



CITY OF VINCENT

TENDER IE297/2023

**Provision of
HVAC Maintenance Services**

Tenders are invited for the Provision of HVAC Maintenance Services for the City of Vincent.

Documentation is available from the City of Vincent website www.vincent.wa.gov.au.

Please direct any queries regarding the City's tendering process to Jeremy Chalmers, Procurement and Contracts at tenders@vincent.wa.gov.au.

Tenders must be lodged electronically via the VendorPanel portal and addressed to the Chief Executive Officer, stating the Tender Number. The City does not accept hardcopy tenders.

All tenders must be received by **2:00pm (WST) Friday 23 February 2024**, in accordance with the Specification, Conditions of Tender and Conditions of Contract.

Lodgement of the tender documents is the responsibility of the Respondent. The City of Vincent cannot, and will not accept any responsibility in this regard.

Copies of this document are available for people with specific requirements in alternative formats upon request.

David MacLennan
CHIEF EXECUTIVE OFFICER