

CHILDREN AND YOUNG PEOPLE ADVISORY GROUP

Wednesday 26 August 2020 at 6pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Alex Castle (Chairperson)
Cr Sally Smith (SS)

Community Representatives

Suzanne Lawrence (SL)
Laura Dunlop – o/b David Reid (LD)
Shari Stockdale (SS)
Abid Imam (AI)
Daniel Langlands (DL)

City of Vincent Officers

Virginia Miltrup – Executive Director Community & Business Services (VM)
Rossling Ellis – Manager Marketing and Communications (RE)
Kate Allen – Community Partner (KA)

1. Welcome/Declaration of Opening

The Chairperson opened the meeting at 6.05pm and delivered the Acknowledgement of Country.

2. Apologies

Nil

3. Business

4.1 Introduction to Advisory Group

The Chairperson asked all members to introduce themselves to the group. VM outlined the purpose and core role of the Advisory Group and provided some housekeeping information. Chairperson provided some information on the history of the group and previous projects.

4.2 Vincent Youth Network update

KA provided an overview of the Vincent Youth Network (VYN) and explained that the group is for young people aged between 12-25 who want to help create and plan events as well as provide a sounding board for the City for all matters relating to youth. KA outlined events which the VYN have planned and delivered including Vincent Goldrush (Amazing Race), Kids Christmas Market, Movie Night and Barista Course.

The Chairperson added that the previous CYPAG group had discussed getting a VYN member or members to attend the CYPAG in as well, in order to provide young people's perspective. The VYN has started meeting again following a break during COVID-19 restrictions and is also looking to recruit members. KA advised information about this will be sent to the group.

ACTION: 1) KA to distribute information regarding VYN membership drive to the group.

4.3 Terms of Reference review

VM went through the draft Terms of Reference and discussed the minor changes proposed including addition of VYN members to participate, references to the Youth Action Plan and clarity around the focus of the group including all ages from 0-25 years.

The Chairperson requested the group's endorsement of the Terms of Reference and these were unanimously approved.

ACTION: 1) RE and KA to provide Terms of Reference for Council endorsement at OMC.

4.4 Draft Youth Action Plan

The Chairperson provided some background to the Youth Action Plan (YAP). KA advised of the process undertaken for the development of the plan, starting with consultation with the VYN on how best to obtain input from young people for the Plan, followed by the Youth Forum, survey and then development of the draft. RE provided additional information regarding the early closure of the survey and changes that were made to the plan as a result of COVID-19 including reducing the plan to 2 years with a vision for the next 5 years and aligning deliverables to the current needs of young people during COVID-19.

LD advised that this information provides good context for the plan and maybe could be mentioned earlier in the document. The group agreed. SS advised that the advocacy element to the plan could also be included in the objectives. AI advised that the demographic references were a really good quick reference to help understand the plan and which cohorts we are servicing.

KA advised that a link to the consultation and some suggested email wording would be provided to all CYPAG members for distribution to networks. SS suggested that a condensed version of the documents be available for review as some people may be put off by a 50 page document. The group agreed and RE advised that a version with just the objectives and actions would be put together for distribution.

The Chairperson also advised the group that a workshop meeting would be held following the closure of the consultation for the group to review the feedback received and make any suggestions before the document is presented to Council for endorsement. The VYN will also be invited to the workshop to meet the CYPAG members and provide their feedback on the consultation comments.

ACTION: 1) RE to arrange for a condensed summary version of the YAP to be available on Imagine Vincent

2) KA to send CYPAG members YAP consultation materials for distribution to networks.

4.5 Other Business

LD advised that YMCA HQ have recently moved to their new servicing model at HQ and started up their drop-in space during the week after school. Advised that there would be an open day for all ages to come down and check out the space in a few weeks. KA will distribute this information to the group to share with networks once marketing materials are available.

ACTION: 1) KA to distribute information regarding YMCA HQ Open Day once this is available.

5. Close/Next Meeting

The group agreed that Wednesday at 6pm would be the regular meeting time, approximately every 2 months. Meeting dates will be sent to the group. The Chairperson closed the meeting at 7.25pm.

Signed

Councillor

(Chairperson)

Dated this _____ day of _____ 20__

Summary of Actions	Due Date	Status
KA to distribute information regarding VYN membership drive to the group.	18 September	In progress
RE and KA to provide Terms of Reference for Council endorsement at OMC.	TBC	In progress
RE to arrange for a condensed summary version of the YAP to be available on Imagine Vincent	28 August	Completed
KA to send CYPAG members YAP consultation materials for distribution to networks.	1 September	Completed
KA to distribute information regarding YMCA HQ Open Day once this is available.	TBC	In progress