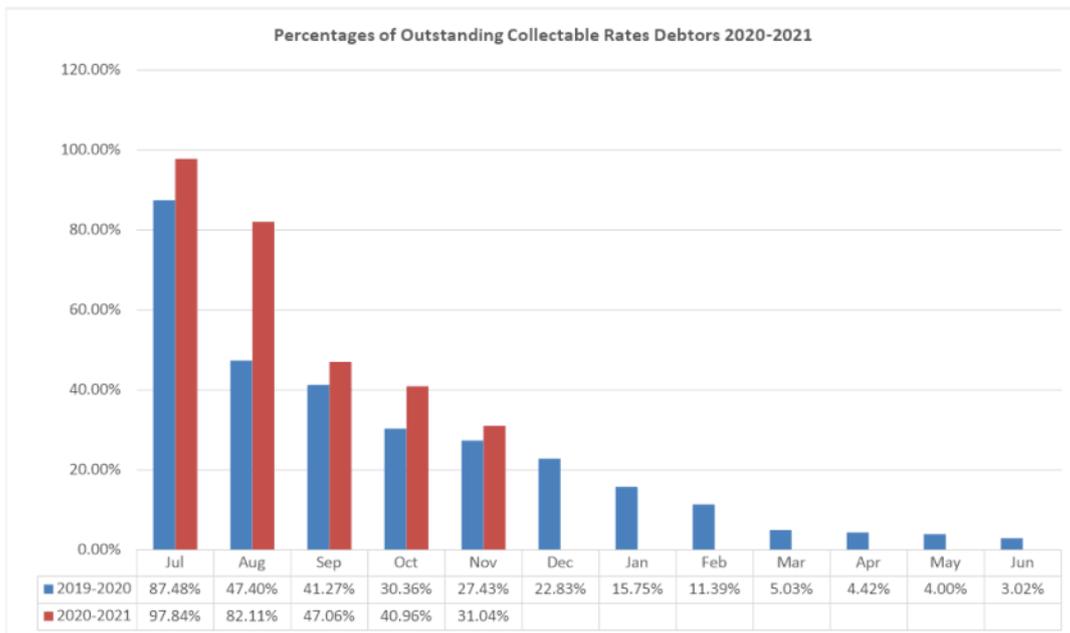
Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
<u>PLANT & EQUIPMENT ASSETS</u>							
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME							
Light Fleet - Annual Changeover	190,000	190,000	123,618	(66,382)	-35%	99,800	Fleet replacement programme progressing as planned.
MAJOR PLANT REPLACEMENT PROGRAMME							
Single Axle Tipper Truck	138,550	138,550	138,550	(0)	0%	-	Truck delivered in July 2020.
MISCELLANEOUS							
Parking Sensors Pilot Project	11,810	0	0	0	0%	-	Installation to commence in later half of FY2020-21.
Water and Energy Efficiency Initiatives	38,452	5,000	-	(5,000)	-100%	-	Projects not commenced as yet.
TOTAL EXPENDITURE FOR PLANT & EQUIPMENT ASSETS							
	378,812	333,550	262,167	(71,383)	-21%	99,800	
<u>FURNITURE & EQUIPMENT ASSETS</u>							
INFORMATION TECHNOLOGY							
Enterprise Applications upgrade	440,000	50,000	41,070	(8,930)	-18%	65,569	Implementation & training of Contracts management module completed.
Building Management System software-Admin	120,000	10,000	-	(10,000)	-100%	-	Not commenced as yet.
ICT Strategy Implementation	0	0	7,327	7,327	100%	190,308	
MARKETING & COMMUNICATIONS							
COVID-19 Artwork relief project	525,600	120,000	131,373	11,373	9%	20,000	Monies have started being distributed to the successful applicants.
Beatty Park Leisure Centre							
Beatty Park Leisure Centre - Non Fixed Assets Renewal	71,500	15,000	3,195	(11,805)	-79%	-	Works in progress.
MISCELLANEOUS							
Miscellaneous Assets Renewal	75,000	31,250	46,728	15,478	50%	-	Works in progress at various locations.
CCTV Renewal Civic and Loftus Precinct	40,000	-	-	0	0%	7,432	Works scheduled.
TOTAL EXPENDITURE FOR FURNITURE & EQUIPMENT ASSETS							
	1,272,100	226,250	229,693	3,443	2%	283,309	
TOTAL CAPITAL EXPENDITURE							
	10,982,488	3,195,526	2,431,246	(764,280)	-24%	1,519,188	

CITY OF VINCENT
NOTE 6 - CASH BACKED RESERVES
AS AT 30 NOVEMBER 2020



Reserve Particulars	Budget Opening Balance 01/07/2020 \$	Actual Opening Balance 01/07/2020 \$	Budget Transfers to Reserve 30/06/2021 \$	YTD Actual Transfers to Reserve 30/11/2020 \$	Budget Interest Earned 30/06/2021 \$	YTD Actual Interest Earned 30/11/2020 \$	Budget Transfers from Reserve 30/06/2021 \$	YTD Actual Transfers from Reserve 30/11/2020 \$	Budget Closing Balance 30/06/2021 \$	Actual Closing Balance 30/11/2020 \$
Asset Sustainability Reserve	5,293,197	5,293,197	1,093,000	843,000	61,887	22,646	(2,819,583)	(726,916)	3,628,501	5,431,927
Beatty Park Leisure Centre Reserve	101,218	101,218	(0)	0	1,183	433	0	0	102,401	101,651
Cash in Lieu Parking Reserve	1,926,192	1,926,192	0	2,214	22,521	8,240	(510,000)	(25,948)	1,438,713	1,910,698
Hyde Park Lake Reserve	159,269	159,269	(0)	0	1,862	681	0	0	161,131	159,950
Land and Building Acquisition Reserve	297,471	297,471	0	0	3,478	1,272	0	0	300,949	298,743
Leederville Oval Reserve	94,069	94,069	0	0	1,100	403	0	0	95,169	94,472
Loftus Community Centre Reserve	36,901	36,901	(0)	0	431	157	0	0	37,332	37,058
Loftus Recreation Centre Reserve	171,525	171,525	51,664	13,039	2,005	737	0	0	225,194	185,301
Office Building Reserve - 246 Vincent Street	401,156	401,156	(0)	0	4,690	1,716	(196,000)	(1,738)	209,846	401,134
Parking Facility Reserve	105,607	105,607	0	0	1,235	451	0	0	106,842	106,058
Percentage For Public Art Reserve	488,867	488,867	0	0	5,716	2,231	(525,600)	(131,373)	(31,017)	359,725
Plant and Equipment Reserve	22,483	22,483	0	0	263	96	0	0	22,746	22,579
State Gymnastics Centre Reserve	110,197	110,197	9,682	1,817	1,288	471	0	0	121,167	112,485
Strategic Waste Management Reserve	997,471	997,471	(0)	0	11,662	4,266	0	0	1,009,133	1,001,737
Tamala Park Land Sales Reserve	340,902	340,902	250,000	0	3,986	1,472	0	0	594,888	342,374
Underground Power Reserve	210,051	210,051	0	0	2,456	898	0	0	212,507	210,949
Waste Management Plant and Equipment Reserve	219,949	219,949	0	0	2,572	941	0	0	222,521	220,890
POS reserve - Haynes Street	0	0	157,899	157,899	1,870	668	0	0	159,769	158,567
	10,976,525	10,976,525	1,562,245	1,017,969	130,205	47,779	(4,051,183)	(885,975)	8,617,792	11,156,298

**CITY OF VINCENT
NOTE 7 - RATING INFORMATION
AS AT 30 NOVEMBER 2020**



**CITY OF VINCENT
NOTE 7 - RATING INFORMATION
FOR THE MONTH ENDED 30 NOVEMBER 2020**



	Rateable Value	Rate in Dollar	Budget	Actual	Rates Levied to Budget
	\$	Cents	\$	\$	%
Rate Revenue					
General Rate					
10726 Residential	240,742,009	0.0779	18,744,512	18,744,512	100.0%
168 Vacant Residential	4,110,000	0.0725	297,975	297,975	100.0%
1610 Other	122,800,566	0.0672	8,249,742	8,249,742	100.0%
46 Vacant Commercial	2,355,370	0.1282	301,888	301,888	100.0%
Minimum Rate					
6184 Residential @ \$1,211.9	78,526,492		7,494,390	7,494,390	100.0%
157 Vacant Residential @ \$1,211.9	1,926,000		190,268	190,268	100.0%
150 Other @ \$1,197.7	1,873,844		179,655	179,655	100.0%
0 Vacant Commercial			0	0	
Interim Rates		0	300,000	132,420	44.1%
Rates Waiver		0	(145,000)	(79,889)	55.1%
Total Amount Made up from Rates	452,334,281		35,613,430	35,510,961	
Non Payment Penalties					
Instalment Interest @ 5.5%			160,000	157,554	98.5%
Penalty Interest @ 8%			90,000	64,297	71.4%
Administration Charge - \$8 per instalment			160,000	138,690	86.7%
Legal Costs Recovered			0	50	100.0%
			36,023,430	35,871,552	
Other Revenue					
Exempt Bins - Non Rated Properties			185,420	169,495	91.4%
Commercial / Residential Additional Bins			174,534	145,120	83.1%
Swimming Pools Inspection Fees			18,800	14,362	76.4%
			36,402,184	36,200,529	
Opening Balance				978,892	
Total Collectable			36,402,184	37,179,421	102.14%
Less					
Cash Received				24,791,883	
Rebates Allowed				1,087,304	
Rates Balance To Be Collected			36,402,184	11,300,243	31.04%
Add					
ESL Debtors				468,759	
Pensioner Rebates Not Yet Claimed				391,556	
ESL Rebates Not Yet Claimed				13,601	
Less					
Deferred Rates Debtors				(117,424)	
Current Rates Debtors Balance				12,056,734	



**CITY OF VINCENT
NOTE 8 - DEBTOR REPORT
FOR THE MONTH ENDED 30 NOVEMBER 2020**

DESCRIPTION	CURRENT \$	31-59 DAYS \$	60-89 DAYS \$	OVER 90 DAYS \$	BALANCE \$
DEBTOR CONTROL - HEALTH LICENCES	1,874	5,630	190,881	71,000	269,386
DEBTOR CONTROL - RUBBISH CHARGES	0	0	0	0	0
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	0	0	(94)	140,991	140,897
DEBTOR CONTROL - PROPERTY INCOME	102,101	121,706	1,988	70,590	296,384
DEBTOR CONTROL - RECOVERABLE WORKS	1,602	0	0	0	1,602
DEBTOR CONTROL - BEATTY PARK LEISURE CENTRE	0	0	0	0	0
DEBTOR CONTROL - OTHER	214,776	555,782	7,960	95,273	873,791
DEBTOR CONTROL - % ART CONTRIBUTIONS	0	0	0	0	0
DEBTOR CONTROL - PLANNING SERVICES FEES	1,410	180	0	350	1,940
DEBTOR CONTROL - GST	8	0	0	0	8
DEBTOR CONTROL - INFRINGEMENT	93,585	70,305	40,949	1,370,602	1,575,441
PROVISION FOR DOUBTFUL DEBT (CURRENT)	0	0	0	(181,310)	(181,310)
IMPAIRMENT OF RECEIVABLES	0	0	0	(194,671)	(194,671)
TOTAL DEBTORS OUTSTANDING AS AT 30/11/2020	415,356	753,603	241,684	1,372,825	2,783,468

ACCRUED INCOME	48,606
ACCRUED INTEREST	54,194
PREPAYMENTS	387,259
TOTAL TRADE AND OTHER RECEIVABLES	3,273,527

DATE	SUNDRY DEBTORS OVER 90 DAYS	AMOUNT	DEBT DETAILS	Comments
11/03/2019	Tennis Seniors Western Australia	5,728.05	Building Insurance 2018/19 & 2019/20	In the process to debt collection
12/08/2020	Belgravia Health & Leisure Group	46,664.00	Loan Servicing July & August	Loan has been deferred as part of COVID-19 relief provided.
10/06/2020	Perth Soccer Club	1,976.65	Recoup water	Club is seeking financial assistance.
24/06/2020	Vietnam Veterans Association	1,101.08	Service fire equipment, Termite treatment	On-going discussion to ascertain if the Club qualifies for COVID-19 relief.
04/11/2016	C Caferelli	28,600.00	Breaches of Planning Development Act	Have been handed over to FER
22/08/2018	C D Hunter	14,655.25	Cost for court case	\$100 Monthly Repayment in progress from 27/10/20
21/01/2019	Matthew Slinger	21,800.30	Outstanding court costs awarded to COV	Have been handed over to FER
09/07/2019	R Cox	1,170.00	Outstanding court costs awarded to COV	Have been handed over to FER.
22/08/2019	Primed Projects Pty Ltd	318.26	Outstanding court costs awarded to COV	On fortnightly payment plan
22/08/2019	Liam Howard	576.87	Outstanding court costs awarded to COV	On fortnightly payment plan
28/11/2019	A Kindu	2,339.25	Damage/vandalism to hired venue	Sent to debt collection agency.
21/07/2020	Kamran Beykpour	25,813.00	Court fines and costs re: 155 Walcott St	Pleaded not guilty. Court trial set 15 February 2021
BALANCE OF 90 DAY DEBTORS OVER \$500.00		150,742.71		

CITY OF VINCENT
NOTE 9 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION
AS AT 30 NOVEMBER 2020



	Revised Budget 2020/21 \$	YTD Budget Nov-20 \$	YTD Actuals Nov-20 \$	YTD Actuals Nov-19 \$	Month Actuals Nov-20 \$	Month Actuals Nov-19 \$
ADMINISTRATION						
Revenue	0	0	0	(2,295)	0	0
Expenditure	0	0	0	82,020	0	456,481
Surplus/(Deficit)	0	0	0	79,726	0	456,481
SWIMMING POOLS AREA						
Revenue	1,433,839	660,421	661,542	883,263	149,885	210,218
Expenditure	(3,552,996)	(1,085,264)	(1,005,340)	(1,704,100)	(222,308)	(657,466)
Surplus/(Deficit)	(2,119,157)	(424,843)	(343,798)	(820,837)	(72,423)	(447,248)
SWIM SCHOOL						
Revenue	1,082,097	635,903	765,682	839,466	157,558	156,877
Expenditure	(743,759)	(432,728)	(435,169)	(523,699)	(85,184)	(109,908)
Surplus/(Deficit)	338,338	203,175	330,513	315,767	72,374	46,970
CAFÉ						
Revenue	0	0	0	290,982	(5)	69,293
Expenditure	(34,280)	(34,280)	(34,995)	(317,765)	(8)	(72,442)
Surplus/(Deficit)	(34,280)	(34,280)	(34,995)	(26,782)	(13)	(3,149)
RETAIL SHOP						
Revenue	355,754	207,400	237,869	201,059	55,528	52,061
Expenditure	(276,050)	(143,242)	(138,472)	(131,453)	(29,885)	(35,842)
Surplus/(Deficit)	79,704	64,158	99,397	69,607	25,642	16,219
HEALTH & FITNESS						
Revenue	1,165,018	606,626	616,861	693,365	121,731	132,180
Expenditure	(1,139,891)	(427,272)	(416,492)	(537,968)	(89,812)	(155,483)
Surplus/(Deficit)	25,127	179,354	200,369	155,397	31,919	(23,302)
GROUP FITNESS						
Revenue	420,977	218,316	224,332	269,041	43,963	51,946
Expenditure	(457,386)	(175,175)	(171,794)	(237,870)	(36,031)	(71,878)
Surplus/(Deficit)	(36,409)	43,141	52,538	31,171	7,932	(19,933)
AQUAROBICS						
Revenue	162,802	85,963	86,401	102,252	16,561	19,129
Expenditure	(137,277)	(43,840)	(38,046)	(66,643)	(7,942)	(21,971)
Surplus/(Deficit)	25,525	42,123	48,356	35,608	8,619	(2,842)
CRECHE						
Revenue	42,363	20,949	23,012	29,027	4,850	5,565
Expenditure	(239,683)	(82,577)	(88,487)	(136,427)	(18,343)	(36,013)
Surplus/(Deficit)	(197,320)	(61,628)	(65,475)	(107,400)	(13,493)	(30,448)
Net Surplus/(Deficit)	(1,918,472)	11,200	286,905	(267,742)	60,557	(7,252)
Less: Depreciation	(1,373,247)	0	0	(570,305)	0	(113,716)
Cash Surplus/(Deficit)	(545,225)	11,200	286,905	302,563	60,557	106,463

**CITY OF VINCENT
INVESTMENT PORTFOLIO
AS AT 31 DECEMBER 2020**

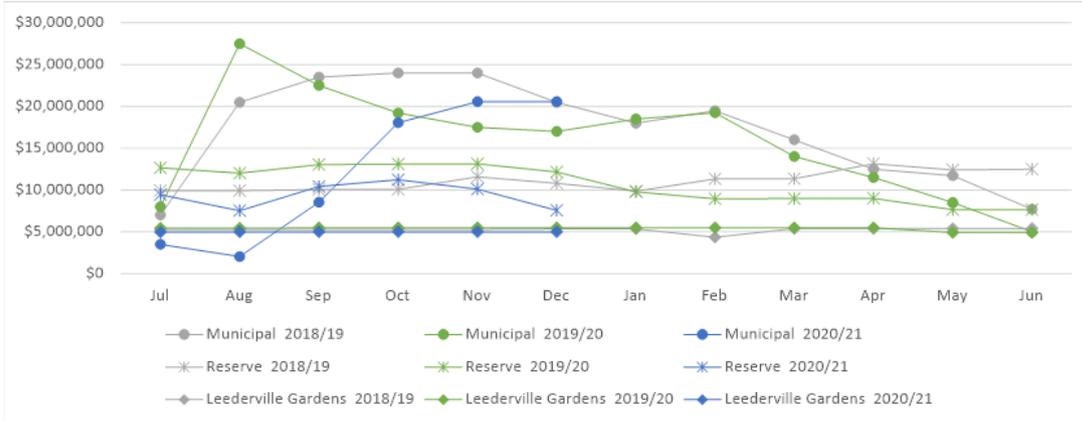
	Municipal	Reserve	Leederville Gardens Inc Surplus Trust	Total	Total
	\$	\$	\$	\$	%
BY INVESTMENT HOLDINGS					
Municipal Account	1,133,739	3,862,804	0	4,996,543	13.1%
Online Saver	6,062,812	0	0	6,062,812	15.9%
Term Deposits	14,500,000	7,522,440	4,980,146	27,002,586	71.0%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY INSTITUTION					
Bank of Queensland	2,000,000	1,100,396	892,499	3,992,895	10.5%
Commonwealth Bank of Australia	7,196,551	3,862,804	0	11,059,355	29.0%
Members Equity Bank Ltd.	2,000,000	0	0	2,000,000	5.3%
National Australia Bank	8,000,000	0	0	8,000,000	21.0%
Westpac Banking Corp	0	2,696,315	4,087,647	6,783,962	17.8%
AMP Bank	2,500,000	3,725,729	0	6,225,729	16.4%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY CREDIT RATINGS (SHORT-TERM ISSUE)					
A-1+	15,196,551	6,559,119	4,087,647	25,843,317	67.9%
A-1	0	0	0	0	0.0%
A-2	6,500,000	4,826,125	892,499	12,218,624	32.1%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY TERMS					
0-30 days	7,196,551	3,862,804	0	11,059,355	29.1%
31-90 days	2,000,000	0	0	2,000,000	5.3%
91-180 days	10,500,000	0	0	10,500,000	27.6%
181-270 days	2,000,000	3,796,711	892,499	6,689,210	17.5%
270-365 days	0	3,725,729	4,087,647	7,813,376	20.5%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY MATURITY					
0-30 days	9,196,551	4,973,667	0	14,170,218	37.2%
31-90 days	8,000,000	1,100,396	892,499	9,992,895	26.2%
91-180 days	4,500,000	3,385,452	2,147,499	10,032,951	26.4%
181-270 days	0	1,925,729	1,940,148	3,865,877	10.2%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%
BY FOSSIL FUEL EXPOSURE (as determined by www.marketforces.org.au)					
Fossil Fuel Lending	19,696,551	11,385,244	4,980,146	36,061,941	94.7%
Non Fossil Fuel Lending	2,000,000	0	0	2,000,000	5.3%
	21,696,551	11,385,244	4,980,146	38,061,941	100.0%

**CITY OF VINCENT
CURRENT INVESTMENT HOLDING
AS AT 31 DECEMBER 2020**

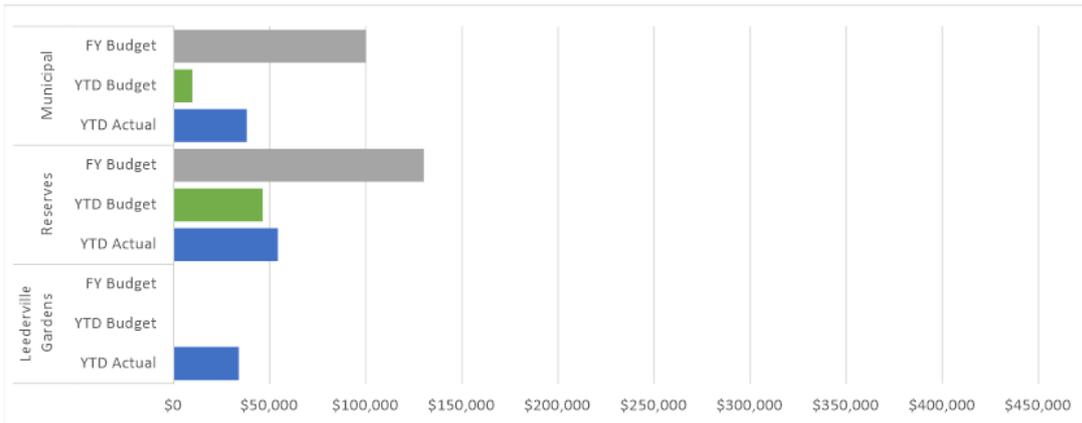
Funds	Institution	Investment Date	Maturity Date	Term	Interest Rate	Principal \$
<u>OPERATING ACCOUNTS</u>						
Municipal	Commonwealth Bank of Australia					1,133,739
Reserve	Commonwealth Bank of Australia					3,862,804
Total Operating Funds						4,996,543
<u>ONLINE SAVER</u>						
Municipal	Commonwealth Bank of Australia		Ongoing	180	0.45%	6,062,812
Total						6,062,812
<u>TERM DEPOSITS</u>						
Reserve	Bank of Queensland	18/06/2020	15/03/2021	270	1.08%	1,100,396
Leederville Gardens Inc Surplus Trust	Bank of Queensland	18/06/2020	15/03/2021	270	1.08%	892,499
Reserve	Westpac Banking Corp	22/07/2020	25/01/2021	187	0.85%	1,110,864
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	22/07/2020	28/06/2021	341	0.95%	2,147,499
Reserve	Westpac Banking Corp	18/08/2020	12/04/2021	237	0.75%	1,585,451
Reserve	AMP Bank	18/08/2020	17/05/2021	272	0.80%	1,800,000
Leederville Gardens Inc Surplus Trust	Westpac Banking Corp	01/09/2020	16/08/2021	349	0.80%	1,940,148
Municipal	National Australia Bank	27/10/2020	26/02/2021	122	0.48%	2,000,000
Municipal	National Australia Bank	27/10/2020	08/02/2021	104	0.48%	2,000,000
Municipal	National Australia Bank	27/10/2020	01/02/2021	97	0.48%	2,000,000
Reserve	AMP Bank	27/10/2020	29/07/2021	275	0.55%	1,925,729
Municipal	National Australia Bank	27/10/2020	25/01/2021	90	0.48%	2,000,000
Municipal	Members Equity Bank Ltd.	27/10/2020	15/03/2021	139	0.50%	2,000,000
Municipal	Bank of Queensland	27/10/2020	27/04/2021	182	0.50%	2,000,000
Municipal	AMP Bank	25/11/2020	24/05/2021	180	0.70%	2,500,000
Total Term Deposits						27,002,586
Total Investment Including At Call						38,061,940

**CITY OF VINCENT
INVESTMENT PERFORMANCE
AS AT 31 DECEMBER 2020**

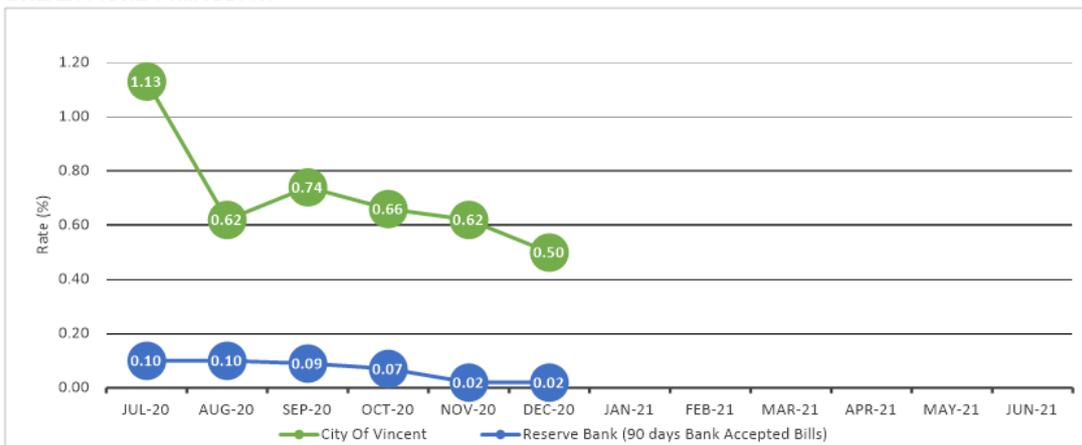
FUNDS INVESTED (ONLINE SAVER AND TERM DEPOSITS)



INTEREST EARNINGS

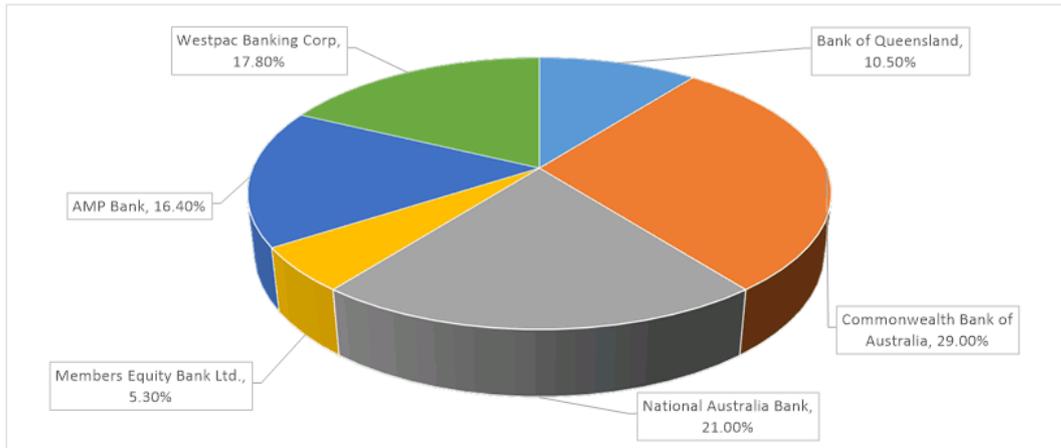


INTEREST RATE COMPARISON

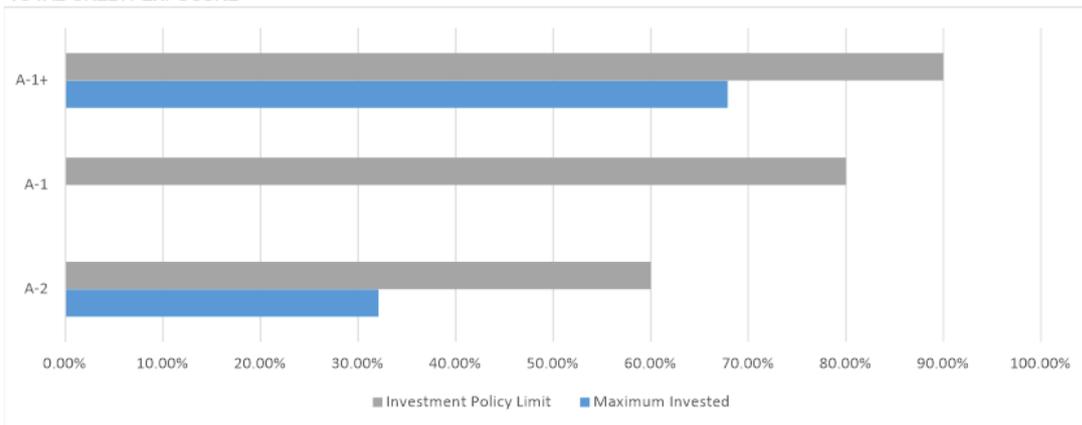


**CITY OF VINCENT
INVESTMENT POLICY COMPLIANCE
AS AT 31 DECEMBER 2020**

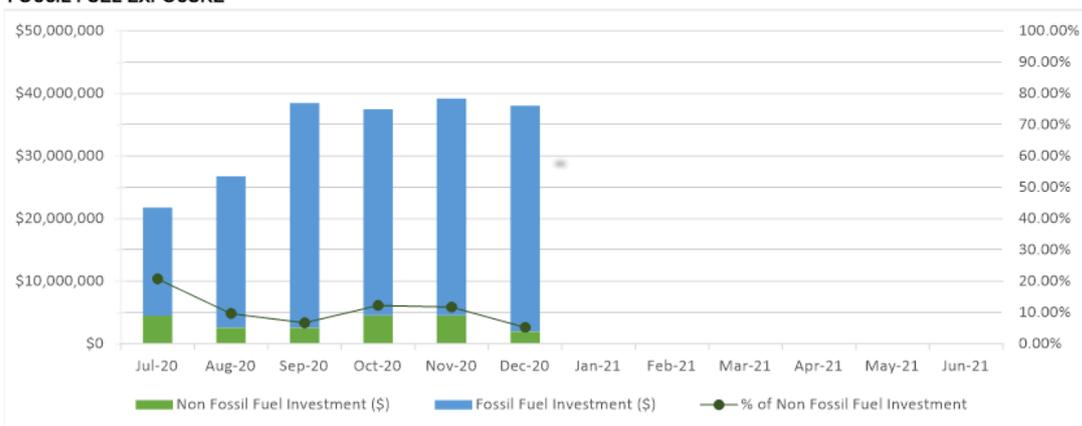
TOTAL PORTFOLIO EXPOSURE



TOTAL CREDIT EXPOSURE



FOSSIL FUEL EXPOSURE



* Selection of non fossil fuel investments is based on information provided by www.marketforces.org.au.

**CITY OF VINCENT
INVESTMENT INTEREST EARNINGS
AS AT 31 DECEMBER 2020**

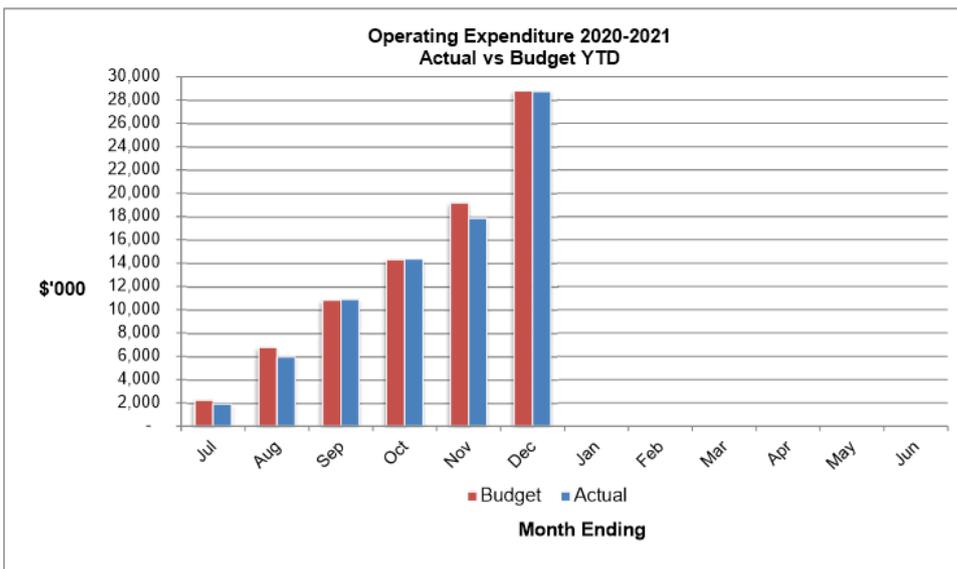
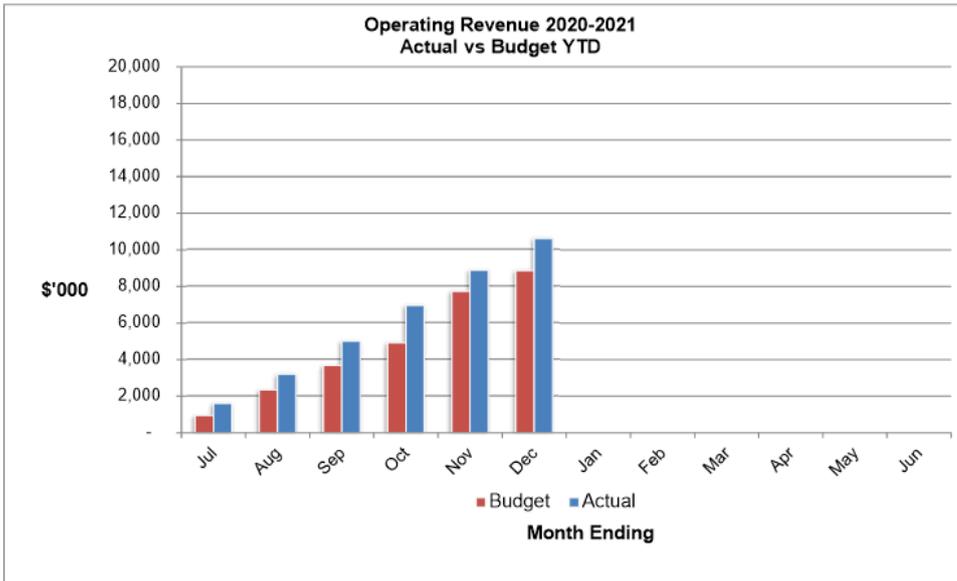
	YTD 31/12/2020 \$	YTD 31/12/2019 \$	FY 2020/21 \$	FY 2019/20 \$
MUNICIPAL FUNDS				
Budget	9,675	210,000	100,000	250,000
Interest Earnings	38,060	162,493	38,060	297,684
% Income to Budget	393.39%	77.38%	38.06%	119.07%
RESERVE FUNDS				
Budget	46,232	139,344	130,205	200,000
Interest Earnings	54,246	145,722	54,246	223,720
% Income to Budget	117.33%	104.58%	41.66%	111.86%
LEEDERVILLE GARDENS INC SURPLUS TRUST				
Budget	0	0	0	0
Interest Earnings	33,891	55,391	25,874	29,316
% Income to Budget	0.00%	0.00%	0.00%	0.00%
TOTAL				
Budget	55,907	349,344	230,205	450,000
Interest Earnings	126,197	363,606	118,180	550,720
% Income to Budget	225.73%	104.08%	51.34%	122.38%
Variance	70,290	14,262	(112,025)	100,720
% Variance to Budget	125.73%	4.08%	-48.66%	22.38%
TOTAL (EXCL. LEEDERVILLE GARDENS INC SURPLUS TRUST)				
Budget	55,907	349,344	230,205	450,000
Interest Earnings	92,306	308,215	92,306	521,404
% Income to Budget	165.11%	88.23%	40.10%	115.87%
Variance	36,399	(41,129)	(137,899)	71,404
% Variance to Budget	65.11%	-11.77%	-59.90%	15.87%

CITY OF VINCENT
NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM
FOR THE PERIOD ENDED 31 DECEMBER 2020

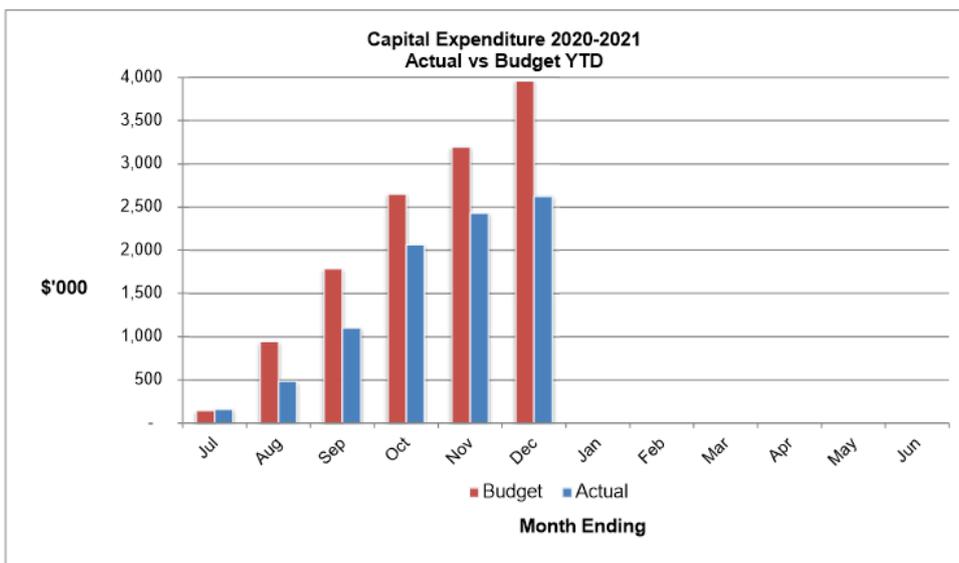
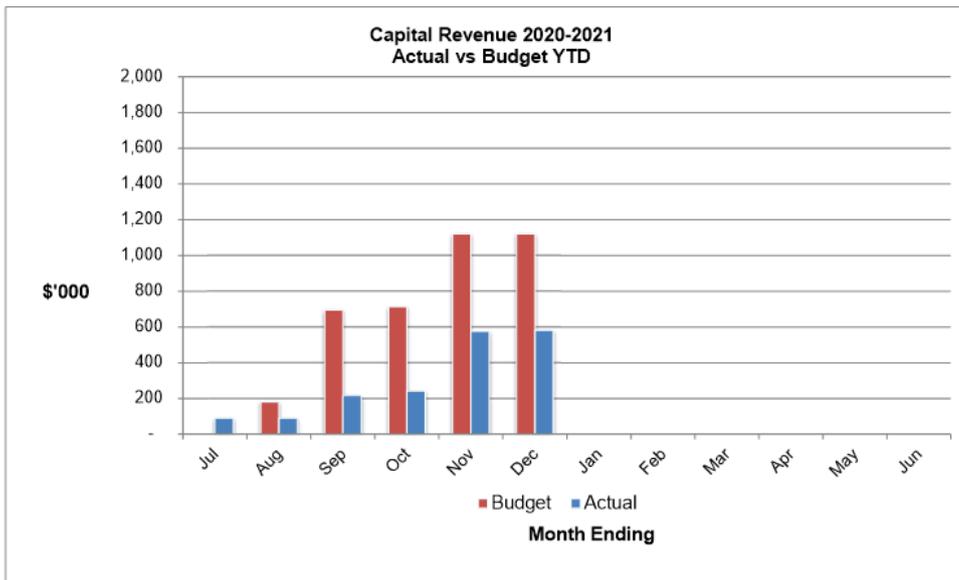


	Adopted Budget 2020/21	Revised Budget 2020/21	YTD Budget 31/12/2020	YTD Actual 31/12/2020	YTD Variance	YTD Variance
	\$	\$	\$	\$	\$	%
Opening Funding Surplus/(Deficit)	1,615,763	1,615,763	1,615,763	2,122,499	506,736	31.4%
Revenue from operating activities						
Governance	43,000	43,186	35,186	43,912	8,726	24.8%
General Purpose Funding	1,566,205	1,301,757	746,093	831,197	85,104	11.4%
Law, Order and Public Safety	300,000	300,000	198,167	145,294	(52,873)	-26.7%
Health	261,517	321,517	283,665	334,101	50,436	17.8%
Education and Welfare	98,647	119,968	69,464	67,848	(1,616)	-2.3%
Community Amenities	777,134	910,344	645,273	560,612	(84,661)	-13.1%
Recreation and Culture	4,911,558	6,813,961	3,824,792	4,220,884	396,092	10.4%
Transport	4,109,953	5,119,621	2,808,511	4,023,121	1,214,610	43.2%
Economic Services	199,960	249,960	112,396	144,864	32,468	28.9%
Other Property and Services	508,388	525,869	139,777	261,018	121,241	86.7%
	12,776,362	15,706,183	8,863,324	10,632,851	1,769,527	20.0%
Expenditure from operating activities						
Governance	(3,338,549)	(3,491,595)	(1,660,863)	(1,535,834)	125,029	-7.5%
General Purpose Funding	(817,358)	(835,052)	(300,919)	(306,226)	(5,307)	1.8%
Law, Order and Public Safety	(1,590,766)	(1,646,620)	(822,593)	(744,553)	78,040	-9.5%
Health	(1,715,207)	(1,725,084)	(828,125)	(739,713)	88,412	-10.7%
Education and Welfare	(354,944)	(352,855)	(171,869)	(199,738)	(27,869)	16.2%
Community Amenities	(12,202,555)	(12,410,533)	(5,624,968)	(5,292,752)	332,216	-5.9%
Recreation and Culture	(19,879,577)	(20,984,153)	(10,915,436)	(11,550,591)	(635,155)	5.8%
Transport	(12,978,459)	(13,340,099)	(6,960,127)	(7,116,949)	(156,822)	2.3%
Economic Services	(544,015)	(626,226)	(341,563)	(259,865)	81,698	-23.9%
Other Property and Services	(2,365,855)	(2,402,572)	(1,137,906)	(979,082)	158,824	-14.0%
	(55,787,285)	(57,814,789)	(28,764,369)	(28,725,303)	39,066	-0.1%
Add Deferred Rates Adjustment	0	0	0	13,997	13,997	0.0%
Add Back Depreciation	11,875,779	11,857,595	5,928,809	7,034,462	1,105,653	18.6%
Adjust (Profit)/Loss on Asset Disposal	(243,199)	(79,199)	170,801	28,553	(142,248)	-83.3%
	11,632,580	11,778,396	6,099,610	7,077,012	977,402	16.0%
Amount attributable to operating activities	(31,378,343)	(30,330,210)	(13,801,435)	(11,015,440)	2,785,995	-20.2%
Investing Activities						
Non-operating Grants, Subsidies and Contributions	1,777,283	1,704,483	1,121,150	575,574	(545,576)	-48.7%
Purchase Land and Buildings	(4,886,398)	(5,057,601)	(1,717,601)	(463,341)	1,254,260	-73.0%
Purchase Infrastructure Assets	(4,199,844)	(4,706,283)	(1,638,273)	(1,656,700)	(18,427)	1.1%
Purchase Plant and Equipment	(346,810)	(378,812)	(338,550)	(262,167)	76,383	-22.6%
Purchase Furniture and Equipment	(1,037,100)	(1,272,100)	(267,500)	(244,431)	23,069	-8.6%
Proceeds from Joint Venture Operations	250,000	250,000	0	0	0	0.0%
Proceeds from Disposal of Assets	90,000	773,000	773,000	853,020	80,020	10.4%
Amount attributable to investing activities	(8,352,869)	(8,687,313)	(2,067,774)	(1,198,045)	869,729	-42.1%
Financing Activities						
Proceeds from Self Supporting Loan	0	2,500	0	0	0	0.0%
Principal elements of finance lease payments	(91,377)	(91,377)	(45,688)	(45,688)	0	0.0%
Repayment of Debentures	(887,431)	(887,431)	(438,444)	(438,443)	1	0.0%
Proceeds from New Debentures	0	0	0	0	0	0.0%
Transfer to Reserves	(809,450)	(1,692,450)	(1,062,722)	(1,322,657)	(259,935)	24.5%
Transfer from Reserves	4,057,183	4,051,183	2,025,582	913,938	(1,111,644)	-54.9%
Amount attributable to financing activities	2,268,925	1,382,425	478,728	(892,850)	(1,371,578)	-286.5%
Surplus/(Deficit) before general rates	(35,846,524)	(36,019,335)	(13,774,718)	(10,983,836)	2,790,882	-20.3%
Total amount raised from general rates	35,664,317	35,613,430	35,529,953	35,729,232	199,279	0.6%
Closing Funding Surplus/(Deficit)	(182,207)	(405,905)	21,755,235	24,745,396	2,990,161	13.7%

CITY OF VINCENT
 NOTE 1 - STATEMENT OF FINANCIAL ACTIVITY
 BY PROGRAM - GRAPH
 AS AT 31 DECEMBER 2020



CITY OF VINCENT
 NOTE 1 - CAPITAL REVENUE / EXPENDITURE PROGRAM
 AS AT 31 DECEMBER 2020



CITY OF VINCENT
 NOTE 2 - STATEMENT OF COMPREHENSIVE INCOME
 BY NATURE OR TYPE
 FOR THE PERIOD ENDED 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	YTD Variance %
Revenue					
Rates	35,613,430	35,529,953	35,729,232	199,279	1%
Operating Grants, Subsidies and Contributions	791,934	389,550	292,306	(97,244)	-25.0%
Fees and Charges	13,152,532	7,694,861	9,087,198	1,392,337	18.1%
Interest Earnings	483,205	253,659	322,587	68,928	27.2%
Other Revenue	1,022,010	518,752	851,149	332,397	64.1%
	<u>51,063,111</u>	<u>44,386,775</u>	<u>46,282,472</u>	<u>1,895,697</u>	<u>4.3%</u>
Expenses					
Employee Costs	(23,826,276)	(11,509,032)	(11,470,611)	38,421	-0.3%
Materials and Contracts	(16,289,825)	(8,130,035)	(7,375,397)	754,638	-9.3%
Utility Charges	(1,575,540)	(736,274)	(694,267)	42,007	-5.7%
Depreciation on Non-Current Assets	(11,857,595)	(5,928,809)	(7,034,462)	(1,105,653)	18.6%
Interest Expenses	(491,960)	(225,709)	(214,848)	10,861	-4.8%
Insurance Expenses	(512,653)	(252,774)	(252,774)	0	0.0%
Other Expenditure	(3,083,637)	(1,804,433)	(1,574,781)	229,652	-12.7%
	<u>(57,637,486)</u>	<u>(28,587,066)</u>	<u>(28,617,140)</u>	<u>(30,074)</u>	<u>0.1%</u>
	<u>(6,574,375)</u>	<u>15,799,709</u>	<u>17,665,332</u>	<u>1,865,623</u>	<u>11.8%</u>
Non-operating Grants, Subsidies and Contributions	1,704,483	1,121,150	580,886	(540,264)	-48.2%
Profit on Disposal of Assets	6,502	6,502	79,611	73,109	1124.4%
Loss on Disposal of Assets	(177,303)	(177,303)	(108,164)	69,139	-39.0%
Profit on Assets Held for Sale (TPRC Joint Venture)	250,000	0	(184,836)	0	0.0%
	<u>1,783,682</u>	<u>950,349</u>	<u>367,497</u>	<u>(398,016)</u>	<u>-41.9%</u>
Net result	(4,790,693)	16,750,058	18,032,829	1,282,771	7.7%
Other comprehensive income					
<i>Items that will not be reclassified subsequently to profit or loss</i>					
Total other comprehensive income	0	0	0	0	0.0%
Total comprehensive income	(4,790,693)	16,750,058	18,032,829	1,282,771	7.7%

CITY OF VINCENT
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 NOTE 3 - NET CURRENT FUNDING POSITION
 FOR THE PERIOD ENDED 31 DECEMBER 2020



	Note	YTD Actual 31/12/2020	FY Actual 30/06/2020
		\$	\$
Current Assets			
Cash Unrestricted		21,664,672	9,206,624
Cash Restricted		11,385,244	10,976,522
Investments		11,000	11,000
Receivables - Rates	7	10,256,532	1,066,726
Receivables - Other	8	2,298,275	2,626,729
Inventories		216,480	185,473
		<u>45,832,203</u>	<u>24,073,074</u>
Less: Current Liabilities			
Payables		(6,556,237)	(7,934,281)
Provisions - employee		(4,506,417)	(4,378,760)
		<u>(11,062,654)</u>	<u>(12,313,041)</u>
Unadjusted Net Current Assets		34,769,549	11,760,033
Adjustments and exclusions permitted by FM Reg 32			
Less: Reserves - restricted cash	6	(11,385,244)	(10,976,525)
Less: Restricted- Sundry Debtors(Non-Operating Grant)		(600,000)	(600,000)
Less: Shares transferred from non current asset		(11,000)	(11,000)
Add: Current portion of long term borrowings		908,800	887,431
Add: Infringement Debtors transferred to non current asset		971,183	971,183
Add: Current portion of long term finance lease liabilities		92,108	91,377
		<u>(10,024,153)</u>	<u>(9,637,534)</u>
Adjusted Net Current Assets		<u>24,745,396</u>	<u>2,122,499</u>

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance % %	Variance Commentary
Chief Executive Officer						
Chief Executive Officer Revenue						
Revenue	0	0	0	0		
Chief Executive Officer Revenue Total	0	0	0	0		
Chief Executive Officer Expenditure						
Employee Costs	478,350	223,675	198,342	(25,333)	-11%	Favourable variance due to vacant position.
Other Employee Costs	25,568	12,780	11,648	(1,134)	-8%	
Other Expenses	120,700	88,714	61,194	(25,520)	-29%	Timing variance on management programmes.
Operating Projects	15,000	0	0	0		
Chief Executive Officer Expenditure Total	639,616	323,169	271,182	(51,987)	-16%	
Chief Executive Officer Indirect Costs						
Allocations	(639,615)	(323,169)	(271,182)	51,987	-16%	
Chief Executive Officer Indirect Costs Total	(639,615)	(323,169)	(271,182)	51,987	-16%	
Chief Executive Officer Total	1	0	0	0		
Members of Council						
Members Of Council Revenue						
Revenue	0	0	0	0		
Members Of Council Revenue Total	0	0	0	0		
Members Of Council Expenditure						
Employee Costs	124,855	56,551	54,414	(2,137)	-4%	
Other Employee Costs	20,000	10,002	0	(10,002)	-100%	
Other Expenses	352,600	174,888	173,984	(884)	-1%	
Members Of Council Expenditure Total	497,455	241,421	228,398	(13,023)	-9%	
Members Of Council Indirect Costs						
Allocations	45,712	22,577	20,604	(1,973)	-9%	
Members Of Council Indirect Costs Total	45,712	22,577	20,604	(1,973)	-9%	
Members of Council Total	543,167	263,998	249,002	(14,996)	-6%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Corporate Strategy and Governance Revenue						
Corporate Strategy and Governance Revenue						
Revenue	0	0	0	0		
Corporate Strategy and Governance Revenue Total	0	0	0	0		
Corporate Strategy and Governance Expenditure						
Corporate Strategy and Governance Expenditure						
Employee Costs	718,502	339,456	353,490	14,034	4%	
Other Employee Costs	12,000	6,000	993	(5,007)	-83%	
Other Expenses	148,950	74,484	41,587	(32,897)	-44%	Timing variance relating to legal fees and internal audit program.
Operating Projects	67,000	25,500	18,179	(7,321)	-29%	
Corporate Strategy and Governance Expenditure Total	946,452	445,440	414,248	(31,192)	-7%	
Corporate Strategy and Governance Indirect Costs						
Corporate Strategy and Governance Indirect Costs						
Allocations	394,004	194,855	179,541	(15,314)	-8%	
Corporate Strategy and Governance Indirect Costs Total	394,004	194,855	179,541	(15,314)	-8%	
Corporate Strategy and Governance Indirect Costs Total	394,004	194,855	179,541	(15,314)	-8%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Human Resources						
Human Resources Revenue						
Revenue	(35,000)	(35,000)	(43,726)	(8,726)	25%	
Human Resources Revenue Total	(35,000)	(35,000)	(43,726)	(8,726)	25%	
Human Resources Expenditure						
Employee Costs	774,811	414,412	441,898	27,486	7%	
Other Employee Costs	144,100	74,272	13,884	(60,386)	-81%	Favourable variance - \$10k external recruitment, \$14k training courses and \$15k agency labour cost not required yet.
Other Expenses	103,829	55,164	39,813	(15,351)	-28%	
Human Resources Expenditure Total	1,022,740	543,848	495,566	(48,282)	-9%	
Human Resources Indirect Costs						
Allocations	(987,740)	(508,848)	(451,840)	57,008	-11%	
Human Resources Indirect Costs Total	(987,740)	(508,848)	(451,840)	57,008	-11%	
Human Resources Total	0	0	0	0	100%	
Information Technology						
Information Technology Revenue						
Revenue	0	0	0	0		
Information Technology Revenue Total	0	0	0	0		
Information Technology Expenditure						
Employee Costs	478,432	223,087	212,428	(10,659)	-5%	
Other Employee Costs	8,000	3,000	527	(2,473)	-82%	
Other Expenses	1,480,900	844,048	925,179	80,231	9%	
Operating Projects	80,000	40,004	30,969	(9,035)	-23%	
Information Technology Expenditure Total	2,052,332	1,111,039	1,169,104	58,065	5%	
Information Technology Indirect Costs						
Allocations	(2,052,332)	(1,111,039)	(1,169,104)	(58,065)	5%	
Information Technology Indirect Costs Total	(2,052,332)	(1,111,039)	(1,169,104)	(58,065)	5%	
Information Technology Total	0	0	0	0	100%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Records Management						
Records Management Revenue						
Revenue	(186)	(186)	(186)	0	0%	
Records Management Revenue Total	(186)	(186)	(186)	0	0%	
Records Management Expenditure						
Employee Costs	286,399	134,202	136,898	4,898	3%	
Other Employee Costs	4,000	107	(141)	(248)	-232%	
Other Expenses	38,650	19,608	7,070	(12,838)	-84%	
Operating Projects	40,000	19,800	11,405	(8,195)	-42%	
Records Management Expenditure Total	369,049	173,817	157,202	(16,615)	-10%	
Records Management Indirect Costs						
Allocations	(368,863)	(173,631)	(157,016)	16,615	-10%	
Records Management Indirect Costs Total	(368,863)	(173,631)	(157,016)	16,615	-10%	
Records Management Total	0	0	0	0	100%	
Director Community and Business Services						
Director Community and Business Services						
Revenue	0	0	0	0		
Employee Costs	297,508	141,451	150,387	8,938	6%	
Other Employee Costs	3,871	1,836	1,102	(734)	-40%	
Other Expenses	4,250	2,118	871	(1,247)	-56%	
Director Community and Business Services Total	305,427	145,405	152,360	6,955	5%	
Director Community and Business Services Total	305,427	145,405	152,360	6,955	5%	
Director Community and Business Ser Indirect Costs						
Director Community and Business Ser Indirect Costs						
Allocations	(305,427)	(145,405)	(152,360)	(6,955)	5%	
Director Community and Business Ser Indirect Costs Total	(305,427)	(145,405)	(152,360)	(6,955)	5%	
Director Community and Business Ser Indirect Costs Total	(305,427)	(145,405)	(152,360)	(6,955)	5%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Finance Services						
Finance Services Revenue						
Revenue	(800)	(402)	(17,256)	(16,854)	4192%	
Finance Services Revenue Total	(800)	(402)	(17,256)	(16,854)	4192%	
Finance Services Expenditure						
Employee Costs	809,097	379,226	410,002	30,776	8%	
Other Employee Costs	9,100	3,048	2,592	(456)	-15%	
Other Expenses	207,400	7,800	(33,483)	(41,283)	-529%	Accrued expense relating to Audit fees from last financial year. Awaiting final invoice from Auditor.
Finance Services Expenditure Total	1,025,597	390,074	379,111	(10,963)	-3%	
Finance Services Indirect Costs						
Allocations	(1,024,797)	(389,672)	(361,855)	27,817	-7%	
Finance Services Indirect Costs Total	(1,024,797)	(389,672)	(361,855)	27,817	-7%	
Finance Services Total	0	0	(0)	(0)	100%	
Insurance Premium						
Insurance Premium Expenditure						
Other Expenses	512,653	252,774	252,774	0	0%	
Insurance Premium Expenditure Total	512,653	252,774	252,774	0	0%	
Insurance Premium Recovery						
Allocations	(512,653)	(252,774)	(248,890)	4,114	-2%	
Insurance Premium Recovery Total	(512,653)	(252,774)	(248,890)	4,114	-2%	
Insurance Premium Total	0	0	4,114	4,114	100%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Insurance Claim						
Insurance Claim Recoup						
Revenue	(65,000)	(55,035)	(63,077)	(8,042)	15%	
Insurance Claim Recoup Total	(65,000)	(55,035)	(63,077)	(8,042)	15%	
Insurance Claim Expenditure						
Other Expenses	5,000	2,373	3,955	1,582	67%	
Insurance Claim Expenditure Total	5,000	2,373	3,955	1,582	67%	
Insurance Claim Total	(60,000)	(52,662)	(59,123)	(6,461)	12%	
Mindarie Regional Council						
Mindarie Regional Council Revenue						
Revenue	(141,110)	(58,011)	(114,766)	(56,755)	98%	Land sales withholding tax higher than anticipated.
Mindarie Regional Council Revenue Total	(141,110)	(58,011)	(114,766)	(56,755)	98%	
Mindarie Regional Council Expenditure						
Other Expenses	32,000	32,000	28,617	(3,383)	-11%	
Land - Revaluation Decrement	0	0	0	0		
Mindarie Regional Council Expenditure Total	32,000	32,000	28,617	(3,383)	-11%	
Mindarie Regional Council Total	(109,110)	(26,011)	(86,149)	(60,138)	231%	
General Purpose Revenue						
General Purpose Revenue						
Revenue	(808,757)	(354,183)	(389,881)	(35,698)	10%	
General Purpose Revenue Total	(808,757)	(354,183)	(389,881)	(35,698)	10%	
General Purpose Revenue Total	(808,757)	(354,183)	(389,881)	(35,698)	10%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Rates Services						
Rates Services Revenue						
Revenue	(36,106,430)	(35,921,863)	(36,170,548)	(248,685)	1%	
Rates Services Revenue Total	(36,106,430)	(35,921,863)	(36,170,548)	(248,685)	1%	
Rates Services Expenditure						
Employee Costs	258,785	121,231	122,708	1,477	1%	
Other Employee Costs	0	0	0	0		
Other Expenses	173,960	104,462	114,841	10,379	10%	
Operating Projects	250,000	0	0	0		
Rates Services Expenditure Total	682,735	225,693	237,548	11,855	5%	
Rates Services Indirect Costs						
Allocations	152,317	75,226	68,677	(6,540)	-9%	
Rates Services Indirect Costs Total	152,317	75,226	68,677	(6,549)	-9%	
Rates Services Total	(35,271,378)	(35,620,944)	(35,864,322)	(243,378)	1%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Marketing and Communications						
Marketing and Communications Revenue						
Revenue	(8,000)	0	0	0		
Marketing and Communications Revenue Total	(8,000)	0	0	0		
Marketing and Communications Expenditure						
Employee Costs	708,647	331,846	383,804	31,958	10%	
Other Employee Costs	1,000	500	68	(432)	-86%	
Other Expenses	437,843	179,358	99,530	(79,828)	-45%	Timing variance of works relating to advertising, community arts programmes, artwork maintenance and public relations.
Operating Projects	50,000	24,300	15,223	(9,077)	-37%	
Marketing and Communications Expenditure Total	1,197,290	536,004	478,625	(57,379)	-11%	
Marketing and Communications Indirect Costs						
Allocations	375,681	185,566	170,692	(14,874)	-8%	
Marketing and Communications Indirect Costs Total	375,681	185,566	170,692	(14,874)	-8%	
Marketing and Communications Total	1,564,971	721,570	649,317	(72,253)	-10%	
Art and Culture						
Art and Culture						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	46,000	7,000	14,346	7,346	105%	
Art and Culture Total	46,000	7,000	14,346	7,346	105%	
Art and Culture Indirect Costs						
Allocations	0	0	0	0		
Art and Culture Indirect Costs Total	0	0	0	0		
Art and Culture Total	46,000	7,000	14,346	7,346	105%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Community Partnerships Revenue						
Community Partnerships Revenue						
Revenue	(1,259)	(630)	(822)	(192)	31%	
Community Partnerships Revenue Total	(1,259)	(630)	(822)	(192)	31%	
Community Partnerships Revenue Total	(1,259)	(630)	(822)	(192)	31%	
Community Partnership Expenditure						
Community Partnership Expenditure						
Employee Costs	419,467	198,753	205,878	9,123	5%	
Other Employee Costs	9,430	7,214	2,214	(5,000)	-6%	
Other Expenses	252,300	118,550	45,139	(73,411)	-62%	Timing variance relating to the delivery of events, recreational programmes and donations.
Community Partnership Expenditure Total	681,197	322,517	253,229	(69,288)	-21%	
Community Partnership Expenditure Total	681,197	322,517	253,229	(69,288)	-21%	
Community Partnerships Indirect Costs						
Community Partnerships Indirect Costs						
Allocations	236,384	116,773	116,243	(530)	0%	
Library Occupancy Costs Allocations	0	0	0	0		
Community Partnerships Indirect Costs Total	236,384	116,773	116,243	(530)	0%	
Community Partnerships Indirect Costs Total	236,384	116,773	116,243	(530)	0%	
Beatty Park Leisure Centre Administration						
Beatty Park Leisure Centre Admin Revenue						
Revenue	(1,894,500)	(1,183,207)	(1,232,123)	(48,916)	4%	
Beatty Park Leisure Centre Admin Revenue Total	(1,894,500)	(1,183,207)	(1,232,123)	(48,916)	4%	
Beatty Park Leisure Centre Admin Indirect Revenue						
Allocations	1,894,500	1,183,207	1,232,087	48,880	4%	
Beatty Park Leisure Centre Admin Indirect Revenue Total	1,894,500	1,183,207	1,232,087	48,880	4%	
Beatty Park Leisure Centre Admin Expenditure						
Employee Costs	812,325	381,214	329,659	(31,555)	-9%	
Other Employee Costs	19,128	10,467	4,754	(5,713)	-55%	
Other Expenses	130,250	63,346	64,584	1,238	2%	
Beatty Park Leisure Centre Admin Expenditure Total	961,703	435,027	398,997	(36,030)	-8%	
Beatty Park Leisure Centre Admin Indirect Costs						
Allocations	(961,703)	(435,027)	(398,991)	36,066	-8%	
Beatty Park Leisure Centre Admin Indirect Costs Total	(961,703)	(435,027)	(398,991)	36,066	-8%	
Beatty Park Leisure Centre Administration Total	0	0	0	0	100%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Beatty Park Leisure Centre Building						
Beatty Park Leisure Centre Building Revenue	(292,386)	(81,314)	(58,458)	22,856	-28%	Budget phasing variance. This will normalise in January 2021.
Beatty Park Leisure Centre Building Revenue Total	(292,386)	(81,314)	(58,458)	22,856	-28%	
Beatty Park Leisure Centre Occupancy Costs						
Building Maintenance	421,350	200,684	157,972	(42,712)	-21%	Timing variance of works.
Ground Maintenance	41,800	21,606	27,418	5,812	27%	
Other Expenses	2,102,757	1,041,851	949,488	(92,363)	-9%	
Beatty Park Leisure Centre Occupancy Costs Total	2,565,907	1,264,141	1,134,878	(129,263)	-10%	
Beatty Park Leisure Centre Indirect Costs						
Allocations	(2,273,521)	(1,209,292)	(1,076,420)	132,873	-11%	
Beatty Park Leisure Centre Indirect Costs Total	(2,273,521)	(1,209,292)	(1,076,420)	132,873	-11%	
Beatty Park Leisure Centre Building Total	0	(26,465)	0	26,465	-100%	
Swimming Pool Areas						
Swimming Pool Areas Revenue	(1,128,250)	(615,977)	(674,201)	(58,224)	9%	
Swimming Pool Areas Revenue Total	(1,128,250)	(615,977)	(674,201)	(58,224)	9%	
Swimming Pool Areas Indirect Revenue						
Allocations	(305,589)	(190,854)	(198,859)	(8,005)	4%	
Swimming Pool Areas Indirect Revenue Total	(305,589)	(190,854)	(198,859)	(8,005)	4%	
Swimming Pool Areas Expenditure						
Employee Costs	882,057	436,782	464,738	27,956	6%	
Other Employee Costs	14,500	9,250	9,212	(3,038)	-33%	
Other Expenses	140,470	72,126	85,120	12,994	18%	
Swimming Pool Areas Expenditure Total	1,037,027	518,158	556,070	37,912	7%	
Swimming Pool Areas Indirect Costs						
Allocations	2,515,969	1,283,795	1,160,653	(123,142)	-10%	
Swimming Pool Areas Indirect Costs Total	2,515,969	1,283,795	1,160,653	(123,142)	-10%	
Swimming Pool Areas Total	2,119,157	995,122	843,663	(151,459)	-15%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Swim School						
Swim School Revenue						
Revenue	(1,078,500)	(707,750)	(818,901)	(111,151)	16%	Revenue higher than anticipated.
Swim School Revenue Total	(1,078,500)	(707,750)	(818,901)	(111,151)	16%	
Swim School Indirect Revenue						
Allocations	(3,597)	(2,247)	(2,218)	29	-1%	
Swim School Indirect Revenue Total	(3,597)	(2,247)	(2,218)	29	-1%	
Swim School Expenditure						
Employee Costs	529,934	390,388	429,888	39,502	10%	Budget phasing variance in anticipation of the swim school being closed for maintenance works.
Other Employee Costs	8,000	2,250	833	(1,417)	-63%	
Other Expenses	27,750	15,175	12,605	(2,570)	-17%	
Swim School Expenditure Total	560,684	407,811	443,326	35,515	9%	
Swim School Indirect Costs						
Allocations	183,075	88,322	81,973	(6,349)	-7%	
Swim School Indirect Costs Total	183,075	88,322	81,973	(6,349)	-7%	
Swim School Total	(338,338)	(213,864)	(295,820)	(81,956)	38%	
Café						
Café Revenue						
Revenue	0	0	0	0		
Café Revenue Total	0	0	0	0		
Café Indirect Revenue						
Allocations	0	0	0	0		
Café Indirect Revenue Total	0	0	0	0		
Café Expenditure						
Employee Costs	34,280	34,280	34,280	0	0%	
Other Employee Costs	0	0	0	0		
Other Expenses	0	0	722	722	100%	
Café Expenditure Total	34,280	34,280	35,002	722	2%	
Café Indirect Costs						
Allocations	0	0	0	0		
Café Indirect Costs Total	0	0	0	0		
Café Total	34,280	34,280	35,002	722	2%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Retail						
Retail Revenue						
Revenue	(355,000)	(252,000)	(309,715)	(57,715)	23%	Revenue higher than anticipated.
Retail Revenue Total	(355,000)	(252,000)	(309,715)	(57,715)	23%	
Retail Indirect Revenue						
Allocations	(754)	(472)	(493)	(21)	4%	
Retail Indirect Revenue Total	(754)	(472)	(493)	(21)	4%	
Retail Expenditure						
Employee Costs	53,146	25,082	29,451	4,369	17%	
Other Employee Costs	250	125	0	(125)	-100%	
Other Expenses	147,700	108,751	146,624	39,873	37%	Timing variance relating to the purchase of stock.
Retail Expenditure Total	201,096	131,958	176,075	44,117	33%	
Retail Indirect Costs						
Allocations	74,954	37,080	33,872	(3,188)	-9%	
Retail Indirect Costs Total	74,954	37,060	33,872	(3,188)	-9%	
Retail Total	(79,704)	(83,454)	(100,261)	(16,807)	20%	
Health and Fitness						
Health and Fitness Revenue						
Revenue	(116,600)	(61,630)	(74,573)	(12,943)	21%	
Health and Fitness Revenue Total	(116,600)	(61,630)	(74,573)	(12,943)	21%	
Health and Fitness Indirect Revenue						
Allocations	(1,048,418)	(654,788)	(681,447)	(26,659)	4%	
Health and Fitness Indirect Revenue Total	(1,048,418)	(654,788)	(681,447)	(26,659)	4%	
Health and Fitness Expenditure						
Employee Costs	521,416	278,352	300,276	21,924	8%	
Other Employee Costs	8,700	4,350	437	(3,913)	-90%	
Other Expenses	90,000	38,625	43,496	4,871	13%	
Health and Fitness Expenditure Total	620,116	321,327	344,208	22,881	7%	
Health and Fitness Indirect Costs						
Allocations	519,775	262,642	237,643	(24,999)	-10%	
Health and Fitness Indirect Costs Total	519,775	262,642	237,643	(24,999)	-10%	
Health and Fitness Total	(25,127)	(132,449)	(174,169)	(41,720)	31%	

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 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Group Fitness						
Group Fitness Revenue						
Revenue	(65,000)	(35,000)	(41,840)	(6,840)	20%	
Group Fitness Revenue Total	(65,000)	(35,000)	(41,840)	(6,840)	20%	
Group Fitness Indirect Revenue						
Allocations	(355,977)	(222,325)	(231,509)	(9,184)	4%	
Group Fitness Indirect Revenue Total	(355,977)	(222,325)	(231,509)	(9,184)	4%	
Group Fitness Expenditure						
Aqua Fitness						
Aqua Fitness Revenue						
Revenue	(12,000)	(7,689)	(8,138)	(449)	6%	
Aqua Fitness Revenue Total	(12,000)	(7,689)	(8,138)	(449)	6%	
Aqua Fitness Indirect Revenue						
Allocations	(150,802)	(94,182)	(98,074)	(3,892)	4%	
Aqua Fitness Indirect Revenue Total	(150,802)	(94,182)	(98,074)	(3,892)	4%	
Aqua Fitness Expenditure						
Employee Costs	18,284	8,637	11,495	2,858	33%	
Other Employee Costs	450	225	0	(225)	-100%	
Other Expenses	14,100	9,100	2,743	(6,357)	-70%	
Aqua Fitness Expenditure Total	32,814	17,962	14,237	(3,725)	-21%	
Aqua Fitness Indirect Costs						
Allocations	104,463	49,949	46,592	(3,387)	-7%	
Aqua Fitness Indirect Costs Total	104,463	49,949	46,592	(3,387)	-7%	
Aqua Fitness Total	(25,525)	(33,960)	(45,413)	(11,453)	34%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Crèche						
Crèche Revenue						
Revenue	(13,000)	(6,498)	(9,324)	(2,826)	43%	
Crèche Revenue Total	(13,000)	(6,498)	(9,324)	(2,826)	43%	
Allocations	(29,363)	(18,339)	(19,097)	(758)	4%	
Crèche Indirect Revenue Total	(29,363)	(18,339)	(19,097)	(758)	4%	
Crèche Expenditure						
Employee Costs	145,277	68,394	79,801	11,207	16%	
Other Employee Costs	790	375	423	48	13%	
Other Expenses	2,110	1,054	199	(855)	-81%	
Crèche Expenditure Total	148,137	69,823	80,223	10,400	15%	
Crèche Indirect Costs						
Allocations	91,546	45,476	41,635	(3,841)	-8%	
Crèche Indirect Costs Total	91,546	45,476	41,635	(3,841)	-8%	
Crèche Total	197,320	90,462	93,437	2,975	3%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Customer Services Centre Revenue						
Customer Services Centre Revenue						
Revenue	0	0	0	0		
Customer Services Centre Revenue Total	0	0	0	0		
Customer Services Centre Expenditure						
Customer Services Centre Expenditure						
Employee Costs	549,095	257,572	231,638	(25,934)	-10%	Favourable variance due to vacant position.
Other Employee Costs	6,050	3,024	1,455	(1,599)	-52%	
Other Expenses	24,950	12,476	10,525	(1,950)	-16%	
Customer Services Centre Expenditure Total	580,095	273,072	243,619	(29,453)	-11%	
Customer Services Centre Indirect Costs						
Allocations	(580,095)	(273,072)	(243,619)	29,453	-11%	
Customer Service Centre Total	0	0	0	0	100%	
Library Services						
Library Services Revenue						
Revenue	(10,100)	(5,046)	(4,742)	304	-6%	
Library Services Revenue Total	(10,100)	(5,046)	(4,742)	304	-6%	
Library Services Expenditure						
Employee Costs	973,812	455,953	480,947	4,994	1%	
Other Employee Costs	7,100	3,546	4,848	1,302	37%	
Other Expenses	99,000	49,518	33,393	(16,155)	-33%	
Library Services Expenditure Total	1,079,912	509,017	499,158	(9,859)	-2%	
Library Services Indirect Costs						
Allocations	423,838	209,827	201,840	(4,987)	-2%	
Community Partnerships Mgmt Admin Alloca	0	0	0	0		
Library Occupancy Costs Allocations	12,814	6,407	31,116	24,709	386%	
Library Services Indirect Costs Total	436,652	216,234	232,956	19,722	9%	
Library Services Total	1,506,264	717,205	727,373	10,168	1%	
Library Building						
Library Occupancy Costs						
Building Maintenance	94,700	47,346	47,099	(247)	-1%	
Ground Maintenance	5,000	2,500	0	(2,500)	-100%	
Other Expenses	154,564	77,281	77,382	101	0%	
Library Occupancy Costs Total	254,264	127,127	124,481	(2,646)	-2%	
Library Indirect Costs						
Allocations	6,185	3,090	3,090	0	0%	
Library Occupancy Costs Recovery	(52,089)	(28,043)	(128,541)	(100,498)	386%	
Library Indirect Costs Total	(45,904)	(22,953)	(123,451)	(100,498)	438%	
Library Building Total	208,360	104,174	1,030	(103,144)	-99%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Loftus Community Centre Revenue						
Loftus Community Centre Revenue						
Revenue	(46,000)	(22,998)	(35,685)	(12,687)	55%	
Loftus Community Centre Revenue Total	(46,000)	(22,998)	(35,685)	(12,687)	55%	
Loftus Community Centre Expenditure						
Loftus Community Centre Expenditure						
Employee Costs	89,480	41,958	66,350	24,392	58%	Budget allocation variance. This will be reviewed and adjusted at the mid year budget review.
Other Employee Costs	1,500	750	142	(808)	-81%	
Building Maintenance	16,272	8,136	0	(8,136)	-100%	
Other Expenses	38,180	18,088	5,228	(10,882)	-88%	
Loftus Community Centre Expenditure Total	143,392	66,932	71,718	4,786	7%	
Loftus Community Centre Indirect Costs						
Loftus Community Centre Indirect Costs						
Allocations	44,359	21,661	21,022	(639)	-3%	
Loftus Community Centre Indirect Costs Total	44,359	21,661	21,022	(639)	-3%	
Loftus Community Centre Indirect Costs Total	44,359	21,661	21,022	(639)	-3%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Senior and Disability Services Revenue						
Senior and Disability Services Revenue						
Revenue	(13,500)	(4,750)	(1,750)	3,000	-83%	
Senior and Disability Services Revenue Total	(13,500)	(4,750)	(1,750)	3,000	-63%	
Senior and Disability Services Revenue Total						
	(13,500)	(4,750)	(1,750)	3,000	-63%	
Senior and Disability Services Expenditure						
Senior and Disability Services Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	17,000	2,500	8,814	6,314	253%	
Operating Projects	0	0	0	0		
Senior and Disability Services Expenditure Total	17,000	2,500	8,814	6,314	253%	
Senior and Disability Services Expenditure Total						
	17,000	2,500	8,814	6,314	253%	
Senior and Disability Services Indirect Costs						
Senior and Disability Services Indirect Costs						
Allocations	0	0	91	91	100%	
Library Occupancy Costs Allocations	0	0	0	0		
Senior and Disability Services Indirect Costs Total	0	0	91	91	100%	
Senior and Disability Services Indirect Costs Total						
	0	0	91	91	100%	
Director Strategy and Development Services revenue						
Director Strategy and Development Services revenue						
Revenue	0	0	0	0		
Director Strategy and Development Services revenue Total	0	0	0	0		
Director Strategy and Development Services revenue Total						
	0	0	0	0		
Director Strategy and Development Services						
Director Strategy and Development Services						
Employee Costs	318,345	148,282	167,291	19,029	13%	
Other Employee Costs	1,100	552	45	(507)	-92%	
Other Expenses	1,800	900	295	(805)	-87%	
Director Strategy and Development Services Total	319,245	149,714	167,631	17,917	12%	
Director Strategy and Development Services Total						
	319,245	149,714	167,631	17,917	12%	
Director Strategy and Development Ser Indirect Co						
Director Strategy and Development Ser Indirect Co						
Allocations	(319,245)	(149,714)	(167,631)	(17,917)	12%	
Director Strategy and Development Ser Indirect Co Total	(319,245)	(149,714)	(167,631)	(17,917)	12%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Health Administration and Inspection						
Health Administration and Inspection Revenue	(292,020)	(263,833)	(313,658)	(49,825)	19%	Revenue higher than anticipated as a result of operations commencing back to normal. Budget to be adjusted at March 2021 budget review.
Health Administration and Inspection Revenue Total	(292,020)	(263,833)	(313,658)	(49,825)	19%	
Health Administration and Inspection Expenditure						
Employee Costs	998,493	488,713	420,432	(46,281)	-10%	
Other Employee Costs	22,815	11,412	4,032	(7,380)	-85%	
Other Expenses	52,750	28,376	11,588	(14,788)	-58%	
Health Administration and Inspection Expenditure Total	1,072,058	504,501	436,051	(68,450)	-14%	
Health Administration and Inspection Indirect Cost						
Allocations	558,451	275,099	257,342	(18,627)	-7%	
Health Administration and Inspection Indirect Cost Total	558,451	275,969	257,342	(18,627)	-7%	
Health Administration and Inspection Total	1,338,489	516,637	379,735	(136,902)	-26%	
Food Control						
Food Control Revenue						
Revenue	(500)	(250)	0	250	-100%	
Food Control Revenue Total	(500)	(250)	0	250	-100%	
Food Control Expenditure						
Other Expenses	12,500	6,248	4,743	(1,505)	-24%	
Food Control Expenditure Total	12,500	6,248	4,743	(1,505)	-24%	
Food Control Total	12,000	5,998	4,743	(1,255)	-21%	
Health Clinics						
Health Clinics Revenue						
Revenue	(28,997)	(19,582)	(20,443)	(861)	4%	
Health Clinics Revenue Total	(28,997)	(19,582)	(20,443)	(861)	4%	
Health Clinics Expenditure						
Building Maintenance	18,800	9,310	7,786	(1,544)	-17%	
Ground Maintenance	0	0	1,228	1,228	100%	
Other Expenses	61,507	31,113	31,600	487	2%	
Health Clinics Expenditure Total	80,107	40,423	40,593	170	0%	
Health Clinics Indirect Costs						
Allocations	1,988	984	984	0	0%	
Health Clinics Indirect Costs Total	1,988	984	984	0	0%	
Health Clinics Total	53,078	21,825	21,134	(691)	-3%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Statutory Planning Services						
Statutory Planning Services Revenue						
Revenue	(404,684)	(209,592)	(199,709)	9,883	-5%	
Statutory Planning Services Revenue Total	(404,684)	(209,592)	(199,709)	9,883	-5%	
Statutory Planning Services Expenditure						
Employee Costs	1,097,029	513,694	505,009	(8,685)	-2%	
Other Employee Costs	11,074	5,538	4,291	(1,247)	-23%	
Other Expenses	184,500	93,242	39,718	(53,524)	-57%	Timing variance relating to legal and consultancy fees.
Statutory Planning Services Expenditure Total	1,292,603	612,474	549,018	(63,456)	-10%	
Statutory Planning Services Indirect Costs						
Allocations	562,940	278,087	257,736	(20,351)	-7%	
Statutory Planning Services Indirect Costs Total	562,940	278,087	257,736	(20,351)	-7%	
Statutory Planning Services Total	1,450,859	680,969	607,045	(73,924)	-11%	
Compliance Services						
Compliance Services Revenue						
Revenue	(43,313)	(29,942)	(27,039)	2,903	-10%	
Compliance Services Revenue Total	(43,313)	(29,942)	(27,039)	2,903	-10%	
Compliance Services Expenditure						
Employee Costs	443,833	207,855	213,389	5,531	3%	
Other Employee Costs	8,221	4,110	3,215	(995)	-22%	
Other Expenses	67,100	33,546	24,047	(6,499)	-28%	
Compliance Services Expenditure Total	519,154	245,511	240,648	(4,863)	-2%	
Compliance Services Indirect Costs						
Allocations	260,865	128,896	125,826	(3,070)	-2%	
Compliance Services Indirect Costs Total	260,865	128,896	125,826	(3,070)	-2%	
Compliance Services Total	736,706	344,465	339,435	(5,030)	-1%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Policy and Place Services						
Policy and Place Services Revenue						
Revenue	(1,800)	(900)	(672)	228	-25%	
Policy and Place Services Revenue Total	(1,800)	(900)	(672)	228	-25%	
Policy and Place Serv Expenditure						
Employee Costs	1,229,621	578,090	594,321	18,231	3%	
Other Employee Costs	13,600	6,798	5,257	(1,541)	-23%	
Other Expenses	728,348	123,379	70,698	(52,683)	-43%	Timing variance of works relating to leisure and strategic planning programmes.
Operating Projects	0	0	0	0		
Policy and Place Serv Expenditure Total	1,969,467	706,267	670,274	(35,993)	-5%	
Policy and Place Services Indirect Cost						
Allocations	686,210	338,984	315,255	(23,729)	-7%	
Policy and Place Services Indirect Cost Total	686,210	338,984	315,255	(23,729)	-7%	
Policy and Place Services Total	2,653,877	1,044,351	984,858	(59,493)	-6%	
Building Control						
Building Control Revenue						
Revenue	(246,050)	(108,486)	(144,864)	(36,378)	34%	Building licenses revenue higher than anticipated.
Building Control Revenue Total	(246,050)	(108,486)	(144,864)	(36,378)	34%	
Building Control Expenditure						
Employee Costs	317,088	148,594	157,657	9,063	6%	
Other Employee Costs	9,282	4,844	3,318	(1,320)	-29%	
Other Expenses	10,850	5,430	1,633	(3,797)	-70%	
Building Control Expenditure Total	337,220	158,668	162,608	3,340	2%	
Building Control Indirect Costs						
Allocations	188,006	92,895	95,995	3,100	3%	
Building Control Indirect Costs Total	188,006	92,895	95,995	3,100	3%	
Building Control Total	279,176	143,077	113,739	(29,338)	-21%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Director Infrastructure and Environment revenue						
Director Infrastructure and Environment revenue						
Revenue	0	0	0	0		
Director Infrastructure and Environment revenue Total	0	0	0	0		
Director Infrastructure and Environment revenue Total						
	0	0	0	0		
Director Infrastructure and Environment Expe						
Director Infrastructure and Environment Expe						
Employee Costs	394,112	184,741	190,647	5,908	3%	
Other Employee Costs	7,518	3,758	4,903	1,147	31%	
Other Expenses	48,450	9,885	19,175	9,290	94%	
Director Infrastructure and Environment Expe Total	450,080	198,382	214,725	16,343	8%	
Director Infrastructure and Environment Expe Total						
	450,080	198,382	214,725	16,343	8%	
Director Infrastructure and Environment Indirect						
Director Infrastructure and Environment Indirect						
Allocations	(450,080)	(198,382)	(214,725)	(16,343)	8%	
Director Infrastructure and Environment Indirect Total	(450,080)	(198,382)	(214,725)	(16,343)	8%	
Director Infrastructure and Environment Indirect Total						
	(450,080)	(198,382)	(214,725)	(16,343)	8%	
Ranger Services Administration						
Ranger Services Administration Revenue						
Revenue	(3,000)	(1,571)	(1,428)	143	-9%	
Ranger Services Administration Revenue Total	(3,000)	(1,571)	(1,428)	143	-9%	
Ranger Services Administration Expenditure						
Ranger Services Administration Expenditure						
Employee Costs	2,298,535	1,088,731	1,086,342	(2,389)	0%	
Other Employee Costs	51,034	27,553	15,125	(12,428)	-45%	
Other Expenses	198,000	93,041	70,228	(22,813)	-25%	Favourable variance however individually immaterial.
Lease Expenses	3,283	1,832	1,831	(1)	0%	
Ranger Services Administration Expenditure Total	2,548,832	1,210,957	1,173,327	(37,630)	-3%	
Ranger Services Administration Indirect Costs						
Ranger Services Administration Indirect Costs						
Allocations	(2,545,832)	(1,209,386)	(1,171,898)	37,488	-3%	
Ranger Services Administration Indirect Costs Total	(2,545,832)	(1,209,386)	(1,171,898)	37,488	-3%	
Ranger Services Administration Total						
	0	0	0	0	100%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Fire Prevention						
Fire Prevention Revenue						
Revenue	(1,500)	0	81	81	100%	
Fire Prevention Revenue Total	(1,500)	0	81	81	100%	
Fire Prevention Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	100	0	0	0		
Fire Prevention Expenditure Total	100	0	0	0		
Fire Prevention Indirect Costs						
Allocations	35,148	16,852	18,438	1,586	9%	
Fire Prevention Indirect Costs Total	35,148	16,852	18,438	1,586	9%	
Fire Prevention Total	33,748	16,852	18,519	1,667	10%	
Animal Control						
Animal Control Revenue						
Revenue	(92,150)	(61,975)	(58,335)	3,640	-6%	
Animal Control Revenue Total	(92,150)	(61,975)	(58,335)	3,640	-6%	
Animal Control Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	14,500	7,341	12,182	4,841	66%	
Animal Control Expenditure Total	14,500	7,341	12,182	4,841	66%	
Animal Control Indirect Costs						
Allocations	281,290	134,865	136,245	1,380	1%	
Animal Control Indirect Costs Total	281,290	134,865	136,245	1,380	1%	
Animal Control Total	203,640	80,231	90,092	9,861	12%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Local Laws (Law and Order)						
Local Laws (Law and Order) Revenue	(153,350)	(109,621)	(68,822)	40,799	-37%	Revenue from work zones licences and permits impacted during COVID-19, however as the economy improves it is expected that revenue will improve in the second half of the financial year.
Local Laws (Law and Order) Revenue Total	(153,350)	(109,621)	(68,822)	40,799	-37%	
Local Laws (Law and Order) Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	0	0	0	0		
Local Laws (Law and Order) Expenditure Total	0	0	0	0		
Local Laws (Law and Order) Indirect Costs						
Allocations	450,084	215,785	217,991	2,206	1%	
Local Laws (Law and Order) Indirect Costs Total	450,084	215,785	217,991	2,206	1%	
Local Laws (Law and Order) Total	296,714	106,164	149,170	43,006	41%	
Abandoned Vehicles						
Abandoned Vehicles Revenue						
Revenue	(9,500)	(2,835)	(6,411)	(3,579)	128%	
Abandoned Vehicles Revenue Total	(9,500)	(2,835)	(6,411)	(3,579)	126%	
Abandoned Vehicles Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	6,000	1,881	755	(1,126)	-80%	
Abandoned Vehicles Expenditure Total	6,000	1,881	755	(1,126)	-60%	
Abandoned Vehicles Indirect Costs						
Allocations	393,803	188,810	190,742	1,932	1%	
Abandoned Vehicles Indirect Costs Total	393,803	188,810	190,742	1,932	1%	
Abandoned Vehicles Total	390,303	187,856	185,087	(2,769)	-1%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Inspectorial Control						
Inspectorial Control Revenue						
Revenue	(1,528,250)	(1,022,985)	(983,104)	39,881	-4%	
Inspectorial Control Revenue Total	(1,528,250)	(1,022,985)	(983,104)	39,881	-4%	
Inspectorial Control Expenditure						
Employee Costs	0	0	0	0		
Other Employee Costs	0	0	0	0		
Other Expenses	888,423	840,676	719,164	78,488	12%	Unfavourable variance due to higher than forecasted depreciation. To be adjusted in mid year budget review.
Inspectorial Control Expenditure Total	888,423	840,676	719,164	78,488	12%	
Inspectorial Control Indirect Costs						
Allocations	2,531,601	1,213,781	1,226,201	12,420	1%	
Inspectorial Control Indirect Costs Total	2,531,601	1,213,781	1,226,201	12,420	1%	
Inspectorial Control Total	1,871,774	831,472	962,261	130,789	16%	
Car Park Control						
Car Park Control Revenue						
Revenue	(1,818,854)	(923,918)	(1,390,131)	(466,213)	50%	Revenue higher than anticipated as a result of increased visitor activity within the City.
Car Park Control Revenue Total	(1,818,854)	(923,918)	(1,390,131)	(466,213)	50%	
Car Park Control Expenditure						
Ground Maintenance	149,000	66,074	58,979	(7,095)	-11%	
Other Expenses	837,730	329,669	341,849	12,180	4%	
Car Park Control Expenditure Total	786,730	395,743	400,828	5,085	1%	
Car Park Control Total	(1,032,124)	(528,175)	(989,303)	(461,128)	87%	
Kerbside Parking Control						
Kerbside Parking Control Revenue						
Revenue	(1,827,808)	(801,402)	(1,373,604)	(572,202)	71%	Revenue higher than anticipated as a result of increased visitor activity within the City.
Kerbside Parking Control Revenue Total	(1,827,808)	(801,402)	(1,373,604)	(572,202)	71%	
Kerbside Parking Control Expenditure						
Other Expenses	490,252	217,740	225,100	7,360	3%	
Kerbside Parking Control Expenditure Total	490,252	217,740	225,100	7,360	3%	
Kerbside Parking Control Total	(1,137,356)	(583,662)	(1,148,504)	(564,842)	97%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Dog Pound Expenditure						
Dog Pound Expenditure						
Building Maintenance	1,500	750	484	(285)	-38%	
Ground Maintenance	0	0	653	653	100%	
Buildings - Revaluation Decrement	0	0	0	0		
Dog Pound Expenditure Total	1,500	750	1,117	367	49%	
Dog Pound Expenditure Total	1,500	750	1,117	367	49%	
Community Connections Revenue						
Community Connections Revenue						
Revenue	(50,000)	(25,000)	0	25,000	-100%	Timing variance relating to the Graffiti Hop spot grant monies.
Community Connections Revenue Total	(50,000)	(25,000)	0	25,000	-100%	
Community Connections Revenue Total	(50,000)	(25,000)	0	25,000	-100%	
Community Connections						
Community Connections Expenditure						
Employee Costs	50,488	23,671	24,046	375	2%	
Other Employee Costs	0	0	0	0		
Other Expenses	98,880	53,401	30,977	(22,424)	-42%	Timing variance or works relating to community safety programmes.
Operating Projects	50,000	28,800	4,070	(22,730)	-85%	Timing variance of works relating to the Graffiti Hop spot initiative.
Community Connections Expenditure Total	199,348	103,872	59,093	(44,779)	-43%	
Community Connections Indirect Costs						
Allocations	23,847	11,642	14,984	3,322	29%	
Community Partnerships Mgmt Admin Alloca	0	0	0	0		
Library Occupancy Costs Allocations	721	361	1,746	1,385	384%	
Community Connections Indirect Costs Total	24,568	12,003	16,710	4,707	39%	
Community Connections Total	223,916	115,875	75,803	(40,072)	-35%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Engineering Design Services						
Engineering Design Services Revenue						
Revenue	(6,000)	(1,750)	(1,516)	234	-13%	
Engineering Design Services Revenue Total	(6,000)	(1,750)	(1,516)	234	-13%	
Engineering Design Services Expenditure						
Employee Costs	558,812	290,570	275,285	14,715	8%	
Other Employee Costs	37,713	18,850	39,818	20,768	110%	Unfavourable variance as a result of agency labour costs relating to a position within the section. This will be offset by the savings identified from the salaries budgeted for the same position.
Other Expenses	124,950	67,482	46,944	(20,538)	-30%	Favourable variance however individually immaterial.
Engineering Design Services Expenditure Total	719,275	346,902	361,848	14,946	4%	
Engineering Design Services Indirect Costs						
Allocations	299,957	148,235	150,051	1,816	1%	
Engineering Design Services Indirect Costs Total	299,957	148,235	150,051	1,816	1%	
Engineering Design Services Total	1,013,232	493,387	510,382	16,995	3%	
Bike Station Expenditure						
Bike Station Expenditure						
Other Expenses	6,000	3,000	420	(2,580)	-86%	
Bike Station Expenditure Total	6,000	3,000	420	(2,580)	-86%	
Bike Station Expenditure Total	6,000	3,000	420	(2,580)	-86%	
Street Lighting						
Street Lighting Revenue						
Revenue	(24,500)	0	0	0		
Street Lighting Revenue Total	(24,500)	0	0	0		
Street Lighting Expenditure						
Other Expenses	756,000	317,165	297,141	(20,024)	-6%	
Street Lighting Expenditure Total	756,000	317,165	297,141	(20,024)	-6%	
Street Lighting Total	731,500	317,165	297,141	(20,024)	-6%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Bus Shelter						
Bus Shelter Revenue						
Revenue	(64,000)	(27,500)	(14,446)	13,054	-47%	
Bus Shelter Revenue Total	(64,000)	(27,500)	(14,446)	13,054	-47%	
Bus Shelter Expenditure						
Other Expenses	97,005	48,503	71,851	23,348	48%	Unfavourable variance due to higher than forecasted depreciation. To be adjusted in mid year budget review.
Street Furniture - Revaluation Decrement	0	0	0	0		
Bus Shelter Expenditure Total	97,005	48,503	71,851	23,348	48%	
Bus Shelter Total	33,005	21,003	57,405	36,402	173%	
Parking and Street Name Signs Expenditure						
Parking and Street Name Signs Expenditure						
Other Expenses	90,000	45,000	22,140	(22,860)	-51%	Timing variance of works.
Parking and Street Name Signs Expenditure Total	90,000	45,000	22,140	(22,860)	-51%	
Parking and Street Name Signs Expenditure Total	90,000	45,000	22,140	(22,860)	-51%	
Crossovers						
Crossovers Revenue						
Revenue	(500)	(250)	0	250	-100%	
Crossovers Revenue Total	(500)	(250)	0	250	-100%	
Crossovers Expenditure						
Other Expenses	15,000	7,500	7,644	144	2%	
Crossovers Expenditure Total	15,000	7,500	7,644	144	2%	
Crossovers Total	14,500	7,250	7,644	394	5%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Roads Linemarking Expenditure						
Roads Linemarking Expenditure						
Other Expenses	68,000	34,002	24,773	(9,229)	-27%	
Roads Linemarking Expenditure Total	68,000	34,002	24,773	(9,229)	-27%	
Tree Lighting Leederville Expenditure						
Tree Lighting Leederville Expenditure						
Other Expenses	70,000	35,000	0	(35,000)	-100%	Timing variance relating to Leederville Christmas lighting. Invoice to be paid in January 2021.
Tree Lighting Leederville Expenditure Total	70,000	35,000	0	(35,000)	-100%	
Tree Lighting Leederville Expenditure Total	70,000	35,000	0	(35,000)	-100%	
Parklets Expenditure						
Parklets Expenditure						
Other Expenses	3,500	1,750	518	(1,232)	-70%	
Parklets Expenditure Total	3,500	1,750	518	(1,232)	-70%	
Parklets Expenditure Total	3,500	1,750	518	(1,232)	-70%	
Environmental Services						
Environmental Services Revenue						
Revenue	(14,000)	(7,000)	(5,282)	1,738	-25%	
Environmental Services Revenue Total	(14,000)	(7,000)	(5,282)	1,738	-25%	
Environmental Services Expenditure						
Employee Costs	90,170	42,153	41,520	(833)	-2%	
Other Employee Costs	0	0	0	0		
Other Expenses	202,290	74,142	85,640	11,498	16%	
Environmental Services Expenditure Total	292,460	116,295	127,160	10,865	9%	
Environmental Services Indirect Costs						
Allocations	45,132	22,307	22,044	(263)	-1%	
Environmental Services Indirect Costs Total	45,132	22,307	22,044	(263)	-1%	
Environmental Services Total	323,592	131,602	143,942	12,340	9%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Property Management Administration						
Property Management Administration Revenue						
Revenue	(2,000)	(1,002)	(1,162)	(160)	16%	
Property Management Administration Revenue Total	(2,000)	(1,002)	(1,162)	(160)	16%	
Property Management Administration Expenditure						
Employee Costs	305,942	143,174	142,227	(947)	-1%	
Other Employee Costs	5,100	2,550	2,550	0	0%	
Other Expenses	0	0	16,299	16,299	100%	
Property Management Administration Expenditure Total	311,042	145,724	161,076	15,352	11%	
Property Management Administration Indirect Costs						
Allocations	150,269	74,364	74,601	237	0%	
Property Management Administration Indirect Costs Total	150,269	74,364	74,601	237	0%	
Property Management Administration Total	459,311	219,086	234,514	15,428	7%	
Civic Centre Building						
Civic Centre Building Expenditure						
Building Maintenance	182,000	103,498	101,181	(2,317)	-2%	
Ground Maintenance	52,050	29,020	8,452	(17,569)	-65%	
Other Expenses	895,891	452,112	305,980	(148,152)	-32%	Timing variance relating to utilities.
Civic Centre Building Expenditure Total	1,129,941	581,630	415,592	(166,038)	-29%	
Civic Centre Building Indirect Costs						
Allocations	(1,129,941)	(581,630)	(415,592)	166,038	-29%	
Civic Centre Building Indirect Costs Total	(1,129,941)	(581,630)	(415,592)	166,038	-29%	
Civic Centre Building Total	0	0	0	0	100%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Child Care Centres and Play Groups						
Child Care Centres and Play Groups Revenue						
Revenue	(9,474)	(4,242)	(5,752)	(1,510)	36%	
Child Care Centres and Play Groups Revenue Total	(9,474)	(4,242)	(5,752)	(1,510)	36%	
Child Care Centres and Play Groups Expenditure						
Building Maintenance	7,150	3,575	26,880	23,305	652%	Storm damage works required at Early birds playgroup and general maintenance works at Mount Hawthorn playgroup. Budget will be adjusted at Mid year budget review.
Ground Maintenance	500	252	83	(169)	-87%	
Other Expenses	47,359	23,682	23,361	(321)	-1%	
Child Care Centres and Play Groups Expenditure Total	55,009	27,509	50,324	22,815	83%	
Child Care Centres and Play Groups Indirect Costs						
Allocations	2,441	1,224	1,224	0	0%	
Child Care Centres and Play Groups Indirect Costs Total	2,441	1,224	1,224	0	0%	
Child Care Centres and Play Groups Total	47,976	24,491	45,795	21,304	87%	
Pre Schools and Kindergartens						
Pre Schools and Kindergartens Revenue						
Revenue	(61,849)	(40,672)	(35,477)	5,195	-13%	
Pre Schools and Kindergartens Revenue Total	(61,849)	(40,672)	(35,477)	5,195	-13%	
Pre Schools and Kindergartens Expenditure						
Building Maintenance	2,725	1,367	2,387	1,020	75%	
Other Expenses	50,577	25,290	25,247	(43)	0%	
Pre Schools and Kindergartens Expenditure Total	53,302	26,657	27,635	978	4%	
Pre Schools and Kindergartens Indirect Costs						
Allocations	1,749	876	876	0	0%	
Pre Schools and Kindergartens Indirect Costs Total	1,749	876	876	0	0%	
Pre Schools and Kindergartens Total	(6,798)	(13,139)	(6,967)	6,172	-47%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Community and Welfare Centres						
Community and Welfare Centres Revenue						
Revenue	(35,145)	(19,800)	(24,868)	(5,068)	28%	
Community and Welfare Centres Revenue Total	(35,145)	(19,800)	(24,868)	(5,068)	26%	
Community and Welfare Centres Expenditure						
Building Maintenance	31,050	18,029	19,781	3,752	23%	
Ground Maintenance	8,350	4,176	350	(3,826)	-92%	
Other Expenses	178,277	80,058	86,805	(2,253)	-3%	
Community and Welfare Centres Expenditure Total	215,677	109,263	106,936	(2,327)	-2%	
Community and Welfare Centres Indirect Costs						
Allocations	7,677	3,840	3,840	0	0%	
Community and Welfare Centres Indirect Costs Total	7,677	3,840	3,840	0	0%	
Community and Welfare Centres Total	188,209	93,303	85,907	(7,396)	-8%	
Department of Sports and Recreation Building						
Dept of Sports and Recreation Building Revenue						
Revenue	(965,500)	(399,848)	(421,954)	(22,105)	8%	
Dept of Sports and Recreation Building Revenue Total	(965,500)	(399,848)	(421,954)	(22,106)	6%	
Dept of Sports and Recreation Building Expenditure						
Building Maintenance	97,000	48,502	37,830	(10,872)	-22%	
Ground Maintenance	8,250	4,122	148	(3,978)	-98%	
Other Expenses	863,005	718,943	707,234	(11,709)	-2%	
Dept of Sports and Recreation Building Expenditure Total	968,255	771,567	745,210	(26,357)	-3%	
Dept of Sports and Recreation Building Indirect Costs						
Allocations	12,811	6,408	6,408	0	0%	
Dept of Sports and Recreation Building Indirect Costs Total	12,811	6,408	6,408	0	0%	
Department of Sports and Recreation Building Total	15,566	378,127	329,664	(48,463)	-13%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
nib Stadium						
nib Stadium Revenue						
Revenue	(27,847)	(27,847)	(27,847)	(0)	0%	
nib Stadium Revenue Total	(27,847)	(27,847)	(27,847)	(0)	0%	
nib Stadium Expenditure						
Other Expenses	17,786	8,893	1,014,405	1,005,512	11307%	Unfavourable variance due to higher than forecasted depreciation. To be adjusted in mid year budget review.
nib Stadium Expenditure Total	17,786	8,893	1,014,405	1,005,512	11307%	
nib Stadium Total	(10,061)	(18,954)	986,558	1,005,512	-5305%	
Leederville Oval						
Leederville Oval Revenue						
Revenue	(156,639)	(80,588)	(85,098)	(4,480)	6%	
Leederville Oval Revenue Total	(156,639)	(80,588)	(85,068)	(4,480)	6%	
Leederville Oval Expenditure						
Building Maintenance	19,700	9,650	12,083	2,433	25%	
Ground Maintenance	100,000	49,968	26,223	(23,775)	-48%	
Other Expenses	453,697	235,674	222,525	(13,149)	-8%	Timing variance relating to utilities.
Leederville Oval Expenditure Total	573,397	295,322	260,831	(34,491)	-12%	
Leederville Oval Indirect Costs						
Allocations	13,365	6,684	6,684	0	0%	
Leederville Oval Indirect Costs Total	13,365	6,684	6,684	0	0%	
Leederville Oval Total	430,123	221,418	182,447	(38,971)	-18%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
 AS AT 31 DECEMBER 2020



	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Loftus Centre						
Loftus Centre Revenue						
Revenue	(593,288)	(259,311)	(228,056)	33,255	-13%	Unfavourable variance due to the deferral of loan repayment as part of the COVID relief provided to tenants.
Loftus Centre Revenue Total	(593,288)	(259,311)	(228,056)	33,255	-13%	
Loftus Centre Expenditure						
Building Maintenance	227,500	115,748	86,702	(29,045)	-25%	Timing variance of works.
Ground Maintenance	41,450	22,720	1,804	(20,916)	-92%	Timing variance of works.
Other Expenses	787,850	408,329	353,674	(52,055)	-13%	Timing variance relating to ESL and bin charges. This will be processed in early 2021.
Loftus Centre Expenditure Total	1,056,800	544,797	442,180	(102,617)	-19%	
Loftus Centre Indirect Costs						
Allocations	24,424	12,216	12,216	0	0%	
Loftus Centre Indirect Costs Total	24,424	12,216	12,216	0	0%	
Loftus Centre Total	527,936	297,702	228,340	(69,362)	-23%	
Public Halls						
Public Halls Revenue						
Revenue	(42,659)	(39,035)	(96,689)	(57,654)	148%	Revenue higher than anticipated. Budget to be adjusted at March 2021 budget review.
Public Halls Revenue Total	(42,659)	(39,035)	(96,689)	(57,654)	148%	
Public Halls Expenditure						
Building Maintenance	192,000	120,589	108,528	(12,083)	-10%	
Ground Maintenance	22,500	7,500	4,874	(2,826)	-38%	
Other Expenses	268,352	134,954	140,597	5,843	4%	
Public Halls Expenditure Total	482,852	263,043	253,797	(9,245)	-4%	
Public Halls Indirect Costs						
Allocations	6,438	3,216	3,216	0	0%	
Public Halls Indirect Costs Total	6,438	3,216	3,216	0	0%	
Public Halls Total	446,631	227,224	160,324	(66,900)	-29%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Reserves Pavilions and Facilities						
Reserves Pavilions and Facilities Revenue						
Revenue	(10,415)	(7,773)	(10,547)	(2,774)	36%	
Reserves Pavilions and Facilities Revenue Total	(10,415)	(7,773)	(10,547)	(2,774)	36%	
Reserves Pavilions and Facilities Expenditure						
Building Maintenance	390,901	154,193	145,883	(8,510)	-8%	
Ground Maintenance	3,500	1,750	0	(1,750)	-100%	
Other Expenses	280,527	142,821	150,938	8,115	6%	
Reserves Pavilions and Facilities Expenditure Total	674,928	298,764	296,619	(2,145)	-1%	
Reserves Pavilions and Facilities Indirect Costs						
Allocations	6,501	3,246	3,246	0	0%	
Reserves Pavilions and Facilities Indirect Costs Total	6,501	3,246	3,246	0	0%	
Reserves Pavilions and Facilities Total	671,014	294,237	289,319	(4,918)	-2%	
Sporting Clubs Buildings						
Sporting Clubs Buildings Revenue						
Revenue	(119,720)	(81,716)	(87,888)	(5,972)	10%	
Sporting Clubs Buildings Revenue Total	(119,720)	(81,716)	(87,888)	(5,972)	10%	
Sporting Clubs Buildings Expenditure						
Building Maintenance	172,200	98,348	58,459	(37,889)	-36%	Timing variance of works.
Ground Maintenance	2,000	1,000	0	(1,000)	-100%	
Other Expenses	739,995	369,982	387,865	(2,127)	-1%	
Sporting Clubs Buildings Expenditure Total	914,165	467,330	426,314	(41,016)	-9%	
Sporting Clubs Buildings Indirect Costs						
Allocations	31,149	15,570	15,570	0	0%	
Sporting Clubs Buildings Indirect Costs Total	31,149	15,570	15,570	0	0%	
Sporting Clubs Buildings Total	825,594	421,184	374,196	(46,988)	-11%	

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 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Parks and Reserves Administration						
Parks and Reserves Administration Revenue						
Revenue	(3,200)	(1,602)	(1,598)	4	0%	
Parks and Reserves Administration Revenue Total	(3,200)	(1,602)	(1,598)	4	0%	
Parks and Reserves Administration Expenditure						
Employee Costs	1,044,600	470,220	481,041	10,821	2%	
Other Employee Costs	72,825	38,420	39,870	3,450	9%	
Other Expenses	151,758	75,874	85,533	9,659	13%	
Parks and Reserves Administration Expenditure Total	1,269,083	582,514	606,443	23,929	4%	
Parks and Reserves Administration Indirect Costs						
Allocations	1,470,046	724,119	732,865	8,746	1%	
On Costs Recovery	(1,497,018)	(748,508)	(560,217)	158,290	-21%	
Parks and Reserves Administration Indirect Costs Total	(26,972)	(24,387)	142,648	167,035	-685%	
Parks and Reserves Administration Total	1,238,911	556,325	747,494	190,969	34%	
Parks and Reserves						
Parks and Reserves Revenue						
Revenue	(9,300)	(9,301)	(23,403)	(14,102)	152%	
Parks and Reserves Revenue Total	(9,300)	(9,301)	(23,403)	(14,102)	152%	
Parks and Reserves Expenditure						
Ground Maintenance	2,199,350	1,152,846	1,043,573	(109,273)	-9%	
Other Expenses	545,581	272,794	285,546	12,752	5%	
Parks and Reserves Expenditure Total	2,744,931	1,425,640	1,329,119	(96,521)	-7%	
Parks and Reserves Indirect Costs						
Allocations	364	180	180	0	0%	
Parks and Reserves Indirect Costs Total	364	180	180	0	0%	
Parks and Reserves Total	2,735,995	1,416,519	1,305,896	(110,623)	-8%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Sporting Grounds						
Sporting Grounds Revenue						
Revenue	(1,134)	(566)	(19,585)	(19,019)	3380%	
Sporting Grounds Revenue Total	(1,134)	(566)	(19,585)	(19,019)	3360%	
Sporting Grounds Expenditure						
Ground Maintenance	1,234,850	838,898	809,479	(29,419)	-5%	
Other Expenses	564,444	282,220	239,054	(43,166)	-15%	Favourable variance due to lower than forecasted depreciation. To be adjusted in mid year budget review.
Sporting Grounds Expenditure Total	1,799,294	921,118	848,533	(72,585)	-8%	
Sporting Grounds Total	1,798,160	920,552	828,949	(91,603)	-10%	
Road Reserves Expenditure						
Road Reserves Expenditure						
Ground Maintenance	328,005	165,826	157,413	(8,413)	-5%	
Other Expenses	0	0	5,833	5,833	100%	
Road Reserves Expenditure Total	328,005	165,826	163,247	(2,579)	-2%	
Road Reserves Expenditure Total	328,005	165,826	163,247	(2,579)	-2%	
Parks Other						
Parks Other Revenue						
Revenue	(2,000)	(2,000)	(217,425)	(215,425)	10771%	10771% Funding received from DFES for disaster recovery. Budget will be adjusted as part of Mid year budget review.
Parks Other Revenue Total	(2,000)	(2,000)	(217,425)	(215,425)	10771%	
Parks Other Expenditure						
Other Expenses	1,456,300	981,980	1,096,755	115,095	12%	Timing variance relating to maintenance of street trees and parks.
Money/Monger Street Trees Surgery	22,000	22,000	0	(22,000)	-100%	Timing variance of works.
Parks Other Expenditure Total	1,478,300	1,003,660	1,096,755	93,095	9%	
Parks Other Total	1,476,300	1,001,660	879,330	(122,330)	-12%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Processable Waste Collection						
Processable Waste Collection Revenue	(375,654)	(368,148)	(297,773)	70,375	-19%	Unfavourable variance due to a reduction in revenue for additional rubbish bins. This will be reviewed on an on-going basis.
Processable Waste Collection Revenue Total	(375,654)	(368,148)	(297,773)	70,375	-19%	
Processable Waste Collection Expenditure						
Employee Costs	980,983	488,700	454,324	(4,438)	-1%	
Other Employee Costs	57,428	28,716	17,482	(11,234)	-30%	
Other Expenses	3,804,811	1,932,394	1,709,058	(222,736)	-12%	Timing variance relating to tipping costs.
Operating Projects	80,000	39,200	751	(38,449)	-98%	Timing variance relating to FOGO marketing campaign which will commence early 2021.
Processable Waste Collection Expenditure Total	4,992,222	2,459,070	2,182,215	(276,855)	-11%	
Processable Waste Collection Indirect Costs						
Allocations	868,438	427,954	420,637	(7,317)	-2%	
On Costs Recovery	(879,250)	(438,126)	(352,601)	85,525	-20%	
Processable Waste Collection Indirect Costs Total	(7,812)	(10,172)	68,036	78,208	-769%	
Processable Waste Collection Total	4,608,756	2,060,750	1,952,478	(128,272)	-6%	
Other Waste Services						
Other Waste Services Revenue						
Revenue	(10,065)	(5,028)	(8,542)	(1,514)	30%	
Other Waste Services Revenue Total	(10,065)	(5,028)	(8,542)	(1,514)	30%	
Other Waste Services Expenditure						
Other Expenses	580,192	327,680	293,994	(33,686)	-10%	Timing variance relating to waste management programmes and bulk waste collection.
Household Hazardous Waste Collection Day	2,200	2,200	0	(2,200)	-100%	
Other Waste Services Expenditure Total	582,392	329,880	293,994	(35,886)	-11%	
Other Waste Services Total	572,327	324,852	287,451	(37,401)	-12%	
Recycling Revenue						
Recycling Revenue						
Revenue	0	0	0	0		
Recycling Revenue Total	0	0	0	0		
Recycling Revenue Total	0	0	0	0		
Recycling Expenditure						
Recycling Expenditure	1,051,725	294,568	303,416	8,848	3%	
Recycling Expenditure Total	1,051,725	294,568	303,416	8,848	3%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Public Works Overhead						
Public Works Overhead Revenue						
Revenue	(61,700)	(23,949)	(27,197)	(3,248)	14%	
Public Works Overhead Revenue Total	(61,700)	(23,949)	(27,197)	(3,248)	14%	
Public Works Overhead Expenditure						
Employee Costs	438,713	201,501	192,419	(9,082)	-5%	
Other Employee Costs	46,069	22,530	14,183	(8,387)	-37%	
Other Expenses	58,850	31,424	13,550	(17,885)	-57%	
Public Works Overhead Expenditure Total	540,622	255,455	220,141	(35,314)	-14%	
Public Works Overhead Indirect Costs						
Allocations	636,045	313,597	310,282	(3,315)	-1%	
On Costs Recovery	(191,782)	(95,802)	(236,652)	(140,780)	147%	
Public Works Overhead Indirect Costs Total	444,263	217,795	73,630	(144,075)	-66%	
Public Works Overhead Total	923,185	449,211	266,574	(182,637)	-41%	
Plant Operating						
Plant Operating Expenditure						
Other Expenses	1,491,587	745,789	887,595	141,806	19%	15% Unfavourable variance due to higher than forecasted depreciation. To be adjusted in mid year budget review.
Plant Operating Expenditure Total	1,491,587	745,789	887,595	141,806	19%	
Plant Operating Indirect Costs						
Allocations	(1,102,377)	(598,769)	(752,099)	(155,330)	28%	
Plant Operating Indirect Costs Total	(1,102,377)	(598,769)	(752,099)	(155,330)	26%	
Plant Operating Total	389,210	149,020	135,496	(13,524)	-9%	
Recoverable Works						
Recoverable Works Revenue						
Revenue	(12,309)	(6,156)	(6,720)	(564)	9%	
Recoverable Works Revenue Total	(12,309)	(6,156)	(6,720)	(564)	9%	
Recoverable Works Expenditure						
Other Expenses	12,309	6,156	12,184	6,028	98%	
Recoverable Works Expenditure Total	12,309	6,156	12,184	6,028	98%	
Recoverable Works Total	0	0	5,465	5,465	100%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Drainage Expenditure						
Drainage Expenditure						
Other Expenses	374,547	187,270	170,023	(17,247)	-9%	
Drainage Expenditure Total	374,547	187,270	170,023	(17,247)	-9%	
Footpaths/Cycleways Expenditure						
Footpaths/Cycleways Expenditure						
Other Expenses	1,041,319	521,117	569,542	48,425	9%	
Footpaths/Cycleways Expenditure Total	1,041,319	521,117	569,542	48,425	9%	
Rights of Way Expenditure						
Rights of Way Expenditure						
Other Expenses	281,467	140,737	138,345	(2,392)	-2%	
Rights of Way Expenditure Total	281,467	140,737	138,345	(2,392)	-2%	
Roads Expenditure						
Roads Expenditure						
Other Expenses	3,091,204	1,548,457	1,604,019	55,562	4%	
Roads Expenditure Total	3,091,204	1,548,457	1,604,019	55,562	4%	
Street Cleaning Expenditure						
Street Cleaning Expenditure						
Other Expenses	1,360,615	680,316	536,611	(143,705)	-21%	Timing variance of works.
Street Cleaning Expenditure Total	1,360,615	680,316	536,611	(143,705)	-21%	

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	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Traffic Control for Roadworks Expenditure						
Traffic Control for Roadworks Expenditure						
Other Expenses	85,000	47,888	62,547	14,881	31%	
Traffic Control for Roadworks Expenditure Total	85,000	47,888	62,547	14,881	31%	
Traffic Control for Roadworks Expenditure Total						
	85,000	47,888	62,547	14,881	31%	
Sump Expenditure						
Sump Expenditure						
Other Expenses	500	91	140	49	53%	
Sump Expenditure Total	500	91	140	49	53%	
Sump Expenditure Total						
	500	91	140	49	53%	
Works Depot Revenue						
Works Depot Revenue						
Revenue	(1,259)	(630)	(436)	194	-31%	
Works Depot Revenue Total	(1,259)	(630)	(436)	194	-31%	
Works Depot Revenue Total						
	(1,259)	(630)	(436)	194	-31%	

CITY OF VINCENT
 NOTE 4 - SUMMARY OF INCOME AND EXPENDITURE
 BY SERVICE AREAS
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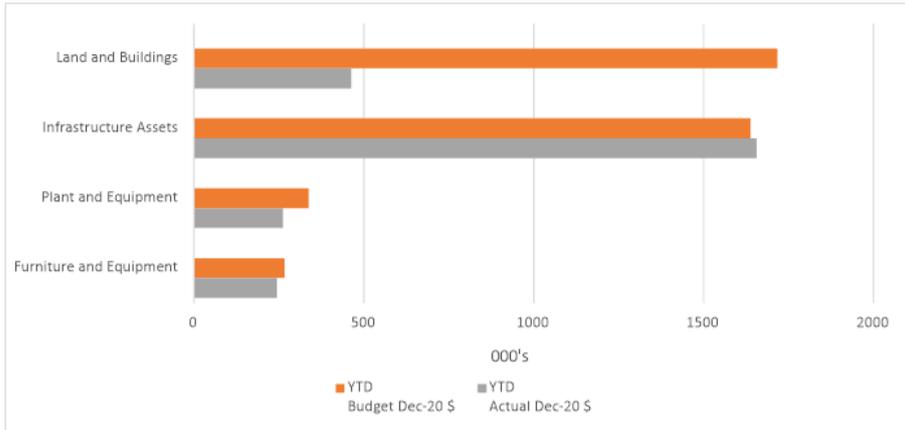


	Adopted Budget 2020/21 \$	YTD Budget 31/12/2020 \$	YTD Actual 31/12/2020 \$	YTD Variance \$	Variance %	Variance Commentary
Works Depot						
Works Depot Expenditure						
Employee Costs	183,767	85,979	82,895	(3,114)	-4%	
Other Employee Costs	2,500	1,248	881	(307)	-29%	
Other Expenses	9,750	4,878	379	(4,490)	-82%	
Works Depot Expenditure Total	196,017	92,105	84,125	(7,980)	-9%	
Works Depot Indirect Costs						
Allocations	(194,758)	(91,475)	(83,890)	7,768	-9%	
Works Depot Indirect Costs Total	(194,758)	(91,475)	(83,689)	7,766	-9%	
Works Depot Total	1,259	630	436	(194)	-31%	
Depot Building						
Depot Occupancy Costs						
Building Maintenance	90,000	45,000	71,380	26,380	56%	Timing variance of works.
Ground Maintenance	0	0	188	188	100%	
Other Expenses	251,052	139,274	130,459	(8,815)	-6%	
Depot Occupancy Costs Total	341,052	184,274	202,025	17,751	10%	
Depot Indirect Costs						
Allocations	(341,052)	(184,274)	(202,025)	(17,751)	10%	
Depot Indirect Costs Total	(341,052)	(184,274)	(202,025)	(17,751)	10%	
Depot Building Total	0	0	0	0		
Net Operating	6,574,375	(15,799,709)	(17,665,332)	(1,865,623)	12%	

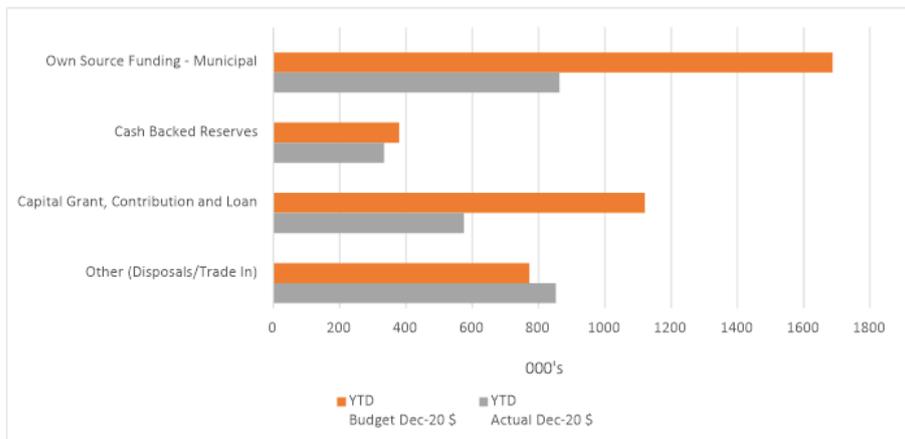
CITY OF VINCENT
 NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
 AS AT 31 DECEMBER 2020



CAPITAL EXPENDITURE	Revised Budget 2020/21	YTD Budget Dec-20	YTD Actual Dec-20	YTD Variance	Variance
	\$	\$	\$	\$	%
Land and Buildings	5,267,601	1,717,601	463,341	(1,254,260)	-73%
Infrastructure Assets	4,496,283	1,638,273	1,656,699	18,426	1%
Plant and Equipment	378,812	338,550	262,167	(76,383)	-23%
Furniture and Equipment	1,272,100	267,500	244,431	(23,069)	-9%
Total	11,414,796	3,961,924	2,626,638	(1,335,286)	-34%



FUNDING	Revised Budget 2020/21	YTD Budget Dec-20	YTD Actual Dec-20	YTD Variance	Variance
	\$	\$	\$	\$	%
Own Source Funding - Municipal	5,571,463	1,687,774	863,496	(824,278)	-49%
Cash Backed Reserves	3,365,850	380,000	334,549	(45,451)	-12%
Capital Grant, Contribution and Loan	1,704,483	1,121,150	575,574	(545,576)	-49%
Other (Disposals/Trade In)	773,000	773,000	853,020	80,020	10%
Total	11,414,796	3,961,924	2,626,638	(1,335,286)	-34%



**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 31 DECEMBER 2020**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
LAND & BUILDING ASSETS							
ADMIN CENTRE							
Air Conditioning & HVAC Renewal - Admin Building HVAC	300,000	20,000	0	(20,000)	-100%	0	Quotes being sought in the market.
BEATTY PARK LEISURE CENTRE							
Beatty Park Leisure Centre - Facilities Infrastructure Renewal	3,230,000	700,000	127,506	(572,494)	-82%	1,956,638	Works in progress.
Beatty Park - Replacement of gym carpet	9,851	9,851	9,345	(506)	-5%	506	Works completed.
LIBRARY							
Upgrade Library counter to enhance customer service delivery	50,000	10,000	1,500	(8,500)	-85%	0	Quotes being sought in the market.
LOFTUS CENTRE							
Loftus Community Centre – ceiling fabric, lighting and bathroom renewal	170,000	170,000	81,370	(88,630)	-52%	500	Works in progress.
Loftus Centre - Stormwater Retention tank	120,000	50,000	2,420	(47,580)	-95%	61,387	Works in progress.
Loftus Recreation Centre - Change room upgrade	131,367	131,367	141,689	10,322	8%	0	Works completed, to be adjusted in MYBR.
DEPARTMENT OF SPORTS AND RECREATION							
DLGSC renewal/upgrade-Lease obligation	196,000	196,000	1,738	(194,262)	-99%	37,807	Works in progress.
MISCELLANEOUS							
Solar Photovoltaic Panel System Installation - Mt Hawthorn Community Centre	8,900	8,900	0	(8,900)	-100%	0	Quotes being sought in the market.
Solar Photovoltaic Panel System Installation - North Perth Town Hall	8,900	8,900	0	(8,900)	-100%	0	Quotes being sought in the market.
Solar Photovoltaic Panel System Installation - Vincent Community Centre	20,150	20,150	0	(20,150)	-100%	0	Quotes being sought in the market.
Solar Photovoltaic Panel System Installation - Britannia Reserve Pavilion	8,900	8,900	0	(8,900)	-100%	0	Quotes being sought in the market.
Solar Photovoltaic Panel System Installation - Perth Soccer Club	30,000	30,000	0	(30,000)	-100%	0	Self supporting loan procedure being developed for this piece of work.
LED floodlight upgrade - Leederville Tennis Club	21,548	21,548	21,548	0	0%	0	Works completed.
Royal Park Hall - Kitchen and amenities renewal	190,000	190,000	42,097	(147,903)	-78%	40,245	Works completed - awaiting invoices.
Roofing Renewal-Loton Park Tennis Club Room	180,000	0	1,600	1,600	100%	0	Project at conceptual design stage.
Air Conditioning & HVAC Renewal - Belgravia Leisure Centre	50,000	0	0	0	0%	0	Project at planning stage.
Leederville Oval Stadium - Electrical renewal - 3 boards	300,000	110,000	543	(109,457)	-100%	0	Tender submissions at evaluation stage.
Public Toilet - Hyde park east - renewal	31,985	31,985	31,985	0	0%	0	Works completed.
Forrest Park Floodlight Renewal	130,000	0	0	0	0%	125,699	Project delayed expected to commence April 2021.
Birdwood Square Floodlight Renewal	20,000	0	0	0	0%	18,770	Project delayed expected to commence April 2021.
Minor infrastructure improvements	20,000	0	0	0	0%	9,983	Works scheduled.
Litis Stadium & Britannia Res End of Le	40,000	0	0	0	0%	0	Project at planning stage.
FOR LAND & BUILDING ASSETS	5,267,601	1,717,601	463,341	(1,254,260)	-73%	2,251,534	

**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 31 DECEMBER 2020**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
INFRASTRUCTURE ASSETS							
LOCAL ROADS PROGRAM							
Newcastle, Loftus - Charles St Rd Rehabilitation	0	0	10,659	10,659	100%	0	Expense relating to Main Roads line marking works for project completed in FY2018-19. To be adjusted at March 2021 budget review.
Eton St - Gill St to Hobart St	61,029	61,029	58,484	(2,545)	-4%	0	Works completed.
Coronation St - Chamberlain St to Scarborough Beach Rd	111,500	30,000	54,703	24,703	82%	61,345	Works in progress.
Edinboro St-Hobart St to Scarborough Beach Rd	42,000	11,000	55,588	44,588	405%	0	Works completed to be adjusted in MYBR.
Edinboro St-Hobart St to Edinboro St Reserve	108,000	68,000	111,659	43,659	64%	0	Works completed.
Seabrook St-Anzac Rd to Brentham St	27,238	27,238	26,318	(920)	-3%	0	Works completed.
Lake St-Glendower St to Bulwer St	69,500	15,000	18,037	3,037	20%	23,335	Works in progress.
Lake St-Stuart St to Brisbane St	94,500	15,000	55,483	40,483	270%	45,066	Works in progress.
Cattle St-Lord St to West Parade	74,500	55,000	55,900	900	2%	489	Works in progress.
Chapman St-Lord St to West Parade	89,000	15,000	33,668	18,668	124%	29,075	Works in progress.
Thorley St-Brewer St to Edward St	52,000	32,000	31,328	(672)	-2%	140	Works in progress.
Blackford St-Egina St to Cul-dee-sac	43,212	37,000	42,027	5,027	14%	1,185	Works completed.
The Boulevard-Scarborough Beach Rd to Berryman St	52,000	15,000	325	(14,675)	-98%	30,971	Works in progress.
Kalgoorlie St-Berryman St to Scarborough Beach Rd	69,259	69,259	69,259	0	0%	0	Works completed.
Ellesmere St-Matlock St to Flinders St	69,000	15,000	14,028	(972)	-6%	42,907	Works in progress.
Laneway Rear of Leederville Hotel-Oxford Street to rear of 226 Carr Place	155,808	0	0	0	0%	0	Project delayed works to be undertaken by Developer.
Norfolk St-Burt St to Forrest St	88,000	15,000	1,845	(13,155)	-88%	0	Project at surveying stage.
Kadina St-Pennant St to Bourke St	5,000	0	0	0	0%	0	Project at planning stage.
Howlett St-Pennant St to Hardy St	2,500	0	0	0	0%	0	Project at planning stage.
Chamberlain St-Coronation St to Pennant St	1,250	0	0	0	0%	0	Project at planning stage.
Eton St-Hobart St to Haynes St	2,500	0	0	0	0%	0	Project at planning stage.
Emmerson St-Morrison St to Loftus St	1,800	0	0	0	0%	0	Project at planning stage.
Cleaver St-Newcastle St to Old Aberdeen Place	88,950	0	2,613	2,613	100%	0	Works in progress.
ROAD TO RECOVERY							
Sasse Avenue-Purslowe St to Anzac Rd	212,190	85,000	139,083	54,083	64%	79,290	Works in progress.
The Avenue-Vincent Street to Car Park	44,277	44,277	47,689	3,412	8%	0	Works completed.
Vincent St - Mitchell FW overpass to Leederville P	2,762	2,762	0	(2,762)	-100%	0	Works scheduled.

**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 31 DECEMBER 2020**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
TRAFFIC MANAGEMENT							
Improved pedestrian crossings at signalised intersections (Walcott St. & William St. , Bulwer St. Fitzgerald St.)	24,100	24,100	24,100	0	0%	0	Works completed.
Alma/Claverton Local Area Traffic Management	50,000	0	0	0	0%	0	Project at planning stage.
Harold and Lord St Intersection	26,000	0	0	0	0%	0	Project at planning stage.
BLACK SPOT PROGRAM							
Vincent - Fitzgerald St to Chelmsford Rd	72,800	0	55,558	55,558	100%	6,857	Works completed.
Intersection of Brady and Milton St, Mt Hawthorn	30,000	0	3,620	3,620	100%	800	Works at design stage.
Intersection of Bulwer and Stirling St, Perth	100,000	0	4,040	4,040	100%	0	Works at design stage.
Intersection of Green, Tyler & Merredin St, Mt Hawthorn/Joondanna	30,000	0	3,620	3,620	100%	0	Works at design stage.
Intersection of Beaufort and Harold Streets, Highgate	100,000	0	2,820	2,820	100%	0	Works at design stage.
Intersection of Loftus and Vincent Streets, West Perth/Leederville	250,000	0	4,730	4,730	100%	0	Works at design stage.
Intersection of Fitzgerald Street & Raglan Road, North Perth	80,000	0	6,620	6,620	100%	0	Works at design stage.
Minor Traffic Management Improvement Program	80,000	26,000	6,577	(19,423)	-75%	2,483	Works in progress throughout the entire year.
STREETSCAPE IMPROVEMENTS							
Minor streetscape improvements	30,000	15,000	16,334	1,334	9%	500	Works in progress.
Streetscape Improvements-Cleaver St	50,000	0	0	0	0%	0	Project delayed - subject to grant application.
Streetscape Improvements-Angove St and Fitzgerald St	13,000	0	0	0	0%	0	Project at planning stage.
ROADWORKS - REHABILITATION (MRRG PROGRAM)							
Bulwer St - Beaufort St to Williams St	68,154	68,154	30,747	(37,407)	-55%	12,677	Works complete - awaiting invoices.
Loftus St - Bourke St to Scarborough Beach Rd	50,000	50,000	0	(50,000)	-100%	-	Works complete - awaiting invoices.
Newcastle St-Beaufort St to Lord St - Eastbound	143,800	143,800	141,606	(2,194)	-2%	11,288	Works complete - awaiting invoices.
Smith St-Bulwer to Lincoln St	127,500	127,500	66,885	(60,615)	-48%	5,437	Works in progress.
Brisbane St-Bulwer St to Stirling St	130,900	130,900	93,721	(37,179)	-28%	0	Works in progress.
RIGHTS OF WAY							
Annual review based upon the most recent condition assessment survey	75,000	0	3,479	3,479	100%	0	Works in progress.
SLAB FOOTPATH PROGRAMME							
Golding St-Newcastle St to Old Aberdeen St	38,180	0	0	0	0%	0	Works to be scheduled.
Brisbane Trc (North)-Lake St to Brisbane Plc	27,920	0	0	0	0%	0	Works to be scheduled.
Brisbane Trc (South)-Lake St to Brisbane Plc	26,761	0	0	0	0%	0	Works to be scheduled.
Lake St-Brisbane Trc to Robinson Avenue	5,603	0	2,811	2,811	100%	0	Works completed.
Lake St-Newcastle St to Forbes Rd	2,310	0	2,262	2,262	100%	0	Works completed.
Leeder St-Jugan St to Cul-de-sac	3,353	0	0	0	0%	0	Works to be scheduled.
Caversham St-Claisebrook Rd to Cul-de-sac	12,669	0	0	0	0%	0	Works to be scheduled.
Mary St (North)-William St to Mereny Lane	8,800	4,000	0	(4,000)	-100%	0	Works scheduled.
Mary St (South)-William St to Mereny Lane	8,800	4,000	0	(4,000)	-100%	0	Works scheduled.
Broome St-Smith St to Brigatti Gardens	5,500	0	0	0	0%	0	Works to be scheduled.
London St-Intersection of Scarborough Beach Road	60,104	0	0	0	0%	0	Works to be scheduled.

**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 31 DECEMBER 2020**

Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
BICYCLE NETWORK							
Florence/Strathcona/Golding Safe Active Street	300,000	0	21,825	21,825	100%	0	Works in progress.
Design for Norfolk St N/S Route	50,000	0	0	0	0%	26,030	Project at planning stage.
Design for Glendalough to Brady	15,000	0	4,700	4,700	100%	0	Project at design stage.
DRAINAGE							
Britannia Reserve Main Drain Renewal stage 1&2	80,000	0	0	0	0%	0	Works to be scheduled.
Minor drainage improvement program	50,000	0	0	0	0%	0	Works to be scheduled.
Gully Soak-well program	60,000	0	21,882	21,882	100%	0	Works in progress.
CAR PARK DEVELOPMENT							
Car Parking Upgrade-Melrose St angled parking	55,000	0	325	325	100%	32,499	Works scheduled.
Car Parking Upgrade-Strathcona St angled parking	20,000	0	0	0	0%	0	Project at design stage.
Car Parking Upgrade-Albert St angled parking Stage 3	55,000	0	4,040	4,040	100%	0	Project at design stage.
Depot - Car park lighting Renewal	60,000	60,000	32,979	(27,021)	-45%	16,124	Works in progress.
PARKS AND RESERVES							
Banks Reserve Master Plan Implementation - Stage 1	239,109	239,109	207,327	(31,782)	-13%	167,461	Works in progress.
Greening Plan-Pansy Street carpark	25,000	25,000	0	(25,000)	-100%	0	Works scheduled for April 2021.
Greening Plan-Pansy Street	5,000	5,000	0	(5,000)	-100%	0	Works scheduled for April 2021.
Greening Plan-West End Arts Precinct	30,000	30,000	10,781	(19,219)	-64%	0	Works in progress.
Greening Plan-Norham Street	15,000	15,000	0	(15,000)	-100%	0	Project at design stage.
Greening Plan-Highlands Road	10,000	10,000	0	(10,000)	-100%	0	Project at design stage.
Greening Plan-Hawthorn Street	10,000	10,000	0	(10,000)	-100%	0	Project at design stage.
Greening Plan-Little Walcott Street	5,000	5,000	0	(5,000)	-100%	0	Project at design stage.
Lynton Street Park Upgrade	18,145	18,145	14,235	(3,910)	-22%	3,910	Works completed.
RETICULATION							
Britannia Reserve - renew groundwater bore (south) No,40	45,000	0	40,381	40,381	100%	0	Works completed.
Kyilla Park - replace irrigation cubicle	15,000	15,000	0	(15,000)	-100%	0	Works to be scheduled.
STREET FURNITURE							
Bus Shelter Replacement	20,000	0	0	0	0%	0	Project at planning stage.
Bus Shelter-William St	15,000	0	0	0	0%	2,767	Works scheduled.
FOR INFRASTRUCTURE ASSETS	4,496,283	1,638,273	1,656,699	18,426	12	601,657	

**CITY OF VINCENT
NOTE 5 - CAPITAL WORKS SCHEDULE 2020/21
AS AT 31 DECEMBER 2020**

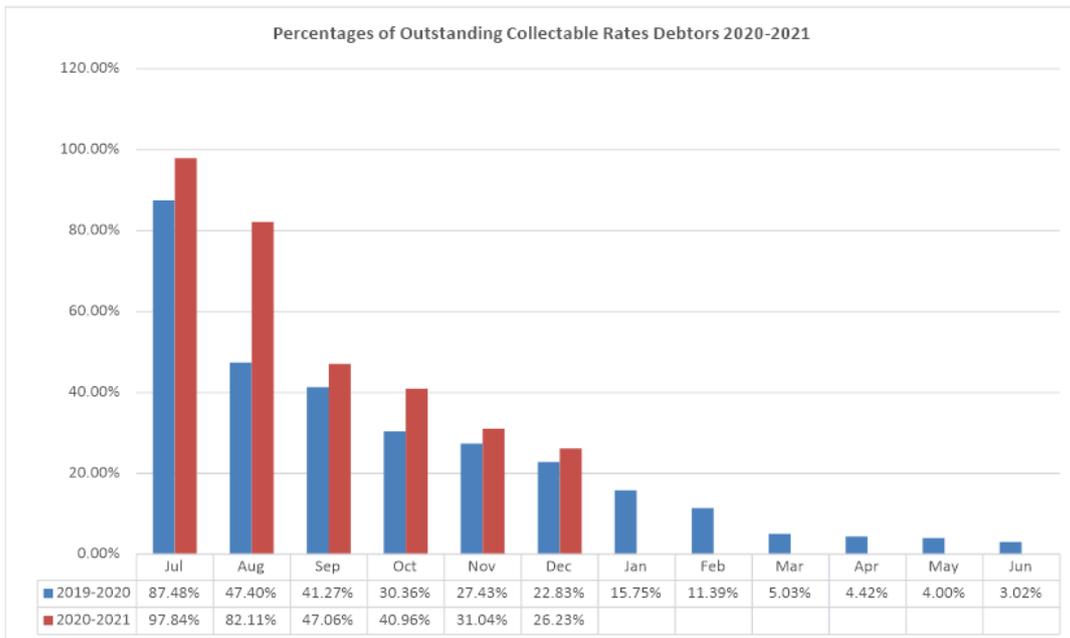
Description	Revised Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Variance	Variance	Commitment (PO) Balance	Variance Commentary
PLANT & EQUIPMENT ASSETS							
LIGHT FLEET VEHICLE REPLACEMENT PROGRAMME							
Light Fleet - Annual Changeover	190,000	190,000	123,618	(66,382)	-35%	99,800	Fleet replacement programme progressing as planned.
MAJOR PLANT REPLACEMENT PROGRAMME							
Single Axle Tipper Truck	138,550	138,550	138,550	(0)	0%	0	Truck delivered in July 2020.
MISCELLANEOUS							
Parking Sensors Pilot Project	11,810	0	0	0	0%	0	Installation to commence in latter half of FY2020-21.
Water and Energy Efficiency Initiatives	38,452	10,000	0	(10,000)	-100%	0	Associated projects not commenced as yet.
TOTAL EXPENDITURE FOR PLANT & EQUIPMENT ASSETS	378,812	338,550	262,167	(76,383)	-23%	99,800	
FURNITURE & EQUIPMENT ASSETS							
INFORMATION TECHNOLOGY							
Enterprise Applications upgrade	440,000	50,000	63,135	13,135	26%	65,569	Implementation & training of Contracts management module completed. Upgrade of Authority in progress.
Building Management System software-Admin	120,000	10,000	0	(10,000)	-100%	0	Not commenced as yet.
MARKETING & COMMUNICATIONS							
COVID-19 Artwork relief project	525,600	120,000	131,373	11,373	9%	20,000	Monies have started being distributed to the successful applicants.
Beatty Park Leisure Centre							
Beatty Park Leisure Centre - Non Fixed Assets Renewal	71,500	30,000	3,195	(26,805)	-89%	0	Works being completed on a needs basis.
MISCELLANEOUS							
Miscellaneous Assets Renewal	75,000	37,500	46,728	9,228	25%	0	Works in progress at various locations.
CCTV Renewal Civic and Loftus Precinct	40,000	20,000	0	(20,000)	-100%	7,432	Works scheduled.
TOTAL EXPENDITURE FOR FURNITURE & EQUIPMENT ASSETS	1,272,100	267,500	244,431	(23,069)	-9%	209,761	
TOTAL CAPITAL EXPENDITURE	11,414,796	3,961,924	2,626,638	(1,335,286)	-34%	3,162,752	

CITY OF VINCENT
NOTE 6 - CASH BACKED RESERVES
AS AT 31 DECEMBER 2020



Reserve Particulars	Budget Opening Balance 01/07/2020 \$	Actual Opening Balance 01/07/2020 \$	Budget Transfers to Reserve 30/06/2021 \$	YTD Actual Transfers to Reserve 31/12/2020 \$	Budget Interest Earned 30/06/2021 \$	YTD Actual Interest Earned 31/12/2020 \$	Budget Transfers from Reserve 30/06/2021 \$	YTD Actual Transfers from Reserve 31/12/2020 \$	Budget Closing Balance 30/06/2021 \$	Actual Closing Balance 31/12/2020 \$
Asset Sustainability Reserve	5,293,197	5,293,197	1,093,000	1,093,000	61,887	25,719	(2,819,583)	(749,517)	3,628,501	5,662,399
Beatty Park Leisure Centre Reserve	101,218	101,218	(0)	0	1,183	492	0	0	102,401	101,710
Cash in Lieu Parking Reserve	1,926,192	1,926,192	0	2,657	22,521	9,358	(510,000)	(31,310)	1,438,713	1,906,897
Hyde Park Lake Reserve	159,269	159,269	(0)	0	1,862	773	0	0	161,131	160,042
Land and Building Acquisition Reserve	297,471	297,471	0	0	3,478	1,445	0	0	300,949	298,916
Leederville Oval Reserve	94,069	94,069	0	0	1,100	458	0	0	95,169	94,527
Loftus Community Centre Reserve	36,901	36,901	(0)	0	431	178	0	0	37,332	37,079
Loftus Recreation Centre Reserve	171,525	171,525	51,664	13,039	2,005	837	0	0	225,194	185,401
Office Building Reserve - 246 Vincent Street	401,156	401,156	(0)	0	4,690	1,949	(196,000)	(1,738)	209,846	401,367
Parking Facility Reserve	105,607	105,607	0	0	1,235	512	0	0	106,842	106,119
Percentage For Public Art Reserve	488,867	488,867	0	0	5,716	2,515	(525,600)	(131,373)	(31,017)	360,009
Plant and Equipment Reserve	22,483	22,483	0	0	263	109	0	0	22,746	22,592
State Gymnastics Centre Reserve	110,197	110,197	9,682	1,817	1,288	535	0	0	121,167	112,549
Strategic Waste Management Reserve	997,471	997,471	(0)	0	11,662	4,845	0	0	1,009,133	1,002,316
Tamala Park Land Sales Reserve	340,902	340,902	250,000	0	3,986	1,670	0	0	594,888	342,572
Underground Power Reserve	210,051	210,051	0	0	2,456	1,020	0	0	212,507	211,071
Waste Management Plant and Equipment Reserve	219,949	219,949	0	0	2,572	1,069	0	0	222,521	221,018
POS reserve - Haynes Street	0	0	157,899	157,899	1,870	761	0	0	159,769	158,660
	10,976,525	10,976,525	1,562,245	1,268,412	130,205	54,245	(4,051,183)	(913,938)	8,617,792	11,385,244

CITY OF VINCENT
 NOTE 7 - RATING INFORMATION
 AS AT 31 DECEMBER 2020



CITY OF VINCENT
NOTE 7 - RATING INFORMATION
FOR THE MONTH ENDED 31 DECEMBER 2020



	Rateable Value	Rate in Dollar	Budget	Actual	Rates Levied to Budget
	\$	Cents	\$	\$	%
Rate Revenue					
General Rate					
10726 Residential	240,742,009	0.0779	18,744,512	18,744,512	100.0%
168 Vacant Residential	4,110,000	0.0725	297,975	297,975	100.0%
1610 Other	122,800,566	0.0672	8,249,742	8,249,742	100.0%
46 Vacant Commercial	2,355,370	0.1282	301,888	301,888	100.0%
Minimum Rate					
6184 Residential @ \$1,211.9	78,526,492		7,494,390	7,494,390	100.0%
157 Vacant Residential @ \$1,211.9	1,926,000		190,268	190,268	100.0%
150 Other @ \$1,197.7	1,873,844		179,655	179,655	100.0%
0 Vacant Commercial			0	0	
Interim Rates	0		300,000	390,992	130.3%
Rates Waiver	0		(145,000)	(120,190)	82.9%
Total Amount Made up from Rates	452,334,281		35,613,430	35,729,232	
Non Payment Penalties					
Instalment Interest @ 5.5%			160,000	161,097	100.7%
Penalty Interest @ 8%			90,000	69,192	76.9%
Administration Charge - \$8 per instalment			160,000	141,810	88.6%
Legal Costs Recovered			0	50	100.0%
			36,023,430	36,101,381	
Other Revenue					
Exempt Bins - Non Rated Properties			185,420	166,173	89.6%
Commercial / Residential Additional Bins			174,534	124,821	71.5%
Swimming Pools Inspection Fees			18,800	14,362	76.4%
			36,402,184	36,406,737	
Opening Balance				978,892	
Total Collectable			36,402,184	37,385,629	102.70%
Less					
Cash Received				26,747,033	
Rebates Allowed				1,090,122	
Rates Balance To Be Collected			36,402,184	9,548,397	26.23%
Add					
ESL Debtors				436,026	
Pensioner Rebates Not Yet Claimed				377,691	
ESL Rebates Not Yet Claimed				11,842	
Less					
Deferred Rates Debtors				(117,424)	
Current Rates Debtors Balance				10,256,532	



CITY OF VINCENT
NOTE 8 - DEBTOR REPORT
FOR THE MONTH ENDED 31 DECEMBER 2020

DESCRIPTION	CURRENT	31-59 DAYS	60-89 DAYS	OVER 90 DAYS	BALANCE
	\$	\$	\$	\$	\$
DEBTOR CONTROL - HEALTH LICENCES	811	779	5,570	205,166	212,327
DEBTOR CONTROL - RUBBISH CHARGES	0	0	0	0	0
DEBTOR CONTROL - CASH IN LIEU CAR PARKING	0	0	800	139,855	140,455
DEBTOR CONTROL - PROPERTY INCOME	112,779	9,838	37,449	53,016	213,080
DEBTOR CONTROL - RECOVERABLE WORKS	1,152	450	0	0	1,602
DEBTOR CONTROL - BEATTY PARK LEISURE CENTRE	0	0	0	0	0
DEBTOR CONTROL - OTHER	340	4,680	33,282	95,273	133,575
DEBTOR CONTROL - % ART CONTRIBUTIONS	0	0	0	0	0
DEBTOR CONTROL - PLANNING SERVICES FEES	(100)	1,410	0	350	1,660
DEBTOR CONTROL - GST		90,812.66	1.27	5.93	90,820
DEBTOR CONTROL - INFRINGEMENT	37,780	69,428	62,233	1,297,307	1,466,728
PROVISION FOR DOUBTFUL DEBT (CURRENT)	0	0	0	(181,310)	(181,310)
IMPAIRMENT OF RECEIVABLES	0	0	0	(194,671)	(194,671)
TOTAL DEBTORS OUTSTANDING AS AT 30/11/2020	152,742	177,394	139,335	1,414,791	1,884,262

ACCRUED INCOME	48,199
ACCRUED INTEREST	34,654
PREPAYMENTS	333,160
TOTAL TRADE AND OTHER RECEIVABLES	2,296,276

DATE	SUNDRY DEBTORS OVER 90 DAYS	AMOUNT	DEBT DETAILS	Comments
11/03/2019	Tennis Seniors Western Australia	5,728.05	Building Insurance 2018/19 & 2019/20	In the process to debt collection
12/08/2020	Belgravia Health & Leisure Group	46,664.00	Loan Servicing July & August	Loan has been deferred as part of COVID-19 relief provided.
24/08/2020	Vietnam Veterans Association	1,101.08	Service fire equipment, Termite treatment	On-going discussion to ascertain if the Club qualifies for COVID-19 relief.
04/11/2018	C Caferelli	28,600.00	Breaches of Planning Development Act	Have been handed over to FER
22/08/2018	C D Hunter	14,655.25	Cost for court case	\$100 Monthly Repayment.
21/01/2019	Matthew Slinger	21,800.30	Outstanding court costs awarded to COV	Have been handed over to FER
09/07/2019	R Cox	1,170.00	Outstanding court costs awarded to COV	Have been handed over to FER.
22/08/2019	Primed Projects Pty Ltd	318.26	Outstanding court costs awarded to COV	On fortnightly payment plan
22/08/2019	Liam Howard	576.87	Outstanding court costs awarded to COV	On fortnightly payment plan
28/11/2019	A Kindu	2,339.25	Damage/vandalism to hired venue	Sent to debt collection agency.
21/07/2020	Kamran Beykpour	25,813.00	Court fines and costs re: 155 Walcott St	Pleaded not guilty. Court trial set 15 February 2021
BALANCE OF 90 DAY DEBTORS OVER \$500.00		148,766.06		

CITY OF VINCENT
NOTE 9 - BEATTY PARK LEISURE CENTRE FINANCIAL POSITION
AS AT 31 DECEMBER 2020



	Revised Budget 2020/21 \$	YTD Budget Dec-20 \$	YTD Actuals Dec-20 \$	YTD Actuals Dec-19 \$	Month Actuals Dec-20 \$	Month Actuals Dec-19 \$
ADMINISTRATION						
Revenue	0	0	36	(2,295)	(0)	0
Expenditure	0	26,465	(36)	81,862	(36)	(158)
Surplus/(Deficit)	0	26,465	0	79,568	(36)	(158)
SWIMMING POOLS AREA						
Revenue	1,433,839	806,831	873,060	1,093,010	211,518	209,747
Expenditure	(3,552,996)	(1,801,953)	(1,716,723)	(2,007,508)	(711,383)	(303,408)
Surplus/(Deficit)	(2,119,157)	(995,122)	(843,663)	(914,498)	(499,865)	(93,662)
SWIM SCHOOL						
Revenue	1,082,097	709,997	821,119	844,285	55,437	4,819
Expenditure	(743,759)	(496,133)	(525,299)	(605,714)	(90,130)	(82,016)
Surplus/(Deficit)	338,338	213,864	295,820	238,571	(34,693)	(77,196)
CAFÉ						
Revenue	0	0	0	358,412	0	67,430
Expenditure	(34,280)	(34,280)	(35,002)	(387,845)	(7)	(70,080)
Surplus/(Deficit)	(34,280)	(34,280)	(35,002)	(29,433)	(7)	(2,651)
RETAIL SHOP						
Revenue	355,754	252,472	310,208	260,341	72,339	59,281
Expenditure	(276,050)	(169,018)	(209,947)	(179,068)	(71,475)	(47,615)
Surplus/(Deficit)	79,704	83,454	100,261	81,273	864	11,666
HEALTH & FITNESS						
Revenue	1,165,018	716,418	756,020	763,262	139,160	69,897
Expenditure	(1,139,891)	(583,969)	(581,852)	(628,099)	(165,360)	(90,131)
Surplus/(Deficit)	25,127	132,449	174,169	135,164	(26,200)	(20,234)
GROUP FITNESS						
Revenue	420,977	257,325	273,349	298,021	49,017	28,980
Expenditure	(457,386)	(246,837)	(247,023)	(282,142)	(75,229)	(44,272)
Surplus/(Deficit)	(36,409)	10,488	26,326	15,879	(26,212)	(15,292)
AQUAROBICS						
Revenue	162,802	101,871	106,212	112,651	19,811	10,400
Expenditure	(137,277)	(67,911)	(60,800)	(79,659)	(22,754)	(13,016)
Surplus/(Deficit)	25,525	33,960	45,413	32,992	(2,943)	(2,616)
CRECHE						
Revenue	42,363	24,837	28,421	32,251	5,409	3,225
Expenditure	(239,683)	(115,299)	(121,858)	(161,412)	(33,371)	(24,986)
Surplus/(Deficit)	(197,320)	(90,462)	(93,437)	(129,161)	(27,962)	(21,761)
Net Surplus/(Deficit)	(1,918,472)	(619,184)	(330,114)	(489,646)	(617,055)	(221,904)
Less: Depreciation	(1,373,247)	(686,623)	(643,388)	(683,975)	(643,388)	(113,670)
Cash Surplus/(Deficit)	(545,225)	67,439	313,274	194,329	26,333	(108,234)

Creditors Report - Payments by EFT, BPAY and Payroll			
01/11/20 to 30/11/20			
Date	Payee	Description	Amount
12/11/2020	A Austin	Fitness instructor fees	\$ 113.68
26/11/2020	A Beck	Didgeridoo and dance performances at movie screening and football match	\$ 2,200.00
12/11/2020	A D Hadfield	Refund of infrastructure bond	\$ 2,500.00
12/11/2020	A Duckworth-Smith	Design advisory fees	\$ 400.00
26/11/2020	A Duckworth-Smith	Design advisory fees	\$ 400.00
26/11/2020	A M & K H Pasalich	Part refund of Beatty Park Leisure Centre fees	\$ 122.40
26/11/2020	A Team Printing	Printing services - BPLC	\$ 2,598.20
18/11/2020	A W Glass	Rates refund - due to overpayment	\$ 342.60
18/11/2020	A Xian	Rates refund - due to overpayment	\$ 677.41
26/11/2020	Aboriginal Education Solutions	Embedding Aboriginal perspective workshop - Innovate RAP	\$ 700.00
26/11/2020	Academy Services WA Pty Ltd	Cleaning services and cleaning materials - various locations	\$ 48,278.16
26/11/2020	Acclaimed Catering	Catering services - Staff Christmas party (deposit)	\$ 1,000.00
12/11/2020	Acurix Networks Pty Ltd	Public Wi Fi service - various locations	\$ 1,419.00
26/11/2020	Alerton Australia	Building management system control contract - BPLC (4 months)	\$ 8,527.20
26/11/2020	Aline Brick Paving	Brick paving services - various locations	\$ 7,452.50
12/11/2020	Alsco Pty Ltd	Air freshener supplies	\$ 58.51
26/11/2020	Alsco Pty Ltd	Mat supplies - BPLC	\$ 764.76
26/11/2020	AMS Installation & Maintenance Solutions WA	Repair to spa heater and boiler- BPLC	\$ 683.10
12/11/2020	Anna Cappelletta	Fitness instructor fees	\$ 840.00
26/11/2020	Anna Cappelletta	Fitness instructor fees	\$ 630.00
12/11/2020	APARC	Central management system, software licensing, meter maintenance and sensor maintenance	\$ 11,568.87
26/11/2020	APARC	Central management system, meter maintenance, credit card transactions and Ticketor enforcement	\$ 42,631.22
12/11/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 2,704.74
26/11/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 6,198.09
27/11/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - Avenue car park	\$ 202.50
18/11/2020	Aqua Lung Australia Pty Ltd	Merchandise - BPLC	\$ 5,203.00
26/11/2020	Aqua Lung Australia Pty Ltd	Merchandise - BPLC	\$ 2,194.50
12/11/2020	Aquawellbeing.com	Fitness instructor fees	\$ 520.00
12/11/2020	Aqueo Import & Distribution Pty Ltd	Merchandise - BPLC	\$ 4,215.42
26/11/2020	Aqueo Import & Distribution Pty Ltd	Merchandise - BPLC	\$ 209.22
12/11/2020	Aspect Studios Pty Ltd	Design advisory fees	\$ 440.00
12/11/2020	Asphalttech Pty Ltd	Asphalt supplies - various locations	\$ 23,077.65
26/11/2020	Asphalttech Pty Ltd	Asphalt supplies - various locations	\$ 252,648.19

Date	Payee	Description	Amount
12/11/2020	ATF Services Pty Ltd	Security fence - Cheriton Street	\$ 144.21
27/11/2020	Ausblue Pty Ltd	Ad blue supplies - additive to reduce truck carbon emissions	\$ 950.40
12/11/2020	Australia Post	Postage charges	\$ 4,893.23
12/11/2020	Australia Post (Agency Commission)	Commission charges	\$ 346.04
26/11/2020	Australian Communications and Media Authority	Fixed point to point licence	\$ 241.00
12/11/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - Gym WA	\$ 330.00
26/11/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations; display fridge repairs - BPLC	\$ 3,125.35
27/11/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations	\$ 5,328.68
12/11/2020	Australian Professional Skills Institute	Barista training course - Youth network	\$ 1,000.00
03/11/2020	Australian Services Union	Payroll deduction	\$ 310.80
17/11/2020	Australian Services Union	Payroll deduction	\$ 310.80
27/11/2020	Australian Services Union	Payroll deduction	\$ 310.80
03/11/2020	Australian Taxation Office	Payroll deduction	\$ 189,693.00
17/11/2020	Australian Taxation Office	Payroll deduction	\$ 176,226.00
27/11/2020	Australian Taxation Office	Payroll deduction	\$ 175,448.00
12/11/2020	Award Contracting	Locating services - various locations	\$ 2,574.00
26/11/2020	Award Contracting	Locating services - various locations	\$ 9,570.00
26/11/2020	Awards WA Inc	Community support grant (Ignite award - find your glow program)	\$ 4,905.00
12/11/2020	AWB Co	Plumbing services - Forrest Park; refund of infrastructure bond	\$ 1,121.33
26/11/2020	B O'Shaughnessy	Expense reimbursement - doctor's fees (workers compensation claim)	\$ 157.80
26/11/2020	Baileys Fertilisers	Fertiliser supplies	\$ 10,556.70
12/11/2020	Bakers Delight North Perth	Catering supplies - Ride to Work breakfast	\$ 80.00
26/11/2020	Balcatta Mowers & Chainsaws Pty Ltd	Garden equipment repairs - Depot	\$ 553.00
26/11/2020	BCITF Building & Construction Industry Training Fund	Levy collection	\$ 6,069.47
26/11/2020	Benara Nurseries	Supply of plants	\$ 5,089.70
27/11/2020	Benara Nurseries	Supply of plants	\$ 4,755.30
26/11/2020	Bent Logic	Supply of membership cards - BPLC	\$ 5,142.50
26/11/2020	Bicycles for Humanity (WA) Inc.	Stall fees from Bike Market	\$ 90.00
26/11/2020	Big Rock Toyota	Vehicle service and repairs	\$ 80.00
26/11/2020	BikeWise	Cycling instruction and Ride to Work support	\$ 220.00
12/11/2020	Blackwoods	Hardware supplies - Depot	\$ 1,474.82
26/11/2020	Blackwoods	Hardware supplies - Depot	\$ 766.79
27/11/2020	Blackwoods	Hardware supplies - Depot	\$ 852.88
26/11/2020	BOC Limited	Medical oxygen supplies and CO2 for beverage	\$ 1,053.87
26/11/2020	Boral Construction Materials Group Limited	Concrete supplies	\$ 3,381.80
12/11/2020	Boya Equipment	Purchase of spray nozzles	\$ 310.53
26/11/2020	Boyan Electrical Services	Electrical services - various locations	\$ 3,270.85
27/11/2020	Boyan Electrical Services	Electrical services - Loftus Recreation Centre	\$ 434.12

Date	Payee	Description	Amount
18/11/2020	Bridgestone Australia Ltd	Tyre services	\$ 92.40
26/11/2020	Briskleen Supplies	Toiletry and cleaning products; sanipod service - BPLC	\$ 5,668.85
26/11/2020	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 9,003.89
26/11/2020	Bunnings Trade	Hardware supplies - various locations	\$ 3,252.25
27/11/2020	Bunnings Trade	Hardware supplies - Depot	\$ 26.62
26/11/2020	C Boutsis	Expense reimbursement - doctor's fees (workers compensation claim)	\$ 141.20
12/11/2020	C C McCloy	Refund for overcharge of dog registration renewal	\$ 10.00
26/11/2020	C Saffer	Fitness instructor fees	\$ 130.00
26/11/2020	C Sandell	Part refund of Beatty Park Leisure Centre fees	\$ 704.00
12/11/2020	C Vosnacos	Refund of infrastructure bond	\$ 750.00
18/11/2020	Caltex Australia Petroleum Pty Ltd	Fuel and oils	\$ 25,450.21
26/11/2020	Capic	Water treatment services - BPLC	\$ 211.20
26/11/2020	Carramar Coastal Nursery	Supply of plants	\$ 92.40
26/11/2020	Castleprime Construction Pty Ltd	Refund of infrastructure bond	\$ 1,500.00
12/11/2020	Charmaine Amanda Magness	Fitness instructor fees	\$ 454.72
03/11/2020	Child Support Agency	Payroll deduction	\$ 950.51
17/11/2020	Child Support Agency	Payroll deduction	\$ 950.51
27/11/2020	Child Support Agency	Payroll deduction	\$ 950.51
26/11/2020	Chindarsi Architects	Design advisory fees	\$ 550.00
12/11/2020	Chittering Valley Worm Farm	Worms and castings	\$ 340.00
12/11/2020	Christou Nominees Pty Ltd	Design advisory fees	\$ 660.00
26/11/2020	Cirrus Networks	Cisco annual licensing renewal	\$ 1,703.97
26/11/2020	City Of Perth	BA archive retrievals	\$ 200.98
26/11/2020	City of South Perth	Dog and cat impound fees	\$ 561.00
26/11/2020	City of Stirling	Meals on Wheels	\$ 486.22
03/11/2020	City of Vincent	Payroll deduction - staff contributions to vehicles	\$ 1,310.06
17/11/2020	City of Vincent	Payroll deduction - staff contributions to vehicles	\$ 1,256.80
27/11/2020	City of Vincent	Payroll deduction - staff contributions to vehicles	\$ 1,150.28
03/11/2020	City of Vincent Staff Social Club	Payroll deduction	\$ 470.00
17/11/2020	City of Vincent Staff Social Club	Payroll deduction	\$ 484.00
27/11/2020	City of Vincent Staff Social Club	Payroll deduction	\$ 490.00
12/11/2020	Civica Pty Limited	Consultancy - Waste register	\$ 8,059.70
26/11/2020	Civica Pty Limited	Initial licence fee - BIS procurement standard	\$ 1,815.00
27/11/2020	Civica Pty Limited	Initial licence fee - BIS 7 payroll view	\$ 1,815.00
26/11/2020	Cleanaway	Recycling contract	\$ 10,909.79
12/11/2020	Cleantex Pty Ltd	Washroom consumables - Admin	\$ 257.73
26/11/2020	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$ 498.87
18/11/2020	Cobblestone Concrete Pty Ltd	Installation of crossover - Sasse Avenue	\$ 2,023.43
26/11/2020	Cobblestone Concrete Pty Ltd	Concrete path repairs - various locations	\$ 5,580.30

Date	Payee	Description	Amount
12/11/2020	Cockburn Party Hire	Hire of chairs - Citizenship ceremony	\$ 445.00
12/11/2020	Colleagues Nagels	Integrated transferable parking permits	\$ 8,021.10
12/11/2020	Compu-Stor	Records digitisation and off-site storage	\$ 7,114.67
26/11/2020	Connect Call Centre Services	After hours calls service	\$ 1,353.28
26/11/2020	Corsign WA Pty Ltd	Sign supplies - various	\$ 903.43
13/11/2020	Cr A Castle	Council meeting fee	\$ 1,935.83
13/11/2020	Cr Ashley Wallace	Council meeting fee	\$ 1,935.83
13/11/2020	Cr D Loden	Council meeting fee	\$ 1,935.83
13/11/2020	Cr J Fotakis	Council meeting fee	\$ 1,935.83
13/11/2020	Cr J Hallett	Council meeting fee	\$ 1,935.83
13/11/2020	Cr J Topelberg	Council meeting fee	\$ 1,935.83
13/11/2020	Cr S Gontaszewski	Council meeting fee	\$ 3,255.70
13/11/2020	Cr Sally Smith	Council meeting fee	\$ 1,935.83
26/11/2020	CSE Crosscom Pty Ltd	Reprogramming 2 way radio - waste trucks	\$ 577.50
26/11/2020	CSP Group Pty Ltd	Plant repairs and maintenance	\$ 1,367.30
12/11/2020	Cundall	Design advisory fees	\$ 440.00
26/11/2020	D B Green	Fitness instructor fees	\$ 454.72
12/11/2020	D Dama	Fitness instructor fees	\$ 170.52
26/11/2020	D Dama	Fitness instructor fees	\$ 170.52
12/11/2020	D M O'Connell	Part refund of dog registration	\$ 150.00
12/11/2020	David and Usha Jamieson	Part refund of Beatty Park Leisure Centre fees	\$ 64.64
12/11/2020	Daydawn Advocacy Centre	Community support grant	\$ 500.00
26/11/2020	Dennis and Renata Owen	Developer contribution towards roller shutter installation	\$ 1,000.00
26/11/2020	Department of Mines, Industry Regulation and Safety	Building services levy collection - August 20	\$ 29,708.04
26/11/2020	Department of Transport	Vehicle ownership searches	\$ 2,565.60
03/11/2020	Depot Social Club	Payroll deduction	\$ 56.00
17/11/2020	Depot Social Club	Payroll deduction	\$ 56.00
27/11/2020	Depot Social Club	Payroll deduction	\$ 56.00
12/11/2020	Design Right Pty Ltd	Design services - various projects	\$ 7,425.00
26/11/2020	Design Right Pty Ltd	Design services - various projects	\$ 9,900.00
27/11/2020	Designer Christmas	Christmas trees and decorations hire - BPLC (balance)	\$ 1,166.00
12/11/2020	Devco Builders	Maintenance and repairs - various locations	\$ 10,994.50
26/11/2020	Devco Builders	Maintenance and repairs - various locations; lighting upgrade - Loftus Community Centre	\$ 123,908.78
12/11/2020	Dexion Balcatta	Supply of shelving - Depot	\$ 1,623.58
12/11/2020	Diabolik Books	Gift vouchers - Student citizenship awards	\$ 1,456.00
12/11/2020	Dial-A-Nappy	Merchandise - BPLC	\$ 572.00
26/11/2020	DNX Energy Pty Ltd	Inspection of solar panels - BPLC	\$ 220.00
26/11/2020	Dominic Snellgrove	Design advisory fees	\$ 400.00

Date	Payee	Description	Amount
26/11/2020	Domus Nursery	Supply of plants	\$ 942.59
26/11/2020	Donegan Enterprises Pty Ltd	Playground repairs and maintenance - various locations	\$ 8,767.00
26/11/2020	Douglas Partners	Geotechnical investigation - Robertson Park upgrade	\$ 3,828.00
26/11/2020	Downer EDI Engineering Power Pty Ltd	CCTV maintenance - various locations	\$ 11,935.66
26/11/2020	Downer EDI Works Pty Ltd	Traffic signal loop reinstatement - Newcastle Street	\$ 10,152.41
26/11/2020	Drainflow Services Pty Ltd	High pressure jet for drains - Hyde Park	\$ 4,444.00
27/11/2020	Dyynamic Sublimation WA Pty Ltd	Supply of AFL jerseys - NAIDOC week carnival	\$ 2,215.00
26/11/2020	Eclipse Soils Pty Ltd	Supply of mulch	\$ 3,217.50
12/11/2020	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 7,667.00
26/11/2020	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 1,012.00
12/11/2020	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 4,405.94
26/11/2020	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 2,251.22
26/11/2020	Enliven	Walyalup Kannajil community choir performance - NAIDOC event	\$ 660.00
12/11/2020	Enviroblast Cannington	Pressure cleaning services	\$ 1,719.30
27/11/2020	Environmental Industries Pty Ltd	Spraying of weedkiller - various locations	\$ 8,002.50
12/11/2020	Enzed Malaga	Plant repairs and maintenance	\$ 466.48
26/11/2020	Events Industry Association	Staff training - Managing events in the COVID era	\$ 200.00
12/11/2020	Farinosi & Sons Pty Ltd	Hardware supplies - Depot	\$ 125.00
27/11/2020	Fitness Australia	Annual registration renewal	\$ 750.00
12/11/2020	Flex Fitness Equipment	Supply of fitness equipment - BPLC	\$ 1,539.00
12/11/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 36,902.90
26/11/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 10,963.26
27/11/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 17,678.74
12/11/2020	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 449.11
26/11/2020	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 1,694.83
12/11/2020	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$ 13,321.19
26/11/2020	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$ 12,790.90
27/11/2020	Forpark Australia	Spares for equipment - Hyde Park playground	\$ 183.15
12/11/2020	Frankensound	COVID-19 acquisitional arts grant - public art project	\$ 5,500.00
12/11/2020	G Burgess	Collection of household hazardous waste from City recycling stations	\$ 479.60
27/11/2020	G Burgess	Distribution services - Waste pamphlets	\$ 4,699.20
26/11/2020	G Edwards	Fitness instructor fees	\$ 113.68
26/11/2020	G Povey	Refund of infrastructure bond	\$ 3,000.00
12/11/2020	G S Virk	Refund of infringement	\$ 253.25
12/11/2020	G Woolf	Refund of infrastructure bond	\$ 1,500.00
12/11/2020	Galvins Plumbing Supplies	Plumbing supplies - Depot	\$ 131.13
12/11/2020	GCB Builders Pty Ltd	Refund of infrastructure bond	\$ 500.00
12/11/2020	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$ 474.00
26/11/2020	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$ 1,700.55

Date	Payee	Description	Amount
12/11/2020	Governance Institute of Australia	CEO training - Governance and risk management; two membership subscriptions (CEO and Governance)	\$ 4,090.00
12/11/2020	Great Lakes Community Resources	Street goods collection services - various locations	\$ 1,796.30
26/11/2020	Great Lakes Community Resources	Street goods collection services - various locations	\$ 2,343.00
26/11/2020	Gymcare	Gym equipment repairs and maintenance - BPLC	\$ 1,317.22
12/11/2020	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff - Finance projects	\$ 4,462.66
26/11/2020	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff - Finance projects	\$ 4,406.34
03/11/2020	Health Insurance Fund of WA	Payroll deduction	\$ 255.25
17/11/2020	Health Insurance Fund of WA	Payroll deduction	\$ 255.25
27/11/2020	Health Insurance Fund of WA	Payroll deduction	\$ 255.25
26/11/2020	Holcim (Australia) Pty Ltd	Concrete supplies	\$ 780.34
26/11/2020	Indigenous Tours WA	Welcome To Country - NAIDOC week 2020	\$ 550.00
12/11/2020	Inner City Newsagency	Newspaper delivery - Library	\$ 16.48
27/11/2020	Inner City Newsagency	Newspaper delivery - Library	\$ 16.48
12/11/2020	Innovations Catering	Catering services for City function	\$ 565.00
26/11/2020	Insight Enterprises Australia Pty Ltd	Microsoft annual licensing renewal; Webex support	\$ 132,657.72
26/11/2020	Isubscribe Pty Ltd	Library magazine subscriptions	\$ 515.19
26/11/2020	J & K Hopkins	Office furniture supplies - Admin	\$ 4,734.00
26/11/2020	J Birch	Refund of infrastructure bond	\$ 1,000.00
12/11/2020	J H Fenlon	Part refund of dog registration	\$ 150.00
26/11/2020	J L Jamieson	COVID-19 acquisitional arts grant - public art project	\$ 5,000.00
26/11/2020	J L Jamieson	COVID-19 acquisitional arts grant - public art project	\$ 5,000.00
18/11/2020	J Skender	Rates refund - due to overpayment	\$ 425.91
12/11/2020	Jabiru Construction Pty Ltd	Refund of infrastructure bond	\$ 5,000.00
26/11/2020	Jack Lockers	Locker hire - BPLC	\$ 1,185.00
26/11/2020	Jackie Barron	Fitness instructor fees	\$ 65.00
26/11/2020	Jake Robinson Acoustic	Performance fee - Citizenship ceremony	\$ 390.00
26/11/2020	Janet Verburg	Fitness instructor fees	\$ 284.20
12/11/2020	JBA Surveys	Surveying services - various locations	\$ 11,528.00
12/11/2020	Jonathan Epps Arboriculturist	Arboricultural services - Money/Monger Street	\$ 720.00
12/11/2020	Joy Artists	COVID-19 acquisitional arts grant - public art project	\$ 4,738.00
26/11/2020	K Grant	Fitness instructor fees	\$ 280.00
12/11/2020	K Harcus	Fitness instructor fees	\$ 300.00
18/11/2020	K J Brown	Rates refund - due to overpayment	\$ 635.24
12/11/2020	K Roach	Fitness instructor fees	\$ 113.68
26/11/2020	K Roach	Fitness instructor fees	\$ 56.84
12/11/2020	Karri Real Estate	Parking revenue distribution	\$ 34,401.86
12/11/2020	Kerbing West	Kerbing services - various locations	\$ 71,403.17
18/11/2020	Kerbing West	Kerbing services - various locations	\$ 18,083.40

Date	Payee	Description	Amount
26/11/2020	Kerbing West	Kerbing services - various locations	\$ 9,304.85
26/11/2020	Kleen West Distributors	Cleaning supplies - various	\$ 1,909.16
12/11/2020	Kone Elevators Pty Ltd	Lift repairs and maintenance - BPLC	\$ 610.50
27/11/2020	Kone Elevators Pty Ltd	Lift repairs and maintenance - BPLC	\$ 610.50
26/11/2020	Konica Minolta Business Solutions Australia Pty Ltd	Copy costs - various departments	\$ 1,884.68
12/11/2020	Kott Gunning	Legal services - compliance matter	\$ 1,971.33
26/11/2020	Kott Gunning	Webinar attendance	\$ 33.00
12/11/2020	KS Black Pty Ltd	Bore construction and decommissioning of old bore - Weld Square	\$ 44,419.10
26/11/2020	KS Black Pty Ltd	Bore abstraction readings and water meter installation - various locations	\$ 4,886.20
12/11/2020	Kuditj (as a partner of Sodexo)	Catering services for City functions	\$ 1,974.50
12/11/2020	L Burrell	Part refund of Beatty Park Leisure Centre fees	\$ 45.36
12/11/2020	L O'Donohoe	Artist fee - design artwork for William Street bus stop	\$ 1,000.00
03/11/2020	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
17/11/2020	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
27/11/2020	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
12/11/2020	Landgate	Gross rental valuations for interims	\$ 923.18
26/11/2020	Landgate	Gross rental valuations for interims; land enquiries; aerial imagery extraction	\$ 3,504.06
26/11/2020	Leederville Hotel	Mayor's Christmas function - deposit	\$ 1,000.00
26/11/2020	Leo Heaney Pty Ltd	Street tree watering and pruning services - various locations	\$ 61,842.00
26/11/2020	Les Mills Asia Pacific	Licence fees for fitness classes	\$ 1,522.16
26/11/2020	Lighting Options Australia Pty Ltd	Programming of Beaufort Street sign content	\$ 220.00
12/11/2020	Line Marking Specialists	Line marking services - various locations	\$ 8,428.55
26/11/2020	Line Marking Specialists	Line marking services - various locations	\$ 5,576.01
12/11/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - BPLC	\$ 32.87
26/11/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - BPLC	\$ 37.33
27/11/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - BPLC	\$ 18.67
12/11/2020	LO-GO Appointments	Temporary staff - Engineering	\$ 2,374.24
18/11/2020	M G Jajko	Fitness instructor fees	\$ 113.68
26/11/2020	M G Jajko	Fitness instructor fees	\$ 56.84
26/11/2020	M Hopwood	Refund of infrastructure bond	\$ 3,000.00
26/11/2020	M L Humich	Fitness instructor fees	\$ 454.72
18/11/2020	M Launder	Rates refund - due to overpayment	\$ 1,181.30
12/11/2020	M Slater	Fitness instructor fees	\$ 120.58
26/11/2020	M Slater	Fitness instructor fees	\$ 120.58
12/11/2020	M2M One Pty Ltd	Mobile SIMs for parks reticulation devices	\$ 26.97
18/11/2020	Main Roads WA	Line marking installation - various locations	\$ 27,144.26
26/11/2020	Marcus Jordan Photography	Photography services - NAIDOC week event	\$ 1,000.00
12/11/2020	Margaret River Agencies	Soft beverage supplies for Council meetings	\$ 355.20
12/11/2020	Marketforce Pty Ltd	Advertising services - various departments	\$ 220.22

Date	Payee	Description	Amount
26/11/2020	Marketforce Pty Ltd	Advertising services - various departments	\$ 18,825.64
12/11/2020	Marsh Pty Ltd	Staff training - Fraud awareness webinar	\$ 126.50
12/11/2020	Massey's Herd	Milk supplies - Depot	\$ 464.10
27/11/2020	Massey's Herd	Milk supplies - Depot	\$ 436.05
27/11/2020	Maxima Group Training	School based trainees - Apprenticeship Cert II in business	\$ 203.36
12/11/2020	Mayor E Cole	Expenses reimbursement - child care	\$ 200.00
13/11/2020	Mayor E Cole	Council meeting fee	\$ 7,875.25
12/11/2020	McLeods Barristers & Solicitors	Legal services - health matter	\$ 951.43
26/11/2020	McLeods Barristers & Solicitors	Legal services - various compliance matters	\$ 6,263.23
03/11/2020	Mercer Spectrum	Superannuation	\$ 3,157.79
05/11/2020	Mercer Spectrum	Superannuation	\$ 2,991.11
27/11/2020	MessageMedia	SMS integrating for Phoenix	\$ 403.61
12/11/2020	Midland Toyota	Purchase of vehicle, as per fleet management programme	\$ 25,347.14
12/11/2020	Mindarie Regional Council	Processable and non processable waste	\$ 118,689.76
26/11/2020	Mindarie Regional Council	Processable and non processable waste	\$ 57,865.57
12/11/2020	Minter Ellison	Legal services - General employment matters	\$ 2,750.00
26/11/2020	Minter Ellison	Legal services - General employment matters	\$ 3,625.05
12/11/2020	Mount Hawthorn Hospitality Co Pty Ltd	Catering services for City function	\$ 1,475.00
12/11/2020	Mount Hawthorn Playgroup Inc	Community support donation - outdoor seats and chalkboard	\$ 500.00
12/11/2020	My Best Friend Veterinary Centre	Vet services	\$ 1,727.50
18/11/2020	My Best Friend Veterinary Centre	Vet services	\$ 1,673.00
26/11/2020	N Kumar	Distribution services - flyers	\$ 89.40
18/11/2020	N Olimpio	Rates refund - due to overpayment	\$ 1,003.83
26/11/2020	N Pigram	Bran Nue Dae Q & A/performance fee - NAIDOC week	\$ 1,500.00
18/11/2020	Nao Williams	Fitness instructor fees	\$ 120.00
26/11/2020	Natale Group Australia Pty Ltd	Security services - BPLC	\$ 363.00
26/11/2020	Natural Area Holdings Pty Ltd	Weed control - various locations	\$ 3,879.81
26/11/2020	Naturalis Spring Water	Bottled spring water supplies - Customer service	\$ 64.80
18/11/2020	Network Exchange Realty	Rates refund - due to overpayment	\$ 369.80
27/11/2020	Nightlife Music Pty Ltd	Crowd DJ - BPLC	\$ 518.77
26/11/2020	Node1 Internet	Fixed wireless internet charges	\$ 199.00
12/11/2020	Noma Pty Ltd	Design advisory fees	\$ 990.00
26/11/2020	Northsands Resources	Construction waste disposal services	\$ 7,491.00
27/11/2020	Northsands Resources	Sand supplies	\$ 1,320.66
26/11/2020	NovoFit WA Pty Ltd	Gym equipment repairs - BPLC	\$ 132.00
12/11/2020	Oasis Patios	Refund of infrastructure bond	\$ 750.00
26/11/2020	OCR Projects Pty Ltd	Refund of infrastructure bond	\$ 1,000.00
26/11/2020	Officeworks Ltd	Office supplies and consumables	\$ 24.26
26/11/2020	Opal Australian Paper	Supply of envelopes	\$ 368.50

Date	Payee	Description	Amount
12/11/2020	Optima Press	Printing services - reminder and final demand notices	\$ 2,460.70
26/11/2020	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations	\$ 9,209.96
26/11/2020	Orbit Health & Fitness Solutions Pty Ltd	Gym equipment repairs - BPLC	\$ 294.00
27/11/2020	Orbit Health & Fitness Solutions Pty Ltd	Supply of gym wipes - BPLC	\$ 3,828.00
27/11/2020	Organic 2000	Supply of fertiliser	\$ 1,129.92
12/11/2020	OshGroup Pty Ltd	Fitness for work report	\$ 1,784.31
12/11/2020	Overwatch Traffic Services	Traffic management services - various locations	\$ 2,528.57
26/11/2020	P S Meyerkort	Rates refund - due to overpayment	\$ 1,470.23
12/11/2020	PeopleSense by Altius	Counselling services	\$ 875.60
12/11/2020	Pernros Nominees Pty Ltd	Refund of infrastructure bond	\$ 2,500.00
26/11/2020	Pirtek Malaga	Plant repairs and maintenance	\$ 59.71
12/11/2020	Planning Institute Australia	Registration - Planning WA conference 2020	\$ 1,020.00
12/11/2020	Playgroup WA (Inc)	Reimbursement of membership fees collected	\$ 15.00
18/11/2020	Pots and More	Planter box replacement - North Perth Town Centre	\$ 8,881.00
12/11/2020	Primavera Quality Meats	Catering supplies - Ride to Work breakfast	\$ 153.00
12/11/2020	Print and Sign Co	Printing services - various departments	\$ 1,480.49
26/11/2020	Print and Sign Co	Printing services - various departments	\$ 1,323.14
12/11/2020	Pro Turf Services	Plant repairs and maintenance	\$ 921.80
26/11/2020	Pro Turf Services	Plant repairs and maintenance	\$ 1,039.06
27/11/2020	Pro Turf Services	Plant repairs and maintenance	\$ 1,594.34
12/11/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 8,948.50
26/11/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 3,575.00
27/11/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 2,178.00
12/11/2020	Proficiency Group Pty Ltd	Information management and ICT support services	\$ 4,840.00
12/11/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$ 14,866.66
26/11/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$ 3,366.00
18/11/2020	Protector Fire Services Pty Ltd	Supply and install fire equipment signs - Depot	\$ 411.18
26/11/2020	Protector Fire Services Pty Ltd	Ancillary fire detection equipment and alarm system - Loftus Community Centre; fire equipment maintenance - various locations	\$ 13,244.28
27/11/2020	Protector Fire Services Pty Ltd	Fire equipment maintenance - various locations	\$ 3,977.38
26/11/2020	Public Libraries Western Australia Inc	Annual membership renewal 2020/21	\$ 250.00
12/11/2020	Quality Press	Printing services - brochures	\$ 284.90
26/11/2020	Quality Press	Printing services - brochures (reprint)	\$ 284.90
27/11/2020	R A & N M Decent	Part refund of dog registration	\$ 150.00
12/11/2020	R McVeigh	Part refund of Beatty Park Leisure Centre fees	\$ 910.00
12/11/2020	Rada & Neso Services	Cleaning services - BPLC	\$ 10,300.00
26/11/2020	Raymond Sleeman	Fitness instructor fees	\$ 284.20
26/11/2020	REALMstudios Pty Ltd	Design advisory fees	\$ 1,452.00
26/11/2020	Red Spear Pty Ltd	Welcome to Country - Citizenship ceremony	\$ 600.00

Date	Payee	Description	Amount
27/11/2020	Regal Cement & Sales Pty Ltd	Supply of soakwells	\$ 1,225.20
12/11/2020	Regents Commercial	Variable outgoings - Barlee Street car park	\$ 2,855.85
27/11/2020	Regents Commercial	Rent and variable outgoings - Barlee Street car park	\$ 12,280.80
12/11/2020	Renew Property Maintenance	Clearing rights of way and tipping fees - various locations	\$ 10,659.00
12/11/2020	Rentokil Initial Pty Ltd	Pest control services - BPLC	\$ 2,033.76
12/11/2020	Repco	Auto part supplies	\$ 82.29
26/11/2020	Repco	Auto part supplies	\$ 98.80
12/11/2020	Richard Harrison	Bee removal services - various locations	\$ 300.00
26/11/2020	Richard Harrison	Bee removal services - various locations	\$ 750.00
26/11/2020	Ringie	Onsite support - Cisco telephony services	\$ 1,650.00
12/11/2020	Risk Management Technologies Pty Ltd	Annual licence subscription - ChemAlert	\$ 3,129.50
26/11/2020	Robert Logan Homes Pty Ltd	Refund of infrastructure bond	\$ 750.00
12/11/2020	Rosemount Hotel	Parking revenue distribution	\$ 17,425.46
26/11/2020	Rosie O Face Painters & Entertainers	Children's' entertainment - Jazz festival in the Park	\$ 540.00
12/11/2020	RPG Auto Electrics	Plant repairs and maintenance	\$ 1,199.33
26/11/2020	RTRfm 92.1	Sponsorship agreement - COVID-19 arts relief project	\$ 7,583.40
26/11/2020	Rubek Automatic Doors	Repair automatic door - Loftus Community Centre	\$ 317.90
18/11/2020	S & A Smash Repairs	Insurance excess	\$ 500.00
26/11/2020	S Chester	Refund of infrastructure bond	\$ 2,100.00
26/11/2020	S Mulvihill	Part refund of Beatty Park Leisure Centre fees	\$ 137.70
12/11/2020	S Nguyen	Part refund of Beatty Park Leisure Centre fees	\$ 45.90
26/11/2020	S Patchett	Fitness instructor fees	\$ 270.00
12/11/2020	S Than	Refund of parking permit	\$ 180.00
26/11/2020	Safari Building Products	Supply of expansion joints - Depot	\$ 1,496.00
12/11/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$ 8,041.00
18/11/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$ 1,122.00
26/11/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$ 3,322.00
12/11/2020	Sanderson's Outdoor Power Equipment	Plant repairs and maintenance	\$ 116.00
26/11/2020	SAS Locksmiths	Key cutting and lock maintenance service - various locations	\$ 974.70
26/11/2020	Scarboro Toyota	Vehicle service and repairs	\$ 1,334.60
12/11/2020	Seb Sports Pty Ltd	Refund of grounds bond	\$ 250.00
12/11/2020	Securus	Security services - various locations	\$ 2,336.40
27/11/2020	Securus	Security services - North Perth Town Hall	\$ 157.50
26/11/2020	Seton Australia	Supply of two full face respirators and filters - BPLC	\$ 965.44
12/11/2020	Sifting Sands	Sand cleaning services - various locations	\$ 1,725.90
26/11/2020	Sigma Chemicals	Pool chemicals - BPLC	\$ 5,201.36
03/11/2020	Smartsalary Pty Limited	Payroll deduction	\$ 1,380.82
17/11/2020	Smartsalary Pty Limited	Payroll deduction	\$ 675.58
27/11/2020	Smartsalary Pty Limited	Payroll deduction	\$ 675.58

Date	Payee	Description	Amount
26/11/2020	Smoke and Mirrors AV	Supply of PA system - Citizenship ceremony	\$ 788.75
12/11/2020	SpacetoCo Pty Ltd	Facilities weekly reporting and financial handling	\$ 660.00
26/11/2020	Speedo Australia Pty Ltd	Merchandise - BPLC	\$ 8,489.80
26/11/2020	Sports Turf Technology Pty Ltd	Bore water testing - various locations	\$ 2,954.60
12/11/2020	Sportsworld Of WA	Merchandise - BPLC	\$ 2,780.80
26/11/2020	Sportsworld Of WA	Merchandise - BPLC	\$ 10,073.25
27/11/2020	SPP Group WA Pty Ltd	Mechanical consultancy - Admin air conditioning upgrade	\$ 5,445.00
12/11/2020	St John Ambulance Western Australia Ltd	First aid kit supplies - Depot	\$ 344.55
27/11/2020	St John Ambulance Western Australia Ltd	First aid cover - NAIDOC AFL game	\$ 564.85
12/11/2020	Stage Property	Rates refund - due to overpayment	\$ 508.67
12/11/2020	Statewide Oil Distributors	Supply of hydraulic oil - Depot	\$ 2,164.40
26/11/2020	Steann Pty Ltd	Bulk green waste collection	\$ 10,756.69
12/11/2020	Stott Hoare	Supply of computers, monitors and accessories	\$ 23,878.80
27/11/2020	Stylelite Pty Ltd	Sample product - vandal resistant bollard light	\$ 992.20
26/11/2020	Suez Recycling & Recovery Pty Ltd	Waste collection - BPLC	\$ 1,035.65
12/11/2020	Superior Pak Pty Ltd	Plant repairs and maintenance	\$ 495.00
12/11/2020	Swan Taxis Pty Ltd	Prepaid taxi vouchers	\$ 550.00
12/11/2020	Synergy	Electricity and gas charges - various locations	\$ 100,064.74
18/11/2020	Synergy	Electricity and gas charges - various locations	\$ 12,068.18
26/11/2020	Synergy	Electricity and gas charges - various locations	\$ 6,819.71
27/11/2020	Synergy	Electricity and gas charges - various locations	\$ 6,150.46
26/11/2020	T Hayden	AFL design and artwork - NAIDOC week AFL community event	\$ 1,000.00
12/11/2020	T K Dao	Refund of infrastructure bond	\$ 1,150.00
12/11/2020	T Patrucco	Expense reimbursement - sunscreen and sanitiser	\$ 50.50
12/11/2020	T Schultz	COVID-19 acquisitional arts grant - public art project	\$ 9,871.00
18/11/2020	T T Hoang	Rates refund - due to overpayment	\$ 715.25
26/11/2020	T&H Wilkes Pty Ltd	Gravel supplies	\$ 2,717.00
26/11/2020	Tabata Australia Pty Ltd	Merchandise - BPLC	\$ 495.60
18/11/2020	Tamala Park Regional Council	GST for sale of land - two months	\$ 11,865.53
26/11/2020	Technology One Ltd	GIS consulting services	\$ 4,312.00
12/11/2020	Teena Smith	Fitness instructor fees	\$ 260.00
26/11/2020	Teena Smith	Fitness instructor fees	\$ 380.00
27/11/2020	Teena Smith	Fitness instructor fees	\$ 360.00
12/11/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 723.70
18/11/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 38.50
26/11/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 42.90
27/11/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 514.26
27/11/2020	The Backlot Perth	Cinema hire - NAIDOC week event	\$ 1,485.00
26/11/2020	The BBQ Man	BBQ and pressure cleaning services - various locations	\$ 5,536.23

Date	Payee	Description	Amount
26/11/2020	The de Mol Group of Companies Pty Ltd ATFT DGC Trust	Electricity reimbursement for Beaufort Street CCTV equipment	\$ 33.00
12/11/2020	The Event Mill	Staging and beanbag hire - Jazz Festival 2020	\$ 1,204.50
26/11/2020	The Event Mill	Hire of PA equipment - Mayor's Christmas event; hire of furniture - staff Christmas party	\$ 2,288.00
12/11/2020	The Perth Mint	Purchase of 2020 coins - Citizenship ceremonies	\$ 242.55
12/11/2020	The Royal Life Saving Society Western Australia Inc	Staff training courses - BPLC	\$ 2,439.00
26/11/2020	The Royal Life Saving Society Western Australia Inc	Staff training courses; watch around water wristbands - BPLC	\$ 6,043.00
27/11/2020	The Royal Life Saving Society Western Australia Inc	Start up and commissioning of Hyde Park water playground; servicing of AIDS memorial fountain; watch around water wristbands - BPLC	\$ 7,433.17
12/11/2020	Toll Transport Pty Ltd	Library mail service annual renewal	\$ 408.10
12/11/2020	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 13,641.10
26/11/2020	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 2,189.00
26/11/2020	Total Eden Pty Ltd	Purchase of water meters and reticulation supplies	\$ 6,387.90
27/11/2020	Total Eden Pty Ltd	Reticulation supplies	\$ 143.96
26/11/2020	Total Packaging WA Pty Ltd	Supply of bin liners	\$ 4,259.20
12/11/2020	Total Survey Solutions Pty Ltd	Refund of planning application fee	\$ 441.00
26/11/2020	Totally Workwear	Uniform supplies - various departments	\$ 4,851.25
27/11/2020	Totally Workwear	Uniform supplies - various departments	\$ 438.60
12/11/2020	T-Quip	Plant repairs and maintenance	\$ 402.00
26/11/2020	T-Quip	Plant repairs and maintenance	\$ 339.05
12/11/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$ 116,880.96
26/11/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$ 41,457.81
12/11/2020	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance and water treatment - BPLC	\$ 3,166.36
26/11/2020	Trisley's Hydraulic Services Pty Ltd	Pool equipment maintenance - BPLC	\$ 2,946.35
27/11/2020	Trophy Choice	Supply of medals - Student citizenship awards	\$ 217.00
26/11/2020	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$ 5,730.97
12/11/2020	Turf Developments (WA) Pty Ltd	Turf maintenance - Mary Street Piazza	\$ 3,043.70
26/11/2020	Turf Developments (WA) Pty Ltd	Turf maintenance - various locations	\$ 22,176.22
27/11/2020	Turf Developments (WA) Pty Ltd	Turf maintenance - Charles Veryard Reserve	\$ 1,397.00
18/11/2020	Turfmaster Facility Management	Turf maintenance - Leederville Oval	\$ 6,300.25
26/11/2020	Turfmaster Facility Management	Sprinkler replacement - Leederville Oval	\$ 910.80
12/11/2020	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$ 3,533.20
26/11/2020	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$ 1,483.15
26/11/2020	U R Murabito	Rates refund - due to overpayment	\$ 200.00
26/11/2020	United Equipment Pty Ltd	Plant repairs and maintenance	\$ 495.00
12/11/2020	Universal Diggers	Plant hire - Depot	\$ 1,254.00
18/11/2020	Universal Diggers	Plant hire - Depot	\$ 5,698.00
26/11/2020	Universal Diggers	Plant hire - Depot	\$ 33,363.00
27/11/2020	Universal Diggers	Plant hire - Depot	\$ 3,775.75

Date	Payee	Description	Amount
12/11/2020	V&M Agostino Pty Ltd	Refund of infrastructure bond	\$ 5,000.00
12/11/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$ 70,506.10
26/11/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$ 52,190.44
27/11/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$ 4,061.55
12/11/2020	Voice Project	Employee engagement survey 2020 - claim 3	\$ 3,264.80
26/11/2020	WA Library Supplies	Library supplies - book covering	\$ 122.90
12/11/2020	WA Profiling & Stabilisation Pty Ltd	Profiling services - various locations	\$ 45,508.30
26/11/2020	WA Safety Tape & Mesh	Supply of fire warden PPE - Depot	\$ 670.30
26/11/2020	Wanneroo Plant Farm	Supply of plants	\$ 1,607.10
12/11/2020	Ward Packaging	Supply of paper cups - Admin foyer	\$ 83.51
12/11/2020	Water Corporation	Water charges - various locations	\$ 17,812.90
26/11/2020	Water Corporation	Water charges - various locations	\$ 22,408.20
27/11/2020	Water Corporation	Water charges - various locations	\$ 900.02
26/11/2020	Watercooler Superstore	Supply of two drinking fountains - BPLC	\$ 2,658.00
26/11/2020	WC Convenience Management Pty Ltd	Maintenance of exelooos - various locations	\$ 3,992.44
12/11/2020	West Australian Newspapers Limited	Library newspaper delivery	\$ 288.00
18/11/2020	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$ 106.67
26/11/2020	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$ 300.14
27/11/2020	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$ 150.07
26/11/2020	Western Resource Recovery Pty Ltd	Grease trap maintenance - BPLC	\$ 484.00
12/11/2020	West-Sure Group Pty Ltd	Cash collection services - Admin	\$ 282.15
26/11/2020	West-Sure Group Pty Ltd	Cash collection services - various locations	\$ 3,031.71
12/11/2020	Wheelers Books	Supply of library books	\$ 825.62
26/11/2020	Wheelers Books	Supply of library books	\$ 257.86
12/11/2020	Whitfords Event Hire	Hire of marquees, tables and chairs - plant sale	\$ 401.00
12/11/2020	Wilson Security	Security services - Loftus Recreation Centre	\$ 99.00
26/11/2020	Winc Australia Pty Ltd	Office supplies and consumables	\$ 2,232.03
27/11/2020	Winc Australia Pty Ltd	Office supplies and consumables	\$ 257.80
18/11/2020	Window Shading Solutions Pty Ltd	Supply and install curtains - Mount Hawthorn Lesser Hall	\$ 2,695.00
12/11/2020	Woodlands Distributors Pty Ltd	Supply of compostable dog waste bags	\$ 7,319.40
12/11/2020	Work Metrics Pty Ltd	Online inductions - BPLC	\$ 110.00
26/11/2020	Workwear Group Pty Ltd	Uniform supplies - Customer services	\$ 587.35
26/11/2020	Worldwide East Perth	Printing services - postcards	\$ 220.00
18/11/2020	YogaNut	Fitness instructor fees	\$ 240.00
26/11/2020	YogaNut	Fitness instructor fees	\$ 240.00
12/11/2020	Yolande Gomez	Fitness instructor fees	\$ 146.84
26/11/2020	Yolande Gomez	Fitness instructor fees	\$ 350.00
26/11/2020	Zipform	Supply of rates notices 2020/21 - 2nd instalment; supply of rates final notices	\$ 12,141.58
18/11/2020	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 310.00

<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
26/11/2020	Zurich Australian Insurance Ltd	Insurance excess	\$ 500.00
			\$3,362,493.52
Payroll			
10/11/20	Pay 10		\$ 599,772.96
24/11/20	Pay 11		\$ 616,147.51
Total Payroll			\$ 1,215,920.47
Total Payments			\$ 4,578,413.99

Creditors Report - Payments by Cheque				
01/11/20 to 30/11/20				
<i>Creditor</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
00082640	02/11/2020	B Long	Local History Awards 2020 - People's Choice winner	\$ 100.00
00082641	02/11/2020	Commissioner of State Revenue	Refund for rates and ESL rebate	\$ 148.23
00082642	02/11/2020	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup	\$ 294.90
00082643	02/11/2020	Petty Cash - Finance	Petty cash recoup	\$ 310.55
00082644	02/11/2020	Petty Cash - Library	Petty cash recoup	\$ 116.30
00082645	10/11/2020	Petty Cash - Library	Petty cash recoup	\$ 170.50
Total Nett Cheque Payments				\$ 1,140.48

Creditors Report - Payments by Direct Debit				
01/11/20 to 30/11/20				
Credit Card Transactions for the Period 8 October 2020 - 6 November 2020				
Card Holder	Date	Payee	Description	Amount
CEO	26/10/2020	West Australian Newspapers Limited	Newspaper subscription	\$ 83.60
	04/11/2020	CPP Council House	Parking - external meeting	\$ 15.14
				\$ 98.74
Director Community & Business Services	12/10/2020	Planoly	Instagram management tool	\$ 12.49
	12/10/2020	International transaction fee	Instagram management tool	\$ 0.31
	13/10/2020	Mailchimp	Email campaign	\$ 264.45
	13/10/2020	Simplebooklet.com	Subscription - online booklet maker	\$ 20.80
	13/10/2020	International transaction fee	Subscription - online booklet maker	\$ 0.52
	17/10/2020	Wufoo.com	Software for creation of online forms	\$ 26.87
	17/10/2020	International transaction fee	Software for creation of online forms	\$ 0.67
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 1,029.19
	02/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 1,029.19
				-\$ 7,907.41
Manager ICT	08/10/2020	Bing Technologies	Digital mailout service	\$ 380.15
	15/10/2020	Bing Technologies	Digital mailout service	\$ 1,216.77
	19/10/2020	Officeworks	Purchase of phone - Rangers ePermit testing	\$ 997.00
	19/10/2020	Zoom	Video conferencing	\$ 369.47
	20/10/2020	M2M One Pty Ltd	Mobile SIMs for parks reticulation devices	\$ 308.40
	01/11/2020	Safety Culture	Mobile inspection application	\$ 52.80
	02/11/2020	Assetsonar.com	IT asset management software	\$ 285.55
	02/11/2020	International transaction fee	IT asset management software	\$ 7.14
	03/11/2020	Sendgrid	Application programming interface software	\$ 127.97
	03/11/2020	International transaction fee	Application programming interface software	\$ 3.20
	04/11/2020	No-IP	Dynamic intellectual property for CCTV administration	\$ 35.50
	04/11/2020	International transaction fee	Dynamic intellectual property for CCTV administration	\$ 0.89
				\$ 3,784.84

Card Holder	Date	Payee	Description	Amount
Manager Community Partnerships	08/10/2020	Bookdepository.com	Supply of books for library	\$ 522.68
	12/10/2020	Booktopia Pty Ltd	Supply of book for library	\$ 39.25
	29/10/2020	JB Hifi	Supply of DVDs for library	\$ 149.89
	30/10/2020	Booktopia Pty Ltd	Supply of books for library	\$ 1,218.65
	30/10/2020	Bookdepository.com	Supply of books for library	\$ 371.45
	02/11/2020	Booktopia Pty Ltd	Supply of book for library	\$ 28.40
	02/11/2020	Dolce and Salato	Catering services - Local history awards 2020	\$ 224.00
	04/11/2020	Writing WA	Corporate membership	\$ 135.00
				\$ 2,689.32
Procurement and Contracts Officer	08/10/2020	Woolworths	Catering supplies - TravelSmart breakfast	\$ 151.54
	08/10/2020	Woolworths	Purchase of gift cards	\$ 292.65
	12/10/2020	Shutterstock	Image download subscription	\$ 99.00
	13/10/2020	Western Power	Pole relocation - Fitzgerald Street (black spot improvement)	\$ 497.92
	19/10/2020	Australia the Gift	Gift bags - Citizenship ceremony	\$ 905.00
	26/10/2020	Facebook	Advertising	\$ 33.06
	28/10/2020	Asana.com	Subscription - Project management tool	\$ 337.46
	28/10/2020	International transaction fee	Subscription - Project management tool	\$ 8.44
	02/11/2020	Facebook	Advertising	\$ 33.00
				\$ 2,358.07
Total Corporate Credit Cards				\$ 1,023.56
Direct Debits				
Lease Fees	23/11/2020	Pitney Bowes Leasing	Postal scales	\$ 395.84
Loan Repayments		Treasury Corporation	Department Sport and Recreation Building, Loftus Centre, Loftus Underground Car Park and Beatty Park Leisure Centre	\$ 100,782.60
Bank Fees and Charges		Commonwealth Bank	Bank fees	\$ 28,344.89
Total Direct Debits including Credit Cards				\$ 130,546.89

Creditors Report - Payments by EFT, BPAY and Payroll			
01/12/20 to 31/12/20			
Date	Payee	Description	Amount
23/12/2020	A Arco	Rates refund - due to overpayment	\$ 456.73
10/12/2020	A Austin	Fitness instructor fees	\$ 56.84
23/12/2020	A Austin	Fitness instructor fees	\$ 113.68
23/12/2020	A F Lemmon	Refund of planning application fee	\$ 147.00
10/12/2020	A Plus Training Solutions Pty Ltd	Staff training - Pole saw operation	\$ 750.00
23/12/2020	A Ravine	Expense reimbursement - food samples for testing	\$ 86.37
23/12/2020	A Team Printing	Printing services - BPLC	\$ 596.20
23/12/2020	A Vickers	Part refund of Beatty Park Leisure Centre fees	\$ 300.30
10/12/2020	Academy Services WA Pty Ltd	Cleaning services and cleaning materials - various locations	\$ 16,710.65
23/12/2020	Academy Services WA Pty Ltd	Cleaning services and cleaning materials - various locations	\$ 23,361.13
23/12/2020	Access Icon Pty Ltd	Supply of side entry frames and covers - Depot	\$ 6,798.00
10/12/2020	Action Logistics (WA) Pty Ltd t/a Action Couriers	Courier services	\$ 85.79
23/12/2020	Advanced Spatial Technologies Pty Ltd	Renewal of AutoCAD and map subscription	\$ 15,191.00
23/12/2020	Alerton Australia	Building management system control contract - BPLC	\$ 3,296.70
23/12/2020	Aline Brick Paving	Brick paving services - Coronation Street	\$ 5,076.50
10/12/2020	Alinta Energy	Gas charges - various locations	\$ 37.15
23/12/2020	Alinta Energy	Gas charges - various locations	\$ 80.95
23/12/2020	Alsco Pty Ltd	Mat supplies - BPLC	\$ 611.82
17/12/2020	Ampol Australia Petroleum Pty Ltd	Fuel and oils	\$ 21,790.49
23/12/2020	AMS Installation & Maintenance Solutions WA	Repairs to spa heater - BPLC	\$ 1,199.00
10/12/2020	Anna Cappelletta	Fitness instructor fees	\$ 700.00
23/12/2020	Anna Cappelletta	Fitness instructor fees	\$ 490.00
10/12/2020	APARC	Central management system, software licensing, meter maintenance, sensor maintenance, credit card test transactions and Ticketor enforcement	\$ 18,999.37
23/12/2020	APARC	Meter maintenance	\$ 24,832.50
10/12/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 5,127.15
23/12/2020	Apollo Plumbing and Gas Pty Ltd	Plumbing services - various locations	\$ 2,730.60
23/12/2020	Aqua Lung Australia Pty Ltd	Merchandise - BPLC	\$ 3,685.00
10/12/2020	Aquawellbeing.com	Fitness instructor fees	\$ 520.00
10/12/2020	Aqueo Import & Distribution Pty Ltd	Merchandise - BPLC	\$ 3,080.22
23/12/2020	Artery Media Solutions	Artwork repairs - Eco Christmas tree and mural	\$ 2,772.00
23/12/2020	Aspect Studios Pty Ltd	Design advisory fees	\$ 880.00
23/12/2020	Asphalttech Pty Ltd	Asphalt supplies - various locations	\$ 41,285.28
10/12/2020	ATF Services Pty Ltd	Security fence - Cheriton Street	\$ 144.21
23/12/2020	Atom Supply	Supply of protective hats - Depot	\$ 876.70

Date	Payee	Description	Amount
23/12/2020	Ausblue Pty Ltd	Ad blue supplies - additive to reduce truck carbon emissions	\$ 1,080.64
10/12/2020	Australia Post	Postage charges	\$ 5,756.73
10/12/2020	Australia Post (Agency Commission)	Commission charges	\$ 982.26
23/12/2020	Australian Communications and Media Authority	Fixed point to point licences (two locations) and apparatus licence for ambulatory system - BPLC	\$ 650.00
10/12/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations	\$ 1,738.00
23/12/2020	Australian HVAC Services Pty Ltd	Air conditioning maintenance and repairs - various locations	\$ 1,937.52
15/12/2020	Australian Services Union	Payroll deduction	\$ 310.80
15/12/2020	Australian Taxation Office	Payroll deduction	\$ 180,152.00
23/12/2020	Australia's Telephone Pages Pty Ltd	Advertising services - internet listing	\$ 1,204.50
23/12/2020	Award Contracting	Locating services - various locations	\$ 2,882.00
23/12/2020	Baileys Fertilisers	Fertiliser supplies	\$ 7,403.00
17/12/2020	Balshaws Florist	Wreath for Remembrance Day	\$ 125.00
10/12/2020	BCITF Building & Construction Industry Training Fund	Levy collection	\$ 7,244.36
23/12/2020	Beaurepaires	Tyre services	\$ 380.12
10/12/2020	Benara Nurseries	Supply of plants	\$ 710.60
23/12/2020	Bianchini Builders Pty Ltd	Refund of infrastructure bond	\$ 3,000.00
23/12/2020	BikeDr Cycle Services Pty Ltd	Bike fleet maintenance	\$ 430.00
23/12/2020	Billi Australia Pty Ltd	Water heater repairs - BPLC	\$ 678.98
10/12/2020	Bing Technologies Pty Ltd	Digital mail service	\$ 5,221.54
23/12/2020	Bing Technologies Pty Ltd	Digital mail service	\$ 119.75
10/12/2020	Birra Personnel Resources	Welcome to Country and smoking ceremony - NAIDOC week event	\$ 1,100.00
10/12/2020	Blackwoods	Hardware supplies - Depot	\$ 377.39
23/12/2020	Blackwoods	Hardware supplies - Depot	\$ 2,515.33
10/12/2020	Blyth Enterprises Pty Ltd	Supply of trolley - Depot	\$ 275.00
23/12/2020	BOC Limited	Medical oxygen supplies and CO2 for beverage	\$ 893.47
23/12/2020	Boral Construction Materials Group Limited	Concrete supplies	\$ 9,698.08
10/12/2020	Boyan Electrical Services	Electrical services - various locations	\$ 1,636.80
23/12/2020	Boyan Electrical Services	Electrical services - various locations	\$ 3,240.45
23/12/2020	Bridgestone Australia Ltd	Tyre services	\$ 434.50
23/12/2020	Briskleen Supplies	Toiletry and cleaning products; sanipod service - BPLC	\$ 4,935.56
10/12/2020	Bucher Municipal Pty Ltd	Plant repairs and maintenance	\$ 396.00
23/12/2020	Bunnings Trade	Hardware supplies - various locations	\$ 454.26
23/12/2020	C Cashen	Fitness instructor fees	\$ 966.28
23/12/2020	C M Davis	Refund of infrastructure bond	\$ 275.00
10/12/2020	C Saffer	Fitness instructor fees	\$ 65.00
23/12/2020	C Saffer	Fitness instructor fees	\$ 130.00
10/12/2020	Caporn Young	Rates refund - due to overpayment	\$ 362.01
23/12/2020	Carleton Constructions Pty Ltd	Refund of planning application fee	\$ 211.20

Date	Payee	Description	Amount
23/12/2020	Carramar Coastal Nursery	Supply of plants	\$ 132.00
10/12/2020	Cat Haven	Cat impound fees	\$ 450.00
10/12/2020	Chadson Engineering Pty Ltd	Repairs to aquatic wheel chair - BPLC	\$ 124.00
23/12/2020	Charmaine Amanda Magness	Fitness instructor fees	\$ 511.56
15/12/2020	Child Support Agency	Payroll deduction	\$ 950.51
10/12/2020	Chindarsi Architects	Design advisory fees	\$ 440.00
23/12/2020	Chittering Valley Worm Farm	Worms and castings	\$ 560.00
10/12/2020	Christou Nominees Pty Ltd	Design advisory fees	\$ 1,430.00
23/12/2020	Christou Nominees Pty Ltd	Design advisory fees	\$ 715.00
23/12/2020	City of South Perth	Dog and cat impound fees	\$ 682.00
10/12/2020	City of Stirling	Mixed waste tipping fees	\$ 59,070.30
23/12/2020	City of Stirling	Long service leave liability	\$ 152.84
15/12/2020	City of Vincent	Payroll deduction - staff contributions to vehicles	\$ 1,203.54
15/12/2020	City of Vincent Staff Social Club	Payroll deduction	\$ 494.00
23/12/2020	City Toyota	Vehicle service and repairs	\$ 301.50
10/12/2020	Civica Pty Limited	Authority upgrade and BIS licence support	\$ 16,211.37
10/12/2020	Cleanaway	Recycling contract and recycling education program for schools	\$ 162,296.39
23/12/2020	Cleanaway	Recycling contract	\$ 38,710.19
23/12/2020	Clever Patch	Library supplies	\$ 85.21
10/12/2020	CM Promotions	Sunscreen supplies	\$ 480.00
10/12/2020	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$ 400.75
23/12/2020	Coates Hire Operations Pty Ltd	Plant hire - Depot	\$ 683.85
17/12/2020	Cobblestone Concrete Pty Ltd	Concrete repairs - various locations	\$ 2,475.00
10/12/2020	Compu-Stor	Records digitisation and off-site storage	\$ 4,187.37
23/12/2020	Connect Call Centre Services	After hours calls service	\$ 1,511.62
23/12/2020	Corsign WA Pty Ltd	Sign supplies - various	\$ 608.74
15/12/2020	Cr A Castle	Council meeting fee	\$ 1,935.83
15/12/2020	Cr Ashley Wallace	Council meeting fee	\$ 1,935.83
15/12/2020	Cr D Loden	Council meeting fee	\$ 1,935.83
15/12/2020	Cr J Fotakis	Council meeting fee	\$ 1,935.83
15/12/2020	Cr J Hallett	Council meeting fee	\$ 1,935.83
15/12/2020	Cr J Topelberg	Council meeting fee	\$ 1,935.83
15/12/2020	Cr S Gontaszewski	Council meeting fee	\$ 3,255.70
15/12/2020	Cr Sally Smith	Council meeting fee	\$ 1,935.83
23/12/2020	Creative Catering	Catering services - Seniors Christmas Lunch	\$ 6,775.50
23/12/2020	GSP Group Pty Ltd	Plant repairs and maintenance	\$ 491.15
23/12/2020	Cundall	Design advisory fees	\$ 1,320.00
23/12/2020	Cyclus Pty Ltd	Installation of solar fairy lights - Mount Hawthorn town centre	\$ 677.88
23/12/2020	D & S Western Australia Pty Ltd	Refund of infrastructure bond	\$ 1,000.00

Date	Payee	Description	Amount
23/12/2020	D Bourke	Part refund of dog registration	\$ 150.00
10/12/2020	D Dama	Fitness instructor fees	\$ 113.68
23/12/2020	D Dama	Fitness instructor fees	\$ 227.36
10/12/2020	D Kerr	Refund of infrastructure bond	\$ 2,000.00
10/12/2020	D Morrissy	Expense reimbursement - catering for BPLC staff function	\$ 267.70
10/12/2020	D Whittaker	Expense reimbursement - high risk work licence	\$ 42.50
23/12/2020	Dalin Electrical Controls	Service geothermal system - BPLC	\$ 660.00
10/12/2020	Daly & Shaw Pty Ltd	Rates refund - due to overpayment	\$ 4,851.12
10/12/2020	Danica Zuks Photography	Photographic services - Citizenship ceremony	\$ 187.50
23/12/2020	Danica Zuks Photography	Photographic services - various events	\$ 812.50
23/12/2020	Daniela Toffali	Fitness instructor fees	\$ 260.00
10/12/2020	Dell Australia Pty Ltd	Annual software support and maintenance	\$ 17,969.60
17/12/2020	Department of Fire and Emergency Services (DFES)	Emergency services levy - 2nd quarter 2020/21	\$ 2,052,228.14
17/12/2020	Department of Mines, Industry Regulation and Safety	Building services levy collection	\$ 14,522.52
23/12/2020	Department of Transport	Vehicle ownership searches	\$ 3,627.80
15/12/2020	Depot Social Club	Payroll deduction	\$ 56.00
10/12/2020	Devco Builders	Maintenance and repairs - various locations	\$ 47,986.59
23/12/2020	Devco Builders	Maintenance and repairs - various locations	\$ 130,488.50
23/12/2020	Dexion Balcatta	Racking inspection - Depot	\$ 396.00
10/12/2020	Di Lena Metal Sales	Hardware supplies - Depot	\$ 180.00
23/12/2020	Diversity Cleaning Services Pty Ltd	Window cleaning services - BPLC	\$ 385.00
10/12/2020	Domus Nursery	Supply of plants	\$ 515.55
23/12/2020	Domus Nursery	Supply of plants	\$ 515.55
10/12/2020	Donegan Enterprises Pty Ltd	Playground repairs and maintenance - various locations	\$ 1,023.00
10/12/2020	DSL Design and Build Pty Ltd	Refund of infrastructure bond	\$ 2,500.00
23/12/2020	E Bentley	Expense reimbursement - batteries for microphone	\$ 49.75
23/12/2020	E J Clayton	Rates refund - due to overpayment	\$ 447.66
23/12/2020	E R Hardie	Part refund of dog registration	\$ 150.00
23/12/2020	Eclipse Soils Pty Ltd	Supply of mulch	\$ 2,304.23
23/12/2020	EcoAdvance	Consultancy services - solar photovoltaic project	\$ 5,702.40
10/12/2020	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 3,025.00
23/12/2020	Ellenby Tree Farm Pty Ltd	Supply of plants and trees	\$ 7,441.50
10/12/2020	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 4,323.00
23/12/2020	Elliotts Irrigation Pty Ltd	Reticulation repairs and maintenance - various locations	\$ 3,963.18
10/12/2020	Empire Property Settlements	Refund of rates, orders and requisitions	\$ 151.00
10/12/2020	Enviroblast Cannington	Pressure cleaning services	\$ 1,719.30
23/12/2020	Enviroblast Cannington	Pressure cleaning services	\$ 145.20
23/12/2020	Environmental Industries Pty Ltd	Spraying of weedkiller - various locations	\$ 8,002.50
23/12/2020	Enzed Malaga	Plant repairs and maintenance	\$ 507.76

Date	Payee	Description	Amount
23/12/2020	F Poeta	Refund of infrastructure bond	\$ 750.00
10/12/2020	Farinosi & Sons Pty Ltd	Hardware supplies - Depot	\$ 76.32
23/12/2020	FE Technologies Pty Ltd	Annual maintenance - Library self loan station	\$ 2,706.00
23/12/2020	Flex Fitness Equipment	Supply of fitness equipment - BPLC	\$ 279.40
10/12/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 12,291.31
17/12/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 1,649.87
23/12/2020	Flexi Staff Pty Ltd	Temporary staff - various departments	\$ 37,896.57
17/12/2020	Flick Anticimex Pty Ltd	Pest control services - Oxford Street Reserve	\$ 138.29
23/12/2020	Flick Anticimex Pty Ltd	Pest control services - various locations	\$ 3,815.53
10/12/2020	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$ 3,300.00
23/12/2020	Focus Networks	Manage corporate WiFi, firewall and onsite managed network support	\$ 29,715.85
10/12/2020	Forestvale Trees Pty Ltd	Supply of trees	\$ 1,309.00
10/12/2020	G Burgess	Collection of household hazardous waste from City recycling stations	\$ 763.84
23/12/2020	G D Siano	Refund of infrastructure bond	\$ 1,000.00
10/12/2020	G Edwards	Fitness instructor fees	\$ 56.84
23/12/2020	G Edwards	Fitness instructor fees	\$ 113.68
23/12/2020	G M Herriot	Refund of infrastructure bond	\$ 1,000.00
10/12/2020	George Mathews	Staff training - safe use of pesticides	\$ 5,700.00
23/12/2020	Giant Autos (1997) Pty Ltd	Vehicle service and repairs	\$ 1,064.00
23/12/2020	Globe Australia Pty Ltd	Soil testing - Charles Veryard Reserve	\$ 137.50
10/12/2020	Green Ridge Constructions Pty Ltd	Refund of infrastructure bond	\$ 500.00
23/12/2020	Greenwood Party Hire	Hire of table linen - Seniors Christmas lunch	\$ 207.00
10/12/2020	Guardian Tactile Systems Pty Ltd	Supply of tactile paving - various locations	\$ 7,132.40
10/12/2020	Gymcare	Gym equipment repairs and maintenance - BPLC	\$ 4,816.86
23/12/2020	Gymcare	Gym equipment repairs and maintenance - BPLC	\$ 6,776.92
23/12/2020	H Manus	Refund of infrastructure bond	\$ 275.00
23/12/2020	Hans Andresen	Banner installation - various locations	\$ 1,782.00
10/12/2020	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff - Finance projects	\$ 4,337.49
23/12/2020	Hays Specialist Recruitment (Australia) Pty Ltd	Temporary staff - Finance projects	\$ 4,681.74
15/12/2020	Health Insurance Fund of WA	Payroll deduction	\$ 255.25
10/12/2020	Highgate Primary School P & C Assoc Inc	Refund of bond for event bin hire	\$ 266.00
23/12/2020	Highgate Primary School P & C Assoc Inc	Refund of bond for event bin hire	\$ 263.00
23/12/2020	Holcim (Australia) Pty Ltd	Concrete supplies	\$ 1,271.16
10/12/2020	I Hepburn	Part refund of Beatty Park Leisure Centre fees	\$ 23.04
23/12/2020	Initial Hygiene	Sharps disposal services (five months)	\$ 4,062.70
23/12/2020	Inner City Newsagency	Newspaper delivery - Library	\$ 16.48
10/12/2020	Innovations Catering	Catering services for City functions	\$ 1,160.00
23/12/2020	Innovations Catering	Catering services for City functions	\$ 3,513.98
23/12/2020	Insight Enterprises Australia Pty Ltd	Veeam backup licensing software and Trend Micro subscription	\$ 62,560.53

Date	Payee	Description	Amount
23/12/2020	Institute of Public Works Engineering Australasia (WA)	Staff training - engineering department	\$ 2,000.00
23/12/2020	J E Taylor	Crossover subsidy	\$ 485.00
10/12/2020	J Korcznskyj	Expense reimbursement - CPR refresher course	\$ 49.00
23/12/2020	J Valli	Part refund of Beatty Park Leisure Centre fees	\$ 10.00
10/12/2020	J Wilson	Expense reimbursement - road closures	\$ 168.60
23/12/2020	Jackson McDonald	Legal services - transfer rights of way to the Crown	\$ 5,785.06
10/12/2020	Janet Verburg	Fitness instructor fees	\$ 554.20
23/12/2020	Jazam Pty Ltd	Refund of infrastructure bond	\$ 750.00
23/12/2020	JBA Surveys	Surveying services - Scarborough Beach Rd	\$ 5,170.00
23/12/2020	K Grant	Fitness instructor fees	\$ 420.00
10/12/2020	K Harcus	Fitness instructor fees	\$ 1,080.00
23/12/2020	K Harcus	Fitness instructor fees	\$ 540.00
10/12/2020	K James	Refund of parking permit	\$ 180.00
10/12/2020	K Reynolds	Expense reimbursement - external meeting parking	\$ 22.69
10/12/2020	K Roach	Fitness instructor fees	\$ 113.68
23/12/2020	K Roach	Fitness instructor fees	\$ 170.52
23/12/2020	Kerbing West	Kerbing services - various locations	\$ 643.50
23/12/2020	Kleen West Distributors	Cleaning supplies - various	\$ 237.60
23/12/2020	Kone Elevators Pty Ltd	Lift service fee - BPLC	\$ 925.75
23/12/2020	Konica Minolta Business Solutions Australia Pty Ltd	Copy costs - various departments	\$ 2,146.90
10/12/2020	KS Black Pty Ltd	Bore and pump maintenance and electrical works - various locations	\$ 11,167.20
23/12/2020	Kyilla Primary P&C Association Inc	Donation - Sausage sizzle at Young Makers market	\$ 500.00
15/12/2020	L.G.R.C.E.U.	Payroll deduction	\$ 20.50
10/12/2020	Landgate	Gross rental valuations for interims	\$ 240.28
23/12/2020	Landgate	Gross rental valuations for interims, land enquiries, aerial imagery extraction and charge for cancelled deposited plan	\$ 1,583.18
23/12/2020	Leederville Connect	Town team grant - Arty Farty Christmas party 2020	\$ 7,150.00
02/12/2020	Leederville Hotel	Mayor's Christmas function - balance of payment	\$ 4,233.00
23/12/2020	Leederville Toy Library Inc	Refund for room hire, double booked	\$ 60.00
10/12/2020	Leo Heaney Pty Ltd	Retic flushing services - various locations	\$ 528.00
23/12/2020	Leo Heaney Pty Ltd	Street tree watering and pruning services - various locations	\$ 13,299.00
23/12/2020	Les Mills Asia Pacific	Licence fees for fitness classes	\$ 1,590.21
10/12/2020	Lets Go Kids WA	Printing services - vouchers for BPLC	\$ 1,210.00
10/12/2020	Line Marking Specialists	Line marking services - various locations	\$ 4,394.50
23/12/2020	Line Marking Specialists	Line marking services - various locations	\$ 2,680.42
10/12/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - various departments	\$ 413.18
23/12/2020	Lion Dairy and Drinks (LD&D) Australia Pty Ltd	Milk supplies - various departments	\$ 328.96
23/12/2020	M G Jajko	Fitness instructor fees	\$ 113.68
23/12/2020	M L Humich	Fitness instructor fees	\$ 454.72

Date	Payee	Description	Amount
10/12/2020	M Slater	Fitness instructor fees	\$ 120.58
23/12/2020	M Slater	Fitness instructor fees	\$ 120.58
23/12/2020	M W Beck	Refund of infrastructure bond	\$ 1,000.00
23/12/2020	M.A. Lalli & Associates	Certification of wall removal - Loftus change rooms	\$ 660.00
23/12/2020	M2M One Pty Ltd	Mobile SIMs for parks reticulation devices	\$ 297.58
10/12/2020	Mackay Urban Design	Design advisory fees	\$ 440.00
10/12/2020	Macri Partners	Audit of variable outgoings - 246 Vincent Street	\$ 1,375.00
23/12/2020	Major Motors Pty Ltd	Truck repairs and maintenance	\$ 2,048.92
10/12/2020	Manheim Pty Ltd	Towing services	\$ 121.00
23/12/2020	Marketforce Pty Ltd	Advertising services - various departments	\$ 3,951.10
23/12/2020	Massey's Herd	Milk supplies - Depot	\$ 420.75
10/12/2020	Matrix Traffic and Transport Data Pty Ltd	Bicycle and pedestrian data collection	\$ 6,820.00
15/12/2020	Mayor E Cole	Council meeting fee	\$ 7,875.25
17/12/2020	McLeods Barristers & Solicitors	Annual audit letter 2020	\$ 176.00
23/12/2020	McLeods Barristers & Solicitors	Legal services - development application advice	\$ 2,197.44
23/12/2020	Medelect	Servicing of defibrillators and oxygen equipment - BPLC	\$ 647.90
10/12/2020	Mercer Spectrum	Superannuation	\$ 5,860.93
23/12/2020	MessageMedia	SMS integrating for Phoenix	\$ 136.24
10/12/2020	Metal Artwork Creations	Supply of staff name badges - various departments	\$ 119.90
10/12/2020	Mindarie Regional Council	Processable and non processable waste	\$ 185,753.47
23/12/2020	Mindarie Regional Council	Processable and non processable waste	\$ 49,145.48
23/12/2020	Minter Ellison	Legal services - General employment matters	\$ 2,572.46
23/12/2020	Miracle Recreation Equipment	Supply and install climber - Braithwaite Park	\$ 1,457.50
23/12/2020	My Best Friend Veterinary Centre	Vet services	\$ 1,221.00
23/12/2020	N A Furnell	Refund of parking permits	\$ 360.00
23/12/2020	N C Ebbs	Refund of infrastructure bond	\$ 500.00
17/12/2020	N Stokes	Expense reimbursement - catering for Cultural Awareness training	\$ 72.65
23/12/2020	N Yazdani	Part refund of dog registration	\$ 42.50
23/12/2020	Natale Group Australia Pty Ltd	Security services - BPLC	\$ 220.00
23/12/2020	Node1 Internet	Fixed wireless internet charges	\$ 199.00
10/12/2020	Noma Pty Ltd	Design advisory fees	\$ 1,320.00
23/12/2020	Northsands Resources	Sand supplies	\$ 2,222.55
23/12/2020	NovoFit WA Pty Ltd	Gym equipment repairs - BPLC	\$ 410.66
10/12/2020	Nyoongar Patrol Systems Inc.	Nyoongar patrol services	\$ 13,750.00
10/12/2020	Officeworks Ltd	Office supplies and consumables	\$ 469.80
23/12/2020	Officeworks Ltd	Office supplies and consumables	\$ 161.94
10/12/2020	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations	\$ 5,785.35
23/12/2020	Optus Billing Services Pty Ltd	Telephone and internet charges - various locations	\$ 9,185.89
10/12/2020	Orbit Health & Fitness Solutions Pty Ltd	Gym equipment repairs - BPLC	\$ 227.99

Date	Payee	Description	Amount
10/12/2020	Osborne Park Kia	Vehicle service and repairs	\$ 580.00
10/12/2020	OshGroup Pty Ltd	Fitness for work report	\$ 146.75
23/12/2020	OshGroup Pty Ltd	Fitness for work report	\$ 1,779.84
23/12/2020	Otis Elevator Company Pty Ltd	Lift maintenance - Admin	\$ 2,357.74
23/12/2020	Overwatch Traffic Services	Traffic management services - various locations	\$ 5,135.79
23/12/2020	P Chuah	Refund of parking permit	\$ 180.00
23/12/2020	P R Haxby	Refund of infrastructure bond	\$ 3,000.00
23/12/2020	P Stedman	Donation - Looking beyond the masks	\$ 500.00
10/12/2020	Paceway Mitsubishi	Vehicle service and repairs	\$ 509.00
10/12/2020	Pennant House	Supply of flag	\$ 649.00
17/12/2020	PeopleSense by Altius	Counselling services	\$ 2,189.00
23/12/2020	PeopleSense by Altius	Counselling services	\$ 1,751.20
23/12/2020	Perth Sail Shades & Umbrellas	Reinstall shade sails - BPLC	\$ 275.00
23/12/2020	Pirtek Malaga	Plant repairs and maintenance	\$ 134.20
23/12/2020	Playgroup WA (Inc)	Reimbursement of membership fees collected	\$ 60.00
23/12/2020	Poolshop Online Pty Ltd	Pool chemicals - BPLC	\$ 2,541.00
23/12/2020	Pots and More	Supply of window planter boxes - Leederville place management programme	\$ 7,266.00
10/12/2020	Powerlux WA	External lighting upgrade - Depot	\$ 33,370.35
10/12/2020	Primavera Quality Meats	Catering services for City function	\$ 150.00
10/12/2020	Print and Sign Co	Printing services - various departments	\$ 2,094.40
23/12/2020	Print and Sign Co	Printing services - various departments	\$ 5,577.20
10/12/2020	Pro Turf Services	Plant repairs and maintenance	\$ 723.58
10/12/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 6,913.00
23/12/2020	Professional Tree Surgeons	Tree pruning and removal services - various locations	\$ 6,292.00
10/12/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$ 9,883.97
17/12/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$ 13,200.96
23/12/2020	Programmed Integrated Workforce Ltd	Temporary staff - various departments	\$ 1,980.83
23/12/2020	Protector Fire Services Pty Ltd	Fire equipment maintenance - various locations	\$ 7,792.38
23/12/2020	Quality Moss Rock Supplies	Supply of large rocks	\$ 1,320.00
10/12/2020	Quality Press	Printing services - flyers and signs	\$ 1,335.02
23/12/2020	R J Itzstein	Rates refund - due to overpayment	\$ 813.45
23/12/2020	R Rechichi	Footpath subsidy	\$ 200.00
10/12/2020	R Sanders	Vehicle repairs and maintenance	\$ 198.00
10/12/2020	R Zumaran	Part refund of Beatty Park Leisure Centre fees	\$ 45.90
23/12/2020	Rada & Neso Services	Cleaning services - BPLC	\$ 10,600.00
23/12/2020	Raeco	Library supplies - book spine labels	\$ 88.00
23/12/2020	Raymond Sleeman	Fitness instructor fees	\$ 341.04
23/12/2020	REALMstudios Pty Ltd	Concept plan - Litis Stadium	\$ 1,760.00
10/12/2020	Regents Commercial	Variable outgoings - Barlee Street car park	\$ 323.77

Date	Payee	Description	Amount
23/12/2020	Regents Commercial	Rent and variable outgoings - Barlee Street car park	\$ 15,538.37
23/12/2020	ReIn Pty Ltd	Supply of worm farms	\$ 1,320.00
23/12/2020	Renew Property Maintenance	Clearing rights of way and tipping fees - various locations	\$ 34,969.00
10/12/2020	Repco	Supply of soap dispensers	\$ 95.70
23/12/2020	Repco	Auto part supplies - various	\$ 95.41
23/12/2020	Retech Rubber	Repairs to soft fall play areas - various locations	\$ 577.50
23/12/2020	Revell Landscaping Pty Ltd	Refund of infrastructure bond	\$ 750.00
23/12/2020	Richard Harrison	Bee removal services - York/Walcott Street	\$ 150.00
10/12/2020	Roadline Removal (WA)	Line marking removal services - Newcastle/Lord Street	\$ 825.00
10/12/2020	RPG Auto Electrics	Plant repairs and maintenance	\$ 1,122.00
17/12/2020	RPG Auto Electrics	Plant repairs and maintenance	\$ 3,447.95
23/12/2020	RPG Auto Electrics	Plant repairs and maintenance	\$ 1,302.73
10/12/2020	S Byford	Repairs to Lightbox Laneway gallery - Mount Lawley	\$ 1,060.80
10/12/2020	S J Smith	Rates refund - due to overpayment	\$ 1,478.72
10/12/2020	S Lee	Rates refund - due to overpayment	\$ 120.60
23/12/2020	S Ng	Part refund of Beatty Park Leisure Centre fees	\$ 320.81
10/12/2020	S Patchett	Fitness instructor fees	\$ 270.00
23/12/2020	S Patchett	Fitness instructor fees	\$ 315.00
23/12/2020	S Subramonium	Refund of parking permit	\$ 180.00
10/12/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$ 2,156.00
23/12/2020	Sam's Repairs & Maintenance	Sign installation and maintenance - various locations	\$ 1,683.00
10/12/2020	Sarah Chopra	Fitness instructor fees	\$ 120.58
23/12/2020	SAS Locksmiths	Key cutting and lock maintenance service - various locations	\$ 69.00
23/12/2020	Scarboro Toyota	Vehicle service and repairs	\$ 846.63
23/12/2020	Scorpion Training Solutions	Staff training - Health and safety	\$ 880.00
23/12/2020	Sequoi Nominees Pty Ltd	Rates refund - due to overpayment	\$ 2,745.07
23/12/2020	Sigma Chemicals	Pool equipment repairs and pool chemicals - BPLC	\$ 6,842.37
10/12/2020	Sirsidynix Pty Ltd	Library management system software and maintenance	\$ 31,341.36
23/12/2020	Skye Group Pty Ltd	Merchandise - BPLC	\$ 2,734.82
15/12/2020	Smartsalary Pty Limited	Payroll deduction	\$ 675.58
10/12/2020	Softwoods Timberyards Pty Ltd	Refund of infrastructure bond	\$ 3,000.00
10/12/2020	Solar Party Shop	Supply of solar fairy lights	\$ 3,484.00
10/12/2020	SpacetoCo Pty Ltd	Facilities weekly reporting and financial handling	\$ 660.00
23/12/2020	Speedo Australia Pty Ltd	Merchandise - BPLC	\$ 17,594.50
10/12/2020	Sportsworld Of WA	Merchandise - BPLC	\$ 5,042.40
23/12/2020	Sportsworld Of WA	Merchandise - BPLC	\$ 9,475.95
10/12/2020	St John Ambulance Western Australia Ltd	First aid kit servicing	\$ 468.55
23/12/2020	St John Ambulance Western Australia Ltd	Staff training - first aid (Engineering); supply of defibrillators and cabinets	\$ 11,189.48
10/12/2020	Steann Pty Ltd	Bulk green waste collection	\$ 8,708.70

Date	Payee	Description	Amount
23/12/2020	Steann Pty Ltd	Bulk green waste collection	\$ 21,972.72
10/12/2020	Stephen Carrick Architects Pty Ltd	Design advisory fees	\$ 440.00
23/12/2020	Stephen Carrick Architects Pty Ltd	Heritage advice	\$ 2,860.00
23/12/2020	Stott Hoare	Supply of USB soft phones, ear phones, computer accessories and camera	\$ 8,041.00
23/12/2020	StrataGreen	Garden equipment supplies - jugs and tree ties	\$ 1,208.93
23/12/2020	Subaru Osborne Park	Vehicle service and repairs	\$ 1,307.20
23/12/2020	Suez Recycling & Recovery Pty Ltd	Waste collection - BPLC	\$ 1,035.65
10/12/2020	SuperChoice Services Pty Ltd	Superannuation	\$ 215,832.17
23/12/2020	Superior Pak Pty Ltd	Plant repairs and maintenance	\$ 2,255.40
10/12/2020	Synergy	Electricity and gas charges - various locations	\$ 50,992.74
17/12/2020	Synergy	Electricity and gas charges - various locations	\$ 1,558.14
23/12/2020	Synergy	Electricity and gas charges - various locations	\$ 85,870.38
10/12/2020	T J Bilyk	Expense reimbursement - catering for tender assessment meeting	\$ 63.00
10/12/2020	T Polsittichok	Rates refund - due to overpayment	\$ 145.16
23/12/2020	T&H Wilkes Pty Ltd	Gravel supplies	\$ 2,200.00
23/12/2020	Tamala Park Regional Council	GST for sale of land	\$ 6,178.37
23/12/2020	Technology One Ltd	GIS consulting services	\$ 4,312.00
23/12/2020	Teena Smith	Fitness instructor fees	\$ 430.00
10/12/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 723.70
23/12/2020	Telstra Corporation Ltd	Telephone and internet charges - various locations	\$ 38.50
23/12/2020	The BBQ Man	BBQ and pressure cleaning services - various locations	\$ 5,001.69
10/12/2020	The Royal Life Saving Society Western Australia Inc	Servicing of AIDS memorial fountain (two months);maintenance of Hyde Park water playground	\$ 8,901.19
10/12/2020	The Trustee for Fergco Family Super Fund	Superannuation	\$ 1,920.74
10/12/2020	The Trustee for Guild Retirement Fund	Superannuation	\$ 595.21
23/12/2020	Theatre 180 Inc (Agelink)	Performance fee - Christmas show for library patrons	\$ 700.00
10/12/2020	TJ Depiazzi & Sons	Supply of mulch	\$ 3,491.40
10/12/2020	Tom Lawton - Bobcat Hire	Bobcat hire and tipping fees	\$ 20,665.70
23/12/2020	Tom Lawton - Bobcat Hire	Bobcat hire	\$ 5,792.60
23/12/2020	Total Eden Pty Ltd	Reticulation supplies	\$ 711.49
10/12/2020	Totally Workwear	Uniform supplies - various departments	\$ 483.45
23/12/2020	Totally Workwear	Uniform supplies - various departments	\$ 1,858.80
23/12/2020	T-Quip	Plant repairs and maintenance	\$ 493.05
17/12/2020	Traffic Systems West (Ennis Traffic Safety Solutions Pty Ltd)	Supply and install traffic control products - various locations	\$ 1,922.80
10/12/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$ 63,135.16
17/12/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$ 4,095.78
23/12/2020	Tree Amigos	Street trees and parks pruning/removal - various locations	\$ 73,888.71
23/12/2020	Trisley's Hydraulic Services Pty Ltd	Water treatment - BPLC	\$ 594.00
23/12/2020	Truck Centre (WA) Pty Ltd	Truck repairs and maintenance	\$ 4,178.79

Date	Payee	Description	Amount
10/12/2020	Turf Developments (WA) Pty Ltd	Turf maintenance - various locations	\$ 3,517.80
23/12/2020	Turfmaster Facility Management	Turf maintenance - Leederville Oval	\$ 4,914.25
10/12/2020	Tyres 4U Pty Ltd	Tyre replacements and maintenance	\$ 3,557.40
23/12/2020	Universal Diggers	Plant hire - Depot	\$ 5,654.00
10/12/2020	V Govender	Expense reimbursement - CPA membership	\$ 720.00
10/12/2020	V McGuire	Smoking ceremony - NAIDOC week event	\$ 1,100.00
10/12/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$ 17,963.06
23/12/2020	Vigilant Traffic Management Group Pty Ltd	Traffic management services - various locations	\$ 12,831.26
10/12/2020	Vorgee Pty Ltd	Merchandise - BPLC	\$ 2,016.74
23/12/2020	Vorgee Pty Ltd	Merchandise - BPLC	\$ 1,221.00
10/12/2020	W Barnard	Expense reimbursement - catering for audit committee meeting	\$ 55.41
23/12/2020	W.A. Hino Sales & Service	Plant repairs and maintenance	\$ 580.75
10/12/2020	WALGA	Staff training - Dealing with difficult customers and planning for car parking	\$ 858.00
10/12/2020	Water Corporation	Water charges - various locations	\$ 9,207.13
23/12/2020	Water Corporation	Water charges - various locations	\$ 6,396.42
23/12/2020	Way Funky Company Pty Ltd	Merchandise - BPLC	\$ 8,352.41
10/12/2020	WC Convenience Management Pty Ltd	Maintenance of exelooos - various locations	\$ 3,992.44
23/12/2020	WC Convenience Management Pty Ltd	Maintenance of exelooos - various locations	\$ 3,992.44
23/12/2020	Webb & Brown-Neaves Pty Ltd	Refund of BRB levy, due to cancellation of building permit	\$ 1,150.42
10/12/2020	Wendy Brown	Local History Centre workshop - Finding	\$ 200.00
23/12/2020	West Australian Newspapers Limited	Newspapers for resale - BPLC	\$ 450.21
23/12/2020	West Coast Profilers Pty Ltd	Profiling services - various locations	\$ 20,682.49
10/12/2020	Western Power	Install and upgrade street lights - Harwood Place; design fee - underground power Fitzgerald Street	\$ 9,522.00
23/12/2020	Western Resource Recovery Pty Ltd	Grease trap maintenance - various locations	\$ 404.80
10/12/2020	West-Sure Group Pty Ltd	Cash collection services - Admin	\$ 125.40
23/12/2020	West-Sure Group Pty Ltd	Cash collection services - various locations	\$ 2,552.72
10/12/2020	Wheelers Books	Supply of library books	\$ 250.05
23/12/2020	Wheelers Books	Supply of library books	\$ 1,697.80
10/12/2020	Winc Australia Pty Ltd	Office supplies and consumables	\$ 56.91
23/12/2020	Winc Australia Pty Ltd	Office supplies and consumables	\$ 2,323.71
23/12/2020	Woodlands Distributors Pty Ltd	Supply of compostable dog waste bags	\$ 7,319.40
17/12/2020	Work Metrics Pty Ltd	Online inductions - BPLC	\$ 110.00
23/12/2020	Workwear Group Pty Ltd	Uniform supplies - various departments	\$ 5,716.76
23/12/2020	Worldwide East Perth	Printing services - postcards	\$ 187.00
23/12/2020	X Geng	Part refund of Beatty Park Leisure Centre fees	\$ 313.65
10/12/2020	YogaNut	Fitness instructor fees	\$ 300.00
23/12/2020	YogaNut	Fitness instructor fees	\$ 300.00
10/12/2020	Yolande Gomez	Fitness instructor fees	\$ 45.00

Date	Payee	Description	Amount
23/12/2020	Yolande Gomez	Fitness instructor fees	\$ 203.68
10/12/2020	Yoshino Sushi	Catering services for City function	\$ 110.00
10/12/2020	Your Licence Pty Ltd	Staff training - Dangerous goods road awareness	\$ 394.00
23/12/2020	Your Licence Pty Ltd	Staff training - Dangerous goods general awareness	\$ 148.00
10/12/2020	ZIP Heaters Aust Pty Ltd	Hydrotap maintenance - Admin	\$ 482.90
23/12/2020	Zumba Fitness Patricia Rojo	Fitness instructor fees	\$ 248.00
			\$4,739,070.60
Payroll			
08/12/20	Pay 12		\$ 615,548.04
22/12/20	Pay 13		\$ 613,536.42
Total Payroll			\$ 1,229,084.46
Total Payments			\$ 5,968,155.06

Creditors Report - Payments by Cheque				
01/12/20 to 31/12/20				
<i>Creditor</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
00082646	01/12/2020	Petty Cash - Library	Petty cash recoup	\$ 238.90
00082647	09/12/2020	Petty Cash - Beatty Park Leisure Centre	Petty cash recoup	\$ 347.75
00082648	09/12/2020	Petty Cash - CEO	Petty cash recoup	\$ 189.15
00082649	16/12/2020	Petty Cash - Library	Petty cash recoup	\$ 110.60
Total Nett Cheque Payments				\$ 886.40

Creditors Report - Payments by Direct Debit				
01/12/20 to 31/12/20				
Credit Card Transactions for the Period 7 November 2020 - 7 December 2020				
Card Holder	Date	Payee	Description	Amount
CEO	19/11/2020	CPP Convention Centre	Parking - external meeting	\$ 12.12
	23/11/2020	West Australian Newspapers Limited	Newspaper subscription	\$ 83.60
	03/12/2020	iWork Jobsite	Job posting credits	\$ 2,475.00
				\$ 2,570.72
Director Community & Business Services	07/11/2020	Dispute refund	Refund of unknown payment from September 20	-\$ 38.95
	15/11/2020	Coles	Supplies - NAIDOC week events	\$ 64.85
	15/11/2020	Liquorland	Supplies - NAIDOC week events	\$ 18.00
	30/11/2020	Australian School of Applied Management	Staff training - Health services	\$ 50.55
	30/11/2020	Australian School of Applied Management	Staff training - Health services	\$ 50.55
	01/12/2020	Target	Supplies - Mayor's Christmas sundowner event	\$ 35.00
	01/12/2020	Garden Elegance	Supplies - Mayor's Christmas sundowner event	\$ 194.25
				\$ 374.25
Director Infrastructure & Environment	19/11/2020	Golden Bakery	Catering services - Rangers OSH training	\$ 43.00
	25/11/2020	Woolworths	Catering services - Waste management team event	\$ 98.33
				\$ 141.33
Manager ICT	07/11/2020	Officeworks	Purchase of phones - Rangers	\$ 1,733.00
	11/11/2020	Officeworks	IT accessories	\$ 180.31
	19/11/2020	Zoom	Video conferencing	\$ 369.47
	24/11/2020	Netregistry	Domain name renewal - Beattypark.com.au	\$ 46.95
	24/11/2020	Officeworks	IT accessories	\$ 152.88
	30/11/2020	Netregistry	Domain manager - Beattypark.com.au	\$ 20.90
	01/12/2020	Safety Culture	Mobile inspection application	\$ 52.80
	02/12/2020	Assetsonar.com	IT asset management software	\$ 272.44
	02/12/2020	International transaction fee	IT asset management software	\$ 6.81
	03/12/2020	Sendgrid	Application programming interface software	\$ 122.35
	03/12/2020	International transaction fee	Application programming interface software	\$ 3.06
				\$ 2,960.97
Manager Community Partnerships	17/11/2020	Magshop Online	Library magazine subscription	\$ 74.99
	17/11/2020	Magshop Online	Library magazine subscription	\$ 74.99
	17/11/2020	AbeBooks	Book for library	\$ 58.13

Card Holder	Date	Payee	Description	Amount
	17/11/2020	International transaction fee	Book for library	\$ 1.45
	24/11/2020	JB Hifi	CDs for library	\$ 441.71
	25/11/2020	Kmart	Supplies - Seniors Christmas lunch	\$ 79.00
	25/11/2020	Coles	Supplies - Seniors Christmas lunch	\$ 18.50
	25/11/2020	Woolworths	Supplies - Seniors Christmas lunch	\$ 55.50
	25/11/2020	Coles	Supplies - Seniors Christmas lunch	\$ 76.00
	26/11/2020	Booktopia Pty Ltd	Books for library	\$ 423.82
	26/11/2020	Coles	Supplies - Seniors Christmas lunch	\$ 21.00
	26/11/2020	Big W	Supplies - Seniors Christmas lunch	\$ 87.75
	26/11/2020	Woolworths	Supplies - Seniors Christmas lunch	\$ 9.64
	26/11/2020	Kmart	Supplies - Seniors Christmas lunch	\$ 12.00
	26/11/2020	Coles	Supplies - Seniors Christmas lunch	\$ 72.10
	26/11/2020	Bookdepository.com	Books for library	\$ 88.48
	27/11/2020	Booktopia Pty Ltd	Books for library	\$ 540.72
	27/11/2020	Bookdepository.com	Books for library	\$ 174.06
	27/11/2020	Coles	Supplies - Seniors Christmas lunch	\$ 52.00
	27/11/2020	JB Hifi	DVDs for library	\$ 71.93
	02/12/2020	Sanity	CD for library	\$ 24.31
				\$ 2,458.08
Procurement and Contracts Officer	07/11/2020	Facebook	Advertising	\$ 14.60
	07/11/2020	Facebook	Advertising	\$ 11.64
	09/11/2020	ASIC	Company search	\$ 87.00
	10/11/2020	Western Power	Pole relocation - Fitzgerald Street	\$ 497.92
	10/11/2020	Simplebooklet.com	Subscription - online booklet maker	\$ 165.22
	10/11/2020	International transaction fee	Subscription - online booklet maker	\$ 4.13
	10/11/2020	Tenderlink.com	Tender advertising	\$ 184.80
	10/11/2020	Tenderlink.com	Tender advertising	\$ 184.80
	10/11/2020	Tenderlink.com	Tender advertising	\$ 184.80
	10/11/2020	Tenderlink.com	Tender advertising	\$ 184.80
	10/11/2020	Planoly	Instagram management tool	\$ 104.63
	10/11/2020	International transaction fee	Instagram management tool	\$ 2.62
	10/11/2020	Moore Stephens	Webinar - Financial management regulation changes	\$ 198.00
	10/11/2020	Planoly	Instagram management tool	\$ 12.41
	10/11/2020	International transaction fee	Instagram management tool	\$ 0.31
	11/11/2020	Mailchimp	Email campaign	\$ 277.91
	17/11/2020	Shutterstock	Image download subscription	\$ 99.00
	22/11/2020	Asana.com	Subscription - Project management tool	\$ 330.21

<i>Card Holder</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
	22/11/2020	International transaction fee	Subscription - Project management tool	\$ 8.26
	25/11/2020	Wufoo.com	Software for creation of online forms	\$ 211.67
	25/11/2020	International transaction fee	Software for creation of online forms	\$ 5.29
	25/11/2020	Wufoo.com	Software for creation of online forms	\$ 25.94
	25/11/2020	International transaction fee	Software for creation of online forms	\$ 0.65
	26/11/2020	Facebook	Advertising	\$ 33.00
	03/12/2020	ASIC	Company search	\$ 9.00
				\$ 2,838.61
Total Corporate Credit Cards				\$ 11,343.96
Direct Debits				
Lease Fees	22/12/2020	Pitney Bowes Leasing	Postal scales	\$ 395.84
Loan Repayments		Treasury Corporation	Department Sport and Recreation Building, Loftus Centre, Loftus Underground Car Park and Beatty Park Leisure Centre	\$ 154,648.45
Bank Fees and Charges		Commonwealth Bank	Bank fees	\$ 31,432.60
Total Direct Debits including Credit Cards				\$ 197,820.85



CITY OF VINCENT

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Event Sponsorship

Event Name	City of Vincent Match - Family & Footy in Leederville			
Event Date	2 April 2021			
Event Location	Leederville Oval			
Event Organiser	Subiaco Football Club			
Event Description	5th annual City Of Vincent match, dual branded by Subiaco Football Club and City Of Vincent. WAFL match will be run in conjunction with the city on Good Friday, with a Family Pass distributed to encourage patronage to Leederville on Good Friday.			
Event is free	Yes			
Sponsorship Request	Event Budget	Sponsorship Request	Seeking Other Sponsors?	Inkind Support Requested?
	\$25,000	\$10,000 \$7,500	Yes	Waste
Sponsorship History	2019-2020	\$7,500		-
Compliant EOI?	Yes			
Administration Recommendation	This is the 5 th year the City has supported this event. While the request was for \$10,000, we have amended the request to \$7,000 reflecting previous sponsorship levels. The City has generally funded between \$5,000 - \$7,500 each year.			



Event Sponsorship

Event Name	Sound Scapes of Beatty Park
Event Date	27 March 2021
Event Location	Beatty Park Leisure Centre
Event Organiser	Local Musicians - Sunshine Brothers
Event Description	<p>This is a free community event at Beatty Park Leisure Centre, on the evenings of Sat and Sun March 27 & 28. Officially starting after Beatty Park closes from 6pm, the event will be a deep dive into the cultural history and potential future for the Beatty Park complex.</p> <p>The event will feature a live performance from local band "Sunshine Brothers", local DJs, local food, drink, family pool activities, local history and an artisan mini market.</p> <p>The Sunshine Brothers' live performance will incorporate a never seen before in WA audio installation using the large concrete areas of Beatty Park as a natural "Echo Chamber" in tribute to the building itself. By creating three echo chambers using microphone feeds to create a live "snare room", vocal and other feed-able effects the band will be able to literally capture the Sound of Beatty Park. Beatty Park in the 70s and 80s was 'the place to be' in Perth during Summer with a long history putting on live music shows including huge acts like Jackson Five and Deep Purple. Sunshine Brothers would like to help the City of Vincent and the complex bring pride and celebration of Beatty Park back as a cultural music space in addition to sport and recreation. This would be a great pilot event in preparation for Beatty Park's 60th anniversary celebrations come 2022.</p>
Event is free	Yes

Sponsorship Request	Event Budget	Sponsorship Request	Seeking Other Sponsors?	Inkind Support Requested?
	\$12,500	\$10,000 \$5,000	No	Marketing Centre Hire, including utilities Lifeguards and other Staff
Sponsorship History	-	-	-	-
Compliant EOI?	Yes			
Administration Recommendation	<p>Have discussed with the event organiser that we can provide \$5000 in sponsorship plus marketing services. Event organiser is in agreement, and will likely make this a one-night event.</p> <p>Sponsorship approval is contingent on an event management plan and safety plan to the satisfaction of Beatty Park Management. Key considerations are safe use of water and need for lifeguards, use of alcohol around water, cost of running the Centre after hours considering including utilities and employee costs.</p>			



WESTERN AUSTRALIAN
Electoral Commission

LGE 028

Mr David MacLennan
Chief Executive Officer
City of Vincent
PO Box 82
LEEDERVILLE WA 6007

City Of Vincent Records
RECEIVED

23 DEC 2020

CTN Ref: _____
REC No: _____

Dear Mr MacLennan

Local Government Ordinary Election: 2021

The next local government ordinary elections are being held on 16 October 2021. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2021/2022 budget preparations.

The estimated cost for the 2021 election if conducted as a postal ballot is \$108,000 inc GST, which has been based on the following assumptions:

- 25,650 electors
- response rate of approximately 30%
- 4 vacancies
- count to be conducted at the offices of the City of Vincent
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply for the lodgement of the election packages.

An additional amount of \$5,130 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day
- any additional postage rate increase by Australia Post
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

164466

Level 2, 111 St Georges Terrace PERTH WA 6000
GPO Box F316 PERTH WA 6841

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W | www.elections.wa.gov.au



The Commission is required by the *Local Government Act* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election you will be advised as early as possible.

The current procedure required by the Act is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2021 for the City of Vincent in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the City of Vincent also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2021 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the City of Vincent in anticipation of an affirmative vote by Council. If you have any further queries please contact Phil Richards Manager, Election Events on 9214 0400.

Yours sincerely



Robert Kennedy
ELECTORAL COMMISSIONER

16 December 2020

STRATEGIC PROJECT LISTING FOR CITY OF VINCENT CORPORATE BUSINESS PLAN 2021/22 - 2023/24									
NO	Title of Works	Description	Operating /Capital	20/21	21/22	22/23	23/24	Status Update	Health Status
1	Implementation of the Sustainable Environment Strategy	Implementation of tasks that are identified as actions in the City's Sustainable Environment Strategy and accompanying Implementation Plan.	Op & Cap	\$34,000	\$46,000	\$46,000	✓	Implementation Plan currently being reviewed and updated. Actions therein continue to be implemented.	Strategy complete implementation ongoing in each upcoming month
2	Three Bin Food Organics Garden Organics Collection System	Delivery of a three bin FOGO collection service to approximately 16,500 households	Op & Cap	\$80,000	\$1,378,556	-	-	Business Case approved at OMC 5/3/19. Community Waste Scorecard to evaluate community priorities and to measure Council's performance against key indicators in the Strategic Community Plan completed September 2019. Change request adopted at OMC 16 June 2020 and placed on hold until October 2021 due to COVID-19.	October Commence roll-out
3	Accessible City Strategy	Prepare an Accessible City Strategy to guide future movement within the City.	Op	\$40,000	-	-	-	Advertising has commenced.	February Formal community consultation
4	Monitor and report on the 40kph speed zone trial	Undertake community consultation to determine the level of community support for implementing a 40km/h speed zone trial in the south of Vincent. Subject to community support and Council approval implement the trial in 2018/19	Op	✓	✓	-	-	Trial reached 75% on 31 October 2020 with the completion of the 6th round of data collection. The Road Safety Commission approved the release the 12 month evaluation report, which will be uploaded on the City's <i>Imagine Vincent</i> website in conjunction with the Accessible City Strategy community consultation. The City to consider the possibility of funding further research into the second year results. Note: The full impact of Covid-19 is yet to be determined. Data to 24 months will provide a clearer indication.	June Project closure
5	Bicycle Network Improvements	Design and implementation of the Bicycle Network Plan – includes pathways and bike lanes	Cap	\$365,000	\$375,000	\$180,000	-	Florence Street works completed September 2020, other than Main Roads WA line-marking, with trees planted in mid-October. Consultation with residents and businesses for the Strathoona and Golding section conducted in October with the project approved at the 15 December 2020 OMC. Works scheduled to commence early 2021.	March- May Strathoona and Golding section works commence
6	Wayfinding Strategy	Develop a wayfinding strategy that will improve the way people move around the City of Vincent by foot, bike and public transport connections in order to easily access each Town Centre.	Op	\$120,000	✓	-	-	Project scope complete and consultant scope of works being drafted, scheduled to be distributed in early 2021.	March Procurement process
7	Arts Relief Project	Artistic Theme – "Individual and Community experiences of Covid-19" The COVID-19 Arts Relief Grants aim to support Vincent's local arts industry at a critical time and provide relief and stimulation to the wider community experiencing isolation.	Cap	\$625,600	-	-	-	4 of the 16 public art projects are complete with the remaining in progress. The Arts Relief website is now live. Stage 2 of the COVID-19 Arts Relief was discussed at Council Workshop on 27 October 2020 and further direction is planned to be discussed with the Arts Advisory Group in early 2021.	February Further funding rounds and EOI developed with Arts Advisory Group
8	Arts Development Action Plan	Develop a two-year plan that fosters creative arts in the City, including delivery of public art, art in built form, opportunities for local artists and creative spaces.	Op	✓	✓	-	-	The Project Plan for the new Arts Development Action Plan was approved by Council at the October OMC. Development of this began at the Arts Advisory Group meeting on 25 November 2020 and will continue in the first half of 2021.	March Discussions with Arts Advisory Group
9	Youth Action Plan (YAP)	The plan will strengthen the City's understanding of the demographics, needs and priorities of young people identify key focus areas, current gaps and actions to address these.	Op	\$20,000	✓	-	-	The Youth Action Plan (YAP) was endorsed at OMC on 20 October 2020 and is now in the implementation phase.	Plan complete implementation ongoing in each upcoming month
10	Community Engagement Framework	Prepare a Community Engagement Framework as part of a new Community Engagement Policy that will establish the framework and tools to guide how we speak with and listen to our community	Op	✓	-	-	-	A consolidated report outlining the workshop findings is being developed by the consultant and is planned to be presented to Administration in early 2021.	February Discuss at Council Workshop
11	Woodville Reserve Master Plan	Review the 2012 Woodville Reserve Master Plan and prepare a revised Plan that effectively responds to current/future community needs, maximises land use and asset sustainability, and aligns with Council's focus on creating more inviting green and open spaces.	Op	✓	-	-	-	Woodville Reserve Master Plan is being prepared following the completion of the Sport & Recreation Facilities Plan. The risk level for this project is medium as the Sport and Recreation Facilities Plan needs to be completed to inform the Woodville Reserve Master Plan.	February Data collection and project scoping
12	Britannia North West Reserve Development Plan	Prepare a Britannia North West Reserve Development Plan to create a better connection between Lits Stadium and Britannia Reserve.	Op	\$15,000	-	-	-	Draft concept plan progressed following Council and Floreat Athena Football Club feedback. Feasibility studies being completed for the site. The risk level is medium as the funding for this project needs to be secured.	February Discuss at Council Workshop
13	Leederville Oval Master Plan	Prepare and implement the plan to guide the short, medium and long-term development options for the oval.	Op	\$35,000	-	-	-	Options proposed to be presented to Council in early 2021 for endorsement to advertise, in conjunction with the Leederville Activity Centre Plan and Leederville Place Plan.	April Present to Council following workshopping with key stakeholders and receiving feedback from Council
14	Public Open Space Strategy	Implementation of the Strategy's short (1-3 years) and short – medium (1-7 years) Key Actions.	Op & Cap	✓	\$50,000	\$300,000	\$780,000	Amenities review to be undertaken in 2020/21. The risk level is medium as the funding allocated is for the first stage of implementation, with remaining funding to be secured.	February Complete amenities review

STRATEGIC PROJECT LISTING FOR CITY OF VINCENT CORPORATE BUSINESS PLAN 2021/22 - 2023/24									
NO	Title of Works	Description	Operating /Capital	20/21	21/22	22/23	23/24	Status Update	Health Status
15	Banks Reserve Master Plan	Implement key outcomes of the Banks Reserve Master Plan.	Op	✓	-	-	-	Master Plan complete. Playground opening held in September 2020. The risk level is medium as the funding allocated is for the first stage of implementation, with remaining funding to be secured.	February Determine funds required for 2021/22 financial year
16	North Perth Common	Review of North Perth Common Stage 1 to inform future public space design and activation.	Op	✓	-	-	-	Strategic review undertaken by Design Review Panel Member. Public life studies on human behaviour and movement were conducted in December 2020 to gather data to inform future decisions and planning for the space. At its Meeting in December 2020, Council approved a 12 month trial to extend the Fitzgerald Street median island through the intersection to restrict the right turn into and out of View Street.	February Analyse data gathered in the space
17	Robertson Park Development Plan	Prepare a detailed Development Plan to guide future use, management and development of the site	Op	✓	-	-	-	Planning is progressing with input from the Heritage Council regarding the heritage listed huts on site. An update on this is proposed to be presented to Council Workshop in early 2021.	February Discuss at Council Workshop
18	Axford Park Upgrade	Design and deliver the first phase of the Axford Park Upgrade.	Op	-	✓	✓	✓	Funding options are being explored as the risk for this project is medium due to funding for this project needing to be secured. In November 2020, Administration submitted an application for RAC Reconnect WA Transforming Streets and Spaces Trial funding. The application has progressed and the successful applicant will be determined and announced in March 2021. Following determination, Administration will present funding options at a Council Workshop to inform the City's budget.	March Work with RAC on Transforming Streets and Spaces Trial funding
19	Vincent Rebound Plan	Develop and Implement the Vincent Rebound Plan and its associated actions.	Op	✓	✓	-	-	The Vincent Rebound Plan was endorsed at the 15 September 2020 Council Meeting.	March Present quarterly update to Council
20	Leederville Activity Centre Plan	Prepare the Leederville Activity Centre Plan in accordance with the State Planning Policy 4.2 – Activity Centres.	Op	\$114,386	✓	-	-	The Draft Activity Centre Plan is proposed to be presented to Council in early 2021 for endorsement to advertise, in conjunction with the Leederville Oval Master Plan Options and Leederville Place Plan. The project has been delayed by two months due to the key external project manager resigning from their position and the consultancy taking time to replace this resource, creating delays to deliverables.	April Present to Council following workshopping with key stakeholders and receiving feedback from Council
21	Character Retention and Precinct Planning	Implement a proactive approach to character retention within Vincent.	Op	✓	✓	✓	✓	Outcomes of advertising the draft Mount Hawthorn Guidelines are proposed to be presented to Council in early 2021.	March Present to Council following additional community consultation.
22	Beatty Park 2062	Development of a long-term approach to preserve and protect the history and heritage of the 1962 grandstand and other major elements of the site.	Op	✓	-	-	-	A project update was presented to Council at the December 2020 OMC. Infrastructure and Engineering are working on an options paper for restoration works to the grandstand as well as costings for fast tracking additional critical works to prevent water ingress. The next project meeting is planned to be scheduled for February 2021.	February Project Steering Committee Meeting
23	Beatty Park Leisure Centre Upgrade	Planning, development and implementation of a project schedule to conduct overdue renewal to the facility.	Cap	\$2,930,000	\$250,000	\$796,000	\$316,000	Tiling and filtration tenders approved OMC 15 December 2020 with works to commence January 2021.	February Construction works
24	Asset Management and Sustainability Strategy	Develop a financially sustainable strategic approach to City Assets	Op	✓	✓	✓	✓	The Strategy and the associated Discussion Paper were approved for advertising by Council at its Meeting in December 2020. Advertising proposed to commence in early 2021.	March Community consultation process
25	Implementation of the City's Public Health Plan 2020–2025	Deliver a suite of projects, programs, and services in collaboration with our community and external organisations to work towards a happy, healthy and connected community for all.	Op	✓	✓	\$59,577	\$41,577	The Public Health Plan was adopted at Ordinary Council Meeting on 20 October 2020.	Plan complete Implementation ongoing in each upcoming month
26	Marketing Plan	Creation of a Marketing Plan that defines expectations of Council and supports resource requirements. Positive media story targets. Engagement with the City's communication tools.	Op	✓	✓	-	-	Developing a draft plan to guide future marketing and communications.	March Continue development following review by team

Health Status Tracker			
	Significant	Medium	On-track
Cost	Actual or forecast cost more than 10% over current approved budget	Actual or forecast cost more than 5 to 10% over current approved budget	Actual or forecast cost less than 5% over current approved budget
Time	Actual or forecast delivery more than 40% over timeframes in approved project plan	Actual or forecast delivery more than 20% over timeframes in approved project plan	Actual or forecast delivery less than 20% over timeframes in approved
Health Status	Both cost and time at significant risk	Either cost or time at significant or medium risk	No cost and time risk evident at report date

COUNCIL RECESS PERIOD 2020/2021

16 DECEMBER 2020 – 2 FEBRUARY 2021

**LICENCE TO TOOLS N THINGS LIBRARY INC FOR TOOL LIBRARY - TURNSTILE BUILDING
AT LITIS STADIUM, 41 BRITANNIA ROAD, LEEDERVILLE**

Attachments: 1. Plan of licence area - turnstile building, Litis Stadium, 41 Britannia Road, Leederville

RECOMMENDATION

That Council:

1. **NOTES** that Tools N Things Library Inc (TNTL) are currently occupying a portion of the grandstand at Litis Stadium, 41 Britannia Road, Leederville, for the purposes of a Tool Library and that the building is unsuitable for continued use due to its condition;
2. **APPROVES** a licence for TNTL to occupy the turnstile building at Litis Stadium, 41 Britannia Road, Leederville, as shown in the plan at Attachment 1, for a period of 6 months commencing 15 January 2021, on the following key terms:
 - 2.1 **Rent:** Nil;
 - 2.2 **Outgoings:** To be paid by the City;
 - 2.3 **Building Condition:** Provided in 'as is, where is' condition. The City will not undertake any capital or renewal works during the term, except at its sole discretion;
 - 2.4 **Repairs and Maintenance:** City is responsible for repairs and maintenance. TNTL to keep premises in a clean and tidy condition and repair any damage it causes;
 - 2.5 **Insurance:** TNTL to effect and maintain a public liability policy with cover not less than \$20 million;
 - 2.6 **Indemnification:** TNTL to indemnify the City against all costs and claims;
 - 2.7 **Permitted Purpose:** Tool library and associated community activities; and
 - 2.8 **Alterations:** Not without the prior approval in writing of the City.
3. **NOTES** that the Chief Executive Officer will present a further report to Council in respect to a longer term arrangement between the City and TNTL prior to the expiry of the temporary licence, which is on 15 July 2021.

PURPOSE OF REPORT:

To grant a temporary licence to Tools N Things Library Inc (TNTL) for the turnstile building at Litis Stadium to allow TNTL to operate their Tool Library without interruption while a longer term arrangement is considered.

BACKGROUND:

In June 2020 Administration became aware that Transition Town Vincent (TTV) had entered into a sub-lease arrangement with Floreat Athena Football Club to use the undercroft area of the grandstand at Litis Stadium for a community Tool Library.

The City's consent was not sought prior to entering the sub-lease, however Administration permitted TTV to continue to occupy the space on a temporary basis, while assisting TTV to find an alternate premise. In July 2020, the Tool Library formally separated from TTV and became incorporated under the name of Tools N Things Library Inc (TNTL). Floreat Athena Football Club's lease and the sub-lease expired in September

COUNCIL RECESS PERIOD 2020/2021**16 DECEMBER 2020 – 2 FEBRUARY 2021**

2020 and Administration agreed to TNTL's continued occupation of the space, on the basis that the nearby turnstile building at Litis Stadium was to be investigated as a suitable new location for the Tool Library.

Administration has undertaken minor maintenance works to the turnstile building so that it is fit for TNTL's purpose.

DETAILS:

A structural assessment of the grandstand at Litis Stadium was recently undertaken, finding that the grandstand was in poor condition making it unsuitable for continued occupation by TNTL. In accordance with the recommendation, Administration has offered TNTL the turnstile building as an alternative.

Granting this temporary licence to TNTL will allow TNTL to relocate the Tool Library out of the grandstand building to the turnstile building with limited interruption to its operations.

As the Tool Library is a new, grassroots community initiative, it is considered appropriate to provide in-kind support to TNTL for the term of this licence by providing use of the building rent-free.

TNTL has agreed to vacate the grandstand by Friday 15 January, and to relocate to the Tool Library as soon as possible.

Over the coming months, Administration will work with TNTL to develop options for a longer term arrangement. A further report will be presented to Council prior to the expiry of the temporary licence.

CONSULTATION/ADVERTISING:

Nil.

LEGAL/POLICY:

Property Management Framework and Property Management Policy – the proposed licence terms align, except for:

- The waiver of rent – this is recommended as TNTL is a newly established community group and is commencing the provision of a new service.
- Licence term of 6 months – the temporary licence of 6 months provides the City and TNTL adequate time to consider and agree longer term arrangements.

This licence to TNTL falls within the scope of an exempt disposition in accordance with regulation 30(2)(b) of the *Local Government (Functions and General) Regulations 1996*, and therefore public notice of the licence is not required.

RISK MANAGEMENT IMPLICATIONS

Low: It is low risk for Council to enter into a short term licence to allow TNTL to operate their tool library at the turnstile building at Litis Stadium. Moving TNTL from the grandstand undercroft mitigates the safety risk inherent in their occupation of this site.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Connected Community

Our community facilities and spaces are well known and well used.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

COUNCIL RECESS PERIOD 2020/2021

16 DECEMBER 2020 – 2 FEBRUARY 2021

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the City's *Sustainable Environment Strategy 2019-2024*:
The community is informed and engaged in waste avoidance and recovery and is progressing toward a "circular economy"

PUBLIC HEALTH PLAN IMPLICATIONS:

This is in keeping with the City's *Public Health Plan 2020-2025*:

Community Activities and Programs

Deliver and promote activities and programs that contribute to increased physical activity and mental health and wellbeing; including local sports, fitness, community groups and cultural activities.

FINANCIAL/BUDGET IMPLICATIONS:

The City has expended minor funds from its operational budget for painting, window replacement and other minor repairs to prepare the turnstile building for occupation. No further expenditure is anticipated within the licence term.

The City will provide the use of the turnstile building at no cost to TNTL during the 6 month licence term.

APPROVAL BY A/CHIEF EXECUTIVE OFFICER UNDER DELEGATED AUTHORITY:

Approved <input checked="" type="checkbox"/> Declined <input type="checkbox"/>	CEO Signature: <i>A.J. Murphy</i> Date: <i>15th January, 2021</i>
Comments:	(Empty space for comments)



DELEGATED AUTHORITY REPORT AGENDA

16 DECEMBER 2020

EVENTS FUNDING - NEON PICNIC 2021, HYDE PARK FAIR AND ST PATRICK'S DAY PARADE AND FAMILY FUN DAY

TRIM Ref: D21/4240
Author: Virginia Miltrup, Executive Director Community & Business Services
Authoriser: Andrew Murphy, A/Chief Executive Officer
Attachments: 1. Events Sponsorship - Neon Picnic 2021
2. Events Sponsorship - Hyde Park Fair
3. Events Sponsorship - St Patrick's Day Parade and Family Fun Day

RECOMMENDATION

That Council:

1. **APPROVES** Festival and Event Sponsorship totalling \$35,000, as follows:
 - 1.1 Neon Picnic 2021 to receive \$5000 in sponsorship plus in-kind support;
 - 1.2 Hyde Park Fair to receive \$15,000 in sponsorship plus in-kind support; and
 - 1.3 St Patrick's Day Parade and Family Fun Day to receive \$15,000 in sponsorship plus in-kind support; and
2. **NOTES** Arts Advisory Group recommends approval of sponsorship for the 3 events detailed in this report.

PURPOSE OF REPORT:

Seek approval for three community events in accordance with *Council Policy – Community Funding*.

BACKGROUND:

The City of Vincent recognises that community funding provides a significant opportunity to work collaboratively with the local groups, organisations and individuals to deliver activities which increase social participation, promote social inclusion and strengthen connections within our community.

Once approved by Council and formalised in a Sponsorship Agreement, the event organiser is required to acknowledge support from the City of Vincent.

DETAILS:**Festival and Event Sponsorship – Expression of Interest Process**

On 11 December 2020 Vincent opened a special round of festival and event funding to encourage community connection, boost the local economy and support the performing arts. The special round of funding was required as the City's usual annual expression of interest process was delayed due to COVID-19 health restrictions.

DELEGATED AUTHORITY REPORT AGENDA

16 DECEMBER 2020

Event organisers were invited to apply for up to \$15,000 to hold free events in Vincent before July 2021. They were advised that the funding round was fluid and applications would be received through to 30 April 2021, or when event funds were exhausted. Criteria for assessment and eligibility were published on the City's website, here: <https://www.vincent.wa.gov.au/community/arts-culture/events-festivals/eventfunding.aspx>

Event applications for next financial year 2021-2022 will be opening in January 2021.

Event Sponsorship Applications

The City has received the following three applications:

1. **Neon Picnic 2021 (Attachment 1)** – This is an annual, family-friendly picnic hosted by RTRFM. Event organisers seek \$5000 in sponsorship, plus in-kind support relating to Waste Services and Park Hire.
2. **Hyde Park Fair (Attachment 2)** – Hyde Park Fair is an annual, family-friendly community event with 100's of market stalls, food trucks, demonstrations and classes, entertainment and amusement rides. Event organisers seek \$15,000 in sponsorship, plus in-kind support relating to Waste Services, Park Hire, Ranger Services and Marketing Promotions.
3. **St Patrick's Day Parade and Family Fun Day (Attachment 3)** – Held at Leederville Oval, this annual celebration of the heritage and Irish/Australian culture. Event organisers seek \$15,000 in sponsorship, plus in-kind support relating to Waste Services, Park Hire, Ranger Services and Marketing Promotions.

All three applications are compliant with the City of Vincent's Expression of Interest and funding levels are consistent with similar requests to the City in previous years. A more detailed summary of each application is provided in the attachments.

COVID-19 Event Management

Event organisers are required to submit a COVID-19 Event Plan (more than 500 people) or COVID-19 Safety Plan (less than 500 people) for consideration and approval.

Approval of a Sponsorship Agreement does not constitute COVID-19 compliance or approval, which is a separate process.

Arts Advisory Group Feedback

The Policy requires that the Arts Advisory Group (AAG) is consulted upon receipt of applications for event sponsorship.

The AAG met on 13 January 2021 and these applications were discussed.

The AAG recommends approval of sponsorship for the 3 events detailed in this report.

CONSULTATION/ADVERTISING:

1. **Advertising:** The Festival and Event Sponsorship EOI was advertised on 11 December 2020.
2. **Consultation:** Regular event organisers have been contacted and advised of the EOI process.
3. **Consultation:** The Arts Advisory Group were consulted on 13 January 2021.

LEGAL/POLICY:

The Community Funding Policy requires Festival and Event Sponsorship applications to be "assessed annually by Council's Arts Advisory Group who provide a recommendation to Council for formal consideration".

The AAG considered these applications on 13 January 2021 and has recommended that Council approve sponsorship for these events.

DELEGATED AUTHORITY REPORT AGENDA

16 DECEMBER 2020

RISK MANAGEMENT IMPLICATIONS:

Low: It is low risk for Council to approve these Sponsorship requests.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Enhanced Environment

We have minimised our impact on the environment.

Connected Community

We have enhanced opportunities for our community to build relationships and connections with each other and the City.

Thriving Places

Our town centres and gathering spaces are safe, easy to use and attractive places where pedestrians have priority.

Innovative and Accountable

Our resources and assets are planned and managed in an efficient and sustainable manner.

SUSTAINABILITY IMPLICATIONS:

This is in keeping with the following key sustainability outcomes of the *City's Sustainable Environment Strategy 2019-2024*.

Sustainable Transport

All events encourage sustainable outcomes, reflecting reducing the environmental impact, use of public transport and access for persons with disability.

PUBLIC HEALTH PLAN IMPLICATIONS:

This is in keeping with the City's *Public Health Plan 2020-2025*:

Community Activities and Programs

Deliver and promote activities and programs that contribute to increased physical activity and mental health and wellbeing; including local sports, fitness, community groups and cultural activities.

FINANCIAL/BUDGET IMPLICATIONS:

The City has made a provision of \$50,000 for special purpose event funding. Sponsorship requests within this report total \$35,000 and are within budget.

COMMENTS:

This round of sponsorship supports the achievement of the *Vincent Rebound Plan*. It is focused on creating vibrant places that support social interaction, enabling business to thrive, supporting our community and ensuring the City remains agile and accountable.

DELEGATED AUTHORITY REPORT AGENDA

16 DECEMBER 2020

APPROVAL BY A/CHIEF EXECUTIVE OFFICER UNDER DELEGATED AUTHORITY:

<p>Approved <input checked="" type="checkbox"/></p> <p>Declined <input type="checkbox"/></p>	<p>A/CEO Signature: <i>A.J. Murphy</i></p> <p>Date: <i>27 January 2021</i></p>
<p>Comments:</p>	

**Complaint About Alleged Breach Form -
Code of conduct for council members, committee members and candidates**

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

NOTE: A complaint about an alleged breach must be made —
(a) in writing in the form approved by the local government
(b) to an authorised person
(c) within one month after the occurrence of the alleged breach.

Name of person who is making the complaint:
Name: _____ <u>Given Name(s)</u> <u>Family Name</u>

Contact details of person making the complaint:
Address: _____
Email: _____
Contact number: _____

Name of the local government (city, town, shire) concerned:
City of Vincent

Name of council member, committee member, candidate alleged to have committed the breach:

State the full details of the alleged breach. Attach any supporting evidence to your complaint form.

Date of alleged breach:
_____ / _____ / 20_____

SIGNED:
Complainant's signature:
Date of signing: _____ / _____ / 20_____

Received by Authorised Officer
Authorised Officer's Name:
Authorised Officer's Signature:
Date received: _____ / _____ / 20_____

NOTE TO PERSON MAKING THE COMPLAINT:

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised officer within one month after the occurrence of the alleged breach.

Signed complaint form is to be forwarded to: **(insert email/postal address)**



MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

17 DECEMBER 2020

CITY OF PERTH

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



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MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
17 DECEMBER 2020

Page 3

Prior to the meeting Cr Gordon and Cr Timmermanis completed the required declarations of Office of the Mindarie Regional Council.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.30 pm

2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Councillor Attendance

Cr D Boothman, JP (Chair)	City of Stirling
Cr K Vernon (Deputy Chair) 6.38 pm	Town of Victoria Park
Cr R Fishwick, JP	City of Joondalup
Cr A Jacob, JP	City of Joondalup
Cr R Gordon	City of Perth
Cr J Ferrante	City of Stirling
Cr S Proud, JP 6.36 pm	City of Stirling
Cr K Sargent 6.36 pm	City of Stirling
Cr E Cole 6.31pm	City of Vincent
Cr F Cvitan, JP	City of Wanneroo
Cr D Newton, JP	City of Wanneroo
Cr A Timmermanis - Alternate member	Town of Cambridge

Apologies

Cr K Shannon	Town of Cambridge
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Leave of Absence

Nil

Absent

Nil

MRC Officers

Mr G Hoppe (Chief Executive Officer)
Ms A Slater (Director Corporate Services)
Ms S Cherico (Manager Human Resources)
Ms D Toward (Executive Support)

Member Council Observers

Mr N Claassen (City of Joondalup)
Mr M MacPherson (City of Joondalup)
Mr M Littleton (City of Stirling)
Mr R Bryant (City of Stirling)
Mr A Murphy (City of Vincent)
Mr H Singh (City of Wanneroo)
Mr S Cairns (City of Wanneroo)
Mr C Kopec (City of Perth)
Mr K Hincks (Town of Cambridge)
Mr J Wong (Town of Victoria Park)

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MRC Observers

Mr B Twine
Mr A Griffiths

3 DECLARATION OF INTERESTS

Interest Type	Financial Interest
Name and Position of Person	Gunther Hoppe, Chief Executive Officer
Report No and Topic	11 Notice of Motion by Cr Shannon
Name of Interest	Matter under consideration affects the CEO's employment

Interest Type	Interest that may affect impartiality
Name and Position of Person	Cr Joe Ferrante
Report No and Topic	14.1 Tender to auction landfill capacity/supply of Waste
Name of Interest	The Director of Kelair Holdings Pty Ltd (also trading as Instant Waste Management) is known to Cr Ferrante

4 PUBLIC QUESTION TIME

Cr Cole entered 6.31pm

Nil

5 ANNOUNCEMENTS BY THE PRESIDING PERSON

The Chair acknowledged that it had been a challenging year and wished everyone a merry Christmas and a happy new year.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

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8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**8.1 ORDINARY COUNCIL MEETING – 22 October 2020**

The Minutes of the Ordinary Council Meeting held on 22 October 2020 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of Council held on 22 October 2020 be confirmed as a true record of the proceedings.

Moved Cr Cvitan, seconded Cr Newton

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 9/0)

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9.1 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENTS FOR THE MONTHS ENDED 30 SEPTEMBER 2020 AND 31 OCTOBER 2020
File No:	FIN/5-09
Appendices:	Appendix No. 1 Appendix No. 2 Appendix No. 3
Date:	23 November 2020
Responsible Officer:	DIRECTOR CORPORATE SERVICES

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

DETAIL

The Financial Statements are for the months ended 30 September 2020 and 31 October 2020 and are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 4 months to 31 October 2020 is attached at **Appendix No. 3**.

The financial statements are pending external auditor approval of the 2019/2020 final accounts.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

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Summary of results for the year to date period ended 31 October 2020

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	83,077	82,662	415
Tonnes – Others	4,926	4,362	564
TOTAL TONNES	88,003	87,024	979
	\$	\$	\$
Revenue – Members	17,033,062	16,945,633	87,429
Revenue – Other	1,659,810	1,397,598	262,212
TOTAL REVENUE	18,692,872	18,343,231	349,641
Expenses	20,493,034	19,533,286	(959,748)
Profit on sale of assets	-	-	-
Loss on sale of assets	-	-	-
Impairment of assets	-	-	-
NET DEFICIT	(1,800,162)	(1,190,055)	(610,107)

Commentary

Overall tonnages for the financial period ended 31 October 2020 were 979 tonnes more than budgeted, variances are mainly attributable to the Cities of Stirling, Wanneroo and Vincent.

The net deficit result variance against budget of \$610,107 is mainly attributable to RRF expenditures abated by unbudgeted income received.

RRF

The Resource Recovery Facility residue tonnes are below phased budget by 432 tonnes delivering 20,072 tonnes in total to Tamala Park year to date.

Trade & Casuals

The Casual and Trade tonnages are 564 tonnes higher than forecast for the financial year to date.

VOTING REQUIREMENT

Simple Majority

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RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 and 2 for the months ended 30 September 2020 and 31 October 2020, respectively.

Moved Cr Fishwick, seconded Cr Cole

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 9/0)

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9.2	LIST OF PAYMENTS MADE FOR THE MONTHS ENDED 30 SEPTEMBER 2020 AND 31 OCTOBER 2020
File No:	FIN/5-09
Appendices:	Appendix No. 4 Appendix No. 5
Date:	12 November 2020
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 30 September 2020 and 31 October 2020 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 24 September 2020, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
30 September 2020	General Municipal	Cheques	\$1,176.08
		EFT	\$3,856,953.00
		DP	\$156,724.92
		Inter account transfers	\$0.00
		Total	\$4,014,854.00
31 October 2020	General Municipal	Cheques	\$5,167.00
		EFT	\$6,422,826.77
		DP	\$136,259.13
		Inter account transfers	\$0.00
		Total	\$6,564,252.90

VOTING REQUIREMENT

Simple Majority

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RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 30 September 2020 and 31 October 2020.

Cr's Sargent and Proud entered at 6.36 pm

Moved Cr Jacob, seconded Cr Ferrante

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

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9.3	PROVISION OF SITE ACCESS FOR NOT-FOR-PROFIT TRAINING PROVIDER
File No:	GF-20-001585
Appendix:	Nil
Date:	27 November 2020
Responsible Officer:	Chief Executive Officer

SUMMARY

This report seeks Council's endorsement to provide access to the Tamala Park Waste Management Facility (TPWMF) for Stirling Skills Training Inc. (SST) to deliver not-for-profit training and education programs, on an initial 12-month trial basis.

BACKGROUND

In September 2020, the Mindarie Regional Council (MRC) was approached by SST, a Perth based not-for-profit training provider, with a proposal to deliver State Government-subsidised training programs at the TPWMF. These programs are centred around assisting disadvantaged youth, people from culturally and linguistically diverse backgrounds, and people with a disability find employment opportunities through practical training and education.

The MRC has previously held similar long-term training agreements with the ERTECH Training Academy, which operated on site for eight years between 2012 and 2020.

DETAIL

SST is a Perth based not-for-profit training organisation that was established in 1984, with the goal of providing human and charitable services to relieve unemployment, economic hardship and misfortune in the community.

Through the delivery of training and education programs to at-risk persons, SST delivers the following State and Federal Government subsidised programs:

- Transition to Work Program (Federal) – An arm of the Australian Government's Youth Employment Strategy aimed at supporting young people aged 15-21 on their journey to employment.
- Youth Jobs PaTH (Federal) – Youth Jobs PaTH is designed to support young people to gain the employability skills and work experience they need to get and keep a job.
- Participation Equity Program (State) - This program aims to assist unemployed people who have barriers accessing mainstream training to become job ready, so they can participate fully in the workforce. The eligible target groups under this program are; Aboriginal and Torres Strait Islanders; Culturally and Linguistically Diverse (CaLD) people; people with disabilities, and youth at risk.

For the purpose of this proposal, SST has partnered with the Training Alliance Group, a Registered Training Organisation (RTO) to deliver the Certificate III in Civil Construction Operations and the Certificate III in Surface Extraction. Both training programs are delivered

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under the State Government's Participation Equity Program, managed by the Department of Training and Workforce Development.

Courses will see cohorts of students working under supervision at TPWMF over a 12 week period to achieve nationally accredited qualifications, before graduating and entering the workforce.

A currently disused section of the quarry at the TPWMF is available to ensure a safe working environment for trainees and provide a realistic training environment. SST have access to their own plant and machinery, with the only commitment to this program from the MRC being the provision of physical access to a suitable training area.

SST have demonstrated they hold suitable insurance coverage for the proposed activities, as well as ISO45001:2018 Occupational Health and Safety certification.

Given the MRC's prior experience with other training providers, the MRC does not anticipate any adverse impact to operations arising from this proposal.

CONSULTATION

The proposal evaluation process has included consultation with member council officers via the Strategic Working Group.

STATUTORY ENVIRONMENT

Nil.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The MRC bears no financial commitment via this proposal. All costs associated with daily operations, including mobilisation and demobilisation, are the sole responsibility of SST. Written assurances have been received from SST to ensure that no for-profit activities take place at the TPWMF.

The MRC is not seeking compensation for allowing access to the quarry.

VOTING REQUIREMENT

Simple Majority.

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Cr Vernon entered at 6.38 pm

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Endorses the CEO's provision of access for Stirling Skills Training to the Tamala Park Waste Management Facility, on a 12-month trial basis, for the delivery of not-for-profit training and education programs.

Moved Cr Cole, seconded Cr Cvitan

RESOLVED

**That the recommendation be adopted
(CARRIED UNANIMOUSLY 12/0)**

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9.4	PROPOSED MINDARIE REGIONAL COUNCIL WASTE FACILITY SITE LOCAL LAW 2020
	D-20-0000550
Appendices:	Appendix 6 Proposed Mindarie Regional Council Waste Facility Site Local Law 2020 – clean copy Appendix 7 Proposed Mindarie Regional Council Waste Facility Site Local Law 2020 – tracked copy Appendix 8 Summary Purpose and Effect
Date:	25 November 2020
Responsible Officer:	Chief Executive Officer

SUMMARY

The purpose of this report is to seek Council's approval to make the Mindarie Regional Council (MRC) Waste Facility Site Local Law 2020.

BACKGROUND

The existing MRC Waste Facility Site Local Law 2013 ("the Local Law") was adopted by Council on 7 March 2013. Section 3.16 of the Local Government Act 1995 ("the Act") requires a periodic review of the Local Law, which for the MRC falls due on 7 March 2021.

On 17 September 2020 the MRC Administration provided a report to Council enclosing a proposed amended Local Law summarising the purpose and effect, the Council recommendation as follows:

That Council:

1. *under section 3.16 of the Local Government Act 1995, the Council proposes to amend the Mindarie Regional Council Waste Facility Site Local Law 2013.*
2. *under section 3.12 of the Act, Statewide public notice is to be given that the MRC invites submissions to the amended Mindarie Regional Council Waste Facility Site Local Law 2013.*
3. *notes that the matter will be referred back to the Council after the last day for submissions in relation to the proposed amended local law.*

DETAIL

The MRC Administration gave public notice and invited submissions for the proposed Local Law in the government section of the Western Australian Newspaper on 2 October 2020, the Community News on 8 October 2020 and requested member councils to display the notice at their public libraries.

On 8 October 2020 the proposed amended Local Law was forwarded to the Department of Local Government, Sports and Cultural Industries ("the Department") requesting their review and a response was received on 29 October 2020.

The Department suggested a number of minor edits which are shown in the tracked changes at Appendix 7. These minor amendments are not considered significant enough to require the MRC to recommence the local law process.

The Department suggested the following minor amendments:

- Clause 3 - Title Repeal be replaced with Principal Local Law Amended and redrafted wording;
- Clause 4 - Definition ACROD sticker be replaced with disability parking permit;
- Clause 16 and 21 - Remove penalty clause as this is covered by clause 25 and 26;
- Clause 23 - Food gathering be removed as it covered by other provisions;
- Clause 25 - to return to the original number (clause 25) Enforcements;
- Clause 27 – new clause waste disposal services to be clause 27;
- Clause 27- additional subclause (4) be added;
- Schedule 1 – amend modified penalties, the LG Act 1995 provides that a modified penalty cannot exceed 10% of the maximum unmodified penalty. The current unmodified penalty in the Local Law is \$1000.

After the last day of submissions, 23 November 2020, no public submissions were received by the MRC Administration, therefore no other changes have been considered.

All suggested Departmental changes have been made in the Local Law and the changes are tracked in Appendix 7.

A detailed summary of the proposed amendments' purpose and their effect is detailed in Appendix 8.

CONSULTATION

The draft Local Law has been provided to the Department for comment and has been made available for public comment as required.

Comments received back from the Department are considered to be minor in nature and have been incorporated in the final version of the Local Law. None of the changes made would require further public consultation to be undertaken.

No comments were received from members of the public.

STATUTORY ENVIRONMENT

The process for advertising the Local law is covered in s1.7 and s1.8 of the *Local Government Act 1995*, which reads as follows:

“1.7. Local public notice

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —

- (a) published in a newspaper circulating generally throughout the district; and*
- (b) exhibited to the public on a notice board at the local government's offices; and*

(c) exhibited to the public on a notice board at every local government library in the district.

- (2) Unless expressly stated otherwise it is sufficient if the notice is —
- (a) published under subsection (1)(a) on at least one occasion; and
 - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —
 - (i) the time prescribed for the purposes of this paragraph; or
 - (ii) if no time is prescribed, 7 days.

1.8. Statewide public notice

Where under this Act Statewide public notice of a matter is required to be given, section 1.7 applies except that the newspaper referred to in section 1.7(1)(a) is required to circulate generally throughout the State.”

The process for amending the text of a Local Law is covered in s3.12 of the *Local Government Act 1995*, which reads as follows:

“3.12 Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give local public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;
 - and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

* Absolute majority required.

-
- (5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
- (6) *After the local law has been published in the Gazette the local government is to give local public notice —*
- (a) stating the title of the local law; and*
 - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
 - (c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section —*
making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.
- 3.13. *Procedure where significant change in proposal*
If during the procedure for making a proposed local law the local government decides to make a local law that would be significantly different from what it first proposed, the local government is to recommence the procedure.
- 3.14. *Commencement of local laws*
- (1) Unless it is made under section 3.17, a local law comes into operation on the 14th day after the day on which it is published in the Gazette or on such later day as may be specified in the local law.*
 - (2) A local law made under section 3.17 comes into operation on the day on which it is published in the Gazette or on such later day as may be specified in the local law.*
- [Section 3.14 amended: No. 1 of 1998 s. 9.]*
- 3.15. *Local laws to be publicised*
A local government is to take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its local laws.
- 3.16. *Periodic review of local laws*
- (1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.*
 - (2) The local government is to give local public notice stating that —*
 - (a) the local government proposes to review the local law; and*
 - (b) a copy of the local law may be inspected or obtained at any place specified in the notice; and*
-

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- (c) *submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*
- (3) *After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.*
- (4) *When its council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.*

** Absolute majority required."*

STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Advertising cost of approximately \$1000 for the Gazette and local public notices.

COMMENT

Nil

VOTING REQUIREMENT

Absolute majority

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RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. resolves to make the Mindarie Regional Council Waste Facility Site Local Law 2020 as detailed in Appendix 6 and authorises the Common Seal to be affixed;
(Absolute Majority Required)
2. under section 3.12 (5) of the Act, authorises the publication of the Mindarie Regional Council Waste Facility Site Local Law 2020 in the Gazette and the provision of a copy to the relevant Minister/s; and
3. under section 3.12 (6) of the Act, authorises the MRC to give local public notice in respect of the Mindarie Regional Council Waste Facility Site Local Law 2020.

Moved Cr Jacob, seconded Cr Cole

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 12/0)

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9.5	MINDARIE REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2020
File No:	GF-20-0000550
Appendices:	Appendix 9 Proposed Mindarie Regional Council Meeting Procedures Local Law 2020 - clean copy Appendix 10 Proposed Mindarie Regional Council Meeting Procedures Local Law 2020 - tracked changes
Date:	25 November 2020
Responsible Officer:	Chief Executive Officer

SUMMARY

The purpose of this report is to seek Council's approval to make the Mindarie Regional Council Meeting Procedures Local Law 2020 ("the Local Law").

BACKGROUND

At the Mindarie Regional Council (MRC) Ordinary Council meeting held on 24 September 2020 Council resolved to commence the local law-making process. The Council resolved as follows:

That Council:

1. Approves the proposed Mindarie Regional Council Meeting Procedures Local Law 2020 as detailed in Attachment 1 for the purposes of public advertising, under section 3.16 of the Local Government Act 1995 with:
 - a) Clause 6.7 (8) deleting the word 'two' and replacing with the word 'three', so that the new clause reads 'A member of the public shall have three minutes to ask a question';
 - b) Clause 6.9 adding the word 'Statement' so that the title of clause 6.9 now reads 'Deputations and Statements';
 - c) including any consequential changes to give effect to a) and b); and
2. Notes that the MRC is to invite submissions to the Mindarie Regional Council Meeting Procedures Local Law 2020 by way of a statewide public notice; and
3. Notes that a copy of the proposed Mindarie Regional Council Meeting Procedures Local Law 2020 will be sent to the Minister for Local Government under section 3.12 of the Act; and
4. Notes that the matter will be referred back to the Council after the last day for submissions in relation to the proposed Mindarie Regional Council Meeting Procedures Local Law 2020.

In accordance with section 3.12(3) of the Local Government Act 1995 the MRC publicly advertised the proposed Local Law and arranged with the Department of Local Government, Sport and Cultural Industries to forward a copy of the Local Law to the relevant Minister/s.

At the close of the public consultation period on 23 November 2020, the MRC had not received any public submissions.

DETAIL

The MRC Administration gave public notice and invited submissions for the proposed Local Law in the government section of the Western Australian Newspaper on 2 October 2020, the Community News on 8 October 2020 and requested member councils to display the notice at their public libraries.

On the 8 October 2020 the proposed Local Law was forwarded to the Department of Local Government, Sports and Cultural Industries ("the Department") requesting their review and a response was received on 29 October 2020.

The Department suggested a number of minor edits which are shown in the tracked changes at Appendix 10. These minor edits are not considered significant enough to require the MRC to recommence the local law process.

After the last day of public submissions on 23 November 2020 the MRC had not received any submissions, therefore no other changes have been considered.

CONSULTATION

The draft Local Law has been provided to the Department for comment and has been made available for public comment as required.

Comments received back from the Department are considered to be minor in nature and have been incorporated in the final version of the Local Law. No of the changes made would require further public consultation to be undertaken.

No comments were received from members of the public.

STATUTORY ENVIRONMENT

The process for advertising the Local law is covered in s1.7 and s1.8 of the *Local Government Act 1995*, which reads as follows:

"1.7. Local public notice

(1) *Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —*

- (a) published in a newspaper circulating generally throughout the district; and*
- (b) exhibited to the public on a notice board at the local government's offices; and*
- (c) exhibited to the public on a notice board at every local government library in the district.*

(2) *Unless expressly stated otherwise it is sufficient if the notice is —*

- (a) published under subsection (1)(a) on at least one occasion; and*
- (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than*

—
(i) the time prescribed for the purposes of this paragraph; or

(ii) if no time is prescribed, 7 days.

1.8. Statewide public notice

Where under this Act Statewide public notice of a matter is required to be given, section 1.7 applies except that the newspaper referred to in section 1.7(1)(a) is required to circulate generally throughout the State.”

The process for amending the text of a Local Law is covered in s3.12 of the *Local Government Act 1995*, which reads as follows:

“3.12 Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give local public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;
 - and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

* Absolute majority required.

- (5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the Gazette the local government is to give local public notice —
 - (a) stating the title of the local law; and

-
- (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
- (c) advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section —
making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.
- 3.13. *Procedure where significant change in proposal*
If during the procedure for making a proposed local law the local government decides to make a local law that would be significantly different from what it first proposed, the local government is to recommence the procedure.
- 3.14. *Commencement of local laws*
- (1) Unless it is made under section 3.17, a local law comes into operation on the 14th day after the day on which it is published in the Gazette or on such later day as may be specified in the local law.
- (2) A local law made under section 3.17 comes into operation on the day on which it is published in the Gazette or on such later day as may be specified in the local law.
[Section 3.14 amended: No. 1 of 1998 s. 9.]
- 3.15. *Local laws to be publicised*
A local government is to take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its local laws.
- 3.16. *Periodic review of local laws*
- (1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.
- (2) The local government is to give local public notice stating that —
(a) the local government proposes to review the local law; and
(b) a copy of the local law may be inspected or obtained at any place specified in the notice; and
(c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.
- (3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.
-

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ORDINARY COUNCIL MEETING MINUTES
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-
- (4) *When its council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.*

** Absolute majority required."*

STRATEGIC/COMMUNITY AND CORPORATE/BUSINESS PLAN IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Advertising cost of approximately \$1000 for the Gazette and local public notices.

COMMENT

Nil

VOTING REQUIREMENT

Absolute majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. resolves to make the Mindarie Regional Council Meeting Procedures Local Law 2020 as detailed in Appendix 9 and authorises the Common Seal to be affixed;
(Absolute Majority Required)
2. under section 3.12 (5) of the Act, authorises the publication of the Mindarie Regional Council Meeting Procedures Local Law 2020 in the Gazette and the provision of a copy to the relevant Minister/s; and
3. under section 3.12 (6) of the Act, authorises the MRC to give local public notice in respect of the Mindarie Regional Council Meeting Procedures Local Law 2020.

Moved Cr Cole, seconded Cr Gordon

PROPOSED AMENDMENT 1

Moved Cr Timmermanis, seconded Cr Cole

To amend clause 5.4. At clause 5.4 (2) remove the number 15 and replace with number 7 so that clause 5.4(2) now reads:

A notice of motion under clause 5.4(1) is to be in the form prescribed by the Local Government, to be signed by the Member and given as least 7 clear working days before the meeting at which the motion is to be moved.

Motion Lost 8/4

For: Cole, Jacob, Timmermanis, Vernon

Against: Gordon, Boothman, Sargent, Proud, Newton, Cvitan, Fishwick, Ferrante

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PROPOSED AMENDMENT 2

Moved by Cr Cole, seconded Cr Vernon

At clause 9.1(1) remove the words “or amendment”; and
at clause 9.1(a) remove the words “or an amendment to the officer recommendation”;
and
at clause 9.1(b) remove the words “an amendment”, so that clause 9.1 now reads:

9.1 Motions to be stated and in writing

- (1) The procedure for moving any motion is that-
 - (a) A Member who wishes to move a motion that is different to the officer recommendation, is to give notice of that motion by midday on the day that is 2 business days before the meeting.
 - (b) Any motion for which notice has not been given in accordance with clause 9.1(a) is required to have the consent of the Presiding Member.
 - (c) The mover must state the motion without speaking to it and is to put the motion in writing if required by the Presiding Member.
- (2) Where a Member moves a motion which differs from the relevant recommendation, or an amendment to a motion, the Presiding Member shall ask if the CEO wishes to give a verbal report to the meeting on the matter.

CARRIED 11/1

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Newton, Proud, Sargent, Timmermanis, Vernon
Against: Jacob

SUBSTANTIVE MOTION AS AMENDED BY AMENDMENT 2

(CARRIED UNANIMOUSLY 12/0)

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 57

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 57 be received.

Moved Cr Proud, seconded Cr Sargent

That the recommendation be adopted

(CARRIED UNANIMOUSLY 12/0)

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11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

The Chair confirmed that a Notice of Motion had been received from Cr Shannon. Due to the confidential nature of the item, the Chair proposed that this matter will be dealt with behind closed doors after item 14.3.

Moved Cr Boothman, seconded Cr Proud

RESOLVED

That the order of business will be changed, and item 11 will be dealt with after item 14.3
(CARRIED 11/1)

*For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Jacob, Newton, Proud, Sargent, Vernon
Against: Timmermanis*

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

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14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

The Chair requested that in accordance with clause 7.1(e) of the Mindarie Regional Council Standing Orders Local Law 2012 and s5.23 of the Local Government Act 1995, Council proceed to meet "behind closed doors" to allow the Council to consider items 14.1, 14.2 and 14.3 as the items are of a confidential nature.

The Chair invited MRC Officers and members of the MRC Strategic Working Group (SWG) to remain in the meeting in the meeting for items 14.1, 14.2 and 14.3.

The Chair requested members of the public to vacate the public gallery, no members of the public were present in the gallery.

The Chair announced that there were no limitations on the number of speeches made in accordance with clause 7.9(4) of the Mindarie Regional Council Standing Orders Local Law 2012.

Moved Cr Boothman, seconded Cr Gordon

RESOLVED

To close the meeting to the public

(CARRIED 11/1)

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Jacob, Newton, Proud, Sargent, Vernon

Against: Timmermanis

Doors closed at 7.15 pm.

MRC officers and members of the SWG remained in the public gallery.

There were no members of the public present.

Note: The Chief Executive Officer has not released the reports for items 14.1, 14.2 and 14.3 for public information.

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Prior to the item 14.1 Cr Ferrante declared an interest, the meeting paused in order for Cr Ferrante to complete the required declaration of interest form.

This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the <i>Local Government Act 1995</i> as the report deals with a matter where a contract is entered into.	
14.1	TENDER TO AUCTION LANDFILL CAPACITY/SUPPLY OF WASTE
File No:	GF-20-0001521
Attachments(s):	Nil
Date:	1 December 2020
Responsible Officer:	Chief Executive Officer

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. Authorise the CEO to award the tender to supply allocated tonnage tranches to the Tamala Park landfill (Tender Number: 13/144) to both Cleanaway Pty Ltd and Kelair Holdings Pty Ltd at the prices detailed within the report.
2. Authorise the CEO to advise the successful tenderers of the outcome of the tender process.

Moved Cr Newton, seconded Cr Cole

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 12/0)

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This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the *Local Government Act 1995* as the report deals with a matter where a contract is entered into.

14.2 TENDER TO UPGRADE THE MRC LEDGER SYSTEM	
File No:	GF-20-0001576
Appendix:	Nil
Date:	1 December 2020
Responsible Officer:	Chief Executive Officer

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. Authorise the CEO to award the tender to upgrade the MRC Ledger System (Tender Number: 13/145) to Open Office Holdings Pty Ltd at the price detailed within the report.
2. Authorise the CEO to advise the unsuccessful tenderers of the outcome of the tender process.

Moved Cr Jacob, seconded Cr Proud

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 12/0)

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This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the *Local Government Act 1995* as the report deals with a matter where a contract is entered into.

14.3 RRFA INSURANCE	
File No:	GF-20-0000794
Appendix:	Nil
Date:	24 November 2020
Responsible Officer:	Chief Executive Officer

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Approve the additional expenditure of \$560,000 in respect of the insurance costs for the 2020/21 financial year under the Resource Recovery Facility Agreement, with the increase to be funded through the half year budget review process.

Moved Cr Newton, seconded Cr Cole

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 12/0)

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DEFERRED: 11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Due to the confidential nature of the motion, the Chair directed all officers to leave the meeting except the MRC Manager Human Resources and MRC Governance Officer to remain in the Chambers.

No members of the public were present.

At 7.15 pm MRC officers and Member Council Officers left the public gallery. The CEO and the Director of Corporate Services also left the Chambers.

The Chair announced that in accordance with clause 3.13 of the Mindarie Regional Council Standing Orders Local Law 2012, Cr Shannon had given notice of her intention to move a Motion, the notice did not meet the required notice period therefore under 3.15 the Chair advised that he had dispensed with the notice requirements as the motion is a matter of urgency and the motion could not reasonably be dealt with at the next ordinary meeting of the Council.

The Notice of Motion and Reasons had previously been circulated to Member Council Councillors under confidential cover.

Cr Shannon was not present at the meeting however had provided written authority on 14 December 2020 for Cr Timmermanis to move the Motion.

Moved Cr Timmermanis, seconded Cr Cole:

- 1. Pursuant to clause 3.2(h) of the CEO's Contract of Employment grants/ does not grant written consent to the CEO to undertake the duties of Executive Chairman for the North Coast Church until 31 January 2021 with no reduction in salary.**

AMENDMENT

Moved Cr Vernon, seconded Cr Cole

- 1. Pursuant to clause 3.2(h) of the CEO's Contract of Employment grants written consent to the CEO to undertake the duties of Executive Chairman for the North Coast Church until 31 January 2021 with no reduction in salary.**

(CARRIED 11/1)

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Jacob, Newton, Proud, Sargent, Vernon
Against: Timmermanis

SUBSTANTIVE MOTION AS AMENDED

(CARRIED 11/1)

For: Boothman, Cole, Cvitan, Ferrante, Fishwick, Gordon, Jacob, Newton, Proud, Sargent, Vernon
Against: Timmermanis

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Moved Cr Boothman, seconded Cr Proud
RESOLVED
That the meeting be reopened
(CARRIED UNANIMOUSLY 12/0)

Doors were reopened 7.37pm and the Chair declared the meeting reopened.
MRC Officers and Member Council Officers returned to their seats.
No members of the public were present.

The Chair noted the resolutions passed behind closed doors.

15 NEXT MEETING

The next Ordinary Council meeting to be held on Thursday 28 January 2021 at the City of Joondalup commencing at 6.30 pm.

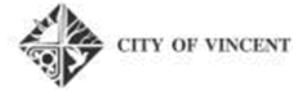
16 CLOSURE

The Chair closed the meeting at 7.38 pm and thanked the City of Perth for their hospitality and use of their meeting facilities.

SignedChair

Dated day of2021

MINUTES



RECONCILIATION ACTION PLAN WORKING GROUP

Monday 30 November, 2020 at 5:30pm

Venue: Committee Room

City of Vincent Administration and Civic Centre

244 Vincent Street, Leederville

Attendees:

City of Vincent Councillors
Cr Dan Loden (Chairperson)

Community Representatives
Mikayla King (MK)
Jodey Brockhurst (JB)
Roslyn Harley (RH)
Maxine Brahim (MB)
Gordon Cole (GC)

City of Vincent Officers
Virginia Miltrup – Executive Director Community & Business Services (VM)
Greg Hire (Community Partner)

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1. Welcome/Declaration of Opening – Welcome to Country

The meeting was opened at 5.31pm with Gordon Cole giving a Welcome to Country

2. Apologies

City of Vincent Councillors
Cr Joshua Topelberg
Cr Jonathan Hallett

Community Representatives
Ian Hale
Marilyn Lynford
Roslyn Harley

City of Vincent Officers
Rosslind Ellis

3. Confirmation of Previous Minutes – 05 October 2020

The Minutes from the previous meeting held on 05 October 2020 were confirmed as a true and correct record.

3.1 Action Items – Update

GH gave an update on Action Items:

- GH will request Nathan Stokes, Executive Manager Human Resources to attend the next RAPWG Meeting to discuss potential Cultural Education program (CATonline)
- Potential dates will be sent for Stretch RAP planning day shortly. Planning day will need to be held in February 2021
- Due to changes in the Marketing Team, future opportunities for Aboriginal artists have been postponed until the New Year.

4. Items for Discussion

4.1 Reflection of NAIDOC Week 2020

GH provided a summary NAIDOC Week Activities that were undertaken by the City:

- Screening of the *Bran Nue Dae* & *The Australian Dream* at The Backlot Cinemas with educational insight from Naomi Pigram, Kim Farmer and Des Headland. Aboriginal owned business Kuditi Café provided catering and there was an Aboriginal Dance Performance
- The Pickle District hosted an Art Exhibition at Linton and Kay with Sculptures by the Freeway hosted by Vox Pop.
- Mikayla King facilitated a workshop on Aboriginal Learning in Education
- Partnered with East Perth Football Club & Polly Farmer Foundation for the AFL Carnival at Leederville Oval.

VM remarked that the feedback received from stakeholders involved in NAIDOC Week and from the community was tremendous. The Community Partnerships team were commended numerous times with the priority placed on NAIDOC Week this year being overwhelmingly positive.

JB commented for future to increase the marketing strategy promoting individual events. GC remarked that a designated landing page on the City of Vincent webpage would help promote this and would provide increased visibility. JB also suggested that it was difficult to find events on our webpages and to promote City of Vincent Social Media channels. GC suggested enlisting the help of NAIDOC Youth Ambassadors to be advocates of our event(s) and to make to the City of Vincent more inclusive and welcoming to our Aboriginal residents; one suggestion was a dinner for our Aboriginal residents.

ACTION: 1) GH to explore potential dates and explore opportunity for dinner for Aboriginal residents

4.2 Consultation for Projects in the City of Vincent

A formal approach has been made for GC to assist with a number of City of Vincent projects. These projects will need insight from our First Nation's people and GC will lead this project which will consist of facilitation of workshops with Traditional Owner's in the City of Vincent.

GC mentioned that planning of the Stretch RAP needs to be of an engaging nature but also one of action.

4.3 Uluru Statement from the Heart

The RAPWG was advised that a report was being presented to Council regarding the Uluru Statement from the Heart. Cr Loden provided an insight into this request.

The recommendation being presented by Administration is:

That Council

1. *SUPPORTS the Uluru Statement from the Heart with the following actions:*
 - 1.2 *acknowledges Aboriginal and Torres Strait Islander Peoples as the Traditional Owners of this country and pay respect to their ongoing spiritual and cultural connections with it;*
 - 1.3 *recognises the need for constitutional change that goes beyond the symbolic, and gives breath to the benefits that a treaty offers all Australians as we move towards a reconciled Australia;*
 - 1.4 *endorses submitting a letter of support from Council to request WALGA to embrace the Uluru Statement from the Heart and further request WALGA to confirm their position through the Central Metropolitan Zone meetings;*
 - 1.5 *endorses submitting a letter of support from Council to the Prime Minister and Federal Leader of the Opposition showing our support for the Uluru Statement from the Heart; and*
 - 1.6 *requests that as part of the annual NAIDOC and Reconciliation Week events there is a focus on community engagement and awareness surrounding the Uluru Statement from the Heart.*

Overwhelmingly the RAPWG supported the recommendation and encouraged the City to progress with this course of action. GC, MK, JB and MB suggested that this was a very positive step by the City of Vincent.

ACTION: 1) GH to provide additional information on Council dates for the Uluru Statement from the Heart Council Report.

4.4 Planning for Stretch RAP

GH informed the RAPWG that the Community Partnerships team had begun work on planning for the development of the Stretch RAP, whilst simultaneously achieving the deliverables within the Innovate RAP. GH had met various LGAs and organisations regarding their Stretch RAP and is in constant communication with Reconciliation WA and Reconciliation WA.

JB suggested that a Local Aboriginal Youth Voice would be fantastic in planning for the Stretch RAP. GH advised that this would be considered. MK suggested Danny Ford as a facilitator for a planning day. The RAPWG decided that a Sunday in February would be a preferable date.

ACTION: 1) GH to provide potential dates in February to RAPWG for Stretch planning day.

5. General Business

MB suggested looking at suitable sites in the City of Vincent for statements in which GH instructed was currently happening as it was a deliverable in the Innovate RAP

GC suggested exploring an Indigenous Forum promoting the Noongar Chamber and Aboriginal Businesses to businesses/organisations within the City of Vincent.

ACTION: 1) GH to explore opportunities for the City to host an Indigenous Forum

6. Close/Next Meeting

The Chairperson closed the meeting at 7.12pm. The next meeting is scheduled to be held on 25 January 2021.

Signed

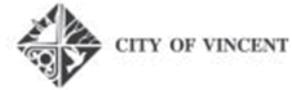
Councillor Dan Loden (Chairperson)

Dated this _____ day of _____ 20__

Attachment to RAPWG Minutes – 30 November 2020

Summary of Actions	Date	Status
GH to continue to work with GC to connect and consult with the local Whadjuk residents and develop a voluntary Aboriginal and Torres Strait Islander database, accompanied by a private statement.	30 July 2020	In progress
GH to investigate a potential cultural awareness project with local Whadjuk Noongar Elders and community members.	30 September 2020	Ongoing
Human Resources to review the CATonline free demo.	30 July 2020	Ongoing
GH will explore potential dates for Cultural Immersion Workshops for COV Council and Leadership Team and inform the RAPWG	30 November 2020	In progress
GH to invite Executive Manager Human Resources to next RAPWG meeting	15 January 2021	In progress
GH to research and explore future opportunities for Aboriginal artists.	30 November 2020	In progress
GH to explore potential dates and explore opportunity for dinner for Aboriginal residents	24 January 2021	In progress
GH to provide additional information on Council dates for the Uluru Statement from the Heart Council Report.	3 December	Completed
GH to provide potential dates in February to RAPWG for Stretch planning day.	30 December 2021	Not commenced
GH to explore opportunities for the City to host an Indigenous Forum	15 January 2021	Not commenced

MINUTES



ARTS ADVISORY GROUP

Wednesday, 25 November 2020 at 6pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Joanne Fotakis (Chairperson) (JF)
Cr Sally Smith (SS)

Community Representatives

Alexandra Thomson (AT)
Paula Hart (PH) Claudia Alessi (CA)
Eduardo Cossio (EC) Suzanne Worner (SW)

City of Vincent Officers

Rosslind Ellis, Manager Marketing and Partnerships (RE)
Tegan Patrucco, Arts and Activation Officer (TP)
Tara Gloster, Manager Policy and Place (TG)
Georgia Lawrence, Place Manager (GL)

Apologies

Virginia Miltrup, Executive Director Community and Business Services (VM)
Sioux Tempestt
Simon Venturi
Johnny Doan
Nathan Giles
Sharmila Wood

1. Welcome/Declaration of Opening – Acknowledgement to Country

JF opened the meeting at 6.06pm and acknowledged the traditional custodians of the land on which the meeting was held.

2. Minutes

Minutes from the meeting held 14 October 2020 were tabled for discussion. No comments or amendments were made.

3. Business

3.1 Arts Relief Grants update

TP gave the following updates:

- a) Perth International Jazz Festival's Jazz Picnic in the Park was held on November 8 and had an excellent turn out of almost 500 people. The Jazz Parade was attended by over 100 musicians including high school jazz bands.
- b) Maddie Godfrey's Poetic Proximity workshops are almost complete and have been very well-attended and received. Maddie will be interviewed on RTRFM about the project on December 11. Select poems from the workshops will be displayed in the Lightbox Laneway in early 2021.
- c) Liz Gray's series of copper artworks will be installed in the admin building mezzanine.
- d) Permission from the State Heritage Council has been sought to install Skender and Rae's sculptures on the corner of Charles and Vincent Streets (Beatty Park Reserve).
- e) The Halatau and Senior short film will be filmed in December in various locations around Vincent.
- f) Sarah Chopra's mask on the Big Blue Head will be installed in March to commemorate one year since COVID-19 in the community.

3.2 Terms of Reference

JF reported that a motion was endorsed at Council to have one position on the Arts Advisory Group reserved for an Aboriginal artist or artswoker. TP encouraged AAG members to put forward any recommendations they have of people who may be interested in this position.

3.3 Pride Mural

RE reported that an EOI for a Pride-themed mural on a City-owned building in North Perth is currently open for applications. It was noted that the City is working closely with Pride WA on this commission.

3.4 Mount Hawthorn Place Plans

GL presented key elements of the Mount Hawthorn Place Plans, focusing on the actions related to public artwork. The following discussion was had:

- a) GL suggested that consideration is given to the public art goals in the Mount Hawthorn Place Plans when actions in the new Arts Development Action Plan are being developed.
- b) GL presented the current public artworks in the town centre and noted the dominance of mural artworks.
- c) GL presented some potential sites for sculpture artworks in the town centre. It was noted that the pedestrian bridge across Scarborough Beach Road is owned by the City and an excellent potential site for a public artwork, however would require a budget of at least \$80 – 100k to commission an appropriate artwork.
- d) EC noted that the pedestrian bridge could have a sound element built into it, for example using the wind, to create a multi-faceted and engaging public artwork.
- e) It was noted that the current public artwork in Mount Hawthorn has not been installed as part of a cohesive public art plan for the area.

3.5 Sub Groups update

TP gave the following updates:

- a) A mural design for Mount Lawley IGA by artist Sioux Tempestt has been provided to the Murals Sub Group for feedback.
- b) A Percent for Art Policy Review meeting was held Monday 23 November and attended by some AAG members. The City of Vincent Policy and Place team are open to receiving further feedback on the draft reviewed policy.

ACTION: TP to circulate Percent for Art Policy review information to AAG.

3.6 Arts Advisory Member News

The Arts Advisory Group members gave brief updates of their current work and activities.

TP announced that she is finishing up at the City on 4 December. JF thanked TP for her positivity and accessibility during her time at the City of Vincent.

4. Close/Next Meeting

JF closed the meeting 7.20pm. The next meeting will be held 13 January 2021.

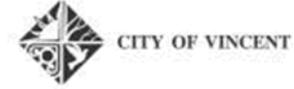
Summary of Actions	Date	Status
TP to post Arts Relief Grant updates in Arts Advisory Group Facebook group.	Ongoing	
TP to circulate Percent for Art Policy review information to AAG	30 November 2020	

Signed

_____ (Chairperson)
Councillor

Dated this _____ day of _____ 20__

MINUTES



ARTS ADVISORY GROUP

Wednesday 13 January 2021 at 6pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Joanne Fotakis (Chairperson) (Cr Fotakis)

Community Representatives

Simon Venturi (SV)	Sioux Tempestt (ST)
Eduardo Cossio (EC)	Suzanne Worner (SW)
	Johnny Doan (JD)

City of Vincent Officers

Virginia Miltrup, Executive Director Community and Business Services (VM)
Tara Gloster, Manager Policy and Place (TG)
Beckett Frisch, Place Manager (BF)

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1. Welcome/Declaration of Opening – Acknowledgement to Country

Cr Fotakis opened the meeting at 6.03pm and acknowledged the traditional custodians of the land on which the meeting was held.

2. Apologies

Nathan Giles, Alexandra Thompson, Sharmila Wood, Cr Sally Smith, Claudia Alessi

3. Previous Minutes

Minutes from the meeting held 25 November 2020 were circulated prior to the meeting. No comments or amendments were made.

4. Business

4.1 Staff updates and introductions

4.2 North Perth Place Plan and Art

Beckett went through the North Perth Place Plan presentation and the following was considered:

- Process for North Perth Place Plan review - North Perth has 1 more minor annual review middle of this year, but the development of creating a whole new place plan will commence later this year.
- Area is lacking shade.
- Easels don't have shade and it is not clear how they are to be activated.
- Masterplan or structure plan? Place plan should work with the existing Masterplan or adapt the place plan to include master plan. Otherwise looks like a maintenance list.
 - 2012 Masterplan is in place. Should review them together.
 - Place plan can then become a catalyst for groups to help activate.
- Need to make sure the maintenance is there too - get the basics right.

- North Perth can be hard to activate - but lots of big plans coming through (Fitzgerald St project) – we could encourage those developers to put funds into art infrastructure
- Keep eye open for pockets for artworks - Farmer St area, lots of wall spaces
- Who owns the service station - much loved - could be trendy - selling at the moment - only full service, service station?
- Themes -
 - Robots - some asked for "no more" but need to consult with community.
 - Venn St - half cups - fantastic
 - O-theme
 - Themes shouldn't be that fixed
 - Colour pallet brings consistency
- Get the brief right for View St Car Park
- Opportunity to capitalise creatives in North Perth - Makers Trail - Could we make it whole of Vincent and spread it around?
- Consider Future Shelter - great artists work there
- Can you link performance to place, considering - Actors - Rosemount - WAAPA series?
- In North Perth Common, performance and cinema works well due to the slope
- Open rehearsal space good idea
- North Perth Town Hall – utilise for performance
- Could you link up "open days (say for WAAPA)", "open studio days", like the makers trail?

4.3 Percent for Art Policy Review

Administration advised:

- Zoe spoke about the policy review previously
- Feedback on draft objectives has been received and discussed at Executive
- Progressing to Council workshop in Feb or March
- If any changes emerge, we will bring it back

Advisory Group were keen to see the detail, as the "devil is in the detail"

4.4 Percent for Art

- Nothing to report at the moment

4.5 Pride Mural Update

- Closed Monday
- Need a couple of people from AAG to be on selection panel

4.6 William Street WAPOL Mural

- Social media feedback – artists have advised this project did not have a huge budget to work with

4.7 Sub Groups

- Mural - Sioux provided feedback that in one private commission, she had suggested a colour pallet which was not supported by the client. The advisory group discussed:
 - The need for an education process
 - Copyright issues in mural art
- Place plans and town teams:
 - place approach good for getting community engagement outcomes, but some arts items might need to be treated separately, otherwise you get a committee mentality
- Encourage good artists back to public art – it can be a difficult process, annoying. Artists of colour won't try. That's when you get regular participants doing all the commissions.
- Percent for Art
- Pride Mural Selection

5. Other Business

5.1 Events

Arts Advisory Group discussed current sponsorship requests for events. The City’s policy requires Art Advisory assessment and recommendation. This fostered a deeper discussion about Art and activation.

- Discussed the example of the Pickle District sponsoring NAIDOC Week, arts activation and town team activation
- Does our event policy support a percentage of spend going to artists – what are the principles and criteria?
- Arts budget vs events budget – how do they compare? How do they complement each other?
- Does the events policy have an arts component?
- How can we tie smaller events into bigger events
- Can we facilitate and add arts into events – this gives the event heart
- Foster arts and performance within events
- Arts Festival?
- Winter vs Summer planning
- Fringe Hub – how to spread out activations – coordinating venues and calendar
- LeedyPalooza
- How do events organisers partner with collectives
- Discussed collating a list of artists, or “plug-in” activations that could be promoted to event organisers
- Perhaps add a sponsorship component that incentivises art activation
- Call out – plug-ins would be worthwhile

5.2 Resignation of Sharmila Wood Noted. Sharmila thanked for her interest.

5.3 Note that the terms of reference now includes an Arts Advisory member with Indigenous Heritage

6 Close/Next Meeting

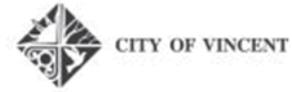
Cr Fotakis closed the meeting 7.26pm. The next meeting will be held 24 February 2021.

Summary of Actions	Date	Status

Signed _____
Councillor (Chairperson)

Dated this _____ day of _____ 20__

MINUTES



CHILDREN AND YOUNG PEOPLE ADVISORY GROUP

Wednesday 2 December 2020 at 6pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Alex Castle (Chairperson) (Cr Castle)
Cr Sally Smith (Cr Smith)

Community Representatives

Laura Dunlop – o/b David Reid (LD)
Shari Stockdale (SS)
Abid Imam (AI)

City of Vincent Officers

Virginia Miltrup – Executive Director Community & Business Services (VM)
Kate Allen – Community Partner (KA)

1. Welcome/Declaration of Opening

The Chairperson opened the meeting at 6.09pm and delivered the Acknowledgement of Country.

2. Apologies

Daniel Langlands
Suzanne Lawrence
Rosslind Ellis

3. Confirmation of Previous Minutes

SS who was not present at the last meeting queried what the status was of the Pop Up Play project following the discussion at the last meeting. VM advised that this had been discussed at Council Briefing and there was a desire from Council to consider some locations in the South Ward. KA advised she would obtain an update and send to the group. There was group consensus to get some quick and cheap pop up play options out for the holidays and use this to promote consultation for further projects.

ACTION: 1) KA to send out Pop Up Play update to the CYPAG members.

4. Business

4.1 Implementation of Youth Action Plan

KA advised that implementation had commenced, with new BMX sessions being run at Britannia Reserve. However the age group of the approx. 10 attendees seemed to range from 7-12 year olds, with the older demographic being harder to engage. CYPAG members discussed strategies for increasing this engagement such as having music, free food, limiting age to 12+ etc.

AI mentioned engaging an organisation such as Soul Alphabet, a not-for-profit run by Afrikan women. This organisation supports and promotes Black, Indigenous and People of Colour (BIPOC) musicians and creatives as well as providing DJ services and running DJ-ing workshops.

KA discussed other upcoming events under consideration including music at Mary St Piazza. KA also advised that Headspace workshops have been scheduled at Aranmore and Churchlands High Schools for next year. YMCA HQ staff have been invited to participate in these workshops. The group discussed ways we can obtain feedback at these events as to what other mental health initiatives young people would like to see.

There was a query from the Chair as to how the YMCA HQ Youth Mental Health First Aid sessions are going. LD advised that the sessions run so far have been great and had really positive feedback. They are looking at possibly running a weekend session as well to cater to people who can't attend on weekdays.

KA also mentioned that with Youth Week coming up next year that we will be looking to run events as well as possibly a campaign highlighting youth achievement. The group suggested stories that celebrate more than just the traditional high achievers – focussing on young people that make a difference in their community through their kindness, volunteering etc.

SS suggested there could be a celebratory party at the end of youth week. The group suggested inviting award recipients and their friends to attend. LD suggested that this could be held at HQ.

The group discussed that the nomination process should be simple but also should make it clear the focus is kindness and progress not high achievement. Several young people were suggested who could be the 'face' of the campaign.

ACTION: 1) KA to further investigate Youth Week campaign.

4.2 Vincent Youth Network Update

KA advised that the Vincent Youth Network (VYN) will be assisting with running the Young Makers Christmas Market on Sunday. KA reminded the group that this is on from 8.30am-11.30am at North Perth Common. Currently there are 46 stallholders registered. The group was encouraged to continue to promote the event.

KA said that there will be a recruitment drive for VYN members again in the coming weeks and in the New Year. Given the natural attrition, young people have moved forward in their schooling and work lives.

Cr Smith queried whether the VYN volunteering could be used for school community service requirements. KA said that we had conversations with Churchlands SHS regarding this previously and they were uncertain. KA will follow this up with the schools.

Following the action from the last CYPAG meeting, KA sought advice from the City's health team regarding running of free or subsidised RSA courses for young people, as had been suggested by the VYN, and they were supportive of this, provided it is part of a broader suite of offerings.

The group discussed how this could be facilitated given that it is an online course. It was agreed that a face to face element was important and suggested that a session could be held with local hospitality employers discussing their tips for working in the industry and then City officers or YMCA staff assisting the young people to complete the course in a location such as the library or YMCA HQ.

ACTION: 1) KA to follow up with Churchlands regarding VYN membership counting towards school community service hours.

ACTION: 2) KA to investigate options for RSA course for young people

4.3 Other Business

There was no other business

5. Close/Next Meeting

The meeting was closed at 7.15pm. The next meeting is Wednesday 1 February 2021 commencing at 6pm

Signed _____
Councillor (Chairperson)

Dated this _____ day of _____ 20__

Summary of Actions	Date	Status
KA to send out Pop Up Play update to the CYPAG members.	16/12/20	Completed
KA to further investigate Youth Week campaign.	3/2/21	In progress
KA to follow up with Churchlands regarding VYN membership counting towards school community service hours.	3/2/21	In progress
KA to investigate options for RSA course for young people	3/2/21	In progress

Statistics for Development Applications As at the end of December 2020

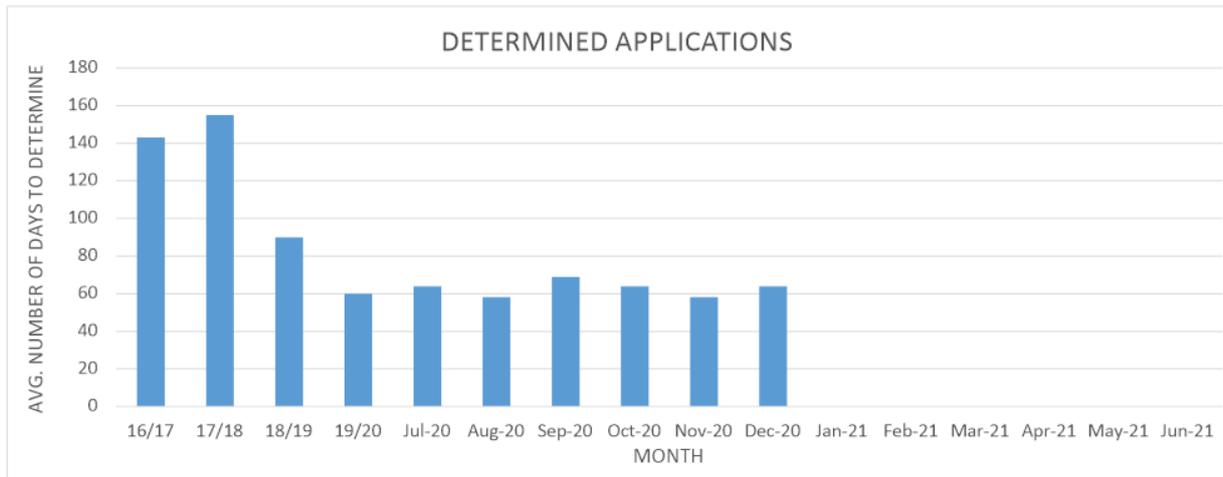


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2020.

Processing Days	16/17	17/18	18/19	19/20	Jul-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Minimum	7	1	0	0	14	0	23	20	20	0						
Average	143	155	85	60	64	58	69	64	58	64						
Maximum	924	1008	787	499	113	132	191	110	141	268						

	Jul-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
DA's Determined	31	35	28	36	49	41						
Value of Determined DA's (in millions)	10.2	23.20	18.89	33.8	27.6	19.2						

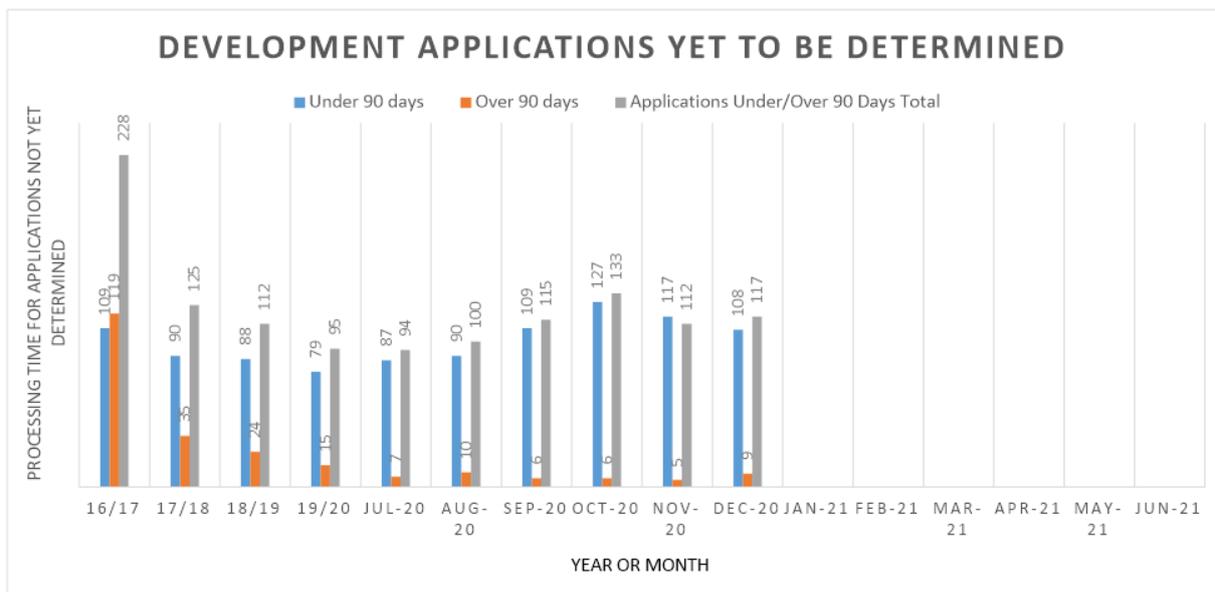


Table 2: No. of DA's to be determined

	Jul-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
DA's lodged	26	42	47	57	38	33						
DA's to be Determined	94	100	115	133	117	117						
Value of DA's to be Determined (in millions)	36.73	35.17	42.58	57.68	35.25	61.10						



CITY OF VINCENT

INFORMATION BULLETIN

SUBJECT:	Quarterly Street Tree Removal Request Report
DATE:	11 January 2021
AUTHOR:	Tracy Bilyk, Executive Assistant John Gourdis, Supervisor Parks Services
AUTHORISER:	Yvette Plimbley, Acting Executive Director Infrastructure & Environment

PURPOSE:

To present Council with a quarterly update on street tree removal requests within the City of Vincent.

BACKGROUND:

At the Ordinary Meeting of Council on the 5 December 2017, a Notice of Motion was presented requesting Administration provide a monthly Information Bulletin to Council summarising all requests for street tree removal within the City and the outcome of each.

This decision was subsequently altered to require the report be provided on a quarterly basis at the 3 December 2019 Ordinary Meeting of Council.

COMMENTS:

Please find below listing for the period 1 October 2020 to 5 January 2021.



INFORMATION BULLETIN

Date	Requested By	Location / Address	Reason for Removal	Tree Species	Inspection Comments	Number of Trees Removed	Approved for Removal (Y/N)	Replacement Tree (Y/N - species)
14/09/2020	Resident	108 Eton Street, North Perth	Resident request to remove 2 x Queensland Box trees due to fruit drop and crossover trip hazard.	<i>Lophostemon conferta</i>	Trees are in healthy condition with no disruption to paths nor walls	0	No	N/A
16/09/2020	Resident	109 Alma Road, North Perth	Trees were vandalised	<i>Jacaranda mimosaeifolia</i>	Tree vandalised - trunk snapped at base.	2	Yes	<i>Jacaranda mimosaeifolia</i> Note: resident request to match existing streetscape
16/09/2020	Supervisor Parks	201 Carr Place, Leederville	Resident request/dead tree	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i> Note: resident request to match existing streetscape
25/09/2020	Resident	105 Zebina Street, East Perth	Resident request/dead tree	<i>Jacaranda mimosaeifolia</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i> Note: resident request to match existing streetscape
13/10/2020	Resident	115 Coogee Street, Mount Hawthorn	Tree is dead - stump remains	<i>Agonis flexuosa</i>	Only stump remains. Stump to be removed	1	Yes	<i>Agonis flexuosa</i>
21/10/2020	Resident	8 Forrest Street, Mount Lawley	Remove existing Tipuana and replace with WA native. Customer is tired of cleaning up leaves and flowers. Please call to advise if tree can/will be replaced.	<i>Tipuana tipu</i>	Tree is in perfect health	0	No	N/A
21/10/2020	Resident	100 Palmerston Street, Perth	Resident request/tree is dying	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
23/10/2020	Resident	49 Burt Street, North Perth	Resident request - tree will impede proposed crossover widening	<i>Olea europaea</i>	Waiting planning approval	3 (TBD)	TBD	TBD, currently liaising with resident
29/10/2020	Supervisor Parks	86 Edinboro Street, Mt Hawthorn	Resident requested/dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	119 Edinboro Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca linarifolia</i>
29/10/2020	Supervisor Parks	122 Edinboro Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca linarifolia</i>



INFORMATION BULLETIN

29/10/2020	Supervisor Parks	109 London Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	125 London Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	137 London Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	104 Raglan Road, Mt Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	116 Chelmsford Road, North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Sapium sebiferum</i>
29/10/2020	Supervisor Parks	41 Joel Tce, Mt Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	122-124 Joel Tce, Mt Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	143 Joel Tce, Mt Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
16/11/2020	Acting Supervisor Parks	68 Shakespeare Street Mount Hawthorn	Dead tree	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
16/11/2020	Acting Supervisor Parks	19 Raglan Road Mount Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
17/11/2020	Resident	5 Byron Street Leederville	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
19/11/2020	Resident	31 Albert Street North Perth (Vine St frontage)	Resident suspects tree is dying - tree is hollow in centre and rats are living in it.	<i>Agonis flexuosa</i>	Tree in serious decline	1	Yes	<i>Agonis flexuosa</i>
24/11/2020	Resident	17 Cliveden Street, North Perth	Tree leaning into street, causing issues for vehicles parking and passing. Please contact customer with outcome of request, he has safety concerns and has previously contacted us about this tree.	<i>Agonis flexuosa</i>	Tree is old and showing some signs of trunk opening with internal roots. Still looks sound and in reasonable health, despite having a slight lean to road side.	0	No	N/A
25/11/2020	Acting Supervisor Parks	66 Redfern Street North Perth	Tree has been damaged by vandalism	<i>Agonis flexuosa</i>	Tree sawn off at ground level	2	Yes	<i>Agonis flexuosa</i>
25/11/2020	Resident	116 Raglan Road Mount Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
25/11/2020	Resident	31 Camelia Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>



CITY OF VINCENT

INFORMATION BULLETIN

25/11/2020	Resident	34 Camelia Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
25/11/2020	Resident	26 Camelia Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
25/11/2020	Resident	35 Camelia Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
26/11/2020	Resident	107 Zebina Street East Perth	Dead tree	<i>Jacaranda mimosaeifolia</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i>
30/11/2020	Resident	23 Marian Street Leederville	Dead tree	<i>Lophostemon confertus</i>	Tree is confirmed dead	1	Yes	<i>Corymbia eximia</i>
04/12/2020	Resident	2A Haynes Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
15/12/2020	Resident	119 Egina Street, Mount Hawthorn	Resident suspects tree is dying	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
05/01/2021	Resident	6b, 236 Lake Street, Perth	Dead tree	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 28 JANUARY 2021**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	No. 3 Bulwer Avenue, Perth (DR 202 of 2019)	2 September 2019	Justin Mortley	<p>Application for review of decision to give a direction under Section 214 of the <i>Planning and Development Act 2005</i> (Reinstatement of Façade). *****</p> <p>Directions Hearing held on 25 October 2019. Directions Hearing held on 28 February 2020. Directions Hearing held on 22 May 2020. Mediations held on 15 June 2020 and 7 July 2020. Directions Hearing held on 14 August 2020. SAT advised that it cannot reopen a withdrawn SAT matter and that a new Development Application may be submitted. Applicant advised that this could be lodged within 2-3 weeks (by 4 September 2020). New development application lodged with City on 11 September 2020. Currently under assessment by Administration. Directions Hearing held on 9 October 2020 matter adjourned to 4 December 2020 to await determination of the development application. Development application approved under delegated authority on 12 November 2020. Direction Hearing held on 4 December 2020 matter adjourned to 14 May 2021 to allow time to comply with the condition of development approval relating to the removal of render and painting of the façade. <i>Representation by: McLeods</i></p>
2.	No. 50 Barlee Street, Mount Hawthorn (DR 135 of 2020)	30 June 2020	Davor Nikolic	<p>Application for review of Council decision to refuse application for Single House on 16 June 2020. *****</p> <p>Directions Hearing held 17 July 2020. Administration met with the applicant on 11 August 2020, with the applicant to provide amended plans prior to next Mediation. Amended plans submitted 30 November 2020. Mediation held on 30 November 2020 SAT invited S.31 reconsideration by Council on or before 16 February 2021. <i>Representation by: Administration</i></p>
3.	No. 19 Leake Street, North Perth (DR 220 of 2020)	24 September 2020	Urbanista Town Planning	<p>Application for review of Administration decision to refuse application for Single House on 2 September 2020. *****</p> <p>Mediation held on 18 November 2020. Matter adjourned for a further Mediation on 10 December 2020. Mediation held 10 December 2020, amended plans submitted 17 December 2020 and approval granted 22 December 2020. Applicant confirmed withdrawal SAT application 11 January 2021. Completed. <i>Representation by: Administration</i></p>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 28 JANUARY 2021**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 379 Beaufort Street, Perth	Serneke	Form 1 – Mixed Use Development	15 September 2020	No date set	Application deferred by DAP 14 December 2020. RAR due to DAP 1 February 2021.
2.	Nos. 139-141 Lake Street, Perth	Molus Architecture	Form 2 – Amendment to Mixed Use development	26 October 2020	18 January 2021	Application approved by DAP 18 January 2021. Minutes available here . Vote: Unanimous.
3.	No. 48 Cowle Street, West Perth	Element	Form 2 – 64 Multiple Dwellings (Amendment to Approved)	17 December 2020	No date set	RAR due to DAP 8 March 2021.
4.	No. 116 West Parade, East Perth	Urbis	Public Works – Transport Control Centre	4 January 2021	No date set	Public Works proposal – City referral agency only. RAR to be prepared by DPLH for decision under the MRS.
5.	Nos. 521 – 525 Beaufort Street, Highgate	Studio Roam	Form 1 – Change of use from Shop to Tavern and associated Alterations and Additions	27 January 2021	No date set	

**CITY OF VINCENT DESIGN REVIEW PANEL (DRP)
REGISTER OF APPLICATIONS CONSIDERED BY DRP
AS AT 28 JANUARY 2021**

NO.	ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
1.	No. 235 Charles Street, North Perth	Mick Rule Design	Four Multiple Dwellings and Two Grouped Dwellings	9/12/20	Pre-lodgement Application – Previously Referred To consider amendments in response to the comments of the DRP on 14 October 2020. No DA lodged.
2.	No. 79 Paddington Street & Nos. 432-434 Charles Street, North Perth	CF Town Planning and Development	Child Care Premises	9/12/20	Pre-lodgement Application The applicant is seeking preliminary comments from the DRP in regards to the proposed child care premises and the appropriateness of the development within the surrounding context. No DA Lodged.
3.	Nos. 370-374 William Street, Perth	Urbanista Town Planning	Two Storey Commercial Development	9/12/20	Pre-lodgement Application – Previously Referred To consider amendments in response to the comments of the DRP on 11 November 2020. No DA Lodged.
4.	Nos. 521-525 Beaufort Street, Highgate	The Old Synagogue	Proposed Tavern	9/12/20	Pre-lodgement Application The proposal would benefit from referral to the DRP to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and the appropriateness of the development within its setting. No DA lodged.
5.	No. 459 Fitzgerald Street, North Perth	Taylor Robinson Chaney Broderick	Alterations and Additions to Rosemount Hotel	9/12/20	Pre-lodgement Application The proposal would benefit from referral to the DRP to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development within its setting. No DA lodged.
6.	Nos. 501-513 Charles Street, Nos. 118-122 Eton Street and 4 Carrington Street, North Perth	Allerding and Associates	Local Development Plan	9/12/20	Pre-lodgement Application The proposal would benefit from referral to the DRP to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy) and Residential Design Codes (R Codes), and the appropriateness of the development provisions within its setting. No LDP lodged.



INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – January 2021
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:	
CEO:	Office of the CEO
EDC&BS:	Executive Director Community & Business Services
EDI&E:	Executive Director Infrastructure & Environment
EDS&D:	Executive Director Strategy & Development

No outstanding Petitions as at 29 January 2021



INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – January 2021
DIRECTORATE:	Chief Executive Officer

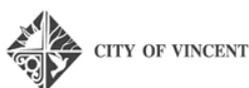
DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSP: Executive Director Strategy & Development

Details	Action Officer	Comment
20 October 2020 – Submitted by Mayor Cole		
Review of Graffiti Removal Service in City Owned Rights of Way	EDIE	Currently being investigated and a report will be presented to Council in February 2021
20 October 2020 – Submitted by Cr Topelberg		
Review of Local Planning Policy No. 7.5.2 - Signs and Advertising	EDCBS	Notice of Motion was moved and with the timeframe amended to state the revised completion date of December 2021. Administration working on amending the policy to include the words “, excluding Clause 3(iii),” after the words “particular standard or provision of this Policy”, pursuant to clause 5(1) of Schedule 2 of <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> . Administration also investigating the suitability of Billboard Signs in the City of Vincent.



CITY OF VINCENT

INFORMATION BULLETIN

TITLE:	Register of Reports to be Actioned – Progress Report – January 2021
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:	
CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDSD:	Executive Director Strategy & Development
EDIE:	Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
15 December 2020				
9.1	Development Application and Licence to locate a fence in the Gregson Street road reserve adjacent to No. 76 (Lot: 1; D/P: 52824) Newcastle Street, Perth	CEO	Licence with Strata Council of Owners for execution. Complication reported with timing of Strata AGM. Strata is resolving	April 2021
9.9	Review of Policy No. 4.1.22 - Prosecution and Enforcement	EDSD	Administration propose to present the current policy to Council Members at a workshop in early 2021 to set the scope of the review.	Early 2021
11.2	Surrender of North Perth Playgroup Lease - 15 Haynes Street, North Perth	EDCBS	Draft surrender of lease document prepared. Following the inspection of the building, a memo will be drafted for CEO to formalise the surrender.	15 February 2021
11.3	Advertising of Amendment to Community Funding Policy - Student Citizenship Awards	EDCBS	Advertising of Policy commenced on 14 January 2021. Advertising period will cease 5 February. Further item to be presented to OMC 23 March 2021	23 March 2021
11.4	Review of Library Collection Management Policy (3.11.1) and Local History Collection Management Policy (3.11.2)	EDCBS	Advertising of Policy to commence by 22 January 2021. Advertising period will cease 15 February. Further item to be presented to OMC 23 March 2021	23 March 2021
11.5	Support for the Uluru Statement from the Heart	EDCBS	Administration is in the process of drafting correspondence to be sent to WALGA, the Prime Minister and Federal Leader of the Opposition showing Council's support for the Uluru Statement from the Heart.	15 February 2021
17 November 2020				
9.2	No. 305 (Lot: 4, D/P: 1602) Fitzgerald Street, West Perth - Change of Use from Warehouse to Recreation Private	EDSD	Deferral to allow the applicant to arrange for an Acoustic Report to be prepared and submitted prior to	During 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	(Amendment to Approved) (Unauthorised Existing Development)		consideration of the item at a future Council Meeting. Applicant is currently considering their options in how to progress the matter.	
12.5	Updated project plans for 5 strategic projects in the Corporate Business Plan 2020/21 - 2023/24	EDSD	Project plans approved and will be completed as per the detailed timeframes and milestones.	Due to be presented back to Council for an update on progress at the February 2021 Council Meeting.
12.6	Advertising of new policy – Attendance at Events Policy	CEO	The policy is currently being advertised. Outcomes of consultation will be presented to the February 2021 Council Meeting.	February 2021
20 October 2020				
9.5	Adoption of Amendments to Mobile Food Vendor Policy and Consideration of a Commercial Kiosk Proposal at Hyde Park	EDSD/ CEO	Consultation will occur in early 2021. The results of the consultation will be provided to Council in mid 2021.	Mid 2021
9.6	Draft Haynes Street Reserve Development Plan	EDSD	Development plan complete.	Implementation phase to commence in 2021.
9.7	Accessible City Strategy	EDSD	Strategy approved for advertising with amendment.	A report will be presented to Council in mid 2021.
10.1	Update on Manna Inc Meal Service at Weld Square	EDIE	Service ended 24 December 2020.	Further report to Council in October 2021.
11.5	Authorisation of Expenditure for the Period 1 August 2020 to 31 August 2020 (Amendment: REQUESTS that Council be provided with a report of expenditure against the Devco maintenance and repairs contract, that has been issued under the tender, and how this spend is compared to previous years.)	EDIE	An update was provided to Elected Members in the Briefing Notes for the 9 February 2021 Council Briefing (which are also available to the public on the City's website).	Report to Council planned for March 2021.
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	EDCBS	Public notice of the proposed closing 12 February 2021. It is expected that a request will be made to the Minister for Lands in early 2021. Assessment by the Minister may take up to a year.	Expected completion 31 December 2021. End of 2021/22 financial year.
12.3	Sale of 150 (Lot 12) Charles Street, West Perth	CEO	Public notice of the proposed sale will be provided in November 2021. Expected that the Transfer of land will occur completed by 31 December end of 2020.	Expected that the transfer of land will occur by 31 December 2020. Complete
12.4	Licence to locate a permanent alfresco structure in the Grosvenor Road road reserve	CEO	Licence to be drafted and finalised for signing, once development approval issued. Expected completion by 30 November 2020.	Expected completion by 30 November 2020. Complete
12.5	Transfer of ANZAC Cottage, 38 Kalgoorlie Street, Mount Hawthorn, to the National Trust of Western Australia	CEO	Transfer of land to be prepared and surrender of lease drafted and finalised for signing. Transfer expected to occur by 31 December early 2021.	Transfer expected to occur by 31 December Early 2021.
12.6	Extension of Lease - Barlee Street Car Park, 596 (Lots 49 & 50) Beaufort Street, Mount Lawley	CEO	Public notice for extension of lease occurring, Extension of lease signed. to be drafted and finalised for signing.	Extension of lease to be signed by February 2021. Complete

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Consultation on the potential sale of Lot 48 and the town square concept proposed to commence in early 2021. A report proposed to be presented to Council in mid 2021.	
15 September 2020				
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and COVID-19 Relief and Recovery Committee, and quarterly to Council. First update to council due December. With following updates each quarter.	First quarterly update due to 15 December 2020 Council meeting. The next quarterly update will be provided to Council at its meeting in April 2021.
10.1	Waste Strategy Project - 8 Commercial Waste Collections (Update Report)	EDIE	Administration currently preparing next steps for ending commercial services as per council approved Communications Strategy	Implementation review report to Council on the discontinuation of the commercial waste service will be provided six months after implementation
11.1	Lease of Community Building at Woodville Reserve, 10 Farmer Street, North Perth, Wadjak Northside Aboriginal Community Group	EDCBS	Administration is currently preparing a draft lease for Wadjak Northside Aboriginal Community Group and will progress finalising the lease. Administration is currently liaising with the Minister for Lands on finalising the lease documentation given this premises is on Crown Land. Wadjak Northside Aboriginal Community Group have agreed to the terms and conditions.	18 October 2020 18 November 2020 18 December 2020 18 March 2021
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	CEO	The Joint Standing Committee has been advised of Council's decision. Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in mid 2021. A new local law is being drafted for Council's review in mid 2021.	Mid 2021.
12.4	Outcome of advertising and adoption of Meeting Procedures policy	CEO	The Electronic Meeting Guidelines will be reviewed and updated in respect to the public question time process in early 2021.	15 December 2020 Early 2021
12.5	Advertising of new policy - Policy Development and Review Policy	CEO	Public notice of the new policy will be provided in September/October 2020. The public comments will be provided to Council at the	15 December 2020 Complete December 2020

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			December 2020 meeting. Final policy presented to Council on 15 December 2020, policy adopted En Bloc.	
12.6	New lease to Bethanie Group Inc. - Royal Park, 413 Bulwer Street, West Perth	CEO	Lease signed.	31-December-2020- Complete December 2020
12.7	Sale of 202 (Lot 43) Vincent Street, North Perth to Main Roads WA	CEO	The Transfer of Land and permit has been is being drafted by the State Solicitors Office. Settlement occurred in December 2020.	31-December-2020 Complete December 2020
12.10	New lease to Kidz Galore Pty Ltd - 15 Haynes Street, North Perth	CEO	Public notice of the new lease will be provided in September 2020. Depending on whether submissions are received, the lease will be finalised for signing. No submissions received, lease has been drafted and is awaiting signing signed by Kidz Galore and is with City for signing. New lease signed.	31-December-2020 Complete December 2020
Council Meeting – 18 August 2020				
12.1	Progress update on the Sustainable Environment Strategy 2019-2024	CEO EDSD	Consider the C40 principles as part of SES and Public Health Plan implementation.	Report back to Council on SES and PHP by March 2021.
Council Meeting – 28 July 2020				
10.1	Waste Strategy Project 2 – Bulk Hard Waste Options Appraisal – Progress Report	EDIE	Consultation results presented at council workshop 22 September 2020.	Report for OMC November 2020 EMRC presentation to 23 February 2021 Council Workshop followed by bulk options recommendation report to March OMC.
12.3	Appointment of Elected Members and Community Representatives to Advisory Groups	CEO	Meetings convened with new members Terms of Reference for Sustainability and Transport Advisory updated.	Completed December 2020
12.7	Advertising of new Local Government Property Local Law 2020 and new Election Signs	CEO	Public notice to be provided commenced in August 2020. Minister for Local Government to be provided with draft for comment. Minister's comments on draft local laws received, review ongoing. Report to Council on amendments proposed to draft local laws and present to Council in mid 2021.	Report to Council on amendments proposed to draft local laws and present to Council in Mid 2021. February 2021 on outcomes of public notice in November 2020.
12.9	Advertising of amended Development on City Owned and Managed Land Policy	CEO	Public notice to be provided in August 2020 – extended to September to allow updated policy with diagrams to be provided to public. Public consultation complete, further internal revision and discussion with relevant stakeholders required due to comments received. Report to	Report to Council on outcomes of consultation by October 2020. Report to Council proposed for February/March Mid 2021.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Council proposed for mid 2021.	
Council Meeting – 19 May 2020				
9.1	Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 - Temporary Accommodation	EDSD	Scheme and Policy has been advertised in accordance with Council's resolution. Advertising closed on 17 October with 9 responses. Scheduled to be presented to OMC in 2021.	Scheduled to be presented to OMC in 2021.
12.3	Grant of access easement over the City's Right of Way (Lot 303) for the benefit of Lot 49 (No.33) Scarborough Beach Road, North Perth and transfer of Lots 303 & 304 on Deposited Plan 28000 to the Crown	CEO	Land transfer with DPLH for registration. Expected to be completed by end February 2021. December 2020. The easement has been finalised.	December 2020. February 2021
Council Meeting – 7 April 2020				
12.3	Sale of miscellaneous portions of City Freehold Land	CEO	Advertising of sale of 150 Charles Street, West Perth closed 31 August 2020. -Sale of 202 Vincent Street, North Perth is being advertised presented to Council September 2020. Administration finalising community consultation plan in respect to Brentham St and Monmouth St Lots. Administration liaising with adjacent owners regarding Barlee St car park lot. Barlee Street carpark lease extended and consultation on future use of lot proposed to occur in early 2021.	202 Vincent Street – Complete (Item 12.7) 150 Charles Street - Complete (Item 12.3). Community consultation in regard to 10 Monmouth Street ongoing - report will be presented to Council with outcome of consultation in February- March 2021. Barlee Street carpark – Complete (Item 12.6)
Council Meeting – 17 March 2020				
12.6	Reimbursing the external members of the City's Audit Committee	CEO	Administration to present a report to Council prior to inviting expressions of interest for new external Audit Committee members in September 2021.	No later than July 2021.
Council Meeting – 11 February 2020				
9.5	Amendment No. 4 to Local Planning Policy No. 7.5.15 - Character Retention Areas and Heritage Areas to include Guidelines for The Boulevard, Kalgoorlie Street and Buxton Street	EDSD	The draft amendment has been advertised and a report will be presented to Council on the results of advertising in early 2021.	The draft amendment has been advertised and a report will be presented to Council on the results of advertising in December 2020 early 2021.
12.2	Acquisition of Private Rights of Way - Lots 350 - 357 on Plan 2503, bounded by Scarborough Beach Road, Green, Fairfield and Matlock Streets, Mount Hawthorn as Crown Land, and vesting in the City as Public Rights of Way	CEO	Preparing public and utility provider notification documents, with public notice to be provided from end June 2020. Request will be made to Minister for Lands in August 2020. Advertising commenced, closing 1 October 2020. Request to Minister for Lands October 2020.	Minister for Lands estimated to make a decision by February 2021
Council Meeting – 10 December 2019				
12.5	Acquisition of the right of way known as Lot 305, bounded by Charles, Walcott and Hilda Streets, North Perth as Crown	CEO	Department of Planning, Lands and Heritage considering the request.	Minister for Lands estimated to make a decision by October 2020. Late 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	land, and vesting in the City as a public right of way		Survey proposed to occur in mid 2021.	
Council Meeting – 15 October 2019				
9.1	No. 51 (Lot: 192; D/P: 56091) Albert Street, North Perth – Proposed Alterations and Additions to the Club Premises and Change of Use from Club Premises to Club Premises and Child Care Premises and Licence for Use of Car Park at No. 160 Albert Street, North Perth	CEO	Car parking licence has been drafted and sent to applicant for review. Waiting on start date of childcare centre to be determined, as that will be commencement date of licence.	Waiting on applicant.
12.2	Dedication of lots 889 and 890 as road – Corner Fitzgerald and Bulwer Streets, Perth and write-off of outstanding rates debt	CEO	Request made to Minister for Lands in March 2020.	Minister for Lands estimated to make a decision by October 2020-early 2021.
Council Meeting – 23 July 2019				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to the COVID-19 pandemic. The draft Policy will be reviewed in the context of the current situation and will be advertised and presented back to Council for consideration.	The revised draft Policy will be presented to Council for consideration in the 2020/21 financial year.
Council Meeting – 25 June 2019				
10.3	North Perth Precinct Traffic Study	EDIE	Public consultation to be undertaken on proposed traffic calming measures, with a further report to Council. Project deferred to 20/21 as part of the emergency budget deliberations. Scope of works to be extended to incorporate a possible partial closure at View & Fitzgerald Streets (North Perth Common) for inclusion in the Community engagement subject to Council endorsement.	Project deferred to 20/21 as part of the emergency budget deliberations. Scope of works to be extended to incorporate a possible partial closure at View & Fitzgerald Streets (North Perth Common) for inclusion in the Community engagement subject to Council endorsement. Public consultation in February with report to March 2021 OMC.
Council Meeting – 30 April 2019				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision.	To be signed by 30 October 2020. Waiting on Landgate decision
Council Meeting – 2 April 2019				
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report provided to Council 28 July 2020 for approval to advertise.	Local Government Property Local Law completed (Item 12.7 28 July 2020). Trading in Public Places Local Law will be redrafted mid in June 2021.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Trading in Public Places Amendment Local Law will be redrafted in 20/21.	
Council Meeting – 5 March 2019				
10.1	Business Case for the Adoption of a Three Bin Food Organic/Garden Organics System	EDIE	Report detailing implementation considerations and further financial modelling on the implications of the adoption of FOGO system will be presented to Council as it becomes available.	Report now to be presented into 2021, as a result of project postponement due to COVID-19. Implementation now scheduled from October 2021. RFQ outcome to be discussed at 2 February Budget Workshop.
Council Meeting – 27 June 2017				
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights.	Administration is preparing advice to the Minister for Planning and the Attorney General on WALGA's revised preferred model for Third Party Appeal Rights. This is scheduled to be sent in early 2021 2020.
12.1	No. 34 (Lot 1) Cheriton Street, Perth – Progress Report No. 8	CEO	City is discussing tenure options and the feasibility of the community garden on this site with the Norwood Neighbourhood Association. An update will be provided to Council following the site meeting in March 2020. Waiting on a business case from the NNA.	September October 2020 Mid 2021
Council Meeting – 30 May 2017				
12.5	Perth Parking Levy	EDIE	Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy. State Government yet to release results of consultation.	Update scheduled to be provided in late 2021.
Council Meeting – 7 March 2017				
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	EDSD	Administration is reviewing the feedback received from the Department of Local Government, Sport and Cultural Industries in respect to the new Local Government Property Local Law. Drafting of the Animal Local Law will recommence, taking this into consideration. Administration expect to present the draft Animal Local Law to Council April 2021. In the interim, Administration is exercising its discretion in applying the poultry provisions of the current Health Local Law.	31 March 2021 Draft proposed to be presented mid 2021.
Council Meeting – 27 October 2015				
9.3.6	Portion of No. 10 (Lot 2545) Farmer Street, North Perth – Approval of a Sub-lease to Vincent Men's Shed (Inc.) (SC351/SC2087)	CEO	Administration is currently reviewing 8 expired leases with 4 potential early release of leases to transition over	30 September 2020 30 November 2020 2 June 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			onto the new framework. This timeframe will enable Administration to compete all 12 within the next 6 months.	
Council Meeting – 7 October 2014				
9.3.2	Lease for North Perth Tennis Club – Lease of Premises at Woodville Reserve, 10 Farmer Street, North Perth (SC351/SC621)	CEO	The Woodville Reserve Master Plan is scheduled to commence in the FY 2020/21 and is anticipated that it will be completed by 30 June 2021. The master plan will consider the best use of this site in terms of future community needs, financial sustainability and multiple and shared use of facilities. The North Perth Tennis Club facility and tennis courts will be considered as part of this planning process.	30 June 2020. 30 June 2021.
Council Meeting – 23 September 2014				
9.3.6	Lease for Leederville Tennis Club – Lease of premises at 150 Richmond Street, Leederville (SC351 & PR25077)	CEO	Subject to the City's Property Management Framework that was endorsed on 17 November 2020. Negotiations will commence in the new year.	30 September 2020. 30 November 2020 30 June 2021
Council Meeting – 27 May 2014				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	September 2020. November 2020 Mid 2021